

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

January 3, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioner's Room at the McKenzie County Courthouse in Watford City, North Dakota on January 3, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Deputy Auditor Johnsrud, Acting State's Attorney Schwarz. Chairman Nordby called the meeting to order at 9:00 a.m.

Commissioner Skarda requested the minutes be amended to correct a typo on the first page. Moved by Skarda, seconded by Best, to approve the December 2016 minutes as amended. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Howdy Lawlar and Amber Higgins, Weed Control Office, asked about the voucher process and changes in line items for payments. Chairman Nordby suggested a meeting be scheduled with Deputy Auditor Johnsrud to discuss the topic.

Moved by McCabe, seconded by Skarda, to approve the Credit Card, Accounts Payable, and Travel reimbursement policies as amended. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to nominate Commissioners Nordby and Best to the Law Enforcement Center Joint Powers Board. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to publish the 2017 salaries in the McKenzie County Farmer. All voting aye, motion carried.

Assistant State's Attorney Neff and Acting State's Attorney Schwarz presented statistical numbers for cases per attorney and total cases for several counties, including McKenzie. Commissioner Skarda asked to see actual year end totals prior to hiring a fourth attorney.

Highway Superintendent Dollinger asked the Board to declare an emergency and to purchase a snow blower that would attach to the front of a pay loader. Moved by Veeder, seconded by Skarda, to declare an emergency and to purchase the Snocrete Model 948IC for \$101,000.00 from RDO. All voting aye, motion carried. Dollinger also asked for permission to explore leasing an additional snow blower from T&E and the Board supported this request.

Rick Jore, City of Watford City, asked for support and approval from the Board for the City to apply for a NDDOT Transportation Alternatives Program Grant. Moved by Veeder, seconded by Skarda, to support the NDDOT Transportation Alternatives Program Grant by the City of Watford City. All voting aye, motion carried.

Richard Reidel addressed the Board with concerns over section lines being closed that prohibit access to the Yellowstone River. The Board asked PWD Kanwar to work with the State's Attorney's office and Mr. Reidel to investigate this matter further and make sure that the section lines are not improperly closed.

Moved by Best, seconded by Veeder, to advertise for an additional Assistant State's Attorney. Commission Skarda requested to see year end documentation and numbers prior to hiring. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve \$0.60/mile and a \$10.00 minimum fee, to be reviewed each legislative biennium, as the civil process mileage fee for the Sheriff's Office. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to declare a snow emergency as presented by Jappe. All voting aye, motion carried.

SNOW EMERGENCY DECLARATION

WHEREAS: since early December 2016, McKenzie County has received 27 inches of snow causing an unusual burden on McKenzie County including the cities of Arnegard, Alexander & Watford City due to the amount of snow and the constant wind which drift roads as fast as they can be plowed; and,

WHEREAS: McKenzie County and our organized cities, have expended a majority of their snow removal funds, and still have had to constantly re-plow all essential roads due continual snow fall and blowing and drifting snow. Critical roads such as emergency routes, school bus routes etc. must be re-plowed several times most days; and,

WHEREAS: the attempt to maintain access to critical routes and residential access has caused an inordinate amount of wear and damage to our City and County road equipment and has also caused significant damage to collateral infrastructure such as the roadways themselves; and,

WHEREAS: the removal of the excessive snow, has generated unexpected and unbudgeted costs such as equipment maintenance and repair, snow removal materials and the cost of manpower overtime etc., continues to deplete jurisdictional budgets,

NOW THEREFORE BE IT RESOLVED, that The McKenzie County Commission declares that a State of Emergency exists in McKenzie County and our organized cities requiring the activation and utilization of The Combined McKenzie County Emergency Operations Plan and to mitigate where possible; and to provide protection to the citizens of McKenzie County during this ongoing event.

BE IT FURTHER RESOLVED, all local government agencies and departments are directed to provide protection to the citizens of McKenzie County during this event and limit where possible the hardships and impact of said emergency.

Moved by Best, seconded by Skarda, to purchase two sets of track and go equipment for the Sheriff's Office and to direct Jappe and Veeder to work to secure funds from private industry. All voting aye, motion carried.

Danielle Bettencourt, Associate Attorney at C.E. Brooks, joined the meeting via conference call to update the Board on the oil royalties lawsuit.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the oil royalties lawsuit pursuant to NDCC § 44-04-19.1. Moved by Veeder, seconded by Best, to enter into Executive Session for attorney consultation. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. Motion carried.

Executive Session began at 11:30 a.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; Acting State's Attorney Todd Schwarz, and Deputy Auditor Johnsrud.

Executive Session was adjourned at 11:49 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

The meeting recessed for lunch at 11:50 a.m.

The meeting reconvened at 2:00 p.m. with a conference call with Jared Torstenson to discuss IHD landfill comments. Trevor Hunter, Crowley-Fleck Law Firm, spoke on behalf of IHD. Planning Director Talbert asked IHD to submit their comments to the Board two weeks prior to the next scheduled agenda time to discuss the topic.

The appointment of a State's Attorney to fill the remainder of the vacated term was discussed and comments were taken from the public. Moved by Best, seconded by Veeder, to appoint Chas Neff to fill out the remainder of the State's Attorney term. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, nay. With 4 votes aye and 1 vote nay, motion carried.

The Board changed the February 21 meeting to February 23 due to scheduling conflicts.

The meeting recessed at 3:05 p.m. until January 17, 2017, at 1:00 p.m.

January 17, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioner's Room at the McKenzie County Courthouse in Watford City, North Dakota on January 17, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor Svihovec, Deputy Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by McCabe, to approve the bills as presented, with the exception of The Village Business Institute. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Planning & Zoning Consent Agenda, Items 1-5, as presented. All voting aye, motion carried.

Items approved:

1. 0001-17 PUD requested by McKenzie County
Recommend approval of the Planned Unit Development 0001-17 (PUD) request by McKenzie County Planning Director to the County Commission. Adopt the findings and conditions as provided in the staff report.
2. 0026-16 ZC E & M Services LLC
Recommend approval of Zone Change 0026-16 E & M Services LLC to the County Commission to change the zoning from Agriculture to Light Industrial. Adopt the findings as provided in the staff report.
3. 0027-16 ZC E & M Services LLC
Recommend approval of Zone Change 0027-16 E & M Services LLC to the County Commission to change the zoning from Agriculture to Light Industrial. Adopt the findings as provided in the staff report.
4. 0028-16 ZC Joel Brown
Recommend approval of Zone Change 0028-16 Joel Brown to the County Commission to change the zoning from Industrial to Residential Rural Density R-10A. Adopt the findings as provided in the staff report.
5. 0046-16 CUP Plains Terminal LLC
Recommend approval of Conditional Use Permit 0047-16 (CUP) Plains Terminal LLC, to the County Commission to allow the request to build a small metering building. Adopt the findings and conditions as provided in the staff report.

Moved by Skarda, seconded by Best, to approve Planning & Zoning Consent Agenda Item 6A, for five CUPs with a December 31, 2017, sunset clause. All voting aye, motion carried. Approved were:

6. Annual Review of Workforce Housing Conditional Use Permits

A. Recommend approval to the County Commission to renew the following Conditional Use Permits with Sunset Clauses, until Dec. 31, 2017:

1. Aries Residential Suites
2. Delta Constructors
3. Fertile Fields
4. Newfield Exploration
5. Delmer Rink

Moved by McCabe, seconded by Veeder, to approve Planning & Zoning Consent Agenda Item 6B, for thirteen CUPs for workforce housing permits ending December 31, 2017. All voting aye, motion carried. Approved were:

6. Annual Review of Workforce Housing Conditional Use Permits

B. Recommend approval to the County Commission to renew the following Conditional Use Permits with workforce housing until Dec. 31, 2017:

1. True Oil/ Sash 2 Sash
2. Construct Workforce Housing
3. J & A Services
4. Target Logistics
5. Red Rock Transport
6. Slaugh Fishing
7. Most Wanted Well Service
8. Dry Ground Specialist Inc.
9. Black Frac Tanking
10. Line Finders
11. OFT
12. Brockbank
13. Tamarac

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 148 North, Range 105 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A tract of land located in the NW/4NW/4 of Section 26 and NE/4NE/4 of Section 27, Township 148 North, Range 105 West of the 5th Principal Meridian, McKenzie County, State of North Dakota, being more particularly described as a strip of land sixty-six (66) feet in width, lying thirty-three (33) feet on each side of the following described centerline: Commencing at the northeast corner of Section 27-T148N-R105W, thence 350 feet south along the centerline of the section line between Sections 26 and 27-T148N-R105W.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, January 17, 2017 at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, McCabe, Veeder, and Skarda present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Best, seconded by Commissioner Skarda, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 153 North, Range 95 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located within the East half (E1/2) of Section Seven (7) and the West half (W1/2) of Section Eight (8), Township One Hundred Fifty-Three North (T153N), Range Ninety-Five West (R95W) of the Fifth Principal Meridian (5th P.M.), McKenzie County, North Dakota. A strip of land Sixty-Six (66) feet wide having Thirty-Three (33) feet lying on each side of the following described line: Commencing at the Southwest corner of said Section Eight (8) thence N 00°01'50" W a distance of 874.97 feet to the Point of Beginning; thence continuing 00°01'50" W, a distance of 301.42 feet to the Point of Terminus, located S 00°01'50" E, a distance of 4095.91 feet from the Northwest corner of said Section Eight (8). Said tract has a total length of 301.42 feet and contains 0.46 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, January 17, 2017 at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, McCabe, Veeder, and Skarda present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner McCabe, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Moved by Veeder, seconded by Skarda, to approve the furniture renovation in the Tax Director Office, as presented by Recorder Ann Johnsrud, totaling \$8,644.96. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to reschedule the March 7, 2017, meeting to March 8, 2017, due to conflicts with the NDACo Officials Academy. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to appoint Tom McCabe to fill the vacancy on the County Housing Authority Board with a term expiring October 29, 2019. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to appoint Ken Rooks as Jail Administrator and Nate Carlson as Facility Manager for the McKenzie County Law Enforcement Center. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve authorizing eight corrections staff employees that were on hold from budget hearings anticipating some dispatchers would transfer to corrections. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Law Enforcement Center Change Order #12 in the amount of \$43,054.00. All voting aye, motion carried.

The Board tabled a request from Peggy Hellandsaas, Tobacco Gardens, to have the County participate in maintenance on the existing second boar ramp, north of the main ramp, with an estimated bid of \$65,000-\$70,000.

Moved by Veeder, seconded by Best, to approve the proposal from ICON Architectural Group for architectural services for the County Public Works Shop Facility. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Quit Claim Deed as Curative Title Action on the E1/2SE1/4 Section 30, including that portion of Lot 2, Block 1 Hegg Second Addition to the City of Watford City; Township 150N, Range 98W less 9.95 acres ROW and less Lot 1, Block 1 in the Hegg Second Addition. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to renew the County's participation in the BCBS Healthy Blue, Health Club Credit, and Wellness Services Agreement. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to accept the resignation of Sarah Skarda, with regret. Commissioner Skarda abstained from voting. All others voting aye, motion carried.

Moved by Best, seconded by Skarda, to set the annual salary for State's Attorney Neff at \$95,648.00, E82 Step 1. All voting aye, motion carried.

The Board tabled the Village Business Institute contract and bill until the February 6, 2017, meeting.

Moved by Veeder, seconded by McCabe, to appoint Doug Nordby as the McKenzie County representative to the Coordinated Regional Operability Board. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Keene Volunteer Fire Department Raffle Permit. All voting aye, motion carried.

Housing Coordinator Sarah Skarda updated the Board on the operation of Hillside Court and discussion was had regarding transitioning following Skarda's resignation.

Moved by Skarda, seconded by Best, to approve advertising an RFP for Renovation and Management of the Hillside Court Apartment Complex. All voting aye, motion carried.

Danielle Bettencourt and Connie Brooks, C.E. Brooks & Associates, joined the meeting via conference call to update the Board on the roadless lawsuit.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the roadless lawsuit pursuant to NDCC § 44-04-19.1. Moved by Best, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. Motion carried.

Executive Session began at 2:55 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Neff; Auditor Svihovec; and Deputy Auditor Johnsrud.

Executive Session was adjourned at 3:08 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to authorize a budget amendment of \$125,712.77 in total; \$31,452.00 to outfit two vehicles being transferred to patrol and \$94,260.77 for the purchase of an additional vehicle with equipment. This will reduce the 2018 vehicle request from 5 vehicles to 4 vehicles. All voting aye, motion carried.

Barbara Curren presented the Treasurer's Report for the period ending December 31, 2016. Moved by Skarda, seconded by Best, to approve the Treasurer's Report as of December 31, 2016, the Pledge of Assets, List of Cancelled Checks, and List of Official Depositories, as presented. All voting aye, motion carried.

List of Cancelled Warrants and Checks:

<u>Date</u> <u>Issued</u>	<u>Warrant</u> <u>or Check #</u>	<u>Payee</u>	<u>Amount</u>
7/7/2014	20245	McKenzie County Sheriff	\$50.00
3/9/2015	20491	W North Fund III LP	\$15.00
6/15/2015	20582	Statoil Oil & Gas	\$438.00
8/14/2015	20613	Zavanna LLC	\$20.00
10/12/2015	20668	Zavanna LLC	\$30.00
10/12/2015	20672	Marion Gill	\$41.00
11/17/2015	20701	Snow Spence Green LLP	\$34.00
12/1/2015	20713	Zavanna LLC	\$18.00
1/19/2016	20771	Mountrail County Clerk of Court	\$1,500.00
9/2/2016	21002	McKenzie County Sheriff	\$220.02
12/8/2016	21084	McKenzie County Sheriff	\$158.41
12/15/2016	21090	John Berg	\$6.34
1/16/2016	207473	Alexander Dschaack	\$10.00
2/3/2015	207735	Whitehall Truck & Towing	\$1200.00
7/1/2015	209188	Interstate Engineering	\$2,947.50
9/1/2015	209961	Dennis Rohde	\$1,048.21
11/3/2015	210675	Security Pros	\$6,100.00
12/15/2015	211114	Stephenie Davis	\$25.00
1/5/2016	211454	Tri-County Development	\$26,000.00
1/22/2016	211552	Patriot Lodging	\$9405.19
1/29/2016	211557	Tamara Hayes	\$527.17
1/28/2016	211558	Devon Patrick	\$1746.78
2/2/2016	211601	Cody Berdahl	\$5,740.00
2/2/2016	211719	ND Council of Educational Leaders	\$395.00
2/2/2016	211720	ND County Auditor's Assn.	\$450.00
2/2/2016	211799	Paul Wisness	\$172.50
2/19/2016	211866	Dunn County Sheriff	\$4,400.00
2/19/2016	211872	Montana Dakota Utilities	\$9,267.00
2/19/2016	211875	Ricochet Gun Works	\$150.00
3/1/2016	211962	Defensive Edge Training & Consulting	\$395.00
3/1/2016	212009	John E Reid & Associates	\$2,420.00
3/1/2016	212042	ND Dept of Human Services	\$120.47
3/1/2016	212071	Douglas Pechtcl	\$1,575.00
3/16/2016	212188	First International Insurance	\$235.57
4/5/2016	212358	International Code Council	\$630.00
4/5/2016	212391	McKenzie Co Social Services	\$694.68
5/3/2016	212731	McKenzie Co Motor Vehicle Branch	\$37.00
7/1/2016	213386	Cailan Sherman	\$593.79

7/7/2016	213442	DEMCO	\$154.94
7/7/2016	213484	Jamar Tech Inc	\$4,500.00
7/7/2016	213494	Kohler Communications Inc	\$6,961.30
7/7/2016	213523	Myers Auto Parts	\$127.98
7/7/2016	213444	Dreams Carports & Buildings Inc	\$4475.25
8/12/2016	213949	DCI Credit Services	\$589.60
9/8/2016	214138	FOP Legal Defense Fund	\$546.00
9/8/2016	214226	ND Insurance Department	\$725.00
11/1/2016	214860	Expressway Inn	\$240.30
11/1/2016	214981	Jennifer Peglau	\$991.70
12/2/2016	215239	Nationwide Retirement	\$75.00
12/5/2016	215240	Matthew Rolfson	\$321.70
12/6/2016	215386	McKenzie County Motor Vehicle	\$30.00
12/21/2016	215589	Fargo Holiday Inn	\$480.60
12/30/2016	215713	Nicole D Shahin	\$1452.08

The following checks/warrants have been turned over to the State of ND for unclaimed property:

11/18/2014	20348	McKenzie Electric Coop	\$64.00
11/24/2014	20352	Oasis Petroleum	\$114.00
12/3/2013	202976	Jeanette Hoffman	\$205.10
7/16/2013	19915	Rocky Mountain Title Insurance	\$7.00
12/4/2013	20030	Steven Waliezer	\$48.75
3/25/2014	20142	Traynor Law Firm	\$21.00
5/28/2014	20206	Bakken Oil	\$16.00
4/1/2014	204452	Matthew Rolfson	\$321.70
4/4/2013	200449	Andrea Higgins	\$20.96
5/28/2014	20210	Zavanna LLC	\$33.00
7/24/2014	20260	Marathon Oil Co	\$5.00
9/4/2013	202065	Toni Ann McGovern	\$8.86

The meeting adjourned at 3:50 p.m. until February 6, 2017, at 9:00 a.m.

Linda Svihovec, Auditor

Douglas Nordby, Chairman

117001	1/04/2017	FIRST INTERNATIONAL BANK	10.00
117002	1/06/2017	BLUE CROSS BLUE SHIELD OF ND	10,016.41
117003	1/06/2017	MCKENZIE CO. TREASURER	1,000.00
117004	1/06/2017	BLUE CROSS BLUE SHIELD OF ND	88,897.06
117005	1/06/2017	A D BOIVIN DESIGN INC	53,175.00
117009	1/09/2017	CENTERS FOR MEDICARE & MEDICAID SERVICES	4,887.00

117010	1/31/2017	BLUE CROSS BLUE SHIELD OF ND	86.70
117011	1/20/2017	BLUE CROSS BLUE SHIELD OF ND	34,346.58
117012	1/27/2017	BLUE CROSS BLUE SHIELD OF ND	63,958.88
117013	1/27/2017	BLUE CROSS BLUE SHIELD OF ND	286.54
117014	1/27/2017	BLUE CROSS BLUE SHIELD OF ND	91,879.12
117015	1/26/2017	MCKENZIE CO. TREASURER	2,000.00
117016	1/31/2017	MCKENZIE CO. TREASURER	1,000.00
117018	1/13/2017	BLUE CROSS BLUE SHIELD OF ND	18,932.01
215717	1/03/2017	ABRAHAM/JENNIFER	248.40
215718	1/03/2017	AMERIPRIDE SERVICES INC.	700.13
215719	1/03/2017	ARMSTRONG SANITATION	110.00
215720	1/03/2017	BADLANDS HARDWARE	612.51
		BADLANDS OCCUPATIONAL TESTING	
215721	1/03/2017	SERVICES	1,729.00
215722	1/03/2017	BELL/MARY	195.26
215723	1/03/2017	BERQUIST/BAILEY	913.79
215724	1/03/2017	BEST/VAWNITA	2,317.00
215725	1/03/2017	BLUE TARP FINANCIAL, INC.	417.55
215726	1/03/2017	BOSS OFFICE & COMPUTER PRODUCTS	495.32
215727	1/03/2017	BRADY'S ROADSIDE SERVICE	393.75
215728	1/03/2017	BROWN/MELISSA	7.98
215729	1/03/2017	BURNS & MCDONNELL	9,547.73
215730	1/03/2017	C&D WATER SERVICES	101.50
215731	1/03/2017	CARQUEST AUTO PARTS	396.29
215732	1/03/2017	CERTIFIED POWER. INC	1,181.08
215733	1/03/2017	CHECKERS, INC.	390.00
215734	1/03/2017	CHISHOLM/AARON	73.75
215735	1/03/2017	COLONIAL RESEARCH CHEMICAL CORP.	3,027.84
215736	1/03/2017	COMFORT INN	81.90
215737	1/03/2017	DAYS INN	59.99
215738	1/03/2017	DEAN FOODS NORTH CENTRAL	38.41
215739	1/03/2017	DICKINSON READY MIX	2,690.00
215740	1/03/2017	DTE, INC.	39.00
215741	1/03/2017	EAGLE COUNTRY FORD, INC.	29.26
215742	1/03/2017	F.I.R.S.T.	35.62
215743	1/03/2017	FARMERS UNION OIL COMPANY	39,862.55
		FAST INITIAL RESPONSE SYSTEMS &	
215744	1/03/2017	TRAINING	123.06
215745	1/03/2017	FASTENAL COMPANY	2,109.36
215746	1/03/2017	FINSAAS/DARRELL	46.44
215747	1/03/2017	FIRST INTERNATIONAL BANK & TRUST	3,082.60
215748	1/03/2017	FIRST INTERNATIONAL INSURANCE	1,523.00
215749	1/03/2017	FLEETMATICS USA, LLC	4,000.00
215750	1/03/2017	FOOD SERVICES OF AMERICA	446.88
215751	1/03/2017	FOSS/BONNIE	155.88
215752	1/03/2017	FRED PRYOR SEMINARS/CAREERTRACK	1,116.30
215753	1/03/2017	FULKERSON FUNERAL HOME	663.75
215754	1/03/2017	GAFFANEY'S TOTAL OFFICE SOURCE, INC.	1,443.88
215755	1/03/2017	GARMANS FLOORING	568.00

215756	1/03/2017	GOODBIRD/TWYLA	54.00
215757	1/03/2017	HARRISON/SADIE	92.88
215758	1/03/2017	HAWKINS/TENA	54.00
215759	1/03/2017	HEART OF AMERICA CORR. & TREATMENT CTR	6,750.00
215760	1/03/2017	HEDAHL'S INC.	58.37
215761	1/03/2017	HEGGEN EQUIPMENT CO.	545.07
215762	1/03/2017	HELENA CHEMICAL COMPANY	1,200.00
215763	1/03/2017	HORIZON RESOURCES	41.28
215764	1/03/2017	HP INC.	197.01
215765	1/03/2017	IBS, INC	94.39
215766	1/03/2017	INTERSTATE POWER SYSTEMS	7,906.98
215767	1/03/2017	JACK & JILL	4,316.23
215768	1/03/2017	JOHNSON & SUNDEEN	15,013.62
215769	1/03/2017	KADRMAS, LEE AND JACKSON, INC.	4,611.00
215770	1/03/2017	KAMINSKY, SULLENBERGER & ASSOCIATES	360.00
215771	1/03/2017	KIRBY/VALERY	218.68
215772	1/03/2017	LANDTECH ENTERPRISES, INC	130.50
215773	1/03/2017	LAQUINTA INN & SUITES	333.10
215774	1/03/2017	LARSEN SERVICE DRUG, INC.	135.09
215775	1/03/2017	LUND OIL, INC.	1,875.99
215776	1/03/2017	LYLE SIGNS INC.	1,040.00
215777	1/03/2017	MARQUART/ANDREW S	322.20
215778	1/03/2017	MATHISON CO./THE	499.37
215779	1/03/2017	MCCABE/THOMAS	1,485.48
215780	1/03/2017	MCKENZIE CO. FARMER	1,749.84
215781	1/03/2017	MCKENZIE COUNTY ROAD & BRIDGE	1,552.30
215782	1/03/2017	MCNANEY/CHARLES	39.96
215783	1/03/2017	MURPHY MOTORS	82.00
215784	1/03/2017	NATIONAL EMERGENCY NUMBER ASSN.	137.00
215785	1/03/2017	ND ASSN. OF COUNTIES	19,262.20
215786	1/03/2017	ND COUNTY COMMISSIONERS ASSN.	2,057.00
215787	1/03/2017	NDACO RESOURCES GROUP	4,584.15
215788	1/03/2017	NELSON INTERNATIONAL	61.45
215789	1/03/2017	NILLES LAW FIRM	25.00
215790	1/03/2017	NORTHERN PUMP & COMPRESSION, INC.	45.50
215791	1/03/2017	NORTHERN TOOL & EQUIPMENT CO.	58.65
215792	1/03/2017	NORTHWEST PIPE FITTINGS, INC	732.91
215793	1/03/2017	O K IMPLEMENT CO.	2,755.92
215794	1/03/2017	O.K. TIRE STORE, INC	2,248.90
215795	1/03/2017	OLSON/DOUG	30.24
215796	1/03/2017	PARRISH/CALVIN	650.00
215797	1/03/2017	PAYSTUBZ	1,176.00
215798	1/03/2017	PEERY/SANDY	355.60
215799	1/03/2017	PENGUIN MANAGEMENT INC.	364.00
215800	1/03/2017	PHARMCHEM. INC.	7,296.00
215801	1/03/2017	PITNEY BOWES	1,250.67
215802	1/03/2017	PRAXAIR	1,309.04
215803	1/03/2017	RDO EQUIPMENT CO. - FARGO	5,397.09
215804	1/03/2017	RESPOND SYSTEMS OF MONTANA	384.40

215805	1/03/2017	ROGNESS/MICHELLE	546.50
215806	1/03/2017	SAMUELSON/JERRY	50.00
215807	1/03/2017	SCHEBO/JOANNE	23.76
215808	1/03/2017	SCHEBO/LESLIE	103.63
215809	1/03/2017	SCHMIDT & ASSOCIATES INC.	80.00
215810	1/03/2017	SMITH/BRENDA	54.00
215811	1/03/2017	SOUTHERN FOLGER DETENTION	20.00
215812	1/03/2017	SRF CONSULTING GROUP, INC	4,250.82
215813	1/03/2017	STAPLES ADVANTAGE	256.31
215814	1/03/2017	STEIN'S INC.	1,110.46
215815	1/03/2017	STREICHER'S	31.95
215816	1/03/2017	SWANSTON EQUIPMENT CO.	20,264.04
215817	1/03/2017	THIS OLD HOUSE	35.00
215818	1/03/2017	THOMPSON/JENNIFER	302.34
215819	1/03/2017	TRACTOR & EQUIPMENT CO.	6,451.60
215820	1/03/2017	TRANE U.S. INC.	287.46
215821	1/03/2017	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
215822	1/03/2017	WATFORD CITY SELF STORAGE	200.00
215823	1/03/2017	WESTLIE MOTOR CO.	3,297.54
215824	1/03/2017	WHITAKER/HILLARY	95.36
215825	1/03/2017	WISNESS/MONIQUE	75.00
215826	1/04/2017	MCKENZIE CO. TREASURER	1,308,085.64
215827	1/05/2017	MCKENZIE CO. TREASURER	1,856.62
215828	1/12/2017	GARRISON DIVERSION CONSERVANCY DIST.	8,205.77
215829	1/12/2017	L. YELLOWSTONE IRRIG. DIST. #2	261,900.23
215830	1/12/2017	ND STATE TREASURER	8,309.24
215831-215857	01/13/2017	PAYROLL-JANUARY 13, 2017	731,570.89
215858	1/17/2017	ADVANCED BUSINESS METHODS ADVANCED ENG. & ENVIRONMENTAL	254.50
215859	1/17/2017	SERV.,INC.	2,624.74
215860	1/17/2017	ALEXANDER FIRST RESPONDERS	4,000.00
215861	1/17/2017	ASTRO-CHEM LAB, INC.	125.00
215862	1/17/2017	BADLANDS HARDWARE	281.30
215863	1/17/2017	BENTLEY SYSTEMS, INC.	3,732.79
215864	1/17/2017	C&D WATER SERVICES	30.00
215865	1/17/2017	CARQUEST AUTO PARTS	45.65
215866	1/17/2017	CONSTRUCTION ENGINEERS INC.	489,396.30
215867	1/17/2017	CROSS/ROBERT	37.45
215868	1/17/2017	DH WIRELESS SOLUTIONS	244.20
215869	1/17/2017	FAMILY CRISIS SHELTER, INC.	10,000.00
215870	1/17/2017	FARMERS UNION OIL COMPANY	2.99
215871	1/17/2017	FRED PRYOR SEMINARS/CAREERTRACK	79.00
215872	1/17/2017	GRASSY BUTTE PARK	1,979.93
215873	1/17/2017	JED BOLTZ EXCAVATION	6,950.00
215874	1/17/2017	KOHLER COMMUNICATIONS, INC.	250.00
215875	1/17/2017	KY PIPE	7,138.60
215876	1/17/2017	LEWIS & CLARK TRAIL MUSEUM	70,000.00
215877	1/17/2017	LUND OIL, INC.	59.71
215878	1/17/2017	MCKENZIE CO. HERITAGE ASSOCIATION	35,000.00

215879	1/17/2017	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	20,000.00
215880	1/17/2017	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
215881	1/17/2017	MCKENZIE CO. TREASURER	455,000.00
215882	1/17/2017	MCKENZIE COUNTY HEALTHCARE SYSTEMS	300,000.00
215883	1/17/2017	MCKENZIE ELECTRIC CO-OP INC.	1,024.93
215884	1/17/2017	ND ASSN. OF COUNTIES	175,383.90
215885	1/17/2017	ND DEPT. OF TRANSPORTATION	22.00
215886	1/17/2017	ND WATER EDUCATION FOUNDATION	496.00
215887	1/17/2017	ND WATER RESOURCE DISTRICT ASSN.	475.00
215888	1/17/2017	NORTH DAKOTA ONE CALL	254.30
215889	1/17/2017	NOVAK/LARRY	33.17
215890	1/17/2017	O.K. TIRE STORE, INC	268.84
215891	1/17/2017	PIONEER MUSEUM	25,000.00
215892	1/17/2017	RESERVATION TELEPHONE CO-OP	107.21
215893	1/17/2017	ROOKS/JO	108.00
215894	1/17/2017	SCOFIELD/JESSIE	1,000.00
215895	1/17/2017	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	42,061.76
215896	1/17/2017	USABLE LIFE	45.15
215897	1/17/2017	VALLI INFORMATION SYSTEMS, INC	484.86
215898	1/17/2017	VOGEL LAW FIRM	2,002.00
215899	1/17/2017	WAWSA	175,574.56
215900	1/17/2017	WILLISTON COUNCIL OF AGING	30,000.00
215901	1/17/2017	YOUNG AT HEART CLUB	8,000.00
215902	1/19/2017	ARMSTRONG SANITATION	475.00
215903	1/19/2017	AT&T	125.34
215904	1/19/2017	BANK OF NORTH DAKOTA	68,737.90
215905	1/19/2017	CENTURY LINK	163.92
215906	1/19/2017	CONSOLIDATED TELCOM	62.45
215907	1/19/2017	INFORMATION TECHNOLOGY DEPT.	1,734.65
215908	1/19/2017	MCKENZIE COUNTY RURAL WATER	221.02
215909	1/19/2017	MCKENZIE ELECTRIC CO-OP INC.	5,471.86
215910	1/19/2017	MONTANA DAKOTA UTILITIES CO.	12,187.02
215911	1/19/2017	NEMONT	28.50
215912	1/19/2017	RESERVATION TELEPHONE CO-OP	6,014.36
215913	1/19/2017	SOUTHWEST WATER AUTHORITY	47.56
215914	1/19/2017	VERIZON WIRELESS	7,499.51
215915	1/19/2017	WATFORD CITY WATER DEPT./CITY OF	1,056.11
215916	1/26/2017	JOB SERVICE NORTH DAKOTA	10,465.49
215917-215938	1/27/2017	PAYROLL-JANUARY 27, 2017	707,318.20

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

February 6, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 6, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor Svihovec, Deputy Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda, to approve the January 2017 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Deputy Treasurer Barb Curren presented the Treasurer's Report ending January 31, 2017. Moved by Best, seconded by Skarda, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the abatement applications as presented. All voting aye, motion carried. Abatement applications approved: LSS Housing WC 3832 – partial exemption on low income units; LSS Housing WC 3833 – partial exemption on low income units; LSS Housing WC 3834 – partial exemption on low income units; LSS Housing WC 3835 – partial exemption on low income units; WC Park District 3836 – exempt political subdivision; Gerlad Raughton 3837 – eligible for Veterans Exemption Credit; Leighton Trotter 3838 – parcel abated in 2016, not deleted; Glendon Nelson 3839 – 2017 MH moved without permit in 2016; Robert & Francis Armstrong 3840 – 2016 MH moved in 2016 without a permit; Robert & Francis Armstrong 3841 – 2017 MH moved in 2016 without a permit; TD&H Engineering Inc. 3842 – 2017 MH duplicate assessment on real estate; TD&H Engineering Inc. 3843 – 2017 MH moved in 2016, parcel not deleted; Happy Trails Trucking LLC 3844 – 2017 MH parcel reactivated in error; Jay R Bean 3845 – 2015 MH duplicate assessment on real estate; Jay R Bean 3846 – 2016 MH duplicate assessment on real estate; and Jay R Bean 3847 – 2017 MH duplicate assessment on real estate.

Moved by Skarda, seconded by Best, to appoint Stacey Arnegard to the Social Services Board with a term ending June 30, 2019. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to appoint Joel Brown to the JDA Board with a term ending December 31, 2017. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to appoint Matt Beard to the JDA Board with a term ending December 31, 2018. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to appoint Kathy Skarda to the Weather Mod Operations Advisory Committee. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Village Business Institute Contract for services as revised. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Pickett & Company Supplemental Contract for assessing the True Oil Gas Plant at an additional cost of \$1,000.00. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Electro Watchman proposal as presented for panic buttons for the Courthouse, including the Extension Building. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the proposals from Steins Inc. for the LE Center FFE budget for maintenance. All voting aye, motion carried.

State's Attorney Neff updated the Board on the 2016 actual caseload numbers.

State's Attorney Neff and Chief Assistant State's Attorney Schwarz updated the Board on the Flat Top Road lawsuit. Moved by Skarda, seconded by Best, to approve the proposal from Epic Engineering for approximately \$3,800.00 to place survey marks and record the survey. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve out of state training requests as follows: Evidence for Prosecutors – Assistant State's Attorney Davis and Homicide Prosecution Training – Chief Assistant State's Attorney Schwarz. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the sick leave donation request for Kristy Roles of 144 hours. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the restructure request in the Sheriff's Department as follows: Remove Administrative Lieutenant position, add additional detective and approve DBM adjustment for Senior Administrative Specialist. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the back pay for Dan Christensen in the amount of \$5,735.15. All voting aye, motion carried.

Discussion was held on the County's snow removal policy that was last reviewed in 2010. The direction of the Board was for Public Works to modify the 2010 Snow

Removal Policy to include addressing subdivisions, fences within the right of way, and Emergency Responder's private driveways.

Moved by McCabe, seconded by Best, to approve advertising for bids and obtaining proposals for 2017 equipment as presented by Highway Superintendent Dollinger. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the task order as presented by KLJ for survey work related to the Quiet Title Lawsuit. All voting aye, motion carried.

Matt Beard and Kirk Wold approached the Board to request the County sponsor ¼ mile access road on a state school land section line for a new subdivision, Wild Cow. The Board directed SA Neff to review the options presented as to legal and liability aspects.

PWD Kanwar and NDDOT District Engineer Joel Wilt updated the Board on Route 68 planned improvements and safety risks that are being addressed where County Route 15 intersects with Highway 68 and Highway 85. Area landowners have expressed opposition to rerouting County Route 15. The NDDOT reported additional safety studies are underway in an effort to determine if the planned changes are still needed.

Howard Klug and Nyla Dahl discussed Tri County Senior Services and issues at Hillside Court. The Board restated their support for senior services that are provided by Tri County and explained that the Housing Authority Board would be meeting the next day to discuss operations and management of the Hillside Court Facility.

Moved by Best, seconded by Skarda, to approve the budget amendment request from the Sheriff's Office for lease of a vehicle from Bill Barth Ford with an estimated cost of \$5,700.00 plus licensing, fees, and necessary equipment. SA Neff will review the lease document prior to signing. All voting aye, motion carried.

SA Neff was directed to review the legal process for transferring a retired patrol vehicle to another political subdivision.

Moved by Best, seconded by Skarda, to approve the trade in of Sheriff Department units 23, 25, and 26 for new patrol vehicles. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve purchasing patches for McKenzie County Explorer Post 2382. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the design plan cost of \$3,000.00 for the Sheriff's Office gun range. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the request for the Sheriff's Office website redesign, with revisions as recommended by SA Neff, stating cost for maintenance, with an approximate cost of \$10,000.00. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to direct Jessie Scofield to work on a proposal and cost to update the County website. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the four out of state training requests as presented by Deputy Chris Cloud. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the 2016 budget amendments as presented in the Budget to Actual Report presented by Auditor Svihovec due to unanticipated expenses or other increases to costs: increase Recorder/Tax Director to \$1,227,230.78; increase GIS Coordinator to \$480,061.17; increase Building Construction to \$31,270,160.91; increase Elections to \$58,659.61; increase County Jail to \$1,955,688.96; increase Disaster Emergency Services to \$183,456.03; increase Tourism & Recreation to \$91,027.86; increase Farm to Market to \$424,096.01; increase Veteran's Service Officer to \$81,544.75; increase Social Security to \$191,795.45; increase Hazardous Chemical Preparedness to \$28,401.67; increase Atmospheric Resources to \$291.43; increase County Fair to \$316.96; and increase Historical Society to \$30,320.99. All voting aye, motion carried.

The Board discussed options for a transition plan for Auditor/Treasurer Svihovec's position.

The meeting recessed at 1:41 p.m. until February 23, 2017, at 1:00 p.m.

February 23, 2017

Commissioners Skarda, Best, and McCabe attended an informational meeting with the Uniform County Permit Program at 11:00 a.m. on Thursday, February 23, 2017, at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota.

February 23, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 23, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor Svihovec, Deputy Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 1:00 p.m.

Planning Director Talbert asked to pull Planning & Zoning Consent Agenda Item #2 for discussion.

Moved by Skarda, seconded by Best, to approve the Planning & Zoning Consent Agenda Item #1. All voting aye, motion carried. Item approved: 0001-17 ZC Tesoro Great Plains Gathering and Marketing LLC—Recommend approval of Zone Change 0001-17 Tesoro Great Plains Gathering and Marketing LLC to the County Commission to change the zoning from Agriculture to Heavy Industrial. Adopt the findings as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item #2 – Revocation of 0044-13 Conditional Use Permit Williamson Properties. Talbert reviewed the permit and reported that Mr. Williamson had not provided the required reclamation bond and after several deadline extensions the Planning & Zoning Board recommended revocation of the CUP. Mr. Williamson requested authorization for a lower bond amount of \$46,700 rather than the \$75,000 as determined by the Planning Department, which would include removal of 20 mobile home units.

Moved by Best, seconded by Skarda, to revoke CUP 0044-13, with regret. All voting aye, motion carried.

Moved by Best, seconded by Skarda, that the Williamson Property be vacated by June 1, 2017, and the site reclaimed by September 30, 2017. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Commissioner's Consent Agenda Items 1-5 as follows:

1. Scott Twogood – Planning & Zoning (Las Vegas NV code enforcer training)
2. Jerry Samuelson – Veterans Service (Washington DC veterans/spouses)
3. 2017 Burns & McDonnell Engineering contract – landfill
4. Dispatch employee incentive recognition program proposal
5. Donated sick leave request

All voting aye, motion carried.

The Board discussed the Conoco Phillips temporary section line closure request, which now includes an easement around the well location.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to close a portion of a section line roadway in Township 153 North, Range 97 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A tract of land located in the Southeast Quarter of the Southeast Quarter (SE1/4SE1/4) of Section 23 & Northeast Quarter of the Northeast Quarter (NE1/4NE1/4) of Section 26, Township 153 North, Range 97 West of the 5th Principal Meridian, McKenzie County, State of North Dakota, being more specifically described

as a strip of land sixty-six (66) feet in width, lying thirty-three (33) feet on each side of the following described centerline: Commencing at the southwest corner of the Southeast Quarter of said Section 23; thence along the south section line on an azimuth of 089°54'17", a distance of 1477.51 feet to the POINT of BEGINNING; thence continuing along the south section line on an azimuth of 089°54'17", a distance of 540.00 feet to the POINT OF ENDING: said ending point being located on an azimuth of 269°54'17", a distance of 615.00 feet from the southeast corner of the Southeast Quarter of said Section 23. Said tract contains 540.00 linear feet or 32.73 rods (0.82 acres).

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Thursday, February 23, 2017, at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner McCabe, seconded by Commissioner Skarda, and a vote of 4 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Tourism Director Doug Bolken provided an update to the Board on McKenzie County tourism activities.

The meeting was recessed at 2:13 p.m. for the McKenzie County Park Board Meeting.

The meeting reconvened at 2:55 p.m.

Moved by Skarda, seconded by Best, to approve the water bills and other bills as presented. All voting aye, motion carried.

Travis Bateman, Sheriff's Office, requested authorization for transfer of retired Sheriff Department vehicles to fire districts. SA Neff stated that a JPA with the fire districts would need to be executed and approved by the Board for the transfer of vehicles to be completed.

JMAC Energy Services provided the Board with information on their operations and introductions to employees and community involvement.

Moved by Best, seconded by Skarda, to approve the 2017 Revised Snow Removal Policy Guidelines. All voting aye, motion carried.

2017 Snow Removal Policy Guidelines

1. McKenzie County strives to offer snow removal on its road system in a timely manner with utmost consideration for the motoring public and safety of the county employees.
2. It is safe to assume that roads will become snow covered and possibly blocked following significant snowfalls and/or drifting conditions during winter months. The public should be prepared for this as well as icy conditions.
3. The county is not responsible for plowing private driveways and/or cleaning out yards. Examples (garages, dumpsters, gas tanks, etc.)
4. The county may not plow bus routes where little to no attempt has been made to prepare for winter conditions. Examples (dead vehicles, trailers, machinery, etc.) that inhibit removal of snow or result in snow drifts. The County's portion of school routes does not extend beyond county routes. Homeowners associations and homeowners are responsible for clearing the rest of the bus route.
5. When the County helps homeowners, as a courtesy, during significant and unusual snowfall amounts, adequate room must be made available in yards for county snow removal equipment to turn around and exit. All gates and cattle guards on driveways and roads must be wide enough for snow removal equipment to pass through effectively. The county is not responsible for private property that may be damaged due to inadequate or no marking indicators clearly identifying its location to snow removal personal. Examples (well heads, sewer risers, water hydrants, etc.).
6. Any closed gates will be considered the end of the road for any snow removal purposes.
7. Due to safety concerns, the county avoids plowing after dark and during white-out conditions. The County Road Superintendent reviews weather conditions and other hazards and decides when it is safe for snow operators to plow.
8. The county tries alternate plowing routes to treat the public as fairly as possible. Example (Roads close to county's shops may be left till later so roads further out can get attention). However, the County Road Superintendent can choose the most efficient routes for snow removal operations.

9. Vacant farms or farm sites without occupants will not be considered as critical and may be left until time permits.
10. Summer roads or section trails that have not been improved by the county and have become access roads for the public may not be plowed.
11. The county is not responsible for plowing private subdivisions.
12. The county does its best effort to avoid piling snow by mailboxes, but it is the responsibility of the resident to clear for mail carrier.
13. Snow removed from private driveways, roads, and lanes shall not be piled inside the county right of way or easements, since this can create drifts and be hazardous for snow removal equipment when they unexpectedly encounter it.
14. The County will not offer services to private parties e.g. requests to repair driveways, remove haystacks, grain bins, etc.
15. All fences and structures knocked down by county plow equipment will be repaired by the county after the completion of the snow season, except for fencing and structures inside county right of way, inside county ditches or prescriptive right of way, and permanent easements.
16. The County does not remove snow from any private driveways, including, but not limited to; hospital personnel, EMTs, county personnel, city personnel, or any other private entities and individuals who are part of an emergency response team.

PWD Kanwar presented background information on the County Route 15/Highway 68 intersection suggested improvements. The Board consensus was that the additional safety improvements that have been made by NDDOT on Highway 85 have significantly reduced the number and severity of crashes. Additionally, residents in the area had expressed their desire to leave the intersection as is. NDDOT District Engineer, Joel Wilt, stated that the State/NDDOT would have the ultimate liability at this intersection as it was a State highway.

Housing Authority Board Chairman, Marco Pelton, reported that the Housing Authority Board had interviewed three property management companies and will negotiate a contract with Rick Robinholt, RJR Site Management, for management and maintenance services for Hillside Court.

Moved by Skarda, seconded by Best, to replace Kristen Bolken on the Housing Authority Board as she has moved out of state. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to set the public hearing date of March 21, 2017, for two Oasis Section Line Closure requests. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the contract with DAWA for the Sheriff Department's website development. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to appoint the CMAR Interview Committee as follows:

Owner Representatives: Nate Carlson and Commissioner McCabe

Architect: ICON Architectural Group

Contractor: Glen Beard

Engineer: Selected by ICON - Jason Hunze, Prairie Engineering

All voting aye, motion carried.

PWD Kanwar introduced GIS Coordinator Bonnie Foster and Permit Technician Tim Pickering, new employees in the Public Works Department.

Jesse Lawrence, ICON Architectural Group, and Jon Steen, Construction Engineers, presented schematic design and initial budget numbers for the Jail Repurpose project for the Board's review.

Planning Director Talbert and Commissioner Best discussed the NDIC hearing for Apollo Resources with the Board. A statement will be prepared for Board review at the March 8, 2017, meeting.

Chairman Nordby opened discussion on the issue of whether the Auditor/Treasurer position should remain combined and/or elected. Skarda reported residents had expressed to her the desire to separate the positions. Nordby and Best stated their support of leaving the offices combined. Best inquired about the amount of time to work through the Home Rule Charter process.

Discussion was held by the Board on the current legislative session and bills concerning county functions.

The May 2, 2017, Commission meeting was rescheduled to May 8, 2017, by unanimous Board consensus.

The meeting adjourned at 5:38 p.m. until March 8, 2017, at 9:00 a.m.

