

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

January 9, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 9, 2018. Present: Commissioners Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioners Doug Nordby and Gene Veeder. Vice Chairwoman Best called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by McCabe, to approve the December 2017 minutes as presented. All voting aye, motion carried.

Commissioner Skarda requested to pull the Armor Interactive voucher for the networking tool and the portion for the Recorder website. Commissioner Best requested to pull the Construction Engineers bill until after the next LEC Joint Powers Governing Board meets and makes a recommendation. Moved by Skarda, seconded by McCabe, to approve the bills as presented with the exception of the Construction Engineers and Armor invoices requested to be pulled. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the Treasurer's Report for December 2017 and the List of Official Depositories as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to update the signature cards at First International Bank & Trust, Dakota West Credit Union, and Cornerstone Bank to list all authorized signatories and remove all others. All voting aye, motion carried.

Planning Director Talbert updated the Board on upcoming hearings for NDIC, NDDOH, and PSC. The Board asked Talbert to prepare comments on the Bear Den project should there be outstanding issues for that public hearing.

Moved by Skarda, seconded by McCabe, to approve the ICON Court Services Amendment 001 to proceed with the FFE additional services. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the ICON Court Services Amendment 002 to proceed for Commissioning Services in the amount of \$19.025. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the ICON Public Works Shop Amendment 005 to proceed with the FFE additional services. All voting aye, motion carried.

Jesse Lawrence, ICON, presented the external renderings of the County Public Works Shop. Lance Monson, Construction Engineers, reviewed the County Public Works Shop project budget. Drawings are scheduled to be completed in mid-February and the bidding process will begin at that time.

A public hearing was held at 10:00 a.m. on abatement applications. Moved by Skarda, seconded by McCabe, to approve abatement applications 3897A-C and 3898A-C as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the expansion of scope on County Road 38 to include CR38 Hydrological and Hydraulic Design Review proposal from HDR Engineering for \$32,914.00. All voting aye, motion carried.

PWD Kanwar updated the Board in regard to questions relating to County Road 34 and use of the County Shop. CR34 Phase I was completed in 2017 and stopped at a boundary where the County could not obtain agreement from the landowner. Phase II cannot proceed without this agreement. Kanwar stated policies are in place and are clear about no use of the county shop for personal use.

Kanwar asked for Board clarification on the public being allowed to harvest trees removed from the new Public Works Shop site. The Board consensus was to not allow the public to harvest the trees and to clear the site and move the trees to the landfill.

Curt Moen, Watford City City Administrator, spoke to the Board regarding operations at Wolf Run Village Apartment complex. The City is looking for good faith assistance in the monthly operating deficit moving forward. State's Attorney Neff will work with City Attorney Voll on an agreement to be placed on the February 6 agenda.

Deputy Giersdorf, McKenzie County Sheriff's Office, requested salaried employees be allowed to be compensated for working grant overtime shifts. This item was tabled. Giersdorf also requested that employees working the grant shifts be paid at overtime wages, regardless of whether or not they met overtime status. Board consensus was the decision made on this topic in December should stand and all employees must meet their overtime status before being paid overtime wages for the grant shifts.

Sheriff Schwartzenberger requested approval for out of state training in HR for Amy Robinson. Commissioners Best and Skarda stressed the importance of also receiving training on ND laws. Moved by McCabe, seconded by Skarda, to approve the out of state travel request for Robinson and authorized the use of the county credit card for airfare and hotel expenses. During discussion Robinson indicated agreement that

she would need to pay any change fees out of pocket should her travel need to be changed. All voting aye, motion carried.

Recorder Johnsrud joined the meeting by phone to discuss the NDRIN exit letter and Armor website for Recorder documents. Moved by Skarda, seconded by McCabe, to approve the Armor Interactive proposal for the Recorder website. All voting aye, motion carried. Moved by McCabe, seconded by Skarda, to approve the \$8,000 payment to Armor Interactive to move forward with the website development. All voting aye, motion carried. Moved by McCabe, seconded by Skarda, to approve the NDRIN exit letter. All voting aye, motion carried.

The meeting recessed at 12:00 p.m. and reconvened at 12:30 p.m.

Auditor/Treasurer Johnsrud provided an update on the vote by mail discussion. The Board requested Johnsrud to work on an article in the newspaper and then to schedule public forums. Johnsrud presented information on costs per vote and costs for election works in past elections, both primary and general.

Moved by Skarda, seconded by McCabe, to set the public hearing dates for abatement applications 3877, 3901, 3902, and 3906 for January 23, 2018, at 1:00 p.m. All voting aye, motion carried.

Pre-payment of travel airfare were discussed. A situation arose where an employee was prepaid airfare and ended up not attending the training due to a family medical issue, but did not reimburse the County the cost of the airfare. State's Attorney Neff will discuss the issue with the employee's Department Head and report back to the Board.

Moved by Skarda, seconded by McCabe, to accept the resignation of Librarian Kathy Trana, with regret. All voting aye, motion carried.

Commissioner Skarda reported she had received a resignation letter from Sharleen Thompson for the McKenzie County Ambulance Board. Moved by McCabe, seconded by Skarda, to appoint Jan Riely to the McKenzie County Ambulance Board. All voting aye, motion carried. Moved by Skarda, seconded by McCabe, to thank Sharleen Thompson for her dedication and service on the McKenzie County Ambulance Board. All voting aye, motion carried.

Commissioner Best will attend the January 19, 2018, Court Facilities Improvement Grant application review meeting in Bismarck.

The meeting recessed at 1:31 p.m. until January 23, 2018, at 1:00 p.m.

January 23, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 23, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 1:00 p.m.

Commissioner Nordby requested to add an update on Vision West and GIS to the agenda. Commissioner Best requested to add a Court Services Grant update to the agenda.

The Commission supported Auditor/Treasurer Johnsrud's request to pay bills twice per month instead of most bills at the first meeting and Water Resources and Corrections at the second meeting.

Commissioner Skarda requested to pull the WAWSA and US Forest Service bills for further discussion with Water Resource District Manager Jeff Shaffer. Moved by Skarda, seconded by Best, to approve the bills as presented with the exception of the WAWSA and US Forest Service. All voting aye, motion carried.

Item 1 from the Planning & Zoning Consent Agenda was pulled for discussion. Following discussion it was moved by McCabe, seconded by Skarda, to approve the Hess 0001-18 Comp Plan Change and Zone Change. All voting aye, motion carried.

A public hearing was held on a temporary section line closure request from StatOil Oil & Gas.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 153 North, Range 98 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A public ingress-egress easement to be vacated located within the Northeast Quarter of Section 25 and the Southeast Quarter of Section 24 Township 153 North, Range 98 West of the 5th Principal Meridian, McKenzie County, North Dakota being more specifically described as a strip of land sixty-six (66) feet in width, lying thirty-three (33) feet on each side of the following centerline: Commencing at the Northeast Corner of said Section 25 thence on an azimuth of 270°11'14" a distance of 33.00 feet along the north line of said Section 25 to the Point of Beginning A; thence continuing on an azimuth of 270°11'14" along said north line a distance of 988.89 feet to the Point of Ending A; said ending point being located on an azimuth of 090°11'14" a distance of 1615.89 feet from the North Quarter Corner of said Section 25.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, January 23, 2018, at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Skarda, seconded by Commissioner Best, and a vote of 4 ayes and 0 nays,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

A public hearing was held on abatement applications 3877, 3901, 3902, and 3906. Moved by Skarda, seconded by McCabe, to approve the abatement applications as presented. All voting aye, motion carried.

Commissioner Best requested to pull Commission Consent Agenda Item 4 from the agenda for discussion. Moved by Skarda, seconded by Best, to approve Commission Consent Agenda items 1-3. All voting aye. Items approved are: 1. Out of State Travel Request – J. Samuelson; 2. Raffle Permit – Keene Volunteer Fire Department; 3. Set hearing date for abatement application 3907 for February 6, 2018, at 10:00 a.m. Discussion was held on Item 4, sick time donation request for L. Reed. The Board was concerned over the significant requests for donated time from this employee during her employment with the County. The Board requested the FMLA paperwork be completed and filed. State's Attorney Neff cautioned the Board about setting precedence with retroactivity of donated time and suggested adding that item as well as max number of donated hours to the handbook. Moved by Skarda, seconded by McCabe, to approve a maximum of 120 hours of donated sick time to L. Reed. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, nay. With 3 ayes and 1 nay, motion carried.

Planning Director Talbert updated the Board on upcoming NDIC, NDDOH, and PSC hearing dates and agenda items.

PWD Kanwar and Highway Superintendent Glover requested permission to advertise for bids. Moved by Skarda, seconded by Best, to authorize Public Works to advertise for bids for a Front Wheel Drive Tractor, Semi-Tractor, Six Way Crawler Dozer, and 4WD pickup. All voting aye, motion carried. Moved by McCabe, seconded by Skarda, to approve the request from Public Works to purchase a new Mag pickup from Westlie Motors for \$41,370.32. All voting aye, motion carried. Moved by Best, seconded by McCabe, to approve the request from Public Works to purchase a new

engineering pickup from Westlie Motors for \$30,685.92 with trade in. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the request to purchase two portable digital message boards with radars from K&K Systems for \$29,527.78. These board capture speed and traffic count data which can be downloaded. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Pledge of Assets Report and List of Cancelled Checks presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Economic Development Director Stenberg provided an update on economic development in McKenzie County. Stenberg reported on new TrainND courses coming to Watford City as well as some GED and English language classes. The Bakken Conference/Expo will be held July 16-18 at the Rough Rider Center.

Skarda and Johnsrud presented a recommendation from the Handbook Committee to move forward with revisions. Moved by Skarda, seconded by McCabe, to authorize an expenditure of \$2,000 for revisions to the County handbook with assistance from Chuck Horter at NDACo. All voting aye, motion carried.

Paulette Paulson, LSS, presented HUD required documents for Hillside Court, which the County needed to approve as the owner of the property. Moved by Best, seconded by Skarda, to waive conflict for State's Attorney Neff in this matter. Neff sees no potential conflict. All voting aye, motion carried. Moved by Skarda, seconded by McCabe, to approve the HUD contracts with ND Housing Authority and authorize the chairman to sign. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve Change Order 001-Court Services Project with a net cost of \$10,930.24. All voting aye, motion carried.

Shaffer answered questions pertaining to vouchers pulled earlier in the day. Moved by Skarda, seconded by Best, to approve the US Forest Service bill and WAWSA. All voting aye, motion carried.

Shaffer discussed the cost of the Public Works Shop drawings, which were previously approved for \$21,842. Due to changes in the complexity the Public Works Shop Committee recommends expending a total of \$43,580, instead of \$21,842. This change does not affect the overall project budget or total cost of the project, just when funds are expended. Moved by Best, seconded by Skarda, to approve an additional expenditure of \$21,738 for the Public Works Shop drawings, with a total cost of \$43,580. All voting aye, motion carried.

Nordby updated the Board on Vision West and recommended moving forward with the \$1,500 membership fee. Moved by Best, seconded by Skarda, to approve the \$1,500 Vision West membership. All voting aye, motion carried.

The Travel Reimbursement and Refreshments at County Meetings items were moved to the Handbook Committee for further discussion.

The County Coordinator job description was discussed. Skarda is still concerned about some of the duties listed. Best suggested that if the Board is not comfortable moving forward with the Coordinator position that an option is to split the duties between Talbert, who has been tracking the public hearings already, and the keep HR underneath the Auditor/Treasurer Office. Skarda stated she was more comfortable reevaluating the job description of Talbert and leaving HR in the Auditor's Office at this time. The Board consensus was to work with Talbert on a revised job description and allow the Auditor/Treasurer to pursue the hiring of an HR Manager.

Nordby stressed to Department Heads in attendance the importance of the requested data from AE2S for the Western Dakota Energy Association GPT Study and thanks the departments in advance for gathering the data. Nordby also updated the Board on discussions with the City of Watford City and GIS services to work together to provide better map data. Nordby also reported on the Vision West meeting recently held in Watford City and stated that, by all report, oil activity is moving forward and upward.

Best reported on the Court Services Facility Grant meeting she attended with Heidi Brenna, ICON, State's Attorney Neff, and Court Administrator Probst. Best stated the presentation went well and thanked everyone who attended or helped pull information together for the application.

The meeting adjourned at 3:25 p.m. until February 6, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
10118	MCKENZIE CO. TREASURER	232,718.66
28282	MCKENZIE CO. ATMOSPHERIC RES.	115,000.00
28283	MCKENZIE CO. FIRE PROT. DIST.	80,000.00
28284	MCKENZIE COUNTY FAIR	75,000.00
28285	WATFORD CITY MUNICIPAL AIRPOIRT	30,000.00

28286	WILLISTON VECTOR CONTROL DIST.	30,000.00
28491	ALEXANDER PARK DISTRICT	701.69
28492	ALEXANDER RURAL FIRE DISTRICT	6,872.71
28493	ALEXANDER SCHOOL DIST. #2	123,639.61
28494	ALEXANDER TWP.	8,303.28
28495	ALEXANDER/CITY OF	3,389.87
28496	ANTELOPE CR. TWP.	4,980.11
28497	ARNEGARD PARK DISTRICT	2,145.63
28498	ARNEGARD RURAL FIRE PROTECTION DIST.	5,414.43
28499	ARNEGARD TWP.	15,204.35
28500	ARNEGARD/CITY OF	4,275.49
28501	BLUE BUTTES TWP.	12,167.62
28502	CHARBON TWP.	9,853.22
28503	EARL SCHOOL DIST. #18	641.47
28504	ELM TREE TWP.	16,613.92
28505	GRAIL TWP.	5,170.15
28506	GRASSY BUTTE FIRE DISTRICT	1,588.88
28507	HAWKEYE TWP.	6,904.40
28508	HORSE CREEK RURAL FIRE DIST.	57.00
28509	HORSE CREEK SCHOOL DIST. #32	3,471.82
28510	KEENE TWP.	11,241.76
28511	MANDAREE SCHOOL DIST. #36	101.97
28512	MCKENZIE CO. FIRE PROT. DIST.	20,636.93
28513	MCKENZIE CO. HISTORICAL SOCIETY	1,917.16
28514	MCKENZIE CO. SD#1	533,853.47
28515	MCKENZIE SOIL CONS. DIST.	19,140.40
28516	ND STATE TREASURER	16,328.09
28517	NEW TOWN PUBLIC SCHOOL DIST.	47,247.37
28518	NEW TOWN RURAL AMBULANCE DIST.	527.91
28519	NEW TOWN RURAL FIRE DEPT.	512.53
28520	RANDOLPH TWP.	3,902.66
28521	RIVERVIEW TWP.	28,475.63
28522	SIOUX IRRIGATION DISTRICT	4,358.77
28523	SIOUX TWP.	8,885.50
28524	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,870.62
28525	TRI TWP	21,492.35
28526	TWIN VALLEY TWP.	45,316.23
28527	UPPER MISSOURI DIST. HEALTH UNIT	7,076.47
28528	WATFORD CITY MUNICIPAL AIRPOIRT	20.67
28529	WATFORD CITY PARK DISTRICT	72,018.56
28530	WATFORD CITY/CITY OF	594,685.13
28531	WILLISTON FIRE PROTECTION DISTRICT	509.01
28532	WILLISTON VECTOR CONTROL DIST.	9.15
28533	YELLOWSTONE SCHOOL DISTRICT #14	24,097.14
28534	YELLOWSTONE TWP.	18,436.30
28535	ALEXANDER/CITY OF	116.00
219935	A-1 AUTO GLASS	4,825.19
219936	ABL MOBILE LOCK & SAFE	50.00
219937	ABRAHAM/JENNIFER	542.49

219938	ACCUSOURCE INC.	150.75
219939	ADVANCED BUSINESS METHODS	1,144.93
219940	AIRGAS ON-SITE SAFETY SERVICES	465.00
219941	ALEXANDER FIRST RESPONDERS	4,000.00
219942	ALEXANDER SENIOR CITIZENS	15,000.00
219943	ALLEGIANCE COBRA SERVICES, INC.	87.00
219944	ALLEN-HAWKS/KANDY	191.14
219945	AMERICAN WELDING & GAS	28.31
219946	AUTO VALUE	22.90
219947	AVI SYSTEMS, INC.	1,654.45
219948	AXON ENTERPRISES INC	239.14
219949	BADLANDS HARDWARE	203.02
219950	BADLANDS OCCUPATIONAL TESTING SERVICES	374.00
219951	BELL/MARY	47.08
219952	BERQUIST/BAILEY	42.80
219953	BIG BUTTE SERVICES	16,153.84
219954	BLUE LUBE	280.81
219955	BOOK SYSTEMS, INC.	625.50
219956	BORDER STATES ELECTRIC	159.11
219957	BOSS OFFICE & COMPUTER PRODUCTS	5,691.87
219958	BRADY'S ROADSIDE SERVICE	475.00
219959	BROWNELLS INC.	67.46
219960	C.E. BROOKS & ASSOCIATES,P.C.	18,064.71
219961	C&D WATER SERVICES	90.00
219962	CANAD INNS	163.80
219963	CARQUEST AUTO PARTS	263.74
219964	CASCADE AUTO GLASS	340.00
219965	CERTIFIED POWER. INC	1,755.63
219966	CODE RED TOWING	750.00
219967	COLONIAL RESEARCH CHEMICAL CORP.	2,946.10
219968	COMPUTER PROF. UNLIMITED, INC.	3,147.03
219969	D & J EQUIPMENT SALES & SERVICE,LLC	5,806.55
219970	DAVIS/STEPHENIE	230.23
219971	DELL MARKETING L.P.	3,658.89
219972	DYPEX	397.50
219973	EDWARDS GRAVEL AND TRUCKING, LLC	352,299.27
219974	ESRI INC.	25,000.00
219975	FAMILY CRISIS SHELTER, INC.	25,000.00
219976	FASTENAL COMPANY	4,617.86
219977	FINSAAS/DARRELL	46.01
219978	FIRST INTERNATIONAL BANK & TRUST	2,753.29
219979	FIRST INTERNATIONAL INSURANCE	150.00
219980	FLEETMATICS USA, LLC	4,864.00
219981	G&G GARBAGE LLC	460.00
219982	GEM CITY MOTORS/TOWING	3,302.05
219983	GRAND HOTEL/MINOT	79.00
219984	GRANITE SPRINGS WATER & ICE, INC.	15.00
219985	HARRISON/SADIE	62.52
219986	HAWKEYE OILFIELD SUPPLY	347.05

219987	HEGGEN EQUIPMENT CO.	839.22
219988	HEP HB 3903 LLC/HILLSTONE ENVIRONMENTAL	22,914.35
219989	HORIZON RESOURCES	656.51
219990	HOWARD SUPPLY COMPANY	151.17
219991	IBS, INC	211.93
219992	INGRAM/MAX	115.00
219993	INTERSTATE POWER SYSTEMS	2,450.81
219994	ISOM/KAYLA	223.31
219995	JOHNSON & SUNDEEN	5,007.71
219996	KADRMAS, LEE AND JACKSON, INC.	32,892.00
219997	KDSR RADIO SERVICES	485.00
219998	KIESON/SADIE	11.77
219999	KIRBY/VALERY	512.87
220000	KNIFE RIVER	3,568.82
220001	KOHLER COMMUNICATIONS, INC.	1,895.80
220002	KONECRANES, INC	11,190.55
220003	KOTANA COMMUNICATIONS, INC.	290.45
220004	KUMMER'S PUMPING	400.00
220005	L&K ELECTRIC, INC.	165.00
220006	LAQUINTA INN & SUITES	163.80
220007	LEWIS & CLARK TRAIL MUSEUM	50,000.00
220008	LEWIS/JAY	12.84
220009	LUND OIL, INC.	6,737.02
220010	LYLE SIGNS INC.	740.54
220011	MARCO, INC.	393.79
220012	MCCABE/THOMAS	143.66
220013	MCKENZIE CO. AMBULANCE SERVICE	150,000.00
220014	MCKENZIE CO. FARMER	3,989.54
220015	MCKENZIE CO. HERITAGE ASSOCIATION	35,000.00
220016	MCKENZIE CO. MOTOR VEHICLE BRANCH	122.00
220017	MCKENZIE CO. TREASURER	1,215,000.00
220018	MCKENZIE COUNTY HEALTHCARE SYSTEMS	300,000.00
220019	MCKENZIE COUNTY ROAD & BRIDGE	3,010.84
220020	MERCHANTS BANK EQUIPMENT FINANCE	16,788.05
220022	MOHAMED/OMAR A	117.16
220023	MOUNTRAIL CO. SOCIAL SERVICES	80.00
220024	MRACHEK/KRIS	80.25
220025	NATIONAL EMERGENCY NUMBER ASSN.	137.00
220026	ND ASSN. OF COUNTIES	207,123.54
220027	ND COUNCIL OF EDUCATIONAL LEADERS	420.00
220028	ND DEPT. OF TRANSPORTATION	8,358.59
220030	ND OFFICE OF THE ATTORNEY GENERAL	6,345.00
220031	ND STATE RADIO COMMUNICATIONS	377.74
220032	ND STATE UNIVERSITY	349.00
220033	NDEWA	45.00
220034	NDSU EXTENSION SERVICE (HDFS)	450.00
220035	NELSON INTERNATIONAL	361.77
220036	NEOFUNDS BY NEOPOST	500.00
220037	NORDBY JR/DOUG M	100.00

220038	O K IMPLEMENT CO.	2,233.43
220039	O.K. TIRE STORE, INC	1,300.27
220040	OLSON/DOUG	29.96
220041	PARRISH/CALVIN	350.00
220042	PAYSTUBZ	1,303.98
220043	PEACE OFFICERS STANDARDS & TRAINING	135.00
220044	PENNINGTON/GREG	57.50
220045	PICTOMETRY INTERNATIONAL CORP.	36,845.50
220046	PIONEER MUSEUM	25,000.00
220047	PITNEY BOWES INC.	339.12
220048	PRAXAIR	1,232.42
220049	PRINTERS/THE	65.00
220050	PRO AUTO BODY, LLC	668.73
220051	QUALITY INN/BISMARCK	83.70
220052	RADISSON HOTEL - BISMARCK	167.90
220053	RDO EQUIPMENT CO. - FARGO	11,949.64
220054	ROOTES/VICTORIA E	67.49
220055	SCOFIELD/JESSIE	2,000.00
220056	SIGN SHOP/THE	3,816.25
220057	SIRCHIE FINGER PRINT LAB.	44.95
220058	SJ WATER DEPOT INC.	1,527.20
220059	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	5,839.10
220060	SNOW-WHEEL SYSTEM	185.00
220061	SOLID WASTE ASSN. OF NORTH AMERICA	329.00
220062	STEIN'S INC.	696.10
220063	STENBERG/DANIEL	98.44
220064	STUART/KARI A	25.00
220065	SWANSTON EQUIPMENT CO.	2,432.04
220066	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
220067	TITANIUM PLUMBING	537.50
220068	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
220069	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
220070	TRI-COUNTY IMPLEMENT, INC.	143.70
220071	TRIANGLE ELECTRIC, INC.	475.00
220072	TWIN CITY HARDWARE	37.18
220073	UNITED QUALITY COOPERATIVE	3,117.30
220074	VILLAGE FAMILY SERVICE CENTER/THE	7,140.00
220075	WATFORD CITY POLICE DEPT.	875.00
220076	WATFORD EXPRESS LAUNDRY CENTER	1,036.39
220077	WESTLIE MOTOR CO.	765.10
220078	WHITAKER/HILLARY	57.25
220079	WILLISTON COUNCIL OF AGING	30,000.00
220080	WILLISTON TIRE CENTER INC.	261.95
220081	WISNESS/MORGAN	1,040.28
220082	YOUNG AT HEART CLUB	8,000.00
220084	ARMOR INTERACTIVE	23,604.26
220084-220111	PAYROLL-JANUARY 12, 2018	694,386.26
220112	GARRISON DIVERSION CONSERVANCY DIST.	9,570.12
220113	JOB SERVICE NORTH DAKOTA	7,317.34

220114	L. YELLOWSTONE IRRIG. DIST. #2	150,298.89
220115	ARMSTRONG SANITATION	700.00
220116	AT&T	43.68
220117	CENTURY LINK	168.03
220118	CONSOLIDATED TELCOM	48.80
220119	INFORMATION TECHNOLOGY DEPT.	3,155.55
220120	MCKENZIE COUNTY RURAL WATER	240.71
220121	MCKENZIE ELECTRIC CO-OP INC.	4,800.91
220122	MONTANA DAKOTA UTILITIES CO.	26,323.75
220123	NEMONT	28.50
220124	RESERVATION TELEPHONE CO-OP	9,061.77
220125	SOUTHWEST WATER AUTHORITY	42.00
220126	VERIZON/ACCT 342033315-01	3,180.51
220127	VERIZON/ACCT 842030146-01	4,757.19
220128	WATFORD CITY WATER DEPT./CITY OF	2,945.25
220129	ADVANCED BUSINESS METHODS	304.25
220130	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,202.75
220131	ANOVA FAMILY HEALTH CENTER	213.90
220132	BADLANDS HARDWARE	143.07
220133	BANK OF NORTH DAKOTA	104,424.75
220134	BEK CONSULTING, LLC	8,254.50
220135	BLUE PRAIRIE LABS	300.00
220136	BOB BARKER COMPANY INC	140.36
220137	BOSS OFFICE & COMPUTER PRODUCTS	176.64
220138	C&D WATER SERVICES	37.50
220139	CBM MANAGED SERVICES	14,293.77
220140	CLINICAL LABORATORY IMPROVEMENT ADMEND.	150.00
220141	COMFORT SUITES - BILLING, MT	203.02
220142	CONSTRUCTION ENGINEERS INC.	366,685.61
220143	CROSS/ROBERT	38.15
220144	DAKOTA SUPPLY GROUP	7,584.00
220145	DBA MONDAK SPORTS	559.40
220146	EIDE BAILLY	6,247.50
220147	ELKAN, INC	10,597.10
220148	GREEN/LISA	45.00
220149	INFORMATIONAL DATA TECHNOLOGIES LLC	5,275.24
220150	KOHLER COMMUNICATIONS, INC.	297.25
220151	KULSETH/CHRISTOPHER	93.00
220152	LARSEN SERVICE DRUG, INC.	495.46
220153	LPO CONFERENCE ACCOUNT	919.28
220154	LUPINE CONSTRUCTION, INC	5,115.00
220155	MCKENZIE CO. AMBULANCE SERVICE	975.74
220156	MCKENZIE ELECTRIC CO-OP INC.	1,042.42
220157	MONTANA DAKOTA UTILITIES CO.	77.21
220158	MORK FARM	5,660.00
220159	ND ASSN. OF CO. ENGINEERS	450.00
220160	ND RURAL WATER SYSTEMS ASSN.	250.00
220161	ND WATER RESOURCE DISTRICT ASSN.	675.00
220162	NELSON CONTRACTING CO.	253.00

220163	NEOFUNDS BY NEOPOST	556.31
220164	NORTH DAKOTA ONE CALL	294.30
220165	NOVAK/LARRY	33.79
220166	O.K. TIRE STORE, INC	148.90
220167	PEDERSEN/ANITA	1,500.00
220168	PORTABLE STORAGE	500.00
220169	PRO FORMS	374.04
220170	RESERVATION TELEPHONE CO-OP	107.21
220171	ROOKS/JO	67.01
220172	ROOT CONSTRUCTION, INC.	314.61
220173	ROOTES/VICTORIA E	55.00
220174	SCHWARZ/TODD A	25.00
220175	STEIN'S INC.	652.50
220176	STUART/KARI A	55.00
220177	TRAINING CENTER	2,195.00
220178	US BANK NA DBA VOYAGER FLEET SYSTEMS	546.72
220179	USDA FOREST SERVICE	3,124.20
220180	VALLI INFORMATION SYSTEMS, INC	550.40
220181	VOGEL LAW FIRM	286.00
220182	WAWSA	158,803.21
220183-220207	PAYROLL-JANUARY 26, 2018	699,067.01

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

February 6, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 6, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda, to approve the January 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the Treasurer's Report for the period ending January 31, 2018, as presented. All voting aye, motion carried.

Commissioner Skarda requested to pull items 2 and 4 from the Commission Consent Agenda for further discussion. Moved by Best, seconded by McCabe, to approve Commission Consent Agenda items 1 and 3. All voting aye, motion carried. Items approved: 1: Publish 2018 Salaries in McKenzie County Farmer; 3: Special Alcohol Permit – Long X for Pool Tournament at Grassy Butte Hall. Discussion was held on Item 2 (abatement applications) and numbers were corrected to 3914-3928. Moved by Skarda, seconded by Best, to approve setting a public hearing for Abatement Applications 3914-3928, as corrected, for February 20, 2018, at 1:00 p.m. All voting aye, motion carried. Discussion was held on Item 4 (Donated Sick Leave – Bostic). Moved by Best, seconded by Skarda, to approve the donated sick leave request for C. Bostic. All voting aye, motion carried.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings. Best recommended the County meeting with officials from PSC, NDIC, and NDDOH to relay McKenzie County concerns to the State. The Board supported Talbert working to set up a meeting with the various State agencies.

Discussion was held regarding the Novak Junkyard. Talbert suggested hiring an outside firm and entering into negotiations with Johnson & Sundeen to represent the County on this matter. Ari Johnson, Johnson & Sundeen, answered questions from the Board regarding the junkyard, which is current in violation of the Highway Beautification Act. Johnson estimated the cost of the litigation with an hourly rate of \$250.00 plus costs. State's Attorney Neff stated he was comfortable moving forward with an outside

firm and that the Board could look at other firms as well. Moved by Skarda, seconded by Best, to enter into negotiations with Johnson & Sundeen as outside counsel for the Novak Junkyard litigation. All voting aye, motion carried.

Veterans Officer Samuelson updated the Board on the Veterans Park Project. Samuelson stated nearly \$1.5M has been raised so far and that construction on Phase I will begin this spring.

Landfill Director Schreiber requested approval to advertise an RFP for engineering services at the Landfill. Moved by Skarda, seconded by Best, to approve the RFP for Landfill Engineering Services. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize the Chairman to sign a thank you letter to the Court Facilities Grant Committee for the recent \$143,973.49 grant awarded to the County. All voting aye, motion carried.

A public hearing was held on Abatement Application 3907 – Jeff Severson – Farm Exemption Qualification. Moved by Skarda, seconded by Best, to approve Abatement Application 3907. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to distribute State Aid payments based on mill levy and taxable values as of January 1, 2018. All voting aye, motion carried.

Shane Homiston, MDU, presented an amendment to the lighting agreement for the City of East Fairview, which has 8 street lights paid by McKenzie County as Fairview is an unincorporated city. Changes would reduce the annual cost by approximately 30%. Moved by Best, seconded by Skarda, to execute the MDU agreement for municipal street lighting and rental agreement for East Fairview. All voting aye, motion carried.

Sheriff's Office staff Lt. Blass and Cpt. Ficken presented a proposal to keep a leased Jeep for use by administrative staff. Discussion was held on cost to buy out the lease, use of the vehicle, and proposed trade of a truck reg pickup. The Board expressed concern about disposing of a truck reg vehicle. Lt. Blass stated there would still be sufficient enforcement on the roads where weights could be enforced. The Board asked PWD Kanwar to ensure that weight signs were on all County roads so weights could be enforced. The Board consensus was to not move forward with approving the vehicle request until further information could be provided.

A memorandum from ITD was discussed which would allow the State to utilize certain frequencies owned by the County. Sgt. Clock expressed concern over the memorandum and asked for additional time to research questions he had. Sgt. Clock and Cpt. Ficken will be meeting with the State on February 7.

PWD Kanwar requested permission to hire an outside recruiter. Board consensus was to start recruiting efforts first with the new HR Manager and proceed from there if needed.

Kanwar reported he, Tim Pickering, and Commissioner McCabe had met with Hawkeye Township official Lynn Moe regarding the road maintenance in Hawkeye Township. The Township is requesting to handle the approach permits with the County performing road maintenance. Questions were asked regarding liability and State's Attorney Neff requested to meet with Kanwar to further discuss this arrangement before approval is given.

Moved by Skarda, seconded by McCabe, to approve the 2017 budget amendments as presented in the Budget to Actual Report presented by Auditor/Treasurer Johnsrud due to unanticipated expenses or other increases to costs: increase the Election budget from \$1,500.00 to \$5,748.68; increase the County Sheriff budget from \$4,654,822.00 to \$5,319,102.90; increase the Disaster Emergency Services budget from \$111,575.00 to \$119,900.42; increase the Veterans Service Officer budget from \$118,902.00 to \$119,269.91; increase the County Agent budget from \$176,794.00 to \$235,843.16; increase the Document Preservation budget from \$46,000.00 to \$56,056.70; increase the Sheriff's Asset Forfeiture budget from \$0.00 to \$834.04; increase the Health Unit budget from \$961.00 to \$158,541.50; and increase the Historical Society budget from \$3,615.00 to \$44,037.51. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to authorize formal recommendations from Gallagher Benefit Services Fox Lawson at a cost of \$300.00 per position. All voting aye, motion carried. The final review committee will be Jeff Shaffer, Commissioner Best, and representatives from Gallagher Benefit Fox Lawson.

Moved by Skarda, seconded by Best, to approve the out of state travel request from Social Services to care for a foster child who needs medical care in Minneapolis. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the NDACo contract for handbook revisions as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the additional HUD document for LSS which will allow LSS to work with ND Housing Finance. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to forward the job description for Jim Talbert to Gallagher Benefit Fox Lawson as his position now incorporated duties removed from the County Coordinator position, which will not be filled. All voting aye, motion carried.

Auditor/Treasurer Johnsrud reported that five vote by mail meetings around the County are in the process of being scheduled and requested commissioner attendance at the meetings. At least one commissioner will attend each meeting. The Board determined meetings will be held in Watford City, Alexander, Mandaree, Keene, and Grassy Butte.

Moved by Best, seconded by McCabe, to approve the HA Thompson & Sons maintenance agreement for \$17,330.00 per quarter, which covers both the LEC and Courthouse. All voting aye, motion carried.

The meeting recessed at 11:55 a.m. until February 20, 2018, at 1:00 p.m.

February 20, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 20, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 1:00 p.m.

The following changes were made to the meeting agenda: remove Wolf Run JPA; update the Planning & Zoning Consent Agenda to Items 1 through 3; add furniture proposal for Court Services Remodel; remove the LEC Phone System Recording item; add Housing Authority HUD letter regarding rent increases.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Commission Skarda requested to pull Planning & Zoning Consent Agenda Item 2 for further discussion. Moved by Skarda, seconded by Best, to approve Planning & Zoning Consent Agenda Items 1 and 3. All voting aye, motion carried. Items approve: 1: Aries Residence Suites-0003-18 Comprehensive Plan Change and Zone Change; 3: "Sunset Clause" Temporary Housing Review. Discussion was held on Item 2 – Arrow Field Services-0015-17 CUP. Skarda stated she wanted to be sure the County is working with landowners on these kinds of topics as a landowner felt her rights were being infringed upon for this CUP. Best stated she felt the County is doing well ensuring the quality of life for adjacent landowners. Moved by Best, seconded by McCabe, to approve Planning & Zoning Consent Agenda Item 2 - Arrow Field Services-0015-17 CUP. Roll call vote: Skarda, nay; McCabe, aye; Nordby, aye; Best, aye. With vote 3 aye and 1 nay, motion carried.

A public hearing was held on Abatement Applications 3914-3928. Moved by Best, seconded by Skarda, to approve Abatement Applications 3914-3928 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve Commission Consent Agenda Item 1: Set public hearing date for Abatement Applications 3899, 3900, 3905, and 3949-3983 for March 6, 2018, at 10:00 a.m. All voting aye, motion carried.

Planning Director Talbert updated the Board on PSC, NDIC, and NDDOH upcoming hearings.

Moved by Skarda, seconded by McCabe, to approve the DUI Task Force Memorandum of Understanding as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve additional bills from Thompson Reuters and Boss Office Supplies. All voting aye, motion carried.

A monthly budget report was given by Auditor/Treasurer Johnsrud. These reports will become a standard portion of meetings going forward.

Moved by Best, seconded by Skarda, to table the Courtroom Equipment Upgrade item until research can be conducted. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the out of state travel request from the State's Attorney's Office for Todd Schwarz to attend a Medicolegal Investigations in Detroit, MI. All voting aye, motion carried.

Paulette Paulson, LSS, requested the Board sign a letter to HUD regarding rent increases at Hillside Court. This rent increase is not desired by the Housing Authority but must be done due to an extension of the contract. Future rent increases are based on cost of living increases set by the federal government and increases will not affect HUD renters. Moved by Best, seconded by Skarda, to follow the unanimous recommendation of the McKenzie County Housing Authority and to authorize the chairman to sign the letter to HUD regarding rent increases at Hillside Court. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the waiver of conflict for State's Attorney Neff, to approve the letter from Johnson & Sundeen as presented for the Novak junkyard litigation, and to authorize the Chairman to sign the agreement. All voting aye, motion carried.

The meeting was recessed at 1:55 p.m. for the McKenzie County Park Board Meeting. The meeting reconvened at 2:53 p.m.

PWD Kanwar presented a road agreement from Crestwood where Crestwood will provide \$3M to assist in improvements of three miles of CR37 East. Moved by McCabe, seconded by Best, to approve the Crestwood Road Agreement. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Safety Inspection on Concrete Box Culverts as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the engineering task orders for Route 37 and 125th Ave from Bros Engineering as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize the Road & Bridge Department to advertise for bids for both magnesium and calcium chloride at equivalent specifications for the 2018 dust control project. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the out of state training requests from the Sheriff's Office for Evidence Training in Wisconsin in March 2018. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the out of state training request from the Sheriff's Office for Less Lethal training in Minnesota in April 2018. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve a budget amendment of up to \$25,000 for electrical use at Tobacco Gardens as recommended by the McKenzie County Park Board. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the Hannaher's proposal for furniture for the County Public Works Shop project. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to accept the Hannaher's quote for the Court Services Remodel project and authorize a 50% down payment of the total cost. All voting aye, motion carried.

Kanwar reported the Hawkeye Township Road Maintenance Agreement was still in discussions. Chief ASA Schwarz recommended a one page agreement for liability purposes. This item will remain on unfinished business.

The meeting adjourned at 3:26 p.m. until March 6, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
20118	MCKENZIE CO. TREASURER	1,000.00
20218	FIRST INTERNATIONAL BANK	38,769.78
20918	BLUE CROSS BLUE SHIELD OF ND	34,352.38
21518	MCKENZIE CO. TREASURER	1,000.00
21618	BLUE CROSS BLUE SHIELD OF ND	59,921.88
22318	BLUE CROSS BLUE SHIELD OF ND	24,419.33
22818	BLUE CROSS BLUE SHIELD OF ND	91.12
28736	WATFORD CITY PARK DISTRICT	2,000.00
28939	ALEXANDER RURAL FIRE DISTRICT	20,467.85
28940	ALEXANDER SCHOOL DIST. #2	320,488.35
28941	ALEXANDER TWP.	24,827.14
28942	ALEXANDER/CITY OF	27,993.15
28943	ANTELOPE CR. TWP.	6,347.20
28944	ARNEGARD PARK DISTRICT	10,996.05
28945	ARNEGARD RURAL FIRE PROTECTION DIST.	12,478.67
28946	ARNEGARD TWP.	29,710.39
28947	ARNEGARD/CITY OF	22,783.55
28948	BLUE BUTTES TWP.	14,064.66
28949	CHARBON TWP.	14,135.26
28950	EARL SCHOOL DIST. #18	6,579.15
28951	ELM TREE TWP.	24,759.03
28952	GRAIL TWP.	8,445.13
28953	GRASSY BUTTE FIRE DISTRICT	6,023.33
28954	HAWKEYE TWP.	14,852.27
28955	HORSE CREEK RURAL FIRE DIST.	1,498.83
28956	HORSE CREEK SCHOOL DIST. #32	10,161.04
28957	KEENE TWP.	13,551.76
28958	MANDAREE SCHOOL DIST. #36	133.95
28959	MCKENZIE CO. FIRE PROT. DIST.	65,999.24
28960	MCKENZIE CO. HISTORICAL SOCIETY	7,613.77
28961	MCKENZIE CO. SD#1	1,566,190.09
28962	MCKENZIE SOIL CONS. DIST.	76,123.64
28963	ND STATE TREASURER	38,288.48
28964	NEW TOWN PUBLIC SCHOOL DIST.	56,101.10
28965	NEW TOWN RURAL AMBULANCE DIST.	692.86
28966	NEW TOWN RURAL FIRE DEPT.	676.94
28967	RANDOLPH TWP.	4,803.41
28968	RIVERVIEW TWP.	34,276.05
28969	SIOUX IRRIGATION DISTRICT	8,364.10
28970	SIOUX TWP.	12,562.31
28971	SIOUX-YELLOWSTONE RURAL FIRE DIST.	5,590.73
28972	TRI TWP	28,841.68
28973	TWIN VALLEY TWP.	60,929.98

28974	UPPER MISSOURI DIST. HEALTH UNIT	28,162.89
28975	WATFORD CITY MUNICIPAL AIRPOIRT	78.12
28976	WATFORD CITY PARK DISTRICT	422,857.74
28977	WATFORD CITY/CITY OF	695,399.67
28978	WILLISTON FIRE PROTECTION DISTRICT	2,002.72
28979	WILLISTON VECTOR CONTROL DIST.	13.72
28980	YELLOWSTONE SCHOOL DISTRICT #14	64,465.13
28981	YELLOWSTONE TWP.	31,965.40
28982	ALEXANDER/CITY OF	116.00
28983	WATFORD CITY/CITY OF	375.00
220208	ABRAHAM/JENNIFER	846.20
220209	ACCUSOURCE INC.	259.75
220210	ACME TOOLS	189.78
220211	ADVANCED BUSINESS METHODS	3,427.33
220212	AIRGAS ON-SITE SAFETY SERVICES	90.00
220213	ALLEGIANCE COBRA SERVICES, INC.	89.50
220214	AMAZON/SYNCB	1,652.16
220215	AMERICAN WELDING & GAS	52.89
220216	ANDERSON/LAWRENCE W	8.00
220217	ARMOR INTERACTIVE	57,329.71
220218	ARMSTRONG SANITATION	110.00
220219	AUTO VALUE	65.01
220220	BADLANDS HARDWARE	703.54
220221	BADLANDS OCCUPATIONAL TESTING SERVICES	1,862.00
220222	BELL/MARY	42.51
220223	BENCHMARK REPORTING AGENCY, INC	175.70
220224	BERQUIST/BAILEY	116.64
220225	BEST/VAWNITA	497.43
220226	BLUE LUBE	3,860.73
220227	BLUE TARP FINANCIAL, INC.	1,957.14
220228	BORDER STATES ELECTRIC	125.77
220229	BORDER STATES PAVING, INC.	371,048.95
220230	BOSS OFFICE & COMPUTER PRODUCTS	2,171.81
220231	BRADY'S ROADSIDE SERVICE	750.00
220232	BRENNA/TAMMY	39.24
220233	BROSZ ENGINEERING, INC.	128,090.44
220234	BROTHERS/DANIELLE	36.00
220235	BURNS & MCDONNELL	3,601.28
220236	BUTLER MACHINERY COMPANY	144.00
220237	C.E. BROOKS & ASSOCIATES,P.C.	3,040.37
220238	C&D WATER SERVICES	105.00
220239	C&G ARMS LLC	52.99
220240	CARQUEST AUTO PARTS	10.07
220241	CARQUEST OF SYDNEY MT #3133	27.59
220242	CDW-G GOVERNMENT	3,582.20
220243	CENTRAL SPECIALTIES INC.	672,730.97
220244	CERTIFIED POWER. INC	2,076.74
220245	CHAPMAN/HARLEY A	30.00
220246	CHERREY'S PROPANE	2,240.00

220247	CIOX HEALTH LLC	21.40
220248	CLEARWATER COMMUNICATIONS	99.47
220249	CODE RED TOWING	625.00
220250	COLONIAL RESEARCH CHEMICAL CORP.	1,110.17
220251	CONSTRUCTION ENGINEERS INC.	19,995.00
220252	CORPORATE TRANSLATION SERVICES, INC	56.43
220253	CRAIG'S SMALL ENGINE REPAIR	269.02
220254	CUSTOM TRUCK ACCESSORIES	26.35
220255	DAWA DEVELOPMENT, LLC	86.00
220256	DEFOE/GERALD	2,602.00
220257	DELL MARKETING L.P.	4,373.37
220258	DIGITAL HIGHWAY INC.	873.00
220259	DTE, INC.	276.57
220260	ELLIS/CLAY	93.00
220261	FARMERS UNION OIL COMPANY	50,373.66
220262	FASTENAL COMPANY	10,779.56
220263	FINK/LACEY	36.00
220264	FINSAAS/DARRELL	46.87
220265	FIRST INTERNATIONAL BANK & TRUST	3,682.49
220266	FIRST INTERNATIONAL INSURANCE	1,395.00
220267	FLECK/WILLIAM	64.20
220268	FLEETMATICS USA, LLC	4,139.35
220269	FOSS/BONNIE	50.00
220270	FRED PRYOR SEMINARS/CAREERTRACK	995.00
220271	FRYHLING/PATRICIA E	246.06
220272	FULKERSON FUNERAL HOME	500.00
220273	GALLS INCORPORATED	1,111.54
220274	GEM CITY MOTORS/TOWING	1,715.56
220275	GLOVER/THOMAS H.	146.75
220276	GRAYBAR	26.40
220277	H.A. THOMPSON & SONS, INC.	8,400.00
220278	HARRISON/SADIE	118.13
220279	HAUGEN/LESLIE C	68.48
220280	HDR ENGINEERING, INC	53,442.27
220281	HEGGEN EQUIPMENT CO.	815.12
220282	HIGGENS/AMBER	110.72
220283	HOME OF ECONOMY	50.15
220284	HORIZON RESOURCES	14.94
220285	ICON ARCHITECTURAL GROUP	90,478.91
220286	JACK & JILL	29.64
220287	JAPPE/KAROLIN	420.21
220288	JOHN HUTTER TOWING	387.50
220289	JOHNSON/BRANDON	135.98
220290	JOHNSRUD/ANN	188.10
220291	JOHNSRUD/ERICA	134.07
220292	KIESON/SADIE	557.54
220293	KISH/JULIE A.	2,644.00
220294	KNUDSON/JACKSON	50.00
220295	KUMMER'S PUMPING	400.00

220296	KUPPER CHEVROLET	843.88
220297	LANE/SHARON	239.06
220298	LAQUINTA INN & SUITES	573.30
220299	LDV, INC	177,337.00
220300	LEWIS/JAY	13.08
220301	LUND OIL, INC.	1,222.02
220302	LYLE SIGNS INC.	4,168.82
220303	MARCO, INC.	500.59
220304	MARTINEZ/EDWARD	206.99
220305	MCCABE/THOMAS	122.67
220306	MCKENZIE CO. AMBULANCE SERVICE	3,989.04
220307	MCKENZIE CO. FARMER	1,729.70
220308	MCKENZIE CO. HEALTHCARE SYSTEMS	2,153.84
220309	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	20,000.00
220310	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	900.00
220311	MCKENZIE COUNTY	288,701.51
220312	MCKENZIE COUNTY ROAD & BRIDGE	2,915.53
220313	MCKENZIE/BONNITA	41.01
220314	MCNUTT/SHARALYN	50.00
220315	MERCHANTS BANK EQUIPMENT FINANCE	156,711.95
220316	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	31.27
220317	MOHAMED/OMAR A	150.00
220318	MRACHEK/KRIS	26.75
220319	ND ASSN. OF COUNTIES	1,208.40
220320	ND COUNTY AUDITOR'S ASSN.	250.00
220321	ND COUNTY TREASURER'S ASSN.	250.00
220322	ND DEPT. OF TRANSPORTATION	3,606.87
220323	ND EMERGENCY MANAGEMENT ASSN.	50.00
220324	ND FRATERNAL ORDER OF POLICE	40.00
220325	ND STATE RADIO COMMUNICATIONS	20,594.04
220326	NDACTVSO	50.00
220327	NDAWN CENTER	500.00
220328	NORBY/LYNETTE	76.30
220329	NORTH DAKOTA ONE CALL	1.00
220330	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	60.00
220331	NORTHERN HEAVY DUTY TRUCK PARTS	405.64
220332	NORTHERN PUMP & COMPRESSION, INC.	812.35
220333	NORTHWEST YOUTH ASSESSMENT CENTER	18,633.00
220334	O K IMPLEMENT CO.	3,128.82
220335	O.K. TIRE STORE, INC	119.00
220336	OLSON/DOUG	30.52
220337	OLSON/JEREMY	12.84
220338	PARRISH/CALVIN	300.00
220339	PAULSON/KATIE	323.00
220340	PAYSTUBZ	1,285.44
220341	PIONEER MUSEUM	30.00
220342	POLAR SERVICE CENTER	3,247.61
220343	PORTABLE STORAGE	100.00
220344	PRAETORIAN GROUP, INC.	3,410.00

220345	PRAXAIR	804.87
220346	QUALITY INN/BISMARCK	167.40
220347	QUILL CORPORATION	180.62
220348	RAMADA BISMARCK HOTEL	524.10
220349	RAMADA FARGO	487.36
220350	RDO EQUIPMENT CO. - FARGO	35,025.92
220351	RECORD KEEPERS LLC	74.50
220352	RESERVATION TELEPHONE CO-OP	240.00
220353	RICOH USA, INC	380.36
220354	RIEDEL/JOSIEPHINE R	84.24
220355	RIVER AGGREGATES, LLC	3,869.00
220356	ROADWORX, LLC	7,294.92
220357	ROCKMOUNT RESEARCH & ALLOYS, INC.	895.68
220358	ROGNESS/MICHELLE	142.14
220359	ROLFSON/JONATHON R	420.00
220360	ROUGH RIDER CENTER	28.00
220361	SAGE/CORRINE	37.06
220362	SAMUELSON/JERRY	312.70
220363	SCHATZ/SHAUN	128.10
220364	SCHEBO/JOANNE	257.96
220365	SCHILKE/ED	3,400.00
220366	SCOFIELD/JESSIE	1,100.00
220367	SHERWIN-WILLIAMS/WILLISTON	412.08
220368	SJF MATERIAL HANDLING INC	1,153.85
220369	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	2,833.30
220370	SONDROL/NORMAN E	9,950.00
220371	STEIN'S INC.	1,775.71
220372	STENEHJEM/VICKY L.	2,538.00
220373	STREICHER'S	142.00
220374	THOMSON REUTERS-WEST	464.25
220375	TITAN MACHINERY, INC.	3,632.82
220376	TRIANGLE ELECTRIC, INC.	4,556.09
220377	TWIN CITY HARDWARE	73.07
220379	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,202.27
220380	VISION WEST ND	1,500.00
220381	WARD COUNTY TREASURER	2,843.50
220382	WATFORD CITY LUMBER	41.65
220383	WATFORD CITY POLICE DEPT.	1,560.00
220384	WATFORD CITY VETERINARY CENTER	340.00
220385	WATFORD EXPRESS LAUNDRY CENTER	1,537.90
220386	WESTLIE MOTOR CO.	964.26
220387	WHITAKER/HILLARY	340.21
220388	WILLIAMS PLUMBING & HEATING	2,800.82
220389	WINN CONSTRUCTION, INC.	520.00
220390	WISNESS/MONIQUE	50.00
220391-220413	PAYROLL - FEBRUARY 9, 2018	678,740.06
220414	GARRISON DIVERSION CONSERVANCY DIST.	38,062.14
220415	L. YELLOWSTONE IRRIG. DIST. #2	335,178.97
220416	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,673.58

