

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**January 7, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 7, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Nordby, to approve the December 2019 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented with the exception of vendor 2472 C. Huus for clarification. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Commission Consent Agenda Items 1-8. All voting aye, motion carried. Items approved: 1. Set Hearing date for Abatement 4202 & 4205-4209 – January 21, 2020, at 2pm; 2. JDA Board Member Appointments – Dale Patten, Aaron Weber, Gene Veeder, Doug Nordby; 3. Gaming Site Authorization – Sweet Crude Travel Center; 4. Special Alcohol Permit – Long X – Birthday Party at Grassy Butte Hall; 5. Budget Amendment to 2020 IT Budget for CalAmp Vehicle Tracking Invoice (\$135,000); 6. Out of State Travel Request – K. Jappe – January 21-22, 2020 – Sioux Falls, SD; 7. Signature Authority – MCSO Project Safe Neighborhoods (PSN) Grant Award; 8. Signature Authority – Alexander School District – MCSO School Resource Officer.

A brief discussion was held on upcoming NDIC/PSC/NDDOH hearings, including those for salt water disposals.

HR Director Weber discussed with the Board the Fleet Manager position. Public Works would like to hire a candidate at a D61 Step 8 (\$94,048/year). Board direction was to offer the position at a Step 5 and not to counteroffer to the candidate.

Weber discussed with the Board the Right of Way Agenda job description and Gallagher review. Gallagher placed the job as a B25 but stated it could be a C band position with additional project manager duties. Weber asked for direction on pursuing the hiring of an internal employee or to stay with a contract ROW agenda as is currently being done. The Board requested regular updates from the ROW agent on project moving forward. Moved by Veeder, seconded by Nordby, to reevaluation the hiring of an internal ROW agent in one year and to continue with the contract position until that time. Roll call vote: Skarda, nay; Nordby, aye; McCabe, aye; Lawlar, nay; Veeder, aye. With 3 votes aye and 2 votes nay, motion carried.

Moved by Nordby, seconded by Skarda, to approve moving Cindy Mecham, Planning & Zoning Administrative Assistant, from an A12 position to a B21 Step 1 effective January 19, 2020. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to reclassify Jeff Shaffer, McKenzie County Water Resource District Manager, from a D62 to a D63 Step 10 effective January 19, 2020. All voting aye, motion carried.

Weber presented information on the standby pay policy for Sheriff's Office detectives and reported the policy is tied to the value of a C51 DMB Step 1. Weber reported the pay calculation sheet had not been calculated to reflect the wage increases of September 2019 and January 2020. Moved by Skarda, seconded by Lawlar, to approve the standby pay increase and back pay for the three Sheriff's Office detectives and to review the policy to prevent future oversight. Lawlar requested HR to update the policy and come back to the next meeting with a revised form and policy for Board approval. All voting aye, motion carried.

Skarda requested a review of overtime costs for all departments. Skarda also requested the HR Department to review efficiencies within departments on ways to lower overtime if needed. Auditor/Treasurer Johnsrud will work to provide the overtime report to the Board as requested.

Moved by Lawlar, seconded by Veeder, to approve the Buildings & Grounds request to trade in the toolcat used at the Law Enforcement Center for a cost of \$16,000. All voting aye, motion carried.

Emergency Manager Jappe and Sheriff Johansen requested approval to begin writing a grant for two additional truck enforcement officers. The Board consensus was to support the writing of the grant and for the grant proposal to come back to the Board on January 21 for approval and signature authority of the chairman.

Keith Winter, McKenzie County Grazing Association, requested assistance from the County to purchase a vehicle for weed control. State's Attorney Skarda recommended drawing up a joint powers agreement between the County and the Grazing Association to transfer the funds for the vehicle purchase. Moved by Skarda, seconded by Veeder, to draft a joint powers agreement with the Grazing Association to transfer these funds. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to award the belly dump trailer bid to Westlie Truck Center for two trailers at a total cost of \$72,000, with two trade-ins. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to award the mowing tractor bid to Border Plains for \$128,300 with trade-in. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to award the pup trailer bid to Westlie Truck Center for two trailers at a total cost of \$78,716. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to award the semi tractor bid to Nelson International for the purchase of 3 semi tractors with two trade-ins at a total cost of \$262,000. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to award the bid for one new water truck to Nelson International for \$149,379 with trade-in. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the replacement of one pickup with a pickup from Sax Motors at a total cost of \$33,272. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the replacement of one pickup with a pickup from Kupper Chevrolet at a total cost of \$28,062. All voting aye, motion carried.

Craig Hystad and Darrell Hystad discussed with the Board a road being built on private land for which the County Road Department has been involved. Permitting Specialist Pickering stated that this road, even though on private land, would become a public road as a third party contractor is being used and there is no controlled access. State's Attorney Skarda was asked to work on this issue. SA Skarda requested an indemnity agreement with the landowner to waive the County's liability for this road. The Board consensus was to let Savannah, the contractor, proceed with the project to finish it and then work to get an indemnity agreement put in place.

Kelly Norby approached the Board regarding a road issue south of Johnson Corners for a road that was built by ConocoPhillips on private land, not a section line, many years ago. Norby stated he is working with a company to put a disposal off of this road and that county employees are stating this is a public road and that the approach is less than 500 feet from the site. Norby stated this is not a public road. Veeder stated he always believed this was a lease road or private road. The company building the disposal, KT Enterprises, has a hearing with NDIC for their project and needs guidance on if it is a public road or not so he can obtain permits if needed. Board consensus was this is private road and no permit is needed. Moved by Veeder, seconded by Skarda, to waive the permit requirement for access to the disposal well at this site for KT Enterprises. All voting aye, motion carried.

McCabe reported that the bores for the potential fairgrounds sites had been completed and the Fair Board, along with the State's Attorney, were looking at ways to evaluate the properties. More information will be presented at the January 21 Board meeting.

Discussion was held on the 2020 requested additional full time employee, administrative assistant, in the Emergency Management department. The Board requested HR Director to meet with both Jappe and Samuelson and provide the Board with an independent evaluation of the job duties for each position/employee and to come back to the Board with a recommendation on how to move forward.

The Board discussed the former County Shop and Weed Shop properties within the City of Watford City. Questions were asked about using a portion of the County Shop property for an expansion of the MCSO Impound Lot. Board consensus was for Orrin Moe, owner of the storage shed previously owned by Soil Conservation, to move the building off of the Shop property by July 1, 2020. The Board stated private persons could work with County employees if they want to have property privately appraised.

Moved by Veeder, seconded by Skarda, to approve the Jamieson Natural Resources Lease and Rider as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the exception to the 30 day deadline for enrollment of an infant to the employee's AFLAC policies. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on M. Ficken Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Nordby, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder; aye; Lawlar, aye. Motion carried.

Executive Session began at 11:19 a.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, HR Director Weber, Sheriff Johansen, and Special Assistant State's Attorney Scott Porsborg (by phone).

Executive Session was adjourned at 11:29 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, for counsel to follow the decision made by Sheriff Johansen on the M. Ficken litigation. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on N. Dahl Litigation pursuant to NDCC § 44-04-19.1. Moved by Lawlar, seconded by Nordby, to enter into Executive Session for

attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder; aye; Lawlar, aye. Motion carried.

Executive Session began at 11:32 a.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Special Assistant State's Attorney Scott Porsborg (by phone).

Executive Session was adjourned at 11:43 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Lawlar, for counsel to follow the recommendation and advice of counsel on the N. Dahl litigation. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on M. Schmitz BCBS Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Veeder, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder; aye; Lawlar, aye. Motion carried.

Executive Session began at 11:47 a.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 11:53 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, for counsel to follow the recommendation and advice of counsel on the M. Schmitz BCBS litigation. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on North Star Logistics LLC Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder; aye; Lawlar, aye. Motion carried.

Executive Session began at 11:57 a.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 12:00 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Nordby, for counsel to follow the recommendation and advice of counsel on the North Star Logistics LLC litigation. All voting aye, motion carried.

The meeting recessed at 12:03 p.m. until January 21, 2020, at 1:00 p.m.

### **January 21, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 21, 2020. Present: Commissioners Doug Nordby, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Absent: Commissioner Gene Veeder. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Treasurer's Report for the period ending December 31, 2019, as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Commission Consent Agenda Items 1 through 4 as presented. All voting aye, motion carried. Items approved: 1. Set Hearing Date for Abatement Applications 4201 & 4210 – February 4, 2020 at 10:00am; 2. Sick Leave Donation Request – K. Gross; 3. Signature Authority of Chair – JPA with McKenzie County Grazing Association; 4. Signature Authority of Chair – Sidwell Contract for GIS Services.

Moved by Skarda, seconded by Lawlar, to remove Planning & Zoning Consent Agenda Item 2 from the consent agenda for discussion. All voting aye, motion carried. Item 2: McKenzie County #007-19ZC.

Moved by Nordby, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 1 and 3 as presented. All voting aye, motion carried. Item 1: Derek Gohr #032-19VAR. Item 3: Bloom Properties Reclamation.

Planning & Zoning Director Huus discussed Consent Item 2: McKenzie County #007-19ZC and stated that the original intent of the land was to be zoned R1, but was zoned as Ag in the zoning ordinance, and that this was to correct the zoning back to R1.

Moved by Skarda, seconded by Lawlar, to table Consent Item 2: McKenzie County #007-19ZC and place it back before the Planning & Zoning Board to review. All voting aye, motion carried.

There was nothing to report on upcoming NDIC, PSC, or NDDOH hearings.

Alan Ibach, Armor Interactive, presented the Board with information on additional network security options which also creates an audit trail of what has occurred and allows some additional administrative control. Moved by Nordby, seconded by Skarda, to approve the Network Security package as presented and to include a budget amendment to the 2020 IT budget for the year one cost. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the 2020 General Engineering Services Agreement with Burns & McDonnell for \$180,000 as presented. All voting aye, motion carried.

Tooz Construction provided an update on the new landfill equipment building. The project is moving along well and is on budget and no change orders have been requested to date. McCabe requested the Building Construction Committee meeting. The next meeting will be at 10am on January 29<sup>th</sup> at the Landfill.

PWD Kanwar and NDDOT Williston District Engineer Wilt discussed the spraying of weeds along highways in McKenzie County and presented a new contract for the service. Discussion was held on the spraying of right of ways on tribal lands and Lawlar requested the County Weed Officer and Board be allowed to review the contract before approval. Moved by Lawlar, seconded by Skarda, to table the agreement with NDDOT for weed spraying to the February 4 meeting. All voting aye, motion carried.

Nordby asked NDDOT Engineer Wilt about weighing loads on highways going through McKenzie County and requested Wilt bring additional information back to the County regarding the Highway Patrol staffing of the weight enforcement officers in the McKenzie County region.

Moved by Nordby, seconded by Skarda, to approve the NDDOT Bridge Inspection Agreement as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Transfer Agreement #1 Addendum #2 between the City of Watford City and McKenzie County for ETA roads. All voting aye, motion carried.

Discussion was held on the travel voucher submitted for Planning & Zoning Director Huus from Minot to Watford City and back to Minot for inspections at Summit Counseling while Huus was in Minot on vacation. Discussion was held on a one-time special request and also hesitancy over setting a precedent for reimbursing mileage for employees to report to work. Skarda requested a policy be established to address this

type of event moving forward. Moved by Nordby, seconded by McCabe, to approve the C. Huus travel voucher as presented. Roll call vote: Skarda, nay; Nordby, aye; McCabe, aye; Lawlar, nay. With 2 votes aye and 2 votes nay, motion is lost.

Heidi Brenna, ICON, provided an update to the Board on the Fairgrounds Relocation project. Brenna stated the project is moving forward after a wet fall delayed the geotech analysis and that the committee is working on option to purchase contracts from landowners. Moved by Skarda, seconded by Lawlar, to authorize the chairman to sign the Option To Purchase Contracts for four properties being considered for the fairgrounds project and to authorize the Auditor/Treasurer to write four checks, each for \$1,000, to the landowners. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the publishing of the 2020 salaries with the January 2020 minutes. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to Name Marella Schwan, First International Insurance, as the McKenzie County Agent of Record for NDIRF Fire & Tornado policies. All voting aye, motion carried.

Auditor/Treasurer Johnsrud discussed with the Board NDIRF prepared loss reports on the general liability and business auto policies of the County. The Board requested additional information, including department identification, be added to the reports and requested NDIRF Agent Olson to discuss this further with the Board.

Moved by Nordby, seconded by Skarda, to deny Abatement Application 4102 for lack of supporting documentation from the applicant. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve Abatement Application 4202 as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Abatement Applications 4205 through 4209 as presented. All voting aye, motion carried.

David Tibbels, Fredrickson and Byron Law Firm, was present for the public hearing on abatement application 4103-4189 for Auburn Ridge and Bison Run developments. Tibbels requested to postpone the hearing to allow the Board time to review applicant information that the Board received earlier this day. Moved by Nordby, seconded by Skarda, to postpone the public hearing for Abatement Applications 4103-4189 to February 4, 2020. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the temporary easement with the City of Watford City for work on 14<sup>th</sup> Ave SE as presented and to authorize the chairman to sign. All voting aye, motion carried.



Moved by Lawlar, seconded by Skarda, to approve the AVI Polycom Support Agreement as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to place the question of levying a senior mill, pursuant to NDCC 57-15-56, on the June 2020 ballot. All voting aye, motion carried.

Tommy Kenville, iSight RVP Services discussed a proposal for drone imaging and assessment of gravel roads following summer weather events. Kenville requested \$100,000 over two years to start in 2020. The drones would provide information to County Officials regarding when roads can be reopened and possibly on gravel measurements on the road. The long term intent of the project is for information to be included in the LoadPass system. Moved by Nordby, seconded by Lawlar, to engage in a contract with iSight RVP Services for this two year project totaling \$100,000. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to renew the employee assistance program contract with The Village for three years at a cost of \$7,200 per year and \$30 per employee. All voting aye, motion carried.

HR Director Weber requested to reform the County Handbook Committee to review policies and add policies that have been added since the last revision. Board consensus was for Weber to reform the committee with a mix of employee types and statuses. Commissioner Skarda volunteered to serve on the committee.

Moved by Skarda, seconded by Lawlar, to approve the revised Sheriff's Office Standby Pay Policy as presented by HR Director Weber. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Mandaree School Resource Officer Agreement for \$4,000 as presented by Sheriff Johansen. All voting aye, motion carried.

Sheriff Johansen requested a step increase outside of County policy for 24/7 Deputy Beyers after the Board's motion at the January 7, 2020, meeting to reclassify this position to a B24 if the deputy has completed training at the academy. Johansen stated Beyers has been a sworn deputy for the last 1.5 years and requested to move Beyers to a B24 Step 3. HR Director Weber stated he recommended the Sheriff bring this to the Board as the request was outside of the policy. Weber recommended B24 Step 2, which is a 7% increase over the current wage and stays within the policy range of 3 to 8%. The Board consensus was to continue to practice of making effective dates the next pay period start date. Moved by Nordby, seconded by Lawlar, to place Deputy Beyers as a B24 Step 2 effective February 2, 2020. All voting aye, motion carried.

Sheriff Johansen requested the ability to advertise and hire eight additional full-time employees (4 patrol deputies, 2 corporals, 1 truck enforcement deputy, and 1

civil/transport deputy) immediately and to include a budget amendment of \$1.58M. Nordby requested additional statistics from 2015 to current of calls for service, to fill all vacant positions filled before authorizing new employees and to reevaluate the statistics after the positions are filled, and that he was no in support of additional management, but wanted more deputies out on the roads. McCabe stated his desire to see all open positions filled before new positions are added. Johansen stated that there are applicants now going through the employment process which would fill all vacant positions. Discussion was held on the training time for new hires once they are hired and Lt. Matthews-Kasner stated the field training time can take 4-10 months depending on whether the deputy is licensed or not at the time of hire. Lawlar stated he would perhaps agree to hiring of 2 patrol deputies and the 1 truck enforcement deputy, but that he would also like to see the statistics before any other positions are authorized. The Board requested Sheriff Johansen work to put together the statistics requested, including civil work, and to bring that back to the Board for additional discussion.

Moved by Lawlar, seconded by Skarda, to approve the purchase of the following vehicles for the Sheriff's Office, which are all included in the 2020 budget: 1 Ford F250, 2 Ford Interceptors, and 1 Dodge Grand Caravan, with trade-in of two 2014 Tahoes. Matthews-Kasner stated one older truck enforcement pickup would be repurposed for Search and Rescue. All voting aye, motion carried.

Emergency Manager Jappe and Truck Enforcement Sgt Carlson discussed the grant they are writing for two truck enforcement officers and equipment. Jappe stated she was waiting for additional letters of support before finalizing the application. Moved by Nordby, seconded by Skarda, to authorize the chairman to sign the grant application following review by State's Attorney Skarda. All voting aye, motion carried.

Assistant Engineer Mohammed discussed the extension of County Route 55 to County Route 2, to include 1 mile of payment from the junction of ND1806 and CR55 to 104<sup>th</sup> Ave and CR2. Skarda stated Elm Tree Township contacted her on this topic and requested the County discuss with the township the plan for this road segment at their March 17 meeting at the Beau Wisness Home at 1:00p.m.

Moved by Skarda, seconded by Nordby, to table the 2020 Right of Way Agent Service Contract to allow time for the Board to review. All voting aye, motion carried.

Road & Bridge Clerk Romero discussed with the Board a clarification to the dust control request and charge policy regarding private driveways/roadways and businesses. Board consensus was to allow the Mag Foremen to have the discretion to visit with and provide dust control to private individuals and businesses on the application request and to charge \$8,100 per mile for businesses and \$800 per mile to individuals, including payment in advance.

Moved by Nordby, seconded by Skarda, to sell 100 pieces of scrap pipe to Dunn County for \$9.00 each as presented by Road Superintendent Glover. All voting aye, motion carried.

HR Director Weber reported he had discussions with Emergency Manager Jappe and Risk Manager/Veterans Service Officer Samuelson and would bring back his findings to the next meeting regarding their job duties.

Moved by Nordby, seconded by Skarda, to grant special consideration to allow D. Rothang to terminate all policies with AFLAC following a life changing event. All voting aye, motion carried.

The Board authorized Chairman McCabe to attend an upcoming Alexander Planning & Zoning meeting to discuss zoning of a proposed location for a new shop in Alexander.

The meeting adjourned at 4:07 p.m. until February 4, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
43305	ARNEGARD RURAL FIRE PROTECTION DIST.	25,000.00
43306	MCKENZIE CO. ATMOSPHERIC RES.	120,000.00
43307	MCKENZIE CO. FIRE PROT. DIST.	80,000.00
43308	MCKENZIE COUNTY FAIR	75,000.00
43309	WATFORD CITY MUNICIPAL AIRPORT	50,000.00
43310	WILLISTON VECTOR CONTROL DIST.	50,000.00
43311	YELLOWSTONE TWP.	100,000.00
43520	ALEXANDER PARK DISTRICT	3,191.76
43521	ALEXANDER RURAL FIRE DISTRICT	12,104.20
43522	ALEXANDER SCHOOL DIST. #2	208,879.62
43523	ALEXANDER TWP.	10,167.86
43524	ANTELOPE CR. TWP.	5,450.18
43525	ARNEGARD PARK DISTRICT	3,800.60
43526	ARNEGARD RURAL FIRE PROTECTION DIST.	7,861.28
43527	ARNEGARD TWP.	18,841.94
43528	ARNEGARD/CITY OF	8,104.28
43529	BLUE BUTTES TWP.	10,170.74
43530	CHARBON TWP.	11,894.03
43531	EARL SCHOOL DIST. #18	2,714.81
43532	ELM TREE TWP.	16,668.84
43533	GRAIL TWP.	5,166.48

43534	GRASSY BUTTE FIRE DISTRICT	5,792.32
43535	HAWKEYE TWP.	8,373.86
43536	HORSE CREEK RURAL FIRE DIST.	507.87
43537	HORSE CREEK SCHOOL DIST. #32	7,315.49
43538	KEENE TWP.	13,891.51
43539	MANDAREE SCHOOL DIST. #36	180.27
43540	MCKENZIE CO. FIRE PROT. DIST.	42,100.38
43541	MCKENZIE CO. HISTORICAL SOCIETY	4,223.19
43542	MCKENZIE CO. SD#1	1,124,532.12
43543	MCKENZIE SOIL CONS. DIST.	40,081.32
43544	ND STATE TREASURER	33,119.14
43545	NEW TOWN PUBLIC SCHOOL DIST.	37,293.17
43546	NEW TOWN RURAL AMBULANCE DIST.	957.42
43547	NEW TOWN RURAL FIRE DEPT.	957.42
43548	RANDOLPH TWP.	3,777.85
43549	RIVERVIEW TWP.	21,498.29
43550	SIOUX IRRIGATION DISTRICT	4,358.77
43551	SIOUX TWP.	10,865.28
43552	SIOUX-YELLOWSTONE RURAL FIRE DIST.	4,048.90
43553	TRI TWP	19,390.28
43554	TWIN VALLEY TWP.	43,429.66
43555	UPPER MISSOURI DIST. HEALTH UNIT	16,536.92
43556	WATFORD CITY MUNICIPAL AIRPORT	11,647.08
43557	WATFORD CITY PARK DISTRICT	176,232.57
43558	WATFORD CITY/CITY OF	747,815.95
43559	WILLISTON FIRE PROTECTION DISTRICT	1,702.64
43560	WILLISTON VECTOR CONTROL DIST.	12.80
43561	YELLOWSTONE PUMPING IRRIG. DISTRICT	4,766.09
43562	YELLOWSTONE SCHOOL DISTRICT #14	50,603.37
43563	YELLOWSTONE TWP.	27,095.03
43564	WATFORD CITY/CITY OF	13,976.14
228991	ACCUSOURCE INC.	541.90
228992	ACME TOOLS	12.27
228993	ADVANCED BUSINESS METHODS	2,096.39
228994	ALEXANDER FIRST RESPONDERS	5,000.00
228995	AMERICAN WELDING & GAS	463.54
228996	ASCENDUM MACHINERY, INC	986.32
228997	AUTO VALUE	348.54
228998	BADLANDS HARDWARE	934.33
228999	BADLANDS OCCUPATIONAL TESTING SERVICES	1,766.00
229000	BALCO UNIFORM COMPANY, INC.	627.39
229001	BECKER/BARBARA J.	500.00
229002	BIG BUTTE SERVICES	8,076.92
229003	BIG HORN TIRE, INC	1,280.00
229004	BLUE BUTTE AGGREGATES	4,361.46
229005	BOB BARKER COMPANY INC	239.09
229006	BOGUE/KAYLEY J	38.00
229007	BOSS OFFICE & COMPUTER PRODUCTS	6,396.21
229008	BRADY'S ROADSIDE SERVICE	275.00

229009	BROSZ ENGINEERING, INC.	55,950.94
229010	BURNS & MCDONNELL	50,146.93
229011	C.E. BROOKS & ASSOCIATES,P.C.	34,834.16
229012	C.E. BROOKS & ASSOCIATES,P.C.	2,040.50
229013	C&D WATER SERVICES	100.00
229014	CALAMP WIRELESS NETWORKS CORPORATION	134,550.40
229015	CARTWRIGHT WELDING SERVICE, INC.	160.00
229016	CENTRAL SPECIALTIES INC.	22,600.62
229017	CHARLIE'S SERVICE, LLC	86.73
229018	CLOCK/LLOYD	156.00
229019	COLLABORATIVE SUMMER LIBRARY PROGRAM	72.50
229020	COLONIAL RESEARCH CHEMICAL CORP.	1,343.76
229021	COMFORT SUITES	84.60
229022	CPS TECHNOLOGY SOLUTIONS	1,500.00
229023	CUSTOM GRAPHICS, INC.	1,565.00
229024	DASH MEDICAL GLOVES	862.80
229025	DEANS DISTRIBUTING	2,692.28
229026	DEMCO	333.89
229027	DMC WEAR PARTS LLC	12,130.82
229028	DONE RIGHT THE FIRST TIME	2,307.00
229029	DTE,INC.	10,242.34
229030	ECOLAB PEST ELIMINATION DIV.	477.00
229031	ELECTRO WATCHMAN, INC	868.00
229032	FAIRFIELD INN & SUITES	172.80
229033	FAMILY BRIDGES VISITATION & EXCHANGE	55,000.00
229034	FASTENAL COMPANY	12,223.76
229035	FIRST INTERNATIONAL BANK & TRUST	3,492.93
229036	FULKERSON FUNERAL HOME	1,600.53
229037	GRANITE SPRINGS WATER & ICE, INC.	30.00
229038	HANCOCK CONCRETE PRODUCTS LLC	5,016.00
229039	HAUGOM WINDOW COVERINGS	2,232.00
229040	HEGGEN EQUIPMENT CO.	3,316.82
229041	HOME OF ECONOMY	126.02
229042	HORIZON RESOURCES	29.99
229043	IBS, INC	2,700.55
229044	INTERNATIONAL CODE COUNCIL	1,488.17
229045	INTOXIMETERS	180.00
229046	JOHN HUTTER TOWING	562.50
229047	JOHNSON & SUNDEEN	275.00
229048	JOHNSRUD/ERICA	7.85
229049	KADRMAS, LEE AND JACKSON, INC.	31,581.85
229050	KILLDEER AREA AMBULANCE	50,000.00
229051	KITAGAWA/BENJI KURT	2,000.00
229052	KOHLER COMMUNICATIONS, INC.	501.99
229053	KROWN ENERGY GROUP, LLC	1,751.00
229054	L&K ELECTRIC, INC.	165.00
229055	LAQUINTA INN & SUITES	431.74
229056	LARSEN SERVICE DRUG, INC.	601.51
229057	LEGEND AUTO BODY	10,450.84

229058	LEWIS/JAY	13.92
229059	LUND OIL, INC.	6,243.78
229060	MAD BOMBER	1,049.26
229061	MARCO TECHNOLOGIES LLC	510.59
229062	MARTINEZ/EDWARD	212.00
229063	MAYO CONSTRUCTION CO. INC.	5,876.90
229064	MCCABE/THOMAS	425.26
229065	MCKENZIE CO. FARMER	2,722.42
229066	MCKENZIE CO. HERITAGE ASSOCIATION	35,000.00
229067	MCKENZIE CO. JDA % DANIEL STENBERG	20,000.00
229068	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	3,830,000.00
229069	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
229070	MCKENZIE CO. TREASURER	3,350,000.00
229071	MCKENZIE COUNTY HEALTHCARE SYSTEMS	300,000.00
229072	MCNANEY/CHARLES	42.92
229073	MCQUISTION/JUSTIN	33.64
229074	MEDLINE INDUSTRIES, INC	185.48
229075	MERCHANTS BANK EQUIPMENT FINANCE	14,229.90
229076	MID-STATES ORGANIZED CRIME INFORMATION	200.00
229077	NATIONAL EMERGENCY NUMBER ASSN.	142.00
229078	ND ASSN. OF COUNTIES	2,135.40
229079	ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
229080	ND STATE TAX COMMISSIONER	2,770.80
229081	ND STATE UNIVERSITY	490.00
229082	ND WATER & POLLUTION CONTROL CONFERENCE	150.00
229083	NDGS LLC	15.63
229084	NEHRING LAW OFFICE	367.50
229085	NELSON INTERNATIONAL	13,005.18
229086	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
229088	NORTHERN PUMP & COMPRESSION, INC.	456.60
229089	NORTHWEST PIPE FITTINGS, INC	697.45
229090	NORTHWEST YOUTH ASSESSMENT CENTER	4,689.00
229091	NSC MINERALS, LTD	11,423.47
229092	O K IMPLEMENT CO.	3,671.72
229093	O.K. TIRE STORE, INC	1,484.45
229094	OLSON/DOUG	32.48
229095	PAYSTUBZ	1,416.17
229096	PIONEER MUSEUM	27,500.00
229097	PITNEY BOWES	1,250.67
229098	PRAXAIR	404.67
229099	PRO FORMS	510.33
229100	QUALITY INN BISMARCK	169.20
229101	RADISSON HOTEL - BISMARCK	518.40
229102	RDO EQUIPMENT CO. - FARGO	29,754.37
229103	RIVER AGGREGATES II	360,610.52
229104	ROADWORX, LLC	7,441.16
229105	SAX MOTOR CO	1,886.13
229106	SCHATZ/SHAUN	182.00
229107	SCOFIELD/JESSIE	4,233.00

229108	SJ WATER DEPOT INC.	1,501.50
229109	SJF MATERIAL HANDLING INC	1,933.34
229110	SKARDA/TY	75.00
229111	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	46.60
229112	SRF CONSULTING GROUP, INC	49,567.23
229113	STEIN'S INC.	1,816.18
229114	STREICHER'S	4,907.84
229115	SUMMIT FOOD SERVICE, LLC	5,960.45
229116	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
229117	THOMSON REUTERS-WEST	872.80
229118	TITANIUM PLUMBING	481.42
229119	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
229120	TRIANGLE ELECTRIC, INC.	3,841.33
229121	UNIFORM CENTER	18.98
229122	VERIZON CONNECT FLEET USA LLC	352.00
229123	WATFORD CITY LUMBER	116.55
229124	WATFORD EXPRESS LAUNDRY CENTER	270.64
229125	WESTLIE MOTOR CO.	3,947.82
229126	WILLISTON COUNCIL OF AGING	30,000.00
229127	WIR3D ELECTRIC INC.	15,328.32
229128	YOUNG AT HEART CLUB	13,000.00
229129	ZAMAN/SAQIB	1,504.00
229130-229147	PAYROLL - JANUARY 10,2020	765,953.95
229148	ALEXANDER/CITY OF	11,697.38
229149	GARRISON DIVERSION CONSERVANCY DIST.	20,040.35
229150	L. YELLOWSTONE IRRIG. DIST. #2	284,663.22
229151	MCKENZIE CO. AMBULANCE SERVICE	33,064.30
229152	MOUNTRIAL COUNTY AUDITOR	96,744.56
229153	NORTHERN HEAVY DUTY TRUCK PARTS	1,096.25
229154	YELLOWSTONE SCHOOL DISTRICT #14	16,532.18
229155	ALEXANDER/CITY OF	116.00
229156	ARMSTRONG SANITATION	925.00
229157	CENTURY LINK	179.21
229158	CONSOLIDATED TELCOM	48.95
229159	INFORMATION TECHNOLOGY DEPT.	6,068.25
229160	MCKENZIE COUNTY RURAL WATER	210.77
229161	MCKENZIE ELECTRIC CO-OP INC.	8,405.74
229162	MONTANA DAKOTA UTILITIES CO.	23,927.85
229163	NEMONT	28.50
229164	RESERVATION TELEPHONE CO-OP	9,521.62
229165	SOUTHWEST WATER AUTHORITY	49.00
229166	VERIZON/ACCT 342033315-01	2,490.79
229167	VERIZON/ACCT 842030146-01	4,619.17
229168	WATFORD CITY WATER DEPT./CITY OF	3,185.27
229169	ACME TOOLS	4,460.17
229170	ADVANCED BUSINESS METHODS	201.04
229171	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	12,891.15
229172	ALL PRO DOORS LLC	935.00
229173	ALLEGIANCE COBRA SERVICES, INC.	58.00

229174	ALLIED 100 LLC	7,675.00
229175	AMAZON CAPITAL SERVICES	669.60
229176	AMERICAN WELDING & GAS	271.93
229177	ARMOR INTERACTIVE	68,423.53
229178	ASDCO CONSTRUCTION SUPPLY	1,323.36
229179	ASTRO-CHEM LAB, INC.	50.00
229180	BALCO UNIFORM COMPANY, INC.	1,241.34
229181	BEK CONSULTING, LLC	6,538.70
229182	BEST/VAWNITA	213.21
229183	BLUE TARP FINANCIAL, INC.	619.88
229184	BOLKEN/DOUGLAS	2,274.00
229185	BORDER PLAINS EQUIPMENT LLC	128,300.00
229186	BORDER STEEL	133.40
229187	BOSS INTERNATIONAL	132.52
229188	BOSS OFFICE & COMPUTER PRODUCTS	1,796.39
229189	BRADY'S ROADSIDE SERVICE	375.00
229190	BROWNELLS INC.	1,431.03
229191	C.E. BROOKS & ASSOCIATES,P.C.	990.38
229192	C.E. BROOKS & ASSOCIATES,P.C.	13,757.00
229193	C&D WATER SERVICES	25.50
229194	CAMEL BUTTE, L. SIGNALESS LLC	231.50
229195	CDW-G GOVERNMENT	394.05
229196	CERTIFIED POWER. INC	838.86
229197	CHARLIE'S SERVICE, LLC	65.40
229198	CHERREY'S PROPANE	2,855.00
229199	CHI ST. ALEXIUS HEALTH	461.00
229200	COLONIAL RESEARCH CHEMICAL CORP.	1,723.20
229201	CORE & MAIN	3,667.42
229202	COUNTIES PROVIDING TECHNOLOGY	2,947.03
229203	CROSS/ROBERT	40.60
229204	DAKOTA BUSINESS SOLUTIONS	3,200.00
229205	DAKOTA FIRE EXTINGUISHERS	2,916.72
229206	DAKOTA SUPPLY GROUP	457.58
229207	DAWA DEVELOPMENT, LLC	879.00
229208	DH WIRELESS SOLUTIONS	3,081.33
229209	DOCUMENT OUTPUT CENTER	3,341.32
229210	DUNN COUNTY AUDITOR	135.00
229211	EMRY'S LOCKSMITHING	1,032.50
229212	ESRI INC.	25,000.00
229213	FARMERS UNION OIL COMPANY	27,189.89
229214	FASTENAL COMPANY	4,980.64
229215	FLECK/WILLIAM	96.30
229216	FRED PRYOR SEMINARS	199.00
229217	FULKERSON FUNERAL HOME	650.00
229218	GRANITE SPRINGS WATER & ICE, INC.	30.00
229219	H.A. THOMPSON & SONS,INC.	21,750.00
229220	HANCE/JACOB D	49.86
229221	HAUGEN/LESLIE C	102.72
229222	HECK BUILT LLC	520.00



229223	HEGGEN EQUIPMENT CO.	873.52
229224	HELLANDSAAS/MARCIA	312.70
229225	HILL ENTERPRISES	919.31
229226	HOME OF ECONOMY	10.99
229227	HORIZON RESOURCES	80.12
229228	IBS, INC	276.67
229229	INFORMATIONAL DATA TECHNOLOGIES LLC	4,940.00
229230	INTERACTIVE DATA, INC	50.00
229231	INTERNATIONAL CODE COUNCIL	161.95
229232	IRWIN/JOHN	80.25
229233	JAPPE/KAROLIN	63.43
229234	KOHLER COMMUNICATIONS, INC.	5,799.28
229235	KROWN ENERGY GROUP, LLC	1,751.00
229236	KUMMER'S PUMPING	400.00
229237	L&K ELECTRIC, INC.	1,113.24
229238	LARSEN SERVICE DRUG, INC.	1,223.17
229239	LEGEND AUTO BODY	5,325.00
229240	LINK COMPUTER CORPORATION	550.00
229241	LOREN YOUNG INC	2,000.00
229242	LPO CONFERENCE ACCOUNT	564.54
229243	LUND OIL, INC.	2,496.36
229244	MCKENZIE CO. HEALTHCARE SYSTEMS	31.16
229245	MCKENZIE COUNTY	833.67
229246	MCKENZIE ELECTRIC CO-OP INC.	1,584.28
229247	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	68.48
229248	MICROCEPTION	2,250.00
229249	MONTANA DAKOTA UTILITIES	267.70
229250	MULTIMEDIA SALES & MARKETING	475.00
229251	ND ASSN. OF COUNTIES	245,840.06
229252	ND OFFICE OF THE ATTORNEY GENERAL	5,060.00
229253	ND WATER EDUCATION FOUNDATION	778.00
229254	ND WATER RESOURCE DISTRICT ASSN.	675.00
229255	NDIC, OIL AND GAS DIVISION	175.00
229256	NDSU EXTENSION SERVICE	18,524.08
229257	NELSON INTERNATIONAL	703.51
229258	NEOFUNDS BY NEOPOST	500.00
229259	NORTH DAKOTA ONE CALL	353.85
229260	NORTHERN HEAVY DUTY TRUCK PARTS	4,343.40
229261	NORTHERN PUMP & COMPRESSION, INC.	149.00
229262	NORTHWEST PIPE FITTINGS, INC	1,607.88
229263	NORTHWESTERN UNIVERSITY	1,000.00
229264	NOVAK/LARRY	35.96
229265	O K IMPLEMENT CO.	316.26
229266	O.K. TIRE STORE, INC	1,151.64
229267	O'DAY EQUIPMENT, LLC	47.22
229268	OLSON/JEREMY	38.52
229269	PHARMCHEM. INC.	999.25
229270	PRAETORIAN GROUP, INC.	2,664.00
229271	PRAXAIR	1,062.16

229272	RAMKOTA HOTEL	545.00
229273	RDO EQUIPMENT CO. - FARGO	31,233.49
229274	RESERVATION TELEPHONE CO-OP	283.43
229275	RICOH USA, INC	419.35
229276	RINK CONSTRUCTION INC.	309,552.26
229277	ROCKMOUNT RESEARCH & ALLOYS, INC.	3,113.65
229278	SAMUELSON/JERRY	19.36
229279	SCOTT/JOSHUA	10.00
229280	SINCLAIR CYBERNETICS, LLC	4,537.50
229281	SKILLPATH SEMINARS	269.00
229282	SMITH/DEVON MILES	10.00
229283	SOFTLINE DATA INC.	250.00
229284	SRF CONSULTING GROUP, INC	73.76
229285	STEIN'S INC.	870.37
229286	SUMMIT FOOD SERVICE, LLC	3,594.35
229287	ADAMS/TAYLOR	75.00
229288	THOMSON REUTERS-WEST	520.55
229289	TIMBER AUTO BODY	547.90
229290	UNITED QUALITY COOPERATIVE	2,143.93
229291	US BANK NA DBA VOYAGER FLEET SYSTEMS	11,031.76
229292	USA BLUE BOOK	500.70
229293	USDA FOREST SERVICE	1,516.18
229294	VALLI INFORMATION SYSTEMS, INC	624.91
229295	WATFORD CITY LUMBER	9.99
229296	WATFORD CITY VETERINARY CENTER	330.91
229297	WATFORD EXPRESS LAUNDRY CENTER	8.65
229298	WAWSA	126,118.27
229299	WENCK ASSOCIATES INC.	499.07
229300	WESTLIE MOTOR CO.	63,625.40
229301-229319	PAYROLL - JANUARY 24,2020	744,584.10

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**February 4, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 4, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Nordby, to approve the January 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Commission Consent Agenda Items 1-10 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing – Abatement Applications 4197-4200, 4203-4204, 4211-4213, 4218-4224 – February 18, 2020, at 2pm CT; 2. Approve WC Ducks Unlimited Raffle Permit – February 28, 2020; 3. Designate McKenzie County Official Depositories – First International Bank & Trust, BNC Bank, Cornerstone Bank, Dakota West Credit Union, Bank of North Dakota; 4. Out of State Travel Request – Corrections Taser Instructor Training – Rapid City, SD – March 27; 5. Signature Authority – Theodore Roosevelt Expressway Expansion Project Grant Letter of Support; 6. Public Works Shop Change Order 12 – GMP Decrease/Credit of \$302,125.00; 7. Signature Authority – East Fairview School Resource Officer MOU; 8. Signature Authority – DUI Task Force MOU with Watford City Police Department; 9. Out of State Travel Request – Sheriff/Dispatch Zuercher Training – Las Vegas, NV – March 17-21; 10. Out of State Travel Request – 4H Trip – Red Lodge, MT – February 14-17.

Economic Development Coordinator Stenberg updated the Board on the JDA's housing programs and requested an additional \$5M. Moved by Nordby, seconded by Veeder, to allocate an additional \$5M to the Shovel-Ready and Housing Subsidy programs and to approve a budget amendment for these funds. All voting aye, motion carried.

Stenberg also provided information on the 2020 Census. The Committee is working to determine the best way to provide information to rig workers and is looking to recruit additional enumerators in McKenzie County. July 31 is the last day for census reporting.

Moved by Veeder, seconded by Skarda, to approve Change Order 1 in the amount of \$19,542.60 for the Landfill Equipment Shop Project. All voting aye, motion carried.

The Board directed all county departments to have all information for any agenda requests to the Auditor/Treasurer by the deadline set by the Auditor in order to be placed on the Commission agenda. Requests that do not have the associated information provided on time will be placed on the following meeting agenda after all information has been provided.

Moved by Nordby, seconded by Skarda, to approve a budget amendment in the amount of \$111,482 for the Sheriff's Office for the purchase of replacement squads ordered in 2019 but not available until 2020. All voting aye, motion carried.

Sheriff Johansen requested permission to add eight (8) additional full-time employees to his office: 1 truck enforcement, 1 civil/transport, and 6 patrol deputies. Johansen stated these additions would add additional coverage in the County and would allow deputies to be proactive, rather than reactive. Johansen stated the patrol deputies would be assigned to strictly patrol and the truck enforcement deputy would be doing only truck enforcement work. Moved by Veeder, seconded by Skarda, to approve the request for eight (8) additional full-time employees in the Sheriff's Office as presented. All voting aye, motion carried.

HR Director Weber provided an updated on the Emergency Manager and Risk Manager/Veterans Service Officer positions review. Weber stated that Risk Manager/VSO Samuelson functions only as Emergency Manager Jappe's backup. Weber recommended the Board to review if it is time to separate the Risk Manager duties from the VSO due to increased employees and county buildings. Jappe requested to model the Emergency Management department after Williams County. Weber formally recommended to officially separate Jappe and Samuelson, to sever Samuelson from the Emergency Manager backup role, to perform a PDQ review of Samuelson's role and duties, and to add an Emergency Management Specialist to improve the function of the Emergency Management Department. Discussion was held by the Board regarding where Risk Management would fall moving forward, evaluation of efficiencies for additional staff, and that changes in job duties can lead to lower salaries. Questions were asked about the job duties of the Emergency Manager and Weber stated he will ask Jappe to speak with the Board regarding her duties. The Board consensus was for Weber to continue to study the roles of the Emergency Manager, Risk Manager, and Veterans Service Officer and the requirements of each position before making a final decision.

A public hearing on Abatement Applications 4201 and 4210 was held at 10:00 a.m. No members of the public were present for the hearing. Moved by Skarda, seconded by Lawlar, to approve Abatement Applications 4201 and 4210 as presented. All voting aye, motion carried.

PWD Kanwar presented a Task Order for Right Of Way Services and requested the Board to approve the agreement. Kanwar stated the agreement included a seven day notice to terminate. K. Skarda requested the language to be changed on extending the amount of the contract from the County's Director's Approval to the County Commission's approval. ROW Agent Vandervorste stated he is continuing to create policies and procedures to make the process more efficient. Lawlar requested the language regarding number of visits to landowners be removed to allow for more flexibility. Moved by Veeder, seconded by Nordby, to approve the Task Order for Right of Way Services in the amount of \$150,000 with language changes on the number of landowner visits and County Commission approval for limit extensions. All voting aye, motion carried.

R&B Administrative Assistant Cullinan presented an updated dust control form which includes the fees for private driveways and businesses. K. Skarda recommended the addition of a second applicant contact information section and Nordby recommended adding the County logo and phone number to the form. Board consensus was to approve the form with the recommended changes.

ROW Agenda Vandervorst updated the Board on the right of way acquisition process on County Route 34. Vandervorst stated he has a signed memorandum of understanding with all property owners and that they have moved forward with a set of preliminary plats for the project. There is one landowner who has not yet signed the right of way documents with the County which has held up the project. Nordby asked the landowners along the project in attendance if they were in favor of moving forward with the project and all present stated they were in support of moving forward. Michael Jones, landowner, stated, on behalf of the local community near the project, that the community is in support of getting the project completed and stated the County should not allow one person to hold up the project. Veeder thanked those present for attending the meeting and for their input. The Board consensus was to move forward with the project.

Moved by Veeder, seconded by Skarda, to approve the advertisement of bids for the 2020 dust control season. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the advertisement of gravel stockpiles for 2020. Lawlar asked if this was for stockpiles or stockpile locations as there is an issue with one stockpile location landowner. Kanwar and Glover stated all locations had current contracts other than possibly the Lassey pit. All voting aye, motion carried.

Nate Law and Kurt Brew, Boulder Products and Services, presented information on a dust control solution that was not salt based, but a bio-preferred product, ElimiDust. Currently the product does not meet the bid specifications set forth in the County bid. Law stated the product is being used on lease roads in McKenzie County.

The Board asked about product longevity, safety, reactivation, and use on scoria. Moved by Lawlar, seconded by Veeder, to authorize Boulder Products and Services to test their product, ElimiDust, on road sections with mileage to be determined by the Road & Bridge Department. All voting aye, motion carried.

A public hearing on Abatement Applications 4103-4189 began at 11:15 a.m. Tax Director Paulson suggested the attorney from Fredrickson and Byron, David Tibbals, representing the applicant, speak first followed by the Watford City and County Tax Directors. Tibbals began with Abatement Application 4103 for the Auburn Ridge property. Tibbals stated the County has the final decision to determine the true and full value of a property and that the law allows all property owners the right to object to values set. Tibbals presented information on the income approach for determining property value as well as a third-party appraisal. The Board asked questions on comparable properties in McKenzie County and other communities. Tax Director Paulson stated that the income approach can be complicated when a building has not been completed, as the intent for the income approach is to be used after the property has been completed and in operation for a period of one year. Paulson stated additional value needs to be added for the portion of the buildings that was not completed. Tax Assessor Olson, City of Watford City, stated the property values are based on many factors, including sales or property in every class of property every year. Olson presented information on Auburn Ridge using the income approach and deductions for vacancies and expenses, which came out greater than the property value set for this property in 2017. Lawlar asked is this calculation followed the standard procedure used by Olson and Olson stated it did. Paulson presented information on a hybrid valuation approach, which is an additional way to check that values are equalized and fair to all properties being assessed. Tibbals countered that the third-party appraisal leads to a logical conclusion that the apartments were all over-assessed in their values. City of Watford City Attorney Voll asked the Board to remember that the appraisal was prepared for banks, which can sometimes look for a more conservative value. Voll stated the City of Watford City found the methodology used by Olson as the preferable method for property value determination. Tibbals disagreed that banks seek conservative appraisal numbers and stated the appraisal was not influenced by the property owner. Moved by Nordby, seconded by Veeder, to deny Abatement Application 4103 as the property was equalized with other like facilities. All voting aye, motion carried.

At 12:20 p.m. the public hearing on Abatement Applications 4104-4189, Bison Run, began with Tibbals. Tibbals stated an income approach was provided for this property that was driven by average market rent from December 2016 and rent was trending downward as units were opening. Olson stated that grouping all of the property together doesn't include the value of the vacant land that is also in the parcel group. Olson stated this property had been platted, resulting in individual lots of single-family homes/units which follow the sales ratios for other single-family homes. Tibbals argued that the property is operating as one rental/apartment complex and so the income based approach as an apartment complex is appropriate in this case. Olson

stated there is nothing that prevents the sale of any unit and that three had been sold from this complex already. Voll stated when you take the entire property using the income approach there are still 15.4 acres that have some level of infrastructure and 26 acres of vacant land that are not accounted for, all of which has value and is easily improvable within the city limits. Tibbals stated he understands equalization is a concern but that these parcels were operated as one parcel of apartments even though the owner platted them as separate parcels on their own accord. Lawlar stated the tax assessor has been consistent with the process they have been using regardless of the name on the application and use methods to verify the values set are appropriate. Olson stated the abatement applications approved by the City of Watford City (applications 4105, 4127, 4146, and 4189) were green spaces in the property or not buildable and that the City approved those with the value provided by the applicant. Moved by Nordby, seconded by Skarda, to approve Abatement Application 4105 with a true and full value of \$356,000. All voting aye, motion carried. Moved by Nordby, seconded by Lawlar, to deny abatement application 4104 as the value set for 2017 was less than the market value of the property. All voting aye, motion carried. Moved by Skarda, seconded by Veeder, to approve Abatement Applications 4127, 4146, and 4189 as presented. All voting aye, motion carried. Moved by Veeder, seconded by Lawlar, to deny Abatement Applications 4106-4126, 4128-4145, and 4147-4188 based on a county market analysis and rent review. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to send out an RFP for appraisals of the old County Shop property and Weed Control Shop. All voting aye, motion carried.

Lawlar reported the NDDOT Weed Control Right Of Way Agreement was handled with the McKenzie County Weed Board and Weed Officer Higgins.

Moved by Nordby, seconded by Skarda, to approve the 2019 budget amendments as presented in the Budget to Actual Report by Auditor/Treasurer Johnsrud due to unanticipated expenses or other increases to costs: increase the Motor Vehicle Branch budget from \$230,224.00 to \$241,443.99; increase the Human Resources budget from \$135,074.00 to \$179,727.79; increase the Building Construction budget from \$0.00 to \$384,487.19; increase the Non-Departmental budget from \$5,039,500.00 to \$7,797,676.79; increase the County Coroner budget from \$30,600.00 to \$42,576.75; increase the Disaster Emergency Services budget from \$110,302.00 to \$162,933.54; increase Transfers to Other Funds from \$43,754,000.00 to \$44,110,250.00; increase the County Park budget from \$94,631.00 to \$164,246.08; increase the JDA budget from \$812,303.00 to \$5,217,693.13; increase the Document Preservation budget from \$59,000.00 to \$88,912.05; increase the Hazardous Chemical Preparation budget from \$59,300.00 to \$140,207.79; increase the Health Unit budget from \$219,967.00 to \$255,185.67; and increase the Historical Society budget from \$57,764.00 to \$62,268.34. All voting aye, motion carried.

HR Director Weber presented information on an extended salary scale, taking the current scale and expanding it from 21 steps to 40 steps. Nordby requested that

Weber leave the current scale as it is and to add additional steps at the 0.25% increase per step and to go into effect the next budget year. Weber will prepare a new scale and bring it back to the board at a future meeting for discussion on implementation in the 2021 budget year.

Moved by Veeder, seconded by Lawlar, to reconsider Abatement Application 4208. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to deny Abatement Application 4208 as it is a duplicated application that was already approved. All voting aye, motion carried.

The meeting recessed at 1:26 p.m. until February 18, 2020, at 1:00 p.m.

### **February 18, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 18, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending January 31, 2020, as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Commission Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing – Abatement Applications 4214-4215, 4225-4228 – March 3, 2020 at 10:00 a.m.; 2. Keene Volunteer Fire Department Permit Application – Poker Tournament; 3. Signature Authority – Fairview Joint Powers Agreement; 4. IT Budget Amendment – 8 New MCSO Employee IT Equipment - \$39,538.24; 5. Out of State Travel Request – MCSO Evidence Training – Las Vegas, NV February 23-26; 6. Gaming Site Authorization – Eagles Club – Raffle, March 13, 2020.

Moved by Skarda, seconded by Veeder, to pull Planning & Zoning Consent Agenda Item 1 – Hartel East Reservoir #02-20CUP for further discussion. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to pull Planning & Zoning Consent Agenda Item 4 – Reclamation Bond Waivers-Ordinance Revision and send back to Planning & Zoning for additional discussion. All voting aye, motion carried.



Moved by Skarda, seconded by Veeder, to approve Planning & Zoning Consent Agenda Items 2, 3, and 5 as presented. All voting aye, motion carried. Items approved: 2. Lemoine Hartel #34-19CUP; 3. BNN North Dakota, LLC #01-20CUP; 5. P&Z Board Member Vacancy – Craig Hystad.

Moved by Skarda, seconded by Lawlar, to send Planning & Zoning Consent Agenda Item 1 – Hartel East Reservoir #02-20CUP back to Planning & Zoning for additional clarification. Discussion was held regarding additional information needed for the Board before approval of the CUP. The Board asked the status of the permits from the State Water Commission and when final approval of the CUP would occur and who makes that determination. Planning Director Huus stated the final approval would be from him after all conditions of the CUP had been met. Huus read all conditions of approval to the Board for this CUP. The Board requested any CUPs to be presented one additional time to the Board after modification for final approval. Skarda requested a review of all administratively approved CUPs to ensure compliance and completion. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to send Planning & Zoning Consent Agenda Item 4 – Reclamation Bond Waivers-Ordinance Revision for language cleanup. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Mutual Aid Agreement between the Fairview Police Department and McKenzie County Sheriff's Office. All voting aye, motion carried.

Fairview Mayor Bieber discussed with the Board the Fairview Ambulance Barn project which has shifted from an addition to the construction of a new building due to grade and building issues. Richland County is supplying engineers and architects and has been doing structure removal work for the project. Moved by Nordby, seconded by Skarda, to enter into a Joint Powers Agreement with the City of Fairview in the amount of \$60,000 for the ambulance barn proposal as requested by Fairview Mayor Bieber. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to continue the Weather Modification Authority for an additional five years and to appoint the following five commissioners to five year terms on the Weather Modification Board: Eldean Flynn, Gary Levang, Rodney Cross, Roger Flatland, and Luke Taylor. All voting aye, motion carried. (Expiration – March 10, 2025).

Moved by Nordby, seconded by Lawlar, to approve the \$500,000 disbursement to the Heritage Park Project as recommended by the JDA. All voting aye, motion carried.

At 2:00 p.m. a public hearing was held on abatement applications. Moved by Lawlar, seconded by Skarda, to approve abatement applications 4197-4200, 4203-4204, 4211-4213, and 4218-4224 as presented. All voting aye, motion carried.

At 2:05 p.m. the Board recessed for the County Park Board meeting. The Board of County Commissioners meeting resumed at 2:45 p.m.

Discussion was held on Continental Lease roads. State's Attorney Skarda stated the Board had no legal authority to enter into agreements with Continental on these roads. These are private easements with private landowners. Discussion was held on making sure the LoadPass system is updated to take these roads off the rain event restrictions.

Moved by Nordby, seconded by Lawlar, to approve the budget amendment for Disaster Emergency Services as presented for spending authority of five different grants that have been awarded. All voting aye, motion carried.

Maurine Collison, Landfill, discussed the replacement of the landfill office and scale house which has electrical and plumbing issues. The building was built in 2013 and expected to last 5 years before upgrading the building. Nordby requested to move through the budget process for 2021. The Board was in support of beginning the process. Moved by Veeder, seconded by Nordby, to approve the release of an RFP for architectural services for a landfill office/scale building as presented. All voting aye, motion carried.

NWNTF Special Agent Chaffee requested McKenzie County to pay one-third of the expense for and evidence technician position with the NW Narcotics Task Force. The position is currently grant funded but the grant ends in August 2020. The cost would be approximately \$8,700 to complete 2020 and \$28,500 for 2021. Chaffee stated a request for an extension of the grant cannot be made until July 2020. Moved by Lawlar, seconded by Skarda, to approve \$8,666.67 for 2020 to NWNTF. Chaffee stated if the grant extension isn't approved the County would be invoiced for this cost. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the civil process mileage fee increase from 60 cents/mile to \$1.00 per mile as requested by Sheriff Johansen. All voting aye, motion carried.

Discussion was held on free range horses in the Keene/Charlson area. Sheriff Johansen requested approval for transportation of stray horses rounded up to the sale barn in Dickinson as these horses are posing a public safety issue and don't seem to belong to anyone. Moved by Veeder, seconded by Skarda, to set aside \$5,000 for the transportation of free range horses to Dickinson in conjunction with the Stockmen's Association. All voting aye, motion carried. Don Nelson stated part of the issue is the

border fences with the Reservation. Nordby requested State's Attorney Skarda draft a letter to the Three Affiliated Tribes asking for a meeting with landowners on the topic.

Sheriff Johansen presented information on additional vehicle and equipment costs for the new FTEs approved by the Board. Moved by Nordby, seconded by Veeder, to approve the budget amendment and spending authority for the purchase of the vehicles and equipment as presented. All voting aye, motion carried.

MCWRD Manager Shaffer presented projects to the Board for approval to begin engineering of additional water projects from County general funds. Moved by Skarda, seconded by Veeder, to approve the replacement of a waterline on 23<sup>rd</sup> St NW and to include a budget amendment from the County General Fund. All voting aye, motion carried. Moved by Veeder, seconded by Skarda, to approve the 20% engineering cost for the 30<sup>th</sup> St NW water upgrade and to include a budget amendment from the County General Fund. All voting aye, motion carried. Moved by Veeder, seconded by Skarda, to approve the negotiation of a task order with HDR for easement acquisition for water project. All voting aye, motion carried. Moved by Veeder, seconded by Skarda, to approve the engineering project for a second river crossing at Williston and to include a budget amendment from the County General Fund in the amount of \$529,700. All voting aye, motion carried. Also discussed was a project to bring water across highway 85 near the new softball complex and consensus by the Board was to support the project and to bring it back for further discussion after the fairgrounds location decisions were made.

Right of Way Agent Vandervorste updated the Board on 2020 projects including County Routes 2, 12, 55, 12, 34, and 53, as well as 22<sup>nd</sup> St, 23<sup>rd</sup> St, 41<sup>st</sup> St projects. Discussion was held on a public input meeting for 107<sup>th</sup> and County Route 55. The Board directed that County Route 12 be included in that public meeting and to hold the meeting at the Keene Dome.

Ryan Rykowsky, SRF Consulting, provided an update on the minor bridge inspections that had been completed. Rykowsky reported the project will be closed out soon. The final inventory found 28 minor structures, 13 bridges and 15 box culverts. Structures were inspected for safety and liability.

R&B Administrative Assistant Cullinan requested a budget amendment for three high school cooperative work experience (CWE) students in the Road and Bridge department for \$24,300. Nordby discussed his experience with students in the program at his business and stated it was important to have the right tasks for these students. Questions were asked regarding the tasks the students would be performing. Cullinan stated the students would work in every department to get an understanding of what each department does and that Kanwar would need to be asked about the project specifics but could include scanning and organization. Skarda expressed concern about verification of student work and training of the students. Lawlar requested a curriculum and objectives before approving the addition of students. Lawlar asked

Recorder/Tax Director Paulson about her previous experience with students in this program. Paulson reported that there was no ability to give the students special projects to complete as their knowledge and skill sets were too limited to be successful. When asked who would be supervising the students Cullinan stated Kanwar would be the supervisor with the assistance from Cullinan. Nordby stated the students would need lots of oversight and supervision but would be supportive of approving one student to see how it would work. Veeder urged support of the program to help give students real world experience. Moved by Veeder, seconded by Lawlar, to approve one CWE student with a set of objectives for the position and to approve a budget amendment for the position. All voting aye, motion carried.

Assistant Engineer Mohamed requested authorization to advertise for architectural services for the new Alexander Road and Bridge Shop. McCabe stated the land is ready to purchase with no realtor required for \$11,000 an acre for approximately 85 acres. Moved by Veeder, seconded by Lawlar, to purchase 85 acres more or less at \$11,000/acre contingent upon survey and plat work. Nordby asked the reason for purchasing 85 acres as the current new Public Works Shop is on 33 acres. McCabe stated the extra acres would be used for expansion or could be sold off if needed. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the advertisement of an RFQ for Architectural Services for the Alexander Shop project. All voting aye, motion carried.

Mohamed informed the Board that three proposals for the Origin to Destination Study were received and requested direction from the Board to move forward. The recommendation from Public Works was to select the proposal from SRF as it would give the best product. Moved by Nordby, seconded by Veeder, to award the Origin to Destination Study to SRF for \$194,095.43. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the 2021 Budget Calendar as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the 2020 polling locations of Mandaree, Watford City, and Cartwright Vote Centers. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign the HUD forms for Hillside Court as presented. All voting aye, motion carried.