Linda Svihovec, Auditor

Douglas Nordby, Chairman

22593	WILLISTON VECTOR CONTROL DIST.	50,000.00
22795	ALEXANDER PARK DISTRICT	4,702.82
22796	ALEXANDER RURAL FIRE DISTRICT	49,755.37
22797	ALEXANDER SCHOOL DIST. #2	867,458.58
22798	ALEXANDER TWP.	15,996.26
22799	ALEXANDER/CITY OF	25,461.12
22800	ANTELOPE CR. TWP.	7,234.42
22801	ARNEGARD PARK DISTRICT	5,306.73
22802	ARNEGARD RURAL FIRE PROTECTION DIST.	15,056.33
22803	ARNEGARD TWP.	20,022.20
22804	ARNEGARD/CITY OF	12,006.36
22805	BLUE BUTTES TWP.	15,941.55
22806	CHARBON TWP.	69,856.83
22807	EARL SCHOOL DIST. #18	3,739.57
22808	ELM TREE TWP.	34,227.80
22809	GRAIL TWP.	5,771.68
22810	GRASSY BUTTE FIRE DISTRICT	2,529.61
22811	HAWKEYE TWP.	14,942.85
22812	HORSE CREEK RURAL FIRE DIST.	5,784.74
22813	HORSE CREEK SCHOOL DIST. #32	45,150.66
22814	KEENE TWP.	18,267.28
22815	MCKENZIE CO. FIRE PROT. DIST.	99,413.04
22816	MCKENZIE CO. HISTORICAL SOCIETY	9,884.94
22817	MCKENZIE CO. SD#1	2,251,529.55
22818	MCKENZIE SOIL CONS. DIST.	92,488.12
22819	NEW TOWN PUBLIC SCHOOL DIST.	83,398.23
22820	NEW TOWN RURAL AMBULANCE DIST.	578.48
22821	NEW TOWN RURAL FIRE DEPT.	570.25
22822	RANDOLPH TWP.	3,607.47
22823	RIVERVIEW TWP.	46,484.03
22824	SIOUX IRRIGATION DISTRICT	8,733.60
22825	SIOUX TWP.	12,796.07
22826	SIOUX-YELLOWSTONE RURAL FIRE DIST.	5,625.31
22827	TRI TWP	44,712.25
22828	TWIN VALLEY TWP.	75,026.33
22829	UPPER MISSOURI DIST. HEALTH UNIT	33,287.75
22830	WATFORD CITY MUNICIPAL AIRPOIRT	6,111.13
22831	WATFORD CITY PARK DISTRICT	278,330.17
22832	WATFORD CITY/CITY OF	345,565.20
22833	WILLISTON FIRE PROTECTION DISTRICT	2,732.96
22834	WILLISTON VECTOR CONTROL DIST.	35.10
22835	YELLOWSTONE SCHOOL DISTRICT #14	48,566.93
22836	YELLOWSTONE TWP.	24,161.03
22837	ALEXANDER/CITY OF	116.00
215939	ABRAHAM/JENNIFER	423.20
215940	ACCUSOURCE INC.	380.45
215941	ACME TOOLS	19,677.00
215942	ADVANCED BUSINESS METHODS	882.69
215943	AFTER HOURS SERVICE LLC	1,132.32

215944	AIRGAS ON-SITE SAFETY SERVICES	151.95
215945	ALL AMERICAN SALES & SERVICE	695.00
215946	ALLEGIANCE COBRA SERVICES, INC.	50.00
215947	ALPINE AUTO GLASS	465.89
215948	AMAZON/SYNCB	213.79
215949	AMERICAN SOLUTIONS FOR BUSINESS	47.47
215950	AMERICAN WELDING & GAS	25.38
215951	AMERIPRIDE SERVICES INC.	1,560.45
215952	ANDRADE/JULIO SESAR	10.00
215953	APCO INTERNATIONAL	419.00
215954	APPLIED CONCEPTS	80.00
215955	ARMSTRONG SANITATION	110.00
215956	ASC CONSTRUCTION EQUIPMENT	1,141.40
215957	ASTORIA HOTEL & EVENT CENTER	130.00
215958	AVI SYSTEMS, INC.	1,451.75
215959	BADLANDS HARDWARE	443.40
215960	BADLANDS OCCUPATIONAL TESTING SERVICES	2,229.00
215961	BAKER & TAYLOR	642.97
215962	BAKKEN LUBE AND WASH LLC	91.33
215963	BARRETT PHARMACY	3.59
215964	BAUMAN/BARBARA	48.15
215965	BAUMAN/JOSEY	64.43
215966	BELL/MARY	150.26
215967	BEST/VAWNITA	1,233.45
215968	BIG BOYS TOYS	13.00
215969	BLUE LINE CONSULTANTS	499.00
215970	BLUE LUBE	266.97
215971	BLUE TARP FINANCIAL, INC.	180.88
215972	BORDER STEEL	2,703.40
215973	BOSS OFFICE & COMPUTER PRODUCTS	1,321.11
215974	BRADY'S ROADSIDE SERVICE	1,293.63
215975	BROSZ ENGINEERING, INC.	73,221.50
215976	BROWN/COREY	77.50
215977	BROWN/ROGER	10.50
215978	BROWNELLS INC.	1,501.89
215979	BUXTON/RICHARD EDWARD	15.00
215980	C.E. BROOKS & ASSOCIATES,P.C.	1,676.07
215981	C.E. BROOKS & ASSOCIATES,P.C.	14,560.13
215982	C&D WATER SERVICES	138.50
215983	CAMBRIA SUITES	245.70
215984	CAMERON/HERBERT KURT	10.00
215985	CARQUEST AUTO PARTS	11.53
215986	CASCADE AUTO GLASS	840.00
215987	CERTIFIED POWER. INC	4,008.94
215988	CHARLIE'S SERVICE, LLC	108.00
215989	CHARM-TEX,INC.	416.08
215990	CHECKERS, INC.	330.00
215991	CHERREY'S PROPANE	1,738.00
215992	CLARK/TOTIRO	90.02

215993	CODE RED TOWING	687.50
215994	COLONIAL RESEARCH CHEMICAL CORP.	654.54
215995	COMFORT INN	213.30
215996	COMFORT INN	81.90
215997	COMPUTER INTELLIGENCE ASSOC.	1,428.45
215998	COMPUTER PROF. UNLIMITED, INC.	2,947.03
215999	CORPORATE TRANSLATION SERVICES, INC	7.25
216000	DASH MEDICAL GLOVES	304.50
216001	DAVIS/STEPHENIE	247.52
216002	DAWA DEVELOPMENT, LLC	115.00
216003	DEAN FOODS NORTH CENTRAL	249.65
216004	DELL MARKETING L.P.	328.69
216005	DIGITAL HIGHWAY INC.	1,062.45
216006	DNB ENERGY SERVICES, INC	33,750.00
216007	DTE, INC.	943.81
216008	DYPEX GREASE AND LUBRICANTS	336.00
216009	E & M SERVICES	3,070.00
216010	EIDE BAILLY	4,337.00
216011	EPIC ENGINEERING	3,106.50
216012	FARMERS UNION OIL COMPANY	72,991.16
216013	FASTENAL COMPANY	5,271.17
216014	FINSAAS/DARRELL	46.01
216015	FIRST INTERNATIONAL BANK & TRUST	2,709.39
216016	FIRST INTERNATIONAL INSURANCE	200.00
216017	FLECK/WILLIAM	97.20
216018	FLEETMATICS USA, LLC	5,728.00
216019	FOOD SERVICES OF AMERICA	958.32
216020	FOSS/BONNIE	50.00
216021	FULKERSON FUNERAL HOME	3,848.75
216022	GEM CITY MOTORS/TOWING	3,078.15
216023	GIBBS TOWING, LLC	1,070.00
216024	GRANITE SPRINGS WATER & ICE, INC.	27.00
216025	GREAT PLAINS DIRECTORY SERVICE	45.00
216026	HANNAHER'S	4,322.48
216027	HANSEN DIESEL & AUTOMOTIVE	67.20
216028	HARRISON/SADIE	58.03
216029	HAUGEN/LESLIE C	69.12
216030	HAWKEYE OILFIELD SUPPLY	256.39
216031	HEART OF AMERICA CORR. & TREATMENT CTR	3,603.99
216032	HEDAHL'S INC.	4,555.70
216033	HEGGEN EQUIPMENT CO.	49,416.90
216034	HELLANDSAAS/MARCIA	360.00
216035	HIGGENS/AMBER	197.95
216036	HOME OF ECONOMY	299.99
216037	HORIZON RESOURCES	23.89
216038	HP INC.	29,290.63
216039	HURLEY ENTERPRISES, INC	490.00
216040	IBS, INC	208.84
216041	ICON ARCHITECTURAL GROUP	52,965.42

216042	INFORMATION SYSTEMS CORP.	1,767.00
216043	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	725.00
216044	INTERNATIONAL CODE COUNCIL	1,656.68
216045	INTERSTATE POWER SYSTEMS	5,036.39
216046	ISOM/KAYLA	10.50
216047	JACK & JILL	5,050.27
216048	JAPPE/KAROLIN	240.83
216049	JOHNSON & SUNDEEN	5,000.00
216050	JOHNSRUD/ANN	970.36
216051	KADRMAS, LEE AND JACKSON, INC.	27,326.17
216052	KDSR RADIO SERVICES	485.00
216053	KEEFE SUPPLY COMPANY	393.32
216054	KEEPERS INC.	3,343.92
216055	KIESON/CAROL	80.25
216056	KIRBY/VALERY	628.13
216057	KNUDSON/JACKSON	14.30
216058	KOTANA COMMUNICATIONS, INC.	2,675.00
216059	KUMMER'S PUMPING	800.00
216060	LAQUINTA INN & SUITES	163.80
216061	LAQUINTA INN & SUITES	449.40
216062	LARSEN SERVICE DRUG, INC.	117.55
216063	LEARNING OPPORTUNITIES, LLC	685.00
216064	LEWIS/JAY	12.84
216065	LUND OIL, INC.	2,812.25
216066	MARCO, INC.	3,774.25
216067	MATTHEWS-KASNER/MAXWELL	66.50
216068	MCKENZIE CO. FARMER	2,319.66
216069	MCKENZIE CO. HEALTHCARE SYSTEMS	1,339.12
216070	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	480.00
216071	MCKENZIE COUNTY ROAD & BRIDGE	656.35
216072	MCLEAN CO. SHERIFF'S DEPT.	910.00
216073	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	243.90
216074	MRACHEK/KRIS	27.00
216075	MYERS/MORGAN	362.34
216076	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	40.00
216077	ND ASSN. OF COUNTIES	5,344.90
216078	ND COUNCIL OF EDUCATIONAL LEADERS	420.00
216079	ND DEPT. OF TRANSPORTATION	40,274.21
216080	ND DEPT. OF TRANSPORTATION	30.00
216081	ND EMERGENCY MANAGEMENT ASSN.	50.00
216082	ND NEWSPAPER ASSOCIATION	191.40
216083	ND OFFICE OF THE ATTORNEY GENERAL	5,115.00
216084	ND RECORDERS ASSOCIATION	200.00
216085	ND SHERIFF'S & DEPUTIES ASSN.	200.00
216086	ND STATE RADIO COMMUNICATIONS	18,981.73
216087	ND 911 ASSOCIATION	25.00
216088	NDACO RESOURCES GROUP	148,955.84
216089	NDACS SPELLING BEE	75.00
216090	NDACTVSO	50.00

216091	NDAWN CENTER	500.00
216092	NEHRING LAW OFFICE	1,312.50
216093	NELSON INTERNATIONAL	32,385.55
216094	NEPRASH/KIMBERLY	76.77
216095	NILLES LAW FIRM	100.00
216096	NORBY/LYNETTE	37.45
216097	NORDBY/LORI	403.75
216098	NORTHERN HEAVY DUTY TRUCK PARTS	510.00
216099	NORTHERN PUMP & COMPRESSION, INC.	306.15
216100	NORTHWEST PIPE FITTINGS, INC	3,035.80
216101	NORTHWEST TIRE INC.	546.16
216102	NORTHWEST YOUTH ASSESSMENT CENTER	1,140.00
216103	NSC MINERALS, LTD	10,942.64
216104	O K IMPLEMENT CO.	7,808.14
216105	O.K. TIRE STORE, INC	2,631.42
216106	OLSON/DOUG	29.96
216107	OLSON/JEREMY	12.96
216108	PARRISH/CALVIN	1,720.00
216109	PARSHALL LUMBER & SUPPLY	4,398.58
216110	PAYSTUBZ	1,248.00
216111	PEERY/SANDY	327.03
216112	PEGLAU/JENNIFER M	38.37
216113	PENNINGTON/GREG	87.50
216114	PHARMCHEM. INC.	1,450.00
216115	POCHANT/JAIMI	1,000.00
216116	PRAXAIR	1,207.37
216117	QUILL CORPORATION	347.85
216118	RADISSON HOTEL - BISMARCK	163.90
216119	RAMADA BISMARCK HOTEL	327.60
216120	RDO EQUIPMENT CO. - FARGO	37,115.09
216121	RESERVATION TELEPHONE CO-OP	240.00
216122	RICOH USA, INC	362.25
216123	RINK CONSTRUCTION INC.	4,600.00
216124	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,412.17
216125	ROGNESS/MICHELLE	232.36
216126	ROOS/RON	123.00
216127	ROOSEVELT INN & SUITES	89.95
216128	SAMUELSON/JERRY	575.20
216129	SCHEBO/LESLIE	75.24
216130	SCOFIELD/JESSIE	1,000.00
216131	SHAIDE/KAREN M	21.40
216132	SHIPP/ROBERT	88.30
216133	SHOPPER/THE	224.00
216134	SNOW-WHEEL SYSTEM	2,172.50
	SOUTHWEST MULTI-COUNTY CORRECTION	
216135	CENTER	52,755.41
216136	SPORTS AWARDS	47.75
216137	STEIN'S INC.	5,146.52
216138	STREICHER'S	1,629.18

216139	STUTSMAN COUNTY AUDITOR	9.50
216140	SUMMIT COUNSELING SERVICE	175.00
216141	SUN ELECTRIC, INC.	2,532.11
216142	SWAN LAW FIRM, PLLC	247.50
216143	SWANSTON EQUIPMENT CO.	5,780.76
216144	TALBERT/JIM	465.45
216145	THE ALICE TRAINING INSTITUE	595.00
216146	THOMPSON/JENNIFER	319.29
216147	THOMSON REUTERS-WEST	376.06
216148	THOS. Y PICKETT & CO. INC.	20,000.00
216149	TITANIUM PLUMBING	405.00
216150	TRACTOR & EQUIPMENT CO.	3,235.62
216151	TROTTER/KAYLA D	5.12
216152	TWIN CITY HARDWARE	570.97
216153	TWOGOOD/SCOTT	593.07
216154	UNIFORM CENTER	1,591.87
216155	UNITED QUALITY COOPERATIVE	10,134.53
216156	UPPER MISSOURI BAR ASSOCIATION	150.00
216157	US BANK NA DBA VOYAGER FLEET SYSTEMS	15,210.76
216158	US PRISONER TRANSPORT	833.00
216159	VANGUARD APPRAISALS INC.	3,870.00
216160	VILLAGE FAMILY SERVICE CENTER/THE	5,700.00
216161	WATFORD CITY SELF STORAGE	200.00
216162	WATFORD CITY VETERINARY CENTER	170.00
216163	WATFORD EXPRESS LAUNDRY CENTER	296.94
216164	WE INTEGRATE	20.00
216165	WESTERN DAKOTA ENERGY ASSOCIATION	175.00
216166	WESTLIE MOTOR CO.	25.27
216167	WHITAKER/HILLARY	337.86
216168	WHITEHALL TRUCK & TOWING	575.00
216169	WILLIAMS SCOTSMAN INC.	1,817.00
216170	WILLISTON TIRE CENTER INC.	1,251.40
216171-216191	PAYROLL FEBRUARY 10, 2017	679,154.35
216192	BANK OF NORTH DAKOTA	79,742.68
216193	GARRISON DIVERSION CONSERVANCY DIST.	46,285.42
216194	L. YELLOWSTONE IRRIG. DIST. #2	290,413.91
216195	ND STATE TREASURER	41,215.54
216196	TASTE OF HOME	19.98
216197	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,147.21
216198	ARMSTRONG SANITATION	475.00
216199	AT&T	143.56
216200	CENTURY LINK	165.26
216201	CONSOLIDATED TELCOM	53.45
216202	INFORMATION TECHNOLOGY DEPT.	1,863.15
216203	MCKENZIE COUNTY RURAL WATER	212.24
216204	MCKENZIE ELECTRIC CO-OP INC.	5,699.54
216205	MONTANA DAKOTA UTILITIES CO.	10,929.85
216206	NEMONT	28.50
216207	RESERVATION TELEPHONE CO-OP	5,905.71

216208	SOUTHWEST WATER AUTHORITY	40.32
216209	VERIZON WIRELESS	7,082.63
216210	WATFORD CITY WATER DEPT./CITY OF	1,222.91
216211	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	809.50
216212	AE2S CONSTRUCTION	2,273.28
216213	APCO INTERNATIONAL	1,467.00
216214	BADLANDS HARDWARE	65.65
216215	BANK OF NORTH DAKOTA	67,137.37
216216	BEAN/JAY	75.23
216217	BLUE TARP FINANCIAL, INC.	6.04
216218	BOSS OFFICE & COMPUTER PRODUCTS	309.96
216219	C&D WATER SERVICES	75.00
216220	CONSTRUCTION ENGINEERS INC.	419,886.70
216221	CROSS/ROBERT	37.45
216222	DAVIS/STEPHENIE	870.60
216223	FORCE SCIENCE INSTITUTE LTD	1,485.00
216224	INFORMATIONAL DATA TECHNOLOGIES LLC	8,329.00
216225	JELLESED/LEIF L.	38.52
216226	KUPPER CHEVROLET	33,037.00
216227	MCKENZIE CO. MOTOR VEHICLE BRANCH	23.00
216228	MCKENZIE CO. TREASURER	288,701.51
216229	MCKENZIE ELECTRIC CO-OP INC.	1,001.50
216230	ND DEPARTMENT OF HEALTH	3,260.29
216231	ND DEPT. OF TRANSPORTATION	5.00
216232	NEHRING LAW OFFICE	542.50
216233	NORTH DAKOTA BUILDING OFFICIALS ASSOC.	30.00
216234	NORTH DAKOTA ONE CALL	248.95
216235	NOVAK/LARRY	33.17
216236	PERKINS/PATRICK	73.50
216237	RAUGHTON/GERALD	399.69
216238	RESERVATION TELEPHONE CO-OP	105.22
216239	SHAFFER/JEFF	73.50
216240	SMITH/JEREMY	224.88
216241	VALLI INFORMATION SYSTEMS, INC	487.85
216242	VOGEL LAW FIRM	286.00
216243	WARROR CONCEALMENT	141.71
216244	WAWSA	109,417.40
216245	WOLF PUP DAYCARE	150,000.00
216246	NATIONAL DISTRICT ATTORNEYS ASSOC.	675.00
216247-216270	PAYROLL FEBRUARY 24, 2017	688,190.39
216271	JOHANSEN/MATTHEW	2,918.60
2201701	BLUE CROSS BLUE SHIELD OF ND	26,702.04
2201702	MCKENZIE CO. TREASURER	1,000.00
2201703	MCKENZIE CO. TREASURER	1,000.00
2201704	FIRST INTERNATIONAL BANK	10.00
2201705	BLUE CROSS BLUE SHIELD OF ND	29,853.33
2201706	BLUE CROSS BLUE SHIELD OF ND	37,206.35
2201707	BLUE CROSS BLUE SHIELD OF ND	35,858.26
2201708	BLUE CROSS BLUE SHIELD OF ND	90.78

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

March 8, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 8, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Svihovec, Deputy Auditor Johnsrud, and Chief Assistant State's Attorney Schwarz. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by McCabe, to approve the February 2017 Minutes as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to table the Treasurer's Report to the March 21, 2017, meeting when Deputy Treasurer Curren is present. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve Consent Agenda Items 2, 3, 5, 6, 7, and 8. All voting aye, motion carried. Items approved:

2. Temporary Road & Bridge Employee Wage increase
3. Building & Grounds Reclassification request
5. Long X Saloon Dart Tournament 3/11/2017 – Special Alcohol Permit
6. CNT Team Training, Minneapolis – Sheriff Department
7. Neopost Postage Machine Contract for the LEC
8. Planning Department Vehicle Request

Discussion has held on Consent Item 4, Commission Room Storage Proposal. Moved by Veeder, seconded by McCabe, to approve the Hannaher's proposal for a storage cabinet. Roll call vote: Best, aye; McCabe, aye; Skarda, nay; Veeder, aye; Nordby, aye. With a vote of 4-1, motion carried.

Moved by Skarda, seconded by Veeder, to table the Flatrock Rentals proposal for East Fairview drainage repairs until the March 21 meeting. All voting aye, motion carried. The Board directed PWD Kanwar to draft a letter to the Railroad requiring them to take the necessary action to correct their portion of the drainage issue.

After discussion on meeting dates, the Board consensus was to keep the first meeting in May on May 2, 2017.

Moved by Veeder, seconded by Best, to approve 8 tons/axle and 80,000 lbs GVW on affected county roads. All voting aye, motion carried. Roads affected as follows:

Paved

County Road 1- Road Proceeds Generally South from ND 200 for 7.24 miles to End of Pavement

County Road 4 - Road Proceeds Generally East from US 85 for 3.586 miles to End of Pavement

County Road 20 - Road Proceeds East from US 85B in Alexander for 1.247 miles to End of Pavement

County Road 27 - Road Proceeds Generally South from US 85 for 16.263 miles to End of Pavement

County Road 30 - Road Proceeds Generally West from US 85 for 13.587 miles to CR 27

County Road 36 - Road Proceeds North from ND 23B for 3.013 miles to End of Pavement

County Road 38 - Road Proceeds North West From ND 16 for 11.567 miles to ND State Line

County Road 55 - Road Proceeds Generally North from ND 23 for 7.477 miles to Jct with ND 1806E

Noley Road - Road Proceeds Generally North West from ND 58 for 1.023 miles to ND State Line

Main St Cartwright - Road Proceeds South from ND 200 for .158 miles to 2nd St
Interstate Ave Fairview (162nd Ave NW) - Road Proceeds South from the Jct of 32nd St for 3.005 miles to 29th St

Beet Dump Road Fairview - Road Proceeds South from ND 200 for .468 miles then West for .361 miles to Interstate Ave

Main St Grassy Butte - Road Proceeds South from CR 50 for .99 miles to 2nd St
2nd St Grassy Butte - Road proceeds West from US 85 for .352 miles to Grassy Butte Main St

Museum Ave Grassy Butte - Road Proceeds West from US 85 for .150 miles to Grassy Butte Main St

Main St Keene - Road Proceeds South from 180 feet North of 1st Ave for .243 miles to End of Pavement

1st Ave Keene - Road Proceeds East from US85 for .109 miles to Keene Main St

Substation Road Watford City - Road Proceeds West from US 85 B in Watford City for .496 miles to End of Pavement

Not Paved

15th St - Road Proceeds East from CR 34 for 3.991 miles to Dunn County Line

16th St - Road Proceeds East from 120th M Ave for .998 miles to Dunn County Line

120th M Ave - Road Proceeds North from 15th St for 1 Miles to 16th St

120th Ave - Road Proceeds Generally North from 16th St for .523 miles to Dunn County Line

Flat Top Road - Road Proceeds Generally South from ND 16 for 9.7 miles to Jct
of Prairie Dog Rd

Moved by Best, seconded by Skarda, to appoint Commissioners McCabe and Veeder, Nate Carlson, Mike Dollinger, and Jeff Shaffer to the Public Works Shop Construction Committee. All voting aye, motion carried.

The Board discussed legislative issues and bills that affect counties, including siting of salt water disposal wells, landowner access, medical marijuana county zoning, and Marcy's law and the effect it has on the State's Attorney's Office.

Moved by Best, seconded by Skarda, to direct PWD Kanwar to move forward with design of 4.6 miles of County Road 31 and 10.9 miles of County Road 12 in preparation for regrading, based on bid estimate maximums of \$7Million. All voting aye, motion carried.

Highway Superintendent Dollinger updated the Board on 2017 Maintenance projects which include Route 36 and purchase of right-of-way. Also discussed was needed work on a portion of Beicegel Creek Road.

Moved by Best, seconded by McCabe, to approve purchasing necessary right-of-way on the County Route 36 grading project. All voting aye, motion carried.

Lynn Hovde, Arnegard Township, approached the Board to express Arnegard Township's support of paving 2.3 miles of 138th Ave south of Highway 85. McKenzie County will take over maintenance of the paved portion of 138th Ave.

Moved by Veeder, seconded by Best, to approve the Road Use Agreement from ONEOK for 2.3 miles of pavement on 138th Ave, with ONEOK's contribution of \$2Million to the project. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the engineering and design proposal for 138th Ave. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve Northern Bypass Phase I Change Order #8 in the amount of \$30,238.56. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve Northern Bypass Phase II Change Order #5 in the amount of \$197,782.14. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the proposal from RDO for two bottom dump trailers at \$46,000 each. All voting aye, motion carried.

Dollinger reported on a scoria pit which would provide 80,000 cubic yards of stockpiled scoria material to service the southeast quarter of the County. The Board

authorized Dollinger to proceed with the project and to work with the State's Attorney's Office on a revised contract.

Chairman Nordby opened the Public Hearing for Abatement applications at 11:30 a.m. No members of the public were present for comment. Moved by Skarda, seconded by Best, to approve the abatement applications as presented. All voting aye, motion carried. Approved abatement applications are: Remsburg – 3830 (farm exempt); Smith – 3855 (100% Veterans Credit); CMG Oil – 3856 (MH moved in June 2016); LT Enterprises – 3857 (MH moved w/o permit); Tax Director Correction – 3858 (annexed to city); Tax Director Correction – 3859 (annexed to city).

Deputy Chris Cloud requested authorization to pre-pay for Body Camera training in Phoenix, Arizona. Moved by Skarda, seconded by Veeder, to increase Captain Lloyd Clock's credit card limit to cover the cost of airline tickets, travel insurance, and hotels for the Body Camera training for Ficken, Lass, and Matthews. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize the use of county funds to purchase approximately \$100 of alcohol for alcohol enforcement training. All voting aye, motion carried.

Discussion on the Auditor/Treasurer position was tabled to the March 21, 2017, meeting.

Jail Administrator Ken Rooks updated the Board on the need to add Zuercher for the continuation of interfaced communication between the Sheriff Department and Corrections. Zuercher will interface with CBM and Reliance systems.

Moved by Best, seconded by Skarda, to approve the Zuercher proposal for the LEC Corrections as presented, totaling \$18,920.00. All voting aye, motion carried.

The meeting recessed at 1:05 p.m. until March 21, 2017, at 1:00 p.m.

March 21, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 21, 2017. Present: Commissioners Doug Nordby, Vawnta Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Deputy Auditor Johnsrud, and State's Attorney Neff. Absent: Auditor/Treasurer Svihovec. Chairman Nordby called the meeting to order at 1:00 p.m.

Planning Director Talbert requested Consent Agenda Item #2 to be pulled from the agenda for further discussion.

Moved by Veeder, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 1, 3, and 4. All voting aye, motion carried. Approved items:

1. Desiree Sorenson, Director Social Services Zone Text Change 0001-17

This change is to allow certain Child Care Categories as allowed uses in AG Districts and Residential Zoning, and opens the opportunity for more in-home child care, thus solving a problem within the county. Recommend approval of Zone Text Change 0001-17 for Desiree Sorenson, Director, McKenzie County Social Services to the County Commission to change the zoning text for certain child care categories as explained. Adopt the findings as provided in the staff report.

3. West Coast Electric (ABCO) Zone Change 0002-17

This is a zone change to light industrial in an area that is transitional. It has light industrial/ mixed uses including residential nearby. Recommend approval of Zone Change 0002-17 ZC Jeffrey Harrison/ABCO, to the County Commission to allow the request to change to light industrial from agriculture. Adopt the findings as provided in the staff report.

4. West Coast Electric (ABCO) Zone Change 0003-17

The applicant is requesting a conditional use permit for the occasional storage of "full dumpsters" from the late or weekend pickups when the dump is closed. This parcel is already zoned heavy industrial. Recommend approval of Conditional Use Permit 0003-17 (CUP) Jeffrey Harrison/ABCO, to the County Commission to allow the conditional permit request. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 2, Targa Badlands. Melissa Kilde, Targa, stated they have no issues with the recommendation from Planning & Zoning. Landowners Lael Abelmann, Troy Bratcher, Lyle Bratcher, and Russ Timmreck all spoke in opposition to the approval of Conditional Use Permit which would change a gathering line to a transmission line. Moved by Veeder, seconded by Best, to approve the CUP for Targa Badlands. During discussion on the motion, Best stated she appreciates the concerns from landowners. Skarda stated she sympathized with the landowner concerns and encouraged communication between all parties. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, nay; Skarda, nay. With a vote 3-2, motion carried.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 150 North, Range 102 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the SW1/4SW1/4 of Section 5, T150N, R102W, and NW1/4NW1/4 of Section 8, T150N, R102 W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline: Commencing at the Northwest corner of said Section 8, marked with a BLM CAP

R.L.S#1241; thence along the North line of said Section 8, an azimuth of 89°47'39", a distance of 967.0 feet to the point of beginning; thence continuing along the North line of said Section 8, an azimuth of 89°47'39" a distance of 250.0 feet to the point of ending, which is located an azimuth 89°47'39" a distance of 1423.12 feet to the North quarter corner of said Section 8. Said strip of land has a total length of 250.0 feet and contains 0.38 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, March 21, 2017, at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Veeder, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Best, seconded by Commissioner Skarda, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 150 North, Range 103 West and Township 150 North, Range 102 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the E1/2SE1/4 of Section 13, T150N, R103W, and Government Lot 4 of Section 18, T150N, R102 W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline: Commencing at the Southwest corner of said Section 18, marked with a BLM CAP R.L.S#2959; thence along the West line of said Section 18, an azimuth of 359°59'54", a distance of 140.0 feet to the point of beginning; thence continuing along the West line of said Section 18, an azimuth of 359°59'54" a distance of 325.0 feet to the point of ending, which is located an azimuth of 359°59'54" a distance of 4821.70 feet to the Northwest corner of said Section 18. Said strip of land has a total length of 325.0 feet and contains 0.49 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, March 21, 2017, at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Veeder, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Skarda, seconded by Commissioner McCabe, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Barb Curren presented the Treasurer's Report for the period ending February 28, 2017. Moved by Best, seconded by Skarda, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Jessie Scofield presented a proposal for County website upgrades. Moved by Skarda, seconded by Best, to authorize the expenditure of \$2,500 to update the County website. All voting aye, motion carried.

Discussion was held on the Fairview drainage repair. Richard Cayko and Suhail Kanwar were present for the discussion. Kanwar reported that the details were worked out for the project. Schwarz reported an indemnification clause was added to the proposal. Moved by Veeder, seconded by Skarda, to approve the proposal from Flatrock Rentals for \$28,000 for the Fairview drainage repair. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Commission Consent Agenda Items 1-4. All voting aye, motion carried. Items approved:

1. Crime Laboratory Equipment – Sheriff Office LEC FFE Budget
2. Front Drop Depository Safe – Sheriff Office LEC FFE Budget
3. Out of State Travel – Ann Johnsrud
4. Out of State Travel – Daniel Stenberg

Moved by Skarda, seconded by Best, to approve the water bills and other bills as presented. All voting aye, motion carried.

HR Manager Willis presented Sandy Meyer with the County Employee Recognition Award.

Moved by Skarda, seconded by Best, to award the 2017 Magnesium Chloride bid to RoadWorx, LLC for \$1.02/gallon. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Hazmat Training exercise request from DES Manager Jappe. All voting aye, motion carried.

Discussion was held on the 52 surplus tires owned by the County. No bids were received for purchase after three weeks of advertising. Auditor/Treasurer Svihovec and

State's Attorney Neff discussed disposal options and sent out an email to all cities and schools to see if they had a need for these tires. Two entities, McKenzie County School District and Watford City Police Department, contacted Svihovec and stated their interest.

Moved by Best, seconded by McCabe, to direct State's Attorney Neff to draft a JPA with the McKenzie County School District to allow the transfer of 10 sets of tires. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to direct State's Attorney Neff to draft a JPA with the Watford City Police Department to allow the transfer of 3 sets of tires. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to appoint Tom McCabe as the Lower Yellowstone REC voting representative. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to vote by proxy for the NDIRF meeting in May. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the ElectroWatchman change order of \$1,615.38 plus up to \$2,000 in additional electrical charges for courthouse panic buttons. All voting aye, motion carried.

Eric Homer discussed streaming and recording of meetings with the Board. The Board supported the streaming of video and directed Deputy Auditor Johnsrud to research costs associated with the County taking over this project. State's Attorney Neff will look into the open records implications.

Kathy Trana, Librarian, presented a proposal to the Board for a new bookmobile with a target delivery date in November 2017. Moved by Best, seconded by Skarda, to approve the OBS bid for a new bookmobile for \$171,785.00 plus incidentals. All voting aye, motion carried.

Commissioner Best reported that the Apollo Resources NDIC hearing had been rescheduled to April. Moved by Skarda, seconded by McCabe, to support Commissioner Best's report to NDIC regarding Case 25506, Apollo Resources. All voting aye, motion carried.

Legislative bills pertaining to the counties were discussed by the Board.

Chairman Nordby reported the LEC Grand Opening would be March 31, 2017, from 12-2pm.

Discussion was held on the Auditor/Treasurer position. Best shared with the Board the information she had gathered. Best stated she feels the position should be

an appointed one due to the size of the County budget. Skarda also shared her research from other counties. Skarda stated she talked to many who wanted the office to remain elected. Veeder stated he deferred more to an elected position with an appointed CFO/COO within that office. McCabe stated those he talked to wanted the position to remain elected. Norby also felt that the position should be an appointed one to ensure the necessary qualifications were met.

Moved by Veeder, seconded by Skarda, to appoint an Auditor/Treasurer to fill Auditor/Treasurer Svihovec's unexpired term to March 31, 2019. Roll call vote: Veeder, aye; Best, nay; Nordby, nay; McCabe, aye; Skarda, aye. With a vote of 3-2, motion carried.

Moved by Best, seconded by Skarda, to direct HR Manager Willis to advertise for the Auditor/Treasurer position. All voting aye, motion carried.

The Board directed HR Manager Willis to take the handbook changes back to the Handbook Committee.

The meeting adjourned at 4:42 p.m. until April 4, 2017, at 9:00 a.m.

Linda Svihovec, Auditor

Douglas Nordby, Chairman

23250	ALEXANDER PARK DISTRICT	1,000.57
23251	ALEXANDER RURAL FIRE DISTRICT	70,861.52
23252	ALEXANDER SCHOOL DIST. #2	1,274,720.48
23253	ALEXANDER TWP.	106,635.52
23254	ALEXANDER/CITY OF	5,448.60
23255	ANTELOPE CR. TWP.	5,336.08
23256	ARNEGARD PARK DISTRICT	2,730.62
23257	ARNEGARD RURAL FIRE PROTECTION DIST.	32,799.89
23258	ARNEGARD TWP.	49,074.87
23259	ARNEGARD/CITY OF	5,441.29
23260	BLUE BUTTES TWP.	40,808.74
23261	CHARBON TWP.	19,687.72
23262	EARL SCHOOL DIST. #18	12,163.27
23263	ELM TREE TWP.	63,053.61
23264	GRAIL TWP.	36,221.01
23265	GRASSY BUTTE FIRE DISTRICT	14,299.31
23266	HAWKEYE TWP.	95,145.55
23267	HORSE CREEK RURAL FIRE DIST.	9,072.64
23268	HORSE CREEK SCHOOL DIST. #32	46,939.00
23269	KEENE TWP.	49,403.02
23270	MCKENZIE CO. FIRE PROT. DIST.	247,300.61

23271	MCKENZIE CO. HISTORICAL SOCIETY	20,741.26
23272	MCKENZIE CO. SD#1	4,894,412.80
23273	MCKENZIE SOIL CONS. DIST.	189,063.57
23274	NEW TOWN PUBLIC SCHOOL DIST.	120,494.17
23275	NEW TOWN RURAL AMBULANCE DIST.	6,089.13
23276	NEW TOWN RURAL FIRE DEPT.	5,969.68
23277	RANDOLPH TWP.	2,654.81
23278	RIVERVIEW TWP.	9,283.22
23279	SIOUX IRRIGATION DISTRICT	1,424.00
23280	SIOUX TWP.	11,733.38
23281	SIOUX-YELLOWSTONE RURAL FIRE DIST.	16,801.17
23282	TRI TWP	29,654.23
23283	TWIN VALLEY TWP.	57,347.04
23284	UPPER MISSOURI DIST. HEALTH UNIT	67,282.18
23285	WATFORD CITY MUNICIPAL AIRPOIRT	8,159.46
23286	WATFORD CITY PARK DISTRICT	367,726.97
23287	WATFORD CITY/CITY OF	1,277,165.29
23288	WILLISTON FIRE PROTECTION DISTRICT	1,429.36
23289	WILLISTON VECTOR CONTROL DIST.	10.15
23290	YELLOWSTONE SCHOOL DISTRICT #14	162,196.67
23291	YELLOWSTONE TWP.	70,445.07
23292	ALEXANDER/CITY OF	116.00
216272	ABRAHAM/JENNIFER	194.72
216273	ACCUSOURCE INC.	160.50
216274	ADVANCED BUSINESS METHODS	1,638.50
216275	ADVANTAGE EMBLEM & SCREEN PRINTING	278.77
216276	ALL AMERICAN SALES & SERVICE	372.66
216277	ALLEGIANCE COBRA SERVICES, INC.	203.50
216278	AMAZON/SYNCB	834.38
216279	AMERICAN INSURANCE CENTER	50.00
216280	AMERICAN WELDING & GAS	25.38
216281	AMERIPRIDE SERVICES INC.	112.94
216282	ANOVA FAMILY HEALTH CENTER	321.00
216283	API SYSTEMS INTEGRATORS	184.00
216284	ARMSTRONG SANITATION	110.00
216285	ARNEGARD/STACY	8.56
216286	BADLANDS HARDWARE	527.15
216287	BADLANDS OCCUPATIONAL TESTING SERVICES	2,817.00
216288	BAKER & TAYLOR	761.07
216289	BARRETT PHARMACY	46.12
216290	BAUDVILLE	328.55
216291	BAUMAN/BARBARA	48.15
216292	BAYMONT INN & SUITES/FARGO	153.09
216293	BELL/MARY	146.30
216294	BERQUIST/BAILEY	330.81
216295	BEST/VAWNITA	1,227.73
216296	BIG BOYS TOYS	41.86
216297	BISMARCK TRIBUNE/THE	348.66
216298	BLUE LUBE	181.93

216299	BOSS OFFICE & COMPUTER PRODUCTS	2,244.58
216300	BRADY'S ROADSIDE SERVICE	229.50
216301	BRENNA/TAMMY	77.04
216302	BROSZ ENGINEERING, INC.	164,202.40
216303	BROWNELLS INC.	704.88
216304	BUCK/SHARI	21.40
216305	C.E. BROOKS & ASSOCIATES,P.C.	344.68
216306	C.E. BROOKS & ASSOCIATES,P.C.	54,577.30
216307	C&D WATER SERVICES	108.50
216308	CERTIFIED POWER. INC	2,926.86
216309	CHARLIE'S SERVICE, LLC	31.00
216310	CHARM-TEX,INC.	240.94
216311	CHECKERS, INC.	205.00
216312	CHERREY'S PROPANE	3,618.00
216313	CHRISTENSEN/JENNIFER	162.44
216314	CODE RED TOWING	2,212.50
216315	COLONIAL RESEARCH CHEMICAL CORP.	3,388.52
216316	COMFORT INN	491.40
216317	COMFORT SUITES	327.60
216318	COMPUTER PROF. UNLIMITED, INC.	2,947.03
216319	DACOTAH PAPER CO.	323.50
216320	DAKOTA BUSINESS SOLUTIONS	337.99
216321	DASH MEDICAL GLOVES	846.70
216322	DAVIS/STEPHENIE	50.00
216323	DAWA DEVELOPMENT, LLC	4,505.00
216324	DEAN FOODS NORTH CENTRAL	254.76
216325	DELL MARKETING L.P.	8,545.94
216326	DEMCO	548.97
216327	DIGITAL HIGHWAY INC.	720.00
216328	DTE,INC.	2,023.71
216329	DYPEX GREASE AND LUBRICANTS	884.50
216330	EIDE BAILLY	6,940.00
216331	ESRI INC.	25,000.00
216332	FARMERS UNION OIL COMPANY	59,691.29
216333	FASTENAL COMPANY	3,878.68
216334	FINSAAS/DARRELL	46.01
216335	FIRST INTERNATIONAL BANK & TRUST	1,566.11
216336	FLEETMATICS USA, LLC	4,000.00
216337	FOSS/BONNIE	50.00
216338	FRED PRYOR SEMINARS/CAREERTRACK	1,990.00
216339	GAFFANEY'S TOTAL OFFICE SOURCE, INC.	25.00
216340	GEM CITY MOTORS/TOWING	3,029.03
216341	GIBBS TOWING, LLC	1,687.50
216342	GLOCK, INC.	93.00
216343	GRANITE SPRINGS WATER & ICE, INC.	27.00
216344	GRANT COUNTY SOCIAL SERVICES	443.01
216345	GREEN/LISA	20.00
216346	HANNAHER'S	89,453.42
216347	HANSEN DIESEL & AUTOMOTIVE	1,527.00

216348	HAWKEYE OILFIELD SUPPLY	33.80
216349	HEGGEN EQUIPMENT CO.	1,215.54
216350	HELLANDSAAS/MARCIA	98.15
216351	HOLTE/KAREN L.	245.01
216352	HOME OF ECONOMY	182.10
216353	HORIZON RESOURCES	160.19
216354	HP INC.	45,544.57
216355	IBS, INC	1,317.62
216356	ICON ARCHITECTURAL GROUP	47,516.35
216357	INDEPENDENT TELEPHONE SERVICES LLC	15,964.96
216358	INFORMATION SYSTEMS CORP.	20,914.00
216359	ISOM/KAYLA	28.00
216360	JACK & JILL	4,004.32
216361	JAPPE/KAROLIN	119.53
216362	JOHNSON & SUNDEEN	5,080.00
216363	KANWAR/SUHAIL	405.31
216364	KEEPERS INC.	146.45
216365	KENNEDY SCALES, INC	3,099.69
216366	KIESON/CAROL	169.76
216367	KIRBY/VALERY	107.78
216368	KOHLER COMMUNICATIONS, INC.	222.60
216369	KOTANA COMMUNICATIONS, INC.	1,515.00
216370	KUMMER'S PUMPING	400.00
216371	KUPPER CHEVROLET	37,917.00
216372	LARSEN SERVICE DRUG, INC.	527.49
216373	LASER SYSTEMS SECURITY	33,190.00
216374	LEBSOCK WELDING	149.32
216375	LEWIS/JAY	12.84
216376	LISA HULM REPORTING, INC	287.50
216377	LUND OIL, INC.	1,863.57
216378	LYLE SIGNS INC.	970.63
216379	MCCABE/THOMAS	3,201.48
216380	MCKENZIE CO. AMBULANCE SERVICE	1,915.20
216381	MCKENZIE CO. FARMER	1,526.41
216382	MCKENZIE CO. HEALTHCARE SYSTEMS	5,404.49
216383	MCKENZIE COUNTY ROAD & BRIDGE	2,238.04
216384	MCLEAN CO. SHERIFF'S DEPT.	4,575.00
216385	MCNANEY/CHARLES	39.59
216386	MCRANDALL MOBILE GLASS, LLC	1,800.00
216387	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	654.00
216388	MIDWEST DOORS OF DICKINSON, INC.	1,759.78
216389	MINNESOTA HIGHWAY SAFETY & RES CENTER	6,000.00
216390	MYERS/MORGAN	158.70
216391	NATIONAL DISTRICT ATTORNEYS ASSOC.	178.00
216392	ND ASSN OF CO. SUPERINTENDENTS	50.00
216393	ND ASSN. OF COUNTIES	930.10
216394	ND ASSN. OF SCHOOL RESOURCE OFFICERS	90.00
216395	ND COUNTY AUDITOR'S ASSN.	250.00
216396	ND COUNTY RECORDER'S ASSOCIATION	100.00

216397	ND COUNTY TREASURER'S ASSN.	200.00
216398	ND DEPT. OF TRANSPORTATION	11.50
216399	ND INSURANCE DEPARTMENT	120.00
216400	NDACO RESOURCES GROUP	52,634.74
216401	NDACS SPELLING BEE	45.00
216402	NDACSSD	50.00
216403	NDCCAA	100.00
216404	NDPSE - MATHCOUNTS	184.00
216405	NELSON INTERNATIONAL	765.13
216406	NORBY/LYNETTE	37.45
216407	NORTHERN PUMP & COMPRESSION, INC.	8.90
216408	NORTHWEST YOUTH ASSESSMENT CENTER	13,065.00
216409	O K IMPLEMENT CO.	6,235.17
216410	O.K. TIRE STORE, INC	12,412.48
216411	O'DAY EQUIPMENT, LLC	229.33
216412	OIL PATCH HOTLINE	449.00
216413	PARRISH/CALVIN	250.00
216414	PAULSON/KATIE	224.50
216415	PAYSTUBZ	1,278.00
216416	PEERY/SANDY	280.97
216417	PEGLAU/JENNIFER M	50.29
216418	PENNINGTON/GREG	72.50
216419	PHARMCHEM. INC.	1,483.00
216420	PIERSON/WADE & MARY	582.84
216421	PRAXAIR	2,556.76
216422	PREMIER BACKYARDSHEDS	4,299.00
216423	PRO AUTO BODY, LLC	895.00
216424	PROFESSIONAL PRIDE, INC.	589.00
216425	PSTC	109.00
216426	QUILL CORPORATION	451.37
216427	RADISSON HOTEL - BISMARCK	163.80
216428	RAMADA BISMARCK HOTEL	270.00
216429	RDO EQUIPMENT CO. - FARGO	109,499.20
216430	RECORD KEEPERS LLC	57.50
216431	REGINA POLICE SERVICE	800.00
216432	RESERVATION TELEPHONE CO-OP	240.00
216433	ROGNESS/MICHELLE	584.29
216434	ROLFSON OIL, LLC	4,519.23
216435	ROOKS/JO	38.50
216436	ROOKS/KENNETH	38.50
216437	ROOS/RON	115.50
216438	SAMUELSON/JERRY	277.60
216439	SCHATZ/ANDREW J	45.00
216440	SCHMIDT & ASSOCIATES INC.	80.00
216441	SCOFIELD/JESSIE	1,000.00
216442	SEA CHANGE PRINTING & MARKETING SRV.LLC	350.00
216443	SHAIDE/KAREN M	21.40
216444	SHOEMAKER/RANDY	204.50
216445	SIMONSON WATER DEPOT	1,884.85

216446	SINK/STACY L	10.50
216447	SORENSEN/DESIREE	400.16
216448	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	31,042.97
216449	SPECIAL OPERATIONS TRAINING ASSOC.	390.00
216450	STEIN'S INC.	2,181.35
216451	STREICHER'S	1,013.88
216453	STUTSMAN COUNTY AUDITOR	9.50
216454	SUN ELECTRIC, INC.	7,572.69
216455	SWAN LAW FIRM, PLLC	472.50
216456	TASC-CLIENT SERVICES	1,181.10
216457	THE ALICE TRAINING INSTITUE	295.00
216458	THOMSON REUTERS-WEST	348.21
216459	THORNOCK/PATRICIA	8.00
216460	TIRED IRON REPAIR	122.36
216461	TITAN MACHINERY, INC.	3,141.28
216462	TITANIUM PLUMBING	175.00
216463	TOY/NANCY	8.37
216464	TRACTOR & EQUIPMENT CO.	3,165.88
216465	TRANA/KATHY	101.45
216466	TRANE U.S. INC.	15,592.42
216467	TROTTER/KAYLA D	36.00
216468	TWOGOOD/SCOTT	1,154.20
216469	UNIFORM CENTER	2,549.99
216470	US BANK NA DBA VOYAGER FLEET SYSTEMS	14,878.39
216471	VEEDER/EUGENE	50.00
216472	WATCHGUARD VIDEO	15,345.00
216473	WATFORD CITY SELF STORAGE	200.00
216474	WATFORD EXPRESS LAUNDRY CENTER	1,125.29
216475	WE INTEGRATE	20.00
216476	WESTLIE MOTOR CO.	2,864.71
216477	WHITAKER/HILLARY	261.13
216478	WHITEHALL TRUCK & TOWING	300.00
216479	WILLIAMS PLUMBING & HEATING	7,048.84
216480	WILLIAMS SCOTSMAN INC.	1,817.00
216481	WILLISTON TIRE CENTER INC.	1,251.40
216482	WISNESS/MONIQUE	352.88
216483	WSC SBDC	25,000.00
216484-216503	PAYROLL-MARCH 10, 2017	709,163.61
216504	BROWN/MELISSA	1,975.04
216505	BANK OF NORTH DAKOTA	75,306.18
216506	GARRISON DIVERSION CONSERVANCY DIST.	94,602.08
216507	L. YELLOWSTONE IRRIG. DIST. #2	209,037.25
216508	MCKENZIE CO. TREASURER	27,452.18
216509	ND STATE TREASURER	94,691.57
216510	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,391.08
216511	ARMSTRONG SANITATION	475.00
216512	AT&T	131.26
216513	CENTURY LINK	163.64

216514	CONSOLIDATED TELCOM	51.45
216515	INFORMATION TECHNOLOGY DEPT.	2,717.10
216516	MCKENZIE COUNTY RURAL WATER	224.81
216517	MCKENZIE ELECTRIC CO-OP INC.	4,516.44
216518	MONTANA DAKOTA UTILITIES CO.	9,946.20
216519	NEMONT	28.50
216520	RESERVATION TELEPHONE CO-OP	7,233.90
216521	SOUTHWEST WATER AUTHORITY	40.32
216522	VERIZON WIRELESS	9,701.22
216523	WATFORD CITY WATER DEPT./CITY OF	1,522.67
216524	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,295.70
216525	AFTER HOURS SERVICE LLC	2,406.97
216526	BADLANDS HARDWARE	521.18
216527	BLACK MOUNTAIN SOFTWARE, INC.	2,594.00
216528	BLUE LUBE	120.00
216529	BOSS OFFICE & COMPUTER PRODUCTS	57.75
216530	C&D WATER SERVICES	30.00
216531	CARROLL/BRIAN J	90.50
216532	COMFORT SUITES	163.80
216533	CROSS/ROBERT	37.45
216534	DAVIS/STEPHENIE	972.97
216535	DW EXCAVATING, INC.	29,736.28
216536	DWYER/MICHAEL	18,969.70
216537	FERGUSON WATERWORKS	1,908.36
216538	FIRST INTERNATIONAL INSURANCE	2,015.00
216539	HARRISON/SADIE	136.57
216540	JELLESED/LEIF L.	38.52
216541	KOHLER COMMUNICATIONS, INC.	152.50
216542	KUPPER CHEVROLET	76,544.00
216543	LUND OIL, INC.	119.84
216544	MANDAREE FIRE DEPARTMENT	31,500.00
216545	MCKENZIE CO. MOTOR VEHICLE BRANCH	23.00
216546	MCKENZIE ELECTRIC CO-OP INC.	925.05
216547	MURPHY MOTORS	79.12
216548	ND OFFICE OF THE ATTORNEY GENERAL	9,050.00
216549	ND RURAL WATER SYSTEMS ASSN.	711.00
216550	ND WATER EDUCATION FOUNDATION	542.00
216551	NETBRANDS MEDIA CORP.	143.58
216552	NORTH DAKOTA ONE CALL	254.40
216553	NOVAK/LARRY	33.17
216554	O.K. TIRE STORE, INC	269.84
216555	PERKINS/PATRICK	80.50
216556	PRO FORMS	634.43
216557	RAMADA BISMARCK HOTEL	85.00
216558	RAMKOTA HOTEL	728.00
216559	RESERVATION TELEPHONE CO-OP	106.14
216560	VALLI INFORMATION SYSTEMS, INC	677.47
216561	VOGEL LAW FIRM	704.00
216562	WATFORD CITY VETERINARY CENTER	255.00

216563	WAWSA	136,061.89
216564-216586	PAYROLL-MARCH 24, 2017	705,448.86

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

April 4, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 4, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Svihovec, Deputy Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Best, to approve the March 2017 minutes as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Barb Curren presented the Treasurer's Report for the period ending March 31, 2017. Moved by Skarda, seconded by McCabe, to approve the Treasurer's Report for the period ending March 31, 2017, as presented. All voting aye, motion carried.

Best requested to pull Consent Agenda Item 4 until HR Manager Willis was present to answer questions. Moved by Best, seconded by Skarda, to approve Consent Agenda Items 1, 2, 3, and 5. All voting aye, motion carried. Items approved: 1. Pickett & Co. contract – Paradigm Crude Terminal at Keene assessment; 2. Pheasants Forever Raffle Permit application; 3. AVI RSA Feed Renewal Contract; 5. Long X Saloon, Grassy Butte – Renew Gaming Site Authorization.

Deputy Auditor Johnsrud updated the Board on live streaming and recording of commissioner meetings. Research on this topic will be ongoing.

Move by Veeder, seconded by Skarda, to set the compensation for commissioners on the LEC Joint Powers Governing Board to \$50.00/meeting and to compensate the citizen member at 50%, \$25.00, with the City of Watford City agreeing to pay the additional \$25.00 for citizen member compensation. All voting aye, motion carried.

A legislative update was provided by Auditor/Treasurer Svihovec and Commissioners Best and Nordby.

Moved by Skarda, seconded by Best, to approve \$18,000 budget amendment and contract for the McKenzie County Correctional Facility Health Care Administrator, Dr. Anita Pedersen, DNP, FNP-BC. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the recommendation from the Public Works Shop interview committee for Construction Engineers Inc. as the Construction Manager at Risk and to enter into contract negotiations. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the sick leave donation request for Carl Anderson. All voting aye, motion carried.

HR Manager Willis presented proposed Employee Handbook Policy changes pertaining to Family Sick Leave, Courthouse Closures, and the Credit Card Policy related to employee travel.

Moved by Veeder, seconded by Skarda, to award the bid to Westlie Motors, Minot, for 2018 122SD tandem truck for \$114,936 less trade in of a 2012 12SD tandem truck for \$44,000, with an expected cost of \$70,936. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to award the bid to Westlie Motors, Dickinson, for a 2013 TRA Tremcar 10,500 gallon tank trailer at a cost of \$49,750.00. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to award the bid to RDO Equipment for JD 644 Articulated Wheel Loader at \$482,000 less trade in of a 2002 Cat 950G at \$56,000, with an expected cost of \$426,000. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to award the bid to Ascendum Machinery for a Volvo EC300E Excavator Trackhoe for \$237,438.00. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve change orders for the Route 30 Box Culvert project as follows: Approve Change Order #1, Plote Contracting LLC, for \$27,662.23, and Change Order #2, Plote Contracting LLC, for \$45,012.00, totaling \$72,674.23. All voting aye, motion carried.

Landfill Manger Schreiber, updated the Board on the tank spill and cleanup efforts with an estimated cost to clean up and remediate the affected area at \$150,000-\$200,000 from Absorbent & Safety Solutions. The Auditor's Office is investigating the possibility of an insurance claim through NDIRF.

Public Works Director Kanwar reported to the Board that Highway Superintendent Mike Dollinger had resigned and that Max Kelsch is acting as interim Superintendent until a replacement is hired.

State's Attorney Neff provided information to the Board regarding a parcel of land that the Estate of Bruce Quale requested to gift to the County. Moved by Best,

seconded by Skarda, to direct State's Attorney Neff to respectfully decline the gift of land from the Bruce Quale Estate. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the request from Emergency Manager Jappe for funding and a budget amendment to purchase Tornado Alert books for the elementary schools in McKenzie County in the amount of \$1,150.00. All voting aye, motion carried. The Sheriff Department and American Legion will also be contributing funds towards the purchase of the books.

Moved by Best, seconded by Skarda, to approve the request from the Public Works Department for a five year lease for a copier/printer from Marco for \$582.31/month. All voting aye, motion carried.

Nyla Dahl updated the Board on the status of management of Hillside Court, reporting that RJR Site Management had submitted a proposal for \$5,410.00/month for onsite management services including all lawn and snow maintenance at the facility. The Housing Authority Board will be approving the contract at their next meeting and will present it to State's Attorney Neff for review, with the goal of having RJR Site Management in place by May 1, 2017.

The Board discussed options for filling the Auditor/Treasurer position.

The meeting recessed at 11:46 a.m. until April 18, 2017, at 1:00 p.m.

April 17, 2017

Commissioners Best, Nordby and Veeder met with Representatives Kempenich and Zubke at noon on Monday, April 17, 2017, in the North Dakota Capitol Cafeteria to discuss concerns with the proposed amendments in SB2013. Also present for the discussion was Auditor/Treasurer Svihovec.

April 18, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 18, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, and Kathy Skarda, Deputy Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner Vawnita Best and Auditor/Treasurer Svihovec. Chairman Nordby called the meeting to order at 1:00 p.m.

A public hearing was held for the Planning & Zoning Consent Agenda. Commissioner asked to pull Item 1: Sue Powers-Hartman CUP for further discussion. Moved by Skarda, seconded by McCabe, to approve Planning & Zoning Consent Agenda Items 2, 3, and 4. All voting aye, motion carried. Items approved:

2. Arrow Field Services LLC - Conditional Use Permit 0001-17

This is Conditional Use Permit to construct a natural gas processing plant, a natural gas pipeline, and a natural gas liquids pipeline. The pipelines will be 2.6 miles within the same right of way. Accompanied by accessory apparatus and facilities. Applicant confirmed that all easements have been obtained. Recommend approval of Conditional Use Permit 0001-17 Arrow Field Services LLC to the County Commission to permit a gas processing plant, a natural gas pipeline, and a natural gas liquids pipeline with accompanying accessory apparatus and facilities. Adopt the findings and conditions as provided in the staff report.

3. Dakota Meadows Subdivision - Zone Change 0003-17

The County is requesting a zone change from an Agriculture District to R-1 Residential District, to bring an existing subdivision into compliance with the Comprehensive Plan. There are no additional tax consequences to homeowners. Recommend approval of Zone Change 0003-17 ZC of Dakota Meadows Subdivision to the County Commission to change the zoning from an Agriculture District to R-1 Residential District. Adopt the findings as provided in the staff report.