220417	ARMSTRONG SANITATION	700.00
220418	AT&T	47.37
220419	CENTURY LINK	168.61
220420	CONSOLIDATED TELCOM	48.80
220421	INFORMATION TECHNOLOGY DEPT.	3,156.90
220422	MCKENZIE COUNTY RURAL WATER	240.15
220423	MCKENZIE ELECTRIC CO-OP INC.	5,362.70
220424	MONTANA DAKOTA UTILITIES CO.	23,507.41
220425	NEMONT	28.50
220426	RESERVATION TELEPHONE CO-OP	9,270.03
220427	SOUTHWEST WATER AUTHORITY	42.00
220428	VERIZON/ACCT 342033315-01	3,306.88
220429	VERIZON/ACCT 842030146-01	4,823.70
220430	WATFORD CITY WATER DEPT./CITY OF	3,101.12
220431	A&M CONSTRUCTION LLC	1,962.00
220432	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,593.75
220433	AMERICAN WELDING & GAS	28.31
220434	ARMOR INTERACTIVE	15,211.74
220435	ASC CONSTRUCTION EQUIPMENT	1,121.19
220436	ASSELIN/STEPHANIE	96.31
220437	AUTO VALUE	525.20
220438	BADLANDS HARDWARE	244.16
220439	BADLANDS OCCUPATIONAL TESTING SERVICES	134.00
220440	BAKER & TAYLOR	324.61
220441	BALDWIN/JOSEPH G.	28.00
220442	BANK OF NORTH DAKOTA	2,383,935.54
220443	BANK OF NORTH DAKOTA	69,450.00
220444	BARRETT PHARMACY	11.55
220445	BAYMONT INN & SUITES/MANDAN	198.00
220446	BB ELECTRIC	166.67
220447	BIG BUTTE SERVICES	12,115.38
220448	BLUE LUBE	247.20
220449	BLUE PRAIRIE LABS	100.00
220450	BOB BARKER COMPANY INC	319.43
220451	BOSS OFFICE & COMPUTER PRODUCTS	959.57
220452	BRADY'S ROADSIDE SERVICE	800.00
220453	BROWN/COREY	55.00
220454	BUTTONS BY FISH	325.00
220455	C.E. BROOKS & ASSOCIATES,P.C.	3,551.37
220456	C&D WATER SERVICES	90.00
220457	CASCADE AUTO GLASS	340.00
220458	CBM MANAGED SERVICES	17,547.47
220459	CDW-G GOVERNMENT	756.83
220460	CHERREY'S PROPANE	2,720.00
220461	CHIPPEWA RESOURCES INC	640.00
220462	CODE RED TOWING	500.00
220463	COLONIAL RESEARCH CHEMICAL CORP.	2,302.97
220464	COMFORT SUITES	334.80
220465	COMPUTER PROF. UNLIMITED, INC.	2,947.03

220466	CONSTRUCTION ENGINEERS INC.	241,669.05
220467	COOK/REBECCA	37.92
220468	CRAFTMASTER HARDWARE LLC	79.09
220469	CRAIG'S SMALL ENGINE REPAIR	227.54
220470	CROSS/ROBERT	38.15
220471	DAKOTA FIRE PROTECTION, INC	5,273.14
220472	DAKOTA SUPPLY GROUP	2,521.49
220473	DASH MEDICAL GLOVES	709.00
220474	DAWA DEVELOPMENT, LLC	882.00
220475	DELL MARKETING L.P.	1,835.33
220476	DEMCO	131.37
220477	EIDE BAILLY	6,530.00
220478	FARMERS UNION OIL COMPANY	35,366.20
220479	FASTENAL COMPANY	2,842.04
220480	FICKEN/MICHAEL	17.50
220481	FIRST INTERNATIONAL INSURANCE	50.00
220482	FLEETMATICS USA, LLC	864.00
220483	GEIGER/CINDY D.	440.00
220484	GEM CITY MOTORS/TOWING	63.90
220485	GIERSDORF/KYLE	17.50
220486	GOLDSTAR PRODUCTS INC.	2,735.90
220487	GRAYBAR	154.42
220488	H.A. THOMPSON & SONS, INC.	17,330.00
220489	HALFMOON EDUCATION INC	279.00
220490	HECK BUILT LLC	135.00
220491	HOLIDAY INN/FARGO	502.20
220492	HOME OF ECONOMY	188.96
220493	HORIZON RESOURCES	17.37
220494	HR COLLABORATIVE	400.00
220495	IAOGO - INTERNATIONAL ASSOC OF GOV	200.00
220496	ICON ARCHITECTURAL GROUP	227,105.33
220497	INFORMATION SYSTEMS CORP.	1,767.00
220498	INFORMATIONAL DATA TECHNOLOGIES LLC	3,980.00
220499	IWORQ SYSTEMS	29,000.00
220500	JIFFY LUBE	126.37
220501	KADRMAS, LEE AND JACKSON, INC.	48,585.76
220502	KANWAR/SUHAIL	477.20
220503	KOTANA COMMUNICATIONS, INC.	6,506.25
220504	KUMMER'S PUMPING	400.00
220505	KY PIPE	761.10
220506	L&K ELECTRIC, INC.	9,335.17
220507	LANE/ERROL A	490.00
220508	LAQUINTA INN & SUITES	1,175.00
220509	LARSEN SERVICE DRUG, INC.	914.56
220510	LAYNE/JONATHAN ROBERT	80.00
220511	LOKEN/GREGARY K.	2,480.00
220512	LUND OIL, INC.	1,374.89
220513	LUPINE CONSTRUCTION, INC	1,200.00
220514	LYLE SIGNS INC.	4,168.82

220515	MAILFINANCE	207.00
220516	MCKENZIE CO. FARMER	966.00
220517	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
220518	MCKENZIE ELECTRIC CO-OP INC.	1,050.28
220519	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	93.47
220520	MONTANA DAKOTA UTILITIES CO.	63.49
220521	MORAN/ZACKARY S	490.00
220522	MYERS AUTO PARTS	212.10
220523	ND DEPARTMENT OF COMMERCE	225.00
220524	ND DEPARTMENT OF HEALTH	258.94
220525	ND OFFICE OF THE ATTORNEY GENERAL	6,505.00
220526	ND WATER EDUCATION FOUNDATION	580.00
220527	NDBOA	265.00
220528	NDCCAA	100.00
220529	NDPHA	30.00
220530	NELSON INTERNATIONAL	384.31
220531	NORTH DAKOTA ONE CALL	893.90
220532	NORTHERN HEAVY DUTY TRUCK PARTS	157.50
220533	NORTHERN PUMP & COMPRESSION, INC.	731.75
220534	NOVAK/LARRY	33.79
220535	NW SUPPLY AND R&R TROPHIES, INC.	41.00
220536	O K IMPLEMENT CO.	140.88
220537	PEDERSEN/ANITA	1,500.00
220538	PENNINGTON/GREG	67.50
220539	PERRY/PATRICK	55.00
220540	PHARMCHEM. INC.	2,152.65
220541	PIPPIN LAW FIRM	60.00
220542	POLAR SERVICE CENTER	5,687.28
220543	PRAETORIAN GROUP, INC.	225.00
220544	PRAXAIR	409.38
220545	PRO AUTO BODY, LLC	643.00
220546	RDO EQUIPMENT CO. - FARGO	1,542.50
220547	RECORD KEEPERS LLC	24.50
220548	RESERVATION TELEPHONE CO-OP	347.69
220549	RESULTS PERFORMANCE CONSULTING INC	49.95
220550	ROBINSON/AMY	478.89
220551	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,411.86
220552	ROOKS/JO	375.89
220553	ROOS/RON	125.57
220554	ROUGH RIDER CENTER	71.25
220555	SAFE KIDS WORLDWIDE	85.00
220556	SCHATZ/SHAUN	36.00
220557	SHEWALTER/TONY	11.00
220558	SMITH/JEREMY	275.15
220559	SORENSEN/CURTIS	5,930.00
220560	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	200.00
220561	STEIN'S INC.	2,462.92
220562	THOS. Y PICKETT & CO. INC.	24,250.00
220563	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00

220564	TWOGOOD/SCOTT	284.82
220565	UNIFORM CENTER	797.98
220566	UNITED QUALITY COOPERATIVE	4,236.78
220567	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,254.07
220568	USA BLUE BOOK	726.31
220569	VALLI INFORMATION SYSTEMS, INC	549.96
220570	VOGEL LAW FIRM	66.00
220571	WATFORD CITY LUMBER	41.65
220572	WATFORD CITY VETERINARY CENTER	85.00
220573	WATFORD EXPRESS LAUNDRY CENTER	419.80
220574	WAWSA	160,065.56
220575	WESTLIE MOTOR CO.	3,678.89
220576	BOSS OFFICE & COMPUTER PRODUCTS	274.11
220577	THOMSON REUTERS-WEST	478.18
220578-220604	PAYROLL - FEBRUARY 23, 2018	692,931.66

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

Special Meeting March 13, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 13, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Kathy Skarda, and Gene Veeder (by phone), Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 5:00 p.m.

Moved by Best, seconded by Skarda, to approve the February 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the Treasurer's Report for the period ending February 28, 2018, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Commission Consent Agenda Items 1 and 2 as presented. All voting aye, motion carried. Items approved were: 1. Set Hearing Date – Abatement applications 3899-3900, 3905, 3908-3912, 3929, 3949-3981, 4014-4017– April 3, 2018 at 10:00 am CT and 2. Update Signature Authority at all Official Depositories to remove Pam LaRue.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Moved by Best, seconded by McCabe, to approve the Construction Engineers Energy Efficient Commercial Building Deduction Form. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Maintenance Renewal Agreement for the LEC SWEET! Datel Software package. All voting aye, motion carried.

Emergency Manager Jappe requested the use of HazChem funds for firefighter training, which would pay for wages for firefighters to attend out of state trainings. State's Attorney Neff recommended that the LEPC Board bring recommendations to the County Commission for reimbursement of trainings after LEPC approval.

Moved by Skarda, seconded by Best, to approve the out of state travel request for Jappe to attending Public Information Officer training in Montana. All voting aye, motion carried.

Economic Development Coordinator Stenberg reported the JDA Board had unanimously passed a recommendation to transfer \$500,000 to the Skills Initiative and introduced Kylee Roff to present more information on the program. Roff gave an overview of various programs offered under this initiative included the University of Mary, TrainND, Williston State College, Watford City High School, and companies which use space for meetings. Moved by Best, seconded by Skarda, to approve the Major Use Agreement to support the Skills Initiative. All voting aye, motion carried.

Landfill Director Schreiber reported on numerous barrels which were located on County Road 30 and requested authorization to dispose of them. The Board consensus was to authorize the disposal of the barrels.

At 6:00 p.m. a public hearing was held on Vote By Mail. Johnsrud reported on the attendance at the five area public input meetings and a news story from Dunn County moving to Vote By Mail was played. No members of the public were present for comment. Moved by McCabe, seconded by Skarda, that McKenzie County adopts Vote by Mail in 2018. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. With a vote 5 aye and 0 nay, motion carried.

Moved by Skarda, seconded by Best, to approve the out of state travel request from the Sheriff's Office for FFO Training. All voting aye, motion carried.

The Sheriff's Office requested to convert the old bookmobile into a new command unit and to transfer the bookmobile to the Sheriff's Office. The current command until would become a negotiations unit. The Board consensus was to approve this transfer of the old bookmobile from the Library to the Sheriff's Office.

Moved by Skarda, seconded by Best, to approve the transfer of two decommissioned Sheriff's Office toughbooks, valued at less than \$1,000.00, to the McKenzie County Ambulance. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the out of state Sheriff's Office EVOC training. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the Law Enforcement Services Memorandum of Understanding with the City of Alexander. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Highway Safety Improvement Program project design with Interstate Engineering, as presented by PWD Kanwar for the 2019 season, for \$92,208.00. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to award the purchase of two mowers to the low bidder, Heggen Equipment, at \$19,400.00/each. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to award the purchase of the dozer crawler to the low bidder, RDO Dickinson, with a cost of \$186,000.00 after trade. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to award the purchase of a mowing tractor to the low bidder, RDO Dickinson, with a cost of \$180,003.00 after trade. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Tobacco Gardens Dredging Design with Brosz Engineering for \$78,620.00. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Bear delinquent tax sale pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 7:02 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Chas Neff, Auditor/Treasurer Johnsrud, and Special Council Zachary Pelham.

Executive Session was adjourned at 7:16 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Best, to follow the advice of outside counsel on the Bear Delinquent Tax Sale. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Al-Jon compactor pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Best, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 7:35 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Chas Neff, Auditor/Treasurer Johnsrud, Chief Assistant State's Attorney Todd Schwarz, and PWD Suhail Kanwar.

Executive Session was adjourned at 7:45 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Gratech Arbitration pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 7:48 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Chas Neff, Auditor/Treasurer Johnsrud, Chief Assistant State's Attorney Todd Schwarz, and PWD Suhail Kanwar.

Executive Session was adjourned at 8:28 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by McCabe, to follow the advice of counsel on the Gratech Arbitration. All voting aye, motion carried.

The meeting recessed at 8:30 p.m. until March 20, 2018, at 1:00 p.m.

March 20, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 20, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney

Neff. Absent: Commissioner Gene Veeder. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

A public hearing was held on the Planning & Zoning Consent Agenda. Talbert asked to pull item 1 for discussion. Moved by Best, seconded by Skarda, to approve the Planning & Zoning Consent Agenda Items 2 through 9 as presented. All voting aye, motion carried. Items approved: 2. Knife River 0002-18 Conditional Use Permit-The applicant is requesting a Conditional Use Permit for a borrow pit. Recommend approval of Conditional Use Permit 0002-18 Knife River. Adopt the findings as provided in the staff report; 3. Andeavor Field Services- 0003-18 Conditional Use Permit -The Applicant is requesting a conditional use permit to construct a seventeen (17) mile long crude oil transmission line that starts in Section 35, Township 151N, Range 98W and ends in Section 30, Township 149N, Range 98W. Recommend approval of Conditional Use Permit 0003-18 Andeavor Field Services. Adopt the findings as provided in the staff report; 4. April Szostak 0003-18 Zone Change-A Zone Change from Industrial to Residential 5A to support the existing home at 12632 23rd St NW Watford City, ND 58854. Recommend approval of Zone Change 0003-18 to change the zoning from Industrial to Residential 5A. Adopt the findings as provided in the staff report; 5. Frac Shack America Inc. 0004-18 Zone Change & Conditional Use Permit.- Applicant is requesting a Zone Change from Agriculture to Light Industrial and a Conditional Use Permit for the existing workforce housing located in Section 19, Township 149N, Range 98W. Parcels 630009460 & 690009455. Recommend approval of the Zone Change and Conditional Use Permit 0004-18 Frac Shack America Inc. Adopt the findings as provided in the staff report; 6. Williamson Properties, LLC 0004-18 Zone Change.-Zone Change from Agriculture to Light Industrial and Residential 3 to support the current land use and existing housing on parcel located at 2530 132nd J Ave NW Arnegard ND 58854 Recommend approval of Zone Change 0004-18 to change the zoning from Agriculture to Residential 3 and Light Industrial. Adopt the findings as provided in the staff report; 7. Faye Pit, LLC 0005-18 Conditional Use Permit.-Applicant is requesting a conditional use permit for a fresh water holding pond to service nearby oil pads by lay flat only, no trucks. Located in Section 11, Township 151N, Range 97W. North and West of Demicks Lake. Recommend approval of Conditional Use Permit 0005-18 to allow the fresh water pit. Adopt the findings and conditions as provided in the staff report; 8. ONEOK Rockies Midstream 0001-18 Conditional Use Permit. - Applicants are requesting a Conditional Use Permit to support the conversion of an existing 12" steel natural gas pipeline (gathering) to natural gas liquids (transmission) pipeline. Recommend approval of Conditional Use Permit 0001-18 to allow the conversion of existing 12" steel natural gas pipeline to natural gas liquids pipeline. Adopt the findings and conditions are provided in the staff report; 9. SWAT Consulting, Inc. 0005-18 Zone Change and Conditional Use Permit.-The existing land use fits the zone change request to Light Industrial. However there is workforce housing inside the building which requires a Conditional Use Permit. Recommend approval of Zone

Change and Conditional Use Permit 0005-18 SWAT Consulting, Inc. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Item 1 which was a resolution to amend the building code of the McKenzie County Zoning Ordinance. This amendment would allow companies to work with Talbert to assess eligibility for waivers on industry standards and building codes. Amendment was approved unanimously by the Planning & Zoning Board and recommended by Talbert.

A RESOLUTION TO AMEND THE BUILDING CODE OF THE McKENZIE COUNTY ZONING ORDINANCE

WHEREAS, the McKenzie County Board of County Commissioners is the duly elected governing body for McKenzie County and wishes to protect the county and its citizens and to keep the county economically competitive with other counties; and

North Dakota Century Code 11-33, outlines the procedure for the preparation, notification and recordation of county ordinances and resolutions.

WHEREAS, the McKenzie County Board of County Commission has adopted the North Dakota Building Code.

WHEREAS, North Dakota Century Code 54-21.3 outlines the administration of the State Building Code,

WHEREAS, NDCC 54-21.3-03 subsection 6 states, The governing body of a city, township, or county that elects to administer and enforce a building code shall adopt and enforce the state building code. However, the state building code may be amended by cities, townships, and counties to conform to local needs.

WHEREAS, certain oil and gas processing and storage facilities are designed and constructed according to standards outlined by multiple codes and jurisdictions including federal, state, and local governments and agencies. There are overlapping codes and jurisdictions regulating the safe construction and operation of facilities.

WHEREAS, the petroleum industry is required to follow codes, standards, guidelines and specifications to insure the safe construction and operation of facilities, which includes codes from the International Code Council (ICC), American Petroleum Institute (API), National Fire Protection Association (NFPA), Codes of Federal Regulations (CFR), American National Standards Institute (ANSI), Instrument Society of America (ISA), and the Factory Mutual Global Research (FM), International Organization of Standardization (ISO) and others.

WHEREAS, the purposes of the North Dakota Building Code as outlined in NDCC 54-21.3-01 are to:

- 1) Provide the citizens of this state with nationally recognized standards and requirements for construction and construction materials.
- 2) Eliminate restrictive, obsolete, conflicting, and unnecessary construction regulations that tend to increase construction costs unnecessarily or restrict the use of new materials, products, or methods of construction or provide preferential treatment to types or classes of materials or products or methods of construction.
- 3) Ensure adequate construction of buildings throughout the state and to adequately protect the health, safety, and welfare of the people of this state

THE COUNTY ASSERTS, that the purposes of the North Dakota Building Code are adequately maintained with this amendment and that sufficient safety standards are in place by other state and federal regulations and standards to conduct safe operations of these structures and facilities;

WHEREAS, the amendment to the building code was duly noticed in the official county paper for two consecutive weeks and a public hearing was held on February 12, 2018 and March 12, 2018 with the Planning and Zoning Commission, and

WHEREAS, the Planning and Zoning Commission has reviewed and provided their recommendation to the Board of County Commissioners for approval of the amendment of the building code to meet local needs.

THEREFORE, the State Building Code is amended by McKenzie County as follows:

5.11.3 Amending the Building Code

Pursuant to N.D.C.C. Ch. 54-21.3-03(6) "The governing body of a city, township, or county that elects to administer and enforce a building code shall adopt and enforce the state building code. However, the state building code may be amended by cities, townships, and counties to conform to local needs."

McKenzie County amends the State Building Code as follows:

- 1) Building permits and/or inspections may be waived for structures that are built on-site for gas and oil processing and storage.
- 2) Waivers of building permits and/or inspections may only be given in writing.
- 3) Each request for a waiver of building permits and/or inspections must include the legal description of the location of the structure and a description of the

structure for which a waiver is requested. Each waiver is specific to the structure described therein and does not apply to replacements, expansions, changes in use, or major alterations to the structure.

- 4) Waivers of building permits and/or inspections shall be granted by the Planning Director when the Planning Director determines that the structure's safety is adequately regulated by other government agencies, whose enforcement authority and execution the Planning Director deems sufficient, and that the structure is not designed to be occupied regularly by persons (e.g. as an office or housing facility, whether on a temporary or permanent basis).
- 5) Waivers of building permits and/or inspections do not exempt the structure from fire and safety inspections. A fire and safety inspection is required prior to commencement of operations within the structure and thereafter on an annual basis or as requested by the County Fire Inspector or Planning Director.
- 6) Prior to commencement of operations the facility operator shall certify in writing that American Petroleum Institute construction, safety and operational standards and procedures have and shall be maintained.
- 7) The Planning Director's decision to deny a waiver of building permits and/or inspections may be appealed to the Board of County Commissioners.

This amendment in no way alters or amends any zoning requirement. Prior to any construction, alteration or development of a facility the applicant must meet with the Planning Director to determine the extent of the exception. It is further the intent of this amendment to limit the number of building to which this applies.

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of McKenzie County does hereby adopt this resolution and amends and building code as outlined.

Moved by Skarda, seconded by Best, to approve the Resolution for an Amendment to the McKenzie County Zoning Ordinance. All voting aye, motion carried.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings. NDDOH is now accepting applications for medical marijuana facilities.

Moved by Skarda, seconded by McCabe, to approve the purchase of a replacement KIP scanner for the Recorder's Office from the Document Preservation Fund for \$22,745.00. All voting aye, motion carried.

Dana Roff, McKenzie County Builder's Association requested to tour county buildings during Homefest's "Parade of Progress." The Board consensus was to allow the tours and to have Roff work with Auditor/Treasurer Johnsrud and Facilities Administrator Carlson.

Jeff Kummer, McKenzie Minerals Management, reported on their study results of the 6¼% royalty audit. Proposals were presented for additional work on corrective action to errors found during the audit, as well as future consulting services and work on the non-6¼% wells. State's Attorney Neff will work with Kummer to review the scopes and bring back to the Board at the April 3 meeting. Neff requested Board authorization to seek out an experienced oil and gas attorney and the request was granted.

Moved by Skarda, seconded by Best, to approve the Health Insurance Repayment Policy as presented by HR Manager Cholodewitsch. All voting aye, motion carried.

Judge Schmidt requested the current jury room not be divided into two as was originally planned in the repurpose project. Best reported there were other options for use of the furniture which was already on order. The Board consensus was to not divide the jury room.

Moved by Best, seconded by McCabe, to approve the Courtroom Services Remodel Change Order 2. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Pictometry Contract Amendment for \$960.00 to include areas that were missed during the original contract scope. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the out of state travel request for GIS Coordinator Foster for the Pictometry Conference in August in Texas. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to authorize the chairman to sign the 2018 Landfill Engineering contracts with Burns & McDonnell. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Targa Badlands LLC Road Use Agreement. All voting aye, motion carried.

The Board was given an update on the water damage to Motor Vehicle, the vault, and Court areas.

Keith Olson, Small Business Development Center, provided an update to the Board on the services he provides to McKenzie County. He has worked with 37 contact this year and 7 business starts.

Denton Zubke and Jeret Wirtz, WAWSA, gave reports on the creation of WAWSA as well as past and future projects. Total WAWSA McKenzie County Water Resource District projects through 2018 total \$100,606,328.

Moved by Best, seconded by Skarda, to approve the Kupper Automotive bid of \$34,247, after trade, for a new suburban for the Extension Office. All voting aye, motion carried.

Skarda volunteered to sit in on the performance reviews of Extension Agents Hellandsaas and Wisness and also to serve on the Extension Advisory Committee.

The Commission asked Johnsrud to inquire with AE2S and Linda Svihovec on giving the 4 county study presentation to McKenzie County staff.

Moved by Best, seconded by Skarda, to authorize for sale by silent bid the courtroom desks and benches in Courtroom 2. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to set polling locations for the 2018 elections at the following locations: Watford City Civic Center, Mandaree School (primary) and Community Center (general), and Cartwright Community Hall, plus an election board at the courthouse to process the mail and absentee ballots. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the ServPro Equipment and Water Damage forms as presented. All voting aye, motion carried.

The meeting adjourned at 4:24 p.m. until April 3, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
29398	ALEXANDER PARK DISTRICT	2,854.89
29399	ALEXANDER RURAL FIRE DISTRICT	121,641.80
29400	ALEXANDER SCHOOL DIST. #2	2,153,462.50
29401	ALEXANDER TWP.	120,851.05
29402	ALEXANDER/CITY OF	13,065.15
29403	ANTELOPE CR. TWP.	5,526.25
29404	ARNEGARD PARK DISTRICT	4,781.14
29405	ARNEGARD RURAL FIRE PROTECTION DIST.	61,978.55
29406	ARNEGARD TWP.	74,748.81
29407	ARNEGARD/CITY OF	10,325.60

29408	BLUE BUTTES TWP.	68,182.81
29409	CHARBON TWP.	108,603.92
29410	EARL SCHOOL DIST. #18	8,564.81
29411	ELM TREE TWP.	253,384.89
29412	GRAIL TWP.	56,213.97
29413	GRASSY BUTTE FIRE DISTRICT	15,446.93
29414	HAWKEYE TWP.	238,056.63
29415	HORSE CREEK RURAL FIRE DIST.	15,489.68
29416	HORSE CREEK SCHOOL DIST. #32	98,173.81
29417	KEENE TWP.	71,327.38
29418	MANDAREE SCHOOL DIST. #36	19,741.84
29419	MCKENZIE CO. FIRE PROT. DIST.	541,413.58
29420	MCKENZIE CO. HISTORICAL SOCIETY	35,872.40
29421	MCKENZIE CO. SD#1	7,704,297.72
29422	MCKENZIE SOIL CONS. DIST.	358,735.34
29423	ND STATE TREASURER	186,227.63
29424	NEW TOWN PUBLIC SCHOOL DIST.	219,102.48
29425	NEW TOWN RURAL AMBULANCE DIST.	11,331.84
29426	NEW TOWN RURAL FIRE DEPT.	11,001.88
29427	RANDOLPH TWP.	4,303.43
29428	RIVERVIEW TWP.	32,839.46
29429	SIOUX IRRIGATION DISTRICT	4,332.50
29430	SIOUX TWP.	19,737.20
29431	SIOUX-YELLOWSTONE RURAL FIRE DIST.	24,478.86
29432	TRI TWP	24,348.81
29433	TWIN VALLEY TWP.	103,982.10
29434	UPPER MISSOURI DIST. HEALTH UNIT	132,728.61
29435	WATFORD CITY MUNICIPAL AIRPOIRT	11.19
29436	WATFORD CITY PARK DISTRICT	461,439.56
29437	WATFORD CITY/CITY OF	1,405,755.19
29438	WILLISTON FIRE PROTECTION DISTRICT	4,211.70
29439	WILLISTON VECTOR CONTROL DIST.	65.35
29440	YELLOWSTONE SCHOOL DISTRICT #14	316,221.72
29441	YELLOWSTONE TWP.	97,246.51
29442	ALEXANDER/CITY OF	116.00
220605-220631	PAYROLL - MARCH 9, 2018	709,688.95
220632	GARRISON DIVERSION CONSERVANCY DIST.	179,365.81
220633	L. YELLOWSTONE IRRIG. DIST. #2	328,465.54
220634	YELLOWSTONE PUMPING IRRIG. DISTRICT	1,864.71
220635	A-1 AUTO GLASS	238.55
220636	ABRAHAM/JENNIFER	186.94
220637	ACCUSOURCE INC.	547.00
220638	ADVANCED BUSINESS METHODS	620.04
220639	ALLEGIANCE COBRA SERVICES, INC.	158.50
220640	AMAZON/SYNCB	559.45
220641	AMERICAN LEGION	90.00
220642	AMERICAN WELDING & GAS	372.09
220643	ARMOR INTERACTIVE	1,292.25
220644	ARMSTRONG SANITATION	110.00

220645	AUTO VALUE	76.93
220646	AVI SYSTEMS, INC.	1,185.13
220647	BADLANDS HARDWARE	910.00
220648	BADLANDS OCCUPATIONAL TESTING SERVICES	2,697.00
220649	BAKER & TAYLOR	2,281.81
220650	BALCO UNIFORM COMPANY, INC.	1,008.58
220651	BAYMONT INN & SUITES/MANDAN	297.00
220652	BELL/MARY	40.33
220653	BERQUIST/BAILEY	218.01
220654	BIG BUTTE SERVICES	4,038.46
220655	BLUE LUBE	87.55
220656	BLUE SKY DUMPSTERS, LLC	207.45
220658	BOSS OFFICE & COMPUTER PRODUCTS	1,064.73
220659	BRADY'S ROADSIDE SERVICE	200.00
220660	BRENNA/TAMMY	39.24
220661	C&D WATER SERVICES	150.00
220662	CARQUEST AUTO PARTS	13.29
220663	CARSTENS/JILL	336.67
220664	CENTRAL SPECIALTIES INC.	24,812.40
220665	CHAFFEE/RYAN	200.00
220666	CHARLIE'S SERVICE, LLC	34.00
220667	CHERREY'S PROPANE	2,160.00
220668	CHOLODEWITSCH/NICHOLE	35.00
220669	CLOCK/LLOYD	138.50
220670	COLONIAL RESEARCH CHEMICAL CORP.	809.03
220671	COMFORT SUITES	418.50
220672	CORPORATE TRANSLATION SERVICES, INC	25.85
220673	DASH MEDICAL GLOVES	283.60
220674	DELL MARKETING L.P.	36,588.90
220675	DEMCO	75.28
220676	DIRTY BIRDS, LLC	3,000.00
220677	EATON TOWING/RECOVERY	312.50
220678	ECOLAB PEST ELIMINATION DIV.	300.00
220679	ECONOMIC DEVELOPMENT OF NORHT DAKOTA	275.00
220680	FAIRFIELD INN & SUITES	167.40
220681	FARM & HOME SUPPLY-SIDNEY, MT	98.52
220682	FASTENAL COMPANY	711.40
220683	FICKEN/MICHAEL	98.00
220684	FINSAAS/DARRELL	46.87
220685	FIRST INTERNATIONAL BANK & TRUST	2,098.09
220686	FIRST INTERNATIONAL INSURANCE	50.00
220687	FLEETMATICS USA, LLC	4,096.00
220688	FOSS/BONNIE	50.00
220689	FRED PRYOR SEMINARS/CAREERTRACK	199.00
220690	FULKERSON FUNERAL HOME	1,462.50
220691	GIBBS TOWING, LLC	187.50
220692	GIERSDORF/KYLE	333.47
220693	GRAYBAR	594.59
220694	GRONOS/JEFF	79.73

220695	HANNAHER'S	44,859.12
220696	HARRISON/SADIE	123.32
220697	HAWKEYE OILFIELD SUPPLY	46.12
220698	HDR ENGINEERING, INC	133,880.54
220699	HOLIDAY INN EXPRESS & SUITES/BISMARCK	103.00
220700	HOLM/RICK	24.65
220701	HOLTE/KAREN L.	277.56
220702	HORIZON RESOURCES	48.39
220703	HOVLAND/WARREN W.	1,334.00
220704	HUMANITY INC	720.00
220705	IBS, INC	2,960.61
220706	ICS TOOLBOX LLC	4,200.00
220707	INFORMATION SYSTEMS CORP.	22,797.00
220708	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	675.00
220709	INTERSTATE POWER SYSTEMS	1,236.69
220710	JACK & JILL	8.27
220711	JAPPE/KAROLIN	227.03
220712	JN TIRE & AUTO REPAIR	15.00
220713	JOHANSEN/MATTHEW	17.50
220714	JOHNSON & SUNDEEN	10,186.80
220715	JOHNSON/BRANDON	100.00
220716	KIESON/CAROL	259.29
220717	KIESON/SADIE	715.95
220718	KIRBY/VALERY	1,084.83
220719	KNIFE RIVER	112.98
220720	KNUDSON/JACKSON	50.00
220721	KOHLER COMMUNICATIONS, INC.	937.40
220722	LAQUINTA INN & SUITES	163.80
220723	LEWIS/JAY	13.08
220724	LOKEN/GREGARY K.	1,317.36
220725	LUND OIL, INC.	9,544.06
220726	MARCO TECHNOLOGIES LLC	500.59
220727	MARTINEZ/EDWARD	82.00
220728	MAYER ELECTRIC INC	85.00
220729	MCCABE/THOMAS	173.17
220730	MCKENZIE CO. AMBULANCE SERVICE	491.91
220731	MCKENZIE CO. FARMER	1,383.66
220732	MCKENZIE CO. SOCIAL SERVICE	200.00
220733	MCKENZIE COUNTY ROAD & BRIDGE	2,997.91
220734	MCNANEY/CHARLES	40.33
220735	MERCHANTS BANK EQUIPMENT FINANCE	30.40
220736	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	93.66
220737	MICROTEL INN & SUITES	84.60
220738	NADA APPRAISAL GUIDES	195.00
220739	ND ASSN. OF COUNTIES	821.10
220740	ND SHERIFF'S & DEPUTIES ASSN.	200.00
220741	ND STATE RADIO COMMUNICATIONS	1,348.90
220742	ND STATE UNIVERSITY	80.00
220743	ND STATE'S ATTORNEYS ASSN.	750.00

220744	NDACSSD	50.00
220745	NELSON INTERNATIONAL	114,945.05
220746	NELSON/CRAIG & JULIE	953.25
220747	NEPRASH/KIMBERLY	134.52
220748	NORTHERN HEAVY DUTY TRUCK PARTS	7,168.13
220749	NORTHERN PUMP & COMPRESSION, INC.	4,733.55
220750	NORTHERN TESTING	95.00
220751	O K IMPLEMENT CO.	3,221.44
220752	O.K. TIRE STORE, INC	16,632.77
220753	OIL PATCH HOTLINE	449.00
220754	OLSON/DOUG	30.52
220755	PACIFIC STEEL & RECYCLING	308.64
220756	PARRISH/CALVIN	1,290.00
220757	PARSHALL LUMBER & SUPPLY	2,168.83
220758	PAYSTUBZ	1,334.88
220759	PEGLAU/JENNIFER M	143.88
220760	POJORLIE/JAMES	185.02
220761	POLAR SERVICE CENTER	244.50
220762	PORTABLE STORAGE	100.00
220763	RAMKOTA HOTEL	186.00
220764	RDO EQUIPMENT CO. - FARGO	3,400.52
220765	RIEDEL/JOSIEPHINE R	42.51
220766	ROGNESS/MICHELLE	249.22
220767	ROUGH RIDER CENTER	67.75
220768	SAFARILAND GROUP/THE	990.00
220769	SAGE/CORRINE	37.06
220770	SCHEBO/JOANNE	44.04
220771	SCHMIDT/KRIS	76.00
220772	SCOFIELD/JESSIE	1,000.00
220773	SIPE/JESSICA & JOE	66.99
220774	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	8,916.00
220775	SORENSEN/DESIREE	577.38
220776	SPORTS VIDEOS	96.00
220777	STEIN'S INC.	305.28
220778	STENBERG/DANIEL	552.53
220779	TASC-CLIENT SERVICES	1,378.11
220780	TREVENA/JOSHUA T	36.00
220781	TRIANGLE ELECTRIC, INC.	300.00
220782	TRINITY HOSPITALS	576.51
220783	ULTEIG	13,300.00
220784	UPPER MISSOURI BAR ASSOCIATION	200.00
220785	WATCHGUARD VIDEO	20,633.00
220786	WATFORD CITY LUMBER	1,240.22
220787	WATFORD EXPRESS LAUNDRY CENTER	898.36
220789	WESTLIE MOTOR CO.	720.06
220790	WHITAKER/HILLARY	200.02
220791	WISNESS/MONIQUE	364.27
220792	WISNESS/MORGAN	56.75
220793	WOLD/TIMOTHY H	48.32

220794	ZUERCHER TECHNOLOGIES LLC	37,953.30
220795	ADVANCED BUSINESS METHODS	215.40
220796	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	3,017.90
220797	ADVANCED FIRST AID INC.	6,950.67
220798	AE2S CONSTRUCTION	1,043.42
220799	AIRGAS ON-SITE SAFETY SERVICES	2,063.90
220800	ALVIDREZ/JOHNNY	6.00
220801	AMERICAN WELDING & GAS	105.17
220802	ARMOR INTERACTIVE	22,521.22
220803	ASSELIN/STEPHANIE	26.32
220804	AUGUSTINE/ANTHONY M	50.00
220805	BADLANDS OCCUPATIONAL TESTING SERVICES	174.00
220806	BASIN SAFETY CONSULTING	91.41
220807	BILL BARTH FORD INC.	950.00
220808	BLUE LUBE	103.00
220809	BOB BARKER COMPANY INC	376.82
220810	BOSS OFFICE & COMPUTER PRODUCTS	2,150.81
220811	BRADY'S ROADSIDE SERVICE	1,350.00
220812	C&D WATER SERVICES	61.00
220813	CARQUEST AUTO PARTS	34.54
220814	CBM MANAGED SERVICES	15,764.37
220815	CDW-G GOVERNMENT	7,362.68
220816	CERTIFIED POWER. INC	1,768.00
220817	COLONIAL RESEARCH CHEMICAL CORP.	623.96
220818	COMPUTER PROF. UNLIMITED, INC.	3,747.03
220819	CONTRERTAS-CASTANEDA/HECTOR	16.00
220820	CORPORATE TRANSLATION SERVICES, INC	41.80
220821	CROSS/ROBERT	38.15
220822	DAKOTA MIDSTREAM LLC	43,948.00
220823	DAKOTA SUPPLY GROUP	2,168.88
220824	DEMCO	84.95
220825	DR. MARY'S BOOKS	15.45
220826	EMS EDUCATION ND	1,680.00
220827	ENTE/NATHAN MARKUS	10.00
220828	FLEETMATICS USA, LLC	864.00
220829	GEM CITY MOTORS/TOWING	2,294.32
220830	GRAYBAR	972.58
220831	HADLEY/SABREA PAETON	72.00
220832	HECK BUILT LLC	1,557.00
220833	HEGGEN EQUIPMENT CO.	2,626.56
220834	HOME OF ECONOMY	35.21
220835	ICON ARCHITECTURAL GROUP	94,347.68
220836	INFORMATIONAL DATA TECHNOLOGIES LLC	3,980.00
220837	JELLESED/LEIF L.	39.24
220838	JOHN HUTTER TOWING	662.50
220839	JOHNSRUD/ANN	854.21
220840	JOHNSRUD/ERICA	377.47
220841	KOTANA COMMUNICATIONS, INC.	71.25
220842	LAQUINTA INN & SUITES	1,442.35

220843	LARSEN SERVICE DRUG, INC.	2,067.48
220844	LUPINE CONSTRUCTION, INC	1,840.00
220845	MAILFINANCE	1,039.26
220846	MARTINEZ/EDWARD	82.77
220847	MCKENZIE CO. FARMER	38.00
220848	MCKENZIE CO. HEALTHCARE SYSTEMS	2,773.24
220849	MCKENZIE CO. MOTOR VEHICLE BRANCH	16.50
220850	MCKENZIE CO. 4-H COUNCIL	60.00
220851	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	396.31
220852	MCKENZIE ELECTRIC CO-OP INC.	1,080.89
220853	MONTANA DAKOTA UTILITIES CO.	102.31
220854	MRACHEK/RAYMOND	118.30
220855	ND ASSN OF CO. SUPERINTENDENTS	50.00
220856	ND ASSN. OF COUNTIES	63.00
220857	ND CHAPTER OF APCO	720.00
220858	ND DEPARTMENT OF HEALTH	447.26
220859	ND OFFICE OF THE ATTORNEY GENERAL	5,845.00
220860	ND RECORDERS ASSOCIATION	200.00
220861	ND RURAL WATER SYSTEMS ASSN.	1,772.60
220862	NDACS SPELLING BEE	45.00
220863	NDSU EXTENSION SERVICE	21,805.61
220864	NELSON INTERNATIONAL	950.05
220865	NORDBY JR/DOUG M	505.01
220866	NORTH DAKOTA ONE CALL	302.75
220867	NORTHERN PUMP & COMPRESSION, INC.	2,096.28
220868	NORTON/ROCKY	440.00
220869	NOVAK/LARRY	33.79
220870	O K IMPLEMENT CO.	98.84
220871	O.K. TIRE STORE, INC	290.31
220872	PARSHALL LUMBER & SUPPLY	723.81
220873	PEDERSEN/ANITA	1,500.00
220874	PERRY/PATRICK	50.00
220875	POLAR SERVICE CENTER	439.88
220876	PRAETORIAN GROUP, INC.	450.00
220877	PRAXAIR	674.88
220878	PRO AUTO BODY, LLC	332.93
220879	PROTECTION SYSTEMS, INC	660.00
220880	RDO EQUIPMENT CO. - FARGO	23,318.13
220881	RED ROCK FORD	201.80
220882	REDWOOD TOXICOLOGY LAB, INC.	320.12
220883	RESERVATION TELEPHONE CO-OP	240.00
220884	ROHAN/REX	75.00
220885	ROOKS/JO	32.14
220886	ROUGH RIDER CENTER	500,000.00
220887	SHINKLE/BRADLEY EDWARD	16.00
220888	SHULL/JOSEPH W	75.00
220889	STEIN'S INC.	2,380.77
220890	STENBERG/DANIEL	545.33
220891	TASC-CLIENT SERVICES	984.55

220892	THOMSEN/MICHELLE	244.97
220893	THOMSON REUTERS-WEST	478.18
220894	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
220895	UNIFORM CENTER	265.96
220896	UNITED QUALITY COOPERATIVE	3,413.28
220897	US BANK NA DBA VOYAGER FLEET SYSTEMS	9,846.09
220898	VALLI INFORMATION SYSTEMS, INC	1,103.87
220899	WALK-N-ROLL	773.90
220900	WARD COUNTY CORRECTIONAL CENTER	200.00
220901	WATFORD CITY VETERINARY CENTER	255.00
220902	WATFORD EXPRESS LAUNDRY CENTER	657.27
220903	WAWSA	140,500.14
220904	WESTERN DAKOTA ENERGY ASSOCIATION	1,079.75
220905	WESTLIE MOTOR CO.	564.96
220906	WOLVERINE CONSTRUCTION	4,620.00
220907	ZUERCHER TECHNOLOGIES LLC	2,388.00
220908	ARMSTRONG SANITATION	700.00
220909	AT&T	43.92
220910	CENTURY LINK	168.61
220911	CONSOLIDATED TELCOM	48.80
220912	INFORMATION TECHNOLOGY DEPT.	4,523.99
220913	MCKENZIE COUNTY RURAL WATER	211.10
220914	MCKENZIE ELECTRIC CO-OP INC.	5,932.47
220915	MONTANA DAKOTA UTILITIES CO.	24,688.00
220916	NEMONT	28.50
220917	RESERVATION TELEPHONE CO-OP	9,456.79
220918	SOUTHWEST WATER AUTHORITY	42.00
220919	VERIZON/ACCT 342033315-01	3,248.09
220920	VERIZON/ACCT 842030146-01	4,826.88
220921	WATFORD CITY WATER DEPT./CITY OF	3,070.00
220922-220946	PAYROLL - MARCH 23, 2018	702,326.87

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

April 3, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 3, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda to approve the March minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the Treasurer's Report for the period ending March 31, 2018, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve Commission Consent Agenda items 1 and 2 as presented. All voting aye, motion carried. Items approved: 1. Set public hearing date for Abatement Applications 3937, 3938, 3945-3947, 3984-3991, 3995-4001, 4003, 4018-4020, & 4022-4023 – April 17, 2018 at 1:00p.m.; 2: Signature Authority at Official Depositories – Add Michelle Thomsen.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings. Discussion was held on the USDA hearing notice a well pad on federal land.

Moved by Best, seconded by Skarda, to approve the McKenzie Minerals Management Proposals as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to vote by proxy for the NDIRF meeting in May and to cast McKenzie County's votes for Scott Ouradnik. All voting aye, motion carried.

Landfill Director Schreiber updated the Board on the next Household Hazardous Waste and E-Waste event. The Board suggested moving the date up to earlier in the

year and Schreiber stated he would work to accommodate that request. Moved by Skarda, seconded by McCabe, to approve ND E-Waste and Veolia as the vendors for the HHW and E-waste event. All voting aye, motion carried.

Emergency Manager Jappe requested the Board ask NDDOT to evaluate the speeds on 1806 near Tobacco Gardens and at the Highway 23/85 intersection. Moved by Skarda, seconded by Best, to authorize the chairman to sign and send a letter to NDDOT asking for speed studies on 1806 and Highway 23/85. All voting aye, motion carried.

Facility Administrator Carlson presented contracts for the generators at the LEC and the Courthouse. Carlson recommends Butler Cat, but also received a quote from Interstate. Moved by Veeder, seconded by McCabe, to approve the generator contracts from Butler Cat. All voting aye, motion carried.

Best updated that the job evaluations from Gallagher Benefit Services/Fox Lawson and were received the day prior and will be sent to department heads for review and back to the Commission at the April 17 meeting.

At 10:00 a.m. a public hearing was held on abatement applications. SA Neff stated that the applications for 2015 taxes could not be heard at this time as they were filed after the filing deadline. Moved by Skarda, seconded by Best, to approve abatement applications 3899, 3900, 3905, 3908-3912, 3929, 3949-3952, 3954, 3957-3959, 3961-3964, 3966-3971, 3973-3983, and 4014-4017. All voting aye, motion carried.

Veteran Affairs Officer Samuelson requested \$4,000.00 for sponsorship of the ND Administrative Committee on Veterans Affairs for a meeting in Watford City on May 10-11. Samuelson reported the State had no funds for this committee and that no other counties to date have provided funding. SA Neff inquired as to whether this was a State organization, to which Samuelson answered yes. Neff's opinion was the Board isn't allowed to make a donation of this sort to another political subdivision without a joint powers agreement between the entities. Samuelson stated he would work with Neff on this agreement if needed.

Moved by Skarda, seconded by Best, to approve the HDR agreement for Task 10 - County Road 38 design update. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to enter into the agreement with Oasis Petroleum North America LLC for improvement of 30th St NW. All voting aye, motion carried.

PWD Kanwar requested an update to the CIP plan for county roads. Kanwar stated there were private contributions of \$6.6M and Auditor/Treasurer Johnsrud reported an additional \$6-8M in funds were available in the 2018 budget due to revenue above forecasted levels. Kanwar asked to proceed with design work and bidding of additional projects including CR37 and 125th Ave between CR34 and CR37. Moved by Skarda, seconded by McCabe, to approve the design work for CR37 and the 125th Ave segment between CR34 and CR37, to update the CIP, and to approve a budget amendment for \$14.6M for 2018. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to award the bid for the 1¼ ton pickup to Nelson Auto Center for \$48,865.95. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to award the bid for the semi-tractor to Westlie, Minot, for \$99,245 with trade, as low bid. All voting aye, motion carried.

Discussion was held on the magnesium/calcium chloride bids that were received. Both companies were present to address the Board with what they felt was the lowest responsible bid. Tom Broadman, Envirotech Services, stated they had 1M gallons of storage in Mountrail County and would truck project to McKenzie County. Broadman stated he was lead to believe this was responsible storage and that he didn't need to have storage within McKenzie County. SA Neff stated he was made aware of the 800,000 gallons of storage centrally located in McKenzie County earlier in the day and that one option for the Board was to reject all bids and rebid the project. Todd Pendelton, RoadWorx, LLC, stated they had over 1M gallons of storage in Alexander and that his company had spent over \$1M for the storage facility in McKenzie County in the past years as a requirement of the bids. Moved by Skarda, seconded by Veeder, to reject all bids and rebid the project stating storage had to be within McKenzie County. All voting aye, motion carried.

Cpt. Ficken and Lt. Watkins, Sheriff's Office, requested to move Lt. Russ Shahin to a C51 Step 5, outside of the County's current promotion policy due to years of experience. Ficken stated this employee could quit and be rehired at a step 5 without Board approval. Moved by Skarda, seconded by Veeder, to place Lt. Shahin at a C51 Step 5 effective 3/18/18. During discussion Best stated the policy is written for the ability to move employees through promotions and stated she wanted to see that policy

followed and was concerned with precedent this could set. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, nay; Veeder, aye. With 4 votes aye and 1 vote nay, motion carried.

Lt. Watkins requested out of state training for 2 operators to be trained in the use of the sniper rifle. Total estimated cost is \$1300 including training, travel, and meals. Best asked why more employees were being trained and Watkins responded that the previous employees certified on the firearm were no longer employed by the County. Moved by Best to deny the out of state training request for sniper training. Motion died for lack of second. Moved by Skarda, seconded by Veeder, to approve the out of state training request for sniper training of \$1300.00. During discussion Best stated that the reason the weapon exists without SWAT team support is because of grant funding that purchased the weapon. Watkins stated this is for a precision marksmanship team which operates independently from a SWAT team. Veeder stated he trusts this is a responsible move from the law enforcement community and doesn't want to make decisions as a commission on safety of the public. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Gratech arbitration pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Veeder, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 11:58 a.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Neff, Auditor/Treasurer Johnsrud, PWD Kanwar, and Special Council Scott Porsborg (by phone).

Executive Session was adjourned at 12:14 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Al-Jon compactor pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 12:16 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda; State's Attorney Neff, Auditor/Treasurer Johnsrud, and PWD Kanwar.

Executive Session was adjourned at 12:33 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Discussion was held on a community meeting on April 10 for an inpatient treatment center near Alexander. A quorum of Commissioners indicated they may attend and Johnsrud stated she would send out a meeting notice.

Commissioner Best left the meeting at 12:31 p.m.

The meeting recessed at 12:36 p.m. until April 17, 2018, at 1:00 p.m.

April 17, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 17, 2018. Present: Commissioners Vawnita Best, Tom McCabe, Gene Veeder, and Kathy Skarda, Auditor/Treasurer Auditor Johnsrud, and State's Attorney Neff. Absent: Commissioner Doug Nordby. Vice Chairman Best called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by McCabe, approve the bills as presented. All voting aye, motion carried.

Planning Director Talbert requests to pull items 1, 6, and 7 from the Planning & Zoning Consent Agenda for further discussion. Moved by Skarda, seconded by McCabe, to approve Planning & Zoning Consent Agenda Items 2, 3, 4, and 5 and to pull items 1, 6, and 7. All voting aye, motion carried. Items approved: Item 2. White Horse Water-James Pipeline-0007-18 Conditional Use Permit -The Applicant is requesting a conditional Use Permit for a freshwater pipeline, two (2) freshwater holding ponds and a booster station. To be located in Section 4 & 9 Township 147-N, Range 101-W also Sections 3, 10, 15, 21, 22, 28 & 33 of Township 148-N, Range 101-W. Recommend approval of Conditional Use Permit 0007-18 White Horse Water, with the removal of Condition #10: If the applicant obtains any easements through condemning land and/or eminent domain, they must appear back before the McKenzie County Commission to explain why negotiations fell through. Adopt the findings as provided in the staff report. Item 3. White Horse Water Mikkelson Pond-0008-18 Conditional Use Permit-The applicant is requesting a Conditional Use Permit for a freshwater pond and the legitimization of an existing freshwater pond. Located in Section 13 Township 152-N, Range 100-W. Recommend approval of Conditional Use Permit 0008-18 White Horse Water, with the removal of condition #9: If the applicant obtains any easements through condemning land and/or eminent domain, the approval will be reversed and the

applicant will be responsible for getting a new approval from the Planning/Zoning and County Commissions. . Adopt the findings as provided in the staff report.