The meeting adjourned at 5:02 p.m. until March 3, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
43761	WATFORD CITY/CITY OF	100.00
43960	ALEXANDER PARK DISTRICT	4,861.10
43961	ALEXANDER RURAL FIRE DISTRICT	15,441.43
43962	ALEXANDER SCHOOL DIST. #2	191,898.31
43963	ALEXANDER TWP.	17,014.11
43964	ANTELOPE CR. TWP.	7,044.55
43965	ARNEGARD PARK DISTRICT	6,341.98
43966	ARNEGARD RURAL FIRE PROTECTION DIST.	8,678.80
43967	ARNEGARD TWP.	27,330.05
43968	ARNEGARD/CITY OF	16,069.29
43969	BLUE BUTTES TWP.	14,258.97
43970	CHARBON TWP.	16,762.21
43971	EARL SCHOOL DIST. #18	4,478.84
43972	ELM TREE TWP.	25,364.93
43973	GRAIL TWP.	10,674.76
43974	GRASSY BUTTE FIRE DISTRICT	3,287.37
43975	HAWKEYE TWP.	14,731.29
43976	HORSE CREEK RURAL FIRE DIST.	1,153.14
43977	HORSE CREEK SCHOOL DIST. #32	7,693.40
43978	KEENE TWP.	15,529.74
43979	MCKENZIE CO. FIRE PROT. DIST.	60,369.77
43980	MCKENZIE CO. HISTORICAL SOCIETY	6,644.45
43981	MCKENZIE CO. SD#1	1,427,713.70
43982	MCKENZIE SOIL CONS. DIST.	64,045.87
43983	ND STATE TREASURER	39,181.73
43984	NEW TOWN PUBLIC SCHOOL DIST.	32,424.52
43985	NEW TOWN RURAL AMBULANCE DIST.	355.07
43986	NEW TOWN RURAL FIRE DEPT.	355.07
43987	RANDOLPH TWP.	4,817.31
43988	RIVERVIEW TWP.	24,852.61
43989	SIOUX IRRIGATION DISTRICT	3,870.00
43990	SIOUX TWP.	13,848.40
43991	SIOUX-YELLOWSTONE RURAL FIRE DIST.	4,437.13
43992	TRI TWP	26,775.75
43993	TWIN VALLEY TWP.	48,794.59
43994	UPPER MISSOURI DIST. HEALTH UNIT	25,614.86
43995	WATFORD CITY MUNICIPAL AIRPORT	21,882.80
43996	WATFORD CITY PARK DISTRICT	317,848.96
43997	WATFORD CITY/CITY OF	325,280.21
43998	WILLISTON FIRE PROTECTION DISTRICT	757.41
43999	WILLISTON VECTOR CONTROL DIST.	6.15
44000	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,007.54
44001	YELLOWSTONE SCHOOL DISTRICT #14	46,745.78
44002	YELLOWSTONE TWP.	33,310.94
44003	WATFORD CITY/CITY OF	4,366.32
229320	ADVANCED BUSINESS METHODS	1,768.55

229321	AGC OF NORTH DAKOTA	300.00
229322	ALPPERSPACH/PATRICIA	450.00
229323	AMAZON CAPITAL SERVICES	3,123.17
229324	AMAZON/SYNCB	4,090.99
229325	AMERICAN WELDING & GAS	530.34
229326	ARMOR INTERACTIVE	82,588.53
229327	ASTRO-CHEM LAB, INC.	120.00
229328	AUTO VALUE	795.52
229329	BADLANDS HARDWARE	1,381.16
229330	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00
229331	BLUE BUTTE AGGREGATES	9,234.54
229332	BOB BARKER COMPANY INC	329.46
229333	BOLKEN/DOUGLAS	3,124.00
229334	BORDER STATES ELECTRIC	3.78
229335	BORDER STEEL AND RECYCLING, INC	2,045.35
229336	BOSS OFFICE & COMPUTER PRODUCTS	2,718.52
229337	BRADY'S ROADSIDE SERVICE	462.50
229338	BRAUN INTERTEC CORPORATION	27,800.31
229339	BROSZ ENGINEERING, INC.	8,465.00
229340	BROWNELLS INC.	848.15
229341	BURNS & MCDONNELL	423,515.60
229342	C&D WATER SERVICES	8.50
229343	CASCADE AUTO GLASS	995.50
229344	CDW-G GOVERNMENT	1,469.22
229345	CIVIL SCIENCE INFRASTRUCTURE, INC.	48,709.20
229346	CODE RED TOWING LLC	387.50
229347	CONSTRUCTION ENGINEERS INC.	118,451.00
229348	CORPORATE TRANSLATION SERVICES, INC	3.22
229349	DAKOTA FIRE PROTECTION, INC	294.38
229350	DEANS BULK SERVICE, INC	1,387.95
229351	DH WIRELESS SOLUTIONS	776.75
229352	DIRTY BIRDS, LLC	1,200.00
229353	DONE RIGHT THE FIRST TIME	2,104.75
229354	ECOLAB PEST ELIMINATION DIV.	477.00
229355	ELECTRO WATCHMAN, INC	14,249.56
229356	FAIRFEILD BY MARRIOTT NORTH BISMARCK	105.12
229357	FASTENAL COMPANY	4,155.25
229358	FINSAAS/DARRELL	49.88
229359	FIRST INTERNATIONAL BANK & TRUST	2,782.60
229360	GARMANS FLOORING	2,969.22
229361	HDR ENGINEERING, INC	14,414.47
229362	HEAD/GARY	79.14
229363	HEGGEN EQUIPMENT CO.	516.75
229364	HELLANDSAAS/MARCIA	366.56
229365	HIGGINS/AMBER	242.36
229366	HOFFMAN/AUSTIN D	44.00
229367	HORIZON RESOURCES	219.64
229368	HUMANITY INC	720.00
229369	HUUS/CURT	32.78

229370	IBS, INC	2,191.27
229371	INDEPENDENT TELEPHONE SERVICES LLC	9,621.13
229372	INFORMATION SYSTEMS CORP.	1,767.00
229373	INTERSTATE POWER SYSTEMS	826.20
229374	JOHANSEN/MATTHEW	38.50
229375	JOHN HUTTER TOWING	375.00
229376	JOHNSON & SUNDEEN	5,575.00
229377	JOHNSRUD/ERICA	57.50
229378	KADRMAS, LEE AND JACKSON, INC.	86,742.62
229379	KIMBALL/GREG A	641.09
229380	KUPPER CHEVROLET INC	73,991.00
229381	LAW ENFORCEMENT SEMINARS LLC	350.00
229382	LEARNING OPPORTUNITIES, LLC	700.00
229383	LEWIS/JAY	13.92
229384	LUND OIL, INC.	6,284.91
229385	MARCO TECHNOLOGIES LLC	510.59
229386	MAYER ELECTRIC INC	3,277.22
229387	MCCABE/THOMAS	358.75
229388	MCCULLOUGH/NOAH	44.00
229389	MCKENZIE CO. FARMER	2,288.16
229390	MCKENZIE CO. MOTOR VEHICLE BRANCH	12.50
229391	MCKENZIE COUNTY	330,875.75
229392	MCKENZIE COUNTY ROAD & BRIDGE	1,561.05
229393	MCNANEY/CHARLES	42.92
229394	MEDLINE INDUSTRIES, INC	39.12
229395	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	14.00
229396	MINOT AREA CHAMBER OF COMMERCE	158.00
229397	ND ASSN. OF COUNTIES	1,098.10
229398	ND COUNTY AUDITOR'S ASSN.	125.00
229399	ND DEPT. OF TRANSPORTATION	33.50
229400	ND STATE RADIO COMMUNICATIONS	41,120.88
229401	NELSON INTERNATIONAL	4,572.28
229402	NEWMAN/DUSTIN B	35.00
229403	NORTHERN HEAVY DUTY TRUCK PARTS	669.85
229404	NORTHERN PUMP & COMPRESSION, INC.	745.25
229405	NORTHWEST PIPE FITTINGS, INC	143.15
229406	NSC MINERALS, LTD	6,327.83
229407	NW SUPPLY AND R&R TROPHIES, INC.	455.00
229408	O K IMPLEMENT CO.	4,373.15
229409	O.K. TIRE STORE, INC	1,479.24
229410	OLSON/DOUG	32.48
229411	PENNINGTON/GREG	130.00
229412	QUALITY INN BISMARCK	172.80
229413	RAMADA BISMARCK HOTEL	86.40
229414	RDO EQUIPMENT CO. - FARGO	1,708.12
229415	RED CARPET	46.16
229416	RM HOEFS & ASSOCIATES, INC.	9,193.60
229417	SAMUELSON/JERRY	516.80
229418	SAX MOTOR CO	5,340.00

229419	SCHWARTZ/BRIAN & LAUREN	546.44
229420	SCOFIELD/JESSIE	5,886.00
229421	SECURE ENERGY SERVICES USA LLC	3,350.06
229422	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	326.00
229423	SRF CONSULTING GROUP, INC	53,083.14
229424	STEIN'S INC.	3,901.40
229425	SUMMIT FOOD SERVICE, LLC	2,100.26
229427	THOMSON REUTERS-WEST	338.58
229428	THOS. Y PICKETT & CO. INC.	28,750.00
229429	TIMBER AUTO BODY	730.10
229430	TOTAL SAFETY U.S., INC.	1,469.78
229431	TRIANGLE ELECTRIC, INC.	475.00
229432	TSCHETTER/DAWN	238.45
229433	UNDERGROUND VAULTS & STORAGE, INC.	8.35
229434	UNIFORM CENTER	73.98
229435	VANGUARD APPRAISALS INC.	2,000.00
229436	VERIZON CONNECT FLEET USA LLC	352.00
229437	WATFORD CITY LUMBER	8.99
229438	WATFORD EXPRESS LAUNDRY CENTER	17.00
229439	WENCK ASSOCIATES INC.	7,371.80
229440	WESTLIE MOTOR CO.	9,596.88
229441	WOLF/PHILIP	450.00
229442	WSC SBDC	25,000.00
229443	SUMMIT FOOD SERVICE, LLC	1,898.37
229444-229463	PAYROLL - FEBRUARY 7, 2020	777,562.10
229464	ALEXANDER/CITY OF	116.00
229465	ARMSTRONG SANITATION	947.50
229466	CENTURY LINK	177.39
229467	CONSOLIDATED TELCOM	48.95
229468	INFORMATION TECHNOLOGY DEPT.	6,080.95
229469	MCKENZIE COUNTY RURAL WATER	191.22
229470	MCKENZIE ELECTRIC CO-OP INC.	8,285.89
229471	MONTANA DAKOTA UTILITIES CO.	22,414.09
229472	NEMONT	28.50
229473	RESERVATION TELEPHONE CO-OP	9,782.95
229474	SOUTHWEST WATER AUTHORITY	52.00
229475	VERIZON/ACCT 342033315-01	2,490.79
229476	VERIZON/ACCT 842030146-01	4,255.58
229477	WATFORD CITY WATER DEPT./CITY OF	3,102.16
229478	AASEN/WADE	5,455.84
229479	ACCUSOURCE INC.	253.79
229480	ACME TOOLS	169.00
229481	ADVANCED BUSINESS METHODS	209.84
229482	AE2S CONSTRUCTION	201.00
229483	AMAZON CAPITAL SERVICES	728.19
229484	AMERICAN SOLUTIONS FOR BUSINESS	82.12
229485	AMERICAN WELDING & GAS	33.14
229486	ARMOR INTERACTIVE	46,220.64
229487	ASCENDUM MACHINERY, INC	1,642.46



229488	ASPHALT INSTITUTE, INC.	1,785.00
229489	ASSELIN/STEPHANIE	337.60
229490	ASTRO-CHEM LAB, INC.	50.00
229491	AUTO VALUE	46.40
229492	AVI SYSTEMS, INC.	4,132.06
229493	AXON ENTERPRISES INC	990.00
229494	BADLANDS HARDWARE	881.98
229495	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00
229496	BAKER & TAYLOR	2,758.92
229497	BAKER METAL AND RECYCLING INC	30,934.24
229498	BALCO UNIFORM COMPANY, INC.	2,059.16
229499	BANK OF NORTH DAKOTA	61,200.00
229500	BECKER/BARBARA J.	500.00
229501	BEK CONSULTING, LLC	48,615.83
229502	BEST/VAWNITA	17.40
229503	BIG BUTTE SERVICES	9,288.46
229504	BISON RUN LAND HOLDING LLC	5,383.91
229505	BLUE BUTTE AGGREGATES	1,745.17
229506	BLUE SHIELD TACTICAL SYSTEMS	700.00
229507	BLUE TARP FINANCIAL, INC.	31.75
229508	BORDER STEEL AND RECYCLING, INC	1,518.72
229509	BOSS OFFICE & COMPUTER PRODUCTS	4,949.59
229510	BRADY'S ROADSIDE SERVICE	125.00
229511	BROSZ ENGINEERING, INC.	100,402.50
229512	C.E. BROOKS & ASSOCIATES,P.C.	10,075.58
229513	C.E. BROOKS & ASSOCIATES,P.C.	77.40
229514	C&C PLUMBING & HEATING, L.L.P.	680.00
229515	C&D WATER SERVICES	49.00
229516	CANDIDO/JAZMINNE	408.70
229517	CDW-G GOVERNMENT	1,921.63
229518	CHARLIE'S SERVICE, LLC	115.43
229519	CHERREY'S PROPANE	1,800.00
229520	CODE2 LAW ENFORCEMENT TRAINING	1,250.00
229521	COMFORT SUITES	172.80
229522	CONSTRUCTION ENGINEERS INC.	40,000.00
229523	CORBIN/ZACHERY	28.00
229524	CORE & MAIN	2,844.72
229525	CORPORATE TRANSLATION SERVICES, INC	39.26
229526	CORPORATE WAREHOUSE SUPPLY	1,039.75
229527	COUNTIES PROVIDING TECHNOLOGY	2,947.03
229528	CRAIG'S SALES-SERVICE-RENTAL	148.50
229529	DAKOTA FIRE PROTECTION, INC	850.00
229530	DAKOTA SUPPLY GROUP	3,405.22
229531	DEANS BULK SERVICE, INC	2,047.65
229532	DEMCO	547.21
229533	DONE RIGHT THE FIRST TIME	280.00
229534	DTE,INC.	1,163.12
229535	DWYER/DANIEL	20.88
229536	E & M SERVICES	37,000.00

229537	FARGO GLASS AND PAINT CO.	6,167.79
229538	FARMERS UNION OIL COMPANY	37,124.65
229539	FASTENAL COMPANY	9,687.65
229540	FIRST INTERNATIONAL INSURANCE	2,428.00
229541	FOSTER/BONNIE	35.00
229542	FRED PRYOR SEMINARS	497.00
229543	HANNAHER'S	10,799.68
229544	HANSEN DIESEL & AUTOMOTIVE	1,773.34
229545	HEGGEN EQUIPMENT CO.	164.86
229546	HERGERT/WHITNEY C	510.33
229547	HOLIDAY INN EXPRESS/GRAND FORKS	172.80
229548	HOLIDAY INN EXPRESS/MINOT	172.80
229549	HOLIDAY INN/FARGO	1,015.20
229550	HOLIDAY INN/GRAND FORKS	172.80
229551	HOWARD SUPPLY COMPANY, LLC	311.20
229552	HUUS/CURT	150.00
229553	IBS, INC	169.99
229554	INDEPENDENT TELEPHONE SERVICES LLC	3,269.40
229555	INFORMATIONAL DATA TECHNOLOGIES LLC	5,025.00
229556	INTERACTIVE DATA, INC	50.00
229557	IWORQ SYSTEMS	17,500.00
229558	JAPPE/KAROLIN	267.91
229559	JOHN HUTTER TOWING	450.00
229560	KANWAR/SUHAIL	138.50
229561	KITAGAWA/BENJI KURT	2,000.00
229562	KROWN ENERGY GROUP, LLC	1,751.00
229563	KUPPER CHEVROLET INC	37,447.00
229564	LARSEN SERVICE DRUG, INC.	122.19
229565	LINDLEY/ROBBY A	62.00
229566	LINK COMPUTER CORPORATION	550.00
229567	LISOK/STEPHEN	133.00
229568	LUND OIL, INC.	764.50
229569	MACKIN BOOK COMPANY	2,810.18
229570	MAILFINANCE	207.00
229571	MARQUART/ANDREW S	288.00
229572	MARTINEZ/EDWARD	56.00
229573	MATTHEWS-KASNER/MAXWELL	31.50
229574	MAYO CONSTRUCTION CO. INC.	70,703.64
229575	MCKENZIE CO. FARMER	236.60
229576	MCKENZIE CO. MOTOR VEHICLE BRANCH	15.00
229577	MCKENZIE ELECTRIC CO-OP INC.	1,822.35
229578	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	2,227.76
229579	MEDLINE INDUSTRIES, INC	236.29
229580	MOHAMED/OMAR A	112.68
229581	MON-KOTA INC.	232.73
229582	MONTANA DAKOTA UTILITIES CO.	176.12
229583	MYERS AUTO PARTS	964.58
229584	ND ASSN. OF CO. ENGINEERS	1,160.00
229585	ND COUNTY TREASURER'S ASSN.	250.00

229586	ND DEPT. OF ENVIRONMENTAL QUALITY	410.00
229587	ND EMERGENCY MANAGEMENT ASSN.	50.00
229588	ND GUARANTY & TITLE CO.	50,000.00
229589	ND GUARANTY & TITLE CO.	50,000.00
229590	ND OFFICE OF THE ATTORNEY GENERAL	4,425.00
229591	ND SHERIFF'S & DEPUTIES ASSN.	350.00
229592	NDACTVSO	170.00
229593	NDAWN CENTER	500.00
229594	NDBOA	490.00
229595	NDCCAA	100.00
229596	NDGS LLC	162.69
229597	NELSON INTERNATIONAL	125.81
229598	NINNEMAN/COLENE K	5,765.60
229599	NOBLE INDUSTRIAL SUPPLY CORP	1,305.92
229600	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
229601	NORTH DAKOTA ONE CALL	326.25
229602	NORTHERN HEAVY DUTY TRUCK PARTS	3,132.34
229603	NORTHERN PUMP & COMPRESSION, INC.	118.70
229604	NORTHRUP/TERRI	417.36
229605	NORTHWEST PIPE FITTINGS, INC	847.67
229606	NOVAK/LARRY	35.96
229607	NSC MINERALS, LTD	14,216.38
229608	O K IMPLEMENT CO.	513.60
229609	O.K. TIRE STORE, INC	8,687.11
229610	PAULSON/KATIE	258.00
229611	PAULY/AUSTIN	133.00
229612	PAVEK/NICHOLAS R	52.50
229613	PAYSTUBZ	1,324.39
229614	PHARMCHEM. INC.	599.55
229615	PRAXAIR	1,155.89
229616	PRO FORMS	531.04
229617	QUALITY INN BISMARCK	345.60
229618	RADISSON HOTEL - BISMARCK	345.60
229619	RDO EQUIPMENT CO. - FARGO	13,261.74
229620	RECORD KEEPERS LLC	32.00
229621	RESERVATION TELEPHONE CO-OP	283.25
229622	SAMBATEK, INC	276.00
229623	SAX MOTOR CO	2,036.68
229624	SCHANER/JOSEPH	73.50
229625	SHERWIN-WILLIAMS/WILLISTON	134.78
229626	SHIPP/ROBERT	56.00
229627	SHOEMAKER/RANDY	73.50
229628	SIDNEY HERALD	73.84
229629	SINCLAIR CYBERNETICS, LLC	4,537.50
229630	SKARDA/TY	209.30
229631	SKILLPATH SEMINARS	597.00
229632	SPORTS AWARDS	55.70
229633	STEIN'S INC.	3,316.14
229634	STUART/KARI A	87.50

229635	SUMMIT FOOD SERVICE, LLC	5,553.81
229636	SWANSTON EQUIPMENT CO.	4,777.00
229637	TIMBER AUTO BODY	1,110.70
229638	TITANIUM PLUMBING	3,146.00
229639	TOOZ CONSTRUCTION, INC.	423,515.60
229640	TOTAL SAFETY U.S., INC.	25.00
229641	TRI-COUNTY IMPLEMENT, INC.	40.20
229642	TSCHETTER/KEITH	278.99
229643	UNDERGROUND VAULTS & STORAGE, INC.	8.35
229644	UNIFORM CENTER	524.98
229645	UNITED QUALITY COOPERATIVE	3,786.05
229646	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,018.68
229647	VALLI INFORMATION SYSTEMS, INC	669.52
229648	VEEDER/EUGENE	48.72
229649	WATFORD CITY LUMBER	188.31
229650	WAWSA	201,124.29
229651	WESTLIE MOTOR CO.	13,819.64
229652	WOLF/PHILIP	133.00
229653	WRK SERVICES, LLC	180.00
229654	ZIPRECRUITER, INC.	1,665.00
229655	ZUGER KIRMIS & SMITH, PLLP	1,018.00
229656-229675	PAYROLL - FEBRUARY 21, 2020	754,749.27
229676	DAVID JOHNSON PROPERTIES LLP	1,000.00
229677	JORGENSEN/BARBARA	1,000.00
229678	NORSTOG ENTERPRISES, LLC	1,000.00
229679	SIMONSON/MARY	333.34
229680	ZUBKE/DENTON B.	333.33
229681	ZUBKE/MARGARET	333.33
2298464	ALEXANDER/CITY OF	17,685.40
2298465	BOSS OFFICE & COMPUTER PRODUCTS	132.52
2298466	GARRISON DIVERSION CONSERVANCY DIST.	32,022.20
2298467	L. YELLOWSTONE IRRIG. DIST. #2	168,590.43
2298468	MCKENZIE CO. AMBULANCE SERVICE	41,447.62
2298469	YELLOWSTONE SCHOOL DISTRICT #14	15,076.06

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**March 3, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 3, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby (by phone), and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Veeder, to approve the February 2020 Minutes as amended. Minutes were amended to include CUPs are to be presented one additional time to the Board of County Commissioners after modification for final approval. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Commission Consent Agenda Items 1-5 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date – Abatement Applications 4229-4231 – March 17, 2020 at 2pm CT; 2. Sick Leave Donation Requests – C. Votava & E. Guess; 3. Signature Authority – Missed Redemption County Deed from 2019 Foreclosure Process; 4. School Reorganization Board – Reappoint Eunice Christophersen and Beth Dahl to 3 year terms, expiring December 31, 2022; 5. Raffle Permit – MBI Energy Services – Drawing April 5, 2020.

Discussion was held on upcoming NDIC, PSC, and NDDOH hearings. McCabe received a ONEOK Bakken Pipeline additions packet. Code Enforcer Foster stated the Blue Buttes facility by Waste Management for disposal wells in on the March 26<sup>th</sup> NDIC agenda. Foster shared his concerns with the facility location. The Board asked for a draft letter to be presented on March 17<sup>th</sup> for Board review and approval.

Jessie Veeder Scofield, Long X Arts Foundation, have a presentation on the community impact and outreach from the Long X Art Foundation. Scofield asked for annual funding from the County for programming, which would allow for more free art programming or scholarships for kids, outreach into rural communities, and additional staffing for events. The Board consensus was in support of the project and for Scofield to present the request to the JDA.

Ari Johnson, Watford City Airport Board, updated the Board on the Watford City Airport Realignment project. Johnson stated the runway would be open this year and

closed the following year. The project is currently being bid out with bids to be opened on April 1. Johnson asked for the local funding range to any shortfall of the project. Veeder stated previous discussions included an additional \$5-6M in local match funding. Nordby suggested reaching back out to Senator Wardner to discuss any funding that may come from the State for the project. The consensus of the Board was to wait until bids were opened and represent the funding needed at the April 7<sup>th</sup> meeting for further discussion.

Bryan Roff, Prairie Woodlands Subdivision, discussed options with the Board for the creation of Special Assessment Districts. State's Attorney Skarda and Auditor/Treasurer Johnsrud requested additional time to put together a process for requests like this in the future. The Board consensus was to develop a process and to work to understand how other counties set up these districts.

A public hearing was held at 10:00a.m. on abatement applications. No persons were present for the hearing. Moved by Lawlar, seconded by Nordby, to approve Abatement Applications 4214-4215 and 4225-4228 as presented. All voting aye, motion carried.

Emergency Manager Jappe and Sheriff Johansen requested clarification on a grant that was recently submitted for two additional truck enforcement officers. Jappe asked if the Board would agree to funding the officers if partial funding was granted. Skarda stated she was committed to having extra truck enforcement and would support the funding if needed. Moved by Veeder, seconded by Skarda, to support the request for funding two additional truck enforcement officers if the grant request was not fully funded. All voting aye, motion carried.

Emergency Manager Jappe discussed with the Board her job duties and request for another FTE. Jappe stated she needed assistance staying on top of 7 grants that she currently monitoring, as well as assistance with website updates, alerts, the multi-hazard mitigation plan, and other projects. Jappe requested a position similar to hers and someone who shares her passion. Veeder cautioned that duplication is perhaps not the direction and that the new position should support the manager, as a similar position could create additional tension. Veeder was supportive of an administrative assistant, as was budgeted for 2020. Moved by Veeder, seconded by Skarda, to move forward with the review of the administrative assistant position for Disaster Emergency Services as reflected in the 2020 budget. All voting aye, motion carried.

HR Director Weber presented an expanded salary schedule with 40 steps and steps 22-40 moving at 0.25% between steps. This schedule is similar to Mountrail County and Weber stated should accommodate McKenzie County. Moved by Veeder, seconded by Skarda, to approve the expanded salary schedule for 2021 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Extension Office Administrative Assistant DBM change from an A12 to B22 and to move K. Neprash from an A12 Step 21 to a B22 Step 16, effective the next pay period of March 15, 2020. All voting aye, motion carried.

Terry Guarritty and David Arndt, Homestead at Watford City Development, presented information to the Board regarding their project and infrastructure at the site. A proposal was submitted to the JDA Shovel-Ready program as well. The request to assist with funding to complete the infrastructure build of 8<sup>th</sup> Street and 11<sup>th</sup> Ave and requested a joint meeting with the City of Watford City, McKenzie County School District #1, and McKenzie County to discuss a timeline. Arndt stated the presentation is for additional information and clarification to the Board on their proposal.

Landfill Director Schreiber and PWD Kanwar presented information to the Board regarding the Landfill Scale Office and stated the scale house is currently sinking as is too small to accommodate the needs at the Landfill. Schreiber stated the current building was intended to be a short term solution when purchased in 2013. The request was for the Board to consider using the Design-Bid-Build method for this project instead of the CMAR process. Moved by Lawlar, seconded by Veeder, to build the landfill scale office through the Design-Bid-Build process in 2020. All voting aye, motion carried.

Jill Helmuth, Moore Engineering, and Greg Fischer, Shannon & Wilson, presented an update on the Long X Road and possible options for repair of the slides that are occurring. Kanwar stated no action was requested of the Board at this time but that he will gather more information on a possible re-route and bring that information back to the Board at a future date.

Renae Kuehl, SRF Consulting Group, presented information on the Roadway Safety Plan proposal for McKenzie County. SRF in 2014 reviewed 137 miles of road and 48 intersections. Skarda requested to be informed as a Board on the reports and information as the project progresses. Moved by Nordby, seconded by Veeder, to approve the Roadway Safety Plan Proposal with SRF at a cost of \$246,497. All voting aye, motion carried.

Assistant Engineer Mohamed requested to use the current Civil Science Construction Inspection Services contract if needed for 2020. The contract is valid through December 2020. SA Skarda reminded the Board and Engineer's Office to stay within the project scope and bidding requirements. Moved by Veeder, seconded by Skarda, to allow the continued use of the Civil Science contract if needed. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the Flatland Stockpile Agreement Extension as presented. All voting aye, motion carried.

Kanwar updated the Board on a fuel spill at the Grassy Butte shop. The estimated cost for cleanup is \$60,000. Cameras and switches are being installed on the site at this time.

Moved by Lawlar, seconded by Skarda, to approve the chairman to sign the material testing task agreement with Brosz Engineering as presented for \$126,000. All voting aye, motion carried.

Discussion was held on the Alexander Shop. Moved by Nordby, seconded by Lawlar, to rescind the previous motion to purchase the land in Alexander for a County Shop and to allow additional time to follow proper procedures. McCabe stated he had talked to the City of Alexander and Alexander Planning & Zoning and had no feedback. All voting aye, motion carried. Skarda asked the need for 80 acres for the project as the shop in Watford City is 33 acres. Lawlar asked why the County would purchase creek property that would not be usable. Kanwar stated could possibly move to 40 acres and stated he currently has 6 employees stationed at Alexander and that this would be the place for future expansion if needed. Lawlar requested to see plans and ideas prior to purchasing land. Kanwar stated the building would be sided similarly to the Cartwright shop. Kanwar requested to allow the Board Chairman to negotiate with the landowner. SA Skarda reminded the Board that the chairman can gather information but cannot bind the Board by agreement. Discussion was held on using a real estate broker. ROW Agent Vandervorste is a licensed realtor and would be able to perform the needed work. SA Skarda stated it was important to run title, get title insurance, and follow the legal procedures. Moved by Veeder, seconded by Skarda, for ROW Vandervorste to work on the land acquisition and work through Chairman McCabe as the contact for negotiations and to bring information back to the Board for discussion. All voting aye, motion carried.

Moved by Skarda, to appoint Jeff Shaffer to the Building Committee of the Alexander Shop. Prior to a second of the motion Kanwar requested to appoint Bob Hansen if Shaffer is not available. Auditor/Treasurer Johnsrud suggested Kanwar to determine the committee and come back to the board for approval at the next meeting. Motion died for lack of second.

ROW Agent Vandervorste updated the Board on various County road projects including County Route 2, County Route 12 and 107<sup>th</sup>, County Route 55, 113<sup>th</sup> and 33<sup>rd</sup> (Demick Lake), 22<sup>nd</sup> St culvert, 23<sup>rd</sup> St Reconstruction, 41<sup>st</sup> Street in Hawkeye Township, County Route 53, and County Route 34.

Nordby left the meeting at 1:09 p.m.

Moved by Skarda, seconded by Veeder, to approve signature authority of the chairman for the Minor Bridge Replacement Task Orders with SRF as presented. All voting aye, motion carried.



Moved by Lawlar, seconded by Skarda, to approve signature authority of the chairman for the Transportation Planning Task Order with SRF. All voting aye, motion carried.

PWD Kanwar presented updates to the 2020 and 2021 Capital Improvement Plan (CIP). Skarda asked if Kanwar has met with any landowners on these new projects and Kanwar stated he has not yet. Moved by Veeder, seconded by McCabe, to approve the updated CIP as presented. Board discussion was held on the ability to change the CIP if needed. All voting aye, motion carried.

Kanwar requested to being the design process for County Route 1 and requested to use the same consultant as for County Route 2. SA Skarda stated the project would have to be bid out. Kanwar stated this process can be lengthy for the RFQs. Board consensus was to follow the full process and not skip bidding steps.

Moved by Skarda, seconded by Veeder, to approve the 107<sup>th</sup> NW Task Order with KLJ for \$459,755. Skarda requested Kanwar to review publications for the newspaper prior to publication. All voting aye, motion carried.

SA Skarda reported he had all of the signed agreements from landowners for the possible fairgrounds relocation. McCabe stated a presentation will be made at the March 17 board meeting.

Moved by Veeder, seconded by Lawlar, to approve the Security Handbook and Emergency Procedures and Evacuation Plans as presented. All voting aye, motion carried.

The meeting recessed at 1:41 p.m. until March 17, 2020, at 1:00 p.m.

### **March 17, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 17, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Treasurer's Report for the period ending February 29, 2020, as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Commission Consent Agenda Items 1 through 5 as presented. All voting aye, motion carried. Items approved: 1. Reappoint Jay Lewis to the Weed Control Board – 4 year term expiring June 30, 2023; 2. Signature Authority – Alexander Law Enforcement Memorandum of Understanding; 3. Set Public Hearing – Abatement Application 4216-4217, 4232-4234 – April 6, 2020, at 10:00 a.m. CT; 4. Out of State Travel Request – M. Hellandsaas – 4H Leader Trip to Black Hills – April 17-19; 5. Signature Authority – Speed Enforcement Grant Application.

Skarda requested to remove Items 7, 10, and 12 from the Planning & Zoning Consent Agenda. Lawlar requested to remove Items 8 and 9 from the Planning & Zoning Consent Agenda. Moved by Veeder, seconded by Lawlar, to approve Planning & Zoning Consent Agenda Items 1 through 6, 11, and 13. All voting aye, motion carried. Item List: **1. Hartel East Reservoir #02-20CUP** Staff recommends approval of Conditional Use Permit #02-20CUP, Hartel East Reservoir to the County Commission to allow the construction of up to 695ac/ft clay lined reservoir and 20' pipeline that would connect this new reservoir with their existing Hartel West Reservoir (#0007-17 Administratively Approved CUP) to store water for industrial uses. Adopt the findings and conditions as provided in the staff report. **2. Dustin Jordan/Dire Wolf Ridge #02-20SUB** Staff recommends approval of #02-20SUB to the County Commission to allow Dustin Jordan to develop a Minor Subdivision dividing a portion of his 160 acres into three 5.44 acre lots and one 5 acre lot for a total of 4 lots to be located at Section 1, Township 149N, Range 100W, [Parcel #350000550 in McKenzie County, ND. Adopt the findings and conditions as provided in the staff report. **3. Dustin Jordan #06-20CUP** Staff recommend approval of Conditional Use Permit #06-20CUP to the County Commission to allow Dustin Jordan to build one home per lot for a total of four homes within Dire Wolf Ridge subdivision. Located at Section 1, Township 149N, Range 100W, Parcel #350000550 in McKenzie County, ND. Adopt the findings and conditions as provided in the staff report. **4. Watford City Park District/McKenzie county Athletic Park #02-20VAR** Staff recommends that Variance #02-20 for the Watford City Park District to waive the requirement to pave the parking area for the McKenzie County Athletic Park be recommended for approval and additionally, all associated fees be waived by the County Commission. Adopt the findings and conditions as provided in the staff report. **5. Selland Construction Scoria Pitt #05-20CUP** Staff recommend approval of Conditional Use Permit #05-20CUP, Selland Construction, to the County Commission to allow the development of the scoria pit. Adopt the findings and conditions as provided in the staff report. **6. Delta Constructors LLC #07-20CUP** Staff recommends approval of Conditional Use Permit #07-20CUP, Delta Constructors LLC, to the County Commission to allow the applicant to come into compliance with a CUP and replace the aged, dilapidated workforce housing units with new units. Going from 112 beds down to 66 beds plus one 60X60 temporary modular office building with an expected duration of the office building of 3-5 years. Adopt the findings and conditions as provided in the staff report. **11. Erick & Trudi Skedsvold #01-20SUB** Staff recommend approval of #01-20SUB to the County Commission to allow Erik and Trudi Skedsvold to split their current 15.33 acre lot into two (2) lots, selling 5.85 acres to the

renter with the house. Adopt the findings and the conditions as provided in the staff report. **13. P&Z Board Member Vacancy** - There were 4 names to consider for the P&Z Board vacancy Cody Knetzger, Warren Hovland, Danial Richmond, Lindsey Perusich which was vacated by Les Haugen. The Board recommends to the County Commission to appoint Cody Knetzger to the Planning & Zoning Board for a three (3) year, nine (9) month term beginning April 1, 2020 and ending January 31, 2024.

Discussion was held on Planning & Zoning Consent Agenda **Item 7 - Reed & Bernadine McCandless #01-20VAR** (Staff recommend approval of Variance 01-20VAR, Reed and Bernadine McCandless to the County Commission to allow them to park their Semi and Tractor on the property for personal use only. Accept the findings and conditions as provided in the Staff Report). Skarda stated Huus asked her to pull this item. Huus stated he meant Items 8 and 9 and not Item 7. Discussion was held on Planning & Zoning Consent Agenda Items 8, 9, and 10 (**Item 8 - Ken Charpentier #01-20ZC**. Staff recommend Denial of Zone Change #01-20ZC to the County Commission to allow the Zone Change from Agriculture to Light Industrial. Adopt the findings and conditions as provided in the staff report. **Item 9 - High Torque Trucking #03-20CUP** Staff recommend approval of Conditional Use Permit #03-20CUP, High Torque Trucking, to the County Commission to allow the continued operation of the trucking company. Adopt the finding and conditions as provided in the staff report. **Item 10 - Chris Miskin Mayhem #08-20CUP** Staff recommend approval of Conditional Use Permit #08-20CUP Chris Miskin Mayhem, to the County Commission to allow the continued operation of the trucking company. Adopt the findings and conditions as provided in the staff report.). Lawlar asked if these two items required a reclamation bond and that answer given was yes. Veeder asked for the discussion to go back to the Planning & Zoning Board but agreed in these cases the reclamation bond wasn't needed for a single truck. Huus pointed out that Item 8 is a denial. Moved by Lawlar, seconded by Veeder, to remove the requirement for a reclamation bond (condition number 15) for Planning & Zoning Consent Agenda Items 9 and 10 and to approve as presented. All voting aye, motion carried. Moved by Veeder, seconded by Lawlar, to approve Item 7 as presented and deny Item 8 as presented. All voting aye, motion carried.

Discussion was held on Planning & Zoning Item 12 (**Item 12 - Reclamation Bond Waiver Ordinance** Staff recommend approval of the Reclamation Bond Waiver Ordinance Amendments to the County Commission. Adopt the Amendment as provided for Section 1.4.2, Subsection 16 of Section 3.4.3 and Section 4.10.). Discussion was to make sure the landowners understand what they may be entering into if the reclamation bond is waived as far as liner failures, problems with damage due to washouts, and that the landowner would be responsible. Huus stated that the permit process requires the landowners to sign off on the agreement and that pitfall of such an agreement are made known to the landowners. Moved by Veeder, seconded by Skarda, to approve Planning & Zoning Item 12 as presented. All voting aye, motion carried.

Code Enforcer Foster discussed with the Board the letter in opposition to the disposal site in Blue Buttes. Foster requested approval to write a letter in opposition to the project based on the project's location. Veeder stated he wants to be sure the County refrains from comments on the science behind the process and to focus only on the safety of the aquifer/water and location. Moved by Veeder, seconded by Nordby, to authorize the chairman to sign a letter to the NDIC regarding the aquifer concerns of this project pending SA Skarda review and approval. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to provide a letter of support for the WBI pipeline project that crosses the lake. Foster will draft a letter to be presented at the April 7 meeting. All voting aye, motion carried.

Lee Geiger, Grassy Butte Fire Chief, requested funding for a new fire truck at a cost of \$155,000 to include additional tools needed. Moved by Veeder, seconded by Skarda, to approve \$155,000 to the Grassy Butte Fire Department through a Joint Powers Agreement. All voting aye, motion carried.

Luke Taylor, WC Airport, along with staff from KLJ, joined the meeting via phone conference to discuss the airport realignment project. There are currently \$20.5M in funds committed to the project. The bids will be opened on April 1 at the KLJ office in Bismarck. The Board was in support of the project and funds can be transferred through a Joint Powers Agreement. The Airport Board will come back once bids are opened and more information is known about budget shortfalls.

A public hearing was held at 2:00pm on abatement applications. No persons of the public were present for this hearing. Moved by Nordby, seconded by Skarda, to approve Abatement Applications 4229-4231 as presented. All voting aye, motion carried.

Discussion was held on the fairgrounds relocation project. The Fair Board Building Committee (Chris Kubal, Brenda Lautenschlauger, Tim Jorgenson, Heidi Brenna, and Todd Mitzel) gave a presentation on the land site options and provided a recommendation to move forward with Site D. Moved, by Nordby, seconded by Skarda, to survey Site D to determine the final acreage and to bring it back to the next Board meeting for purchasing approval. All voting aye, motion carried.

Robin Arndt and Justin Johnsrud, Watford City Park District, presented information on the past use of the park district facilities and the need for the new athletic field. The total request to the County is for \$4.4M plus approximately \$300,000 for costs associated with getting water to the site. Arndt stated they will also be working on a capital campaign to raise additional funding for the project. Lawlar requested to send this out for bid and then come back for funding. Board consensus was to support the project and to come back with options once final numbers are known.

Moved by Lawlar, seconded by Skarda, to approve the Burns and McDonnell contract for professional services for the Landfill Scale Office building for \$202,000 and to authorize the chairman to sign. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to set the Landfill Scale Office Building Building Committee as Commissioners McCabe and Lawlar, Keith Buck, Rick Schreiber, Bob Hansen, with Maurine Collison as the alternate. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to appoint Jeff Shaffer, Blaine Karst, Nathan Dekker, Tom McCabe, Bob Hansen, and Keith Buck as the Alexander Shop Building Committee. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the request to add a smart board to the Fleet Manager office for \$2,452.57. All voting aye, motion carried. Chief Deputy Wellen stated there may be an extra at the LEC.

Moved by Nordby, seconded by Skarda, to authorize the chairman to sign the ICON contract amendment for the fairgrounds site visits as presented. All voting aye, motion carried.

HR Director Weber requested the approval of third party vendors to speak with County employees regarding their products. The Board consensus was to approve the meetings as long as they took place after hours and not while compensating employees for work time.

Weber requested, on behalf of Public Works, to hire a Fleet Parts Technician instead of a Diesel Mechanic. Weber stated this position would be solely in the parts room keeping inventory and the like and would allow the Shop Foreman to be on the floor overseeing the work being done. Weber stated there may be a need in the future for a Mechanic, so this wouldn't necessarily remove that request in the future. Lawlar asked what the Fleet Manager does for job duties. Kanwar stated the Fleet Manager is not in the shop and parts room every day but is looking at software maintenance, records, registrations, and trying to get caught up. Moved by Nordby, seconded by Veeder, to approve the hiring of a Fleet Parts Technician as a B23 instead of a Diesel Mechanic at a B25. Roll call vote: Skarda, nay; Nordby, aye; McCabe, aye; Lawlar, nay; Veeder, aye. With 3 votes aye and 2 votes nay, motion carried.

Weber discussed with the Board internal recruitment pay increases and requested a pay increase for an employee from a B21 Step 1 to B21 Step 3 for a new position within the same department. Weber also requested the Handbook Committee to add more guidance on the policy for internal candidate transfers. Nordby stated the Board and Compensation Committee worked very hard to make similar type jobs all fall within the same bank and pay scale and stated concerns about constant moving in departments within the same job band with pay increases. Nordby stated this would

move the County back to when there were no job descriptions or a pay scale and that if an employee was moving within the same band they should not receive a pay increase. Weber stated if this were an external candidate they would be hired as a B21 Step 5 and if this employee quit they could be rehired as a B21 Step 3. Lawlar agreed with Nordby that this would throw out much of the work that has been done by the Compensation Committee over the years. Nordby stated approving an increase in steps within the same band will only cause discord within the departments. Skarda stated the Board did not approve the position of a Planning & Zoning Technician, but approved a Code Enforcer/Planner/Building Inspector and that she is not in support of this position. Moved by Lawlar, seconded by Skarda, to deny the Planning & Zoning Technician position as presented. All voting aye, motion carried.

Weber discussed overtime pay for MCSO deputies working grant shifts. Johnsrud discussed the previous Board action on this topic. Further discussion is needed on this topic along with legal guidance before a decision can be made.

Moved by Nordby, seconded by Skarda, to approve the 2020 Burn Ban as presented. All voting aye, motion carried.

### **2020 FIRE EMERGENCY AND BURN BAN FOR McKENZIE COUNTY, NORTH DAKOTA**

**WHEREAS**, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

**WHEREAS**, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

**WHEREAS**, all available resources remain committed to protecting life and property; and

**WHEREAS**, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. The North Dakota Fire Danger rating map can be found at the following web site:

<https://www.ndresponse.gov/burn-ban-restrictions-fire-dangermaps#burnbanmap>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT.

A discussion was held on the COVID-19 pandemic. Emergency Manager Jappe presented a press release that will be going out and that she would like to open an Emergency Operations Center (EOC). Weber presented information on departmental guidance for business travel, limiting public contact, and allowing modified work schedules. Johnsrud requested to be the point of contact with Armor Interactive regarding getting employees set up to work from home. The Board consensus was to limit business travel and allow the department heads to determine best practices for their departments. The Board also discussed employee leave in the case of positive tests of employees and family members. Building closures were discussed for County facilities. SA Skarda stated that jury trials were cancelled until April 24 at this time. The Board consensus was for the County buildings to remain open at this time and limit exposure to employees from the public. Moved by Nordby, seconded by Skarda, to grant an additional 80 hours to employees to comply with the recommendation or order by a public official or health care provider to quarantine due to exposure to or symptoms of coronavirus, or to care for a family member who is in quarantine based on a recommendation or order due to exposure to or symptoms of coronavirus and to tie the definition of self-quarantine to the CDC guidelines. All voting aye, motion carried.

Skarda requested to have a discussion with PWD Kanwar regarding travel and accident data for county roads on the CIP. Skarda also requested information on County Routes 53, 55, and all others on the CIP including the cost, lifespan of the roads when built and currently, as well as a budget on each project and the final cost. Kanwar stated many of the roads are too new to know if they are performing as designed.

Moved by Nordby, seconded by Lawlar, to approve the stockpile agreement extensions for N. Dekker and C. Murray as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to award the low bid for 2020 Aggregate Stockpiles to River Aggregates II for \$2,452,750. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to authorize the chairman to sign and approve the 2020 Aggregate Stockpile Agreement as presented. All voting aye, motion carried.

Kanwar provided an update on the County Route 12 and 107<sup>th</sup> Ave and County Route 55 projects. Kanwar stated the meetings went well and support was given for the projects, including good extension points and stop points. Veeder agreed it was a good process and that he appreciated the input he received. Kanwar stated all easements were signed for County Route 12. Skarda asked Kanwar to verify that all easements had been obtained. Johnsrud requested a map of the realignments proposed by

Kanwar regarding the extensions near the church that was discussed. Kanwar will update the CIP for the next meeting to include a map for clarification.

Kanwar requested the ROW Agent and Chairman to work on possible locations for future shops in Grassy Butte and Keene. Kanwar requested a minimum of 20 acres at each location. Moved by Veeder, seconded by Skarda, to allow the ROW Agent and Chairman to pursue land options for Grassy Butte and Keene possible shops. SA Skarda reminded the Board that the Chairman cannot purchase the land and that the decision needs to come to the Board. All voting aye, motion carried.

Kanwar requested consent agenda items for signatures on task agreements. Lawlar and Skarda requested to hear about them separately and to not place them on the consent agenda.

Johnsrud stated the RFPs for appraisal services on the former County Shop and Weed Shop buildings were due March 20. Lawlar stated the WC Fire Department may be looking for additional space for a training ground at the former County Shop location.

No action was taken on the Carmen Store liquor and beer licenses as the Board decided to wait to hear back from the township first.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Woodrock Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Nordby, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 5:53 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, PWD Kanwar, and Attorney Brian Schmidt (by phone).

Executive Session was adjourned at 6:07 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Nordby, seconded by Skarda, to follow the advice of counsel on the Woodrock Litigation. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Auburn Ridge and Bison Run Abatement Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Veeder, seconded by Nordby, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.



Executive Session began at 6:09 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 6:13 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the Auburn Ridge and Bison Run Abatement Litigation. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve and authorize the chairman to sign the Emergency Declaration for the COVID-19 pandemic. All voting aye, motion carried.

### **PUBLIC HEALTH EMERGENCY FOR MCKENZIE COUNTY, NORTH DAKOTA**

**WHEREAS**, McKenzie County, North Dakota is experiencing the impact from a Virus outbreak and local resources are exhausted; and

**WHEREAS**, McKenzie County, North Dakota, has determined as of this date, the public is at risk and the McKenzie County Department of Emergency Services has been in consultation with UMDHU and ND Department of Emergency Services and;

**WHEREAS**, all available resources remain committed to protecting life and property; and

**WHEREAS**, the impact of this virus outbreak could threaten the health, well-being, and safety of the citizens of McKenzie County; and

**WHEREAS**, the cost of response, and support may be in excess of County resources.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of McKenzie County Commissioners declare a Health Emergency as a result of the outbreak currently occurring in McKenzie County, and hereby declare all necessary resources be acquired to help assist with this emergency.

The meeting adjourned at 6:20 p.m. until March 20, 2020, at 9:45 a.m.

### **Special Meeting March 20, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 20, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:45 a.m.

The purpose of the meeting was to discuss the lock of county building doors to the public in response to the COVID-19 pandemic.

Discussion was held to close to the general public with employees still reporting to work and business being done through phone, email, and mail. Consensus was not appointments at this time. Moved by Lawlar, seconded by Skarda, to lock all county building doors until further notice with employees reporting to work and contact with the public through email, mail, and phone. All voting aye, motion carried.

The meeting adjourned at 9:58 a.m. until March 23, 2020, at 8:30 a.m.

### **Special Meeting March 23, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 23, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda (all by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 8:30 a.m.

The purpose of the meeting was to discuss a letter to the NDIC regarding the retraction of a letter submitted by Planning Director Huus in regard to Waste Management and KT Enterprises NDIC docket.

Moved by Nordby, seconded by Skarda, to approve the letter as presented. Discussion was held on who would sign the letter. Nordby will stop by and sign it in person. All voting aye, motion carried.

The meeting adjourned at 8:33 a.m. until March 27, 2020, at 11:00 a.m.

### **Special Meeting March 27, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North

Dakota on March 27, 2020. Present: Commissioners Doug Nordby (by phone) , Gene Veeder (by phone), Howdy Lawlar (by phone), Tom McCabe, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 11:00 a.m.

The purpose of the meeting was to discuss a letter to the Frost Laws on the County Road System and the June 9, 2020, Primary Election Voting Location Resolution.

Nordby reported that Governor Burgum lifted the State Frost Laws as part of the COVID-19 response but there was no impact to county roads. The question before the Board today was to determine the position of McKenzie County and report the decision to the LoadPass system, which will be meeting later this day. Permitting Specialist Pickering stated that Mountrail County would not be following the State guidelines. Nordby stated it was appropriate to follow the lead of the other counties. Dunn County and Ward County are also not lifting their frost restrictions at this time. Veeder stated McKenzie County should keep consistent with neighboring counties. Discussion was held to open restrictions for farmers to move commodities to market. Nordby stated he had talked to Kanwar who reported the frost laws typically come off around May 1<sup>st</sup>. Kanwar stated that if the restrictions can remain in place for two additional weeks they could possibly be lifted at that time. Moved by Nordby, seconded by Lawlar, to leave the road restrictions in place for the next two weeks but to allow exemptions for the ag community. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the resolution for the June 9, 2020, Primary Election as presented. All voting aye, motion carried.

### **McKenzie County Resolution Regarding June 9th 2020 Primary Election Process**

The McKenzie County Commission operating under their authority provided by NDCC § 16.1-04-02 & 16.1-11.1-01 and in consideration of the Governor's declared emergency in response to the COVID-19 pandemic hereby declares by resolution that all previous County polling locations shall be consolidated into a minimum of one location for the June 9th 2020 primary election located at 213 2nd St NE, Watford City, ND (Civic Center) and 215 Main St, Mandaree, ND (Mandaree School Business Office).

The County Commission hereby grants authority to the County Auditor in their discretion to additionally suspend the polling location(s) if State or Federal law otherwise suspends the polling location requirement.

In addition to the minimum of one polling location in the County, the County Auditor shall ensure at least one additional voting location is present on tribal land unless another alternative is agreed to by the respective Tribal Chair.

The County Commission further declares under their authority provided by NDCC § 16.1-11.1-01 to the greatest extent possible for the county to conduct the June 9th 2020 primary election by way of mail in ballot. The Commission encourages all qualified citizens to take every opportunity to vote by mail ballot prior to the June 9th 2020 Election.

So ordered.

The meeting adjourned at 11:21 a.m. until March 31, 2020, at 3:00 p.m.

### **Special Meeting March 31, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 31, 2020. Present: Commissioners Doug Nordby (by phone), Gene Veeder (by phone), Howdy Lawlar, Tom McCabe, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 3:00 p.m.

The purpose of the meeting was to discuss the Families First Coronavirus Response Act (FFCRA) and to provide additional guidance to department heads regarding employees.

HR Director Weber discussed the FFCRA that goes into effect on April 1, 2020. Nordby asked how the previous Board approved policy Weber stated he had conversations with other HR professionals who recommended the Board rescind the previous policy and work directly with the new law at this time. State's Attorney Skarda stated the FFCRA also includes daycare and school closures, which were not covered in what the Board previously approved. Moved by Nordby, seconded by Lawlar, to rescind the previous coronavirus/COVID-19 policy approve March 17, 2020, and follow the new FFCRA law. All voting aye, motion carried.

Discussion continued with specific questions from Weber regarding different scenarios. The first question was whether or not the County wanted to allow employees to take intermittent leave while working remotely or if employees were required to use the leave in full day requirements. Questions were asked regarding the ease of payroll for this scenario as well as the cost for the expanded leave. Weber stated that the cost depends on the reason the employee is out and is either capped at \$200/day or \$511/day. Auditor/Treasurer Johnsrud stated intermittent leave would allow employees to extended the leave to more than 12 weeks. Weber stated, yes, it is 480 hours over that time period and that he was unsure how many employees may be using this expanded FMLA. McCabe suggested seeking input from the department heads before making a final decision. Weber stated no decision was needed today and that until a formal decision had been made that intermittent leave would not be an option. Board

consensus was to make the final decision on April 7. The second question was if employees could use the expanded FMLA intermittently while working at their usual worksite. The Board consensus was to treat this the same as the first question and get feedback from department heads before making a final decision and that no intermittent leave was allowed at this point in time. The third question was if the County would allow employees to use existing paid leave to supplement the amount they receive from the emergency paid sick leave or expanded sick leave. Nordby stated at this time it should just be the amount allowed and to not supplement so that employees will still have their bank of leave to use for later use. The rest of the Board agreed that existing paid leave banks could not be used to supplement expanded or emergency sick leave. The final question was if employees could request donated time to put towards expanded FMLA paid leave. The Board consensus was that donated time could not be put towards this new FMLA paid leave and employees need to save their sick time in case they need it personally.

Discussion was held on additional guidance to department heads regarding employees. Johnsrud stated no decision is needed today but is more to prompt discussion of how the Board wants to handle incidents. Weber asked if employees can use sick or vacation leave for any reason now to make sure they are covered in the case they are out for an extended period of time. Board consensus is not to change the categories at this point in time. Weber asked if department heads are allowed to send home employees exhibiting symptoms and if we will allow those employees to use the emergency sick leave. Veeder stated the answer was yes to both of those questions. Board consensus was the supervisor should have the ability to send the employee home if they are sick. Weber asked what sort of documentation employees needed to provide to prove they meet the qualification for the new leave. SA Skarda cautioned about requiring test results and to not violate HIPAA laws. Veeder stated the County does not want to add to the health system stress by sending people to get tested and asked if there were repercussions for employees not being truthful with information on the form. Weber stated he would add a statement to the policy that if an employee is misusing the policy and not being truthful they could be subject to disciplinary action. Board consensus was to add that statement into the policy. Board consensus was for employees to remain home until a diagnosis is received if someone in their household was exhibiting symptoms but the employee was not.

The Board discussed what would happen if an employee tests positive and the consensus was that those in close contact with that employee would be quarantined as recommended by the ND Department of Health. Nordby and Veeder both stated that contract tracing would be done. Nordby stated employees should not be going into other places if not necessary and should stay at their desk and refrain from contact with other employees and should not be roaming around in different departments. Weber asked if the entire department could work remotely. Skarda stated this was not the right approach either and that she was also not in favor of 4 10-hour days. Nordby said the only change to reporting to work would be if the Governor ordered a shelter in place but until that time the current recommendations are to separate by at least 6 feet between

people, sanitize countertops, and wash hands. Lawlar stated there are ways to get equipment to employees to work remotely should they be quarantined and those can be dealt with when they occur. Veeder asked Johnsrud to send out an email asking office staff to be more diligent in cleaning their personal workspaces and to take personal responsibility to follow established guidelines. Veeder expects department heads to come up with scenarios where it won't work for people to report to work and bring those to the Board. Board consensus was that employees need to report to work and if the department head feels employees need to work remotely that it come before the Board for discussion and final decision.

The meeting adjourned at 3:57 p.m. until April 7, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
30320	FIRST INTERNATIONAL BANK	10.00
30520	BLUE CROSS BLUE SHIELD OF ND	152,261.23
30920	FIRST INTERNATIONAL BANK	66.00
31220	BLUE CROSS BLUE SHIELD OF ND	89,814.39
31720	BLUE CROSS BLUE SHIELD OF ND	3.00
31920	BLUE CROSS BLUE SHIELD OF ND	36,450.13
32420	BLUE CROSS BLUE SHIELD OF ND	3.00
32620	BLUE CROSS BLUE SHIELD OF ND	40,746.18
44201	UPPER MISSOURI DIST. HEALTH UNIT	290.51
44202	WATFORD CITY/CITY OF	100.00
44401	ALEXANDER PARK DISTRICT	2,707.96
44402	ALEXANDER RURAL FIRE DISTRICT	137,308.87
44403	ALEXANDER SCHOOL DIST. #2	2,260,770.67
44404	ALEXANDER TWP.	68,573.12
44405	ANTELOPE CR. TWP.	6,183.38
44406	ARNEGARD PARK DISTRICT	7,732.62
44407	ARNEGARD RURAL FIRE PROTECTION DIST.	63,416.98
44408	ARNEGARD TWP.	86,405.83
44409	ARNEGARD/CITY OF	19,037.69
44410	BLUE BUTTES TWP.	49,334.67
44411	CHARBON TWP.	126,872.45
44412	EARL SCHOOL DIST. #18	21,440.50
44413	ELM TREE TWP.	234,907.03
44414	GRAIL TWP.	46,398.42
44415	GRASSY BUTTE FIRE DISTRICT	13,274.49
44416	HAWKEYE TWP.	208,722.37
44417	HORSE CREEK RURAL FIRE DIST.	12,124.64
44418	HORSE CREEK SCHOOL DIST. #32	87,395.78
44419	KEENE TWP.	76,640.02
44420	MANDAREE SCHOOL DIST. #36	14,203.29
44421	MCKENZIE CO. FIRE PROT. DIST.	716,043.50
44422	MCKENZIE CO. HISTORICAL SOCIETY	46,434.02
44423	MCKENZIE CO. SD#1	11,661,321.28
44424	MCKENZIE SOIL CONS. DIST.	442,228.16
44425	ND STATE TREASURER	235,437.65
44426	NEW TOWN PUBLIC SCHOOL DIST.	216,999.92
44427	NEW TOWN RURAL AMBULANCE DIST.	11,469.80
44428	NEW TOWN RURAL FIRE DEPT.	11,469.80
44429	RANDOLPH TWP.	4,286.07
44430	RIVERVIEW TWP.	20,017.75
44431	SIOUX IRRIGATION DISTRICT	8,826.60
44432	SIOUX TWP.	22,025.73
44433	SIOUX-YELLOWSTONE RURAL FIRE DIST.	24,561.84
44434	TRI TWP	20,206.10
44435	TWIN VALLEY TWP.	132,545.34
44436	UPPER MISSOURI DIST. HEALTH UNIT	181,317.57
44437	WATFORD CITY MUNICIPAL AIRPORT	37,639.06
44438	WATFORD CITY PARK DISTRICT	549,276.30

44439	WATFORD CITY/CITY OF	1,568,075.29
44440	WILLISTON FIRE PROTECTION DISTRICT	4,895.83
44441	WILLISTON VECTOR CONTROL DIST.	65.34
44442	YELLOWSTONE PUMPING IRRIG. DISTRICT	194.83
44443	YELLOWSTONE SCHOOL DISTRICT #14	310,187.70
44444	YELLOWSTONE TWP.	93,205.90
44445	WATFORD CITY/CITY OF	100.00
229683	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	515.58
229684	ABL MOBILE LOCK & SAFE	80.00
229685	ACME TOOLS	77.38
229686	ADVANCED BUSINESS METHODS	1,260.13
229687	AIRTEQ SYSTEMS	2,644.05
229688	ALLEGIANCE COBRA SERVICES, INC.	331.50
229689	ALLEGRA OF BOZEMAN	421.78
229690	AMAZON CAPITAL SERVICES	1,664.36
229691	AMAZON/SYNCB	5,337.02
229692	AMERICAN WELDING & GAS	408.51
229693	ARMOR INTERACTIVE	45,081.63
229694	AWS	6,645.00
229695	BADLANDS HARDWARE	602.52
229696	BADLANDS OCCUPATIONAL TESTING SERVICES	76.00
229697	BAKER & TAYLOR	1,002.91
229698	BALCO UNIFORM COMPANY, INC.	6,672.06
229699	BASIN SAFETY CONSULTING	267.86
229700	BAUMAN/JOSEY	84.00
229701	BIG BOYS TOYS	3,614.91
229702	BLUE BUTTE AGGREGATES	1,046.50
229703	BORDER STATES ELECTRIC	22.74
229704	BORDER STEEL AND RECYCLING, INC	426.70
229705	BOSS OFFICE & COMPUTER PRODUCTS	1,015.25
229706	BRADY'S ROADSIDE SERVICE	2,850.00
229707	BROWNELLS INC.	483.90
229708	BURNS & MCDONNELL	16,861.23
229709	C&D WATER SERVICES	42.50
229710	CAPITAL CITY RESTAURANT SUPPLY	135.00
229711	CARSON/BRENDA	47.37
229712	CASCADE AUTO GLASS	150.00
229713	CDW-G GOVERNMENT	2,525.02
229714	CHARLIE'S SERVICE, LLC	60.03
229715	CODE RED TOWING LLC	250.00
229716	COLONIAL RESEARCH CHEMICAL CORP.	119.39
229717	COMFORT SUITES	172.80
229718	CORBIN/ZACHERY	65.00
229719	CRAIG'S SALES-SERVICE-RENTAL	1,562.72
229720	CREATIVE PRODUCT SOURCING INC	154.75
229721	DAWA DEVELOPMENT, LLC	386.00
229722	DEANS BULK SERVICE, INC	792.21
229723	DH WIRELESS SOLUTIONS	2,371.98
229724	DTE,INC.	28,523.00



229725	ECOLAB PEST ELIMINATION DIV.	127.00
229726	ELECTRO WATCHMAN, INC	20,716.52
229727	EMRY'S LOCKSMITHING	3,630.00
229728	FAIRVIEW/TOWN OF	110,000.00
229729	FASTENAL COMPANY	5,144.90
229730	FICKEN/MICHAEL	30,000.00
229731	FINSAAS/DARRELL	49.88
229732	FIRST INTERNATIONAL BANK & TRUST	5,447.69
229733	FOSTER/BONNIE	66.50
229734	FULKERSON FUNERAL HOME	485.00
229735	GALLAGHER BENEFIT SERVICES INC.	1,050.00
229736	HDR ENGINEERING, INC	30,227.41
229737	HECK BUILT LLC	835.00
229738	HEGGEN EQUIPMENT CO.	19,756.88
229739	HELLANDSAAS/MARCIA	310.12
229740	HILL ENTERPRISES	2,052.07
229741	HILTON GARDEN INN/FARGO ND	324.40
229742	HORIZON RESOURCES	76.32
229743	IBS, INC	273.90
229744	ICON ARCHITECTURAL GROUP	48,118.87
229745	INDEPENDENT TELEPHONE SERVICES LLC	13,106.05
229746	INFORMATION SYSTEMS CORP.	34,648.00
229747	INTERNATIONAL ASSOC OF ASSESSING OFFICER	200.00
229748	J.J. KELLER & ASSOCIATES INC	157.67
229749	JOHNSON & SUNDEEN	825.00
229750	JOHNSRUD/ERICA	71.38
229751	KADRMAS, LEE AND JACKSON, INC.	6,737.88
229752	KIESON/CAROL	216.87
229753	LANE/CHANTEL C	92.50
229754	LAW ENFORCEMENT TARGETS INC	148.16
229755	LEWIS/JAY	56.84
229756	LICKERT/KRISTA D	293.30
229757	LISOK/STEPHEN	63.00
229758	LOWER YELLOWSTONE IRRIGATION PROJECT	3,941.60
229759	LUND OIL, INC.	7,762.41
229760	MACKIN BOOK COMPANY	1,565.73
229761	MARCO TECHNOLOGIES LLC	2,580.11
229762	MCCABE/THOMAS	263.90
229763	MCCARTNEY/MAX	14.00
229764	MCKENZIE CO. FARMER	2,240.39
229765	MCKENZIE CO. HEALTHCARE SYSTEMS	1,099.16
229766	MCKENZIE CO. HERITAGE ASSOCIATION	500,000.00
229767	MEDLINE INDUSTRIES, INC	40.86
229768	MERCHANTS BANK EQUIPMENT FINANCE	28,459.80
229769	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	29.50
229770	MONSON/JESSE R	1,266.80
229771	NAGEL/BRYAN	56.00
229772	NATIONAL BUSINESS INSTITUTE	999.00
229773	ND ASSN. OF COUNTIES	2,268.81

229774	ND OFFICE OF THE ATTORNEY GENERAL	4,330.00
229775	NDACS SPELLING BEE	45.00
229776	NDPSE - MATHCOUNTS	295.00
229777	NELSON INTERNATIONAL	1,364.56
229778	NEOFUNDS BY NEOPOST	1,000.00
229779	NEPRASH/KIMBERLY	215.24
229780	NEWMAN/DUSTIN B	121.00
229781	NORTHERN HEAVY DUTY TRUCK PARTS	1,398.15
229782	NORTHRUP/TERRI	486.33
229783	O K IMPLEMENT CO.	8,190.28
229784	O.K. TIRE STORE, INC	35,418.16
229785	OLSON/DOUG	32.48
229786	PAULY/AUSTIN	194.58
229787	PEACE OFFICERS STANDARDS & TRAINING	180.00
229788	PICKERING JR/TIMOTHY J	38.50
229789	RAMADA BISMARCK HOTEL	777.60
229790	RAMADA FARGO	548.80
229791	RDO EQUIPMENT CO. - FARGO	2,281.70
229792	RIO-JAS-HERNANDEZ/JUAN	6.00
229793	ROBERT D NELSON LIVING TRUST	321.39
229794	SAX MOTOR CO	174.01
229795	SCOFIELD/JESSIE	5,886.00
229797	SHAPE/BILLY	693.38
229798	SKALA/NATASHA	961.50
229799	SKILLPATH SEMINARS	847.28
229800	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	43.20
229801	SORENSEN/SAMUEL D	28.00
229802	SRF CONSULTING GROUP, INC	43,631.36
229803	STEIN'S INC.	805.36
229804	STENEHJEM HOLDINGS LLC	562.55
229805	SUMMIT FOOD SERVICE, LLC	5,707.84
229806	SUNDRE SAND & GRAVEL, INC.	5,086.76
229807	THOMSON REUTERS-WEST	859.13
229808	TITAN MACHINERY, INC.	3,615.36
229809	TOTAL SAFETY U.S., INC.	721.91
229810	TRACTOR & EQUIPMENT CO.	531.16
229811	TRITECH SOFTWARE SYSTEMS	42,481.96
229812	UPPER GREAT PLAINS TRANSPORT INSTITUTE	300.00
229813	US BANK NA DBA VOYAGER FLEET SYSTEMS	372.04
229814	WATFORD CITY LUMBER	252.86
229815	WATFORD EXPRESS LAUNDRY CENTER	21.10
229816	WENCK ASSOCIATES INC.	4,988.60
229817	WHITE/JUSTIN	6.00
229818	WOLF/PHILIP	62.00
229819-229837	PAYROLL-MARCH 6, 2020	779,367.06
229838	ALEXANDER/CITY OF	9,896.61
229839	GARRISON DIVERSION CONSERVANCY DIST.	221,112.45
229840	L. YELLOWSTONE IRRIG. DIST. #2	283,738.94
229841	MCKENZIE CO. AMBULANCE SERVICE	363,150.26