4. 4T Construction - Zone Change 0004-17

The applicant is requesting a zone change on his newly split parcel. 3.86 acres from Agriculture to Light Industrial to support the existing shop. 5.31 acres from Agriculture to R-3 to support the existing workforce housing. Recommend approval of Zone Change 0004-17 ZC of 4T Construction to the County Commission to change the zoning on a subdivided parcel from an Agriculture District to Light Industrial 3.86 acres, also Agriculture District to R-3 Residential District 5.31 acres. Adopt the findings as provided in the staff report.

Discussion was held on Item 1, the Sue Powers-Hartman CUP. Planning Director Talbert provided the history of the application and additional requirements in the application. Talbert reported there were some landowner concerns regarding downstream water, but cautioned the Board that the County's authority is on the land use and the water use authority comes from the State. Moved by Veeder, seconded by McCabe, to approve Planning & Zoning Consent Agenda Item 1. Roll call vote: Veeder, aye; Nordby, aye; McCabe, aye; Skarda, nay. With a vote of 3 ayes and 1 nay, motion carried. Item approved: 1. Sue Powers-Hartman - Conditional Use Permit 0045-16 An application to allow 5 frac tanks (water depot). Several nearby landowners have sent in letters of opposition. An additional condition was added to not allow the trucking of water. Recommend Approval of Conditional Use Permit 0045-16, Sue Powers-Hartman, to the County Commission. Adopt the findings and conditions as provided in the staff report.

A public hearing was held on abatement applications. Tax Director Katie Paulson reviewed the applications with the Board. Moved by Skarda, seconded by Veeder, to approve the abatement applications presented as recommended approval by the local political subdivisions, with the exception of application 3867. All voting aye, motion carried. Abatement applications approved: 3831-Kenny Hartog; 3850-Everett & Mary Johnson; 3852-Joint Venture LLC; 3853-Joint Venture LLC; 3860-Westwood

Enterprises Inc; 3861-Westwood Enterprises Inc; 3862-Westwood Enterprises Inc; 3865-Don Lanphear; 3866-The Crossings at Watford City LLC; 3868-The Crossings at Watford City LLC; 3869-The Crossings at Watford City LLC; 3870-Bakken Land Holdings LLC; 3871-Bakken Land Holdings LLC; 3872-Bakken Land Holdings LLC; 3873-The Crossings at Watford City LLC; and 3874-Bakken Land Holdings LLC. Moved by Skarda, seconded by McCabe, to deny abatement application 3863, Solid Rock Development, which was denied by Arnegard Township. All voting aye, motion carried. State's Attorney Neff will work with the Auditor's office to request additional information on abatement application 3867, Bakken Land Holdings LLC, for the Watford City lift station.

Moved by McCabe, seconded by Skarda, to approve the Commissioners' Consent Agenda Items 1 and 2 as presented. All voting aye, motion carried. Items approved are: 1: Family sick leave donation for R. Norton; 2: Road Department pickup proposal.

Chairman Nordby moved the employee handbook updates to the next Commission meeting.

Moved by Veeder, seconded by Skarda, to approve the temporary employee at the landfill. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the change in classification from temporary to full time permanent for a legal assistant in the State's Attorney's Office. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve up to six months of a temporary employee in the Sheriff's Office to help with the backlog and transition to the Law Enforcement Center. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to close the application posting for the Auditor/Treasurer position effective 4:30 p.m. on Wednesday, April 19, 2017. All voting aye, motion carried. Commissioners Veeder and Skarda will work with HR Manager Willis on candidate recommendations to the Board at the next Commission meeting.

Public Works Director Kanwar updated the Board on the Route 34 project update and stated there would be some unanticipated delays. Kanwar also reported on scoria pit negotiations with Nevin Dahl in the south portion of the County. The Board authorized Kanwar to move forward with preparation of a contract for the next Board meeting. The Dahl pit is for 110,000 cubic yards at \$7.50/yard and will be stored onsite for five years with the County doing stripping and restoration of the site.

Moved by Skarda, seconded by McCabe, to approve the Water Resources bills, Corrections bills, and others as presented. All voting aye, motion carried.

State's Attorney Neff reported his office is working on a 20 year lease for Upper Missouri District Health Unit for space in the repurpose project.

Moved by Skarda, seconded by McCabe, to approve the burn ban resolution as listed below. All voting aye, motion carried.

FIRE EMERGENCY AND BURN BAN RESOLUTION

WHEREAS, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

WHEREAS, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

NOW THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. The daily Rangeland Fire Index can be found at the following web site: <http://www.nd.gov/des>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT.

Moved by McCabe, seconded by Skarda to set the temporary section line closure public hearing for Halcon Resources, Sections 23 and 26, Township 149N, Range 98W, for Tuesday, June 6, 2017, at 9:00 a.m. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the LinkTDS licenses for \$2,000.00 and the requested office supplies for \$3,936.50 for the Sheriff's Office to be purchased out of the FFE budget. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the cell phone booster for \$565 for the LEC Center out of the FFE budget. All voting aye, motion carried.

Veeder asked Interim Sheriff Johansen about road closures and enforcement. Johansen recommended flip signs for main roads so the road closures can be enforced. The Board agreed to have Johansen work with Kanwar and the State's Attorney's Office for some trial postings.

Moved by McCabe, seconded by Veeder, to approve the Construction Engineers Inc contract for the Sheriff Space Repurpose project. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the purchase of 4 AEDs for the Law Enforcement Center out of the FFE budget. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to move the May 2, 2017, meeting to May 9, 2017, as an all-day meeting and to cancel the May 16 meeting, resulting in one meeting for the month of May 2017. All voting aye, motion carried. Deputy Auditor Johnsrud asked about paying bills for the Water Resources Department and Corrections and the Board consensus was to call a special meeting to pay the bills in the middle of May. No date was set for that meeting.

Commissioners Veeder and Nordby provided a legislative update.

Planning Director Talbert reported he had received a call from Kinder Morgan regarding several donations they have and will be giving to the County and area organizations this year.

Commissioner McCabe reported on issues at the Twin Valley Township Hall, which serves as a bus stop, and traffic safety issues. Highway 1806 is a State road and McCabe will speak with Joel Wilt in the Williston NDDOT Office regarding signage at this site.

The meeting adjourned at 2:54 p.m. until May 9, 2017, at 9:00 a.m.

Linda Svihovec, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
23719	ALEXANDER PARK DISTRICT	363.05
23720	ALEXANDER RURAL FIRE DISTRICT	4,037.09
23721	ALEXANDER SCHOOL DIST. #2	110,178.78
23722	ALEXANDER TWP.	5,449.44
23723	ALEXANDER/CITY OF	2,453.42
23724	ANTELOPE CR. TWP.	3,581.37
23725	ARNEGARD PARK DISTRICT	4,702.85
23726	ARNEGARD RURAL FIRE PROTECTION DIST.	1,079.90
23727	ARNEGARD TWP.	7,275.39
23728	ARNEGARD/CITY OF	9,524.19
23729	BLUE BUTTES TWP.	5,163.76
23730	CHARBON TWP.	5,539.97
23731	EARL SCHOOL DIST. #18	801.13

23732	ELM TREE TWP.	7,282.48
23733	GRAIL TWP.	2,903.95
23734	GRASSY BUTTE FIRE DISTRICT	107.63
23735	HAWKEYE TWP.	3,260.03
23736	HORSE CREEK RURAL FIRE DIST.	36.15
23737	HORSE CREEK SCHOOL DIST. #32	784.71
23738	KEENE TWP.	5,228.37
23739	MANDAREE SCHOOL DIST. #36	1,058.35
23740	MCKENZIE CO. FIRE PROT. DIST.	3,558.53
23741	MCKENZIE CO. HISTORICAL SOCIETY	902.08
23742	MCKENZIE CO. SD#1	246,342.10
23743	MCKENZIE SOIL CONS. DIST.	7,835.10
23744	NEW TOWN PUBLIC SCHOOL DIST.	13,210.07
23745	NEW TOWN RURAL AMBULANCE DIST.	163.85
23746	NEW TOWN RURAL FIRE DEPT.	160.64
23747	RANDOLPH TWP.	2,754.01
23748	RIVERVIEW TWP.	11,386.39
23749	SIOUX TWP.	5,797.08
23750	SIOUX-YELLOWSTONE RURAL FIRE DIST.	287.43
23751	TRI TWP	17,388.33
23752	TWIN VALLEY TWP.	15,655.06
23753	UPPER MISSOURI DIST. HEALTH UNIT	3,476.24
23754	WATFORD CITY MUNICIPAL AIRPOIRT	1,542.24
23755	WATFORD CITY PARK DISTRICT	71,989.61
23756	WATFORD CITY/CITY OF	150,224.16
23757	WILLISTON FIRE PROTECTION DISTRICT	1,461.24
23758	WILLISTON VECTOR CONTROL DIST.	114.23
23759	YELLOWSTONE SCHOOL DISTRICT #14	6,757.57
23760	YELLOWSTONE TWP.	10,717.60
23761	WATFORD CITY/CITY OF	190,764.72
23971	ALEXANDER/CITY OF	116.00
216587	ABRAHAM/JENNIFER	212.60
216588	ACME TOOLS	369.99
216589	ADVANCED BUSINESS METHODS	923.03
216590	AGASSIZ SEED & SUPPLY	19,800.00
216591	AIRGAS ON-SITE SAFETY SERVICES	16.00
216592	AL'S METAL WORK, INC.	785.07
216593	ALLEGIANCE COBRA SERVICES, INC.	253.50
216594	AMAZON/SYNCB	2,032.69
216595	AMERICAN LEGION	140.00
216596	AMERICAN WELDING & GAS	229.68
216597	AMERICAS BEST VALUE INN & SUITES	298.80
216598	AMERIPRIDE SERVICES INC.	157.18
216599	ANDERSON REFRIGERATION	9,231.00
216600	ARMSTRONG SANITATION	110.00
216601	ARNEGARD/STACY	8.56
	ARNOLD AND BORGNY RENBARGER FAMILY	
216602	TRUST	12,800.00
216603	ASI SIGNAGE INNOVATIONS	414.25

216604	BADLANDS HARDWARE	421.47
216605	BADLANDS OCCUPATIONAL TESTING SERVICES	2,617.00
216606	BAKER & TAYLOR	1,933.25
216607	BALCO UNIFORM COMPANY, INC.	106.60
216608	BARANKO BROTHERS INC	20,243.27
216609	BAUDVILLE	9.19
216610	BAUMAN/BARBARA	48.15
216611	BAYMONT INN & SUITES/FARGO	154.69
216612	BELL/MARY	183.75
216613	BERQUIST/BAILEY	184.22
216614	BIG BOYS TOYS	8,840.00
216615	BORDER STEEL	3,135.40
216616	BOSS OFFICE & COMPUTER PRODUCTS	2,734.80
216617	BRADY'S ROADSIDE SERVICE	1,050.00
216618	BRAMLETT/LANDON LEWIS	50.00
216619	BRENNA/TAMMY	38.52
216620	BROSZ ENGINEERING, INC.	104,502.50
216621	BROWNELLS INC.	124.21
216622	BRYANT/AUNDRAY	10.00
216623	BURNS & MCDONNELL	34,179.48
216624	BUTTONS BY FISH	518.00
216625	C.E. BROOKS & ASSOCIATES,P.C.	545.50
216626	C&D WATER SERVICES	130.00
216627	CARQUEST AUTO PARTS	54.35
216628	CASCADE AUTO GLASS	854.00
216629	CENTRAL SPECIALTIES INC.	82,459.91
216630	CERTIFIED POWER. INC	183.14
216631	CHARLIE'S SERVICE, LLC	196.25
216632	CHERREY'S PROPANE	3,815.00
216633	CODE RED TOWING	900.00
216634	COLONIAL RESEARCH CHEMICAL CORP.	2,376.35
216635	COMFORT INN	573.30
216636	COMFORT SUITES	81.90
216637	COMPUTER PROF. UNLIMITED, INC.	2,947.03
216638	CORPORATE TRANSLATION SERVICES, INC	4.77
216639	CURREN/BARBARA A	213.31
216640	DAVIS/STEPHENIE	25.00
216641	DAWA DEVELOPMENT, LLC	1,020.00
216642	DYPEX	104.50
216643	E & M SERVICES	2,600.00
216644	EAGLE COUNTRY FORD, INC.	798.07
216645	EAST END AUTO & TRUCK PARTS INC.	500.00
216646	ECOLAB PEST ELIMINATION DIV.	150.00
216647	ELECTRO WATCHMAN, INC	6,463.43
216648	ENVIRONMENTAL SAFETY, INC	598.50
216649	F.I.R.S.T.	250.96
216650	FAILS/JARRET J	50.00
216651	FARMERS UNION OIL COMPANY	17,510.67
216652	FASTENAL COMPANY	3,288.51

216653	FICKEN/MICHAEL	764.11
216654	FINSAAS/DARRELL	46.01
216655	FIRST INTERNATIONAL BANK & TRUST	1,868.67
216656	FLECK/WILLIAM	64.20
216657	FLEETMATICS USA, LLC	4,864.00
216658	FOSS/BONNIE	286.45
216659	FREELINC	501.50
216660	FULKERSON FUNERAL HOME	996.25
216661	GAFFANEY'S TOTAL OFFICE SOURCE, INC.	140.00
216662	GALLS INCORPORATED	455.99
216663	GEM CITY MOTORS/TOWING	2,081.53
216664	GEMPLER'S INC.	687.74
216665	GIBBS TOWING, LLC	1,187.50
216666	GLOCK, INC.	600.00
216667	GRAND HOTEL/MINOT	81.90
216668	GRANITE SPRINGS WATER & ICE, INC.	27.00
216669	GRANT COUNTY SOCIAL SERVICES	233.47
216670	GRAYBAR	93.13
216671	HANNAHER'S	9,355.62
216672	HARRISON/SADIE	191.50
216673	HAUGEN/LESLIE C	34.24
216674	HAWKEYE OILFIELD SUPPLY	8.15
216675	HEDAHL'S INC.	1,250.71
216676	HELLANDSAAS/MARCIA	204.09
216677	HOLTE/KAREN L.	10.50
216678	HORIZON RESOURCES	277.27
216679	HP INC.	6,835.98
216680	IAOGO - INTERNATIONAL ASSOC OF GOV	475.00
216681	IBS, INC	1,778.19
216682	ICON ARCHITECTURAL GROUP	112,973.35
216683	INTERSTATE POWER SYSTEMS	1,348.99
216684	ISAIAH/JESSE	29.00
216685	JACK & JILL	59.88
216686	JACKSON/MARK	100.05
216687	JAPPE/KAROLIN	382.97
216688	JOHNSRUD/ANN	1,681.40
216689	JOHNSRUD/ERICA	497.15
216690	KANWAR/SUHAIL	220.31
216691	KIESON/CAROL	651.70
216692	KNUDSON/JACKSON	70.00
216693	KOTANA COMMUNICATIONS, INC.	124,894.55
216694	LAQUINTA INN & SUITES	1,474.20
216695	LAQUINTA INN & SUITES	327.60
216696	LEARNING OPPORTUNITIES, LLC	370.57
216697	LOCATORS & SUPPLIES, INC	282.27
216698	LUND OIL, INC.	4,483.35
216699	MATTHEWS-KASNER/MAXWELL	151.00
216700	MCCABE/THOMAS	1,615.76
216701	MCKENZIE CO. FARMER	2,249.79

216702	MCKENZIE CO. HEALTHCARE SYSTEMS	4,055.60
216703	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
216704	MCKENZIE COUNTY ROAD & BRIDGE	2,027.99
216705	MCNANEY/CHARLES	85.10
216706	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	7.80
216707	MIDWEST DOORS OF DICKINSON, INC.	1,759.78
216708	MOTOROLA	2,229.72
216709	MRACHEK/KRIS	53.50
216710	MYERS AUTO PARTS	212.33
216711	MYERS/MORGAN	84.28
216712	NATIONAL DISTRICT ATTORNEYS ASSOC.	75.00
216713	ND ASSN. OF COUNTIES	2,213.70
216714	ND DEPT. OF TRANSPORTATION	5.00
216715	ND INSURANCE DEPARTMENT	505.00
216716	ND STATE RADIO COMMUNICATIONS	3,845.72
216717	ND STATE'S ATTORNEYS ASSN.	600.00
216718	ND TOWNSHIP OFFICERS ASSN.	2,500.00
216719	ND VICTIM ASSISTANCE ASSOCIATION	50.00
216720	NDAAO	200.00
216721	NDACO RESOURCES GROUP	57,395.83
216722	NELSON INTERNATIONAL	2,954.76
216723	NEPRASH/KIMBERLY	409.11
216724	NORBY/LYNETTE	37.45
216725	NORDBY JR/DOUG M	643.76
216726	NORDBY/LORI	527.26
216727	NORTH DAKOTA SURPLUS PROPERTY	300.00
216728	NORTHERN HEAVY DUTY TRUCK PARTS	2,476.84
216729	NORTHERN PUMP & COMPRESSION, INC.	654.55
216730	O K IMPLEMENT CO.	3,287.28
216731	O.K. TIRE STORE, INC	1,849.32
216732	OBS INC.	34,357.00
216733	OLSON/DOUG	29.96
216734	OLSON/JEREMY	25.68
216735	OTTO/TRINITY JAMES	80.00
216736	PACIFIC STEEL & RECYCLING	253.00
216737	PARRISH/CALVIN	880.00
216738	PEACE OFFICERS STANDARDS & TRAINING	270.00
216739	PEERY/SANDY	360.84
216740	PHARMCHEM. INC.	950.00
216741	PRAXAIR	1,664.66
216742	PRO AUTO BODY, LLC	385.64
216743	PROTECTION SYSTEMS, INC	660.00
216744	QUILL CORPORATION	362.95
216745	RAMKOTA HOTEL	935.10
216746	RDO EQUIPMENT CO. - FARGO	13,740.55
216747	RECORD KEEPERS LLC	103.50
216748	RESERVATION TELEPHONE CO-OP	240.00
216749	RFS, LLC	1,097.80
216750	RINK CONSTRUCTION INC.	90.00

216751	ROGNESS/MICHELLE	261.26
216752	ROOS/RON	178.50
216753	SAFETY WORKS	90.00
216754	SAGE/CORRINE	36.38
216755	SAMUELSON/JERRY	347.60
216756	SAX/NAOMI MARLENE	31.00
216757	SCHATZ/ANDREW J	190.46
216758	SCHRADER/JASON	112.35
216759	SIGN SHOP/THE	1,969.75
216760	SMITH/HARRY & MELANIE	735.01
216761	SNOW-WHEEL SYSTEM	7,536.00
216762	STEIN'S INC.	24,474.08
216763	STREICHER'S	1,382.83
216764	SUN ELECTRIC, INC.	2,728.94
216765	SUPERIOR LAMP INC.	575.24
216766	SWAN LAW FIRM, PLLC	585.00
216767	SWANSTON EQUIPMENT CO.	342.56
216768	TASTE OF HOME	19.98
216769	THOMPSON/JENNIFER	213.96
216770	THOMSON REUTERS-WEST	348.21
216771	THOS. Y PICKETT & CO. INC.	20,000.00
216772	TITANIUM PLUMBING	230.00
216773	TRACTOR & EQUIPMENT CO.	321.23
216774	TRUCK UTILITIES	127,990.00
216775	TWOGOOD/SCOTT	1,545.57
216776	UNIFORM CENTER	1,087.40
216777	UNITED QUALITY COOPERATIVE	3,116.19
216778	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,375.93
216779	VANGUARD APPRAISALS INC.	5,840.00
216780	VISION WEST ND	150.00
216781	WARNE CHEMICAL & EQUIPMENT CO.	9.30
216782	WASH/MATTHEW	45.00
216783	WATFORD CITY SELF STORAGE	200.00
216784	WATFORD CITY VETERINARY CENTER	425.00
216785	WATFORD EXPRESS LAUNDRY CENTER	1,068.94
216786	WE INTEGRATE	20.00
216787	WESTWIND CONSULTING CENTER, INC	575.00
216788	WHITAKER/HILLARY	95.73
216789	WHITEHALL TRUCK & TOWING	875.00
216790	WILLIAMS SCOTSMAN INC.	1,817.00
216791	WILLIS/AMANDA	548.92
216792	WISNESS/MONIQUE	60.50
216793	WOMELSDORF/ZACHARY RYAN	10.00
216794	ZUERCHER TECHNOLOGIES LLC	36,146.00
216795-216813	PAYROLL-APRIL 7, 2017	712,164.11
216814	GARRISON DIVERSION CONSERVANCY DIST.	3,797.24
216815	JOB SERVICE NORTH DAKOTA	5,989.75
216816	L. YELLOWSTONE IRRIG. DIST. #2	34,391.14
216817	MCKENZIE COUNTY CLERK OF COURT	5,000.00

216818	ND STATE TREASURER	3,984.16
216819	ADVANCED BUSINESS METHODS	221.44
216820	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,815.93
216821	BADLANDS HARDWARE	192.04
216822	BANK OF NORTH DAKOTA	86,865.45
216823	BARRETT PHARMACY	26.14
216824	BATTERYJACK INC.	2,045.00
216825	BERGERON/PHILLIS M	14,040.00
216826	BILL BARTH FORD INC.	5,225.00
216827	BLUE PRAIRIE LABS	400.00
216828	BOB BARKER COMPANY INC	278.24
216829	BOSS OFFICE & COMPUTER PRODUCTS	999.84
216830	C&D WATER SERVICES	45.00
216831	CARQUEST AUTO PARTS	28.02
216832	CASCADE AUTO GLASS	2,050.00
216833	CHARM-TEX,INC.	15,357.06
216834	COMFORT INN	163.80
216835	COMFORT SUITES	163.80
216836	CONSTRUCTION ENGINEERS INC.	1,875,049.17
216837	CORBIN/ZACHERY	729.57
216838	CROSS/ROBERT	37.45
216839	DAKOTA PUMP & CONTROL	2,698.00
216840	DAKOTA SUPPLY GROUP	6,766.51
216841	DEAN FOODS NORTH CENTRAL	256.02
216842	DW EXCAVATING, INC.	48,140.46
216843	FIRST INTERNATIONAL INSURANCE	50.00
216844	GARMANS FLOORING	1,018.00
216845	GLOVER/CINDY	36.00
216846	HANDCUFF WAREHOUSE	592.00
216847	HEART OF AMERICA CORR. & TREATMENT CTR	9,283.39
216848	INFORMATIONAL DATA TECHNOLOGIES LLC	6,736.30
216849	JACK & JILL	5,933.08
216850	JELLESED/LEIF L.	38.52
216851	JOHNSON/BRANDON	729.57
216852	KOTANA COMMUNICATIONS, INC.	9,862.00
216853	KUPPER CHEVROLET	105,461.00
216854	LARSEN SERVICE DRUG, INC.	514.61
216855	LUND OIL, INC.	23.69
216856	LUPINE CONSTRUCTION, INC	14,250.00
216857	MCKENZIE CO. AMBULANCE SERVICE	5,878.75
216858	MCKENZIE ELECTRIC CO-OP INC.	1,015.55
216859	MCLEAN CO. SHERIFF'S DEPT.	6,600.00
216860	ND STATE RADIO COMMUNICATIONS	40.00
216861	NDSU EXTENSION SERVICE	26,535.75
216862	NORTH DAKOTA ONE CALL	380.90
216863	NOVAK/LARRY	33.17
216864	O K IMPLEMENT CO.	138.43
216865	PATHOLOGY CONSULTANTS, P.C.	247.00
216866	PAYSTUBZ	1,290.00

216867	PEDERSEN/ANITA	1,500.00
216868	PERKINS/PATRICK	10.00
216869	RESERVATION TELEPHONE CO-OP	109.64
216870	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,300.08
216871	SCOFIELD/JESSIE	1,422.26
216872	SINCLAIR/RYAN	140.00
216873	SOURCE ONE SUPPLY, INC.	473.00
	SOUTHWEST MULTI-COUNTY CORRECTION	
216874	CENTER	42,025.15
216875	STREICHER'S	779.99
216876	UNIFORM CENTER	13,038.30
216877	US PRISONER TRANSPORT	1,233.40
216878	VALLI INFORMATION SYSTEMS, INC	497.65
216879	VILLANUEVA/FITZ WILLIAM M	99.89
216880	VOGEL LAW FIRM	110.00
216881	WATFORD CITY HOTEL PARTNER LLC	2,899.85
216882	WAWSA	165,615.19
216883	WOLVERINE CONSTRUCTION	8,581.00
216884	ZUERCHER TECHNOLOGIES LLC	18,920.00
216885-216911	PAYROLL-APRIL 21, 2017	741,480.60
216912	ARMSTRONG SANITATION	475.00
216913	AT&T	132.54
216914	CENTURY LINK	163.64
216915	CONSOLIDATED TELCOM	47.51
216916	INFORMATION TECHNOLOGY DEPT.	5,630.15
216917	MCKENZIE COUNTY RURAL WATER	262.46
216918	MCKENZIE ELECTRIC CO-OP INC.	4,275.04
216919	MONTANA DAKOTA UTILITIES CO.	10,556.19
216920	NEMONT	28.50
216921	NEOFUNDS BY NEOPOST	500.00
216922	RED ROCK FORD	28,996.00
216923	RESERVATION TELEPHONE CO-OP	7,621.98
216924	SOUTHWEST WATER AUTHORITY	40.32
216925	VERIZON WIRELESS	14,264.23
216926	WATFORD CITY WATER DEPT./CITY OF	1,561.88

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

Special Meeting May 4, 2017

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 4, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Svihovec, and Chief Assistant State's Attorney Schwarz. Chairman Nordby called the meeting to order at 12:08 p.m.

The purpose of the special meeting was to consider the JAG and Lottery Grant Fund application for the Sheriff's Office.

Chairman Nordby inquired as to cost for software, training and operation for purchase of DJI Inspire 1 drone, in the amount of \$15,300.00. Interim Sheriff Johansen stated he would be willing to scratch that item off the grant application as there is a Drone service in Watford City that could be contracted. Commissioner Best also inquired as to how the funding for retrofitting a fifth wheel camper (retired bookmobile) in the amount of \$20,000. Johansen stated that the response vehicle that the City owns is being retired and sold so this would not be a duplication of services and equipment. The Board also asked about a detailed listing of sniper equipment for the amounts requested in the grant. The items are not available in a listing as part of the grant. Best asked if those items could be deleted out of the grant. Skarda felt that the county should be willing to provide any equipment needed for the sheriff department to do their jobs effectively.

Veeder inquired as to whether grant dollars could be used to contract a Drone consultant. Johansen did not know for sure. Nordby recommended removing the drone equipment from the grant application until further information is known about training and software costs. Best stated that the grant items should be priority items in the 2018 Sheriff Department budget.

Moved by Skarda, seconded by Veeder, to approve the grant application with the exception of \$15,300 of drone equipment, and the personnel items in the grant would be for updating the totals. Roll call vote: Veeder, aye; Best, nay; Nordby, aye; McCabe-yes; Skarda, aye. Motion carried with 4 votes aye and 1 vote nay.

The meeting recessed until May 9, 2017, at 1:00 p.m.

May 9, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 9, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Svihovec, and Chief Assistant State's Attorney Schwarz. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by McCabe, to approve the April 2017 minutes as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the bills as presented, with the exception of Streicher's. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the Treasurer's Report ending April 30, 2017, as presented by Deputy Treasurer Curren. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve Consent Agenda Items 1-5. All voting aye, motion carried. Approved Consent Agenda Items are: 1. Reschedule Halcon Section line Closure meeting from June 6 to June 20 at 1:00; 2. Alexander Fire Department Squad JPA; 3. Arnegard Fire Department Squad JPA; 4. Marco Copier contract – MVD/Passports Department; 5. Authorize approval to wave landfill fees for Pick up the Patch.

Kalsey Kronberg, Keene Park, requested authorization to utilize committed excess funds from the Keene Playground Park project to build a unisex bathroom with an estimated cost of \$15,800.00. Moved by Skarda, seconded by Veeder, to authorize the use of excess playground funds for a unisex bathroom at Keene Park. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to appoint Doug Nordby to fill the commissioner vacancy on the JDA Board with a term expiring December 31, 2019. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to appoint Jim Talbert to fill a vacancy on the Housing Authority Board with a term expiring October 29, 2018. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to authorize advertising of excess surplus property from the vacated Sheriff space. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Bankhead Jones distribution as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the Mail Finance Inc, electronic certified mail software, for a five year contract. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Tire Donation Joint Powers Agreement to the Watford City Police Department. All voting aye, motion carried.

Doug Cash, Eide Bailly, presented information, via teleconference, regarding the Sheriff Department Internal Controls Audit for 2014, including the Supplemental Audit Report, which shows an overage of deposits over Sheriff Department receipts in the amount of \$14,106.72.

Moved by Veeder, seconded by Skarda, to approve the Game & Fish Road Agreement for shaping and graveling 2.3 miles of road in the Lewis & Clark Management Area. All voting aye, motion carried.

Public Works Director Kanwar updated the Board on the permitting process on Route 34.

Kanwar and Landfill Director Schreiber updated the Board that Al-jon had sold its holding and that the compactor lease warranty is not being honored. The County is paying for and tracking all warrantied maintenance and repairs. The Board suggested looking for an alternative lease agreement in the event the lease remains in default.

Chairman Nordby reported that legislation allowed for posting road closures on the County's website versus signing. The Public Works Department will work on complying with this legislation.

A regular meeting was scheduled for May 16, 2017, at 1:00 p.m.

Moved by Skarda, seconded by Best, to approve the LEC Change Order #13 for \$121,105.18. All voting aye, motion carried.

Chief Assistant State's Attorney Schwarz updated the Board on an overpayment by Slawson Exploration for the Maverick Federal #1-14H well in the amount of \$192,056.69 in the years 2011-2016. The Board directed Schwarz to request the payback be deducted from future payments.

Daniel Stenberg and JDA Board Chairman Dale Patten presented information to the Board regarding the McKenzie County Skills Initiative. The goal of the initiative is to provide a venue and support for training and business service providers including TrainND, University of Mary, Williston State College, McKenzie County Public School District #1, and the ND Small Business Development Center at the Rough Rider Center in Watford City. The Board received information from all of the entities involved in the

program. The Skills Initiative group is requesting \$500,000 annually to assist with funding the program. Moved by Best, seconded by Skarda, to approve \$500,000 contribution to the Skills Group Initiative. All voting aye, motion carried.

HR Manager Willis and Social Services Director requested authorization to fill the position that will be vacated by the retirement of Sandy Meyer in June. Moved by Veeder, seconded by Skarda, to approve the Social Services Administrative Assistant position as requested. All voting aye, motion carried.

Planning Director Talbert requested authorization to hire a Fire Inspector position to address the ongoing needs and support the County's adoption of the Fire Code. Moved by Best, seconded by Veeder, to approve the Planning & Zoning Department request to hire a Fire Inspector position at a B25. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the request for Jennifer Peglau to work from home the months of June and July with a contract detailing the expectations. All voting aye, motion carried.

Construction Engineers provided an update of the Sheriff's Repurpose Project. The base bid will include the additional office space as a shell with roughed in bathroom plumbing. Alternates will include hard furniture walls in additional office space and bullet proof glass glazing. \$20,500 in furniture for the UMDHU will be subtracted from the FFE budget and backlighting on the lettering will also be subtracted.

Moved by Skarda, seconded by Best, to authorize ICON and Construction Engineers to move forward with construction documents on the Jail Repurpose Project. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the abatement applications 3851, 3867, 3879, 3880, and 3881, as presented. All voting aye, motion carried. Applications are: 3851 Carmen Rivera Barnett 2017 MH – Approved by City of Arnegard; 3867 Bakken Land Holding LLC – 2016 RE tabled from last meeting – Approved by City of Watford City;; 3879 Brenda Pitts – 2017 MH combined with RE parcel; 3880 Centurion Partners LLC – 2016 RE – house assessed on wrong parcel; 3881 Centurion Partners LLC – 2015 RE – house assessed on wrong parcel.

Moved by Best, seconded by Skarda, to deny abatement application 3876. All voting aye, motion carried. Application was: 3876 Solid Rock Development 2016 RE – Denied by Arnegard Township.

Moved by Best, seconded by Skarda, to adopt the recommended Handbook Policy with the exception of amending the Family Sick Leave hours to 80/year and eliminating the proposed changes to the Credit Card Policy until the Auditor's Office has had an opportunity to update the Credit Card Policy. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Streicher's bill for the Sheriff's Department that was pulled earlier for discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the FFE budget request items from the Sheriff's Department as follows: Chair Mats \$996.26, Window blinds \$1,000.00, Window Tint \$1,762.00. All voting aye, motion carried.

Deputy Scott Luhman requested a budget amendment of \$10,000 for additional work on the landfill gun range to cover costs for sand, rock, piping, but not including fencing. The perimeter fence will be budgeted in 2018. Dirt work will be donated by the County Road Department. Commissioner McCabe expressed concern that Sheriff Schwartzenberger had previously done wiring at the gun range after being told by McCabe that wiring without a certified electrical contractor was illegal. The Board directed the Sheriff Department to abandon the illegally installed electrical wiring and not utilize it for the gun range. Moved by Veeder, seconded by Skarda, to approve a budget amendment of \$10,000.00 for the landfill gun range. All voting aye, motion carried.

Interviews for the Auditor/Treasurer position will be held on Tuesday, May 16, 2017, beginning at 2:00 p.m. After scoring the applications, the interview committee recommended Marsha Kittleson, Kathleen Howes, and Erica Johnsrud to be interviewed.

Chairman Nordby requested that a letter from the Board be sent to Senators Wardner and Bowman, Representatives Zubke and Kempenich, as well as Brent Bogar of Jadestone Consulting thanking them for their work on oil county funding during the legislative session.

The meeting recessed at 1:49 p.m. until May 16, 2017, at 1:00 p.m.

May 16, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 16, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, and Kathy Skarda, Vawnit Best, Auditor/Treasurer Svihovec, Deputy Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Geoff Simon, Executive Director of the Western Dakota Energy Association, was introduced by Chairman Nordby who thanked him for his legislative work. Simon gave a brief legislative update and an overview of an upcoming interim study on hub city funding.

Moved by Best, seconded by Skarda, to approve the Water Resource, LEC, and other bills as presented. All voting aye, motion carried.

A public hearing was held for the Planning & Zoning Consent Agenda, which contained one item. Moved by Veeder, seconded by Skarda, to approve the Planning & Consent Agenda as presented. All voting aye, motion carried. Item approved was 0005-17 ZC Arrowwood Development: requesting a Zone Change of a 2.43 acre parcel from Industrial to Commercial. This will legitimize a use that has existed. – Recommend Approval.

Public Works Director Kanwar presented the bid tabulation for the Route 31 project, which came in under engineer's estimates. Moved by Best, seconded by McCabe, to award the Route 31 bid to Border States, the low bidder, with a total bid of \$7,043,866.65. All voting aye, motion carried.

Kanwar requested authorization for Chairman Nordby to sign a letter concerning CMC designations, which would change a portion of 2726 segment due to conflicts with a landowner. The new proposed route would result in the same connection and same distance. Moved by Skarda, seconded by Veeder, to approve the request to NDDOT to change a portion of the 2627 CMC Route as presented by Kanwar. All voting aye, motion carried.

Fred Doran and Rick Schreiber presented proposals for a leachate evaporation system ranging from \$74,130-\$152,583. Schreiber recommended the RWI: Barracuda system proposal for \$61,130 plus \$2,000 delivery, totaling \$63,130. The additional costs would be \$4,000 for electrical work, \$5,000 for controls, and \$2,000 for hose, with a total of \$74,130. Moved by Best, seconded by Skarda, to approve spending authority and a budget amendment for the purchase of the RWI: Barracuda evaporation system at a total cost of \$63,130. All voting aye, motion carried.

Schreiber presented proposals for the Household Hazardous Waste Collection event ranging from \$3,925-\$6,159. Moved by Best, seconded by Veeder, to set the date of the Household Hazardous Waste/E-Waste for August 26 and to select Veolia as the household hazardous waste vendor and ND E-Waste as the e-waste vendor. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve appointing Rita Hovet to the County Housing Authority Board with a term expiring October 29, 2021. All voting aye, motion carried.

Deputy Auditor Johnsrud asked to table the live-streaming to the June 6 agenda.

SA Neff requested to table the discussion on HB1003, authorizing district judges to assess victim witness fees, to the June 6 agenda to allow him to draft a resolution to be presented to the Board.

Moved by Veeder, seconded by Skarda, to approve the Tire Donation JPA to McKenzie County School District #1. All voting aye, motion carried.

Commissioner Best reported she had received a phone call from Danette Welsh, ONEOK, regarding an appreciation event for McKenzie County. The Board consensus was to work with ONEOK to host an event on August 15.

Commissioner Best reported on the contract with UMDHU and changes UMDHU had requested. The requested change was for an exit clause that would have UMDHU paying rent until a suitable replacement was found for the space should UMDHU decide to vacate the space. The Board consensus was to change the lease agreement to reflect this exit clause.

The Board authorized Commissioner Best to move forward with a Court Improvement Grant through the North Dakota Court System for relocating the main floor courtroom to the second floor.

The Board recessed at 1:45 p.m. until 2:00 p.m. when interviews for the Auditor/Treasurer position would begin. Candidates interviewed were Marsha Kittleson, Erica Johnsrud, and Maureen Horak.

Moved by Skarda, seconded by McCabe, to appoint Marsha Kittleson to the Auditor/Treasurer position. Roll Call Vote: Skarda, aye; McCabe, aye; Nordby, nay; Best, nay; Veeder, nay. Motion failed with 2 votes aye and 3 votes nay.

Moved by Veeder, seconded by Best, to appoint Erica Johnsrud to the Auditor/Treasurer position. Roll Call Vote: Skarda, nay; McCabe, nay; Nordby, aye; Best, aye; Veeder, aye. Motion carried with 3 votes aye and 2 votes nay.

The meeting adjourned at approximately 4:20 p.m. until June 6, 2017, at 9:00 a.m.

Linda Svihovec, Auditor

Douglas Nordby, Chairman

24182	WATFORD CITY/CITY OF	437.96
24183	ALEXANDER PARK DISTRICT	896.50
24184	ALEXANDER RURAL FIRE DISTRICT	47,190.00

24185	ALEXANDER SCHOOL DIST. #2	752,865.30
24186	ALEXANDER TWP.	92,434.28
24187	ALEXANDER/CITY OF	4,907.70
24188	ANTELOPE CR. TWP.	6,565.14
24189	ARNEGARD PARK DISTRICT	1,687.68
24190	ARNEGARD RURAL FIRE PROTECTION DIST.	12,338.79
24191	ARNEGARD TWP.	22,536.07
24192	ARNEGARD/CITY OF	3,362.60
24193	BLUE BUTTES TWP.	19,739.04
24194	CHARBON TWP.	21,674.52
24195	EARL SCHOOL DIST. #18	14,908.19
24196	ELM TREE TWP.	31,677.47
24197	GRAIL TWP.	16,051.47
24198	GRASSY BUTTE FIRE DISTRICT	5,178.16
24199	HAWKEYE TWP.	19,651.24
24200	HORSE CREEK RURAL FIRE DIST.	9,891.38
24201	HORSE CREEK SCHOOL DIST. #32	50,970.66
24202	KEENE TWP.	20,569.02
24203	MANDAREE SCHOOL DIST. #36	4.58
24204	MCKENZIE CO. FIRE PROT. DIST.	79,556.74
24205	MCKENZIE CO. HISTORICAL SOCIETY	9,052.52
24206	MCKENZIE CO. SD#1	1,627,001.77
24207	MCKENZIE SOIL CONS. DIST.	80,061.35
24208	NEW TOWN PUBLIC SCHOOL DIST.	90,679.95
24209	NEW TOWN RURAL AMBULANCE DIST.	2,664.66
24210	NEW TOWN RURAL FIRE DEPT.	2,614.06
24211	RANDOLPH TWP.	3,872.19
24212	RIVERVIEW TWP.	32,740.04
24213	SIOUX TWP.	13,368.29
24214	SIOUX-YELLOWSTONE RURAL FIRE DIST.	5,859.87
24215	TRI TWP	33,346.54
24216	TWIN VALLEY TWP.	62,998.51
24217	UPPER MISSOURI DIST. HEALTH UNIT	28,086.08
24218	WATFORD CITY MUNICIPAL AIRPORT	2,473.35
24219	WATFORD CITY PARK DISTRICT	111,472.56
24220	WATFORD CITY/CITY OF	116,144.71
24221	WILLISTON FIRE PROTECTION DISTRICT	1,592.45
24222	WILLISTON VECTOR CONTROL DIST.	14.80
24223	YELLOWSTONE SCHOOL DISTRICT #14	52,101.36
24224	YELLOWSTONE TWP.	25,425.83
216928-216953	PAYROLL-MAY 5, 2017	762,500.92
216954	ABRAHAM/JENNIFER	195.10
216955	ACCUSOURCE INC.	1,151.20
216956	ACME TOOLS	40.68
216957	ADVANCED BUSINESS METHODS	1,110.31
216958	AIRGAS ON-SITE SAFETY SERVICES	335.90
216959	ALLEGIANCE COBRA SERVICES, INC.	106.50
216960	AMAZON/SYNCB	2,483.35
216961	AMERICAN LEGION	31.00

216962	AMERICAN WELDING & GAS	26.38
216963	AMERICINN OF FARGO	81.90
216964	AMERIPRIDE SERVICES INC.	239.81
216965	ANOVA FAMILY HEALTH CENTER	715.36
216966	APCO INTERNATIONAL	444.00
216967	APPLIED CONCEPTS	113.50
216968	ARMSTRONG SANITATION	110.00
216969	ARROWHEAD SCIENTIFIC INC	4,704.01
216970	ASC CONSTRUCTION EQUIPMENT	11,079.73
216971	AVI SYSTEMS, INC.	12,741.77
216972	BADLANDS HARDWARE	1,405.62
216973	BADLANDS OCCUPATIONAL TESTING SERVICES	2,649.00
216974	BADLANDS POWER FUELS, LLC	16,120.00
216975	BAKER & TAYLOR	2,503.05
216976	BAYMONT INN & SUITES/FARGO	82.00
216977	BC6 BUILDERS	49,708.00
216978	BELL/MARY	219.60
216979	BERG/ALFRED	24,790.00
216980	BERG/KAREN	2,880.00
216981	BEST/VAWNITA	2,098.30
216982	BIG BOYS TOYS	36.99
216983	BISMARCK TRIBUNE/THE	183.04
216984	BIZZYWEB	420.00
216985	BLUE LUBE	237.33
216986	BLUE TARP FINANCIAL, INC.	56.34
216987	BOB BARKER COMPANY INC	4,389.00
216988	BOOK SYSTEMS, INC.	1,390.00
216989	BORDER STATES ELECTRIC	21.65
216990	BOSS OFFICE & COMPUTER PRODUCTS	6,933.91
216991	BRADY'S ROADSIDE SERVICE	900.00
216992	BROSZ ENGINEERING, INC.	123,877.00
216993	BROWN/ROGER	105.00
216994	BROWNELLS INC.	22.29
216995	C.E. BROOKS & ASSOCIATES,P.C.	463.70
216996	C.E. BROOKS & ASSOCIATES,P.C.	14,435.49
216997	C&D WATER SERVICES	124.40
216998	CARTWRIGHT WELDING SERVICE, INC.	665.68
216999	CASCADE AUTO GLASS	480.00
217000	CELLEBRITE INC	149.00
217001	CHARM-TEX,INC.	5,195.06
217002	CHECKERS, INC.	55.00
217003	CHERREY'S PROPANE	1,235.00
217004	CM BUILT DOORS INC.	260.00
217005	CODE RED TOWING	1,012.50
217006	COLONIAL RESEARCH CHEMICAL CORP.	3,004.50
217007	COMFORT INN	135.00
217008	COMFORT INN	81.90
217009	COMFORT SUITES	409.50
217010	COMPUTER INTELLIGENCE ASSOC.	1,428.45

217011	COMPUTER PROF. UNLIMITED, INC.	2,947.03
217012	CONSTRUCTION ENGINEERS INC.	91,788.10
217013	COOPER/KARRIE	103.33
217014	COUNTRY INN & SUITES	1,534.05
217015	DAKOTA BUSINESS SOLUTIONS	248.95
217016	DAVIS/STEPHENIE	213.69
217017	DEAN FOODS NORTH CENTRAL	58.76
217018	DEMCO	465.62
217019	DIGITAL HIGHWAY INC.	294.50
217020	DIGITAL INTELLIGENCE, INC	4,999.00
217021	DTE, INC.	2,899.00
217022	DYPEX	584.43
217023	EATON TOWING/RECOVERY	375.00
217024	ECKER/PERRY	26,940.00
217025	ENVIRONMENTAL SAFETY, INC	1,795.50
217026	EWING/KAREN	350.00
217027	FARMERS UNION OIL COMPANY	56,313.47
217028	FARO TECHNOLOGIES, INC	14,806.84
217029	FASTENAL COMPANY	7,544.21
217030	FIRST INTERNATIONAL BANK & TRUST	5,754.32
217031	FIRST INTERNATIONAL INSURANCE	2,343.00
217032	FLEETMATICS USA, LLC	4,864.00
217033	FOOD SERVICES OF AMERICA	1,115.25
217034	FOSS/BONNIE	292.38
217035	FREELINC	41.73
217036	FRONTIER PRECISION	1,530.00
217037	FRYHLING/PATRICIA E	138.50
217038	FULKERSON FUNERAL HOME	1,175.00
217039	GEM CITY MOTORS/TOWING	2,353.05
217040	GLOBAL SUPPLY STORE	848.35
217041	GRANITE SPRINGS WATER & ICE, INC.	27.00
217042	GRAYBAR	179.68
217043	HANSEN DIESEL & AUTOMOTIVE	147.39
217044	HARRISON/SADIE	161.18
217045	HAWKEYE OILFIELD SUPPLY	1,294.82
217046	HDR ENGINEERING, INC	6,922.63
217047	HEART OF AMERICA CORR. & TREATMENT CTR	5,175.00
217048	HEARTLAND CONSULTING GROUP, LLC	3,320.00
217049	HEGGEN EQUIPMENT CO.	2,005.56
217050	HELLANDSAAS/MARCIA	169.15
217051	HOLIDAY INN/FARGO	1,272.00
217052	HOLTE/KAREN L.	65.44
217053	HORIZON RESOURCES	97.94
217054	HOVLAND/WARREN-ONE WAY SERVICE	19,869.00
217055	HOWELL MUNITIONS & TECHNOLOGY	1,712.64
217056	HP INC.	11,850.60
217057	IBS, INC	2,811.65
217058	ICON ARCHITECTURAL GROUP	72,372.72
217059	INTERNATIONAL CODE COUNCIL	400.00

217060	INTOXIMETERS	295.00
217061	ISOM/KAYLA	447.62
217062	JACK & JILL	2,385.67
217063	JAMAR COMPANY	51.25
217064	JAPPE/KAROLIN	467.20
217065	JEPSON/CAROL	10.50
217066	JOHANSEN/MATTHEW	140.00
217067	JOHN E. REID & ASSOCIATES INC	850.00
217068	JOHNSON & SUNDEEN	10,000.00
217069	JOHNSON/EVERETT	31.95
217070	JOHNSRUD/ANN	128.40
217071	KADRMAS, LEE AND JACKSON, INC.	4,394.00
217072	KELLY INN	160.20
217073	KELLY INN	80.10
217074	KIRBY/VALERY	764.28
217075	KOTANA COMMUNICATIONS, INC.	2,355.35
217076	KUMMER'S PUMPING	600.00
217077	LABOR LAW CENTER	59.90
217078	LANPHEAR/DON	512.38
217079	LAQUINTA INN & SUITES	491.40
217080	LAROSE/LEANN	68.00
217081	LARSEN SERVICE DRUG, INC.	1,074.37
217082	LASS/KOREY	295.99
217083	LIPPINCOTT/KRISTEN	10.50
217084	LUDLUM MEASUREMENTS, INC.	119.00
217085	LUND OIL, INC.	752.97
217086	MAILFINANCE	1,039.26
217087	MARKETLAB INC	172.44
217088	MARQUART/ANDREW S	186.88
217089	MARTINEZ/EDWARD	135.00
217090	MCCABE/THOMAS	1,575.62
217091	MCKENZIE CO. FARMER	2,142.44
217092	MCKENZIE CO. HEALTHCARE SYSTEMS	3,954.15
217093	MCKENZIE CO. MOTOR VEHICLE BRANCH	54.50
217094	MCKENZIE CO. TREASURER	841,695.97
217095	MCKENZIE COUNTY ROAD & BRIDGE	2,553.08
217096	MCLEAN CO. SHERIFF'S DEPT.	4,650.00
217097	MEDLINE INDUSTRIES, INC	3,200.97
217098	MEES/MICHAEL	138.00
217099	MERCY MEDICAL CENTER	424.00
217100	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	48.05
217101	MID-DAKOTA WHEEL ALIGNMENT &	2,568.00
217102	MINNESOTA HIGHWAY SAFETY & RES CENTER	6,000.00
217103	MOBI MEDICAL SUPPLY	6,314.95
217104	MORPHOTRAK LLC	29,090.00
217105	MURPHY MOTORS	304.21
217106	MYERS AUTO PARTS	409.53
217107	MYERS/MORGAN	556.24
217108	NATIONAL ASSOCIATION OF SCHOOL	990.00

RESOURCE		
217109	NATIONAL BUSINESS INSTITUTE	346.95
217110	ND ASSN. OF COUNTIES	804.20
217111	ND CONFERENCE OF SOCIAL WELFARE	30.00
217112	ND DEPT. OF TRANSPORTATION	3,252.48
217113	ND DEPT. OF TRANSPORTATION	16.50
217114	ND NEWSPAPER ASSOCIATION	191.40
217115	ND SCHOOL BOARDS ASSOCIATION	200.00
217116	ND STATE RADIO COMMUNICATIONS	27,302.44
217117	ND STATE UNIVERSITY	40.00
217118	NDACO RESOURCES GROUP	61,539.35
217119	NEPRASH/KIMBERLY	91.74
217120	NORBY/LYNETTE	37.45
217121	NORDBY JR/DOUG M	223.52
217122	NORTH DAKOTA ONE CALL	2.00
217123	NORTHERN PUMP & COMPRESSION, INC.	565.00
217124	NORTHERN TESTING	95.00
217125	NORTHWEST YOUTH ASSESSMENT CENTER	2,814.00
217126	O K IMPLEMENT CO.	3,735.69
217127	O.K. TIRE STORE, INC	6,477.51
217128	OLSON/KELLY	43,080.00
217129	OPEN ROAD HONDA	571.89
217130	PACIFIC STEEL & RECYCLING	102.80
217131	PARRISH/CALVIN	200.00
217132	PAULSON/KATIE	45.00
217133	PEERY/SANDY	104.57
217134	PENNINGTON/GREG	110.00
217135	PHARMCHEM. INC.	1,725.00
217136	PLOTE CONTRACTING, LLC	54,570.76
217137	PRAXAIR	704.49
217138	PRINTERS/THE	34.50
217139	PRO AUTO BODY, LLC	532.94
217140	PROTECTION SYSTEMS, INC	400.00
217141	QUILL CORPORATION	64.24
217142	RDO EQUIPMENT CO. - FARGO	12,035.58
217143	RECORD KEEPERS LLC	103.50
217144	RED CARPET	41.44
217145	REDWOOD TOXICOLOGY LAB, INC.	1,694.91
217146	RESERVATION TELEPHONE CO-OP	240.00
217147	RICOH USA, INC	362.25
217148	ROADWORX, LLC	29,490.48
217149	ROGNESS/MICHELLE	630.37
217150	ROMERO/MARSELLA	69.35
217151	ROOKS/JO	1,161.34
217152	ROOKS/KENNETH	8.51
217153	ROOS/RON	383.52
217154	ROOSEVELT INN & SUITES	109.95
217155	ROUGH RIDER INDUSTRIES	8,950.00
217156	ROUNDUP/THE	143.50

217157	RTVISION, INC.	5,000.00
217158	SAMUELSON/JERRY	1,449.44
217159	SANFORD HEALTH	24.00
217160	SCHATZ/ANDREW J	67.90
217161	SCHMIDT/TINA-MARIE	28.00
217162	SCOFIELD/JESSIE	1,000.00
217163	SHAIDE/KAREN M	21.40
217164	SHIPP/ROBERT	229.16
217165	SISSON PRINTING, INC.	1,783.15
217166	SONDROL/NORMAN E	7,458.00
217167	SORENSEN/MARTHA M	2,524.25
217168	SOUP CITY	292.50
217169	STEIN'S INC.	10,476.11
217170	SUPER 8 BOWMAN	240.00
217171	SUPERIOR LAMP INC.	2,529.42
217172	SVIHOVEC/LINDA M.	229.45
217173	SWANSTON EQUIPMENT CO.	402.84
217174	TALBERT/JIM	277.05
217175	THOMPSON/JENNIFER	252.77
217176	THOMSON REUTERS-WEST	348.21
217177	TITAN MACHINERY, INC.	2,169.62
217178	TOUCHBOARDS	3,991.02
217179	TRACTOR & EQUIPMENT CO.	2,456.08
217180	TRANSUNION RISK & ALTERNATIVE DATE SOULU	27.40
217181	TRUCK UTILITIES	72.37
217182	ULINE	579.81
217183	ULTRAMAX	4,480.00
217184	UNIFORM CENTER	3,289.32
217185	UNITED QUALITY COOPERATIVE	7,230.99
217186	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,601.87
217187	US POSTAL SERVICE	166.00
217188	WALL STREET JOURNAL/THE	478.88
217189	WALSH/MATTHEW	28.00
217190	WARNE CHEMICAL & EQUIPMENT CO.	502.16
217191	WATFORD CITY SELF STORAGE	200.00
217192	WATFORD CITY VETERINARY CENTER	255.00
217193	WATFORD EXPRESS LAUNDRY CENTER	1,675.58
217194	WE INTEGRATE	53.25
217195	WESTLIE MOTOR CO.	4,889.16
217196	WHITAKER/HILLARY	65.51
217197	WILLIAMS SCOTSMAN INC.	1,817.00
217198	WILLISTON STATE COLLEGE - TRAINND	3,000.00
217199	WILLISTON TIRE CENTER INC.	2,406.01
217200	XEROX CORPORATION	87.00
217201	24-7 RENTAL	206.36
217202	STREICHER'S	9,710.78
217203	GARRISON DIVERSION CONSERVANCY DIST.	40,036.37
217204	L. YELLOWSTONE IRRIG. DIST. #2	1,414.52
217205	ND STATE TREASURER	35,406.84

217206	BADLANDS HARDWARE	128.92
217207	BAKKEN LAND HOLDINGS, LLC	34.10
217208	BANK OF NORTH DAKOTA	84,408.02
217209	BARNETT/CARMEN RIVERA	42.58
217210	BLUE LUBE	1,340.63
217211	BLUE PRAIRIE LABS	400.00
217212	BOSS OFFICE & COMPUTER PRODUCTS	68.03
217213	C&D WATER SERVICES	60.00
217214	CARROLL/BRIAN J	47.14
217215	CENTRAL SPECIALTIES INC.	1,642,563.61
217216	DAKOTA SUPPLY GROUP	6,877.88
217217	DW EXCAVATING, INC.	4,649.91
217218	FARMERS UNION OIL COMPANY	6.17
217219	FASTENAL COMPANY	83.55
217220	FRONTIER PRECISION	2,789.42
217221	GIERSDORF/KYLE	270.09
217222	INFORMATIONAL DATA TECHNOLOGIES LLC	3,420.00
217223	JELLESED/LEIF L.	38.52
217224	LUPINE CONSTRUCTION, INC	7,190.00
217225	M SPACE HOLDINGS	770.25
217226	MCKENZIE ELECTRIC CO-OP INC.	835.89
217227	MCKENZIE/BONNITA	526.45
217228	NORTH DAKOTA ONE CALL	492.15
217229	NOVAK/LARRY	33.17
217230	O K IMPLEMENT CO.	294.89
217231	PAYSTUBZ	1,368.00
217232	RESERVATION TELEPHONE CO-OP	107.49
217233	ROBINSON/AMY	68.28
217234	SCOFIELD/JESSIE	1,000.00
217235	VALLI INFORMATION SYSTEMS, INC	535.41
217236	VILLANUEVA/FITZ WILLIAM M	204.87
217237	WATFORD CITY LUMBER	99.49
217238	WAWSA	148,668.33
217239-217264	PAYROLL-MAY 19, 2017	768,858.55
217265	ARMSTRONG SANITATION	475.00
217266	AT&T	99.94
217267	CENTURY LINK	163.92
217268	CONSOLIDATED TELCOM	47.51
217269	INFORMATION TECHNOLOGY DEPT.	3,171.60
217270	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	500,000.00
217271	MCKENZIE COUNTY RURAL WATER	182.97
217272	MCKENZIE ELECTRIC CO-OP INC.	3,149.89
217273	MONTANA DAKOTA UTILITIES CO.	14,231.57
217274	NEMONT	28.50
217275	RESERVATION TELEPHONE CO-OP	16,242.14
217276	SOUTHWEST WATER AUTHORITY	40.32
217277	VERIZON WIRELESS	8,714.83
217278	WATFORD CITY WATER DEPT./CITY OF	2,724.90

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

June 6, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 6, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Svihovec, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Chairman Nordby tabled the discussion on appointed Auditor/Treasurer Johnsrud's salary until the June 20 meeting.