Item 4. ONEOK Rockies Midstream- 0009-18 Conditional Use Permit-The Applicant is requesting a Conditional Use Permit to construct a 200 MMSCFD gas plant and clear space on site to build a second gas plant of the same size. Located on Parcel 050014000 3256, 113th Ave NW, in Section 20, Township 151-N, Range 96-W.

Recommend approval Recommend approval of Conditional Use Permit 0009-18 ONEOK Rockies Midstream. Adopt the findings as provided in the staff report.

Item 5. West Dakota Water 0010-18 Conditional Use Permit-Applicant is requesting a Conditional Use Permit for a two (2) million BBL freshwater holding pond including installation of underground and surface pipe for transfer of freshwater. Located in Section 36, T151-N, Range 98-W.

Talbert stated Item 1 – Manufactured Homes Inspection (an amendment to the Zoning Ordinance) was an effort to make things for efficient for county citizens and added the verbiage to the code to allow the building inspector to do the inspections. Moved by Skarda, seconded by Veeder, to approve Planning & Zoning Consent Agenda Item 1. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to postpone indefinitely Planning & Zoning Consent Agenda Item 6 - JMAC 0011-18 Conditional Use Permit. All voting aye, motion carried.

Talbert provided background information on Planning & Zoning Consent Agenda Item 7 – Gary Nottestad 0012-18 Conditional Use Permit for the cultivation and manufacturing of medicinal marijuana. Talbert stated the submission met the letter of the law but stated in past dealings with Nottestad there were problems with compliance and that was one reason Talbert recommended denial. Nottestad addressed the Board and stated he planned to work with a company from Washington to manage and building the facility, but no contract was yet in place. Veeder shared concerns about moving cash through the business and security and safety. Best stated the Arnegard Township also heard the application and submitted a letter with a unanimous recommendation of denial to the Planning & Zoning Board. Moved by Skarda, seconded by Veeder, to deny CUP 0012-18 Gary Nottestad. Roll call vote: Skarda, aye; McCabe, nay; Best, aye; Veeder, aye. With 3 votes aye and 1 vote nay, motion carried.

A public hearing was held on abatement applications. Tax Director Paulson recommended pulling abatement application 4003 for further discussion. Moved by Skarda, seconded by Veeder, to approve abatement applications 3937-3938, 3945-3947, 3984-3995, 3997-4001, and 4018-4023. All voting aye, motion carried.

Discussion as held on abatement application 4003 which was a property in Twin Valley Township near Tobacco Gardens. Bradley Baisch, property owner, addressed the Board and stated his issue was the change in valuation over the course of a year

and felt the value of the property was set too high. Paulson stated the reevaluation of all parcels in the County looked at parcels that hadn't been assessed in many years and Paulson felt the assessment was fair, but would reappraise the property if the Board desired. Moved by Veeder, seconded by Skarda, to revisit abatement application 4003 with an additional appraisal by the Tax Director and information from the township and to reset the public hearing for 10:00 a.m. on Tuesday, May 1, 2018. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve Commission Consent Agenda Items 1 and 2. All voting aye, motion carried. Items approved: 1. Abatements to set for Public Hearing May 1, 2018 at 10:00 a.m. – Abatement applications 3904, 3913, 3930-3934, 3936, 3939-3944, 3948, 3992-3994, 4002, 4004-4013, 4021, 4024-4028, 4039; 2. Section Line Closure Application – Set for public hearing May 15, 2018 at 1:00p.m.

SA Neff and Facility Administrator Carlson discussed the ServPro Liability Waiver resulting from not removing casework in the breakroom and releasing ServPro from liability if issue arise in that section of sheetrock in the future. Carlson stated there would be no issues moving forward. Moved by McCabe, seconded by Skarda, to approve the ServPro Liability Waiver. All voting aye, motion carried.

Sgt. Clock, E911 Coordinator, presented a letter of support to the SIRN committee which would replace the Memorandum of Understanding previously discussed. This letter of intent stated the County is in support of the new radio network and once a system was determined the County would decide whether or not to allow use of county owned frequencies. Moved by McCabe, seconded by Skarda, to approve the letter of intent to State Radio and authorize Best to sign. All voting aye, motion carried.

Kylee Roff requested to waive landfill fees for the Pick Up the Patch event scheduled for May 7-12. Moved by Skarda, seconded by Veeder, to approve waiving landfill fees for Pick Up the Patch May 7-12. All voting aye, motion carried.

Unfinished business was discussed. No updates were available for live-streaming or the Hawkeye Township Road Agreement. Best stated they were waiting for Gallagher Benefit Services/Fox Lawson to return with recommendations and asked to table this item until May 1.

Moved by Veeder, seconded by Skarda, to approve the 2018 McKenzie County Burn Ban Resolution. Roll call vote: Skarda, aye; McCabe, aye; Best, aye; Veeder, aye. All voting aye, motion carried.

2018 FIRE EMERGENCY AND BURN BAN FOR McKENZIE COUNTY, NORTH DAKOTA

WHEREAS, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

WHEREAS, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

NOW THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. The daily Rangeland Fire Index can be found at the following web site:

[http://www. www.nd.gov/des](http://www.nd.gov/des)

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT.

Dated this 17th Day of April, 2018, McKenzie County North Dakota. Ending October 31, 2018.

Moved by McCabe, seconded by Skarda, to approve the Final Certification of Local Match to NDDOT. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the MailFinance Agreement and addendum for a new postage machine at the Courthouse. All voting aye, motion carried.

Auditor/Treasurer Johnsrud presented the 2019 budget calendar which was supported by the Board.

Barb Aasen and Sarah Bolin, Eide Bailly, presented the draft audit report for 2015 and 2016. Best asked for recommendations on how the Board can further assist with segregation of duties.

Planning Director Talbert updated the Board on NDIC, PSC, and NDDOT hearings and the Jesse Monson fertilizer plan application.

Moved by Veeder, seconded by Skarda, to approve the anhydrous ammonia application by Jesse Monson. All voting aye, motion carried.

Lance Powell, Alexander Fire District, requested that the fire district be made aware of future CUPs within their district and be offered the opportunity to work on these applications going forward. Talbert reported that Powell identified three CUPs which were mistakenly done by the Watford City Fire Department. Talbert stated they have updated the fire district maps and will work with the fire districts going forward on applications.

Jeff Shaffer presented updated numbers for the County Shop project after bids were opened the previous week and that due to bids coming in lower than budgeted the project had some alternates added back in while still staying in budget. Moved by Veeder, seconded by McCabe, to approve the new GMP for the County Public Works Shop Project of \$20,665,291. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to approve the site plan application for the County Public Works Shop to the City of Watford City. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Long X Gaming Site Authorization to include bingo. All voting aye, motion carried.

The meeting adjourned at 3:47 p.m. until May 1, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
29649	WATFORD CITY/CITY OF	75.00
29858	ALEXANDER PARK DISTRICT	451.19
29859	ALEXANDER RURAL FIRE DISTRICT	7,689.62
29860	ALEXANDER SCHOOL DIST. #2	228,678.20
29861	ALEXANDER TWP.	11,928.58
29862	ALEXANDER/CITY OF	2,661.65
29863	ANTELOPE CR. TWP.	6,351.96
29864	ARNEGARD PARK DISTRICT	20.38
29865	ARNEGARD RURAL FIRE PROTECTION DIST.	2,030.14
29866	ARNEGARD TWP.	13,872.18

29867	ARNEGARD/CITY OF	561.20
29868	BLUE BUTTES TWP.	9,127.36
29869	CHARBON TWP.	12,294.14
29870	EARL SCHOOL DIST. #18	707.29
29871	ELM TREE TWP.	20,341.87
29872	GRAIL TWP.	4,814.90
29873	GRASSY BUTTE FIRE DISTRICT	197.77
29874	HAWKEYE TWP.	5,764.30
29875	HORSE CREEK RURAL FIRE DIST.	36.15
29876	HORSE CREEK SCHOOL DIST. #32	784.71
29877	KEENE TWP.	9,223.28
29878	MANDAREE SCHOOL DIST. #36	1,075.07
29879	MCKENZIE CO. FIRE PROT. DIST.	6,650.88
29880	MCKENZIE CO. HISTORICAL SOCIETY	1,271.95
29881	MCKENZIE CO. SD#1	418,990.93
29882	MCKENZIE SOIL CONS. DIST.	12,190.81
29883	ND STATE TREASURER	12,640.39
29884	NEW TOWN PUBLIC SCHOOL DIST.	67,800.72
29885	NEW TOWN RURAL AMBULANCE DIST.	112.27
29886	NEW TOWN RURAL FIRE DEPT.	109.00
29887	RANDOLPH TWP.	4,926.71
29888	RIVERVIEW TWP.	42,972.40
29889	SIOUX TWP.	10,437.23
29890	SIOUX-YELLOWSTONE RURAL FIRE DIST.	768.21
29891	TRI TWP	30,273.59
29892	TWIN VALLEY TWP.	59,606.48
29893	UPPER MISSOURI DIST. HEALTH UNIT	5,183.39
29894	WATFORD CITY MUNICIPAL AIRPORT	178.45
29895	WATFORD CITY PARK DISTRICT	95,973.71
29896	WATFORD CITY/CITY OF	128,467.38
29897	WILLISTON FIRE PROTECTION DISTRICT	799.01
29898	WILLISTON VECTOR CONTROL DIST.	119.75
29899	YELLOWSTONE SCHOOL DISTRICT #14	9,356.06
29900	YELLOWSTONE TWP.	19,589.60
30102	ALEXANDER/CITY OF	116.00
220948	ADVANCED BUSINESS METHODS	1,290.91
220949	ALASKA VITAL RECORDS OFFICE	90.00
220950	ALLEGIANCE COBRA SERVICES, INC.	115.50
220951	AMAZON/SYNCB	645.99
220952	AMERICAN LEGION	53.00
220953	AMERICAN WELDING & GAS	6.38
220954	ARMOR INTERACTIVE	26,487.44
220955	ARMSTRONG SANITATION	110.00
220956	ASC CONSTRUCTION EQUIPMENT	760.83
220957	AXON ENTERPRISES INC	11,950.00
220958	BADLANDS HARDWARE	455.32
220959	BADLANDS OCCUPATIONAL TESTING SERVICES	1,532.00
220960	BAKER & TAYLOR	1,737.19
220961	BELL/MARY	45.24

220962	BERQUIST/BAILEY	189.52
220963	BIG BUTTE SERVICES	4,860.96
220964	BLUE LUBE	103.00
220965	BLUE TARP FINANCIAL, INC.	181.91
220966	BORDER STEEL AND RECYCLING, INC	569.40
220967	BOSS OFFICE & COMPUTER PRODUCTS	3,337.17
220968	BOURNE/JESSIE T	344.35
220969	BRADY'S ROADSIDE SERVICE	1,150.00
220970	BROSZ ENGINEERING, INC.	118,435.00
220971	C.E. BROOKS & ASSOCIATES,P.C.	603.86
220972	C&D WATER SERVICES	142.50
220973	CARSTENS/JILL	148.10
220974	CASCADE AUTO GLASS	665.00
220975	CDW-G GOVERNMENT	610.28
220976	CENTRAL SPECIALTIES INC.	102,278.40
220977	CERTIFIED POWER. INC	527.42
220978	CHARLIE'S SERVICE, LLC	67.75
220979	CHECKERS, INC.	300.00
220980	CHOLODEWITSCH/NICHOLE	892.28
220981	COLONIAL RESEARCH CHEMICAL CORP.	625.49
220982	COMFORT SUITES	83.70
220983	CONSTRUCTION ENGINEERS INC.	407,166.04
220984	COOK/REBECCA	149.00
220985	CORPORATE TRANSLATION SERVICES, INC	247.69
220986	DAKOTA DIESEL USA, INC.	35.15
220987	DEFOE/ANTONETTE MARIE	1,312.00
220988	FASTENAL COMPANY	1,308.99
220989	FICKEN/MICHAEL	98.00
220990	FINSAAS/DARRELL	46.87
220991	FIRST INTERNATIONAL BANK & TRUST	4,034.20
220992	FLEETMATICS USA, LLC	4,096.00
220993	FOSS/BONNIE	120.45
220994	FRYHLING/PATRICIA E	279.97
220995	GEM CITY MOTORS/TOWING	1,402.21
220996	GIERSDORF/KYLE	297.47
220997	GRAND HOTEL/MINOT	83.70
220998	GRANITE SPRINGS WATER & ICE, INC.	105.00
220999	GREAT PLAINS DIRECTORY SERVICE	62.00
221000	GREGORY IAN RUNGE	111.40
221001	HANSEN DIESEL & AUTOMOTIVE	287.67
221002	HARRISON/SADIE	210.70
221003	HAWKEYE OILFIELD SUPPLY	62.02
221004	HEGGEN EQUIPMENT CO.	1,328.68
221005	HELLANDSAAS/MARCIA	138.18
221006	HIGGENS/AMBER	101.92
221007	HOLTE/KAREN L.	98.79
221008	HOME OF ECONOMY	217.97
221009	HORIZON RESOURCES	89.54
221010	HOSKINS/MIRANDA	25.00

221011	HR COLLABORATIVE	200.00
221012	ISOM/KAYLA	227.47
221013	JACK & JILL	4.27
221014	JOHNSON & SUNDEEN	475.00
221015	JOHNSRUD/ANN	174.10
221016	K & K SYSTEMS	29,302.96
221017	KADRMAS, LEE AND JACKSON, INC.	53,412.00
221018	KIESON/SADIE	644.22
221019	KIRBY/VALERY	419.46
221020	KNUDSON/JACKSON	50.00
221021	KUMMER'S PUMPING	600.00
221022	KUPPER AUTO BODY & GLASS	164.17
221023	LAQUINTA INN & SUITES	81.90
221024	LEWIS/JAY	13.08
221025	LOCATORS & SUPPLIES, INC	250.78
221026	LUDLUM MEASUREMENTS, INC.	126.00
221027	LUND OIL, INC.	9,821.79
221028	MARCO TECHNOLOGIES LLC	580.65
221029	MATTHEWS-KASNER/MAXWELL	35.00
221030	MCCABE/THOMAS	131.78
221031	MCKENZIE CO. FARMER	2,220.78
221032	MCKENZIE COUNTY ROAD & BRIDGE	2,524.39
221033	MCKENZIE MINERALS MANAGEMENT LLP	19,300.00
221034	MCKENZIE/BONNITA	52.50
221035	MCNANEY/CHARLES	40.33
221036	MOHAMED/OMAR A	100.00
221037	NATIONAL SHERIFFS' ASSOCIATION	60.00
221038	ND ASSN. OF COUNTIES	870.90
221039	ND RECORDERS ASSOCIATION	200.00
221040	NDACTVSO	65.00
221041	NELSON INTERNATIONAL	1,136.71
221042	NORBY/LYNETTE	38.15
221043	NORTH DAKOTA ONE CALL	4.00
221044	NORTHERN PUMP & COMPRESSION, INC.	1,051.85
221045	O K IMPLEMENT CO.	3,161.85
221046	O.K. TIRE STORE, INC	290.29
221047	OLSON/DOUG	30.52
221048	PARSHALL LUMBER & SUPPLY	268.78
221049	PAULSON/KATIE	141.30
221050	PAYSTUBZ	1,328.70
221051	PENNINGTON/GREG	107.50
221052	PITNEY BOWES	2,281.75
221053	PRAXAIR	400.54
221054	PRESTANGEN/EINAR	15,360.00
221055	PROSOURCE OF LAS VEGAS	7,862.20
221056	QUALITY INN/BISMARCK	167.40
221057	RAY/ROBERT M	760.00
221058	RDO EQUIPMENT CO. - FARGO	26,583.59
221059	RED RIVER SUPPLY, INC.	400.00

221060	RICHLAND COUNTY SOCIAL SERVICES	384.60
221061	ROGNESS/MICHELLE	472.24
221062	ROLFSON/JAN A	2,566.00
221063	SAMUELSON/JERRY	352.20
221064	SCHEBO/JOANNE	37.44
221065	SCHMIDT & ASSOCIATES INC.	80.00
221066	SECURE ENERGY SERVICES	200.00
221067	SMYTH/JENNIFER	51.16
221068	SORENSEN/DESIREE	333.26
221069	SORENSEN/JARVIS	9,634.00
221070	SOUTH DAKOTA VITAL RECORDS	15.00
221071	STEIN'S INC.	1,025.98
221072	STREICHER'S	76.50
221073	STUART/KARI A	5.38
221074	THOMPSON/ROGER	888.00
221075	THOS. Y PICKETT & CO. INC.	24,250.00
221076	TRACY/ISABELL	106.64
221077	WARNE CHEMICAL & EQUIPMENT CO.	368.71
221078	WATCHGUARD VIDEO	20,187.75
221079	WATFORD CITY LUMBER	110.96
221080	WATFORD EXPRESS LAUNDRY CENTER	740.46
221081	WESTLIE MOTOR CO.	948.06
221082	WHITAKER/HILLARY	62.54
221083	WISNESS/BRETT	25,962.00
221084	WISNESS/MONIQUE	50.00
221085	WOLF PUP DAYCARE	150,000.00
221086	WSC SBDC	25,000.00
221087-221111	PAYROLL - APRIL 6, 2018	709,407.70
221112	ABRAHAM/JENNIFER	268.61
221113	GARRISON DIVERSION CONSERVANCY DIST.	5,972.42
221115	L. YELLOWSTONE IRRIG. DIST. #2	16,642.16
221117	ADVANCED BUSINESS METHODS	489.77
221118	AE2S CONSTRUCTION	220.00
221119	AIRGAS ON-SITE SAFETY SERVICES	1,335.00
221120	ALL AMERICAN SALES & SERVICE	90.00
221121	AMERICAN WELDING & GAS	30.61
221122	ANOVA FAMILY HEALTH CENTER	1,328.04
221123	ARMOR INTERACTIVE	15,271.74
221124	ASSELIN/STEPHANIE	8.34
221125	BAKER & TAYLOR	2,951.19
221126	BARRETT PHARMACY	16.92
221127	BEK CONSULTING, LLC	5,172.50
221128	BEST/VAWNITA	459.43
221129	BIZZYWEB	420.00
221130	BOSS OFFICE & COMPUTER PRODUCTS	1,048.24
221131	BRADY'S ROADSIDE SERVICE	987.50
221132	BROTHERTON/KRIS	90.50
221133	C&D WATER SERVICES	90.00
221134	CARQUEST AUTO PARTS	4.98

221135	CARROLL/BRIAN J	110.50
221136	CBM MANAGED SERVICES	15,814.87
221137	CDW-G GOVERNMENT	1,797.19
221138	CHERREY'S PROPANE	3,534.00
221139	CHI ST. ALEXIUS HEALTH	83.00
221140	CHOLODEWITSCH/NICHOLE	1,232.21
221141	CLEAN TECH	7,673.92
221142	COLONIAL RESEARCH CHEMICAL CORP.	2,359.87
221143	COMFORT SUITES	334.80
221144	COMPUTER PROF. UNLIMITED, INC.	3,147.03
221145	COOK/REBECCA	50.00
221146	CORBIN/ZACHERY	70.00
221147	CORPORATE TRANSLATION SERVICES, INC	20.90
221148	CROSS/ROBERT	38.15
221149	DAKOTA SUPPLY GROUP	757.13
221150	DASH MEDICAL GLOVES	1,063.50
221151	DEKKER/NATHAN	777.46
221152	DIGITAL HIGHWAY INC.	1,023.55
221153	DTE, INC.	41,381.00
221154	ELECTION SYSTEMS & SOFTWARE	56.90
221155	FAIRLIGHT MEDICAL CENTER	372.54
221156	FARMERS UNION OIL COMPANY	132,613.84
221157	FASTENAL COMPANY	1,988.63
221158	FISH/HAROLD F.	229.94
221159	FLECK/WILLIAM	98.10
221160	FLEETMATICS USA, LLC	864.00
221161	FULKERSON FUNERAL HOME	1,475.00
221162	GEM CITY MOTORS/TOWING	1,035.37
221163	GERHART/JEFF	515.79
221164	GIERSDORF/KYLE	266.56
221165	GRAYBAR	139.35
221166	H.A. THOMPSON & SONS, INC.	17,330.00
221167	HANCE/JACOB D	427.00
221168	HANSEN DIESEL & AUTOMOTIVE	2,937.68
221169	HAUFF/ASHTON	1,787.50
221170	HAUGEN/LESLIE C	104.64
221171	HAWKEYE OILFIELD SUPPLY	18.44
221172	HDR ENGINEERING, INC	37,289.09
221173	HECK BUILT LLC	135.00
221174	HELLANDSAAS/MARCIA	150.02
221175	HORIZON RESOURCES	48.96
221176	HURLEY ENTERPRISES, INC	171.00
221177	ICON ARCHITECTURAL GROUP	76,045.74
221178	INFORMATIONAL DATA TECHNOLOGIES LLC	15,669.28
221179	INTERSTATE POWER SYSTEMS	3,563.12
221180	ISOM/KAYLA	552.48
221181	JACK & JILL	36.24
221182	JAMAR COMPANY	296.00
221183	JOHN HEGGEN FAMILY TRUST	117.91

221184	JOHNSRUD/ANN	81.90
221185	JOHNSRUD/ERICA	72.20
221186	JOHNSRUD/JUSTIN	202.87
221187	KEEGAN/THOMPSON	259.00
221188	KNUDSON/JACKSON	620.50
221189	KOTANA COMMUNICATIONS, INC.	24.18
221190	KUMMER'S PUMPING	600.00
221191	L&K ELECTRIC, INC.	1,214.36
221192	LAQUINTA INN & SUITES	655.20
221193	LARSEN SERVICE DRUG, INC.	925.02
221194	LUHMAN/SCOTT	98.00
221195	LUND OIL, INC.	270.16
221196	MARTINEZ/EDWARD	77.00
221197	MATTHEWS-KASNER/MAXWELL	228.24
221198	MCKENZIE CO. FARMER	33.20
221199	MCKENZIE CO. HEALTHCARE SYSTEMS	1,934.36
221200	MCKENZIE CO. MOTOR VEHICLE BRANCH	31.50
221201	MCKENZIE COUNTY HEALTHCARE SYSTEMS	342.76
221202	MCKENZIE ELECTRIC CO-OP INC.	978.38
221203	MENEFEE/AARON MICHAEL	15.00
221204	MINNESOTA HIGHWAY SAFETY & RES CENTER	6,000.00
221205	MOHAMED/OMAR A	38.50
221206	MONTANA DAKOTA UTILITIES CO.	74.79
221207	MRACHEK/KRIS	81.75
221208	MYERS AUTO PARTS	277.29
221209	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	40.00
221210	ND ASSN. OF COUNTIES	46,029.42
221211	ND DEPT. OF TRANSPORTATION	22.00
221212	ND OFFICE OF THE ATTORNEY GENERAL	5,965.00
221213	ND STATE RADIO COMMUNICATIONS	20,594.04
221214	ND WATER EDUCATION FOUNDATION	613.00
221216	NELSON INTERNATIONAL	2,823.90
221217	NORDBY VISION CENTER	397.00
221218	NORTH DAKOTA ONE CALL	314.15
221219	NORTHERN HEAVY DUTY TRUCK PARTS	1,413.60
221220	NOVAK/LARRY	33.79
221221	O K IMPLEMENT CO.	2.77
221222	O.K. TIRE STORE, INC	13,376.06
221223	OLSON/JEREMY	26.16
221224	OLSON/TRAVIS J	73.50
221225	PACIFIC STEEL & RECYCLING	822.50
221226	PARSHALL LUMBER & SUPPLY LLC	209.82
221227	PAULSON/KATIE	242.00
221228	PEDERSEN/ANITA	1,500.00
221229	PHARMCHEM. INC.	1,798.65
221230	POLAR SERVICE CENTER	1,150.58
221231	PRAXAIR	1,205.89
221232	PRO AUTO BODY, LLC	1,298.58
221233	PRO FORMS	294.37

221234	PROTECTION SYSTEMS, INC	405.00
221235	QUALITY INN/BISMARCK	251.10
221236	QUILL CORPORATION	414.82
221237	RAMKOTA HOTEL	281.70
221238	RDO EQUIPMENT CO. - FARGO	10,229.06
221239	RECORD KEEPERS LLC	49.00
221241	REDWOOD TOXICOLOGY LAB, INC.	2,108.16
221242	RESERVATION TELEPHONE CO-OP	277.26
221243	RICOH USA, INC	380.36
221244	ROCKY MOUNTAIN CRUDE OIL LLC	2,627.43
221245	ROOKS/JO	294.30
221246	ROOSEVELT INN & SUITES	89.95
221247	SAMUELSON/JERRY	1,392.23
221248	SCHATZ/SHAUN	56.00
221249	SCOFIELD/JESSIE	1,090.67
221250	SDSWMA	190.00
221251	SHAHIN/RUSSELL J	511.64
221252	SIGN SHOP/THE	3,816.25
221253	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	35,450.30
221254	SORENSEN/LARRY	142.54
221255	STAYBRIDGE SUITES BISMARCK	167.40
221256	STEIN'S INC.	4,331.73
221257	STREICHER'S	1,564.00
221258	THOMSEN/MICHELLE	10.50
221259	THOMSON REUTERS-WEST	478.18
221260	THORGRAMSON/KAELA M	500.50
221261	TITANIUM PLUMBING	156.12
221262	TORRES/FLOR I	427.00
221263	TRACTOR & EQUIPMENT CO.	4,112.60
221264	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
221265	TREVENA/JOSHUA T	39.67
221266	UNIFORM CENTER	244.36
221267	UNITED QUALITY COOPERATIVE	3,788.77
221268	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,931.04
221269	VILLANUEVA/FITZ WILLIAM M	90.50
221270	WALKER/LOIS O	485.49
221271	WATFORD EXPRESS LAUNDRY CENTER	369.13
221272	WAWSA	141,166.24
221273	WESTLIE MOTOR CO.	1,930.34
221274	ZUERCHER TECHNOLOGIES LLC	4,377.00
221275-221300	PAYROLL - APRIL 20, 2018	691,530.00
221301	ARMSTRONG SANITATION	700.00
221302	AT&T	43.92
221303	CENTURY LINK	168.61
221304	CONSOLIDATED TELCOM	48.69
221305	INFORMATION TECHNOLOGY DEPT.	3,464.57
221306	MCKENZIE COUNTY RURAL WATER	265.85
221307	MCKENZIE ELECTRIC CO-OP INC.	4,666.17
221308	MONTANA DAKOTA UTILITIES CO.	23,554.31

221309	NEMONT	28.50
221310	RESERVATION TELEPHONE CO-OP	9,520.28
221311	SOUTHWEST WATER AUTHORITY	42.00
221312	VERIZON/ACCT 342033315-01	3,255.36
221313	VERIZON/ACCT 842030146-01	4,878.12
221314	WATFORD CITY WATER DEPT./CITY OF	2,965.29

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

May 1, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 1, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda, to approve the April 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to approve the Treasurer's Report for the period ending April 30, 2018. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the purchase and installation, by the County, of 10 no parking signs for Tobacco Gardens. All voting aye, motion carried.

Commissioner Skarda updated the Board that she is working on a live-streaming/recording of meetings policy and is working with Armor for bids on equipment needed.

Auditor/Treasurer Johnsrud asked the Board for budget guidance for department heads. Nordby requested equipment purchase lists, any IT changes that will impact the budget, and proposed out of state travel. Best requested long-range department plans in addition to capital improvements, and any upcoming needs and why (service delivery changes/state law changes). Board consensus was for department to keep departmental budget expenditures steady for 2019.

Moved by Veeder, seconded by Best, to approve the Joint Powers Agreement between the City of Watford City and McKenzie County on Wolf Run Village Inc. Loan Guaranty. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Change Order #003 for the Court Services project. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the Long X Gaming Authorization for July 1, 2018, to June 30, 2019. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the 2018 Primary Election Worker Compensation Plan as presented. All voting aye, motion carried.

MCRWD Manager Shaffer requested to hire an Assistant Manager and remove the Tech II position and to hire the assistant manager above Step 5 on the salary and compensation plan. Moved by Veeder, seconded by Skarda, to approve the hiring of an assistant manager for MCRWD at a maximum of step 15, and to replace the open Tech II position with the Assistant Manager. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to execute the AIA Document A133 – 2009 Exhibit A GMP Amendment for the County Shop Project. All voting aye, motion carried.

Shaffer requested Board direction on exploring finishing the second floor of the County Shop Project due to a large contingency line item resulting from lower than expected bids. Board consensus was to move forward with work to determine what the costs would be to finish the second floor of the County shop.

At 10:00 a.m. a public hearing was held on abatement applications. Moved by Best, seconded by Skarda, to approve abatement applications 3904, 3913, 3930-3934-3936, 3939-3944, 3948, 3992-3994, 4001, 4002, 4005-4013, 4021, 4024, 4026-4028, and 4039, and to pull applications 4006, 4003, and 4025. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to deny abatement application 4003 – Baisch based on the reassessment completed by Tax Director Paulson. All voting aye, motion carried.

Discussion was held on the job evaluations completed by Gallagher Benefit Services (Fox Lawson). Moved by Best, seconded by McCabe, to approve the recommendations from the Fox Lawson Committee for DBM, step, and wage as presented and to make it effective as of the April 30, 2018, pay period. All voting aye, motion carried.

Economic Development Coordinator Stenberg requested the Board to consider changing the Tourism position from one full-time position to two contracted positions. State's Attorney Neff recommending sending the contracts to the Department of Labor for analysis of the positions as consultants versus employees. Board consensus was to move forward with evaluation of the contracts by the Department of Labor.

Moved by Skarda, seconded by Best, to award the dust control bid to Roadworx, LLC, the low bidder. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the addition of a communication vault line to the Public Works Fee Schedule at \$500/each. All voting aye, motion carried.

PWD Kanwar updated the Board on the two digital signs purchased. One sign is collecting data on CR30 and the other is collecting data on CR16.

Moved by Best, seconded by Skarda, to authorize voting rights for McKenzie County's Permit Coordinator during LoadPass meetings when a commissioner is not present. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to approve the out of state travel for two engineers to travel to a concrete pipe manufacturing facility in Minnesota. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the transfer of a truck driver position to a diesel mechanic position in public works. All voting aye, motion carried.

The meeting recessed at 11:12 a.m. until May 15, 2018, at 1:00 p.m.

May 15, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 15, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, and Kathy Skarda. Absent: Gene Veeder. Also present Deputy Auditor Glover and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by McCabe, to approve the bills, except for Koppers Chevrolet, which was pulled for pending discussion. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve Planning & Zoning Consent

Agenda Items 1-3 as presented by Jim Talbert. All voting aye, motion carried. Items approved: 1. White Wing Limited, LLC 0002-18 Zone Change-The applicant is requesting a Zone Change from Agricultural to Light Industrial for an existing facility located in Section 19, Township 150-N, Range 100-W. 2675 137th T Ave NW. The Comp Plan for parcel is Light Industrial. Recommend approval of Zone Change 0002-18 White Wing Limited, LLC. Adopt the findings as provided in the staff report: 2. Bakken Industries-Jellesed Pond, LLC 0014-18 Conditional Use Permit-The Applicant is requesting a Conditional Use Permit for freshwater holding ponds located in NE 1/4 Section 7, Township 151-N, Range 95-W. Recommend approval of Conditional Use Permit 0014-18 Bakken Industries-Jellesed Pond, LLC. Adopt the findings as provided in the staff report: 3. Bakken Water 0015-18 Conditional Use Permit-The applicant is requesting a Conditional Use Permit for freshwater ponds. Located in the NE ¼ Section 33, Township 150-N Range 99-W. Recommend approval of Conditional Use Permit 0014-18 Bakken Water. Adopt the findings as provided in the staff report.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 150 North, Range 94 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the NE¼NW¼ of Section 30, T150N, R94W, and the SE¼SW¼ of Section 19, T150N, R94W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline:

Beginning at the North ¼ corner of section 30, Brass cap; thence along the North line of said section 30, S89°38'39"W, a distance of 560.00 feet to the point of terminus.

Said strip of land has a total length of 560.00 feet and contains 0.848 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, May 15, 2018, at 1:00 PM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Best, seconded by Commissioner McCabe, and a vote of 4 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Lt. Max Matthews-Kasner, Sheriff's Office, discussed the Kupper's Chevrolet voucher for the purchase of three new vehicles and another one to be paid in June with the Board. Commissioner Best asked to explain the current inventory, including new purchases, trade-ins on newer vehicles. Lt. Matthews-Kasner stated they will not be replacing or trading in any vehicles, reason is they would not have enough vehicles if they become full staff. The two Track and Go vehicle is set-up for Search and Rescue and keep the tracks on due to the amount of time it takes to install them. Commissioner Best requested that during the budget process this year that a list of what positions/staff are assigned to each vehicle. Lt. Matthews-Kasner stated the Expeditions that are left do not run properly and are mostly used as back-ups. Commissioner Best asked what the status was on the Tahoe's purchased in 2015 regarding the 120,000 mile life. Lt. Matthews-Kasner explained his goal was to have all vehicles between 80,000 – 100,000 miles replaced before major issues arise. These vehicles can be used as spare vehicles if needed. Best explained how important it was that the Board has a good understanding on the Sheriff's Office fleet process, so when individuals in the community drive by and see the sitting vehicles the Board is able to respond. Lt. Matthews-Kasner stated that currently the Sheriff's Office is not fully staffed and as a result there are extra squads in the parking lot. Moved by Skarda, seconded by McCabe, to approve the Kupper's Chevrolet voucher to be paid. All voting aye, motion carried.

Live-streaming/recording of Commission meeting was discussed. Consensus was a full board was needed for the discussion and the Board requested Armor be present at the June 5 meeting for questions.

The Hawkeye Township Road Management item was tabled as Public Works is awaiting a response from the Township.

Moved by Skarda, seconded by McCabe, to approve the Tourism Contractor Agreements as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to deny Abatement Application 3941-2015 Tax Abatement, as the application is for 2015 taxes, which cannot be addressed in the abatement process as past deadline. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the need for an updated Introduction page to be corrected to have the correct names of the Commissioners listed in the 2015-2016 Audit report. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the XTO Division Order. All voting aye, motion carried.

Jim Talbert updated the Commissioner's on NDIC, PSC and NDDOH hearings, and stated there are currently no concerns or issues that need to be addressed.

Nancy Veres, District Ranger, US Forest Service, updated the Board on the activities of the office and the status of permits. There are no new rigs up and running currently, however there will be 3 new rigs after June 15. With regard to McKenzie County's Special Use Programs currently, rural water will be installed around the Tobacco Garden area, they are working with RTC on the installation of Fiber Optics for the Horse Creek School, as well as working on project with the Maah Daah Hey Trail 100, Draft Force Group campout, and the Fishing Derby. On the Range side they are working with all the North Dakota Grazing Associations to consolidate and come up with a standardized agreement. Recent funding from the Heritage Fund (State of ND) will help with watersheds and reclamation projects. Curt Grudniewski, Grasslands Engineer, US Forest Service, discussed policy and processes for road reconstruction.

Jim Gray, NDSU Extension Service, informed that Board that Morgan Wisness resigned as the County Extension Agent. Gray requested support from the Board to refill the position. Due to time and budget restraints the target date to fill position will be January 2019, with interviews beginning in September. Moved by Skarda, seconded by Best, to approve the County Extension Agent position to be filled with a start date of January 1, 2019. All voting aye, motion carried.

Facility Administrator Nate Carlson updated the Board regarding the Courthouse renovations, previous water damage in motor vehicle, the vault, and Court areas. Carlson stated they are hoping to have the Court/Courtroom areas completed by July after some difficulties with a manufacturer. The County Public Works shop is waiting on building permits from the City and hopes to be completed in 16-18 months.

Tim Pickering discussed the permit process, explaining once exceptions to section lines are granted they feel they do not need a permit. The Board requested Tim meet with State Attorney Neff to come up with a resolution to this issue.

Mr. Nelson asked to address the board regarding the paving of CR 12, explaining the impact that it would have on his property. The board asked PWD Kanwar to work with Mr. Nelson to resolves some of his concerns.

PWD Kanwar discussed the 2017 Annual Expenditure Report with the Board

Moved by McCabe, seconded by Best, to award the bid for Box Culverts to Central Specialists Inc. for \$824,344.49. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the changes to the Design Standards, includes addition to include 4 feet shoulders and increase Bridge Width from 28 feet to 32 feet. All voting aye, motion carried.

Road Closure Policy and Exceptions was discussed and it was decided there will be no exceptions or changes in the current Road Closure Policy.

Emergency Manager Jappe stated Darrin Danielson from the Sioux-Yellowstone Fire District requested to have the discretion on the Fire Index due to irrigated land west of the Yellowstone River. The request was for Yellowstone Township excluding Sundheim Park to be exempt from the County burn ban except red flag warnings. The Board expressed concerns over liability the liability. The Board asked Jappe to report back at the next meeting on what the State of Montana is doing on the other side of Fairview.

Lt. Shahin and Lt. Matthews-Kasner requested a new FTE in the Sheriff's Office to monitor and transfer WatchGuard/Vista data and assist with the Evidence Room. The boards expressed concern over whether a full time employee was needed or a temporary position to get caught up with the backlog. HR Manager Cholodewitsch recommended the Sheriff's Office hire a temporary position to get caught up and evaluate the real time involved to complete the task, and based on the outcome of this evaluation to possibly add an FTE to next year's budget with the proper documentation and be reviewed by Fox Lawson. State Attorney Neff reminded the Board that a temporary position could only work 150 days per the handbook. The Board also requested to complete an efficiency audit on daily duties and tasks with the other positions in the office. Best asked the HR Manager Cholodewitsch to assist the Sheriff's Office with the efficiency audit. Moved by Best, seconded by McCabe, to approve the HR recommendation to hire a temporary B22 position for 150 days, to be hired immediately. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Bear delinquent tax sale pursuant to

NDCC § 44-04-19.1 (2) (5). Moved by Best, seconded by Skarda, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye. Motion carried.

Executive Session began at 4:21 p.m. and was attended by Commissioners Best, Nordby, McCabe, and Skarda, absent Veeder; State's Attorney Chas Neff, Deputy Auditor Glover.

Executive Session was adjourned at 4:24 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Best, to follow the advice of counsel on the Bear Delinquent Tax Sale. All voting aye, motion carried.

The meeting recessed at 4:25 p.m. until May 30, 2018, at 7:00 p.m.

Special Meeting May 30, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 30, 2018, for a special meeting. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, and Kathy Skarda. Absent: Tom McCabe. Also present Deputy Auditor Glover and State's Attorney Neff. Chairman Nordby called the meeting to order at 7:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the HUD Contract for the Hillside Court property as presented with the recommendation of State Attorney Neff. All voting aye, motion carried.

Chairman Nordby opened the floor to discuss the options for the U.S. Highway 85 Expansion project. Both County and City officials present were in agreement with the options discussed. PWD Kanwar will draft a letter for review and signatures.

The meeting adjourned at 8:00 p.m. until June 5, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
30310	ALEXANDER PARK DISTRICT	135.83
30311	ALEXANDER RURAL FIRE DISTRICT	50,872.07
30312	ALEXANDER SCHOOL DIST. #2	841,529.62
30313	ALEXANDER TWP.	126,089.97
30314	ALEXANDER/CITY OF	655.32
30315	ANTELOPE CR. TWP.	5,906.56
30316	ARNEGARD PARK DISTRICT	554.13
30317	ARNEGARD RURAL FIRE PROTECTION DIST.	10,722.18
30318	ARNEGARD TWP.	20,063.15
30319	ARNEGARD/CITY OF	1,104.22
30320	BLUE BUTTES TWP.	18,424.93
30321	CHARBON TWP.	15,968.78
30322	EARL SCHOOL DIST. #18	35,173.55
30323	ELM TREE TWP.	38,619.41
30324	GRAIL TWP.	14,184.70
30325	GRASSY BUTTE FIRE DISTRICT	4,907.80
30326	HAWKEYE TWP.	14,414.38
30327	HORSE CREEK RURAL FIRE DIST.	8,127.93
30328	HORSE CREEK SCHOOL DIST. #32	81,489.92
30329	KEENE TWP.	17,447.38
30330	MANDAREE SCHOOL DIST. #36	3,350.82
30331	MCKENZIE CO. FIRE PROT. DIST.	70,761.58
30332	MCKENZIE CO. HISTORICAL SOCIETY	7,257.90
30333	MCKENZIE CO. SD#1	1,814,846.07
30334	MCKENZIE SOIL CONS. DIST.	72,578.23
30335	ND STATE TREASURER	36,936.40
30336	NEW TOWN PUBLIC SCHOOL DIST.	114,881.90
30337	NEW TOWN RURAL AMBULANCE DIST.	2,519.72
30338	NEW TOWN RURAL FIRE DEPT.	2,450.32
30339	RANDOLPH TWP.	4,595.19
30340	RIVERVIEW TWP.	43,208.99
30341	SIOUX IRRIGATION DISTRICT	2,147.94
30342	SIOUX TWP.	12,787.83
30343	SIOUX-YELLOWSTONE RURAL FIRE DIST.	2,835.81
30344	TRI TWP	31,754.57
30345	TWIN VALLEY TWP.	78,107.82
30346	UPPER MISSOURI DIST. HEALTH UNIT	26,855.35
30347	WATFORD CITY MUNICIPAL AIRPORT	91.24
30348	WATFORD CITY PARK DISTRICT	31,443.95
30349	WATFORD CITY/CITY OF	48,417.82
30350	WILLISTON FIRE PROTECTION DISTRICT	244.42
30351	WILLISTON VECTOR CONTROL DIST.	26.37
30352	YELLOWSTONE SCHOOL DISTRICT #14	71,977.55
30353	YELLOWSTONE TWP.	17,595.40
30354	ARNEGARD/CITY OF	1,000.00
30355	WATFORD CITY/CITY OF	5,931.84
30559	ALEXANDER/CITY OF	116.00
221315	ADVANCED BUSINESS METHODS	1,060.44

221316	AIRGAS ON-SITE SAFETY SERVICES	31.00
221317	ALLEGIANCE COBRA SERVICES, INC.	199.50
221318	AMAZON/SYNCB	593.28
221319	APCO INTERNATIONAL	1,117.00
221320	ARMOR INTERACTIVE	6,538.56
221321	ARMSTRONG SANITATION	110.00
221322	ARNEGARD/CAMERON	593.34
221323	ASC CONSTRUCTION EQUIPMENT	60.94
221324	AUTO VALUE	9.39
221325	AWS	140.00
221326	BADGE & WALLET	149.00
221327	BADLANDS OCCUPATIONAL TESTING SERVICES	2,083.00
221328	BAKER & TAYLOR	690.84
221329	BARRETT PHARMACY	8.71
221330	BASIN SAFETY CONSULTING	618.97
221331	BELL/MARY	111.18
221332	BERQUIST/BAILEY	556.60
221333	BILLINGS POLICE DEPARTMENT	500.00
221334	BLUE LUBE	103.00
221335	BLUE TARP FINANCIAL, INC.	412.98
221336	BOLKEN/TODD, SCOTT & DOUGLAS	128.80
221337	BOOK SYSTEMS, INC.	1,390.00
221338	BOSS OFFICE & COMPUTER PRODUCTS	1,713.18
221339	BRADY'S ROADSIDE SERVICE	387.50
221340	BRENNA/TAMMY	39.24
221341	BROWN/COREY	127.50
221342	BURNS & MCDONNELL	32,869.48
221343	C.E. BROOKS & ASSOCIATES,P.C.	857.66
221344	C&D WATER SERVICES	157.50
221345	CARQUEST AUTO PARTS	16.14
221346	CARSTENS/JILL	530.93
221347	CASCADE AUTO GLASS	350.00
221348	CDW-G GOVERNMENT	1,755.60
221349	CERTIFIED POWER. INC	158.00
221350	CHARLIE'S SERVICE, LLC	27.00
221351	CHOLODEWITSCH/NICHOLE	501.74
221352	CLOUD/CHRISTOPHER	133.00
221353	COLONIAL RESEARCH CHEMICAL CORP.	1,962.99
221354	CONSTRUCTION ENGINEERS INC.	307,041.72
221355	COOK/REBECCA	300.18
221356	CORBIN/ZACHERY	160.00
221357	CORPORATE TRANSLATION SERVICES, INC	25.05
221358	CUSTOMINK, LLC	399.70
221359	DAKOTA DIESEL USA, INC.	51.02
221360	ENVIRONMENTAL ABATEMENT SERVIES, INC	13,072.00
221361	FASTENAL COMPANY	3,639.98
221362	FIRST INTERNATIONAL BANK & TRUST	4,354.11
221363	FIRST INTERNATIONAL INSURANCE	2,787.00
221364	FLEETMATICS USA, LLC	4,096.00

221365	FOSS/BONNIE	50.00
221366	FREDERICK/MICHAEL	20.00
221367	FULKERSON FUNERAL HOME	1,450.00
221368	GARMANS FLOORING	106.95
221369	GEM CITY MOTORS/TOWING	2,036.62
221370	GRAHAM/JARETT	624.00
221371	GRAYBAR	195.48
221372	HARRISON/SADIE	101.70
221373	HAWKEYE OILFIELD SUPPLY	32.16
221374	HDR ENGINEERING, INC	70,547.87
221375	HECK BUILT LLC	575.00
221376	HEGGEN EQUIPMENT CO.	747.64
221377	HIGGENS/AMBER	58.15
221378	HILLAERT/KRISTINE &/OR GERVAIS	452.50
221379	HOLIDAY INN/FARGO	427.80
221380	HOLM/RICK	5,678.25
221381	HORIZON RESOURCES	119.88
221382	HOSKINS/MIRANDA	134.00
221383	INTERSTATE ENGINEERING	37,759.74
221384	JACK & JILL	35.26
221385	JAMAR COMPANY	296.00
221386	JAPPE/KAROLIN	857.10
221387	JOHANSEN/MATTHEW	169.32
221388	JOHN HUTTER TOWING	812.50
221389	JOHNSON & SUNDEEN	166.27
221390	JOHNSRUD/ERICA	169.59
221391	KADRMAS, LEE AND JACKSON, INC.	4,978.50
221392	KIESON/CAROL	340.20
221393	KIESON/SADIE	559.38
221394	KNUDSON/JACKSON	50.00
221395	LEBSOCK WELDING	149.71
221396	LINDLEY/ROBBY A	7,072.50
221397	LIPPINCOTT/KRISTEN	35.00
221398	LS DRYWALL INC	18,871.00
221399	LUND OIL, INC.	1,097.10
221400	M-K HYDROVAC, INC	8,053.75
221401	MARCO TECHNOLOGIES LLC	510.59
221402	MARTINEZ/EDWARD	154.00
221403	MCKENZIE CO. FARMER	1,843.53
221404	MCKENZIE COUNTY ROAD & BRIDGE	3,222.96
221405	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	70.59
221406	MULA/CARLA	60.00
221407	NARDINI FIRE EQUIPMENT	1,924.00
221408	ND ASSN. OF COUNTIES	882.80
221409	ND LTAP	150.00
221410	ND PLANNING ASSOCIATION	55.00
221411	NELSON INTERNATIONAL	61.26
221412	NEWMAN/DUSTIN B	160.00
221413	NORBY/LYNETTE	38.15

221414	NORDBY JR/DOUG M	100.00
221415	NORTHERN HEAVY DUTY TRUCK PARTS	476.80
221416	NORTHWEST PIPE FITTINGS, INC	255.58
221417	NORTHWEST YOUTH ASSESSMENT CENTER	21,972.00
221418	O K IMPLEMENT CO.	3,058.62
221419	O.K. TIRE STORE, INC	130.00
221420	OPEN ROAD HONDA	1,179.27
221421	PARRISH/CALVIN	280.00
221422	PARSHALL LUMBER & SUPPLY LLC	39.98
221423	PASCUA/ JAYDEN &/OR SHANDY	1,070.02
221424	PICKERING JR/TIMOTHY J	38.50
221425	POLAR SERVICE CENTER	10.74
221426	PRAXAIR	11,884.70
221427	PROSOURCE WHOLESALE	7,862.20
221428	QUALITY INN/BISMARCK	334.80
221429	QUALLS/LISA D	140.00
221430	RADISSON HOTEL - BISMARCK	167.40
221431	RAHN/TRENTON DAVID	480.00
221432	RAMADA	820.84
221433	RAMADA BISMARCK HOTEL	341.10
221434	RAMKOTA HOTEL	167.40
221435	RDO EQUIPMENT CO. - FARGO	100,258.70
221436	RECORD KEEPERS LLC	33.00
221437	REDDING/MIKE	187.12
221438	RIEDEL/JOSIEPHINE R	42.51
221439	RMB ENVIRONMENTAL LABORATORIES, INC.	268.00
221440	ROBINSON/AMY	234.25
221441	ROGNESS/MICHELLE	533.97
221442	ROOS/RON	100.50
221443	ROOTES/VICTORIA E	160.00
221444	RUSSELL/DOUGLAS & DEANN	45.68
221445	SAMUELSON/JERRY	478.23
221446	SAYLOR/SHAYNE & ASHLEY	45.67
221447	SCHATZ/SHAUN	84.69
221448	SCHEBO/JOANNE	141.86
221449	SCHEBO/LESLIE	116.93
221450	SERVPRO OF MINOT	59,107.84
221451	SHAHIN/RUSSELL J	140.00
221452	SIRCHIE FINGER PRINT LAB.	399.05
221453	STEIN'S INC.	2,521.80
221454	STUART/KARI A	114.00
221455	SVEET/TYREL	2,692.00
221456	THOMSEN/MICHELLE	247.38
221457	TITAN MACHINERY, INC.	3,100.56
221458	TRACY/ISABELL	374.40
221459	TRIANGLE ELECTRIC, INC.	887.50
221460	TWOGOOD/SCOTT	827.43
221461	ULTEIG	10,620.44
221462	WATFORD CITY LUMBER	47.46

221463	WATFORD EXPRESS LAUNDRY CENTER	1,009.72
221464	WATKINS/MATTHEW	10.50
221465	WESTLIE MOTOR CO.	451.95
221466	WESTLIE TRUCK CENTER	1,535.60
221467	WHITAKER/HILLARY	249.62
221468	WISNESS/MONIQUE	71.40
221469-221488	PAYROLL - MAY 4, 2018	704,869.74
221489	GARRISON DIVERSION CONSERVANCY DIST.	36,292.45
221490	L. YELLOWSTONE IRRIG. DIST. #2	46.35
221491	ABELMANN/TIMOTHY & MARSHA	281.20
221492	ACCUSOURCE INC.	1,090.00
221493	ADVANCED BUSINESS METHODS	234.13
221494	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	11,213.38
221495	AMERICAN WELDING & GAS	30.05
221496	ANOVA FAMILY HEALTH CENTER	703.44
221497	APPLIED CONCEPTS	371.80
221498	ARMOR INTERACTIVE	4,304.06
221499	ARNEGARD/CAMERON	338.39
221500	AUTO VALUE	111.99
221501	BADLANDS HARDWARE	574.78
221502	BADLANDS OCCUPATIONAL TESTING SERVICES	190.00
221503	BAKER & TAYLOR	3,239.39
221504	BEK CONSULTING, LLC	4,330.00
221505	BEYERS/MARGARET	7.00
221506	BIG BUTTE SERVICES	14,134.61
221507	BIG MOUNTAIN DEVELOPMENT	30,000.00
221508	BLACK MOUNTAIN SOFTWARE, INC.	62.50
221509	BOB BARKER COMPANY INC	39.25
221510	BODIN/STACEY	485.49
221511	BOSS OFFICE & COMPUTER PRODUCTS	583.45
221512	BRADY'S ROADSIDE SERVICE	775.00
221513	BROSZ ENGINEERING, INC.	93,505.00
221514	BUTLER MACHINERY COMPANY	5,534.00
221515	C&D WATER SERVICES	67.50
221516	CASCADE AUTO GLASS	350.00
221517	CBM MANAGED SERVICES	16,090.61
221518	CDW-G GOVERNMENT	175.22
221519	CLOCK/LLOYD	1,013.21
221520	CODE RED TOWING	187.50
221521	COLONIAL RESEARCH CHEMICAL CORP.	1,018.12
221522	COMPUTER PROF. UNLIMITED, INC.	3,347.03
221523	COUNTRY INN & SUITES	940.59
221524	DAKOTA SUPPLY GROUP	9,313.87
221525	DELVIN MANAGEMENT LLC	173.76
221526	DEMCO	223.05
221527	DTE,INC.	1,043.06
221528	DURBIN/ROSE	25.00
221529	DWYER/MICHAEL	2,000.00
221530	ELK RIDGE PHASE I LLC	1,839.71