229842	YELLOWSTONE SCHOOL DISTRICT #14	100,064.98
229843	ALEXANDER/CITY OF	116.00
229844	ARMSTRONG SANITATION	925.00
229845	CENTURY LINK	177.39
229846	CONSOLIDATED TELCOM	48.95
229847	INFORMATION TECHNOLOGY DEPT.	6,075.15
229848	MCKENZIE COUNTY RURAL WATER	202.96
229849	MCKENZIE ELECTRIC CO-OP INC.	7,783.61
229850	MONTANA DAKOTA UTILITIES CO.	25,094.29
229851	NEMONT	28.50
229852	RESERVATION TELEPHONE CO-OP	10,088.95
229853	SOUTHWEST WATER AUTHORITY	49.00
229854	VERIZON/ACCT 342033315-01	2,706.42
229855	VERIZON/ACCT 842030146-01	4,169.07
229856	WATFORD CITY WATER DEPT./CITY OF	3,272.02
229857	ACCUSOURCE INC.	204.32
229858	ADVANCED BUSINESS METHODS	227.08
229859	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	51,264.75
229860	ALLIED 100 LLC	115.01
229861	AMAZON CAPITAL SERVICES	69.24
229862	AMERICAN WELDING & GAS	14.27
229863	ANDERSON/JEREMY	6.00
229864	APPLIED CONCEPTS	745.00
229865	ARMOR INTERACTIVE	25,928.86
229866	ASCENDUM MACHINERY, INC	3,538.03
229867	ASTRO-CHEM LAB, INC.	50.00
229868	AUTO VALUE	1,177.81
229869	AXON ENTERPRISES INC	18,227.00
229870	BADLANDS HARDWARE	206.88
229871	BADLANDS OCCUPATIONAL TESTING SERVICES	228.00
229872	BALCO UNIFORM COMPANY, INC.	1,856.24
229874	BECKER/BARBARA J.	500.00
229875	BEK CONSULTING, LLC	2,797.30
229876	BEST/VAWNITA	17.40
229877	BIG BOYS TOYS	25,320.00
229878	BIG HORN TIRE, INC	200.00
229879	BLUE TARP FINANCIAL, INC.	358.00
229880	BOSS OFFICE & COMPUTER PRODUCTS	1,107.68
229881	BOWMAN/CITY OF	474.00
229882	C&D WATER SERVICES	66.00
229883	CASCADE AUTO GLASS	650.00
229884	CDW-G GOVERNMENT	2,802.41
229885	CHARLIE'S SERVICE, LLC	63.20
229886	CHERREY'S PROPANE	1,236.00
229887	CODE RED TOWING LLC	250.00
229888	COLONIAL RESEARCH CHEMICAL CORP.	148.05
229889	COMFORT SUITES	84.60
229890	COPPERHEAD OILFIELD SERVICES LLC	15,279.54
229891	CORE & MAIN	28,780.77

229892	CORPORATE TRANSLATION SERVICES, INC	60.85
229893	COUNTIES PROVIDING TECHNOLOGY	2,947.03
229894	CREATIVE PRODUCT SOURCING INC	1,269.68
229895	CROSS/ROBERT	40.60
229896	CROWDER/KYLEE	444.50
229897	DAKOTA BACK & NECK CLINIC	120.00
229898	DEANS BULK SERVICE, INC	42.06
229899	DMC WEAR PARTS LLC	818.81
229900	DONE RIGHT THE FIRST TIME	140.00
229901	DTE,INC.	1,177.91
229902	ECOLAB PEST ELIMINATION DIV.	517.50
229903	EIDE BAILLY	7,840.00
229904	ELECTION SYSTEMS & SOFTWARE	2,651.60
229905	EMERGENCY MEDICAL PRODUCTS	772.52
229906	EMRY'S LOCKSMITHING	1,038.50
229907	FAIRFIELD INN & SUITES	169.20
229908	FARMERS UNION OIL COMPANY	37,853.41
229909	FASTENAL COMPANY	6,488.74
229910	FIRST INTERNATIONAL INSURANCE	50.00
229911	FULKERSON FUNERAL HOME	750.00
229912	GALLS INCORPORATED	402.89
229913	GARMANS FLOORING	2,462.24
229914	GRAFIX SHOPPE	4,872.49
229915	HANCE/JACOB D	97.50
229916	HANSEN DIESEL & AUTOMOTIVE	120.00
229917	HDR ENGINEERING, INC	13,701.03
229918	HEALTHCARE ENVIRONMENTAL SERVICE LLC	128.60
229919	HEARTLAND CONSULTING GROUP, LLC	2,000.00
229920	HECK BUILT LLC	3,453.00
229921	HILTON GARDEN INN/FARGO ND	81.10
229922	HOME OF ECONOMY	39.99
229923	HORIZON RESOURCES	17.94
229924	HOSE & RUBBER SUPPLY	496.21
229925	HR COLLABORATIVE	400.00
229926	IBS, INC	1,546.26
229927	ICON ARCHITECTURAL GROUP	44,350.58
229928	INDEPENDENT TELEPHONE SERVICES LLC	4,944.00
229929	INFORMATIONAL DATA TECHNOLOGIES LLC	5,025.00
229930	INTERACTIVE DATA, INC	51.00
229931	INTOXIMETERS	2,440.00
229932	ISIGHT RPV SERVICES	25,000.00
229933	JAPPE/KAROLIN	201.07
229934	JOHN HUTTER TOWING	255.00
229935	JOHNSRUD/ERICA	487.05
229936	JONES/DENNIS	15.00
229937	KADIR/PEYMAN O	266.45
229938	KIESLER POLICE SUPPLY INC	3,327.00
229939	KITAGAWA/BENJI KURT	2,000.00
229940	KNIGHT/AUSTON	444.50

229941	KOHLER COMMUNICATIONS, INC.	1,227.55
229942	KOTANA COMMUNICATIONS, INC.	541.50
229943	KROWN ENERGY GROUP, LLC	1,751.00
229944	KUMMER'S PUMPING	400.00
229945	LAQUINTA INN & SUITES	172.80
229946	LARSEN SERVICE DRUG, INC.	335.46
229947	LAW ENFORCEMENT SEMINARS LLC	385.00
229948	LEO/DEVAN	191.40
229949	LINK COMPUTER CORPORATION	550.00
229950	LINSETH/ERIK	472.50
229951	LUND OIL, INC.	3,191.98
229952	MAINSTAY SUITES	432.00
229953	MATTHEWS-KASNER/MAXWELL	56.00
229954	MCKENZIE CO. FARMER	514.00
229955	MCKENZIE CO. GRAZING ASSN.	39,000.00
229956	MCKENZIE CO. HEALTHCARE SYSTEMS	723.50
229957	MCKENZIE CO. MOTOR VEHICLE BRANCH	12.50
229958	MCKENZIE ELECTRIC CO-OP INC.	1,948.23
229959	MEDLINE INDUSTRIES, INC	40.86
229960	MERCHANTS BANK EQUIPMENT FINANCE	128,069.10
229961	MISSOURI RIVER JOINT WATER BOARD	1,400.00
229962	MOE/WILLIAM	479.77
229963	MOTOROLA	123,840.51
229964	NAGEL/BRYAN	36.00
229965	ND ASSN. OF COUNTIES	4,386.00
229966	ND COUNTY RECORDER'S ASSOCIATION	200.00
229967	ND DEPARTMENT OF HEALTH	503.16
229968	ND OFFICE OF THE ATTORNEY GENERAL	3,765.00
229969	ND PETROLEUM COUNCIL	300.00
229970	NDGS LLC	3.35
229971	NEHRING LAW OFFICE	1,610.00
229972	NELSON INTERNATIONAL	213.90
229973	NORTH DAKOTA ONE CALL	239.75
229974	NORTHERN HEAVY DUTY TRUCK PARTS	122.85
229975	NORTHERN PUMP & COMPRESSION, INC.	52.50
229976	NOVAK/LARRY	35.96
229977	O K IMPLEMENT CO.	890.30
229978	O.K. TIRE STORE, INC	4,502.80
229979	O'DAY EQUIPMENT, LLC	3,031.43
229980	PAYSTUBZ	1,324.39
229981	PENNINGTON/GREG	105.00
229982	PHARMCHEM. INC.	3,192.85
229983	PRAXAIR	1,412.58
229984	PROTECTION SYSTEMS, INC	670.00
229985	QUADIENT INC	2,240.13
229986	QUALITY INN BISMARCK	172.80
229987	RAMADA BISMARCK HOTEL	259.20
229988	RDO EQUIPMENT CO. - FARGO	967.23
229989	RED ROCK AUTO WATFORD CITY	1,182.70

229990	RESERVATION TELEPHONE CO-OP	284.73
229991	SANTOYO JR/JESUS	52.50
229992	SAX MOTOR CO	1,692.24
229993	SCHATZ/SHAUN	21.00
229994	SHAFFER/JEFF	91.00
229995	SINCLAIR CYBERNETICS, LLC	4,537.50
229996	SORENSEN/SAMUEL D	21.00
229997	STEIN'S INC.	2,584.17
229998	STRAILY/WILLIAM	6.00
229999	STREICHER'S	4,881.97
230000	STUART/KARI A	35.00
230001	SUMMIT FOOD SERVICE, LLC	5,371.66
230002	TASC-CLIENT SERVICES	1,768.02
230003	THOMSEN/MICHELLE	266.45
230004	THOMSON REUTERS-WEST	520.55
230005	TILLBERG/SADIE	76.00
230006	TIMBER AUTO BODY	865.20
230007	TITAN MACHINERY, INC.	1,041.17
230008	TOTAL SAFETY U.S., INC.	306.25
230009	TRIANGLE R ENTERPRISES	8,430.00
230010	TRINITY HOSPITALS	10.00
230011	TRITECH SOFTWARE SYSTEMS	2,632.78
230012	TSCHETTER/DAWN	577.92
230013	UNIFORM CENTER	205.97
230014	UNITED QUALITY COOPERATIVE	2,758.70
230015	UPPER MISSOURI BAR ASSOCIATION	200.00
230016	US BANK NA DBA VOYAGER FLEET SYSTEMS	11,670.39
230017	VALLI INFORMATION SYSTEMS, INC	677.50
230018	VERIZON CONNECT FLEET USA LLC	332.44
230019	VILLAGE FAMILY SERVICE CENTER/THE	7,200.00
230020	VILLANUEVA/FITZ WILLIAM M	91.00
230021	WAKAM/JULIUS	91.00
230022	WARNE CHEMICAL & EQUIPMENT CO.	5,270.00
230023	WATFORD CITY LUMBER	50.64
230024	WATFORD CITY VETERINARY CENTER	255.00
230025	WATFORD EXPRESS LAUNDRY CENTER	21.05
230026	WAWSA	161,010.64
230027	WELLEN/SHANNON BETH	146.50
230028	WENCK ASSOCIATES INC.	1,462.65
230029	WESTLIE MOTOR CO.	880.04
230030	WIR3D ELECTRIC INC.	11,950.00
230031	WOLF RUN VILLAGE	5,187.56
230032	ZAMAN/SAQIB	512.00
230033	ZUGER KIRMIS & SMITH, PLLP	1,227.00
230034-230057	PAYROLL-MARCH 20, 2020	790,124.69

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**April 7, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 7, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Veeder, to approve the March 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. Skarda requested bills submitted for travel include a description of the travel. Nordby recommended to not pay those bills until they are properly described. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Commission Consent Agenda Items 1-5 as presented. All voting aye, motion carried. Items approved: 1. Signature Authority – AVI Support Renewal for LEC Video Conference Unit; 2. Approve Proxy Vote for NDIRF Annual Meeting; 3. Approve Gaming Site Authorizations – WC Aerie Number 3543 Fraternal Order of Eagles at Eagles Club and Teddy's Residential Suites; 4. Sick Leave Donation Request – M. Romero and W. Hergert; 5. Appoint John O'Connor to Vacant Position on McKenzie County Housing Authority Board.

JDA Chairman Brown and Economic Development Coordinator Stenberg requested \$1M in additional funding for the housing program. Brown stated the JDA has taken into account the shift in the oil industry and has concluded that McKenzie County remains a high growing community with a lack of housing. The additional \$1M will be distributed through the Housing Development Subsidy program. Brown stated that two applicants, Stenehjem Development and Stepping Stone, were awarded the previous allocations and includes 43 shared-wall construction and 69 single-family homes. Discussion was held on the status of remaining funds should the application process not include the full 20 homes and the answer was the funds would remain with the County. Moved by Nordby, seconded by Skarda, to approve the additional \$1M for the JDA Shovel-Ready program. All voting aye, motion carried.

Arnegard Fire Department Assistant Chief Drake Collison requested funding from the County to replace their 1990 GMC engine in the amount of \$300,000. Collison stated the Arnegard Fire Department has pledged \$50,000 and the Arnegard Township has pledged \$50,000. The Fire District is currently at the maximum allowed mill levy (5.0 mills). Lawlar requested additional information and an itemized list as there might

be other less expensive options. Collison stated the District is working to be as fiscally responsible as possible during this time and that it has been challenging to locate a unit due to the high demand. The Board consensus was to table the item until additional itemization was available for review and stated the support the Arnegard Fire District and their needs.

WCPD Chief Doble, also serving as the Incident Commander of the Watford City/McKenzie County COVID-19 Response, provided an update on the Emergency Operations Center (EOC). Questions were asked regarding participation with the local hospital, UMDHU, and more remote communities. Doble stated the hospital staff and UMDHU employees were fully integrated into the EOC structure.

Moved by Lawlar, seconded by Skarda, to approve Abatement Applications 4216-4217, 4232-4234 as presented. All voting aye, motion carried.

Luke Taylor, Watford City Airport, updated the Board on the recent opened bids for the airport expansion. Bids came in under engineer's estimates for the project and Taylor requested support of \$4M for the project. Discussion was held on the possibility of additional state funding and Taylor stated this depended on the Dickinson project which will be released in May. Moved by Skarda, seconded by Lawlar, to approve funding of up to \$4M for the WC Airport Expansion Project through a Joint Powers Agreement. Taylor stated the airport will work to lower the requested funding if other funds are made available for the project. All voting aye, motion carried.

HR Director Weber presented information on the Planning & Zoning new FTE. Weber stated his understanding was that the position was not intended to stand alone and that no formal job description was presented for the position. Weber worked with Kanwar and Huus to prepare a job description for a P&Z Building & Code Technician and requested approval to move forward with hiring Cindy Mecham for the position. Nordby asked where the position fits in with other departments that have front desk personnel pick up additional duties in the office. Skarda asked Weber if interviews had been conducted for a replacement administrative assistant position prior to the approval of the new position. Weber stated yes interviews had been conducted as he didn't realize there was confusion over the new position. Skarda expressed concern over the intent to hire Mecham for the position due to a lack of qualifications and training. Huus stated Mecham had been doing on the job training and has experience with the codes and has attended building inspector trainings. Veeder stated the qualifications of the intended applicant are a separate issue and the question here is if the position is available to be filled at this time. Moved by Veeder, seconded by Nordby, to approve the Planning & Zoning Building & Code Technician position as presented. Roll call vote: Skarda, nay; Nordby, aye; McCabe, aye; Lawlar, nay; Veeder, aye. With 3 votes aye and 2 votes nay, motion carried.

Weber discussed intermittent leave with the Board due to the COVID-19 pandemic. Weber stated several departments wished to be able to determine on a case



by case basis the needs of their department. Skarda wants to ensure the Board is made aware of any decisions made, as they were not notified of the shift to 4-10 hour days at Public Works. Nordby stated it is just for the coronavirus time period for the 4-10 hour days. Lawlar requested to remain consistent across all departments. Nordby asked Johnsrud the implications to payroll. Johnsrud stated it would be difficult to administer either way and suggested intermittent leave in no less than half day increments as a compromise with departments and reminded the Board they can change this in the future should they desire to do so. Moved by Nordby, seconded by Lawlar, to approve intermittent leave in half-day blocks based on the normal work week of the employee thorough the federal guidelines for coronavirus. Weber asked if department heads could email the Board for updates. Board consensus was to wait for the next Board meeting for reports. Lawlar requested it be included on all documentation that this is an exception only for the coronavirus time. Veeder also employees and department heads to remember and understand this is a temporary time and all involved may need to be fluid as time progresses. All voting aye, motion carried.

Weber presented information on Gallagher review of the Permitting Specialist positions in Road & Bridge. Weber stated two employees, Cindy Glover and Dawn Tschetter, share the same duties as Tim Pickering and consider themselves to be fulfilling the same position. Gallagher reviewed the combined PDQ and recommended a B25 for the position. Skarda asked for clarification on the timeframe of when to approve these classifications and if they should wait until budget time. Nordby stated originally these were discussed to do one to two times per year and ideally they should occur within the normal budget year. Veeder agreed and stated it he doesn't feel it is working well to do them throughout the year. Nordby requested all new employee requests should also be implemented during budget time and not mid-year and perhaps no new positions in 2021 due to the current economic climate. Board consensus was for these new requests to be done at budget time each year for the upcoming year so they can be vetted through the budget process. Veeder commented that currently the economy is in flux and he would like for any major financial decisions to be delayed as the County needs to be cautious at the present time. Veeder also thanked Weber for doing what the Board asked him to do with these types of requests.

Veeder and City Administrator Moen updated the Board on the new daycare center project. Veeder stated the group met recently to evaluate current positions and stated no solution has been found on how to make the current daycare center operate without public support and he recommended placing the new facility project on hold. Moen stated the new project is approximately 70-80 percent complete with design. Moved by Veeder, seconded by Skarda, to continue with the planning process of the new daycare but to hold off on building at this time. All voting aye, motion carried.

MCWRD Manager Shaffer requested to purchase a new vehicle for his department and transfer the existing pickup to Engineering. Shaffer stated he doesn't have a delivery date at this time on the vehicle, which is coming through the local dealer. Moved by Veeder, seconded by Nordby, to approve the purchase of a new

pickup for \$35,529.00 and approve the transfer of the existing vehicle to Engineering as presented. All voting aye, motion carried.

Planning Director Huus requested to allow the County's Building Official to work remotely at this time due to coronavirus. Huus stated field work will still occur with necessary precautions. Moved by Veeder, seconded by Nordby, to allow the Building Official to work remotely. All voting aye, motion carried.

Emergency Manager Jappe presented a pandemic plan to add to the County's EOC Plan. Moved by Veeder, seconded by Skarda, to incorporate the Pandemic Plan into the EOC Plan as presented. All voting aye, motion carried.

Jappe requested to make Upper Missouri District Health Unit a larger part of the coronavirus EOC. Javayne Oyloe and Daphne Clark, UMDHU, were present via teleconference for the discussion. Jappe requested the current EOC to move to virtual setup to reduce the number of people coming in and out of the EOC. Discussion was held on the possibility of virtual platforms and the current EOC operations. Johnsrud explained the standard operating procedures of any one who enters the EOC, which include proper social spacing, sanitization, and wellness questions/temperature checks. Oyloe stated UMDHU is interested in being more involved in day to day operations. Nordby suggested to leave the option to those people working in the EOC and to follow the recommendations of the Governor. Johnsrud will work with Armor Interactive on virtual platform options. Board consensus was to continue to evaluate and address if needed in the future.

Skarda requested additional information from Oyloe regarding the UMDHU budget and current operations. Oyloe stated they will be meeting to discuss the budget and working for FEMA reimbursement, as well as options in the short term if additional funding is needed. Oyloe stated she will keep the county updated on funding needs. Veeder asked for Oyloe to gather information and that he support additional emergency funding.

Moved by Veeder, seconded by Nordby, to approve the NDDOT Construction Maintenance Agreement BRC-2705(053) and the NDDOT Construction Maintenance Agreement BRO-0027(032) as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the MCK-2719ETA(001) Task Order with Moore Engineering for surveying for \$92,800. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to award the 2020 Chip Seals Construction Project to, low bidder, Asphalt Surface Technologies Corporation for \$2,557,384.85. All voting aye, motion carried.

Kanwar updated the Board on the County's CIP adding 1 mile to CR2 project. Kanwar stated this was also recommended by the township. Nordby asked for ongoing information on the CIP projects that would be completed this year and which were stalled by right of way issues. Moved by Veeder, seconded by Nordby, to add the additional 1 mile to the CR55 project. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve the ETA Road Design Agreement with Brosz for \$98,425. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve Change Order 5 for County Route 36, which adds top seal to extend the life of the pavement, for \$14,095.20. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Master Service Agreement with Moore Engineering as presented. All voting aye, motion carried.

Kanwar updated the Board on the County Route 27 and County Route 30 projects which were placed on hold in 2014/2015 due to lack of funding. Kanwar requested to place these on the 2021 CIP. Moved by Lawlar, seconded by Nordby, to approve the CR27 and CR30 design updates. Kanwar stated the County ROW Agent will approach each landowner and provide an opportunity for feedback. All voting aye, motion carried.

Discussion was held on the pickup purchase from Kupper Chevrolet which was approved in January 2020 with a trade vehicle, but completed without the trade. Kanwar stated this pickup is needed for inspectors during construction projects. Skarda and Lawlar expressed concern that the Board's motion was not followed. Kanwar stated he didn't want to lose the opportunity to keep the vehicle and agreed he should have been upfront with the Board. Kanwar requested to keep the vehicle that was slated to be traded in to Kupper, as well as the one for Sax Motors that was also approved in January. Moved by Nordby, seconded by Veeder, to reconsider the previous motion from January 2020 and to allow the retention of two pickups that were previously slated for trade in to Kupper Chevrolet and Sax Motors. All voting aye, motion carried. The Board cautioned Kanwar to be more transparent going forward.

Moved by Skarda, seconded by Veeder, to approve the purchase of culverts from Hancock for the 22<sup>nd</sup> St Box Culvert project at a cost of \$398,918.23. All voting aye, motion carried. Lawlar asked about the maintenance of 22<sup>nd</sup> St and if the County would be maintaining past the homes. Pickering stated it would be maintained at least to the homes. Skarda stated she had received calls from citizens asking why certain county roads are not being maintained. Kanwar requested to have those persons contact him directly for review.

Discussion was held on the purchase of property for the new fairgrounds. State's Attorney Skarda requested clarification on ownership of the property for the purchase

agreement. The Board discussed phasing of the project due to the current economic situation and suggested to have a project manager identified to keep it moving forward. Board consensus was to prioritize the needs and to take what is currently being done at the current location and move those operations to the new site. Board consensus was to move forward with the land purchase of 212.46 acres.

Johnsrud presented two proposals for appraisal services for the former County Shop and Weed Shop locations. The Board requested Johnsrud reach out to Joe Ibach with Dakota Appraisal & Consulting and Keith Olson as well as the other two proposals and bring back to the next meeting to include costs and timelines.

Lawlar reported there was one old stockpile agreement that is pending. Lawlar stated there is gravel on the site and attorneys are working on getting paperwork. Kanwar is also aware of the issue.

Johnsrud reported she will be meeting with the agent from NDIRF to provide additional information at the next meeting on departmental claims and mitigation strategies.

SA Skarda reported he has been working with Johnsrud on the Special Assessment District process to comply with all NDCC statutes.

Moved by Veeder, seconded by Skarda, to send the Carman Store/Samina Asif beer and liquor license application back to Hawkeye Township until the paperwork is filled out correctly. All voting aye, motion carried.

Sheriff Johansen requested authorization to purchase a Tahoe from Kupper Chevrolet in Bismarck as the ordered vehicles from Ford are pending due to the COVID-19 pandemic. Johansen stated he would need a budget amendment for the purchase as he had \$15,000 in his budget that could be used towards this, but would need an additional \$22,500. Moved by Lawlar, seconded by Skarda, to approve the budget amendment in the amount of \$22,500 for the purchase of a Tahoe from Kupper Chevrolet in Bismarck. Nordby requested use of the local dealer in town as much as possible to support local businesses. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve a county issued cell phone and hot spot for an Extension employee to allow her to work from home. All voting aye, motion carried.

The meeting recessed at 1:28 p.m. until April 21, 2020, at 1:00 p.m.

**April 21, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 21, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented and encourage all departments/employees to use the bulk fuel systems. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Treasurer's Report for the period ending March 31, 2020, as presented. Skarda requested to receive the LoadPass reports monthly moving forward. All voting aye, motion carried.

Moved by, seconded by, to approve the Commission Consent Agenda Items 1 and 2 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing – Abatement Applications 4235-4236 – May 5, 2020 at 10:00am; 2. Authorize Signature/Approve C & A Subdivision Plat – S1/2SE1/4 S35 T150N R99W.

Moved by Nordby, seconded by Veeder, to approve the Planning & Zoning Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Tim Glover #10-20CUP Applicant is planning to purchase 5.1 acres of property from Perry Sorenson to build a single-family home. Non-familial relationship. Staff recommends approval of Conditional Use Permit #10-20CUP, Tim Glover to the County Commission to allow Tim Glover to divide off 5.1 acres from the 160 acres owned by Perry Sorenson in order that he may place a home on the property per Section 4.17.1 of the McKenzie County Ordinance. 2. Skid Unit Permit Fee Ordinance Amendment See attached Ordinance Amendment document. Staff recommends approval of the Skid Unit Permit Fee Ordinance Amendment to the County Commission. 3. Lot Size Reduction Due to Public Use Ordinance Amendment See attached Ordinance Amendment document. Staff recommends approval of the Lot Size Reduction Due to Public Use Ordinance Amendment to the County Commission.

Planning Director Huus asked about the discussion items on administrative CUP approvals. The Board consensus was the report provided was sufficient to meet the requirement for Board review.

NW District Court Presiding Judge Schmidt discussed continued court operations. Schmidt stated that through April 24 the master calendar week has been suspended and that she would like to restart next week to continue proceedings. Schmidt stated they would use both courtrooms and practice appropriate social distancing. SA Skarda stated a Sheriff's Deputy would be present to control persons waiting for court and keep them restricted to the 2<sup>nd</sup> floor. Schmidt stated it would just be a couple of days every other week for restricted times. Moved by Nordby, seconded

by Skarda, to approve the Court's request to open for hearings as presented. The Board asked Schmidt to work with Johnsrud on the door schedule. All voting aye, motion carried.

Arnegard Fire Department Assistant Chief Collision provided additional information as requested for a new unit to support their funding request. Lawlar expressed concern over the type of unit requested and the intended use. The Board consensus was that questions remained if this was the appropriate unit to purchase and requested the Fire Department to continue to work to find a unit and return to the Board.

Sheriff Johansen requested credit card limit increases to include a minimum standard of \$1,000 and one card per department of up to \$5,000. The Board questioned the need for increased limits that couldn't be accommodated with a temporary increase request. Johansen stated it would be for training and hotel bills when direct billing was not an option. Skarda stated the temporary increase allows for transparency and assurance guidelines are being followed. Nordby stated one issue with credit card payments is the funds are expended prior to the Board's ability to review. The Board consensus was to leave the policy as it currently stands and to coordinate additional needs with the Auditor/Treasurer's Office.

Johansen also discussed two additional truck enforcement officers as the grant application for these positions was not funded. The Board supported these positions and recognized the need, but requested to review this at budget time due to current economic conditions and industry activity.

Moved by Lawlar, seconded by Veeder, to approve the Safety-Kleen proposal for the County's disposal of waste oil, antifreeze, and wash bay remnants as presented by Landfill Director Schreiber. All voting aye, motion carried.

Economic Development Coordinator Stenberg updated the Board on the 2020 Census. Stenberg stated field worker start dates have been moved from March 15 to June 15, tentatively, due to COVID-19. The local strategy has shifted to sandwich boards and information in the newspaper. Stenberg stated McKenzie County is currently behind state and national self reporting data. Nordby suggested a mass mailing to just PO Box holders and notices to companies that receive the road restriction information.

MCWRD Shaffer presented information on an estimated cost for water to the new WC Athletic Park complex and new fairgrounds site of \$840,000. Moved by Nordby, seconded by Veeder, to approve moving forward with the engineering of water to the athletic park and new fairgrounds. All voting aye, motion carried.

Shaffer presented three names to fill the vacant position on the Water Resources Board. The Board discussed the importance of representation from all parts of the County and thanked all interested persons for agreeing to be considered. Moved by

Veeder, seconded by Skarda, to appoint John Rolfsrud to the Water Resources Board. All voting aye, motion carried.

Discussion was held with Tim Jorgenson and Chris Kubal regarding the new fairgrounds project. Moved by Nordby, seconded by Veeder, to purchase the property as presented, to authorize a \$10,000 check of earnest money, and allow the chairman to sign all purchase paperwork. All voting aye, motion carried. Discussion was held on who would own the land and who would be in charge of operations. SA Skarda stated the County would own the property. Board consensus was for the Fair Board to take charge of the project and operations and the County would weigh in only on finances/budget items. The Board asked the Fair Board to develop a plan of needs and options, to include phasing of the project, and stated the intention was to finance the project with cash on hand. The Board's consensus was any employees hired would not be County employees but that the County would possibly fund the position. McCabe stated the first priority was utilities to the site. Moved by Nordby, seconded by Veeder, to authorize the Fair Board to begin planning and designing the project, including water, sewer, and other utility work. All voting aye, motion carried.

WCPD Chief Doble, Watford City/McKenzie County COVID-19 Response EOC Incident Commander, provided an update to the Board on EOC operations. Doble discussed the LEOP designation of spending authority. Doble stated the EOC is working closely with county wide stakeholders on how to apply the criteria to reopen McKenzie County. The Board thanked Doble for his work and McCabe added the EOC has been running very smoothly.

Dave Uhlich, WC Fire Department, discussed controlled burns with the Board in regard to the current burn ban. Uhlich reported that the fire department is being called out and when they arrive on scene are being told it is a controlled burn. SA Skarda stated legally a permit is needed and without one it is a B Misdemeanor and \$1500 fine, and that there are additional consideration for ag controlled burns. Uhlich asked for support in fining those that burned without a permit. SA Skarda recommended working with the Sheriff's Office to have deputies wait until the fire department arrives on scene.

PWD Kanwar update the Board on 2020 projects, of which two are currently being worked on, County Route 37 and ETA projects.

Discussion was held on road use/maintenance agreements during rain events. Pickering and Kanwar requested guidance on creation of a template to offer to companies wishing for exceptions to the policy. Nordby gave historical information on the attempt to do a similar process in 2013/2014 which did not have good results and required additional work from the County to repair damaged roads. Lawlar expressed concerns about ruined roads. Skarda requested to first use the drone project already approved and weather stations before this type of agreement is considered. The Board is committed to keeping roads open as much as possible and requested Kanwar to

provide information on the number of hours roads were closed in 2019. Board consensus was to table this request at this time.

Discussion was held on the removal of road restrictions. Pickering requested a couple of extra days to get maps updated and signs removed. Moved by Veeder, seconded by Skarda, to remove frost law road restrictions effective Monday, April 27, 2020. All voting aye, motion carried.

Discussion was held on 11<sup>th</sup> Street SW and the possibility of a road project on Garmann Hill which was paved and paid for by homeowners. The County is currently doing a project close to this location. Johnsrud read the minutes from the previous discussion in 2016 on this section of road. Nordby questioned if there would be additional subdivisions that would request this if the County provided it in this case. Veeder stated he doesn't recall any conversations where the County agreed to take over the maintenance of this road and requested a plan be developed for roads within the ETA or perhaps using special assessment districts for this type of request.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign the 2020 Chip Seals Contract Agreement with Asphalt Service Technology. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the utility relocation agreement with McKenzie Electric on the 23<sup>rd</sup> St Reconstruction project for \$80,000. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the utility relocation agreement with McKenzie Electric on the 2019 ETA project – CR35 for \$132,130. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the utility relocation agreement with McKenzie Electric on the 2019 ETA project – 14<sup>th</sup> St SW for \$26,877.98. All voting aye, motion carried.

Three proposals for appraisal services were presented to the Board. Moved by Nordby, seconded by Veeder, to award the appraisal services project to Joe Ibach with Dakota Appraisals. All voting aye, motion carried.

Johnsrud presented information from NDIRF on historical claims reviews. Nordby requested to implement the recommendations from NDIRF for mitigation, including a claims review board. The Board also suggested requiring the defensive driving course for all employees that drive County vehicles. Johnsrud stated she work the HR to formulate a plan to move forward on these items.

SA Skarda presented the proposed Special Assessment District creation policy with the Board. SA Skarda stated this is a lengthy process that covers several chapters



of NDCC. The Board expressed the desire to raise the threshold of landowner approval to more than 60% and supported having a policy in place as a tool available for use by citizens. SA Skarda will present a final policy for approval at the next meeting.

Moved by Veeder, seconded by Skarda, to approve the beer and liquor license for Carman Store as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve opting in to the BCBS COVID-19 coverage, ending December 31, 2020. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the Nationwide CARES Act Election of Provisions as presented. All voting aye, motion carried.

Johnsrud updated the Board on the June Primary Election. There will be no in-person voting locations statewide. Drop boxes will be available on the reservation and at the Courthouse if voters choose not to return their ballots by mail. Ballot applications are being mailed from the Secretary of State's Office throughout the next week.

The meeting adjourned at 4:28 p.m. until May 5, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
44847	WATFORD CITY/CITY OF	9,537.73
44848	ALEXANDER PARK DISTRICT	606.83
44849	ALEXANDER RURAL FIRE DISTRICT	61,117.15
44850	ALEXANDER SCHOOL DIST. #2	1,097,160.25
44851	ALEXANDER TWP.	72,083.84
44852	ANTELOPE CR. TWP.	5,721.09
44853	ARNEGARD PARK DISTRICT	74.26
44854	ARNEGARD RURAL FIRE PROTECTION DIST.	7,541.04
44855	ARNEGARD TWP.	19,630.10
44856	ARNEGARD/CITY OF	666.53
44857	BLUE BUTTES TWP.	27,533.29
44858	CHARBON TWP.	16,162.10
44859	EARL SCHOOL DIST. #18	28,086.52
44860	ELM TREE TWP.	130,610.41
44861	GRAIL TWP.	9,396.55
44862	GRASSY BUTTE FIRE DISTRICT	5,148.68
44863	HAWKEYE TWP.	10,393.94
44864	HORSE CREEK RURAL FIRE DIST.	6,082.82

44865	HORSE CREEK SCHOOL DIST. #32	54,621.78
44866	KEENE TWP.	25,280.69
44867	MANDAREE SCHOOL DIST. #36	4,247.80
44868	MCKENZIE CO. FIRE PROT. DIST.	79,804.96
44869	MCKENZIE CO. HISTORICAL SOCIETY	8,184.39
44870	MCKENZIE CO. SD#1	2,923,842.19
44871	MCKENZIE SOIL CONS. DIST.	77,053.19
44872	ND STATE TREASURER	51,241.84
44873	NEW TOWN PUBLIC SCHOOL DIST.	635,254.02
44874	NEW TOWN RURAL AMBULANCE DIST.	6,013.21
44875	NEW TOWN RURAL FIRE DEPT.	6,013.21
44876	RANDOLPH TWP.	4,044.71
44877	RIVERVIEW TWP.	295,289.12
44878	SIOUX TWP.	12,677.05
44879	SIOUX-YELLOWSTONE RURAL FIRE DIST.	2,731.02
44880	TRI TWP	132,432.19
44881	TWIN VALLEY TWP.	425,433.12
44882	UPPER MISSOURI DIST. HEALTH UNIT	32,411.27
44883	WATFORD CITY MUNICIPAL AIRPORT	3,789.68
44884	WATFORD CITY PARK DISTRICT	58,683.35
44885	WATFORD CITY/CITY OF	67,106.92
44886	WILLISTON FIRE PROTECTION DISTRICT	4,667.27
44887	WILLISTON VECTOR CONTROL DIST.	140.43
44888	YELLOWSTONE SCHOOL DISTRICT #14	51,505.57
44889	YELLOWSTONE TWP.	18,825.40
45093	WATFORD CITY/CITY OF	9,253.15
230058-230078	PAYROLL - APRIL 3, 2020	764,628.98
230079	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	8,925.60
230080	ACCUSOURCE INC.	746.49
230081	ACME TOOLS	1,338.98
230082	ADVANCED BUSINESS METHODS	1,759.00
230083	ALERTSENSE, INC	995.00
230084	ALEX AIR APPARATUS, INC	71,381.00
230085	ALL PRO DOORS LLC	2,935.50
230086	ALLEGIANCE COBRA SERVICES, INC.	57.50
230087	AMAZON CAPITAL SERVICES	2,636.79
230088	AMAZON/SYNCB	4,910.11
230089	AMERICAN WELDING & GAS	31.96
230090	AMUNDSON/CHARLES & SHEILA	277.49
230091	APPLIED CONCEPTS	3,080.00
230092	AQUA CHEM	1,315.00
230093	ARMOR INTERACTIVE	14,513.92
230094	ASDCO CONSTRUCTION SUPPLY	550.20
230095	AUTO VALUE	276.34
230096	BADLANDS HARDWARE	1,000.93
230097	BADLANDS HYDROVAC SERVICE	1,856.25
230098	BAKER & TAYLOR	4,438.96
230099	BALCO UNIFORM COMPANY, INC.	1,262.29
230100	BARRETT PHARMACY	3.99

230101	BECKER/BARBARA J.	500.00
230102	BIG BUTTE SERVICES	7,673.07
230103	BLUE TARP FINANCIAL, INC.	542.04
230104	BOB BARKER COMPANY INC	51.04
230105	BOLKEN/DOUGLAS	3,124.00
230106	BOSS OFFICE & COMPUTER PRODUCTS	4,768.68
230107	BRADY'S ROADSIDE SERVICE	125.00
230108	BROSZ ENGINEERING, INC.	142,700.50
230109	BUTLER MACHINERY COMPANY	1,349.80
230110	C.E. BROOKS & ASSOCIATES,P.C.	10,864.43
230111	C&D WATER SERVICES	42.50
230112	CASCADE AUTO GLASS	375.00
230113	CDW-G GOVERNMENT	4,591.30
230114	CIM SANITARY TECH	7,500.00
230115	CLARION HOTEL	84.60
230116	CLOCK/LLOYD	206.00
230117	COLONIAL RESEARCH CHEMICAL CORP.	1,199.97
230118	COPPERHEAD OILFIELD SERVICES LLC	5,523.96
230119	CPS TECHNOLOGY SOLUTIONS	840.00
230121	DAKOTA FENCE	550.00
230122	DAKOTA FIRE EXTINGUISHERS	730.35
230123	DASH MEDICAL GLOVES	359.50
230124	DAWA DEVELOPMENT, LLC	274.50
230125	DEANS BULK SERVICE, INC	487.50
230126	DECOTEAU TRAUMA INFORMED CARE & PRACTICE	798.00
230127	DEMCO	506.48
230128	DIRTY BIRDS, LLC	4,200.00
230129	DMC WEAR PARTS LLC	2,675.00
230130	DONE RIGHT THE FIRST TIME	280.00
230131	DTE,INC.	161.17
230132	E & M SERVICES	53,289.72
230133	ECOLAB PEST ELIMINATION DIV.	827.00
230134	ELECTRO WATCHMAN, INC	319.63
230135	EMERGENCY MEDICAL PRODUCTS	692.95
230136	FASTENAL COMPANY	20,240.42
230137	FIRST INTERNATIONAL BANK & TRUST	6,394.87
230138	FRED PRYOR SEMINARS	1,194.00
230139	GALLAGHER BENEFIT SERVICES INC.	1,200.00
230140	GALLS INCORPORATED	510.88
230141	GLOVER/THOMAS H.	72.50
230142	GRANITE SPRINGS WATER & ICE, INC.	60.00
230143	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	92.57
230144	HECK BUILT LLC	1,715.00
230145	HEDAHL'S INC.	61.98
230146	HEGGEN EQUIPMENT CO.	1,914.92
230147	HILL ENTERPRISES	2,266.02
230148	HOLIDAY INN EXPRESS/MINOT	259.20
230149	HORIZON RESOURCES	151.06
230150	IBS, INC	1,132.62

230152	ID SUPERSTORE	313.67
230153	INDEPENDENT TELEPHONE SERVICES LLC	8,825.28
230154	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	100.00
230155	INTERSTATE ENGINEERING	16,867.08
230156	INTERSTATE POWER SYSTEMS	2,451.04
230159	JAY DEE INC	153.88
230160	JOHANSEN/MATTHEW	16.06
230161	JOHNSON & SUNDEEN	12,292.35
230162	JOHNSRUD/ERICA	148.01
230163	KANWAR/SUHAIL	152.50
230164	KIESLER POLICE SUPPLY INC	88.00
230165	KITAGAWA/BENJI KURT	2,000.00
230166	KROWN ENERGY GROUP, LLC	1,751.00
230167	LANE/CHANTEL C	39.10
230168	LAQUINTA INN & SUITES	3,628.80
230169	LEO/DEVAN	197.50
230170	LUND OIL, INC.	4,998.63
230171	MAYER ELECTRIC INC	3,715.77
230172	MCCABE/THOMAS	402.48
230173	MCKENZIE CO. FARMER	3,446.58
230174	MCKENZIE COUNTY HEALTHCARE SYSTEMS	14,967.09
230175	MCKENZIE COUNTY ROAD & BRIDGE	3,302.12
230176	MEDLINE INDUSTRIES, INC	818.35
230177	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	371.33
230178	MOHAMED/OMAR A	70.20
230179	MOTOROLA	4,857.75
230180	NARDINI FIRE EQUIPMENT	1,047.70
230181	ND ASSN. OF COUNTIES	1,091.90
230182	ND DEPT.OF CORRECTIONS & REHABILITATION	300.00
230183	NDGS LLC	12.78
230184	NELSON INTERNATIONAL	2,924.95
230185	NEWMAN TRAFFIC SIGNS	1,521.41
230186	NORTHERN HEAVY DUTY TRUCK PARTS	6,252.20
230187	O K IMPLEMENT CO.	7,237.73
230188	O.K. TIRE STORE, INC	1,993.90
230189	PACE/KAREN	45.50
230190	PAYSTUBZ	1,350.61
230191	PENNINGTON/GREG	32.50
230192	PITNEY BOWES	1,250.67
230193	PRAXAIR	1,244.45
230194	PRO FORMS	752.83
230195	QUADIENT INC	3,000.00
230196	QUALITY INN BISMARCK	259.20
230197	QUALLS/LISA D	45.50
230198	RDO EQUIPMENT CO. - FARGO	9,147.59
230199	RECORD KEEPERS LLC	16.00
230200	RED ROCK AUTO WATFORD CITY	2,570.85
230201	REDWOOD TOXICOLOGY LAB, INC.	694.45
230202	SAMUELSON/JERRY	150.00

230203	SAX MOTOR CO	508.97
230204	SCOFIELD/JESSIE	5,886.00
230205	SIMTECH INC	882.00
230206	SINCLAIR CYBERNETICS, LLC	4,537.50
230207	SIRCHIE FINGER PRINT LAB.	1,963.13
230208	SJF MATERIAL HANDLING INC	865.37
230209	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	854.40
230210	SRF CONSULTING GROUP, INC	5,480.97
230211	STATE OF NORTH DAKOTA	25.00
230212	STEBBINS/LISA L	45.50
230213	STEIN'S INC.	4,019.83
230214	STREICHER'S	1,412.96
230215	SUMMIT FOOD SERVICE, LLC	9,841.91
230216	THORGRAMSON/RENEE	202.48
230217	TITANIUM PLUMBING	125.00
230218	TOOZ CONSTRUCTION, INC.	247,002.75
230219	TOTAL SAFETY U.S., INC.	1,891.91
230220	TRACTOR & EQUIPMENT CO.	469.50
230221	TSCHETTER/DAWN	35.96
230222	UNITED RENTALS INC	1,133.30
230223	VISION WEST ND	1,500.00
230224	WALTKE/CYNTHIA	45.50
230225	WATCHGUARD VIDEO	7,318.50
230226	WATER FILTER EXCHANGE INC	571.99
230227	WATFORD CITY LUMBER	13.98
230228	WATFORD CITY VETERINARY CENTER	194.00
230229	WENCK ASSOCIATES INC.	2,588.25
230230	WESTLIE MOTOR CO.	2,028.58
230231	WIR3D ELECTRIC INC.	701.50
230232	3D SPECIALTIES, INC.	8,846.50
230233	ALEXANDER/CITY OF	116.00
230234	ARMSTRONG SANITATION	947.50
230235	CENTURY LINK	177.39
230236	CONSOLIDATED TELCOM	142.46
230237	INFORMATION TECHNOLOGY DEPT.	6,028.95
230238	MCKENZIE COUNTY RURAL WATER	196.95
230239	MCKENZIE ELECTRIC CO-OP INC.	7,770.92
230240	MONTANA DAKOTA UTILITIES CO.	23,425.12
230241	NEMONT	28.50
230242	RESERVATION TELEPHONE CO-OP	9,873.08
230243	SOUTHWEST WATER AUTHORITY	49.00
230244	VERIZON/ACCT 342033315-01	2,783.25
230245	VERIZON/ACCT 842030146-01	5,168.54
230246	WATFORD CITY WATER DEPT./CITY OF	4,144.03
230247	ALEXANDER/CITY OF	3,030.88
230248	GARRISON DIVERSION CONSERVANCY DIST.	38,403.35
230249	L. YELLOWSTONE IRRIG. DIST. #2	21,287.16
230250	MCKENZIE CO. AMBULANCE SERVICE	45,097.30
230251-230271	PAYROLL - APRIL 17, 2020	785,577.88

230272	ADVANCED BUSINESS METHODS	225.11
230273	AE2S CONSTRUCTION	1,136.24
230274	ALLEGIANCE COBRA SERVICES, INC.	75.00
230275	ALLIED 100 LLC	768.00
230276	AMAZON CAPITAL SERVICES	1,293.04
230277	AMERICAN WELDING & GAS	33.14
230278	ARMOR INTERACTIVE	36,879.77
230279	ASCENDUM MACHINERY, INC	654.00
230280	ASDCO CONSTRUCTION SUPPLY	3,300.00
230281	ASTRO-CHEM LAB, INC.	50.00
230282	AUTO VALUE	780.58
230283	AVI SYSTEMS, INC.	2,072.96
230284	BADLANDS OCCUPATIONAL TESTING SERVICES	152.00
230285	BAKER & TAYLOR	1,673.65
230286	BAKER METAL AND RECYCLING INC	888.32
230287	BALCO UNIFORM COMPANY, INC.	322.38
230288	BEAN/JAY	30.38
230289	BEK CONSULTING, LLC	23,909.00
230290	BIZZYWEB	420.00
230291	BLUE TARP FINANCIAL, INC.	443.26
230292	BOB BARKER COMPANY INC	183.82
230293	BOLTZ/JARED	3,000.00
230294	BOLTZ/JORY	3,000.00
230295	BOOK SYSTEMS, INC.	1,390.00
230296	BORDER STATES ELECTRIC	374.70
230297	BOSS OFFICE & COMPUTER PRODUCTS	663.00
230298	C.E. BROOKS & ASSOCIATES,P.C.	1,871.66
230299	C&D WATER SERVICES	32.00
230300	CALAMP WIRELESS NETWORKS CORPORATION	11,383.20
230301	CAPUTO/TRISTAN	78.00
230302	CASCADE AUTO GLASS	2,655.75
230303	CDW-G GOVERNMENT	5,800.91
230304	CHARLIE'S SERVICE, LLC	154.50
230305	CHERREY'S PROPANE	1,150.00
230306	CHRISTENSEN/DANIEL	38.00
230307	CODE RED TOWING LLC	125.00
230308	COMFORT SUITES	172.80
230309	CORE & MAIN	11,535.02
230310	CORPORATE TRANSLATION SERVICES, INC	3.14
230311	COUNTIES PROVIDING TECHNOLOGY	2,947.03
230312	CROUCH/CORTNEY	58.00
230313	CUSTOM PAINT & TEXTURE	6,731.40
230314	DAKOTA FIRE EXTINGUISHERS	5,382.00
230315	DAKOTA PUMP & CONTROL	3,883.29
230316	DAWA DEVELOPMENT, LLC	315.00
230317	DEAN/JAMES A.	650.00
230318	DEKKER/NATHAN	9,000.00
230319	DEMCO	2,671.99
230320	DONE RIGHT THE FIRST TIME	2,007.25

230321	DTE,INC.	360.71
230322	ELECTION SYSTEMS & SOFTWARE	1,921.75
230323	ELECTRO WATCHMAN, INC	1,654.34
230324	ENERGYVE LLC	2,400.00
230325	FARMERS UNION OIL COMPANY	24,481.94
230326	FASTENAL COMPANY	16,057.25
230327	FIRST INTERNATIONAL INSURANCE	100.00
230328	FLATLAND/LYLE	250.00
230329	FLATLAND/ROGER J	250.00
230330	FLECK/WILLIAM	103.50
230331	FRAME/RAYMOND	30.00
230332	FRED PRYOR SEMINARS	159.00
230333	FULKERSON FUNERAL HOME-SIDNEY	750.00
230334	GROSS/WINONA	125.00
230335	H.A. THOMPSON & SONS,INC.	21,750.00
230336	HANCE/JOHN	25.00
230337	HANSEN DIESEL & AUTOMOTIVE	120.00
230338	HANSEN/ROBERT M	175.00
230339	HAUGEN/LESLIE C	110.40
230340	HDR ENGINEERING, INC	26,929.47
230341	HECK BUILT LLC	90.00
230342	HEGGEN EQUIPMENT CO.	687.48
230343	HELLANDSAAS/MARCIA	150.00
230344	HILL ENTERPRISES	2,180.33
230345	HOLM/RICK	1,513.18
230346	IBS, INC	65.83
230347	ICON ARCHITECTURAL GROUP	82,287.50
230348	INFORMATIONAL DATA TECHNOLOGIES LLC	14,895.03
230349	INTERACTIVE DATA, INC	50.00
230350	INTERNATIONAL CODE COUNCIL	800.00
230351	IRWIN/JOHN	129.38
230352	JOHN HUTTER TOWING	374.50
230353	JOHNSRUD/ERICA	10.95
230354	KOHLER COMMUNICATIONS, INC.	4,495.81
230355	KUPPER CHEVROLET INC	76,259.00
230356	LANE/CHANTEL C	48.88
230357	LEO/DEVAN	150.00
230358	LINK COMPUTER CORPORATION	550.00
230359	LUDLUM MEASUREMENTS, INC.	146.00
230360	LUND OIL, INC.	1,139.25
230361	M-K HYDROVAC, INC	1,950.00
230362	MCKENZIE CO. AMBULANCE SERVICE	1,346.24
230363	MCKENZIE CO. HEALTHCARE SYSTEMS	1,455.16
230364	MCKENZIE CO. MOTOR VEHICLE BRANCH	25.00
230365	MCKENZIE ELECTRIC CO-OP INC.	1,917.86
230366	MEDLINE INDUSTRIES, INC	127.16
230367	MENDOZA/CELENDONIO	45.00
230368	MILLER/LANCE	25.00
230369	MURRAY/CECIL	6,000.00

230370	ND DEPARTMENT OF HEALTH	291.30
230371	ND DEPT. OF TRANSPORTATION	30.00
230372	ND OFFICE OF THE ATTORNEY GENERAL	3,775.00
230373	ND WATER EDUCATION FOUNDATION	767.00
230374	NDGS LLC	13.86
230375	NDSU EXTENSION SERVICE	17,955.39
230376	NELSON INTERNATIONAL	3,196.61
230377	NEPRASH/KIMBERLY	150.00
230378	NEWMAN TRAFFIC SIGNS	205.05
230379	NOBLE INDUSTRIAL SUPPLY CORP	3,957.62
230380	NORTH DAKOTA ONE CALL	407.00
230381	NORTHERN HEAVY DUTY TRUCK PARTS	4,453.60
230382	NORTHERN TOOL & EQUIPMENT CO.	269.94
230383	NORTHWEST NARCOTICS TASK FORCE	24,753.47
230384	O K IMPLEMENT CO.	413.45
230385	O.K. TIRE STORE, INC	2,954.96
230386	O'DAY EQUIPMENT, LLC	215.26
230387	OLSON/JEREMY	41.40
230388	PAULSON/KATIE	454.50
230389	PENNINGTON/GREG	2.50
230390	PHARMCHEM. INC.	770.85
230391	PRAXAIR	358.86
230392	PRO-WEST & ASSOCIATES, INC.	190.79
230393	PROOF ARTISAN DISTILLERS LLC	675.00
230394	PROTECTION SYSTEMS, INC	420.00
230395	RADISSON HOTEL - BISMARCK	259.20
230396	RDO EQUIPMENT CO. - FARGO	858,962.06
230397	RECORD KEEPERS LLC	16.00
230398	RESERVATION TELEPHONE CO-OP	285.01
230399	RICOH USA, INC	419.35
230400	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,166.28
230401	SAX MOTOR CO	42,901.00
230402	SHIPP/ROBERT	36.00
230403	SRF CONSULTING GROUP, INC	765.55
230404	STEIN'S INC.	1,660.14
230405	STENBERG/DANIEL	481.28
230406	STREICHER'S	1,764.24
230407	SUMMIT FOOD SERVICE, LLC	3,822.85
230408	SUNDRE SAND & GRAVEL, INC.	5,564.80
230409	THE SIDWELL COMPANY	2,198.50
230410	THOMSON REUTERS-WEST	520.55
230411	TIMBER AUTO BODY	19,935.45
230412	TOOZ CONSTRUCTION, INC.	563,128.05
230413	TOTAL SAFETY U.S., INC.	100.00
230414	TRIANGLE R ENTERPRISES	5,500.00
230415	TRINITY HOSPITALS	3,061.00
230416	TRIPLE AAA SAFETY/TRAINING INC.	234.22
230417	TWIN CITY HARDWARE	624.00
230418	UNIFORM CENTER	227.97



230419	UNITED QUALITY COOPERATIVE	3,179.96
230420	UPLAND AC INC	220.63
230421	US BANK NA DBA VOYAGER FLEET SYSTEMS	9,715.73
230422	VALLI INFORMATION SYSTEMS, INC	868.23
230423	VEEDER/EUGENE	34.50
230424	VERIZON CONNECT FLEET USA LLC	96.00
230425	VOGEL LAW FIRM	248.50
230426	WATCHGUARD VIDEO	1,550.00
230427	WATFORD CITY LUMBER	79.54
230428	WAWSA	221,125.37
230429	WENCK ASSOCIATES INC.	11,476.10
230430	WESTLIE MOTOR CO.	123,411.10
230431	ZUGER KIRMIS & SMITH, PLLP	474.00
230432	JAPPE/KAROLIN	33.89
230433	ND GUARANTY & TITLE CO.	10,000.00

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**May 5, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 5, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Nordby, to approve the April 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

MVB Manager Stueber requested authorization to add glass partitions to the public facing offices in MVB/Passport Office. Moved by Lawlar, seconded by Veeder, to approve the purchase of glass partitions with one opening to include a budget amendment to the Buildings & Grounds budget. All voting aye, motion carried.

Economic Development Coordinator Stenberg and Terry Moe requested release of the \$475,000 budgeted for the Skills Initiative. Moe reported on the programming and user agreements with the Rough Rider Center for this Initiative. Moved by Veeder, seconded by Skarda, to approve the fund transfer to the Skills Initiative in the amount of \$475,000. All voting aye, motion carried.

Kylee Roff, Rough Rider Center, requested the waiving of the landfill fees for the 2020 Pick Up The Patch event from May 18 to May 25. No large public gatherings will be done this year and current CDC guidelines would be followed. Supplies of gloves, bags, and vests are available from Roff and any county residents can stop in and pick up supplies to participate. Moved by Lawlar, seconded by Skarda, to waive the landfill fees for the 2020 Pick Up The Patch from May 18 to May 25. All voting aye, motion carried.

WCPD Chief Doble presented the EOC Update and stated we are currently in the recovery phase. EOC is beginning to scale back operations and will continue to do so as needed.

At 10:00 a.m. a public hearing was held on abatement applications. No members of the public were present. Moved by Veeder, seconded by Nordby, to approve Abatement Applications 4235 and 4236 as presented. All voting aye, motion carried.

Facilities Administrator Buck discussed the purchase of camera surveillance systems for the Road & Bridge shops in Cartwright and Alexander. The Board was in support of the cameras but wanted to see additional proposals to see if other less expensive options were available.

Moved by Lawlar, seconded by Nordby, to approve the elevator service contracts for the Courthouse and Public Works Buildings. All voting aye, motion carried.

Discussion was held on an elevator heater for the Public Works Shop Building as a draft is causing problems heating the reception area. Shaffer recommended to research the topic further before purchasing a heater and to look at ways to block air around the elevator shaft. Shaffer stated there were contingency funds available for this purchase if needed.

Watford City Finance Director Dokken requested funding from the County to fill a gap created by the downturn in the City's GPT revenue to be used for road projects. This would allow current cash on hand currently dedicated to these road projects to be used for operating expenses and debt payment. Dokken requested the County to fund the 2019 and 2020 ETA road projects, as well as the 14<sup>th</sup> Ave SE project. Board consensus was to table the topic to the next meeting to allow additional information to be obtained regarding the County's financial position for 2020 and 2021.

Arnegard Fire Department Chief Schreiber discussed with the Board the previous request for funding for a new fire engine. The request to the County is \$275,000. Moved by Nordby, seconded by Veeder, to approve granting \$275,000 to the Arnegard Fire District through a Joint Powers Agreement. All voting aye, motion carried.

HR Director Weber discussed the retirement of Veterans Service Officer/Risk Manager Samuelson tentatively planned for September 2020. Weber asked for direction on hiring a replacement. Nordby stated he would like to see a new job evaluation and classification for just the Veterans Service Officer and to separate out the Risk Management duties to the HR Department. Board consensus was to separate the VSO position from the Risk Management position, submit the position to Gallagher for review, and then post the job. Veeder also requested to see the numbers of veterans being assisted by and living in McKenzie County.

Weber requested to change the FLSA classification of the County Surveyor position from exempt to non-exempt. Discussion was held on the need for this position as those duties are currently contracted out. Kanwar stated this would be a savings to the County to have an in-house surveyor. Lawlar asked about potential liability issues switching to an in-house surveyor rather than a contracted company and didn't feel the savings would be worth the additional liability risk. Veeder stated the broader question was whether or not, at this time, the County was going to take on any additional new employees. Board consensus was to not move forward with filling this position at this

time. Moved by Veeder, seconded by Skarda, to change the FLSA classification of the County Surveyor from exempt to non-exempt. Skarda clarified the position is currently not being filled/recruited. All voting aye, motion carried.

Discussion was held on MCSO Grant shifts and a request was made by Weber to pay these out at overtime rates regardless, even if the employee did not work enough required hours to otherwise qualify for overtime pay. Discussion was also held on allowing Lieutenants and higher in the Sheriff's Office (Lieutenant, Chief Deputy, and Sheriff) to receive additional pay for working grant shifts. Information from other counties was provided by Shaffer, who also reported that the Sheriff's Office has difficulty promoting employees into the command structure due to lack of overtime pay for those positions. Nordby stated he felt the grant shifts should remain at the deputy level and other commissioners agreed. Moved by Nordby, seconded by Skarda, to approve back pay requests as presented for three deputies. All voting aye, motion carried. Moved by Nordby, seconded by Lawlar, to authorize payment of overtime wages for grant shifts worked based on the grant application language even if employees do not meet the required hours worked to qualify for overtime rates. All voting aye, motion carried.

The letter from WCPD Chief Doble to the Board was discussed. Board consensus was for Chairman McCabe and Weber to discuss the letter with EM Jappe and bring information back to the next meeting.

Shaffer presented information on possible 2021 COLA rates. Board consensus was to discuss this during budget discussions later in the meeting.

MCSO Lt. Newman requested a budget amendment to purchase SIRN2020 radios in the amount of \$481,714.50. Some reimbursement from the State could occur which would bring down the total cost to \$375,214.50 for the 35 portable radios and 39 mobile radios. Moved by Skarda, seconded by Lawlar, to approve the budget amendment of \$481,714.50 for the purchase of MCSO 2020SIRN radios as presented. All voting aye, motion carried.

Jessica Karls, KLJ, update the Board on the proposed County Route 2 project, including next steps and updates with the Forest Service. Karls stated the goal is to make the road safer and that alternates to the Dakota Skipper habitat were being considered. Veeder asked the timeline for the NEPA process and Karls stated it could be 2 to 3 years to completion. Karls stated the total cost of the evaluation is about \$300,000 with \$100,00 already committed. Board consensus was to move forward with the study at this time.

Moved by Veeder, seconded by Nordby, to approve the Long X Road Improvement Task Order with Moore Engineering for \$81,800. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Master Service Agreement with Ackerman Estvold for County Route 6 Design Work. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the County Route 6 Task Order with Ackerman Estvold at a cost of \$372,800. All voting aye, motion carried.

The Highland Partners road agreement was pulled from the agenda for Township review before County action.

Skarda discussed road maintenance of 34<sup>th</sup> and 35<sup>th</sup> Street NW roads which are no longer being maintained despite being opened by petition in 1918 and no record of them being closed. Skarda stated she would find out more information about what they are requesting and bring back to the next meeting. Lawlar stated he would work on an agreement for the blading of private roads and bring to the May 19 meeting for discussion.

Moved by Nordby, seconded by Skarda, to approve the utility relocation agreement with McKenzie Electric for 11<sup>th</sup> Ave S at a cost of \$62,250. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve Change Order 3 to add 23<sup>rd</sup> St NW to the CR37/125<sup>th</sup> Project for \$2,743,256.26. The project will be done this year and includes 1.46 miles up to the development. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Scairt Woman Road Phase II Task Agreement with Brosz Engineering for \$62,725. Skarda asked about the status of road agreements or easements on Forest Service Land. State's Attorney Skarda and Auditor/Treasurer Johnsrud suggested working with CE Brooks on any use agreements. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to authorize the chairman to sign the CR5 Structure Road Easement Application from the US Forest Service as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve Change Order 1 for the 2019 ETA project at a cost of \$11,698.52. All voting aye, motion carried.

Skarda asked Kanwar about the bulk fuel tank statuses as there are charges for fuel at local gas stations. Shaffer stated there have been communication issues with the tank at Cartwright but that the rest of the system is up and running. Nordby recommended an email be sent out to department heads to use the bulk tank system instead of gas stations to reduce costs.

Lawlar asked Kanwar about the status of the road restriction sign removals. Kanwar stated it is currently in progress but that the employee who does that work has been on sick leave. Skarda asked if others could assist and Kanwar stated dust control was a higher priority task at this time.

Moved by Veeder, seconded by Skarda, to approve the Special Assessment District Procedure as presented by SA Skarda which outlines the process to bring a proposal for Board consideration. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to authorize the chairman to sign the BLM Cooperating Agency Participation Agreement as presented. All voting aye, motion carried.

Discussion was held on the COVID pandemic and building statuses. Sheriff Johansen requested to open the LEC doors and lobby area to the public. Moved by Nordby, seconded by Lawlar, to open the LEC lobby to the public. All voting aye, motion carried. The Board asked HR Director Weber to work through the NDDOH workplace assessment with department heads and come back with a plan to reopen County buildings at the next meeting.

Discussion was held on 2021 budget guidance for departments. Nordby suggested the County should not entertain any new employees within departments, no vehicles or equipment unless emergency status, unless part of an existing buyback agreement, and to budget for a one-step increase for employees but no additional COLA for 2021. Skarda asked about efficiency evaluations for departments. Board consensus was to have each department decrease budgeted operating expenses by 10% for 2021 and for the re-evaluation of existing open positions before filling them to see if the duties can be absorbed by other employees.

Moved by Veeder, seconded by Lawlar, to authorize the chairman to sign two plats as presented. All voting aye, motion carried.

The meeting recessed at 1:20 p.m. until May 19, 2020, at 1:00 p.m.

### **May 19, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 19, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. Skarda requested more description from departments on the bill listing. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending April 30, 2020, as presented. All voting aye, motion carried.

Moved by, seconded by, to approve the Commission Consent Agenda Items 1 and 2 as presented. All voting aye, motion carried. Items approved: 1. Long X Saloon (Dunn Co Fair Association) – Gaming Site Authorization; 2. Chairman Signature Authority – JDM 2016 Tax Redemption Deed.