Moved by Best, seconded by Skarda, to approve the May 2017 minutes as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the bills as presented including the State Fire and Tornado Insurance for the Law Enforcement Center. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Treasurer's Report as presented by Deputy Treasurer Curren for the period ending May 31, 2017. All voting aye, motion carried.

Heidi Brenna, ICON Architectural Group, provided an update on the County Shop building project with a budget estimate of \$17,361,254 with alternatives. The Board agreed to Commissioner McCabe's request for 30 additional days to review the project before making a decision.

Moved by Best, seconded by Skarda, to award the asbestos abatement for the Sheriff's Office Repurpose project to Environmental Abatement Services and Trio Environmental. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to donate items 1-6, valued at less than \$1,000.00, to the City of Watford City. All voting aye, motion carried. Items donated are: 1. 1989 Koffle Bumper pull trailer (58903) title # 3332471; 2. 3-point Post hole Digger; 3. 3-point brush; 4. Gas powered miller welder (McKenzie county # 20426); 5. Homemade 4000 gal steel tank; 6. Cat wing that was given to county by root construction. State's Attorney Neff will work with PWD Kanwar on a JPA for donation of the old sign truck to the City of Watford City.

PWD Kanwar presented the 2016 Annual Report for road projects totaling \$52,471,320.78.

Chief Assistant State's Attorney Schwarz updated the Board on pending legal action from Gratech. Moved by Skarda, seconded by Best, to approve the appointment of Smith, Bakke, Porsborg, Schweigert & Armstrong Law Firm to represent the County in the legal action with Gratech. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the survey and testing proposals as presented by PWD Kanwar, including KLJ for survey work on 131st Ave NW. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to authorize the advertising for bids for 2017 gravel stockpiles. All voting aye, motion carried.

Kyle Dollinger presented information on damaged utilities on CR12 during an approach relocation. The damaged RTC relocation costs will be paid as an expense and not used to offset permit revenue fees.

Moved by Skarda, seconded by Best, to approve the CR34 utility relocation agreement with McKenzie Electric for \$24,006.22. All voting aye, motion carried.

Landfill Manager Schreiber updated the Board on the Al-jon Landfill Compactor lease. Al-jon no longer exists as a company and parts for the machine are not being manufactured. Moved by Veeder, seconded by Skarda, to approve advertising for bids for a lease of a compactor. All voting aye, motion carried.

DES Manager Kaolin Jappe requested approval for funds for the Emergency Responders' Appreciation Dinner on July 11, 2017. Moved by Best, seconded by Skarda, to support a contribution to the 14th annual Emergency Responders' Appreciation Dinner and Golf outing should a shortfall occur in the funding. All voting aye, motion carried.

Deputy Auditor Johnsrud presented the updated Credit Card Policy. Commissioner Skarda requested specifying that the State's Attorney Office, Sheriff's Office, and Social Services be allowed to use the county credit card when necessary for their job. Johnsrud will amend the policy and bring back to the Board after lunch for reconsideration.

Moved by Veeder, seconded by Skarda, to approve the out of state training for J. Carlson to attend Glock Armorer certification training in Minnesota, at a cost of approximately \$450. All voting aye, motion carried.

Jessie Scofield reviewed the updated McKenzie County Sheriff's Office website with the Board. The Board consensus was to roll out the new site.

State's Attorney Neff reviewed the proposed Victim/Witness fee resolution with the Board.

**RESOLUTION OF
McKENZIE COUNTY BOARD OF COMMISSIONERS
CONCERNING
VICTIM WITNESS FEES**

WHEREAS, North Dakota Century Code 27-01-10 authorizes the county to allow the district court in said county to assess a victim/witness fee as part of a sentence imposed on a defendant who pleads guilty to or is convicted of a criminal offense for which the maximum penalty by law for the offense is imprisonment, and

WHEREAS, the same statute gives this Board, the governing body of McKenzie County, authority to determine the amount of the fee to be assessed in each case (but not more than twenty-five dollars), and

WHEREAS, the district court shall assess said fee unless the defendant is indigent and unable to pay, and

WHEREAS, the money shall be used to fund victim/witness programs, and

WHEREAS, the McKenzie County Board of County Commissioners sees maintaining victim and witness programs through this fee a worthwhile endeavor for the county and its citizens,

NOW THEREFORE BE IT RESOLVED, effective July 1, 2017, the Board of County Commissioners does hereby authorize the district judges serving McKenzie County to assess a victim/witness fee in the amount of twenty-five (25) United States dollars in each case where the defendant pleads guilty to or is convicted of a criminal offense for which the maximum penalty that may be imposed by law for the offense includes imprisonment. This fee shall be assessed when sentence is imposed or when sentence is suspended or imposition of sentence is deferred, unless the district court determines that the defendant is indigent and unable to pay the fee.

BE IT FURTHER RESOLVED, that such fees shall be deposited monthly into the county treasury and shall be allocated by the Board of County Commissioners to either:

- 1) A private, nonprofit domestic violence or sexual assault program, or

- 2) A victim and witness advocacy program of which the primary function is to provide direct services to victims of and witnesses to crime, or
- 3) The statewide automated victim information and notification system, as provided for under chapter 12.1-34.

BE IT FURTHER RESOLVED, that the county can enter into an agreement with the North Dakota Attorney General, the North Dakota League of Cities, and the North Dakota Association of Counties for distribution of said funds.

Moved by Best, seconded by Skarda, to execute the victim/witness resolution. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. Motion carried.

Deputy Auditor Johnsrud presented an update on the live streaming/recording of meetings. Live streaming equipment cost is approximately \$10,000. HB Sound and Tight Rope Media are both companies that can provide this type of service. Johnsrud asked for clarification regarding live streaming versus recording of meetings, as the equipment costs are different. Johnsrud also requested a retention policy should the meetings be recorded. The Board directed Johnsrud to obtain a cost to live stream with recording audio and video along with one or two months retention.

Moved by Skarda, seconded by Best, to sponsor \$169.00 registration fee for ten county employees to attend the Global Leadership Summit in Watford City on August 10-11, 2017. All voting aye, motion carried.

Commissioner Best recommended that the County sponsor Matt Johansen for the 2017-2019 Rural Leadership ND program and \$4,000 in tuition costs. Skarda questioned as to whether we advertise and promote the opportunity. Veeder explained the program is open to the public. Moved by Skarda, seconded by Veeder, to sponsor a county employee for the 2017-2019 RLND program. All voting aye, motion carried. Daniel Stenberg will collect county employee applications and present to the Board at the June 20 meeting.

Moved by Veeder, seconded by Skarda, to approve the Gaming Site Authorization Renewal for the Fraternal Order of the Eagles Aerie 3543. All voting aye, motion carried.

Commissioner Skarda read a statement identifying concerns she has in county operations including payout of vacation for employees appointed into elected offices,

vouchers being paid without Board approval, contracts signed without Board approval, and HR matters.

Moved by Skarda, seconded by McCabe, to reconsider the appointment of Auditor/Treasurer Erica Johnsrud. Roll call vote: Skarda, aye; McCabe, aye; Veeder, nay; Best, nay; Nordby, nay. Motion failed with 2 votes aye and 3 votes nay.

Commissioner Skarda moved to create a standalone HR Department. Skarda withdrew her motion and recused herself from further discussion as she is related the HR Manager. Moved by McCabe to create a standalone HR department. Motion died for lack of second.

Commissioner Skarda moved to separate the Auditor/Treasurer departments and make them both elected offices. Auditor/Treasurer Svihovec stated there is a legal process that has to occur for the offices to be separated just as there was when the offices were combined in 2015. Skarda withdrew the motion. Commissioner Best suggested completing the audit first and determining if there are findings that would support or not support the combination of the offices.

Commissioner Best requested to have the appointment of a public relations director moved up on the agenda to be discussed at this time. Best stated there was an employee on staff, Shari Buck, that is willing to fill this role. This position has been vacant since the resignation of Gene Veeder as a county employee.

Discussion was held on payout of vacation of an employee appointed to an elected position. Skarda stated her concern was this was not brought before the whole Board. Svihovec stated that payroll falls under her duties as Auditor. Svihovec also reported that 75% of counties, who replied to a poll, pay out vacation to anyone who is appointed into an elected position and the decision was done by Svihovec alone based on past history at McKenzie County.

Discussion was held on an employee whom Skarda believed to be a contracted employee. This employee's status was changed to temporary upon his resignation with McKenzie County to fill a gap until a new person was hired to fulfil his duties and no contract was signed for his employment.

Commissioner Skarda concluded her statement and the Board recessed at 12:41 p.m. until 1:00 p.m.

The meeting reconvened at 1:00 p.m. with a public hearing on abatement applications. Moved by Veeder, seconded by Skarda to approve the abatement applications as presented. All voting aye, motion carried. Abatement applications approved are: 3848 Luther Ball 2016 MH – Approved by Yellowstone Twp; 3849 Terry Miller 2016 RE – Approved by Yellowstone Twp; 3875 Northwest District of the Wesleyan Church 2014-2016 RE – Approved by City of Watford City; 3878 Gregory & Monica Simonson 2014 RE – Approved by City of Watford City; 3882 Reservation Telephone Cooperative 2016 RE – Approved by City of Watford City; 3885 CenterPoint Energy Bakken Crude 2015-2016 RE – Duplicate assessment-centrally assessed.

The Board convened as the County Equalization Board at 1:15 p.m. Tax Director Paulson gave the following report.

2017 Equalization

Total Residential Valuation: \$550,066,070

Total Commercial Valuation: \$1,538,331,139

Total Ag Valuation: \$297,555,380 -- Ag land was increased by 9% from 2016 values

Median Ratios to remain in tolerance with NDCC minimum of 90%

Residential Sales Ratio: 92.8%

Commercial Sales Ratio: 95.0%

Ag Sales Ratio: 96.3%

Appeals were heard from the following citizens:

- Sharon Daniels: 24-00-03750
- David Drovda: 11-00-02566
- William Rafferty: 11-00-11000
- Plantation at Hunter's Run: 82-42-15100 & 82-42-15200
- Elias Hoffart: 41-10-00200
- Elm Tree Township: Asked for 30% reduction on all residential parcels

Paulson stated the State Board of Equalization is to be held on August 8th in Bismarck.

Moved by Veeder, seconded by Best, to approve the recommendations for County property values per Tax Director Paulson. All voting aye, motion carried. The County Equalization meeting ended at 2:31 p.m.

Moved by Veeder, seconded by Best, to move forward with 2017 Supplemental Audit Option A, Agreed Upon Procedures, from Eide Bailly. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to appoint Shari Buck as the Development/Public Relations Director for McKenzie County. All voting aye, motion carried.

Commissioner Best presented information on a proposed position, County Coordinator, for 2018. Best stated this is for consideration and information at this point in time. The duties of this position could include public relations, liason between the Board, departments, and the community, tracking of public notices, professional development, and supervision of departments that currently report to the Board and that this position would answer directly to the Board of Commissioners.

Moved by Best, seconded by Skarda, to approve the County Credit Card Policy as amended. All voting aye, motion carried.

The meeting recessed at 3:05 p.m. until June 20, 2017, at 1:00 p.m.

June 20, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 20, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, Vawnita Best, and Kathy Skarda, Deputy Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the Commission Consent Agenda items 1-3. All voting aye, motion carried. Items approved: 1. Out of State Travel Request-J. Samuelson-American Legion National Convention in Reno, NV, August 18-23; 2. Out of State Travel Request-T. Schwarz-Homicide Training in St. Petersburg, FL, October 9-13; 3. 5 year copier lease-State's Attorney Office.

Planning Director Talbert presented the Planning & Zoning Consent agenda and asked to pull item 5 from the agenda, Medical Marijuana Ordinance.

Moved by Veeder, seconded by Skarda, to approve the Planning & Zoning Consent Agenda Items 1-4. All voting aye, motion carried. Items approved are:

1. County 20 Storage & Transfer Zone Change Request - The applicant is requesting a Zone Change of approximately 1.5 acres from Agricultural to Light Industrial. This parcel has a current CUP for the workforce housing located in the shop, the CUP is in compliance. The applicant is requesting a zone change to fit with their land use. Recommend approval of Zone Change 0006-17 County 20 Storage & Transport Inc. to the County Commission to change the zoning from Agricultural to Light Industrial. Adopt the findings as provided in the staff report.
2. Blaine and Jennifer Hovland Variance Request - The applicant is requesting a variance to allow a construction of a home on 10.63 Acres in an Agricultural district where 40 acres minimum is required without a variance. Staff recommends Approval for 0001-17 VAR Blaine Hovland to the County Commission to allow a second residence to be built on less than 40 acres. Adopt the findings as provided in the staff report.
3. Mitch and Kevin Sondrol Conditional Use Permit- The applicants desire to permit previously active scoria pits. The pits are located off Spring Creek Rd. Recommend approval of Conditional Use Permit 0004-17 Mitch and Kevin Sondrol to the County Commission to permit several previously permitted scoria pits. Adopt the findings and conditions as provided in the staff report.
4. Black Gold Contractors Zone Change Request - The owner will be moving all workforce housing from the southern parcel (030010085), to the northern parcel under an R-3 Zoning. The southern parcel will come forward at a future date (after housing is moved) to be zoned Light Industrial to accommodate the existing shop and business. Recommend approval of Zone Change 0007-17 Black Gold Contractors LLC. to the County Commission to change the zoning from Agricultural to R-3. . Adopt the findings as provided in the staff report."

Moved by Veeder, seconded by Skarda, to move Item 5, Medical Marijuana Ordinance, to July 5 to allow additional time to review the ordinance. All voting aye, motion carried.

A public hearing was held for the Halcon Temporary Section Line Closure Request. Mark Johnson, Halcon, stated there was a reclamation plan and the section line would be reclaimed in approximately 2 years and reopened.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 149 North, Range 98 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the N1/2NE1/4 of Section 26, Township 149 North , Range 98 West, and the S1/2SE1/4 of Section 23, Township 149 North , Range 98 West, in McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the

following described centerline: Beginning at a point on the North line of the NE1/4NE1/4 of said section 26 which bears N89°44'06"W 950.40' from the Northeast corner of said section 26, thence along said section line N89°44'06"W 580.00' to a point on the North line of the NW1/4NE1/4 of said section 26, which bears N89°44'06"W 1530.40' from the Southeast corner of said section 23, the side lines of said described right-of-way being shortened or elongated to meet the grantor's property lines. Basis of bearings is a G.P.S. observation. Said strip of land has a total length of 580.00 feet and contains 0.879 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, June 20, 2017, at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Veeder, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways contingent upon the applicant obtaining an easement around the pad site, on motion made by Commissioner Best, seconded by Commissioner McCabe, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Planning Director Talbert updated the Board on the CUP for Enbridge and stated the operation is regulated by NDIC and the County should not have issued a CUP for that site. Moved by Veeder, seconded by McCabe, to cancel the CUP for the Enbridge Facility. All voting aye, motion carried.

Larry Novak, Tri Township, along with attorney Derick Braaten updated the Board on a report by ChemStaff regarding the IHD landfill. Representatives from ChemStaff, Emma Hadock, present in person, and Dr. Bob Litman, present by phone, provided an overview of their report with suggestions for monitoring radioactive waste at the IHD landfill.

Chris Kreger, Director of Health Safety & Environmental Services, JMAC, which oversees the operations of the IHD landfill, stated they have reviewed the ChemStaff report, as have their experts. Kreger stated the application with the Department of Health is currently on hold.

The Board consensus was to move forward on a collaborative statement with Tri Township and the County to submit to the Department of Health. Planning Director Talbert will remain the contact person.

Moved by Veeder, seconded by Best, to award the cattle guard cleaning bid to Diversified Environmental & Energy Services. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to award the bid for Route 34 reconstruction to Central Specialties Inc, the low bidder, in the amount of \$8,656,260.24. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to award the bid for 138th Ave Reconstruction to Central Specialties Inc., the low bidder, for \$3,170,802.10. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the load rating test on County Route 38 pending review by Chief Assistant State's Attorney Schwarz and ONEOK's agreement to reimburse the expenses. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve back pay for Sadiq Omar in the amount of \$226.18. All voting aye, motion carried.

HR Manager Willis presented the Employee Recognition Award to Jennifer Peglau, Planning & Zoning Code Enforcement Officer.

Moved by Skarda, seconded by Best, to approve the Credit Card Policy update in the McKenzie County Employee Handbook. All voting aye, motion carried.

Librarian Kathy Trana updated the Board on the status of the new bookmobile. OBS, the proposal awardee, cannot meet the specs of the proposal. The Library Board has reviewed the other proposals submitted and recommends the proposal be awarded to LDV for the new bookmobile. Moved by Best, seconded by Skarda, to approve \$178,569.00 to LDV, plus insurance and fees, for a new bookmobile pending the return of the down payment from OBS. All voting aye, motion carried.

Daniel Stenberg presented four applications of County employees for the Rural Leadership ND program. Applicants were Suhail Kanwar, Tim Pickering, Bonnie Foss, and Matt Johansen. Moved by Best, seconded by Veeder, to support the RLND application of Matt Johansen and, upon acceptance, the Commission will provide his tuition. All voting aye, motion carried. The Board encouraged the other applicants to move forward with RLND directly if they are still interested.

Deputy Auditor Johnsrud reported that 14 individuals across 8 departments had interest in the Global Leadership Summit. Moved by Best, seconded by Skarda, to select one individual from each of the 8 departments and enter the remaining 6 names into a drawing for the remaining 2 Commission sponsored spots. All voting aye, motion carried.

State's Attorney Neff presented a draft of the Upper Missouri District Health Unit lease. UMDHU had requested designated parking drawn into the lease, 2 for employees and 2 for patients. Discussion was held on designated parking spaces and possibly a loading/unloading space. Moved by Veeder, seconded by Best, to accept the lease agreement with UMDHU contingent upon allowing one designated parking space for UMDHU and a countywide loading/unloading space. All voting aye, motion carried.

Moved by Best, seconded by McCabe to adopt the most recent edition of Robert's Rules of Order and to provide a copy to each Board member, the Auditor, and the State's Attorney. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to appoint the Parliamentarian to be the State's Attorney or designee in his absence. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to appoint Howdy Lawlar and Darrell Finsaas to the Weed Control Board for four year terms expiring June 30, 2021. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to appoint Leif Jellesed to the Water Resource Board for a five year term expiring June 30, 2022. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to appoint Gene Veeder and Tammy Brenna to the Human Services Board for three year terms expiring June 30, 2020. All voting aye, motion carried. Social Services is working to fill the remaining vacancy on their board.

Moved by Veeder, seconded by Best, to set the salary for appointed Auditor/Treasurer Johnsrud as E82, Step 1, \$95,648.00. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to appoint David Lee Creighton as the primary representative to the Little Missouri River Commission. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the American Legion Gaming Site Authorization Renewal. All voting aye, motion carried.

The Board held discussion on the 2018 preliminary budget and does not anticipate increases in county operating budgets at this time.

Moved by Veeder, seconded by Best, to approve the owner-architect contract with ICON for the County Shop project. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize the chairman to sign the settlement and side agreements as recommended from NDIRF. All voting aye, motion carried.

The County Park Board meeting was set for Monday, July 10, at Noon.

The meeting adjourned at approximately 3:43 p.m. until July 5, 2017, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
217297-217310	PAYROLL-JUNE 2, 2017	797213.6
24674	MCKENZIE COUNTY FAIR	30,000.00
24675	ALEXANDER PARK DISTRICT	100.58
24676	ALEXANDER RURAL FIRE DISTRICT	964.58
24677	ALEXANDER SCHOOL DIST. #2	68,146.01
24678	ALEXANDER TWP.	4,417.22
24679	ALEXANDER/CITY OF	1,180.89
24680	ANTELOPE CR. TWP.	3,456.51
24681	ARNEGARD PARK DISTRICT	105.19
24682	ARNEGARD RURAL FIRE PROTECTION DIST.	543.68
24683	ARNEGARD TWP.	8,038.98
24684	ARNEGARD/CITY OF	382.79
24685	BLUE BUTTES TWP.	5,343.99
24686	CHARBON TWP.	5,221.91
24687	EARL SCHOOL DIST. #18	22,542.91
24688	ELM TREE TWP.	11,506.89
24689	GRAIL TWP.	2,801.10
24690	GRASSY BUTTE FIRE DISTRICT	87.31
24691	HAWKEYE TWP.	3,155.32
24692	HORSE CREEK RURAL FIRE DIST.	92.88
24693	HORSE CREEK SCHOOL DIST. #32	33,780.30
24694	KEENE TWP.	5,596.22
24695	MCKENZIE CO. FIRE PROT. DIST.	2,312.28
24696	MCKENZIE CO. HISTORICAL SOCIETY	1,476.11
24697	MCKENZIE CO. SD#1	1,146,561.37
24698	MCKENZIE SOIL CONS. DIST.	13,765.53
24699	NEW TOWN PUBLIC SCHOOL DIST.	25,708.86
24700	RANDOLPH TWP.	2,667.51
24701	RIVERVIEW TWP.	14,108.85
24702	SIOUX IRRIGATION DISTRICT	3,337.76
24703	SIOUX TWP.	5,725.68

24704	SIOUX-YELLOWSTONE RURAL FIRE DIST.	205.73
24705	TRI TWP	12,822.66
24706	TWIN VALLEY TWP.	20,100.34
24707	UPPER MISSOURI DIST. HEALTH UNIT	4,990.99
24708	WATFORD CITY MUNICIPAL AIRPOIRT	5,346.85
24709	WATFORD CITY PARK DISTRICT	243,666.73
24710	WATFORD CITY/CITY OF	267,996.72
24711	YELLOWSTONE SCHOOL DISTRICT #14	48,391.34
24712	YELLOWSTONE TWP.	9,513.83
24942	ALEXANDER/CITY OF	232.00
24943	WATFORD CITY/CITY OF	11,062.05
217311	ABRAHAM/JENNIFER	446.26
217312	ABSORBENT & SAFETY SOLUTIONS, LLC	88,732.50
217313	ACCUSOURCE INC.	340.75
217314	ACME TOOLS	676.87
217315	ADVANCED BUSINESS METHODS	677.05
217316	AMAZON/SYNCB	5,452.36
217317	AMERICAN WELDING & GAS	25.85
217318	AMERIPRIDE SERVICES INC.	77.33
217319	APPLEGATE/BUFFIE	136.08
217320	ARMSTRONG SANITATION	110.00
217321	ARNEGARD/STACY	8.56
217322	BADLANDS HARDWARE	587.53
217323	BADLANDS OCCUPATIONAL TESTING SERVICES	1,468.00
217324	BADLANDS POWER FUELS, LLC	11,515.00
217325	BAKER & TAYLOR	934.57
217326	BALCO UNIFORM COMPANY, INC.	1,938.27
217327	BARRETT PHARMACY	3.28
217328	BATEMAN/TRAVIS	235.79
217329	BAUMAN/BARBARA	48.15
217330	BELL/MARY	236.18
217331	BERQUIST/BAILEY	433.84
217332	BLUE LUBE	457.03
217333	BOSS OFFICE & COMPUTER PRODUCTS	1,779.80
217334	BOWMAN LODGE & CONVENTION CENTER	75.00
217335	BRADY'S ROADSIDE SERVICE	250.00
217336	BROWNELLS INC.	540.41
217337	BURKHOLDER/ARDIS G	13,421.00
217338	BURNS & MCDONNELL	56,075.84
217339	BUTTONS BY FISH	50.00
217340	C.E. BROOKS & ASSOCIATES,P.C.	3,293.73
217341	C.E. BROOKS & ASSOCIATES,P.C.	195.20
217342	C&D WATER SERVICES	80.00
217343	CALIBER BEAR DEN INTERCONNECT, LLC	1.00
217344	CASCADE AUTO GLASS	1,020.00
217345	CERTIFIED POWER. INC	144.85
217346	CHERREY'S PROPANE	313.40
217347	CLOCK/LLOYD	207.67
217348	CLOUD/CHRISTOPHER	101.50

217349	CODE RED TOWING	787.50
217350	COLBY OUTDOOR SERVICES	150.00
217351	COLONIAL RESEARCH CHEMICAL CORP.	3,319.82
217352	COMFORT INN	75.00
217354	COMFORT SUITES	327.60
217355	COMPUTER PROF. UNLIMITED, INC.	2,947.03
217356	CORPORATE TRANSLATION SERVICES, INC	41.42
217357	COUNTRY INN & SUITES	818.16
217358	CROP PRODUCTIONS SERVICES, INC	16,271.50
217359	D & J EQUIPMENT SALES & SERVICE,LLC	3,795.00
217360	DAHL/NATHAN	3,540.00
217361	DAWA DEVELOPMENT, LLC	2,181.50
217362	DTE,INC.	8,512.67
217363	EIDE BAILLY	750.00
217364	FARMERS UNION OIL COMPANY	68,541.92
217365	FASTENAL COMPANY	3,467.54
217366	FEILMEIER/HAYES M.	352.00
217367	FICKEN/MICHAEL	203.50
217368	FINSAAS/DARRELL	46.01
217369	FIRST INTERNATIONAL BANK & TRUST	3,327.31
217370	FLEETMATICS USA, LLC	4,864.00
217371	FULKERSON FUNERAL HOME	4,931.25
217372	GAFFANEY'S TOTAL OFFICE SOURCE, INC.	175.42
217373	GEM CITY MOTORS/TOWING	2,383.48
217374	GIERSDORF/KYLE	715.57
217375	GLOVER/THOMAS H.	9.70
217376	GRANITE SPRINGS WATER & ICE, INC.	30.00
217377	HANNAHER'S	5,033.10
217378	HARRISON/SADIE	87.80
217379	HAWKEYE OILFIELD SUPPLY	450.24
217380	HEDAHL'S INC.	65.20
217381	HEGGEN EQUIPMENT CO.	131.12
217382	HELLANDSAAS/MARCIA	611.00
217383	HOLIDAY INN EXPRESS/GRAND FORKS	910.00
217384	HOLIDAY INN/FARGO	81.90
217385	HOLIDAY INN/MINOT	81.90
217386	HORIZON RESOURCES	65.95
217387	HOSE & RUBBER SUPPLY	73.46
217388	HP INC.	1,669.57
217389	IBS, INC	2,572.37
217390	ICON ARCHITECTURAL GROUP	22,466.92
217391	INFORMATION SYSTEMS CORP.	1,945.00
217392	INTERSTATE POWER SYSTEMS	7,692.35
217393	ISOM/KAYLA	238.45
217394	J & L PUBLISHING, LLC	250.00
217395	JACK & JILL	191.65
217396	JADESTONE CONSULTING LLC	3,000.00
217397	JAMAR COMPANY	2,194.20
217398	JAPPE/KAROLIN	287.86

217399	JOHANSEN/MATTHEW	63.00
217400	JOHNSON & SUNDEEN	5,000.00
217401	JOHNSRUD/ANN	214.00
217402	KIESON/CAROL	235.40
217403	KIRBY/VALERY	572.37
217404	KOHLER COMMUNICATIONS, INC.	2,592.00
217405	KOTANA COMMUNICATIONS, INC.	76,286.74
217406	KUMMER'S PUMPING	600.00
217407	LAQUINTA INN & SUITES	784.50
217408	LAQUINTA INN & SUITES	327.60
217409	LAROSE/LEANN	75.00
217410	LAWSON PRODUCTS INC.	449.62
217411	LEWIS/JAY	12.84
217412	LUHMAN/SCOTT	203.00
217413	LUND OIL, INC.	55.01
217414	LYLE SIGNS INC.	1,107.93
217415	MAGNUM ELECTIC	848.40
217416	MARTINEZ/EDWARD	259.00
217417	MATTERN/SHANTELLE R	354.00
217418	MATTHEWS-KASNER/MAXWELL	203.50
217419	MCCABE/THOMAS	1,803.00
217420	MCKENZIE CO. FARMER	815.88
217421	MCKENZIE CO. HEALTHCARE SYSTEMS	1,264.74
217422	MCKENZIE CO. MOTOR VEHICLE BRANCH	26.50
217423	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	273.75
217424	MCKENZIE COUNTY ROAD & BRIDGE	3,051.80
217425	MCKENZIE ELECTRIC CO-OP INC.	2,040.00
217426	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	109.71
217427	MINNESOTA VALLEY TESTING LABS	11,559.84
217428	MON-KOTA INC.	313.00
217429	MYERS/MORGAN	138.80
217430	MYFLEETCENTER.COM	78.07
217431	NATIONWIDE PAYMENT SOLUTIONS	85.00
217432	ND ASSN. OF COUNTIES	1,224.20
217433	ND DEPARTMENT OF COMMERCE	250.00
217434	ND DEPT. OF TRANSPORTATION	16,990.06
217435	ND STATE UNIVERSITY	61.00
217436	NDACO RESOURCES GROUP	21,970.71
217437	NEHRING LAW OFFICE	690.00
217438	NELSON AUTO CENTER	33,466.00
217439	NELSON CONTRACTING CO.	3,381.00
217440	NELSON INTERNATIONAL	6,129.89
217441	NEPRASH/KIMBERLY	271.84
217442	NORDBY JR/DOUG M	246.88
217443	NORDBY/LORI	588.55
217444	NORTHERN HEAVY DUTY TRUCK PARTS	2,172.27
217445	NORTHERN PUMP & COMPRESSION, INC.	649.80
217446	NORTHWEST LININGS & GEOTEXTILE	1,762.50
217447	NORTHWEST PIPE FITTINGS, INC	7,663.77

217448	NORTHWEST YOUTH ASSESSMENT CENTER	3,069.00
217449	O K IMPLEMENT CO.	3,885.73
217450	O.K. TIRE STORE, INC	14,002.14
217451	O'DAY EQUIPMENT, LLC	504.75
217452	OLSON/DOUG	29.96
217453	OPEN ROAD HONDA	315.98
217454	PARRISH/CALVIN	600.00
217455	PARSHALL LUMBER & SUPPLY	11,045.26
217456	PAYSTUBZ	1,416.00
217457	PEERY/SANDY	113.13
217458	PERRY/PATRICK	247.50
217459	PHILLIPS/JOSHUA	98.00
217460	POLAR SERVICE CENTER	2,175.02
217461	PRAXAIR	1,053.60
217462	QUILL CORPORATION	421.99
217463	RADISSON HOTEL - BISMARCK	737.10
217464	RAMKOTA HOTEL	573.30
217465	RDO EQUIPMENT CO. - FARGO	59,785.23
217466	RECORD KEEPERS LLC	57.50
217467	RED ROCK FORD	5,791.71
217468	RESERVATION TELEPHONE CO-OP	240.00
217469	ROCKMOUNT RESEARCH & ALLOYS, INC.	508.76
217470	ROLFSON OIL, LLC	3,788.48
217471	SAFETY WORKS	45.00
217472	SAMUELSON/JERRY	50.00
217473	SCHATZ/SHAUN	98.00
217474	SCHEBO/LESLIE	14.99
217475	SCHMIDT & ASSOCIATES INC.	80.00
217476	SCHWARZ/TODD A	25.00
217477	SHIPP/ROBERT	45.00
217478	SIMONSON WATER DEPOT	6,216.90
217479	SIRCHIE FINGER PRINT LAB.	11,424.43
217480	STEIN'S INC.	2,085.57
217481	STENBERG/DANIEL	1,404.07
217482	STENEHJEM/VICKY L.	13,421.00
217483	STUTSMAN COUNTY AUDITOR	161.50
217484	STUTSMAN COUNTY CORRECTION CENTER	15.00
217485	SVIHOVEC/LINDA M.	497.95
217486	TALBERT/JIM	150.00
217487	TASC-CLIENT SERVICES	1,276.35
217488	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
217489	THOMPSON/JENNIFER	106.71
217490	THOMSON REUTERS-WEST	348.21
217491	TITANIUM PLUMBING	150.00
217492	TRACTOR & EQUIPMENT CO.	2,937.25
217493	TRANE U.S. INC.	1,408.60
217494	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
217495	TRUCK UTILITIES	37.05
217496	ULTEIG	3,000.00

217497	ULTRAMAX	1,020.00
217498	UNIFORM CENTER	1,977.94
217499	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,031.84
217500	US PRISONER TRANSPORT	1,015.00
217501	WALSH/MATTHEW	28.00
217502	WARROR CONCEALMENT	141.71
217503	WATFORD CITY LUMBER	248.36
217504	WATFORD CITY SELF STORAGE	200.00
217505	WATFORD CITY VETERINARY CENTER	255.00
217506	WATFORD EXPRESS LAUNDRY CENTER	1,478.63
217507	WATKINS/MATTHEW	115.50
217508	WE INTEGRATE	53.25
217509	WESTLIE MOTOR CO.	1,664.91
217510	WESTLIE TRUCK CENTER	53,348.00
217511	WHITAKER/HILLARY	71.94
217512	WILLIAMS SCOTSMAN INC.	1,844.26
217513	WILLIS/AMANDA	641.35
217514	WILLISTON FIRE & SAFETY	2,727.15
217515	WILLISTON TIRE CENTER INC.	2,016.52
217516	WILSON JR/CECIL W.	5,626.00
217517	WILSON/MARK D.	5,626.00
217518	WILSON/PATRICIA A.	5,626.00
217519	WILSON/WADE	5,626.00
217520	WILSON/WAYNE	5,626.00
217521	WISNESS/MONIQUE	335.38
217522	ZUBKE/DENTON B.	1,288.00
217523	COMFORT INN	491.40
217524	GARRISON DIVERSION CONSERVANCY DIST.	6,926.09
217525	L. YELLOWSTONE IRRIG. DIST. #2	10,795.46
217526	ND INSURANCE DEPARTMENT	94.09
217527	ND STATE TREASURER	7,100.93
217528-217559	PAYROLL-JUNE 16, 2017	789,445.62
217560	ARMSTRONG SANITATION	475.00
217561	AT&T	236.72
217562	CENTURY LINK	165.80
217563	CONSOLIDATED TELCOM	47.51
217564	INFORMATION TECHNOLOGY DEPT.	3,151.45
217565	MCKENZIE COUNTY RURAL WATER	256.40
217566	MCKENZIE ELECTRIC CO-OP INC.	4,204.20
217567	MONTANA DAKOTA UTILITIES CO.	17,694.62
217568	NEMONT	28.50
217569	RESERVATION TELEPHONE CO-OP	11,521.11
217570	SOUTHWEST WATER AUTHORITY	40.32
217571	VERIZON WIRELESS	7,638.39
217572	WATFORD CITY WATER DEPT./CITY OF	3,475.68
217573	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	3,319.27
217574	AE2S CONSTRUCTION	263.00
217575	ANOVA FAMILY HEALTH CENTER	429.62
217576	BADLANDS HARDWARE	137.34

217577	BANK OF NORTH DAKOTA	88,961.18
217578	BIG BUTTE SERVICES	4,375.00
217579	BLUE LUBE	123.60
217580	BOSS OFFICE & COMPUTER PRODUCTS	674.72
217581	C&D WATER SERVICES	52.50
217582	CBM MANAGED SERVICES	21,799.80
217583	CHI ST. ALEXIUS HEALTH	1,037.00
217584	CLOUD/CHRISTOPHER	70.00
217585	DAKOTA SUPPLY GROUP	10,047.92
217586	DASH MEDICAL GLOVES	567.20
217587	DIGITAL HIGHWAY INC.	50.00
217588	DW EXCAVATING, INC.	3,445.25
217589	FAMILY CRISIS SHELTER, INC.	10,000.00
217590	FARMERS UNION OIL COMPANY	43.78
217591	FASTENAL COMPANY	144.56
217592	FIRST INTERNATIONAL INSURANCE	1,936.00
217593	FRONTIER PRECISION	3,186.00
217594	HANSEN DIESEL & AUTOMOTIVE	704.65
217595	HEADLEY/JEDIDIAH	115.50
217596	INFORMATIONAL DATA TECHNOLOGIES LLC	3,410.00
217597	INTOXIMETERS	465.00
217598	ISOM/KAYLA	447.62
217599	JELLESED/LEIF L.	38.52
217600	JEFFY LUBE	126.37
217601	KOTANA COMMUNICATIONS, INC.	670.25
217602	LARSEN SERVICE DRUG, INC.	570.05
217603	LUND OIL, INC.	50.06
217604	MAILFINANCE	1,039.26
217605	MARKETLAB INC	1,194.08
217606	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
217607	MCKENZIE CO. WATER RESOURCE DIST.	179,327.00
217608	MCKENZIE ELECTRIC CO-OP INC.	728.61
217609	MCLEAN CO. SHERIFF'S DEPT.	1,125.00
217610	MEDLINE INDUSTRIES, INC	3,427.38
217611	MID-AMERICA BUSINESS SYSTEMS INC.	1,504.97
217612	ND ASSN. OF COUNTIES	60.00
217613	ND DEPARTMENT OF HEALTH	1,789.04
217614	ND OFFICE OF STATE TAX COMM'R.	1,512.78
217615	ND OFFICE OF THE ATTORNEY GENERAL	12,370.00
217616	ND STATE RADIO COMMUNICATIONS	180.00
217617	NORTH DAKOTA ONE CALL	697.50
217618	PEDERSEN/ANITA	1,500.00
217619	PHARMCHEM. INC.	900.00
217620	REDWOOD TOXICOLOGY LAB, INC.	539.20
217621	ROOKS/JO	138.28
217622	ROOKS/KENNETH	21.28
217623	SCOFIELD/JESSIE	1,000.00
217624	SHAFFER/JEFF	52.50
217625	SHAHIN/NICOLE	350.00

217626	STEIN'S INC.	5,321.70
217627	STOVER/BRAD A	548.89
217628	TRIMARK-STRATEGIC EQUIPMENT LLC	5,398.91
217629	UNIFORM CENTER	195.98
217630	US PRISONER TRANSPORT	749.00
217631	USA BLUE BOOK	1.86
217632	VALLI INFORMATION SYSTEMS, INC	539.93
217633	WAWSA	227,509.52
217634-217646	PAYROLL-JUNE 30, 2017	667,093.20

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

July 5, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 5, 2017. Present: Commissioners Doug Nordby, Vawnitia Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda, to approve the June 2017 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Deputy Treasurer Curren presented the Treasurer's Report for the period ending June 30, 2017. Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve Consent Agenda Item 1. All voting aye, motion carried. Item 1: Out of State Travel Request for Karolin Jappe for July 17-21.

Daniel Stenberg, Economic Development Coordinator, provided an economic development update to the Board. Stenberg stated there will be some updates to the strategic plan.

Commissioner Best and Planning Director Talbert updated the Board on NDIC's revocation of Apollo Resources' permit. Apollo has filed an application to reconsider. The Board consensus was for McKenzie County to continue to participate in this process. The State's Attorney's office will provide guidance as needed.

Moved by Skarda, seconded by McCabe, to close out the Game & Fish account of \$3,572.87 and transfer those funds to the General Fund per recommendation from Eide Bailly. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve compensation of \$1,000.00/month to Shari Buck for the Development/Public Relations Director duties, with the funds retroactive to Buck's appointment date and to be paid from the Auditor's budget. All voting aye, motion carried.

Auditor/Treasurer Johnsrud held a preliminary discussion with the Board on 2018 budgets and salaries.

Commissioner Skarda will ask Kit James if he is interested in serving as the alternate to the Little Missouri River Commission and this item will be revisited on July 18.

The Sheriff's Office presented a request to approve submission of a grant for body armor vests. The County is reimbursed 50% of the cost. Moved by Best, seconded by Skarda, to authorize Auditor Johnsrud to execute the grant with the Sheriff's Office for the Body Armor Vests. All voting aye, motion carried.

Commissioner Best presented job descriptions for a County Coordinator position. This will be an ongoing item for discussion through the 2018 budget process.

Commissioner Best will work to complete a County Hall of Honor nomination for retired Auditor/Treasurer Linda Svihovec and present to the Board at a future meeting.

Moved by Veeder, seconded by Skarda, to award the bid for aggregate stockpiles to Edwards Gravel and Trucking for \$1,435,750.00, the low bidder. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the 138th Ave Utility Relocation contract for \$137,000 with REC. All voting aye, motion carried.

An update was provided by State's Attorney Neff that the Housing Authority is actively working on improvements at Hillside Court and has hired a manager. Commissioner McCabe stated four apartments are currently being renovated.

Discussion was held by the Board with Heidi Brenna, ICON Architects, and Lance Monson, Construction Engineers, regarding the County Shop project. Commissioners Best and Nordby were supportive of moving the project forward. Commissioner McCabe stated he wanted to take more time to make sure the project was what the County needed. Public Works Kanwar asked to meet with Commissioners McCabe and Veeder to discuss concerns and this issue will be brought back on July 18.

Commissioner Best left the meeting at 11:00 a.m.

The Board discussed the Fireworks/Fire Emergency Burn Ban and the mapping system that should be used to determine the fire danger within McKenzie County. Moved by Veeder, seconded by Skarda, to change to the USFS Wildfire Assessment System's Severe Fire Weather Potential Mapping System for fire ratings in McKenzie County and to use this mapping system to create a new burn ban resolution. All voting aye, motion carried.

Librarian Kathy Trana discussed the 2016 Library Annual Report with the Board. Trana also discussed the current status of the new bookmobile and that things are back on track with the new vendor.

Kalsey Kronberg, USDA Soil Conservation District, requested assistance from the County for dirt work out at the old gun range which was purchased by the Soil Conservation District. Moved by Veeder, seconded by McCabe, to draft an agreement between the Soil Conservation District and the County for dirt work at the old gun range. All voting aye, motion carried.

The Board recessed at 11:38 a.m. for lunch. The Board reconvened at 1:00 p.m. with public hearings on abatement applications.

Moved by Skarda, seconded by Veeder, to approve abatement application 3886, 2016RE for Watford Landing. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve abatement application 3887, 2016RE for Centurion Partners. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve abatement application 3888, 2015RE for Centurion Partners. All voting aye, motion carried.

Planning Director Talbert presented the Medical Marijuana Ordinance to the Board. Moved by Veeder, seconded by Skarda, to adopt the Medical Marijuana Ordinance as presented. All voting aye, motion carried.

Further discussion was had with Emergency Manager Jappe and Jeff Thompson, State DES Office, regarding the fire danger maps an amended fire emergency and burn ban policy. Moved by Skarda, seconded by McCabe, to approve the Amended Fire Emergency and Burn Ban Order. All voting aye, motion carried. Amended Fire Emergency and Burn Ban Order is below:

**FIRE EMERGENCY AND BURN BAN ORDER for
McKENZIE COUNTY, NORTH DAKOTA
July 5th, 2017**

WHEREAS, the McKenzie County has already ordered multiple Fire Emergency and Burn Bans starting with one dated April 18th, 2017; and

WHEREAS, McKenzie County, North Dakota has endured abnormally dry conditions compiled with high winds (currently in a drought), and several fires have already occurred as a result of these conditions; and

WHEREAS, the impact of fires, especially from the ignition of fireworks, could threaten the health, well-being, and safety of citizens in McKenzie County, and that all available resources remain committed to protecting life and property; and

WHEREAS, the cost of response, the inordinate equipment wear, and fire damages may be far in excess of available County and Fire District resources; and

WHEREAS, the McKenzie County Emergency Manager has consulted with various Fire Districts located within McKenzie County; and,

WHEREAS, under N.D.C.C. 37-17.1-10, the McKenzie County Board of County Commissioners has the authority to renew or continue the Fire Emergency and Burn Ban beyond 7 days.

NOW, THEREFORE, BE IT RESOLVED, that the McKenzie County Board of County Commissioners declares a continued Fire Emergency, and amends any prior Fire Emergency and Burn Bans to include a ban of ignition of fireworks, garbage burning, campfires, burning of farm or crop land, and unnecessary off-road motorized travel when ANY portion of McKenzie County is in the High, Very High, or Extreme category under the North Dakota Rangeland Fire Index, or a red flag warning has been issued for McKenzie County, or as determined to be necessary by the McKenzie County Emergency Manager. The daily category by the Rangeland Fire Index can be found at:

<http://www.nd.gov/des>

Additionally, there is a **complete ban on the ignition of fireworks, regardless** of the North Dakota Rangeland Fire Index.

Any prior Fire Emergency and Burn Bans issued by McKenzie County are rescinded and replaced by this ban.

This Fire Emergency and Burn Ban will expire on October 31, 2017.

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (N.D.C.C. 37-17.1-10.1) WITH A MAXIMUM SENTENCE

OF 30 DAYS IN JAIL AND A \$1500 FINE. RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT BY THE COURT.

State's Attorney Neff discussed open meeting/open records laws with the Board.

The meeting recessed at 1:47 p.m. until July 18, 2017, at 1:00 p.m.

Special Meeting July 14, 2017

A special meeting of the Board of Commissioners of McKenzie County, North Dakota was held at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 14, 2017. Present: Commissioners Doug Nordby, Gene Veeder, Vawnita Best, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner Tom McCabe. Chairman Nordby called the meeting to order at 12:10 p.m.

The purpose of the special meeting was to consider a change order for the asbestos abatement in the old sheriff's office space.

Moved by Best, seconded by Veeder, to approve the change order request from Environmental Abatement Services, Inc for \$720.00 for an additional 60 feet of abatement and up to three shifts of night work at \$500.00 per shift. All voting aye, motion carried.

The meeting recessed at 12:12 p.m. until July 18, 2017, at 1:00 p.m.

July 18, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 18, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, Vawnita Best, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the resolution to adopt revisions to the McKenzie County Zoning Ordinance. All voting aye, motion carried.

A RESOLUTION TO ADOPT THE REVISIONS TO THE MCKENZIE COUNTY ZONING ORDINANCE

WHEREAS, the McKenzie County Board of County Commissioners is the duly elected governing body for McKenzie County and wishes to plan for orderly and predictable growth as well as a high level of continuity in future development; and

North Dakota Century Code 11-33, outlines the procedure for the preparation, notification and recordation of county ordinances and resolutions.

WHEREAS, the McKenzie County Planning and Zoning Commission has undertaken the task of revising McKenzie County North Dakota Zoning Ordinance (Zoning Ordinance), to include process and procedures for the manufacturing and distribution of medical marijuana as well as modification and corrections to the Zoning Ordinance.

WHEREAS, input from the public was sought during the planning process, and

WHEREAS, the public was notified of and invited to attend hearings where the changes were reviewed and discussed.

WHEREAS, the Zoning Ordinance was duly noticed in the official county paper for two consecutive weeks and a public hearing was held on June 12, 2017, with the Planning and Zoning Commission, and

WHEREAS, the Planning and Zoning Commission has reviewed and provided their recommendation to the Board of County Commissioners for approval of the revision of Zoning Ordinance,

WHEREAS, the Zoning Ordinance is attached hereto with revision, additions and deletions as noted.

1.4 Definitions (additions of Medical Marijuana)

4.16 Medical Marijuana – Purpose, CUP Requirements, Design Standards

And other corrections, clarifications and modifications as shown in the copy of the Zoning Ordinance that is in the Auditors office as a part of the Resolution process.

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of McKenzie County does hereby amend and re-adopts the McKenzie County North Dakota Zoning Ordinance with all revision.