221531	FASTENAL COMPANY	3,265.54
221532	FAULKNER/LARRY	1,000.00
221533	FIRST INTERNATIONAL INSURANCE	50.00
221534	FLAGSHOOTER LLC	1,000.26
221535	FLEETMATICS USA, LLC	864.00
221536	FOSTER/BONNIE	2,300.00
221537	GEM CITY MOTORS/TOWING	1,873.12
221538	GOMEZ/JAVIER	29.26
221539	GREEN/LISA	209.74
221540	HANSEN DIESEL & AUTOMOTIVE	3,781.82
221541	HAWKEYE OILFIELD SUPPLY	135.26
221542	HECK BUILT LLC	41,514.00
221543	HEGGEN EQUIPMENT CO.	4,438.72
221544	HEGGEN/SHAYNE	439.84
221545	HELLANDSAAS/MARCIA	469.28
221546	HOODIE/ETHAN	10.00
221547	HORIZON RESOURCES	29.90
221548	INFORMATION SYSTEMS CORP.	30,355.00
221549	INFORMATIONAL DATA TECHNOLOGIES LLC	4,010.00
221550	INGRAM/MAX	134.22
221551	INTERSTATE POWER SYSTEMS	1,946.00
221552	INTOXIMETERS	72.00
221553	JACK & JILL	18.90
221554	JAMAR COMPANY	386.71
221555	JAY DEE INC	137.48
221556	JELLESED/LEIF L.	39.24
221557	JOHN HUTTER TOWING	562.50
221558	JOHNSON & SUNDEEN	10,135.80
221559	JOHNSRUD/ANN	64.00
221560	JORDAN/SEYMOUR R.	320.70
221561	KITAGAWA/BENJI KURT	1,000.00
221562	KNUDSON/JACKSON	172.51
221563	KOTANA COMMUNICATIONS, INC.	104.00
221564	KUPPER CHEVROLET INC	112,068.00
221565	LAQUINTA INN & SUITES	327.60
221566	LAWS/RICHARD	194.00
221567	LEARNING OPPORTUNITIES, LLC	936.68
221568	LOCATORS & SUPPLIES, INC	72.89
221569	LSS HOUSING WATFORD CITY, LLC	1,019.48
221570	LUND OIL, INC.	70.51
221571	LUPINE CONSTRUCTION, INC	7,480.00
221572	MACHINES & MEDIA, INC.	105.00
221573	MCCABE/THOMAS	406.98
221574	MCKENZIE CO. AMBULANCE SERVICE	775.00
221575	MCKENZIE CO. FARMER	117.20
221576	MCKENZIE CO. MOTOR VEHICLE BRANCH	23.00
221577	MCKENZIE ELECTRIC CO-OP INC.	69,804.51
221578	MCNUTT/DAVID ZACHARY	8.00
221579	MEHARG/DELYN D	7.00

221580	MENDOZA/RICARDO	7.00
221581	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	3.75
221582	MILLER/TERRY C	1,088.65
221583	MOHAMED/OMAR A	38.50
221584	MONTANA DAKOTA UTILITIES CO.	82.72
221585	MORTVEDT LIVING TRUST	76.90
221586	NAGEL/BRYAN	140.00
221587	ND DEPT. OF TRANSPORTATION	11.50
221588	ND OFFICE OF THE ATTORNEY GENERAL	6,230.00
221589	ND WATER RESOURCE DISTRICT ASSN.	210.00
221590	NEHRING LAW OFFICE	2,187.50
221591	NELSEN/GARY	186.01
221592	NELSON INTERNATIONAL	748.55
221593	NORTH DAKOTA ONE CALL	562.45
221594	NORTHERN HEAVY DUTY TRUCK PARTS	2,607.25
221595	NORTHERN LAUNDRY SYSTEMS	624.00
221596	NORTHERN PLAINS INN, LLC	1,458.00
221597	NORTHERN PUMP & COMPRESSION, INC.	548.10
221598	NOVAK/LARRY	33.79
221599	O K IMPLEMENT CO.	23.98
221600	O.K. TIRE STORE, INC	5,679.55
221601	OAKLAND/WAYNE THOMAS	451.19
221602	PARSHALL LUMBER & SUPPLY LLC	157.65
221603	PAYSTUBZ	1,285.44
221604	PEDERSEN/ANITA	1,500.00
221605	PENNINGTON/GREG	55.00
221606	PHARMCHEM. INC.	4,704.35
221607	POLAR SERVICE CENTER	755.63
221608	PRAXAIR	1,354.58
221609	PRIA	50.00
221610	PRO AUTO BODY, LLC	407.65
221611	RDO EQUIPMENT CO. - FARGO	7,950.44
221612	REDDING/MIKE	93.40
221613	RESERVATION TELEPHONE CO-OP	282.49
221614	RETTIG/EDWIN & MARY	143.45
221615	ROCKMOUNT RESEARCH & ALLOYS, INC.	972.40
221616	ROMERO/MARSELLA	426.52
221617	ROOKS/JO	94.85
221618	SCHLOTHAUER/ROBIN	1,644.85
221619	SCHREIBER/RICHARD	524.71
221620	SCOFIELD/JESSIE	1,000.00
221621	SHIPP/ROBERT	140.00
221622	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	16,720.24
221623	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	50.00
221624	STEIN'S INC.	1,521.29
221625	TITANIUM PLUMBING	525.00
221626	TRACTOR & EQUIPMENT CO.	8,337.87
221627	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
221628	UNIFORM CENTER	509.82

221629	UNITED QUALITY COOPERATIVE	4,838.82
221630	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,159.40
221631	VIGNESS/EMERY & JOAN	872.80
221632	VOGEL LAW FIRM	264.00
221633	WATFORD CITY LUMBER	997.90
221634	WATFORD EXPRESS LAUNDRY CENTER	733.52
221635	WAWSA	156,282.84
221636	WESTLIE MOTOR CO.	34,781.89
221637	WILMINGTON LUTHERAN CHURCH	2,000.00
221638	WOLVERINE CONSTRUCTION	6,242.50
221639-221668	PAYROLL - MAY 18, 2018	733,023.29
221669	ARMSTRONG SANITATION	700.00
221670	AT&T	43.53
221671	CENTURY LINK	168.36
221672	CONSOLIDATED TELCOM	48.69
221673	INFORMATION TECHNOLOGY DEPT.	3,505.86
221674	MCKENZIE COUNTY RURAL WATER	259.97
221675	MCKENZIE ELECTRIC CO-OP INC.	4,287.86
221676	MONTANA DAKOTA UTILITIES CO.	21,009.22
221677	NEMONT	28.50
221678	RESERVATION TELEPHONE CO-OP	9,576.99
221679	SOUTHWEST WATER AUTHORITY	42.00
221680	VERIZON/ACCT 342033315-01	3,337.52
221681	VERIZON/ACCT 842030146-01	4,931.90
221682	WATFORD CITY WATER DEPT./CITY OF	3,160.63

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

June 5, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 5, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Best, to approve the May 2018 minutes as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Treasurer's Report for the period ending May 31, 2018. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the Commission Consent Agenda Items 1-5. All voting aye, motion carried. Items approved: 1. Out of State Travel – Daniel Stenberg – Kansas City, July 2018; 2. Approve Final Audit 2015-2016 Report; 3. Set Public Hearing Date – Abatement applications 3913, 3939-3940, 4030, 4032-4038, 4041-4042 – June 19, 2018 at 1:00pm; 4. Set Public Hearing Date – Temporary Section Line Closure Request – Whiting Petroleum 149-98 – July 10, 2018, at 10:00 am; 5. Gaming Site Authorization – WC Aerie #3543 Fraternal Order of Eagles.

Planning Director Talbert provided an update on public hearings upcoming for NDIC, NDDOH, and PSC. The final report was received from Jared Torstenson on TENORM. Skarda requested clarification on how close a facility should be to residential areas.

Landfill Director Schreiber and Fred Doran, Burns & McDonnell, discussed rate increases at the landfill. Rates at the landfill have not increased since 2012 and this change would streamline the process and incorporate a fee structure that would work for the landfill. Moved by McCabe, seconded by Veeder, to approve the updated landfill rates as presented, effective July 1, 2018. All voting aye, motion carried.

Discussion was held on 2019 landfill capital improvements, including a new maintenance shop with a projected cost of \$1.8M, a waste grinder with a projected cost of \$800,000, and a new dozer with a projected cost of \$300,000. Board consensus was to include in the 2019 preliminary budget and discuss during budget approval.

Motor Vehicle Branch Manager Winchester requested to close the office to attend training for title printing. This service is possible due to the low error rate. Moved by Veeder, seconded by Skarda, to approve closing the MVB on July 24, 2018, beginning at 1:00 p.m. and remaining closed on July 25-26, 2018, for title training. All voting aye, motion carried.

Lt. Shahin, Sheriff's Office, requested a budget amendment to the task force line item. Moved by Skarda, seconded by Veeder, to approve a budget amendment of \$12,271.13 to the task force line item in the Sheriff's Office budget. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve Emergency Manager Jappe's application for the LMSTI course in October or November. All voting aye, motion carried.

Jappe and the Board discussed the County Burn Ban and Yellowstone Township. No action was taken by the Board and the Burn Ban will continue to be county-wide.

Moved by Skarda, seconded by Veeder, to approve the AlertSense contact as presented by Jappe. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve paying the AlertSense voucher payment of \$995.00. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve support of the First Responders Dinner, if necessary. All voting aye, motion carried.

The Board convened as the County Equalization Board at 10:00 a.m. Tax Director Paulson gave the following report.

Preliminary Ratios:

Residential: 94.33%

Commercial: 102.5%

Ag: 93.3%

The manual level was adjusted on both residential and commercial properties to keep the pricing in line with the market for both classes. By doing these adjustments also in the residential properties, I was able to make some decreases to the properties that are 20+ miles from services which puts houses in those areas at approximately 15% lower than the houses right in the area surrounding Watford City which is our key market and has the higher priced sales. I used sales data by location to determine if the change could be supported. The exception would be the residential properties in Alexander, Arnegard, Twin Valley Township, and Tri Township; sales indicated that those areas are another strong market for homes in our county, but they are valued approximately 10% less than our key market. Overall, many of the residential property owners have a small decrease in valuation.

The commercial buildings were all lowered by an average of 8% across the county. We did not have enough sales to stratify by location to adjust by area, so we made the change for all properties.

Agricultural land was able to remain at the same value as 2017 value.

Average value per acre \$283.12 in our system

NDSU estimate of average value per acre is \$302.12

Final Ratio after pricing adjustments:

Residential: 95.2%

Commercial: 93%

Ag: 93.3%

All three classes of property are in tolerance with state requirements, and the statistics achieved to measure the accuracy of our assessments are showing that we have uniform assessments within our county.

Moved by Skarda, seconded by Best, to approve the 2018 valuations as presented by Tax Director Paulson. All voting aye, motion carried. The County Equalization meeting ended at 10:10 a.m.

Alan Ibach, Armor Interactive discussed live-streaming costs with the Board. Ibach estimated a setup cost of \$4,500 plus \$95/month cost. Ibach also discussed digital storage in the Sheriff's Office as they are running out of space due to body cam

data. The Board suggested Ibach present the solution to the LEC Board for a discussion on cost-sharing with the WCPD.

The Board held a discussion with UMDHU nurse, Ashely Saylor, regarding the office space in the renovation. Discussion included timeframe for move in, moving assistance, signage on the outside of the building, and designated parking spots.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Gratech lawsuit pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by Best, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 11:01 a.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Auditor/Treasurer Johnsrud, Special ASA Scott Porsborg, and PWD Kanwar.

Executive Session was adjourned at 11:17 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Veeder, to follow the recommendation of the attorneys. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Kanwar requested a change in load limits for the first mile of CR30. The bridge that had limited the loads has since been replaced. Moved by Veeder, seconded by Skarda, to change the load limit of the first mile of CR30 from 80,000 lbs to 105,500 lbs, effective immediately. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to cancel the CR36 Box Culvert project, as requested by Kanwar. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the CR36 North utility relocation contract for MEC for \$120,881.72. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the letter, as presented, in support of the expansion of Highway 85. All voting aye, motion carried.

HR Manager Cholodewitsch discussed B22.5 employees with the Board. More research will be done and presented at the June 19 meeting.

Moved by Skarda, seconded by Best, to approve the sick time donation to S. Mattern as presented. All voting aye, motion carried.

Discussion was held on the need for a nursing mother's room at the Courthouse and LEC. Cholodewitsch presented information on mamava pods. The Board recommended discussion with the LEC Joint Powers Board. Moved by Best, seconded by Skarda, to repurpose the former office of Nate Carlson at the Courthouse to the lactation room temporarily and to relocate Malissa Schoeder to share an office with Jon Manning. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Quiet Title lawsuit pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 12:13 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Auditor/Treasurer Johnsrud, Roger Chinn, and Keith Winter.

Executive Session was adjourned at 12:27 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Bear Delinquent Tax lawsuit pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 12:29 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 12:30 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Best, seconded by Skarda, to approve the settlement agreement and mutual release as presented. All voting aye, motion carried.

Nordby update the Board on discussions between WDEA and Senator Wardner and stated positive progress is being made. Nordby also updated the Board on the LoadPass system.

The meeting recessed at 12:38 p.m. until June 19, 2018, at 1:00 p.m.

June 19, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 19, 2018. Present: Commissioners Doug Nordby, Gene Veeder, Tom McCabe, and Kathy Skarda. Absent: Vawnita Best. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Targa Badlands, LLC 0005-18 Zone Change-The applicant is requesting a Zone Change from Agricultural to Heavy Industrial (I-2) for newly acquired land just west of Johnson's Corner. The Zone change would fit the surrounding land uses and future plans for the land. Recommend approval of Zone Change 0005-18 Targa Badlands, LLC. Adopt the findings as provided in the staff report. 2. An amendment to the Agricultural district to allow firearms facility as a conditional use.-We are requesting an amendment to AG district to allow firearms facility as a conditional use. Recommend approval of amendment to Agricultural district. 3.4.3 #28) Firearms Facility. Adopt the findings as provided in the staff report. 3. McKenzie County Sheriff's Department Amendment to Conditional Use Permit 0039-16.-The applicant is requesting an Amendment Conditional Use Permit 0039-16, the Law Enforcement Gun Range to allow the McKenzie County Sheriff's Department to extend the use of the firearms range to various community groups authorized by the Sheriff; to foster community relations as well as firearms education and safety. A licensed/certified firearms instructor will be present at any and all of these events to monitor safety. Recommend approval of the Amendment to Conditional Use Permit 0039-16 McKenzie County Law Enforcement gun range contingent on the following additional conditions being met; 9) the amendment to Agricultural District, 3.4.3 #28 Firearms facility, getting approved. 10) Applicant must comply with section 3.12.9 Performance Standards of the McKenzie County Zoning Ordinance and 11) Site shall not be opened/used until all the original

and additional conditions of CUP 0039-16 have been met. Adopt the findings as provided in the staff report.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Moved by Skarda, seconded by Veeder, to appoint Michelle Schoenwald to the Library Board with a term expiring June 30, 2021. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to reappoint Kathy Skarda and Stacy Arnegard to the Human Services Board with terms expiring June 30, 2021. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the American Legion Gaming Site Authorization for Outsiders. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the 2018 Township Mileage Report as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve Emergency Manager Jappe's application for a SERTC course as the LMSTI course was full. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to authorize the chairman to sign the True Oil Division Order. This division order was a result of the McKenzie Minerals Management audit of the 6¼ royalties earlier this year. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the Municipal Court Services Contracts with the Cities of Watford City and Alexander. All voting aye, motion carried.

Discussion was held on a parking lot plan for the Courthouse. The Board requested the plan be sent to department heads and employees for feedback.

Moved by Veeder, seconded by McCabe, to approve the Computer Professionals Unlimited Incorporated contract as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the TY Pickett contract amendment as presented. All voting aye, motion carried.

The Board was updated on B22.5 positions as the 0.5 was a notation that these positions received a 2 step increase. The 0.5 has been changed to a clerical marking of an asterisk going forward.

Moved by McCabe, seconded by Skarda, to reschedule the abatement hearings from June 19 to July 10, 2018, at 10:00 a.m. All voting aye, motion carried.

Doug Bolken approached the Board requesting new maps be printed to include changes in County roads and to incorporate all three cities. Moved by Skarda, seconded by Veeder, to approve the addition of Arnegard and Alexander to the County map, including the map of Watford City, and to produce 5000 units. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to reappoint Bob Cross to the Water Resources District Board with a term expiring June 30, 2023, and to appoint Danny Dwyer to the Water Resources District Board to fill an unexpired term to June 30, 2022. All voting aye, motion carried.

At 1:45 p.m. the Board recessed for the County Park Board Meeting. The meeting resumed at 2:30 p.m.

Moved by McCabe, seconded by Skarda, to accept the resignations of Ray Mrachek and Lee Stevens, with regret, and to appoint Jeremy Heen and Terry Moe to the County Park Board. All voting aye, motion carried.

At 2:33 p.m. the Board recessed for a Special County Park Board Meeting. The meeting resumed at 2:35 p.m.

HR Manager Cholodewitsch requested an expansion of the employee recognition program to include benefiting all employees instead of four per year. Moved by Veeder, seconded by Skarda, to expand the employee recognition program to benefit all employees. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to approve the 125th Ave Reconstruction Utility Relocation Agreement with MEC for \$393,979.18. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the 26th St NW Utility Relocation Agreement with MEC for \$35,362.96. All voting aye, motion carried.

Landfill Director Schreiber requested clarification from the Board on the rental of a shredder for the landfill. After discussed the Board consensus was to include this item in the 2019 budget and rent the shredder in the spring to capitalize on rental costs being applied to the purchase price of the unit, if approved.

Moved by Veeder, seconded by Skarda, to award the Landfill skidsteer bid to RDO for \$79,000.00 with \$79,000.00 in trades. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into

Executive Session for attorney consultation on the Go Aggregates lawsuit pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Veeder, aye; Best, absent. Motion carried.

Executive Session began at 3:23 p.m. and was attended by Commissioners Veeder, Nordby, McCabe, and Skarda, State's Attorney Neff, Auditor/Treasurer Johnsrud, and outside Counsel Sarah Wall.

Executive Session was adjourned at 3:29 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by McCabe, to accept the advice of outside counsel. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Veeder, aye; Best, absent. Motion carried.

The meeting adjourned at 3:30 p.m. until July 10, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
30769	WATFORD CITY/CITY OF	5,111.25
30989	ALEXANDER PARK DISTRICT	1,266.92
30990	ALEXANDER RURAL FIRE DISTRICT	1,451.26
30991	ALEXANDER SCHOOL DIST. #2	51,780.37
30992	ALEXANDER TWP.	6,982.15
30993	ALEXANDER/CITY OF	8,098.64
30994	ANTELOPE CR. TWP.	5,439.13
30995	ARNEGARD PARK DISTRICT	283.79
30996	ARNEGARD RURAL FIRE PROTECTION DIST.	992.45
30997	ARNEGARD TWP.	13,706.05
30998	ARNEGARD/CITY OF	1,803.28
30999	BLUE BUTTES TWP.	38,405.40
31000	CHARBON TWP.	8,140.51
31001	ELM TREE TWP.	16,144.36
31002	GRAIL TWP.	4,119.79
31003	GRASSY BUTTE FIRE DISTRICT	24.09
31004	HAWKEYE TWP.	4,932.64
31005	HORSE CREEK RURAL FIRE DIST.	1.41
31006	HORSE CREEK SCHOOL DIST. #32	6.71

31007	KEENE TWP.	7,808.35
31008	MANDAREE SCHOOL DIST. #36	11.18
31009	MCKENZIE CO. FIRE PROT. DIST.	10,677.54
31010	MCKENZIE CO. HISTORICAL SOCIETY	533.04
31011	MCKENZIE CO. SD#1	268,729.22
31012	MCKENZIE SOIL CONS. DIST.	5,443.62
31013	ND STATE TREASURER	9,439.66
31014	NEW TOWN PUBLIC SCHOOL DIST.	50,226.54
31015	RANDOLPH TWP.	4,237.99
31016	RIVERVIEW TWP.	33,408.32
31017	SIOUX TWP.	8,596.48
31018	TRI TWP	24,364.96
31019	TWIN VALLEY TWP.	45,491.00
31020	UPPER MISSOURI DIST. HEALTH UNIT	2,064.77
31021	WATFORD CITY MUNICIPAL AIRPORT	8.13
31022	WATFORD CITY PARK DISTRICT	2,103.24
31023	WATFORD CITY/CITY OF	2,094.26
31024	WILLISTON FIRE PROTECTION DISTRICT	298.53
31025	YELLOWSTONE TWP.	14,421.51
31026	ALEXANDER/CITY OF	116.00
221683-221716	PAYROLL - JUNE 1, 2018	750,353.60
221717	A&L AUTO REPAIR LLC	150.00
221718	ABRAHAM/JENNIFER	25.00
221719	ACCUSOURCE INC.	739.25
221720	ADVANCED DRAINAGE SYSTEM INC	45,943.53
221721	ADVANCED BUSINESS METHODS	1,856.85
221722	AIRGAS ON-SITE SAFETY SERVICES	31.00
221723	ALERTSENSE, INC	995.00
221724	ALLEGIANCE COBRA SERVICES, INC.	106.00
221725	AMAZON/SYNCB	3,039.84
221726	AMERICAN LEGION	135.00
221727	ARMOR INTERACTIVE	41,398.80
221728	ARMSTRONG SANITATION	110.00
221729	BADLANDS HARDWARE	780.46
221730	BADLANDS OCCUPATIONAL TESTING SERVICES	2,457.00
221731	BAKER & TAYLOR	1,093.72
221732	BASS/ROBERT	1,014.89
221733	BELL/MARY	189.66
221734	BERQUIST/BAILEY	557.78
221735	BLUE LUBE	1,354.74
221736	BLUE TARP FINANCIAL, INC.	59.98
221737	BORDER STATES PAVING, INC.	97,316.21
221738	BOSS OFFICE & COMPUTER PRODUCTS	2,142.92
221739	BRADY'S ROADSIDE SERVICE	1,212.50
221740	BROSZ ENGINEERING, INC.	208,104.19
221741	BURNS & MCDONNELL	4,644.82
221742	C.E. BROOKS & ASSOCIATES,P.C.	4,883.22
221743	C&D WATER SERVICES	82.50
221744	CALLAWAY/ANTHONY & JUNE	45.78

221745	CARSTENS/JILL	127.39
221746	CASCADE AUTO GLASS	340.00
221747	CDW-G GOVERNMENT	1,264.39
221748	CHAFFIN/HEATH L	45.00
221749	COMFORT SUITES	418.50
221750	CONSTRUCTION ENGINEERS INC.	368,610.00
221751	COOK/REBECCA	39.99
221752	COUNTRY INN & SUITES	910.26
221753	CROP PRODUCTIONS SERVICES, INC	22,030.00
221754	DAWA DEVELOPMENT, LLC	356.15
221755	DECOTEAU TRAUMA INFORMED CARE & PRACTICE	24.75
221756	DIRTY BIRDS, LLC	7,800.00
221757	DMC WEAR PARTS LLC	1,387.12
221758	DOLLINGER/KARMA	1,354.00
221759	DTE, INC.	48,696.00
221760	EAGLE COUNTRY FORD, INC.	1,028.95
221761	EATON TOWING/RECOVERY	250.00
221762	ECOLAB PEST ELIMINATION DIV.	860.00
221763	EIDE BAILLY	6,000.00
221764	EMS EDUCATION ND	360.00
221765	EVERSPRING INN & SUITES/BISMARCK	178.00
221766	FARMERS UNION OIL COMPANY	52,494.35
221767	FASTENAL COMPANY	2,032.91
221768	FICKEN/MICHAEL	98.00
221769	FINSAAS/DARRELL	46.87
221770	FIRST INTERNATIONAL BANK & TRUST	5,279.06
221771	FIRST INTERNATIONAL INSURANCE	50.00
221772	FLEETMATICS USA, LLC	4,096.00
221773	FOSS/BONNIE	25.00
221774	FREELINC	82.91
221775	FRYHLING/PATRICIA E	499.12
221776	FULKERSON FUNERAL HOME	1,000.00
221777	GEM CITY MOTORS/TOWING	204.37
221778	GIERSDORF/KYLE	98.00
221779	GRANITE SPRINGS WATER & ICE, INC.	60.00
221780	GRAYBAR	6,037.13
221781	GREG'S WELDING INC.	152.42
221782	H.A. THOMPSON & SONS, INC.	915.75
221783	HANNAHER'S	153.51
221784	HARRISON/SADIE	109.95
221785	HAWKEYE OILFIELD SUPPLY	551.77
221786	HECK BUILT LLC	123.00
221787	HEGGEN EQUIPMENT CO.	1,966.87
221788	HELLANDSAAS/MARCIA	707.95
221789	HERC RENTAL INC	336.96
221790	HIGGENS/AMBER	126.55
221791	HOLIDAY INN EXPRESS HOTEL/SUITES STURGIS	310.05
221792	HOLIDAY INN EXPRESS/JAMESTOWN	80.00
221793	HOME OF ECONOMY	379.77

221794	HORIZON RESOURCES	25.97
221795	HOSKINS/MIRANDA	690.57
221796	IBS, INC	797.46
221797	ICON ARCHITECTURAL GROUP	35,330.83
221798	IHD SOLIDS MANAGEMENT LLC	889.98
221799	INFORMATION SYSTEMS CORP.	20,902.00
221800	INK SPOT PRINTING	200.24
221801	ISOM/KAYLA	226.97
221802	JAMAR COMPANY	391.15
221803	JOHN HUTTER TOWING	200.00
221804	JOHNSON & SUNDEEN	15,135.80
221805	JOST PAINTING	4,750.00
221806	KDSR RADIO SERVICES	485.00
221807	KELLY INN	187.40
221808	KIDS THERAPY CENTER LLC	125.00
221809	KIESON/CAROL	479.20
221810	KIESON/SADIE	874.69
221811	KIRBY/VALERY	1,028.15
221812	KNUDSON/JACKSON	50.00
221813	KONECRANES, INC	1,578.74
221814	KOTANA COMMUNICATIONS, INC.	293.85
221815	KUMMER'S PUMPING	400.00
221816	KUPPER CHEVROLET INC	72,092.00
221817	LAMPI/ADAM	35,000.00
221818	LAQUINTA INN & SUITES	737.10
221819	LEWIS/JAY	13.08
221820	LUND OIL, INC.	7,119.24
221821	MAILFINANCE	207.00
221822	MARCO TECHNOLOGIES LLC	510.59
221823	MCCABE/THOMAS	518.83
221824	MCKENZIE CO. FARMER	4,211.94
221825	MCKENZIE CO. HEALTHCARE SYSTEMS	3,650.26
221826	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	293.99
221827	MCKENZIE CO. MOTOR VEHICLE BRANCH	46.00
221829	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	1,209.95
221830	MCKENZIE COUNTY ROAD & BRIDGE	6,920.15
221831	MCKENZIE ELECTRIC CO-OP INC.	178,429.26
221832	MCKENZIE MINERALS MANAGEMENT LLP	4,875.00
221833	MINNESOTA VALLEY TESTING LABS	10,856.75
221834	MRACHEK/KRIS	81.75
221835	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	495.00
221836	ND DEPT. OF HUMAN SERVICES	133.33
221837	ND DEPT. OF TRANSPORTATION	14,049.30
221838	ND FRATERNAL ORDER OF POLICE	40.00
221839	ND LTAP	250.00
221840	ND SCHOOL BOARDS ASSOCIATION	200.00
221841	NDAAO	140.00
221842	NDEWA	45.00
221843	NEHRING LAW OFFICE	665.00

221844	NELSON CONTRACTING CO.	2,169.00
221845	NEOFUNDS BY NEOPOST	500.00
221846	NEPRASH/KIMBERLY	301.51
221847	NORBY/LYNETTE	38.15
221848	NORM MARK COURT REPORTING SERVICE	1,009.00
221849	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	30.00
221850	NORTHERN HEAVY DUTY TRUCK PARTS	201.40
221851	NORTHWEST PIPE FITTINGS, INC	1,859.18
221852	NORTHWEST YOUTH ASSESSMENT CENTER	2,280.00
221853	O.K. TIRE STORE, INC	40.00
221854	O'DAY EQUIPMENT, LLC	450.00
221855	OLSON/DOUG	30.52
221856	PAJONO WOODWORKS	1,613.26
221857	PARRISH/CALVIN	1,100.00
221858	PARSHALL LUMBER & SUPPLY LLC	99.74
221859	PAYSTUBZ	1,396.68
221860	POLAR SERVICE CENTER	3,790.32
221861	PRAXAIR	796.68
221862	PRIA	60.00
221863	PRIDE MANCHESTER HOUSE	234.00
221864	PRO AUTO BODY, LLC	422.35
221865	PROTECTION SYSTEMS, INC	83.00
221866	RDO EQUIPMENT CO. - FARGO	14,293.86
221867	RINK CONSTRUCTION INC.	1,944.20
221868	ROCKMOUNT RESEARCH & ALLOYS, INC.	445.72
221869	ROGNESS/MICHELLE	413.18
221870	ROTHANG/SANDRA	7.23
221871	SAMUELSON/JERRY	150.00
221872	SCHWARTZENBERGER/GARY	52.50
221873	SCOFIELD/JESSIE	1,000.00
221874	SEA CHANGE PRINTING & MARKETING SRV.LLC	251.71
221875	SHAHIN/NICOLE	169.50
221876	SHAHIN/RUSSELL J	169.50
221877	SIGNARAMA	171.47
221878	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	659.18
221879	SMYTH/JENNIFER	536.00
221880	STEIN'S INC.	609.10
221881	STENBERG/DANIEL	849.62
221882	STREICHER'S	302.00
221883	SWEARSON/HALMER	3,615.00
221884	TASC-CLIENT SERVICES	2,895.23
221885	THOMSON REUTERS-WEST	478.18
221886	TITAN MACHINERY, INC.	1,659.34
221887	TRACTOR & EQUIPMENT CO.	448.76
221888	TRACTOR SUPPLY CO	4,999.99
221889	TRACY/ISABELL	388.59
221890	TRANE U.S. INC.	2,902.55
221891	TSCHETTER/DAWN	22.89
221892	US POSTAL SERVICE	182.00

221893	VILLANUEVA/FITZ WILLIAM M	150.00
221894	WATFORD CITY LUMBER	351.70
221895	WATFORD EXPRESS LAUNDRY CENTER	714.05
221896	WESTLIE MOTOR CO.	53,087.12
221897	WHITAKER/HILLARY	366.47
221898	WHITEHURST/JEFFREY	21.29
221899	WILLISTON FIRE & SAFETY	4,529.49
221900	WISNESS/MONIQUE	413.16
221901	TASC-CLIENT SERVICES	1,485.22
221902-221951	PAYROLL - JUNE 15, 2018	742,871.07
221952	GARRISON DIVERSION CONSERVANCY DIST.	2,733.07
221953	L. YELLOWSTONE IRRIG. DIST. #2	3,227.26
221954	A&L AUTO REPAIR LLC	1,215.16
221955	ADVANCED DRAINAGE SYSTEM INC	24,635.30
221956	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	3,236.00
221957	ALL AMERICAN SALES & SERVICE	347.50
221958	AMERICAN ARBITRATION ASSOCIATION	2,762.75
221959	AMERICAN WELDING & GAS	30.61
221960	APPLIED CONCEPTS	11,512.00
221961	ARMOR INTERACTIVE	15,271.74
221962	AUTO VALUE	38.13
221963	BADLANDS HARDWARE	131.73
221964	BADLANDS OCCUPATIONAL TESTING SERVICES	494.00
221965	BAKER & TAYLOR	4,536.27
221966	BANK OF NORTH DAKOTA	2,400,595.47
221967	BARRETT PHARMACY	12.33
221968	BAYMONT INN & SUITES/WAHPETON	167.40
221969	BEK CONSULTING, LLC	73,500.48
221970	BERRY/RON	252.00
221971	BIG BOYS TOYS	500.00
221972	BISMARCK TRIBUNE/THE	183.04
221973	BLUE LUBE	2,126.67
221974	BOB BARKER COMPANY INC	2,623.85
221975	BOSS OFFICE & COMPUTER PRODUCTS	442.54
221976	BRADY'S ROADSIDE SERVICE	250.00
221977	BURLEIGH COUNTY	300.00
221978	BUTTONS BY FISH	165.00
221979	C&D WATER SERVICES	60.00
221980	CAMPBELL/STU	83.76
221981	CASCADE AUTO GLASS	520.00
221982	CBM MANAGED SERVICES	22,100.37
221983	CDW-G GOVERNMENT	448.47
221984	CEKALLA/GARRETT	24.00
221985	CHAFFIN/HEATH L	518.00
221986	CHRISTENSEN/DANIEL	1,355.09
221987	CODE RED TOWING	1,187.50
221988	COLONIAL RESEARCH CHEMICAL CORP.	2,080.94
221989	COMFORT SUITES	83.70
221990	COMPUTER PROF. UNLIMITED, INC.	3,547.03

221991	CONSTRUCTION ENGINEERS INC.	309,323.66
221992	COOK/REBECCA	75.65
221993	COOK/SHAWN E	10.00
221994	CORE & MAIN	8,900.24
221995	CORNERSTONE DETENTION PRODUCTS, INC	573.75
221996	COUILLARD/DESTINY	388.50
221997	CROSS/ROBERT	38.15
221998	D & D WATER WELL SERVICE	2,665.00
221999	DAWA DEVELOPMENT, LLC	642.00
222000	DEMCO	671.70
222001	DIGITAL HIGHWAY INC.	4,255.25
222002	DRUG PACKAGE LLC	359.07
222003	DTE, INC.	4,204.04
222004	EIDE BAILLY	3,847.00
222005	ELECTION SYSTEMS & SOFTWARE	5,496.62
222006	ELKAN, INC	2,688.20
222007	ELLIS/CLAY	140.00
222008	FARMERS UNION OIL COMPANY	106,160.93
222009	FIRST INTERNATIONAL INSURANCE	50.00
222010	FLAGSHOOTER LLC	329.00
222011	FLEETMATICS USA, LLC	864.00
222012	FRED PRYOR SEMINARS/CAREERTRACK	597.00
222013	FULKERSON FUNERAL HOME	509.00
222014	GALLS INCORPORATED	1,663.83
222015	GEM CITY MOTORS/TOWING	23.95
222016	GLOCK, INC.	800.00
222017	GUESS/JACOB A	518.00
222018	H-2 ENTERPRISES, INC	34,752.90
222019	HANSEN DIESEL & AUTOMOTIVE	1,161.04
222020	HAWKEYE OILFIELD SUPPLY	5.99
222021	HECK BUILT LLC	10,105.00
222022	HETTICH/CHELSEA MEY	10.00
222023	HOME OF ECONOMY	23.99
222024	HORIZON RESOURCES	60.93
222025	IAOGO - INTERNATIONAL ASSOC OF GOV	495.00
222026	ICON ARCHITECTURAL GROUP	17,112.50
222027	INFORMATIONAL DATA TECHNOLOGIES LLC	4,535.00
222028	INTOXIMETERS	270.00
222029	JAPPE/KAROLIN	86.85
222030	JELLESED/LEIF L.	39.24
222031	JOHN HUTTER TOWING	602.50
222032	KADRMAS, LEE AND JACKSON, INC.	38,442.00
222033	KANWAR/SUHAIL	737.70
222034	KEEPERS INC.	279.98
222035	KELLY INN	167.40
222036	KITAGAWA/BENJI KURT	2,000.00
222037	KOTANA COMMUNICATIONS, INC.	462.19
222038	KUMMER'S PUMPING	200.00
222039	LAQUINTA INN & SUITES	2,293.20

222040	LARSEN SERVICE DRUG, INC.	2,881.84
222041	LEGENDARY SMILES	765.00
222042	LOHSE/NATHAN	44.94
222043	LOPEZ/ROSA	388.50
222044	LUND OIL, INC.	523.70
222045	MAILFINANCE	1,039.26
222047	MCKENZIE CO. FARMER	201.20
222048	MCKENZIE CO. HEALTHCARE SYSTEMS	3,316.44
222049	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	34.75
222050	MCKENZIE COUNTY RURAL WATER	179,326.99
222051	MCKENZIE ELECTRIC CO-OP INC.	939.62
222052	MEDLINE INDUSTRIES, INC	1,140.86
222053	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	23.40
222054	MINNESOTA HIGHWAY SAFETY & RES CENTER	12,000.00
222055	MOHAMED/OMAR A	100.00
222056	NAGEL/BRYAN	133.00
222057	ND ASSN OF CO. SUPERINTENDENTS	75.00
222058	ND ASSN. OF COUNTIES	1,015.20
222059	ND DEPARTMENT OF HEALTH	188.32
222060	ND OFFICE OF THE ATTORNEY GENERAL	5,140.00
222061	ND SHERIFF'S & DEPUTIES ASSN.	110.00
222062	ND STATE RADIO COMMUNICATIONS	1,080.00
222063	NEGEN'S INVESTIGATIVE SERVICES LLC	4,156.62
222064	NELSON INTERNATIONAL	73.82
222065	NORMONT EQUIPMENT CO.	5,697.00
222066	NORTH DAKOTA ONE CALL	960.50
222067	NORTHERN HEAVY DUTY TRUCK PARTS	6,928.99
222068	NORTHERN PUMP & COMPRESSION, INC.	287.76
222069	NORTHWEST NARCOTICS TASK FORCE	15,171.13
222070	NOVAK/LARRY	33.79
222071	O K IMPLEMENT CO.	2,688.11
222072	O.K. TIRE STORE, INC	13,948.34
222073	OLSON/FRANCISCA	444.50
222074	OLSON/TRAVIS J	518.00
222075	PEACE OFFICERS STANDARDS & TRAINING	135.00
222076	PHARMCHEM. INC.	913.60
222077	PICTOMETRY INTERNATIONAL CORP.	101,677.50
222078	PIPPIN LAW FIRM	300.00
222079	POLAR SERVICE CENTER	161.58
222080	PRO AUTO BODY, LLC	393.72
222081	QUILL CORPORATION	147.84
222082	RDO EQUIPMENT CO. - FARGO	62,899.24
222083	RECORD KEEPERS LLC	24.50
222084	REDWOOD TOXICOLOGY LAB, INC.	526.83
222085	RESERVATION TELEPHONE CO-OP	3,705.00
222086	RMB ENVIRONMENTAL LABORATORIES, INC.	44.00
222087	ROMANS/JON T	9.99
222088	ROOKS/JO	534.76
222089	ROOSEVELT INN & SUITES	89.95

222090	ROOTES/VICTORIA E	140.00
222091	SAMUELSON/JERRY	207.10
222092	SANFORD HEALTH	24.00
222093	SCHATZ/ANDREW J	133.00
222094	SGS NORTH AMERICA, INC.	1,094.00
222095	SIMONSON WATER DEPOT	2,700.50
222096	SORENSEN/LINDY	20.00
222097	STEIN'S INC.	2,863.07
222098	TALBERT/JIM	262.73
222099	THOMSON REUTERS-WEST	478.18
222100	TITAN MACHINERY, INC.	911.91
222101	TRACTOR & EQUIPMENT CO.	5,387.56
222102	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
222103	UNIFORM CENTER	3,680.19
222104	UNITED QUALITY COOPERATIVE	4,605.09
222105	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,862.63
222106	VALLI INFORMATION SYSTEMS, INC	1,077.03
222107	VOGEL LAW FIRM	198.00
222108	WATFORD CITY LUMBER	245.58
222109	WATFORD EXPRESS LAUNDRY CENTER	973.95
222110	WAWSA	249,012.68
222111	WESTLIE MOTOR CO.	1,224.75
222112	WORKFORCE SAFETY & INSURANCE	903.48
222113	GRATECH COMPANY, LLC	1,672,915.24
222114	ARMSTRONG SANITATION	700.00
222115	AT&T	43.53
222116	CENTURY LINK	168.26
222117	CONSOLIDATED TELCOM	48.69
222118	INFORMATION TECHNOLOGY DEPT.	3,675.31
222119	MCKENZIE COUNTY RURAL WATER	230.36
222120	MCKENZIE ELECTRIC CO-OP INC.	4,987.57
222121	MONTANA DAKOTA UTILITIES CO.	18,304.92
222122	NEMONT	28.50
222123	RESERVATION TELEPHONE CO-OP	9,412.84
222124	SOUTHWEST WATER AUTHORITY	42.00
222125	VERIZON/ACCT 342033315-01	3,337.90
222126	VERIZON/ACCT 842030146-01	4,860.58
222127	WATFORD CITY WATER DEPT./CITY OF	4,250.59
222128-222147	PAYROLL - JUNE 29, 2018	644,333.05

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

July 10, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 10, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Veeder, to approve the June 2018 minutes as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the Treasurer's Report for the period ending June 30, 2018, as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Commission Consent Agenda Items 1-5 as presented. All voting aye, motion carried. Approved items: 1. J. Samuelson – Out of State Travel Request – Minneapolis – Nat'l Legion Conv; 2. P. Kadir – Out of State Travel Request – Logan, UT – iWorQ software training; 3. M. Ficken & B. Nagel – Out of State Travel Request – Rochester, MN – Less Lethal Impact Munitions ICP; 4. M. Hellandsaas – Out of State Travel Request – Columbus, OH – Nat'l 4-H Conv; 5. Set public hearing date for Abatement Application 4040 - 1:00pm on Tuesday, July 24, 2018.

Planning Director Talbert provided an updated on upcoming public hearings for NDIC, NDDOH, and PSC.

Economic Development Coordinator Stenberg reported the Bakken Conference was scheduled for the following week at the Rough Rider Center.

Moved by Skarda, seconded by McCabe, to change the start time of the July 24, 2018, to 8:00 a.m. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Municipal Court Services contract with the City of Arnegard. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to support the Build Grant application for Beicigel Creek Bridge with a letter to Secretary Chao. All voting aye, motion carried.

Discussion was held on a vehicle use agreement and maintenance checklist for the Road & Bridge department. HR Manager Cholodewitsch and PWD Kanwar stated this form is for seasonal employees only in the engineering department. Best recommended changing the checklist to reflect seasonal employees. Moved by McCabe, seconded by Veeder, to approve the Vehicle Use Agreement and Maintenance checklist. All voting aye, motion carried.

Discussion was held on combining the code enforcement and fire inspector positions in the Planning & Zoning Department. Moved by Best, seconded by Veeder, to approve combining the Code Enforcement and Fire Inspector positions and to forward to Fox Lawson for review. All voting aye, motion carried.

Discussion was held on working with the City of Watford City on some Planning Director needs. Moved by McCabe, seconded by Skarda, to appoint Commissioners Veeder and Best to work on this topic with the City of Watford City. All voting aye, motion carried.

A public hearing was held on abatement applications. Moved by Veeder, seconded by Skarda, to accept the abatement recommendations from the City of Watford City and to state the denial is due to correct valuations of the property and following the recommendations of the City of Watford City. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the Hawkeye Township Agreement. All voting aye, motion carried.

Kanwar presented the 5 year Capital Improvement Plan for McKenzie County. The Board supported moving forward with clarifications from the City of Watford City as to what roads belong to the City and who is providing the maintenance of the roads. Kanwar stated this plan takes into account the priority list he has received from the City of Watford City. Discussion was held on structure replacements for each year and minor county road needs. Board consensus was to go forward with incorporating structures and more minor needs in the CIP moving forward and recommended caution with the ability to financially maintain the grid.

Lt. Matthews-Kasner presented an updated contract for WatchGuard to the Board. The new contract includes an upgrade of the warranty to existing and new equipment. Moved by Skarda, seconded by McCabe, to approve the maintenance agreement contract change for WatchGuard as presented. All voting aye, motion carried.

The Sheriff's Office requested back pay for dispatchers whose Employee Information Notices were provided to payroll after the increased wages went into effect. Moved by Best, seconded by Skarda, to have the Auditor's Office calculate and prorate

the back pay to the dispatchers affects and for the Sheriff's Office to put procedures in place to prevent this from occurring in the future. All voting aye, motion carried.

Lt. Matthews-Kasner updated the Board on the storm damage and tornado on July 10, 2018.

Aaron Weber, representative of the Alexander Fire District, presented a \$250,000 funding request for a new fire hall in Alexander. Building would allow for more space for the community and Weber stated they are working on donations to the project. Chairman Nordby recommended placing this in the 2019 budget.

Jeff Shaffer, Public Works Shop Building Committee Chair, reported that he had received the projected costs to finish the 2nd floor of the new building of just over \$1 Million. The recommendation from the committee is to finish the building but to hold on ordering furniture and fixtures until a decision was made on whether or not to move all of Public Works to the facility. Discussion was held on department needs for additional space in the Courthouse and a meeting with department heads would be scheduled.

Moved by Veeder, seconded by Skarda, to approve the Change order for the glycol system at the Courthouse in the amount of \$9,947.00. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the temporary increase of hours of operation at the landfill and a schedule change for employees for 6 months. Best requested an update at that time to determine if the change would become permanent. All voting aye, motion carried.

Kanwar requested an additional FTE, Road Clerk, this year. Kanwar was directed to work with HR and bring it back to the Board on July 24.

Moved by Veeder, seconded by Skarda, to waive landfill fees for loads of storm debris that is signed off on by the Emergency Manager through 5:00pm on Monday, July 16, 2018. All voting aye, motion carried.

An Office Closure policy was discussed and sent to the Handbook Committee for recommendations and a policy that would apply to all departments.

The Board set a County Park Board meeting for August 7.

A Courthouse parking lot plan was discussed with the Board and will be brought back before the departments at their next meeting.

Moved by Veeder, seconded by Skarda, to approve the Social Services bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Emergency Declaration as presented by SA Neff. All voting aye, motion carried.

**DISASTER/EMERGENCY DECLARATION
MCKENZIE COUNTY, NORTH DAKOTA**

WHEREAS, McKenzie County, North Dakota experienced a significant weather event on July 10th, 2018; and

WHEREAS, the impact of the weather event caused severe damage to the Prairie View RV Park, which includes the totaling of multiple RVs. This weather event left tons of debris with many health risks; and

WHEREAS, response to this significant weather event has or is anticipated to exceed our local capabilities; and

WHEREAS, continued cleanup activities may have a serious financial effect on McKenzie County in general.

NOW, THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declares an emergency and/or disaster exists in McKenzie County, North Dakota.

The meeting recessed at 1:03 p.m. until July 20, 2018, at 12:15 p.m.

Special Meeting July 20, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 20, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 12:15 p.m.

The topic of the special meeting was to discuss the Deb Reichman open records lawsuit (executive session anticipated).

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Deb Reichman open records lawsuit pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by Best, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 12:17 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 12:26 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Best, seconded by Skarda, to follow the advice of SA Neff on the Deb Reichman open records lawsuit. All voting aye, motion carried.

The meeting recessed at 12:27 p.m. until July 24, 2018, at 8:00 a.m.

July 24, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 24, 2018. Present: Commissioners Doug Nordby, Vawnta Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 8:00 a.m.

Throughout the morning the Board held hearings on departmental budgets. Moved by Veeder, seconded by Best, to waive conflict for Commissioner Skarda to listen to the discussion on the State's Attorney budget but not vote on the budget. All voting aye, motion carried.

The Board recessed at noon for lunch and reconvened at 1:00 p.m.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

A public hearing on abatement application 4040 was heard. Moved by Skarda, seconded by Best, to approve Abatement Application 4040. All voting aye, motion carried.

Talbert presented the Planning & Zoning Consent Agenda and requested Item 1: Summit Counseling PUD be pulled for discussion. Moved by Best, seconded by Veeder, to approve Planning & Zoning Consent Agenda items 2-5. All voting aye, motion carried. Items approved: 2. Elkan Inc.-0018-18 Conditional Use Permit -The Applicant is requesting a Conditional Use Permit for a lined earthen pit to store freshwater for fracking, pit will be located W1/2E1/2SW1/4 Section 34, Township 150-N, Range 99-W. Parcel #110014000 about 2000 feet off of Highway 85 on 128th F Ave to

24th St NW. Recommend approval of Conditional Use Permit 0018-18 Elkan Inc. Adopt the findings as provided in the staff report. 3. Hiland Partners Holdings, LLC - 0004-18 Comprehensive Plan Amendment and Zone Change -The applicant is requesting a Comprehensive Plan Amendment in order to Zone Change from Agricultural to Heavy Industrial, located at SE1/4 of Section 1, Township 149-N, Range 99-W. Recommend approval of Comprehensive Plan Amendment and Zone Change 0004-18 Hiland Partners Holdings, LLC. Adopt the findings as provided in the staff report. 4. Hurley Enterprises-0006-18 Zone Change - Applicant is requesting a Zone Change from Agricultural to Light Industrial to be consistent with the Comp Plan and to match land use. Located at 303 Cass Ave S Fairview MT. Section 31, Township 151-N, Range 104-W. Recommend approval of Zone Change 0006-18 Hurley Enterprises. Adopt the findings as provided in the staff report. 5. PM Water, LLC-Dahl Pond- 0022-18 Conditional Use Permit -The Applicant is requesting a Conditional Use Permit for a freshwater holding pond located in the SW1/4E1/2SW1/4 Section 19, Township 148-N, Range 98-W. Recommend approval of Conditional Use Permit 0022-18 PM Water, LLC-Dahl Pond. Adopt the findings as provided in the staff report.

Talbert provided background information on the Summit Counseling PUD application. Talbert explained that the PUD limits any future changes from having to come back to the township, County Planning & Zoning, and Board for approval. The township and County Planning & Zoning Boards all unanimously recommended denial of the application.

Malcom Pippin, attorney for Summit Counseling, urged the Board to reconsider the application and approve it. Amber Exon, resident of Watford City, also asked the Board to approve the facility to help local and community residents.

Jay Lewis, Alex Township, questioned how many signatures on the support petitions are from qualified electors in the township. Jude Helling, Alexander, read a letter from Jordan Evert, Furuseth Olson & Evert, P.C., regarding the zoning of the location. Lance Powell, Alexander, stated that EMS has never been contacted regarding this project. Powell stated the issue is having a commercial building in the middle of agricultural land that doesn't follow the comprehensive plan.