Moved by Skarda, seconded by Veeder, to remove Item 1 from the Planning & Zoning Consent Agenda for discussion and to approve Items 2 through 9 as presented. All voting aye, motion carried. Items approved: 2. Border States Paving, INC #11-20CUP Planning & Zoning recommend approval of Conditional Use Permit #11-20, Border States Paving, Inc., to the County Commission to allow a temporary aggregate stockpile and asphalt plant site for the NDDOT Project #SS-7-073 (013) 000, PCN 22329. Adopt the findings and conditions as provided in the staff report. 3. Stenehjem Holding, LLC Reclamation Bond Waiver #006-19CUP Planning & Zoning recommend approval of Reclamation Bond Waiver Request #0006-19CUP - BW, Stenehjem Holdings, LLC. to the County Commission to allow the waiver of the Reclamation Bond requirement, Adopt the findings and conditions as provided in the staff report. 4. Hartel East Reservoir Reclamation Bond Waiver #02-20CUP Planning & Zoning recommend Approval of the Reclamation Bond Waiver request #02-20CUP Hartel East Reservoir to the County Commission to allow the waiver of the Reclamation Bond requirement. Adopt the findings and conditions in the staff report. 5. Elkan Inc Reclamation Bond Waiver #0007-17CUP Planning & Zoning recommends Approval of Elkan, Inc. Conditional Use Permit # 0007-17 Amendment Reclamation Bond Waiver to the County Commission to allow the waiver of the Reclamation Bond requirement per the 2018 Amendment to the Original CUP conditions. Adopt the facts and conditions as provided in the staff report. 6. Elkan Wolff Reservoir Reclamation Bond Waiver #014-19CUP Planning & Zoning recommend Approval of Reclamation Bond Waiver Request #014-19CUP Elkan, Inc. to the County Commission to allow the waiver of the Reclamation Bond requirement. Adopt the findings and conditions in the staff report. #014-19CUP Amendment, which was administratively approved July 3, 2019. Adopt the facts and conditions as provided in the staff report. 7. Zoning Ordinance Amendment Non-Conforming Use-Lot Size Reduction Due to Public Use Section 2.6. Planning & Zoning recommend Approval of Zoning Ordinance Amendment to Section 2.6 Non-Conforming Use-Lot Size Reduction Due to Public Use to the County Commission. Adopt the facts and conditions as provided in the staff report. 8. Skid Unit Permit Fee Ordinance Amendment Planning & Zoning recommend Approval of Zoning Ordinance Amendment to Section 2.16 Skid Unit Permit Fee to the County Commission. Adopt the facts and conditions as provided in the staff report. 9. Administratively Approved CUP's See List.

Discussion was held on Planning & Zoning Item 1: Blue Flame Propane #010-19CUP-Amendment. Nordby asked for the Planning & Zoning Board vote and was reported by Huus to be 4 aye and 3 nay. Huus stated those that voted in favor of the CUP seemed to think the township had approved it, but the township now seems to object to the plan. Jay Lewis, Alex Twp, stated the township approved the CUP about a year ago provided all regulations of the Fire Department and Weed Control were followed, but some requirements have not been met and it was understood the project would remain on hold until all requirements were met. Lance Powell, Alexander Fire Department stated the Fire Department has not been contacted about the project and stated there was a lack of communication and that sufficient water was not available at the site in the event of an emergency. Discussion was held on what constitutes a dependable water source and how best to come to a recommendation that would satisfy the Fire Department's requirements for adequate water. Board consensus was to send this item back to the Planning & Zoning Board to determine with Alexander Fire Department what the appropriate amount of water storage was for this site.

Discussion was held on an upcoming NDIC hearing on oil waste. Board consensus was to not weigh in on the topic at this time.

WCPD Chief Doble provided an EOC update. Doble stated no new cases in over 11 days within the County and that the EOC was moving to inactive status effective 5/22/2020. A monthly stakeholder conference call would occur the 2<sup>nd</sup> Monday of each month until the emergency declaration was over.

Moved by Skarda, seconded by Nordby, to approve the Pick Up The Patch landfill fee waiver through Tuesday, May 26, due to the Memorial Day holiday. All voting aye, motion carried.

Robin Arndt and Justin Johnsrud, WC Park District, discussed the WC Athletic Park Complex Funding Request with the Board as requested now that bids had been opened. Bids came in lower than anticipated and the Park District requested \$3.75M from the County to complete Phase I of the project. Several items were pulled out of the project that can be completed by the Park District at a lower cost. Veeder recommended to deal with funding requests after all had been presented during the meeting.

WC Mayor Riely addressed the Board regarding the funding request from the previous meeting. Riely stated the City of Watford City has already taken several steps to reduce spending including elimination of overtime and no new projects being started. Riely requested the County take over the 2019 and 2020 ETA Road costs and the 14<sup>th</sup> Ave SE project. Lawlar requested a JPA to transfer funds and that the bills be paid directly by the County as invoices are presented. SA Skarda stated a JPA would be needed for all fund transfers between the County and other taxing districts. SA Skarda will work on the necessary agreements and bring them back to the Board for approval. Moved by Veeder, seconded by Skarda, to take over the estimated \$8,299,828.09 costs



for the 2019 ETA Roads, 2020 ETA Roads, and 14<sup>th</sup> Ave SE road project from the City of Watford City contingent upon proper agreements being put in place. All voting aye, motion carried.

Alexander Mayor Wilcox requested funding from the County for current street paving projects that are ongoing in the City of Alexander. The estimated cost for 2020 is \$4M with an additional \$4M in 2021 to complete the other half of the city. Nordby asked what Alexander is putting towards the project. Wilcox stated Alexander has already paid all of the water and sewer infrastructure costs and will pay any costs over the \$4M, which is currently estimated to be between \$1-1.5M. Moved by Skarda, seconded by Lawlar, to create a Joint Powers Agreement with the City of Alexander to transfer \$4M for city road projects. All voting aye, motion carried.

VSO/Risk Manager Samuelson addressed the Board on behalf of Emergency Manager Jappe to request to purchase an enclosed trailer to store cots, blankets, and other emergency equipment. Moved by Veeder, seconded by Skarda, to approve the purchase from Boespflug for \$5,500. All voting aye, motion carried.

Dan Krueger, A&B Pipeliners, requested a waiver of overweight permit fees for pro bono work they were doing at the gun range project. Moved by Veeder, seconded by Lawlar, to waive the fees, up to \$700, for both the in and out trips by A&B Pipeliners for work at the gun range. All voting aye, motion carried.

MCWRD Manager Shaffer requested guidance on 2020 water projects. Board consensus was for the Board to see all final bids on the projects to allow the Board to see associated costs. Shaffer asked if the Board wanted the MCWRD to oversee the sewer plan for the Athletic Park and Fairgrounds project. Board consensus was for the MCWRD to move forward with a study of the proposed sewer plan to include other options in consultation with the City of Watford City. Board direction to Shaffer was to present the bids for approval of these water projects, to move the redundant line across the Missouri River down the list of priorities, and to continue moving forward with the project to get water to the Squaw Gap area of the County.

Moved by Nordby, seconded by Skarda, to approve the parking lot plan for the Public Works Shop Building as presented. All voting aye, motion carried.

Joel Brown, Krown Energy/McKenzie Minerals Management, presented the review of the oil and gas EIS. Brown stated a few questions remain on the document but that Option 3B appeared to be the most reasonable option presented. Moved by Veeder, seconded by Lawlar, to approve the supportive comments for Option 3B and to include the questions about rare plants, sage grouse, and bighorn sheep lambing areas in a letter back to the USFS and to authorize the chairman to sign the letter. All voting aye, motion carried.

Landfill Director Schreiber requested authorization to place the landfill scale office building project out to bid. Moved by Lawlar, seconded by Veeder, to authorize the release of the landfill scale office building project for bids. All voting aye, motion carried.

HR Director Weber provided an update on the job description review of the Veterans Service Office position, which was placed at a C42. Weber stated there were 782 veterans in McKenzie County in 2019. Board consensus was to begin recruit for the VSO position as a C42.

Weber also updated the Board on discussions with EM Jappe and Chairman McCabe on the letter received from WCPD Chief Doble. Weber reported that many of the concerns in the letter had already been addressed with Jappe and that there was a need to reiterate Jappe's job duties and to recommend she stay within those. An example provided was that she does not respond to situations unless requested from the State DES, MCSO, or fire departments and to make a clarification that Jappe is not a first responder. Nordby stated the speeding concerns need to be addressed and recommended having a speed tracking device installed in Jappe's vehicle.

Discussion was held on reopening of County buildings to the public. Weber stated all departments completed the requested workplace assessment. Lawlar stated if the County was going to reopen that employees needed to return to their normal work hours and work stations. Kanwar requested waiting an additional 1-2 weeks to allow additional supplies to be delivered. Moved by Skarda, seconded by Lawlar, to open the Courthouse and Public Works Shop doors to the public beginning Tuesday, May 26, 2020, and for employees to return to normal work hours and work stations on that date, and to allow the Motor Vehicle Branch Office flexibility for appointments once the ordered glass partitions have been installed. All voting aye, motion carried.

Lawlar asked Weber about damage done to the new landfill building and if employees involved had been counseled or reprimanded. Weber reported that the new employee took responsibility and was counseled on the matter. Questions about the actions of the site foreman were raised and Weber was asked to further investigate the accident and report back to the Board at the next meeting.

Arnegard Mayor Eliot requested funding for paving projects within the City of Arnegard totaling \$4M, with 15-20% of the cost in 2020 and the remainder in 2021. Board consensus was to support the project through a Joint Powers Agreement with design in 2020 (estimated \$600,000) and construction in 2021 (\$3.4M). Eliot also requested reimbursement on other completed projects. Veeder stated no other city is being reimbursed for projects and that these funding requests are being considered only due to the impact of the oil industry price and production drop. The Board supports the cities in helping them get through this period of time but cannot guarantee any funding moving forward.

Moved by Nordby, seconded by Skarda, to approve the CR5 Structure replacement as presented for \$578,334.78 with Martin Construction. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve the Antelope Creek Structure Replacement as presented for \$449,962.75 with Martin Construction. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Mountain Plains Master Service Agreement as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Task Order with Mountain Plains for 6 major structure replacements, totaling \$86,820. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the Task Order with Mountain Plains for 5 minor structure replacements, totaling \$66,100. All voting aye, motion carried.

Board consensus was to table the 2020 Aggregate Stockpile Testing Agreement with Terracon because some documentation was missing from the agenda request.

Moved by Nordby, seconded by Veeder, to approve the 23<sup>rd</sup> St NW Material Testing Agreement with Braun Intertec as presented for \$19,564.30. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the 23<sup>rd</sup> St NW Construction Surveying Agreement with Brosz Engineering as presented for \$21,138.55. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder to approve the Joint Powers Agreement with Twin Valley Township to transfer 0.758 miles of County Route 2/Sand Creed Road to the County as presented. All voting aye, motion carried.

The Board tabled the US Forest Service Permit and ROW Task Order with Mountain Plains to the next meeting.

Discussion was held on the proposed County Route 2 project after review of a letter received from Debbie Riely of the USFS regarding the NEPA study. Riely stated they have met with KLJ and the County several times on the project and have discussed some of the things that could happen, but that there is no official application from the County at this time. Board consensus was to remove CR2 from the County CIP list of projects at this time due to landowner and other concerns and to only continue to work on maintenance items on the curves.

Kanwar asked for Board direction on the County Route 1 project. Board consensus was to maintain the current pavement portion but not to proceed further on the road at this time.

Discussion was held on an old scoria stockpile agreement with the Lelands. McCabe reported he and Road Superintendent Glover visited with the Lelands to discuss the agreement which expires in December. McCabe stated discussions need to occur regarding future sites and reclamation of the current site.

Auditor/Treasurer Johnsrud presented the 2018 draft audit from Eide Bailly to the Board and discussed the findings in the report and asked for any Board comments. The Board had no additional comments on the draft audit and was prepared to approve the final draft at the next Board meeting.

Discussion was held on the Private Drive Maintenance Agreement draft presented by Lawlar who worked with SA Skarda. SA Skarda asked for Board direction on changes they would like to see in the agreement and asked how auditing of the agreements would be conducted and asked for direction on the agreement term length. Board consensus was this is a document that would be recorded so that it could be located during property searches. Nordby asked how this agreement is different than requests that come from housing developments. Kanwar expressed concern over who gets service and who does not when no fees are involved. Lawlar stated the County would not be responsible for providing surfacing for roadways, but would just blade out ruts or plow snow a couple of times a year. Veeder suggested an initial term of 1 year to test the agreement to see how it worked. Nordby requested specific language regarding housing developments and also needed room for equipment turnarounds. SA Skarda will work to amend the draft agreement to include ingress and egress of subdivision roads, major snow events without a definition of specific inches, language about being maintained if no place to turn around, and a one year term and will bring it back for review at the next Board meeting.

The Board discussed maintenance on Garmann Hill. Lawlar had previously provided an easement stating maintenance would be done by the County and asked if the County would be doing the pavement lift on that segment of road. Board consensus was to provide the maintenance on this section of road. Kanwar stated he would visit the site and bring a cost estimate back to the Board for review.

Moved by Skarda, seconded by Veeder, to name Tom McCabe, Board Chairman, as the authorized signer for the purchase of the Norstog property for the Fairgrounds Relocation project. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to appoint Kathy Skarda to the Alexander Shop Building Committee. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign the Arnegard Fire Department Joint Powers Agreement as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the funding request through a Joint Powers Agreement to the Watford City Park District in the amount of \$3.75M for the Athletic Park Complex project. All voting aye, motion carried.

Skarda requested information monthly from Planning & Zoning on the number of building permits, just as the Board received for trip permits.

The meeting adjourned at 5:43 p.m. until June 2, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
45296	ALEXANDER PARK DISTRICT	93.91
45297	ALEXANDER RURAL FIRE DISTRICT	4,264.55
45298	ALEXANDER SCHOOL DIST. #2	63,539.09
45299	ALEXANDER TWP.	13,930.88
45300	ANTELOPE CR. TWP.	5,795.07
45301	ARNEGARD PARK DISTRICT	145.38
45302	ARNEGARD RURAL FIRE PROTECTION DIST.	1,530.59
45303	ARNEGARD TWP.	15,630.99
45304	ARNEGARD/CITY OF	965.18
45305	BLUE BUTTES TWP.	10,905.40
45306	CHARBON TWP.	11,580.34
45307	ELM TREE TWP.	25,646.41
45308	GRAIL TWP.	5,984.90
45309	GRASSY BUTTE FIRE DISTRICT	418.06
45310	HAWKEYE TWP.	10,694.53
45311	HORSE CREEK RURAL FIRE DIST.	234.49
45312	KEENE TWP.	10,106.03
45313	MCKENZIE CO. FIRE PROT. DIST.	9,797.66
45314	MCKENZIE CO. HISTORICAL SOCIETY	1,665.77
45315	MCKENZIE CO. SD#1	208,917.84
45316	MCKENZIE SOIL CONS. DIST.	16,559.94
45317	ND STATE TREASURER	15,225.44
45318	NEW TOWN PUBLIC SCHOOL DIST.	68,348.90
45319	NEW TOWN RURAL AMBULANCE DIST.	167.33
45320	NEW TOWN RURAL FIRE DEPT.	167.33

45321	RANDOLPH TWP.	3,957.64
45322	RIVERVIEW TWP.	42,159.06
45323	SIOUX IRRIGATION DISTRICT	2,147.94
45324	SIOUX TWP.	10,279.88
45325	SIOUX-YELLOWSTONE RURAL FIRE DIST.	868.38
45326	TRI TWP	31,161.69
45327	TWIN VALLEY TWP.	58,619.67
45328	UPPER MISSOURI DIST. HEALTH UNIT	6,204.11
45329	WATFORD CITY MUNICIPAL AIRPORT	143.89
45330	WATFORD CITY PARK DISTRICT	8,508.93
45331	WATFORD CITY/CITY OF	8,685.15
45332	WILLISTON FIRE PROTECTION DISTRICT	133.42
45333	WILLISTON VECTOR CONTROL DIST.	5.55
45334	YELLOWSTONE SCHOOL DISTRICT #14	2,643.87
45335	YELLOWSTONE TWP.	18,883.50
45542	ARNEGARD RURAL FIRE PROTECTION DIST.	275,000.00
45543	WATFORD CITY PARK DISTRICT	4,000.00
230434-230452	PAYROLL - MAY 1, 2020	800,496.00
230453	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	3,990.00
230454	ADVANCED BUSINESS METHODS	1,804.07
230455	ALLEGRA OF BOZEMAN	53.68
230456	AMAZON CAPITAL SERVICES	1,644.11
230457	AMAZON/SYNCB	5,873.40
230458	AMERICAN ENGINEERING TESTING, INC.	3,800.00
230459	AMERICAN SECURITY CABINETS, INC.	2,244.00
230460	ARMOR INTERACTIVE	14,776.87
230461	ASCENDUM MACHINERY, INC	873.25
230462	AUTO VALUE	1,031.92
230463	BADLANDS HARDWARE	615.45
230464	BADLANDS OCCUPATIONAL TESTING SERVICES	152.00
230465	BAKER & TAYLOR	1,200.52
230466	BALCO UNIFORM COMPANY, INC.	1,412.81
230467	BASIN SAFETY CONSULTING	408.83
230468	BOB BARKER COMPANY INC	718.30
230469	BOLKEN/DOUGLAS	1,953.00
230470	BOSS OFFICE & COMPUTER PRODUCTS	3,885.46
230471	BRADY'S ROADSIDE SERVICE	125.00
230472	BROSZ ENGINEERING, INC.	117,690.00
230473	BROWNELLS INC.	285.74
230474	BURNS & MCDONNELL	49,143.98
230475	BUTLER MACHINERY COMPANY	5,534.00
230476	C&D WATER SERVICES	390.00
230477	CDW-G GOVERNMENT	3,984.92
230478	CIM SANITARY TECH	7,500.00
230479	CONSTRUCTION ENGINEERS INC.	31,727.00
230480	CORPORATE WAREHOUSE SUPPLY	1,559.65
230481	DAKOTA FIRE PROTECTION, INC	1,005.00
230482	DASH MEDICAL GLOVES	287.60
230483	DAWA DEVELOPMENT, LLC	286.00

230484	DIRTY BIRDS, LLC	3,000.00
230485	DMC WEAR PARTS LLC	1,114.31
230486	DONE RIGHT THE FIRST TIME	1,085.00
230487	DTE,INC.	983.48
230488	E & M SERVICES	925.94
230489	ECOLAB PEST ELIMINATION DIV.	477.00
230490	EMRY'S LOCKSMITHING	4,155.00
230491	FASTENAL COMPANY	22,015.22
230492	FICKEN/MICHAEL	4.56
230493	FIRST INTERNATIONAL BANK & TRUST	3,396.19
230494	FIRST INTERNATIONAL INSURANCE	100.00
230495	GALLAGHER BENEFIT SERVICES INC.	1,200.00
230496	GRAFIX SHOPPE	362.00
230497	GRAINGER	384.78
230498	HANCE/JACOB D	58.00
230499	HAWKEYE OILFIELD SUPPLY	103.23
230500	HECK BUILT LLC	1,575.00
230501	HEGGEN EQUIPMENT CO.	223.20
230502	HOME OF ECONOMY	23.98
230503	IBS, INC	452.04
230504	ICON ARCHITECTURAL GROUP	55,752.29
230505	IPROMO	1,700.00
230506	JAPPE/KAROLIN	15.98
230507	JOHNSON & SUNDEEN	5,850.00
230508	LANE/CHANTEL C	43.02
230509	LARSEN SERVICE DRUG, INC.	371.86
230510	LUND OIL, INC.	2,664.92
230511	MARCO TECHNOLOGIES LLC	1,046.21
230512	MAYO CONSTRUCTION CO. INC.	261,436.64
230513	MCCABE/THOMAS	238.03
230514	MCCODY CONCRETE PRODUCTS, INC	559.57
230515	MCKENZIE CO. FARMER	2,415.01
230516	MCKENZIE CO. MOTOR VEHICLE BRANCH	12.50
230517	MCKENZIE COUNTY HEALTHCARE SYSTEMS	345.29
230518	MCKENZIE COUNTY ROAD & BRIDGE	1,352.51
230519	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	124.35
230520	MOTOROLA	495.00
230521	MULTIMEDIA SALES & MARKETING	475.00
230522	ND ASSN. OF COUNTIES	63.00
230523	ND INSURANCE RESERVE FUND	140.76
230524	NELSON INTERNATIONAL	254.96
230525	NORTHERN DOCUMENTS INC	512.50
230526	NORTHERN HEAVY DUTY TRUCK PARTS	1,307.76
230527	NORTHWEST PIPE FITTINGS, INC	40.67
230528	O K IMPLEMENT CO.	1,801.40
230529	O.K. TIRE STORE, INC	18,378.80
230530	PRAXAIR	923.39
230531	PRO AUTO BODY, LLC	5,910.99
230532	QUADIENT FINANCE USA, INC.	4,500.00

230533	RAW STEEL SERVICES, LLC	2,200.00
230534	RDO EQUIPMENT CO. - FARGO	4,056.29
230535	RED ROCK AUTO WATFORD CITY	949.25
230536	RINK CONSTRUCTION INC.	57,447.44
230537	SAVE THE MAAH DAAH HEY FOUNDATIOIN	35,000.00
230538	SHIPP/ROBERT	58.00
230539	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	45.60
230540	STEIN'S INC.	3,490.92
230541	STREICHER'S	12,742.82
230542	SUMMIT FOOD SERVICE, LLC	7,151.37
230543	TERAFLEX GROUP LLC	710,016.91
230544	THOMSON REUTERS-WEST	338.58
230545	TIMBER AUTO BODY	75.00
230546	TRINITY HOSPITALS	5,190.71
230547	US BANK NA DBA VOYAGER FLEET SYSTEMS	300.93
230548	WATCHGUARD VIDEO	1,761.00
230549	WATFORD CITY LUMBER	11.16
230550	WESTLIE MOTOR CO.	317.99
230551	ALEXANDER/CITY OF	360.37
230552	GARRISON DIVERSION CONSERVANCY DIST.	8,280.02
230553	L. YELLOWSTONE IRRIG. DIST. #2	26,708.52
230554	MCKENZIE CO. AMBULANCE SERVICE	1,446.79
230555	YELLOWSTONE SCHOOL DISTRICT #14	847.50
230556	ALEXANDER/CITY OF	116.00
230557	ARMSTRONG SANITATION	902.50
230558	CENTURY LINK	176.68
230559	CONSOLIDATED TELCOM	96.42
230560	INFORMATION TECHNOLOGY DEPT.	6,072.85
230561	MCKENZIE COUNTY RURAL WATER	207.42
230562	MCKENZIE ELECTRIC CO-OP INC.	7,342.01
230563	MONTANA DAKOTA UTILITIES CO.	21,350.76
230564	NEMONT	28.50
230565	RESERVATION TELEPHONE CO-OP	9,530.24
230566	SOUTHWEST WATER AUTHORITY	49.00
230567	VERIZON/ACCT 342033315-01	2,758.13
230568	VERIZON/ACCT 842030146-01	3,920.23
230569	WATFORD CITY WATER DEPT./CITY OF	4,331.66
230570-230593	PAYROLL - MAY 15, 2020	821,965.04
230594	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	6,803.57
230595	A-1 AUTO GLASS	2,870.22
230596	ACCUSOURCE INC.	1,042.80
230597	ACME TOOLS	509.99
230598	ADVANCED BUSINESS METHODS	233.82
230599	ADVANCED DRAINAGE SYSTEM INC	26,256.30
230600	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	25,073.25
230601	AGRI INDUSTRIES, INC.	873.44
230602	ALLEGIANCE COBRA SERVICES, INC.	55.00
230603	AMAZON CAPITAL SERVICES	8,176.27
230604	AMERICAN WELDING & GAS	32.55



230605	AQUA CHEM	1,315.00
230606	ARMOR INTERACTIVE	47,499.90
230607	ASDCO CONSTRUCTION SUPPLY	2,197.25
230608	ASTRO-CHEM LAB, INC.	50.00
230609	BADLANDS HARDWARE	510.72
230610	BADLANDS OCCUPATIONAL TESTING SERVICES	562.00
230611	BAKER & TAYLOR	873.47
230612	BALCO UNIFORM COMPANY, INC.	583.43
230613	BARRETT PHARMACY	1.04
230614	BECKER/BARBARA J.	500.00
230615	BEICEGEL STATION	314.63
230616	BEK CONSULTING, LLC	12,012.46
230617	BIG HORN TIRE, INC	2,351.00
230618	BLUE TARP FINANCIAL, INC.	764.61
230619	BOB BARKER COMPANY INC	297.73
230620	BOGUE/KAYLEY J	28.00
230621	BOSS OFFICE & COMPUTER PRODUCTS	2,585.43
230622	BRAUN INTERTEC CORPORATION	6,246.20
230623	BUTTONS BY FISH	1,080.00
230624	C.E. BROOKS & ASSOCIATES,P.C.	181.20
230625	C&D WATER SERVICES	100.00
230626	CASCADE AUTO GLASS	1,450.00
230627	CDW-G GOVERNMENT	3,668.84
230628	CHARLIE'S SERVICE, LLC	210.42
230629	CHARM-TEX,INC.	30.18
230630	CIVIL SCIENCE INFRASTRUCTURE, INC.	30,225.19
230631	CODE RED TOWING LLC	125.00
230632	CORE & MAIN	11,519.92
230633	COUNTIES PROVIDING TECHNOLOGY	2,947.03
230634	D & D WATER WELL SERVICE	3,465.00
230635	D & L LITTLE GREENHOUSE	334.13
230636	DAKOTA SUPPLY GROUP	14,892.89
230637	DAWA DEVELOPMENT, LLC	162.00
230638	DEAN/JAMES A.	650.00
230639	DEANS BULK SERVICE, INC	425.60
230640	DIRTY BIRDS, LLC	4,140.00
230641	DONE RIGHT THE FIRST TIME	559.33
230642	ELKAN, INC	20.00
230643	EMERGENCY MEDICAL PRODUCTS	259.98
230644	EVIDENT CRIME SCENE PRODUCTS	144.00
230645	FARMERS UNION OIL COMPANY	42,412.73
230646	FASTENAL COMPANY	2,411.60
230647	FIRST INTERNATIONAL INSURANCE	50.00
230648	GALLS INCORPORATED	482.99
230649	GIBBS TOWING, LLC	187.50
230650	GIS WORKSHOP	18,035.00
230651	GRAINGER	478.08
230652	GROSS/WINONA	125.00
230653	H.A. THOMPSON & SONS,INC.	1,290.89

230654	HANSEN DIESEL & AUTOMOTIVE	1,883.42
230655	HEGGEN EQUIPMENT CO.	326.95
230656	HELLANDSAAS/MARCIA	100.78
230657	HILL ENTERPRISES	1,423.36
230658	HOSE & RUBBER SUPPLY	185.64
230659	IBS, INC	84.64
230660	ICON ARCHITECTURAL GROUP	42,700.69
230661	INFORMATION SYSTEMS CORP.	2,105.00
230662	INFORMATIONAL DATA TECHNOLOGIES LLC	29,454.21
230663	INGRAM/MAX	513.76
230664	INTERACTIVE DATA, INC	50.00
230665	IPROMO	1,987.50
230666	JOHNSRUD/ERICA	165.00
230667	JOHNSTON/DEBORA	54.05
230668	KITAGAWA/BENJI KURT	2,000.00
230669	KLJ ENGINEERING, LLC	76,542.09
230670	KOTANA COMMUNICATIONS, INC.	460.28
230671	KROWN ENERGY GROUP, LLC	3,972.50
230672	KUMMER'S PUMPING	400.00
230673	LANE/CHANTEL C	21.51
230674	LARSEN SERVICE DRUG, INC.	300.25
230675	LICKERT/KRISTA D	237.30
230676	LINK COMPUTER CORPORATION	550.00
230677	LUND OIL, INC.	905.13
230678	LUPINE CONSTRUCTION, INC	465.00
230679	MARQUART/ANDREW S	198.00
230680	MCKENZIE CO. FARMER	143.20
230681	MCKENZIE CO. HEALTHCARE SYSTEMS	1,811.16
230682	MCKENZIE CO. MOTOR VEHICLE BRANCH	140.00
230683	MCKENZIE COUNTY RURAL WATER	2,240.38
230684	MCKENZIE ELECTRIC CO-OP INC.	3,907.38
230685	MEDLINE INDUSTRIES, INC	8.45
230686	MIDWEST DOORS OF DICKINSON, INC.	1,203.35
230687	MINNESOTA VALLEY TESTING LABS	10,805.25
230688	MOEN/CURT	1,440.00
230689	ND ASSN. OF COUNTIES	943.70
230690	ND DEPT.OF CORRECTIONS & REHABILITATION	125.00
230691	ND INSURANCE RESERVE FUND	74.04
230692	ND OFFICE OF THE ATTORNEY GENERAL	3,745.00
230693	ND SCHOOL BOARDS ASSOCIATION	200.00
230694	NELSON INTERNATIONAL	655.97
230695	NEWMAN TRAFFIC SIGNS	3,245.30
230696	NORTH DAKOTA ONE CALL	484.00
230697	NORTHERN HEAVY DUTY TRUCK PARTS	1,625.28
230698	NORTHERN SAFETY & INDUSTRIAL	127.34
230699	NORTHWEST PIPE FITTINGS, INC	2,502.97
230700	O K IMPLEMENT CO.	978.64
230701	O.K. TIRE STORE, INC	5,769.19
230702	OLSON/TRAVIS J	28.00

230703	PARSHALL LUMBER & SUPPLY LLC	679.70
230704	PAYSTUBZ	1,442.40
230705	PHARMCHEM. INC.	827.95
230706	PRAXAIR	1,222.69
230707	RDO EQUIPMENT CO. - FARGO	6,433.89
230708	RECORD KEEPERS LLC	82.00
230709	RED ROCK AUTO WATFORD CITY	1,838.35
230710	RED ROCK OF DICKINSON, INC	2,978.00
230711	RESERVATION TELEPHONE CO-OP	3,739.15
230712	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,166.14
230713	SAX MOTOR CO	185.34
230714	SAX WATER DEPOT LLP	981.75
230715	SCOFIELD/JESSIE	4,886.00
230716	SINCLAIR CYBERNETICS, LLC	4,537.50
230717	SIRCHIE FINGER PRINT LAB.	106.50
230718	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	100.00
230719	STEIN'S INC.	2,338.61
230720	STREICHER'S	12,644.58
230721	SUMMIT FOOD SERVICE, LLC	7,020.39
230722	THE SIDWELL COMPANY	3,415.00
230723	THOMSON REUTERS-WEST	859.13
230724	TIMBER AUTO BODY	857.60
230725	TITANIUM PLUMBING	250.00
230726	TOTAL SAFETY U.S., INC.	3,018.96
230727	TRIANGLE R ENTERPRISES	17,745.00
230728	TSCHETTER/DAWN	54.39
230729	TWOGOOD/SCOTT	2,177.66
230730	UNDERGROUND VAULTS & STORAGE, INC.	11.10
230731	UNITED QUALITY COOPERATIVE	3,081.04
230732	US BANK NA DBA VOYAGER FLEET SYSTEMS	8,875.61
230733	VALLI INFORMATION SYSTEMS, INC	898.86
230734	VELOCITEL LLC	25.00
230735	VERIZON CONNECT FLEET USA LLC	96.00
230736	VOGEL LAW FIRM	22.00
230737	WARNE CHEMICAL & EQUIPMENT CO.	116.50
230738	WAWSA	163,222.17
230739	WEST DAKOTA WATER, LLC	1,054.37
230740	WESTLIE MOTOR CO.	4,504.60
230741	WIR3D ELECTRIC INC.	11,950.00
230742	WOLD/DREW	10.00
230743	ZUGER KIRMIS & SMITH, PLLP	417.00
230744-230753	PAYROLL - MAY 29, 2020	705,291.73

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**June 2, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 2, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Lawlar, to approve the May 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Lawlar requested to pull Item 3 from the Commission Consent Agenda, Planning & Zoning Indemnification Agreements. Moved by Skarda, seconded by Veeder, to approve Commission Consent Agenda Items 1, 2, 4, and 5. All voting aye, motion carried. Items approved: 1. Courthouse Renovation Design Proposal – Hannaher's – Authorize Chairman to Sign; 2. Gaming Site Authorization – Outsiders Bar and Grill – Authorize Chairman to Sign; 4. Special Alcohol Permit – D&M's Office – Wedding Dance June 6, 2020; 5. Gaming Site Authorization – Sweet Crude Travel Center.

Discussion was held on Commission Consent Agenda Item 3: Planning & Zoning Indemnification Agreements. Lawlar stated he had received calls from Planning & Zoning Board members regarding confusion over an indemnification agreement that was presented as Hartel Water Depot and then was approved as Elkan Inc. Lawlar asked if business bonds could also be waived or only private landowners. Planning Director Huus sated the ordinance states landowners and does not specify if individuals or businesses. Skarda questioned circumstances in which the landowner may sell land to a private company for a pond and then the business folds and how reclamation would occur. Veeder stated that it was a split vote at the Planning & Zoning Board and that some agreement needs to be made about the county's responsibility on these fresh water ponds. Veeder stated he did not see the potential damage with a fresh water pond and that he doesn't want to prevent people from doing their business. Skarda requested to know the dates the compliance checks will be completed and then iron out further details at Planning & Zoning Board meetings. Moved by Nordby, seconded by Veeder, to approve Commission Consent Agenda Item 3: Planning & Zoning Indemnification Agreements. All voting aye, motion carried.

Skarda also asked Huus to review the permit document that had been provided to make sure the form is completed when fees are paid, even if waived or cancelled.

Huus stated the spreadsheet is not the final draft as this information is now held in the program iWorx.

Skarda provided an updated on the Waste Management NDIC item, which has been extended another 120 days. Veeder reported the hearing on waivers for shutting in wells and calling oil a waste product was just a hearing with no conclusion and is probably a non-issue at this time. Veeder stated that it appeared the oil companies were also not interested in this and that no position is needed from the County at this time.

Emergency Manager Jappe approached the Board regarding the 17<sup>th</sup> Annual First Responders Dinner. Moved by Nordby, seconded by Veeder, to cancel the First Responders Dinner due to the Governor's social distancing recommendations and to still support the four awards. Discussion was held that additional precautions need to be taken as the people that would attend these are vital to the safety of the community and that the Board still would like to recognize their work with the Law Enforcement, Fire, EMS, and Dispatch awards. All voting aye, motion carried.

HR Director Weber requested guidance on how to proceed with the Veterans Service Officer Recruiting. Weber stated he had received about 20 applications for the position so far and asked how the Board would like to proceed for interviews. Nordby stated that typically two people on a committee select five to six candidates to interview before the full Board. Nordby recommended McCabe work with Weber on identifying the applicants to be interviewed.

Weber updated the Board on an accident at the landfill that was previously discussed. Weber further investigated the event and stated that both employees involved were written up. The newer employee took responsibility for the incident. Weber also stated a foreman was on site and was partially at fault as a supervisor but was not directly involved in the accident.

Economic Development Coordinator Stenberg and Jerry Berman approached the Board regarding a safflower oil refinery feasibility study. The study cost is \$16,000 and the JDA will be putting \$8,000 towards the project and is requesting the Board fund the remaining \$8,000 as this is an opportunity to further diversify the local economy. Moved by Nordby, seconded by Skarda, to approve \$8,000 towards the Safflower Refinery Feasibility Project. All voting aye, motion carried.

Sheriff Johansen requested to expand the current impound lot at the old County Shop property. The items are required to be in a secured lot and the lot is currently full. Moved by Veeder, seconded by Skarda, to survey the impound lot to include expanding it and to approve the Dakota Fence bid with a budget amendment. Nordby asked what is out at the landfill impound lot. Johansen stated there is no lighting or cameras out there which would need to be installed to use it as a secure impound. All voting aye, motion carried.

Lt. Matthews-Kasner presented a proposed vehicle replacement schedule for the Sheriff's Office fleet. Kasner stated this would be trades and purchases with no increase in fleet numbers or surplus. Kasner stated there are 17 vehicles next year that would be over 120K miles or just under that by June 2021. Nordby stated he wanted to see the vehicles spaced out over the years and work to that effect for more reasonable asks for budgeting purposes. Skarda requested a history on vehicle maintenance. Kasner stated there are currently 45 vehicles in the Sheriff's Office. Nordby asked to put together a plan to get onto a schedule. Kasner stated they were asking for 2021 budget guidance and this would be 17 replacements in 2021. Kasner asked if they have to wait to order until January and Nordby stated they could be ordered earlier but need to be paid for in 2021. Nordby asked for the Sheriff's Office to bring back a plan for a 5 year cycle of replacements and the Board consensus was to bring to the 2021 budget hearings a plan for 10-12 vehicles in 2021.

Sgt Clock discussed the 911/SIRN system with the Board and requested outfitting dispatch with the same system as the new 800 MHz radios. Additional circuits would need to be installed and an engineer will be on site soon for a final quote and that estimates for a 3 position system is \$380,000 plus \$17,000 and a 4 position system is \$420,000 plus \$17,000. The cost after that is \$15,000 per year until the 5<sup>th</sup> year when the warranty costs would increase. Clock also presented information on the Vesta System as the contract for State Radio will be going up this fall. Currently approximately \$117,000 is obtained in revenue for fees but the new contract with State Radio would cost approximately \$240,000. Johnsrud asked if this meant State Radio would no longer dispatch 911 for McKenzie County and Clock stated that would be correct. Nordby stated that before any decision is made additional information as far as equipment, personnel, and associated costs is needed. Nordby was concerned with the turnover of staff and continual training and whether or not it would be worth the cost for public safety. The Board also wanted input from other emergency responders before moving forward. Skarda requested to wait on any decision until the final quotes are provided. Board consensus was to make no decision at this time until additional information on costs and input from other agencies is obtained.

Facility Administrator Buck discussed quotes received for security cameras at the Cartwright Shop. The quote received from RTC was \$12,000 in comparison to the quote from ITS for \$23,000. Buck stated PWD Kanwar requested he look into security cameras at all county shops after an incident in Grassy Butte. Buck stated these cameras would be both inside and outside and would help with accidents, monitoring of work being performed, tools, etc. Buck stated this was not in the budget at this time and Johnsrud stated this should be paid from the Road & Bridge Shop Maintenance line item. Moved by Lawlar, seconded by Skarda, to approve the bid from RTC for \$12,449.66 minus the tax of \$314.75. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve the 2020 Aggregate Stockpile Agreement with Terracon for \$26,125 as presented. All voting aye, motion carried.

Assistant Engineer Mohamed presented the revised CIP for the Road & Bridge Department, which removed CR2 and updated CR1 from 10 miles to 7 miles. Nordby asked if the department had gotten back to Johnsrud regarding 2020 estimated expenses for work that would be completed this year. Johnsrud stated that had not been supplied and Nordby stated it needed to be a priority for budgeting purposes in 2021. Moved by Veeder, seconded by Nordby, to approve the updated CIP as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Change Order for CR37/125<sup>th</sup> for \$74,222.31. All voting aye, motion carried.

The County 2020 Equalization public hearing was held. Recorder/Tax Director Paulson presented her 2020 Equalization notes. One appeal from Austin Glidewell, Pivotal tax Solutions was heard. Glidewell was looking for economic depreciation on buildings and provided his own cost approach for the property. Paulson stated he looked at comparable sales for this property and that those sales indicate the values are within tolerance with her value. Glidewell stated needed to look at market trends and that there are no properties that are comparable to this one in McKenzie County. Paulson stated that in tax equalization trends cannot be used as sales data is the requirement for assessments. Nordby stated that all properties have to be treated in the same manner and that is the role of the County and that values may go down in 2021 due to new sales information at that time. Moved by Nordby, seconded by Veeder, to deny the appeal from Pivotal Tax Solutions on parcel 65-02-00200 and to accept the proposal of Recorder/Tax Director Paulson on 2020 equalization values. All voting aye, motion carried.

## **2020 Equalization**

Property valuations are required to be between 90-100% of market value for residential and commercial valuations. After completing the sales ratio study for the sales in 2019 I determined that I needed to make a few adjustments to some areas. Overall the ratio was slightly low for the residential sales & commercial sales.

### **Preliminary Ratios:**

Residential: 86.4%

Commercial: 84%

The manual level was adjusted on both residential and commercial properties to keep the pricing in line with the market for both classes. We adjusted our replacement cost by 5% to keep up with the new construction sales.

The other adjustments that were made were 5% increase to the following townships:

Arnegard, Twin Valley, 149-98, 149-99, 150-98, & 150-99

These increases were to adjust for the prime market areas in the county which the sales indicated that we needed about 12% total to get to market value. Sales in these areas were consistently around 80% of our 2019 values.

The entire county saw an increase in the rural residential sites for smaller 5-10 acre tracts of land with a house. An adjustment was made on all residential sites to account for the sales of these types of property. The sales indicated that we needed to add value on the land as our ratios on many of those sites were running in the 70% range. We have a good handle on the replacement cost of the homes, so increasing the value of the land is the way to address this trend.

Agricultural land received a 6% increase this year. After 3 years of remaining the same, NDSU indicated that our average value per acre should be \$316.13. After adjusting the pricing tables in our soil calculation system, the final average value in our system is \$290.74 which brings the values within tolerance at 91.3%

Final Ratio after pricing adjustments, all three classes are within the tolerance for state requirements.

Residential: 94.5%

Commercial: 90.7%

Ag: 91.3%

All three classes of property are in tolerance with state requirements, and the statistics achieved to measure the accuracy of our assessments are showing that we have uniform assessments within our county.

McCabe updated the Board on the old stockpile agreements. McCabe stated there was one agreement that was pending and requested the hiring of an outside attorney to handle the issue due to a State's Attorney conflict of interest. Suggested firms were Smith Porsborg or Vogel Law on availability to handle the agreement issues.

Moved by Skarda, seconded by Lawlar, to accept the 2018 Final Audit Report from Eide Bailly. All voting aye, motion carried.

Discussion was held on the private driveway maintenance agreement. The term was changed to one year, included subdivisions providing a turnaround was available, and removed the snow depth designation for a major snow event. Veeder stated to move forward and try the agreement for one year to see how it worked. Skarda requested information on how the audits would be conducted to make sure agreements were in place. Lawlar recommended a calendar year for the agreement regardless of when it was signed so that all would expire on January 1 to make audit and tracking easier. Board consensus was that this was up to the homeowner to get an agreement and bring it back to the County for approval and that the agreements would be recorded. SA Skarda will bring back the agreement to the next meeting with the change to a calendar year.



Skarda recommended adding to the Handbook Committee a discussion on building closures and to review what worked and what didn't in the COVID-19 pandemic. Weber agreed and would add this to the handbook sections to address.

Moved by Nordby, seconded by Lawlar, to sign the two letters of disinterest in mineral interests as presented by SA Skarda. All voting aye, motion carried.

Discussion was held on the ND County Commissioners Association standing committee nominations. Board consensus was to bring this back on June 16 for further discussion after the primary election. Veeder and Nordby encouraged the Board members to fill positions on these Boards for McKenzie County to continue to have a voice.

The meeting recessed at 11:55 a.m. until June 16, 2020, at 1:00 p.m.

### **June 16, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 16, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the Treasurer's Report for the period ending May 31, 2020, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Commission Consent Agenda Items 1 through 4 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing for Abatement Applications 4237-4239 – July 7, 2020 at 10:00 a.m.; 2. Chairman Signature Authority – NDDOT Contracts & Contract Bonds – Structure Replacements Approved May 19, 2020; 3. Courthouse Renovation CMAR Advertisement Approval; 4. Chairman Signature Authority – Joint Powers Agreement Watford City Park District.

Moved by Lawlar, seconded by Skarda, to remove Item 6 from the Planning & Zoning Consent Agenda and approve Items 1 through 5 as presented. All voting aye, motion carried. Items approved: 1. Blue Flame Propane #10-19CUP-Amendment - This is an Amendment to original CUP # 010-19CUP. The applicant would like to add an additional 30,000 gallon tank to the operation to help promote business growth. This will

put a total three (3) 30,000 gallon tanks for the total operation. This will put the total storage capacity of 90,000 gallons. This intent to add an additional tank was noted on the original CUP application dated May 7, 2019 and also on the original staff report. Planning & Zoning Board recommend approval of #010-19CUP Amendment - Blue Flame Propane to the County Commission to allow the addition of an additional 30,000 gallon tank to the current operation bringing the total storage capacity to 90,000 gallons. Adopt the findings and conditions in the staff report. 2. Bryan Roff #03-20 Variance - Applicant would like to build a shed (NOT heated or cooled) 10' off of the back-property line. Planning & Zoning Board recommend approval of #03-20VAR-Bryan and Dana Roff to the County Commission to allow the shed to be built 10' from the back-property line. Adopt the findings and conditions in the staff report. 3. Rodney Lassey-Lassey Minerals Gravel Pit Expansion #12-20 CUP - The applicant would like to expand their existing Lassey Gravel Pit which is 40 acres and has been in existence since 2012 and add the remaining 30 acres of the parcel, in order to follow the gravel vein to the west. Planning & Zoning Board recommend approval of the Conditional Use Permit #12-20CUP, Lassey Gravel Pit Expansion, to the County Commission to allow the expansion of the existing gravel pit. Adopt the findings and conditions as provided in the staff report. 4. Jason Wolla #04-20 Zone Change - The applicant is requesting a Zone Change from Agricultural to Light Industrial to continue to operate existing trucking business. Planning & Zoning Board recommend approval of Zone Change request #04-20-Jason Wolla to the County Commission to allow the Zone Change from Agricultural to Light Industrial. Adopt the findings and conditions as provided in the staff report. 5. Commercial Truck Parking Ordinance Amendment 1st Reading - See Proposed Zoning Ordinance Amendment Commercial Truck Parking Clarification-1st Reading attached. Planning & Zoning recommend approval of the Commercial Truck Parking Ordinance Amendment 1st Reading of Sections 1.4.2, 3.4.2 #15, 3.6.2.1 #11, 3.6.3.1 #2, 3.8.2.2 to the County Commission.

Discussion was held on Planning & Zoning Consent Agenda Item 6 - Building Permit Fee Schedule Revisions. Lawlar asked about the fees for ag land and building decks on those homes. Veeder stated that certain ag buildings are exempt from permits, but all residential sites need a permit. Huus clarified that any building that required heat or cooling required permits. Lawlar requested this item move back to the Planning & Zoning for more discussion. Veeder requested Huus to find out the normal practice for ag buildings that are heated or cooled in the region in order to stay consistent.

Board consensus was for Veeder to serve as the Cooperating Agency Contact for the Bureau of Land Management.

Code Enforcement Officer Foster updated the Board on the TENORM issues in the State in response to the possible changes in Montana's TENORM acceptance levels. Nordby stated that Brent Bogar with WDEA was preparing a summary and a suggestion position for all WDEA counties. Skarda requested the local communities be

involved and stay informed on the topic as well. Board consensus was for Foster to stay informed on this process as it moves forward.

Brent and Stacy Arnegard approached the Board regarding speed and traffic concerns on County Road 29. Arnegard stated they have talked to the Sheriff and Kanwar as well regarding enforcement and speed limit signs. Moved by Lawlar, seconded by Skarda, to post CR29 from Highway 85 to Ball Diamond Road as a 25mph road both north and south. Arnegard requested to be notified moving forward if the road was placed on the plan for paving. All voting aye, motion carried.

Planning Director Huus presented an SRF Planning Services Addendum 3 to extend the contract with a \$10,000 limit for use as needed. Moved by Veeder, seconded by Skarda, to approve the SRF Planning Services Agreement Addendum 3. All voting aye, motion carried.

The Board recessed at 2:00pm for the County Park Board Meeting and returned to the Board of County Commissioners meeting at 2:42pm.

Moved by Lawlar, seconded by Skarda, to approve the Private Drive Maintenance Agreement as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to authorize the chairman to sign the Township Mileage Report as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to reject all bids on the Landfill Scale Office Building Project on the recommendation of the Building Committee. Schreiber stated the costs were too high on the opened bids and that the plan is to rebid the project this winter. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the Watford City McKenzie County Transfer Agreement #1 Addendum #3 as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the Watford City McKenzie County Transfer Agreement #2 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Eide Bailly 2019 Audit Engagement Letter as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to place the former County Road Shop and form Weed Control shop up for sale by sealed bid upon receipt of the appraisals. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the back pay request for Deputy Hergert as presented. Skarda requested a process be put in place to ensure this does not continue to be an issue. All voting aye, motion carried.

Johnsrud provided an update on the 2020 Primary Election, which was done completely by mail due to the COVID pandemic.

Terry Kellogg approached the Board regarding magnesium chloride applications on 128<sup>th</sup> Ave for 2 miles approximately due to dust over homes, crop loss, and possible death of livestock. Moved by Veeder, seconded by Skarda, to apply magnesium chloride to approximately 2.2 miles on 128<sup>th</sup> Ave. Kellogg also requested a street sign and Kanwar stated he would get one placed. All voting aye, motion carried.

Facility Administrator Buck and UMDHU Nurse Saylor discussed drive through immunizations with the Board. Buck helped to identify a possible location in the WAWSA portion of the PW building that would work well for this event. Moved by Lawlar, seconded by Skarda, to approve the drive through clinic plan as presented. All voting aye, motion carried.

Sheriff Johansen and Sgt Clock presented the updated cost proposal for upgrading Dispatch for the new SORN system. Nordby asked for clarification on the purpose of the upgrade. Clock stated it was to be part of the 800 MHz system. Moved by Nordby, seconded by Veeder, to approve a three console unit upgrade in dispatch. All voting aye, motion carried.

Brian Aamodt approached the Board regarding work on 38<sup>th</sup> and 147<sup>th</sup> in Tri Township where the easement is held by a private landowner with no contact or signed easement to move an approach. The landowners expressed concern with the new design of the approaches and others that are currently staked out. Kanwar stated that this is a township road and that the County is acting as the contractor after being asked to make the road safe by the township. Larry Novak, Tri Township, stated their request was for the corner to be made safe and build it to county standards. Kanwar stated this design is safer than the previous design and stated he would hold off on any additional work until clarification from the township was provided. Concerns were expressed regarding accidents and road conditions in the winter. Lawlar stated this issue goes back to communication with landowners which needs to happen early and often during projects.

Brooks Kummer discussed concerns on the CR37 project for the Hoffmann property and work that is very close to a spring that the landowners were very clear regarding no damage. Kummer stated they worked with Brosz Engineering on the spring but that the communication was not passed on to the contractor. Kanwar stated he would meet with the families and go out on site to make sure the spring was protected and update the Board at the next meeting.

Moved by Veeder, seconded by Nordby, to approve the agreement with Vogel Law regarding the Leland family stockpile issue. All voting aye (Skarda abstained), motion carried.

Moved by Skarda, seconded by Veeder, to approve the 23<sup>rd</sup> St/Dakota Meadows Water Line Replacement quote from Carstensen for \$193,608. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the engineering task order #4 on the 23<sup>rd</sup> St/Dakota Meadows Water Line Replacement for \$25,000 with Carstensen. All voting aye, motion carried.

Shaffer presented the Alexander Shop Building Committee recommendation for an architect on the project. JLG was the recommendation from the Committee as they are working on another shop project similar in scope and can begin work immediately. Skarda questioned a timeline to complete the project without knowing budget and cost information. A project budget has not been set and land has not yet been acquired. Moved by Skarda, seconded by Lawlar, to select JLG as the architect for the Alexander Shop project. SA Skarda stated it would be best to wait until a decision is made on budget before awarding the contract. Moved by Skarda, seconded by Lawlar, to rescind the motion. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the ElectroWatchman quote for \$8,531 for additional cameras and buzzers at the PW Shop gates and doors, plus an extra \$924 for 2 additional buzzers and a remote door opener for the front door of the building and entrances to the first floor departments. Nordby asked the reason for these added features and if it was COVID related or if there was a problem with people currently accessing the building. McCabe stated funds were available in the contingency for this project to pay for the added cost. All voting aye, motion carried.

Shaffer updated the Board on the Spring Creek Part 3 project. Shaffer stated that at the last State Water Meeting all funding was frozen to be reevaluated July 16. The total cost of the project is \$4.14M. Shaffer stated the State Water Commission has already committed some funding to the project and that the request to the Board is to have McKenzie County be the funding agency for the project with WAWSA as the main project sponsor. Shaffer said that if the County authorizes WAWSA to award the project and the State Water Commission opens funding back up the project will not be able to be considered for State funding at that time. Veeder stated this has been a priority project to get water to rural residents and would like to see this move forward. Nordby asked if there would be a point that the project would be halted at \$2.5M if additional funding (\$1.38M) wasn't available and asked Johnsrud if some of the Bankhead Jones funding could be used for this project. Johnsrud stated the Bankhead Jones funds were designated for schools and roads, but that the Road & Bridge transfer from the General Fund could be reduced by \$1.38M if that was the Board direction to fund the project. Moved by Lawlar, seconded by Skarda, to add the \$1.38M to the project in the 2021

budget. All voting aye, motion carried. Shaffer stated he would work with SA Skarda regarding a Joint Powers Agreement with WAWSA.

Moved by Lawlar, seconded by Kanwar, to appoint Skarda to the Special Assessment Screening Committee which consists of one Board member, the Auditor, and County Engineer. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Novak Junkyard Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 5:10 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, Planning Director Huus, Code Enforcer Foster, and P&Z Attorney Ari Johnson.

Executive Session was adjourned at 5:33 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the Novak Junkyard Litigation. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign the Sheriff's Office grant application for a car camera through NDDOT. All voting aye, motion carried.

The meeting recessed at 5:36 p.m. until June 26, 2020, at 9:00 a.m.

### **Special Meeting June 26, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 26, 2020. Present: Commissioners Doug Nordby (by phone), Gene Veeder (by phone), Howdy Lawlar, Tom McCabe (by phone), and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

The purpose of the meeting was to discuss a potential fireworks ban due to dry conditions regardless of the Rangeland Fire Index. Skarda stated that Tobacco Gardens asked to be excluded from the ban. McCabe stated that Yellowstone

Township also asked to be excluded due to the irrigating that occurs there. Veeder questioned how you go about sectioning off some areas and not others. Lawlar stated he had concerns about exempting some and not others with the ban. Veeder stated he didn't want to jeopardize health of residents or the countryside in order to shoot fireworks. Lawlar stated the ban could be revisited if adequate rain falls before the 4<sup>th</sup> of July weekend. Lawlar stated the fire chiefs were in support of the ban at this time. Moved by Veeder, seconded by Skarda, to enact the fireworks ban as presented with the exclusion of Yellowstone Township and Sundheim Park. Skarda asked for clarification if the ban includes burn barrels with a screen and SA Skarda stated yes. All voting aye, motion carried.

### **2020 FIRE EMERGENCY AND BURN BAN FOR McKENZIE COUNTY, NORTH DAKOTA**

**WHEREAS**, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

**WHEREAS**, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

**WHEREAS**, all available resources remain committed to protecting life and property; and

**WHEREAS**, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. The North Dakota Fire Danger rating map can be found at the following web site:

<https://www.ndresponse.gov/burn-ban-restrictions-fire-danger-maps#burnbanmap>

**ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT.**

Additionally, there is a complete ban on the ignition of fireworks, regardless of the North Dakota Rangeland Fire Index, with the exception of Yellowstone Township and Sundheim Park.

Any prior Fire Emergency and Burn Bans issued by McKenzie County are rescinded and replaced by this ban.