Moved by Veeder, seconded by McCabe, to authorize filling 3 correctional officers, 1 court security officer, 2 deputies, and 3 dispatcher positions which have all been vacated. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the donated sick leave for S. Harrison until August 21, a total of 10 weeks, with 80 hours currently donated. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to appoint Kit James the alternate for the Little Missouri River Commission. All voting aye, motion carried.

Commissioner Best updated the Board on the County Coordinator job description classification by Fox Lawson. There was discussion as to the need for this position and need for supervision that hasn't been in the past. This topic will remain on the agenda for further discussion during the 2018 budgeting process.

The Board discussed open positions on various committees in the North Dakota County Commissioners Association. Skarda indicated interest in the Audit Committee, Best in the Resolutions Committee, McCabe and Nordby in the Nominating Committee, and Veeder indicated interest in the legislative committee.

State's Attorney Neff updated the Board on the Magpie Fire and a meeting he attended with Commissioners Nordby, Best, and Veeder.

Moved by Best, seconded by Veeder, to appoint Tommy Glover as the Road Superintendent. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to award the landfill compactor lease to Titan Machinery for \$867,000 over a five year period. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the JPA with the City of Watford City for the sale of the sign truck. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to award the 131st Ave NW reconstruction project to Central Specialties Inc, the low bidder, at \$6,595,178.85. All voting aye, motion carried.

Discussion was held with Public Works Director Kanwar on the load limit testing on CR38. Results show the portion of the road from the Stateline to the ONEOK plant can allow 10 tons per axle/105,500. Commissioner Skarda expressed concerns regarding the Montana portion of the road, which cannot handle this increase load. Moved by Best, seconded by Veeder, to raise the load limit on CR38 from the ONEOK plant to the Stateline to 10 tons per axle/105,500. Best also asks to have the south portion clearly posted at 8 tons/80,000 and requests patrol for this portion of the road. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to appoint Tommy Glover to the County Shop Building Committee. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to allow Tommy Glover to work with Chairman Nordby on road closure decisions between July 19 and August 7. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve by resolution the Killer B plat. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. Motion carried.

State's Attorney Neff updated the Board on the Musket Quiet Title Action. Neff stated this is title clean up by the property owner. Moved by Skarda, seconded by Veeder, to direct State's Attorney Neff to settle the Musket Quiet Title Action. All voting aye, motion carried.

Auditor/Treasurer Johnsrud provided an update on 2018 preliminary salary discussions with Fox Lawson and reported that the 2018 budgets have been distributed to the department heads.

State's Attorney Neff updated the Board on the County Shop discussion with ICON. Neff reported the Building Committee came back with a 5% fee offer to ICON and appointed Neff to negotiate on their behalf. Neff stated that ICON counter-offered 6.25% as their fees for cost of work. Todd Mitzel and Heidi Brenna, ICON Architects, stated that they went through the selection process with the County and that this contract is very similar to other contracts ICON has had with the County. Moved by Veeder, seconded by McCabe, to accept an amended fee for the ICON contract for the County Shop at 6.25%. All voting aye, motion carried.

Commissioner Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Roadless Lawsuit pursuant to NDCC § 44-04-19.1. Moved by Anderson, seconded by Skarda, to move into Executive Session to discuss the investigation update. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. Motion carried.

Executive Session began at 3:01 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Neff, Auditor Johnsrud, Keith Winter and Roger Chinn.

Executive Session was adjourned at 3:17 p.m. The public was invited to return to the meeting room and the meeting returned to open session. Moved by Veeder, seconded by Best, to adopt the recommendation of outside counsel on the Roadless Lawsuit. All voting aye, motion carried.

Roger Chinn and Keith Winter updated the Board on the 6¼ percent lawsuit.

The meeting adjourned at approximately 3:22 p.m. until August 1, 2017, at 9:00 a.m.

The McKenzie County Commissioners attended the following additional meeting in July 2017:

July 12, 2017: Grassy Butte Community Hall
Magpie Fire Update by the US Forest Service
Commission members present were Best, Nordby, and Veeder.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
25175	ALEXANDER PARK DISTRICT	487.79
25176	ALEXANDER RURAL FIRE DISTRICT	5,574.35
25177	ALEXANDER SCHOOL DIST. #2	152,342.15
25178	ALEXANDER TWP.	10,737.96
25179	ALEXANDER/CITY OF	25,025.38
25180	ANTELOPE CR. TWP.	4,270.33
25181	ARNEGARD PARK DISTRICT	728.47
25182	ARNEGARD RURAL FIRE PROTECTION DIST.	2,265.81
25183	ARNEGARD TWP.	10,783.94
25184	ARNEGARD/CITY OF	13,403.61
25185	BLUE BUTTES TWP.	7,755.38
25186	CHARBON TWP.	9,042.76
25187	EARL SCHOOL DIST. #18	4,199.54
25188	ELM TREE TWP.	8,927.53
25189	GRAIL TWP.	4,481.49
25190	GRASSY BUTTE FIRE DISTRICT	717.82
25191	HAWKEYE TWP.	7,203.59
25192	HORSE CREEK RURAL FIRE DIST.	807.13
25193	HORSE CREEK SCHOOL DIST. #32	14,557.88
25194	KEENE TWP.	8,095.63
25195	MANDAREE SCHOOL DIST. #36	4,927.69
25196	MCKENZIE CO. FIRE PROT. DIST.	15,199.32
25197	MCKENZIE CO. HISTORICAL SOCIETY	1,468.77
25198	MCKENZIE CO. SD#1	597,016.29
25199	MCKENZIE SOIL CONS. DIST.	13,489.92
25200	NEW TOWN PUBLIC SCHOOL DIST.	12,831.90

25201	NEW TOWN RURAL AMBULANCE DIST.	296.74
25202	NEW TOWN RURAL FIRE DEPT.	290.93
25203	RANDOLPH TWP.	3,127.67
25204	RIVERVIEW TWP.	6,207.37
25205	SIOUX TWP.	7,269.64
25206	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,594.54
25207	TRI TWP	12,051.63
25208	TWIN VALLEY TWP.	10,467.55
25209	UPPER MISSOURI DIST. HEALTH UNIT	4,844.20
25210	WATFORD CITY MUNICIPAL AIRPOIRT	963.00
25211	WATFORD CITY PARK DISTRICT	46,302.05
25212	WATFORD CITY/CITY OF	1,031,931.82
25213	WILLISTON FIRE PROTECTION DISTRICT	227.16
25214	WILLISTON VECTOR CONTROL DIST.	1.79
25215	YELLOWSTONE SCHOOL DISTRICT #14	29,909.31
25216	YELLOWSTONE TWP.	14,548.19
25444	ALEXANDER/CITY OF	116.00
217647	ABRAHAM/JENNIFER	496.35
217648	ADVANCED BUSINESS METHODS	611.32
217649	AIRGAS ON-SITE SAFETY SERVICES	34.00
217650	ALPINE AUTO GLASS	2,062.00
217651	AMAZON/SYNCB	2,361.50
217652	AMERICAN LEGION	190.00
217653	AMERICAN WELDING & GAS	26.38
217654	AMERICINN HOTEL & SUITES APPLE VALLEY	109.00
217655	APPLIED CONCEPTS	5,995.00
217656	ARMSTRONG SANITATION	110.00
217657	ARROWHEAD SCIENTIFIC INC	786.88
217658	ASC CONSTRUCTION EQUIPMENT	10,353.88
217659	ATTIC/THE	220.00
217660	AVI SYSTEMS, INC.	3,662.62
217661	AXON ENTERPRISES INC	2,539.61
217663	BADLANDS OCCUPATIONAL TESTING SERVICES	876.00
217664	BADLANDS POWER FUELS, LLC	4,900.00
217665	BAKER & TAYLOR	1,915.15
217666	BAUMAN/BARBARA	48.15
217667	BELL/MARY	220.13
217668	BERQUIST/BAILEY	205.86
217669	BEST/VAWNITA	456.20
217670	BIG BUTTE SERVICES	6,461.54
217671	BLOOD/DANIEL	112.00
217672	BLUE TARP FINANCIAL, INC.	83.49
217673	BOLTZ/RON	2,704.00
217674	BORDER PLAINS EQUIPMENT	1,153.47
217675	BORDER STATES ELECTRIC	242.99
217676	BOSS OFFICE & COMPUTER PRODUCTS	2,328.27
217677	BOSTIC/CARLEY	217.39
217678	BRADY'S ROADSIDE SERVICE	2,062.50
217679	BRENNNA/TAMMY	38.88

217680	BROSZ ENGINEERING, INC.	85,207.50
217681	BROWN/ROGER	385.00
217682	BUTTONS BY FISH	1,343.00
217683	C.E. BROOKS & ASSOCIATES,P.C.	2,650.30
217684	C.E. BROOKS & ASSOCIATES,P.C.	212.00
217685	C&D WATER SERVICES	270.00
217686	CERTIFIED POWER. INC	2,076.82
217687	CHARLIE'S SERVICE, LLC	84.00
217688	CLOUD/CHRISTOPHER	84.00
217689	CLOUD/MANDI	393.28
217690	CODE RED TOWING	762.50
217691	COLONIAL RESEARCH CHEMICAL CORP.	1,557.90
217692	COMFORT INN	1,027.00
217693	COMFORT SUITES	81.90
217694	COMPUTER PROF. UNLIMITED, INC.	2,947.03
217695	CPS TECHNOLOGY SOLUTIONS	1,500.00
217696	CROP PRODUCTIONS SERVICES, INC	6,240.00
217697	DAKOTA FIRE PROTECTION, INC	421.04
217698	DAVIS/STEPHENIE	252.67
217699	DAWA DEVELOPMENT, LLC	630.00
217700	DAYS INN	160.20
217701	DEMCO	445.72
217702	DIEDE/ALICIA	360.00
217703	ECOLAB PEST ELIMINATION DIV.	1,560.00
217704	EXPRESSWAY SUITES	81.90
217705	FARMERS UNION OIL COMPANY	82,149.71
217706	FASTENAL COMPANY	4,217.67
217707	FINSAAS/DARRELL	46.01
217708	FIRST INTERNATIONAL BANK & TRUST	5,294.00
217709	FLECK/WILLIAM	96.30
217710	FLEETMATICS USA, LLC	5,164.00
217711	FOSS/BONNIE	110.50
217712	FOSTER & FREEMAN, USA	22,508.35
217713	FRYHLING/PATRICIA E	10.50
217714	FULKERSON FUNERAL HOME	1,506.25
217715	GALLS INCORPORATED	542.73
217716	GEM CITY MOTORS/TOWING	1,639.61
217717	GIBBS TOWING, LLC	250.00
217718	GLOVER/THOMAS H.	200.00
217719	GRAINGER	223.97
217720	GREEN ACRES SOD FARM	2,100.00
217721	HANSEN DIESEL & AUTOMOTIVE	1,004.57
217722	HAUGEN/LESLIE C	102.72
217723	HEARTLAND CONSULTING GROUP, LLC	3,680.00
217724	HEDAHL'S INC.	440.08
217725	HEGGEN EQUIPMENT CO.	6,603.75
217726	HELENA CHEMICAL COMPANY	1,506.38
217727	HOLTE/KAREN L.	10.50
217728	HORIZON RESOURCES	135.00

217729	HP INC.	13,335.66
217730	IBS, INC	3,822.76
217731	ICON ARCHITECTURAL GROUP	67,037.00
217732	INTERSTATE BILLING SERVICE, INC.	1,459.86
217733	INTERSTATE POWER SYSTEMS	1,494.32
217734	ISOM/KAYLA	230.81
217735	JACK & JILL	87.16
217736	JAMAR COMPANY	3,707.43
217737	JAPPE/KAROLIN	50.00
217738	JOHNSON & SUNDEEN	5,000.00
217739	JOHNSRUD/ANN	672.50
217740	JOHNSRUD/ERICA	2,018.42
217741	KADRMAS, LEE AND JACKSON, INC.	52,218.00
217742	KIRBY/VALERY	1,316.24
217743	KOHLER COMMUNICATIONS, INC.	1,435.85
217744	KOTANA COMMUNICATIONS, INC.	7,012.65
217745	LAQUINTA INN & SUITES	163.80
217746	LARRY'S SEED & AG SUPPLY, INC.	5,466.18
217747	LARSEN SERVICE DRUG, INC.	10.00
217748	LASS/KOREY	106.89
217749	LAWSON PRODUCTS INC.	334.31
217750	LODEN BOOKS LLC	60.00
217751	LUND OIL, INC.	1,518.04
217752	LYLE SIGNS INC.	1,178.04
217753	MARCO, INC.	1,163.01
217754	MARQUART/ANDREW S	178.41
217755	MARTINEZ/EDWARD	30.00
217756	MATTERN/SHANTELLE R	8.99
217757	MCCABE/THOMAS	151.67
217758	MCKENZIE CO. FARMER	3,805.35
217759	MCKENZIE CO. MOTOR VEHICLE BRANCH	26.50
217760	MCKENZIE CO. SOCIAL SERVICE	100.00
217761	MCKENZIE COUNTY ROAD & BRIDGE	3,086.90
217762	MCKENZIE COUNTY RURAL WATER	348.04
217763	MCNANEY/CHARLES	39.59
217764	MEES/MICHAEL	187.00
217765	MERCY MEDICAL CENTER	100.00
217766	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	47.38
217767	MIDWEST HOSE & SPECIALTY, INC.	1,930.88
217768	MILLER/TERRY C	101.38
217769	MOEN/CURT	300.00
217770	MON-KOTA INC.	84.75
217771	MOORE MEDICAL LLC	311.74
217772	MRACHEK/KRIS	80.25
217773	MYERS/MORGAN	224.72
217774	ND ASSN OF CO. SUPERINTENDENTS	75.00
217775	ND ASSN. OF COUNTIES	75,441.76
217776	ND DEPARTMENT OF HEALTH	1,000.00
217777	ND DEPT. OF TRANSPORTATION	15,136.16

217778	NDAAO	105.00
217779	NDACO RESOURCES GROUP	17,337.37
217780	NEHRING LAW OFFICE	840.00
217781	NELSON INTERNATIONAL	3,018.04
217782	NEWMAN TRAFFIC SIGNS	116.95
217783	NORBY/LYNETTE	37.45
217784	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	360.00
217785	NORTHERN HEAVY DUTY TRUCK PARTS	3,356.03
217786	O K IMPLEMENT CO.	3,708.02
217787	O.K. TIRE STORE, INC	4,585.22
217788	OLSON/JEREMY	38.52
217789	OPENGOV, INC.	9,900.00
217790	PACE ANALYTICAL SERVICES, LLC	506.00
217791	PARRISH/CALVIN	830.00
217792	PAYSTUBZ	1,464.00
217793	PEERY/SANDY	547.91
217794	PERRY/ROBERT J.	30.00
217795	PLOTE CONTRACTING, LLC	8,969.40
217796	POLAR SERVICE CENTER	587.44
217797	PRAXAIR	115.41
217798	PRIA	60.00
217799	PRO AUTO BODY, LLC	1,100.00
217800	RADISSON HOTEL - BISMARCK	81.90
217801	RAMKOTA HOTEL	81.90
217802	RDO EQUIPMENT CO. - FARGO	3,777.74
217803	RESERVATION TELEPHONE CO-OP	25,818.58
217804	RICHLAND COUNTY SOCIAL SERVICES	722.18
217805	ROADWORX, LLC	852,345.66
217806	ROGNESS/MICHELLE	852.15
217807	ROMERO/MARSELLA	230.76
217808	RON'S ELECTRIC	450.00
217809	SAFETY-KLEEN SYSTEMS, INC	4,766.24
217810	SAGE/CORRINE	36.38
217811	SAMUELSON/JERRY	485.30
217812	SCHMIDT & ASSOCIATES INC.	30.00
217813	SCHMIDT/TINA-MARIE	10.50
217814	SCHWARZ/TODD A	25.00
217815	SHAIDE/KAREN M	21.40
217816	SHIPP/ROBERT	708.48
217817	SHOPPER/THE	586.50
217818	SINK/STACY L	29.85
217819	SIRCHIE FINGER PRINT LAB.	58,821.82
217820	SMYTH/JENNIFER	138.81
217821	SOLID WASTE ASSN. OF NORTH AMERICA	212.00
217822	SORENSEN/DESIREE	439.66
217823	STEIN'S INC.	7,339.20
217824	STENBERG/DANIEL	350.00
217825	STUTSMAN COUNTY AUDITOR	9.50
217826	SUN ELECTRIC, INC.	209.50

217827	SWANSTON EQUIPMENT CO.	2,288.80
217828	TALBERT/JIM	290.25
217829	THOMSON REUTERS-WEST	434.30
217830	THORNOCK/PATRICIA	22.00
217831	THOS. Y PICKETT & CO. INC.	20,420.00
217832	TJ'S	325.12
217833	TORSTENSON/JARED	2,312.50
217834	TRANA/KATHY	20.00
217835	TRANE U.S. INC.	7,538.62
217836	TWOGOOD/SCOTT	1,114.22
217837	ULINE	155.58
217838	ULTRAMAX	1,372.50
217839	UNIFORM CENTER	774.50
217840	UNITED QUALITY COOPERATIVE	3,913.57
217841	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,057.56
217842	US PRISONER TRANSPORT	2,363.80
217843	WARNE CHEMICAL & EQUIPMENT CO.	112.10
217844	WATCHGUARD VIDEO	25,430.00
217845	WATFORD CITY LUMBER	1,662.29
217846	WATFORD CITY POLICE DEPT.	58.66
217847	WATFORD CITY SELF STORAGE	300.00
217848	WATFORD CITY VETERINARY CENTER	305.35
217849	WATFORD EXPRESS LAUNDRY CENTER	1,652.67
217850	WESTLIE MOTOR CO.	8,502.23
217851	WHEELER LUMBER, LLC	29,591.72
217852	WHITAKER/HILLARY	53.75
217853	WILLISTON FIRE & SAFETY	704.66
217854	WILLISTON TIRE CENTER INC.	519.89
217855	WISNESS/MONIQUE	119.35
217856	GARRISON DIVERSION CONSERVANCY DIST.	6,772.80
217857	JOB SERVICE NORTH DAKOTA	7,697.64
217858	L. YELLOWSTONE IRRIG. DIST. #2	391.25
217859	ND STATE TREASURER	6,887.01
217860	TASC-CLIENT SERVICES	964.84
217861-217887	PAYROLL-JULY 14, 2017	777,471.08
217888	ARMSTRONG SANITATION	475.00
217889	AT&T	67.24
217890	CENTURY LINK	165.80
217891	CONSOLIDATED TELCOM	49.06
217892	INFORMATION TECHNOLOGY DEPT.	3,142.20
217893	INTERNAL REVENUE SERVICE	894.96
217894	MCKENZIE COUNTY RURAL WATER	252.36
217895	MCKENZIE ELECTRIC CO-OP INC.	4,724.74
217896	MONTANA DAKOTA UTILITIES CO.	18,419.76
217897	NEMONT	28.50
217898	RESERVATION TELEPHONE CO-OP	9,325.90
217899	SOUTHWEST WATER AUTHORITY	40.32
217900	VERIZON/ACCT 342033315-01	8,853.12
217901	WATFORD CITY WATER DEPT./CITY OF	4,241.12

217902	ADVANCED BUSINESS METHODS	268.79
217903	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,695.63
217904	ALFARO/PABLO	11.00
217905	AMES/KACIE R.	70.00
217906	ANOVA FAMILY HEALTH CENTER	318.99
217907	BADLANDS HARDWARE	1,269.68
217908	BANK OF NORTH DAKOTA	90,173.28
217909	BLUE PRAIRIE LABS	800.00
217910	BOIVIN/ADAM J.	10.00
217911	BOSS OFFICE & COMPUTER PRODUCTS	312.09
217912	BROWN/JEREMIAH W.	10.00
217913	C&D WATER SERVICES	37.50
217914	CARLSON/MEGHAN	10.83
217915	CAULE/JADE D.	40.00
217916	CBM MANAGED SERVICES	13,981.64
217917	COMFORT SUITES	81.90
217918	CONSTRUCTION ENGINEERS INC.	113,613.18
217919	CRUZ/MAGDA V.	110.00
217920	DW EXCAVATING, INC.	53,243.16
217921	EMS EDUCATION ND	270.00
217922	FASTENAL COMPANY	27.58
217923	GALLS INCORPORATED	2,322.56
217924	GOSKENSEN/TIMOTHY	35.00
217925	HANNA/JENNIFER A.	13.00
217926	HB SOUND & LIGHT TECHNOLOGY	7,774.17
217927	HENRIKSEN/JUSTIN	425.00
217928	HP INC.	5,371.62
217929	INFORMATIONAL DATA TECHNOLOGIES LLC	3,410.00
217930	INTOXIMETERS	860.00
217931	JACK & JILL	43.61
217932	JELLESED/LEIF L.	38.52
217933	KIESON/BROOKS	12.00
217934	LARSEN SERVICE DRUG, INC.	1,376.36
217935	MEYER/JEFFREY A.	30.00
217936	MITCHELL/OCTAVIUS RYHEIN	12.00
217937	ND INSURANCE DEPARTMENT	16,880.45
217938	ND OFFICE OF STATE TAX COMM'R.	3,611.17
217939	ND OFFICE OF THE ATTORNEY GENERAL	4,135.00
217940	NORTH DAKOTA ONE CALL	724.50
217941	NOVAK/LARRY	33.17
217942	NRG TECHNOLOGY SERVICES	604.56
217943	OLSON-VANDEUSEN/RANDOLPH	10.00
217944	PALACIO/DESTROY VICTOR	15.00
217945	PALLADINO/DAVID M.	14.00
217946	PEDERSEN/ANITA	1,500.00
217947	PEREZ/ANTHONY GALIDO	50.00
217948	PEREZ/JOE ROGER	7.00
217949	PHARMCHEM. INC.	3,225.00
217950	PRO FORMS	336.02

217951	RAY/ROCKY EUGENE	50.00
217952	RESERVATION TELEPHONE CO-OP	106.37
217953	ROOKS/JO	170.83
217954	SAFARILAND GROUP/THE	100.00
217955	SCOFIELD/JESSIE	1,149.91
217956	SMITH/JOSHUA THOMAS	50.00
217957	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	5,070.70
217958	SORENSEN/TRACEY RAY	10.00
217959	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	31,577.43
217960	SPLAN/CORBIN CALEB	100.00
217961	UNIFORM CENTER	901.92
217962	VALLI INFORMATION SYSTEMS, INC	542.52
217963	VILLANEDA/ADRIAN	20.00
217964	VOGEL LAW FIRM	1,144.00
217965	WARD COUNTY CORRECTIONAL CENTER	200.00
217966	WAWSA	299,413.10
217967-217994	PAYROLL-JULY 28, 2017	774,486.05

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

August 1, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 1, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Vawnita Best. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by McCabe, to approve the July 2017 minutes as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Deputy Treasurer Curren presented the Treasurer's Report for the period ending July 31, 2017. Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Forest Service District Ranger Nancy Veres introduced herself to the Board and gave an update on the Magpie Fire. Other topics of discussion included weed control, oil permits on Forest Service land, municipal water pipelines, and law enforcement on the grasslands.

An AFLAC Telehealth program was discussed with the Board. Board consensus was not to offer this program to employees at this time.

Moved by Skarda, seconded by McCabe, to approve the Sheriff's Office Traffic Safety Radar grant. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to adopt the Drought Declaration. All voting aye, motion carried.

DROUGHT EMERGENCY DECLARATION

WHEREAS, McKenzie County has suffered damages to pasture land, crops, feed and water supplies for livestock and general reserves in general; and

WHEREAS, the potential for rural fires due to dry vegetation and crops is a significant is a threat to the health, safety and well-being of county citizens; and

WHEREAS, severe adverse economic impacts on McKenzie County agribusiness and infrastructure has been caused by these drought conditions which have been impacting the county since the spring of 2017; and

WHEREAS, these impacts constitute an imminent threat of widespread severe losses, damages and hardship to the economy of McKenzie County in excess of available County resources; and

WHEREAS, Governor Burgum has declared a drought-related emergency in Executive Order 2017- 06; and

WHEREAS, certain portions of McKenzie County are deemed in extreme drought by the U.S. Drought Monitor; and

WHEREAS, under N.D.C.C. 37-17.1-10, the McKenzie County Board of County Commissioners has the authority to renew or continue a local disaster and/or emergency declaration for up to 7 days; and

NOW, THEREFORE, BE IT RESOLVED, that McKenzie County Board of County Commissioners, declares a continued drought emergency and orders the activation and utilization of the McKenzie County Emergency Plan, its procedures, attachments and appendices, to monitor the situation, develop and maintain a damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the impact of this drought emergency upon the citizens of McKenzie County.

Moved by Skarda, seconded by McCabe, to appoint Karen Shaide to a second term on the Library Board, with a term expiring June 30, 2020. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve \$26,150 for the automated voucher program as presented by Auditor Johnsrud. All voting aye, motion carried.

The Board discussed the loss of McKenzie County's point people at NRG. The Board requested Auditor Johnsrud to invite NRG to attend the August 15 meeting to discuss concerns with service and a plan for moving forward.

At 10:00 am a public hearing was held on the abatement application 3883. Moved by McCabe, seconded by Skarda, to approve abatement application 3883-2014RE. All voting aye, motion carried.

Selection of a voting delegate to the NDACo Annual Conference was discussed. Chairman Nordby called a meeting of all county officials granted membership to the State Council on August 15.

Moved by Skarda, seconded by Veeder, to approve the Thos. Y. Pickett & Company, Inc. contract. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to authorize the chairman to sign the Central Specialties contract that was previously awarded for 131st Ave. All voting aye, motion carried.

The supplemental January 2017-June 2017 audit was discussed. Commissioner Skarda recommended 25 expenditures and 25 revenue transactions were tested across all McKenzie County departments.

Moved by Veeder, seconded by Skarda, to forward the NDACo County Hall of Honor nomination for Linda Svihovec to NDACo. All voting aye, motion carried.

State's Attorney Neff discussed the Memorandum of Understanding between McKenzie County and the City of Watford City for a DUI Task Force. Moved by Veeder, seconded by McCabe, to approve the Memorandum of Understanding for the DUI Task Force for September 2-3, 2017. All voting aye, motion carried.

Road Superintendent Tommy Glover updated the Board on two paving projects and one in-house project and stated all projects are moving along well at this point.

Water District Director Jeff Shaffer provided an update on water projects in McKenzie County.

Shaffer presented the budget recommendation for the Public Works Shop Construction project to the Board with a total budget of \$19,503,132.90 less the WAWSA contribution. Moved by Veeder, seconded by Skarda, to approve the recommendation of \$19,503,132.90 for the Public Works Shop as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Construction Engineers contract for the Public Works Shop. All voting aye, motion carried.

The September 5, 2017, regular meeting was rescheduled to Wednesday, September 6, 2017.

The meeting adjourned at 10:58 a.m. until August 15, 2017, at 1:00 a.m.

August 15, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 15, 2017. Present: Commissioners Doug Nordby, Tom McCabe,

Gene Veeder, Vawnita Best, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the Planning & Zoning Consent agenda items 1-8 as presented. All voting aye, motion carried. Items approved are: 1. Elkan – Waterline CUP Approved; 2. Text Amendment to Zoning- Add Conational Use to AG Zone for Oil and Gas Bulk Storage. Approved; 4. Pamela and Chris King – Zone Change from AG to Lt. Industrial ZC 0009-17 Approved; 5. ND-Ok Holding/Roscoe Streyle – Zone Change from AG to Lt. Industrial ZC 0010-17 Approved; 6. Draken Oilfield Construction - Zone Change from AG to Lt. Industrial and CUP for WF Housing - ZC 0034-16 Approved; 7. Bridger Pipeline – CUP for 20,000 Barrel Storage Tank – CUP 0008-17 Approval; 8. Robert Ward – Zone change from AG to Lt Industrial – ZC – Approved. Item denied was: 3. Lunderby Construction – Workforce Housing – CUP 0005-17 Denied.

Moved by Skarda, seconded by Best, to approve filling the following vacated positions: Road & Bridge dirt foreman, Road & Bridge equipment operator; Library Assistant; Dispatcher; and Correctional Officer. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to reclassify the Water Assistant Director to Water Tech II and to fill the vacated Water Tech I position. All voting aye, motion carried.

Sheriff Schwartzenberger requested reassigning the 24/7 program from Corrections to the Sheriff and moving two employees with that program. HR Manager Willis stated that if the positions become vacant the job descriptions will be updated. Moved by Skarda, seconded by Best, to transfer the 24/7 program including two employees to the Sheriff's Office and a budget amendment to cover the expenses effective September 1, 2017. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the purchase of Shelf dividers for the Sheriff's Office evidence room, in the amount of \$5,208.00, from the FFE budget. All voting aye, motion carried.

A discussion was held on 2018 salaries. The recommendation from Fox Lawson is to move all employees up one step in their pay grade. Veeder suggests moving forward with that recommendation for preparation of the 2018 preliminary budget. Skarda stated she was opposed to salary increases for 2018. Moved by Best, seconded by McCabe, to direct the Auditor to prepare the preliminary budget using a one-step increase for employee wages. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Change Order #1 in the amount of \$67,437.80 and Change Order #2 in the amount of \$13,475.92 for the CR31 construction project. All voting aye, motion carried.

PWD Kanwar asked for guidance on 2018 road projects. County Road 12 is currently on the schedule for 2018 and one more project. Kanwar stated CR30 was already designed and that CR38 is a possibility. Kanwar is in discussion with the City of Watford City on CR35, CR36, and CR37. Moved by Veeder, seconded by Skarda, to set CR12 and CR38 as the 2018 projects. All voting aye, motion carried.

State's Attorney Neff discussed an indemnity agreement between the County and a private developer for a proposed road on State Trust land. Neff stated the developer would own the road and have all liability. Moved by Best, seconded by McCabe, to execute the indemnity agreement. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the gaming permit for the Watford City Lions Club. All voting aye, motion carried.

The LEC Joint Powers Exhibit A has been tabled to September 6 as one minor change was needed in the square footages provided.

Moved by Best, seconded by Skarda, to direct the Auditor and Permit Technician to send a letter to the townships regarding the changes to the Uniform County Permit System in HB2030. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to include the draft agreement in the letter to townships and to direct Permit Technician Pickering to enter into discussions with the townships. All voting aye, motion carried.

Javayne Oyle from UMDHU presented the 2018 budget. Moved by Best, seconded by McCabe, to approve the 2018 Upper Missouri District Health Unit budget as presented. All voting aye, motion carried. Commissioners Skarda, Best, and Veeder will attend the UMDHU meeting on September 7, 2017.

The Board recessed at 2:10 for the County Park Board meeting. The Commission meeting reconvened at 3:04pm.

Shawn Gaddie, AE2S, and Geoff Simon, Western Dakota Energy Association, presented information on a study to support the GPT funding formula. The study will focus on what impact changes in the formula will have on political subdivisions inside and outside the impacted areas. AE2S Nexus has been hired by the WDEA as a consultant on the study and they are requesting McKenzie County participate at a funding level of \$7,500. Moved by Veeder, seconded by Best, to allocate \$7, 500 towards the GPT study in the interim. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the Guaranteed Maximum Price for the Court Services Renovation Project at \$2,848,383.00 plus alternates M3a, M3b. All voting aye, motion carried.

Steve Kelsch, NRG, discussed with the Board the County's current IT services agreement and concerns the County has regarding IT services. Nordby asked if a point person had been appointed for McKenzie County. Kelsch said he would be the point person until a plan can be developed. Kelsch presented 4 options for moving forward with McKenzie County's IT needs which included the possibility of hiring IT staff at the County. Commissioners were concerned that data in Planning & Zoning had not been backed up. Kelsch said NRG cannot replicate the services provided by two technicians who recently left NRG for a period of at least one year. Veeder suggested looking for alternate vendors, including NRG if they want to be a part of the process. Kelsch stated NRG is committed to a smooth transition regardless of the decision McKenzie County makes.

A meeting was held to select the NDACo County delegate. Present were: Commissioner Nordby, Best, Veeder, Skarda, and McCabe; Recorder Ann Johnsrud; Social Services Director Desiree Sorenson, Tax Director Katie Paulson, State's Attorney Neff, and Auditor/Treasurer Johnsrud. Moved by Neff, seconded by McCabe, to appoint Desiree Sorenson the McKenzie County NDACo delegate and appoint Ann Johnsrud as the alternate. All voting aye, motion carried.

Recorder Johnsrud asked about hiring an hourly IT person to fix recording issues in her office that NRG cannot correct at \$110/hour. Moved by Veeder, seconded by Skarda, to approve hiring an hourly IT person at Armor Interactive to correct problems in the Recorder's Office. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to authorize the Auditor to obtain proposals for IT services for McKenzie County. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to hold the Blue Cross Blue Shield plan and premiums for 2018 the same as for 2017. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to set the public hearing for the County budget for Tuesday, September 19, 2017, at 7:00 p.m. in the Commission Room of the Courthouse. All voting aye, motion carried.

Auditor Johnsrud provided an update of the OpenGov transparency portal. The portal will be launched internally to the department heads.

Moved by Veeder, seconded by McCabe, to approve the West Dakota Water agreement for water purchases for road projects in the north portion of the County. All voting aye, motion carried.

The County Coordinator position has been tabled to the September 6 agenda.

Moved by Best, seconded by Skarda, to approve the updated MDU Demand Response Resources Curtailment Plan with reduced wattages. All voting aye, motion carried.

The Board directed the Auditor to work with Former Commissioner Chinn on his hours associated with work on the Roadless and 6¼% lawsuits.

The meeting adjourned at 5:05 p.m. until September 6, 2017, at 9:00 a.m.

Special Meeting August 31, 2017

A special meeting of the Board of Commissioners of McKenzie County, North Dakota was held at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 31, 2017. Present: Commissioners Doug Nordby, Gene Veeder, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 8:00 a.m.

The purpose of the special meeting was to discuss the 2018 preliminary budget and calculation of zero increase number of mills.

Auditor Johnsrud presented three options to the Board for input regarding the maximum levy for the 2018 preliminary budget. Discussion was held on impact to taxpayers and county funds. Following discussion, the Board's recommendation to the Auditor was to proceed with a zero increase number of mills for the 2018 preliminary budget.

The meeting recessed at 8:30 a.m. until September 6, 2017, at 9:00 a.m.

The McKenzie County Commissioners attended the following additional meetings in August 2017:

August 10: Community Forum with Senator Heidi Heitkamp
at the Gold Room of the Rough Rider Center, Watford City, ND
Commissioners present: Best, Nordby, Veeder, Skarda

August 15: Tour of ONEOK's Lonesome Creek Facility
Commissioners present: Best, Veeder, McCabe

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
25673	ALEXANDER PARK DISTRICT	4.78
25674	ALEXANDER RURAL FIRE DISTRICT	2,503.08
25675	ALEXANDER SCHOOL DIST. #2	7,995.59
25676	ALEXANDER TWP.	9,536.75
25677	ALEXANDER/CITY OF	33.89
25678	ANTELOPE CR. TWP.	5,279.30
25679	ARNEGARD PARK DISTRICT	47.75
25680	ARNEGARD RURAL FIRE PROTECTION DIST.	1,111.08
25681	ARNEGARD TWP.	10,844.79
25682	ARNEGARD/CITY OF	706.93
25683	BLUE BUTTES TWP.	8,065.23
25684	CHARBON TWP.	9,456.96
25685	ELM TREE TWP.	12,105.87
25686	GRAIL TWP.	5,555.11
25687	GRASSY BUTTE FIRE DISTRICT	345.17
25688	HAWKEYE TWP.	7,558.59
25689	HORSE CREEK RURAL FIRE DIST.	289.17
25690	KEENE TWP.	8,357.10
25691	MCKENZIE CO. FIRE PROT. DIST.	7,424.92
25692	MCKENZIE CO. HISTORICAL SOCIETY	1,176.57
25693	MCKENZIE CO. SD#1	63,903.87
25694	MCKENZIE SOIL CONS. DIST.	10,752.46
25695	NEW TOWN PUBLIC SCHOOL DIST.	18,885.51
25696	NEW TOWN RURAL AMBULANCE DIST.	128.95
25697	NEW TOWN RURAL FIRE DEPT.	128.95
25698	RANDOLPH TWP.	3,738.55
25699	RIVERVIEW TWP.	16,567.78
25700	SIOUX TWP.	7,898.04
25701	SIOUX-YELLOWSTONE RURAL FIRE DIST.	738.03
25702	TRI TWP	19,274.86
25703	TWIN VALLEY TWP.	23,516.67
25704	UPPER MISSOURI DIST. HEALTH UNIT	3,837.71
25705	WATFORD CITY MUNICIPAL AIRPOIRT	82.31
25706	WATFORD CITY PARK DISTRICT	3,284.44
25707	WATFORD CITY/CITY OF	3,628.03
25708	WILLISTON FIRE PROTECTION DISTRICT	108.01
25709	WILLISTON VECTOR CONTROL DIST.	4.29
25710	YELLOWSTONE SCHOOL DISTRICT #14	1,194.83

25711	YELLOWSTONE TWP.	15,176.67
25938	ALEXANDER PARK DISTRICT	11,000.00
25939	ALEXANDER/CITY OF	116.00
217995	ABRAHAM/JENNIFER	611.91
217996	ACCUSOURCE INC.	922.25
217997	ACME TOOLS	63.98
217998	ADVANCED BUSINESS METHODS	522.03
217999	AG WEEK	64.00
218000	AIRGAS ON-SITE SAFETY SERVICES	2,004.75
218001	ALLEGIANCE COBRA SERVICES, INC.	81.00
218002	AMAZON/SYNCB	2,250.09
218003	AMERICAN WELDING & GAS	25.85
218004	ANDERSON/AMBER	135.00
218005	ARMSTRONG SANITATION	110.00
218006	ARNOLD AND BORGNY RENBARGER FAMILY TRUST	5,132.00
218007	ASTORIA HOTEL & EVENT CENTER	162.00
218008	BADLANDS HARDWARE	562.39
218009	BADLANDS OCCUPATIONAL TESTING SERVICES	928.00
218010	BAKER & TAYLOR	997.78
218011	BALCO UNIFORM COMPANY, INC.	1,090.62
218012	BARRETT PHARMACY	19.99
218013	BAYMONT INN & SUITES/MANDAN	245.70
218014	BELL/MARY	206.76
218015	BERGER/LEVI GERALD JR.	1,700.00
218016	BERQUIST/BAILEY	231.28
218017	BIDDLE CONSULTING GROUP, INC	719.00
218018	BIG BUTTE SERVICES	8,076.92
218019	BLUE LUBE	141.91
218020	BORDER STATES PAVING, INC.	509,318.88
218021	BOSS OFFICE & COMPUTER PRODUCTS	923.29
218022	BRADY'S ROADSIDE SERVICE	825.00
218023	A&M CONSTRUCTION	32,133.10
218024	BROSZ ENGINEERING, INC.	65,577.50
218025	BUCK/KEITH	37.26
218026	BURNS & MCDONNELL	25,018.19
218027	BUTTONS BY FISH	1,155.73
218028	C.E. BROOKS & ASSOCIATES,P.C.	4,511.20
218029	C&D WATER SERVICES	225.00
218030	CALIBER NORTH DAKOTA, LLC	1,100.00
218031	CASCADE AUTO GLASS	340.00
218032	CERTIFIED POWER. INC	140.62
218033	CEYNAR/MARC ALAN	2,212.00
218034	CHARLIE'S SERVICE, LLC	26.00
218035	CHECKERS, INC.	430.00
218036	CLOUD/CHRISTOPHER	60.39
218037	CODE RED TOWING	1,535.00
218038	COLONIAL RESEARCH CHEMICAL CORP.	3,488.51
218039	COMFORT INN	163.80
218040	COMFORT SUITES	163.80

218041	COMPUTER PROF. UNLIMITED, INC.	2,947.03
218042	CONSTRUCTION ENGINEERS INC.	621,369.41
218043	COOK/REBECCA	35.00
218044	CORPORATE TRANSLATION SERVICES, INC	6.32
218045	COVERTTRACK GROUP INC	600.00
218046	COX/CANDACE	420.00
218047	CREED/ERIN	220.00
218048	CROIX MANAGEMENT INC	4,457.50
218049	DACOTAH PAPER CO.	323.50
218050	DAKOTA BUILDERS SUPPLY LLC	775.49
218051	DAVIDSON/PHILIP	1,720.00
218052	DAWA DEVELOPMENT, LLC	1,065.00
218053	DBA MONDAK SPORTS	228.49
218054	DEMCO	55.03
218055	DIGITAL HIGHWAY INC.	50.00
218056	DIRTY BIRDS, LLC	7,800.00
218057	DONOVEN/KELSEY	259.60
218058	EATON TOWING/RECOVERY	1,750.00
218059	ECOLAB PEST ELIMINATION DIV.	60.00
218060	ENGBRETSON/DALE	1,320.00
218061	ENVIRONMENTAL SAFETY, INC	1,197.00
218062	EPIC ENGINEERING	54.50
218063	F.I.R.S.T.	82.37
218064	FARMERS UNION OIL COMPANY	59,468.82
218065	FASTENAL COMPANY	5,187.95
218066	FINSAAS/DARRELL	46.01
218067	FIRST INTERNATIONAL BANK & TRUST	1,841.35
218068	FLEETMATICS USA, LLC	4,864.00
218069	FRED PRYOR SEMINARS/CAREERTRACK	199.00
218070	FULKERSON FUNERAL HOME	2,549.75
218071	GEM CITY MOTORS/TOWING	2,170.00
218072	GIBBS TOWING, LLC	250.00
218073	GOLDADE/LINDA	19,700.00
218074	GOOSENECK IMPLEMENT	654.76
218075	GRANITE SPRINGS WATER & ICE, INC.	60.00
218076	GRAYBAR	180.11
218077	HAMM & PHILLIPS SERVICE	1,280.00
218078	HANNAHER'S	520.75
218079	HANSEN DIESEL & AUTOMOTIVE	592.68
218080	HAWKEYE OILFIELD SUPPLY	462.23
218081	HEDAHL'S INC.	429.27
218082	HEGGEN EQUIPMENT CO.	253.83
218083	HELLANDSAAS/MARCIA	213.65
218084	HIGGENS/AMBER	44.41
218085	HOME OF ECONOMY	5.99
218086	HORIZON RESOURCES	58.30
218087	HP INC.	24,939.35
218088	IBS, INC	3,312.87
218089	ICON ARCHITECTURAL GROUP	99,362.62

218090	INTERNATIONAL CODE COUNCIL	230.00
218091	INTERSTATE POWER SYSTEMS	1,386.62
218092	JACK & JILL	131.51
218093	JAMAR COMPANY	276.16
218094	JAPPE/KAROLIN	195.94
218095	JOHNSON & SUNDEEN	5,000.00
218096	JOHNSON/DENNIS L.	3,556.00
218097	JOHNSON/RICHARD	20,904.00
218098	JOHNSRUD/ANN	1,465.63
218099	KADRMAS, LEE AND JACKSON, INC.	530.00
218100	KDSR RADIO SERVICES	485.00
218101	KIESON/CAROL	663.33
218102	KISH/JULIE A.	6,538.00
218103	KNIFE RIVER	750.00
218104	KOHLER COMMUNICATIONS, INC.	790.00
218105	KOTANA COMMUNICATIONS, INC.	935.50
218106	LAQUINTA INN & SUITES	354.70
218107	LARSEN SERVICE DRUG, INC.	10.00
218108	LAWRENCE/DAVID	580.00
218109	LERVICK/JEROME	1,252.00
218110	LEWIS/JAY	12.84
218111	LINDA MOGEN CUSTOM DRAPERIES	1,446.00
218112	LUND OIL, INC.	7,633.54
218113	LYLE SIGNS INC.	1,250.32
218114	MAILFINANCE	207.00
218115	MARCO TECHNOLOGIES LLC	2,032.68
218116	MARCO, INC.	1,903.66
218117	MCCABE/ELLEN	3,160.00
218118	MCCABE/THOMAS	143.66
218119	MCCABE/THOMAS C	6,390.00
218120	MCKENZIE CO. FARMER	2,502.12
218121	MCKENZIE CO. HEALTHCARE SYSTEMS	1,818.10
218122	MCKENZIE CO. MOTOR VEHICLE BRANCH	32.00
218123	MCKENZIE CO. TREASURER	2,719.55
218124	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	139.00
218125	MCKENZIE COUNTY ROAD & BRIDGE	1,867.04
218126	MCKENZIE COUNTY RURAL WATER	5,995.06
218127	MCKENZIE COUNTY WEED CONTROL	124.09
218128	MCNANEY/CHARLES	39.59
218129	MEES/MICHAEL	98.00
218130	MINNESOTA HIGHWAY SAFETY & RES CENTER	6,000.00
218131	MOBERG/DON	1,296.00
218132	ND ASSN. OF COUNTIES	858.30
218133	ND COUNCIL OF EDUCATIONAL LEADERS	155.00
218134	ND DEPT. OF TRANSPORTATION	66,662.56
218135	ND INSURANCE DEPARTMENT	900.00
218136	ND STATE UNIVERSITY	30.00
218137	NDACO RESOURCES GROUP	14,837.01
218138	NELSON INTERNATIONAL	1,631.75

218139	NEOFUNDS BY NEOPOST	1,000.00
218140	NORBY/LYNETTE	74.90
218141	NORDBY/LORI	976.99
218142	NORTH DAKOTA ONE CALL	1.00
218143	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	210.00
218144	NORTHERN HEAVY DUTY TRUCK PARTS	7,051.82
218145	NORTHWEST PIPE FITTINGS, INC	278.81
218146	NORTHWEST YOUTH ASSESSMENT CENTER	7,569.00
218147	O K IMPLEMENT CO.	3,605.15
218148	O.K. TIRE STORE, INC	23,402.34
218149	OLSON/KEITH	7,734.00
218150	OVERDRIVE, INC	3,000.00
218151	PARRISH/CALVIN	1,200.00
218152	PEDERSEN/KENT	1,711.60
218153	PEERY/SANDY	681.13
218154	POLAR SERVICE CENTER	2,088.82
218155	PRAXAIR	704.87
218156	PRINTERS/THE	176.36
218157	PRO AUTO BODY, LLC	254.93
218158	P2 CONCEPTS, LLC	1,500.00
218159	QUASAR ND INVESTMENTS LLC	256.00
218160	QUILL CORPORATION	253.95
218161	RAY/SHAWN	2,220.00
218162	RDO EQUIPMENT CO. - FARGO	139,818.27
218163	RESERVATION TELEPHONE CO-OP	240.00
218164	RESOURCE WEST	60,167.50
218165	RICOH USA, INC	362.25
218166	ROADWORX, LLC	894,192.18
218167	ROBINSON/AMY	74.50
218168	ROCKMOUNT RESEARCH & ALLOYS, INC.	3,711.41
218169	ROGNESS/MICHELLE	337.10
218170	ROLFSON/JAN A	5,020.00
218171	RUD FAMILY REV LIV TR/DARRELL & JUDY	18,860.00
218172	SAFETY WORKS	70.00
218173	SAMUELSON/JERRY	50.00
218174	SCHATZ/SHAUN	25.52
218175	SCHNEIDERMAN/JOANN M	5,186.00
218176	SHIPP/ROBERT	635.90
218177	SHOPPER/THE	372.00
218178	SIMONSON WATER DEPOT	2,355.30
218179	SIRCHIE FINGER PRINT LAB.	935.23
218180	SJ WATER DEPOT INC.	2,216.80
218181	SMYTH/JENNIFER	295.84
218182	SORENSEN/DESIREE	327.12
218183	SPRAGUE/NICOLETTE	275.00
218184	STAYBRIDGE SUITES BISMARCK	636.00
218185	STENBERG/DANIEL	605.53
218186	STREICHER'S	151.97
218187	SWANSTON EQUIPMENT CO.	54,180.00

218188	THOMSON REUTERS-WEST	464.25
218189	TRANA/KATHY	121.44
218190	TRANE U.S. INC.	2,624.28
218191	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
218192	TRI COUNTY EQUIPMENT	3,218.40
218193	UNIFORM CENTER	594.04
218194	UNITED QUALITY COOPERATIVE	3,723.66
218195	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,486.78
218196	US PRISONER TRANSPORT	1,960.00
218197	VANGUARD APPRAISALS INC.	8,675.00
218198	WATFORD CITY LUMBER	126.44
218199	WATFORD CITY SELF STORAGE	100.00
218200	WATFORD CITY VETERINARY CENTER	85.00
218201	WATFORD EXPRESS LAUNDRY CENTER	1,532.83
218202	WESTERN DAKOTA ENERGY ASSOCIATION	6,000.00
218203	WESTLIE MOTOR CO.	5,142.93
218204	WHITAKER/HILLARY	224.91
218205	WHITEHALL TRUCK & TOWING	4,000.00
218206	WILLISTON FIRE & SAFETY	923.26
218207	WILLISTON TIRE CENTER INC.	61.74
218208	WILLISTONAUTO.COM	122.30
218209	WISNESS/MONIQUE	177.82
218210	3-D SPECIALTIES	11,247.00
218211	ASCENDUM	237,438.00
218212	GARRISON DIVERSION CONSERVANCY DIST.	5,383.74
218213	L. YELLOWSTONE IRRIG. DIST. #2	33,589.44
218214	ND STATE TREASURER	446.86
218215-218249	PAYROLL-AUGUST 11, 2017	783,169.79
218250	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,429.22
218251	ANOVA FAMILY HEALTH CENTER	458.59
218252	BADLANDS HARDWARE	44.09
218253	BADLANDS POWER FUELS, LLC	5,199.20
218254	BANK OF NORTH DAKOTA	95,575.30
218255	BANK OF NORTH DAKOTA	336,443.31
218256	BOSS OFFICE & COMPUTER PRODUCTS	387.65
218257	CBM MANAGED SERVICES	25,749.11
218258	CHARM-TEX,INC.	223.65
218259	COMFORT INN	81.90
218260	CROSS/ROBERT	37.45
218261	DAKOTA SUPPLY GROUP	4,362.00
218262	DASH MEDICAL GLOVES	141.80
218263	DW EXCAVATING, INC.	8,839.00
218264	DYE/ANGELA	10.00
218265	FASTENAL COMPANY	98.42
218266	FIRST INTERNATIONAL INSURANCE	50.00
218267	GALLS INCORPORATED	2,685.84
218268	HARRIS/TBONE	35.00
218269	HOLIDAY INN/MINOT	79.00
218270	INFORMATIONAL DATA TECHNOLOGIES LLC	26,414.00

218271	INGRAM/MAX	126.00
218272	ISOM/KAYLA	530.93
218273	JELLESED/LEIF L.	38.52
218274	JONES/TUCKER	10.00
218275	KEEP/DUSTIN DUANE MARTIN	13.00
218276	KOTANA COMMUNICATIONS, INC.	4,365.40
218277	LARSEN SERVICE DRUG, INC.	1,621.17
218278	LOADOMETER CORPORATION	475.05
218279	LUPINE CONSTRUCTION, INC	3,630.00
218280	LUTHER/DARIN	13.00
218281	MARKETLAB INC	25.42
218282	MCKENZIE CO. AMBULANCE SERVICE	479.26
218283	MCKENZIE ELECTRIC CO-OP INC.	654.99
218284	MITCHELL/JOHN ROBERT	7.00
218285	NATIONAL SHERIFFS' ASSOCIATION	60.00
218286	ND OFFICE OF THE ATTORNEY GENERAL	4,390.00
218287	ND SECRETARY OF STATE	36.00
218288	ND WATER EDUCATION FOUNDATION	484.00
218289	NEWMAN/DUSTIN B	126.00
218290	NORTH DAKOTA ONE CALL	681.25
218291	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	30.00
218292	NOVAK/LARRY	33.38
218293	OLSON/DOUGLAS L.	7,560.00
218294	PAYSTUBZ	1,458.00
218295	PEDERSEN/ANITA	1,500.00
218296	PHARMCHEM. INC.	1,225.00
218297	PRO FORMS	159.00
218298	PUMP SYSTEMS, LLC	1,452.55
218299	RECORD KEEPERS LLC	24.50
218300	RESERVATION TELEPHONE CO-OP	106.08
218301	ROOKS/JO	43.20
218302	SANCHEZ/LETRICIA ANN	20.00
218303	SCOFIELD/JESSIE	1,000.00
218304	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	931.77
218305	THOMPSON/SHANDEE	15.00
218306	UNIFORM CENTER	521.97
218307	US BANK NA DBA VOYAGER FLEET SYSTEMS	161.61
218308	VALLI INFORMATION SYSTEMS, INC	1,102.85
218309	VOGEL LAW FIRM	634.00
218310	WATFORD CITY POLICE DEPT.	650.00
218311	WAWSA	375,007.74
218312	ARMSTRONG SANITATION	906.25
218313	AT&T	44.61
218314	CENTURY LINK	167.29
218315	CONSOLIDATED TELCOM	48.56
218316	INFORMATION TECHNOLOGY DEPT.	3,156.45
218317	LYREC	611.08
218318	MCKENZIE COUNTY RURAL WATER	246.40
218319	MCKENZIE ELECTRIC CO-OP INC.	6,591.77

218320	MONTANA DAKOTA UTILITIES CO.	23,126.58
218321	NEMONT	28.50
218322	RESERVATION TELEPHONE CO-OP	8,799.48
218323	SOUTHWEST WATER AUTHORITY	40.32
218324	VERIZON/ACCT 342033315-01	3,007.93
218325	VERIZON/ACCT 842030146-01	3,921.70
218326	WATFORD CITY WATER DEPT./CITY OF	8,908.77
218327-218355	PAYROLL-AUGUST 25, 2017	782,546.32

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

September 6, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 6, 2017. Present: Commissioners Doug Nordby, Vawrita Best, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Tom McCabe. Chairman Nordby called the meeting to order at 9:00 a.m.