The public hearing ended at 1:43 p.m. and Chairman Nordby opened the floor for comments from the Board. Nordby stated he has personal experience with treatment facilities such as this and knows how they can impact families. Best stated this is one of the heaviest decisions she's had to make and stated that based on the comprehensive plan the application should be denied. Skarda stated need to take into consideration

the neighbors and landowners when making the decision. Veeder stated this was a complicated issue, that there is increased support from the community, and that the comprehensive plan was written to include variances. Moved by Skarda, seconded by McCabe, to recommend denial of the Summit Counseling PUD. Roll Call Vote: Skarda, aye; McCabe, aye; Nordby, nay; Best, aye; Veeder, nay. With vote of 3 aye and 2 nay, motion carried.

Moved by Skarda, seconded by Best, to approve the EEOC settlement agreement as presented. All voting aye, motion carried.

Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Discussion was held on Public Works moving to the County Shop and vacating space at the Courthouse. Several departments within the Courthouse have additional space needs. Nordby stated more discussion is needed to determine the logistics of reconfiguring space before a final decision is made. Moved by Veeder, seconded by Skarda, to proceed with the second floor construction at the Public Works Shop without furniture purchases. Best asked if that made the total cost, without furniture, at approximately \$700,000 and the answer was yes from Jeff Shaffer, Chair of the committee. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to authorize HR and Road & Bridge to negotiate up to a step 10 for the Dirt Foreman position. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve an additional FTE, Road Clerk, as a B21 in the Road & Bridge department. All voting aye, motion carried.

Kanwar presented the 5 year Capital Improvement Plan including a plan in the ETA for improvements. Moved by Veeder, seconded by Skarda, to approve the 5 year CIP as presented. All voting aye, motion carried.

Donny Nelson discussed improvements on CR12 with the Board. Nelsons stated at this time he is not going to sign an easement for the Road. A representative from KLJ stated they were still working with a number of landowners on the road. The Board consensus was to organize a meeting with the landowners and Commissioners Nordby and McCabe.

Moved by Veeder, seconded by Skarda, to approve the sick time donation request of J. Bourne. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the Social Services bank account signatories as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the addition of one full time landfill employee effective immediately and in 2019. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Courthouse Parking Lot Plan as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the Federal PILT lawsuit opt-in with Ty Skarda listed as the contact and to authorize Auditor/Treasurer Johnsrud to sign. All voting aye, motion carried.

Budget discussions continued in the afternoon with additional department heads.

Moved by Skarda, seconded by Veeder, to approve the digital storage solution presented by Alan Ibach, Armor Interactive, as presented. All voting aye, motion carried.

The meeting adjourned at 5:18 p.m. until August 7, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
31243	MCKENZIE SOIL CONS. DIST.	882.00
31244	WATFORD CITY/CITY OF	10,088.63
31459	ALEXANDER PARK DISTRICT	174.03
31460	ALEXANDER RURAL FIRE DISTRICT	427.52
31461	ALEXANDER SCHOOL DIST. #2	84,739.07
31462	ALEXANDER TWP.	7,731.82
31463	ALEXANDER/CITY OF	27,571.40
31464	ANTELOPE CR. TWP.	6,288.14
31465	ARNEGARD PARK DISTRICT	290.21
31466	ARNEGARD RURAL FIRE PROTECTION DIST.	180.16
31467	ARNEGARD TWP.	12,686.81
31468	ARNEGARD/CITY OF	14,387.12
31469	BLUE BUTTES TWP.	8,976.15
31470	CHARBON TWP.	9,460.51

31471	EARL SCHOOL DIST. #18	3,923.79
31472	ELM TREE TWP.	15,834.75
31473	GRAIL TWP.	4,806.68
31474	GRASSY BUTTE FIRE DISTRICT	98.15
31475	HAWKEYE TWP.	5,693.33
31476	HORSE CREEK RURAL FIRE DIST.	33.75
31477	HORSE CREEK SCHOOL DIST. #32	11,316.05
31478	KEENE TWP.	9,041.30
31479	MANDAREE SCHOOL DIST. #36	5,662.07
31480	MCKENZIE CO. FIRE PROT. DIST.	2,780.78
31481	MCKENZIE CO. HISTORICAL SOCIETY	260.43
31482	MCKENZIE CO. SD#1	463,258.50
31483	MCKENZIE SOIL CONS. DIST.	2,604.70
31484	ND STATE TREASURER	3,957.65
31485	NEW TOWN PUBLIC SCHOOL DIST.	48,887.12
31486	RANDOLPH TWP.	4,877.57
31487	RIVERVIEW TWP.	29,607.60
31488	SIOUX TWP.	9,953.00
31489	SIOUX-YELLOWSTONE RURAL FIRE DIST.	75.34
31490	TRI TWP	24,518.06
31491	TWIN VALLEY TWP.	40,007.22
31492	UPPER MISSOURI DIST. HEALTH UNIT	964.64
31493	WATFORD CITY MUNICIPAL AIRPORT	13.84
31494	WATFORD CITY PARK DISTRICT	22,726.50
31495	WATFORD CITY/CITY OF	233,710.00
31496	WILLISTON FIRE PROTECTION DISTRICT	17.51
31497	YELLOWSTONE SCHOOL DISTRICT #14	17,522.13
31498	YELLOWSTONE TWP.	17,183.58
31499	ALEXANDER/CITY OF	116.00
31500	WATFORD CITY/CITY OF	250.00
222148	A&L AUTO REPAIR LLC	1,623.08
222149	ABRAHAM/JENNIFER	394.06
222150	ACCUSOURCE INC.	576.75
222151	ADVANCED BUSINESS METHODS	1,294.18
222152	ADVANCED DRAINAGE SYSTEM INC	2,487.88
222153	ADVANCED FIRST AID INC.	4,594.54
222154	ALLEGIANCE COBRA SERVICES, INC.	114.00
222155	AMAZON/SYNCB	4,285.96
222156	AMERICAN WELDING & GAS	93.20
222157	ARMSTRONG SANITATION	110.00
222158	AUTO VALUE	63.63
222159	BADLANDS HARDWARE	447.09
222160	BADLANDS OCCUPATIONAL TESTING SERVICES	3,173.00
222161	BAKER & TAYLOR	1,667.30
222162	BARRETT PHARMACY	13.98
222163	BELL/MARY	179.85
222164	BERQUIST/BAILEY	326.46
222165	BIDDLE CONSULTING GROUP, INC	719.00
222166	BIG BOYS TOYS	299.99

222167	BIG BUTTE SERVICES	18,173.07
222168	BISMARCK TRIBUNE/THE	33.88
222169	BLUE LUBE	6,029.54
222170	BLUE TARP FINANCIAL, INC.	1,839.15
222171	BOLKEN/DOUGLAS	3,033.00
222172	BOMBACH/CLARK	1,440.00
222173	BOSS OFFICE & COMPUTER PRODUCTS	4,507.75
222174	BRADY, MARTZ & ASSOCIATES	42,932.38
222175	BRADY'S ROADSIDE SERVICE	3,229.86
222176	BRENNA/TAMMY	39.24
222177	BROSZ ENGINEERING, INC.	94,062.50
222178	BURNS & MCDONNELL	30,430.43
222179	C.E. BROOKS & ASSOCIATES,P.C.	15,490.09
222180	C&D WATER SERVICES	285.00
222181	CARSTENS/JILL	185.52
222182	CASCADE AUTO GLASS	630.00
222183	CCR-WILLISTON III, LLC.	324.00
222184	CDW-G GOVERNMENT	2,220.69
222185	CENTRAL SPECIALTIES INC.	603,566.77
222186	CHAFFIN/HEATH L	133.00
222187	CHILDREN & FAMILY SERV.TRAINING CENTER	150.00
222188	CLAYCRETE	461.00
222189	CODE RED TOWING	187.50
222190	COMFORT SUITES	83.70
222191	CONSTRUCTION ENGINEERS INC.	416,442.00
222192	COOK/REBECCA	185.46
222193	CORPORATE TRANSLATION SERVICES, INC	41.67
222194	COUNTRY INN & SUITES	910.26
222195	CROP PRODUCTIONS SERVICES, INC	6,122.00
222196	DAKOTA FIRE PROTECTION, INC	630.88
222197	DAVIS/STEPHENIE	262.23
222198	DAWA DEVELOPMENT, LLC	790.00
222199	DEMARS/GRACE	50.00
222200	DEMCO	158.06
222201	DF LIGHTING COMPANY	359.76
222202	DIRTY BIRDS, LLC	9,900.00
222203	DS SOLUTIONS, INC.	225.00
222204	EATON TOWING/RECOVERY	250.00
222205	ECOLAB PEST ELIMINATION DIV.	62.10
222206	ELKAN, INC	5,897.10
222207	FARM & HOME SUPPLY-SIDNEY, MT	25.94
222208	FASTENAL COMPANY	3,567.81
222209	FINSAAS/DARRELL	46.87
222210	FIRST INTERNATIONAL BANK & TRUST	2,929.69
222211	FIRST INTERNATIONAL INSURANCE	498.00
222212	FLADLAND/CHAD	2,040.00
222213	FLEETMATICS USA, LLC	4,849.04
222214	FOSS/BONNIE	50.00
222215	FOSTER/BONNIE	207.38

222216	FRYHLING/PATRICIA E	281.06
222217	FULKERSON FUNERAL HOME	1,890.00
222218	GALLS INCORPORATED	3,866.07
222219	GEM CITY MOTORS/TOWING	4,146.58
222220	GRANITE SPRINGS WATER & ICE, INC.	30.00
222221	GRATECH COMPANY, LLC	149,720.26
222222	GREY HOUSE PUBLISHING	186.50
222223	HALL/ALISSA	35.00
222224	HANSEN DIESEL & AUTOMOTIVE	1,166.10
222225	HARRISON/SADIE	253.60
222226	HAWKEYE OILFIELD SUPPLY	320.61
222227	HDR ENGINEERING, INC	15,005.00
222228	HEGGEN EQUIPMENT CO.	216.73
222229	HERGERT/WHITNEY C	165.00
222230	HIGGENS/AMBER	89.16
222231	HILTON GARDEN INN/FARGO ND	279.00
222232	HOLIDAY INN/FARGO	277.47
222233	HOLLINBECK/JESSICA	80.92
222234	HOME OF ECONOMY	47.94
222235	HORIZON RESOURCES	104.93
222236	HOSKINS/MIRANDA	392.48
222237	IBS, INC	1,297.71
222238	INFORMATION SYSTEMS CORP.	6,965.00
222239	INGRAM/MAX	162.56
222240	INTERGRAPH CORPORATION SGI DIVISION	5,443.20
222241	INTERSTATE BILLING SERVICE, INC.	566.82
222242	INTERSTATE ENGINEERING	24,947.68
222243	INTERSTATE POWER SYSTEMS	756.69
222244	ISOM/KAYLA	250.30
222245	IVERSON/MARK	2,692.00
222246	JACK & JILL	74.98
222247	JAMAR COMPANY	317.25
222248	JAPPE/KAROLIN	50.00
222249	JOHANSEN/MATTHEW	17.50
222250	JOHNSRUD/ERICA	870.86
222251	JOHNSRUD/MARK	5,036.00
222252	KELLY INN	400.50
222253	KIESON/CRAIG A	792.00
222254	KIESON/SADIE	217.59
222255	KNUDSON/JACKSON	60.50
222256	KOHLER COMMUNICATIONS, INC.	773.05
222257	KOTANA COMMUNICATIONS, INC.	22,260.30
222258	KUMMER'S PUMPING	400.00
222259	LAQUINTA INN & SUITES	163.80
222260	LEWIS/JAY	26.16
222261	LUND OIL, INC.	8,998.30
222262	MARCO TECHNOLOGIES LLC	510.59
222263	MARTINEZ/EDWARD	168.00
222264	MCCABE/THOMAS	271.68

222265	MCCULLOUGH/NOAH	45.00
222266	MCKENZIE CO. FARMER	1,581.03
222267	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
222268	MCKENZIE COUNTY ROAD & BRIDGE	9,632.20
222269	MCKENZIE COUNTY RURAL WATER	3,606.46
222270	MCNANEY/CHARLES	235.40
222271	MCRANDALL MOBILE GLASS, LLC	1,455.00
222272	MIDWEST DOORS OF DICKINSON, INC.	2,344.05
222273	MON-KOTA INC.	1,241.50
222274	MOTOROLA	2,504.25
222275	MRACHEK/RAYMOND	69.76
222276	MURRAY/CECIL	40.00
222277	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	740.00
222278	ND ASSN. OF COUNTIES	261.00
222279	ND DEPARTMENT OF HEALTH	60.00
222280	ND EMERGENCY MANAGEMENT ASSN.	90.00
222281	ND FRATERNAL ORDER OF POLICE	40.00
222282	ND LTAP	450.00
222283	ND OFFICE OF STATE TAX COMM'R.	1,908.34
222284	ND OFFICE OF THE ATTORNEY GENERAL	5,754.00
222285	ND STATE AUDITOR'S OFFICE	165.00
222286	ND VICTIM ASSISTANCE ASSOCIATION	50.00
222287	NELSON/DEBBIE	595.91
222288	NEOFUNDS BY NEOPOST	500.00
222289	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	90.00
222290	NORTHERN HEAVY DUTY TRUCK PARTS	1,278.80
222291	NORTHWEST PIPE FITTINGS, INC	626.48
222292	O K IMPLEMENT CO.	6,123.61
222293	O.K. TIRE STORE, INC	19,776.26
222294	PARRISH/CALVIN	1,550.00
222295	PAULSON/KATIE	18.00
222296	PAYSTUBZ	1,439.94
222297	PEACE OFFICERS STANDARDS & TRAINING	135.00
222298	PICKERING JR/TIMOTHY J	10.00
222299	PLANTPERFECT	1,295.16
222300	POJORLIE/JAMES	151.20
222301	POLAR SERVICE CENTER	350.94
222302	PRIA	820.00
222303	QUILL CORPORATION	161.83
222304	RADISSON HOTEL - BISMARCK	251.10
222306	RAMADA FARGO	167.40
222307	RDO EQUIPMENT CO. - FARGO	369,679.67
222308	REDWOOD TOXICOLOGY LAB, INC.	1,195.80
222309	RINK CONSTRUCTION INC.	1,045.00
222310	ROADWORX, LLC	1,918,652.34
222311	SAMUELSON/JERRY	554.20
222312	SCHATZ/ANDREW J	25.00
222313	SCOFIELD/JESSIE	4,033.00
222314	SEA CHANGE PRINTING & MARKETING SRV.LLC	6,157.27

222315	SHIPP/ROBERT	133.00
222316	SKARDA/TY	186.39
222317	SKILLPATH SEMINARS	445.00
222318	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	1,619.10
222319	SOFTLINE DATA INC.	43.50
222320	SOLID WASTE ASSN. OF NORTH AMERICA	212.00
222321	STEIN'S INC.	88.70
222322	STREICHER'S	11.98
222323	STUART/KARI A	19.95
222324	SWANSTON EQUIPMENT CO.	22,005.67
222325	TALBERT/JIM	300.00
222326	THOS. Y PICKETT & CO. INC.	12,500.00
222327	TITANIUM PLUMBING	790.22
222328	TRACTOR & EQUIPMENT CO.	2,028.62
222329	TRANE U.S. INC.	729.34
222330	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
222331	TROTTER/JOE	2,148.00
222332	ULINE	744.08
222333	UNITED QUALITY COOPERATIVE	5,118.68
222334	WATFORD CITY LUMBER	1,638.18
222335	WATFORD EXPRESS LAUNDRY CENTER	998.50
222336	WATSON/TERRY	224.00
222337	WESTLIE MOTOR CO.	313.38
222338	WOLFF/JOHNETTA	25,940.00
222339	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	771.20
222340	MCNUTT/SHARALYN	22.10
222341	ND DEPT. OF HUMAN SERVICES	2,868.97
222342	NDEWA	135.00
222343	NORTHWEST YOUTH ASSESSMENT CENTER	4,635.00
222344	PATH	2,920.86
222345	RAINBOW BRIDGE	24.00
222346	RIEDEL/JOSIEPHINE R	42.51
222347	ROGNESS/MICHELLE	266.40
222348	SCHMIDT/TINA-MARIE	61.73
222349	TRACY/ISABELL	317.53
222350	WHITAKER/HILLARY	67.44
222351	WISNESS/MONIQUE	305.71
222352-222384	PAYROLL - JULY 13, 2018	774,065.05
222385	HARRIS/BRUCE W	2,036.97
222386	GARRISON DIVERSION CONSERVANCY DIST.	1,308.13
222387	L. YELLOWSTONE IRRIG. DIST. #2	298.25
222388	ARMSTRONG SANITATION	750.00
222389	AT&T	48.51
222390	CENTURY LINK	169.31
222391	CONSOLIDATED TELCOM	48.64
222392	INFORMATION TECHNOLOGY DEPT.	3,553.86
222393	MCKENZIE COUNTY RURAL WATER	238.19
222394	MCKENZIE ELECTRIC CO-OP INC.	6,042.39
222395	MONTANA DAKOTA UTILITIES CO.	20,164.73

222396	NEMONT	28.50
222397	RESERVATION TELEPHONE CO-OP	8,830.24
222398	SOUTHWEST WATER AUTHORITY	42.00
222399	VERIZON/ACCT 342033315-01	3,822.62
222400	VERIZON/ACCT 842030146-01	4,865.21
222401	WATFORD CITY WATER DEPT./CITY OF	5,611.13
222402	VERIZON/ACCT 842030146-01	89.48
222403	ADVANCED BUSINESS METHODS	313.74
222404	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,408.45
222405	AIRGAS ON-SITE SAFETY SERVICES	1,303.00
222406	ALLEGIANCE COBRA SERVICES, INC.	176.50
222407	AMERICAN LEGION	50.00
222408	ARMOR INTERACTIVE	41,657.44
222409	AUTO VALUE	149.00
222410	BADLANDS HARDWARE	359.92
222411	BADLANDS OCCUPATIONAL TESTING SERVICES	152.00
222412	BAKER & TAYLOR	1,402.91
222413	BARRETT PHARMACY	2.00
222414	BEK CONSULTING, LLC	68,636.11
222415	BLUE LUBE	113.30
222416	BLUE TARP FINANCIAL, INC.	250.72
222417	BOB BARKER COMPANY INC	290.73
222418	BORDER STATES ELECTRIC	12.45
222419	BORDER STATES PAVING, INC.	77,525.65
222420	BORDER STEEL AND RECYCLING, INC	1,090.06
222421	BOSS OFFICE & COMPUTER PRODUCTS	466.60
222422	BRADY'S ROADSIDE SERVICE	1,412.50
222423	BROWNELLS INC.	59.90
222424	C&D WATER SERVICES	52.50
222425	CBM MANAGED SERVICES	11,321.33
222426	CDW-G GOVERNMENT	2,745.88
222427	CHAFFIN/HEATH L	72.50
222428	CODE RED TOWING	650.00
222429	COLONIAL RESEARCH CHEMICAL CORP.	312.93
222430	COMPUTER PROF. UNLIMITED, INC.	3,097.03
222431	CONSTRUCTION ENGINEERS INC.	145,009.65
222432	COOK/REBECCA	125.34
222433	CORBIN/ZACHERY	296.10
222434	CORE & MAIN	7,904.65
222435	DAKOTA BUSINESS SOLUTIONS	299.95
222436	DEMCO	189.54
222437	DIRTY BIRDS, LLC	2,400.00
222438	DWYER/DANIEL	19.62
222439	ELECTION SYSTEMS & SOFTWARE	3,456.29
222440	FARMERS UNION OIL COMPANY	77,291.96
222441	FASTENAL COMPANY	3,655.46
222442	FULKERSON FUNERAL HOME	1,891.25
222443	GLOVER/THOMAS H.	158.79
222444	GRANITE SPRINGS WATER & ICE, INC.	30.00

222445	H.A. THOMPSON & SONS,INC.	17,330.00
222446	HANCOCK CONCRETE PRODUCTS LLC	82,559.40
222447	HAWKEYE OILFIELD SUPPLY	73.90
222448	HECK BUILT LLC	287.00
222449	HERGERT/WHITNEY C	160.61
222450	HOLTE/KAREN L.	10.50
222451	HOME OF ECONOMY	14.99
222452	HORIZON RESOURCES	89.18
222453	ICON ARCHITECTURAL GROUP	69,963.17
222454	INFORMATIONAL DATA TECHNOLOGIES LLC	4,065.00
222455	INTERNATIONAL CODE COUNCIL	3,538.26
222456	INTERSTATE BILLING SERVICE, INC.	868.68
222457	INTERSTATE POWER SYSTEMS	1,526.39
222458	ISOM/KAYLA	209.97
222459	JACK & JILL	230.23
222460	JOHNSRUD/ERICA	184.90
222461	KITAGAWA/BENJI KURT	2,000.00
222462	KOTANA COMMUNICATIONS, INC.	95.00
222463	KUMMER'S PUMPING	600.00
222464	LAQUINTA INN & SUITES	491.40
222465	LARSEN SERVICE DRUG, INC.	1,235.78
222466	LUND OIL, INC.	929.76
222467	LUPINE CONSTRUCTION, INC	4,925.00
222468	MCKENZIE CO. HEALTHCARE SYSTEMS	3,597.82
222469	MCKENZIE CO. HOUSING AUTHORITY	13,045.29
222470	MCKENZIE COUNTY RURAL WATER	2,213.37
222471	MCKENZIE ELECTRIC CO-OP INC.	934.90
222472	MICROCEPTION	2,250.00
222473	MICROMARKETING LLC	120.43
222474	MONTANA DAKOTA UTILITIES CO.	78.12
222475	ND ASSN. OF COUNTIES	4,877.40
222476	ND DEPARTMENT OF HEALTH	258.94
222477	ND INSURANCE DEPARTMENT	900.00
222478	ND OFFICE OF THE ATTORNEY GENERAL	4,665.00
222479	NELSON CONTRACTING CO.	2,304.00
222480	NELSON INTERNATIONAL	434.80
222481	NEOFUNDS BY NEOPOST	500.00
222482	NEPRASH/KIMBERLY	671.63
222483	NORMONT EQUIPMENT CO.	5,538.75
222484	NORTH DAKOTA ONE CALL	913.60
222485	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	205.00
222486	NOVAK/LARRY	33.79
222487	O.K. TIRE STORE, INC	33.50
222488	OVERDRIVE, INC	3,000.00
222489	PACIFIC STEEL & RECYCLING	28.06
222490	PARRISH/CALVIN	400.00
222491	PHARMCHEM. INC.	1,227.65
222492	PRAXAIR	265.57
222493	QUILL CORPORATION	12.89

222494	RAMKOTA HOTEL	167.40
222495	RDO EQUIPMENT CO. - FARGO	28,201.74
222496	RECORD KEEPERS LLC	82.00
222497	RED RIVER SUPPLY, INC.	7,365.60
222498	RESERVATION TELEPHONE CO-OP	282.61
222499	RICOH USA, INC	380.36
222500	RMB ENVIRONMENTAL LABORATORIES, INC.	44.00
222501	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,520.49
222502	ROLFSON OIL	6,460.63
222503	ROLLA/SHANIA	28.00
222504	ROMERO/MARSELLA	76.50
222505	ROOKS/JO	366.67
222506	SAFARILAND GROUP/THE	1,790.00
222507	SORENSEN/DESIREE	619.34
222508	STEIN'S INC.	2,219.23
222509	STREICHER'S	2,392.00
222510	THOMSEN/MICHELLE	345.65
222511	THOMSON REUTERS-WEST	478.18
222512	TOBACCO GARDENS	2,182.00
222513	TRACTOR & EQUIPMENT CO.	1,098.95
222514	TRI-COUNTY GLASS	350.00
222515	TWIN CITY HARDWARE	1,430.55
222516	UNIFORM CENTER	746.00
222517	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,673.42
222518	VALLI INFORMATION SYSTEMS, INC	588.38
222519	VEOLIA	10,480.45
222520	VOGEL LAW FIRM	88.00
222521	WALL STREET JOURNAL/THE	467.88
222522	WATCHGUARD VIDEO	35,805.00
222523	WATFORD EXPRESS LAUNDRY CENTER	473.11
222524	WAWSA	267,378.51
222525	WEST DAKOTA WATER, LLC	472.94
222526	WESTLIE MOTOR CO.	1,448.88
222527	INTERNAL REVENUE SERVICE	1,068.33
222528-222554	PAYROLL - JULY 27, 2018	756,365.23

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

August 7, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 7, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Tom McCabe, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Chairman Nordby removed discussion on County Road 27 from the agenda.

Moved by Veeder, seconded by Skarda, to approve the July 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the Treasurer's Report for the period ending July 31, 2018. All voting aye, motion carried.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH meetings. Talbert stated the County will continue to submit comments to the PSC for pipelines and can continue to do zoning on structures related to pipelines (compressor stations, buildings, tanks, etc.).

Discussion was held on Great American Lodge and the bond escrow. SA Neff gave background information on the escrow account and stated the focus of the account was to ensure the property was reclaimed back to its original state at the end of the CUP. Neff stated the County cannot release any funds unless there is an agreement with the receiver or a Court Order.

Neff reported to the Board that Arlen Flynn was appealing a decision of the Board to district court regarding concerns over a recommendation from Planning & Zoning.

The Board reviewed a Counseling Memo from the HR Department. The Board requested signature and date lines be added to the form and to add the item to unfinished business for August 21.

EM Jappe requested a new vehicle that could also tow a trailer. The Board requested Jappe to ensure the bid presented follows the state bid and requested Jappe return to the Board with that information.

Moved by Veeder, seconded by Best, to appoint Brett Wisness to fill the unexpired JDA term with a term expiring December 31, 2020. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve Auditor/Treasurer Johnsrud and Deputy Treasurer Thomsen as authorized signatories on the CD held by BNC National Bank. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the public hearing at 1:00pm on August 21, 2018, for the UMDHU budget. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to set the public hearing for 10:00am on September 4, 2018, for the PetroShale temporary section line closure request. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the HUD MOR forms for Hillside Court as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve waiving landfill fees for Bobby Traub for shop damage done during the July 10, 2018, tornado event. All voting aye, motion carried.

At 10:00a.m. the Board recessed and convened as the McKenzie County Park Board. The Board reconvened as the Commission Board at 10:10a.m.

Public Works Director Kanwar requested to waive the WAWSA fees related to rural water. Neff stated there is a verbal agreement in place but asks for something in writing moving forward. Neff will work with Public Works to create the agreement and bring back before the Board. Moved by Veeder, seconded by Skarda, to approve waiving the WAWSA fees of \$20,000 as presented. All voting aye, motion carried.

Kanwar and Tim Pickering updated the Board on outstanding fees due to Road and Bridge. Neff reported Chief ASA Skarda is working with Public Works on the topic.

Kanwar reported the speed on 1806 near Tobacco Gardens has been reduced from 55mph to 40mph by the DOT.

Kim Neprash, County Extension, discussed the addition of a permanent part-time Extension administrative position beginning in 2019. Neprash stated there has been growth in the 4H and other programs within Extension and this position would be helping with 4H and other administrative tasks.

Discussion was held on live-streaming/recording of Commission meetings. Discussion was held on retention of recordings, noting that written minutes are the

official record of the meeting, and the Board requested Alan Ibach from Armor be present at a future meeting to discuss the options.

Sheriff Schwartzenberger requested reimbursement for fees as a result of the Supreme Court decision. SA Neff stated that Schwartzenberger is entitled to reimbursement of items under Rule 39. Neff read Rule 39 and noted that it does not mention attorney's fees, which is what was submitted by Schwartzenberger for reimbursement. Neff stated the Board is not required to reimburse for the fees submitted legally, but can as a policy decision. Nordby requested Schwartzenberger submit an invoice with the item listed in Rule 39 and submit back to the Board. Schwartzenberger agreed to provide the information requested.

Sheriff Schwartzenberger requested to auction two items from the Sheriff's Office fleet, a 1981 camper and 2001 enclosed trailer, at the Sheriff's auction on August 25. Neff stated the notice had to be published by the Auditor in the newspaper and the sale conducted by the Auditor at the Auditor's office. Moved by Veeder, seconded by Skarda, to approve the sale of the 1981 camper and 2001 enclosed trailer by sealed bid and to be conducted by the Auditor. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Sheriff's Office out of state travel to St. Paul, MN for August 19-21 as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to set the date and time for the public budget hearing for 6:00p.m. CT on Tuesday, September 18, 2018. All voting aye, motion carried.

Discussion was held on the preliminary budget. The Board felt the preliminary budget represented responsible balancing as we move forward into the next legislative session. The Board requested realignment of the Fox Lawson salary scale for the 2020 budget.

Moved by Skarda, seconded by Best, to approve the preliminary budget, new employees, and salary steps as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Nordby updated the Board on the WDEA meetings, proposed GPT funding formula, and upcoming legislative visit.

The meeting recessed at 11:58 a.m. until August 21, 2018, at 1:00 p.m.

August 21, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North

Dakota on August 21, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by McCabe, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Planning & Zoning Consent Agenda Items 1-3 as presented. All voting aye, motion carried. Items approved: 1. PM Water-Dixon Pond 0021-18 Conditional Use Permit Applicant is requesting a Conditional Use Permit to construct a 49-acre foot freshwater holding pond located in the SE1/4SW1/4 of Section 31, Township 148-N, Range 98-W, parcel number 610007800. Recommend approval of Conditional Use Permit 0021-18, PM Water-Dixon Pond. Adopt the findings and conditions as provided in the staff report. 2. Sacagawea Pipeline Company 0026-18 Conditional Use Permit The applicants are requesting a Conditional Use Permit to construct the Targa to Johnson's Corner Pipeline that will be approximately 2 miles in length and will consist of 8-inch diameter steel pipeline for the transportation of crude oil from the Targa Johnson's Corner Terminal to the Sacagawea Pipeline Company's Johnson's Corner Connector. Recommend approval of Conditional Use Permit 0026-18, Sacagawea Pipeline Company. Adopt the findings and conditions as provided in the staff report. 3. Enable Midstream 0007-18 Zone Change Applicant is requesting a Zone Change from Agricultural to Heavy Industrial (I-2) to fit current land use and future growth located SW1/4 SW1/4 Section 29, Township 149-N, Range 98-W, parcel 6310013750. Physical address 1914 125th Ave NW. Recommend approval of Zone Change 0007-18, Enable Midstream. Adopt the findings and conditions as provided in the staff report.

Joe Meyers, UMDHU, presented the budget and provided historical information on the UMDHU budget. Moved by Veeder, seconded by Best, to approve the UMDHU budget as presented. All voting aye, motion carried.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings. At the request of the Board, Talbert will attend an upcoming NDIC hearing regarding bond amounts. Talbert will also be attending a PSC meeting regarding an expansion of Kinder Morgan's Roosevelt Plant.

Moved by McCabe, seconded by Veeder, to approve the change in DBM value from a B21 to a B25 within the Recorder/Tax Office as requested by Recorder Johnsrud. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve a \$539.08 deposit to the Motor Vehicle Branch Bank Account for past NSF checks that were not collected. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the special alcohol permit from D&M's for the Fahrman/DeMorrett wedding at Tobacco Gardens on September 8. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the sick time donation request for D. Brothers. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to appoint Mary Kindel to the Library Board to fill a vacancy with a term expiring December 31, 2020. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve the MOU for the DUI Task Force as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the UMDHU Contract as presented with an effective date of September 1, 2018. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to support the HR Counseling Memo as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the WAWSA Fees Agreement as presented. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the updated County Road Design Standards as presented. All voting aye, motion carried.

PWD Kanwar stated no bids were received for the County Road 37 project.

Moved by Best, seconded by Skarda, to award the striping bid to Traffic Safety Services for \$757,720.00. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to award the aggregate stockpile bid to River Aggregates II, LLC for \$1,207,500.00. All voting aye, motion carried.

Moved by McCabe, seconded by Veeder, to approve the MEC Easement for the County shop with the understanding that MEC will obtain a permit for the project. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the Buckhorn SWD Easement as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to approve the MEC Utility Relocation Agreement for 125h Ave NW South as presented. All voting aye, motion carried.

Kanwar and Cholodewitsch requested moving expense reimbursement for the recently hired Dirt Foreman. SA Neff briefed the Board on the policy for this type of request. Neff stated that Chief ASA Skarda is working on the relocation agreement as this is the first type of request since the policy was created. The Board agreed the position was hard to fill, a requirement of the policy, and requested recalculation of the per diem meals and for the request to be brought back to the Board on September 4.

Kanwar reported negotiations had reached an impasse with a landowner on County Road 37. Chief ASA Skarda gave a brief outline of eminent domain and stated it is used typically as a last resort when an agreement cannot be reached. Kanwar requested the Board either take 30 more days with a small committee to work with the landowner or hire outside council for the topic. The Board's direction was to take an additional 30 days to work on the issue. Moved by Veeder, seconded by Skarda, to appoint Commissioner McCabe to the working group on this topic. All voting aye, motion carried.

Marcia Hellandsaas and Jim Gray, NDSU Extension, provided the annual review of NDSU Extension. Gray discussed the SBARE review and Hellandsaas provided highlights of local programming. The Board thanked Hellandsaas for all her work on programming in McKenzie County.

EM Jappe requested the Board to approve the Emergency Operations Plan. The Board requested this item be placed on the September 4 agenda and for Jappe to email the plan to the Board for their review.

Moved by Veeder, seconded by Skarda, to approve the new vehicle request for Emergency Management for \$38,000. All voting aye, motion carried.

Jappe requested reimbursement of vacation flight change fees to change from July 17 to July 19. SA Neff stated there was no policy in handbook for this type of request and expressed concern over the precedence this may set. The Board consensus was this type of request is not in the handbook and cannot be supported.

Moved by Veeder, seconded by Skarda, to approve two out of state travel requests for Sheriff Schwartzenberger to Washington, D.C. in August and September. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to maintain the polling locations of Cartwright, Mandaree, and Watford City for the 2018 General Election. All voting aye, motion carried.

The meeting adjourned at 3:32 p.m. until September 4, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
31721	ALEXANDER PARK DISTRICT	20,000.00
31722	ALEXANDER PARK DISTRICT	19.67
31723	ALEXANDER RURAL FIRE DISTRICT	2,218.18
31724	ALEXANDER SCHOOL DIST. #2	39,183.64
31725	ALEXANDER TWP.	12,390.53
31726	ALEXANDER/CITY OF	89.81
31727	ANTELOPE CR. TWP.	7,578.25
31728	ARNEGARD PARK DISTRICT	32.35
31729	ARNEGARD RURAL FIRE PROTECTION DIST.	1,338.64
31730	ARNEGARD TWP.	17,001.66
31731	ARNEGARD/CITY OF	64.46
31732	BLUE BUTTES TWP.	12,566.14
31733	CHARBON TWP.	13,262.20
31734	ELM TREE TWP.	21,757.78
31735	GRAIL TWP.	7,642.25
31736	GRASSY BUTTE FIRE DISTRICT	378.79
31737	HAWKEYE TWP.	12,148.88
31738	HORSE CREEK RURAL FIRE DIST.	220.86
31739	KEENE TWP.	11,842.54
31740	MCKENZIE CO. FIRE PROT. DIST.	9,055.75
31741	MCKENZIE CO. HISTORICAL SOCIETY	1,571.36
31742	MCKENZIE CO. SD#1	126,363.50
31743	MCKENZIE SOIL CONS. DIST.	15,686.17
31744	ND STATE TREASURER	12,073.62
31745	NEW TOWN PUBLIC SCHOOL DIST.	33,495.23
31746	NEW TOWN RURAL AMBULANCE DIST.	156.77
31747	NEW TOWN RURAL FIRE DEPT.	156.77
31748	RANDOLPH TWP.	5,743.13
31749	RIVERVIEW TWP.	28,351.45
31750	SIOUX TWP.	12,398.11
31751	SIOUX-YELLOWSTONE RURAL FIRE DIST.	755.18
31752	TRI TWP	30,513.30
31753	TWIN VALLEY TWP.	38,762.60
31754	UPPER MISSOURI DIST. HEALTH UNIT	5,801.01
31755	WATFORD CITY MUNICIPAL AIRPORT	161.52
31756	WATFORD CITY PARK DISTRICT	17,283.93
31757	WATFORD CITY/CITY OF	18,622.02
31758	WILLISTON FIRE PROTECTION DISTRICT	1,373.28
31759	WILLISTON VECTOR CONTROL DIST.	5.23
31760	YELLOWSTONE SCHOOL DISTRICT #14	1,747.28
31761	YELLOWSTONE TWP.	21,946.02
31981	ALEXANDER/CITY OF	116.00
222555	ABRAHAM/JENNIFER	485.66

222556	AIRGAS ON-SITE SAFETY SERVICES	22.00
222557	ALL AMERICAN SALES & SERVICE	1,590.00
222558	AMAZON/SYNCB	3,622.03
222559	ARMSTRONG SANITATION	110.00
222560	BADLANDS HARDWARE	783.73
222561	BADLANDS OCCUPATIONAL TESTING SERVICES	2,983.00
222562	BAKER & TAYLOR	1,889.48
222563	BELL/MARY	98.65
222564	BERGERUD/BELLE L.	7,423.34
222565	BERQUIST/BAILEY	246.89
222566	BEYERS/MARGARET	76.68
222567	BIG BOYS TOYS	4,230.00
222568	BLUE LUBE	1,958.44
222569	BOLKEN/DOUGLAS	3,033.00
222570	BORDER STATES ELECTRIC	394.86
222571	BOSS OFFICE & COMPUTER PRODUCTS	1,923.25
222572	BOSTIC/CARLEY	242.33
222573	BRADY'S ROADSIDE SERVICE	125.00
222574	BRODERSON/RONALD	18,416.00
222575	BROSZ ENGINEERING, INC.	99,945.00
222576	BURNS & MCDONNELL	21,331.80
222577	BUTTONS BY FISH	1,334.70
222578	C&D WATER SERVICES	150.00
222579	CARSTENS/JILL	221.16
222580	CASCADE AUTO GLASS	325.00
222581	CCR-WILLISTON III, LLC.	396.00
222582	CEYNAR/BILL	913.75
222583	CEYNAR/JANELLE	251.08
222584	CHECKERS, INC.	300.00
222585	CHIEF LAW ENFORCEMENT SUPPLY	1,105.00
222586	CHOLODEWITSCH/NICHOLE	1,634.40
222587	CLOCK/LLOYD	292.00
222588	CLOUD/MANDI	311.04
222589	COLONIAL RESEARCH CHEMICAL CORP.	2,438.49
222590	CONSTRUCTION ENGINEERS INC.	1,372,277.54
222591	CROP PRODUCTIONS SERVICES, INC	4,010.00
222592	DAHL/EUGENE	142.76
222593	DAKOTA FENCE	54,450.00
222594	DASH MEDICAL GLOVES	481.30
222595	DEMARS/GRACE	50.00
222596	DTE, INC.	1,697.84
222597	DWYER/TIMOTHY S.	1,100.00
222598	DYPEX EXTREME LUBRICANTS	1,177.50
222599	ECOLAB PEST ELIMINATION DIV.	734.86
222600	FAIRFIELD INN & SUITES	167.40
222601	FIRST INTERNATIONAL BANK & TRUST	3,556.31
222602	FIRST INTERNATIONAL INSURANCE	1,254.00
222603	FLEETMATICS USA, LLC	3,840.00
222604	FOSS/BONNIE	60.50

222605	FRYHLING/PATRICIA E	246.06
222606	GEM CITY MOTORS/TOWING	962.23
222607	GRONOS/JEFF	38.15
222608	H-2 ENTERPRISES, INC	57,547.00
222609	HARRISON/SADIE	99.05
222610	HEGG-FROST/DENISE	282.67
222611	HEGGEN EQUIPMENT CO.	44,667.10
222612	HELLANDSAAS/MARCIA	253.00
222613	HILTON GARDEN INN/FARGO ND	357.00
222614	HOFFMAN/DAVID	7,684.00
222615	HORIZON RESOURCES	130.33
222616	HOSKINS/MIRANDA	70.34
222617	HUBERTY/LORI BARBARA	282.67
222618	INTERSTATE ENGINEERING	4,394.50
222619	JACK & JILL	180.75
222620	JAMAR COMPANY	301.24
222621	JAPPE/KAROLIN	75.01
222622	JOHANSEN/MATTHEW	55.70
222623	JOHN HUTTER TOWING	187.50
222624	JOHNSRUD/ANN	2,446.82
222625	JOHNSRUD/KENT ORVILLE	24,190.00
222626	KADIR/PEYMAN O	667.14
222627	KIESON/CAROL	253.80
222628	KIESON/SADIE	204.58
222629	KIRBY/VALERY	749.19
222630	KNUDSON/JACKSON	50.00
222631	KNUT BERG TESTAMENTARY TRUST	42,162.00
222632	KOHLER COMMUNICATIONS, INC.	1,125.65
222633	KULKARNI/UPENDRA	3,854.00
222634	L&K ELECTRIC, INC.	1,980.00
222635	LA ROCHE/GEORGE	300.00
222636	LAQUINTA INN & SUITES	573.30
222637	LEISETH/JANICE	7,423.33
222638	LOBBESTAEL/DUANE	860.00
222639	LUND OIL, INC.	2,494.92
222640	MARTINEZ/EDWARD	133.00
222641	MBI ENERGY SERVICES	3,630.25
222642	MCCABE/THOMAS	176.04
222643	MCKENZIE CO. FARMER	3,505.26
222644	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
222645	MCKENZIE COUNTY HEALTHCARE SYSTEMS	220.00
222646	MCKENZIE COUNTY ROAD & BRIDGE	9,965.54
222647	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	50.33
222648	MIDWEST MOBILE MIX, LLC	50.00
222649	MOHAMED/OMAR A	100.00
222650	MORPHO USA, INC	4,125.00
222651	MULE SHOE, LLP	30,890.00
222652	ND ASSN. OF COUNTIES	1,040.40
222653	ND DEPARTMENT OF HEALTH	1,500.00

222654	ND DEPT. OF TRANSPORTATION	268.15
222655	ND E-WASTE, LLC	7,462.80
222656	ND INDOOR RV PARK, LLC	1,008.00
222657	ND SOLID WASTE & RECYCLING ASSN	60.00
222658	ND STATE RADIO COMMUNICATIONS	10.00
222659	NDESC	75.00
222660	NELSON CONTRACTING CO.	2,724.00
222661	NELSON/DONALD	225.32
222662	NORDBY JR/DOUG M	150.00
222663	NORSTOG ENTERPRISES, LLC	6,124.00
222664	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	60.00
222665	NORTHERN HEAVY DUTY TRUCK PARTS	452.95
222666	NORTHERN PUMP & COMPRESSION, INC.	42.00
222667	NORTHWEST YOUTH ASSESSMENT CENTER	2,079.00
222668	O K IMPLEMENT CO.	2,011.06
222669	PAULSON/KATIE	471.00
222670	PEACE OFFICERS STANDARDS & TRAINING	135.00
222671	PEREZ/GABRIELLA	283.10
222672	POSPISHIL AND ASSOCIATES, PLLC	570.00
222673	PRAXAIR	708.59
222674	QST PROPERTIES, LLC	550.00
222675	R.E.D., LLC	406.00
222676	RDO EQUIPMENT CO. - FARGO	22,491.74
222677	RED RIVER SUPPLY, INC.	8,800.00
222678	RICHLAND COUNTY SOCIAL SERVICES	175.30
222679	ROADWORX, LLC	620,156.81
222680	ROLFSON OIL, LLC	6,460.62
222681	ROLLA/SHANIA	110.46
222682	ROUGH RIDER INDUSTRIES	1,015.00
222683	RYAN MOTORS	420.00
222684	SAMUELSON/JERRY	100.00
222685	SANFORD HEALTH	50.00
222686	SCOFIELD/JESSIE	4,510.42
222687	SIVERTSON/JASON	1,624.00
222688	SKARDA/GARY	748.44
222689	SORENSEN/CURTIS	16,294.00
222690	SPARTAN FIREARMS II, LLC	420.00
222691	STEIN'S INC.	743.01
222692	STERLING CRANE LLC	18,672.26
222693	STEVENSON/RANDALL	33,666.00
222694	STREICHER'S	502.98
222695	TALBERT/JIM	219.78
222696	THOMPSON/SONIA	282.66
222697	THOS. Y PICKETT & CO. INC.	9,200.00
222698	TRACY/ISABELL	374.82
222699	TRAFFIC SAFETY SERVICES, INC.	12,086.59
222700	TROTTER/JOE	1,051.00
222701	US BANK NA DBA VOYAGER FLEET SYSTEMS	382.60
222702	VANGUARD APPRAISALS INC.	8,400.00

222703	WAGNER/EMILY	5,224.00
222704	WATFORD CITY LUMBER	439.59
222705	WATFORD EXPRESS LAUNDRY CENTER	953.13
222706	WATKINS/MATTHEW	122.50
222707	WHITAKER/HILLARY	244.71
222708	WILLIS/MIKE	2,946.12
222709	WILLISTON TIRE CENTER INC.	26.67
222710	WISNESS/MONIQUE	50.00
222711	WOLFF/JOHNETTA	1,878.00
222712	WOLLAN/MYRNA J	7,423.33
222713	YELLOWSTONE TRUCKING INC.	1,470.59
222714	ACCUSOURCE INC.	216.55
222715	ADVANCED BUSINESS METHODS	1,440.75
222716	ARMOR INTERACTIVE	14,000.00
222717	C.E. BROOKS & ASSOCIATES,P.C.	8,839.52
222718	CDW-G GOVERNMENT	1,551.83
222719	LAQUINTA INN & SUITES	245.70
222720	MARCO TECHNOLOGIES LLC	510.59
222721	ND INSURANCE DEPARTMENT	32,674.20
222722	PAYSTUBZ	1,427.58
222723	QUALITY QUICK PRINT	6,195.00
222724	WESTERN DAKOTA ENERGY ASSOCIATION	6,000.00
222725	ZUERCHER TECHNOLOGIES LLC	337.06
222726	GARRISON DIVERSION CONSERVANCY DIST.	7,844.13
222727-222753	PAYROLL - AUGUST 10, 2018	739,225.15
222754	ARMSTRONG SANITATION	750.00
222755	AT&T	43.36
222756	CENTURY LINK	169.12
222757	CONSOLIDATED TELCOM	48.64
222758	INFORMATION TECHNOLOGY DEPT.	3,720.90
222759	LYREC	1,208.27
222760	MCKENZIE COUNTY RURAL WATER	220.48
222761	MCKENZIE ELECTRIC CO-OP INC.	7,233.67
222762	MONTANA DAKOTA UTILITIES CO.	22,216.08
222763	NEMONT	28.50
222764	RESERVATION TELEPHONE CO-OP	9,095.02
222765	SOUTHWEST WATER AUTHORITY	42.00
222766	VERIZON/ACCT 342033315-01	3,583.86
222767	VERIZON/ACCT 842030146-01	5,109.04
222768	WATFORD CITY WATER DEPT./CITY OF	7,046.00
222769	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	3,368.45
222770	ALLEGIANCE COBRA SERVICES, INC.	177.00
222771	AMERICAN RESOURCE CONSULTANTS	184.50
222772	AMERICAN WELDING & GAS	30.61
222773	ARMOR INTERACTIVE	204,076.24
222774	ARMSTRONG SANITATION	110.00
222775	ASC CONSTRUCTION EQUIPMENT	1,485.22
222776	AUTO VALUE	2,267.13
222777	BADLANDS HARDWARE	60.49

222778	BADLANDS OCCUPATIONAL TESTING SERVICES	300.00
222779	BAKER & TAYLOR	36.47
222780	BANK OF NORTH DAKOTA	339,450.00
222781	KITAGAWA/BENJI KURT	2,000.00
222782	BEYERS/MARGARET	285.00
222783	BIG BOYS TOYS	149.90
222784	BIG BUTTE SERVICES	8,616.92
222785	BLUE LUBE	434.86
222786	BOB BARKER COMPANY INC	244.83
222787	BORDER STATES ELECTRIC	42.41
222788	BOSS OFFICE & COMPUTER PRODUCTS	299.72
222789	BRADY, MARTZ & ASSOCIATES	23,295.33
222790	BRADY'S ROADSIDE SERVICE	250.00
222791	C&D WATER SERVICES	195.00
222792	CARLSON/MEGHAN	540.00
222793	CARTWRIGHT WELDING SERVICE, INC.	110.68
222794	CBM MANAGED SERVICES	15,443.61
222795	CELLEBRITE INC	3,400.00
222796	CERTIFIED POWER. INC	474.35
222797	CHIEFTAIN CONFERENCE CENTER	83.70
222798	COLONIAL RESEARCH CHEMICAL CORP.	716.10
222799	COMFORT SUITES	251.10
222800	COMPUTER PROF. UNLIMITED, INC.	3,637.03
222801	CORPORATE TRANSLATION SERVICES, INC	57.47
222802	CROSS/ROBERT	38.15
222803	DAKOTA SUPPLY GROUP	45.56
222804	DWYER/DANIEL	19.62
222805	DAWA DEVELOPMENT, LLC	240.00
222806	DILLMAN/ABE	220.60
222807	DIRTY BIRDS, LLC	1,800.00
222808	DTE,INC.	36,962.04
222809	ELKAN, INC	3,736.00
222810	FARMERS UNION OIL COMPANY	61,525.35
222811	FASTENAL COMPANY	1,004.02
222812	FRED PRYOR SEMINARS/CAREERTRACK	945.00
222813	FULKERSON FUNERAL HOME	318.75
222814	GALLAGHER BENEFIT SERVICES INC.	2,437.50
222815	GALLS INCORPORATED	1,647.01
222816	GEM CITY MOTORS/TOWING	3,226.43
222817	HANNAHER'S	42,359.12
222818	HARSTAD/RODGER	298.00
222819	HEALTHCARE ENVIRONMENTAL SERVICE LLC	122.00
222820	HECK BUILT LLC	22,913.50
222821	HEGGEN EQUIPMENT CO.	279.21
222822	HORIZON RESOURCES	131.08
222823	IBS, INC	2,216.48
222824	ICON ARCHITECTURAL GROUP	15,458.75
222825	INFORMATIONAL DATA TECHNOLOGIES LLC	4,110.00
222826	INGRAM/MAX	752.91

222827	INTERSTATE POWER SYSTEMS	1,957.26
222828	JACK & JILL	84.93
222829	JCJ WATER SOURCE LLP	6,195.00
222830	JOHANSEN/MATTHEW	515.70
222831	JOHNSRUD/ANN	101.45
222832	KADIR/PEYMAN O	277.88
222833	KONO/KAITLYN	340.59
222834	KOTANA COMMUNICATIONS, INC.	1,045.00
222835	KUMMER'S PUMPING	400.00
222836	L&K ELECTRIC, INC.	1,257.46
222837	LAQUINTA INN & SUITES	329.40
222838	LARSEN SERVICE DRUG, INC.	713.59
222839	LUND OIL, INC.	10.69
222840	LUPINE CONSTRUCTION, INC	6,550.00
222841	MAILFINANCE	207.00
222842	MCKENZIE CO. HEALTHCARE SYSTEMS	2,729.06
222843	MCKENZIE ELECTRIC CO-OP INC.	809.89
222844	MEDLINE INDUSTRIES, INC	626.95
222845	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	15.60
222846	MICROMARKETING LLC	49.95
222847	MONTANA DAKOTA UTILITIES CO.	35.97
222848	ND ASSN. OF COUNTIES	63.00
222849	ND OFFICE OF THE ATTORNEY GENERAL	5,330.00
222850	ND STATE RADIO COMMUNICATIONS	20,585.76
222851	ND WATER EDUCATION FOUNDATION	1,211.20
222852	NDSWRA	190.00
222853	NEHRING LAW OFFICE	1,032.50
222854	NELSON INTERNATIONAL	4,140.90
222855	CHOLODEWITSCH/NICHOLE	1,062.03
222856	NORTH DAKOTA ONE CALL	922.00
222857	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	30.00
222858	NORTHERN HEAVY DUTY TRUCK PARTS	213.80
222859	NORTHERN PLAINS INN, LLC	720.00
222860	NORTHERN PLAINS LABORATORY	54.29
222861	NORTHERN PUMP & COMPRESSION, INC.	1,228.65
222862	NORTHERN SAFETY & INDUSTRIAL	53.75
222863	NORTHWEST PIPE FITTINGS, INC	289.28
222864	NOVAK/LARRY	33.79
222865	NUTRIEN AG SOLUTIONS	3,887.00
222866	O K IMPLEMENT CO.	53.04
222867	O.K. TIRE STORE, INC	16,692.16
222868	OAKLAND CONSTRUCTION	2,270.00
222869	OPEN ROAD HONDA	255.19
222870	PARRISH/CALVIN	1,050.00
222871	PENGUIN MANAGEMENT INC.	3,636.00
222872	PHARMCHEM. INC.	1,142.00
222873	PIONEER MUSEUM	42.00
222874	POJORLIE PONDS	4,101.00
222875	PRAIRIE TRADER	300.00

222876	PRAXAIR	80.82
222877	PRO AUTO BODY, LLC	860.80
222878	PRO FORMS	257.44
222879	QUALITY INN/BISMARCK	83.70
222880	RED RIVER SUPPLY, INC.	3,300.00
222881	RDO EQUIPMENT CO. - FARGO	3,570.01
222882	COOK/REBECCA	198.38
222883	RESERVATION TELEPHONE CO-OP	325.49
222884	RMB ENVIRONMENTAL LABORATORIES, INC.	176.00
222885	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,038.07
222886	ROMERO/MARSELLA	15.96
222887	ROOKS/JO	212.90
222888	SAFARILAND GROUP/THE	100.00
222889	SAX WATER DEPOT LLP	2,642.75
222890	SIRCHIE FINGER PRINT LAB.	530.25
222891	STAYBRIDGE SUITES BISMARCK	502.20
222892	STEIN'S INC.	942.48
222893	STREICHER'S	167.87
222894	THOMSON REUTERS-WEST	478.18
222895	THORGRAMSON/WESLEY R	65.00
222896	TITAN MACHINERY, INC.	2,140.69
222897	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
222898	TRI COUNTY EQUIPMENT	601.19
222899	ULINE	241.14
222900	UNIFORM CENTER	5,596.95
222901	UNITED QUALITY COOPERATIVE	3,475.47
222902	US BANK NA DBA VOYAGER FLEET SYSTEMS	17,064.20
222903	VALLI INFORMATION SYSTEMS, INC	540.95
222904	VERIZON CONNECT FLEET USA LLC	864.00
222905	VOGEL LAW FIRM	220.00
222906	WATFORD CITY LUMBER	4,604.43
222907	WATFORD EXPRESS LAUNDRY CENTER	765.29
222908	WAWSA	246,550.11
222909	WEST DAKOTA WATER, LLC	1,317.29
222910	WESTLIE MOTOR CO.	12,892.98
222911	WORLDPOINT ECC, INC	1,197.49
222912	3D SPECIALTIES, INC.	11,232.75
222913-222942	PAYROLL - AUGUST 24, 2018	738,502.07

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

September 4, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 4, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Tom McCabe. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Veeder, seconded by Best, to approve the August 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the Treasurer's Report for the period ending July 31, 2018, as presented. All voting aye, motion carried.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH hearings.