The meeting adjourned at 9:20 a.m. until July 7, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
45756	WATFORD CITY PARK DISTRICT	475,000.00
45757	WATFORD CITY/CITY OF	1,732.40
45758	ALEXANDER PARK DISTRICT	497.45
45759	ALEXANDER RURAL FIRE DISTRICT	917.55
45760	ALEXANDER SCHOOL DIST. #2	18,668.94
45761	ALEXANDER TWP.	3,487.06
45762	ANTELOPE CR. TWP.	2,622.14
45763	ARNEGARD PARK DISTRICT	362.88
45764	ARNEGARD RURAL FIRE PROTECTION DIST.	346.63
45765	ARNEGARD TWP.	6,985.72
45766	ARNEGARD/CITY OF	710.00
45767	BLUE BUTTES TWP.	4,161.19
45768	CHARBON TWP.	4,431.62
45769	EARL SCHOOL DIST. #18	133.71
45770	ELM TREE TWP.	8,569.45
45771	GRAIL TWP.	1,738.40
45772	GRASSY BUTTE FIRE DISTRICT	295.40
45773	HAWKEYE TWP.	2,282.86
45774	HORSE CREEK RURAL FIRE DIST.	27.40
45775	HORSE CREEK SCHOOL DIST. #32	2,282.40
45776	KEENE TWP.	4,192.52
45777	MCKENZIE CO. FIRE PROT. DIST.	1,751.77
45778	MCKENZIE CO. HISTORICAL SOCIETY	278.11
45779	MCKENZIE CO. SD#1	140,649.67
45780	MCKENZIE SOIL CONS. DIST.	2,647.08
45781	ND STATE TREASURER	15,516.18
45782	NEW TOWN PUBLIC SCHOOL DIST.	27,125.84
45783	RANDOLPH TWP.	1,817.55
45784	RIVERVIEW TWP.	17,036.48
45785	SIOUX TWP.	4,608.41
45786	SIOUX-YELLOWSTONE RURAL FIRE DIST.	298.16
45787	TRI TWP	12,073.00
45788	TWIN VALLEY TWP.	23,476.80
45789	UPPER MISSOURI DIST. HEALTH UNIT	1,090.69
45790	WATFORD CITY MUNICIPAL AIRPORT	1,257.48



45791	WATFORD CITY PARK DISTRICT	23,501.24
45792	WATFORD CITY/CITY OF	23,161.27
45793	WILLISTON FIRE PROTECTION DISTRICT	24.23
45794	YELLOWSTONE SCHOOL DISTRICT #14	3,696.18
45795	YELLOWSTONE TWP.	8,424.33
46017	WATFORD CITY/CITY OF	3,659.23
60220	FIRST INTERNATIONAL BANK	10.00
60520	BLUE CROSS BLUE SHIELD OF ND	128,119.47
61220	BLUE CROSS BLUE SHIELD OF ND	44,313.04
61920	BLUE CROSS BLUE SHIELD OF ND	37,142.73
62520	BLUE CROSS BLUE SHIELD OF ND	15,754.12
230754	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	4,862.40
230755	A-1 AUTO GLASS	458.00
230756	ADVANCED BUSINESS METHODS	1,180.97
230757	AMAZON CAPITAL SERVICES	1,479.31
230758	AMAZON/SYNCB	1,704.56
230759	ARMOR INTERACTIVE	4,800.00
230760	ASPHALT ZIPPER	1,522.45
230761	ASSOCIATED BAG	261.99
230762	AUTO VALUE	1,550.00
230763	BADLANDS OCCUPATIONAL TESTING SERVICES	114.00
230764	BAKER & TAYLOR	960.80
230765	BALCO UNIFORM COMPANY, INC.	153.52
230766	BAXTER/TYLER	45.00
230767	BEICEGEL STATION	746.69
230768	BIG HORN TIRE, INC	13,371.20
230769	BOESPFLUG TRAILERS & FEED	5,735.00
230770	BOLKEN/DOUGLAS	3,124.00
230771	BOSS OFFICE & COMPUTER PRODUCTS	2,237.94
230772	BRADY'S ROADSIDE SERVICE	825.00
230773	BRAVO CONCEALMENT LLC	478.18
230774	BROWNELLS INC.	964.53
230775	BURNS & MCDONNELL	12,660.00
230776	C&D WATER SERVICES	17.00
230777	CDW-G GOVERNMENT	908.68
230778	CENTRAL SPECIALTIES INC.	3,269,210.41
230779	CIM SANITARY TECH	7,500.00
230780	CODE RED TOWING LLC	762.50
230781	COLLABORATIVE SUMMER LIBRARY PROGRAM	67.00
230782	COLONIAL RESEARCH CHEMICAL CORP.	179.72
230783	DASH MEDICAL GLOVES	287.60
230784	DEANS BULK SERVICE, INC	1,906.48
230785	DEMCO	565.99
230786	DH WIRELESS SOLUTIONS	10,385.13
230787	DIRTY BIRDS, LLC	2,400.00
230788	DONE RIGHT THE FIRST TIME	1,825.25
230789	DUSTBUSTERS ENTERPRISES INC.	635,329.45
230790	ELECTION SYSTEMS & SOFTWARE	5,845.95
230791	FASTENAL COMPANY	1,211.17

230792	FINSAAS/DARRELL	49.88
230793	FIRST INTERNATIONAL BANK & TRUST	3,484.33
230794	GALEAZZO/STEPHANIE	64.40
230795	GALLAGHER BENEFIT SERVICES INC.	1,600.00
230796	GALLS INCORPORATED	2,174.72
230797	GRANITE SPRINGS WATER & ICE, INC.	60.00
230798	HAWKEYE OILFIELD SUPPLY	37.92
230799	HEGGEN EQUIPMENT CO.	77.22
230800	HELENA CHEMICAL COMPANY	750.00
230801	HIGGINS/AMBER	177.11
230802	HIGHLAND PRODUCTS GROUP, LLC	1,703.00
230803	HUUS/CURT	150.00
230804	IBS, INC	222.05
230805	INDIAN HILL ELECTRIC, INC.	2,659.61
230806	J.J. KELLER & ASSOCIATES INC	1,694.62
230807	JOHN HUTTER TOWING	185.00
230808	JOHNSON & SUNDEEN	5,878.30
230809	KANWAR/SUHAIL	100.00
230810	KLJ ENGINEERING, LLC	593,876.50
230811	KOHLER COMMUNICATIONS, INC.	3,437.38
230812	LANE/CHANTEL C	5.87
230813	LEWIS/JAY	13.92
230814	LUND OIL, INC.	1,733.10
230815	MARCO TECHNOLOGIES LLC	510.59
230816	MCKENZIE COUNTY HEALTHCARE SYSTEMS	5,809.48
230817	MEDLINE INDUSTRIES, INC	46.93
230818	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	24.00
230819	MINNESOTA VALLEY TESTING LABS	2,748.75
230820	MON-KOTA INC.	757.00
230821	MOTOROLA	81,130.80
230822	MULTIMEDIA SALES & MARKETING	475.00
230823	NARDINI FIRE EQUIPMENT	2,279.50
230824	ND GUARANTY & TITLE CO.	50,000.00
230825	ND PLANNING ASSOCIATION	165.00
230826	ND STATE'S ATTORNEYS ASSN.	600.00
230827	NDGS LLC	15.10
230828	NELSON INTERNATIONAL	197.11
230829	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
230830	NORTHERN HEAVY DUTY TRUCK PARTS	506.15
230831	O K IMPLEMENT CO.	14,919.04
230832	O.K. TIRE STORE, INC	3,011.48
230833	O'DAY EQUIPMENT, LLC	1,580.43
230834	OLSON/DOUG	32.48
230835	OTIS ELEVATOR COMPANY	1,880.64
230836	PLANTPERFECT	3,878.42
230837	PRAXAIR	207.62
230838	PRO-WEST & ASSOCIATES, INC.	158.99
230839	QUADIENT FINANCE USA, INC.	2,500.00
230840	RDO EQUIPMENT CO. - FARGO	1,580.58

230841	SAX MOTOR CO	524.01
230842	SCHROEDER/MALISSA M.	431.13
230843	SCOFIELD/JESSIE	5,886.00
230844	SIRCHIE FINGER PRINT LAB.	2,375.55
230845	SRF CONSULTING GROUP, INC	6,988.36
230846	STEIN'S INC.	1,297.11
230847	STERLING CRANE LLC	5,924.25
230848	SUMMIT FOOD SERVICE, LLC	8,174.51
230849	TASC-CLIENT SERVICES	1,662.81
230850	TERAFLEX GROUP LLC	2,039,682.79
230851	TIMBER AUTO BODY	19,053.12
230852	TITANIUM PLUMBING	736.22
230853	TOOZ CONSTRUCTION, INC.	173,382.88
230854	WATFORD CITY LUMBER	25.96
230855	WENCK ASSOCIATES INC.	2,250.00
230856	WESTLIE MOTOR CO.	1,199.00
230857	WHEELER LUMBER, LLC	15,981.00
230858	ALEXANDER/CITY OF	1,918.08
230859	GARRISON DIVERSION CONSERVANCY DIST.	1,324.05
230860	L. YELLOWSTONE IRRIG. DIST. #2	380.88
230861	MCKENZIE CO. AMBULANCE SERVICE	2,262.87
230862	YELLOWSTONE SCHOOL DISTRICT #14	1,212.40
230863	ALEXANDER/CITY OF	116.00
230864	ARMSTRONG SANITATION	925.00
230865	CENTURY LINK	176.68
230866	CONSOLIDATED TELCOM	96.42
230867	INFORMATION TECHNOLOGY DEPT.	6,110.65
230868	LYREC	94.00
230869	MCKENZIE COUNTY RURAL WATER	202.26
230870	MCKENZIE ELECTRIC CO-OP INC.	8,832.57
230871	MONTANA DAKOTA UTILITIES CO.	19,135.53
230872	NEMONT	28.50
230873	RESERVATION TELEPHONE CO-OP	10,397.55
230874	SOUTHWEST WATER AUTHORITY	49.00
230875	VERIZON/ACCT 342033315-01	3,303.30
230876	VERIZON/ACCT 842030146-01	4,376.60
230877	WATFORD CITY WATER DEPT./CITY OF	10,518.48
230878-230896	PAYROLL - JUNE 12, 2020	873,031.73
230897	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	7,233.97
230898	ACCUSOURCE INC.	1,214.37
230899	ADVANCED BUSINESS METHODS	259.50
230900	ADVANCED DRAINAGE SYSTEM INC	26,256.30
230901	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	38,727.85
230902	AGRI INDUSTRIES, INC.	1,960.37
230903	ALLEGRA OF BOZEMAN	94.82
230904	AMAZON CAPITAL SERVICES	2,350.60
230905	AMERICAN WELDING & GAS	33.14
230906	ANDREW S. MARQUART, ATTORNEY AT LAW	288.00
230907	ANOVA FAMILY HEALTH CENTER	150.00

230908	APPLIED CONCEPTS	3,080.00
230909	ARMOR INTERACTIVE	22,939.90
230910	ASTRO-CHEM LAB, INC.	170.00
230911	BADLANDS HARDWARE	1,785.15
230912	BADLANDS OCCUPATIONAL TESTING SERVICES	334.00
230913	BADLANDS POWER FUELS, LLC	1,000.00
230914	BAKER & TAYLOR	447.11
230915	BALCO UNIFORM COMPANY, INC.	969.02
230916	BARRETT PHARMACY	7.09
230917	BECKER/BARBARA J.	500.00
230918	BEICEGEL STATION	1,073.72
230919	BLUE TARP FINANCIAL, INC.	726.74
230920	BOB BARKER COMPANY INC	1,835.95
230921	BORDER STATES ELECTRIC	413.91
230922	BOSS OFFICE & COMPUTER PRODUCTS	264.61
230923	BRADY'S ROADSIDE SERVICE	812.50
230924	BROSZ ENGINEERING, INC.	580.00
230925	BUCK/KEITH	428.32
230926	BURNS & MCDONNELL	88,644.09
230927	BUTLER MACHINERY COMPANY	692.60
230928	C.E. BROOKS & ASSOCIATES,P.C.	183.50
230929	C&D WATER SERVICES	83.00
230930	CDW-G GOVERNMENT	518.86
230931	CHAFFEE/RYAN	351.22
230932	CHARGING EAGLE ENTERPRISES, LLC	69.85
230933	CODE RED TOWING LLC	300.00
230934	COPPERHEAD OILFIELD SERVICES LLC	14,246.70
230935	CORBIN/ZACHERY	105.00
230936	CORE & MAIN	12,555.60
230937	CORPORATE TRANSLATION SERVICES, INC	13.68
230938	COUNTIES PROVIDING TECHNOLOGY	2,947.03
230939	COVERTTRACK GROUP INC	600.00
230940	CROFF/PAIGE	7,620.00
230941	D & D WATER WELL SERVICE	892.50
230942	DAKOTA APPRAISAL & CONSULTING, LTD	9,500.00
230943	DAKOTA BACK & NECK CLINIC	120.00
230944	DAKOTA SUPPLY GROUP	231.48
230945	DAWA DEVELOPMENT, LLC	882.00
230946	DH WIRELESS SOLUTIONS	55.00
230947	DIRTY BIRDS, LLC	5,400.00
230948	DK HARDWARE SUPPLY LLC	582.19
230949	DODGE/CLINTON	9,632.60
230950	ECOLAB PEST ELIMINATION DIV.	1,729.36
230951	EIDE BAILLY	18,912.00
230952	ELECTION SYSTEMS & SOFTWARE	109.38
230953	ENGH/ILENE	2,740.00
230954	EXTENDOBED	10,849.00
230955	FARMERS UNION OIL COMPANY	50,375.74
230956	FASTENAL COMPANY	3,304.88

230957	FEDORENKO/EUGENE	5,140.00
230958	FIRST INTERNATIONAL INSURANCE	50.00
230959	FLATLAND FRESHWATER DEPOT, LLC	732.50
230960	FORTERRA CONCRETE PRODUCTS, INC	97,000.00
230961	GALLS INCORPORATED	551.89
230962	GERMANN/LAURA WHEELING	382.67
230963	GRAINGER	71.68
230964	HANCE/JOHN	105.00
230965	HDR ENGINEERING, INC	38,706.85
230966	HECK BUILT LLC	743.00
230967	HEGGEN EQUIPMENT CO.	22,233.90
230968	HILL ENTERPRISES	1,864.34
230969	HORIZON RESOURCES	94.39
230970	ICON ARCHITECTURAL GROUP	19,710.28
230971	IDEMIA IDENTITY & SECURITY USA LLC	4,523.00
230972	INDEPENDENT TELEPHONE SERVICES LLC	4,352.50
230973	INFORMATIONAL DATA TECHNOLOGIES LLC	5,235.00
230974	INGRAM/MAX	105.00
230975	INTERACTIVE DATA, INC	50.00
230976	INTERSTATE POWER SYSTEMS	1,244.54
230977	JOHN HUTTER TOWING	130.00
230978	JOHNSRUD/OVEL	443.70
230979	JOHNSTON/DEBORA	54.05
230980	KADIR/PEYMAN O	54.05
230981	KAMINSKY, SULLENBERGER & ASSOCIATES	5,625.92
230982	KELLOGG/DONNA	2,610.00
230983	KITAGAWA/BENJI KURT	2,000.00
230984	KROWN ENERGY GROUP, LLC	1,925.00
230985	LARSEN SERVICE DRUG, INC.	267.74
230986	LEO/DEVAN	84.53
230987	LEWIS & CLARK TRAIL MUSEUM	70,000.00
230988	LINK COMPUTER CORPORATION	550.00
230989	LUND OIL, INC.	6,028.23
230990	MARTINEZ/EDWARD	80.50
230991	MCKENZIE CO. FARMER	2,530.38
230992	MCKENZIE COUNTY RURAL WATER	4,447.05
230993	MCKENZIE ELECTRIC CO-OP INC.	1,308.25
230994	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	1,645.43
230995	MEDLINE INDUSTRIES, INC	14.52
230996	MONTANA DAKOTA UTILITIES CO.	30.94
230997	MOORE ENGINEERING, INC.	8,495.75
230998	MORPHO USA, INC	4,326.00
230999	MOTION PICTURE LICENSING CORPORATION	213.36
231000	MOTOROLA	481,714.50
231001	NARDINI FIRE EQUIPMENT	1,474.99
231002	ND ASSN OF CO. SUPERINTENDENTS	125.00
231003	ND ASSN. OF COUNTIES	1,329.70
231004	ND E-WASTE, LLC	6,342.52
231005	ND OFFICE OF THE ATTORNEY GENERAL	3,550.00

231006	ND STATE RADIO COMMUNICATIONS	41,870.76
231007	ND STATE UNIVERSITY	102.00
231008	NDFPA	150.00
231009	NDGS LLC	504.75
231010	NELSON INTERNATIONAL	368.36
231011	NORDBY JR/DOUG M	350.00
231012	NORTH DAKOTA ONE CALL	427.60
231013	NORTHERN HEAVY DUTY TRUCK PARTS	497.15
231014	NORTHWESTERN UNIVERSITY	4,000.00
231015	NOVA ENERGY, LLC	154.00
231016	NOVAK/LARRY	35.96
231017	O K IMPLEMENT CO.	231.66
231018	O.K. TIRE STORE, INC	2,836.62
231019	O'DAY EQUIPMENT, LLC	2,636.30
231020	OPENGOV, INC.	9,900.00
231021	OTIS ELEVATOR COMPANY	1,880.64
231022	PAYSTUBZ	1,475.18
231023	PEACE OFFICERS STANDARDS & TRAINING	135.00
231024	PHARMCHEM. INC.	1,027.80
231025	PLANTPERFECT	539.71
231026	PRAXAIR	1,676.61
231027	PRESTANGEN/ROCKY	315.24
231028	QUADIENT FINANCE USA, INC.	2,500.00
231029	QUALE/DARREL	332.00
231030	RDO EQUIPMENT CO. - FARGO	7,342.65
231031	RED ROCK FORD	603.05
231032	RESERVATION TELEPHONE CO-OP	3,749.42
231033	ROLFSRUD/JOHN	41.76
231034	ROUGH RIDER INDUSTRIES	900.00
231035	R360 ENVIRONMENTAL SOLUTIONS HOLDINGS	7,024.25
231036	SAFETY-KLEEN SYSTEMS, INC	600.10
231037	SAFFLOWER TECHNOLOGIES INTERNATIONAL	8,000.00
231038	SAX MOTOR CO	659.44
231039	SCHATZ/SHAUN	17.50
231040	SEA CHANGE PRINTING & MARKETING SRV.LLC	5,950.00
231041	SHIPP/ROBERT	80.50
231042	SINCLAIR CYBERNETICS, LLC	4,537.50
231043	SIRCHIE ACQUISITION COMPANY, LLC	3,361.90
231044	SJF MATERIAL HANDLING INC	763.30
231045	SM FENCING & ENERGY SERVICES INC	3,088.00
231046	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	5,739.40
231047	SRF CONSULTING GROUP, INC	1,172.61
231048	STATE OF NORTH DAKOTA	50.00
231049	STEIN'S INC.	2,034.63
231050	STENBERG/DANIEL	405.37
231051	STREICHER'S	904.80
231052	SUMMIT FOOD SERVICE, LLC	7,633.07
231053	SWANSTON EQUIPMENT CO.	31,900.00
231054	THE SIDWELL COMPANY	6,022.50

231055	THOMAS U KELLOG ESTATE	2,610.00
231056	THOMSEN/MICHELLE	158.70
231057	THOMSON REUTERS-WEST	859.13
231058	THOS. Y PICKETT & CO. INC.	19,150.00
231059	TIMBER AUTO BODY	1,053.12
231060	TITANIUM PLUMBING	181.25
231061	TRUCK UTILITIES	151.13
231062	ULINE	136.21
231063	ULTEIG	1,778.00
231064	UNITED QUALITY COOPERATIVE	2,898.30
231065	UNTERSEHER/ALLAN R	282.00
231066	US BANK NA DBA VOYAGER FLEET SYSTEMS	8,648.19
231067	VALLI INFORMATION SYSTEMS, INC	697.57
231068	VAZQUEZ CONTRACTING LLP	15,090.00
231069	VERIZON CONNECT FLEET USA LLC	96.00
231070	VOGEL LAW FIRM	3,595.00
231071	WALL STREET JOURNAL/THE	539.88
231072	WATCHGUARD VIDEO	4,646.50
231073	WATFORD CITY LUMBER	79.72
231074	WATFORD CITY VETERINARY CENTER	1,529.93
231075	WAWSA	196,868.46
231076	WELLEN/SHANNON BETH	307.28
231077	WESTLIE MOTOR CO.	929.39
231078	WHEELING/JOSEPH A.	382.66
231079	WHEELING/MICHAEL R	382.66
231080-231100	PAYROLL - JUNE 26, 2020	857,665.95

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**Special Meeting July 1, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 1, 2020. Present: Commissioners Doug Nordby (by phone), Gene Veeder (by phone), Howdy Lawlar (by phone), Tom McCabe (by phone), and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:03 a.m.

The purpose of the meeting was to discuss the fireworks ban put in place on June 26, 2020. Discussion was held regarding the recent rainfall in the County.

Moved by Nordby, seconded by Lawlar, to rescind the Fireworks Ban put in place on June 26, 2020, regardless of fire index and return to the original 2020 Emergency and Burn Ban. All voting aye, motion carried.

**2020 FIRE EMERGENCY AND BURN BAN  
FOR MCKENZIE COUNTY, NORTH DAKOTA**

**WHEREAS**, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

**WHEREAS**, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

**WHEREAS**, all available resources remain committed to protecting life and property; and

**WHEREAS**, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. The North Dakota Fire Danger rating map can be found at the following web site:

<https://www.ndresponse.gov/burn-ban-restrictions-fire-danger-maps#burnbanmap>



ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT FROM THE COURT.

The meeting adjourned at 9:11 a.m. until July 7, 2020, at 9:00 a.m.

### **July 7, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 7, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 8:00 a.m.

Beginning at 8:00 a.m. the Board held hearings on departmental budgets. The Board recessed budgeting hearings at 9:00 to resume regular business.

Moved by Skarda, seconded by Lawlar, to approve the June 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Items 1 and 2 on the Commission Consent Agenda. All voting aye, motion carried. Items approved: 1. Signature Authority – City of Arnegard JPA for Road Projects; 2. Signature Authority – City of Alexander JPA for Road Projects.

Code Enforcer Foster updated the Board on the recent DAPL litigation decisions and discussed possible impacts to McKenzie County.

City of Alexander Mayor Wilcox requested funding for the 2021 Phase 2 Alexander Street Improvement Project. Nordby suggested that Alexander continue work to get the project shovel ready but that it is difficult to guarantee funding with the current decrease in County revenue. Board consensus was to have the project shovel ready should funds become available in the future.

Heidi Brenna, ICON, and Tim Jorgenson, Fair Board, requested the Board release the CMAR RFQ for the Fairgrounds project. Moved by Nordby, seconded by Veeder, to authorize the release of the Fairgrounds CMAR advertisement. All voting aye, motion carried.

Brenna presented a proposal to add Mountain Plains as the Civil Engineer for onsite project-related needs. Moved by Skarda, seconded by Nordby, to approve the

Civil Engineering Agreement with Mountain Plains for \$76,813. All voting aye, motion carried.

Brenna presented a proposal with Spectra to perform a market demand study to assist in determining what will happen at the fairgrounds site year round and how the project would work. The group will look at operations, maintenance and account for regional facilities. Moved by Veeder, seconded by Skarda, to approve the Spectra Agreement as presented for \$78,650. All voting aye, motion carried.

Planning & Zoning Director Huus discussed Zone Change #007-19ZC with the Board. This is a rezone for an existing subdivision which was approved by the Planning & Zoning Board in January with a recommendation to work with the existing trucking companies regarding CUPs. Huus stated all was now in place and that the matter is ready for approval by the Board. Moved by Veeder, seconded by Skarda, to approve the zone change as presented and as a result of public discussion of the topic. All voting aye, motion carried.

VSO Samuelson requested \$1M in additional funding for Veterans Park to complete the project. Lawlar thanked all veterans for their service and stated he was in support of the project, but wanted to make sure funds would be available. Skarda requested to see the costs once bids were opened for the project. Board consensus was to come back with a funding request once the bids are open and that the Board is in support of the project if funds are available.

Moved by Skarda, seconded by Veeder, to appoint Kelly Jones to the Library Board as presented. All voting aye, motion carried.

Library Director Galleazo presented the 2019 Library Annual Report to the Board. Galleazo stated the Friends of the Library are now a 501(c) 3 organization and have a ND Community Foundation account set up. Discussion was held on issues with the bookmobile and work on a plan to get it back up and running.

Moved by Veeder, seconded by Nordby, to approve the Corrective Action Form as presented by HR Director Weber. All voting aye, motion carried.

Board consensus was to approve the consent form for the federally required FMCSA Clearinghouse regarding CDL drivers, which requires an annual check on all CDL holders. Weber also presented information on a new NDIRF member training center and requested to institute mandatory training for all employees, including additional supervisory training. There is no cost to the program. Skarda asked about consequences for training that was not completed. Lawlar also requested a timeframe for completion. Moved by Veeder, seconded by Skarda, to proceed with the NDIRF training program and to come back to the Board with details on implementation. All voting aye, motion carried.

Joel Wilt, NDDOT District Engineer, presented the NDDOT Roadway Safety Review of various intersections in Mckenzie County. Skarda asked how often reviews are completed and Wilt replied reviews are initiated by local agencies or law enforcement or by the District Engineer.

PWD Kanwar reported Public Works had met with Brooks Kummer to resolve the issue with the Hoffmann spring on CR37. Assistant Engineer Mohamed updated the Board on a recent storm event impacting CR37. Nordby stated that Road & Bridge needed to be notified when issues arose and asked to work out issues before coming to the Board for discussion. Lawlar stated he received phone call and photos submitted for the meeting and expressed concern with the treatment of landowner along the project that could potentially impact future County projects. Mohamed stated the contractors work 11 days on and 3 days off on the project. Skarda asked about dust control on the project due to effects on livestock along the road. Ann Johnsrud, CR37 landowner, notified the Board that the legal description on one project easement was incorrect.

Moved by Skarda, seconded by Nordby, to begin the public hearing process on the Special Assessment District in Prairie Woodlands based on the report by the Special Assessment Screening Committee. All voting aye, motion carried.

Discussion was held on the 21<sup>st</sup> St NW/130<sup>th</sup> Ave NW bridge that was removed in 2014-2015. The Board asked Pickering to come back with a recommendation on a fix to the bridge.

Moved by Veeder, seconded by Skarda, to award the Demicks Lake Road Improvement contract with Selland Construction for \$2,564,674.31. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Surveying Task Agreement for the Demicks Lake Road Improvement Project for \$21,111.55 to Brosz Engineering. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve the Material Testing Agreement for the Demicks Lake Road Improvement Project for \$24,609 to Terracon. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize the chairman to sign the Demicks Lake Road Improvement contract with Selland Construction. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Long X Road Easement Application with the US Forest Service. SA Skarda that the agreement in no way relinquishes the County's claim to any road easements on this land. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Federal Funded Bridge Replacement Construction Engineering Agreement with KLJ for \$72,643. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to authorize the chairman to sign the Road Maintenance Agreement with Kevin Hartman and to record the document. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the Haul Road Agreement as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the extended warranty as presented on four motor graders. All voting aye, motion carried.

Discussion was held on the Alexander Shop Purchase Agreement. Kanwar stated the recommendation is to purchase this parcel of property which is east of the new Highway 85 and west of old Highway 85 for approximately 40 acres. Kanwar stated he is asking the Board to sign the purchase agreement and approve a \$10,000 down payment of earnest money to the landowner. Moved by Veeder, seconded by Nordby, to approve the purchase agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to approve awarding the bid to Selland Construction for \$793,849.99 for 19<sup>th</sup> St and 107<sup>th</sup> Ave. Pickering stated culverts would not be available until September and Board direction was to explore alternative to get traffic moving. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to authorize the chairman to sign the contract for box culverts with Selland Construction. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Utility Relocation Agreements with McKenzie Electric for 17<sup>th</sup> Ave NW, 17<sup>th</sup> Ave NW, and Main/30<sup>th</sup>. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the OneOK Agreement for the permitting easement for relocation of their facility on CR37 for \$60,650. All voting aye, motion carried.

Discussion was held on the 2020 Bankhead Jones distribution and providing additional funding with schools with building debt. Nordby stated that Alexander School District #2 and McKenzie County School District #1 currently have building debt and recommended allocating \$4M to those school districts for debt reduction based on the per pupil number in each district. Moved by Skarda, seconded by Nordby, to allocate

\$4M additional Bankhead Jones dollars to Alexander School District #2 and McKenzie County School District #1 as discussed. All voting aye, motion carried.

Discussion was held on allowing the Driver's License Division and local WIC programs space within the Courthouse for their operations each month. The Board asked Auditor/Treasurer Johnsrud to continue working with these two groups to see if needs could be accommodated and to bring it back for additional discussion by the Board.

The Board directed Johnsrud to publish an advertisement in the McKenzie County Farmer for persons interested in serving on the City of Watford City Planning & Zoning Board. Johnsrud will find out more information on requirements for that position.

Moved by Veeder, seconded by Skarda to nominate the following individuals for the NDACo Excellence in County Government Awards: Roger Chinn – Hall of Honor; Suhail Kanwar – County Official; and Debbie Johnston – County Employee. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Novak Junkyard Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Veeder, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 12:34 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, Planning Director Huus, Code Enforcer Foster, and P&Z Attorney Ari Johnson.

Executive Session was adjourned at 12:52 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Lawlar, to follow the advice of counsel on the Novak Junkyard Litigation. All voting aye, motion carried.

The Board recessed at 12:53 p.m. and budget discussions continued with additional department heads beginning at 1:10 p.m. The meeting recessed at 3:51 p.m. until July 16, 2020, at 3:15 p.m.

### **Special Meeting July 16, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 16, 2020. Present: Commissioners Gene Veeder (by phone), Howdy Lawlar (by phone), Tom McCabe (by phone), and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Absent: Commissioner Doug Nordby. Chairman McCabe called the meeting to order at 3:15 p.m.

The purpose of the meeting was to discuss approval to list McKenzie County as a party to the amicus brief with Western Dakota Energy Association regarding the DAPL Pipeline litigation. Geoff Simon, WDEA Executive Direction, updated the Board on the brief and also requested assistance with the cost of the brief. The cost is estimated to be \$30,000 and WDEA is prepared to pay half.

Moved by Skarda, seconded by Veeder, to be listed as a party of the WDEA brief in support of the Department of Justice motion for Stay of the DAPL pipeline litigation and to participate in the cost of the brief not to exceed \$5,000. All voting aye, motion carried.

The meeting adjourned at 3:22 p.m. until July 21, 2020, at 1:00 p.m.

### **July 21, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 21, 2020. Present: Commissioners Doug Nordby (by phone), Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Auditor/Treasurer Johnsrud presented the Treasurer's Report for the period ending June 30, 2020. Johnsrud answered questions on revenue income and also discussed NDIRF insurance fees to make the Board aware of increased costs in 2021 due to loss ratio rates. HR Director Weber discussed the new review panel that was to be implemented for employees for accidents moving forward. Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending June 30, 2020, as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve Commission Consent Agenda Items 1 through 4 as presented. All voting aye, motion carried. Items approved: 1. Sick Leave Donation Request – B. Kindred; 2. Chairman Signature – JPA

between McKenzie County & Grassy Butte Fire District; 3. Chairman Signature – JPA between McKenzie County, MCWRD, and WAWSA; 4. Raffle Permit.

Planning & Zoning Director Huus requested to remove Items 1 and 2 from the Planning & Zoning Consent Agenda. Skarda requested to remove Item 3 also. Moved by Veeder, seconded by Lawlar, to approve Planning & Zoning Consent Agenda Items 4 through 9 as presented. All voting aye, motion carried. Items approved: 4. Blue Flame Propane #05-20VAR The applicant would like to place a 21,000 gallon water tank to assist with fire suppression 45' from the east property line which is within the setback area. Email approval from Alexander Fire District on 6/8/2020 is on file. Planning & Zoning recommend approval of Variance application #05-20 to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Camel Butte L. Signalness LLC #0033-18CUP/RBW The applicant is requesting a waiver for the reclamation bond requirement for their existing reservoir, Camel Butte Ponds #0033-18CUP approved by the BOCC on September 21, 2018. Planning & Zoning recommend approval of Reclamation Bond Waiver (RBW) application #0033-18 to the County Commission. Adopt the findings and conditions as provided in the staff report. 6. White Horse Water, LLC-County Road 30 Pond #0007-18CUP The applicant is requesting a waiver for the reclamation bond requirement for their existing County Road 30 Pond #0007-18CUP approved by the BOCC on May 17, 2018, Planning & Zoning recommend approval of Reclamation Bond Waiver (RBW) application #0007-18 for the County Road 30 Pond to the County Commission. Adopt the findings and conditions as provided in the staff report. 7. White Horse Water, LLC-Kit James Pond #0007-18CUP The applicant is requesting a waiver for the reclamation bond requirement for their existing Kit James Pond #0007-18CUP approved by the BOCC on May 17, 2018. Planning & Zoning recommend approval of Reclamation Bond Waiver (RBW) application #0007-18 for the Kit James Pond to the County Commission. Adopt the findings and conditions as provided in the staff report. 8. White Horse Water, LLC-Mikkelson Land #0008-18CUP The applicant is requesting a waiver for the reclamation bond requirement for their Mikkelson Pond #0008-18CUP approved by the BOCC on April 17, 2018. Planning & Zoning recommend approval of Reclamation Bond Waiver (RBW) application #0008-18 to the County Commission. Adopt the findings and conditions as provided in the staff report. 9. Commercial Truck Parking Ordinance Amendment See attached Ordinance Amendment document. Planning & Zoning recommend approval of the Commercial Truck Parking Ordinance Amendment to the County Commission. Adopt as Amended.

Discussion was held on Planning & Zoning Consent Agenda Items 1 and 2: Bona Son which included a zone change from ag to heavy industrial and would constitute a spot zoning within existing ag areas. These items were denied at the Planning & Zoning Board level and the applicant requested the items be pulled and move back to Planning & zoning. Veeder stated this application is within an ag zone and that the neighbors are opposed to the application. Nathan Stittleburg, Nyhus Law Firm, representative of the applicant requested the Board apply the same standards to this application as to previous proposals to rezone. Veeder asked Huus to discuss the

parcel and amendments to the comp plan for the County. Huus stated comp plan amendments are not routine in zoning and that there is an effort to not do so if possible. Moved by Veeder, seconded by Skarda, to approve the recommendation of the Planning & Zoning Board, which is denial, for Planning & Zoning Consent Agenda Items 1 and 2. All voting aye, motion carried. Items denied: 1. Bona Son #04-20SUB The applicant would like to split the parcel in order to obtain a zone change to Heavy Industrial. Planning & Zoning recommend denial of Subdivision application #04-20 to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. Bona son #01-20COMP/ZC The applicant would like to change the existing Comprehensive Plan and Zoning from Agricultural to Heavy Industrial to continue to operate his existing roustabout shop. Planning & Zoning recommend denial of Comprehensive Plan Amendment and Zone Change application #01-20 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 3: Skoden Holdings LLC, which is a zone change from ag to light industrial. Discussion was held if grandfather status transfers with the property or if is lost when the property is sold. Huus stated it applies to the property regardless of ownership. Moved by Skarda, seconded by Veeder, to approve the recommendation of the Planning & Zoning Board, which is denial, for Planning & Zoning Consent Agenda Item 3. All voting aye, motion carried. Items denied: 3. Skoden Holdings LLC #02-20COMP/ZC The applicant is requesting a Comprehensive Plan Amendment from Agriculture to Light Industrial and a Zone Change from Agriculture to Light Industrial to coincide with current use. Commercial truck parking and truck garages and all associated structures to service the same is an allowed use in the Light Industrial District. Planning & Zoning recommend denial of Comprehensive Plan Amendment and Zone Change application #02-20 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Katalin Quale, NDSU Family Nutrition Program Extension Agent, introduced herself to the Board. She will be serving in both Williams and McKenzie Counties.

Discussion was held regarding the request to move the Driver's License Division from the Library to the Courthouse. Johnsrud reported on the requested storage needs and expressed concerns about adjacent storage space that would accommodate the request. Board direction was to continue working with the DL Division and have them present at the August 4 meeting for additional discussion.

The Board recessed at 2:00 p.m. for the County Park Board Meeting. The meeting resumed at 2:30 p.m.

Moved by Veeder, seconded by Skarda, to approve the State Radio Contract for approximately \$198,000, depending on the number of phone lines in the County. All voting aye, motion carried.



HR Director Weber presented the Mandatory Training Policy to the Board which included language that training had to be completed by new employees within 90 days and existing employees by the end of the year. Skarda questioned different dates for new and existing employees and requested they be the same. Weber stated the penalty for not completing the training would be no step increase if given by the Board. Moved by Veeder, seconded by Skarda, to approve the Mandatory Training Policy with the removal of the word "repeated" from page 1 and for training to be completed within 90 days for all employees. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to set the value of 3 Panasonic in-car computer docs at \$20/each and authorize the sale to Plentywood, MT as requested by Sheriff Johansen. All voting aye, motion carried.

Sheriff Johansen requested a budget amendment to replace the vehicle that was totaled in a recent accident with one located in Ohio for \$38,200 plus \$1,500 for shipping. Nordby stated the County is looking at a large increase in insurance partially due to all of the vehicle accidents and asked Sheriff Johansen how he was going to address this issue, including complaints of high rates of speed, in order to reduce and eliminate accidents while in pursuit or reporting to scenes of other accidents. Nordby stated he was concerned with the high insurance costs and possible termination of insurance. Sheriff stated the crash was still under investigation so he would not provide comment at this time and stated the EVOC training scheduled by Highway Patrol had been cancelled due to COVID. Skarda asked if officers were instructed on safe driving. Johansen stated all officers go through EVOC training at the academy. McCabe questioned by MCSO deputies were responding to calls within the City of Watford City, which has a police force as well. Johansen stated that officers respond to all calls if available regardless of agency. Moved by Veeder, seconded by Skarda, to approve the budget amendment and purchase of the replacement vehicle for \$39,700 (no equipment). Skarda asked if vehicles sitting in the parking lot could be used instead of purchasing a new one due to financial constraints. Johansen stated those vehicles were assigned to deputies currently in field training. Lawlar stated training are important and that deputies need to understand their lights are a request for permission and that accidents while responding to calls only delay emergency responders to the original call and that is not acceptable. Veeder agreed that the accident issues need to be addressed. All voting aye, motion carried.

Craig Fisketjon, CR37 landowner, approached the Board concerning dust from the construction project and the effect it has had on his cattle, including 22 sick calves and one death from dust pneumonia. McCabe stated there should be 4 water trucks working the project per the contract. Additional trucks could be added at an additional expense. Kanwar stated paving would begin soon of the project. Moved by Veeder, seconded by Skarda, to add 4 water trucks to the CR37 project until the dust issue can be resolved. Veeder requested this be a priority to find additional trucks. All voting aye, motion carried.

Fleet Manager Hansen updated the Board on the Fleet Summit. A private company has done all the work planning the event. Skarda stated UMDHU is recommending not having large crowds and asked how many would be attending. Hansen stated there are currently 9 people signed up and social distancing would be followed.

Moved by Skarda, seconded by Veeder, to approve a \$6,000 budget amendment for the SPCC plan for Fuel Tanks at the Cartwright Shop. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve \$7,696.04 from the IT Budget to pay for proximity sensors for the fuellmaster sites. Skarda asked is the CalAmp system was working. Hansen replied that all of the parts have now arrived and training was being worked on. Veeder stated he doesn't understand the delay in getting the system running and asked about dollar savings for the system if have to keep adding funds to administer it. All voting aye, motion carried.

Hansen requested to purchase a sweeper and scrubber for the PW Shop. Veeder stated it was a legitimate request, but should move it down the list of priorities due to current budget constraints.

Moved by Veeder, seconded by Skarda, to approve awarding the bid to Edward H. Schwartz for \$496,964.34 for the MCK-27-103-43 Bridge replacement and allow the chairman to sign the contract upon review of the State's Attorney. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the temporary replacements for the bridge on 107<sup>th</sup> at a cost of \$33,848.00 to Selland Construction. All voting aye, motion carried.

Discussion was held on the 21<sup>st</sup> St NW Bridge. Pickering reached out to landowners and stated there was no opposition to fixing the bridge but stated it could be hard to justify the cost. Lawlar suggested a low water crossing instead of a box culvert and to fix the safety issue. Board consensus was to clean up the safety issue but otherwise leave the site alone for now.

Moved by Veeder, seconded by Lawlar, to approve the LoadPass Advisory Committee designee form listing the Permitting Specialist as a voting member when a Commissioner was absent. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the proposal from Subsurface Level for \$29,200 to mud jack the approach slabs to the CR10 bridge. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve adding 16<sup>th</sup> St NE to the 2020 Chip Seal Project. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve signature authority for the chairman on the NDDOT-TA Grant Acceptance Letter as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the CR27 Design Work Order Amendment in the amount of \$194,253.73 for Ulteig Engineers. All voting aye, motion carried.

Moved by Nordby, seconded by McCabe, to approve the Mountain Plains 24<sup>th</sup> Ave SW Engineering and Design Task Order Agreement for \$129,565. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the contract with Central Specialties Inc. for the CR55 project for \$16,671,648.52. Roll call vote: Veeder, aye; Lawlar, aye; McCabe, aye; Nordby, aye; Skarda, nay. Skarda expressed concern over the issues with this contractor for landowners on CR27. With vote of 4 ayes and 1 nay, motion carries.

Moved by Nordby, seconded by Skarda, to approve the Charlie Bob Creed Road Environmental Tasks Amendment with Wenk-Meadowlark as presented for \$5,500. All voting aye, motion carried.

Permitting Specialist Glover presented a revised 2021 Road and Bridge budget with a \$100M cut as requested. Veeder reminded all present that the County spent over 7 years building roads and stated this cut will not affect any services provided to citizens with the need to be responsible for the budget currently. Nordby stated these long term projects have always been done when funds have been available and requested projects be shovel read for prioritization when funds are available.

Kori Berdahl addressed the Board over concerns with a temporary fence on her property and recent injuries to one of her horses. Berdahl stated the fence was not on the plans as it was installed. Veeder asked Public Works to figure out why the fence was installed as it was and how to address the issue.

Moved by Lawlar, seconded by Skarda, to approve WIC using the Yellowstone Room one Monday each month to provide service to clients. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to add Rocky Norton as a nominee to the NDACo Excellence in County Government Awards as a County Employee. All voting aye, motion carried.

Johnsrud updated the Board on upcoming 2021 budget deadlines. Skarda inquired about a 2020 hiring freeze and wanted to be cognizant of the budget and have

a job review process in place to help determine if additional employees were needed when positions were vacated. Weber stated the current open positions include 2 dispatchers, 8 MCSO deputies, the Veteran Service Officer, and a Fleet Parts Technician.

Moved by Veeder, seconded by Lawlar, to accept the high bids of Kirk Wold for \$805,000 for the former County Road Shop and RTC for \$365,000 for the former Weed Shop and to request State's Attorney Skarda to draft purchase agreements. All voting aye, motion carried.

Johnsrud updated the Board on the 2020 General Election planning currently in place. Johnsrud wanted the Board to be aware of possible increased costs due to extra protections for voters and election workers for in-person voting.

Moved by Lawlar, seconded by Veeder, to approve the Memorandum of Understanding with Anova Family Health Center for the upload of their Covid expenses to FEMA for the federal Public Assistance (PA) program. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve publishing the Special Assessment District Resolution. All voting aye, motion carried.

#### **PRELIMINARY RESOLUTION TO CREATE THE PRAIRIE WOODLANDS SUBDIVISION SPECIAL ASSESSMENT DISTRICT**

WHEREAS, on 23 June 2020, the McKenzie County Special Assessment Screening Committee (Special Assessment Screening Committee) met to consider a petition to create a proposed special assessment district to be levied on the Prairie Woodlands Subdivision, and

WHEREAS, the Special Assessment Screening Committee determined the petition was completed and had at least 60 percent of the required landowners' signatures, and

WHEREAS, the Special Assessment Screening Committee determined the proposed special assessment district was feasible, financially solvent, and recommended the petition move forward to the McKenzie County Board of County Commissioners for a vote on July 7, 2020, and

NOW THEREFORE BE IT RESOLVED, on July 7, 2020, the McKenzie County Board of County Commissioners received the recommendation of the Special Assessment Committee and voted to move forward with the process by placing this Preliminary Resolution, the Engineer's Report, and a map of the proposed Prairie Woodlands Subdivision special assessment district in the McKenzie County Farmer once each week for the next two consecutive weeks following the adoption of this resolution, and

BE IT FURTHER RESOLVED, a public hearing on this resolution and the proposed special assessment district be held at 10:00 am CST during the regularly scheduled meeting of this Board on Tuesday, September 1, 2020.

Commissioner Skarda and State's Attorney Skarda left the meeting at 5:02 p.m. due to conflict of interest in the executive session item.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Leland Stockpile Pit pursuant to NDCC § 44-04-19.1. Moved by Lawlar, seconded by Veeder, to enter into Executive Session for attorney consultation. Roll call vote: Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 5:08 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, and Veeder, Auditor/Treasurer Johnsrud, Special ASA Tami Norgard, PWD Kanwar, Assistant Engineer Mohamed, and Highway Superintendent Glover.

Executive Session was adjourned at 5:23 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Nordby, to follow the advice of counsel on the Leland Stockpile Pit Litigation. All voting aye, motion carried.

The meeting recessed at 5:25 p.m. until July 27, 2020, at 1:00 p.m.

### **Special Meeting July 27, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 27, 2020. Present: Commissioners Gene Veeder (by phone), Howdy Lawlar (by phone), Tom McCabe (by phone), and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Absent: Commissioner Doug Nordby. Chairman McCabe called the meeting to order at 1:00 p.m.

The purpose of the meeting was to appoint the new Veterans Service Officer and set the salary for the position. Moved by Skarda, seconded by Veeder, to appoint Mark Honstein the new County Veterans Service Officer at a C42, Step1 (\$68,453 annually) rate effective August 3, 2020. All voting aye, motion carried.

The meeting adjourned at 1:02 p.m. until August 4, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
46239	WATFORD CITY PARK DISTRICT	4,050,000.00
46240	WATFORD CITY/CITY OF	959,357.02
46464	ALEXANDER PARK DISTRICT	88.96
46465	ALEXANDER RURAL FIRE DISTRICT	312.37
46466	ALEXANDER SCHOOL DIST. #2	631,887.70
46467	ALEXANDER TWP.	1,779.18
46468	ANTELOPE CR. TWP.	1,068.91
46469	ARNEGARD PARK DISTRICT	139.89
46470	ARNEGARD RURAL FIRE PROTECTION DIST.	264.22
46471	ARNEGARD TWP.	3,242.13
46472	ARNEGARD/CITY OF	14,081.97
46473	BLUE BUTTES TWP.	1,693.92
46474	CHARBON TWP.	1,806.56
46475	EARL SCHOOL DIST. #18	29,020.75
46476	ELM TREE TWP.	11,578.54
46477	GRAIL TWP.	708.66
46478	GRASSY BUTTE FIRE DISTRICT	91.95
46479	HAWKEYE TWP.	930.61
46480	HORSE CREEK SCHOOL DIST. #32	45,646.77
46481	KEENE TWP.	1,769.23
46482	MANDAREE SCHOOL DIST. #36	6,712.64
46483	MCKENZIE CO. FIRE PROT. DIST.	1,307.65
46484	MCKENZIE CO. HISTORICAL SOCIETY	137.39
46485	MCKENZIE CO. SD#1	4,814,054.70
46486	MCKENZIE SOIL CONS. DIST.	1,302.40
46487	ND STATE TREASURER	15,165.69
46488	NEW TOWN PUBLIC SCHOOL DIST.	55,141.33
46489	RANDOLPH TWP.	740.92
46490	RIVERVIEW TWP.	20,364.14
46491	SIOUX TWP.	1,830.26
46492	SIOUX-YELLOWSTONE RURAL FIRE DIST.	317.22
46493	TRI TWP	10,423.10
46494	TWIN VALLEY TWP.	29,064.51
46495	UPPER MISSOURI DIST. HEALTH UNIT	539.46
46496	WATFORD CITY MUNICIPAL AIRPORT	371.98
46497	WATFORD CITY PARK DISTRICT	6,965.46
46498	WATFORD CITY/CITY OF	216,090.01
46499	YELLOWSTONE SCHOOL DISTRICT #14	63,679.37
46500	YELLOWSTONE TWP.	4,623.30

46501	WATFORD CITY/CITY OF	1,181,270.47
231101	ACCUSOURCE INC.	1,206.01
231102	ACKERMAN-ESTVOLD	42,727.50
231103	ADVANCED BUSINESS METHODS	1,633.78
231104	AG WEEK	64.00
231105	ALLEGIANCE COBRA SERVICES, INC.	50.00
231106	ALLEGRA OF BOZEMAN	53.55
231107	AMAZON CAPITAL SERVICES	1,883.92
231108	AMAZON/SYNCB	256.54
231109	APPLIED CONCEPTS	376.00
231110	ARMOR INTERACTIVE	740.05
231111	AUTO VALUE	1,561.03
231112	AVI SYSTEMS, INC.	1,035.65
231113	BADLANDS HARDWARE	1,699.10
231114	BADLANDS OCCUPATIONAL TESTING SERVICES	494.00
231115	BAKER & TAYLOR	2,352.42
231116	BALCO UNIFORM COMPANY, INC.	2,150.89
231117	BANK OF NORTH DAKOTA	1,500.00
231118	BARRETT PHARMACY	33.00
231119	BASIN SAFETY CONSULTING	594.97
231120	BEICEGEL STATION	573.01
231121	BIDDLE CONSULTING GROUP, INC	719.00
231122	BLUE SHIELD TACTICAL SYSTEMS LLC	1,400.00
231123	BLUE TARP FINANCIAL, INC.	5,435.59
231124	BOB BARKER COMPANY INC	348.26
231125	BOLKEN/DOUGLAS	3,124.00
231126	BORDER STATES ELECTRIC	476.90
231127	BORKOWSKI/RYAN	915.00
231128	BOSS OFFICE & COMPUTER PRODUCTS	3,579.02
231129	BRADY'S ROADSIDE SERVICE	125.00
231130	BRAUN INTERTEC CORPORATION	58,521.12
231131	BROSZ ENGINEERING, INC.	223,953.25
231132	BURGMAN/KELSIE	35.00
231133	BURNS & MCDONNELL	95,031.53
231134	C&D WATER SERVICES	68.00
231135	CASCADE AUTO GLASS	2,183.25
231136	CDW-G GOVERNMENT	4,996.07
231137	CHARGING EAGLE ENTERPRISES, LLC	745.80
231138	CHARLIE'S SERVICE, LLC	154.87
231139	CHERRY CREEK MEDIA	720.00
231140	CHRIS RAY	300.00
231141	CIM SANITARY TECH	7,500.00
231142	CIVIL SCIENCE INFRASTRUCTURE, INC.	5,370.12
231143	CODE RED TOWING LLC	250.00
231144	D & J EQUIPMENT SALES & SERVICE,LLC	701.70
231145	DASH MEDICAL GLOVES	701.10
231146	DEANS BULK SERVICE, INC	770.45
231147	DELTA CONSTRUCTORS, LLC	646.00
231148	DEMCO	918.50

231149	DESIGNPD LLC	4,997.00
231150	DIRTY BIRDS, LLC	14,940.00
231151	DONE RIGHT THE FIRST TIME	712.00
231152	DTE, INC.	8,973.00
231153	DUSTBUSTERS ENTERPRISES INC.	1,535,491.60
231154	E & S PRESTANGEN & SONS, LLC	1,288.00
231155	ECOLAB PEST ELIMINATION DIV.	189.10
231156	ELECTION SYSTEMS & SOFTWARE	9.50
231157	FASTENAL COMPANY	3,040.51
231158	FEGERT/CLAUDIA	1,568.00
231159	FIRST INTERNATIONAL BANK & TRUST	2,881.68
231160	FIRST INTERNATIONAL INSURANCE	100.00
231161	FORUM COMMUNICATIONS COMPANY	150.28
231162	FULKERSON FUNERAL HOME-SIDNEY	3,800.00
231163	GALLAGHER BENEFIT SERVICES INC.	400.00
231164	GALLS INCORPORATED	559.65
231165	GRAFIX SHOPPE	361.97
231166	HANSEN DIESEL & AUTOMOTIVE	369.93
231167	HAWKEYE OILFIELD SUPPLY	87.99
231168	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	7,740.00
231169	HEGGEN EQUIPMENT CO.	731.85
231170	HELENA CHEMICAL COMPANY	4,366.20
231171	HIGHWAY PRODUCTS, INC	12,000.00
231172	HORIZON RESOURCES	275.42
231173	ICON ARCHITECTURAL GROUP	21,000.00
231174	INDIAN HILL ELECTRIC, INC.	400.00
231175	INTOXIMETERS	828.00
231176	J.J. KELLER & ASSOCIATES INC	375.48
231177	JAPPE/KAROLIN	12.76
231178	JOHN HUTTER TOWING	175.00
231179	JOHNSON & SUNDEEN	5,425.00
231180	JOHNSRUD/ERICA	699.13
231181	JUDKINS/RONALD	1,300.00
231182	KLJ ENGINEERING, LLC	85,877.50
231183	LUND OIL, INC.	717.40
231184	MARCO TECHNOLOGIES LLC	510.59
231185	MAYO CONSTRUCTION CO. INC.	1,270,864.51
231186	MCCABE/THOMAS	415.11
231187	MCKENZIE CO. AMBULANCE SERVICE	4,134.32
231188	MCKENZIE CO. FARMER	5,998.19
231189	MCKENZIE CO. HEALTHCARE SYSTEMS	712.00
231191	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
231192	MCKENZIE COUNTY ROAD & BRIDGE	2,178.21
231193	MCKENZIE COUNTY RURAL WATER	529,700.00
231194	MEDLINE INDUSTRIES, INC	165.32
231195	MOORE ENGINEERING, INC.	52,917.50
231196	MOUNTAIN PLAINS LLC	5,338.00
231197	NARDINI FIRE EQUIPMENT	495.07
231198	ND ASSN. OF COUNTIES	252.00



231199	ND STATE RADIO COMMUNICATIONS	321.96
231200	NDGS LLC	155.86
231201	NELSON INTERNATIONAL	7,065.23
231202	NORMAN/CARLA	36.00
231203	NORMONT EQUIPMENT CO.	3,693.95
231204	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
231205	NORTHERN HEAVY DUTY TRUCK PARTS	936.80
231206	NORTHERN PUMP & COMPRESSION, INC.	274.91
231207	NORTHWESTERN UNIVERSITY	1,500.00
231208	NOVA ENERGY, LLC	2,876.25
231209	NUTRIEN AG SOLUTIONS	800.00
231210	O K IMPLEMENT CO.	4,856.87
231211	O.K. TIRE STORE, INC	7,026.69
231212	O'DAY EQUIPMENT, LLC	315.00
231213	PAYSTUBZ	1,534.19
231214	PEACE OFFICERS STANDARDS & TRAINING	135.00
231215	PEK, LLC	806.00
231216	PRAIRIE SCALE SYSTEMS, INC.	1,950.00
231217	PRESTANGEN/EINAR	13,432.00
231218	PRO AUTO BODY, LLC	3,382.68
231219	PUBLIC FLEET ADVISORS LLC	396.00
231220	QUADIENT FINANCE USA, INC.	1,500.00
231221	RDO EQUIPMENT CO. - FARGO	3,774.58
231222	RED ROCK AUTO WATFORD CITY	282.31
231223	RIVER AGGREGATES II	1,641,627.42
231224	ROGER NEW	218.75
231225	RUSSELL/CAROL	732.00
231226	SAMUELSON/JERRY	50.00
231227	SAX MOTOR CO	376.40
231228	SCOFIELD/JESSIE	5,886.00
231229	SEA CHANGE PRINTING & MARKETING SRV.LLC	260.65
231230	SIRCHIE ACQUISITION COMPANY, LLC	505.40
231231	SKALA/NATASHA	1,024.40
231232	SLOW/PAULA	677.29
231233	SMITH, PORSBORG, SCHWEIGERT, ARMSTRONG,	3,928.68
231234	SORENSEN/JARVIS	5,060.00
231235	SRF CONSULTING GROUP, INC	37,119.92
231236	STATE OF NORTH DAKOTA	25.00
231237	STEIN'S INC.	1,094.92
231238	SUMMIT FOOD SERVICE, LLC	11,031.58
231239	TEAM LABORATORY CHEMICAL, LLC	187,550.00
231240	TERAFLEX GROUP LLC	2,409,572.84
231241	TIMBER AUTO BODY	1,228.20
231242	TINKER/JOHN	138.00
231243	TITANIUM PLUMBING	313.17
231244	TOOZ CONSTRUCTION, INC.	54,723.14
231245	TRAFFIC SAFETY STORE	3,603.67
231246	TROTTER/JOE	2,518.00
231247	UNIFORM CENTER	6,352.39

231248	VEOLIA	14,241.85
231249	WALK-N-ROLL	1,957.46
231250	WATFORD CITY LUMBER	76.07
231251	WESTLIE MOTOR CO.	366.42
231252	WESTLIE TRUCK CENTER	17.16
231253	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	6,500,000.00
231254	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	125.00
231255-231277	PAYROLL - JULY 10, 2020	866,940.67
231278	ALEXANDER/CITY OF	27,120.30
231279	GARRISON DIVERSION CONSERVANCY DIST.	651.19
231280	L. YELLOWSTONE IRRIG. DIST. #2	42,587.16
231281	MCKENZIE CO. AMBULANCE SERVICE	1,091.44
231282	YELLOWSTONE SCHOOL DISTRICT #14	1,273.42
231283	ALEXANDER/CITY OF	116.00
231284	ARMSTRONG SANITATION	346.75
231285	CENTURY LINK	176.68
231286	CONSOLIDATED TELCOM	97.19
231287	INFORMATION TECHNOLOGY DEPT.	6,476.90
231288	MCKENZIE COUNTY RURAL WATER	211.59
231289	MCKENZIE ELECTRIC CO-OP INC.	10,441.67
231290	MONTANA DAKOTA UTILITIES CO.	20,181.09
231291	NEMONT	28.50
231292	RESERVATION TELEPHONE CO-OP	10,288.56
231293	SOUTHWEST WATER AUTHORITY	49.00
231294	VERIZON/ACCT 342033315-01	3,119.52
231295	VERIZON/ACCT 842030146-01	4,446.06
231296	WATFORD CITY WATER DEPT./CITY OF	14,217.14
231297	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	6,423.57
231298	ACME TOOLS	125.99
231299	ADVANCED BUSINESS METHODS	232.69
231300	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	89,374.50
231301	AGRI INDUSTRIES, INC.	356.58
231302	ALEXANDER/CITY OF	1,632,480.35
231303	ALLEGIANCE COBRA SERVICES, INC.	60.00
231304	AMAZON CAPITAL SERVICES	914.53
231305	AMERICAN WELDING & GAS	32.55
231306	ARMOR INTERACTIVE	29,552.46
231307	ASCENDUM MACHINERY, INC	175.77
231308	ASTRO-CHEM LAB, INC.	50.00
231309	BADLANDS HARDWARE	289.28
231310	BADLANDS OCCUPATIONAL TESTING SERVICES	190.00
231311	BADLANDS POWER FUELS, LLC	1,500.00
231312	BAKER & TAYLOR	2,414.64
231313	BAKER METAL AND RECYCLING INC	602.40
231314	BALCO UNIFORM COMPANY, INC.	1,126.45
231315	BECKER/BARBARA J.	500.00
231316	BEICEGEL STATION	583.95
231317	BEK CONSULTING, LLC	1,182.00
231318	BEST/VAWNITA	17.40

231319	BIG HORN TIRE, INC	13,371.20
231320	BISMARCK TRIBUNE/THE	634.99
231321	BLUE TARP FINANCIAL, INC.	2,342.99
231322	BOB BARKER COMPANY INC	889.38
231323	BORDER STATES ELECTRIC	329.20
231324	BOSS OFFICE & COMPUTER PRODUCTS	382.65
231325	C&D WATER SERVICES	91.50
231326	CALIBRE PRESS	2,415.00
231327	CDW-G GOVERNMENT	466.65
231328	CEJA/ELIZABETH	233.38
231329	CENTRAL SPECIALTIES INC.	6,744,693.90
231330	CHARGING EAGLE ENTERPRISES, LLC	94.60
231331	CHARLIE'S SERVICE, LLC	141.52
231332	CIVIL SCIENCE INFRASTRUCTURE, INC.	35,655.45
231333	CLOCK/LLOYD	150.00
231334	COPPERHEAD OILFIELD SERVICES LLC	7,627.50
231335	CORE & MAIN	4,057.68
231336	COUNTIES PROVIDING TECHNOLOGY	2,947.03
231337	CROSS/ROBERT	40.60
231338	D & J EQUIPMENT SALES & SERVICE,LLC	2,191.32
231339	DAKOTA FIRE EXTINGUISHERS	1,744.00
231340	DAKOTA SUPPLY GROUP	5,284.22
231341	DASH MEDICAL GLOVES	311.60
231342	DMC WEAR PARTS LLC	29,780.00
231343	DODDS/JEFFREY A.	3,146.00
231344	DTE,INC.	8,971.14
231345	DWYER/DANIEL	20.88
231346	ECOLAB PEST ELIMINATION DIV.	350.00
231347	ELECTION SYSTEMS & SOFTWARE	6,416.14
231348	ELKAN, INC	1,083.50
231349	FARMERS UNION OIL COMPANY	29,036.72
231350	FASTENAL COMPANY	4,191.94
231351	FLAGSHOOTER LLC	2,874.91
231352	FLATLAND FRESHWATER DEPOT, LLC	204.00
231353	FORD/HAILEE	36.00
231354	GALLS INCORPORATED	72.94
231355	GATES CONSTRUCTION, INC	6,120.00
231356	GRASSY BUTTE PARK	1,424.54
231357	GREG'S WELDING, INC.	626.80
231358	H.A. THOMPSON & SONS,INC.	17,765.00
231359	HANCE/JACOB D	57.00
231360	HECK BUILT LLC	3,962.00
231361	HEGGEN EQUIPMENT CO.	265.52
231362	HELLANDSAAS/MARCIA	150.00
231363	HILL ENTERPRISES	1,935.75
231364	HORIZON RESOURCES	137.16
231365	ICON ARCHITECTURAL GROUP	36,645.50
231366	INFORMATIONAL DATA TECHNOLOGIES LLC	5,255.00
231367	INTERACTIVE DATA, INC	61.25

231368	INTERNAL REVENUE SERVICE	1,135.38
231369	INTERNATIONAL CODE COUNCIL	282.85
231370	JOHNSON CONTROLS FIRE PROTECTION	3,774.96
231371	KITAGAWA/BENJI KURT	2,000.00
231372	KUMMER/RAYMOND	270.00
231373	KUMMER'S PUMPING	400.00
231374	LARSEN SERVICE DRUG, INC.	233.33
231375	LEO/DEVAN	150.00
231376	LEXIPOL LLC	5,636.00
231377	LINK COMPUTER CORPORATION	550.00
231378	LUND OIL, INC.	494.97
231379	MCKENZIE CO. HEALTHCARE SYSTEMS	2,523.16
231380	MCKENZIE COUNTY HEALTHCARE SYSTEMS	6,318.29
231381	MCKENZIE COUNTY RURAL WATER	3,662.78
231382	MCKENZIE ELECTRIC CO-OP INC.	1,168.20
231383	MCMASTER-CARR	67.91
231384	MEDLINE INDUSTRIES, INC	55.38
231385	METTA TECHNOLOGIES, INC	52,140.00
231386	MONTANA DAKOTA UTILITIES CO.	30.96
231387	MORK FAMILY FARM TRUST	200.00
231388	MORK FARM	700.00
231389	MUNICIPAY LLC	3,400.00
231390	ND ASSN. OF COUNTIES	63.00
231391	ND COUNCIL OF EDUCATIONAL LEADERS	520.00
231392	ND DEPARTMENT OF HEALTH	503.16
231393	ND DEPT. OF ENVIRONMENTAL QUALITY	2,150.00
231394	ND OFFICE OF THE ATTORNEY GENERAL	3,360.00
231395	NDFPA	75.00
231396	NDGS LLC	35.97
231397	NDSU EXTENSION PESTICIDE PROGRAM	125.00
231398	NEHRING LAW OFFICE	227.50
231399	NELSON AUTO CENTER	72,878.38
231400	NELSON INTERNATIONAL	260,743.81
231401	NEWMAN/DUSTIN B	57.00
231402	NORTH DAKOTA ONE CALL	405.90
231403	NORTHERN HEAVY DUTY TRUCK PARTS	1,181.75
231404	NORTHWESTERN UNIVERSITY	2,000.00
231405	NOVA ENERGY, LLC	1,267.20
231406	NOVAK/LARRY	35.96
231407	O K IMPLEMENT CO.	1,230.86
231408	O.K. TIRE STORE, INC	517.71
231409	OLSON/CHARLENE	64.02
231410	OLSON/CLIFFORD K	100.00
231411	OLSON/LARRY WALTER	100.00
231412	OVERDRIVE, INC	3,000.00
231413	PARSHALL LUMBER & SUPPLY LLC	326.22
231414	PHARMCHEM. INC.	1,284.75
231415	PRAXAIR	1,322.84
231416	PRO FORMS	63.79

231417	RDO EQUIPMENT CO. - FARGO	61,779.94
231418	RECORD KEEPERS LLC	65.00
231419	RED LLC	406.00
231420	RED ROCK FORD	1,706.02
231421	RESERVATION TELEPHONE CO-OP	284.10
231422	RICOH USA, INC	419.35
231423	RIVER AGGREGATES II	818,192.09
231424	ROGER NEW	187.50
231425	ROLFSRUD/JOHN	41.76
231426	SAX MOTOR CO	1,165.42
231427	SCHATZ/SHAUN	80.50
231428	SHERWIN-WILLIAMS/WILLISTON	224.05
231429	SINCLAIR CYBERNETICS, LLC	4,537.50
231430	SKEDSVOLD/BETH M	5,000.00
231431	SKEDSVOLD/PETER	5,000.00
231432	SOLID WASTE ASSN. OF NORTH AMERICA	223.00
231433	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	200.00
231434	SRF CONSULTING GROUP, INC	28,264.62
231435	STEIN'S INC.	3,491.76
231436	SUMMIT FOOD SERVICE, LLC	14,513.13
231437	TERAFLEX GROUP LLC	5,000.00
231438	TERRACON	17,659.35
231439	THOMSON REUTERS-WEST	859.13
231440	TIMBER AUTO BODY	134.00
231441	TITANIUM PLUMBING	349.46
231442	TRIANGLE R ENTERPRISES	1,815.00
231443	ULINE	636.63
231444	ULTEIG	141,858.00
231445	UNITED QUALITY COOPERATIVE	2,722.85
231446	US BANK NA DBA VOYAGER FLEET SYSTEMS	8,150.33
231447	VALLI INFORMATION SYSTEMS, INC	1,371.14
231448	VAZQUEZ CONTRACTING LLP	18,170.00
231449	VERIZON CONNECT FLEET USA LLC	96.00
231450	VOGEL LAW FIRM	3,680.00
231451	WARNKE/MOLLY	179.98
231452	WATFORD CITY LUMBER	669.27
231453	WAWSA	273,436.84
231454	WEIR/ERNEST MILO	21.00
231455	WEST DAKOTA WATER, LLC	535.54
231456	WESTLIE MOTOR CO.	31.94
231457	WISNESS/AMANDA	153.31
231458-231480	PAYROLL - JULY 24, 2020	873,089.54

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**August 4, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 4, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Veeder, to approve the July 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Item 1 on the Commission Consent Agenda. All voting aye, motion carried. Items approved: 1. Approve Raffle Permit – Graylon Roberts Memorial Benefit at Eagles.

Library Director Galeazzo requested a budget amendment granted in 2019 be carried over to 2020 for security cameras and keycards at the library. Galeazzo stated the project is now complete. Nordby asked if there was room within other Library line items instead of a budget amendment. Galeazzo stated she would work with the Auditor/Treasurer to identify whether a budget amendment was needed or not.

Cal Klewin, Theodore Roosevelt Expressway, updated the Board on the 2020 Ports to Plains Policy priorities. Klewin is working with the ND federal representatives and the new NDDOT director who has previously stated one of his priorities is to finish Highway 85. Klewin updated the Board on the Long X Bridge replacement, which is scheduled to be open to traffic at the end of 2020. District 39 Senator Dale Patten also discussed state level allocated funds to the Highway 85 project.

Andy Bednarik discussed the speed on 152<sup>nd</sup> Ave NW with the Board. Bednarik asked that the speed limit be lowered and that there are many trucks driving that road from a gravel pit. Bednarik stated mag chloride only lasts 3-4 weeks on the road due to the volume of trucks. Lawlar asked if the Sheriff's Office had been contacted to assist with speed enforcement and Bednarik stated that they had been. Board consensus was to assist with dust control on the road and asked Bednarik to work with Sioux Township for the speed limit on that section. The Board was also in support of shutting down the road to property apply dust control and requested Tim Pickering to be the point of contact.

Emergency Manager Jappe updated the Board on a possible COVID mass testing in McKenzie County at the end of August. Jappe asked to use the Courthouse parking lot as a secondary site for the test. Facility Administrator Buck stated there are also other sites that could be utilized. The Board asked Jappe and Buck to work on the location of a secondary site if needed.

Rick Adams, KGI Wireless, requested road maintenance of 126M Ave NW. Permitting Specialist Pickering stated this is part of Highway 85 that was abandoned by the State and given to the County as right-of-way. Pickering stated Verizon would not be the only landowner to benefit from minimum maintenance of the road. Board consensus was to instruct Road & Bridge to add the road as a minimum maintenance road and to make sure landowners are aware of what would be occurring on that road.

VSO Samuelson requested an additional \$830,000 to finish Phase II of the Veterans Park project. Board discussion was held on available funds for the project. Auditor/Treasurer Johnsrud stated this could be taken from the 2021 Board Special Projects line. SA Skarda will work on a Joint Powers Agreement for fund transfer in 2021 upon Board approval.

Bobbalee Bengson, Regional Supervisor for the Williston District Driver's License Division, discussed the possibility of relocating to the Courthouse Yellowstone Room from the Library Sanford Room. Bengson stated the operations would all be by appointment when they reopen and they are hoping to be open on August 19<sup>th</sup>. Johnsrud and Buck have worked to find a storage solution for the Division. The Board requested good signage letting people know hours of operation and the process for making an appointment. Moved by Veeder, seconded by Nordby, to enter into a lease with the Driver's License Division for the Yellowstone Room twice a month. All voting aye, motion carried.

Planning Director Huus requested to purchase a new vehicle in 2020. Huus stated the purchase is within his 2020 budget and presented information from various dealerships. Skarda asked if there were other vehicles that could be used as the County is working to save dollars. Moved by Nordby, seconded by Veeder, to approve the purchase of the 2021 Ford Explorer from Nelson Auto for \$29,936.33. Roll call vote: Veeder, aye; Lawlar, aye; McCabe, aye; Nordby, aye; Skarda, nay. With 4 votes aye and 1 vote nay, motion carried.

Huus also requested Board direction on a National Building Code Effectiveness Schedule questionnaire. There is no cost to the County and the last time a rating was determined was in 1999. Moved by Veeder, seconded by Skarda, to authorize the Planning & Zoning Department to complete the questionnaire. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve an amendment to the HDR Task Order for right of way work, not to exceed \$122,022.00. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the automatic reader system as presented by MCWRD Manager Shaffer for \$512,000 and to authorize the chairman to sign the lease for radio frequencies once SA Skarda has finished his review. Shaffer stated this cost was in his budget and that upgrades are compatible with previous versions so will be no need for a system wide replacement in the future. All voting aye, motion carried.