Commissioner Skarda requested to add to the agenda a discussion on Sheriff Schwartzenberger's legal matters. This item was added to the end of the agenda.

Moved by Best, seconded by Skarda, to approve the August 2017 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Deputy Treasurer Curren presented the August 2017 Financial Report. Moved by Veeder, seconded by Skarda, to approve the Treasurer Report for the period ending August 31, 2017, as presented. All voting aye, motion carried.

State's Attorney Neff and Sheriff Schwartzenberger presented a Memorandum of Understanding between the County and Travis Bateman to relinquish custody of K-9 Canello to Bateman. Moved by Veeder, seconded by Skarda, by oral resolution to adopt the Memorandum of Understanding and authorize the Chairman to sign. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; Skarda, aye. With a vote of 4 ayes to 0 nays, motion carried.

Sheriff Schwartzenberger requested a 2017 budget amendment to purchase and train a new K-9 Officer and K-9. Moved by Veeder, seconded by Skarda, to approve the 2017 budget amendment for a K-9 officer. All voting aye, motion carried.

Jim Johnsrud, McKenzie County Ambulance Service, discussed ambulance services with the Board and the process of levying for the ambulance district. State's Attorney Neff will work with Johnsrud on determining the process for assessing a levy for the ambulance district.

Moved by Best, seconded by Veeder, to approve filling the following vacated positions: Public Works Administrative Assistant, Public Works Seasonal Engineer, Seasonal Truck Driver, and Corrections Officer. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the donated sick leave requests for R. Perry and J. Bauman. All voting aye, motion carried.

Auditor/Treasurer Johnsrud presented the 2018 preliminary budget to the Board. Commissioner Best requested that all departments find a 1% reduction in their operating budget prior to budget hearings on September 19. Commissioner Nordby requested that all departments will have budget hearings before the Board.

Moved by Skarda, seconded by Best, to approve the 2018 Preliminary Budget, as presented. All voting aye, motion carried.

2018 PRELIMINARY COUNTY BUDGET
MCKENZIE COUNTY

	2016 ACTUAL	2017 APPROPRIATION	2018 REQUEST
<u>GENERAL GOVERNMENT</u>			
County Board	\$190,458	\$224,123	\$245,634
Housing Authority Board	64,617	82,676	3,000
Auditor/Treasurer	637,770	664,559	633,598
County Coordinator	0	0	266,288
Motor Vehicle/Passports	230,227	221,812	226,449
State's Attorney	777,613	860,505	924,565
Recorder/Tax Director	1,227,231	749,936	749,798
County Superintendent	79,416	80,967	81,648
Planning & Zoning	786,226	725,324	696,776
Human Resources	128,817	155,840	143,676
GIS Department	480,061	318,888	536,469
Custodian	482,636	566,876	673,917
Courthouse Maintenance	288,262	500,000	533,200
Building Fund	31,270,161	19,550,000	1,100,000
Elections	58,660	1,500	75,800
Landfill	1,214,328	1,663,332	1,541,396
Workforce Safety & Insurance	88,304	180,000	180,000
WSI Medical Expense	0	1,000	1,000
Job Service	20,480	22,000	22,000
Audit Fees	165	27,500	27,500
Court Appointed Atty - Mental Health Fees	4,368	8,000	8,000
Forest Service - Litigation	110,825	150,000	150,000
Property & Liability Insurance	86,034	100,000	110,000
Rental Property	43,653	0	0

Temporary Offices/ Storage Units	25,320	20,000	0
Telephone System & Maintenance	4,428	25,000	25,000
Publishing, Printing	28,147	45,000	45,000
Dues, Registrations	14,899	40,000	40,000
Postage	23,612	35,000	35,000
Mailing Machine	6,962	7,500	10,000
Copier Expense	18,828	25,000	25,000
Technology/Computer Expense	807,308	805,000	925,000
Remediation & Reclamation	0	500,000	500,000
Miscellaneous	347,325	400,000	350,000
Special Projects	1,511,942	2,500,000	2,500,000
Equipment & Office Furniture		0	0
Wolf Pup Daycare	100,000	150,000	0
McKenzie County Health Care System	300,000	300,000	300,000
Family Crisis Shelter	10,000	20,000	25,000
Williston Community Services	30,000	30,000	30,000
Watford City Airport	30,000	30,000	30,000
Alexander Senior Citizens	15,000	0	15,000
Watford City Senior Citizens	8,000	8,000	8,000
McKenzie Co Rural Fire - OT/weekend housing	90,000	85,000	80,000
Lewis & Clark Museum	41,600	70,000	50,000
Pioneer Museum	25,000	25,000	25,000
McKenzie County Heritage Association	35,000	35,000	35,000
Tri-County Economic Development	0	26,000	26,000
County Fair (General Fund 2017)	75,000	75,000	75,000
Atmospheric Resources (General Fund 2017)	90,000	115,000	115,000
Tourism & Recreation	91,028	95,418	96,907
	<u>\$41,999,711</u>		
TOTAL GENERAL GOVERNMENT	1	\$32,321,756	\$14,296,621
2018 PRELIMINARY COUNTY BUDGET			

	2016 ACTUAL	2017 APPROPRIATION	2018 REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$5,212,215	\$4,654,822	\$5,421,363
Dispatch	1,064,353	1,004,040	1,033,954
Jail - LE Center	1,955,689	3,932,108	4,336,102
County Coroner	23,481	33,600	30,600
Disaster Emergency Service	183,455	111,575	150,227
Risk Management Coordinator	19,106	0	0

McKenzie County Ambulance	0	0	150,000
Alexander First Responders	4,000	4,000	4,000
TOTAL PUBLIC SAFETY	\$8,462,299	\$9,740,145	\$11,126,246
 <i>SUB-TOTAL GENERAL FUND</i>	 <i>\$50,462,010</i>	 <i>\$42,061,901</i>	 <i>\$25,422,867</i>
 TRANSFERS FROM GENERAL FUND TO OTHER FUNDS			
Road & Bridge	\$33,500,000	\$24,000,000	\$22,285,000
County Park	125,000	155,000	565,000
Job Development Authority	0	150,000	650,000
County Library	0	150,000	0
TOTAL TRANSFERS	\$33,625,000	\$24,455,000	\$23,500,000
 GRAND TOTAL-GENERAL FUND	 \$84,087,010	 \$66,516,901	 \$48,922,867
 <u>SPECIAL REVENUE FUNDS</u>			
Unorganized District Roads - Tfr to R&B	\$3,000,000	\$3,000,000	\$3,000,000
Highway Tax Distribution Fund - Tfr to R&B	2,000,000	750,000	900,000
County Road & Bridge	73,985,048	64,552,720	57,042,332
County Human Services	1,526,968	1,715,421	1,702,381
Veteran's Services	81,544	118,902	123,221
County Agent	168,058	176,794	291,169
County Park	148,049	190,716	544,065
Public Library	261,261	521,058	656,907
Public Library - Tfr to Bookmobile	10,000	0	0
Bookmobile - Tfr to Purchase Bookmobile	0	92,900	0
Social Security - Tfr to Close Fund	191,795	0	0
Water Resource District	3,666,037	6,096,196	6,237,073
Weed Control	465,666	504,059	546,198
Job Development Authority	159,080	311,395	801,304
Self Insurance Fund	2,596,083	3,707,000	3,709,000
Document Preservation Fund	34,794	46,000	49,000
Hazardous Chemical Preparedness	28,402	42,000	35,000
E911	107,540	371,600	161,800
Federal Entitlement Fund - Tfr to Soc Serv	0	0	0
2016 Certificate Fund	230,454	4,010,000	5,503,800
District Health Unit	132,551	127,788	144,000
Historical Society	30,363	42,615	53,628
TOTAL SPECIAL REVENUE FUNDS	\$88,823,693	\$86,377,164	\$81,500,878

Total including Interfund Transfers	\$172,910,703	\$152,894,065	\$130,423,745
Less Interfund Transfers	(38,826,795)	(28,205,000)	(27,400,000)
GRAND TOTALS	\$134,083,908	\$124,689,065	\$103,023,745

2018 PRELIMINARY COUNTY BUDGET
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2018.

	2017 Budget	Non-Tax	Proposed	
	Requests	Resources	Levy	
General Fund	48,922,867	65,276,600	591,250	
Unorganized District Roads	3,000,000	2,669,610	1,118,000	(10 mills)
Road & Bridge Fund	57,042,332	55,078,267	2,150,000	(10 mills)
Social Services	1,702,381	1,986,836	0	
Veteran's Services	123,221	26,458	115,000	
County Agent	291,169	97,472	200,000	
Public Library	656,907	294,061	375,000	
Water Resource District	6,237,073	6,343,551	0	
Weed Control	546,198	296,491	270,000	
Job Development Authority	801,304	706,165	115,000	
Health Unit	144,000	7,283	144,000	
Historical Society	53,628	4,048	50,000	
Total Requests and Levies Required	119,521,080	132,786,842	5,128,250	

Moved by Best, seconded by Veeder, to change the start time of the September 19, 2017, from 1:00 p.m. to 9:00 a.m. for department budget hearings. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve abatement applications 3889A-Arnegard Holdings LLC, 3889B-Arnegard Holdings LLC, and 3890-Rosealie Jones. All voting aye, motion carried.

Emergency Manager Jappe requested approval to post the storm ready community sign. Board consensus was it make it available on the website and digital display in the lobby.

PWD Kanwar requested approval to being engineering County Road 38. Kanwar is requesting to design the project and scale the project according to funds available in

2018. Moved by Veeder, seconded by Skarda, to approve the engineering proposal for County Road 38 to HDR for \$172,000. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the utility relocation agreement with MEC for \$85,500 for the 131st Ave project. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the utility relocation agreement with WAPA for \$16,000 for the 138th Ave project. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to waive the fees at the landfill for the demo of the old Sheriff's Office space and to waive the fees at the landfill for the trees that will be removed at the site of the new county shop. All voting aye, motion carried.

The Board listened to IT service proposals from TeamLogic IT, Pro IT, Armor Interactive, and Consolidated Telcom.

Moved by Best, seconded by Skarda, to approve the Eide Bailly ACA 1094C/1095 engagement letter. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to authorize the Chairman to sign and the County to participate in the 2020 Census LUCA. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to authorize the Chairman to sign the ICON tax credit deduction letter for the work on the Law Enforcement Center project. All voting ay, motion carried.

Moved by Veeder, seconded by Best, to approve the ICON contract amendment for civil engineering of the County Shop with the selected company of Brosz Engineering for \$88,300. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the Grassy Butte raffle application. All voting aye, motion carried.

The Board authorized the Auditor and Facility Manager to work towards a sealed bit for the old phone system.

Moved by Skarda, seconded by Best, to grant signature authority on all accounts at Dakota West Credit Union and Cornerstone Bank to Erica Johnsrud and to remove Linda Svihovec. All voting aye, motion carried.

PR Director Buck asked to purchase a digital subscription to the Bismarck Tribune to allow her to use that resource to update the Board. Moved by Veeder, seconded by Best, to approve the request to purchase a digital subscription to the Bismarck Tribune for \$12/month. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the LEC Joint Powers Agreement Exhibit A, which details square footages by various agencies at the LEC. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to table the agenda item pertaining to refreshments at county trainings. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to set a special meeting on Tuesday, September 12, 2017, with notice of intent to award the IT services contract. All voting aye, motion carried.

Skarda asked for clarification for the people on the criminal case against Sheriff Schwartzenberger. State's Attorney Neff stated it is the prosecutor's office which pursues cases and bring them to trial, and that office in this case is the ND Attorney General's Office. The ND Attorney General's Office has handled the case from the beginning and the decision to move forward with the case rests with that office.

The meeting recessed at 11:56 a.m. until September 12, 2017, at 9:00 a.m.

Special Meeting September 12, 2017

A special meeting of the Board of Commissioners of McKenzie County, North Dakota was held at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 31, 2017. Present: Commissioners Doug Nordby, Gene Veeder, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and Chief Assistant State's Attorney Schwarz. Chairman Nordby called the meeting to order at 9:00 a.m.

The purpose of the special meeting was to award the IT services contract.

Commissioners reported on references they had obtained about the various IT companies, all of which were favorable. Commissioner Veeder also spoke to employees and those employees' preference was Armor Interactive. Commissioner Skarda expressed reservations about following a technician to a new company.

Moved by Veeder, seconded by Best, to enter into contract negotiations with Armor Interactive for IT services in McKenzie County. Discussion was held in which Commissioner Veeder stated an additional reason for his motion was cost savings and Commissioner Skarda iterated that backups and security are very important and cost isn't the only reason to award a contract. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, nay. With a vote of 4 ayes to 1 nay, motion carried.

The meeting recessed at 9:20 a.m. until September 19, 2017, at 9:00 a.m.

September 19, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 19, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, Vawnita Best, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Throughout the morning the Board held departmental budget hearings where each department was asked for a 1% reduction in operating expenses.

The Board recessed for lunch at 11:50 a.m. and the meeting reconvened at 1:00 p.m.

Moved by McCabe, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

A public hearing was held on the Planning & Zoning Consent Agenda. Consent Agenda Item 5, Text in Ag district to add Outdoor Shooting Range as conditional use, was tabled.

Moved by Best, seconded by Skarda, to approve Items 1-4 on the Planning & Zoning Consent Agenda. All voting aye, motion carried. Consent Agenda Items were:

1. Petro Hunt Conditional Use Permit - The applicant is requesting above ground water storage tanks on an existing site. Recommend approval of Conditional Use Permit 0009-17 Petro Hunt to the County Commission to permit the above ground water storage tanks with the new condition;#4- Applicant shall continually control dust and tracking during construction and operations. The applicant shall apply Mag Chloride on 22nd Street NW for ¼ mile on both directions of the property entrance, and within the pad. The Mag Chloride application shall happen twice a year, in May and August, and present the receipts to the Planning and Zoning Department. Adopt the findings as provided in the staff report.

2. Belle Fourche Pipeline Conditional Use Permit - The applicant is changing an existing crude oil gathering line to a transmission line, Staff recommends Approval for 0010-17 Belle Fourche Pipeline to change an existing five (5) mile long crude oil pipeline from gathering to transmission. Adopt the findings as provided in the staff report.

3. Brandon Helfrich Conditional Use Permit - The applicants desire to have a water depot in his property. Recommend approval of Conditional Use Permit 0011-17 Brandon Helfrich to the County Commission to for two (2) 50,000 barrel Poseidon Tanks. Adopt the findings and conditions as provided in the staff report.

4. Brunet, Kevin Zone Change - The applicant is requesting a zone change from Agriculture to Commercial to support the current land use. Recommend approval of

Zone Change 0012-17 Brunet, Kevin to the County Commission to change the zoning from Agricultural to Commercial. . Adopt the findings as provided in the staff report.”

Board discussion was held on employee classifications in the Sheriff’s Office. The Board requested Auditor/Treasurer Johnsrud go over the structure with the Sheriff’s Office and come back before the Board on October 3.

The McKenzie County Fair Board presented a long-range plan for the fairgrounds, which include an indoor area, new outdoor arena, animal pens, and other plans.

Chairman Nordby presented the McKenzie County Employee Recognition Award was presented to Shelly Rogness.

Moved by Veeder, seconded by Skarda, to approve the vehicle purchase for the fire inspector from Nelson Auto for \$27,495.00.

Budget contributions to the Killdeer Ambulance Service and Grassy Butte First Responders were tabled until October 3, 2017.

Moved by Best, seconded by McCabe, to submit a Court Facilities Improvement Grant Application. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the out of state travel request for Jennifer Peglau for October 23-27. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve filling the following vacancies: Corrections Officer and Auditor/Treasurer accounting specialist. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize Chairman Nordby to sign the Court Services project Guaranteed Maximum Price amendment. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Public Works Shop contract amendment for Geotechnical Services for \$12,370. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the Law Enforcement Center Change Order #14. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to enter into an IT services contract with Armor Interactive and to give 30 day notice of termination to NRG for IT services. All voting aye, motion carried.

The Board returned to budget hearings for the remainder of the afternoon where each department was asked for a 1% reduction in operating expenses.

The meeting recessed at 4:50 p.m. until the public input hearing on the preliminary budget at 7:00 p.m.

A public hearing was called to order at 7:00 p.m. Present were Commissioners Nordby, Best, Veeder, McCabe, and Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Auditor/Treasurer Johnsrud reviewed the preliminary County Budget. Questions from the public were answered by the Commissioners and Johnsrud.

The meeting adjourned at 7:10 p.m. until October 3, 2017, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
26171	ALEXANDER SCHOOL DIST. #2	35.62
26172	WATFORD CITY/CITY OF	255,251.22
26399	ALEXANDER PARK DISTRICT	17.41
26400	ALEXANDER RURAL FIRE DISTRICT	8.74
26401	ALEXANDER SCHOOL DIST. #2	15,914.64
26402	ALEXANDER TWP.	3,900.93
26403	ALEXANDER/CITY OF	94.28
26404	ANTELOPE CR. TWP.	3,186.92
26405	ARNEGARD PARK DISTRICT	184.47
26406	ARNEGARD RURAL FIRE PROTECTION DIST.	138.09
26407	ARNEGARD TWP.	6,599.59
26408	ARNEGARD/CITY OF	367.55
26409	BLUE BUTTES TWP.	4,564.17
26410	CHARBON TWP.	4,812.32
26411	ELM TREE TWP.	10,920.98
26412	GRAIL TWP.	2,393.07
26413	GRASSY BUTTE FIRE DISTRICT	142.03
26414	HAWKEYE TWP.	2,894.67
26415	KEENE TWP.	4,597.54
26416	MCKENZIE CO. FIRE PROT. DIST.	135.15
26417	MCKENZIE CO. HISTORICAL SOCIETY	52.40
26418	MCKENZIE CO. SD#1	119,847.62
26419	MCKENZIE SOIL CONS. DIST.	511.31
26420	NEW TOWN PUBLIC SCHOOL DIST.	38,419.27
26421	RANDOLPH TWP.	2,464.18

26422	RIVERVIEW TWP.	24,025.79
26423	SIOUX TWP.	5,079.61
26424	SIOUX-YELLOWSTONE RURAL FIRE DIST.	34.89
26425	TRI TWP	16,121.48
26426	TWIN VALLEY TWP.	32,715.73
26427	UPPER MISSOURI DIST. HEALTH UNIT	192.75
26428	WATFORD CITY MUNICIPAL AIRPOIRT	150.81
26429	WATFORD CITY PARK DISTRICT	6,723.58
26430	WATFORD CITY/CITY OF	18,054.53
26431	YELLOWSTONE SCHOOL DISTRICT #14	334.66
26432	YELLOWSTONE TWP.	8,636.77
26433	ALEXANDER/CITY OF	116.00
26434	MCKENZIE COUNTY FAIR	11,052.15
218356	A-1 AUTO GLASS	553.00
218357	ABRAHAM/JENNIFER	745.37
218358	ACCUSOURCE INC.	253.50
218359	ADVANCED BUSINESS METHODS	680.75
218360	AIRGAS ON-SITE SAFETY SERVICES	245.00
218361	ALEXANDER LIONS CLUB	31.56
218362	ALLEGIANCE COBRA SERVICES, INC.	112.00
218363	AMAZON/SYNCB	4,258.31
218364	AMERICAN ENGINEERING TESTING, INC.	4,990.00
218365	AMERICAN WELDING & GAS	26.38
218366	APCO INTERNATIONAL	1,390.59
218367	ARMOR INTERACTIVE	1,100.00
218368	ARMSTRONG SANITATION	110.00
218369	ASC CONSTRUCTION EQUIPMENT	2,244.23
218370	AVI SYSTEMS, INC.	137.02
218371	BADLANDS HARDWARE	1,084.08
218372	BADLANDS OCCUPATIONAL TESTING SERVICES	3,733.00
218373	BAKER & TAYLOR	2,752.35
218374	BARRETT PHARMACY	8.06
218375	BATEMAN/TRAVIS	376.59
218376	BBD LLP	2,326.00
218377	BELL/MARY	298.78
218378	BERQUIST/BAILEY	113.09
218379	BIG BUTTE SERVICES	10,096.15
218380	BISMARCK STATE COLLEGE	100.00
218381	BLUE LUBE	211.15
218382	BLUE TARP FINANCIAL, INC.	1,338.87
218383	BORDER STATES PAVING, INC.	1,161,818.54
218384	BORDER STEEL	5,306.31
218385	BOSS OFFICE & COMPUTER PRODUCTS	2,451.49
218386	BRADY'S ROADSIDE SERVICE	1,487.50
218387	BRENNA/TAMMY	38.52
218388	BROSZ ENGINEERING, INC.	74,745.00
218389	BUCK/KEITH	40.00
218390	BURNS & MCDONNELL	13,435.76
218391	BUTTONS BY FISH	390.00

218392	C.E. BROOKS & ASSOCIATES,P.C.	6,706.15
218393	C&D WATER SERVICES	277.00
218394	CAMEL BUTTE, L. SIGNALESS LLC	5,376.00
218395	CARQUEST AUTO PARTS	316.25
218396	CENTRAL SPECIALTIES INC.	1,805,816.99
218397	CERTIFIED POWER. INC	3,900.50
218398	CHECKERS, INC.	300.00
218399	CLOCK/LLOYD	220.25
218400	COACH RV	950.00
218401	CODE RED TOWING	710.00
218402	COLONIAL RESEARCH CHEMICAL CORP.	2,249.63
218403	COMFORT INN	327.60
218404	COMFORT SUITES	573.30
218405	COMPUTER INTELLIGENCE ASSOC.	285.69
218406	COMPUTER PROF. UNLIMITED, INC.	2,947.03
218407	CONSTRUCTION ENGINEERS INC.	2,645.00
218408	CORPORATE TRANSLATION SERVICES, INC	3.97
218409	COUNTRY INN & SUITES	920.43
218410	CREATIVE THERAPY	900.00
218411	CROP PRODUCTIONS SERVICES, INC	17,802.50
218412	CURREN/BARBARA A	319.24
218413	DAKOTA FENCE	950.00
218414	DAVIS/STEPHENIE	25.00
218415	DAWA DEVELOPMENT, LLC	567.00
218416	DEMCO	196.39
218417	DIRTY BIRDS, LLC	7,200.00
218418	DTE,INC.	1,453.60
218419	EAST END AUTO & TRUCK PARTS INC.	750.00
218420	EATON TOWING/RECOVERY	312.50
218421	EIDE/JON M	2,500.00
218422	EIDE/ORVILLE	3,962.00
218423	ENVIRONMENTAL SAFETY, INC	1,197.00
218424	FAIRFIELD INN & SUITES	80.10
218425	FARMERS UNION OIL COMPANY	67,730.84
218426	FASTENAL COMPANY	5,855.37
218427	FINSAAS/DARRELL	46.01
218428	FIRST INTERNATIONAL BANK & TRUST	4,491.88
218429	FLECK/WILLIAM	32.40
218430	FLEETMATICS USA, LLC	5,164.00
218431	FOOD SERVICES OF AMERICA	628.36
218432	FOSS/BONNIE	100.00
218433	FRED PRYOR SEMINARS/CAREERTRACK	199.00
218434	FULKERSON FUNERAL HOME	937.50
218435	G&G GARBAGE LLC	325.00
218436	GEM CITY MOTORS/TOWING	4,685.41
218437	GEOLOGIC COMPUTER SYSTEMS	10,200.00
218438	GRANITE SPRINGS WATER & ICE, INC.	30.00
218439	GRAYBAR	150.96
218440	HARRISON/SADIE	25.00

218441	HAUGEN/LESLIE C	34.56
218442	HAUSER/JENNIFER G.	2,500.00
218443	HAWKEYE OILFIELD SUPPLY	243.77
218444	HEARTLAND CONSULTING GROUP, LLC	4,200.00
218445	HEDAHLS INC.	350.13
218446	HEGGEN EQUIPMENT CO.	273.22
218447	HELENA CHEMICAL COMPANY	3,366.00
218448	HELLANDSAAS/MARCIA	261.95
218449	HIGGENS/AMBER	58.21
218450	HIWAY LOUNGE & GRILLE	453.00
218451	HOLIDAY INN/MINOT	90.50
218452	HOLTE/KAREN L.	245.01
218453	HOME OF ECONOMY	840.78
218454	HORIZON RESOURCES	84.87
218455	IBS, INC	3,852.62
218456	ICON ARCHITECTURAL GROUP	108,543.44
218457	INTERNATIONAL CODE COUNCIL	1,213.68
218458	ISOM/KAYLA	223.81
218459	JACK & JILL	243.83
218460	JAMAR COMPANY	883.75
218461	JAPPE/KAROLIN	259.53
218462	JOHNSON & SUNDEEN	5,000.00
218463	JOHNSON/CECIL M	3,766.00
218464	JOHNSON/DAVID	3,766.00
218465	JOHNSRUD/ANN	355.80
218466	JOHNSRUD/ERICA	45.50
218467	KELLY INN	80.10
218468	KENNEDY SCALES, INC	1,933.96
218469	KIESON/CAROL	299.60
218470	KIESON/SADIE	71.00
218471	KIRBY/VALERY	908.53
218472	KNUDSON/JACKSON	100.00
218473	KOHLER COMMUNICATIONS, INC.	2,761.90
218474	KOTANA COMMUNICATIONS, INC.	4,511.35
218475	LANDTECH ENTERPRISES, INC	56.00
218476	LAQUINTA INN & SUITES	81.90
218477	LAQUINTA INN & SUITES	491.40
218478	LAROSE/LEANN	72.00
218479	LAWLAR/RICHARD	42,640.00
218480	LEWIS/JAY	11,630.00
218481	LEXIPOL LLC	5,377.00
218482	LUND OIL, INC.	2,018.24
218483	LYLE SIGNS INC.	2,152.34
218484	M&T FIRE AND SAFETY, INC.	2,982.00
218485	MAGNUM ELECTIC	7,688.84
218486	MAILFINANCE	207.00
218487	MCCABE/THOMAS	143.66
218488	MCKENZIE CO. EXTENSION OFFICE	250.00
218489	MCKENZIE CO. FARMER	3,041.23

218490	MCKENZIE CO. HEALTHCARE SYSTEMS	14,007.91
218491	MCKENZIE CO. MOTOR VEHICLE BRANCH	20.00
218492	MCKENZIE COUNTY ROAD & BRIDGE	877.42
218493	MCKENZIE ELECTRIC CO-OP INC.	147,446.38
218494	MCNANEY/CHARLES	39.59
218495	MERCY MEDICAL CENTER	1,512.64
218496	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	186.20
218497	MOHAMED/OMAR A	100.00
218498	MONSEN/CLAYTON	54,977.50
218499	MRACHEK/KRIS	26.75
218500	MRACHEK/RAYMOND	64.20
218501	ND ASSN. OF COUNTIES	810.10
218502	ND DEPARTMENT OF HEALTH	60.00
218503	ND EMSA	80.00
218504	ND FRATERNAL ORDER OF POLICE	1,240.00
218505	ND INSURANCE DEPARTMENT	15,409.33
218506	ND INVESTMENTS FUND, LLC	10,316.00
218507	ND SECRETARY OF STATE	5,398.68
218508	ND SHERIFF'S & DEPUTIES ASSN.	85.00
218509	ND SOLID WASTE & RECYCLING ASSN	250.00
218510	ND STATE LAND DEPARTMENT	1,291.62
218511	ND STATE RADIO COMMUNICATIONS	19,663.48
218512	NDACO RESOURCES GROUP	12,693.60
218513	NELSON INTERNATIONAL	6,101.76
218514	NORTH DAKOTA ONE CALL	14.00
218515	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	270.00
218516	NORTHERN HEAVY DUTY TRUCK PARTS	172.75
218517	NORTHERN PUMP & COMPRESSION, INC.	177.45
218518	NORTHWEST NARCOTICS TASK FORCE	2,637.50
218519	O K IMPLEMENT CO.	3,192.01
218520	O.K. TIRE STORE, INC	3,102.35
218521	OLSON/DOUG	29.96
218522	OLSON/JEREMY	12.84
218523	ONE BEAT CPR LEARNING CENTER, INC.	9,558.00
218524	OPEN ROAD HONDA	9,121.00
218525	PARRISH/CALVIN	400.00
218526	PAULSON/KATIE	590.80
218527	PAYSTUBZ	1,495.56
218528	PEDERSON/JERID	1,120.00
218529	PEERY/SANDY	262.93
218530	PENGUIN MANAGEMENT INC.	3,636.00
218531	PHILLIPS/JOSHUA	157.50
218532	PLOTE CONTRACTING, LLC	4,970.00
218533	POLAR SERVICE CENTER	2,247.20
218534	PRAXAIR	1,774.58
218535	QUILL CORPORATION	685.05
218536	RAMADA FARGO	410.00
218537	RAMKOTA HOTEL	573.30
218538	RASH/STEPHANIE N	1,120.00

218539	RASNIC/RITA SUE	11,298.00
218540	RDO EQUIPMENT CO. - FARGO	533,059.92
218541	RECORD KEEPERS LLC	74.50
218542	RED ROCK INTERNATIONAL, LLC	4,304.00
218543	RESERVATION TELEPHONE CO-OP	240.00
218544	ROGNESS/MICHELLE	369.73
218545	SAMUELSON/JERRY	1,821.13
218546	SANFORD HEALTH	358.00
218547	SAX WATER DEPOT LLP	1,045.00
218548	SCHWARZ/TODD A	650.60
218549	SEA CHANGE PRINTING & MARKETING SRV.LLC	243.15
218550	SHAIDE/KAREN M	21.40
218551	SHUGA SHACK	20.00
218552	SIDNEY RENTAL	561.25
218553	SIMONSON WATER DEPOT	705.60
218554	SMYTH/JENNIFER	513.17
218555	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	100.00
218556	STEIN'S INC.	193.45
218557	STENBERG/DANIEL	350.00
218558	SWANSON/PHILLIP P.	1,036.00
218559	TANK/GREGGORY G.	5,040.00
218560	TANK/TOMMIE S.	4,914.00
218561	TASC-CLIENT SERVICES	990.60
218562	TRANA/KATHY	152.61
218563	TRANE U.S. INC.	8,607.98
218564	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
218565	TREADSTONE ENVIRONMENTAL SERVICES, LLC	100.00
218566	TREVENA/JOSHUA T	757.05
218567	TRI-COUNTY IMPLEMENT, INC.	204.20
218568	TRIO ENVIRONMENTAL CONSULTING, INC.	6,000.00
218569	TRIPLE AAA SAFETY/TRAINING INC.	130.87
218570	TRUCK UTILITIES	19,189.44
218571	TRUE NORTH STEEL	38,526.80
218572	TWIN CITY HARDWARE	176.33
218573	TWOGOOD/SCOTT	988.54
218574	ULINE	130.16
218575	UNIFORM CENTER	552.00
218576	UNITED QUALITY COOPERATIVE	2,238.75
218577	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,585.30
218578	US PRISONER TRANSPORT	5,024.00
218579	VEEDER/EUGENE	280.00
218580	WATFORD CITY LUMBER	582.58
218581	WATFORD CITY SELF STORAGE	100.00
218582	WATFORD CITY VETERINARY CENTER	170.00
218583	WATFORD EXPRESS LAUNDRY CENTER	1,771.34
218584	WESCO DISPOSAL DBA ABCO RECYCLING	500.00
218585	WESTLIE MOTOR CO.	5,963.12
218586	WHITAKER/HILLARY	127.12
218587	WILLIAMS SCOTSMAN INC.	9,790.05

218588	WILLISTON TIRE CENTER INC.	523.24
218589	WINCHESTER/LORI	266.30
218590	WISNESS/MONIQUE	784.67
218591	YOUNGQUIST BROTHERS OIL & GAS ND, INC.	44,355.00
218592-218614	PAYROLL - SEPTEMBER 8, 2017	768,943.38
218615	GARRISON DIVERSION CONSERVANCY DIST.	260.76
218616	L. YELLOWSTONE IRRIG. DIST. #2	627.84
218617	ND STATE TREASURER	7,054.74
218618	ARMSTRONG SANITATION	700.00
218619	AT&T	53.91
218620	CENTURY LINK	167.29
218621	CONSOLIDATED TELCOM	48.56
218622	INFORMATION TECHNOLOGY DEPT.	3,049.70
218623	MCKENZIE COUNTY RURAL WATER	284.09
218624	MCKENZIE ELECTRIC CO-OP INC.	5,915.14
218625	MONTANA DAKOTA UTILITIES CO.	19,119.61
218626	NEMONT	28.50
218627	RESERVATION TELEPHONE CO-OP	9,259.14
218628	SOUTHWEST WATER AUTHORITY	40.32
218629	VERIZON/ACCT 342033315-01	3,180.28
218630	VERIZON/ACCT 842030146-01	4,122.97
218631	WATFORD CITY WATER DEPT./CITY OF	9,286.37
218632	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,545.93
218633	AE2S CONSTRUCTION	782.00
218634	AMERICAN ASSOCIATION OF CODE ENFORCEMENT	425.00
218635	ANOVA FAMILY HEALTH CENTER	603.97
218636	AXON ENTERPRISES INC	7,120.66
218637	BADLANDS HARDWARE	85.09
218638	BANK OF NORTH DAKOTA	95,677.07
218639	BOSS OFFICE & COMPUTER PRODUCTS	264.83
218640	BROWN/ROGER	112.00
218641	C&D WATER SERVICES	60.00
218642	CBM MANAGED SERVICES	19,722.24
218643	CHI ST. ALEXIUS HEALTH	350.00
218644	CORPORATE TRANSLATION SERVICES, INC	625.10
218645	CROSS/ROBERT	37.45
218646	DAKOTA SUPPLY GROUP	7,308.95
218647	DASH MEDICAL GLOVES	1,063.50
218648	DAWA DEVELOPMENT, LLC	4,415.00
218649	DW EXCAVATING, INC.	3,380.18
218650	E & M SERVICES	4,651.00
218651	EMS EDUCATION ND	1,605.00
218652	FASTENAL COMPANY	16.54
218653	FIRST INTERNATIONAL INSURANCE	100.00
218654	GALLS INCORPORATED	1,474.18
218655	GRONOS/JEFF	52.43
218656	HANNAHER'S	1,251.20
218657	ICON ARCHITECTURAL GROUP	65,749.83
218658	INFORMATIONAL DATA TECHNOLOGIES LLC	3,400.00

218659	INTERNATIONAL CODE COUNCIL	398.00
218660	ISOM/KAYLA	223.81
218661	JACK & JILL	250.12
218662	JELLESED/LEIF L.	38.52
218663	JIFFY LUBE	102.38
218664	KOHLER COMMUNICATIONS, INC.	1,983.90
218665	KOTANA COMMUNICATIONS, INC.	778.00
218666	LARSEN SERVICE DRUG, INC.	1,384.74
218667	LUPINE CONSTRUCTION, INC	11,270.00
218668	MARCO TECHNOLOGIES LLC	2,744.84
218669	MARTINEZ/EDWARD	94.50
218670	MCKENZIE CO. AMBULANCE SERVICE	992.96
218671	MCKENZIE COUNTY ROAD & BRIDGE	203.43
218672	MCKENZIE ELECTRIC CO-OP INC.	606.41
218673	MEDLINE INDUSTRIES, INC	1,084.37
218674	MORPHOTRAK	1,524.00
218675	ND DEPARTMENT OF HEALTH	188.32
218676	ND LEAGUE OF CITIES	225.00
218677	NDBOA	215.00
218678	NORDBY VISION CENTER	450.00
218679	NORTH DAKOTA ONE CALL	743.05
218680	NORTHERN PLAINS INN, LLC	1,540.80
218681	NORTHERN PUMP & COMPRESSION, INC.	685.85
218682	NOVAK/LARRY	33.17
218684	PEDERSEN/ANITA	1,500.00
218685	PHARMCHEM. INC.	1,325.00
218686	PRO FORMS	20.59
218687	RESERVATION TELEPHONE CO-OP	106.23
218688	ROOKS/JO	2,532.03
218689	RUGGLES/KYLE	388.50
218690	SANTOYO JR/JESUS	388.50
218691	SCOFIELD/JESSIE	1,000.00
218692	SORENSEN/SAMUEL D	388.50
218693	STEIN'S INC.	609.81
218694	THORGRAMSON/WESLEY R	388.50
218695	UNIFORM CENTER	207.96
218696	US BANK NA DBA VOYAGER FLEET SYSTEMS	233.48
218697	USA BLUE BOOK	898.47
218698	VALLI INFORMATION SYSTEMS, INC	546.01
218699	WAWSA	265,815.45
218700	WESTERN DAKOTA ENERGY ASSOCIATION	75.00
2184738	KOHLER COMMUNICATIONS, INC.	-2,761.90
218701-218732	PAYROLL - SEPTEMBER 22, 2017	777,813.29

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

October 3, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 3, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by McCabe, seconded by Skarda, to approve the minutes as amended. All voting aye, motion carried.

Deputy Treasurer Curren gave the Treasurer's Report for the period ending September 20, 2017. Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the bills as presented plus the addition of the bill from Dakotaland Lodging LLC. Discussion was held and Skarda felt the Sheriff's Office exercise equipment purchase was ok to allow the deputies to stay fit and due to the inexpensive item. Best stated she still had a concern regarding how expensive items are to maintain and repair. All voting aye, motion carried.

Social Services Director Sorenson requested to fill a Social Worker II position that will be vacated in early 2018. Moved by Skarda, seconded by Veeder, to authorize advertising for a Social Worker II position. All voting aye, motion carried.

The Board recessed at 9:15 a.m. for the County Park Board meeting. The Commission meeting reconvened at 9:32 a.m.

Moved by Skarda, seconded by McCabe, to appoint Marcia Hellandsaas as the 2017 McKenzie County State Fair delegate. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the raffle permit for Yellowstone School District. All voting aye, motion carried.

Emergency Manager Jappe requested to begin working on a contract with Heartland Consulting to assist in preparation of an Emergency Management Plan. Moved by Best, seconded by Skarda, to authorize the negotiation of a contract with Heartland Consulting. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to set a public hearing for abatement application 3892 (KLE Construction LLC) for 10:00 a.m. on November 7, 2017. All voting aye, motion carried.

State's Attorney Neff discussed a joint law enforcement training that is being coordinated with the WCPD, MCSO, and MCSA. Assistant State's Attorney Davis presented information regarding the training on evidence. Training includes a \$500 honorarium and the three agencies are all contributing to the cost of the training, which will be open statewide to all law enforcement at no cost. Moved by Veeder, seconded by Best, to approve payment of the two vouchers presented pertaining to the evidence training. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve 50% down payment for a JDA video project on workforce recruitment. All voting aye, motion carried.

A public hearing was held at 10:00 a.m. on Omitted Property. Tax Director Paulson presented the parcels to the Board for review. Commissioner Skarda recused herself from the discussion as she was an owner of a parcel being reviewed. Paulson stated that many parcels on the list had previously been farm exempt but no longer met those qualifications. Butch Kykendall spoke to the Board regarding his property, which was on the list, as he retired from farming prior to his house construction completion. Moved by Veeder, seconded by McCabe, to pull the Kykendall farm from the omitted property list and approve the remainder omitted properties as presented. All voting aye (Skarda recused), motion carried.

Sheriff Schwartzenberger discussed a resident's concern regarding the speed on CR30. Schwartzenberger stated there have been 9 citations issued over the past 12 months. Schwartzenberger and the resident are requesting to lower the speed limit from 55mph to 35mph within the residential area. Public Works Director Kanwar stated there is no history of accidents at this location and cautioned the Board on beginning to make exemptions such as this one, and that a solution is better enforcement and monitoring.

Sheriff Schwartzenberger proposed a new structure for the Sheriff's Office. He requested a temporary employee be moved to full-time, addition of lieutenant positions, and an overtime reduction policy by moving from a 7 day schedule to a 14 day schedule with overtime being paid out after 84 hours worked. Schwartzenberger requested several classification changes and that all structure and classification changes be implemented beginning the October 15, 2017, pay period. Best recommended two options: 1) postponing the reorganization until 2018 and 2) implement the structure with promotions and following Fox Lawson re-classifications. Captain Ficken and Sheriff Schwartzenberger stated that any employee who received a change in DBM value in 2017 will not get a step increase in 2018. Best asked what would occur if Fox Lawson did not agree with the classification changes. Ficken and Schwartzenberger stated that the employees would stay at the level set at today's meeting regardless if Fox Lawson

stated they were classes lower or higher than where the Sheriff's Office classed the positions.

Moved by Best, seconded by McCabe, to change the Sheriff's Office from a 7 day schedule to a 14 day schedule, effective October 15, 2017, with overtime accrual starting after 84 hours worked. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Sheriff's Office salary budget for 2018 at \$2,662,097. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the requested classification and salary changes presented by Sheriff Schwarzenberger for the October 15, 2017, pay period with Fox-Lawson review of all changes. If Fox-Lawson recommends higher placement of salary based on classification and step, the employee's compensation stays at Sheriff's recommendation. If Fox-Lawson recommends lower placement of salary based on classification and step, the employee's compensation remains at the Sheriff's recommendation until which time the county wide compensation structure catches up to them. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the sick leave donation requests for L. Reed and R. Shipp. All voting aye, motion carried.

The meeting recessed at 12:15 p.m. and the meeting reconvened at 1:00 p.m.

Reece Haase and Johannes Koltn, HDR and Waste Management, presented information on the Tobacco Gardens Radioactive Waste Facility proposed in McKenzie County along 1806 and the Northern Bypass. Planning Director Talbert stated he had no knowledge of this facility until just a few days previous to this discussion. State's Attorney Neff said these facilities are regulated by the NDIC and the County has very little say in the permit. Neff encouraged the Board to submit a comment to the ND Department of Health. The Board authorized Talbert to work with Skarda to prepare a letter to be sent to the Department of Health regarding this facility.

Moved by McCabe, seconded by Veeder, to approve Suhail Kanwar's participation in the Rural Leadership ND program without the use of vacation for absences. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the purchase of a pickup from Westlie Motors for a total cost of \$34,534.44, which includes a trade in of \$6,000. All voting aye, motion carried.

Kanwar reported the Board will meet with NDDOT at the ND Association of Counties meeting at 4:40 p.m. and will meet the new NDDOT director on October 10 at 10:00 a.m. at the DOT office at the State Capitol.

The County random drug test policy was reviewed. Chief Assistant State's Attorney Schwarz stated there is no need for change in the policy at this time.

The Board returned to discussion of the Kykendall omitted property. State's Attorney Neff recommended that the Tax Director verify if Mr. Kykendall meets the qualifications for farm exempt. At this point in time, Neff and Tax Director Paulson recommend this property be added to omitted property. Moved by McCabe, seconded by Best, to add the Kykendall farm to omitted property. All voting aye (Skarda recused), motion carried.

Emergency Manager Jappe requested that her DBM be reviewed by Fox Lawson. Board consensus was to forward her PDQ to Fox Lawson for review.

Moved by Veeder, seconded by McCabe, to approve the expenditure of \$50,000 to Killdeer Area Ambulance Service and \$32,000 to Grassy Butte First Responders to cover budget contributions in 2017 and 2018. All voting aye, motion carried.

Providing refreshments at county trainings with outside agencies was discussed. The Board has the option to approve, to not approve, or to require prior approval. Best requested the County obtain the form the State uses and to leave the item on unfinished business.

The security wall and exterior signage for the Court Services remodel project was discussed. Consensus of department heads was that the security wall was not needed and that court security could manage the traffic flow with two public entrances. The Board consensus was to move forward on the project removing the security wall and eliminating the exterior signage.

The Board held discussion on the 2018 Final Budget. Skarda stated she was not sold on the County Coordinator position and doesn't feel that other department heads need to be supervised by this position. Veeder stated he would like to see the Board supervise fewer employees. Best stated her position is the coordinator would offer more avenues for the Board to get information to the community.

Moved by Veeder, seconded by McCabe, to approve the assistant librarian, Buildings and Grounds administrative assistant, and County Coordination position (with the removal of supervising employees from the job description) and to forward the County Coordinator position to Fox Lawson for review. All voting aye, motion carried.

FINAL BUDGET RESOLUTIONS

Moved by Skarda and seconded by Best to adopt the following resolutions addressing the final budget and tax levy for calendar year 2018, including a one-step increase for employees:

RESOLUTION ADOPTING A FINAL BUDGET
FOR MCKENZIE COUNTY FOR CALENDAR YEAR 2018

WHEREAS, this Board did on the 6th day of September 2017, adopt a Preliminary Budget for January 1 through December 31, 2018, and

WHEREAS, this preliminary budget was published in the official newspaper of this County on the 6^h day of September 2017, together with a notice of such hearing on the preliminary budget, such hearing being held on the 19th day of September 2017,

NOW, THEREFORE BE IT RESOLVED, that the following be and is hereby adopted as the final budget for McKenzie County from January 1, 2018, through December 31, 2018, and there is hereby appropriated the following amounts of money for the purposed hereinafter set forth, namely:

2018 FINAL COUNTY BUDGET
MCKENZIE COUNTY

	2016 ACTUAL	2017 APPROPRIATION	2018 APPROVED
<u>GENERAL GOVERNMENT</u>			
County Board	\$190,458	\$224,123	\$240,634
Housing Authority Board	64,617	82,676	3,000
Auditor/Treasurer	637,770	664,559	632,098
County Coordinator	0	0	119,057
Motor Vehicle/Passports	230,227	221,812	225,949
State's Attorney	777,613	860,505	916,265
Recorder/Tax Director	1,227,231	749,936	747,860
County Superintendent	79,416	80,967	81,548
Planning & Zoning	786,226	725,324	693,884
Human Resources	128,817	155,840	143,176
GIS Department	480,061	318,888	336,469
Custodian	482,636	566,876	673,917
Courthouse Maintenance	288,262	500,000	513,200
Building Fund	31,270,161	19,550,000	1,100,000
Elections	58,660	1,500	75,800
Landfill	1,214,328	1,663,332	1,520,439
Workforce Safety & Insurance	88,304	180,000	180,000
WSI Medical Expense	0	1,000	1,000

Job Service	20,480	22,000	22,000
Audit Fees	165	27,500	27,500
Court Appointed Atty - Mental Health Fees	4,368	8,000	8,000
Forest Service - Litigation	110,825	150,000	150,000
Property & Liability Insurance	86,034	100,000	110,000
Rental Property	43,653	0	0
Temporary Offices/ Storage Units	25,320	20,000	0
Telephone System & Maintenance	4,428	25,000	25,000
Publishing, Printing	28,147	45,000	45,000
Dues, Registrations	14,899	40,000	40,000
Postage	23,612	35,000	35,000
Mailing Machine	6,962	7,500	10,000
Copier Expense	18,828	25,000	25,000
Technology/Computer Expense	807,308	805,000	925,000
Remediation & Reclamation	0	500,000	500,000
Miscellaneous	347,325	400,000	350,000
Special Projects	1,511,942	2,500,000	2,500,000
Equipment & Office Furniture		0	0
Wolf Pup Daycare	100,000	150,000	0
McKenzie County Health Care System	300,000	300,000	300,000
Family Crisis Shelter	10,000	20,000	25,000
Williston Community Services	30,000	30,000	30,000
Watford City Airport	30,000	30,000	30,000
Alexander Senior Citizens	15,000	0	15,000
Watford City Senior Citizens	8,000	8,000	8,000
McKenzie Co Rural Fire - OT/weekend housing	90,000	85,000	80,000
Lewis & Clark Museum	41,600	70,000	50,000
Pioneer Museum	25,000	25,000	25,000
McKenzie County Heritage Association	35,000	35,000	35,000
Tri-County Economic Development	0	26,000	26,000
County Fair (General Fund 2017)	75,000	75,000	75,000
Atmospheric Resources (General Fund 2017)	90,000	115,000	115,000
Tourism & Recreation	91,028	95,418	96,907
TOTAL GENERAL GOVERNMENT	\$41,999,711	\$32,321,756	\$13,887,703
2018 FINAL COUNTY BUDGET			

	ACTUAL	APPROPRIATION	REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$5,212,215	\$4,654,822	\$5,365,817
Dispatch	1,064,353	1,004,040	1,033,356
Jail - LE Center	1,955,689	3,932,108	4,313,102
County Coroner	23,481	33,600	30,600
Disaster Emergency Service	183,455	111,575	104,047
Risk Management Coordinator	19,106	0	0
McKenzie County Ambulance	0	0	150,000
Alexander First Responders	4,000	4,000	4,000
TOTAL PUBLIC SAFETY	\$8,462,299	\$9,740,145	\$11,000,922
 <i>SUB-TOTAL GENERAL FUND</i>	 <i>\$50,462,010</i>	 <i>\$42,061,901</i>	 <i>\$24,888,625</i>
 <u>TRANSFERS FROM GENERAL FUND TO OTHER FUNDS</u>			
Road & Bridge	\$33,500,000	\$24,000,000	\$22,285,000
County Park	125,000	155,000	565,000
Job Development Authority	0	150,000	650,000
County Library	0	150,000	0
TOTAL TRANSFERS	\$33,625,000	\$24,455,000	\$23,500,000
 GRAND TOTAL-GENERAL FUND	 \$84,087,010	 \$66,516,901	 \$48,388,625
 <u>SPECIAL REVENUE FUNDS</u>			
Unorganized District Roads - Tfr to R&B	\$3,000,000	\$3,000,000	\$3,000,000
Highway Tax Distribution Fund - Tfr to R&B	2,000,000	750,000	900,000
County Road & Bridge	73,985,048	64,552,720	57,042,332
County Human Services	1,608,681	1,886,722	1,841,381
Veteran's Services	81,544	118,902	122,221
County Agent	168,058	176,794	290,469
County Park	148,049	190,716	544,065
Public Library	261,261	521,058	614,990
Public Library - Tfr to Bookmobile	10,000	0	0
Bookmobile - Tfr to Purchase Bookmobile	0	92,900	0
Social Security - Tfr to Close Fund	191,795	0	0
Water Resource District	3,666,037	6,096,196	6,237,073
Weed Control	465,666	504,059	546,198
Job Development Authority	159,080	311,395	800,804

Self Insurance Fund	2,596,083	3,707,000	3,709,000
Document Preservation Fund	34,794	46,000	49,000
Hazardous Chemical Preparedness	28,402	42,000	35,000
E911	107,540	371,600	161,800
Federal Entitlement Fund - Tfr to Soc Serv	0	0	0
2016 Certificate Fund	230,454	4,010,000	5,503,800
District Health Unit	132,551	127,788	144,000
Historical Society	30,363	42,615	53,628
TOTAL SPECIAL REVENUE FUNDS	\$88,905,406	\$86,548,465	\$81,595,761
Total including Interfund Transfers	\$172,992,416	\$153,065,366	\$129,984,386
Less Interfund Transfers	(38,826,795)	(28,205,000)	(27,400,000)
GRAND TOTALS	\$134,165,621	\$124,860,366	\$102,584,386

RESOLUTION FOR A COUNTY TAX LEVY FOR
CALENDAR YEAR ENDING DECEMBER 31, 2018

WHEREAS, this Board did on the 3th day of October, 2017, set forth in budget form the amounts necessary to appropriate from County Funds for each and every County office, department and undertaking, for the calendar year ending December 31, 2018, and indicated there on the amount of taxes necessary to be levied to meet such appropriations, and

WHEREAS, such budget was published in the official newspaper on September 6, 2017, and due notice of hearing was given as required by law, and

WHEREAS, this Board has this day adopted a Final County Budget for the calendar year 2018 as heretofore set forth,

NOW, THEREFORE, BE IT RESOLVED, that in accordance there is hereby levied a tax for the year 2017 on all taxable property in McKenzie County, for the purposes set forth in the Final Budget in the total amount of \$5,128,250 to be divided and apportioned to the several County Funds and Unorganized District Road funds as follows:

County General Fund \$591,250

Unorganized District Roads – 10.00 mills - estimate \$1,118,000

Road & Bridge Fund – 10.00 mills - estimate \$2,150,000

Veterans Services - \$115,000

County Agent - \$200,000
Public Library - \$375,000
Weed Control - \$270,000
Job Development Authority - \$115,000
District Health Unit \$144,000
Historical Society \$50,000

Moved by Veeder, seconded by Skarda, to request the NDDOT to conduct a speed study on the 1806 and Highway 23 intersection. All voting aye, motion carried.