Jeff Shaffer, Chair of Public Works Shop Building Committee, requested approval of a change order for a fuel pad at the new shop site and a McKenzie Electric Line Extension Agreement to service the shop. Moved by Veeder, seconded by Skarda, to approve Change Order CP001 for \$15,275.00 for the fuel pad at the Public Works Shop. All voting aye, motion carried. Moved by Skarda, seconded by Veeder, to approve the McKenzie Electric Line Extension Agreement as presented. All voting aye, motion carried.

Jeff Kummer, McKenzie Minerals Management, provided an update on Phases I and II scopes of work on County mineral interests. Veeder stated he was interested in an ongoing mineral manager moving forward, especially for budgeting purposes. Moved by Veeder, seconded by Best, to approve Phase II Scope of Work – Corrective Action Letters at a cost of \$3,900. All voting aye, motion carried. Moved by Best, seconded by Skarda to approve Phase III Scope of Work – Unclaimed property. All voting aye, motion carried.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 149 North, Range 98 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located within the SW ¼ SE 1/4 , of Section 19, R149N, R96W, and the NW ¼ NE ¼ of Section 30 T149N, R96W, 5th P.M., McKenzie County, North Dakota, said strip being 66 feet wide lying 33' each side of the following described centerline:

Commencing at the South ¼ corner of said section 19, thence along the South line of said section 19, S89°28'06"E, 168.44' feet to the point of beginning, thence S89°28'05"E, a distance of 935.00 feet to the point of terminus. Said strip of land has a total length of 935.00 feet and contains 1.417 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, September 4, 2018, at 10:00 AM CDT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Veeder, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner Skarda, and a vote of 4 ayes and 0 nays,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Moved by Veeder, seconded by Skarda, to approve the McKenzie Minerals Management Services agreement with an effective date of October 1, 2018. During discussion, Kummer stated that any work outside the scope would be brought before the Board for approval prior to the work commencing. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to accept the Lewis & Clark Museum asbestos fee free at the McKenzie County Landfill. Schreiber stated the landfill can accept asbestos and the museum has approximately 5 cubic yards for disposal. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the River Aggregates 2018 Stockpile Agreement as presented. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the Traffic Safety 2018 Striping Agreement as presented. All voting aye, motion carried.

Nordby asked Kanwar about the rip rap project at Tobacco Gardens and requested Kanwar to move forward on the project.

Veterans Service Officer Samuelson requested \$500,000 in funding for the Veterans Memorial Park. Samuelson stated he is requesting \$500,000 from the Roughrider Fund as well and will be working to fundraise the remaining \$600,000. Moved by Veeder, seconded by Best, to approve \$500,000 from the special projects line to the Veterans Memorial Park as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the purchase of the mother's lounge furniture as requested by HR Manager Cholodewitsch. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve hiring the proposed Planning & Zoning employee at a Step 10 for the combined Code Enforcement/Fire Inspector position. Roll call vote: Skarda, aye; Nordby, nay; Best, aye; Veeder, aye. With 3 votes aye and 1 vote nay, motion carried.

Cholodewitsch requested a policy for active employees who request copies of their personnel file and to waive the fees associated with the request. Cholodewitsch will take this to the Handbook Committee for discussion and recommendation.

Cholodewitsch presented information on the proposed Employee Recognition Month, which includes a 4 week program on various topics, including employee training. Moved by Veeder, seconded by Best, to approve the Employee Recognition Month Program proposal as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Emergency Operations Plan as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the out of state travel for K. Jappe to Rapid City, SD October 9-10 to attend exercise design training. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the purchase of battery backup systems for two repeaters in two towers buildings. The Board requested Jappe and B. Kummer speak with L. Clock regarding possible spare equipment in the buildings. All voting aye, motion carried.

Alan Ibach, Armor Interactive, discussed live-streaming and recording of meetings with the Board. Best requested that other Boards who use the Board Room also discuss recording meetings. Discussion was held on how long to retain recordings. Skarda preferred to keep for a period of at least one year. Nordby suggested keeping recordings no longer than 30 days. Veeder stated he was in support of providing public access but did not want to confuse the recordings with the official proceedings, which are the written minutes. Best agreed with desire to provide transparency to the public. The consensus of the Board was to move this item to unfinished business at the September 18 meeting when the full Board was present to make a decision.

Moved by Skarda, seconded by Best, to approve the AVI contract for moving the courtroom equipment. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Eide Bailly engagement letter for the 2017 audit services. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to approve the additional bills as presented. All voting aye, motion carried.

Nordby updated the Board on the LoadPass system and the State pushing permitted routes onto the County roads instead of State roads, even when those routes add time and miles.

The meeting recessed at 11:58 a.m. until September 18, 2018, at 1:00 p.m.

September 18, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 18, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Best, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Planning Director Talbert presented the Planning & Zoning Consent Agenda. Talbert asked that Item 2 – Martin Construction be pulled from the agenda. Talbert updated the Board on the three items with recommended denial. Moved by Best, seconded by Veeder, to pull Item 2 from the Planning & Zoning Consent Agenda and to adopt the recommendations of Planning & Zoning on Consent Agenda Items 1 and 3-9. All voting aye, motion carried. Item detail: 1. PM Water LLC Hoffman Pond-0027-18 CUP-Approved; 3: Belle Fourche Pipeline - 0029-18 CUP – Approved; 4. Timothy J. Smith - 0008-18 ZC - Approved; 5: Custom Energy Construction Inc. - 0005-18 Comp, Z- Denied; 6. Custom Energy Construction Inc. - 0030-18 CUP – Denied; 7. Montana-Dakota Services - 0039-18 CUP - Denied ; 8. Camel Butte L. Signalness - 0033-18 CUP – Approved; 9. Elkan Inc. Wolff Tank - 0034-18 CUP – Approved.

Talbert updated the Board on upcoming NDIC, PSC, and NDDHO hearings.

Moved by Skarda, seconded by Veeder, to approve the Yellowstone School Bingo and Raffle permit as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Best, to authorize the chairman to sign the Petro-Hunt Division Orders as presented. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to authorize the chairman to sign the Hillside Court Correction Inspection Letter. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to appoint Kathy Skarda and Jodi Chinn to serve as the County representatives at the McKenzie County Healthcare Systems annual meeting. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve the Eide Bailly ACA reporting agreement letter and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to award the 1981 5th Wheel Camper bid to Bob Jesse for \$1.00, the high bid. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to award the enclosed trailer bid to Bob Jesse for \$1,526.00, the high bid. All voting aye, motion carried.

Dale Patten, JDA Board President, requested \$500,000 for the Fox Hills Golf Course from 2018 funding. Patten stated this is a needed quality of life project within the community and a recruitment tool for families and professionals looking to move to the county. Patten reported the JDA Board recommended approval of this request. Discussion was held on what the fund would be used for, concerns over funding from the City of Watford City, housing developments near the golf course, and ways to lower

fees so more people can afford to use the facility. Commissioner Best asked what the commitment was from the City and Aaron Grivos reported \$1.5M. Moved by Veeder, seconded by Skarda, to approve \$500,000 to the JDA for the Fox Hills Golf Course project. During discussion Best noted that for every \$1 spent from the County, the City has committed \$3 based on City projections and intent. All voting aye, motion carried.

Emergency Manager Jappe spoke to the Board about grants available for storm shelters. Jappe expressed interest in placing one out at Tobacco Gardens. The Board was supportive of the idea and asked Jappe to move forward in discussions with Peggy Hellandsaas, the Corps of Engineers, and/or private land owners, in consultation with the State's Attorney's Office and to bring the award back before the Board before submission.

Maria Effertz Hanson, AE2S Communications, presented a legislative proposal for McKenzie County during the 2019 Session with a not to exceed \$20,000 cost. Effertz Hanson stated the City of Watford City had entered into a similar agreement. Effertz Hanson stated that AE2S does not lobby, but would assist the County in preparation of testimony, understanding of legislative issues, and monitoring of bills as they move through the Session. Moved by Veeder, seconded by Skarda, to approve the AE2S legislative proposal contract in scope, pending approval of the State's Attorney. All voting aye, motion carried.

State's Attorney Neff discussed possible overtime or staffing implications if Measure 3 passes in the November election.

PWD Kanwar updated the Board on a grant application that was approved for the City of Watford City where the County had agreed to participate with in-kind materials (929 cubic yards of gravel) and dirt work for two sections of trail.

Jeff Shaffer, Chair Public Works Shop Committee, discussed the need for 8 additional parking spaces at the Public Works Shop with the decision to finish the second floor. The City of Watford City has agreed to allow those spaces to be part of a possible 58 expanded parking lot for the Law Enforcement Center. Shaffer also reported on discussions in the working group for Courthouse space and that the group felt there was a need for additional space and could utilize the space vacated by Public Works should that entire department move to the new Shop. Shaffer stated in discussions with ICON the cost to determine the reconfiguration project amount would be between \$50,000 and \$85,000. The Board consensus was to reject this offer and to table discussion to the Public Works Shop Committee.

Discussion was held on live-streaming/recording of meetings. The Board consensus was to move forward with the live-streaming and recording and further discussed the period of time for data storage. Moved by Best, seconded by Skarda, to approve live-streaming and recording of Board of County Commissioner meetings with a 30 day post-approval of minutes retention and recognizing that in the event of

technical difficulties with the recording or live-streaming system the meeting will move forward with business. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Woodrock Bond litigation pursuant to NDCC § 44-04-19.1 (2) (5). Moved by Skarda, seconded by Best, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 2:53 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Chief ASA Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 3:00 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Best, seconded by Skarda, to approve Scott Porsborg as outside council on the Woodrock Bond litigation. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Nichole Shahin legal matter pursuant to NDCC § 44-04-19.1 (2) (5). Moved by McCabe, seconded by Best, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 3:20 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Chief ASA Skarda, Sheriff Schwartzenberger, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 3:27 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Best, seconded by Skarda, to follow the advice of SA Neff on the topic of Nichole Shahin legal matters. All voting aye, motion carried.

The meeting recessed at 3:33 p.m. until the public input hearing on the preliminary budget at 6:00 p.m.

A public hearing was called to order at 6:00 p.m. Present were Commissioners Nordby, Best, Veeder, McCabe, and Skarda, Auditor/Treasurer Johnsrud, and State's

Attorney Neff. Auditor/Treasurer Johnsrud reviewed the preliminary County Budget. Questions from the public were answered by the Commissioners and Johnsrud.

The meeting adjourned at 6:26 p.m. until October 2, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
32205	WATFORD CITY/CITY OF	13,696.72
32422	ALEXANDER RURAL FIRE DISTRICT	52.40
32423	ALEXANDER SCHOOL DIST. #2	19,227.01
32424	ALEXANDER TWP.	7,213.96
32425	ANTELOPE CR. TWP.	5,923.50
32426	ARNEGARD RURAL FIRE PROTECTION DIST.	106.75
32427	ARNEGARD TWP.	11,886.67
32428	BLUE BUTTES TWP.	8,412.61
32429	CHARBON TWP.	8,861.12
32430	EARL SCHOOL DIST. #18	2.98
32431	ELM TREE TWP.	15,815.45
32432	GRAIL TWP.	4,491.99
32433	GRASSY BUTTE FIRE DISTRICT	97.66
32434	HAWKEYE TWP.	5,372.69
32435	HORSE CREEK RURAL FIRE DIST.	16.84
32436	HORSE CREEK SCHOOL DIST. #32	80.23
32437	KEENE TWP.	8,545.14
32438	MCKENZIE CO. FIRE PROT. DIST.	666.05
32439	MCKENZIE CO. HISTORICAL SOCIETY	61.89
32440	MCKENZIE CO. SD#1	130,843.95
32441	MCKENZIE SOIL CONS. DIST.	626.16
32442	ND STATE TREASURER	7,413.47
32443	NEW TOWN PUBLIC SCHOOL DIST.	43,645.46
32444	RANDOLPH TWP.	4,617.30
32445	RIVERVIEW TWP.	30,860.96
32446	SIOUX TWP.	9,258.09
32447	SIOUX-YELLOWSTONE RURAL FIRE DIST.	160.99
32448	TRI TWP	24,321.72
32449	TWIN VALLEY TWP.	41,934.35
32450	UPPER MISSOURI DIST. HEALTH UNIT	232.26
32451	WATFORD CITY MUNICIPAL AIRPORT	23.65
32452	WATFORD CITY PARK DISTRICT	3,269.06
32453	WATFORD CITY/CITY OF	3,400.74
32454	WILLISTON FIRE PROTECTION DISTRICT	24.55
32455	YELLOWSTONE SCHOOL DISTRICT #14	1,711.45

32456	YELLOWSTONE TWP.	16,601.86
32457	ALEXANDER/CITY OF	116.00
32458	WATFORD CITY/CITY OF	11,598.55
222943	A&M CONSTRUCTION LLC	316.00
222944	ABRAHAM/JENNIFER	481.21
222945	ADVANCED BUSINESS METHODS	967.17
222946	ADVANCED FIRST AID INC.	8,720.00
222947	AMAZON/SYNCB	1,403.06
222948	AQUA CHEM	1,040.52
222949	ARMOR INTERACTIVE	20,604.06
222950	ASC CONSTRUCTION EQUIPMENT	2,457.08
222951	AUTO VALUE	335.13
222952	BADLANDS HARDWARE	611.52
222953	BADLANDS OCCUPATIONAL TESTING SERVICES	2,607.00
222954	BADLANDS POWER FUELS, LLC	875.00
222955	BAKER & TAYLOR	2,986.87
222956	BASIN SAFETY CONSULTING	561.66
222957	BERQUIST/BAILEY	323.06
222958	BEST WESTERN PLUS-RAMKOTA HOTEL	70.00
222959	BLUE LUBE	2,965.30
222960	BLUEPEARL VETERINARY SERVICE-EDEN PRAIRI	134.43
222961	BOLKEN/DOUGLAS	2,616.00
222962	BOSS OFFICE & COMPUTER PRODUCTS	4,250.14
222963	BOSTIC/CARLEY	10.00
222964	BRENNNA/TAMMY	39.24
222965	BUCK/KEITH	89.26
222966	BURKHOLDER/ARDIS G	421.00
222967	C.E. BROOKS & ASSOCIATES,P.C.	8,023.36
222968	C&D WATER SERVICES	90.00
222969	CARQUEST AUTO PARTS	442.47
222970	CARSTENS/JILL	116.05
222971	CASCADE AUTO GLASS	340.00
222972	CDW-G GOVERNMENT	4,389.00
222973	CELLEBRITE INC	3,586.50
222974	CERTIFIED POWER. INC	845.00
222975	CHI ST. ALEXIUS HEALTH	1,250.00
222976	CIMAROSTI/NICK	201.62
222977	COLLING/JODI L	134.00
222978	COLONIAL RESEARCH CHEMICAL CORP.	789.18
222979	COMMAND CENTER, INC	4,696.27
222980	CONSTRUCTION ENGINEERS INC.	1,716,067.03
222981	COVERTTRACK GROUP INC	600.00
222982	CPS TECHNOLOGY SOLUTIONS	3,113.28
222983	DAN'S BODY SHOP	8,437.53
222984	DAVIS/STEPHENIE	32.47
222985	DAWA DEVELOPMENT, LLC	155.00
222986	DAYS INN	125.98
222987	DEMARS/GRACE	50.00
222988	DEMCO	101.96

222989	DOCUMENT OUTPUT CENTER	1,000.00
222990	EATON TOWING/RECOVERY	250.00
222991	ECOLAB PEST ELIMINATION DIV.	579.60
222992	EIDE BAILLY	20,000.00
222993	FASTENAL COMPANY	1,953.02
222994	FICKEN/MICHAEL	381.00
222995	FIRST INTERNATIONAL BANK & TRUST	3,671.69
222996	FIRST INTERNATIONAL INSURANCE	50.00
222997	FOSS/BONNIE	50.00
222998	FRYHLING/PATRICIA E	281.06
222999	FULKERSON FUNERAL HOME	4,622.00
223000	GEM CITY MOTORS/TOWING	1,820.18
223001	GLOBAL EQUIPMENT COMPANY INC	1,010.85
223002	GRANITE SPRINGS WATER & ICE, INC.	30.00
223003	GREGORY IAN RUNGE	671.20
223004	GREY HOUSE PUBLISHING	134.50
223005	HANSEN DIESEL & AUTOMOTIVE	1,458.87
223006	HARRISON/SADIE	153.55
223007	HDR ENGINEERING, INC	4,305.00
223008	HECK BUILT LLC	1,198.00
223009	HEGGEN EQUIPMENT CO.	21,059.25
223010	HELLANDSAAS/MARCIA	425.10
223011	HIGGENS/AMBER	75.70
223012	HILTON GARDEN INN/FARGO ND	744.00
223013	HOFFMAN/LEONARD W	10,580.00
223014	HOLTE/KAREN L.	277.56
223015	INDEPENDENT DOCTORS P.C.	1,200.00
223016	TRACY/ISABELL	136.80
223017	ISOM/KAYLA	222.87
223018	JAMAR COMPANY	3,331.50
223019	JESKE/JONATHAN	2,624.00
223020	JOHNSON & SUNDEEN	4,864.20
223021	JOHNSON CONTROLS FIRE PROTECTION	534.00
223022	JOHNSON/CORY	1,462.50
223023	KADRMAS, LEE AND JACKSON, INC.	23,727.00
223024	KIESON/SADIE	84.62
223025	KNUDSON/JACKSON	50.00
223026	KOHLER COMMUNICATIONS, INC.	686.25
223027	L&K ELECTRIC, INC.	165.00
223028	LAQUINTA INN & SUITES	491.40
223029	LEWIS/NICOLE AND KAYLON	310.80
223030	LUND OIL, INC.	2,341.14
223031	LUTHERAN SOCIAL SERVICES OF ND	850.00
223032	MAINSTAY SUITES-WATFORD CITY	253.80
223033	MARCO TECHNOLOGIES LLC	2,658.47
223034	MARTINEZ/EDWARD	182.50
223035	MATTHEWS-KASNER/MAXWELL	35.00
223036	MCCABE/THOMAS	95.38
223037	MCGRUFF SAFE KIDS	1,500.00

223038	MCKENZIE CO. FARMER	3,174.00
223039	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	50.00
223040	MCKENZIE COUNTY MOTOR VEHICLE BRANCH	539.08
223041	MCKENZIE COUNTY ROAD & BRIDGE	4,254.01
223042	MCKENZIE COUNTY RURAL WATER	3,450.33
223043	MCKENZIE ELECTRIC CO-OP INC.	46,705.75
223044	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	175.00
223045	MIKE AND MARTIN'S ASPHALT PAVING	79,300.00
223046	MOBERG/JAMES	703.28
223047	MOHAMED/OMAR A	50.00
223048	NAGEL/BRYAN	323.00
223049	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	60.00
223050	ND ASSN. OF COUNTIES	126.00
223051	ND CONFERENCE OF SOCIAL WELFARE	330.00
223052	ND SOLID WASTE & RECYCLING ASSN	15.00
223053	ND TOWNSHIP OFFICERS ASSN.	2,500.00
223054	NELSON CONTRACTING CO.	3,024.00
223055	NELSON INTERNATIONAL	800.46
223056	NEOFUNDS BY NEOPOST	2,548.77
223057	NORTHERN TESTING	95.00
223058	NORTHWEST PIPE FITTINGS, INC	114.41
223059	O K IMPLEMENT CO.	7,546.56
223060	O.K. TIRE STORE, INC	5,959.64
223061	PARRISH/CALVIN	300.00
223062	PAULSON/KATIE	27.67
223063	PRAXAIR	674.02
223064	QUALITY INN/BISMARCK	167.40
223065	RADISSON HOTEL - BISMARCK	334.80
223066	RDO EQUIPMENT CO. - FARGO	6,835.49
223067	RIEDEL/JOSIEPHINE R	42.51
223068	RINK CONSTRUCTION INC.	1,965.25
223069	ROADWORX, LLC	1,358,897.11
223070	DOGGETT/ROBERT DENSON	11.00
223071	ROBINSON/AMY	35.00
223072	ROGNESS/MICHELLE	397.42
223073	ROLFSON OIL	14,545.11
223074	SAGE/CORRINE	37.06
223075	SAMUELSON/JERRY	1,701.60
223076	SCHATZ/SHAUN	137.00
223077	SCOFIELD/JESSIE	4,033.00
223078	SIGN SHOP/THE	2,289.75
223079	SIRCHIE FINGER PRINT LAB.	73.67
223080	SLEEP INN & SUITES	75.00
223081	STEIN'S INC.	392.06
223082	STENEHJEM/VICKY L.	421.00
223083	STREICHER'S	3,806.99
223084	TASC-CLIENT SERVICES	1,611.03
223085	TIMBER AUTO BODY	652.10
223086	TITANIUM PLUMBING	525.00

223087	TRI-COUNTY IMPLEMENT, INC.	601.19
223088	VANGUARD APPRAISALS INC.	2,000.00
223089	VERIZON CONNECT FLEET USA LLC	3,840.00
223090	VILLAGE FAMILY SERVICE CENTER/THE	290.00
223091	WATFORD EXPRESS LAUNDRY CENTER	764.41
223092	WATFORD RIDGE, LLC	848.00
223093	WAWSA	18,826.28
223094	WESTLIE MOTOR CO.	52,368.34
223095	WHITAKER/HILLARY	110.07
223096	WISNESS/MONIQUE	53.99
223097	YELLOWSTONE TRUCKING INC.	1,470.59
223098-223119	PAYROLL - SEPTEMBER 7, 2018	739,653.12
223120	GARRISON DIVERSION CONSERVANCY DIST.	313.02
223121	L. YELLOWSTONE IRRIG. DIST. #2	4,603.91
223122	TASC-CLIENT SERVICES	1,278.22
223123	ARMSTRONG SANITATION	860.00
223124	AT&T	43.73
223125	CONSOLIDATED TELCOM	48.64
223126	INFORMATION TECHNOLOGY DEPT.	3,556.70
223127	MCKENZIE COUNTY RURAL WATER	225.40
223128	MCKENZIE ELECTRIC CO-OP INC.	6,797.72
223129	MONTANA DAKOTA UTILITIES CO.	20,594.02
223130	NEMONT	28.50
223131	RESERVATION TELEPHONE CO-OP	9,446.10
223132	SOUTHWEST WATER AUTHORITY	45.00
223133	VERIZON/ACCT 342033315-01	3,731.86
223134	VERIZON/ACCT 842030146-01	4,892.92
223135	WATFORD CITY WATER DEPT./CITY OF	7,580.80
223136	ACCUSOURCE INC.	465.27
223137	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,043.50
223138	AIRGAS ON-SITE SAFETY SERVICES	6.50
223139	AMERICAN WELDING & GAS	30.61
223140	ARMOR INTERACTIVE	23,119.49
223141	AUTO VALUE	17.82
223142	AXON ENTERPRISES INC	6,717.60
223143	BADLANDS OCCUPATIONAL TESTING SERVICES	1,725.00
223144	BADLANDS POWER FUELS, LLC	18,183.67
223145	BAKER & TAYLOR	2,641.48
223146	BELL/MARY	188.57
223147	KITAGAWA/BENJI KURT	2,000.00
223148	BLUE LUBE	2,887.09
223149	BOB BARKER COMPANY INC	721.45
223150	BORDER STATES ELECTRIC	78.19
223151	BOSS OFFICE & COMPUTER PRODUCTS	202.36
223152	BRADY'S ROADSIDE SERVICE	450.00
223153	BROSZ ENGINEERING, INC.	46,098.50
223154	BURNS & MCDONNELL	29,542.50
223155	C&D WATER SERVICES	112.50
223156	CBM MANAGED SERVICES	16,087.65

223157	CDW-G GOVERNMENT	2,348.95
223158	CENTURY LINK	170.41
223159	CERTIFIED POWER. INC	4,735.82
223160	REED/CHRISTIAN CALEB	10.00
223161	LOVE/CLINT	17.00
223162	CODE RED TOWING	200.00
223163	COMMAND CENTER, INC	473.19
223164	COMPUTER PROF. UNLIMITED, INC.	3,307.03
223165	COOK/REBECCA	39.93
223166	CORE & MAIN	147.70
223168	DAKOTA BUSINESS SOLUTIONS	5,745.14
223169	DAKOTA SUPPLY GROUP	13,845.19
223170	DWYER/DANIEL	19.62
223171	DASH MEDICAL GLOVES	527.20
223172	DEMCO	1,083.53
223173	DIRTY BIRDS, LLC	15,000.00
223174	DMC WEAR PARTS LLC	1,740.00
223175	DTE,INC.	551.09
223176	EATON TOWING/RECOVERY	15,000.00
223177	ELKAN, INC	4,707.80
223178	GUESS/ERIKA N	490.00
223179	FARMERS UNION OIL COMPANY	80,422.24
223180	FASTENAL COMPANY	2,858.06
223181	FIRST INTERNATIONAL INSURANCE	19.00
223182	FLAGSHOOTER LLC	1,359.82
223183	FLOOR TO CEILING	14,307.00
223184	FOSTER/BONNIE	276.79
223185	GREY HOUSE PUBLISHING	148.50
223186	HANSEN DIESEL & AUTOMOTIVE	800.00
223187	HECK BUILT LLC	3,147.00
223188	HOME OF ECONOMY	621.95
223189	IBS, INC	681.10
223190	ICON ARCHITECTURAL GROUP	16,017.96
223191	INFORMATIONAL DATA TECHNOLOGIES LLC	4,195.00
223192	INTERSTATE BILLING SERVICE, INC.	2,707.63
223193	INTOXIMETERS	180.00
223194	ISOM/KAYLA	209.97
223195	JACK & JILL	133.58
223196	JOHNSRUD/ANN	1,234.05
223197	JOHNSRUD/ERICA	16.50
223198	JOHNSTON/DEBORA	10.50
223199	KELLY/GERALD	15,790.00
223200	KOHLER COMMUNICATIONS, INC.	2,012.61
223201	LICKERT/KRISTA D	490.00
223202	KUMMER'S PUMPING	600.00
223203	L&K ELECTRIC, INC.	2,480.93
223204	LAQUINTA INN & SUITES	1,020.05
223205	LARSEN SERVICE DRUG, INC.	2,080.45
223206	LEARNING OPPORTUNITIES, LLC	133.00

223207	LEGENDARY SMILES	240.00
223208	LUND OIL, INC.	289.24
223209	LUPINE CONSTRUCTION, INC	7,000.00
223210	LYLE SIGNS INC.	2,098.18
223211	MAILFINANCE	3,441.00
223212	MADDOCKS/MARK	750.00
223213	MCKENZIE CO. FARMER	971.00
223214	MCKENZIE CO. HEALTHCARE SYSTEMS	1,899.82
223215	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
223216	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	300.00
223217	MCKENZIE COUNTY HEALTHCARE SYSTEMS	10,997.16
223218	MCKENZIE ELECTRIC CO-OP INC.	119,220.68
223219	MCKENZIE MINERALS MANAGEMENT LLP	23,400.00
223220	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	15.11
223221	MIKE AND MARTIN'S ASPHALT PAVING	377,417.00
223222	MONTANA DAKOTA UTILITIES CO.	29.29
223223	ND ASSN. OF COUNTIES	1,044.70
223224	ND FRATERNAL ORDER OF POLICE	160.00
223225	ND OFFICE OF THE ATTORNEY GENERAL	6,270.00
223226	ND SHRM STATE COUNCIL	598.00
223227	ND STATE LIBRARY	8.00
223228	NDSU EXTENSION SERVICE	11,871.16
223229	NELSON CONTRACTING CO.	106.25
223230	NELSON INTERNATIONAL	321.57
223231	NEPRASH/KIMBERLY	289.26
223232	CHOLODEWITSCH/NICHOLE	641.69
223233	NORTH DAKOTA ONE CALL	1,083.00
223234	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	120.00
223235	NORTHERN HEAVY DUTY TRUCK PARTS	4,017.25
223236	NORTHERN PLAINS LABORATORY	38.57
223237	NOVAK/LARRY	33.79
223238	O.K. TIRE STORE, INC	14,473.06
223239	PACIFIC STEEL & RECYCLING	78.76
223240	PARSHALL LUMBER & SUPPLY LLC	190.74
223241	PAULSON/KATIE	466.50
223242	PAYSTUBZ	1,476.77
223243	PEACE OFFICERS STANDARDS & TRAINING	270.00
223244	PHARMCHEM. INC.	5,117.60
223245	PRAXAIR	674.02
223246	PRO AUTO BODY, LLC	4,894.48
223247	RAMADA FARGO	82.00
223248	RAUSER FAMILY FARM TRUST	17,416.00
223249	RDO EQUIPMENT CO. - FARGO	57,496.06
223250	RECORD KEEPERS LLC	73.50
223251	RED ROCK FORD	858.05
223252	REDWOOD TOXICOLOGY LAB, INC.	3,109.48
223253	RESERVATION TELEPHONE CO-OP	240.00
223254	RMB ENVIRONMENTAL LABORATORIES, INC.	44.00
223255	ROCKMOUNT RESEARCH & ALLOYS, INC.	932.29

223256	LOPEZ/ROSA	120.81
223257	SANFORD HEALTH	36.00
223258	SAX WATER DEPOT LLP	66.00
223259	FROMM/SCARLETT	10.00
223260	SCHMIDT & ASSOCIATES INC.	80.00
223261	SCHWARTZENBERGER/GARY	348.00
223262	SHERWIN-WILLIAMS/WILLISTON	144.98
223263	STEIN'S INC.	3,105.97
223264	STREICHER'S	2,465.00
223265	THOMSON REUTERS-WEST	478.18
223266	TIMBER AUTO BODY	1,299.15
223267	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
223268	UNDERGROUND VAULTS & STORAGE, INC.	5,000.00
223269	UNIFORM CENTER	871.49
223270	UNITED QUALITY COOPERATIVE	3,159.70
223271	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,550.21
223272	VALLI INFORMATION SYSTEMS, INC	592.42
223273	VERIZON CONNECT FLEET USA LLC	864.00
223274	WATFORD CITY VETERINARY CENTER	83.88
223275	WATFORD EXPRESS LAUNDRY CENTER	642.59
223276	WAWSA	324,505.51
223277	WESTLIE MOTOR CO.	3,007.01
223278-223305	PAYROLL - SEPTEMBER 21, 2018	734,692.96

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

October 2, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 2, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Kathy Skarda, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Absent: Commissioner Tom McCabe. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Best, seconded by Skarda, to approve the September 2018 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by McCabe, to approve the Treasurer's Report for the period ending September 30, 2018, as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve Items 1 through 8 on the Commission Consent Agenda. All voting aye, motion carried. Items approved: 1. Set Date for County Park Board Meeting – Rural Water Hookup – October 16 @ 2pm; 2. Set Public Hearing for Abatements – October 16 @ 1:00pm; 3. ND State Fair Representative – Janel Lee (as recommended by Marcia Hellandsaas); 4. Sick Time Donation Request – S. Mattern; 5. Sick Time Donation Request – C. Qualls; 6. Sick Time Donation Request – L. Qualls; 7. Set Public Hearing Date for Temporary Section Line Closure Request - November 7 @ 10:00am; 8. Authorize Chairman to Sign MK Industrial Park Plat.

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH public hearings. The Board requested Talbert prepare a letter in favor of the proposed fiber optic plan and need for fiber optic in the region.

Chief ASA Skarda requested the Moving Expense Reimbursement policy be moved to the October 16 agenda.

Moved by Veeder, seconded by Best, to close the Courthouse for the full 8 hours on Christmas Eve, as requested by Recorder Johnsrud on behalf of the employees. All voting aye, motion carried.

FINAL BUDGET RESOLUTIONS

Moved by Skarda and seconded by Best to adopt the following resolutions addressing the final budget and tax levy for calendar year 2019, including a one-step increase for employees:

RESOLUTION ADOPTING A FINAL BUDGET FOR MCKENZIE COUNTY FOR CALENDAR YEAR 2019

WHEREAS, this Board did on the 7th day of August 2018, adopt a Preliminary Budget for January 1 through December 31, 2019, and

WHEREAS, this preliminary budget notice of public hearing was published in the official newspaper of this County, such hearing being held on the 18th day of September 2018,

NOW, THEREFORE BE IT RESOLVED, that the following be and is hereby adopted as the final budget for McKenzie County from January 1, 2019, through December 31, 2019, and there is hereby appropriated the following amounts of money for the purposed hereinafter set forth, namely:

2019 FINAL COUNTY BUDGET MCKENZIE COUNTY

	2017 ACTUAL	2018 APPROPRIATION	2019 APPROVED
<u>GENERAL GOVERNMENT</u>			
County Board	\$218,365	\$240,634	\$271,277
Housing Authority Board	6,070	3,000	3,000
Auditor/Treasurer	556,087	632,098	650,442
Motor Vehicle/Passports	207,312	225,949	230,224
State's Attorney	798,572	916,265	873,129
Recorder/Tax Director	686,220	747,860	761,031
County Superintendent	78,863	83,248	82,315
Planning & Zoning	639,015	693,884	678,729
Human Resources	111,843	143,176	135,074
GIS Department	110,201	336,469	337,790

Custodian	549,149	673,917	671,596
Courthouse Maintenance	287,483	513,200	529,200
Building Fund	6,494,942	1,100,000	0
Elections	5,749	75,800	72,500
Landfill	1,117,930	1,520,439	4,090,496
Workforce Safety & Insurance	123,539	180,000	180,000
WSI Medical Expense	0	1,000	1,000
Job Service	18,482	22,000	22,000
Audit Fees	0	27,500	27,500
Court Appointed Atty - Mental Health Fees	11,810	8,000	8,000
Forest Service - Litigation	121,523	150,000	150,000
Property & Liability Insurance	127,652	110,000	131,000
Rental Property	63	0	0
Temporary Offices/ Storage Units	18,902	0	0
Telephone System & Maintenance	0	25,000	10,000
Publishing, Printing	21,361	45,000	50,000
Dues, Registrations	56,415	40,000	40,000
Postage	17,855	35,000	35,000
Mailing Machine	6,668	10,000	10,000
Copier Expense	12,302	25,000	25,000
Technology/Computer Expense	691,258	925,000	1,000,000
Remediation & Reclamation	0	500,000	500,000
Miscellaneous	400,000	350,000	350,000
Special Projects	383,450	2,500,000	2,500,000
Equipment & Office Furniture	0	0	0
McKenzie County Health Care System	300,000	300,000	300,000
Family Crisis Shelter	20,000	25,000	25,000
Williston Community Services	30,000	30,000	30,000
Watford City Airport	30,000	30,000	30,000
Alexander Senior Citizens	0	15,000	0
Watford City Senior Citizens	8,000	8,000	13,000
McKenzie Co Rural Fire - OT/weekend housing	85,000	80,000	80,000
Lewis & Clark Museum	70,000	50,000	70,000
Pioneer Museum	25,000	25,000	25,000
McKenzie County Heritage Association	35,000	35,000	35,000
Tri-County Economic Development	26,000	26,000	26,000
County Fair (General Fund 2017)	105,000	75,000	75,000
Atmospheric Resources (General Fund 2017)	115,000	115,000	115,000
Tourism & Recreation	91,550	96,907	72,792
TOTAL GENERAL GOVERNMENT	\$14,819,631	\$13,770,346	\$15,323,095

2019 FINAL COUNTY BUDGET

	2017 ACTUAL	2018 APPROPRIATION	2019 REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$5,319,102	\$5,365,817	\$5,425,944
Dispatch	950,927	1,033,356	1,059,817
Jail - LE Center	3,656,905	4,313,102	4,334,136
County Coroner	27,102	30,600	30,600
Disaster Emergency Service	119,901	104,047	110,302
McKenzie County Ambulance	0	150,000	0
Arnegard Quick Response Units	0	0	15,000
Alexander First Responders	4,000	4,000	4,000
TOTAL PUBLIC SAFETY	\$10,077,937	\$11,000,922	\$10,979,799

SUB-TOTAL GENERAL FUND **\$24,897,568** **\$24,771,268** **\$26,302,894**

**TRANSFERS FROM GENERAL FUND TO
OTHER FUNDS**

Road & Bridge	\$24,000,000	\$20,785,000	\$43,000,000
County Park	155,000	565,000	94,000
Job Development Authority	900,000	650,000	680,000
County Library	150,000	0	0
TOTAL TRANSFERS	\$25,205,000	\$22,000,000	\$43,774,000

GRAND TOTAL-GENERAL FUND **\$50,102,568** **\$46,771,268** **\$70,076,894**

SPECIAL REVENUE FUNDS

Unorganized District Roads - Tfr to R&B	\$3,000,000	\$3,000,000	\$5,000,000
Highway Tax Distribution Fund - Tfr to R&B	750,000	900,000	1,500,000
County Road & Bridge	42,179,796	57,042,332	102,652,059
County Human Services	1,693,226	1,841,381	1,999,531
Veteran's Services	119,263	122,221	121,520
County Agent	235,845	290,469	322,186
County Park	174,090	544,065	94,631
Public Library	304,297	615,490	435,775
Public Library - Tfr to Bookmobile	0	0	0
Bookmobile - Tfr to Purchase Bookmobile	139	0	0
Water Resource District	4,430,694	6,237,073	7,039,340
Weed Control	485,074	546,198	595,811
Job Development Authority	294,182	800,804	812,303

Self Insurance Fund	2,827,078	3,709,000	3,809,000
Document Preservation Fund	56,057	49,000	59,000
Hazardous Chemical Preparedness	39,896	35,000	59,300
E911	110,795	161,800	186,800
2015 Certificate Fund	1,049,604	5,503,800	5,500,000
District Health Unit	158,424	144,000	175,000
Historical Society	44,037	50,000	58,628
TOTAL SPECIAL REVENUE FUNDS	\$57,952,497	\$81,592,633	\$130,420,884
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Total including Interfund Transfers	\$108,055,065	\$128,363,901	\$200,497,778
Less Interfund Transfers	(28,955,000)	(25,900,000)	(50,274,000)
GRAND TOTALS	\$79,100,065	\$102,463,901	\$150,223,778

**RESOLUTION FOR A COUNTY TAX LEVY FOR
CALENDAR YEAR ENDING DECEMBER 31, 2019**

WHEREAS, this Board did on the 2nd day of October, 2018, set forth in budget form the amounts necessary to appropriate from County Funds for each and every County office, department and undertaking, for the calendar year ending December 31, 2019, and indicated there on the amount of taxes necessary to be levied to meet such appropriations, and

WHEREAS, this Board has this day adopted a Final County Budget for the calendar year 2019 as heretofore set forth,

NOW, THEREFORE, BE IT RESOLVED, that in accordance there is hereby levied a tax for the year 2018 on all taxable property in McKenzie County, for the purposes set forth in the Final Budget in the total amount of \$5,128,250 to be divided and apportioned to the several County Funds and Unorganized District Road funds as follows:

	Levy	
General Fund	519,720	
Unorganized District Roads	1,268,800	(10 mills)
Road & Bridge Fund	2,440,000	(10 mills)
Social Services	0	
Veteran's Services	115,000	
County Agent	275,000	
Public Library	200,000	
Water Resource District	0	
Weed Control	450,000	

Job Development Authority	120,000
Health Unit	218,000
Historical Society	<u>55,000</u>

Total Requests and Levies Required	5,661,520
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Commissioner Best provided an update from the recent NDCCA Resolutions Committee meeting.

Moved by McCabe, seconded by Skarda, to award the bid for the County Road 38 project to Mayo Construction for \$15,187,957.38, the low bidder on the project. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to approve the PERS Pre-Tax Credit Purchase Agreement, available to all employees. All voting aye, motion carried.

Beginning at 9:30 a.m. discussion was held on the Planning & Zoning Consent Agenda, which contained only one item - 1.01-18 Firearms Facility Overlay District for McKenzie County Sportsmen's Club. Talbert reported the item received unanimous approval by the Planning & Zoning Board. Tim Transtrom addressed the Board in support of the gun range and urged reconciliation between the gun range and the landowners prior to work commencing on the project. Patsy Levang also spoke in favor or having a gun range and requested reconciliation with the nearby homeowners. Erin Langford, who lives within 1.5 miles of the gun range, expressed concern over noise pollution and operating hours of the facility. Mark Koeser addressed the Board stating that he has ag land within 1 mile of the overlay district and while his generation won't be impacted future generations may. Koeser also stated that all residents have been impacted in McKenzie County in the last 10 years with items people aren't always in support of including oil well locations, hazardous waste, and others, but asked that the landowners be given consideration of impacts to their property value. Carol Kummer stated that she donated the land and while she understands the concerns of the homeowners near the site, the project is legal and also impacts her land. Kay Steele addressed the Board speaking for families not present over concerns for safety of children near the site. Chairman Nordby closed the public comment portion of the hearing and opened the floor for comments from the Board. Veeder stated the County was open to looking at options for affected landowners though options available to the JDA. Chairman Nordby asked gun range President Brent Schwan if the club was open to purchasing the home. Schwan stated they were open but was unsure about how it would affect a planned 501(c)3 status. Best stated that at times, in order to see the best

community for the future, that fundamental discomforts must be worked through to achieve the goal for the greater good. Best stated it was important to walk in the opposing side's shoes and urged the gun range club to look for opportunities that exist for funding where all sides are satisfied in the end result. Skarda stated she would like to see resolution on the item and stated she was unsure that in the rapidly growing community if the County can step up and solve these types of issues. Discussion was held with Chief ASA Skarda about a requirement for a resolution prior to the opening of an operational facility. Chief ASA Skarda stated it was legal but unsure how it would affect the gun club should resolution not be reached. McCabe stated he has heard concerns about noise and safety and he shares those concerns with the location of his home close to US Hwy 85. McCabe stated the gun club is a place that teaches safety and that the gun range will be a very safe place within the County.

Moved by Veeder, seconded by Skarda, to approve Planning & Zoning Consent Agenda Item 1. All voting aye, motion carried. Item 1.01-18 Firearms Facility Overlay District for McKenzie County Sportsmen's Club Applicants have proposed a Firearms Facility Overlay District for the McKenzie County Sportsmen's Club. Facility will be located in the South ½ of the Northwest ¼ and North ½ of the Southwest ¼ of Section 35, Township 150 North, Range 98 West of the 5th PM McKenzie County, North Dakota. Planning & Zoning Board recommends approval of 01-18 Firearms Facility Overlay District, McKenzie County Sportsmen's Club. Adopt the findings and conditions as provided in the staff report.

A public hearing was held beginning at 10:00am on omitted property by Tax Director Paulson. No members of the public were present. Moved by Best, seconded by Veeder, to add the omitted property to the tax rolls. All voting aye, motion carried. Property added:

Parcel Number	Name	Value Added	Reason
22-00-09405	Roger & Delores Flatland	\$ 324,100	No longer farm exempt
18-00-03325	Esther Schroeder	\$ 143,940	No longer farm exempt
69-00-05200	Gary & Kathy Skarda	\$ 289,580	No longer farm exempt
06-00-12270	David & Erica Turnquist	\$ 198,420	No longer farm exempt
01-00-05910	Jay & Sarah Lewis	\$ 484,360	No longer farm exempt
15-00-27500	Larry Novak	\$ 288,980	No longer farm exempt
69-00-08900	Calvin, Janette & Nicole Parrish	\$ 109,110	No longer farm exempt
06-00-01600	Zachary & Kaylee Wahlstrom	\$ 179,150	No longer farm exempt
21-00-05100	Kelly & Amber Skorpil	\$ 161,060	No longer farm exempt
24-03-01500	Javier Avila	\$ 106,810	New Commercial Shop
24-03-00700	Javier Avila	\$ 106,810	New Commercial Shop

24-03-01400	MCBE LLC	\$ 106,810	New Commercial Shop
24-03-00600	MCBE LLC	\$ 193,720	New Commercial Shop
82-76-17100	Watford City Enterprises	\$ 109,340	Added MH hookups
82-76-17200	Watford City Enterprises	\$ 126,610	Added MH hookups
82-76-17300	Watford City Enterprises	\$ 101,560	Added MH hookups
82-76-17400	Watford City Enterprises	\$ 119,160	Added MH hookups
82-76-17500	Watford City Enterprises	\$ 74,470	Added MH hookups
		\$ 3,223,990	
Total Residential: \$2,017640			
Total Commercial: \$1,045290			

Moved by Veeder, seconded by Skarda, to award the County Road 38 Project survey bid to Brosz Engineering, Inc. for \$119,1750.00, low bid. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to award the County Road 38 project testing to Braun Intertec, Corp., for \$150,722.00, low bid. All voting aye, motion carried.

PWD Kanwar and Road Superintendent requested authority to bid for a replacement truck and new asphalt zipper. After discussion with the Board on the zipper, the Board requested more information in how this equipment operates, what is required, and if the item can be rented or leased. Kanwar stated they would make a presentation at a future meeting. Moved by McCabe, seconded by Best, to authorize the advertisement of bid for a replacement truck. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the cattle guard permit request from Rusty Christopherson. Best asked if Christopherson understood the conditions of approval of the cattle guard and the answer was yes. All voting aye, motion carried.

Social Services Director Sorenson asked if there were any questions or comments on the resolutions that would be voted on at the NDACo meeting, as Sorenson serves as the County delegate. Discussion was held on the redesign of Social Services and all agreed there were many questions still unanswered.

McCabe asked Kanwar the status of Scarit Woman Road. Kanwar stated the road is in good shape with good surface. McCabe stated that Shannon Storm says the road is not well maintained and is in poor condition after rain/wet events. Kanwar stated the County has not taken over control of the road. SA Neff requested this item to be

placed on the November agenda to further discuss and allow time for Neff and Chief ASA Skarda to research the topic.

The meeting recessed at 10:46 a.m. until October 16, 2018, at 1:00 p.m.

October 16, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 16, 2018. Present: Commissioners Doug Nordby, Vawnta Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Veeder, seconded by Best, to approve the bills as presented. All voting aye, motion carried.

Moved by Best, seconded by Veeder, to approve Planning & Zoning Consent Agenda items 1-6. All voting aye, motion carried. Items approved: 1. Cherry Creek Water LLC Freshwater Pipeline 0028-18 Conditional Use Permit - Applicant is requesting a Conditional Use Permit for the construction of an eight mile 16 inch and 20 inch in diameter located in Township 150-N, Range 98-W, Sections 27, 34 & 35. Township 149-N, Range 98-W, Sections 1 & 2. Township 149-N, Range 97- W, Sections 5, 6, 8 & 9 Planning & Zoning Board recommends approval of Conditional Use Permit 0028-18, Cherry Creek Water, LLC, to the County Commission to allow the construction of a 3 mile, 16 inch and 20 inch diameter freshwater pipeline. Adopt the findings and conditions as provided in the staff report. 2. Cherry Creek Water, LLC-Johnson East Pond 0035-18 Conditional Use Permit The applicant is requesting a CUP to construct a 380,000 barrel freshwater holding pond intended for industrial use for Cherry Creek Water, LLC. In Section 5, Township 149-N, Range 97-W, McKenzie County ND. Planning & Zoning Board recommends approval of Conditional Use Permit 0035-18, Cherry Creek Water, LLC-Johnson East Pond, to the County Commission to allow the construction of a freshwater holding pond. Adopt the findings and conditions as provided in the staff report. 3. Cherry Creek Water, LLC-Johnson Lone Tree Pond 0036-18 Conditional Use Permit The applicant is requesting a CUP to construct a 380,000 barrel freshwater holding pond intended for industrial use for Cherry Creek Water, LLC. In Section 6, Township 149-N, Range 97-W, McKenzie County, ND. Planning & Zoning Board recommends approval of Conditional Use Permit 0036-18, Cherry Creek Water, LLC-Johnson Lone Tree Pond, to the County Commission to allow the construction of a freshwater holding pond. Adopt the findings and conditions as provided in the staff report. 4. Cherry Creek Water, LLC-Johnson West Pond 0037-18 Conditional Use Permit Applicant is requesting a CUP for the construction of a 380,000 barrel freshwater holding hold intended for industrial use for Cherry Creek Water, LLC. In Section 6, Township 149-N, Range 97-W, McKenzie County, ND Planning & Zoning

Board recommends approval of Conditional Use Permit 0037-18, Cherry Creek Water, LLC Johnson West Pond, to the County Commission to allow the construction of a freshwater bolding pond. Adopt the findings and conditions as provided in the staff report. 5. Badlands Aggregate 0041-18 Conditional Use Permit The applicant is requesting a conditional use permit to develop approximately twenty (20) acres for scoria mining for sale to the public, county and the energy sector located in the SE1/4NW1/4, NE1/4SW1/4 Section 6, Township 151-N, Range 97-W, McKenzie County, ND. Planning & Zoning Board recommends approval of Conditional Use Permit 0041-18, Badlands Aggregate, to the County Commission to allow the development of the scoria pit. Adopt and findings and conditions as provided in the staff report. 6. Planning and Zoning is requesting an amendment to the McKenzie County Zoning Ordinance to add number 29 in the Agricultural District under Conditional Uses. 29) Special Uses that are not enumerated above - Uses that are not enumerated above but meet the following requirements: (a) The use is appropriate to a specific location due to access to existing infrastructure or specific geography or geology that supports the use; (b) The use is compatible with surrounding land uses that conform to this ordinance (specifically excluding nonconforming uses); (c) The use does not impose an unreasonable burden on surrounding lands or on government services; and (d) The use can readily be reclaimed to the native condition of the land. Conditional use permits issued under this category shall be reviewed by the Planning and Zoning Commission on an annual basis and may be terminated effective 90 days after the Board of County Commissioners votes to terminate the use at an annual review. Planning & Zoning Board recommends approval of the amendment to the McKenzie County Zoning Ordinance to add number 29 to the Agricultural District under Conditional Uses.