Dan Anderson, Legacy Law Firm, requested approval on behalf of Waste Management of a Road Use Agreement in Blue Buttes Township. Skarda stated she had questions regarding sections of the agreement and wanted to make sure the agreement before the Board was the one approved by the Township. SA Skarda stated he was surprised to see this on the agenda after previous discussions that certain language needed to be clarified or changed in the document. Veeder stated he wanted to be sure the Township agreement was the same as the one the Board was approving and that it was acceptable to the State's Attorney before approving the document.

Moved by Veeder, seconded by Nordby, to approve the US Forest Service Permit and Right of Way Task Order as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the CR55 Material Testing Task Agreement with Brosz Engineering for \$87,680. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the CR55 Construction Staking Task Order with Mountain Plains as presented for \$84,645. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda to approve the CR55 Utility Relocation Agreement-Underbuilt with McKenzie Electric for \$37,242. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby to approve the CR55 Utility Relocation Agreement-Transmission with McKenzie Electric for \$500,000. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar to approve the CR55 Utility Relocation Agreement-Distribution with McKenzie Electric for \$84,000. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the 2019 ETA paving project of the Garman Hill loop for \$74,664 as presented. All voting aye, motion carried.



Moved by Skarda, seconded by Veeder, to approve the 2020 ETA Construction Staking Task Order with Mountain Plains for \$109,775. All voting aye, motion carried.

Assistant Engineer Mohamed requested to approve awarding the 2020ETA project and chairman signature authority. Discussion was held on how long the Board had to award the project, which was determined to be 45 days from the bid opening. Board consensus was to not approve this project until additional budget information could be gathered and PWD Kanwar was present.

Moved by Skarda, seconded by Lawlar, to rescind the previous motion awarding the 2020 ETA Construction Staking Task Order and to table the item to the next meeting. All voting aye, motion carried.

Paul Morris, SRF Consulting Group, presented information to the Board regarding their study of traffic patterns and other Transportation Study items. Discussion was held on which traffic information would be used, as traffic counts were down due to COVID19. Morris stated that data from the second half of 2019 would likely be utilized. Morris also stated that the results of the study would reflect conditions 5-10 years into the future.

Lawlar asked about the 21<sup>st</sup> Street low water crossing as he noticed some 36" culverts had been placed here. Pickering stated low water crossings still have to remain open to aquatic life and that this fits with the requirements from the Corps of Engineers and others. Pickering stated estimated cost is about \$100,000.

Mohamed requested to update the Board on the Berdahl injured horse issue that was at the last meeting. Mohamed introduced the contractor who provided information to the Board that the fence line change had no relation to the horse injury. SA Skarda stated he would talk with Berdahl regarding the incident.

The Board discussed the 2021 budget. Nordby recommending keeping the mill levy consistent with the past year and work on ways to cut the budget to reflect that information. Johnsrud stated an additional \$35M would need to be cut to balance the budget. Discussion was held on areas where projects could be delayed an additional year, including road projects, the fairgrounds project, and water projects. The Board consensus was to continue with the water projects to provide that service to residents who had been waiting. Moved by Nordby, seconded by Veeder, to keep the 2020 mill rate consistent with 2019 rates and to approve the preliminary budget numbers as presented, using additional dollars for projects if available. All voting aye, motion carried.

2021 PRELIMINARY COUNTY BUDGET  
MCKENZIE COUNTY

	2019 ACTUAL	2020 APPROPRIATION	2021 REQUEST
<u>GENERAL GOVERNMENT</u>			
County Board	\$206,216	\$333,577	\$331,812
Housing Authority Board	\$0	\$3,000	\$3,000
Auditor/Treasurer	\$537,835	\$675,784	\$636,420
Motor Vehicle/Passports	\$241,443	\$273,555	\$276,956
State's Attorney	\$785,772	\$997,846	\$1,022,580
Recorder/Tax Director	\$602,246	\$780,440	\$827,720
County Superintendent	\$80,049	\$90,998	\$92,353
Planning & Zoning	\$583,184	\$953,729	\$802,294
Human Resources	\$179,728	\$324,020	\$302,708
GIS Department	\$258,309	\$480,522	\$467,790
Custodian	\$655,929	\$826,228	\$929,964
Courthouse Maintenance	\$496,790	\$1,054,000	\$942,600
Building Fund	\$384,487	\$33,000,000	\$32,000,000
Elections	\$1,501	\$43,250	\$2,500
Landfill	\$2,438,429	\$2,046,850	\$2,896,830
Workforce Safety & Insurance	\$156,416	\$180,000	\$200,000
WSI Medical Expense	\$1,575	\$1,000	\$3,000
Job Service	\$29,063	\$22,000	\$25,000
Audit Fees	\$62,629	\$50,000	\$50,000
Court Appointed Atty - Mental Health Fees	\$5,107	\$8,000	\$6,000
Contract Labor/Consultant	\$53,514	\$70,000	\$70,000
Forest Service - Litigation	\$88,729	\$150,000	\$150,000
Property & Liability Insurance	\$146,078	\$150,000	\$160,000
Contract Services	\$250	\$0	\$6,000
Telephone System & Maintenance	\$0	\$10,000	\$5,000
Publishing, Printing	\$19,365	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$42,752	\$40,000	\$40,000
Human Service Zone Indirect Costs	\$0	\$0	\$7,000
Postage	\$28,726	\$35,000	\$35,000
Mailing Machine	\$23,610	\$15,000	\$15,000
Copier Expense	\$19,877	\$30,000	\$30,000
Technology/Computer Expense	\$905,466	\$1,100,000	\$1,100,000
Remediation & Reclamation	\$132,718	\$500,000	\$500,000
Miscellaneous	\$366,267	\$360,000	\$350,000
Special Projects	\$5,715,535	\$2,500,000	\$2,500,000

McKenzie County Health Care System	\$300,000	\$300,000	\$300,000
Family Crisis Shelter	\$25,000	\$55,000	\$55,000
Williston Community Services	\$30,000	\$30,000	\$30,000
Watford City Airport	\$30,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$25,000	\$27,500	\$27,500
McKenzie County Heritage Association	\$35,000	\$35,000	\$35,000
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$75,000	\$75,000
Atmospheric Resources (General Fund 2017)	\$115,000	\$120,000	\$120,000
Tourism & Recreation	\$72,402	\$93,726	\$94,663

TOTAL GENERAL GOVERNMENT	\$16,145,997	\$48,120,025	\$47,803,690
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2021 PRELIMINARY COUNTY BUDGET

	2019 ACTUAL	2020 APPROPRIATION	2021 REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$4,847,101	\$5,891,535	\$7,404,968
Dispatch	\$783,677	\$1,138,899	\$1,604,949
Jail - LE Center	\$3,523,312	\$4,542,581	\$4,405,541
County Coroner	\$42,577	\$30,000	\$50,600
Disaster Emergency Service	\$162,933	\$543,781	\$355,947
Arnegard Quick Response Units	\$15,000	\$25,000	\$25,000
Killdeer Area Amb/Grassy Butte 1st Resp	\$0	\$50,000	\$50,000
Alexander First Responders	\$4,000	\$5,000	\$5,000
TOTAL PUBLIC SAFETY	\$9,378,600	\$12,226,796	\$13,902,005

SUB-TOTAL GENERAL FUND	\$25,524,597	\$60,346,821	\$61,705,695
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TRANSFERS FROM GENERAL FUND  
TO OTHER FUNDS

Road & Bridge	\$43,000,000	\$39,000,000	\$0
County Park	\$94,000	\$1,000,000	\$0
Job Development Authority	\$660,000	\$4,330,000	\$742,000
Water Resource District	\$0	\$260,000	\$18,800,000
County Library	\$0	\$0	\$0
TOTAL TRANSFERS	\$43,754,000	\$44,590,000	\$19,542,000

<b>GRAND TOTAL-GENERAL FUND</b>	<b>\$69,278,597</b>	<b>\$104,936,821</b>	<b>\$81,247,695</b>
<b><u>SPECIAL REVENUE FUNDS</u></b>			
Unorganized District Roads - Tfr to R&B	\$3,000,000	\$5,000,000	\$5,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$900,000	\$1,500,000	\$800,000
County Road & Bridge	\$57,732,590	\$96,360,847	\$69,362,437
Veteran's Services	\$115,366	\$130,008	\$109,793
County Agent	\$258,925	\$314,292	\$324,963
County Park	\$164,246	\$736,866	\$931,293
Public Library	\$408,880	\$490,488	\$577,883
Public Library - Tfr to Bookmobile	\$0	\$10,000	\$0
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$5,553,608	\$9,734,844	\$24,304,506
Weed Control	\$452,182	\$681,375	\$617,244
Job Development Authority	\$5,217,692	\$4,471,733	\$880,966
Self Insurance Fund	\$3,347,517	\$3,807,000	\$3,807,000
Document Preservation Fund	\$88,912	\$61,000	\$61,000
Hazardous Chemical Preparedness	\$140,208	\$84,300	\$84,500
E911	\$132,753	\$211,800	\$290,800
Debt Service Fund	\$2,700	\$4,820,000	\$4,750,000
District Health Unit	\$262,017	\$280,000	\$300,000
Historical Society	\$65,246	\$63,500	\$68,130
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$77,842,842</b>	<b>\$128,758,053</b>	<b>\$112,270,515</b>
Total including Interfund Transfers	\$147,121,439	\$233,694,874	\$193,518,210
Less Interfund Transfers	(47,654,000)	(51,100,000)	(25,342,000)
<b>GRAND TOTALS</b>	<b>\$99,467,439</b>	<b>\$182,594,874</b>	<b>\$168,176,210</b>

2021 PRELIMINARY COUNTY BUDGET  
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2020.

	2021 Budget	Non-Tax	Proposed
	Requests	Resources	Levy
General Fund	81,247,695	90,727,338	922,350
Unorganized District Roads	5,000,000	5,585,043	1,832,000 (10 mills)

Road & Bridge Fund	69,362,437	25,502,798	3,354,000	(10 mills)
Veteran's Services	109,793	131,595	80,000	
County Agent	324,963	249,467	250,000	
Public Library	577,883	151,512	500,000	
Water Resource District	24,304,506	5,464,028	0	
Weed Control	617,244	417,939	375,000	
Job Development Authority	880,966	996,937	140,000	
Health Unit	284,600	2,541	300,000	(estimate)
Historical Society	68,130	3,521	65,000	

<b>Total Requests and Levies Required</b>	182,778,217	129,232,719	7,818,350
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Moved by Skarda, seconded by Lawlar, to award the Courthouse Renovation CMAR to FCI Constructors based on the recommendation of the Interview Committee. All voting aye, motion carried.

Johnsrud presented four names of persons interested in serving on the City of Watford City Planning & Zoning Board as the County representative, which requires the person to reside in the ETA of Watford City. Names presented were Michael Pacheco, Ross Sundeen, Warren Hovland, and Craig Nelson. Moved by Lawlar, seconded by Skarda, to appoint Warrant Hovland to the City of Watford City Planning & Zoning Board as the County ETA representative. All voting aye, motion carried.

Johnsrud updated the Board on the State funding from the CARES act based on information from NDACo and OMB. The Board thanked Anova for the work done on testing all McKenzie County residents.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Duck Pond Tax Foreclosure Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Lawlar, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 12:52 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Special ASA Ben Keup (Pierce Durick Law Firm).

Executive Session was adjourned at 1:04 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the Duck Pond Tax Foreclosure Litigation. All voting aye, motion carried.

The meeting adjourned at 1:05 p.m. until August 18, 2020, at 1:00 p.m.

### **August 18, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 18, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar (by phone), Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the Treasurer's Report for the period ending July 31, 2020, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Commission Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Chairman Signature Authority – Corrective Deed for Norstog Property; 2. Road Maintenance Agreement – Ronald Hartman – Board Chairman Signature; 3. HUD forms for Hillside Court Management Review – Chairman Signature.

Discussion was held on upcoming NDIC, PSC, and NDDOH hearings. Veeder also updated the Board on the USFS Cooperating Agency information and stated he didn't see any areas of concern at this time.

Will McGuire requested a waiver of landfill fees for the home that recently was destroyed by fire. Moved by Veeder, seconded by Skarda, to waive the landfill fees for the home destroyed by fire in Buffalo Hills through October 1, 2020. All voting aye, motion carried.

Landfill Director Schreiber reported information to the Board regarding the recent HHW event at the Landfill. Schreiber also requested direction on several assets at the landfill. Moved by Veeder, seconded by Skarda, to approve the disposal of the 1993 landfill shop building. All voting aye, motion carried. Moved by Skarda, seconded by Lawlar, to sell the waste oil burner 2011 by sealed bid. All voting aye, motion carried. Moved by Veeder, seconded by Skarda, to dispose of the Eagle 1 gas monitor 2015. All voting aye, motion carried. Moved by Skarda, seconded by Nordby, to sell the 100 gallon waste oil tank, single wall 2011 by sealed bid. Moved by Skarda, seconded by Veeder, to dispose of the Geologic Compactor GPS System 2016. All voting aye, motion carried. Moved by Veeder, seconded by Nordby, to dispose of two waste oil trailers. All voting aye, motion carried. Moved by Skarda, seconded by Lawlar, to dispose of the light plant. All voting aye, motion carried. Moved by Veeder, seconded by Nordby, to dispose of the O'Day waste oil tank on skid. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to authorize the removal of the 27 listed fixed asset items from the landfill as presented. Veeder asked to make sure the asset list is reviewed for all departments and updated annually. All voting aye, motion carried.

Schreiber discussed waste oil disposal rates for used oil recycling at the Landfill. Schreiber stated he wanted a place for people to take waste oil for recycling. Skarda suggested trying it for a period of time for free and reporting back with results. Lawlar stated it was becoming harder to find locations to dispose of used oil and saw this program as a potential benefit. Board direction to Schreiber was to work on a 6 month program to dispose of oil and report back to the Board and to consider this an additional component of the annual HHW events.

Moved by Nordby, seconded by Veeder, to approve the change order as presented for the Landfill Shop building. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the McKenzie County Asset Forfeiture Fund a policy as presented by MCSO Chief Deputy Wellen. All voting aye, motion carried.

Wellen also presented a contract with PropertyRoom.com for the auctioning of firearms to be in compliance with the law. Wellen stated this group would do the entire auction on behalf of the County and would retain 50% of the proceeds. SA Skarda also stated it removed the County from liability of these forfeited firearms. Moved by Veeder, seconded by Nordby, to approve the PropertyRoom.com contract as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the tabletop exercise for September 17 as presented and to pay for it with HazChem funds. All voting aye, motion carried.

At 2:00pm a public hearing was held on the UMDHU 2021 budget. Discussion was held on the projected deficit at the end of 2021 and UMDHU Finance Officer Shannon Moser stated they hoped to obtain additional funding to help cover COVID related expenses. No members of the public wished to comment on the UMDHU budget as presented.

Jed Rider, who ranches on top of Indian Hill, discussed concerns with the Board on County Route 4 near the Skunk Creek Gun Range. Rider stated it has turned into a virtual free for all of people using the area outside the gun range as a shooting gallery. MCSO Lt. Newman was present for the discussion and encouraged Rider to call the Sheriff's Office should things like this continue to occur so they can cite people if needed.

Moved by Skarda, seconded by Nordby, to approve the out of state travel request for K-9 selection as presented, with a rental car, for an estimated \$2,170.23. All voting aye, motion carried.

James Connolly, City of Arnegard engineer, requested clarification on the 2021 paving project budget. Connolly stated the project is a mix of County, Township, and City roads. Currently the project is approximately 25% complete with design and they are hoping to continue with the design at this time. Connolly stated the City of Arnegard is willing to discuss a reduction in scope for 2021. McCabe stated many project are on hold at this time due to budgetary constraints. Nordby stated if the oil production and revenue in 2021 changes there could be come funds available for the project. Consensus was that the project could continue to be designed and “shovel-ready” should funds become available in 2021 or 2022.

Facility Administrator Buck discussed a request from Road & Bridge to build an office for the Shop Foreman on the mezzanine area. Buck stated it would be a 12x12 room and stated his estimated cost is about \$6,500 which was within the Road & Bridge budget to complete. Moved by Skarda, seconded by Nordby, to approve the relocation and building of an office for the Shop Foreman on the mezzanine as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve awarding the contract for Phase I of the Fairgrounds/Softball Complex to Carstenen Contracting for \$257,920 plus 10% contingency (total \$283,712) as presented to be paid from the Fairground project line item. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the engineering and inspection for the Fairgrounds/Softball Complex for \$46,000 as presented to be paid from the Fairground project line item. All voting aye, motion carried.

MCWRD Manager Shaffer discussed the WAWSA space at the PW Shop. WAWSA has recently undergone some reorganization and does not anticipate needing the space at the time and would entertain the County buying them out. WAWSA contributed \$750,000 to the project for their space. Veeder asked if at this time, due to County budget constraints, that County would be able to lease the space at this time. Veeder also stated that the space would not have been built is WAWSA, at the time, did not need it. Board consensus was to continue to have discussions with WAWSA on this topic and to leave the door open to purchase if financial positions change within the County.

Tim Horner, Upper Great Plains Transportation Director, LTAP, introduced the new NDLTAP program and the new Western Liaison Matt Johnson to the Board. Brian Fuchs, NDDOT, reported that NDDOT is funding the liaison position for the next 5 years. Johnson stated he will be stationed in Williston and that his role is to listen to local concerns and take them back to the DOT director for further discussion.



Randy Stevenson and Brooks Kummer presented concerns over 122<sup>nd</sup> Ave NW. Stevenson stated there were currently no ditches on the road and asked if gravel and ditch work could be done. Stevenson stated this is no longer a minimum maintenance road and that there is lots of travel on that road now. Kanwar stated he would take care of the gravel and ditch work on the road. Stevenson also commented on the steep ditches on CR37 and his concerns for safety on the road. Kanwar stated there were rumble strip coming and that there would be wide shoulders. Veeder asked about guard rails. Kanwar stated once the road is complete a safety review will be completed to see what other safety measure should be completed. Stevenson asked when the gravel and ditch work on 122<sup>nd</sup> would be completed. Kanwar requested a couple of weeks to make sure the correct ROW are obtained.

Moved by Skarda, seconded by Veeder, to authorize the chairman to sign the NDDOT Transportation Alternatives Agreement and to work on a JPA with the City of Watford City to be responsible for the local match portion. All voting aye, motion carried.

Kanwar requested the 2020 ETA Road project reject all bids at this time. Kanwar stated he discussed the project with City of Watford City staff and that the County is committed to completing the projects but with a shift in timeline. Moved by Veeder, seconded by Nordby, to reject all bids on the 2020 ETA Road Project due to budgetary constraints. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to authorize Kanwar to hire a seasonal worker for 10-12 weeks who is a relative of an elected official. Nordby abstained from the vote as a personal conflict. All voting aye, motion carried (Nordby abstained).

Moved by Veeder, seconded by Skarda, to approve the CR55 Right Of Way quit claim deeds as presented to release excessive ROW back to the landowners. All voting aye, motion carried.

ROW Agent Vander Vorste also reported to the Board that the Grimstead Farm and Ranch LLP donated right of way on several County projects including CR55, 107<sup>th</sup>/CR12, and CR6. The Board thanked the Grimstead Farm and Ranch for their donation.

Veeder asked Kanwar about the CR53 chip seal that was done and asked if the tribe took over the last two miles of that project. Kanwar stated the County did the work ending at the County line. Veeder requested Kanwar and SA Skarda to look into the last two miles of that road as the State of ND granted them to the Tribe and ruled they were no longer part of the County road system and should be maintained by the Tribe.

2021 Budget was discussed. Johnsrud requested Kanwar to provide an updated budget. Kanwar requested not to update the CIP at this time and wanted to leave

projects on the table should funding become available. Johnsrud also reported on a request from Alexander Fire District for \$80,000 for OT/Housing and asked for direction of adding this to the 2021 budget. The Board requested to have the Fire District attend the September 1 meeting for discussion on the request.

Moved by Skarda, seconded by Veeder, to set the 2020 General Election Polling Locations, as vote centers, as Watford City City Hall, Mandaree Community Center, and Cartwright Community Center as presented. All voting aye, motion carried.

Discussion was held on a bill received from the City of Watford City for roof repairs completed on the Veterans Building/Library. SA Skarda requested the agreement be updated to reflect changes overtime and to formalize the cost sharing portion. Board consensus was to work on a new agreement and the cost share of this request as part of that discussion on a new agreement.

Moved by Skarda, seconded by Veeder, to approve offering AFLAC's telehealth option to employees at no cost to the County. Skarda also requested that employees utilize this service on their own time and not during worked hours. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the FCI Constructors contract as presented for the Courthouse Renovations and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to award the Fairgrounds CMAR contract to FCI Constructors as recommended by the Selection/Interview Committee. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to send the funding request for the Behavioral Health Summit to be held in Watford City to the JDA for consideration. All voting aye, motion carried.

The meeting adjourned at 3:55 p.m. until August 26, 2020, at 11:30 a.m.

### **Special Meeting August 26, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August, 2020. Present: Commissioners Gene Veeder (by phone), Howdy Lawlar, Tom McCabe (by phone), Doug Nordby, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 11:30 a.m.

The purpose of the meeting was to discuss adding a Senior Mill Levy Question to the 2020 General Election Ballot. McCabe stated the Housing Authority is requesting to add the question to the November ballot. Discussion was held on making sure citizens understood the measure and what it meant as well as uses of the funds levied. Moved by Nordby, seconded by Lawlar, to add the Senior Mill Levy Question to the November 2020 General Election Ballot. All voting aye, motion carried.

The meeting adjourned at 11:38 a.m. until September 1, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
46967	ALEXANDER PARK DISTRICT	91.21
46968	ALEXANDER RURAL FIRE DISTRICT	2,181.95
46969	ALEXANDER SCHOOL DIST. #2	7,232.91
46970	ALEXANDER TWP.	5,163.72
46971	ANTELOPE CR. TWP.	2,058.29
46972	ARNEGARD RURAL FIRE PROTECTION DIST.	1,600.26
46973	ARNEGARD TWP.	7,785.39
46974	BLUE BUTTES TWP.	4,729.33
46975	CHARBON TWP.	5,024.38
46976	ELM TREE TWP.	9,012.29
46977	GRAIL TWP.	3,219.03
46978	GRASSY BUTTE FIRE DISTRICT	386.93
46979	HAWKEYE TWP.	6,680.72
46980	HORSE CREEK RURAL FIRE DIST.	211.42
46981	HORSE CREEK SCHOOL DIST. #32	51.10
46982	KEENE TWP.	4,091.11
46983	MCKENZIE CO. FIRE PROT. DIST.	8,979.33
46984	MCKENZIE CO. HISTORICAL SOCIETY	1,407.58
46985	MCKENZIE CO. SD#1	55,270.45
46986	MCKENZIE SOIL CONS. DIST.	14,008.61
46987	ND STATE TREASURER	15,502.13
46988	NEW TOWN PUBLIC SCHOOL DIST.	7,182.92
46989	NEW TOWN RURAL AMBULANCE DIST.	144.03
46990	NEW TOWN RURAL FIRE DEPT.	144.03
46991	RANDOLPH TWP.	1,375.42
46992	RIVERVIEW TWP.	6,587.14
46993	SIOUX TWP.	3,716.66
46994	SIOUX-YELLOWSTONE RURAL FIRE DIST.	698.77
46995	TRI TWP	8,972.24
46996	TWIN VALLEY TWP.	10,219.54
46997	UPPER MISSOURI DIST. HEALTH UNIT	5,237.60

46998	WATFORD CITY MUNICIPAL AIRPORT	387.77
46999	WATFORD CITY PARK DISTRICT	7,240.73
47000	WATFORD CITY/CITY OF	7,603.20
47001	WILLISTON FIRE PROTECTION DISTRICT	115.46
47002	WILLISTON VECTOR CONTROL DIST.	4.80
47003	YELLOWSTONE SCHOOL DISTRICT #14	1,589.02
47004	YELLOWSTONE TWP.	7,558.81
47005	WATFORD CITY/CITY OF	475,830.18
231481	ACE SPRINKLER SYSTEMS INC	639.00
231482	ACKERMAN-ESTVOLD	52,507.50
231483	ADVANCED BUSINESS METHODS	1,936.29
231484	ALLEGRA OF BOZEMAN	53.58
231485	AMAZON CAPITAL SERVICES	786.43
231486	ANOVA FAMILY HEALTH CENTER	1,725.00
231487	AUTO VALUE	449.96
231488	BADLANDS HARDWARE	773.56
231489	BADLANDS OCCUPATIONAL TESTING SERVICES	189.00
231490	BAKER & TAYLOR	3,694.98
231491	BALCO UNIFORM COMPANY, INC.	156.63
231492	BARTLETT IDEA CO.	2,500.00
231493	BEICEGEL STATION	659.25
231494	BISMARCK PSYCHOLOGICAL ASSOCIATES, PLLC	1,500.00
231495	BLUE TARP FINANCIAL, INC.	6,070.77
231496	BOSS OFFICE & COMPUTER PRODUCTS	1,355.31
231497	BRADY'S ROADSIDE SERVICE	375.00
231498	BROWNELLS INC.	1,140.29
231499	BYERS CHEVROLET, LLC	39,700.00
231500	C.E. BROOKS & ASSOCIATES,P.C.	793.10
231501	C&D WATER SERVICES	25.50
231502	CASCADE AUTO GLASS	537.00
231503	CDW-G GOVERNMENT	2,639.14
231504	CENTRAL SPECIALTIES INC.	3,362,491.84
231505	CHARLIE'S SERVICE, LLC	217.19
231506	CIM SANITARY TECH	7,500.00
231507	CODE RED TOWING LLC	125.00
231508	D & D WATER WELL SERVICE	3,437.13
231509	DAKOTA BUSINESS SOLUTIONS	654.98
231510	DAKOTA FIRE EXTINGUISHERS	371.52
231511	DAWA DEVELOPMENT, LLC	40.00
231512	DEMCO	479.23
231513	DIRTY BIRDS, LLC	5,850.00
231514	DONE RIGHT THE FIRST TIME	752.00
231515	DTE,INC.	85,569.00
231516	DUSTBUSTERS ENTERPRISES INC.	1,214,750.05
231517	ECOLAB PEST ELIMINATION DIV.	1,211.86
231518	EMERGENCY MEDICAL PRODUCTS	541.82
231519	EMRY'S LOCKSMITHING	250.00
231520	FACTORYOUTLETSTORE LLC	1,872.05
231521	FASTENAL COMPANY	978.66

231522	FINSAAS/DARRELL	49.88
231523	FIRST INTERNATIONAL BANK & TRUST	2,353.68
231524	FRED PRYOR SEMINARS	398.00
231525	FULKERSON FUNERAL HOME-SIDNEY	750.00
231526	G&G GARBAGE LLC	220.00
231527	GLOVER/CINDY	52.70
231528	GLOVER/THOMAS H.	74.54
231529	GRAFIX SHOPPE	363.54
231530	GREG'S WELDING, INC.	2,679.88
231531	H.A. THOMPSON & SONS, INC.	4,740.64
231532	HECK BUILT LLC	12,595.00
231533	HEGGEN EQUIPMENT CO.	1,087.15
231534	HIGGINS/AMBER	172.10
231535	HILTON GARDEN INN/FARGO ND	192.00
231536	HYALITE ENGINEERS, PLLC	58,268.25
231537	INTERSTATE POWER SYSTEMS	93.08
231538	J CUSTOM ELECTRIC	1,995.70
231539	J.J. KELLER & ASSOCIATES INC	163.75
231540	JOHNSON & SUNDEEN	6,300.00
231541	KIESON/CAROL	675.25
231542	KLJ ENGINEERING, LLC	114,069.00
231543	LAWRENCE COUNTY SHERIFF'S OFFICE	67.00
231544	LEISETH/ERICK	1,875.00
231545	LEWIS/JAY	13.92
231546	LUND OIL, INC.	12,635.08
231547	MARCO TECHNOLOGIES LLC	535.62
231548	MCCODY CONCRETE PRODUCTS, INC	263.03
231549	MCKENZIE CO. FARMER	4,865.54
231550	MCKENZIE CO. MOTOR VEHICLE BRANCH	62.50
231551	MCKENZIE COUNTY ROAD & BRIDGE	1,712.75
231552	MCKENZIE ELECTRIC CO-OP INC.	13,406.40
231553	MCNANEY/CHARLES	42.92
231554	MEDLINE INDUSTRIES, INC	108.69
231555	MOUNTAIN PLAINS LLC	3,600.00
231556	ND ASSN. OF COUNTIES	63.00
231557	ND DEPT. OF ENVIRONMENTAL QUALITY	1,500.00
231558	ND INSURANCE RESERVE FUND	40,806.00
231559	NDSWRA	175.00
231560	NELSON INTERNATIONAL	100.70
231561	NEPRASH/KIMBERLY	150.00
231562	NEWMAN TRAFFIC SIGNS	519.81
231563	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
231564	NORTH DAKOTA ONE CALL	21.60
231565	NOVA ENERGY, LLC	1,493.75
231566	O K IMPLEMENT CO.	2,235.75
231567	O.K. TIRE STORE, INC	4,683.00
231568	OLSON/DOUG	32.48
231569	OLSON/KIRK	238.80
231570	PEACE OFFICERS STANDARDS & TRAINING	135.00

231571	POJORLIE PONDS	2,725.00
231572	PRAXAIR	48.50
231573	QUADIENT FINANCE USA, INC.	1,000.00
231574	RDO EQUIPMENT CO. - FARGO	12,682.40
231575	RED RIVER SUPPLY, INC.	6,760.00
231576	ROCKY MOUNTAIN INDUSTRIAL SUPPLY	2,583.98
231577	ROOTES/VICTORIA E	500.00
231578	SAFARILAND GROUP/THE	158.89
231579	SAFETY-KLEEN SYSTEMS, INC	810.00
231580	SAX MOTOR CO	1,139.01
231581	SCOFIELD/JESSIE	5,886.00
231582	SHERWIN-WILLIAMS/WILLISTON	916.72
231583	STEIN'S INC.	1,624.54
231584	SUMMIT FOOD SERVICE, LLC	7,255.72
231585	TEAM LABORATORY CHEMICAL, LLC	86,152.00
231586	TERAFLEX GROUP LLC	1,770,904.62
231587	THOMSEN/MICHELLE	189.00
231588	TIMBER AUTO BODY	6,618.07
231589	TITAN MACHINERY, INC.	1,306.45
231590	TROTTER/EDGAR H	1,144.00
231591	TWOGOOD/SCOTT	544.10
231592	WARD COUNTY CORRECTIONAL CENTER	225.00
231593	WATFORD CITY LUMBER	6.18
231594	WESTERN DAKOTA ENERGY ASSOCIATION	6,000.00
231595	WESTERN DENT LLC	5,656.67
231596	WIR3D ELECTRIC INC.	2,718.60
231597-231613	PAYROLL - AUGUST 7, 2020	888,896.68
231614	ALEXANDER/CITY OF	331.86
231615	GARRISON DIVERSION CONSERVANCY DIST.	7,004.28
231616	L. YELLOWSTONE IRRIG. DIST. #2	18,881.00
231617	MCKENZIE CO. AMBULANCE SERVICE	1,149.74
231618	YELLOWSTONE SCHOOL DISTRICT #14	512.15
231619	ALEXANDER/CITY OF	116.00
231620	ARMSTRONG SANITATION	590.75
231621	CENTURY LINK	179.77
231622	CONSOLIDATED TELCOM	97.08
231623	INFORMATION TECHNOLOGY DEPT.	6,431.75
231624	LYREC	957.29
231625	MCKENZIE COUNTY RURAL WATER	210.70
231626	MCKENZIE ELECTRIC CO-OP INC.	11,556.03
231627	MONTANA DAKOTA UTILITIES CO.	21,592.00
231628	NEMONT	28.50
231629	RESERVATION TELEPHONE CO-OP	9,737.27
231630	SOUTHWEST WATER AUTHORITY	49.00
231631	VERIZON/ACCT 342033315-01	3,131.23
231632	VERIZON/ACCT 842030146-01	4,434.81
231633	WATFORD CITY WATER DEPT./CITY OF	12,036.44
231634	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	12,005.37
231635	ACCUSOURCE INC.	1,050.36

231636	ACE SPRINKLER SYSTEMS INC	1,752.00
231637	ACKERMAN-ESTVOLD	87,600.00
231638	ADVANCED BUSINESS METHODS	213.75
231639	ADVANCED DRAINAGE SYSTEM INC	25,996.80
231640	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	93,143.11
231641	ALEXANDER/CITY OF	906,157.03
231642	ALLEGIANCE COBRA SERVICES, INC.	67.50
231643	AMAZON CAPITAL SERVICES	483.50
231644	AMERICAN WELDING & GAS	33.14
231645	ARMOR INTERACTIVE	27,758.77
231646	ASDCO CONSTRUCTION SUPPLY	300.00
231647	ASTRO-CHEM LAB, INC.	50.00
231648	AXON ENTERPRISES INC	990.00
231649	BADLANDS HARDWARE	203.79
231650	BADLANDS OCCUPATIONAL TESTING SERVICES	402.00
231651	BAKER & TAYLOR	1,009.68
231652	BAKER/DR. PAIGE	471.36
231653	BALCO UNIFORM COMPANY, INC.	5,936.16
231654	BANK OF NORTH DAKOTA	351,200.00
231655	BECKER/BARBARA J.	500.00
231656	BEK CONSULTING, LLC	5,769.83
231657	BEST/VAWNITA	17.40
231658	BLUE TARP FINANCIAL, INC.	621.00
231659	BOB BARKER COMPANY INC	131.62
231660	BOLKEN/DOUGLAS	3,124.00
231661	BORDER STATES ELECTRIC	7.09
231662	BOSS OFFICE & COMPUTER PRODUCTS	2,005.91
231663	BRAUN INTERTEC CORPORATION	94,118.55
231664	BURNS & MCDONNELL	2,934.00
231665	C.E. BROOKS & ASSOCIATES,P.C.	1,297.02
231666	C&D WATER SERVICES	117.00
231667	CARSON/MONTY	1,086.00
231668	CDW-G GOVERNMENT	1,922.64
231669	CENTRAL SPECIALTIES INC.	5,108,279.98
231670	CEYNAR/BILL	2,003.18
231671	CHARLIE'S SERVICE, LLC	91.23
231672	CORE & MAIN	150,918.57
231673	CORNEILLE/TABITHA	55.00
231674	CORPORATE TRANSLATION SERVICES, INC	17.60
231675	COUNTIES PROVIDING TECHNOLOGY	2,947.03
231676	CROSS/ROBERT	40.60
231677	D & D WATER WELL SERVICE	8,325.00
231678	DAKOTA FIRE PROTECTION, INC	900.00
231679	DAKOTA SUPPLY GROUP	2,216.07
231680	DASH MEDICAL GLOVES	339.60
231681	DAWA DEVELOPMENT, LLC	240.00
231682	DEANS BULK SERVICE, INC	237.49
231683	DH WIRELESS SOLUTIONS	1,095.00
231684	DIRTY BIRDS, LLC	14,220.00

231685	DODGE/EDWARD	18.00
231686	DONE RIGHT THE FIRST TIME	225.00
231687	DTE,INC.	4,719.48
231688	ECOLAB PEST ELIMINATION DIV.	374.93
231689	EDEN K9 CONSULTING & TRAINING CORP.	348.00
231690	ELECTION SYSTEMS & SOFTWARE	1,185.46
231691	ELKAN, INC	100.00
231692	EXPRESSWAY SUITES	172.80
231693	FARMERS UNION OIL COMPANY	42,865.47
231694	FASTENAL COMPANY	1,159.87
231695	FIRST INTERNATIONAL BANK & TRUST	412.59
231696	FLAGSHOOTER LLC	874.14
231697	FLATLAND FRESHWATER DEPOT, LLC	1,160.50
231698	GRAFIX SHOPPE	507.50
231699	GRAINGER	1,058.92
231700	HAWKEYE OILFIELD SUPPLY	240.97
231701	HECK BUILT LLC	21,212.00
231702	HELLANDSAAS/MARCIA	12.78
231703	HILL ENTERPRISES	1,659.04
231704	HORIZON RESOURCES	128.25
231705	HYALITE ENGINEERS, PLLC	22,971.00
231706	INCLUSION SOLUTIONS, LLC	2,750.20
231707	INFORMATIONAL DATA TECHNOLOGIES LLC	10,470.00
231708	INTERACTIVE DATA, INC	50.00
231709	JOHN HUTTER TOWING	250.00
231710	JOHNSRUD/ERICA	370.01
231711	KANWAR/SUHAIL	100.00
231712	KENT/VANESSA	620.00
231713	KITAGAWA/BENJI KURT	2,000.00
231714	KLJ ENGINEERING, LLC	3,228.57
231715	KOHLER COMMUNICATIONS, INC.	1,792.80
231716	KUPPER CHEVROLET INC	49.61
231717	LARSEN SERVICE DRUG, INC.	389.46
231718	LEO/DEVAN	75.90
231719	LINK COMPUTER CORPORATION	550.00
231720	LUND OIL, INC.	1,915.40
231721	LYLE SIGNS INC.	2,631.17
231722	MCKENZIE CO. AMBULANCE SERVICE	167.80
231723	MCKENZIE CO. FARMER	306.00
231724	MCKENZIE CO. HEALTHCARE SYSTEMS	356.00
231725	MCKENZIE CO. TREASURER	1,480.09
231726	MCKENZIE COUNTY RURAL WATER	150,759.81
231727	MCKENZIE ELECTRIC CO-OP INC.	1,019.58
231728	MCMASTER-CARR	249.52
231729	MEDLINE INDUSTRIES, INC	205.13
231730	MOBERG/JAMES	1,571.02
231731	MONTANA DAKOTA UTILITIES CO.	31.08
231732	MOORE ENGINEERING, INC.	19,717.50
231733	MOUNTAIN PLAINS LLC	8,949.25



231734	MOUNTRIAL COUNTY AUDITOR	15,122.22
231735	MULTIMEDIA SALES & MARKETING	475.00
231736	ND ASSN. OF COUNTIES	3,572.20
231737	ND OFFICE OF THE ATTORNEY GENERAL	3,030.00
231738	ND STATE RADIO COMMUNICATIONS	40,635.36
231739	ND WATER EDUCATION FOUNDATION	1,153.24
231740	NDGS LLC	12.78
231741	NDSU EXTENSION SERVICE	20,814.76
231742	NELSON CONTRACTING CO.	16,784.50
231743	NELSON INTERNATIONAL	203.00
231744	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
231745	NORTH DAKOTA ONE CALL	406.55
231746	NORTHERN HEAVY DUTY TRUCK PARTS	5,002.40
231747	NORTHERN PUMP & COMPRESSION, INC.	42.00
231748	NOVAK/LARRY	35.96
231749	NUTRIEN AG SOLUTIONS	23,605.00
231750	O K IMPLEMENT CO.	485.38
231751	O.K. TIRE STORE, INC	2,352.21
231752	PAULSON/KATIE	218.50
231753	PAYSTUBZ	1,566.97
231754	PENGUIN MANAGEMENT INC.	3,756.00
231755	PHARMCHEM. INC.	685.20
231756	PRAXAIR	1,351.65
231757	PUMP & METER SERVICE	1,539.21
231758	QUADIENT LEASING USA, INC.	2,664.48
231759	RDO EQUIPMENT CO. - FARGO	8,690.49
231760	RED RIVER SUPPLY, INC.	10,400.00
231761	RED ROCK AUTO WATFORD CITY	583.72
231762	RED ROCK FORD	1,100.00
231763	RED ROCK OF DICKINSON, INC	35,529.00
231764	RESERVATION TELEPHONE CO-OP	13,736.97
231765	ROCKMOUNT RESEARCH & ALLOYS, INC.	494.20
231766	ROGER NEW	527.50
231767	ROLFSRUD/JOHN	41.76
231768	SAMUELSON/JERRY	250.00
231769	SELLAND CONSTRUCTION, INC	76,456.68
231770	SHALLOW CREEK KENNELS, INC.	10,000.00
231771	SHERWIN-WILLIAMS/WILLISTON	812.24
231772	SINCLAIR CYBERNETICS, LLC	4,537.50
231773	SKARDA/GARY	508.40
231774	SRF CONSULTING GROUP, INC	10,166.37
231775	STEIN'S INC.	1,789.71
231776	STRATA CORPORATION	3,978.00
231777	SULLIVAN/KEVIN	84.98
231778	SUMMIT FOOD SERVICE, LLC	7,474.05
231779	TEAM LABORATORY CHEMICAL, LLC	27,484.00
231780	TERRACON	4,793.90
231781	THE SIDWELL COMPANY	6,000.00
231782	THOMSON REUTERS-WEST	859.13

231783	TILLMAN/TIFFANY	48.00
231784	TIMBER AUTO BODY	3,578.05
231785	TITAN MACHINERY, INC.	4,008.60
231786	TRIANGLE R ENTERPRISES	5,550.00
231787	TSCHETTER/KEITH	91.62
231788	ULTEIG	61,026.00
231789	UNDERGROUND VAULTS & STORAGE, INC.	9.05
231790	UNIFORM CENTER	809.71
231791	UNITED QUALITY COOPERATIVE	2,290.34
231792	US BANK NA DBA VOYAGER FLEET SYSTEMS	9,257.40
231793	VANGUARD APPRAISALS INC.	8,900.00
231794	VAZQUEZ CONTRACTING LLP	4,500.00
231795	VERIZON CONNECT FLEET USA LLC	96.00
231796	VOTAVA/CHRISTOPHER	75.00
231797	WARD COUNTY CORRECTIONAL CENTER	1,809.50
231798	WARNKE/MOLLY	329.02
231799	WATFORD CITY LUMBER	239.80
231800	WAWSA	268,903.09
231801	WENCK ASSOCIATES INC.	74.00
231802	WESTLIE MOTOR CO.	3,443.74
231803	WILLISTON HERALD	175.00
231804	241 INK PRODUCTIONS	2,274.69
231805-231823	PAYROLL - AUGUST 21, 2020	910,173.48

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**September 1, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 1, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Lawlar, to approve the August 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the bills as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Items 1 through 5 on the Commission Consent Agenda. All voting aye, motion carried. Items approved: 1. Out of State Travel Request – K. Thorgramson – Property & Evidence Training in Minneapolis – October 21-22, 2020; 2. Chairman Signature Authority – McK Subdivision (former County Shop & Impound Lot split); 3. Chairman Signature Authority – DMV Contract; 4. Eide Bailly ACA 1094 and 1095 preparation for 2020; 5. Sick Leave Donation Request – D. Christensen.

VSO Samuelson requested the DD214 records be moved from the Recorder's Office to the Veterans Service Office for filing and safekeeping. Moved by Veeder, seconded by Skarda, to designate the Veterans Service Office as the location for filing of veteran discharge paperwork. All voting aye, motion carried.

Dave Uhlich, Watford City Fire Department, was presented the McKenzie County Fire Fighter of the Year Award.

MCWRD Manager Shaffer, on behalf of the Compensation Committee, requested the addition of a B23 DBM to the Sheriff's Office for hiring of deputies with no experience and who have not completed the academy. Moved by Lawlar, seconded by Veeder, to approve hiring of deputies in the Sheriff's Office who have no experience and have not attend the academy as a B23 Step 1 and once they have graduated from the academy to move to B24 Step 1. All voting aye, motion carried.

HR Director Weber requested approval to form an Employee Engagement Committee, as a recommendation from Brandon Kummer. The goal of the committee is to enhance morale between employees, especially now that employees work at many separate locations. The proposal was for a committee of 9 members serving 3 month

terms, to be chosen at random, who would meet during work hours to plan events to be held after hours and at the expense of participating employees. The Board was supportive of the idea but requested to move the committee to 5 members and to wait to implement until a COVID vaccine was available. Moved by Lawlar, seconded by Nordby, to establish the Employee Engagement Committee, consisting of 5 members, and to implement following a COVID vaccine. All voting aye, motion carried.

Weber also discussed proposals to reduce auto liability for the County. The first proposal included stricter standards when hiring new employees and guidelines for moving violations that would count against the prospective employee. Weber stated this would be for employees whose jobs required driving as either an essential or primary duty and that he had spoken to departments and that all were on board with being involved. The second proposal was that all drivers would be required to complete driver training courses within the NDIRF member training center every three years. PWD Kanwar stated the Cal/Amp system has the ability to alter department heads of time, location, and speed of vehicles. The third proposal was to form a Driving Incident Review Board/Accident Review Board to review all accidents and recommend disciplinary action, if warranted. The Board consensus was to move forward with these proposals, tweak them as needed, and to ensure that all departments are involved and have an opportunity to provide input.

At 10:00 a.m. a public hearing was held on the Prairie Woodlands Special Assessment District. No persons from the public were present for or against the special assessment district. The Board had concerns given current budget and revenue considerations about paying for the cost up front and then collecting with special assessments over the next several years. The Board also wanted to see a high percentage of approval from the lot owners in the subdivision. Moved by Veeder, seconded by Lawlar, to reject the Prairie Woodlands Special Assessment District at this time. Kanwar requested to update the process so that the petitioners would also be required to hire an outside engineering company to design the work. All voting aye, motion carried.

Andy Mogen, Hawkeye Township, discussed with the Board the 41<sup>st</sup> St Road Improvement Box Culvert project. Mogen reported the County Land Agent has completed the right of way acquisition for the project. Permitting Specialist Pickering stated a Joint Powers Agreement was not finalized as the total project cost was not known. Nordby asked if this was in the Road and Bridge budget, which Pickering stated it was not. Board consensus was that, as this project was not in the budget, the project would either have to be placed on hold or funds secured from another line item to move forward. The Board supported the project and requested Mogen return in early 2021 once additional budget and revenue information was available.

Moved by Veeder, seconded by Skarda, to approve the CR55 Design Task Order Amendment with KLJ for \$220,990. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Linda Monson Road Maintenance Agreement as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the material testing agreement for box culverts with Terracon. Discussion was held on the total cost. Kanwar stated the cost was \$3,000 to \$4,000 per location and that there are seven sites to test. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to rescind the motion from the August 4, 2020, Board meeting regarding maintenance of 126<sup>th</sup> M Ave NW as the road was quit claimed to an adjacent landowner. All voting aye, motion carried.

Kanwar requested a change in the CR37 road project from putting in rumble strips to putting in mumble strips, which lessen the noise heard by surrounding homes but maintain the noise heard in vehicles when crossed on the roadway. Kanwar stated it is approximately \$1,000 more per mile and would add about \$19,000 to the project. The Board consensus was to proceed with the mumble strips as a trial on CR37.

Brady Bertram, Brosz Engineering, discussed the slopes on the new CR37 project. Bertram stated the slopes follow road standards and allow for 42 feet from the center line as a clear zone. Bertram said that outside of the clear zone the slopes do get steeper.

Skarda requested information on the Cal/Amp project from Kanwar on the status and final costs of that implementation. Kanwar stated he will request Fleet Manager Hansen to update the Board at the September 15 meeting on the system.

Johnsrud presented information on the 2021 budget, which included new numbers provided from the Road and Bridge Department. The public hearing on the budget will be held on September 15 at 6:00 p.m. CT.

SA Skarda is working with the City of Watford City to update the agreement for the Library/Veterans building.

BCBS medical, dental, and vision insurance premiums for 2021 were discussed. Johnsrud presented recommendations on increases, which included maintaining vision and dental premiums and increasing medical premiums by 5% due to increased administration costs, which are tied to claims of employees. Moved by Nordby, seconded by Skarda, to approve the BCBS premium increase of 5% for medical insurance and no change in vision and dental insurance premiums as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Johnsrud update the Board on the CARES Act funding received from the State of North Dakota. Johnsrud requested guidance from the Board on distributions of funds to cities that contract law enforcement with the County, which is only Alexander at this

time. The Board requested Alexander to work on an amount of expenses related to COVID and bring to the Board at the next meeting.

Nordby reviewed with the Board a 2014 County Transportation Study in order to pass on information about projects and needs identified at that time. Nordby encouraged all Board members to review the document to see where the County was at that time and now the next plans could build off of this one moving forward.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Duck Pond Tax Foreclosure Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Lawlar, seconded by Nordby, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 11:34 a.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 11:37 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Nordby, seconded by Skarda, to follow the advice of counsel on the Duck Pond Tax Foreclosure Litigation. All voting aye, motion carried.

The meeting adjourned at 11:45 p.m. until September 15, 2020, at 1:00 p.m.

### **September 15, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 15, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar (by phone), Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Treasurer's Report for the period ending August 31, 2020, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Commission Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Chairman Signature Authority – NDDOT Alcohol Enforcement Grant with

MCSO; 2. Set Public Hearing – Abatement Applications 4246-4248 – 10:00am October 6, 2020; 3. Sick Leave Donation Request – S. Wellen.

Moved by Veeder, seconded by Skarda, to approve the Planning & Zoning Consent Agenda Items 1 and 2 as presented. All voting aye, motion carried. Items approved: 1. Wagoner #06-20-Minor Subdivision - The Wagoner's are purchasing 40 acres from the 159.66 acres of Joann Schneiderman to build a home. This purchase encompasses the old farmstead on 130th Avenue NW in Arnegard. Planning & Zoning Board recommend approval of #06-20SUB-Wagoner to the County Commission to allow Benjamin & Teela Wagoner to subdivide 40 acres from the 159.66 owned by Joann Schneiderman in order to build a new home. Adopt the findings and conditions in the staff report. 2. Building Permit Fee Schedule - Amendments to the Building Permit Fee Schedule. See schedule attached. Planning & Zoning Board recommend approval of the Amended Building Permit Fee Schedule to the County Commission. Adopt the schedule which is presented here today as an attachment.

Commissioner Nordby arrived at 1:07 p.m.

Landfill Director Schreiber requested to release bids for the landfill scale office building project in order for work to begin in spring 2021. Moved by Veeder, seconded by Lawlar, to release a bid notice for the landfill scale house as requested. All voting aye, motion carried.

Discussion was held regarding gas and diesel tanks for the landfill as it was discovered that currently owned tanks by the County would not be usable at this site due to code issues. Schreiber requested one 4,000 gallon diesel and one 2,000 gallon gas tank and stated these were non-budgeted expenses as unknown at the time. Cost estimates, as provided by Burns and McDonnell, are \$60-70,000. Nordby asked if there are other places in the Landfill budget where this cost can be absorbed. Schreiber stated there was \$51,000 remaining in the landfill shop contingency fund and the consensus of the Board was to proceed with the new tank project.

Schreiber informed the Board that he had been contacted by a company within the community that has proposed to take all used oil from the Landfill at no cost to the County as it is used to heat their shops. Schreiber stated they have requested paperwork to indicate amounts of oil removed from the Landfill to remove liability as well. SA Skarda requested to work with Schreiber about the process moving forward. Board consensus was to move forward with this method of disposing of waste oil.

The Board presented awards to the following individuals: Dave Uhlich, Fire Fighter of the Year, and Tana Hinrickson, EMS Provider of the Year.

Planning Director Huus discussed the open Code Enforcement/Fire Official position with the Board. Huus recommended advertising for a Compliance Officer I instead, which is just the code enforcement portion and then to contract out the fire

inspection services. Huus has spoken with the State Fire Marshall who would be able to review all plans for fire suppression systems. Lawlar stated there are local fire fighters who could likely perform these services on a part-time basis. Board consensus was this would be a good direction to proceed and emphasized the need for filling the compliance position with someone that was efficient, knowledgeable about the codes/ordinances, and had good interpersonal skills.

Veeder requested Huus to update the Board on the public hearing process on the ag properties and permits/fees for those structures. Huus reported that Planning & Zoning held two public hearings to talk about the fee schedule and ag exemptions and that three issues came up repeatedly: building permit fees, building permit requirements for single family residential homes in the ag district, and concerns about the inspection and approval process. Huus stated the fee schedule was updated and a new amendment is being drafted to address the concerns raised.

Mountrail McKenzie Human Service Zone Director Sorenson provided an update to the Board on the 2021 MMHSZ budget. Sorenson stated the zone process is going well and that collaboration efforts are getting back on track after the COVID pandemic caused some delays. Work is continuing on an updated zone HR policy manual.

Permitting Specialist Pickering updated the Board on the 21<sup>st</sup> Street NW low water crossing project, which included material costs of approximately \$33,000. Lawlar asked about the amounts of gravel used on the project for a minimum maintenance road. PWD Kanwar stated the department fixed items that needed to be addressed while working on the project. Nordby recommended giving more clear direction to Road & Bridge about projects such as this if going to cause problems moving forward. Veeder suggested a future conversation about how to improve minimum maintenance roads going forward so everyone is in agreement with the process and standards before work begins.

Moved by Nordby, seconded by Skarda, to approve the utility relocation agreement for Demicks Lake for \$190,000 with McKenzie Electric. All voting aye, motion carried.

Assistant Engineer Mohamed requested the Board approve a design task order for County Route 1. Skarda expressed concern over the US Forest Service land along the project route and if the existing easement covers this new project. Mohamed stated this is the design only and the implications to landowners will be identified and detailed once the design process begins. Skarda and Lawlar stated they have received information from landowner that they don't feel this project is needed at this time. Kanwar stated he has also heard from landowners in support of the project and that the design task order includes a public hearing process so landowner concerns can be heard and addressed. Kanwar stated the process needs to begin early as it can take 3-4 years for all permits to be approved. Veeder stated he was frustrated with the opposition to road projects and stated the County needs to think about planning for the



future for these types of projects as they can take a significant amount of time, but respects the concern about financial costs of projects at this time. Veeder stated he is worried the County is removing projects that need to be done as there is a need to maintain the roads that are currently in the system, but respects the landowner in the process as well. McCabe stated the road is beginning to spider and shoulders are beginning to fail so there is a need to begin the project. McCabe asked if a public meeting can be set for the Cartwright Hall for the public to discuss the project before any plans are prepared. Board consensus was to hold a public meeting regarding the project and then decide whether or not to move forward.

Moved by Nordby, seconded by Veeder, to approve the purchase of a mower from Border Plains for \$45,200.00 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the asphalt cutting saw from RDO Equipment for \$16,265.00 as presented. All voting aye, motion carried.

Fleet Manager Hansen discussed the CalAmp project with the Board. Hansen stated he is working on a reimbursement for an overpayment that was recently identified. Hansen stated the contract will run from September 2020 to September 2021 for the service plan as the County had been waiting for parts. Commissioner Skarda asked for an amendment in writing to the contract that outlines the service plan dates. Hansen stated he has facilitated a webinar with department heads so they are aware of the available data from the system that will be in the vehicles.

Hansen provided information on cooperative purchasing to the Board. Hansen stated using these agreements can provide a cost savings over sealed bids and requested to move forward using them. Skarda asked about local vendors and how they would be involved in the process and Hansen stated he will always get quotes from local vendors. No decision was made by the Board on this topic.

Moved by Nordby, seconded by Skarda, to approve the Fairview Ambulance Barn Joint Powers Agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to sign the Memorandum of Understanding with the Bureau of Land Management and to set the Auditor/Treasurer and Chairman as contact persons at this time. The Board requested Johnsrud to update BLM with new contacts once the new Board is in place following the election in November. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve the Guaranteed Maximum Price Amendment with FCI Constructors for the Courthouse Renovation Project. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the City of Watford City Joint Powers Agreement for Wolf Run Village as presented and authorize the chairman to sign. All voting aye, motion carried.

HR Director Weber requested authorization for the mag and dirt crews to drive their personal vehicles to job sites instead of riding together in a County vehicle due to COVID close contact potential situations as this could remove an entire crew if one employee tests positive. Weber stated there were about 15 employees total within these three crews and average distance to work sites is 30 miles one way. Moved by Nordby, seconded by Veeder, to allow the mag and dirt crew employees to take personal vehicles to job sites through December 2020 as requested. All voting aye, motion carried.

Weber presented information on workforce planning to the Board including historical information and cost analyses. Weber asked for direction from the Board on filling vacant positions and the County's financial position. Weber stated he is actively recruiting for sheriff deputies, a legal assistant, and water technician. Skarda read minutes of previous meetings where the topic was discussed for reference. Veeder stated all departments need to be sure there is justification for positions as they are vacated and refilled. Board consensus was for HR to have discussions with department heads about needs within their departments as these situations occur. Discussion was held on holding open positions in the budget and the Board expressed hesitancy about leaving positions open and funded in budgets at this time. Lawlar stated that the Board realizes things have slowed down and if positions are removed from budgets but needed in the future and can be justified the Board would see that as well and authorize the addition. Veeder stated that department head cooperation now when funds are needed to be conserved would be on records as departments make efforts to consolidate now should additional cuts need to be made in the future. Skarda also asked about overtime costs and if those costs are being examined for efficiency. Nordby stated that employees need to be efficient and that some overtime costs can be reduced with proper management by the supervisors.

State's Attorney Skarda and Commissioner Skarda recused themselves from the meeting at 3:32 p.m. prior to discussion of the Executive Session item.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on Leland Stockpile Litigation pursuant to NDCC § 44-04-19.1(2). Moved by Veeder, seconded by Nordby, to enter into Executive Session for attorney consultation. Roll call vote: Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 3:37 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, and Veeder; Special Assistant State's Attorney Norgard, Auditor/Treasurer Johnsrud, PWD Kanwar, and Road Superintendent Glover.

Executive Session was adjourned at 3:56 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Nordby, to follow the advice of counsel on the Leland Stockpile Litigation. All voting aye, motion carried.

The meeting recessed at 3:58 p.m. until 6:00 p.m. At 6:00 p.m. the meeting reconvened for the public budget hearing. Present were Commissioners Lawlar, Veeder, McCabe, Skarda, and Nordby. Also present was State's Attorney Skarda, Auditor/Treasurer Johnsrud, Recorder/Tax Director Paulson and three members of the public.

Johnsrud presented the preliminary 2021 budget and examples of tax implications for properties within McKenzie County.

Chairman McCabe opened the meeting for public comment. Gene Transtrom expressed concern over increased taxes within the County and over spending, particularly with the 21<sup>st</sup> St NW low water crossing.

The meeting recessed at 6:30 p.m. until September 24, 2020, at 11:00 a.m.

### **Special Meeting September 24, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 24, 2020. Present: Commissioners Gene Veeder (by phone), Howdy Lawlar, Tom McCabe, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 11:00 a.m.

The purpose of the meeting was to discuss three topics: 1. Sheriff's Request for a building at the impound lot; 2. Additional user authorization for the Spring Creed 3 Water Project; and 3. COVID-19 discussion.

Sheriff Johansen requested an increase in his county credit card to allow for the purchase of a building for the impound lot. Moved by Lawlar, seconded by Skarda, to authorize the temporary increase of Johansen's credit card for the purchase of the building at a cost of \$3,249. McCabe stated there was no issue with the City about permits after speaking with Moen. All voting aye, motion carried.

MCWRD Manager Shaffer requested authority to add users to the Spring Creek 3 Water Project. Shaffer asked for approval to move contingency funds from other projects to this project to cover the cost, which is approximately \$250,000. Moved by Veeder, seconded by Skarda, to approve moving contingency funds from other water

projects to this project as requested. Shaffer stated the line being engineered had capacity to add users as requested. All voting aye, motion carried.

Emergency Manager Jappe and HR Employee Facilitator Northrup discussed the recent rise in COVID-19 positive cases within the County. Jappe requested to form a task force with one employee from each county department. Northrup stated the County had moved from a green to a yellow risk level by the Governor and summarized those changes. Discussion was held on employees impacted by daycare closures and Northrup stated they are still covered by the expanded FMLA (FFCRA) through December 31, 2020.

Moved by Veeder, seconded by Skarda, that in response to increased COVID-19 risk in McKenzie County, each department head is to review their department staffing levels and to determine the best way for their department to meet the needs of the public, while still conducting the business of the department/County, and to send a summary report of their COVID plan to Human Resources for distribution to the Board. All voting aye, motion carried.