The meeting recessed at 4:15 p.m. until October 17, 2017, at 9:00 a.m.

October 17, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 17, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, Vawnita Best, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve Abatement Application 3884-2016MH-Tom & Anton Novak. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Planning & Zoning Consent Agenda Item 2 as presented. All voting aye, motion carried. Item 2 approved: Amendment to McKenzie County Zoning Ordinance to allow conditional use for archery range in agriculture district.

Discussion was held on Consent Agenda Item 1-Firearms Overlay District. Talbert stated that all uses within that district would become conditional. Talbert iterated that this is the ordinance for the overlay district and not an individual application. The Board supported the idea of tabling this item to allow for public notice and comments to be collected. Moved by Skarda, seconded by McCabe, to table action on the firearms overlay district and to send it back to the Planning & Zoning Commission for 30 days to allow for public hearing and comments. All voting aye, motion carried.

Rick Schreiber and Lynn Hovde, Arnegard Fire Department, asking the County to continue to support the new fire station with the \$250,000 pledge for 2017. Schreiber

stated they are currently at 70 calls this year and the fire department is performing mutual aid to both Watford City and Alexander.

Moved by Best, seconded by McCabe, to set the sales prices on the property acquired through tax deed in 2017. All voting aye, motion carried.

Property Acquired By County Through Tax Deed 2017

<u>Name</u>	<u>Description</u>	<u>Minimum Sales Price</u>
Alturas Energy LLC 30-00-00601	<u>1st Unorganized District</u> Sect 26 Twp 148 Range 105 KLANDL 26-31x Salt Water Disposal Bennie Pierre Road	\$ 6,500.00
Nels L Pederson 26-00-01110	<u>1st Unorganized District</u> Sect 30 Twp 149 Range 103 IT 1753 PT NWNE 1.0 acre	\$ 60.00
Jesse & Diana Johnson 20-10-02900	<u>4th Unorganized District</u> S1/2 Lot 8 Block 2 East Highland Acres in Schafer Twp	\$ 150.00
Jesse & Diana Johnson 20-10-03000	<u>4th Unorganized District</u> Lot 9 Block 2 East Highland Acres in Schafer Twp 1975 Rollohome 28x52 118 East Highland	\$ 650.00
Serendip Capital LLC 03-00-00751	<u>Arnegard Township</u> Sect 02 Twp 150 Range 100 IT 2826 PT of S1/2SE1/4 1.07 Acres	\$ 60.00
Serendip Capital LLC 03-00-00752	<u>Arnegard Township</u> Sect 2 Twp 150 Range 100 IT 2827 PT of S1/2SE1/4 1.07 Acres	\$ 60.00
Serendip Capital LLC 03-00-00753	<u>Arnegard Township</u> Sec 2 Twp 150 Range 100 IT 2828 PT of S1/2E1/4 1.07 Acres	\$ 60.00

Serendip Capital LLC 03-00-00754	<u>Arnegard Township</u> Sec 2 Twp 150 Range 100 IT 2829 PT of S1/2E1/4 1.07 Acres	\$ 60.00
Serendip Capital LLC 03-00-00756	<u>Arnegard Township</u> Sec 2 Twp 150 Range 100 IT 2830 PT of S1/2E1/4 1.07 Acres	\$ 60.00
Quoin Capital LLC 03-00-15000	<u>Arnegard Township</u> Sect 36 Twp 150 Range 100 SE1/4 160 acres	\$ 800.00
Ruth Appel 79-12-00100	<u>City of Alexander</u> Lot 1 Block 1 1st Addn to Alexander 414 Delaney St	\$ 100.00
Justin & Ruth Appel 79-12-00200	<u>City of Alexander</u> Lot 2 Block 1 1st Addn to Alexander 220 Richards Ave E	\$ 1,600.00
Kandas K Wold 82-52-01510	<u>City of Watford City</u> 10'x140' W of Lot 6 Block 2, Vac Alley 2nd Addition to Watford City	\$ 150.00
Fox Hills Village LLC 82-31-00800	<u>City of Watford City</u> Lot 4 Block 1 Fox Hills Village	\$ 8,500.00
Bayfront Builders Inc & Jeffrey Hausmann LLC 82-55-07400	<u>City of Watford City</u> Lot 74 Pheasant Ridge	\$ 2,800.00
Bayfront Builders Inc & Jeffrey Hausmann LLC 82-55-07500	<u>City of Watford City</u> Lot 75 Pheasant Ridge	\$ 2,500.00
Bayfront Builders Inc & Jeffrey Hausmann LLC	<u>City of Watford City</u> Lot 76 Pheasant Ridge	

82-55-07600		\$	2,700.00
Bayfront Builders Inc & Jeffrey Hausmann LLC 82-55-07700	<u>City of Watford City</u> Lot 77 Pheasant Ridge	\$	2,600.00
Mabel Bear, Conservator Estate of Stacy Bear 82-28-02200	<u>City of Watford City</u> S 24 ft Lot 5, N 15.355 ft Lot 6 Ex E1/2 Lots 5 & 6, East Watford 112 4th St NE	\$	3,100.00
James Warneke 82-04-00400	<u>City of Watford City</u> Lot 4 Block 1 3rd Addn, Watford 317 3rd Ave NW	\$	2,200.00
Julie Whitehead 21-10-06000	<u>Sioux Township</u> Sect 36 Twp 151 Range 104 Lot 10-11-12 Block 7 Cartwright in Sioux Township 201 Main St	\$	120.00
Antonette Defoe 22-00-19625	<u>Twin Valley Township</u> Set 11 Twp 152 Range 098 IT #2134 PT N1/2NE1/4 12.70 Acres 12132 41st St NW	\$	1,600.00

Moved by Veeder, seconded by Skarda, to set the hearing date for objections to the minimum sales price of the foreclosure properties for 10:00 a.m. on Tuesday, November 7, 2017. All voting aye, motion carried.

Wayne Olson, Fox Hills Golf Course, requested financial support from the County for completion of Phase II of the golf course expansion of \$1.5M from 2017-2020. Veeder and Neff stated the request needs to be made to the JDA Board first prior to coming before the Commission.

The Housing Authority Board currently has two vacant seats following the resignations of Marco Pelton and Rita Hovet. The Board consensus was to reach out to the community for persons interested in these positions.

Moved by Skarda, seconded by Best, to approve filling the vacated Family Service Specialist position in Social Services and the vacated Corrections Officer position. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the NDDOT Alcohol Grant as requested by Sheriff Schwartzenberger. All voting aye, motion carried.

Best asked the Board for reconsideration of a portion of the October 3, 2017, motion dealing with the Sheriff's Office salaries. Best voiced concern over the portion of the previous motion regarding what happens if Fox Lawson doesn't agree with the new classification of the employees. Best asked to change the motion to if the classification changes aren't supported by Fox Lawson the employees move back to their previous grade plus a one-step increase. Sheriff Schwartzenberger asked for additional time to review this request. Best stated she is only asking the Board to reconsider the portion of the motion regarding if Fox Lawson does not agree with the changes. When asked how many PDQs (position description questionnaires) had been submitted, Sheriff Schwartzenberger stated none at this time. Best has asked Jeff Shaffer, who sat on the previous compensation committee, to be the liaison between the Sheriff's Office and Fox Lawson for these reviews and Shaffer was willing. Sheriff Schwartzenberger stated the PDQs would be complete and to Jeff by October 27th and that he was willing to work through the process. Moved by Best, seconded by McCabe, to amend the October 3, 2017, motion and strike the portion that reads "if Fox-Lawson recommends higher placement of salary based on classification and step, the employee's compensation stays at Sheriff's recommendation. If Fox-Lawson recommends lower placement of salary based on classification and step, the employee's compensation remains at the Sheriff's recommendation until which time the county wide compensation structure catches up to them" and amend the motion to approve the requested classifications and salary for the October 15, 2017, pay period with a Fox Lawson review of changes and to follow all placement recommendations of Fox Lawson with appropriate salaries assigned as of January 1, 2018. During discussion Veeder asked if there was discussion between Fox Lawson and the department head during the process and it was confirmed there was a process for discussion. Schwartzenberger stated he was willing to work with Fox Lawson and go through the process. All voting aye, motion carried.

Planning Director Talbert presented a resolution to the Board regarding a request to NDDOT about the removal of a junkyard on Highway 85. State's Attorney Neff and Chief Assistant State's Attorney Schwarz had concerns regarding the line that stated the county shall pursue all legal means necessary as they felt it was the duty of the State to bring forward legal action to clean up the junkyard but agreed the end result is to clean up the junkyard. Moved by Veeder, seconded by Skarda, to approve the resolution as written and presented. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. All voting aye, motion carried.

**A RESOLUTION TO REQUEST
THE DIRECTOR OF NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
TO ORDER THE REMOVAL OF A JUNKYARD**

WHEREAS, the McKenzie County Board of County Commissioners (BOCC) is the duly elected governing body for McKenzie County and wishes to plan for orderly and predictable growth as well as a high level of continuity in future development; and

WHEREAS, there are properties located in McKenzie County, North Dakota. Property located in the East ½ of Section 30, Township 152 North, Range 101 West of the Fifth P.M.;

WHEREAS, said properties are owned and operated in full or in part by Tom Novak, Anton Novak Jr., Janette Novak, Tony Novak, Tim Novak and Marietta Koppang are being used as a junkyard;

WHEREAS, it is the belief by the North Dakota McKenzie County Board of County Commissioners that numerous provisions of federal and state laws, rules, regulations, ordinances have been violated by the owners and operators of said property including but not limited to Federal Highway Beautification Act, 23 U.S.C. 136, NDCC 42-02, and NDCC 24-16;

WHEREAS, NDCC 24-16 outlines the Establishment of Junkyards adjacent to Highways and further states that the Director of Transportation may Order the Removal of any junkyard;

WHEREAS, the junkyard described above was established and is being maintained within one thousand feet of the nearest edge of the right of way of a highway on the state highway system, specifically United States Highway 85. The junkyard was established after December 3, 1965, and specifically the McKenzie County Board of County Commissioners believes that the encroachment within 1,000 feet of the edge of the right of way for United States Highway 85 began no earlier than August 9, 1995.

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of McKenzie County does hereby request of the Director of the North Dakota Department of Transportation to so order the removal of the junkyard on said property;

FURTHER, BE IT RESOLVED that the McKenzie County Board of County Commissioners shall pursue all legal means to remove or mitigate violations on said property.

Code Enforcement Office Peglau updated the board that 8000 beds will be moving out of the County and moving to areas affected by hurricanes.

Moved by Veeder, seconded by McCabe, to approve the purchase of one snow plow from Nelson Automotive for \$108,894. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the environmental engineering contract with HDR Engineering for CR38 for \$41,675. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the requested Road & Bridge trades with RDO. All voting aye, motion carried.

NDDOT District Engineer Joel Wilt updated the Board on projects that are underway and planned for 2018.

Jeff Shaffer, Chairman Public Works Shop Committee, presented the cost estimates for adding a second floor to the Public Works Shop of \$1,062,158, which would add 7000 square feet of additional office space to the building. Kanwar agreed these extra funds could be committed from his 2019 budget. Moved by Veeder, seconded by McCabe, to amend the Public Works Shop budget to include the \$1,062,158 to add a second floor to the office portion of the building. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize changes to the signature cards at First International Bank, Cornerstone Bank, and Dakota West Credit Union to remove Lisa Stebbins and add Cassie Cullinan. All voting aye, motion carried.

Commissioner Nordby asked for a motion to close the meeting and enter into Executive Session for litigation strategy on the Quiet Title action pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Best, to move into Executive Session to discuss the investigation update. Roll call vote: Veeder, aye; Best, aye; Nordby, aye; McCabe, aye; Skarda, aye. All voting aye, motion carried.

Executive Session began at 4:12 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Chas Neff, Auditor/Treasurer Johnsrud, and Keith Winter.

Executive Session was adjourned at 4:27 p.m. The public was invited to return to the meeting room and the meeting returned to open session. Moved by Skarda, seconded by Best, to follow the advice of the attorney for the Quiet Title action. All voting aye, motion carried.

The Board asked to keep live-streaming/recording of meeting and refreshments at county trainings on unfinished business.

The meeting adjourned at 4:36 p.m. until October 30, 2017, at 12:00 p.m.

Special Meeting October 30, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 17, 2017. Present: Commissioners Doug Nordby, Tom McCabe, Gene Veeder, Vawnita Best, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 12:04 p.m.

The purpose of the special meeting was to discuss a letter to the NDDOT for their US Highway 85 Long X Bridge Replacement Project INFRA Grant Program Application.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign a letter of support for the NDDOT US Highway 85 Long X Bridge Replacement Project INFRA Grant Program Application. All voting aye, motion carried.

The meeting adjourned at 12:05 p.m. until November 7, 2017, at 9:00 a.m.

Other Meetings Attended in October 2017

October 8-10 ND Association of Counties Annual Meeting, Bismarck, ND

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
26884	ALEXANDER PARK DISTRICT	69.01
26885	ALEXANDER RURAL FIRE DISTRICT	1,566.75
26886	ALEXANDER SCHOOL DIST. #2	57,314.96
26887	ALEXANDER TWP.	12,190.74
26888	ALEXANDER/CITY OF	4,765.39
26889	ANTELOPE CR. TWP.	5,799.16
26890	ARNEGARD PARK DISTRICT	66.41
26891	ARNEGARD RURAL FIRE PROTECTION DIST.	714.12
26892	ARNEGARD TWP.	12,885.73
26893	ARNEGARD/CITY OF	2,941.60

26894	BLUE BUTTES TWP.	8,036.15
26895	CHARBON TWP.	8,439.22
26896	EARL SCHOOL DIST. #18	450.34
26897	ELM TREE TWP.	15,408.22
26898	GRAIL TWP.	4,509.77
26899	GRASSY BUTTE FIRE DISTRICT	19.87
26900	HAWKEYE TWP.	5,306.34
26901	HORSE CREEK SCHOOL DIST. #32	1,440.91
26902	KEENE TWP.	8,090.36
26903	MANDAREE SCHOOL DIST. #36	731.01
26904	MCKENZIE CO. FIRE PROT. DIST.	825.66
26905	MCKENZIE CO. HISTORICAL SOCIETY	182.76
26906	MCKENZIE CO. SD#1	198,393.26
26907	MCKENZIE SOIL CONS. DIST.	1,890.02
26908	NEW TOWN PUBLIC SCHOOL DIST.	44,329.33
26909	NEW TOWN RURAL AMBULANCE DIST.	0.51
26910	NEW TOWN RURAL FIRE DEPT.	0.50
26911	RANDOLPH TWP.	4,625.27
26912	RIVERVIEW TWP.	30,690.63
26913	SIOUX TWP.	9,017.40
26914	SIOUX-YELLOWSTONE RURAL FIRE DIST.	80.28
26915	TRI TWP	24,137.33
26916	TWIN VALLEY TWP.	41,501.25
26917	UPPER MISSOURI DIST. HEALTH UNIT	745.53
26918	WATFORD CITY MUNICIPAL AIRPOIRT	295.97
26919	WATFORD CITY PARK DISTRICT	13,358.03
26920	WATFORD CITY/CITY OF	158,640.26
26921	YELLOWSTONE SCHOOL DISTRICT #14	2,917.73
26922	YELLOWSTONE TWP.	15,282.90
26923	ALEXANDER/CITY OF	123.45
101701	FIRST INTERNATIONAL BANK	10.00
101702	MCKENZIE CO. TREASURER	50.00
101703	FIRST INTERNATIONAL BANK	56.00
101704	BLUE CROSS BLUE SHIELD OF ND	26,841.55
101705	BLUE CROSS BLUE SHIELD OF ND	31,309.82
101707	BLUE CROSS BLUE SHIELD OF ND	27,463.10
101708	BLUE CROSS BLUE SHIELD OF ND	96.90
101709	MCKENZIE CO. TREASURER	1,000.00
101710	BLUE CROSS BLUE SHIELD OF ND	39,898.42
101711	BLUE CROSS BLUE SHIELD OF ND	96,727.04
101712	BLUE CROSS BLUE SHIELD OF ND	286.54
218733	ABRAHAM/JENNIFER	219.62
218734	ACCUSOURCE INC.	485.50
218735	ACOM SOLUTIONS, INC.	2,099.00
218736	ALL AMERICAN SALES & SERVICE	1,573.00
218737	ALLGIER/TIMOTHY RAY	50.00
218738	AMAZON/SYNCB	3,630.31
218739	AMERICAN LEGION	70.00
218740	AMERICAN SOLUTIONS FOR BUSINESS	484.78

218741	AMERICAN WELDING & GAS	28.31
218742	APCO INTERNATIONAL	169.06
218743	APPLIED CONCEPTS	2,878.00
218744	ARMOR INTERACTIVE	16,520.00
218745	ARMSTRONG SANITATION	110.00
218746	AUTO VALUE	200.98
218747	BADLANDS HARDWARE	859.79
218748	BADLANDS OCCUPATIONAL TESTING SERVICES	1,496.00
218749	BAKER & TAYLOR	2,955.48
218750	BC6 BUILDERS	49,708.00
218751	BELL/MARY	115.56
218752	BERQUIST/BAILEY	79.29
218753	BEST WESTERN PLUS-RAMKOTA HOTEL	165.00
218754	BIG BUTTE SERVICES	6,107.69
218755	BLASS/CHARLES	62.00
218756	BLUE LUBE	4,030.40
218757	BLUE TARP FINANCIAL, INC.	978.96
218758	BOIVIN/ADAM JEFFERY	200.00
218759	BOOK SYSTEMS, INC.	625.50
218760	BORDER STATES ELECTRIC	260.41
218761	BORDER STATES PAVING, INC.	933,966.04
218762	BORDER STEEL	696.88
218763	BOSS OFFICE & COMPUTER PRODUCTS	2,926.30
218764	BRADY'S ROADSIDE SERVICE	1,687.50
218765	BRENNA/TAMMY	38.52
218766	BROSZ ENGINEERING, INC.	180,090.53
218767	BURNS & MCDONNELL	14,248.40
218768	BUTTONS BY FISH	250.00
218769	C.E. BROOKS & ASSOCIATES,P.C.	4,429.81
218770	C&D WATER SERVICES	164.00
218771	CAMEL BUTTE, L. SIGNALESS LLC	94.50
218772	CARQUEST AUTO PARTS	48.27
218773	CELLEBRITE INC	3,700.00
218774	CENTRAL SPECIALTIES INC.	4,070,072.74
218775	CERTIFIED POWER. INC	392.12
218776	CHERREY'S PROPANE	950.00
218777	CLOCK/LLOYD	928.70
218778	CODE RED TOWING	625.00
218779	COLONIAL RESEARCH CHEMICAL CORP.	1,250.74
218780	COMFORT INN	632.00
218781	COMFORT SUITES	163.80
218782	COMPUTER PROF. UNLIMITED, INC.	3,047.03
218783	CONSTRUCTION ENGINEERS INC.	367,345.03
218784	CORPORATE TRANSLATION SERVICES, INC	92.75
218785	CPS TECHNOLOGY SOLUTIONS	8,108.28
218786	CROP PRODUCTIONS SERVICES, INC	11,206.00
218787	CURREN/BARBARA A	340.31
218788	DAKOTA BUSINESS SOLUTIONS	49.50
218789	DAKOTALAND LODGING LLC	2,000.00

218790	DASH MEDICAL GLOVES	212.70
218791	DAVIS/STEPHENIE	493.60
218792	DAWA DEVELOPMENT, LLC	500.00
218793	DAYS INN	80.10
218794	DEMCO	463.90
218795	DENVER VITAL RECORDS	17.75
218796	DIAZ/CESAR	40.00
218797	DIRTY BIRDS, LLC	4,800.00
218798	DYPEX	1,177.50
218799	ECOLAB PEST ELIMINATION DIV.	710.00
218800	EIDE BAILLY	18,360.00
218801	EMERGENCY TRAINING ASSOCIATES	100.00
218802	EXPRESSWAY INN	81.90
218803	FAIRFIELD INN & SUITES	80.10
218804	FARMERS UNION OIL COMPANY	59,290.59
218805	FASTENAL COMPANY	9,159.08
218806	FINSAAS/DARRELL	46.01
218807	FIRST INTERNATIONAL BANK & TRUST	2,303.46
218808	FIRST LUTHERAN CHURCH	225.00
218809	FLAG FAMILY MEDIA	3,333.33
218810	FLEETMATICS USA, LLC	4,864.00
218811	FOSS/BONNIE	95.50
218812	FOSTER/BONNIE	45.50
218813	FRED PRYOR SEMINARS/CAREERTRACK	199.00
218814	FREELINC	596.80
218815	FRYHLING/PATRICIA E	45.50
218816	FULKERSON FUNERAL HOME	2,011.28
218817	G&G GARBAGE LLC	600.00
218818	GALLS INCORPORATED	399.90
218819	GEM CITY MOTORS/TOWING	2,650.40
218820	GIBBS TOWING, LLC	387.50
218821	GRAINGER	1,091.12
218822	GRANITE SPRINGS WATER & ICE, INC.	30.00
218823	HANSEN DIESEL & AUTOMOTIVE	907.13
218824	HARRISON/SADIE	253.34
218825	HDR ENGINEERING, INC	2,574.12
218826	HEARTLAND CONSULTING GROUP, LLC	4,200.00
218827	HEGGEN EQUIPMENT CO.	1,327.54
218828	HELLANDSAAS/MARCIA	887.24
218829	HENLEY/DAVIS SEAN	24.00
218830	HILTON GARDEN INN/FARGO ND	278.00
218831	HOLIDAY INN EXPRESS/GRAND FORKS	819.00
218832	HOME OF ECONOMY	314.95
218833	HORIZON RESOURCES	80.43
218834	HUMANITY INC	1,332.00
218835	IBS, INC	1,382.48
218836	ICON ARCHITECTURAL GROUP	30,761.69
218837	JACK & JILL	99.42
218838	JAMAR COMPANY	458.99

218839	JAPPE/KAROLIN	103.57
218840	JCJ WATER SOURCE LLP	9,945.10
218841	JOCOBELLI/CHRITOPHER	45.00
218842	JOHANSEN/MATTHEW	49.99
218843	JOHNSON & SUNDEEN	5,010.00
218844	JOHNSRUD/ERICA	142.11
218845	JONES/ROSEALIE	53.42
218846	JOST PAINTING	4,000.00
218847	KAREN KLEIN MEDIATION, LLC	7,962.15
218848	KIESON/CAROL	101.12
218849	KIRBY/VALERY	618.85
218850	KNUDSON/JACKSON	50.00
218851	KOHLER COMMUNICATIONS, INC.	3,732.80
218852	KOTANA COMMUNICATIONS, INC.	2,039.50
218853	KUMMER'S PUMPING	400.00
218854	LAQUINTA INN & SUITES	409.50
218855	LUND OIL, INC.	2,314.35
218856	LUPINE CONSTRUCTION, INC	67,480.00
218857	LYLE SIGNS INC.	3,647.44
218858	MAILFINANCE	1,039.26
218859	MARTINEZ/EDWARD	157.50
218860	MATTHEWS-KASNER/MAXWELL	62.00
218861	MCKENZIE CO. FARMER	1,783.61
218862	MCKENZIE CO. GRAZING ASSN.	1,071.55
218863	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
218864	MCKENZIE CO. WATER RESOURCE DIST.	7,543.26
218865	MCKENZIE COUNTY CLERK OF COURT	10,000.00
218866	MCKENZIE COUNTY ROAD & BRIDGE	3,264.16
218867	MCNANEY/CHARLES	39.59
218868	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	12.49
218869	MONTANA VIOLENT CRIME ASSOCIATION	195.00
218870	MONTANA VITAL RECORDS	12.00
218871	MYFLEETCENTER.COM	86.38
218873	ND ASSN. OF COUNTIES	772.10
218874	ND E-WASTE, LLC	5,536.50
218875	ND OFFICE OF THE ATTORNEY GENERAL	4,640.00
218876	ND SCHOOL BOARDS ASSOCIATION	210.00
218877	ND STATE UNIVERSITY	548.02
218878	NDACO RESOURCES GROUP	14,163.78
218879	NDACS SPELLING BEE	360.00
218880	NDSU EXTENSION SERVICE	26,535.80
218881	NDSU EXTENSION SERVICE	250.00
218882	NEHRING LAW OFFICE	525.00
218883	NELSON AUTO CENTER	27,495.00
218884	NELSON INTERNATIONAL	1,329.55
218885	NEPRASH/KIMBERLY	252.05
218886	NORDBY/LORI	685.94
218887	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	150.00
218888	NORTHERN PUMP & COMPRESSION, INC.	4,483.51

218889	NORTHERN TESTING	58.00
218890	NORTHWEST PIPE FITTINGS, INC	45.92
218891	NOVUSOLUTIONS	4,950.00
218892	O K IMPLEMENT CO.	2,714.75
218893	O.K. TIRE STORE, INC	23,332.17
218894	O'DAY EQUIPMENT, LLC	1,626.75
218895	OLSON/DOUG	7,560.00
218896	ONE WAY SERVICE TRUCK REPAIR, LLC	338.66
218897	PALLADINO/DAVID M.	10.00
218898	PARRISH/CALVIN	450.00
218899	PARSHALL LUMBER & SUPPLY	2,159.00
218900	PAYSTUBZ	1,470.84
218901	PEACE OFFICERS STANDARDS & TRAINING	405.00
218902	PEERY/SANDY	236.18
218903	PHARMCHEM. INC.	4,898.00
218904	POLAR SERVICE CENTER	4,585.29
218905	PRAXAIR	127.01
218906	PRO AUTO BODY, LLC	625.26
218907	QUILL CORPORATION	162.40
218908	RDO EQUIPMENT CO. - FARGO	5,774.91
218909	RESERVATION TELEPHONE CO-OP	240.00
218910	ROADWORX, LLC	2,431,671.84
218911	ROGNESS/MICHELLE	86.38
218912	ROOTES/VICTORIA E	45.00
218913	SAGE/CORRINE	36.38
218914	SAMUELSON/JERRY	146.30
218915	SAX WATER DEPOT LLP	4,276.25
218916	SCHREIBER/RICHARD	457.45
218917	SCHWARTZENBERGER/GARY	54.61
218918	SIMONSON WATER DEPOT	4,021.20
218919	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	15,040.00
218920	SMYTH/JENNIFER	404.81
218921	SORENSEN/DESIREE	359.62
218922	SPRADLING/JACQIE	500.00
218923	SPRAGUE/MARA	10.00
218924	STEIN'S INC.	1,423.82
218925	STREICHER'S	2,414.98
218926	STUART/KARI A	45.00
218927	SWANSTON EQUIPMENT CO.	10,521.36
218928	TDI SERVICES, LLC	26,350.58
218929	THOMSON REUTERS-WEST	464.25
218930	THORNOCK/PATRICIA	12.00
218931	TITAN MACHINERY, INC.	571.63
218932	TRANA/KATHY	70.00
218933	TRANE U.S. INC.	4,404.10
218934	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
218935	TRIPLE AAA SAFETY/TRAINING INC.	286.05
218936	TRUCK UTILITIES	261.29
218937	TRUCK VAULT	32,758.41

218938	TWIN CITY HARDWARE	92.27
218939	U.S. DEPARTMENT OF ENERGY	15,000.00
218940	ULINE	163.17
218941	UNDERGROUND VAULTS & STORAGE, INC.	5,000.00
218942	UNIFORM CENTER	2,387.37
218943	UNITED QUALITY COOPERATIVE	3,325.86
218944	US BANK NA DBA VOYAGER FLEET SYSTEMS	11,236.59
218945	UTAH COUNTY HEALTH DEPARTMENT	20.00
218946	VEOLIA	9,082.45
218947	VOTAVA/CHRISTOPHER	48.15
218948	WARNE CHEMICAL & EQUIPMENT CO.	851.61
218949	WATFORD CITY LUMBER	1,138.38
218950	WATFORD CITY VETERINARY CENTER	428.55
218951	WATFORD EXPRESS LAUNDRY CENTER	1,421.09
218952	WEST DAKOTA WATER, LLC	1,387.75
218953	WESTERN DAKOTA ENERGY ASSOCIATION	75.00
218954	WESTLIE MOTOR CO.	7,885.40
218955	WHITAKER/HILLARY	537.68
218956	WISNESS/MORGAN	319.02
218957	ZUERCHER TECHNOLOGIES LLC	5,118.52
218958-218987	PAYROLL-OCTOBER 6, 2017	772,793.56
218988	GARRISON DIVERSION CONSERVANCY DIST.	978.40
218989	L. YELLOWSTONE IRRIG. DIST. #2	1,049.67
218990	ND STATE TREASURER	7,930.74
218991	ADVANCED BUSINESS METHODS	253.95
218992	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	4,097.56
218993	ANOVA FAMILY HEALTH CENTER	123.83
218994	ARMOR INTERACTIVE	3,160.47
218995	ARMSTRONG MEDICAL INDUSTRIES INC	763.40
218996	BADLANDS HARDWARE	151.22
218997	BANK OF NORTH DAKOTA	92,605.60
218998	BOSS OFFICE & COMPUTER PRODUCTS	270.44
218999	C&D WATER SERVICES	37.50
219000	CASCADE AUTO GLASS	570.00
219001	CBM MANAGED SERVICES	15,882.98
219002	CENTRAL SPECIALTIES INC.	1,614,387.71
219003	CORPORATE TRANSLATION SERVICES, INC	165.30
219004	DUNN COUNTY AUDITOR	95.00
219005	DW EXCAVATING, INC.	10,547.02
219006	FARMERS UNION OIL COMPANY	6.99
219007	FLAGSHOOTER LLC	1,298.54
219008	GIERSDORF/KYLE	144.50
219009	HANNAHER'S	5,820.91
219010	ICS JAIL SUPPLIES, INC	201.00
219011	INFORMATIONAL DATA TECHNOLOGIES LLC	3,400.00
219012	JACK & JILL	69.76
219013	JOB SERVICE NORTH DAKOTA	6,776.49
219014	KOTANA COMMUNICATIONS, INC.	4,680.00
219015	LARSEN SERVICE DRUG, INC.	1,924.59

219016	LUND OIL, INC.	71.35
219017	MARKETLAB INC	88.77
219018	MCCABE/THOMAS	103.52
219019	MCKENZIE CO. AMBULANCE SERVICE	505.09
219020	MCKENZIE ELECTRIC CO-OP INC.	603.72
219021	NATIONAL ASSOC. OF COUNTIES	450.00
219022	ND OFFICE OF STATE TAX COMM'R.	59.10
219023	NORTH DAKOTA ONE CALL	708.60
219024	NORTHERN PLAINS LABORATORY	316.00
219025	NOVAK/LARRY	33.17
219026	O K IMPLEMENT CO.	10.18
219027	O.K. TIRE STORE, INC	257.81
219028	PEDERSEN/ANITA	1,500.00
219029	RESERVATION TELEPHONE CO-OP	106.73
219030	ROOKS/JO	47.15
219031	SCOFIELD/JESSIE	1,000.00
219032	SHAHIN/NICOLE	269.50
219033	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	15,040.00
219034	STEIN'S INC.	5,068.57
219035	THOMSON REUTERS-WEST	464.25
219036	TRINITY HOSPITALS	14,218.80
219037	UNIFORM CENTER	206.97
219038	US BANK NA DBA VOYAGER FLEET SYSTEMS	275.69
219039	VALLI INFORMATION SYSTEMS, INC	546.91
219040	VOGEL LAW FIRM	154.00
219041	WATKINS/MATTHEW	63.00
219042	WAWSA	232,248.35
219043	WESTLIE MOTOR CO.	108,370.44
219044	ARMSTRONG SANITATION	700.00
219045	AT&T	43.08
219046	CENTURY LINK	167.29
219047	CONSOLIDATED TELCOM	48.72
219048	INFORMATION TECHNOLOGY DEPT.	3,207.60
219049	MCKENZIE COUNTY RURAL WATER	228.94
219050	MCKENZIE ELECTRIC CO-OP INC.	2,402.32
219051	MONTANA DAKOTA UTILITIES CO.	20,863.81
219052	NEMONT	28.50
219053	RESERVATION TELEPHONE CO-OP	9,174.33
219054	SOUTHWEST WATER AUTHORITY	43.32
219055	VERIZON/ACCT 342033315-01	3,019.77
219056	VERIZON/ACCT 842030146-01	4,965.68
219057	WATFORD CITY WATER DEPT./CITY OF	6,608.95
219058-219080	PAYROLL-OCTOBER 20, 2017	776,824.90
1017102	BLUE CROSS BLUE SHIELD OF ND	0.04

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

November 7, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 7, 2017. Present: Commissioners Doug Nordby, Vawnitia Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by McCabe, to approve the minutes as presented. All voting aye, motion carried.

Skarda requested to pull the Radisson Hotel voucher for further investigation into a room charge. Moved by Skarda, seconded by McCabe, to approve the bills as presented, with the exception of the Radisson Hotel. All voting aye, motion carried.

Deputy Treasurer Curren gave the Treasurer's Report for the period ending October 31, 2017. Moved by McCabe, seconded by Best, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Commissioners' Consent Agenda, as presented. All voting aye, motion carried. Approved items are: 1. Jappe Out of State Training Travel Request – November 15-17; 2. Planning & Zoning-Fill vacated Planner position.

Attorney Case View Solution through Zuercher was discussed. This is a portal between the Sheriff's Office and State's Attorney's Office. Cost is \$4,377 for the first year and the second year is \$608. Moved by Skarda, seconded by Best, to approve the purchase of the Zuercher Attorney Case View Solution Portal from the IT budget. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to authorize the Chairman to sign the NDDOT Maintenance Certificate for County Federal Aid Projects. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to appoint Kathy Skarda as a delegate to the McKenzie County Healthcare System annual meeting, from the Keene district. All voting aye, motion carried.

Landfill compactor lease paperwork was discussed. Chief ASA Schwarz stated there was no pre-payment penalty. Moved by Best, seconded by Skarda, to approve the landfill compactor lease for purchase paperwork. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to set the hearing date for Abatement applications 3895 and 3896 for December 5, 2017, at 10:00 a.m. All voting aye, motion carried.

The Board discussed an employee who had used more family sick time that is allowed by the County handbook. Best stated this could be a slippery slope and that the Board needs to remain consistent. Skarda was part of the handbook committee and agrees the County should follow the policy. Moved by Best, seconded by McCabe, to deduct the overused family sick time from the employee's vacation bank. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the Healthy Blue and Health Club Credit agreement for one additional year. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to observe the four hour 2017 Christmas Eve holiday on December 26, 2017, and to open the Courthouse at 12:30 p.m. on December 26, 2017, following the Christmas holiday. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to set the FLEX medical spending amount limit at \$2,600 for 2018. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve that sick time is not able to be donated by an employee once that employee has given notice of separation from employment to the County. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to authorize the Auditor to forward the Code Enforcement PDQ to Fox Lawson for classification. All voting aye, motion carried.

A public hearing was held at 10:00 a.m. on the minimum sales prices on the tax foreclosure property. No persons were present for the public hearing.

A public hearing was held at 10:00 a.m. on abatement application 3892. No persons were present for the public hearing. Moved by Skarda, seconded by Best, to approve Abatement Application 3892 – KLE Construction for 2017MH taxes. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to appoint Michon Sax to the McKenzie County Housing Authority Board with a term expiring October 29, 2021. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to appoint Wayne Sanford to the McKenzie County Housing Authority Board with a term expiring October 29, 2020. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize the contract with Heartland Consulting to prepare the Emergency Plan and to utilize Haz Chem funds for the expenditure. All voting aye, motion carried.

Jim Johnsrud, McKenzie County Ambulance Service, updated the Board on the ambulance district wide decision by the Ambulance Board. The McKenzie County Board of County Commissioners' consensus was to support the Ambulance District moving forward with the creation of an ambulance district.

Facility Manager Carlson presented three HVAC contracts for the Board's review. Contracts were from Trane, H.A. Thompson, and Johnson Controls. Carlson's recommendation was H.A. Thompson due to proximity and interactions with the company. Moved by Best, seconded by Skarda, to direct State's Attorney Neff and Facility Manager Carlson to enter into contract negotiations with H.A. Thompson and Sons. All voting aye, motion carried.

Deputy Giersdorf discussed alcohol grant shift pay with the Board. The Board consensus was that overtime wages will only be paid for these shifts after the officers have worked 85.5 hours within their 14 day schedule before working the grant shifts, which will then be paid at overtime rates.

Planning Director Talbert gave updates on upcoming NDIC and NDDOH hearings. Two meetings are upcoming—one with the NDDOH on November 21 regarding the TENORM waste application in Twin Valley Township and the other meeting with the NDIC on a renewal of the All Clear site on November 16. Best asked Talbert to prepare testimony for the November 16 meeting based on the current application provided by Waste Management. Board consensus was that testimony would be approved by State's Attorney Neff and Chairman Nordby.

Nordby provided a briefing on the recent WDEA annual meeting including potential updates the oil and gas distribution formula, changes in the LoadPass program, and a study with Brent Bogar to identify the amount of funds from the Bakken paid to the State and dispersed to other regions of the State.

The meeting recessed at 12:14 p.m. until November 21, 2017, at 1:00 p.m.

November 21, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North

Dakota on November 21, 2017. Present: Commissioners Doug Nordby, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioners Vawrita Best and Gene Veeder. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Items approved are: 1. White Wing Ltd CUP 0013-17 – Recommend approval and 2. Firearms Facility Overlay District - Recommend approval.

Planning Director Talbert updated the Board on NDIC and NDDOH hearings. The NDDOH hearing on the Waste Management site near Tobacco gardens will be discussed at 7:00 p.m. on November 21. Talbert's concerns centered around the amount of traffic generated from the site, the proximity to the Tobacco Gardens aquifer, and a drainage ditch that feeds into Tobacco Gardens Bay. Commission consensus was for Talbert to speak at the upcoming meeting on behalf of the County.

Pricing for live-streaming meetings was discussed. Board consensus was to keep this on unfinished business and to begin working on a policy for retention.

Moved by Skarda, seconded by McCabe, to approve the landfill compactor lease correction document. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to appoint Jodi Chinn as the Grassy Butte delegate for the McKenzie County Healthcare Systems annual meeting. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Grassy Butte Fire Department raffle permit. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to authorize the Chairman to sign the NDDOT Federal Aid Program certificate. All voting aye, motion carried.

Discussion was held by the Board with Dale Patten and Jeff Kummer regarding the 6¼% mineral interests owned by McKenzie County. Kummer presented a proposal for a County mineral interest review with an estimated cost of \$19,200 to be completed by March 2018. Ongoing mineral management would also be a possibility after the review has been completed. Roger Chinn and Keith Winter were supportive of having this review performed and the Board agreed there needed to be a long-term plan for mineral management. The Board consensus was to direct State's Attorney Neff to work with McKenzie Minerals Management on a contract for the mineral review to be presented back to the Board.

Dale Patten, JDA Board Chairman, requested funding through the JDA for Fox Hills Golf Course's expansion. Wayne Olson from the golf course board requested \$250,000 in 2017 for the golf course expansion. Moved by Skarda, seconded by McCabe, to approve a \$250,000 contribution to JDA for the golf course. All voting aye, motion carried.

The Board held discussion on Vote by Mail for the 2018 elections. Auditor/Treasurer Johnsrud stated that 32/53 counties are currently vote by mail with more moving to vote by mail in 2018. Counties that are Vote by Mail have seen increased voter turnout and decreased election costs. Johnsrud is willing to hold public input meetings to listen to citizen concerns and educate citizens on the Vote by Mail process. This will be an ongoing discussion and will be kept on unfinished business.

Moved by Skarda, seconded by McCabe, to approve the contract for Pictometry for \$153,560 in 2018 which will provide three flights over six years. All voting aye, motion carried.

Gene Transtrom discussed the speed on County Road 30 with the Board. The Board stated that enforcement was key to maintaining appropriate speeds on the road. The Board asked PWD Kanwar to look into the possibility of a speed study. State's Attorney Neff stated that in order for a local authority to change the speed limit a speed study must be completed. Kanwar stated these types of studies can cost \$25,000.

Matt Beard, TD&H Engineering, on behalf of Kirk Wold and the Wild Cow Subdivision, discussed the easement with ND Department of Trust Lands for the subdivision. State's Attorney Neff reminded the Board of previous discussion regarding access to the property and this development. Neff stated there was already an indemnity agreement in place between Mr. Wold and the County. Moved by Skarda, seconded by McCabe, to approve the Wild Cow Subdivision easement. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the request from Social Services for the purchase of a new vehicle from Williston Auto for \$40,440 with trade. All voting aye, motion carried.

The meeting adjourned at 3:26 p.m. until December 5, 2017, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
27369	ARNEGARD RURAL FIRE PROTECTION DIST.	250,000.00
27370	MCKENZIE SOIL CONS. DIST.	500.00
27371	WATFORD CITY/CITY OF	3,911.25
27372	ALEXANDER PARK DISTRICT	524.67
27373	ALEXANDER RURAL FIRE DISTRICT	3,255.27
27374	ALEXANDER SCHOOL DIST. #2	30,826.42
27375	ALEXANDER TWP.	10,308.85
27376	ALEXANDER/CITY OF	2,898.74
27377	ANTELOPE CR. TWP.	5,805.32
27378	ARNEGARD PARK DISTRICT	235.52
27379	ARNEGARD RURAL FIRE PROTECTION DIST.	1,883.50
27380	ARNEGARD TWP.	14,176.64
27381	ARNEGARD/CITY OF	469.52
27382	BLUE BUTTES TWP.	8,717.56
27383	CHARBON TWP.	10,604.31
27384	EARL SCHOOL DIST. #18	148.95
27385	ELM TREE TWP.	17,888.38
27386	GRAIL TWP.	6,136.02
27387	GRASSY BUTTE FIRE DISTRICT	443.14
27388	HAWKEYE TWP.	8,253.18
27389	HORSE CREEK RURAL FIRE DIST.	308.79
27390	KEENE TWP.	9,027.72
27391	MCKENZIE CO. FIRE PROT. DIST.	8,651.88
27392	MCKENZIE CO. HISTORICAL SOCIETY	1,615.44
27393	MCKENZIE CO. SD#1	254,966.46
27394	MCKENZIE SOIL CONS. DIST.	14,829.57
27395	NEW TOWN PUBLIC SCHOOL DIST.	50,405.55
27396	NEW TOWN RURAL AMBULANCE DIST.	137.70
27397	NEW TOWN RURAL FIRE DEPT.	137.70
27398	RANDOLPH TWP.	4,192.96
27399	RIVERVIEW TWP.	33,175.15
27400	SIOUX TWP.	8,733.60
27401	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,004.42
27402	TRI TWP	27,420.01
27403	TWIN VALLEY TWP.	46,484.92
27404	UPPER MISSOURI DIST. HEALTH UNIT	5,288.02
27405	WATFORD CITY MUNICIPAL AIRPOIRT	1,122.46
27406	WATFORD CITY PARK DISTRICT	51,897.49
27407	WATFORD CITY/CITY OF	106,157.25
27408	WILLISTON FIRE PROTECTION DISTRICT	115.34
27409	WILLISTON VECTOR CONTROL DIST.	4.58
27410	YELLOWSTONE SCHOOL DISTRICT #14	3,403.73
27411	YELLOWSTONE TWP.	16,620.67
27627	ALEXANDER/CITY OF	116.00
219081-219105	PAYROLL-NOVEMBER 3, 2017	755,797.22
219106	YELLOWSTONE PUMPING IRRIG. DISTRICT	4,054.60
219107	ABRAHAM/JENNIFER	293.07
219108	ACCUSOURCE INC.	96.75

219109	ADVANCED BUSINESS METHODS	1,647.38
219110	AIRGAS ON-SITE SAFETY SERVICES	527.15
219111	ALLEGIANCE COBRA SERVICES, INC.	190.00
219112	AMAZON/SYNCB	3,248.87
219113	AMERICAN LEGION	140.00
219114	AMERICAN WELDING & GAS	27.75
219115	APCO INTERNATIONAL	856.00
219116	ARMOR INTERACTIVE	21,520.85
219117	ARMSTRONG SANITATION	110.00
219118	AUTO VALUE	157.85
219119	BADLANDS HARDWARE	831.29
219120	BADLANDS OCCUPATIONAL TESTING SERVICES	1,120.00
219121	BAKER & TAYLOR	4,605.96
219122	BALCO UNIFORM COMPANY, INC.	106.67
219123	BARRETT PHARMACY	3.13
219124	BASIN SAFETY CONSULTING	158.33
219125	BELL/MARY	155.15
219126	BERGEE/TIMOTHY	50.00
219127	BERQUIST/BAILEY	210.68
219128	BEST WESTERN PLUS RAMKOTA HOTEL	245.70
219129	BEST/VAWNITA	581.10
219131	BLACK/MARY	250.00
219132	BLUE LUBE	950.92
219133	BLUE360 MEDIA	418.59
219134	BORDER STATES ELECTRIC	91.14
219135	BORDER STEEL AND RECYCLING, INC	337.00
219136	BOSS OFFICE & COMPUTER PRODUCTS	5,163.66
219137	BRADY'S ROADSIDE SERVICE	125.00
219138	BROSZ ENGINEERING, INC.	166,490.00
219139	BUCK/KEITH	38.02
219140	BURNS & MCDONNELL	8,852.98
219141	C.E. BROOKS & ASSOCIATES,P.C.	6,830.15
219142	C&D WATER SERVICES	195.00
219143	CARQUEST AUTO PARTS	9.65
219144	CARSTENSEN CONTRACTING, INC	12,170.71
219145	CENTRAL SPECIALTIES INC.	1,607,632.95
219146	CERTIFIED POWER. INC	1,475.69
219147	CHARLIE'S SERVICE, LLC	268.50
219148	CHECKERS, INC.	50.00
219149	CLOCK/LLOYD	739.15
219150	CODE RED TOWING	820.00
219151	COLONIAL RESEARCH CHEMICAL CORP.	3,144.00
219152	COMFORT INN	65.00
219153	COMFORT INN	573.30
219154	COMFORT SUITES	249.30
219155	COMPUTER PROF. UNLIMITED, INC.	2,947.03
219156	CORPORATE TRANSLATION SERVICES, INC	19.96
219157	CPS TECHNOLOGY SOLUTIONS	3,113.28
219158	CRAIG'S SMALL ENGINE REPAIR	76.88

219159	DAKOTA FIRE PROTECTION, INC	2,238.14
219160	DAVIS/STEPHENIE	25.00
219161	DAWA DEVELOPMENT, LLC	176.00
219162	DEFENSIVE EDGE TRAINING & CONSULTING	1,250.00
219163	DIRTY BIRDS, LLC	16,200.00
219164	DLT SOLUTIONS, LLC.	8,846.23
219165	DTE,INC.	416.00
219166	DUNN COUNTY AUDITOR	95.00
219167	EBSCO INDUSTRIES, INC	1,491.82
219168	ECOLAB PEST ELIMINATION DIV.	1,330.00
219169	EDWARDS GRAVEL AND TRUCKING, LLC	461,057.46
219170	EMS EDUCATION ND	480.00
219171	ERWIN/TRINITY JACK	27.00
219172	FARMERS UNION OIL COMPANY	45,951.38
219173	FASTENAL COMPANY	13,153.21
219174	FINSAAS/DARRELL	46.01
219175	FIRST INTERNATIONAL BANK & TRUST	3,724.96
219176	FIRST INTERNATIONAL INSURANCE	260,174.00
219177	FLATROCK RENTALS	28,800.00
219178	FLEETMATICS USA, LLC	4,864.00
219179	FOSS/BONNIE	313.38
219180	FREDERICK/MICHAEL	20.00
219181	FREELINC	42.73
219182	FRYHLING/PATRICIA E	10.50
219183	FULKERSON FUNERAL HOME	2,347.50
219184	G&G GARBAGE LLC	500.00
219185	GEM CITY MOTORS/TOWING	2,047.88
219186	GIBBS TOWING, LLC	187.50
219187	GOLDEN VALLEY/BILLINGS MULTI CO.SS DIST.	40.00
219188	GRANITE SPRINGS WATER & ICE, INC.	30.00
219189	GRASSY BUTTE FIRST RESPONDERS	32,000.00
219190	GRAYBAR	126.51
219191	GUMDROP BOOKS	175.00
219192	H.A. THOMPSON & SONS,INC.	293.50
219193	HANCOCK CONCRETE PRODUCTS LLC	14,675.43
219194	HANNAHER'S	350.61
219195	HANSEN DIESEL & AUTOMOTIVE	148.70
219196	HARRISON/SADIE	100.29
219197	HDR ENGINEERING, INC	11,820.00
219198	HEGGEN EQUIPMENT CO.	767.45
219199	HIGGENS/AMBER	48.15
219200	HILTON GARDEN INN/FARGO ND	337.00
219201	HOME OF ECONOMY	40.97
219202	HORIZON RESOURCES	48.02
219203	IAOGO - INTERNATIONAL ASSOC OF GOV	325.00
219204	IBS, INC	6,115.05
219205	ICON ARCHITECTURAL GROUP	76,245.00
219206	INDIGO SIGNWORKS, INC	114.84
219207	INTERGRAPH CORPORATION SGI DIVISION	5,184.00

219208	INTERSTATE BILLING SERVICE, INC.	377.90
219209	ISOM/KAYLA	5.00
219210	JACK & JILL	12.19
219211	JAMAR COMPANY	373.79
219212	JAPPE/KAROLIN	505.85
219213	JOHANSEN/MATTHEW	39.58
219214	JOHNSON & SUNDEEN	5,000.00
219215	JOHNSON/BRANDON	74.50
219216	JOHNSON/NICOLE	124.31
219217	JOHNSRUD/ANN	214.00
219218	JOHNSRUD/ERICA	371.85
219219	JORDAN/SEYMOUR R.	123.05
219220	KADRMAS, LEE AND JACKSON, INC.	110,481.69
219221	KANWAR/SUHAIL	350.00
219222	KIESON/CAROL	488.30
219223	KIESON/SADIE	201.63
219224	KILLDEER AREA AMBULANCE	50,000.00
219225	KIRBY/VALERY	1,022.60
219226	KNUDSON/JACKSON	50.00
219227	KOHLER COMMUNICATIONS, INC.	187.00
219228	KOTANA COMMUNICATIONS, INC.	197.00
219229	KUMMER'S PUMPING	400.00
219230	LAQUINTA INN & SUITES	82.00
219231	LAQUINTA INN & SUITES	81.90
219232	LASER SYSTEMS SECURITY	65.00
219233	LAW ENFORCEMENT TARGETS INC	353.94
219234	LEARNING OPPORTUNITIES, LLC	307.00
219235	LEWIS/JAY	12.84
219236	LUHMAN/SCOTT	88.97
219237	LUND OIL, INC.	1,646.98
219238	LYLE SIGNS INC.	6,623.67
219239	MCCABE/THOMAS	487.13
219240	MCKENZIE CO. FARMER	1,338.54
219241	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	2,962.00
219242	MCKENZIE CO. MOTOR VEHICLE BRANCH	39.50
219243	MCKENZIE CO. TREASURER	1,210.69
219244	MCKENZIE CO. WATER RESOURCE DIST.	1,905.27
219245	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	120.00
219246	MCKENZIE COUNTY ROAD & BRIDGE	4,033.07
219247	MCRANDALL MOBILE GLASS, LLC	1,770.00
219248	MERCHANTS BANK EQUIPMENT FINANCE	14,226.86
219249	MERCY MEDICAL CENTER	18.00
219250	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	59.56
219251	MID-AMERICA BUSINESS SYSTEMS INC.	4,561.48
219252	MINNESOTA VALLEY TESTING LABS	4,760.00
219253	MOHAMED/OMAR A	100.00
219254	MONTANEY/AARON JAMES	50.00
219255	MOTOROLA	2,251.13
219256	NARDINI FIRE EQUIPMENT	231.00