Planning Director Talbert stated here were no updates on NDIC, PSC, or NDDOH public hearings.

Moved by Skarda, seconded by McCabe, to approve abatement applications 4048-4050. All voting aye, motion carried.

Moved by Skarda, seconded by Best, to set the sales prices on the property acquired through tax deed in 2018.

Property Acquired By County Through Tax Deed

2018

<u>Name</u>	<u>Description</u>		<u>Total Amount</u>		<u>2017 True &</u>	<u>Minimum</u>
			<u>Real Estate &</u>	<u>Specials</u>	<u>Full</u>	<u>Sales</u>
					<u>Value</u>	<u>Price</u>
40 Investments LLC	Alex Twp	Tax	\$	5,348.86	\$ 486,750.00	
	Lot 5 Block 1, Elk Ridge Subdivision	Specials	\$	-		
15-24-00500			\$	5,348.86		\$ 5,350.00

Scott Pope	<u>Arnegard Twp</u>	Tax	\$	1,107.88	\$ 64,500.00
	Sect 2 T150 R100, IT	Specials	\$	-	
03-00-01065	2542				
	Pt S1/2NE1/4		\$	1,107.88	\$ 1,200.00
Scott Pope	<u>Arnegard Twp</u>	Tax	\$	1,147.97	\$ 66,800.00
	Sect 2 T150 R100, IT	Specials	\$	-	
03-00-01155	2553				
	Pt S1/2NE1/4		\$	1,147.97	\$ 1,200.00
Scott Pope	<u>Arnegard Twp</u>	Tax	\$	1,147.97	\$ 66,800.00
	Sect 2 T150 R100, IT	Specials	\$	-	
03-00-01560	2519				
	Pt S1/2NE1/4		\$	1,147.97	\$ 1,200.00
Harlan Branson	<u>City of Alexander</u>	Tax	\$	3,375.58	\$ 84,120.00
	Lot 1 Block 1	Specials	\$	-	
79-20-00100	Eikren Addition to				
	Alexander		\$	3,375.58	\$ 3,500.00
Victor D & Diana K Stashuk	<u>City of Arnegard</u>	Tax	\$	449.06	\$ 11,250.00
	Lot 9 Block 1	Specials	\$	11,055.00	
80-10-01000	Arnegard-Original		\$	11,504.06	\$ 11,550.00
	Townsite				
Victor D & Diana K Stashuk	<u>City of Arnegard</u>	Tax	\$	453.38	\$ 11,250.00
	Lot 10 Block 1	Specials	\$	11,055.00	
80-10-01100	Arnegard-Original		\$	11,508.38	\$ 11,550.00

Townsite					
Paul Neu	<u>East Fairview</u>	Tax	\$	1,849.63	\$ 50,520.00
	Lot 4 Blook 6	Specials	\$	-	
32-06-01600	Boles 2nd Addition to East Fairview		\$	1,849.63	\$ 1,850.00
Justin Hoff	<u>4th Unorganized District</u>	Tax	\$	806.04	\$ 69,900.00
	Sect 22 T150 R98, IT 2803	Specials	\$	-	
20-00-15816	Pt of NE1/4SE1/4SW1/4		\$	806.04	\$ 810.00
ND Investment Fund LLC	<u>4th Unorganized District</u>	Tax	\$	220.49	\$ 13,500.00
	Sect 31 T150 R99, N1/2NE1/4	Specials	\$	-	
11-00-13674	Ex Pt IT 1795, Ex Saddle Ridge Subdivision		\$	220.49	\$ 221.00
Tiffany Broderick	<u>4th Unorganized District</u>	Tax	\$	119.09	\$ 6,460.00
	Lot 1 Block 1	Specials	\$	-	
11-18-00100	Saddle Ridge Subdivision		\$	119.09	\$ 120.00
Tiffany Broderick	<u>4th Unorganized District</u>	Tax	\$	118.48	\$ 6,460.00
	Lot 2 Block 1	Specials	\$	-	
11-18-00200	Saddle Ridge Subdivision		\$	118.48	\$ 120.00

Tiffany Broderick	<u>4th Unorganized District</u>	Tax	\$	123.09	\$ 6,400.00	
	Lot 11 Block 1	Specials	\$	-		
11-18-01100	Saddle Ridge Subdivision		\$	123.09		\$ 125.00
Joseph Broderick	<u>4th Unorganized District</u>	Tax	\$	110.58	\$ 6,000.00	
	Lot 2 Block 4	Specials	\$	-		
11-18-04200	Saddle Ridge Subdivision		\$	110.58		\$ 120.00
Amy J Heaps	<u>4th Unorganized District</u>	Tax	\$	110.58	\$ 6,000.00	
	Lot 18 Block 1	Specials	\$	-		
11-18-01800	Saddle Ridge Subdivision		\$	110.58		\$ 111.00
Amy J Heaps	<u>4th Unorganized District</u>	Tax	\$	116.93	\$ 6,440.00	
	Lot 19 Block 1	Specials	\$	-		
11-18-01900	Saddle Ridge Subdivision		\$	116.93		\$ 117.00
Janiece Broderick	<u>4th Unorganized District</u>	Tax	\$	118.83	\$ 6,450.00	
	Lot 6 Block 1	Specials	\$	-		
11-18-00600	Saddle Ridge Subdivision		\$	118.83		\$ 119.00
Janiece Broderick	<u>4th Unorganized District</u>	Tax	\$	118.48	\$ 6,440.00	
	Lot 1 Block 3	Specials	\$	-		
11-18-03100	Saddle Ridge Subdivision		\$	118.48		\$ 119.00

Moved by Skarda, seconded by Best, to approve the unclaimed property report from the Treasurer's Office. All voting aye, motion carried.

Discussion was held on billing other taxing districts for the estimated tax statements which were sent in August. Board consensus was to not bill other entities at this time.

Moved by Skarda, seconded by McCabe, to set the BCBS premiums for 2019 as suggested by the Auditor's Office. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to appoint Marcia Hellandsaas as the McKenzie County Fair delegate. All voting aye, motion carried.

Auditor/Treasurer Johnsrud updated the Board on the launch of OpenGov and stated a press release would go out the following day.

The Board asked Johnsrud to talk to Bank of ND about converting the LEC loan to a fixed loan and to also discuss options for a fixed rate loan with PFM on the topic.

Recorder Johnsrud updated the Board on the revenue generated from the new Virtual Vault website. Johnsrud also requested funding for a US Imaging project to back index all Recorder's Office documents, as well as work in the Auditor's and State's Attorney's Offices. If completed McKenzie County would be the first county in ND to have all documents digitized and indexed. Work would be completed by end of 2019. Moved by Best, seconded by Veeder, to approve the estimate of \$331,264.41 for the U.S. Imaging project pending SA review of the contracts. All voting aye, motion carried.

The Board recessed at 2:00p.m. for the County Park Board Meeting. The Board reconvened at 2:11p.m.

Discussion was held by SA Neff about a county-wide active shooter condensed classroom training, specific to the County buildings. Deputy Cloud was also present and stated he was happy to assist the Board in developing training along with EM Jappe. Moved by Veeder, seconded by Skarda, to request EM Jappe to work with the Sheriff's Office to put together courthouse specific active shooter training. All voting aye, motion carried.

Moved by Best, seconded by Skarda, to authorize the chairman to sign the NDDOT Traffic Safety Contract for \$9.750. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the County Road 38 agreement with Mayo Construction. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Change Order CP002 for \$12,964.00 for a concrete slab in cold storage at the new Public Works Shop. All voting aye, motion carried.

Moved by Veeder, seconded by Best, to approve Change Order CP005 for \$1,975.00 for grading at the fence line at the new Public Works Shop. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to authorize \$3,000 expense to Hannaher's for a plan to utilize existing public works furniture in the new Public Works Shop. All voting aye, motion carried.

Nordby updated the Board on information from the NDACo meeting and stated that Daniel Stenberg and the JDA will begin looking at options for single family homes in 2019, the biggest single need in the county at this time, and for the County to invest significant dollars into the project. The Board consensus was to allow Veeder and Nordby to begin discussions with the City of Watford City and the JDA to bring a project back to the Board.

HR Manager Cholodewitsch discussed the Moving Expense Reimbursement Policy with the Board. The Board requested the final document be brought back to them at the next meeting for their review.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Juvenile Detention Expenses pursuant to NDCC § 44-04-19.1(9). Moved by Veeder, seconded by Best, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 2:51 p.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Chief ASA Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 3:02 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to pay the juvenile detention expenses for the City of Watford City at Ward County. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to request the State's Attorney to draft an agreement with the City of Watford City and Ward County regarding juvenile detention to be reviewed annually. All voting aye, motion carried.

The meeting adjourned at 3:05 p.m. until November 7, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
32894	ALEXANDER PARK DISTRICT	81.25
32895	ALEXANDER RURAL FIRE DISTRICT	147.77
32896	ALEXANDER SCHOOL DIST. #2	19,083.71
32897	ALEXANDER/CITY OF	410.56
32898	ANTELOPE CR. TWP.	9,258.51
32899	ARNEGARD PARK DISTRICT	44.02
32900	ARNEGARD RURAL FIRE PROTECTION DIST.	8.50
32901	ARNEGARD TWP.	17,505.13
32902	ARNEGARD/CITY OF	87.71
32903	BLUE BUTTES TWP.	12,965.50
32904	CHARBON TWP.	13,644.72
32905	EARL SCHOOL DIST. #18	214.52
32906	ELM TREE TWP.	20,536.13
32907	GRAIL TWP.	7,137.72
32908	GRASSY BUTTE FIRE DISTRICT	122.58
32909	HAWKEYE TWP.	8,444.32
32910	HORSE CREEK RURAL FIRE DIST.	12.87
32911	HORSE CREEK SCHOOL DIST. #32	61.74
32912	KEENE TWP.	13,027.06
32913	MCKENZIE CO. FIRE PROT. DIST.	818.30
32914	MCKENZIE CO. HISTORICAL SOCIETY	76.37
32915	MCKENZIE CO. SD#1	133,517.34
32916	MCKENZIE SOIL CONS. DIST.	760.45
32917	ND STATE TREASURER	7,561.66
32918	NEW TOWN PUBLIC SCHOOL DIST.	42,873.95
32919	RANDOLPH TWP.	7,327.71
32920	RIVERVIEW TWP.	35,829.01
32921	SIOUX TWP.	14,543.60
32922	TRI TWP	32,982.49
32923	TWIN VALLEY TWP.	59,267.46
32924	UPPER MISSOURI DIST. HEALTH UNIT	280.58
32925	WATFORD CITY MUNICIPAL AIRPORT	18.02
32926	WATFORD CITY PARK DISTRICT	6,333.98
32927	WATFORD CITY/CITY OF	7,415.34

32928	WILLISTON FIRE PROTECTION DISTRICT	28.48
32929	YELLOWSTONE TWP.	24,642.66
33144	ALEXANDER/CITY OF	116.00
223306	ACOM SOLUTIONS, INC.	2,299.00
223307	ADVANCED BUSINESS METHODS	764.07
223308	ALLEGIANCE COBRA SERVICES, INC.	182.50
223309	AMAZON/SYNCB	1,297.25
223310	ARMOR INTERACTIVE	7,568.70
223311	AUTO VALUE	164.20
223312	BADLANDS HARDWARE	294.50
223313	BADLANDS OCCUPATIONAL TESTING SERVICES	1,048.00
223314	BAKER & TAYLOR	2,682.58
223315	BIG BOYS TOYS	19.98
223316	BIG BUTTE SERVICES	10,396.15
223317	BLUE LUBE	133.90
223318	BOSS OFFICE & COMPUTER PRODUCTS	2,926.56
223319	BRADY'S ROADSIDE SERVICE	575.00
223320	BUCK/KEITH	10.32
223321	BUTTONS BY FISH	370.24
223322	C.E. BROOKS & ASSOCIATES,P.C.	4,180.58
223323	C&D WATER SERVICES	157.50
223324	CARQUEST AUTO PARTS	107.19
223325	CDW-G GOVERNMENT	2,871.27
223326	CENTRAL SPECIALTIES INC.	223,302.91
223327	CERTIFIED POWER. INC	185.69
223328	CHECKERS, INC.	220.00
223329	CHEPKO/DAVID R	1,020.00
223330	CHOLODEWITSCH/NICHOLE	262.14
223331	CLOCK/LLOYD	173.50
223332	CONSTRUCTION ENGINEERS INC.	1,518,053.15
223333	CORPORATE TRANSLATION SERVICES, INC	37.25
223334	CUSTOM DESIGN INC	304.00
223335	DEMARS/GRACE	50.00
223336	DEMCO	1,372.61
223337	DIGITAL HIGHWAY INC.	940.50
223338	DIRTY BIRDS, LLC	9,600.00
223339	DOORMEN OVERHEAD, LLC	963.78
223340	DTE,INC.	774.61
223341	DYPEX	397.50
223342	ECOLAB PEST ELIMINATION DIV.	1,084.86
223343	FASTENAL COMPANY	2,669.40
223344	FINSAAS/DARRELL	46.87
223345	FIRST INTERNATIONAL BANK & TRUST	5,714.98
223346	FOREMAN/TINA	253.06
223347	FOSS/BONNIE	99.00
223348	FULKERSON FUNERAL HOME	437.50
223349	GALLS INCORPORATED	852.16
223350	GEM CITY MOTORS/TOWING	39.95
223351	GENE'S TREE SERVICE	1,750.00

223352	GLOBAL EQUIPMENT COMPANY INC	305.54
223353	HECK BUILT LLC	306.00
223354	HEGGEN EQUIPMENT CO.	2,078.87
223355	HOLIDAY INN/FARGO	334.80
223356	HOLTE/KAREN L.	249.56
223357	HORIZON RESOURCES	19.98
223358	IBS, INC	1,357.37
223359	JAPPE/KAROLIN	265.01
223360	CARSTENS/JILL	232.64
223361	JOHNSON/ARLENE M.	28,494.00
223362	JOHNSON/BRANDON	81.29
223363	KNUDSON/JACKSON	50.00
223364	LSC ENVIRONMENTAL PRODUCTS, LLC	516.52
223365	LUND OIL, INC.	1,487.84
223366	LYLE SIGNS INC.	2,158.61
223367	MAGNUM ELECTIC	95.00
223368	MARCO TECHNOLOGIES LLC	510.59
223369	JOHNSRUD/MARK	485.18
223370	MBI ENERGY SERVICES	1,851.85
223371	MCKENZIE CO. FARMER	2,421.76
223372	MCKENZIE CO. GRAZING ASSN.	39.34
223373	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
223374	MCKENZIE COUNTY ROAD & BRIDGE	4,352.32
223375	MCKENZIE COUNTY RURAL WATER	5,126.59
223376	MCKENZIE MINERALS MANAGEMENT LLP	390.00
223377	WEBER/MEGAN	577.10
223378	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	12.25
223379	MIKE AND MARTIN'S ASPHALT PAVING	441,651.00
223380	MOHAMED/OMAR A	50.00
223381	NARDINI FIRE EQUIPMENT	231.00
223382	ND FRATERNAL ORDER OF POLICE	80.00
223383	NDSBA	220.00
223384	NELSON AUTO CENTER	48,865.95
223385	NELSON INTERNATIONAL	2,951.54
223386	NEOFUNDS BY NEOPOST	2,100.76
223387	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	30.00
223388	O K IMPLEMENT CO.	2,914.04
223389	O.K. TIRE STORE, INC	100.50
223390	PARRISH/CALVIN	650.00
223391	PRINTERS/THE	238.51
223392	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	495.00
223393	QUALITY INN/BISMARCK	167.40
223394	RADISSON HOTEL - BISMARCK	274.95
223395	RAMADA GRAND DAKOTA LODGE	129.00
223396	RAMKOTA HOTEL	465.00
223397	RDO EQUIPMENT CO. - FARGO	20,175.13
223398	ROOSEVELT INN & SUITES	89.95
223399	SCHEBO/JOANNE	44.09
223400	SCHMIDT/TINA-MARIE	123.52

223401	SIRCHIE FINGER PRINT LAB.	321.40
223402	SKALA/NATASHA	77.00
223403	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	297.00
223404	SNOW-WHEEL SYSTEM	9,102.00
223405	SORENSEN/SAMUEL D	45.00
223406	STEIN'S INC.	793.79
223407	STREICHER'S	984.00
223408	TORSTENSON/JARED	2,000.00
223409	TRIANGLE ELECTRIC, INC.	1,141.67
223410	TSCHETTER/KEITH	605.00
223411	VERIZON CONNECT FLEET USA LLC	1,760.00
223412	VOGEL LAW FIRM	305.00
223413	WATFORD EXPRESS LAUNDRY CENTER	650.33
223414	WEST DAKOTA WATER, LLC	276.58
223415	WESTERN DAKOTA ENERGY ASSOCIATION	5,423.87
223416	WESTLIE MOTOR CO.	522.50
223417	WISNESS/MONIQUE	817.20
223418-223443	PAYROLL - OCTOBER 5, 2018	748,450.59
223444	GARRISON DIVERSION CONSERVANCY DIST.	380.22
223445	DAVIS/STEPHENIE	25.00
223446	MARTINEZ/EDWARD	94.50
223447	MRACHEK/KRIS	54.00
223448	PATRICK/DEVON	77.00
223449	SORENSEN/JARVIS	9,634.00
223450	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	260.00
223451	ABRAHAM/JENNIFER	668.65
223452	ACCUSOURCE INC.	154.50
223453	ACME TOOLS	53.84
223454	ADVANCED BUSINESS METHODS	579.41
223455	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,276.00
223456	AGRI INDUSTRIES, INC.	6,705.33
223457	ALLEGIANCE COBRA SERVICES, INC.	94.00
223458	AMERICAN WELDING & GAS	30.05
223459	WISHINSKY/ANTHONY	15.00
223460	APCO INTERNATIONAL	856.00
223461	AQUA CHEM	1,074.73
223462	ARMOR INTERACTIVE	7,525.00
223463	AUTO VALUE	1,219.01
223464	AVI SYSTEMS, INC.	12,377.30
223465	BADLANDS HARDWARE	753.29
223466	BADLANDS OCCUPATIONAL TESTING SERVICES	1,332.00
223467	BAKER & TAYLOR	1,525.77
223468	BARRETT PHARMACY	5.50
223469	BAUMAN/JOSEY	67.21
223470	BAYMONT INN & SUITES/MANDAN	167.40
223471	BELL/MARY	282.31
223472	KITAGAWA/BENJI KURT	2,000.00
223473	BERQUIST/BAILEY	251.94
223474	BLUE LUBE	234.10

223475	BLUE TARP FINANCIAL, INC.	367.27
223476	BOB BARKER COMPANY INC	975.04
223477	BOLKEN/DOUGLAS	3,033.00
223478	BOSS OFFICE & COMPUTER PRODUCTS	228.45
223479	BOWMAN LODGE & CONVENTION CENTER	83.70
223480	BRADY, MARTZ & ASSOCIATES	23,125.00
223481	BRADY'S ROADSIDE SERVICE	125.00
223482	KARPYAK/BRYON	10.00
223483	BURNS & MCDONNELL	28,791.71
223484	C&D WATER SERVICES	120.00
223485	CBM MANAGED SERVICES	20,261.90
223486	CDW-G GOVERNMENT	751.33
223487	CERTIFIED POWER. INC	15.36
223488	CHECKERS, INC.	110.00
223489	CHOLODEWITSCH/NICHOLE	435.35
223490	CHRISTENSEN/DANIEL	28.00
223491	COBORN'S INC.	797.92
223492	COLONIAL RESEARCH CHEMICAL CORP.	2,031.07
223493	COMFORT SUITES	167.40
223494	CORE & MAIN	7,211.27
223495	COUNTIES PROVIDING TECHNOLOGY	2,947.03
223496	CROSS/ROBERT	38.15
223497	DAKOTA BUSINESS SOLUTIONS	3,615.80
223498	DAKOTA FIRE PROTECTION, INC	1,350.00
223499	DAKOTA SUPPLY GROUP	6,238.67
223500	DWYER/DANIEL	19.62
223501	DASH MEDICAL GLOVES	1,823.40
223502	DAWA DEVELOPMENT, LLC	490.00
223503	DEMCO	319.12
223504	DTE, INC.	148.50
223505	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	150.00
223506	ELKAN, INC	4,095.05
223507	EMPOWERED SOLUTIONS LLC	80.00
223508	FARMERS UNION OIL COMPANY	74,136.74
223509	FASTENAL COMPANY	2,527.69
223510	FINSAAS/DARRELL	46.87
223511	FREDERICK/MICHAEL	24.00
223512	FULKERSON FUNERAL HOME	2,868.75
223513	GEM CITY MOTORS/TOWING	2,829.37
223514	GEMPLER'S INC.	1,150.44
223515	GLOBAL EQUIPMENT COMPANY INC	1,516.27
223516	GUESS/JACOB A	10.50
223517	H.A. THOMPSON & SONS, INC.	17,330.00
223518	HANNAHER'S	2,500.00
223519	HANSEN DIESEL & AUTOMOTIVE	205.00
223520	HARRISON/SADIE	88.15
223521	HDR ENGINEERING, INC	10,055.00
223522	HELLANDSAAS/MARCIA	150.00
223523	HORIZON RESOURCES	428.40

223524	JOHN HUTTER TOWING	487.50
223525	IBS, INC	2,530.51
223526	ICON ARCHITECTURAL GROUP	22,484.57
223527	INFORMATIONAL DATA TECHNOLOGIES LLC	4,350.00
223528	INTERSTATE POWER SYSTEMS	1,444.00
223529	JACK & JILL	24.15
223530	JAMAR COMPANY	90.75
223531	POPE/JAMES	15.00
223532	JOHANSEN/MATTHEW	47.72
223533	JOHNSON & SUNDEEN	5,000.00
223534	JOHNSRUD/ANN	224.50
223535	JOHNSRUD/ERICA	96.00
223536	MATTSON/JOSHUA	215.00
223537	JUMP-N-FUN INFLATABLES	200.00
223538	KADRMAS, LEE AND JACKSON, INC.	4,892.02
223539	KIESON/SADIE	130.00
223540	KNOW INK	3,000.00
223541	LICKERT/KRISTA D	47.26
223542	KUMMER'S PUMPING	400.00
223543	LARSEN SERVICE DRUG, INC.	608.14
223544	LEARNING OPPORTUNITIES, LLC	393.60
223545	LEWIS/JAY	13.06
223546	LOWE'S PRINTING, INC.	54.75
223547	LUND OIL, INC.	8,575.65
223548	LUPINE CONSTRUCTION, INC	1,850.00
223549	MATTERN/SHANTELLE R	125.00
223550	MCKENZIE CO. FARMER	999.20
223551	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	375.00
223552	MCKENZIE COUNTY HEALTHCARE SYSTEMS	7,853.88
223553	MCKENZIE COUNTY RURAL WATER	8,437.08
223554	MCKENZIE ELECTRIC CO-OP INC.	754.17
223555	MCNANEY/CHARLES	40.33
223556	MERCER HOLDINGS CORP	1,832.00
223557	MIKE AND MARTIN'S ASPHALT PAVING	24,500.00
223558	MOHAMED/OMAR A	199.47
223559	MONTANA DAKOTA UTILITIES CO.	34.94
223560	ND ASSN. OF COUNTIES	905.70
223561	ND COUNCIL OF EDUCATIONAL LEADERS	420.00
223562	ND DEPARTMENT OF HEALTH	1,153.46
223563	ND DEPT. OF HUMAN SERVICES	11,914.20
223564	ND DEPT. OF TRANSPORTATION	12.00
223565	ND FRATERNAL ORDER OF POLICE	40.00
223566	ND OFFICE OF STATE TAX COMM'R.	3,377.37
223567	ND OFFICE OF THE ATTORNEY GENERAL	6,730.00
223568	ND SECRETARY OF STATE	3,599.12
223569	NDAAO	160.00
223570	NDACS SPELLING BEE	360.00
223571	NELSON CONTRACTING CO.	690.20
223572	NELSON INTERNATIONAL	8,603.51

223573	NEOFUNDS BY NEOPOST	4,058.20
223574	NEPRASH/KIMBERLY	165.25
223575	NEWMAN TRAFFIC SIGNS	95.08
223576	NORTH DAKOTA ONE CALL	1,014.40
223577	NORTHERN HEAVY DUTY TRUCK PARTS	1,373.50
223578	NORTHERN SAFETY & INDUSTRIAL	92.17
223579	NORTHWEST YOUTH ASSESSMENT CENTER	20,490.00
223580	NOVAK/LARRY	33.79
223581	O K IMPLEMENT CO.	76.16
223582	O.K. TIRE STORE, INC	1,093.92
223583	OLSON/DOUG	30.52
223584	PARRISH/CALVIN	550.00
223585	PAULSON/KATIE	218.00
223586	PAYSTUBZ	1,432.22
223587	PHARMCHEM. INC.	1,513.15
223588	PRAXAIR	674.02
223589	PRO AUTO BODY, LLC	393.72
223590	QUALITY INN/BISMARCK	252.90
223591	QUILL CORPORATION	368.08
223592	RDO EQUIPMENT CO. - FARGO	8,732.27
223593	RESERVATION TELEPHONE CO-OP	240.00
223594	MCCOY/RICHARD	10.00
223595	RICOH USA, INC	399.38
223596	RINK CONSTRUCTION INC.	890.00
223597	RMB ENVIRONMENTAL LABORATORIES, INC.	44.00
223598	ROADWORX, LLC	966,776.71
223599	ROGNESS/MICHELLE	855.86
223600	ROOKS/JO	567.06
223601	RURAL LEADERSHIP NORTH DAKOTA	2,000.00
223602	SAMUELSON/JERRY	311.00
223603	SANTOYO JR/JESUS	67.21
223604	SAX WATER DEPOT LLP	330.00
223605	SCOFIELD/JESSIE	4,281.78
223606	STEIN'S INC.	7,473.23
223607	STENBERG/DANIEL	877.90
223608	STREICHER'S	1,850.00
223609	SYN-TECH SYSTEMS, INC	1,375.00
223610	THOMSON REUTERS-WEST	3,693.60
223611	THORGRAMSON/KAELA M	67.21
223612	THORGRAMSON/WESLEY R	10.50
223613	TRACY/ISABELL	280.68
223614	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
223615	TRIANGLE R ENTERPRISES	2,400.00
223616	UNDERGROUND VAULTS & STORAGE, INC.	11.80
223617	UNIFORM CENTER	1,439.58
223618	UNITED QUALITY COOPERATIVE	3,761.80
223619	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,031.18
223620	US PRISONER TRANSPORT	4,618.00
223621	VALLI INFORMATION SYSTEMS, INC	606.48

223622	VERIZON CONNECT FLEET USA LLC	833.10
223623	VH PIPE, LLC	760.00
223624	VOGEL LAW FIRM	1,113.50
223625	WATFORD CITY VETERINARY CENTER	85.00
223626	WATFORD EXPRESS LAUNDRY CENTER	593.43
223627	WAWSA	216,911.75
223628	WESTLIE MOTOR CO.	1,303.54
223629	ZUERCHER TECHNOLOGIES LLC	1,050.00
223630-223657	PAYROLL - OCTOBER 19, 2018	722,412.05
223658	ALSUP/ADAM FREEMAN	5.00
223659	ARMSTRONG SANITATION	750.00
223660	AT&T	44.14
223661	CENTURY LINK	170.57
223662	CONSOLIDATED TELCOM	48.85
223663	DSCHAACK/ALEXANDER	8.00
223664	FOSS/BONNIE	155.88
223665	INFORMATION TECHNOLOGY DEPT.	3,822.65
223666	MCKENZIE COUNTY RURAL WATER	228.76
223667	MCKENZIE ELECTRIC CO-OP INC.	5,170.55
223668	MONTANA DAKOTA UTILITIES CO.	21,362.46
223669	NEMONT	28.50
223670	OPERATIONAL PROTECTION SERVICES & SECUR	237.50
223671	RESERVATION TELEPHONE CO-OP	9,750.54
223672	SOUTHWEST WATER AUTHORITY	52.08
223673	SWART/KELSEY	50.00
223674	VERIZON/ACCT 342033315-01	3,656.00
223675	VERIZON/ACCT 842030146-01	5,061.31
223676	WATFORD CITY WATER DEPT./CITY OF	5,911.72

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

November 7, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 7, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Neff. Chairman Nordby called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Veeder, to approve the October 2018 minutes as presented. All voting aye, motion carried.

Moved by McCabe, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the Treasurer's Report for the period ending October 3, 2018, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Items 1 through 7 on the Commission Consent Agenda. All voting aye, motion carried. Items approved: 1. Abatement application 4055-Set for public hearing-November 20 @ 1:00pm; 2. Update Signatures on Motor Vehicle First International Bank & Trust Account; 3. Budget Amendment – Corrections for Ward County Juvenile Detention; 4. Raffle Permit – Grassy Butte Fire Department; 5. Chairman Signature Authority – NDDOT Bridge Grant Application; 6. Long X Saloon – Special Alcohol Permit – 12/1/18 Dart Tournament; 7. Raffle Permit – Keene Volunteer Fire/Rescue Department

Planning Director Talbert updated the Board on upcoming NDIC, PSC, and NDDOH public hearings.

Moved by Skarda, seconded by Veeder, to approve Nationwide Option 3 for Deferred Comp Guaranteed Minimum Interest Rate Change. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the Juvenile Detention Services Contract with ND Department of Corrections and Rehabilitation (YCC) as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the early advertising and hiring for the new 2019 position in Social Services in 2018. All voting aye, motion carried.

Discussion was held with Emergency Manager Jappe, Alexander City Councilman Hackett, and Arnegard City Council Member Bjornstad regarding tornado sirens. Both Hackett and Bjornstad stated both are interested in a cost-share approach with the County for new sirens. SA Neff requested that EM Jappe, Arnegard, and Alexander meet with Chief ASA Skarda to move forward with a Joint Powers Agreement and bring back to the Board in December.

Moved by Skarda, seconded by Veeder, to approve the application for the Multi-Hazard Mitigation Plan grant as presented by EM Jappe. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the out of state CERT Program training for Jappe. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the out of state training for Field Officer Training in the Sheriff's Office. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the CSI Woodrock litigation pursuant to NDCC § 44-04-19.2(2). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 9:37 a.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Chief ASA Skarda, Auditor/Treasurer Johnsrud, PWD Kanwar, and Jackson Knudson.

Executive Session was adjourned at 9:57 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Veeder, to approve PWD Kanwar and Jackson Knudson as indispensable parties in the CSI Woodrock litigation executive session. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to follow the recommendation of legal counsel on the CSI Woodrock litigation. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on the Tax Foreclosure property minimum sales prices. No public was present.

RESOLUTION TEMPORARILY DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to temporarily close a portion of a section line roadway in Township 149 North, Range 98 West and Township 150 North, Range 98 West of the 5th Principal Meridian has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located within Lot 4 of Section Three (3), Township One Hundred Forty-Nine North (T149N), Range Ninety-Eight West (R98W) of the Fifth Principal Meridian (5th P.M.), McKenzie County, North Dakota. Said strip being Sixty-Six (66) feet wide having Thirty-Three (33) lying on each side of the following described line:

Commencing at the Northwest Corner of said Section Three (3) thence S 89°51'36" E, a distance of 269.99 feet to the point of beginning; thence S 89°54'36" E, a distance of 621.69 feet to the point of terminus located N 89°51'36" W, a distance of 1745.46 feet from the North Quarter Corner of said Section Three (3). Said easement has a total length of 621.69 feet and contains 0.94 acres more or less.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Wednesday, November 7, 2018, at 10:00 AM CT in the Commissioners Room of the McKenzie County Courthouse, Watford City, North Dakota, with Commissioners Nordby, Best, Veeder, Skarda, and McCabe present, and

WHEREAS, testimony has been received and evidence examined in favor of the temporary discontinuance of said roadways, on motion made by Commissioner Veeder, seconded by Commissioner McCabe, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be temporarily discontinued.

Moved by Veeder, seconded by Skarda, to approve the moving expense reimbursement agreement as presented. The Board requested that the agreement be discussed prior to hiring. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the purchase of 3 new 4-wheelers, with 3 trade-ins, and a new pickup with trade in for the Weed Control Department. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the bidding of 2019 equipment in 2018 for the Road and Bridge Department to take advantage of 2018 pricing. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve CP004 – PR#2 – Misc. Electrical Revisions for \$1,353.00 for the County Shop project. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve CP003-CPR001 – Phase 2 the additional cost of \$100,684.00 for the Public Works Shop, with a new total for CP003 of \$871,220.00. All voting aye, motion carried.

Discussion was held with Anne Woulette from PFM Financial Advisors regarding refinancing the Bank of ND loan for the Law Enforcement Center. Discussion centered on the ability to pay off the note early, to exercise the extraordinary call option, and on ways to strengthen the County's credit rating to assist in lowering interest rates for the new loan which will be put out to bid. Moved by Veeder, seconded by McCabe, to approve the refinance of the Bank of ND loan to include a fixed call date with an extraordinary call option and to include the creation of a debt service fund with a trustee. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve Planning Director Talbert as an indispensable party in the US 85 junkyard litigation executive session. All voting aye, motion carried.

Chairman Nordby asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the US 85 junkyard litigation pursuant to NDCC § 44-04-19.2(2). Moved by Skarda, seconded by McCabe, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; McCabe, aye; Nordby, aye; Best, aye; Veeder, aye. Motion carried.

Executive Session began at 11:21 a.m. and was attended by Commissioners Veeder, Best, Nordby, McCabe, and Skarda, State's Attorney Neff, Chief ASA Skarda, Auditor/Treasurer Johnsrud, Planning Director Talbert, and Planning & Zoning legal counsel Ari Johnson.

Executive Session was adjourned at 11:29 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by McCabe, to follow the advice and recommendation of outside counsel on the US 85 junkyard litigation. All voting aye, motion carried.

The meeting recessed at 11:35 a.m. until November 20, 2018, at 1:00 p.m.

November 20, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 20, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Neff. Chairman Nordby called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to approve the Commission Consent Agenda Items 1 through 5 as presented. All voting aye, motion carried. Items approved are: 1. Sick Leave Donation Request – N. Chlodewitsch; 2. Sick Leave Donation Request – J. Bourne; 3. Sick Leave Donation Request – A. Higgins; 4. Set Public Hearing Date – Abatements 4051-4054 – December 4 @ 10am; 5. Special Alcohol Permit – Long X Saloon.

Moved by Veeder, seconded by Skarda, to approve Abatement Application 4055. All voting aye, motion carried.

Planning Director Talbert asked that Planning & Zoning Consent Agenda Item 1 be pulled to be tables and Item 5 be pulled for separate consideration. Moved by Skarda, seconded by McCabe, to approve Planning & Zoning Consent Agenda Items 2, 3, 4, and 6. All voting aye, motion carried. Items approved: 2. Custom Energy Constructions, Inc. 0043-18 Conditional Use Permit - Applicant is requesting a Conditional Use Permit for the installation of a 40,000 gallon per day portable NGL fractionator located in Section 3, Township 150-N, Range 96-W. Planning & Zoning

Board recommends approval of Conditional Use Permit 0043-18, Custom Energy Constructions, Inc., to the County Commission to allow the installation of the fractionator and associated structures. Adopt the findings and conditions as provided in the staff report. 3. Montana-Dakota Services 0042-18 Conditional Use Permit - Applicant is requesting a Conditional Use Permit for the installation of a 30,000 gallon per day portable NGL fractionator located in Section 3, Township 150-N, Range 96-W. Planning & Zoning Board recommends approval of Conditional Use Permit 0042-18, Montana-Dakota Services, to the County Commission to allow the installation of the fractionator and associated structures. Adopt the findings and conditions as provided in the staff report. 4. Kinder Morgan 0068-14 Amended Conditional Use Permit - Applicants are requesting an Amendment to an existing Conditional Use Permit to add onto the existing site. Kinder Morgan has contracted Saulsbury Industries to build a cryogenic gas processing facility with a stabilizer unit, residue compression and overhead compression located off of County Road 34 at 12527 Spring Creek Road. Section 30, Township 149-N, Range 98-W. Planning & Zoning Board recommends approval of Amended Conditional Use Permit 0068-14, Kinder Morgan, to the County Commission to allow for the building of a cryogenic gas processing facility with a stabilizer unit, residue compression and overhead compression. Adopt the findings and conditions as provided in the staff report. 6. Jerry Shae 0045-18 Conditional Use Permit - Applicant is requesting a Conditional Use Permit for the construction of an earthen pond for freshwater storage located in E1/2NW1/4 of Section 25, Township 149-N, Range 100-W. Planning & Zoning Board recommends approval of Conditional Use Permit 0045-18, Jerry Shae, with the amendment to Condition number 6 to say "the applicant shall fence the around the holding pond with a six (6) ft chain link fence to be completed no later than May 15, 2019", to the County Commission to allow the construction of an earthen pond. Adopt the findings and conditions as provided in the staff report.

Moved by Veeder, seconded by Best, to approve the M&M Park, LLC Conditional Use Permit and Variance as presented. All voting aye, motion carried. M&M Park, LLC 0044-18 Conditional Use Permit - Applicant is requesting a Conditional Use Permit for an existing RV Park to allow RV spots for Workforce Housing and a Variance from the required 15 feet separation between structures to 10 feet. The RV park is located on Zoe Road off of Highway 85 in the Killer B Subdivision in Section 7, Township 149-N, Range 98-W. Planning & Zoning Board recommends approval of Conditional Use Permit 0044-18, M&M Park, LLC, to the County Commission to allow the RV spots for Workforce Housing and a Variance from the required 15 feet separation between structures to 10 feet from corner to corner of RVs. With the addition of condition #17 to say "The applicant shall adhere to all Federal/State/Local laws, regulations and conditions for the operation of the proposed facility" and condition # 18 to say "Applicant shall post signage through-out the RV Park to direct residents to shelter during storms". Adopt the findings and conditions as provided in the staff report.

Talbert stated there were no updates to NDIC, PSC, or NDDOH hearings, but did provide an update to the Board on hearings from the Forest Service. Talbert stated he had no plans to comment on them at this time.

Moved by Veeder, seconded by Skarda, to approve \$2,700 as the maximum for the employee FLEX program administered by TASC. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Voices of Watford City video contract as presented by Economic Development Coordinator Stenberg. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the moving expense reimbursement for Ken Gross for \$1,554.29. Discussion was held on adding a cap to the moving expense reimbursement policy for hotel costs. All voting aye, motion carried.

Moved by Veeder, seconded by McCabe, to authorize HR Manager Cholodewitsch to negotiate up to a D72 Step 21 (\$114,342) for the Chief Assistant State's Attorney position. All voting aye, motion carried.

Cholodewitsch presented a recap of the recent Employee Recognition Events and requested to do trainings in the fall and spring each year. Moved by Veeder, seconded by Skarda, to approve moving forward with spring and fall employee training events, with a budget of \$4,000-\$4,500 for each event. All voting aye, motion carried.

Moved by Skarda, seconded by McCabe, to approve the handbook revisions as presented by HR Manager Cholodewitsch. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the pickup proposal and purchase from Kupper Chevrolet for the Water Resource District for \$28,390.00. All voting aye, motion carried.

Dave Stiller, Asphalt Zipper, gave a presentation to the Board about how the asphalt zipper works and what applications it can assist with in the County. Road Superintendent Tommy Glover will be working on gathering information from other counties on the equipment and come back before the Board on December 4.

Darin Langerud presented the final Weather Modification Report to the Board for the 2018 season. Langerud also met with Emergency Manager Jappe about the possibility of cost sharing the operations of the radar in Stanley year round. Jappe will get information on interest from neighboring counties and bring back to the Board.

Chairman Nordby thanked Commissioner Best for her time and dedication to McKenzie County.

The meeting adjourned at 3:05 p.m. until December 4, 2018, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Douglas Nordby, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
33357	WATFORD CITY/CITY OF	500,000.00
33358	ALEXANDER PARK DISTRICT	326.58
33359	ALEXANDER RURAL FIRE DISTRICT	3,499.67
33360	ALEXANDER SCHOOL DIST. #2	38,886.34
33361	ALEXANDER TWP.	14,827.93
33362	ALEXANDER/CITY OF	1,582.60
33363	ANTELOPE CR. TWP.	8,150.13
33364	ARNEGARD RURAL FIRE PROTECTION DIST.	1,629.81
33365	ARNEGARD TWP.	18,640.55
33366	BLUE BUTTES TWP.	13,592.61
33367	CHARBON TWP.	14,673.47
33368	ELM TREE TWP.	25,745.49
33369	GRAIL TWP.	8,394.87
33370	GRASSY BUTTE FIRE DISTRICT	352.53
33371	HAWKEYE TWP.	13,474.96
33372	HORSE CREEK RURAL FIRE DIST.	268.02
33373	HORSE CREEK SCHOOL DIST. #32	211.19
33374	KEENE TWP.	12,752.83
33375	MCKENZIE CO. FIRE PROT. DIST.	13,560.16
33376	MCKENZIE CO. HISTORICAL SOCIETY	2,102.72
33377	MCKENZIE CO. SD#1	251,923.91
33378	MCKENZIE SOIL CONS. DIST.	21,027.65
33379	ND STATE TREASURER	9,663.89
33380	NEW TOWN PUBLIC SCHOOL DIST.	48,595.16
33381	NEW TOWN RURAL AMBULANCE DIST.	180.38
33382	NEW TOWN RURAL FIRE DEPT.	180.38
33383	RANDOLPH TWP.	6,194.33
33384	RIVERVIEW TWP.	36,855.09
33385	SIOUX TWP.	13,530.97
33386	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,104.39
33387	TRI TWP	33,996.43
33388	TWIN VALLEY TWP.	50,815.15
33389	UPPER MISSOURI DIST. HEALTH UNIT	7,780.07
33390	WATFORD CITY MUNICIPAL AIRPORT	1.99
33391	WATFORD CITY PARK DISTRICT	54,873.39
33392	WATFORD CITY/CITY OF	55,919.12
33393	WILLISTON FIRE PROTECTION DISTRICT	144.60
33394	WILLISTON VECTOR CONTROL DIST.	6.02
33395	YELLOWSTONE SCHOOL DISTRICT #14	5,039.74
33396	YELLOWSTONE TWP.	24,907.89
33608	ALEXANDER/CITY OF	116.00
223677-223703	PAYROLL - NOVEMBER 2, 2018	724,969.80

223704	ACCUSOURCE INC.	176.50
223705	ADVANCED BUSINESS METHODS	1,601.49
223706	ADVANCED COMMUNICATIONS	2,068.00
223707	AIRGAS ON-SITE SAFETY SERVICES	56.50
223708	AMAZON/SYNCB	612.77
223709	AMERICAN LEGION	31.00
223710	AMERICAN RESOURCE CONSULTANTS	50.08
223711	AMERICAN WELDING & GAS	17.04
223712	ARMOR INTERACTIVE	27,134.51
223713	HOFFMAN/AUSTIN D	77.00
223714	AUTO VALUE	725.49
223715	AVI SYSTEMS, INC.	16,355.78
223716	B.J. KADRMAS, INC	750.00
223717	BADLANDS HARDWARE	683.59
223718	BADLANDS OCCUPATIONAL TESTING SERVICES	2,160.00
223719	BAKER & TAYLOR	5,743.66
223720	BARRETT PHARMACY	4.29
223721	BERQUIST/BAILEY	238.57
223722	BIG BOYS TOYS	5,049.63
223723	BIG BUTTE SERVICES	16,153.84
223724	BLUE LUBE	226.60
223725	BLUE TARP FINANCIAL, INC.	515.96
223726	BOLKEN/DOUGLAS	3,033.00
223727	BOSS OFFICE & COMPUTER PRODUCTS	6,085.16
223728	BRAATEN/CRAIG	120.47
223729	BROSZ ENGINEERING, INC.	2,750.60
223730	BURNS & MCDONNELL	24,030.50
223731	BUTLER MACHINERY COMPANY	540.00
223732	BUTTONS BY FISH	420.00
223733	C.E. BROOKS & ASSOCIATES,P.C.	625.21
223734	C&D WATER SERVICES	82.50
223735	CASCADE AUTO GLASS	680.00
223736	CASH WISE FOODS	117.00
223737	CASS COUNTY SHERIFF DEPARTMENT	53.00
223738	CDW-G GOVERNMENT	2,009.50
223739	CERTIFIED POWER. INC	3,787.73
223740	LANE/CHANTEL C	10.50
223741	CHECKERS, INC.	300.00
223742	CHOLODEWITSCH/NICHOLE	14.00
223743	COLLING/JODI L	250.00
223744	COLONIAL RESEARCH CHEMICAL CORP.	2,224.73
223745	COMFORT SUITES	169.20
223746	CONSTRUCTION ENGINEERS INC.	1,756,896.62
223747	COOK/REBECCA	51.79
223748	CPS TECHNOLOGY SOLUTIONS	1,500.00
223749	DAKOTA BUSINESS SOLUTIONS	349.90
223750	DAWA DEVELOPMENT, LLC	170.00
223751	DEMARS/GRACE	50.00
223752	DEMCO	258.35

223753	DIRTY BIRDS, LLC	19,800.00
223754	DIXIE'S CAFE'	501.36
223755	DLT SOLUTIONS, LLC.	8,893.03
223756	DTE,INC.	26,534.45
223757	ECOLAB PEST ELIMINATION DIV.	62.10
223758	ELECTION SYSTEMS & SOFTWARE	3,140.92
223759	EPCON SIGN COMPANY	310.00
223760	FASTENAL COMPANY	8,524.88
223761	FINSAAS/DARRELL	46.87
223762	FIRST INTERNATIONAL BANK & TRUST	2,520.82
223763	FIRST INTERNATIONAL INSURANCE	315,239.00
223764	FOSS/BONNIE	69.96
223765	FULKERSON FUNERAL HOME	725.00
223766	GEM CITY MOTORS/TOWING	3,701.07
223767	GIERSDORF/KYLE	77.00
223768	GRAND HOTEL/MINOT	150.00
223769	GRANITE SPRINGS WATER & ICE, INC.	60.00
223770	GRAYBAR	5,266.28
223771	GREEN/LISA	36.00
223772	HANSEN DIESEL & AUTOMOTIVE	3,320.22
223773	HAWKEYE OILFIELD SUPPLY	52.89
223774	HDR ENGINEERING, INC	10,080.54
223775	HEGGEN EQUIPMENT CO.	1,322.01
223776	HELLANDSAAS/MARCIA	949.48
223777	HOBART SALES AND SERVICE	2,978.75
223778	HORIZON RESOURCES	1,109.12
223779	HOWARD SUPPLY COMPANY	413.85
223780	HUMANITY INC	1,116.00
223781	JOHN HUTTER TOWING	125.00
223782	IBS, INC	526.07
223783	INTERSTATE ENGINEERING	25,106.08
223784	INTERSTATE POWER SYSTEMS	245.91
223785	ISOM/KAYLA	642.79
223786	JACK & JILL	237.52
223787	JAMAR COMPANY	600.00
223788	JAPPE/KAROLIN	230.40
223789	JCJ WATER SOURCE LLP	5,890.50
223790	CARSTENS/JILL	579.88
223791	JOHNSON & SUNDEEN	5,150.00
223792	JOHNSRUD/ERICA	57.87
223793	JOHNSRUD/RYAN	1,800.00
223794	KADRMAS, LEE AND JACKSON, INC.	1,065.00
223795	KANWAR/SUHAIL	490.00
223796	KDSR RADIO SERVICES	485.00
223797	KENNEDY SCALES, INC	2,543.88
223798	KIESON/CAROL	827.27
223799	KIESON/SADIE	534.63
223800	KNUDSON/JACKSON	200.56
223801	LAQUINTA INN & SUITES	671.40

223802	LEXIPOL LLC	5,592.00
223803	LYLE SIGNS INC.	62.24
223804	MARCO TECHNOLOGIES LLC	510.59
223805	MARTINEZ/EDWARD	17.50
223806	MCKENZIE CO. FARMER	320.50
223807	MCKENZIE CO. HEALTHCARE SYSTEMS	1,195.72
223808	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	500,000.00
223809	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	175.00
223810	MCKENZIE COUNTY ROAD & BRIDGE	3,930.96
223811	MCKENZIE ELECTRIC CO-OP INC.	11,582.56
223812	MCKENZIE MINERALS MANAGEMENT LLP	1,583.00
223813	MCNANEY/CHARLES	40.33
223814	WEBER/MEGAN	557.73
223815	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	15.60
223816	MINNESOTA VALLEY TESTING LABS	5,240.75
223817	MOHAMED/OMAR A	50.00
223818	MOORE MEDICAL LLC	427.80
223819	NACCTFO TREASURER	75.00
223820	ND ASSN. OF COUNTIES	3,758.00
223821	ND OFFICE OF THE ATTORNEY GENERAL	6,810.00
223822	NDAAO TREASURER - C/O CARLA BROADLAND	65.00
223823	NELSON INTERNATIONAL	1,108.84
223824	CHOLODEWITSCH/NICHOLE	270.83
223825	NORDBY JR/DOUG M	350.56
223826	NORTHERN HEAVY DUTY TRUCK PARTS	522.70
223827	NORTHERN TESTING	58.00
223828	NSC MINERALS, LTD	26,490.36
223829	O K IMPLEMENT CO.	4,626.25
223830	O.K. TIRE STORE, INC	6,811.34
223831	OLSON/DOUG	30.52
223832	OPEN ROAD HONDA	16,859.00
223833	PACER SERVICE CENTER	18.50
223834	ALPPERSPACH/PATRICIA	2,250.00
223835	PAYSTUBZ	1,432.22
223836	PEACE OFFICERS STANDARDS & TRAINING	135.00
223837	PRAXAIR	653.07
223838	PREMIER SAFETY	457.94
223839	PROSOURCE WHOLESALE	1,392.71
223840	RADISSON HOTEL - BISMARCK	1,438.20
223841	RAMADA FARGO	167.40
223842	RDO EQUIPMENT CO. - FARGO	37,898.64
223843	COOK/REBECCA	118.98
223844	RICHLAND AVIATION, INC.	2,450.00
223845	RIEDEL/JOSIEPHINE R	42.51
223846	RIVER AGGREGATES II	95,290.25
223847	ROADWORX, LLC	133,275.43
223848	ROCKMOUNT RESEARCH & ALLOYS, INC.	473.49
223849	ROLFSRUD/DOUGLAS	1,384.82
223850	ROUNDUP/THE	287.87