The meeting adjourned at 11:38 a.m. until October 6, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
47476	ALEXANDER PARK DISTRICT	188.37
47477	ALEXANDER RURAL FIRE DISTRICT	340.23
47478	ALEXANDER SCHOOL DIST. #2	8,842.67
47479	ALEXANDER TWP.	2,548.36
47480	ANTELOPE CR. TWP.	1,950.20
47481	ARNEGARD RURAL FIRE PROTECTION DIST.	79.71
47482	ARNEGARD TWP.	4,692.65
47483	BLUE BUTTES TWP.	3,090.52
47484	CHARBON TWP.	3,296.00
47485	ELM TREE TWP.	4,370.29
47486	GRAIL TWP.	1,292.92
47487	HAWKEYE TWP.	1,712.55
47488	KEENE TWP.	3,118.16
47489	MANDAREE SCHOOL DIST. #36	14.15
47490	MCKENZIE CO. FIRE PROT. DIST.	504.08
47491	MCKENZIE CO. HISTORICAL SOCIETY	77.23
47492	MCKENZIE CO. SD#1	36,781.68
47493	MCKENZIE SOIL CONS. DIST.	738.83

47494	ND STATE TREASURER	14,506.25
47495	NEW TOWN PUBLIC SCHOOL DIST.	7,620.96
47496	RANDOLPH TWP.	1,351.80
47497	RIVERVIEW TWP.	6,393.91
47498	SIOUX TWP.	3,339.25
47499	SIOUX-YELLOWSTONE RURAL FIRE DIST.	147.47
47500	TRI TWP	6,405.86
47501	TWIN VALLEY TWP.	8,838.39
47502	UPPER MISSOURI DIST. HEALTH UNIT	304.40
47503	WATFORD CITY MUNICIPAL AIRPORT	285.63
47504	WATFORD CITY PARK DISTRICT	5,780.41
47505	WATFORD CITY/CITY OF	5,745.68
47506	YELLOWSTONE SCHOOL DISTRICT #14	1,830.15
47507	YELLOWSTONE TWP.	6,364.72
47508	WATFORD CITY/CITY OF	1,116,306.63
90220	FIRST INTERNATIONAL BANK	10.00
90320	BLUE CROSS BLUE SHIELD OF ND	156,887.15
91020	BLUE CROSS BLUE SHIELD OF ND	26,517.48
91720	BLUE CROSS BLUE SHIELD OF ND	25,133.45
92420	BLUE CROSS BLUE SHIELD OF ND	38,972.94
231824	ACKERMAN-ESTVOLD	81,471.25
231825	ADVANCED BUSINESS METHODS	1,358.28
231826	ALEXANDER/CITY OF	878.24
231827	ALICE M MADSON TRUST	12,670.00
231828	AMAZON CAPITAL SERVICES	1,856.06
231829	AMERICAN PUBLIC WORKS ASSOCIATION	185.00
231830	ANDERSON/DEAN	378.27
231831	AQUA CHEM	1,315.00
231832	ARMOR INTERACTIVE	139.99
231833	ASDCO CONSTRUCTION SUPPLY	243.67
231834	AUTO VALUE	495.00
231835	AXON ENTERPRISES INC	6,874.50
231836	BAD DOG PRINTING	375.00
231837	BADLANDS HARDWARE	1,753.90
231838	BADLANDS OCCUPATIONAL TESTING SERVICES	144.00
231839	BAKER & TAYLOR	3,763.17
231840	BALCO UNIFORM COMPANY, INC.	2,063.36
231841	BEICEGEL STATION	235.49
231842	BLUE TARP FINANCIAL, INC.	6,707.20
231843	BOLKEN/DOUGLAS	3,124.00
231844	BORDER STATES ELECTRIC	403.23
231845	BOSS OFFICE & COMPUTER PRODUCTS	1,825.99
231846	BRENNAN/NATHAN PETER	13,208.00
231847	BROSZ ENGINEERING, INC.	103,409.48
231848	C&D WATER SERVICES	51.00
231849	CALAMP WIRELESS NETWORKS CORPORATION	318.24
231850	CARQUEST AUTO PARTS	3.84
231851	CARRIKER/DENNIS J	50.00
231852	CARSON/MONTY	130.00

231853	CASCADE AUTO GLASS	144.00
231854	CDW-G GOVERNMENT	2,529.96
231855	CENTRAL SPECIALTIES INC.	12,350,423.60
231856	CHARLIE'S SERVICE, LLC	200.42
231857	CIM SANITARY TECH	7,500.00
231858	CODE RED TOWING LLC	125.00
231859	CORPORATE WAREHOUSE SUPPLY	1,039.70
231860	CPS TECHNOLOGY SOLUTIONS	6,300.00
231861	DAKOTA FIRE EXTINGUISHERS	353.86
231862	DAWA DEVELOPMENT, LLC	126.00
231863	DEANS BULK SERVICE, INC	402.48
231864	DECOTEAU TRAUMA INFORMED CARE & PRACTICE	194.00
231865	DH WIRELESS SOLUTIONS	55.00
231866	DNOW L.P.	132.61
231867	DONE RIGHT THE FIRST TIME	280.00
231868	DUSTBUSTERS ENTERPRISES INC.	1,676,138.28
231869	ECOLAB PEST ELIMINATION DIV.	127.00
231870	EIDE BAILLY	27,000.00
231871	EMRY'S LOCKSMITHING	3,881.00
231872	ENABLE ME, LLC	3,545.00
231873	FASTENAL COMPANY	1,191.55
231874	FAULK COUNTY SHERIFF'S OFFICE	340.00
231875	FINSAAS/DARRELL	49.88
231876	FIRST INTERNATIONAL BANK & TRUST	123.44
231877	FIRST INTERNATIONAL INSURANCE	1,080.00
231878	FLECK/WILLIAM	69.00
231879	FULKERSON FUNERAL HOME-SIDNEY	6,000.00
231880	GALLAGHER BENEFIT SERVICES INC.	800.00
231881	GRAFIX SHOPPE	703.54
231882	GRAINGER	340.07
231883	HAMMOND/CORRINA	4,716.29
231884	HAMMOND/GERRY	766.00
231885	HANCE/JOHN	35.00
231886	HANCOCK CONCRETE PRODUCTS LLC	122,569.10
231887	HECK BUILT LLC	165,695.00
231888	HILTON GARDEN INN/FARGO ND	390.00
231889	HYSTAD/CRAIG	31.40
231890	ICON ARCHITECTURAL GROUP	12,145.50
231891	INDEPENDENT TELEPHONE SERVICES LLC	1,132.00
231892	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	395.00
231893	IRWIN/JOHN	43.13
231894	J.J. KELLER & ASSOCIATES INC	350.19
231895	JELLESED/LEIF L.	2,400.00
231896	JOHNSON & SUNDEEN	5,000.00
231897	JOHNSRUD/ERICA	240.26
231898	KLJ ENGINEERING, LLC	11,356.50
231899	KNIGHT/NEIL	1,060.00
231900	LAQUINTA INN & SUITES	259.20
231901	LAUTENSCHLAGER/ALBERT	1,359.22

231902	LAWLAR/RICHARD	349.16
231903	LEWIS/JAY	13.92
231904	LUDLUM MEASUREMENTS, INC.	629.04
231905	LUND OIL, INC.	4,841.41
231906	LYLE SIGNS INC.	5,578.54
231907	MARCO TECHNOLOGIES LLC	510.59
231908	MAYER ELECTRIC INC	1,716.00
231909	MCKENZIE CO. FARMER	1,921.36
231910	MCKENZIE CO. MOTOR VEHICLE BRANCH	12.50
231911	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,943.04
231912	MCKENZIE COUNTY ROAD & BRIDGE	2,094.93
231913	MCKENZIE ELECTRIC CO-OP INC.	2,870.00
231914	MCNANEY/CHARLES	42.92
231915	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	37.81
231916	MICHAEL WILSON TRUST	1,180.00
231917	MOGEN/LINDA G.	2,764.00
231918	MOTOROLA	24,241.50
231919	MOUNTAIN PLAINS LLC	78,735.75
231920	MURILLO/KIMBERLY	4,470.00
231921	NARDINI FIRE EQUIPMENT	323.90
231922	ND ASSN. OF COUNTIES	579.00
231923	ND GUARANTY & TITLE CO.	50,000.00
231924	NDSWRA	30.00
231925	NELSON CONTRACTING CO.	6,682.00
231926	NELSON INTERNATIONAL	166,035.57
231927	NORBY/DWIGHT	933.00
231928	NORBY/LYNETTE	8,440.00
231929	NORBY/SHIRLEY R.	2,654.00
231930	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
231931	NORTHERN HEAVY DUTY TRUCK PARTS	115.90
231932	NOVA ENERGY, LLC	390.00
231933	O K IMPLEMENT CO.	2,893.17
231934	O.K. TIRE STORE, INC	1,605.22
231935	OLSON/DOUG	4,422.00
231936	PARSHALL LUMBER & SUPPLY LLC	2,474.14
231937	PATRICK/MARTY	750.00
231938	PEACE OFFICERS STANDARDS & TRAINING	135.00
231939	POLAR SERVICE CENTER	490.21
231940	PRAXAIR	218.52
231941	RAY ALLEN MANUFACTURING, LLC	511.97
231942	RDO EQUIPMENT CO. - FARGO	5,119.62
231943	RED RIVER SUPPLY, INC.	3,640.00
231944	RED ROCK AUTO WATFORD CITY	23,558.00
231945	REDWOOD TOXICOLOGY LAB, INC.	915.06
231946	ROGER NEW	687.50
231947	ROLFSRUD/DAVID	3,054.88
231948	ROLLEFSTAD/ROBERTA	933.00
231949	SAX MOTOR CO	1,434.50
231950	SCOFIELD/JESSIE	5,886.00

231951	SIRCHIE ACQUISITION COMPANY, LLC	165.50
231952	SISSON PRINTING, INC.	4,616.00
231953	SKARDA/GARY	218.23
231954	SORENSEN/LARRY	3,600.00
231955	SRF CONSULTING GROUP, INC	1,212.25
231956	STATE OF NORTH DAKOTA	25.00
231957	STEIN'S INC.	705.33
231958	STRATA CORPORATION	5,280.00
231959	SUMMIT FOOD SERVICE, LLC	3,522.70
231960	SWANSTON EQUIPMENT CO.	2,646.51
231961	SWIGART/CHANTEL	45.00
231962	SYVERSON/FLOYDE	155.10
231963	TASC-CLIENT SERVICES	1,542.57
231964	TERAFLEX GROUP LLC	11,149.95
231965	TERRACON	1,857.50
231966	THOMPSON/LOWELL	1,295.00
231967	THOMPSON/MARK W.	1,295.00
231968	THOS. Y PICKETT & CO. INC.	28,750.00
231969	TIMBER AUTO BODY	392.00
231970	TREVENA/JOSHUA T	35.00
231971	ULINE	346.48
231972	UPLAND AC INC	121.64
231973	VEEDER/EUGENE	34.50
231974	VOGEL LAW FIRM	1,334.00
231975	WATFORD CITY LUMBER	687.40
231976	WEST DAKOTA WATER, LLC	2,261.42
231977	WESTERN DAKOTA ENERGY ASSOCIATION	2,000.00
231978	WESTLIE MOTOR CO.	298.91
231979	WILSON/SHANE	1,684.00
231980	WILSON/WENDY LOU	1,684.00
231981	WISNESS/BEAU JOHN	8,860.00
231982	WISNESS/MILO	9,119.81
231983	FIRST INTERNATIONAL BANK & TRUST	3,920.14
231984	RICHARDSON/NATHAN	29,974.00
231985-231003	PAYROLL - SEPTEMBER 4, 2020	919,741.41
232004	ALEXANDER/CITY OF	698.73
232005	GARRISON DIVERSION CONSERVANCY DIST.	369.90
232006	L. YELLOWSTONE IRRIG. DIST. #2	2,577.02
232007	MCKENZIE CO. AMBULANCE SERVICE	567.13
232008	YELLOWSTONE SCHOOL DISTRICT #14	590.07
232009	ALEXANDER/CITY OF	116.00
232010	ARMSTRONG SANITATION	565.25
232011	CENTURY LINK	179.77
232012	CONSOLIDATED TELCOM	97.08
232013	INFORMATION TECHNOLOGY DEPT.	6,235.10
232014	LYREC	99.24
232015	MCKENZIE COUNTY RURAL WATER	239.09
232016	MCKENZIE ELECTRIC CO-OP INC.	11,447.91
232017	MONTANA DAKOTA UTILITIES CO.	20,556.03



232018	NEMONT	28.50
232019	RESERVATION TELEPHONE CO-OP	9,983.59
232020	SOUTHWEST WATER AUTHORITY	49.00
232021	VERIZON/ACCT 342033315-01	3,149.57
232022	VERIZON/ACCT 842030146-01	4,031.25
232023	WATFORD CITY WATER DEPT./CITY OF	16,503.90
232024	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	726,664.76
232025	ACCUSOURCE INC.	13,967.50
232026	ACE SPRINKLER SYSTEMS INC	418.00
232027	ACME TOOLS	7,669.00
232028	ADVANCED BUSINESS METHODS	949.60
232029	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	2,723.80
232030	AGRI INDUSTRIES, INC.	204.38
232031	ALLEGRA OF BOZEMAN	253.08
232032	AMAZON CAPITAL SERVICES	23,912.18
232033	AMERICAN WELDING & GAS	97.47
232034	ARMOR INTERACTIVE	107.16
232035	ASDCO CONSTRUCTION SUPPLY	3,410.62
232036	ASTRO-CHEM LAB, INC.	33.14
232037	BADLANDS HARDWARE	23,158.16
232038	BADLANDS OCCUPATIONAL TESTING SERVICES	2,623.14
232039	BAKER & TAYLOR	50.00
232040	BAKER METAL AND RECYCLING INC	170.61
232041	BALCO UNIFORM COMPANY, INC.	356.00
232042	BECKER/BARBARA J.	1,754.37
232043	BEICEGEL STATION	184.00
232044	BEK CONSULTING, LLC	5,233.32
232045	BEST/VAWNITA	500.00
232046	BOB BARKER COMPANY INC	373.16
232047	BORDER STATES ELECTRIC	403,516.00
232048	BOSS OFFICE & COMPUTER PRODUCTS	17.40
232049	BRADY'S ROADSIDE SERVICE	136.91
232050	BROSZ ENGINEERING, INC.	427.58
232051	C&D WATER SERVICES	545.76
232052	CARSTENSEN CONTRACTING, INC	125.00
232053	CDW-G GOVERNMENT	77,524.70
232054	CELLEBRITE INC	32.00
232055	CHARGING EAGLE ENTERPRISES, LLC	219,906.57
232056	CHARLIE'S SERVICE, LLC	1,916.33
232057	CHERREY'S PROPANE	289.00
232058	COLONIAL RESEARCH CHEMICAL CORP.	450.00
232059	CORE & MAIN	72.58
232060	CORPORATE TRANSLATION SERVICES, INC	769.50
232061	COUNTIES PROVIDING TECHNOLOGY	183.70
232062	CUSTOM PAINT & TEXTURE	16,236.64
232063	D & D WATER WELL SERVICE	5.64
232064	DAHL/NEVIN	2,947.03
232065	DAKOTA SUPPLY GROUP	6,949.72
232066	DASH MEDICAL GLOVES	31,295.00

232067	DATA SPEC INC.	7,200.00
232068	DH WIRELESS SOLUTIONS	8,760.15
232069	DIRTY BIRDS, LLC	771.60
232070	DOCUMENT OUTPUT CENTER	449.00
232071	DUANE'S RADIATOR SHOP	3,142.82
232072	DWYER/DANIEL	10,080.00
232073	EATON TOWING/RECOVERY	2,999.45
232074	ECOLAB PEST ELIMINATION DIV.	889.00
232075	ELECTRO WATCHMAN, INC	20.88
232076	ELKAN, INC	312.50
232077	ESSENTIAL PACKS LLC	929.60
232078	FARMERS UNION OIL COMPANY	1,236.05
232079	FASTENAL COMPANY	1,311.40
232080	FLATLAND FRESHWATER DEPOT, LLC	582.44
232081	GRAINGER	56,095.38
232082	GREEN ACRES SOD FARM	755.69
232083	HANSEN DIESEL & AUTOMOTIVE	203.50
232084	HARTRANFT/TIMOTHY	1,958.35
232085	HDR ENGINEERING, INC	175.00
232086	HECK BUILT LLC	1,218.39
232087	HEGGEN EQUIPMENT CO.	253.10
232088	HELENA CHEMICAL COMPANY	39,939.84
232089	HERCULIFT INC.	1,720.00
232090	HONSTEIN/MARK	940.37
232091	ICON ARCHITECTURAL GROUP	1,062.00
232092	INFORMATIONAL DATA TECHNOLOGIES LLC	1,766.00
232093	INGRAM/MAX	721.25
232094	INTERACTIVE DATA, INC	51,457.55
232095	J.J. KELLER & ASSOCIATES INC	5,240.00
232096	JOHNSRUD/ERICA	283.85
232097	KINDRED/BRANDON	50.00
232098	KITAGAWA/BENJI KURT	97.55
232099	KOHLER COMMUNICATIONS, INC.	82.42
232100	KULSETH/CHRISTOPHER	229.50
232101	KUMMER'S PUMPING	2,000.00
232102	LARSEN SERVICE DRUG, INC.	3,331.39
232103	LEGENDARY SMILES	52.50
232104	LINK COMPUTER CORPORATION	400.00
232105	LUND OIL, INC.	322.33
232106	MAYO CONSTRUCTION CO. INC.	285.00
232107	MCCABE/THOMAS	550.00
232108	MCGRUFF SAFE KIDS	718.80
232109	MCKENZIE CO. FARMER	284,798.43
232110	MCKENZIE CO. MOTOR VEHICLE BRANCH	358.75
232111	MCKENZIE COUNTY MOTOR VEHICLE BRANCH	1,500.00
232112	MCKENZIE ELECTRIC CO-OP INC.	326.00
232113	MCMASTER-CARR	11.50
232114	MODERN MACHINE WORKS, INC.	17.50
232115	MONTANA DAKOTA UTILITIES CO.	889.67

232116	NARDINI FIRE EQUIPMENT	651.87
232117	ND ASSN. OF COUNTIES	1,695.00
232118	ND OFFICE OF THE ATTORNEY GENERAL	32.55
232119	NDGS LLC	486.20
232120	NELSON AUTO CENTER	126.00
232121	NELSON INTERNATIONAL	3,185.00
232122	NORMAN/CARLA	80.72
232123	NORTH DAKOTA ONE CALL	78,099.20
232124	NORTHERN HEAVY DUTY TRUCK PARTS	737.50
232125	NOVAK/LARRY	36.00
232126	NUTRIEN AG SOLUTIONS	396.75
232127	O K IMPLEMENT CO.	873.25
232128	O.K. TIRE STORE, INC	35.96
232129	PARSHALL LUMBER & SUPPLY LLC	18,397.50
232130	PAYSTUBZ	557.41
232131	PETERBILT OF FARGO	4,500.68
232132	PHARMCHEM. INC.	326.13
232133	POLAR SERVICE CENTER	1,637.49
232134	PRAXAIR	53.52
232135	PUMP & METER SERVICE	3,221.40
232136	RAMADA FARGO	87.15
232137	RAY ALLEN MANUFACTURING, LLC	1,723.11
232138	RDO EQUIPMENT CO. - FARGO	1,117.79
232139	RECORD KEEPERS LLC	405.00
232140	RESERVATION TELEPHONE CO-OP	39.99
232141	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,563.86
232142	ROGER NEW	65.00
232143	ROLFSRUD/JOHN	285.16
232144	SAMUELSON/JERRY	1,784.48
232145	SAX MOTOR CO	250.00
232146	SAX WATER DEPOT LLP	41.76
232147	SELLAND CONSTRUCTION, INC	240.00
232148	SENTRY CRANE SERVICES - WATFORD CITY	1,051.60
232149	SINCLAIR CYBERNETICS, LLC	1,442.10
232150	SIVERTSON/JASON	630,752.61
232151	SMITH/MURDOCK	8,470.25
232152	STEIN'S INC.	4,537.50
232153	STENEHJEM DEVELOPMENT, LLP	216.80
232154	SUMMIT FOOD SERVICE, LLC	12.00
232155	SYN-TECH SYSTEMS, INC	2,780.13
232156	TERAFLEX GROUP LLC	512,118.00
232157	TERRACON	7,113.67
232158	THOMSON REUTERS-WEST	325.00
232159	THORGRAMSON/WESLEY R	2,572,123.49
232160	TIMBER AUTO BODY	18,483.00
232161	TRIANGLE ELECTRIC, INC.	882.83
232162	TRIANGLE R ENTERPRISES	52.50
232163	ULTEIG	134.00
232164	UNIFORM CENTER	177,638.55

232165	UNITED QUALITY COOPERATIVE	13,715.00
232166	UNITED RENTALS INC	59,084.00
232167	UPLAND AC INC	129.98
232168	US BANK NA DBA VOYAGER FLEET SYSTEMS	2,151.37
232169	VALLI INFORMATION SYSTEMS, INC	342.86
232170	VERIZON CONNECT FLEET USA LLC	153.14
232171	VOGEL LAW FIRM	9,453.95
232172	WARNKE/MOLLY	679.45
232173	WATFORD CITY LUMBER	96.00
232174	WATFORD CITY VETERINARY CENTER	345.00
232175	WATSON/TERRY	216.89
232176	WAWSA	257.68
232177	WENCK ASSOCIATES INC.	78.08
232178	WESTLIE MOTOR CO.	144.83
232179	WESTLIE TRUCK CENTER	384,897.85
232180	WENCK ASSOCIATES INC.	74.00
232181	WESTLIE MOTOR CO.	1,482.03
232182	WESTLIE TRUCK CENTER	1,030.23
232183-232202	PAYROLLS - SEPTEMBER 18, 2020	881,937.94

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**October 6, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 6, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Veeder, to approve the September 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Skarda requested to remove Commission Consent Agenda Items 6 and 7 for discussion. Moved by Skarda, seconded by Veeder, to approve Commission Consent Agenda Items 1 through 5, 8, and 9 and to remove items 6 and 7 for discussion. All voting aye, motion carried. Items approved: 1. Road Maintenance Agreement – C. Severson; 2. Appoint Marcia Hellandsaas McKenzie County State Fair Delegate; 3. Chairman Signature Authority – Record Keepers Participating Addendum for HR Dept; 4. Road Maintenance Agreement – C. Wodelet; 5. Chairman Signature Authority – Renewal of UMary Business Partnership Agreement; 8. Chairman Signature Authority – Former Weed Shop Property Purchase Agreement with RTC; 9. Approve Raffle Permit Application – Yellowstone School District Turkey Bingo. Skarda stated that Item 6 – 2020-2021 SRO Agreements still stated McKenzie County Social Services, which is not the correct name as it should be Mountrail McKenzie Human Service Zone. SA Skarda stated the agreements are ok to approve. Skarda asked a question on Item 7 – 2021 Federal Aid Program Sheet from NDDOT did not list any updated information. Board consensus was to table Item 7 until PWD Kanwar was present to answer questions. Moved by Skarda, seconded by Veeder, to approve Commission Consent Agenda Item 6 and to add Item 7 to the October 20<sup>th</sup> meeting. All voting aye, motion carried.

The Board presented a SAG Award to the McKenzie County GIS program. Coordinator Foster updated the Board on the program. The Board thanked the department for all their work in the GIS field and congratulated them on the award.

Travis Bateman requested to waive landfill fees for disposal of waste in the National Grasslands. Moved by Veeder, seconded by Skarda, to waive the landfill fees for the cleanup as requested. All voting aye, motion carried. Lawlar requested moving forward that requests to waive landfill fees be placed on a form and approved by the Landfill prior to coming to the Board in order to gather information on who, when, what,

and where questions. Board consensus was to move forward with a form for landfill fee waivers and to then add it to the consent agenda when submitted from Landfill Director Schreiber.

Nevin Dahl spoke to the Board regarding concerns on the County Route 34 and Spring Creek Road projects.

Planning & Zoning Director Huus updated the Board on his plan to reorganize the Planning & Zoning Department. Huus presented a plan to combine the Code Enforcement Officer duties with the Planner I position. Huus stated the City of Watford City Building Inspector would continue to perform that work on a contract basis. Huus stated he is exploring the Fire Inspector duties and stated it could either be contracted or possibly a part-time position. Lawlar asked if the local fire districts and firefighters would be able to do those inspections. Huus stated he was supportive of a meeting with the fire districts to discuss the inspections. The Board was in support of the plan that was presented and authorized Huus to continue working on it moving forward.

At 10:00 a.m. a public hearing was held on omitted properties. Recorder/Tax Director Paulson asked for Board guidance on property owners that refuse to do the income verification. The Board and SA Skarda agreed that the law requires the income verification so if someone refuses that portion they will not qualify for the exemption. Moved by Skarda, seconded by Nordby, to add the omitted property to the tax rolls as presented. All voting aye, motion carried.

### **Omitted Property 2020**

<b>PID #</b>	<b>Owner</b>	<b>Added TV *</b>	
67-00-08900	Robert & Marlai Johnston	\$308,990	No longer farm exempt
39-00-00900	Terry & Pamela Watson	\$415,430	No FE form returned
53-00-01225	Laura Wheeling Germann	\$102,450	No longer farm exempt
20-23-00100	Michael F Pacheco	\$360,370	New construction
22-00-24710	Noreen Wollan	\$318,040	New construction
20-00-01810	Aaron Judkins	\$275,630	Added house, MH never registered
64-32-02300	Kendra Patten & Lane Dokken	\$314,450	New construction
64-32-02200	Theron & Stephanie Huwe	\$218,530	New construction
64-00-14850	Kara A Nichols	\$361,770	New construction
69-00-06900	Johnson Corners LLC	\$190,060	Added metal building
10-00-17250	Brian Haugen Et Al	\$173,040	New construction
08-00-12000	Cody Frye	\$79,210	Added MH
05-00-20550	Wade & Katie Signalness	\$69,080	New construction
09-00-06070	Dean & Carolyn Levang	\$338,490	No longer farm exempt
10-00-02710	Cheri Frye	\$156,930	No longer farm exempt
10-00-09200	Tim & Dale Swenson	\$85,350	No longer farm exempt

09-00-11700	Myles Kummer	\$161,220	New construction
04-00-08950	Travis & Alex Aamodt	\$409,300	New construction
58-00-00310	Rick & Steph Jore	\$673,820	New construction
13-00-04950	Lucy & Douglas Frisinger	\$499,460	New construction
08-00-04910	David C & Tamera Brenna	\$127,440	No FE form returned
08-00-10900	Doug Olson	\$242,360	No FE form returned
10-00-07700	Gunther Financial	\$82,540	No FE form returned
21-00-09900	Tim J Denowh	\$115,180	No FE form returned
21-00-17700	Marian D Oakland Family Trust	\$221,020	No FE form returned
21-00-17750	Wayne Thomas Oakland	\$226,190	No FE form returned
21-00-31400	Jason Paul & Taunya Lyn Rau	\$267,980	No longer qualifies FE
22-00-25600	Jennifer Aasen Et Al	\$187,380	No FE form returned
24-00-02010	Edward & Elvira Falkenhagen	\$201,030	No FE form returned
24-00-20000	Phillip E & Laurie J Hurley	\$80,230	No FE form returned
24-00-20900	JW Hardy JR & Linda Hardy	\$192,000	No FE form returned
41-00-02560	Ron & Cindy Hartman	\$272,740	No longer qualifies FE
45-00-02400	Carol Russell	\$260,290	No FE form returned
47-00-01000	Steven Larson	\$111,380	No FE form returned
52-00-01400	Jeffrey Gorrell	\$283,960	No FE form returned
52-00-01800	Joel Gorrell	\$69,760	No FE form returned
59-00-03200	Omlid Brothers LLP	\$64,510	No FE form returned
61-00-02300	Nevin & Laura Dahl	\$181,910	Added commercial value for trucking site
13-00-12500	Abaraxas Petroleum Corp Et Al	\$803,990	New comm building
22-00-00160	Orrin & Joyce Moe, Terry Moe, & Molly Wold	\$172,070	Added MH
22-00-00150	Wesley & Cheryl Faulkner	\$248,460	New construction
22-20-03900	Dwight & Lana Linde	\$242,730	New construction
22-20-04100	Steve & Laura Sanford	\$28,080	New MH
22-20-04400	Heim Rev Liv Trust	\$39,550	New construction
22-05-00800	Richard & Dawn English	\$175,940	New construction
22-05-01500	Gary & Andrea Lundberg	\$328,450	New construction
22-05-01400	Brad & Jenny Knutson	\$47,300	New construction
56-00-02010	Ryan & Kaila Forbes	\$325,050	Didn't income verify
06-00-10000	Edward & Rebecca Mrachek	\$235,560	Didn't income verify
24-00-06200	Marlin & Genevieve Norby	\$297,290	No longer farm exempt
66-00-10800	Richard & Shirlene Lawlar	\$960,660	New construction
29-00-03200	Eldean M Flynn(Scott's dwelling)	\$282,490	No FE form returned
03-07-03000	Dalon & Ashley Carlson	\$79,650	New construction
50-00-02400	Deborah Reichmann	\$156,860	No FE form returned - refuses to do income

			verification
25-00-00300	Rodney Cross	\$244,240	No longer farm exempt
24-00-30750	Robert & Angela Hopes	\$232,970	No longer farm exempt
20-00-09200	Larry & Carla Sorenson	\$243,400	No longer farm exempt
03-00-08000	Warren Renbarger	\$408,850	No longer farm exempt
24-00-21500	David Hardy	\$349,640	No FE form returned
22-00-30830	Vicki Wold	\$713,080	No longer farm exempt
20-00-01100	Rolfson Farm & Ranch LLP	\$446,560	Commercial value added for business
27-00-00900	Kirk Wambach	\$229,010	New construction
Totals		\$15,991,400	

Moved by Nordby, seconded by Skarda, to approve abatement applications 4246-4248 as presented. All voting aye, motion carried.

The Board discussed an update to the County Burn Ban with Emergency Manager Jappe. Jappe requested to ban all burning regardless of the fire index until November 1. Discussion was held about enforcement of the ban. Moved by Veeder, seconded by Skarda, to implement a full burn ban through October 31 to ban all burning regardless of fire index and to revisit if needed. All voting aye, motion carried. The Board also directed the Road Department to keep water trucks full for the next few weeks to be used if needed for firefighting.

Steve Rolla approached the Board regarding the closure of a road along an irregular track of land he owns. The road is not on a section line and is no longer maintained. Rolla wants to rebuild the fence there and place it where it should be. The Board requested the adjacent landowners to agree to the closure and then for Rolla to return. SA Skarda will research what needs to happen if the road is closed and there is an existing easement.

Justin McQuiston approached the Board regarding gravel being added and spread to a private driveway on September 15 just off of Highway 68. Skarda asked if the new equipment tracking program would be able to find out where this occurred. Blaine Karst stated he always knew the road to be a McKenzie County Grazing Association road on which the County provided maintenance. The Board asked Tommy Glover and Blaine Karst to check in with the grazing association on the road and return with information.

Moved by Veeder, seconded by Skarda, to approve the Sharbano agreement with Richland County for a water meter radio repeater as presented by MCWRD Manager Shaffer and to authorize the chairman to sign the agreement. All voting aye, motion carried.



HR Employee Facilitator Northrup discussed the Military Leave policy with the Board. Northrup asked for guidance for employees gone on deployment. Veeder and Skarda agreed that the public would be in support of continuing benefits. Lawlar asked what the State's policy was on military leave. Northrup stated she would do additional research and come back at the October 20<sup>th</sup> meeting.

Northrup requested backpay for S. Wellen for time in 2019 when she should have received pay but did not. Moved by Veeder, seconded by Skarda, to approve the backpay request for S. Wellen as presented in the amount of \$5,102.36. All voting aye, motion carried.

Northrup presented a request for backpay to S. Lisok for time in 2019 and 2020 when he was in the field working and received a 30 minute lunch deduction when other employees with the same position did not. Moved by Nordby, seconded by Skarda, to approve the backpay request for S. Lisok as presented in the amount of \$3,562.98. All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to approve the Lassey Gravel Stockpile Extension Agreement as presented for 2 years at \$2,000 per acre, total of \$10,000. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve the use of the PW building for a flu shot drive through clinic by the McKenzie County Healthcare System as requested on October 17 and 24. All voting ay, motion carried.

Discussion was held on the Garman Hill Road. Skarda stated she had a conversation with citizens asking why 10<sup>th</sup> St wasn't been paved as others had been done. Nordby stated that the landowners had originally paid for the initial paving with an agreement with the County to maintain it. Nordby stated he would like to see this done as a special assessment district and that the rest of the subdivision was done as part of the City of Watford City ETA/CIP agreements. Veeder suggested the homeowners contact the Public Works and the City of Watford City to see if this can be added to a future CIP. The Board requested the Road Department maintain the road and add mag chloride as needed.

Moved by Skarda, seconded by Lawlar, to distribute \$11,000 to the City of Alexander as requested as part of the CARES funding receive by the County. All voting aye, motion carried. Alexander was only city that had a law enforcement agreement with the County during the time period in which funding was allocated.

Moved by Skarda, seconded by Veeder, to adopt the following resolutions addressing the final budget and tax levy for calendar year 2021:

#### RESOLUTION ADOPTING A FINAL BUDGET

FOR MCKENZIE COUNTY FOR CALENDAR YEAR 2021

WHEREAS, this Board did on the 4<sup>th</sup> day of August 2020, adopt a Preliminary Budget for January 1 through December 31, 2021, and

WHEREAS, this preliminary budget notice of public hearing was published in the official newspaper of this County, such hearing being held on the 15<sup>th</sup> day of September 2020,

NOW, THEREFORE BE IT RESOLVED, that the following be and is hereby adopted as the final budget for McKenzie County from January 1, 2021, through December 31, 2021, and there is hereby appropriated the following amounts of money for the purposed hereinafter set forth, namely:

2021 FINAL COUNTY BUDGET  
MCKENZIE COUNTY

	2019 ACTUAL	2020 APPROPRIATION	2021 REQUEST
<u>GENERAL GOVERNMENT</u>			
County Board	\$206,216	\$333,577	\$331,812
Housing Authority Board	\$0	\$3,000	\$3,000
Auditor/Treasurer	\$537,835	\$675,784	\$636,420
Motor Vehicle/Passports	\$241,443	\$273,555	\$276,956
State's Attorney	\$785,772	\$997,846	\$1,022,580
Recorder/Tax Director	\$602,246	\$780,440	\$827,720
County Superintendent	\$80,049	\$90,998	\$92,353
Planning & Zoning	\$583,184	\$953,729	\$802,294
Human Resources	\$179,728	\$324,020	\$302,708
GIS Department	\$258,309	\$480,522	\$467,790
Custodian	\$655,929	\$826,228	\$929,964
Courthouse Maintenance	\$496,790	\$1,054,000	\$942,600
Building Fund	\$384,487	\$33,000,000	\$32,000,000
Elections	\$1,501	\$43,250	\$2,500
Landfill	\$2,438,429	\$2,046,850	\$2,896,830
Workforce Safety & Insurance	\$156,416	\$180,000	\$200,000
WSI Medical Expense	\$1,575	\$1,000	\$3,000
Job Service	\$29,063	\$22,000	\$25,000
Audit Fees	\$62,629	\$50,000	\$50,000
Court Appointed Atty - Mental Health Fees	\$5,107	\$8,000	\$6,000
Contract Labor/Consultant	\$53,514	\$70,000	\$70,000

Forest Service - Litigation	\$88,729	\$150,000	\$150,000
Property & Liability Insurance	\$146,078	\$150,000	\$160,000
Contract Services	\$250	\$0	\$6,000
Telephone System & Maintenance	\$0	\$10,000	\$5,000
Publishing, Printing	\$19,365	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$42,752	\$40,000	\$40,000
Human Service Zone Indirect Costs	\$0	\$0	\$7,000
Postage	\$28,726	\$35,000	\$35,000
Mailing Machine	\$23,610	\$15,000	\$15,000
Copier Expense	\$19,877	\$30,000	\$30,000
Technology/Computer Expense	\$905,466	\$1,100,000	\$1,100,000
Remediation & Reclamation	\$132,718	\$500,000	\$500,000
Miscellaneous	\$366,267	\$360,000	\$350,000
Special Projects	\$5,715,535	\$2,500,000	\$2,500,000
McKenzie County Health Care System	\$300,000	\$300,000	\$300,000
Family Crisis Shelter	\$25,000	\$55,000	\$55,000
Williston Community Services	\$30,000	\$30,000	\$30,000
Watford City Airport	\$30,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$25,000	\$27,500	\$27,500
McKenzie County Heritage Association	\$35,000	\$35,000	\$35,000
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair	\$75,000	\$75,000	\$75,000
Atmospheric Resources	\$115,000	\$120,000	\$130,000
Tourism & Recreation	\$72,402	\$93,726	\$94,663
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$16,145,997</b>	<b>\$48,120,025</b>	<b>\$47,813,690</b>

2021 FINAL COUNTY BUDGET

	2019 ACTUAL	2020 APPROPRIATION	2021 REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$4,847,101	\$5,891,535	\$7,404,968
Dispatch	\$783,677	\$1,138,899	\$1,604,949
Jail - LE Center	\$3,523,312	\$4,542,581	\$4,405,541
County Coroner	\$42,577	\$30,000	\$50,600
Disaster Emergency Service	\$162,933	\$543,781	\$355,947
Arnegard Quick Response Units	\$15,000	\$25,000	\$25,000
Killdeer Area Amb/Grassy Butte 1st Resp	\$0	\$50,000	\$50,000

Alexander First Responders	\$4,000	\$5,000	\$5,000
<b>TOTAL PUBLIC SAFETY</b>	<b>\$9,378,600</b>	<b>\$12,226,796</b>	<b>\$13,902,005</b>
 <b>SUB-TOTAL GENERAL FUND</b>	 <b>\$25,524,597</b>	 <b>\$60,346,821</b>	 <b>\$61,715,695</b>
 <b>TRANSFERS FROM GENERAL FUND TO OTHER FUNDS</b>			
Road & Bridge	\$43,000,000	\$39,000,000	\$0
County Park	\$94,000	\$1,000,000	\$0
Job Development Authority	\$660,000	\$4,330,000	\$742,000
Water Resource District	\$0	\$260,000	\$18,800,000
County Library	\$0	\$0	\$0
<b>TOTAL TRANSFERS</b>	<b>\$43,754,000</b>	<b>\$44,590,000</b>	<b>\$19,542,000</b>
 <b>GRAND TOTAL-GENERAL FUND</b>	 <b>\$69,278,597</b>	 <b>\$104,936,821</b>	 <b>\$81,257,695</b>
 <b><u>SPECIAL REVENUE FUNDS</u></b>			
Unorganized District Roads - Tfr to R&B	\$3,000,000	\$5,000,000	\$5,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$900,000	\$1,500,000	\$800,000
County Road & Bridge	\$57,732,590	\$96,360,847	\$34,856,798
Veteran's Services	\$115,366	\$130,008	\$109,793
County Agent	\$258,925	\$314,292	\$324,963
County Park	\$164,246	\$736,866	\$931,293
Public Library	\$408,880	\$490,488	\$577,883
Public Library - Tfr to Bookmobile	\$0	\$10,000	\$0
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$5,553,608	\$9,734,844	\$24,304,506
Weed Control	\$452,182	\$681,375	\$617,244
Job Development Authority	\$5,217,692	\$4,471,733	\$880,966
Self Insurance Fund	\$3,347,517	\$3,807,000	\$3,807,000
Document Preservation Fund	\$88,912	\$61,000	\$61,000
Hazardous Chemical Preparedness	\$140,208	\$84,300	\$84,500
E911	\$132,753	\$211,800	\$290,800
Debt Service Fund	\$2,700	\$4,820,000	\$4,750,000
District Health Unit	\$262,017	\$280,000	\$300,000
Historical Society	\$65,246	\$63,500	\$68,130
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$77,842,842</b>	<b>\$128,758,053</b>	<b>\$77,764,876</b>
 Total including Interfund Transfers	 \$147,121,439	 \$233,694,874	 \$159,022,571
Less Interfund Transfers	(47,654,000)	(51,100,000)	(25,342,000)

**GRAND TOTALS****\$99,467,439****\$182,594,874****\$133,680,571**

2021 FINAL COUNTY BUDGET  
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2020.

	2021 Budget	Non-Tax	Proposed	
	Requests	Resources	Levy	
General Fund	81,257,695	90,727,338	922,350	
Unorganized District Roads	5,000,000	5,585,043	1,832,000	(10 mills)
Road & Bridge Fund	34,856,798	25,502,798	3,354,000	(10 mills)
Veteran's Services	109,793	131,595	80,000	
County Agent	324,963	249,467	250,000	
Public Library	577,883	151,512	500,000	
Water Resource District	24,304,506	5,464,028	0	
Weed Control	617,244	417,939	375,000	
Job Development Authority	880,966	996,937	140,000	
Health Unit	284,600	2,541	300,000	(estimate)
Historical Society	68,130	3,521	65,000	
<b>Total Requests and Levies Required</b>	<b>148,282,578</b>	<b>129,232,719</b>	<b>7,818,350</b>	

All voting aye, motion carried.

Moved by Veeder, seconded by Lawlar, to accept the Election Grant from CTCL in the amount of \$6,036.00 as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the 2020 Election Worker Compensation as presented. All voting aye, motion carried.

Veeder requested to add the Board appointments to the November agendas for discussion following the Election.

Moved by Lawlar, seconded by Nordby, to approve the Unclaimed Check report from the Auditor/Treasurer's Office as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve the Purchase Agreement with Kirk Wold for the old County Shop property as presented. All voting aye, motion carried.

The meeting recessed at 11:35 a.m. until October 20, 2020, at 1:00 p.m.

### **October 20, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 20, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Treasurer's Report for the period ending September 30, 2020, as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve Commission Consent Agenda Items 1 through 10 as presented. All voting aye, motion carried. Items approved: 1. Road Maintenance Agreement – Tjelde (3581 157th Ave NW); 2. Road Maintenance Agreement – Oakland (15341 31st St NW); 3. Road Maintenance Agreement – Oakland (15442 Highway 200); 4. Road Maintenance Agreement – Link (2921 147th Ave NW); 5. Road Maintenance Agreement – Sims (14444 18th ST NW); 6. Road Maintenance Agreement – Winter (2162 Horse Creek Rd); 7. Road Maintenance Agreement – West McKenzie Scale Corp LLC (Cartwright, ND); 8. Out of State Training Request – EVOC – Sheriff's Office for 10 Deputies October 28-31; 9. Set Public Hearing Date – Abatement Application 4249 – November 4, 2020 at 10am CT; 10. Approve Grassy Butte Rural Fire Department Raffle Permit.

Veeder requested to pull Planning & Zoning Consent Agenda Item 4 for discussion. Skarda requested to pull Planning & Zoning Consent Agenda Item 2 for discussion. Moved by Veeder, seconded by Nordby, to approve Planning & Zoning Consent Agenda Items 1 and 3 as presented. Items approved: 1. Sorenson Badlands Pond #009-19CUP/RBW The applicant is requesting the waiver of the Reclamation Bond requirement for their existing reservoir, Sorenson/Badlands Pond #009-19CUP approved by the BOCC on June 18, 2019. Planning & Zoning Board recommend approval of #009-19CUP/RBW-Sorenson Badlands Pond to the County Commission to waive the Reclamation Bond requirement.; 3. West Dakota Water Pipeline & Johnsrud Pond #14-20CUP The applicant is proposing to construct a permanent 16' and 20' (inch) freshwater pipeline in T-149N, R-96W, Sec 4 and T-150N, R-96W Sec 32 and 33

with a 49.5 acre ft., freshwater pond located in T-149N, R96W, Sec 4. Planning & Zoning Board recommend approval of #14-20CUP West Dakota Water Pipeline & Johnsrud Pond to the County Commission.

Discussion was held on Planning & Zoning Item 2 – Missouri Breaks #07-20SUB. Skarda reported that the applicant, JR-Bon, is not in good standing with the State of North Dakota and has not applied. Jeff Prince, Kirby Engineering, spoke as the applicant representative and has passed on to the client regarding their status within North Dakota. Prince asked for a delay in a decision on the application to allow the applicant time to assess the situation and come up with a plan on how to move forward. Veeder recommended to send the item back to P&Z. Skarda stated the township is not ready to support the project at this time. Moved by Nordby, seconded by Veeder, to send the item back to Planning & Zoning. All voting aye, motion carried.

Discussion was held on Planning 7 zoning Item 4 – Building Permit Agricultural Exemption-Ordinance First Reading. Veeder requested to discussion this as it represents a considerable change over the current process. Planning & Zoning Attorney Johnson stated this policy causes issues, in his legal opinion, on where to draw the line between who needs a permit and who does not. Board discussion was held regarding the need to better communicate with citizens what is required during the process. Veeder stated it is also important to retain the ability to inspect places where people are living to ensure they are safe dwellings. Moved by Veeder, seconded by Nordby, to deny Item 4 – Building Permit Agricultural Exemption-Ordinance First Reading. Discussion was held on what happens to this item at this point. A denial would kill the item at this process, but does not mean Planning & Zoning can't continue to work on it in the future. Lawlar requested to send it back to Planning & Zoning instead of denying it. Roll call vote: Nordby, aye; Veeder, aye; McCabe, aye; Skarda, nay; Lawlar, nay. With 3 votes aye and 2 votes nay, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the City of Arnegard Law Enforcement Services Contract with MCSO as presented. All voting aye, motion carried.

Planning & Zoning Director Huus updated the Board on the Departmental reorganization and requested a DBM change for the Planner I position to cover the additional Code Enforcement duties. Moved by Veeder, seconded by Skarda, to change the DBM for the Planner I/Code Enforcer from a B22 Step 3 to B24 Step 1 effective October 11, 2020. All voting aye, motion carried.

Huus stated he has not received a lot of responses from the fire districts about performing the fire inspection duties. Huus wants to continuing looking at options, including outsourcing the work. Board consensus was to do what was in the best interest of the County. Huus stated he will go back to the fire districts one additional time and bring the item back to the Board at the next meeting.

Brent Bogar, AE2S, gave a presentation on TENORM waste disposal North Dakota and how other states dispose of it as well.

Landfill Director Schreiber requested to award the landfill scalehouse project to FCI Constructors, who had the low bid. Discussion was held regarding the cost of the building and if the Board, in the future, would rather set a budget for a project and then work to design it within that budget. Lawlar expressed concern over additional delays to this project as it is needed improvements at the landfill. Moved by Lawlar, seconded by Veeder, to award the landfill scalehouse project to FCI Constructors. Discussion was held on where the additional funds would come to pay for the project. Johnsrud stated there is additional funds in the Courthouse Renovation project line that could be reallocated to this project. Board consensus was to hold the contractor to the completion date and budget.

Nick Flom, Executive Director of Northern Plains UAS-BVLOS, introduced himself and the UAS-BVLOS project to the Board. This initiative is going to begin in Mckenzie County and is part of a \$28M investment across the State of North Dakota. They are starting in McKenzie County as they believe there are multiple use cases here that could benefit from the technology.

Library Director Galeazzo presented the Library's Long Range Strategic Plan 2021-2025. Moved by Skarda, seconded by Veeder, to approve the plan as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Lawlar, to approve the Military Leave policy as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to approve the three Library DBM reclassifications, Library Director, Assistant Library Director, and Assistant Librarian, as presented. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the two GIS Department DBM reclassifications, GIS Coordinator and GIS Specialist, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the one Auditor/Treasurer Office DBM reclassification, Payroll Administrator, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the one Sheriff's Office DBM reclassification, Property and Evidence Technician, as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the one Public Works DBM reclassification, Permitting Specialist, as presented. All voting aye, motion carried.



HR Director Weber requested approval to open up the recruiting process for his position, having tendered his resignation on October 19. Veeder asked if Terri Northrup, HR Employee Facilitator, could be named the interim director at this time. When asked Northrup stated she was not interested in the full-time Director position, but would accept it on an interim basis. Moved by Veeder, seconded by Lawlar, to name Terri Northrup as the Interim HR Director and to authorize the search for a new HR Director. All voting aye, motion carried. Chairman McCabe will work with Northrup on the selection of candidates for interviewing.

Moved by Skarda, seconded by Nordby, to approve the 2021 Federal Aid Program Sheet and authorize the chairman to sign. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to approve the Maintenance Certificate from NDDOT as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda, to authorize Kanwar to draft and sign a letter regarding rail/highway intersection safety improvements. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve the agreement with SRF to perform the bridge inspection/load rating as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the 24<sup>th</sup> Ave SW Design Task Order Amendment with Mountain Plains for \$31,500 for sidewalks that will connect Highway 85 to the Fairgrounds Project. All voting aye, motion carried.

Road Superintendent Glover requested clarification on Road Maintenance Agreements. Glover reported also that the road maintenance done off of CR68 was for the McKenzie Cattle Weighing Association. Glover asked about mowing driveways that has been requested as part of the road maintenance agreements. Board consensus was to only provide maintenance that was provided in the agreements. Cartwright Foreman Karst asked about plowing school bus routes for snow. Moved by Veeder, seconded by Skarda, to plow snow from the school bus routes. All voting aye, motion carried.

Moved by Nordby, seconded by Skarda, to pay the \$57,639 roof repair bill for the Library/Veterans Memorial Building and to approve the agreement with the City of Watford City as presented and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on setting the minimum sales prices for the delinquent tax properties. Moved by Veeder, seconded by Skarda, to set the Antelope Hills LLC properties all at \$100 with the exception of setting parcel 15-07-03400 at \$235. All voting aye, motion carried.

Moved by Veeder, seconded by Skarda to set the minimum sales prices for all remaining delinquent tax properties to the nearest hundred dollar increment above the tax owed. All voting aye, motion carried.

Property Acquired By County Through Tax Deed

As Of 10/17/2020

<u>Name</u>	<u>Description</u>		<u>Total Amount</u>		<u>2019 True &amp; Full Value</u>	<u>Minimum Sales Price</u>
			<u>Real Estate &amp; Specials</u>			
JWR Enterprises LLC	<u>Alex Township</u>	Tax	\$	64,267.90	\$	2,092,880.00
	Sec. 20 Twp 150 Rng 101	Specials	\$	-		
01-00-08660	IT# 2727 PT NW1/4 (PT IT# 2620)		\$	64,267.90		\$ 64,300.00
DJD Investments LLC	<u>Unorganized Township</u>	Tax	\$	161.90	\$	6,000.00
	Lot 1 Blk 004	Specials	\$	-		
11-18-04100	Saddle Ridge Subdivision		\$	161.90		\$ 200.00
Lisa De Souza	<u>Unorganized Township</u>	Tax	\$	57.41	\$	200.00
	Lot 4 Blk 004	Specials	\$	-		
11-18-04400	Saddle Ridge Subdivision		\$	57.41		\$ 100.00
Dale Branson	<u>Tri Township</u>	Tax	\$	103.53	\$	2,400.00
	Sec. 12 Twp 152 Rng 102	Specials	\$	-		
15-00-21600	IT# 1796 PT NE1/4NE1/4		\$	103.53		\$ 200.00
Black Gold Cabins	<u>Unorganized Township</u>	Tax	\$	19,833.37	\$	818,170.00
	Sec. 22 Twp 150 Rng 098	Specials	\$	-		
20-00-15815	NE1/4SE1/4SW1/4 Ex IT# 2803		\$	19,833.37		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00

15-07-00200	Lot 2 Blk 001 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 58.13			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 58.13	\$ 200.00		
	Lot 3 Blk 001	Specials	\$ -			
15-07-00300	Antelope Hills		\$ 58.13			\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 60.24	\$ 300.00		
	Lot 4 Blk 001	Specials	\$ -			
15-07-00400	Antelope Hills		\$ 60.24			\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 60.24	\$ 300.00		
	Lot 5 Blk 001	Specials	\$ -			
15-07-00500	Antelope Hills		\$ 60.24			\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 58.13	\$ 200.00		
	Lot 6 Blk 001	Specials	\$ -			
15-07-00600	Antelope Hills		\$ 58.13			\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00		
	Lot 1 Blk 002	Specials	\$ -			
15-07-00700	Antelope Hills		\$ 56.12			\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00		
	Lot 2 Blk 002	Specials	\$ -			
15-07-00800	Antelope Hills		\$ 56.12			\$ 100.00

Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 3 Blk 002	Specials	\$	-		
15-07-00900	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 4 Blk 002	Specials	\$	-		
15-07-01000	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 5 Blk 002	Specials	\$	-		
15-07-01100	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 6 Blk 002	Specials	\$	-		
15-07-01200	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 7 Blk 002	Specials	\$	-		
15-07-01300	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 8 Blk 002	Specials	\$	-		
15-07-01400	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 9 Blk 002	Specials	\$	-		
15-07-01500	Antelope Hills		\$	58.13		\$ 100.00

Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 10 Blk 002	Specials	\$	-		
15-07-01600	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00
	Lot 11 Blk 002	Specials	\$	-		
15-07-01700	Antelope Hills		\$	60.24		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 12 Blk 002	Specials	\$	-		
15-07-01800	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 13 Blk 002	Specials	\$	-		
15-07-01900	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 14 Blk 002	Specials	\$	-		
15-07-02000	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 15 Blk 002	Specials	\$	-		
15-07-02100	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 16 Blk 002	Specials	\$	-		
15-07-02200	Antelope Hills		\$	56.12		<u>\$ 100.00</u>

Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 17 Blk 002	Specials	\$	-		
15-07-02300	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 18 Blk 002	Specials	\$	-		
15-07-02400	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 19 Blk 002	Specials	\$	-		
15-07-02500	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 20 Blk 002	Specials	\$	-		
15-07-02600	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 21 Blk 002	Specials	\$	-		
15-07-02700	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 22 Blk 002	Specials	\$	-		
15-07-02800	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 23 Blk 002	Specials	\$	-		
15-07-02900	Antelope Hills		\$	58.13		<u>\$ 100.00</u>

Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$ 100.00
	Lot 24 Blk 002	Specials	\$	-	
15-07-03000	Antelope Hills		\$	56.12	<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$ 100.00
	Lot 25 Blk 002	Specials	\$	-	
15-07-03100	Antelope Hills		\$	56.12	<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$ 100.00
	Lot 26 Blk 002	Specials	\$	-	
15-07-03200	Antelope Hills		\$	56.12	<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$ 200.00
	Lot 27 Blk 002	Specials	\$	-	
15-07-03300	Antelope Hills		\$	58.13	<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	231.27	\$ 6,620.00
	Lot 1 Blk 003	Specials	\$	-	
15-07-03400	Antelope Hills		\$	231.27	<u>\$ 235.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$ 200.00
	Lot 1 Blk 004	Specials	\$	-	
15-07-03500	Antelope Hills		\$	58.13	<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$ 100.00
	Lot 2 Blk 004	Specials	\$	-	

15-07-03600	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 3 Blk 004	Specials	\$	-			
15-07-03700	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 4 Blk 004	Specials	\$	-			
15-07-03800	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 5 Blk 004	Specials	\$	-			
15-07-03900	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 6 Blk 004	Specials	\$	-			
15-07-04000	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 7 Blk 004	Specials	\$	-			
15-07-04100	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00	
	Lot 8 Blk 004	Specials	\$	-			
15-07-04200	Antelope Hills		\$	60.24		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	62.24	\$	400.00	



15-07-04300	Lot 9 Blk 004 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 62.24			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 60.24	\$ 300.00		
15-07-04400	Lot 10 Blk 004 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 60.24			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 60.24	\$ 300.00		
15-07-04500	Lot 11 Blk 004 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 60.24			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 72.46	\$ 700.00		
15-07-04600	Lot 1 Blk 005 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 72.46			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 72.46	\$ 700.00		
15-07-04700	Lot 2 Blk 005 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 72.46			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 70.36	\$ 600.00		
15-07-04800	Lot 3 Blk 005 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 70.36			
Antelope Hills	<u>Tri Township</u>	Tax	\$ 64.36	\$ 500.00		
15-07-04900	Lot 4 Blk 005 Antelope Hills	Specials	\$ -			\$ 100.00
			\$ 64.36			

Antelope Hills	<u>Tri Township</u>	Tax	\$	62.24	\$	400.00	
	Lot 5 Blk 005	Specials	\$	-			
15-07-05000	Antelope Hills		\$	62.24		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00	
	Lot 6 Blk 005	Specials	\$	-			
15-07-05100	Antelope Hills		\$	60.24		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	64.36	\$	500.00	
	Lot 7 Blk 005	Specials	\$	-			
15-07-05200	Antelope Hills		\$	64.36		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	62.24	\$	400.00	
	Lot 5 Blk 005	Specials	\$	-			
15-07-05300	Antelope Hills		\$	62.24		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00	
	Lot 9 Blk 005	Specials	\$	-			
15-07-05400	Antelope Hills		\$	58.13		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00	
	Lot 10 Blk 005	Specials	\$	-			
15-07-05500	Antelope Hills		\$	60.24		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00	
	Lot 1 Blk 006	Specials	\$	-			
15-07-05600	Antelope Hills		\$	60.24		\$	100.00

Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00
	Lot 2 Blk 006	Specials	\$	-		
15-07-05700	Antelope Hills		\$	60.24		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00
	Lot 3 Blk 006	Specials	\$	-		
15-07-05800	Antelope Hills		\$	60.24		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 4 Blk 006	Specials	\$	-		
15-07-05900	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 5 Blk 006	Specials	\$	-		
15-07-06000	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 6 Blk 006	Specials	\$	-		
15-07-06100	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00
	Lot 7 Blk 006	Specials	\$	-		
15-07-06200	Antelope Hills		\$	60.24		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	62.24	\$	400.00
	Lot 8 Blk 006	Specials	\$	-		
15-07-06300	Antelope Hills		\$	62.24		<u>\$ 100.00</u>

Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 9 Blk 006	Specials	\$	-		
15-07-06400	Antelope Hills		\$	58.13		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 10 Blk 006	Specials	\$	-		
15-07-06500	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 1 Blk 007	Specials	\$	-		
15-07-06600	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 2 Blk 007	Specials				
15-07-06700	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 3 Blk 007	Specials				
15-07-06800	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 4 Blk 007	Specials	\$	-		
15-07-06900	Antelope Hills		\$	56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 5 Blk 007	Specials	\$	-		
15-07-07000	Antelope Hills		\$	56.12		\$ 100.00

Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 6 Blk 007	Specials	\$	-		
15-07-07100	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 7 Blk 007	Specials	\$	-		
15-07-07200	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 8 Blk 007	Specials	\$	-		
15-07-07300	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00
	Lot 9 Blk 007	Specials	\$	-		
15-07-07400	Antelope Hills		\$	60.24		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 10 Blk 007	Specials	\$	-		
15-07-07500	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 11 Blk 007	Specials	\$	-		
15-07-07600	Antelope Hills		\$	56.12		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 12 Blk 007	Specials	\$	-		

15-07-07700	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 13 Blk 007	Specials	\$	-			
15-07-07800	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 14 Blk 007	Specials	\$	-			
15-07-07900	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 15 Blk 007	Specials	\$	-			
15-07-08000	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 16 Blk 007	Specials	\$	-			
15-07-08100	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 17 Blk 007	Specials	\$	-			
15-07-08200	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	
	Lot 18 Blk 007	Specials	\$	-			
15-07-08300	Antelope Hills		\$	56.12		\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00	

15-07-08400	Lot 19 Blk 007 Antelope Hills	Specials	\$ -		\$ 100.00
			\$ 56.12		
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00	
	Lot 20 Blk 007	Specials	\$ -		
15-07-08500	Antelope Hills		\$ 56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00	
	Lot 21 Blk 007	Specials	\$ -		
15-07-08600	Antelope Hills		\$ 56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00	
	Lot 22 Blk 007	Specials	\$ -		
15-07-08700	Antelope Hills		\$ 56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00	
	Lot 23 Blk 007	Specials	\$ -		
15-07-08800	Antelope Hills		\$ 56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00	
	Lot 24 Blk 007	Specials	\$ -		
15-07-08900	Antelope Hills		\$ 56.12		\$ 100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$ 56.12	\$ 100.00	
	Lot 25 Blk 007	Specials	\$ -		
15-07-09000	Antelope Hills		\$ 56.12		\$ 100.00

Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 26 Blk 007	Specials	\$	-		
15-07-09100	Antelope Hills		\$	56.12	\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 27 Blk 007	Specials	\$	-		
15-07-09200	Antelope Hills		\$	58.13	\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 28 Blk 007	Specials	\$	-		
15-07-09300	Antelope Hills		\$	58.13	\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 29 Blk 007	Specials	\$	-		
15-07-09400	Antelope Hills		\$	56.12	\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 30 Blk 007	Specials	\$	-		
15-07-09500	Antelope Hills		\$	56.12	\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	56.12	\$	100.00
	Lot 31 Blk 007	Specials	\$	-		
15-07-09600	Antelope Hills		\$	56.12	\$	100.00
Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 32 Blk 007	Specials	\$	-		
15-07-09700	Antelope Hills		\$	58.13	\$	100.00



Antelope Hills	<u>Tri Township</u>	Tax	\$	58.13	\$	200.00
	Lot 33 Blk 007	Specials	\$	-		
15-07-09800	Antelope Hills		\$	58.13		<u>\$ 100.00</u>
Antelope Hills	<u>Tri Township</u>	Tax	\$	60.24	\$	300.00
	Lot 34 Blk 007	Specials	\$	-		
15-07-09900	Antelope Hills		\$	60.24		<u>\$ 100.00</u>
Anthony Irwin & Aimee Neville	<u>Unorganized Township/East Fairview</u>	Tax	\$	1,548.17	\$	63,060.00
	Lot 7 Blk 007	Specials	\$	-		
32-15-06500	Corbetts 1 <sup>st</sup> Addition to East Fairview		\$	1,548.17		<u>\$ 1,600.00</u>
	& Lots 8-9-10-11-12 EX Irrig Ditch in L12					
Diamond Dirt Investments LLC	<u>Unorganized Township</u>	Tax	\$	216.81	\$	6,600.00
	Sec. 16 Twp 149 Rng 099	Specials	\$	-		
65-00-09687	IT# 2325 PT SW1/4		\$	216.81		<u>\$ 300.00</u>
Jeff & Amber Hanig	<u>City of Alexander</u>	Tax	\$	3,302.88	\$	64,460.00
	Lot 1 Blk 009	Specials	\$	-		
79-10-15500	Alexander Original Townsite		\$	3,302.88		<u>\$ 3,400.00</u>
	Lots 1-2-3-4-5 Blk 9					
Matthew & Deborah Garland	<u>City of Arnegard</u>	Tax	\$	4,833.24	\$	118,210.00
	Lot 11 Blk 004	Specials	\$	8,542.94		
80-10-05600	Arnegard Original Townsite		\$	13,376.18		<u>\$ 13,400.00</u>
	Lots 11-12					
Matthew & Deborah Garland	<u>City of Arnegard</u>	Tax	\$	201.76	\$	2,640.00

80-10-05900	Lot 14 Blk 004	Specials	\$	-		
	Arnegard Original Townsite		\$	201.76	\$	300.00
Matthew & Deborah Garland	<u>City of Arnegard</u>	Tax	\$	803.71	\$	12,320.00
	Lot 15 Blk 004	Specials	\$	2,189.34		
80-10-06000	Arnegard Original Townsite		\$	2,993.05	\$	3,000.00
Matthew & Deborah Garland	<u>City of Arnegard</u>	Tax	\$	1,379.10	\$	28,710.00
	Lot 16 Blk 004	Specials	\$	2,189.33		
80-10-06100	Arnegard Original Townsite Lots 16-17-18		\$	3,568.43	\$	3,600.00
Matthew & Deborah Garland	<u>City of Arnegard</u>	Tax	\$	1,258.60	\$	23,980.00
	Lot 19 Blk 004	Specials	\$	3,494.86		
80-10-06400	Arnegard Original Townsite Lots 19-20-21		\$	4,753.46	\$	4,800.00
Matthew & Deborah Garland	<u>City of Arnegard</u>	Tax	\$	1,025.96	\$	19,290.00
	Lot 1 Blk 005	Specials	\$	-		
80-10-06700	Arnegard Original Townsite Lots 1-2-3-4-5-6		\$	1,025.96	\$	1,100.00
Auto Property Solutions	<u>City of Watford City</u>	Tax	\$	1,538.81	\$	19,240.00
	Lot 19 Blk 001	Specials	\$	-		
82-26-01000	Dakota Ridge Subdivision		\$	1,538.81	\$	1,600.00
Kim Carl Cunningham	<u>City of Watford City</u>	Tax	\$	5,470.20	\$	130,710.00
	Lot 2	Specials	\$	-		
82-28-00300	East Watford N 100 FT x 208.71 FT Lot 2		\$	5,470.20	\$	5,500.00

Auto Property Solutions	<u>City of Watford City</u>	Tax	\$	590.97	\$	7,070.00
	Lot 7 Blk 004	Specials	\$	-		
82-32-04700	Dakota Ridge Subdivision 1st Addition		\$	590.97	\$	600.00
Levi & Rachel Lawrence	<u>City of Watford City</u>	Tax	\$	2,464.48	\$	65,480.00
	Lot 9 Blk 002	Specials	\$	-		
82-49-01900	Newmans Addition to Watford City		\$	2,464.48	\$	2,500.00
Auto Property Solutions	<u>City of Watford City</u>	Tax	\$	9,493.17	\$	234,600.00
	Sec. 07 Twp 150 Rng 098	Specials	\$	620.68		
82-73-05430	Unplatted Watford City IT# 2310 PT NW1/4 EX Dakota Ridge Subdivision EX Dakota Ridge 1 <sup>st</sup> Add		\$	10,113.85	\$	10,200.00
LAWC Holdings LLC	<u>City of Watford City</u>	Tax	\$	2,462.87	\$	58,800.00
	Lot 1	Specials	\$	-		
83-35-00100	Watford City LAWC Addition		\$	2,462.87	\$	2,500.00
LAWC Holdings LLC	<u>City of Watford City</u>	Tax	\$	2,462.87	\$	58,800.00
	Lot 2	Specials	\$	-		
83-35-00200	Watford City LAWC Addition		\$	2,462.87	\$	2,500.00
New City 1 LLC	<u>City of Watford City</u>	Tax	\$	16,846.77	\$	418,690.00
	Lot 3	Specials	\$	1,328.92		
83-35-00300	Watford City LAWC Addition		\$	18,175.69	\$	18,200.00

Moved by Lawlar, seconded by Skarda, to set the 2021 Board of County Commissioner meeting dates as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Veeder, to remove the burn ban regardless of fire index language from the burn ban effective immediately and return to the burn ban to the original restrictions based on the fire index. All voting aye, motion carried.

The Board held a discussion on COVID protocols due to the increase risk level assigned to the County from the State. Nordby stated he wants to request the public coming into the building to wear a mask, as well as employees, if social distancing cannot be maintained. Nordby stated this will help eliminate quarantine of employees if both parties are wearing masks. Nordby would also like to see a recommendation from the Board to ask businesses in the County to have patrons wear masks and have them available at the door. Moved by Veeder, seconded by Nordby, to adopt the policies for McKenzie County employees to wear masks when unable to socially distance from others, to request at the public entrances that the public wear a mask, and to request all non-county employees working in the building to follow the same policy. All voting aye, motion carried.