219257	ND ASSN. OF COUNTIES	4,019.70
219258	ND DEPT. OF HUMAN SERVICES	133.33
219259	ND DEPT. OF TRANSPORTATION	18,998.67
219260	ND INDUSTRIAL COMMISSION	175.00
219261	ND OFFICE OF THE ATTORNEY GENERAL	4,670.00
219262	ND SAFETY COUNCIL, INC.	3,946.50
219263	ND STATE RADIO COMMUNICATIONS	20,694.78
219264	ND STATE UNIVERSITY	117.00
219265	NDACO RESOURCES GROUP	21,650.00
219266	NDEWA	45.00
219267	NEHRING LAW OFFICE	510.00
219268	NELSON INTERNATIONAL	1,764.52
219269	NEPRASH/KIMBERLY	105.38
219270	NORBY/LYNETTE	37.45
219271	NORDBY JR/DOUG M	629.85
219272	NORDBY/LORI	199.11
219273	NORTH DAKOTA ONE CALL	2.00
219274	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	60.00
219275	NORTHERN HEAVY DUTY TRUCK PARTS	1,039.80
219276	NORTHERN PUMP & COMPRESSION, INC.	176.35
219277	NORTHERN TESTING	285.00
219278	NORTHWEST LANDOWNERS ASSOCIATION	95.00
219279	NORTHWEST PIPE FITTINGS, INC	103.66
219280	NORTHWEST YOUTH ASSESSMENT CENTER	18,555.00
219281	NOVAK/ANTON	117.13
219282	NSC MINERALS, LTD	24,414.03
219283	O K IMPLEMENT CO.	1,479.41
219284	O.K. TIRE STORE, INC	5,465.56
219285	OLSON/DOUG	29.96
219286	ONE WAY SERVICE TRUCK REPAIR, LLC	85.98
219287	PARRISH/CALVIN	1,000.00
219288	PAULSON/KATIE	699.00
219289	PAYSTUBZ	1,433.76
219290	PEERY/SANDY	278.44
219291	PEGLAU/JENNIFER M	680.91
219292	PEREZ/GABRIELLA	267.37
219293	PETERSON/LELA	40.00
219294	PHARMCHEM. INC.	1,025.00
219295	POJORLIE PONDS	1,428.00
219296	POLAR SERVICE CENTER	243.98
219297	PRAXAIR	1,266.60
219298	PROFESSIONAL DISPATCH MANAGEMENT 911	885.00
219299	QUALITY INN/BISMARCK	334.80
219300	QUILL CORPORATION	196.14
219301	RADISSON HOTEL - BISMARCK	1,586.70
219302	RAMADA BISMARCK HOTEL	69.00
219303	RAMKOTA HOTEL	502.20
219304	RDO EQUIPMENT CO. - FARGO	63,046.86
219305	RECORD KEEPERS LLC	66.00

219306	REDWOOD TOXICOLOGY LAB, INC.	1,975.00
219307	RESERVATION TELEPHONE CO-OP	240.00
219308	RICOH USA, INC	380.36
219309	ROADWORX, LLC	492,103.08
219310	ROBINSON/AMY	64.00
219311	ROLFSRUD/GUY	970.00
219312	ROLFSRUD/NANCY	1,428.50
219313	ROLLA/SHANIA	392.00
219314	SAMUELSON/JERRY	933.65
219315	SANFORD HEALTH	20.00
219316	SAX WATER DEPOT LLP	679.25
219317	SCHATZ/SHAUN	35.00
219318	SIDNEY CARBURETOR & ELECTRIC	19.25
219319	SIMONSON WATER DEPOT	1,645.20
219320	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	6,287.00
219321	SMYTH/JENNIFER	242.07
219322	SNOW-WHEEL SYSTEM	15,517.00
219323	SORENSEN/DESIREE	331.31
219324	STEIN'S INC.	2,022.39
219325	STENBERG/DANIEL	770.31
219326	STREICHER'S	199.00
219327	SYN-TECH SYSTEMS, INC	202.50
219328	TALBERT/JIM	682.53
219329	TD & H ENGINEERING	3,039.64
219330	THOMSEN/MICHELLE	60.65
219331	THOMSON REUTERS-WEST	464.25
219332	THOS. Y PICKETT & CO. INC.	24,250.00
219333	TRACTOR & EQUIPMENT CO.	2,711.12
219334	TRANA/KATHY	418.24
219335	TRANE U.S. INC.	1,753.50
219336	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
219337	TRIANGLE ELECTRIC, INC.	35,622.39
219338	TRIO ENVIRONMENTAL CONSULTING, INC.	850.00
219339	TRUCK UTILITIES	511.92
219340	TRUE NORTH STEEL	340.00
219341	TWIN CITY HARDWARE	181.31
219342	UNIFORM CENTER	4,321.45
219343	UNITED QUALITY COOPERATIVE	3,650.59
219344	US BANK NA DBA VOYAGER FLEET SYSTEMS	11,501.82
219345	VETSCH/JOHN	71.97
219346	WATCHGUARD VIDEO	45.00
219347	WATFORD CITY LUMBER	133.49
219348	WATFORD CITY VETERINARY CENTER	137.99
219349	WATFORD EXPRESS LAUNDRY CENTER	1,686.98
219350	WESTLIE MOTOR CO.	6,394.64
219351	WHITAKER/HILLARY	384.92
219352	WILLISTON TIRE CENTER INC.	518.99
219353	WILSON JR/CECIL W.	38,983.40
219354	WISNESS/MONIQUE	229.61

219355	WISNESS/MORGAN	800.87
219356	701 CLEAN	183.44
219357	GARRISON DIVERSION CONSERVANCY DIST.	7,416.17
219358	L. YELLOWSTONE IRRIG. DIST. #2	387.81
219359	ND STATE TREASURER	8,731.84
219360	RADISSON HOTEL - BISMARCK	1,503.00
219361-219385	PAYROLL-NOVEMBER 17, 2017	720,285.22
219386	ARMSTRONG SANITATION	700.00
219387	AT&T	55.39
219388	CENTURY LINK	168.03
219389	CONSOLIDATED TELCOM	48.72
219390	INFORMATION TECHNOLOGY DEPT.	3,113.10
219391	MCKENZIE COUNTY RURAL WATER	225.18
219392	MCKENZIE ELECTRIC CO-OP INC.	2,592.05
219393	MONTANA DAKOTA UTILITIES CO.	16,923.07
219394	NEMONT	28.50
219395	RESERVATION TELEPHONE CO-OP	9,046.22
219396	SOUTHWEST WATER AUTHORITY	679.10
219397	VERIZON/ACCT 342033315-01	3,007.80
219398	VERIZON/ACCT 842030146-01	4,565.18
219399	WATFORD CITY WATER DEPT./CITY OF	3,886.94
219400	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	4,276.53
219401	AE2S CONSTRUCTION	128.00
219402	AGC OF NORTH DAKOTA	300.00
219403	ANOVA FAMILY HEALTH CENTER	686.79
219404	BADLANDS HARDWARE	232.54
219405	BANK OF NORTH DAKOTA	95,931.10
219406	BELL/JENNIE M.	50.00
219407	BIG BUTTE SERVICES	12,115.38
219408	BLUE PRAIRIE LABS	300.00
219409	BOSS OFFICE & COMPUTER PRODUCTS	748.50
219410	BRADFORD/MEGAN	388.50
219411	C&D WATER SERVICES	60.00
219412	CARLSON/JOHN	144.50
219413	CARLSON/MEGHAN	38.50
219414	CARQUEST AUTO PARTS	19.43
219415	CBM MANAGED SERVICES	23,119.13
219416	CHRISTIANSON/MISTY	388.50
219417	CORNERSTONE DETENTION PRODUCTS, INC	665.00
219418	CORPORATE TRANSLATION SERVICES, INC	47.50
219419	CROSS/ROBERT	37.45
219420	CURREN/BARBARA A	150.00
219421	DAKOTA SUPPLY GROUP	6,055.47
219422	DW EXCAVATING, INC.	7,287.66
219423	FICKEN/MICHAEL	45.00
219424	GALLAGHER BENEFIT SERVICES INC.	1,050.00
219425	GO AGGREGATES LLC	784.66
219426	ICS JAIL SUPPLIES, INC	309.60
219427	INFORMATIONAL DATA TECHNOLOGIES LLC	4,740.00

219428	JACK & JILL	31.92
219429	KOTANA COMMUNICATIONS, INC.	211.25
219430	LARSEN SERVICE DRUG, INC.	727.13
219431	LEGENDARY SMILES	1,100.00
219432	LUPINE CONSTRUCTION, INC	5,170.00
219433	MCKENZIE CO. AMBULANCE SERVICE	958.52
219434	MCKENZIE COUNTY HEALTHCARE SYSTEMS	3,014.00
219435	MCKENZIE ELECTRIC CO-OP INC.	751.96
219436	MCRANDALL MOBILE GLASS, LLC	1,285.00
219437	MEES/MICHAEL	98.00
219438	MERCHANTS BANK EQUIPMENT FINANCE	1,500.00
219439	ND DEPARTMENT OF HEALTH	258.94
219440	NORTH DAKOTA ONE CALL	669.80
219441	NORTHERN PLAINS INN, LLC	1,440.00
219442	NOVAK/LARRY	33.17
219443	O K IMPLEMENT CO.	34.88
219444	O.K. TIRE STORE, INC	313.81
219445	PEDERSEN/ANITA	1,500.00
219446	RESERVATION TELEPHONE CO-OP	107.42
219447	ROOKS/JO	242.16
219448	ROOKS/KENNETH	38.50
219449	SCHWARTZENBERGER/GARY	68.77
219450	SCOFIELD/JESSIE	1,100.00
219451	SOSINSKI/WESLEY	388.50
219452	STEIN'S INC.	1,839.07
219453	TREVENA/JOSHUA T	99.50
219454	UNIFORM CENTER	6,724.96
219455	US BANK NA DBA VOYAGER FLEET SYSTEMS	232.80
219456	VALLI INFORMATION SYSTEMS, INC	542.48
219457	VOGEL LAW FIRM	1,930.00
219458	WARD COUNTY CORRECTIONAL CENTER	150.00
219459	WATKINS/MATTHEW	234.50
219460	WAWSA	187,436.69

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

December 5, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 5, 2017. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 9:00 a.m.

Chairman Nordby turned the meeting over to Auditor/Treasurer Johnsrud for reorganization of the Board. Moved by McCabe, seconded by Best, to nominate Nordby as Chairman. Moved by Skarda, seconded by Best, to cease nominations and cast a unanimous ballot for Doug Nordby as Chairman. All voting aye, motion carried. Moved by Skarda, seconded by McCabe, to nominate Best as Vice Chairman. All voting aye, motion carried. Chairman Nordby then assumed the chair.

Moved by Skarda, seconded by McCabe, to approve the minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Johnsrud presented the Treasurer's Report for the period ending November 30, 2017. Moved by Skarda, seconded by Best, to approve the Treasurer's Report as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the Commissioners' Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Sick Time Donation for K. Thorgramson; 2 Set hearing date for abatement applications 3893 and 3894 for December 19, 2017, at 1:00 p.m.

Planning Director Talbert updated the Board on recent NDIC and NDDOH hearings and upcoming meetings.

Derek Gackle, Principal East Fairview School, requested sponsorship from the County for an NDDOT Transportation Alternative Program. Application is due at the end of December. The Board requested State's Attorney Neff to review the application and represent it to the Board on December 19. Gackle also requested a camera system upgrade in conjunction with School Resource Officer Cloud. The school is requesting funding from the county for 40% (approximately \$4,000) for the project. The Board asked Gackle if he had researched grant opportunities for this project and

expressed reservation on approving the funding as the school districts are a separate taxing district. Gackle stated he would look into other funding opportunities that might be available.

Moved by Skarda, seconded by McCabe, to set the 2018 election precinct districts as presented. All voting aye, motion carried.

2018 McKenzie County Precincts

Precinct Number 270401 – also known as Four Bears and Hoffmann Precinct - consists of the portion of the Four Bears Segment of the Fort Berthold Reservation that is in McKenzie County, more fully described as those portions of Township 152N Range 95W; Township 152N Range 94W and Township 152N Range 93W and Sections One through Thirty (1-30) of Township 151N Range 94 W and Sections 1, 12, 13, 24, and 25 of Township 151N Range 95W which lie within the boundaries of the Fort Berthold Indian Reservation west of the Garrison Reservoir.

Precinct Number 270402 - also known as Mandaree Precinct consists of the portions of Section 36 Township 151N Range 95W; Sections 31-36 Township 151N Range 94W; Township 150N Range 95W; Township 150N Range 94W; Range 150N Range 93W; Township 149N Range 95W; Township 149N Range 94W which lie within the boundaries of the Fort Berthold Indian Reservation west of the Garrison Reservoir

Precinct Number 273903 (Yellowstone)

All of the organized township of Yellowstone including the former incorporated limits of East Fairview (Also known as Yellowstone precinct)

Precinct Number 273904 (Sioux)

The organized township of Sioux; the portion of Township 150N Range 104W which lies east and south of the Yellowstone River; Township 150N Range 103W except the S½SE¼ of Section 1, the E½W½ and the E½ of Section 12, the SW¼NE¼ and the E½E½ of Section 13 and the NW¼NE¼ of Section 24 in township 150N 103W; Township 149N Range 104W; and Township 149N Range 103W (Also known as Sioux precinct)

Precinct Number 273905 (Alexander)

The City of Alexander; the organized townships of Alex, Antelope Creek, Charbon, Randolph and Tri; the portion of Township 152N Range 100W which lies south of the Missouri River; Township 151N Range 101W; Township 149N Range 102W; the east 2 (one-half) of Township 148N Range 103W (sections 1 through 3, 10 through 15, 22 through 27 and 34 through 36); Township 148N Range 102W; Sections 6, 7 and the north half of Section 18 in the organized Township of Arnegard; Sections 5, 6, 7, 8, 17 and 18 in Township 151N Range 100W; and the S½SE¼ of Section 1, the E½W½ and the E½ of Section 12, the SW¼NE¼ and the E½E½ of Section 13 and the NW¼NE¼ of Section 24 in Township 150N 103W (Also known as Alexander precinct)

Precinct Number 273906 (Arnegard)

The City of Arnegard; the organized Township of Arnegard except Sections 6 and 7 and the north half of Section 18; Township 151N Range 100W except Sections 5, 6, 7, 8, 17 and 18; Township 149N Range 100W; Township 148N Range 101W; the portion of Township 148N Range 100W which lies north of the Little Missouri River; and the portion of Township 147N Range 100W which lies north and west of the Little Missouri River (Also known as Arnegard precinct)

Precinct Number 273907 (Bennie Pierre)

Township 148N Range 105W; Township 148N Range 104W; the west 2 (one-half) of Township 148N Range 103W (sections 4 through 9, 16 through 21, and 28 through 33); Township 147N Range 105W; Township 147N Range 104W; Township 147N Range 103W; Township 146N Range 105W; Township 146N Range 104W; Township 146N Range 103W; Township 145N Range 105W; Township 145N Range 104W; Township 145N Range 103W; and the portions of Township 147N Range 102W, Township 147N Range 101W, Township 146N Range 102W, and Township 145N Range 102W which lie north and west of the Little Missouri River (Also known as Bennie Pierre precinct)

Precinct Number 273908 (Rhoades)

That portion of McKenzie County which lies to the east and south of the Little Missouri River (Also known as Rhoades precinct)

Precinct Number 273909 (Ideal/Schafer)

The portion of Township 153N Range 99W which lies south of the Missouri River; Township 152N Range 99W; Township 151N Range 99W; Township 150N Range 99W; and Township 149N Range 99W with the exception of those parts that are within the City of Watford City corporate limits (Formerly known as Ideal precinct) The organized Township of Twin Valley; the portion of Township 154N Range 96W which lies south of the Missouri River; Township 153N Range 96W; Township 152N Range 97W; Township 151N Range 98W; Township 151N Range 97W; Township 150N Range 98W; Township 150N Range 97W; Township 149N Range 98W; Township 149N Range 97W; Township 148N Range 98W; and the portions of Township 148N Range 99W, Township 147N Range 99W, and Township 147N Range 98W which lie north of the Little Missouri River with the exception of those parts that are within the City of Watford City corporate limits (Formerly known as Schafer precinct)

Precinct Number 273911 (Watford City)

All of the City of Watford City within its corporate limits

Precinct Number 273912 (Blue Buttes)

The organized townships of Blue Buttes, Keene, Grail, Elm Tree, Hawkeye and Riverview; Township 150N Range 96W; Township 149N Range 96W; and the portions of Township 151W Range 95N and Township 149N Range 95W which lie west of the Fort Berthold Reservation (Also known as Blue Buttes precinct)

Discussion was held on the Vision West membership application and a decision was tabled at this time.

The Board authorized the Auditor/Treasurer to pursue a five- year lease with ABM for a new copy machine.

The Board set the 2018 meeting schedule and directed the Auditor/Treasurer to publish it in the McKenzie County Farmer and online.

Moved by Best, seconded by Skarda, to approve abatement applications 3895 and 3896. Skarda requested that addresses on the forms include city and state information. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the Keene Volunteer Fire Department Raffle Permit. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to appoint Josie Riedel to the Social Services Board with a term expiring June 30, 2020. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to appoint Denton Zubke, Joel Brown, and Paul Wisness to the JDA Board with terms expiring 12/31/2021, and to appoint John Carns to fill a vacated JDA Board term with expiring 12/31/2018. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the following liquor license renewals for 2018: Outsiders Bar and Grill, Tobacco Gardens, Patriot Fuels, and Wild Bison Travel Center. All voting aye, motion carried.

Desiree Sorenson presented a request for a new vehicle as the vehicle approved for purchase at the last meeting is no longer available. Moved by Best, seconded by Skarda, to approve the bid from Kupper Chevrolet for \$43,458.90 for a 2018 Suburban. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve paying two years of tuition for Suhail Kanwar for the Rural Leadership NorthDakota program. All voting aye, motion carried.

Landfill Director Schreiber requested to trade in the 844 loader on a 644 loader, which is the same as what Road & Bridge currently has and would allow for sharing of attachments if needed in cases of emergency. State's Attorney Neff requested information on if this was part of a State Bid. Schreiber and Kanwar will research and come back to the Board. Schreiber also requested to purchase a John Deere side by side for the landfill in place of the Toolcat, which was given to Road & Bridge. Moved by Best, seconded by Skarda, to authorize the purchase of a John Deere side by side for the landfill from Road & Bridge. All voting aye, motion carried.

Weed Control Officer Higgins requested a new vehicle purchase for the Weed Control Department. Moved by Best, seconded by Skarda, to approve the low bid for a 3500 unit from Williston Motors in the amount of \$38,000 for the Weed Control Department. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve The Village Employee Assistance Program contract for 2018 as presented. All voting aye, motion carried.

Schreiber and Kanwar returned to the Board and stated the 644 loader is part of the State bid and State's Attorney Neff agreed the request could be moved forward at this time. Moved by Best, seconded by Skarda, to approve the trade in of the 844 loader for a 644 loader on the State bid. All voting aye, motion carried.

The Board discussed the option of vote by mail for the 2018 election. Johnsrud will work on putting together more information on this topic as discussions move forward.

Russ Howes requested a cattle guard on Long X Road to help control cattle from neighboring parcels which have caused property damage to Mr. Howes's land. Mr. Howes agreed to pay the cost of the material and the County would install the cattle guard. Moved by Best, seconded by Skarda, to approve the cattle guard permit request from Russ Howes on Long X Road and direct Road & Bridge to install signage that meets statutory requirements. All voting aye, motion carried.

Sheriff's Office employees, Lt. Matthews and Kirsten Lippincott, requested a budget amendment to cover medical bills for October 2015 to July 2016 which were never received by the County. The Sheriff's Office, along with the State's Attorney, had several meetings with McKenzie County Healthcare Systems on this topic and an agreement has been met for these bills and moving forward. Moved by Best, seconded by Skarda, to approve a budget amendment to the Sheriff's Office budget for \$16,688.01 to cover medical bills for October 2015 to July 2016. All voting aye, motion carried. Moved by Skarda, seconded by Best, to approve the fixed rates presented for medical clearances (\$525 less the Medicare rate differential) and blood alcohol draws (\$41 less the Medicare rate differential) with the McKenzie County Healthcare Systems as presented. All voting aye, motion carried.

The meeting recessed at 11:41 a.m. until December 19, 2017, at 1:00 p.m.

December 19, 2017

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 19, 2017. Present: Commissioners Doug Nordby, Vawnita Best,

Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner and Gene Veeder. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Planning & Zoning Consent Agenda Items 1-4 as presented. All voting aye, motion carried. Items approved: 1. 4T Construction 0013-17 ZC -The applicant is requesting a Zone Change, from Agriculture to Light Industrial to support the current land use. Recommend approval of Zone Change 0013-17 4T Construction to the County Commission to zone change from Agriculture to Light Industrial. 2. Delmer Rink 0014-17 COMP, ZC - The Comprehensive Plan Land Use Change is required with the applicants desire to zone change. The applicant is requesting a Zone Change, from Agriculture to Light Industrial to support the current land use. Recommends Approval of the Comprehensive Plan Land Use change along with the Zone Change from Agriculture to Light Industrial 0014-17 Delmer Rink. Adopt the findings as provided in the staff report. 3. Mak Properties 0002-17 PUD - The applicant is requesting a zone change to a Planned Unit Development. The area proposed to be rezoned from the existing Agriculture to a mixed use of Light Industrial and R-2 zoning. The zoning will include six (6) parcels. Recommend approval of Planned Unit Development District 0002-17 Mak Properties to the County Commission. Adopt the findings and conditions as provided in the staff report. 4. Synergy 0043-13 CUP (VIOLATION) - Applicant has not met the conditions of CUP 0042-13 approved September 4, 2013. Staff brings forth this violation to the County Commission for the revocation of the Conditional Use Permit 0042-13.

Planning Director Talbert updated the Board on upcoming NDIC and NDDOH hearings. Also discussed was a request from ONEOK to convert a gathering line to a transmission line, which would allow the county to require CUPs. Talbert stated he would attend an upcoming hearing on this matter as ONEOK was requesting to compact the hearing process on this matter to one public hearing. Talbert also reported that Treveta bought in an application recently to amend their current landfill application with the State. Talbert is working with Treveta on updating their current CUP.

Moved by McCabe, seconded by Skarda, to approve the liquor license renewals for 2018 for Long X Saloon, Sweet Crude Travel Center, Carmen Corner, and Watford City Eagles Aerie #3543. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to set the public hearing date for abatement applications 3897A-C and 3898A-C for January 9, 2018, at 10:00 a.m. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to reappoint Nyla Dahl to the McKenzie County Housing Authority Board with a term expiring 10/29/2022. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the AVI digital signage agreement in the amount of \$1,630. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to re-sign the Northern Bypass to County Road 10 for the sections of County Roads 35, 18, and 29 on that route. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to add BNC National Bank as an official county depository. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the University of Mary partnership agreement as presented. All voting aye, motion carried.

Recorder Ann Johnsrud discussed NDRIN with the Board. Johnsrud provided history on NDRIN, including its creation and current status. Johnsrud shared concerns with the current status of NDRIN and current profit sharing agreement, which does not allow the county to collect all of their copy fees from documents purchased on the website. As a result, McKenzie County is not capturing a significant portion of those copy fees. Johnsrud proposed to opt out of the NDRIN Joint Powers agreement effective January 2019 and to stop publishing images to the website. Johnsrud proposed building a county website with the assistance of Armor Interactive, which would house all county documents and work much the same as NDRIN. Moved by Best, seconded by Skarda, to direct State's Attorney Neff to draft an exit letter to NDRIN. All voting aye, motion carried. Moved by Best, seconded by McCabe, to approve the intent of a new website for the Recorder's documents with Armor Interactive. All voting aye, motion carried.

Chairman Nordby presented Nat Langford from the Recorder's Office with the Employee Recognition Award and thanked her for her service to the County and her community.

Recorder Johnsrud reported to the Board that she will be retiring at the end of her current term, December 31, 2018.

Darin Langerud, Atmospheric Resources, presented the annual Atmospheric Resources update to the Board. Due to lack of rain this summer, opportunities for cloud seeding were reduced which resulted in a lower cost for the program.

Moved by McCabe, seconded by Skarda, to approve the contract services agreement with McKenzie Minerals Management with a cost estimate of \$24,981. All voting aye, motion carried. Moved by Skarda, seconded by McCabe, to approve the

independent contractor service agreement between McKenzie County and McKenzie Minerals Management. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to set a public hearing for a temporary section line closure request by StatOil for January 23, 2018, at 1:00 p.m. All voting aye, motion carried.

Tim Pickering, County Permit Specialist, presented a request from Hawkeye Township to take over responsibility at the township level of any future construction of township roads and approach locations. The Board consensus was for PWD Kanwar and Commissioner McCabe to meet with Hawkeye Township Road Supervisor Lynn Moe to further discuss liability and other implications.

Moved by Best, seconded by McCabe, to authorize the chairman to sign and the Auditor to submit the Court Facilities Grant Application. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to authorize the expenditure to begin the Public Works Shop drawings on the pre-engineered metal building with an approximate cost of \$21,842.00. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve amendment 004 for commissioning services for the Public Works Shop project. All voting aye, motion carried.

Commissioner Best reported on a meeting she attending regarding Wold Run Village. The City of Watford City is looking for partners to assist in servicing the debt the building currently operates under. McKenzie County School District #1 has agreed to assist with 1/3 of the debt and the City is requesting a similar agreement with the County. The Board requested that Curt Moen attend a future Board meeting to further discuss this item.

Moved by Skarda, seconded by Best, to approve sponsorship of the East Fairview School District's Transportation Alternative Program through NDDOT. All voting aye, motion carried.

Extension Agenda, Marcia Hellandsaas and Morgan Wisness, updated the Board on possible funding changes for 2019. The Board consensus was for the County to pay additional costs associated with the changes in order to maintain the services and programs that are currently offered within McKenzie County. Commissioner Skarda will represent McKenzie County in meetings going forward.

The meeting adjourned at 3:39 p.m. until January 9, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
27835	ALEXANDER PARK DISTRICT	96.02
27836	ALEXANDER RURAL FIRE DISTRICT	72.75
27837	ALEXANDER SCHOOL DIST. #2	23,396.19
27838	ALEXANDER TWP.	4,990.36
27839	ALEXANDER/CITY OF	525.16
27840	ANTELOPE CR. TWP.	4,117.28
27841	ARNEGARD RURAL FIRE PROTECTION DIST.	833.25
27842	ARNEGARD TWP.	10,847.23
27843	BLUE BUTTES TWP.	5,781.59
27844	CHARBON TWP.	6,086.74
27845	ELM TREE TWP.	14,668.75
27846	GRAIL TWP.	3,160.67
27847	GRASSY BUTTE FIRE DISTRICT	35.70
27848	HAWKEYE TWP.	3,748.99
27849	HORSE CREEK RURAL FIRE DIST.	0.66
27850	HORSE CREEK SCHOOL DIST. #32	3.52
27851	KEENE TWP.	5,821.92
27852	MCKENZIE CO. FIRE PROT. DIST.	428.88
27853	MCKENZIE CO. HISTORICAL SOCIETY	192.00
27854	MCKENZIE CO. SD#1	205,058.24
27855	MCKENZIE SOIL CONS. DIST.	1,793.22
27856	NEW TOWN PUBLIC SCHOOL DIST.	53,681.28
27857	RANDOLPH TWP.	3,243.92
27858	RIVERVIEW TWP.	33,203.36
27859	SIOUX TWP.	6,477.07
27860	SIOUX-YELLOWSTONE RURAL FIRE DIST.	32.16
27861	TRI TWP	21,758.34
27862	TWIN VALLEY TWP.	45,343.53
27863	UPPER MISSOURI DIST. HEALTH UNIT	650.61
27864	WATFORD CITY MUNICIPAL AIRPOIRT	548.74
27865	WATFORD CITY PARK DISTRICT	24,994.02
27866	WATFORD CITY/CITY OF	27,453.50
27867	YELLOWSTONE SCHOOL DISTRICT #14	309.28
27868	YELLOWSTONE TWP.	10,860.27
28072	ALEXANDER/CITY OF	116.00
219461-219481	PAYROLL - DECEMBER 1, 2017	698,737.24
219482	ABRAHAM/JENNIFER	703.95
219483	ACCUSOURCE INC.	57.75
219484	ADVANCED BUSINESS METHODS	770.29
219485	AIRGAS ON-SITE SAFETY SERVICES	2,430.00
219486	ALLEGIANCE COBRA SERVICES, INC.	167.00

219487	AMAZON/SYNCB	986.06
219488	AMERICAN LEGION	130.00
219489	AMERICAN SOLUTIONS FOR BUSINESS	310.10
219490	AMERICAN WELDING & GAS	28.31
219491	ARMOR INTERACTIVE	18,764.68
219492	ARMSTRONG SANITATION	110.00
219493	AUTO VALUE	74.29
219494	AXON ENTERPRISES INC	1,103.31
219495	BADLANDS ENVIRONMENTAL CONSULTANTS,INC.	675.00
219496	BADLANDS HARDWARE	579.95
219497	BADLANDS OCCUPATIONAL TESTING SERVICES	2,663.00
219498	BADLANDS POWER FUELS, LLC	1,035.00
219499	BAKER & TAYLOR	6,484.22
219500	BALCO UNIFORM COMPANY, INC.	1,079.47
219501	BELL/MARY	160.50
219502	BEST/VAWNITA	40.13
219503	BISMARCK TRIBUNE/THE	183.04
219504	BLUE LUBE	3,535.80
219505	BLUE TARP FINANCIAL, INC.	832.23
219506	BORDER STATES ELECTRIC	54.83
219507	BOSS OFFICE & COMPUTER PRODUCTS	4,150.03
219508	BRADY'S ROADSIDE SERVICE	500.00
219509	BRENNA/TAMMY	38.52
219510	C.E. BROOKS & ASSOCIATES,P.C.	6,091.81
219511	C&D WATER SERVICES	143.00
219512	CAMEL BUTTE, L. SIGNALESS LLC	1,054.00
219513	CARQUEST AUTO PARTS	193.62
219514	CASCADE AUTO GLASS	680.00
219515	CDW-G GOVERNMENT	1,752.93
219516	CENTRAL SPECIALTIES INC.	7,138,287.47
219517	CHECKERS, INC.	150.00
219518	CHERREY'S PROPANE	1,189.00
219519	CHRISTENSEN/DANIEL	45.00
219520	CODE RED TOWING	1,265.00
219521	COLLING/JODI L	25.00
219522	COLONIAL RESEARCH CHEMICAL CORP.	973.08
219523	COMFORT SUITES	418.50
219524	COMPUTER PROF. UNLIMITED, INC.	2,947.03
219525	CONSTRUCTION ENGINEERS INC.	564,885.74
219526	COOK'S ILLUSTRATED	34.95
219527	CORPORATE TRANSLATION SERVICES, INC	27.96
219528	DAN'S BODY SHOP	6,929.46
219529	DAWA DEVELOPMENT, LLC	1,200.00
219530	DEALERS ELECTRICAL SUPPLY	18.67
219531	DEMCO	470.61
219532	DIRTY BIRDS, LLC	12,000.00
219533	DTE,INC.	3,404.07
219534	DYPEX	795.00
219535	ECOLAB PEST ELIMINATION DIV.	350.00

219536	EDWARDS GRAVEL AND TRUCKING, LLC	626,442.54
219537	EMERGENCY TRAINING ASSOCIATES	300.00
219538	FARMERS UNION OIL COMPANY	70,970.85
219539	FASTENAL COMPANY	7,411.88
219540	FINDAWAY WORLD LLC	499.00
219542	FIRST INTERNATIONAL INSURANCE	528.00
219543	FLECK/WILLIAM	96.30
219544	FLEETMATICS USA, LLC	5,164.00
219545	FOSS/BONNIE	100.00
219546	FRYHLING/PATRICIA E	242.38
219547	FULKERSON FUNERAL HOME	425.00
219548	G&G GARBAGE LLC	460.00
219549	GAFFANEY'S TOTAL OFFICE SOURCE, INC.	30.00
219550	GEM CITY MOTORS/TOWING	3,089.09
219551	GEOLOGIC COMPUTER SYSTEMS	5,928.80
219552	GIBBS TOWING, LLC	187.50
219553	GIS WORKSHOP	17,510.00
219554	GOLDEN VALLEY/BILLINGS MULTI CO.SS DIST.	40.00
219555	GRANITE SPRINGS WATER & ICE, INC.	30.00
219556	H.A. THOMPSON & SONS, INC.	3,850.00
219557	HANNAHER'S	1,103.56
219558	HARRISON/SADIE	182.39
219559	HAUGEN/LESLIE C	68.48
219560	HAWKEYE OILFIELD SUPPLY	237.19
219561	HDR ENGINEERING, INC	9,020.35
219562	HEGGEN EQUIPMENT CO.	191.38
219563	HELENA CHEMICAL COMPANY	100.00
219564	HELLANDSAAS/MARCIA	76.40
219565	HIGGENS/AMBER	31.83
219566	HOLTE/KAREN L.	45.00
219567	HOME OF ECONOMY	62.93
219568	HORIZON RESOURCES	424.09
219569	IBS, INC	2,542.42
219570	ICON ARCHITECTURAL GROUP	80,775.69
219571	INFORMATION SYSTEMS CORP.	34,605.00
219572	INTERSTATE BILLING SERVICE, INC.	825.24
219573	JACK & JILL	139.17
219574	JOHNSON & SUNDEEN	5,025.00
219575	JOHNSON/BRANDON	99.50
219576	KADRMAS, LEE AND JACKSON, INC.	33,717.23
219577	KEEPITSAFE, INC	588.00
219578	KELLY INN	80.10
219579	KIESON/CAROL	92.95
219580	KIESON/SADIE	135.31
219581	KIRBY/VALERY	735.14
219582	KNIFE RIVER	676.20
219583	KNUDSON/JACKSON	100.00
219584	KOHLER COMMUNICATIONS, INC.	1,328.10
219585	KOTANA COMMUNICATIONS, INC.	625.00

219586	KUMMER'S PUMPING	600.00
219587	LAQUINTA INN & SUITES	81.90
219588	LAROSE/LEANN	152.00
219589	LEARNING OPPORTUNITIES, LLC	1,141.40
219590	LUND OIL, INC.	1,141.49
219591	LYLE SIGNS INC.	521.17
219592	MAGNUM ELECTIC	2,260.05
219593	MAILFINANCE	207.00
219594	MARCO, INC.	2,074.02
219595	MCCABE/THOMAS	166.90
219596	MCKENZIE CO. FARMER	2,162.54
219597	MCKENZIE CO. HEALTHCARE SYSTEMS	6,126.21
219598	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	250,000.00
219599	MCKENZIE COUNTY ROAD & BRIDGE	1,819.28
219600	MERCHANTS BANK EQUIPMENT FINANCE	11,709.56
219601	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	50.60
219602	MINOT DAILY NEWS	270.40
219603	NATIONAL DISTRICT ATTORNEYS ASSOC.	330.00
219604	ND ASSN. OF COUNTIES	24,513.70
219605	ND COUNTY COMMISSIONERS ASSN.	2,107.00
219606	ND OFFICE OF THE ATTORNEY GENERAL	5,430.00
219607	ND PETROLEUM COUNCIL	300.00
219608	ND PLANNING ASSOCIATION	140.00
219609	ND SURPLUS PROPERTY	7,000.00
219610	ND WEED CONTROL ASSOCIATION	535.00
219611	NDSU EXTENSION SERVICE	6.00
219612	NELSON INTERNATIONAL	932.25
219613	NEOFUNDS BY NEOPOST	500.00
219614	NORMONT EQUIPMENT CO.	1,142.00
219615	NORTH DAKOTA ONE CALL	3.00
219616	NORTHERN TESTING	285.00
219617	NORTHWEST NARCOTICS TASK FORCE	834.04
219618	O K IMPLEMENT CO.	10,294.45
219619	O.K. TIRE STORE, INC	9,375.26
219620	OLSON/JEREMY	38.52
219621	ONE BEAT CPR LEARNING CENTER, INC.	81.00
219622	PARRISH/CALVIN	700.00
219623	PAULSON/KATIE	190.00
219624	PAYSTUBZ	1,814.88
219625	PHARMCHEM. INC.	900.00
219626	POLAR SERVICE CENTER	119.64
219627	PRAXAIR	93.60
219628	RADISSON HOTEL - BISMARCK	167.40
219629	RAMADA FARGO	402.40
219630	RDO EQUIPMENT CO. - FARGO	2,672.91
219631	RED ROCK FORD	313.70
219632	RESERVATION TELEPHONE CO-OP	240.00
219633	ROADWORX, LLC	456,958.98
219634	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,228.12

219635	ROOSEVELT INN & SUITES	99.95
219636	ROUGH RIDER CENTER	221.00
219637	SAGE/CORRINE	36.38
219638	SAMUELSON/JERRY	185.60
219639	SCHEBO/JOANNE	66.88
219640	SHIRT WORX	104.80
219641	SIMONSON WATER DEPOT	217.80
219642	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	11,729.60
219643	SMYTH/JENNIFER	116.59
219644	SPRADLING/JACQIE	165.76
219645	STANDING ROCK SANITATION SERVICE, INC.	37,535.00
219646	STARK COUNTY	2,557.04
219647	STATE BOARD OF LAW EXAMINERS	1,514.20
219648	STEIN'S INC.	1,243.88
219649	STENBERG/DANIEL	748.62
219650	SUMMIT COUNSELING SERVICE	450.00
219651	SUN ELECTRIC, INC.	10,274.69
219652	SUPERIOR JETTING INC	7,118.75
219653	SWANSTON EQUIPMENT CO.	4,429.86
219654	TALBERT/JIM	350.00
219655	TASC-CLIENT SERVICES	1,694.14
219656	THE CHILD'S WORLD	686.70
219657	THOMSON REUTERS-WEST	464.25
219658	TRACTOR & EQUIPMENT CO.	5,052.04
219659	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
219660	TRUE NORTH STEEL	55,165.58
219661	TWIN CITY HARDWARE	673.95
219662	UNDERGROUND VAULTS & STORAGE, INC.	42.70
219663	UNIFORM CENTER	615.99
219664	UNITED QUALITY COOPERATIVE	2,614.81
219665	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,143.48
219666	VOHNE LICHE KENNELS INC.	17,384.00
219667	WARNE CHEMICAL & EQUIPMENT CO.	4,053.30
219668	WATFORD CITY LUMBER	34.22
219669	WATFORD EXPRESS LAUNDRY CENTER	856.81
219670	WESTLIE MOTOR CO.	10,805.50
219671	WHITAKER/HILLARY	314.34
219672	WINCHESTER/LORI	508.50
219673	WISNESS/MONIQUE	399.82
219674	ZUERCHER TECHNOLOGIES LLC	8,748.00
219675	3-D SPECIALTIES	431.52
219676	FIRST INTERNATIONAL BANK & TRUST	1,549.62
219677	GARRISON DIVERSION CONSERVANCY DIST.	902.41
219678	L. YELLOWSTONE IRRIG. DIST. #2	125.99
219679	ND STATE TREASURER	7,516.14
219680-219700	PAYROLL - DECEMBER 15, 2017	678,325.54
219701	ARMSTRONG SANITATION	700.00
219702	AT&T	43.68
219703	CENTURY LINK	168.03

219704	CONSOLIDATED TELCOM	48.72
219705	INFORMATION TECHNOLOGY DEPT.	3,149.95
219706	MCKENZIE COUNTY RURAL WATER	215.13
219707	MCKENZIE ELECTRIC CO-OP INC.	2,995.95
219708	MONTANA DAKOTA UTILITIES CO.	22,303.29
219709	NEMONT	28.50
219710	RESERVATION TELEPHONE CO-OP	9,166.02
219711	SOUTHWEST WATER AUTHORITY	49.52
219712	VERIZON/ACCT 342033315-01	3,111.19
219713	VERIZON/ACCT 842030146-01	4,968.50
219714	WATFORD CITY WATER DEPT./CITY OF	2,930.84
219715	ABRAHAM/JENNIFER	620.58
219716	ACME TOOLS	58.20
219717	ADVANCED BUSINESS METHODS	1,851.61
219718	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	323.57
219719	AIRGAS ON-SITE SAFETY SERVICES	1,299.00
219720	AMAZON/SYNCB	5,307.79
219721	AMERICAN WELDING & GAS	39.31
219722	ANOVA FAMILY HEALTH CENTER	593.88
219723	ARMOR INTERACTIVE	4,125.42
219724	ARMSTRONG SANITATION	110.00
219725	ARNEGARD/STACY	42.80
219726	ASSOCIATED BAG	188.55
219727	AUTO VALUE	197.81
219728	AVI SYSTEMS, INC.	969.40
219729	AWS	420.00
219730	BADGER OILFIELD CONSTRUCTION LLC	90,000.00
219731	BADLANDS HARDWARE	319.90
219732	BADLANDS OCCUPATIONAL TESTING SERVICES	298.00
219733	BAKER & TAYLOR	1,100.46
219734	BAKER METAL AND RECYCLING INC	1,300.00
219735	BALCO UNIFORM COMPANY, INC.	4,705.58
219736	BANK OF NORTH DAKOTA	95,620.39
219737	BARRETT PHARMACY	1.29
219738	BARTLETT PRODUCTIONS	2,962.00
219739	BEAR PAW LANDSCAPES & SPRINKLERS	890.00
219740	BELL/MARY	36.38
219741	BERQUIST/BAILEY	110.50
219742	BIG BOYS TOYS	14.99
219743	BLUE LUBE	1,005.08
219744	BOB BARKER COMPANY INC	156.36
219745	BORDER STATES PAVING, INC.	3,651,631.41
219746	BOSS OFFICE & COMPUTER PRODUCTS	1,487.54
219747	BOURNE/JESSIE T	310.70
219748	BRADY'S ROADSIDE SERVICE	125.00
219749	BRENNA/TAMMY	38.52
219750	BROWN/COREY	20.00
219751	BROWNELLS INC.	1,483.99
219752	BUTTONS BY FISH	160.00

219753	C&D WATER SERVICES	172.50
219754	CARROLL/BRIAN J	71.62
219755	CBM MANAGED SERVICES	16,455.25
219756	CDW-G GOVERNMENT	1,929.45
219757	CENTRAL SPECIALTIES INC.	261,893.95
219758	CHARM-TEX,INC.	268.20
219759	CHECKERS, INC.	95.00
219760	CHERREY'S PROPANE	1,552.00
219761	CLOCK/LLOYD	100.00
219762	CODE RED TOWING	250.00
219763	COLONIAL RESEARCH CHEMICAL CORP.	1,163.94
219764	COMFORT INN	167.40
219765	COMPUTER PROF. UNLIMITED, INC.	3,297.03
219766	CONSTRUCTION ENGINEERS INC.	166,010.65
219767	CORCORAN/ZACHARY	15.00
219768	CORPORATE TRANSLATION SERVICES, INC	65.88
219769	CPS TECHNOLOGY SOLUTIONS	4,995.00
219770	CROSS/ROBERT	37.45
219771	DAKOTA FIRE PROTECTION, INC	1,350.00
219772	DAKOTA SUPPLY GROUP	3,923.84
219773	DASH MEDICAL GLOVES	153.80
219774	DEMCO	1,353.97
219775	DIGITAL HIGHWAY INC.	2,168.60
219776	DIRTY BIRDS, LLC	6,000.00
219777	DTE,INC.	956.00
219778	DUNN COUNTY SHERIFF	100.00
219779	DW EXCAVATING, INC.	17,293.49
219780	EATON TOWING/RECOVERY	675.00
219781	ECOLAB PEST ELIMINATION DIV.	650.00
219782	EIDE BAILLY	8,000.00
219783	ELITE K-9 INC	119.55
219784	FARMERS UNION OIL COMPANY	68,039.78
219785	FASTENAL COMPANY	1,425.47
219786	FLAGSHOOTER LLC	543.75
219787	FLEETMATICS USA, LLC	864.00
219788	FOSS/BONNIE	10.50
219789	FRYHLING/PATRICIA E	142.11
219790	G&G GARBAGE LLC	115.00
219791	GEM CITY MOTORS/TOWING	1,828.95
219792	GEMPLER'S INC.	1,465.26
219793	GIBBS TOWING, LLC	360.00
219794	GOLDEN VALLEY/BILLINGS MULTI CO.SS DIST.	40.00
219795	HANSEN DIESEL & AUTOMOTIVE	535.25
219796	HAWKEYE OILFIELD SUPPLY	104.42
219797	HB SOUND & LIGHT TECHNOLOGY	6,113.73
219798	HEARTLAND CONSULTING GROUP, LLC	15,000.00
219799	HEGGEN EQUIPMENT CO.	1,723.57
219800	HELLANDSAAS/MARCIA	982.08
219801	HOLTE/KAREN L.	10.50

219802	HOME OF ECONOMY	1,334.96
219803	HORIZON RESOURCES	43.04
219804	HURLEY/SAMANTHA JOANNE	10.00
219805	IBS, INC	452.52
219806	ICON ARCHITECTURAL GROUP	121,363.88
219807	INDIGO SIGNWORKS, INC	856.37
219808	INFORMATIONAL DATA TECHNOLOGIES LLC	9,803.83
219809	INGRAM/MAX	1,868.00
219810	ISOM/KAYLA	230.81
219811	JACK & JILL	52.87
219812	JAMAR COMPANY	1,000.88
219813	JAPPE/KAROLIN	232.50
219814	JELLESED/LEIF L.	38.52
219815	JN TIRE & AUTO REPAIR	900.00
219816	JOCOBELLI/CHRISTOPHER	25.00
219817	JOHNSRUD/ERICA	299.88
219818	KADRMAS, LEE AND JACKSON, INC.	1,654.48
219819	KANWAR/SUHAIL	2,135.11
219820	KEEPERS INC.	655.99
219821	KELLEY INTEGRITY SAFETY SOLUTIONS, LLC	1,680.00
219822	KELLY INN	80.10
219823	KIESON/CAROL	128.40
219824	KIESON/SADIE	148.57
219825	KIRBY/VALERY	87.21
219826	KNUDSON/JACKSON	501.39
219827	KONECRANES, INC	3,090.52
219828	KOTANA COMMUNICATIONS, INC.	226.80
219829	KUPPER CHEVROLET	43,307.51
219830	LANDTECH ENTERPRISES, INC	60.00
219831	LAQUINTA INN & SUITES	939.85
219832	LARSEN SERVICE DRUG, INC.	1,373.45
219833	LAWLAR/HOWDY	750.00
219834	LIPPINCOTT/KRISTEN	36.00
219835	LUND OIL, INC.	8,424.37
219836	LUPINE CONSTRUCTION, INC	1,500.00
219837	LYLE SIGNS INC.	35.00
219838	MAILFINANCE	1,091.22
219839	MCCULLOUGH/RACHEL	138.70
219840	MCDONALD/VICTOR J	462.00
219841	MCKENZIE CO. AMBULANCE SERVICE	975.74
219842	MCKENZIE CO. FARMER	210.00
219843	MCKENZIE CO. HEALTHCARE SYSTEMS	17,669.47
219844	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
219845	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	685.00
219846	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,435.32
219847	MCKENZIE COUNTY ROAD & BRIDGE	360.00
219848	MCKENZIE ELECTRIC CO-OP INC.	899.13
219849	MCKENZIE INN	170.00
219850	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	15.80

219851	MOHAMED/OMAR A	79.50
219852	ND DEPARTMENT OF HEALTH	188.32
219853	ND DEPT. OF TRANSPORTATION	12.00
219854	ND OFFICE OF THE ATTORNEY GENERAL	5,770.00
219855	ND SAFETY COUNCIL, INC.	66.50
219856	ND STATE UNIVERSITY	165.00
219857	ND WATER EDUCATION FOUNDATION	644.00
219858	NDACS SPELLING BEE	60.00
219859	NEHRING LAW OFFICE	510.00
219860	NELSON/SHERETA J	65.00
219861	NEPRASH/KIMBERLY	600.71
219862	NORDBY/LORI	363.51
219863	NORMONT EQUIPMENT CO.	1,432.00
219864	NORTHERN HEAVY DUTY TRUCK PARTS	1,625.00
219865	NORTHERN PUMP & COMPRESSION, INC.	66.60
219866	NOVAK/LARRY	33.17
219867	O K IMPLEMENT CO.	2,275.70
219868	O.K. TIRE STORE, INC	10,836.95
219869	ONE CALL NOW	155.20
219870	ONEOK BAKKEN PIPELINE	8,743.43
219871	PARSHALL LUMBER & SUPPLY	555.29
219872	PATH	432.72
219873	PEACE OFFICERS STANDARDS & TRAINING	135.00
219874	PEDERSEN/ANITA	1,500.00
219875	PERRY/PATRICK	20.00
219876	PHARMCHEM. INC.	725.00
219877	PICKERING JR/TIMOTHY J	129.35
219878	PIONEER NETWORK, INC.	2,846.00
219879	POLAR SERVICE CENTER	547.71
219880	PRAXAIR	643.46
219881	PRINTERS/THE	1,005.00
219882	QUALLS/LISA D	36.00
219883	QUILL CORPORATION	321.90
219884	RDO EQUIPMENT CO. - FARGO	12,655.97
219885	REED/LORELEI	138.70
219886	RESERVATION TELEPHONE CO-OP	346.93
219887	ROGNESS/MICHELLE	287.05
219888	ROOKS/JO	435.00
219889	ROOT CONSTRUCTION, INC.	5,460.10
219890	ROOTES/VICTORIA E	25.00
219891	ROUGH RIDER CENTER	21.00
219892	SHAHIN/NICOLE	45.00
219893	SIRCHIE FINGER PRINT LAB.	3,161.81
219894	SMYTH/JENNIFER	31.57
219895	SONDROL/KARLA	458.76
219896	SORENSEN/DESIREE	110.50
219897	STEIN'S INC.	2,457.81
219898	STEPHANIE A. SMITH, INC.	189.85
219899	STREICHER'S	1,800.01

219900	SWAT CONSULTING, INC	1,700.00
219901	SYN-TECH SYSTEMS, INC	1,375.00
219902	THOMSON REUTERS-WEST	464.25
219903	THORNOCK/PATRICIA	8.00
219904	TRACTOR & EQUIPMENT CO.	301.44
219905	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
219906	TRINITY HOSPITALS	9,951.80
219907	TRUAX PATIENT SERVICES	750.00
219908	TWOGOOD/SCOTT	806.29
219909	UNIFORM CENTER	1,954.78
219910	UNITED QUALITY COOPERATIVE	4,536.42
219911	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,143.05
219912	US PRISONER TRANSPORT	4,824.00
219913	VALLI INFORMATION SYSTEMS, INC	548.77
219914	WATFORD CITY LUMBER	238.20
219915	WATFORD EXPRESS LAUNDRY CENTER	938.04
219916	WAWSA	155,990.01
219917	WESTERN DAKOTA ENERGY ASSOCIATION	309.00
219918	WESTLIE MOTOR CO.	786.64
219919	WHITAKER/HILLARY	56.18
219920	WILLIAMS PLUMBING & HEATING	6,104.05
219921	WILLISTON MOTORS, LLC	38,000.00
219922	WISNESS/MORGAN	1,059.61
219923	WRIGHT/DAPHNE	172.00
219924	3D SPECIALTIES, INC.	1,296.00
219925-219934	PAYROLL - DECEMBER 29, 2017	581,724.16