223851	SAMUELSON/JERRY	508.70
223852	SCHATZ/SHAUN	149.93
223853	SCOFIELD/JESSIE	4,178.13
223854	SIGN SHOP/THE	427.00
223855	SIRCHIE FINGER PRINT LAB.	105.57
223856	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	695.00
223857	SORENSEN/DESIREE	870.68
223858	SPRINGHILL SUITES BY MARRIOTT	418.50
223859	STEIN'S INC.	3,105.30
223860	STREICHER'S	3,311.99
223861	SUPERIOR JETTING INC	10,095.00
223862	THOMSON REUTERS-WEST	478.18
223863	THOS. Y PICKETT & CO. INC.	24,250.00
223864	TIMBER AUTO BODY	7,665.00
223865	TREADSTONE ENVIRONMENTAL SERVICES, LLC	340.00
223866	ULINE	100.92
223867	VERIZON CONNECT FLEET USA LLC	1,499.93
223868	VILLAGE FAMILY SERVICE CENTER/THE	2,603.93
223869	WARD COUNTY AUDITOR	13,442.00
223870	WATFORD EXPRESS LAUNDRY CENTER	1,269.32
223871	WATKINS/MATTHEW	35.00
223872	WEST DAKOTA WATER, LLC	953.88
223873	WESTERN DAKOTA ENERGY ASSOCIATION	675.00
223874	WESTLIE MOTOR CO.	429.11
223875	WHITAKER/HILLARY	281.12
223876	WISNESS/MILO	2,697.04
223877	WISNESS/MONIQUE	289.06
223878	ND STATE LAND DEPARTMENT	426.20
223879	ND STATE LAND DEPARTMENT	101.00
223880	GARRISON DIVERSION CONSERVANCY DIST.	10,513.85
223881	L. YELLOWSTONE IRRIG. DIST. #2	280.01
223882-223921	PAYROLL - NOVEMBER 16, 2018	730,651.64
223922	ND PUBLIC EMPLOYEE RETIREMENT SYSTEM	1,000.00
223923	ARMSTRONG SANITATION	1,675.00
223924	AT&T	49.06
223925	CENTURY LINK	171.48
223926	CONSOLIDATED TELCOM	48.85
223927	INFORMATION TECHNOLOGY DEPT.	4,140.00
223928	MCKENZIE COUNTY RURAL WATER	214.16
223929	MCKENZIE ELECTRIC CO-OP INC.	4,229.45
223930	MONTANA DAKOTA UTILITIES CO.	17,494.64
223931	NEMONT	28.50
223932	RESERVATION TELEPHONE CO-OP	9,780.90
223933	SOUTHWEST WATER AUTHORITY	684.12
223934	VERIZON/ACCT 342033315-01	4,084.91
223935	VERIZON/ACCT 842030146-01	5,047.72
223936	WATFORD CITY WATER DEPT./CITY OF	2,915.20
223937	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	1,896.44
223938	AIRGAS ON-SITE SAFETY SERVICES	192.00

223939	ALLEGIANCE COBRA SERVICES, INC.	244.50
223940	AMERICAN WELDING & GAS	30.61
223941	AQUA CHEM	2,153.00
223942	ARMOR INTERACTIVE	44,483.83
223943	DIETZ/AUSTIN M	20.00
223944	AUTO VALUE	455.26
223945	BADLANDS HARDWARE	162.37
223946	BADLANDS OCCUPATIONAL TESTING SERVICES	1,648.00
223947	BAKER & TAYLOR	2,203.02
223948	BELL/MARY	277.95
223949	KITAGAWA/BENJI KURT	2,000.00
223950	BERGSTROM/RYAN E	10.00
223951	BEST/VAWNITA	1,637.38
223952	BIG BUTTE SERVICES	1,200.00
223953	BLUE LUBE	607.70
223954	BLUE SHIELD TACTICAL SYSTEMS LLC	549.00
223955	BOB BARKER COMPANY INC	966.53
223956	BOSS OFFICE & COMPUTER PRODUCTS	377.88
223957	BRADY'S ROADSIDE SERVICE	375.00
223958	BROSZ ENGINEERING, INC.	1,290.00
223959	BUTTONS BY FISH	120.00
223960	C&D WATER SERVICES	67.50
223961	CARQUEST AUTO PARTS	16.50
223962	CASCADE AUTO GLASS	580.00
223963	CBM MANAGED SERVICES	20,850.88
223964	CERTIFIED POWER. INC	2,812.29
223965	CHERREY'S PROPANE	2,235.95
223966	COLONIAL RESEARCH CHEMICAL CORP.	2,994.79
223967	COMFORT SUITES	423.00
223968	COMFORT SUITES - BILLING, MT	178.60
223969	CORE & MAIN	2,039.94
223970	CORPORATE TRANSLATION SERVICES, INC	58.60
223971	COUNTIES PROVIDING TECHNOLOGY	2,947.03
223972	CROSS/ROBERT	38.15
223973	DAKOTA SUPPLY GROUP	2,446.74
223974	DASH MEDICAL GLOVES	70.90
223975	DEMARS/GRACE	28.00
223976	DMC WEAR PARTS LLC	44,636.09
223977	DS SOLUTIONS, INC.	175.00
223978	DTE, INC.	200.70
223979	EATON TOWING/RECOVERY	387.50
223980	ECOLAB PEST ELIMINATION DIV.	362.25
223981	ELECTRIC & MAGNETO INC.	398.00
223982	FARMERS UNION OIL COMPANY	71,308.34
223983	FASTENAL COMPANY	4,651.75
223984	FIRST INTERNATIONAL INSURANCE	63.00
223985	FRED PRYOR SEMINARS/CAREERTRACK	199.00
223986	GEM CITY MOTORS/TOWING	39.95
223987	GLOBAL EQUIPMENT COMPANY INC	1,516.27

223988	HANNAHER'S	2,687.12
223989	HARRISON/SADIE	68.68
223990	HECK BUILT LLC	378.00
223991	HODGE/SUSAN	38.50
223992	JOHN HUTTER TOWING	475.00
223993	IBS, INC	196.12
223994	INFORMATION SYSTEMS CORP.	3,150.00
223995	INFORMATIONAL DATA TECHNOLOGIES LLC	5,665.56
223996	INGRAM/MAX	45.00
223997	INTERSTATE POWER SYSTEMS	197.94
223998	JACK & JILL	8.08
223999	JAMAR COMPANY	144.00
224000	JAPPE/KAROLIN	249.88
224001	JOHANSEN/MATTHEW	45.00
224002	JOHNSRUD/ERICA	111.18
224003	KADRMAS/B.J.	750.00
224004	KEEPITSAFE, INC	588.00
224005	KRIEG/KELLI	275.00
224006	KIRBY/VALERY	1,489.68
224007	KLIMPEL/DARCY	1,125.00
224008	KNUDSON/JACKSON	28.00
224009	KOHLER COMMUNICATIONS, INC.	7,099.65
224010	KONECRANES, INC	1,100.00
224011	KOTANA COMMUNICATIONS, INC.	35.03
224012	KUPPER CHEVROLET INC	28,390.00
224013	CARLSON/KYLE	7.00
224014	LARSEN SERVICE DRUG, INC.	1,053.56
224015	LARSEN/JOHN DAVID	10.00
224016	LOCATORS & SUPPLIES, INC	2,990.00
224017	LUND OIL, INC.	113.98
224018	LUPINE CONSTRUCTION, INC	5,500.00
224019	MAILFINANCE	207.00
224020	MARTINEZ/EDWARD	45.00
224021	MCKENZIE CO. FARMER	3,595.88
224022	MCKENZIE CO. HEALTHCARE SYSTEMS	1,079.85
224023	MCKENZIE CO. MOTOR VEHICLE BRANCH	6.50
224024	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	300.00
224025	MCKENZIE ELECTRIC CO-OP INC.	858.03
224026	MCKENZIE MINERALS MANAGEMENT LLP	1,583.00
224027	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	27.11
224028	WISE/MICHAEL EDWARD	22.00
224029	MOHAMED/OMAR A	28.00
224030	MONTANA DAKOTA UTILITIES CO.	46.32
224031	NATIONAL ASSOC. OF COUNTIES	450.00
224032	ND ASSN. OF COUNTIES	905.80
224033	ND FRATERNAL ORDER OF POLICE	840.00
224034	ND INDUSTRIAL COMMISSION	175.00
224035	ND SHERIFF'S & DEPUTIES ASSN.	440.00
224036	ND STATE RADIO COMMUNICATIONS	21,144.66

224037	ND WATER EDUCATION FOUNDATION	721.00
224038	NELSON INTERNATIONAL	2,546.05
224039	NEOFUNDS BY NEOPOST	2,292.23
224040	CHOLODEWITSCH/NICHOLE	747.99
224041	NORTH DAKOTA ONE CALL	1,086.40
224042	NORTHERN HEAVY DUTY TRUCK PARTS	2,679.30
224043	NORTHWEST PIPE FITTINGS, INC	444.42
224044	NOVAK/LARRY	33.79
224045	O K IMPLEMENT CO.	320.12
224046	O.K. TIRE STORE, INC	2,052.20
224047	OPEN ROAD HONDA	132.51
224048	OPENGOV, INC.	9,900.00
224049	PARRISH/CALVIN	900.00
224050	MASSEY/PATRICK	60.00
224051	PEACE OFFICERS STANDARDS & TRAINING	135.00
224052	PHARMCHEM. INC.	2,097.70
224053	PRAXAIR	739.03
224054	PRO AUTO BODY, LLC	1,386.80
224055	QUALITY INN/BISMARCK	253.80
224056	QUILL CORPORATION	31.98
224057	RADISSON HOTEL - BISMARCK	423.00
224058	RAMKOTA HOTEL	423.00
224059	RAY ALLEN MANUFACTURING, LLC	505.96
224060	RDO EQUIPMENT CO. - FARGO	5,690.41
224061	COOK/REBECCA	19.63
224062	RESERVATION TELEPHONE CO-OP	327.10
224063	RMB ENVIRONMENTAL LABORATORIES, INC.	110.00
224064	ROOKS/JO	285.23
224065	ROOKS/KENNETH	38.50
224066	SAMUELSON/JERRY	150.00
224067	SCHATZ/SHAUN	45.00
224068	SEA CHANGE PRINTING & MARKETING SRV.LLC	350.00
224069	SHAHIN/RUSSELL J	290.29
224070	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	100.00
224071	STEIN'S INC.	4,814.86
224072	STREICHER'S	1,791.00
224073	THOMSEN/MICHELLE	27.25
224074	THOMSON REUTERS-WEST	478.18
224075	TRAFFIC SAFETY SERVICES, INC.	725,930.21
224076	TRANE U.S. INC.	1,753.63
224077	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
224078	TRIANGLE R ENTERPRISES	21,630.00
224079	TSCHETTER/DAWN	34.34
224080	TSCHETTER/KEITH	366.76
224081	TWOGOOD/SCOTT	2,305.94
224082	ULINE	528.43
224083	UNIFORM CENTER	3,106.61
224084	URBAN LAND INSTITUTE	560.00
224085	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,330.20

224086	VALLI INFORMATION SYSTEMS, INC	585.86
224087	VEEDER/EUGENE	15.26
224088	VERIZON CONNECT FLEET USA LLC	384.00
224089	WATFORD CITY VETERINARY CENTER	340.00
224090	WATFORD EXPRESS LAUNDRY CENTER	596.90
224091	WAWSA	170,780.77
224092	WESTLIE MOTOR CO.	112,260.85
224093	WHITAKER/HILLARY	63.08
224094	HERGERT/WHITNEY C	45.00
224095	YELLOWSTONE COUNTY DETENTION FACILITY	1,300.00
224096-224100	PAYROLL - NOVEMBER 30, 2018	618,956.16

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

December 4, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 4, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Kathy Skarda, Tom McCabe, and Gene Veeder, Auditor/Treasurer Johnsrud, and Chief Assistant State's Attorney Skarda. Chairman Nordby called the meeting to order at 9:00 a.m.

Chairman Nordby turned the meeting over to Auditor/Treasurer Johnsrud for reorganization of the Board. Moved by Veeder to nominate Nordby as Chairman. Motion failed for lack of second. Moved by Skarda, seconded by Nordby, to nominate McCabe as Chairman. Moved by Nordby, seconded by Veeder, to cease nominations and cast a unanimous ballot for Tom McCabe as Chairman. All voting aye, motion carried. Moved by Veeder, seconded by Nordby, to nominate Skarda as Vice Chairman. All voting aye, motion carried. Moved by Nordby, seconded by McCabe, to cease nominations and cast a unanimous ballot for Skarda as Vice Chairman. All voting aye, motion carried. Chairman McCabe then assumed the chair.

Moved by Veeder, seconded by Skarda, to approve the November 2018 minutes as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the bills as presented. Questions by Skarda on bills were answered by various department heads. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending November 30, 2018. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve items 1 through 3 on the Commission Consent Agenda. All voting aye, motion carried. Item approved were: 1. Sick Leave Donation Request – T. Foster; 2. Section Line Closure-XTO Energy – set hearing date January 8, 2019, at 10:00 a.m.; 3. Set Public Hearing – Abatement Application 4069 – December 18, 2018 at 1:00 p.m.

Planning Director Talbert updated the Board on NDIC, PSC, and NDDOH hearings.

Moved by Veeder, seconded by Nordby, to approve signature authority on Change Order 1 for the Public Works shop, which combines previously approved proposals. All voting aye, motion carried.

The Board tabled action on CR007 – Building Permit for second cold storage building at the New Public Works Shop until the committee is further able to discuss the permit with the City of Watford City.

**RESOLUTION APPROVING THE ISSUANCE OF
\$35,140,000
MCKENZIE COUNTY, NORTH DAKOTA
STATE AID REFUNDING CERTIFICATES OF INDEBTEDNESS
SERIES 2018**

WHEREAS, the Board of County Commissioners (the "Board"), of McKenzie County, North Dakota (the "County") has previously authorized the sale of the captioned Certificates (the "Certificates"); and

WHEREAS, the following documents have been prepared in connection with the issuance, sale and delivery of the Certificates and have been reviewed by the officers and legal counsel of the Board:

- (a) Indenture of Trust (the "Indenture"), between the County and Bank of North Dakota, as Trustee (the "Trustee"), dated as of December 1, 2018;
- (b) Preliminary Official Statement relating to the Certificates; and
- (c) Continuing Disclosure Certificate, with respect to the Certificates, in Substantially final form , dated December 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MCKE ZIE COUNTY, NORTH DAKOTA, AS FOLLOWS:

Section 1. Approval of Certificate Sale. The bids received have been presented to the Board. All written bids received for the purchase of the Certificates, excepting the bid herein stated, are rejected, and the Certificates are hereby sold to Bank of America Merrill Lynch, New York, NY (the "Underwriter") as the best responsible and most favorable bidder therefore, at a price of \$37,345,710.30 and a net interest cost of 3.191517% per annum; said bid is reasonable and advantageous to the County and it is hereby accepted. The sale to be subject to all of the terms and conditions set forth in the official notice of sale of the Certificates, the accepted bid and the Indenture.

Section 2. Approval of Indenture and Authorization for Execution and Delivery.

The Indenture, in substantially the form on file with the County Auditor/Treasurer is hereby approved. The Chairman and the County Auditor/Treasurer are hereby authorized and directed to execute and deliver the Indenture for and in the name of the County, in substantially the form on file with the County Auditor/Treasurer or with such changes, insertions or omissions therein as shall be approved by the officer executing the same upon the advice of counsel to the County, the execution and delivery thereof to constitute conclusive evidence of the approval of any such changes.

Section 3. Approval of Preliminary Official Statement. The form and content of the Preliminary Official Statement and the distribution thereof by the Underwriter to prospective purchasers of the Certificates is hereby ratified and approved.

Section 4. Approval of Official Statement. The Board hereby authorizes and approves an Official Statement to be in substantially the form of the Preliminary Official Statement on file with the County Auditor/Treasurer but with such changes, insertions and omissions therein as the County Auditor/Treasurer, upon the advice of counsel to the Board, shall approve. The Board hereby authorizes the Official Statement and the information contained therein to be used on behalf of the Board in connection with the sale and distribution of the Certificates by the Underwriter.

Section 5. Approval of Continuing Disclosure Certificate. The Continuing Disclosure Certificate, in substantially the form on file with the County Auditor/Treasurer is hereby approved. The Chairman and the County Auditor/Treasurer are hereby authorized and directed to execute and deliver the Continuing Disclosure Certificate for and in the name of the County, in substantially the form on file with the County Auditor/Treasurer or with such changes, insertions or omissions therein as shall be approved by the officer executing the same upon the advice of counsel to the County, the execution and delivery thereof to constitute conclusive evidence of the approval of any such changes.

Section 6. Authorized Officers. The Board hereby appoints the Chairman, Vice Chairman, County Auditor/Treasurer and States Attorney as the County Representatives jointly or severally to carry out and to perform the obligations of the County contained in the Indenture and this Resolution.

Section 7. Other Documents and Proceedings. The County Representatives are hereby authorized and directed to take all actions, and execute and carry out or cause to be carried out the obligations which are necessary or advisable in connection with this Resolution and the issuance, sale and delivery of the Certificates. The County

Representatives are further authorized and directed to prepare, execute and furnish to the attorneys passing on the legality of the Certificates, certified copies of all proceedings, ordinances, resolutions and records and all such certificates and affidavits and other instruments as may be required to evidence the legality, marketability and tax-exempt treatment of the Certificates, and all certified copies, certificates, affidavits and other instruments so furnished shall constitute representations of the County as to the correctness of all facts stated or recited therein.

Section 8. Certificates. The Chairman and County Auditor/Treasurer, in consultation with bond counsel, are hereby authorized to deliver a Certificate which cures ambiguities, defects or omissions herein, corrects, amends or supplements any provision herein, all in furtherance of the financing contemplated herein.

Section 9. Severability. If any one or more provisions of this Resolution should be determined by a court of competent jurisdiction to be contrary to law, any such provision shall be deemed separable from the remaining provisions hereof and the invalidity thereof shall in no way affect the validity of the other provisions of this Resolution.

Section 10. Section Headings and Applicable Law. The headings or titles to the several sections hereof shall be solely for the convenience of reference and shall not affect the meaning or construction, interpretation or effect of this Resolution. This Resolution shall be interpreted in accordance with the laws of the State of North Dakota.

Section 11. Direction to the Trustee. The Trustee is directed to transfer on a monthly basis all amounts deposited in County's account at the Bank of North Dakota, derived from allocations of the Oil and Gross Gross Production Tax distributed by the North Dakota State Treasurer, and deposit such amounts in the Debt Service Fund held under the Indenture. The Trustee shall make such transfers without further direction.

The governing body of the County acted on the foregoing resolution at a properly noticed meeting held in Watford City, North Dakota, on December 4, 2018, with the motion for adoption made by Nordby and seconded by Veeder, and the roll call vote on the motion was as follows: Nordby, aye; Skarda, aye; McCabe, aye; Lawlar, aye; Veeder, aye.

Moved by Veeder, seconded by Skarda to approve the 109th Avenue Agreement with Hess as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda to table the LoadPass Agreement to December 18. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to award the bid to Nelson Leasing for a new semi at a cost of \$126,000. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to reject all bids for the mechanical front wheel drive tractor and re-advertise. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to award the bid for the new 1 ¼ ton cab and chassis to Westlie Motor Company for a Ford F550 for \$45,986.60 with no trade in. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to award the bid for a new side dump trailer to Westlie Crossroads-Minot for \$56,000 for the Cartwright Shop. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to award the bid for a new belly dump trailer to RDO Equipment – Dickinson for \$28,800 with trade in. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve and authorize the chairman to sign the testing contract with Braun Intertec for \$150,722 for the CR38 Reconstruction project and to approve and authorize the chairman to sign the surveying agreement with Brosz Engineering with a not to exceed amount of \$130,129.55, if no blue top, and \$190,225, if blue top is required for the CR38 Reconstruction project. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the minor bridge inspection project agreement with SRF Engineering for \$135,405 as presented. Kanwar stated he estimates there are at least 30 of these structures and that after inspection the County will know more about what needs to be repaired and when. All voting aye, motion carried.

Discussion was held on the City of Watford City/County Joint Powers Agreement. Kanwar stated individual transfer agreements will come before the Board as the roads are improved. Moved by Veeder, seconded by Skarda, to approve the Joint Powers Agreement between the City of Watford City and McKenzie County as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve abatement applications 4051 through 4054 for Wolf Run Village, which is eligible for reductions based on low income housing. All voting aye, motion carried.

The McKenzie County Fair Board discussed changes to the fairgrounds with the Board. Discussion was had on what was needed, possible relocation of the fairgrounds, and remodel of the existing fairgrounds. The WC Park District is also looking for an area to include the city softball diamonds. Moved by Veeder, seconded by Skarda, to work with the Fair Board to let an RFP to select an architect/engineering firm to assist the project. All voting aye, motion carried.

Luke Taylor, WC Airport, and Daniel Stenberg, JDA, discussed the Watford City airport expansion project with the Board. Stenberg stated the item was discussed at the JDA Board meeting and the JDA approved moving forward with a \$1.4M request to the County for half of the local share match. Moved by Nordby, seconded by Veeder, to approve the \$1.4M request from the airport out of the 2018 Special Project funds to the JDA to disburse to the airport. All voting aye, motion carried.

Lynn Hovde, Arnegard Fire Department, requested an additional \$250,000 to finish the fire hall project. The fire district is maxed to their limit. Moved by Lawlar, seconded by Skarda, to approve \$250,000 from the 2018 Special Projects fund to the Arnegard Fire Department. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the HVAC duct work cleaning for \$19,500 from Razor Edge. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the purchase of a new air compressor for \$17,712.92 for the Cartwright Shop from D&J. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the 2019 meeting schedule as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar to approve the 2019 EAP agreement as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve appointing Heidi Brenna to the JDA Board to fill the unexpired term of Denton Zubke and to appoint Dia Northrup to the JDA Board to fill the unexpired term of Mark Sovig. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to appoint Kathy Skarda to the Planning & Zoning Board. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to appoint Tom McCabe to the LEC Joint Powers Governing Board. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda to approve the 2019 beer and liquor licenses to Tobacco Gardens; WC Eagles; Patriot Fuels; Long X; Outsiders; Carmen Corner; Sweet Crude; TA Operating Wild Bison as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the DUI Task Force Memorandum of Understanding for December 31, 2018. All voting aye, motion carried.

The meeting recessed at 11:43 a.m. until December 18, 2018, at 1:00 p.m.

December 18, 2018

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 18, 2018. Present: Commissioners Doug Nordby, Vawnita Best, Gene Veeder, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and Chief Assistant State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Nordby, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve abatement application 4069. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve Planning & Zoning Consent Agenda Item 1-0010-18 Ray Haliford Zone Change. All voting aye, motion carried.

Planning Director Talbert has no report on upcoming NDIC, PSC, or NDDOH hearings.

Moved by Skarda, seconded by Veeder, to appoint Eunice Christopherson to the Social Services Board to fill the unexpired term of Dale Patten. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the McKenzie County Sheriff's Office and Fairview Police Department Mutual Aid Agreement as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the sick time donation request for L. Green. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve working with Cornerstone Bank on an ATM for the Courthouse. All voting aye, motion carried.

Cal Klewin, TR Expressway, updated the Board on the Ports to Plains Alliance and the TR Expressway project. Klewin stated construction on the Long X Bridge is scheduled to begin in 2019.

Moved by Skarda, seconded by Lawlar, to authorize the chairman to sign the NDDOT Local Match form. All voting aye, motion carried.

The Board clarified from the December 4 meeting that the Fair Board should be sending out the needed RFP and to work with the State's Attorney's Office with questions.

SA Neff updated the Board on the Arlen Flynn Zoning Appeal, which has been remanded back to the County for hearing. The hearing has been set for January 22, 2019, at 1:00 p.m.

The Board tabled action on the compensation study proposals from Gallagher Benefit Services to January 8, 2019.

Robert Jesse addressed the Board regarding a camper sealed bid sale this fall. The advertised 1981 camper was a result of fictitious plates on a 1999 Nuwa camper. The county has never owned a 1999 Nuwa camper, which was sitting in the impound lot. After investigation the 1999 camper was reported stolen and is the property of the insurance company. Mr. Jesse requested the Board reimburse him for a vehicle purchased to tow the camper. The Board consensus was to table the issue until the insurance company has time to assess the value of the camper.

PWD Kanwar and Marsella Romero updated the Board on past due accounts. Moved by Nordby, seconded by Skarda, to approve a write off of \$37,955.47 for accounts more than 6 years past due. Lawlar requested certified mailing for future invoices. Skarda asked about new procedures within the department to prevent this from occurring in the future. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the MCK-2737 design task agreement amendment 1 for \$48,000. Kanwar stated additional costs are for design changes after landowner negotiations and due to the project delay. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Long X Slope Failure Repair Agreement to be completed by Sambatek for \$134,187.98. Sambatek will be monitoring the slide and recommending long term solutions to the problem. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the private road improvement checklist. Demars stated this stems from private industry improving existing county, township, and section line roads. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the WDEA Local Government LoadPass Permits Agreement as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to direct Tim Pickering and PWD Kanwar to follow the LoadPass guidelines for road restrictions within McKenzie County effective January 1, 2019, and to address concerns with the LoadPass governing authority at WDEA. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to award the bid for a portable reclaimer to Asphalt Zipper for \$199,600.00. Skarda asked if any other counties that have one of these have provided any data. Lawlar asked if both companies had demonstrated their equipment in the County. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign the contract for the Asphalt Zipper. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to award the bid for a plow/sander truck to Nelson Leasing for \$114,435.00 for an 2020 International. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to purchase four portable lifts from Hedahls for the Cartwright Shop for \$38,456.00. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the County household hazardous waste and e-waste event on June 22, 2019, and to adopt the fee schedule as presented. All voting aye, motion carried.

Landfill Director Schreiber and Maurine Davenport requested support for a battery recycling project as batteries have been the source of pit fires. The Board was in support of trying the program.

Schreiber asked for approval of a design proposal from Burns & McDonnell for engineering services at a cost of \$99,000. The Board tabled this item to January 8 to allow time for the State's Attorney's Office to review the process and determine how to move forward.

Brian Kempenich, Whiting Oil & Gas, addressed the need for a road easement on an existing pad that Whiting has purchased which is against the river breaks. The Board asked Kempenich to work to obtain an easement for this pad.

SA Neff presented a release signed by CSI and recommended the County sign the agreement. The agreement will release the County from future claims and pay out \$288,420.00 to CSI for the Northern Bypass. Moved by Skarda, seconded by Veeder, to authorize the chairman to sign the CSI/Woodrock release and pay \$288,420.00 to CSI. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve CP008 – PR#6 to add hard walls to 2nd floor of the County Public Works Shop project at a cost of \$5,151.00 for added privacy and sound transmittal concerns and to approve CP009 – PR#8 for surge protection at the fuel island at a cost of \$2,102.00. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to appoint Vawnita Best to the MCWRD Board to fill the unexpired term of Denton Zubke. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve implementing the 2019 salaries effective the pay period beginning 1/6/19. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to waive conflict for Skarda to listen but not vote on the State's Attorney salary. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to set the salary for State's Attorney-Elect Skarda at E82 Step 15, \$117,920, for 2019. Ty Skarda requested a salary more equitable to others around the State and to retain employees. All voting aye, Skarda abstained, motion carried.

Moved by Veeder to set the salary for Sheriff-Elect Johansen at E82 Step 5, \$103,532, for 2019. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to set Auditor/Treasurer-Elect Johnsrud and Recorder-Elect Paulson salaries at E82 Step 4, \$101,502, for 2019. All voting aye, motion carried.

The meeting adjourned at 4:30 p.m. until January 8, 2019, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
33820	WATFORD CITY PARK DISTRICT	500,000.00
33821	WATFORD CITY/CITY OF	21,713.50
33822	ALEXANDER PARK DISTRICT	82.46
33823	ALEXANDER RURAL FIRE DISTRICT	497.38
33824	ALEXANDER SCHOOL DIST. #2	27,256.07
33825	ALEXANDER TWP.	9,303.97
33826	ALEXANDER/CITY OF	376.43
33827	ANTELOPE CR. TWP.	7,482.85
33828	ARNEGARD PARK DISTRICT	92.43
33829	ARNEGARD RURAL FIRE PROTECTION DIST.	1,356.58
33830	ARNEGARD TWP.	19,052.91
33831	ARNEGARD/CITY OF	22,460.78
33832	BLUE BUTTES TWP.	10,747.06
33833	CHARBON TWP.	11,105.83
33834	EARL SCHOOL DIST. #18	81.56
33835	ELM TREE TWP.	18,797.50
33836	GRAIL TWP.	5,713.40
33837	GRASSY BUTTE FIRE DISTRICT	152.03
33838	HAWKEYE TWP.	6,856.54
33839	HORSE CREEK RURAL FIRE DIST.	9.50
33840	HORSE CREEK SCHOOL DIST. #32	147.69
33841	KEENE TWP.	10,662.68
33842	MCKENZIE CO. FIRE PROT. DIST.	1,815.63
33843	MCKENZIE CO. HISTORICAL SOCIETY	241.12
33844	MCKENZIE CO. SD#1	183,566.55
33845	MCKENZIE SOIL CONS. DIST.	2,414.79
33846	ND STATE TREASURER	8,341.65
33847	NEW TOWN PUBLIC SCHOOL DIST.	48,368.56
33848	NEW TOWN RURAL AMBULANCE DIST.	51.12
33849	NEW TOWN RURAL FIRE DEPT.	49.64
33850	RANDOLPH TWP.	5,871.91
33851	RIVERVIEW TWP.	35,506.97
33852	SIOUX TWP.	11,908.53
33853	SIOUX-YELLOWSTONE RURAL FIRE DIST.	347.57
33854	TRI TWP	29,329.04
33855	TWIN VALLEY TWP.	48,278.38
33856	UPPER MISSOURI DIST. HEALTH UNIT	893.46
33857	WATFORD CITY MUNICIPAL AIRPORT	3.11

33858	WATFORD CITY PARK DISTRICT	12,840.02
33859	WATFORD CITY/CITY OF	21,194.03
33860	YELLOWSTONE SCHOOL DISTRICT #14	3,387.23
33861	YELLOWSTONE TWP.	21,069.54
34084	ALEXANDER/CITY OF	116.00
34085	ARNEGARD RURAL FIRE PROTECTION DIST.	250,000.00
34086	ARNEGARD/CITY OF	35,518.00
34087	WATFORD CITY MUNICIPAL AIRPORT	1,400,000.00
34088	WATFORD CITY/CITY OF	10,985.44
120418	FIRST INTERNATIONAL BANK	25.00
120718	BLUE CROSS BLUE SHIELD OF ND	42,538.75
121418	BLUE CROSS BLUE SHIELD OF ND	49,763.30
122118	BLUE CROSS BLUE SHIELD OF ND	27,543.61
122418	BLUE CROSS BLUE SHIELD OF ND	24,261.31
122818	MCKENZIE CO. TREASURER	26,185,000.00
224102	ABRAHAM/JENNIFER	657.05
224103	ACCUSOURCE INC.	96.75
224104	ADVANCED BUSINESS METHODS	726.55
224105	AMAZON/SYNCB	871.69
224106	AQUA CHEM	2,149.20
224107	ARMOR INTERACTIVE	2,631.24
224108	ASC CONSTRUCTION EQUIPMENT	1,103.06
224109	AUTO VALUE	823.08
224110	BADLANDS HARDWARE	713.33
224111	BADLANDS OCCUPATIONAL TESTING SERVICES	1,212.00
224112	BAKER & TAYLOR	212.77
224113	BERQUIST/BAILEY	152.46
224114	BEST/VAWNITA	327.25
224115	BIG BOYS TOYS	11,630.00
224116	BISMARCK TRIBUNE/THE	188.50
224117	BLUE LUBE	1,151.96
224118	BOLKEN/DOUGLAS	3,033.00
224119	BORDER STEEL AND RECYCLING, INC	195.74
224120	BOSS OFFICE & COMPUTER PRODUCTS	1,257.84
224121	BRENNA/TAMMY	39.24
224122	BROSZ ENGINEERING, INC.	9,385.00
224123	C.E. BROOKS & ASSOCIATES,P.C.	751.61
224124	C&D WATER SERVICES	37.50
224125	CARQUEST AUTO PARTS	34.80
224126	CARSTENS/JILL	139.00
224127	CASCADE AUTO GLASS	350.00
224128	CDW-G GOVERNMENT	42.26
224129	CERTIFIED POWER. INC	695.35
224130	CLOCK/LLOYD	499.25
224131	COLONIAL RESEARCH CHEMICAL CORP.	235.65
224132	CONSTRUCTION ENGINEERS INC.	92,700.65
224133	COOK/REBECCA	17.04
224134	COOMBS/ROBERT H	5,977.50
224135	DAKOTA FIRE PROTECTION, INC	500.00

224136	DAVIS/STEPHENIE	25.00
224137	DEMARS/GRACE	50.00
224138	DIRTY BIRDS, LLC	6,000.00
224139	DMC WEAR PARTS LLC	2,955.43
224140	EATON TOWING/RECOVERY	375.00
224141	ELECTION SYSTEMS & SOFTWARE	3,230.27
224142	ENHANCEMENTS INC	2,818.00
224143	FASTENAL COMPANY	2,558.32
224144	FINSAAS/DARRELL	46.87
224145	FIRST INTERNATIONAL BANK & TRUST	3,856.58
224146	FLOOR TO CEILING	1,567.44
224147	FOUR BEARS CASINO & LODGE	510.00
224148	FRACG SHACK AMERICA INC	826.00
224149	FRED PRYOR SEMINARS/CAREERTRACK	199.00
224150	FRYHLING/PATRICIA E	923.68
224151	GEMPLER'S INC.	1,221.10
224152	GIS WORKSHOP	18,035.00
224153	GRASSY BUTTE PARK	860.00
224154	GROSS/KENNETH E	1,554.29
224155	H-2 ENTERPRISES, INC	47,919.72
224156	HARRISON/SADIE	71.80
224157	HEGGEN EQUIPMENT CO.	218.70
224158	HIGGINS/BETTY THORSRUD	1,494.38
224159	HOLTE/KAREN L.	144.57
224160	HOME OF ECONOMY	769.15
224161	INDEED INC	501.58
224162	INTOXIMETERS	90.00
224163	J AND J OPERATING LLC	1,260.00
224164	JACK & JILL	50.56
224165	JELLESED/LEIF L.	38.52
224166	JOHN HUTTER TOWING	350.00
224167	JOHNSON & SUNDEEN	5,600.00
224168	KNUDSON/JACKSON	122.51
224169	KUMMER'S PUMPING	400.00
224170	LEWIS/JAY	13.08
224171	LOCATORS & SUPPLIES, INC	282.96
224172	MARCO TECHNOLOGIES LLC	510.59
224173	MARCO, INC.	2,297.03
224174	MATTHEWS-KASNER/MAXWELL	45.00
224175	MCCABE/THOMAS	679.88
224176	MCKENZIE CO. FARMER	3,368.08
224177	MCKENZIE CO. MOTOR VEHICLE BRANCH	15.00
224178	MCKENZIE COUNTY ROAD & BRIDGE	1,750.29
224179	MCKENZIE MINERALS MANAGEMENT LLP	3,900.00
224180	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	73.10
224181	MINIMED DISTRIBUTION CORP.	965.00
224182	ND ASSN. OF COUNTIES	25,649.00
224183	ND COUNTY COMMISSIONERS ASSN.	2,107.00
224184	ND COUNTY RECORDER'S ASSOCIATION	200.00

224185	ND PETROLEUM COUNCIL	300.00
224186	ND WATER & POLLUTION CONTROL	
	CONFERENCE	125.00
224187	ND WEED CONTROL ASSOCIATION	535.00
224188	NELSON INTERNATIONAL	282.54
224189	NEPRASH/KIMBERLY	82.13
224190	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	30.00
224191	NOVAK/JANETTE	117.13
224192	NUTRIEN AG SOLUTIONS	12,915.50
224193	O K IMPLEMENT CO.	1,768.45
224194	O.K. TIRE STORE, INC	33.50
224195	OLSON/DOUG	30.52
224196	PAYSTUBZ	1,874.02
224197	PICKERING JR/TIMOTHY J	27.50
224198	PRAXAIR	594.10
224199	QUALITY INN/BISMARCK	169.20
224200	RDO EQUIPMENT CO. - FARGO	184.62
224201	RIEDEL/JOSIEPHINE R	42.51
224202	RINK CONSTRUCTION INC.	890.00
224203	RIVER AGGREGATES II	732,508.33
224204	SANFORD HEALTH HEALTHCARE ACCESSORIES	635.82
224205	SCHATZ/SHAUN	35.00
224206	SCHEBO/JOANNE	90.85
224207	SCHEBO/LESLIE	10.73
224208	SCOFIELD/JESSIE	4,033.00
224209	SHIPP/ROBERT	98.00
224210	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	1,010.50
224211	SNOW-WHEEL SYSTEM	4,331.00
224212	STATE BOARD OF LAW EXAMINERS	722.53
224213	STEIN'S INC.	826.98
224214	STREICHER'S	327.00
224215	THORSRUD DECEDENT'S TRUST	5,977.50
224216	THORSRUD/DARCI	1,494.38
224217	THORSRUD/LLOYD	1,494.38
224218	THORSRUD/MICHAEL	2,988.75
224219	THORSRUD/TRYGVE	2,988.75
224220	U.S. IMAGING	391,818.17
224221	VANGUARD APPRAISALS INC.	1,000.00
224222	VEEDER/EUGENE	50.00
224223	VERIZON CONNECT FLEET USA LLC	1,152.00
224224	WATFORD EXPRESS LAUNDRY CENTER	910.48
224225	WEBER/MEGAN	624.91
224226	WESTLIE MOTOR CO.	253.65
224227	WHITAKER/HILLARY	197.30
224228	WIERINGA/TANA	1,494.38
224229	WISNESS/MONIQUE	50.00
224230	ZUERCHER TECHNOLOGIES LLC	9,646.00
224231	321 GATE AVE PROPERTIES, LLC	578.00
224233	NDPERS	525.34

224234	CBPROPERTIES AND INVESTMENTS, LLC	237.50
224235	GARRISON DIVERSION CONSERVANCY DIST.	1,207.32
224236	L. YELLOWSTONE IRRIG. DIST. #2	3,060.79
224237	YELLOWSTONE SCHOOL DISTRICT #14	851.71
224238-224266	PAYROLL - DECEMBER 14, 2018	705,965.20
224267	ARMSTRONG SANITATION	975.00
224268	AT&T	44.93
224269	CENTURY LINK	171.90
224270	CONSOLIDATED TELCOM	48.85
224271	INFORMATION TECHNOLOGY DEPT.	3,629.95
224272	MCKENZIE COUNTY RURAL WATER	222.29
224273	MCKENZIE ELECTRIC CO-OP INC.	4,616.55
224274	MONTANA DAKOTA UTILITIES CO.	20,232.32
224275	NEMONT	28.50
224276	RESERVATION TELEPHONE CO-OP	9,081.63
224277	SOUTHWEST WATER AUTHORITY	42.00
224278	VERIZON/ACCT 342033315-01	3,874.32
224279	VERIZON/ACCT 842030146-01	5,005.36
224280	WATFORD CITY WATER DEPT./CITY OF	3,075.29
224281	A-1 AUTO GLASS	3,724.86
224282	ABRAHAM/JENNIFER	338.11
224283	ADVANCED BUSINESS METHODS	278.49
224284	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	5,508.37
224285	AE2S CONSTRUCTION	187.50
224286	AGENCY MABU	9,850.00
224287	ALLEGIANCE COBRA SERVICES, INC.	134.50
224288	AMAZON/SYNCB	792.83
224289	AMERICAN SOLUTIONS FOR BUSINESS	810.41
224290	AMERICAN WELDING & GAS	30.05
224291	APCO INTERNATIONAL	2,813.00
224292	ARMOR INTERACTIVE	43,766.80
224293	ASC CONSTRUCTION EQUIPMENT	891.71
224294	ASSELIN/STEPHANIE	47.91
224295	AUTO VALUE	343.81
224296	AVI SYSTEMS, INC.	350.00
224297	BADLANDS HARDWARE	117.92
224298	BADLANDS OCCUPATIONAL TESTING SERVICES	2,076.00
224299	BAKER & TAYLOR	4,951.30
224300	BALCO UNIFORM COMPANY, INC.	4,902.51
224301	BARRETT PHARMACY	17.02
224302	BEK CONSULTING, LLC	10,985.00
224303	BELL/MARY	47.70
224304	KITAGAWA/BENJI KURT	2,000.00
224305	BENNETT/JESSE	966.00
224306	BERQUIST/BAILEY	201.51
224307	BIG BOYS TOYS	1,823.82
224308	BLUE LUBE	291.94
224309	BLUE TARP FINANCIAL, INC.	58.37
224310	BOB BARKER COMPANY INC	810.44

224311	BOSS OFFICE & COMPUTER PRODUCTS	37.98
224312	BRADY, MARTZ & ASSOCIATES	2,400.00
224313	BRADY'S ROADSIDE SERVICE	250.00
224314	BOCK/BRIAN PAUL	10.00
224315	BURNS & MCDONNELL	5,114.25
224316	BUTTONS BY FISH	3,780.00
224317	C&D WATER SERVICES	211.00
224318	CARQUEST AUTO PARTS	10.10
224319	CBM MANAGED SERVICES	16,693.96
224320	CDW-G GOVERNMENT	1,965.30
224321	CERTIFIED POWER. INC	2,024.38
224322	LANE/CHANTEL C	21.00
224323	GREEN/CHASE KENDALL	70.00
224324	CHECKERS, INC.	365.00
224325	CHERREY'S PROPANE	1,540.00
224326	CHIEFTAIN CONFERENCE CENTER	83.70
224327	COLONIAL RESEARCH CHEMICAL CORP.	162.75
224328	COMFORT SUITES	84.60
224329	CONSTRUCTION ENGINEERS INC.	1,385,405.45
224330	CORE & MAIN	5,422.92
224331	CORPORATE TRANSLATION SERVICES, INC	47.00
224332	COUNTIES PROVIDING TECHNOLOGY	2,947.03
224333	CROSS/ROBERT	38.15
224334	DAKOTA SUPPLY GROUP	1,692.14
224335	DWYER/DANIEL	19.62
224336	DASH MEDICAL GLOVES	779.90
224337	DAWA DEVELOPMENT, LLC	642.00
224338	DEBOER EPCRA CONSULTING	315.00
224339	DIGITAL HIGHWAY INC.	1,129.60
224340	DYPEX	397.50
224341	ECOLAB PEST ELIMINATION DIV.	517.50
224342	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	275.00
224343	CLOSE/EDDIE LEE	50.00
224344	HUFFMAN/ETHAN GARRETT	35.00
224345	FARMERS UNION OIL COMPANY	122,805.00
224346	FASTENAL COMPANY	1,671.24
224347	FEDERAL RESOURCES	1,000.00
224348	FISHER/BRENDA	108.05
224349	FLECK/WILLIAM	288.90
224350	FLOOR TO CEILING	99.00
224351	FOSS/BONNIE	166.50
224352	GALLAGHER BENEFIT SERVICES INC.	350.00
224353	GEM CITY MOTORS/TOWING	63.90
224354	GLOCK, INC.	438.00
224355	GRAHAM/JARETT	680.00
224356	GRAND HOTEL/MINOT	79.00
224357	GRANICUS	4,950.00
224358	GRONOS/JEFF	15.26
224359	HANSEN DIESEL & AUTOMOTIVE	472.35

224360	HARRISON/SADIE	63.08
224361	HAUGEN/LESLIE C	239.68
224362	HECK BUILT LLC	3,956.00
224363	HEISER/LYNN	2,224.00
224364	HELLANDSAAS/MARCIA	649.34
224365	HINRINKSEN/TANA	495.00
224366	HOLTE/KAREN L.	56.00
224367	HORIZON RESOURCES	12.48
224368	ICON ARCHITECTURAL GROUP	11,298.38
224369	INFORMATIONAL DATA TECHNOLOGIES LLC	5,431.77
224370	INGRAM/MAX	312.48
224371	ISOM/KAYLA	21.00
224372	JACK & JILL	88.64
224373	JAMAR COMPANY	3,660.78
224374	JAPPE/KAROLIN	159.00
224375	LINVILLE/JARRET	130.00
224376	DAWSON/JIM	200.00
224377	JOHNSON & SUNDEEN	5,000.00
224378	JOHNSRUD/ANN	163.40
224379	JOHNSRUD/ERICA	271.55
224380	KIESON/CAROL	221.27
224381	KIESON/SADIE	219.78
224382	KIRBY/VALERY	912.38
224383	KLIMPEL/DARCY	2,400.00
224384	KOTANA COMMUNICATIONS, INC.	34,257.00
224385	KUMMER'S PUMPING	400.00
224386	KUPPER CHEVROLET INC	29,400.00
224387	L&K ELECTRIC, INC.	3,666.33
224388	LAQUINTA INN & SUITES	338.20
224389	LARSEN SERVICE DRUG, INC.	813.15
224390	LEGENDARY SMILES	564.00
224391	LOWER YELLOWSTONE IRRIGATION PROJECT	2,023.80
224392	LUND OIL, INC.	12,070.80
224393	LYNN CARD COMPANY	87.00
224394	MAILFINANCE	2,240.13
224395	MARCO TECHNOLOGIES LLC	510.59
224396	MCKENZIE CO. HEALTHCARE SYSTEMS	3,237.26
224397	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	1,400,000.00
224398	MCKENZIE CO. MOTOR VEHICLE BRANCH	18.00
224399	MCKENZIE CO.SOCIAL SERVICES-FOSTER CARE	106.50
224400	MCKENZIE ELECTRIC CO-OP INC.	1,117.60
224401	MCNUTT/SHARALYN	133.58
224402	STENBERG/MELISSA	1,757.50
224403	MIDWEST INDUSTRIES INC.	1,540.00
224404	MINOT DAILY NEWS	270.40
224405	MOHAMED/OMAR A	100.00
224406	MONTANA DAKOTA UTILITIES CO.	53.25
224407	MRACHEK/KRIS	240.75
224408	NATIONAL DISTRICT ATTORNEYS ASSOC.	75.00

224409	ND ASSN. OF COUNTIES	926.20
224410	ND DEPARTMENT OF HEALTH	447.26
224411	ND OFFICE OF THE ATTORNEY GENERAL	6,340.00
224412	NELSON INTERNATIONAL	126,744.19
224413	NEOFUNDS BY NEOPOST	2,000.00
224414	NEPRASH/KIMBERLY	684.72
224415	LORENZEN/NICHOLAS J	87.50
224416	NORDBY JR/DOUG M	439.71
224417	NORTH DAKOTA ONE CALL	659.00
224418	NORTHERN HEAVY DUTY TRUCK PARTS	4,468.40
224419	NORTHERN PLAINS INN, LLC	265.20
224420	NORTHWEST PIPE FITTINGS, INC	283.42
224421	NOVAK/LARRY	33.79
224422	O.K. TIRE STORE, INC	979.95
224423	OLSON/JEREMY	89.88
224424	ONE CALL NOW	155.20
224425	PARSHALL LUMBER & SUPPLY LLC	409.90
224426	PAULSON/KATIE	145.90
224427	PHARMCHEM. INC.	1,370.40
224428	PICTOMETRY INTERNATIONAL CORP.	14,863.49
224429	PRAETORIAN GROUP, INC.	3,410.00
224430	PRAXAIR	702.29
224431	PRINTERS/THE	348.53
224432	PRO AUTO BODY, LLC	612.33
224433	QUALITY QUICK PRINT	2,349.00
224434	RADISSON HOTEL - BISMARCK	718.80
224435	RAZOR EDGE LANDSCAPING LLC	19,500.00
224436	RDO EQUIPMENT CO. - FARGO	31,384.52
224437	RECORD KEEPERS LLC	82.00
224438	RESERVATION TELEPHONE CO-OP	240.00
224439	BLUMMERICH/RICHAD LOUIS	15.00
224440	RIVER AGGREGATES II	373,107.10
224441	RMB ENVIRONMENTAL LABORATORIES, INC.	66.00
224442	ROOKS/JO	72.25
224443	ROOT CONSTRUCTION, INC.	11,357.15
224444	ROOTES/VICTORIA E	87.50
224445	BOYLE/RYAN FRANK	115.00
224446	SHIPP/ROBERT	1,200.00
224447	SIRCHIE FINGER PRINT LAB.	1,182.50
224448	SORENSEN/DESIREE	446.92
224449	SPARTAN FIREARMS II, LLC	1,460.00
224450	SPORTS AWARDS	59.90
224451	SPRINGHILL SUITES BY MARRIOTT	84.60
224452	STEIN'S INC.	926.72
224453	STENBERG/DANIEL	1,054.84
224454	STREICHER'S	7,715.73
224455	STUART/KARI A	87.50
224456	SWANSTON EQUIPMENT CO.	77.04
224457	TASC-CLIENT SERVICES	2,366.38

224458	THOMSON REUTERS-WEST	478.18
224459	TITANIUM PLUMBING	216.31
224460	TRANSUNION RISK & ALTERNATIVE DATE SOULU	25.00
224461	LINSETH/TRAVIS JEROME	24.00
224462	TRI-COUNTY IMPLEMENT, INC.	194.25
224463	TWIN CITY HARDWARE	924.09
224464	ULTIMATE SAFETY CONCEPTS INC.	6,263.93
224465	UNIFORM CENTER	1,808.33
224466	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,843.01
224467	USDA FOREST SERVICE	1,485.03
224468	VALLI INFORMATION SYSTEMS, INC	1,188.60
224469	VEEDER/EUGENE	270.48
224470	VERIZON CONNECT FLEET USA LLC	384.00
224471	WARD COUNTY CORRECTIONAL CENTER	100.00
224472	WATFORD CITY LUMBER	1.19
224473	WATFORD CITY POLICE DEPT.	512.16
224474	WATFORD CITY VETERINARY CENTER	275.57
224475	WATFORD EXPRESS LAUNDRY CENTER	953.29
224476	WATKINS/MATTHEW	35.00
224477	WAWSA	147,287.74
224478	WEBER/MEGAN	624.91
224479	WESTLIE MOTOR CO.	8,427.50
224480	WHITAKER/HILLARY	98.51
224481	WISNESS/MONIQUE	50.00
224482	WOLF RUN VILLAGE	7,891.40
224483	DOUPE/DAPHNE	186.14
224484	ZUBKE/DENTON B.	10.90
224485	CENTRAL SPECIALTIES INC.	288,420.00
224486-224507	PAYROLL - DECEMBER 28, 2018	698,261.53