The meeting adjourned at 4:33 p.m. until November 4, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
47966	WATFORD CITY/CITY OF	13,074.96
47967	ALEXANDER PARK DISTRICT	176.20
47968	ALEXANDER RURAL FIRE DISTRICT	83.88
47969	ALEXANDER SCHOOL DIST. #2	5,692.72
47970	ALEXANDER TWP.	5,945.59
47971	ANTELOPE CR. TWP.	4,551.90
47972	ARNEGARD PARK DISTRICT	257.40
47973	ARNEGARD RURAL FIRE PROTECTION DIST.	164.69
47974	ARNEGARD TWP.	10,880.59
47975	ARNEGARD/CITY OF	1,873.29
47976	BLUE BUTTES TWP.	7,233.13
47977	CHARBON TWP.	7,693.06
47978	EARL SCHOOL DIST. #18	2.48
47979	ELM TREE TWP.	8,880.15
47980	GRAIL TWP.	3,017.77
47981	GRASSY BUTTE FIRE DISTRICT	382.29
47982	HAWKEYE TWP.	3,962.92
47983	KEENE TWP.	7,277.98

47984	MCKENZIE CO. FIRE PROT. DIST.	1,455.21
47985	MCKENZIE CO. HISTORICAL SOCIETY	192.54
47986	MCKENZIE CO. SD#1	81,883.62
47987	MCKENZIE SOIL CONS. DIST.	1,843.97
47988	ND STATE TREASURER	15,311.79
47989	NEW TOWN PUBLIC SCHOOL DIST.	9,513.33
47990	RANDOLPH TWP.	3,155.19
47991	RIVERVIEW TWP.	10,786.59
47992	SIOUX TWP.	7,850.65
47993	SIOUX-YELLOWSTONE RURAL FIRE DIST.	139.21
47994	TRI TWP	13,255.52
47995	TWIN VALLEY TWP.	14,416.52
47996	UPPER MISSOURI DIST. HEALTH UNIT	748.77
47997	WATFORD CITY MUNICIPAL AIRPORT	1,119.19
47998	WATFORD CITY PARK DISTRICT	19,156.75
47999	WATFORD CITY/CITY OF	18,911.49
48000	YELLOWSTONE SCHOOL DISTRICT #14	1,649.90
48001	YELLOWSTONE TWP.	14,044.23
48225	GRASSY BUTTE FIRE DISTRICT	155,000.00
48226	WATFORD CITY/CITY OF	1,484,954.86
232203-232217	PAYROLL - OCTOBER 2, 2020	885,334.64
232218	BEK CONSULTING, LLC	470,675.36
232219	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	220.00
232220	ACCUSOURCE INC.	311.16
232221	ACKERMAN-ESTVOLD	37,530.75
232222	ACOM SOLUTIONS, INC.	2,644.00
232223	ADVANCED BUSINESS METHODS	1,451.37
232224	ALLEGIANCE COBRA SERVICES, INC.	54.50
232225	ALLIED 100 LLC	227.70
232226	AMAZON CAPITAL SERVICES	855.90
232227	ANOVA FAMILY HEALTH CENTER	15,838.66
232228	AXON ENTERPRISES INC	408.75
232229	BADLANDS HARDWARE	1,126.29
232230	BADLANDS OCCUPATIONAL TESTING SERVICES	355.00
232231	BADLANDS POWER FUELS, LLC	442.50
232232	BAKER & TAYLOR	4,188.74
232233	BAKER METAL AND RECYCLING INC	613.36
232234	BALCO UNIFORM COMPANY, INC.	408.41
232235	BARRETT PHARMACY	28.22
232236	BECKER/BARBARA J.	500.00
232237	BEICEGEL STATION	765.39
232238	BEK CONSULTING, LLC	652,586.00
232239	BLUE TARP FINANCIAL, INC.	507.00
232240	BLUE-RAVEN SERVICES, LLC	3,510.00
232241	BOB BARKER COMPANY INC	1,854.13
232242	BOGUE/KAYLEY J	110.00
232243	BOLKEN/DOUGLAS	3,124.00
232244	BORDER STATES ELECTRIC	1,233.77

232245	BOSS OFFICE & COMPUTER PRODUCTS	4,920.63
232246	BRAUN INTERTEC CORPORATION	91,293.27
232247	BROSZ ENGINEERING, INC.	7,587.50
232248	BUTLER MACHINERY COMPANY	2.48
232249	C.E. BROOKS & ASSOCIATES,P.C.	2,365.56
232250	C&D WATER SERVICES	76.50
232251	CAMEL BUTTE, L. SIGNALESS LLC	2,023.50
232252	CASCADE AUTO GLASS	2,746.80
232253	CDW-G GOVERNMENT	1,030.90
232254	CENTRAL SPECIALTIES INC.	9,775,375.30
232255	CIM SANITARY TECH	7,500.00
232256	CIVIL SCIENCE INFRASTRUCTURE, INC.	24,587.52
232257	CLOCK/LLOYD	150.00
232258	CODE RED TOWING LLC	125.00
232259	CORPORATE TRANSLATION SERVICES, INC	11.06
232260	DAHL/NATHAN	318.40
232261	DAKOTA BUSINESS SOLUTIONS	3,202.92
232262	DAKOTA FIRE EXTINGUISHERS	711.00
232263	DEANS BULK SERVICE, INC	1,440.74
232264	DEMCO	1,023.08
232265	DH WIRELESS SOLUTIONS	55.00
232266	DIRTY BIRDS, LLC	7,080.00
232267	DONE RIGHT THE FIRST TIME	576.80
232268	DTE,INC.	1,470.46
232269	DUSTBUSTERS ENTERPRISES INC.	874,072.15
232270	ECOLAB PEST ELIMINATION DIV.	1,625.62
	ECONOMIC DEVELOPMENT OF NORTH	
232271	DAKOTA	100.00
232272	FAIRVIEW/TOWN OF	60,000.00
232273	FASTENAL COMPANY	1,103.78
232274	FIRST INTERNATIONAL BANK & TRUST	3,850.00
232275	FIRST INTERNATIONAL BANK & TRUST	4,492.11
232276	FIRST INTERNATIONAL INSURANCE	440,796.50
232277	FULKERSON FUNERAL HOME	1,500.00
232278	G&G GARBAGE LLC	487.50
232279	GARMANS FLOORING	49.99
232280	GENE'S TREE SERVICE	4,000.00
232281	GRANITE SPRINGS WATER & ICE, INC.	120.00
232282	GRASSY BUTTE PARK	4,000.00
232283	HANCOCK CONCRETE PRODUCTS LLC	279,626.80
232284	HDR ENGINEERING, INC	68,021.79
	HEAVY CONSTRUCTION SYSTEMS	
232285	SPECIALISTS	10,244.00
232286	HECK BUILT LLC	1,722.00
232287	HEGGEN EQUIPMENT CO.	17,657.70
232288	HELENA CHEMICAL COMPANY	50.00
232289	HERNANDEZ/ALEXANDER	416.50
232290	HILL ENTERPRISES	1,810.18
232291	HOFFMANN/LILLIAN	351.25

232292	HORIZON RESOURCES	172.32
232293	HUUS/CURT	150.00
232294	HYALITE ENGINEERS, PLLC	7,820.00
232295	IMPACT ELECTRIC, LLC	12,771.21
232296	INTOXIMETERS	180.00
232297	ISIGHT RPV SERVICES	463.29
232298	JAPPE/KAROLIN	226.90
232299	JCJ WATER SOURCE LLP	2,562.00
232300	JOHNSEN TRAILER SALES, INC.	4,802.02
232301	JOHNSON & SUNDEEN	5,050.00
232302	JOHNSON/KIRA	416.50
232303	JOHNSRUD/ERICA	246.46
232304	KANWAR/SUHAIL	100.00
232305	KITAGAWA/BENJI KURT	3,000.00
232306	KLJ ENGINEERING, LLC	219,478.00
232307	LAQUINTA INN & SUITES	1,036.80
232308	LARRY'S SEED & AG SUPPLY, INC.	3,760.00
232309	LUND OIL, INC.	1,847.07
232310	MARCO TECHNOLOGIES LLC	510.59
232311	MARTINEZ/EDWARD	175.00
232312	MCCABE/THOMAS	148.90
232313	MCKENZIE CO. AMBULANCE SERVICE	1,393.12
232314	MCKENZIE CO. FARMER	1,684.10
232315	MCKENZIE CO. HEALTHCARE SYSTEMS	1,508.00
	MCKENZIE CO. JOB DEVELOPMENT	
232316	AUTHORITY	200,000.00
232317	MCKENZIE CO. MOTOR VEHICLE BRANCH	62.50
232318	MCKENZIE COUNTY HEALTHCARE SYSTEMS	15,786.79
232319	MCKENZIE COUNTY ROAD & BRIDGE	2,264.88
232320	MCKENZIE COUNTY RURAL WATER	14,041.80
232321	MCKENZIE ELECTRIC CO-OP INC.	1,027.00
232322	MENARD, INC.	166.56
232323	MERAKAI LLC DBA MOS EQUIPMENT	3,877.00
232324	MOUNTAIN PLAINS LLC	17,107.00
232325	ND ASSN. OF COUNTIES	138.00
232326	ND GUARANTY & TITLE CO.	25,000.00
232327	ND LTAP	350.00
232328	ND STATE RADIO COMMUNICATIONS	1,702.80
232329	NDSWRA	30.00
232330	NELSON AUTO CENTER	117,148.80
232331	NELSON INTERNATIONAL	6,437.27
232332	NORTHERN HEAVY DUTY TRUCK PARTS	569.70
232333	NORTHERN SAFETY & INDUSTRIAL	205.71
232334	NOVA ENERGY, LLC	40.00
232336	NSC MINERALS, LTD	8,958.52
232337	NUTRIEN AG SOLUTIONS	9,447.50
232338	NW SUPPLY AND R&R TROPHIES, INC.	16.00
232339	O K IMPLEMENT CO.	4,373.46
232340	O.K. TIRE STORE, INC	8,613.01

232341	PAVEK/NICHOLAS R	203.00
232342	PAYSTUBZ	1,610.47
232343	PEACE OFFICERS STANDARDS & TRAINING	585.00
232344	PETERBILT OF FARGO	240.26
232345	PICTOMETRY INTERNATIONAL CORP.	156,193.63
232346	POJORLIE PONDS	2,444.00
232347	PRAXAIR	77.65
232348	QUADIENT FINANCE USA, INC.	2,500.00
232349	RADISSON HOTEL - BISMARCK	86.40
232350	RAY ALLEN MANUFACTURING, LLC	69.99
232351	RDO EQUIPMENT CO. - FARGO	6,122.89
232352	RECORD KEEPERS LLC	32.00
232353	RESERVATION TELEPHONE CO-OP	3,055.40
232354	RODRIGUEZ/JENNICA	416.50
232355	ROLFSRUD/DAVID	3,600.00
232356	ROLFSRUD/NANCY	6,489.00
232357	SAX MOTOR CO	7,061.39
232358	SCHATZ/SHAUN	175.00
232359	SCOFIELD/JESSIE	1,200.00
232360	SELLAND CONSTRUCTION, INC	1,524,991.57
232361	SRF CONSULTING GROUP, INC	28,020.00
232362	STEIN'S INC.	3,496.22
232363	STRATA CORPORATION	11,880.00
232364	SUMMIT FOOD SERVICE, LLC	11,219.00
232365	TERRACON	13,593.75
232366	TESCHER/GARY	505.71
232367	THE VERNON COMPANY	611.08
232368	THIEL BROTHERS ROOFING, INC.	590.38
232369	TIMBER AUTO BODY	9,549.44
232370	TITANIUM PLUMBING	447.98
232371	ULINE	1,197.52
232372	UNIFORM CENTER	194.99
232373	UNITED QUALITY COOPERATIVE	2,134.73
232374	VAZQUEZ CONTRACTING LLP	4,650.00
232375	VOGEL LAW FIRM	184.00
232376	WALSH/LINDSAY J	210.00
232377	WATCHGUARD VIDEO	37,875.00
232378	WATFORD CITY LUMBER	341.45
232379	WATFORD CITY POLICE DEPT.	1,014.76
232380	WATSON/TERRY	144.83
232381	WESTLIE MOTOR CO.	111.05
232382	WESTLIE TRUCK CENTER	316.90
232383	ZAMAN/SAQIB	262.78
232384	ALEXANDER/CITY OF	641.06
232385	GARRISON DIVERSION CONSERVANCY DIST.	921.99
232386	L. YELLOWSTONE IRRIG. DIST. #2	363.65
232387	MCKENZIE CO. AMBULANCE SERVICE	1,567.46
232388	YELLOWSTONE SCHOOL DISTRICT #14	556.76
232389	ALEXANDER/CITY OF	116.00



232390	ARMSTRONG SANITATION	578.00
232391	CENTURY LINK	179.92
232392	CONSOLIDATED TELCOM	97.13
232393	INFORMATION TECHNOLOGY DEPT.	6,353.11
232394	LYREC	102.01
232395	MCKENZIE COUNTY RURAL WATER	234.46
232396	MCKENZIE ELECTRIC CO-OP INC.	7,811.44
232397	MONTANA DAKOTA UTILITIES CO.	19,383.10
232398	NEMONT	28.50
232399	RESERVATION TELEPHONE CO-OP	9,916.45
232400	SOUTHWEST WATER AUTHORITY	69.67
232401	VERIZON/ACCT 342033315-01	3,467.65
232402	VERIZON/ACCT 842030146-01	4,267.30
232403	WATFORD CITY WATER DEPT./CITY OF	12,357.94
232404-232421	PAYROLL - OCTOBER 16, 2020	868,915.03
232422	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	6,423.57
232423	ADVANCED BUSINESS METHODS	209.66
232424	ADVANCED DRAINAGE SYSTEM INC	10,442.40
232425	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	100,836.64
232426	AGENCY MABU	2,490.00
232427	AGRI INDUSTRIES, INC.	268.91
232428	ALEXANDER/CITY OF	37,579.85
232429	ALLEGIANCE COBRA SERVICES, INC.	103.50
232430	ALPINE AUTO GLASS INC.	2,036.00
232431	AMAZON CAPITAL SERVICES	3,154.82
232432	AMERICAN WELDING & GAS	32.55
232433	ANOVA FAMILY HEALTH CENTER	1,388.00
232434	APCO INTERNATIONAL	893.00
232435	ARMOR INTERACTIVE	26,522.15
232436	ASDCO CONSTRUCTION SUPPLY	259.40
232437	ASPHALT SURFACE TECHNOLOGIES CORP.	2,027,352.44
232438	ASTRO-CHEM LAB, INC.	50.00
232439	AUTO VALUE	15.18
232440	BADLANDS HARDWARE	258.69
232441	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00
232442	BADLANDS POWER FUELS, LLC	607.50
232443	BAKER & TAYLOR	3,947.29
232444	BAKER METAL AND RECYCLING INC	604.80
232445	BALCO UNIFORM COMPANY, INC.	2,033.40
232446	BARRETT PHARMACY	17.59
232447	BEICEGEL STATION	719.82
232448	BEK CONSULTING, LLC	134,360.97
232449	BIG HORN TIRE, INC	517.32
232450	BIG SKY BATTERY	303.85
232451	BOB BARKER COMPANY INC	135.35
232452	BORDER PLAINS EQUIPMENT LLC	45,200.00
232453	BORDER STATES ELECTRIC	208.92

232454	BOSS OFFICE & COMPUTER PRODUCTS	734.86
232455	BROSZ ENGINEERING, INC.	65,585.00
232456	C&D WATER SERVICES	49.00
232457	CARSTENSEN CONTRACTING, INC	227,263.50
232458	CASCADE AUTO GLASS	224.60
232459	CDW-G GOVERNMENT	285.13
232460	CENTRAL SPECIALTIES INC.	1,600,912.72
232461	CHARM-TEX,INC.	915.92
232462	CIVIL SCIENCE INFRASTRUCTURE, INC.	78,446.73
232463	CODE RED TOWING LLC	187.50
232464	CONNECT INTERIORS LLC	72,763.56
232465	CORDOVA CONSTRUCTION	4,560.00
232466	CORE & MAIN	171,106.41
232467	COUNTIES PROVIDING TECHNOLOGY	2,947.03
232468	CROSS/ROBERT	40.60
232469	CUSTOMINK, LLC	647.78
232470	DAKOTA FIRE PROTECTION, INC	850.00
232471	DAKOTA PUMP INC	200.00
232472	DAKOTA SUPPLY GROUP	4,037.79
232473	DIRTY BIRDS, LLC	13,922.50
232474	DTE,INC.	18,120.00
232475	DUSTBUSTERS ENTERPRISES INC. ECONOMIC DEVELOPMENT OF NORTH	858,553.10
232476	DAKOTA	645.55
232477	ELECTRO WATCHMAN, INC	10,338.51
232478	ELKAN, INC	106.20
232479	FAIRFIELD INN & SUITES	169.20
232480	FARGO GLASS AND PAINT CO.	11,388.00
232481	FARMERS UNION OIL COMPANY	33,889.97
232482	FASTENAL COMPANY	1,608.09
232483	FLATLAND FRESHWATER DEPOT, LLC	1,370.50
232484	FULKERSON FUNERAL HOME	1,500.00
232485	G&G GARBAGE LLC	390.00
232486	GALEAZZO/STEPHANIE	23.00
232487	GALLS INCORPORATED	3,391.86
232488	GRAFIX SHOPPE	506.97
232489	GUESS/JACOB A	202.50
232490	H.A. THOMPSON & SONS,INC.	3,985.00
232491	HANSEN DIESEL & AUTOMOTIVE	180.00
232492	HANSON AUTO CRUSHING & TRUCKING, INC	49,697.60
232493	HEGGEN EQUIPMENT CO.	41.99
232494	HELLANDSAAS/MARCIA	150.00
232495	HILL ENTERPRISES	1,919.19
232496	HOFFMAN/AUSTIN D	94.50
232497	HORIZON RESOURCES	64.75
232498	HUMANITY INC	1,368.00
232499	ICON ARCHITECTURAL GROUP	35,586.49
232500	IMPACT ELECTRIC, LLC	7,283.54
232501	INDEPENDENT TELEPHONE SERVICES LLC	1,019.62

232502	INFORMATIONAL DATA TECHNOLOGIES LLC	8,695.57
232503	INTERACTIVE DATA, INC	50.00
232504	INTERGRAPH CORPORATION SGI DIVISION	6,000.48
232505	JACK & JILL	26.95
232506	JOHN HUTTER TOWING	187.00
232507	JOHNSRUD/ERICA	445.18
232508	KENT/LAWRENCE	30.00
232509	KLJ ENGINEERING, LLC	19,860.00
232510	KOHLER COMMUNICATIONS, INC.	3,449.18
232511	LAQUINTA INN & SUITES	266.80
232512	LARSEN SERVICE DRUG, INC.	457.99
232513	LAWRENCE/LEVI	15.00
232514	LELAND/M & L	2,323.35
232515	LEO/DEVAN	150.00
232516	LINK COMPUTER CORPORATION	550.00
232517	LIPPINCOTT/KRISTEN	142.60
232518	LOKEN/GREGARY K.	809.40
232519	LUND OIL, INC.	588.33
232520	LUPINE CONSTRUCTION, INC	12,250.00
232521	MATTHEWS-KASNER/MAXWELL	80.50
232522	MCKENZIE CO. FARMER MCKENZIE CO. JOB DEVELOPMENT	671.00
232523	AUTHORITY	22.59
232524	MCKENZIE CO. MOTOR VEHICLE BRANCH	37.50
232525	MCKENZIE ELECTRIC CO-OP INC.	868.16
232526	MENARD, INC.	563.92
232527	MINNESOTA HIGHWAY SAFETY & RES CENTER	11,000.00
232528	MONTANA DAKOTA UTILITIES CO.	36.22
232529	MOUNTAIN PLAINS LLC	243.00
232530	ND ASSN. OF COUNTIES	2,184.10
232531	ND DEPARTMENT OF HEALTH	503.16
232532	ND DEPT. OF ENVIRONMENTAL QUALITY	420.00
232533	ND OFFICE OF THE ATTORNEY GENERAL	3,405.00
232534	ND STATE LAND DEPARTMENT	1,480.30
232535	NELSON AUTO CENTER	116,646.16
232536	NELSON CONTRACTING CO.	12,744.00
232537	NELSON INTERNATIONAL	682.78
232538	NEPRASH/KIMBERLY	150.00
232539	NORTH DAKOTA ONE CALL	493.60
232540	NORTHERN HEAVY DUTY TRUCK PARTS	131.85
232541	NORTHERN PLAINS INN, LLC	299.95
232542	NORTHERN PUMP & COMPRESSION, INC.	7,550.00
232543	NOVAK/LARRY	35.96
232544	O K IMPLEMENT CO.	598.72
232545	O.K. TIRE STORE, INC	2,490.00
232546	PEACE OFFICERS STANDARDS & TRAINING	135.00
232547	PETERBILT OF FARGO	3,021.60
232548	PHARMCHEM. INC.	628.10
232549	PRAXAIR	1,395.76

232550	PRESORT PLUS, LLC	1,435.14
232551	QUADIENT FINANCE USA, INC.	3,000.00
232552	QUADIENT LEASING USA, INC.	2,292.09
232553	QUEEN CITY MOTORS INC.	232.89
232554	RADISSON HOTEL - BISMARCK	259.20
232555	RDO EQUIPMENT CO. - FARGO	6,160.00
232556	RED ROCK FORD	2,912.37
232557	RESERVATION TELEPHONE CO-OP	286.28
232558	RICHLAND COUNTY PUBLIC WORKS	1,200.00
232559	RICOH USA, INC	440.32
232560	ROGER NEW	187.50
232561	SANTOYO JR/JESUS	202.50
232562	SAX MOTOR CO	1,437.99
232563	SCOFIELD/JESSIE	4,686.00
232564	SELLAND CONSTRUCTION, INC	444,726.94
232565	SHALLOW CREEK KENNELS, INC.	5,000.00
232566	SIMBECK & ASSOCIATES	3,783.13
232567	SINCLAIR CYBERNETICS, LLC	4,537.50
232568	SKARDA/TY	209.30
232569	SLEEP INN & SUITES	850.20
232570	SM FENCING & ENERGY SERVICES INC SMITH, PORSBORG, SCHWEIGERT,	25,745.68
232571	ARMSTRONG,	475.41
232572	SORENSEN/CRAIG	244.89
232573	SORENSEN/SAMUEL D	58.50
232574	SRF CONSULTING GROUP, INC	52,163.51
232575	STEIN'S INC.	1,154.06
232576	STERLING CRANE LLC	42,713.13
232577	STRATA CORPORATION	5,280.00
232578	STREICHER'S	22.99
232579	SUMMIT FOOD SERVICE, LLC	7,864.06
232580	SUPERIOR JETTING INC	3,230.00
232581	TERAFLEX GROUP LLC	1,974,686.66
232582	TERRACON	3,706.25
232583	THOMSON REUTERS-WEST	882.83
232584	TIMBER AUTO BODY	835.60
232585	TITANIUM PLUMBING	1,800.71
232586	TRAFFIC SAFETY STORE	4,781.73
232587	TRIANGLE R ENTERPRISES	3,720.00
232588	TRUAX PATIENT SERVICES	375.00
232589	ULINE	2,486.42
232590	UNIFORM CENTER	242.97
232591	UNITED RENTALS INC	1,023.69
232592	US BANK NA DBA VOYAGER FLEET SYSTEMS	9,127.20
232593	VALLI INFORMATION SYSTEMS, INC	838.19
232594	VERIZON CONNECT FLEET USA LLC	96.00
232595	VOGEL LAW FIRM	351.00
232596	WARNE CHEMICAL & EQUIPMENT CO.	1,420.00
232597	WATCHGUARD VIDEO	5,745.00

232598	WATFORD CITY LUMBER	202.88
232599	WAWSA	1,034,043.05
232600	WESTLIE MOTOR CO.	303.34
232601	WESTLIE TRUCK CENTER	11,552.37
232602	701 CLEAN	2,100.00
232603-232610	PAYROLL - OCTOBER 30, 2020	721,869.70

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**November 4, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 4, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Lawlar, to approve the October 2020 Minutes as presented. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve the bills as presented. Skarda requested all departments work with Buildings & Grounds to obtain the best pricing on cleaning supplies. All voting aye, motion carried.

HR Interim Director Northrup requested a date to interview candidates for the HR Director position. Board consensus was to conduct the interviews in the morning of November 17, 2020.

Economic Development Coordinator Stenberg updated the Board on the work of the McKenzie County Complete Count Census Committee. Stenberg stated things went well considering the pandemic and oil industry slowdown but that final numbers won't be available until sometime in 2021. Board consensus was to leave the remaining fund balance of \$92.48 in the JDA budget for future work.

Stenberg updated the Board on the Housing Development Subsidy Program. A total of \$2M was allocated to the project and Stenberg requested to roll over the remaining funds to 2021. The Board thanked the JDA for their work on the project. Moved by Nordby, seconded by Veeder, to approve the rollover of these funds to the 2021 budget, as well as expenditures to go with the project. All voting aye, motion carried.

Stenberg updated the Board on the Shovel-Ready Lot Program. A total of \$3.4M of the \$5M allocation has been spent to date and Stenberg requested to roll over the remaining funds to 2021. Moved by Nordby, seconded by Skarda, to approve the rollover of these funds to the 2021 budget, as well as expenditures to go with the project. All voting aye, motion carried.

VisionWest Administrator Deb Nelson discussed the upcoming Behavioral Health Summit with the Board. The summit will take place virtually from November 30 to December 2 with a focus on Western North Dakota issues. Stenberg stated the JDA

had approved \$10,000 to go towards this summit and requested funding from the Board. Moved by Skarda, seconded by Veeder, to approve the \$10,000 request to JDA for the Behavioral Health Summit. All voting aye, motion carried.

Veeder updated the Board on the Wolf Run Village Project, which are the housing units near the Elementary School. Veeder provided background on the project, and currently the County is subsidizing, up to \$15,000 a month, the shortfall. Veeder stated it is now time to begin working to sell the properties to a private company. Discussion was held on ways to make the property more marketable, including an option to buy down the mortgage, which would help the property obtain a better cash flow state. Moved by Veeder, seconded by Lawlar, to allocate \$1.4M of the remaining Wolf Pup II project dollars to the Wolf Run Village buy down and transfer the remaining funds to the County's General Fund to be used for the monthly deficit payments until the property is sold. Lawlar asked about the possibility of paying off the HIF and LEPP portion of the property instead of buying down the mortgage and would like to look at that as an option as well. Consensus was the JDA would continue to work through options and come back to the Board with a suggested at a future meeting. All voting aye, motion carried.

A public hearing was held beginning at 10:09 a.m. on the minimum prices of the tax sale properties. Johnsrud reported on additional dollars needed to be added to the properties in the City of Arnegard at the request of the Arnegard City Auditor. Moved by Nordby, seconded by Skarda, to approve the additional dollars to be added to the City of Arnegard properties, as requested, to the nearest highest \$100 increment. All voting aye, motion carried.

Moved by Nordby, seconded by Veeder, to approve Abatement Application 4249. All voting aye, motion carried.

Landfill Director Schreiber requested authorization for the Chairman to sign the Scalehouse Project Notice to Award, Notice to Proceed, and Contracts with FCI Constructors. Moved by Veeder, seconded by Lawlar, to approve the Notice to Award, Notice to Proceed, and Contract as presented and authorize the chairman to sign the documents. All voting aye, motion carried.

MCSO Lt. Newman requested authorization to order the 12 new squads in the 2021 budget and requested direction on Unit 21, whether to donate it to the Grassy Butte Fire District or trade it in. Lawlar asked about the model selected, Ford Interceptors. Newman stated the preferred model was a Chevy, but those would not be available until the end of 2021 at the earliest and the purchase of the Fords would allow for variety within the fleet to determine what works the best. Newman stated the current plan is to purchase 6 Tahoes, 5 Interceptors, and 1 F250. Moved by Lawlar, seconded by Skarda, to authorize the purchase of 12 new MCSO squad vehicles as presented and to donate Unit 21 to the Grassy Butte Fire Department through a Joint Powers Agreement. All voting aye, motion carried.

VSO Honstein updated the Board on his quarterly activities, including uploading veteran service records online, his plans for the Office, and the Veterans Park.

McCabe reported the location in discussion for the Old Stockpile Agreement was currently in status of being reclaimed.

Johnsrud stated she was still working on the County Coroner Services contract and requested SA Skarda to assist in the process. The Board consensus was to ask SA Skarda to work with Johnsrud on the topic.

Moved by Skarda, seconded by Nordby, to approve a budget amendment to the Library 2020 budget for the roof repairs in the amount of \$57,639.00. All voting aye, motion carried.

Johnsrud updated the Board on the November 3 Election. All equipment worked as intended and overall the day went very smooth, with results being uploaded earlier than anticipated on Election Night. Johnsrud stated that they may be an automatic recount in the County Commissioner Contest and requested the Board appoint someone to serve on the Election Recount Board as the Chairman is unable to do so as a candidate in that contest. Moved by Veeder, seconded by Lawlar, to appoint Skarda to the Election Recount Board if required. All voting aye, motion carried.

The meeting recessed at 10:53 a.m. until November 17, 2020, at 1:00 p.m.

### **November 17, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 17, 2020. Present: Commissioners Doug Nordby, Gene Veeder, Howdy Lawlar, Tom McCabe, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Lawlar, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda seconded by Veeder, to approve the Treasurer's Report for the period ending October 31, 2020, as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve Commission Consent Agenda Items 1 through 4 as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – C Murray; 2. Set Public Hearing – Abatements 4250-4252 (Hanig) – December 1, 2020 at 10am CT; 3. Approve Road



Maintenance Agreement – D. Croy; 4. Approve Road Maintenance Agreement – L. Hartel.

Moved by Veeder, seconded by Skarda, to pull Planning & Zoning Consent Agenda Item 2 – Dixon Properties LLC #13-20CUP for discussion. All voting aye, motion carried.

Moved by Veeder, seconded by Nordby, to approve Planning & zoning Consent Agenda Item 1 as presented. All voting aye, motion carried. Item approved: 1. Cody and Emily Kreil #08-20SUB-Kreil Subdivision - The Kreil's are purchasing 40.04 acres from Steve Erickson. Parcels being subdivided are Parcel # 210022500 which consists of 79.4 acres and Parcel # 210022550 which consists of 159.4 acres. Planning & Zoning Board recommend approval of #08-20SUB-Kreil Subdivision to the County Commission to allow Cody and Emily Kreil to subdivide 40.04 acres from the total 238.80 acres owned by Steve Erickson in order to build a new home. Adopt the findings and conditions in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 2 – Dixon Properties LLC #13-20CUP. The recommendation from the Planning & Zoning Board was to deny the application due to noncompliance of existing ponds. Planning Director Huus stated the noncompliance issues were noxious weeds, proper signage, and the absence of a road easement to the proposed ponds. Since the meeting of the Planning & Zoning Board the McKenzie County Weed Officer has inspected the property and stated there are no noxious weeds at the sites. Huus also reported that proper signs had been placed at the site. Veeder stated the issue outstanding is the road easement and asked Mr. Dixon to discuss that issue. Dixon stated the road was a public road that had been maintained by the County and used for more than 20 years as a public road. Dixon stated the property owner has refused to negotiate on an easement. SA Skarda stated ownership issues over this road have not been settled at this time. SA Skarda stated he would work with Planning & Zoning Attorney Johnson on the matter. Dixon stated the existing road is not on a section line. Moved by Lawlar, seconded by Veeder, to move Planning & Zoning Consent Agenda Item 2 – Dixon Properties LLC #13-20CUP back to Planning & Zoning for more discussion on the road easement issue. All voting aye, motion carried.

Keith Winter updated the Board on the Roadless lawsuit, which recently received a ruling in favor of the County on all seven roads. Winter also updated the Board on other outstanding lawsuits and the Board thanked Winter for his work on them for the last many years. Moved by Veeder, seconded by Skarda, to appoint Keith Winter as a representative for McKenzie County on the Roadless, Quiet Title, and 6¼% Royalty cases moving forward. All voting aye, motion carried.

Emergency Manager Jappe updated the Board on the Multi Hazard Mitigation Plan, which is currently being reviewed. Jappe stated she is taking two more weeks for

comments and working to get all of the comments to the consultant by the end of November.

Moved by Skarda, seconded by Nordby, to approve the hiring of a relative of a correctional officer in the MCCF so long as the relatives do not supervise one another. Jail Administrator Olson stated the potential employee has several years of experience and is already certified. Olson stated he has the means to keep them working in separate shifts and that they will not supervise one another. All voting aye, motion carried.

Nate Bouray, Attorney for Waste Management of North Dakota, discussed with the Board a road agreement into their project three miles north of Johnsons Corner. Bouray stated his client is trying to improve the road to handle the traffic and would like it to be paved. The issue outstanding is whether or not to pave that section of Road and Bouray stated he has been working with PWD Kanwar and SA Skarda on the matter. Bouray stated there is a meeting with Blue Buttes Township in the next couple of weeks to further discuss the project. SA Skarda stated he and Chairman McCabe attended a previous township meeting on the matter. McCabe stated it is a township decision and the Board will listen to the recommendation from the township on the road.

JDA President Brown approached the Board regarding the Wolf Run Village Mortgage Item from the previous meeting. Brown stated there are two options that were discussed as possible actions. One option is to buy down the outstanding mortgage by \$1.4M which would result in better cash flow for the property but would likely not increase the likelihood of a sale. The second option was to buy down the outstanding HIP and LEPP which would make the property more attractive to a buyer. The recommendation from the JDA is to pay off the HIF and LEPP with understanding that any profits from the sale of the property would return to the County. Brown stated the JDA recommended reallocating \$2M from the Wolf Pup II project to this project and work to sell the property. Veeder stated they have had discussion with the State about forgiveness of the HIP and LEPP but that no relief will be coming for any of these types of projects around the State. Moved by Veeder, seconded by Nordby, to reallocate \$2M of the funds from the Wolf Pup II project to the Wolf Run Village Mortgage to buy down the HIF and LEPP, plus the balance of closing costs, to make the property for sellable, with any profits from the sale being returned to the County. Wolf Run will be responsible for the sale of the property, not the County. All voting aye, motion carried.

Darin Langerud, ND Cloud Modification Project, presented the Final Report to the Board. Langerud stated the project ran from June through August this year with no extensions. The total project was under budget this year and the funds will be carried over to the budget for 2021.

MMHSZ Director Sorenson discussed the updated Mountrail McKenzie Human Service Zone Plan with the Board. Moved by Lawlar, seconded by Skarda, to approve the Updated Zone Plan as presented. All voting aye, motion carried.

Sheriff Johansen requested a budget amendment of \$22,488.37 to cover the cost of cameras and lighting in the new section of the impound lot. Nordby asked if there are funds in the 2021 budget for this project and Johansen stated not that he was aware of at this time. Veeder asked if this would finish the project and Johansen stated it would complete the project. Nordby asked if there were any County funds that could be allocated and Johnsrud reported the Board could use CARES funding received for this project. Moved by Veeder, seconded by Skarda, to approve a budget amendment in the amount of \$22,488.37 to the 2020 Sheriff's Office budget using CARES funding. All voting aye, motion carried.

Moved by Lawlar, seconded by Nordby, to approve offering the HR Direction position to Candidate 2 as a D62 Step 1. All voting aye, motion carried. Board consensus was to continue Interim Director Northrup at the Interim Director wage for an additional 2 weeks after the new full-time HR Director begins work.

Northrup asked the Board for any updated to the COVID policy following the Governor's recent Executive Order. Nordby stated the staff and executives should follow the rules in the buildings in order to reduce the number of people home on COVID related leave. Northrup asked for direction on how to handle a member of the public who refuses to wear a mask and Board director was to find an alternative method to provide the service to the person in lieu of an in-person meeting. Veeder asked the staff to lead by example and have respect for others.

Johnsrud updated the Board on the Coroner Services contract and stated she recently spoke with Todd Stevenson at Fulkerson-Stevenson Funeral Home. Stevenson asked for some additional time to work with the County due to the circumstances related to the pandemic. Fulkerson-Stevenson will continue to provide coroner services in McKenzie County and intends to work on an updated contract.

Moved by Nordby, seconded by Veeder, to set the 2021 salaries as presented, a one-step increase for employees following the County's pay scale. All voting aye, motion carried.

Chairman McCabe asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Auburn Ridge and Bison Run Administrative Appeals pursuant to NDCC § 44-04-19.1(2). Moved by Lawlar, seconded by Nordby, to enter into Executive Session for attorney consultation. Roll call vote: Skarda, aye; Nordby, aye; McCabe, aye; Veeder, aye; Lawlar, aye. Motion carried.

Executive Session began at 3:11 p.m. and was attended by Commissioners Lawlar, McCabe, Nordby, Skarda, and Veeder; State's Attorney Skarda, Auditor/Treasurer Johnsrud; Recorder/Tax Director Paulson, and Outside Counsel Mitch Armstrong.

Executive Session was adjourned at 3:17 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Veeder, seconded by Skarda, to follow the advice of counsel on the Auburn Ridge and Bison Run Administrative Appeals. All voting aye, motion carried.

The meeting recessed at 3:19 p.m. until November 23, 2020, at 12:00 p.m.

### **Special Meeting November 23, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 23, 2020, for a special meeting. Present: Commissioners Doug Nordby, Gene Veeder (by phone), Howdy Lawlar, Tom McCabe, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman McCabe called the meeting to order at 12:00 p.m.

The topic of the meeting was the hiring of the HR Director. Interim HR Director Northrup presented a counteroffer from the HR Director candidate #2 to either move up one step on the pay scale or receive additional hours of vacation. The Board consensus was they were not in favor of increasing vacation time. Nordby stated he asked each candidate if they were okay with the salary scale presented and each candidate stated that he/she was and suggested to stay with the original offer to the candidate. Skarda stated she had no objections to moving either of the top two candidates to Step 2 due to their experiences. An increase from Step 1 to Step 2 would result in an additional \$1,705.26 annually in the salary. Moved by Skarda, seconded by Veeder to offer HR Director Candidate #2 the position at a Step 2 as the final offer. Roll call vote: Nordby, nay; Lawlar, aye; McCabe, aye; Skarda, aye; Veeder, aye. With 4 votes aye and 1 vote nay, motion carried.

The meeting adjourned at 12:13 p.m. until December 1, 2020, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Thomas McCabe, Chairman

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
48450	WATFORD CITY/CITY OF	59,208.03
48667	ALEXANDER PARK DISTRICT	270.79
48668	ALEXANDER RURAL FIRE DISTRICT	2,589.02
48669	ALEXANDER SCHOOL DIST. #2	15,662.54
48670	ALEXANDER TWP.	8,646.37
48671	ANTELOPE CR. TWP.	4,235.50

48672	ARNEGARD PARK DISTRICT	2,355.66
48673	ARNEGARD RURAL FIRE PROTECTION DIST.	1,733.77
48674	ARNEGARD TWP.	10,976.58
48675	ARNEGARD/CITY OF	4,598.98
48676	BLUE BUTTES TWP.	8,449.41
48677	CHARBON TWP.	9,201.97
48678	ELM TREE TWP.	16,290.88
48679	GRAIL TWP.	5,003.36
48680	GRASSY BUTTE FIRE DISTRICT	469.16
48681	HAWKEYE TWP.	9,474.97
48682	HORSE CREEK RURAL FIRE DIST.	240.23
48683	KEENE TWP.	7,633.00
48684	MCKENZIE CO. FIRE PROT. DIST.	10,642.72
48685	MCKENZIE CO. HISTORICAL SOCIETY	1,715.61
48686	MCKENZIE CO. SD#1	126,355.78
48687	MCKENZIE SOIL CONS. DIST.	17,053.82
48688	ND STATE TREASURER	15,088.20
48689	NEW TOWN PUBLIC SCHOOL DIST.	25,657.16
48690	NEW TOWN RURAL AMBULANCE DIST.	170.51
48691	NEW TOWN RURAL FIRE DEPT.	170.51
48692	RANDOLPH TWP.	2,875.14
48693	RIVERVIEW TWP.	18,564.55
48694	SIOUX TWP.	7,464.06
48695	SIOUX-YELLOWSTONE RURAL FIRE DIST.	764.56
48696	TRI TWP	18,526.43
48697	TWIN VALLEY TWP.	25,982.45
48698	UPPER MISSOURI DIST. HEALTH UNIT	6,392.44
48699	WATFORD CITY MUNICIPAL AIRPORT	1,307.05
48700	WATFORD CITY PARK DISTRICT	19,589.74
48701	WATFORD CITY/CITY OF	18,736.72
48702	WILLISTON FIRE PROTECTION DISTRICT	136.69
48703	WILLISTON VECTOR CONTROL DIST.	5.69
48704	YELLOWSTONE SCHOOL DISTRICT #14	1,041.41
48705	YELLOWSTONE TWP.	14,186.05
48706	WATFORD CITY/CITY OF	762,204.18
110520	MCKENZIE CO. TREASURER	45,500,000.00
232613	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	392.50
232614	ABDO PUBLISHING COMPANY	10,031.35
232615	ACKERMAN-ESTVOLD	44,268.75
232616	ADVANCED BUSINESS METHODS	1,499.93
232617	ADVANCED DRAINAGE SYSTEM INC	10,442.40
232618	ALLEGRA OF BOZEMAN	139.53
232619	AMAZON CAPITAL SERVICES	6,051.41
232620	AMERICAN WELDING & GAS	436.76
232621	ARMOR INTERACTIVE	3,184.91
232622	AUTO VALUE	1,137.64
232623	AXON ENTERPRISES INC	14,681.00
232624	BADLANDS HARDWARE	811.30
232625	BADLANDS OCCUPATIONAL TESTING SERVICES	182.00

232626	BAKER & TAYLOR	1,817.08
232627	BAKER METAL AND RECYCLING INC	1,354.96
232628	BALCO UNIFORM COMPANY, INC.	4,167.16
232629	BEK CONSULTING, LLC	586,282.64
232630	BEST WESTERN RAMKOTA HOTEL	98.00
232631	BLUE TARP FINANCIAL, INC.	2,942.00
232632	BOLKEN/DOUGLAS	3,124.00
232633	BORDER STATES ELECTRIC	260.93
232634	BOSS OFFICE & COMPUTER PRODUCTS	1,363.35
232635	BRADY'S ROADSIDE SERVICE	387.50
232636	BRAUN INTERTEC CORPORATION	67,281.50
232637	BRENNAN/NATHAN PETER	6,355.55
232638	BUTLER MACHINERY COMPANY	1,872.55
232639	C.E. BROOKS & ASSOCIATES,P.C.	1,696.26
232640	C.E. BROOKS & ASSOCIATES,P.C.	10,716.00
232641	C&C PLUMBING & HEATING, L.L.P.	8,902.00
232642	C&D WATER SERVICES	25.50
232643	CARLSON/JONATHAN	37.67
232644	CASCADE AUTO GLASS	4,340.00
232645	CDW-G GOVERNMENT	163.44
232646	CIM SANITARY TECH	7,500.00
232647	CODE RED TOWING LLC	125.00
232648	CONNECT INTERIORS LLC	16,500.00
232649	CRAIG'S SALES-SERVICE-RENTAL	224.24
232650	DAKOTA FENCE	21,792.00
232651	DASH MEDICAL GLOVES	771.60
232652	DEANS BULK SERVICE, INC	1,202.49
232653	DEMCO	127.91
232654	DIRTY BIRDS, LLC	2,025.00
232655	DONE RIGHT THE FIRST TIME	280.00
232656	DOOLEY ENTERPRISES, INC.	9,284.09
232657	DTE,INC.	501.80
232658	DYSTE AGENCY, INC.	7,000.00
232659	ECOLAB PEST ELIMINATION DIV.	477.00
232660	ELECTION SYSTEMS & SOFTWARE	5,526.69
232661	EVIDENT CRIME SCENE PRODUCTS	62.00
232662	FARMERS UNION OIL COMPANY	13.98
232663	FASTENAL COMPANY	861.29
232664	FIRST INTERNATIONAL BANK & TRUST	1,925.00
232665	FIRST INTERNATIONAL BANK & TRUST	7,059.74
232666	FIRST INTERNATIONAL INSURANCE	9,352.50
232667	FULKERSON FUNERAL HOME	3,750.00
232668	GALEAZZO/STEPHANIE	140.30
232669	GALLAGHER BENEFIT SERVICES INC.	400.00
232670	GALLS INCORPORATED	1,514.31
232671	GIERSDORF/KYLE	276.50
232672	GRAINGER	1,622.51
232673	GRANITE SPRINGS WATER & ICE, INC.	30.00
232674	HECK BUILT LLC	50,934.00

232675	HEGGEN EQUIPMENT CO.	2,030.39
232676	HIGGINS/AMBER	161.96
232677	HOFFMAN/AUSTIN D	252.00
232678	HONSTEIN/MARK	584.79
232679	IMPACT ELECTRIC, LLC	592.00
232680	INTERSTATE POWER SYSTEMS	342.96
232681	ISIGHT RPV SERVICES	25,000.00
232682	JOHNSON & SUNDEEN	5,000.00
232683	KIESON/CAROL	69.00
232684	KLJ ENGINEERING, LLC	39,540.50
232685	LAQUINTA INN & SUITES	345.60
232686	LAW ENFORCEMENT SEMINARS LLC	385.00
232687	LEO/DEVAN	25.75
232688	LEWIS/JAY	13.92
232689	LUND OIL, INC.	1,492.15
232690	MARCO TECHNOLOGIES LLC	510.59
232691	MCCABE/THOMAS	185.70
232692	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
232693	MCKENZIE COUNTY RURAL WATER	224,036.41
232694	MCNANEY/CHARLES	42.92
232695	MENARD, INC.	197.92
232696	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	539.33
232697	MID-STATES WIRELESS	8,310.00
232698	MOUNTAIN PLAINS LLC	10,779.50
232699	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	495.00
232700	ND ASSN. OF COUNTIES	563.00
232701	ND DEPT. OF TRANSPORTATION	5.00
232702	ND DEPT.OF CORRECTIONS & REHABILITATION	75.00
232703	NDAAEA	75.00
232704	NDSU EXTENSION SERVICE	14,215.12
232705	NEHRING LAW OFFICE	210.00
232706	NELSON CONTRACTING CO.	4,653.00
232707	NELSON INTERNATIONAL	687.35
232708	NEPRASH/KIMBERLY	242.80
232709	NORTH DAKOTA ONE CALL	1.20
232710	NORTHERN HEAVY DUTY TRUCK PARTS	110.80
232711	NOVA ENERGY, LLC	419.50
232712	O K IMPLEMENT CO.	2,818.20
232713	O.K. TIRE STORE, INC	6,846.54
232714	O'DAY EQUIPMENT, LLC	2,030.95
232715	PEACE OFFICERS STANDARDS & TRAINING	100.00
232716	PETERBILT OF FARGO	1,037.58
232717	RDO EQUIPMENT CO. - FARGO	19,345.37
232718	RESERVATION TELEPHONE CO-OP	6,100.20
232719	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,445.12
232720	ROLFSRUD/DOUGLAS	286.00
232721	SAX MOTOR CO	1,994.58
232722	SCOFIELD/JESSIE	5,886.00
232723	SEA CHANGE PRINTING & MARKETING SRV.LLC	272.80

232724	SELLAND CONSTRUCTION, INC	44,499.39
232725	STEIN'S INC.	1,343.46
232726	STENBERG/DANIEL	645.55
232727	STUART/KARI A	252.00
232728	SUMMIT FOOD SERVICE, LLC	4,029.90
232729	SUNDRE SAND & GRAVEL, INC.	26,782.78
232730	SUPERIOR JETTING INC	1,500.00
232731	SYN-TECH SYSTEMS, INC	1,375.00
232732	TERRACON	19,372.25
232733	THORGRAMSON/KAELA M	213.50
232734	THORNE/CALLI	1,500.00
232735	TIMBER AUTO BODY	406.00
232736	TOOZ CONSTRUCTION, INC.	30,610.13
232737	TRACTOR & EQUIPMENT CO.	821.44
232738	TRANE U.S. INC.	5,017.72
232739	TRUCK VAULT	228.00
232740	VAZQUEZ CONTRACTING LLP	4,400.00
232741	VOGEL LAW FIRM	437.00
232742	WATCHGUARD VIDEO	31,890.00
232743	WATFORD CITY ECONOMIC DEVELOPMENT CORP	100.00
232744	WATFORD CITY LUMBER	15.68
232745	WESTLIE TRUCK CENTER	3,215.23
232746	ZERO9 SOLUTIONS LTD	324.55
232747	11 BRAVO PROPERTY SERVICES LLC	4,000.00
232748	3D SPECIALTIES, INC.	14,856.25
232749	ALEXANDER/CITY OF	116.00
232750	ARMSTRONG SANITATION	578.00
232751	CENTURY LINK	180.19
232752	CONSOLIDATED TELCOM	97.24
232753	INFORMATION TECHNOLOGY DEPT.	6,383.19
232754	LYREC	114.64
232755	MCKENZIE COUNTY RURAL WATER	219.46
232756	MCKENZIE ELECTRIC CO-OP INC.	7,830.24
232757	MONTANA DAKOTA UTILITIES CO.	19,536.03
232758	NEMONT	28.50
232759	RESERVATION TELEPHONE CO-OP	10,454.31
232760	SOUTHWEST WATER AUTHORITY	988.57
232761	VERIZON/ACCT 342033315-01	3,342.41
232762	VERIZON/ACCT 842030146-01	4,460.69
232763	WATFORD CITY WATER DEPT./CITY OF	6,055.14
232764-232805	PAYROLL - NOVEMBER 13, 2020	848,254.37
232806	ALEXANDER/CITY OF	1,047.32
232807	GARRISON DIVERSION CONSERVANCY DIST.	8,526.80
232808	L. YELLOWSTONE IRRIG. DIST. #2	350.12
232809	MCKENZIE CO. AMBULANCE SERVICE	1,867.83
232810	YELLOWSTONE SCHOOL DISTRICT #14	375.20
232811	BEK CONSULTING, LLC	857,003.98
232812	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	15,868.94
232813	ACCUSOURCE INC.	301.77



232814	ACME TOOLS	4,158.97
232815	ADVANCED BUSINESS METHODS	193.16
232816	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	47,832.24
232817	AGENCY MABU	2,490.00
232818	ALLEGIANCE COBRA SERVICES, INC.	50.00
232819	ALLEGRA OF BOZEMAN	53.55
232820	AMAZON CAPITAL SERVICES	3,236.38
232821	AMERICAN WELDING & GAS	33.14
232822	ARMOR INTERACTIVE	28,979.60
232823	ARROWHEAD SCIENTIFIC INC	1,823.76
232824	ASCENDUM MACHINERY, INC	4,308.18
232825	ASPHALT SURFACE TECHNOLOGIES CORP.	454,623.14
232826	ASTRO-CHEM LAB, INC.	100.00
232827	AUTO VALUE	74.03
232828	BADLANDS EDGE PAINTING LLC	2,640.00
232829	BADLANDS HARDWARE	279.95
232830	BADLANDS OCCUPATIONAL TESTING SERVICES	76.00
232831	BAKER & TAYLOR	2,300.62
232832	BALCO UNIFORM COMPANY, INC.	3,411.60
232833	BAXTER/TYLER	157.00
232834	BAYMONT INN & SUITES/MANDAN	87.32
232835	BECKER/BARBARA J.	500.00
232836	BEICEGEL STATION	1,076.51
232837	BEK CONSULTING, LLC	19,031.23
232838	BEST/VAWNITA	17.40
232839	BLUE TARP FINANCIAL, INC.	363.02
232840	BOB BARKER COMPANY INC	1,322.44
232841	BORDER STATES ELECTRIC	331.46
232842	BORDER STEEL AND RECYCLING, INC	116.64
232843	BOSS OFFICE & COMPUTER PRODUCTS	946.97
232844	BOWMAN LODGE & CONVENTION CENTER	518.40
232845	BRAVO CONCEALMENT LLC	61.10
232846	BROSZ ENGINEERING, INC.	43,820.00
232847	BURNS & MCDONNELL	36,039.25
232848	C&D WATER SERVICES	57.50
232849	CARSTENSEN CONTRACTING, INC	58,481.53
232850	CDW-G GOVERNMENT	406.12
232851	CENTRAL SPECIALTIES INC.	1,901,321.30
232852	CHARLIE'S SERVICE, LLC	171.72
232853	CHERREY'S PROPANE	1,100.00
232854	CHRISTIANSON/MISTY	157.00
232855	CODE RED TOWING LLC	1,432.89
232856	CONNECT INTERIORS LLC	1,775.00
232857	COPPERHEAD OILFIELD SERVICES LLC	4,142.82
232858	CORE & MAIN	15,818.57
232859	CORPORATE TRANSLATION SERVICES, INC	27.71
232860	COUNTIES PROVIDING TECHNOLOGY	2,947.03
232861	COUNTRY INN & SUITES	1,523.85
232862	CRAIG'S SALES-SERVICE-RENTAL	209.50

232863	CUSTOM INSULATION APPLICATORS-	5,775.00
232864	CUSTOM PAINT & TEXTURE	2,800.00
232865	DAKOTA SUPPLY GROUP	9,248.63
232866	DAWA DEVELOPMENT, LLC	162.00
232867	DIRTY BIRDS, LLC	9,420.00
232868	DROPBOX, INC	2,400.00
232869	DS SOLUTIONS, INC.	200.00
232870	DTE,INC.	370.09
232871	DUNN COUNTY AUDITOR	10,000.00
232872	DUSTBUSTERS ENTERPRISES INC.	58,091.37
232873	FARMERS UNION OIL COMPANY	38,758.91
232874	FASTENAL COMPANY	2,819.99
232875	FCI CONSTRUCTORS, INC.	144,403.80
232876	FLATLAND FRESHWATER DEPOT, LLC	259.50
232877	GOOSENECK IMPLEMENT	129.72
232878	GRAINGER	238.92
232879	H.A. THOMPSON & SONS,INC.	705.00
232880	HANCE/JACOB D	157.00
232881	HANCE/JOHN	157.00
232882	HANSEN DIESEL & AUTOMOTIVE	200.00
232883	HAWKEYE OILFIELD SUPPLY	290.03
232884	HEGGEN EQUIPMENT CO.	26,958.64
232885	HILL ENTERPRISES	1,990.32
232886	HILLEREN/ALLISON	35.00
232887	HYALITE ENGINEERS, PLLC	46,040.00
232888	INFORMATIONAL DATA TECHNOLOGIES LLC	5,242.61
232889	INTERACTIVE DATA, INC	50.00
232890	INTERNATIONAL ASSOC OF ASSESSING OFFICER	220.00
232891	JOHN HUTTER TOWING	240.00
232892	JOHNSRUD/ERICA	188.44
232893	KANWAR/SUHAIL	200.00
232894	KEEPITSAFE, INC	588.00
232895	KINDRED/BRANDON	604.50
232896	KITAGAWA/BENJI KURT	3,666.67
232897	KLJ ENGINEERING, LLC	10,655.83
232898	KOHLER COMMUNICATIONS, INC.	3,510.52
232899	KOTANA COMMUNICATIONS, INC.	245.00
232900	KUMMER'S PUMPING	400.00
232901	LARSEN SERVICE DRUG, INC.	530.29
232902	LEGEND AUTO BODY	247.50
232903	LINK COMPUTER CORPORATION	552.00
232904	LUND OIL, INC.	825.71
232905	MARCO TECHNOLOGIES LLC	2,069.52
232906	MCCULLOUGH/NOAH	157.00
232907	MCKENZIE CO. FARMER	2,310.56
232908	MCKENZIE CO. HEALTHCARE SYSTEMS	3,770.00
232909	MCKENZIE CO. MOTOR VEHICLE BRANCH	19.00
232910	MCKENZIE CO. TREASURER	6,470,115.49
232911	MCKENZIE COUNTY HEALTHCARE SYSTEMS	8,333.13

232912	MCKENZIE ELECTRIC CO-OP INC.	1,002.18
232913	MEDLINE INDUSTRIES, INC	152.81
232914	MENARD, INC.	531.93
232915	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	45.00
232916	MILLER/LANCE	157.00
232917	MINNESOTA VALLEY TESTING LABS	4,506.00
232918	MONTANA DAKOTA UTILITIES CO.	32.76
232919	MOORE ENGINEERING, INC.	54,453.45
232920	MORAN/ZACKARY S	157.00
232921	MOTOROLA	4,857.75
232922	MOUNTAIN PLAINS LLC	4,463.00
232923	ND ASSN. OF COUNTIES	1,113.20
232924	ND OFFICE OF THE ATTORNEY GENERAL	4,270.00
232925	ND PETROLEUM COUNCIL	300.00
232926	ND STATE RADIO COMMUNICATIONS	2,160.00
232927	ND WATER EDUCATION FOUNDATION	1,000.00
232928	NELSON AUTO CENTER	53,985.93
232929	NELSON CONTRACTING CO.	1,856.00
232930	NELSON INTERNATIONAL	631.25
232931	NORBY/DWIGHT	6,054.90
232932	NORTH DAKOTA ONE CALL	353.55
232933	NORTHERN HEAVY DUTY TRUCK PARTS	225.00
232934	NOVA FIRE PROTECTION, INC.	890.00
232935	NOVAK/LARRY	35.96
232936	NUTRIEN AG SOLUTIONS	15,260.80
232937	O K IMPLEMENT CO.	650.44
232938	O.K. TIRE STORE, INC	3,343.73
232939	O'DAY EQUIPMENT, LLC	5,624.19
232940	PAYSTUBZ	1,549.70
232941	PEACE OFFICERS STANDARDS & TRAINING	180.00
232942	PETERBILT OF FARGO	337.28
232943	PHARMCHEM. INC.	827.95
232944	PRAXAIR	1,680.07
232945	PRIA	60.00
232946	PRO AUTO BODY, LLC	5,549.72
232947	PROGRESSIVE GROUP DBA CDI ENV. CONTRATOR	208.53
232948	QUADIENT LEASING USA, INC.	207.00
232949	R/K AUCTION CO LLC	810.00
232950	RDO EQUIPMENT CO. - FARGO	5,200.63
232951	RECORD KEEPERS LLC	73.50
232952	RESERVATION TELEPHONE CO-OP	240.00
232953	ROGER NEW	312.50
232954	SAX MOTOR CO	161.50
232955	SAX WATER DEPOT LLP	66.00
232956	SCHOCK'S SAFE & LOCK SERVICE INC.	640.00
232957	SELLAND CONSTRUCTION, INC	730,659.79
232958	SINCLAIR CYBERNETICS, LLC	4,537.50
232959	SIRCHIE ACQUISITION COMPANY, LLC	47.00
232960	SKEDSVOLD/BETH M	222,370.00

232961	SKEDSVOLD/PETER	275,610.00
232962	SORENSEN/SAMUEL D	157.00
232963	SOUTH DAKOTA DEPT OF PUBLIC SAFETY	600.00
232964	SRF CONSULTING GROUP, INC	37,302.33
232965	STATE BOARD OF LAW EXAMINERS	1,110.00
232966	STEIN'S INC.	3,814.93
232967	STREICHER'S	774.93
232968	SUMMIT FOOD SERVICE, LLC	13,406.93
232969	SWANSTON EQUIPMENT CO.	2,672.24
232970	TERAFLEX GROUP LLC	342,823.16
232971	TERRACON	28,435.50
232972	THOMAS/BAYLEE D	157.00
232973	THOMSEN/MICHELLE	40.94
232974	THOMSON REUTERS-WEST	700.86
232975	THOS. Y PICKETT & CO. INC.	28,750.00
232976	TIMBER AUTO BODY	150.00
232977	TITAN MACHINERY, INC.	316.97
232978	TRANE U.S. INC.	964.80
232979	TRIANGLE R ENTERPRISES	7,490.00
232980	ULINE	132.62
232981	ULTEIG	61,281.50
232982	UNDERGROUND VAULTS & STORAGE, INC.	5,000.00
232983	UNIFORM CENTER	3,114.39
232984	UNITED QUALITY COOPERATIVE	1,985.07
232985	US BANK NA DBA VOYAGER FLEET SYSTEMS	11,215.48
232986	VALLI INFORMATION SYSTEMS, INC	684.12
232987	VERIZON CONNECT FLEET USA LLC	96.00
232988	VOGEL LAW FIRM	2,174.00
232989	WARNE CHEMICAL & EQUIPMENT CO.	2,797.00
232990	WATCHGUARD VIDEO	24.00
232991	WATFORD CITY LUMBER	47.58
232992	WAWSA	887,850.58
232993	WESTERN TIRE	6,840.00
232994	WESTLIE MOTOR CO.	425.03
232995-233010	PAYROLL - NOVEMBER 27, 2020	801,453.78

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**December 1, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 1, 2020. Present: Commissioners Tom McCabe, Howdy Lawlar, Kathy Skarda, Doug Nordby, and Gene Veeder, Auditor/Treasurer Johnsrud, and State's Attorney Skarda. Chairman McCabe called the meeting to order at 9:00 a.m.

Moved by Nordby, seconded by Skarda, to approve the November 2020 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Nordby, to approve the bills as presented. Skarda requested additional information on the ROW agent expenses in the KLJ invoice. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to approve the Commission Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Appoint Board Members to MCWRD – Danny Dwyer and Vawnita Best – terms ending June 30, 2025. 2. Signature Authority for Chairman – County Tax Deeds. 3. Set Public Hearing for Abatement 4344 – OHH Properties – December 15, 2020 @ 2pm CT.

There were no NDIC, PSC, or NDDOT updates. The Board discussed a recent application from the US Department of the Interior for transfer of lands to a tribal trust. SA Skarda is following up on the application process.

MVB Manager Stueber discussed with the Board a new NDDOT kiosk that has been requested to be placed in the Courthouse. The kiosk will allow patrons to renew the same options as they are able to online and DOT will pay for all maintenance. Large trucks, mobility placards, change of address, weight changes, and others required to be done in person will still need to be done in person through appointments. Moved by Lawlar, seconded by Skarda, to approve the NDDOT kiosk. All voting aye, motion carried.

Tommy Kenville, iSight, updated the Board on the drone project completed in McKenzie County. Kenville stated they also assisted with a search around the Yellowstone River. Moved by Veeder, seconded by Nordby, to pay the \$7,700 invoice for the search and rescue work performed. All voting aye, motion carried. Kenville stated they are prepared to begin work on phase two this spring.

Moved by Nordby, seconded by Veeder, to approve the NDDOT Memorandum of Understanding for a trail from CR30 to CR34 along US Highway 85. All voting aye, motion carried.

Kanwar updated the Board on the CR53 and CR2 projects. Kanwar stated work on two curves of concern on CR53 has been completed. Kanwar requested to use millings from CR55 as a surface instead of gravel on CR2 for road maintenance. Skarda requested to see the project before continuing, as well as comments from landowners.

Moved by Skarda, seconded by Nordby, to authorize moving forward with utilizing CBRE for the sale of the truck wash delinquent tax property that did not sell on November 17. All voting aye, motion carried.

Moved by Skarda, seconded by Veeder, to approve 2021 Liquor Licenses as presented for Watford City Eagles #3543, Patriot Fuels, Inc., Carman Store, and TA Operating (Wild Bison). All voting aye, motion carried.

At 10:00am a public hearing was held on Abatement Applications 4250-4252. Moved by Lawlar, seconded by Nordby, to approve Abatement Applications 4250-4252 as presented. All voting aye, motion carried.

The Board presented Gail Chinn, widow of Roger Chinn, an Exemplary Partner Award for all of Roger's work on McKenzie County issues.

The meeting recessed at 10:05 a.m. until December 15, 2020, at 1:00 p.m.

### **December 15, 2020**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 15, 2020. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. The called the meeting to order at 1:00 p.m.

Auditor/Treasurer Johnsrud opened the meeting for reorganization of the Board. Hystad nominated Skarda for Chair. Skarda declined citing potential conflicts. Skarda nominated Lawlar for Chair, Hystad seconded. Moved by Brown, seconded by Skarda, to cease nominations and cast a unanimous ballot for Howdy Lawlar as Chairman. All voting aye, motion carried. Hystad nominated Skarda for Vice Chair, Wold seconded. Moved by Hystad, seconded by Wold, to cease nominations and cast a unanimous ballot for Kathy Skarda as Vice Chair. All voting aye, motion carried.

Moved by Skarda, seconded by Brown to approve the bills as presented. Skarda asked about notification to department heads about the last check run of 2020.

Johnsrud stated department heads were notified beginning in October that December 15 would be the last bill approval and check run of 2020. Brown asked about the Courthouse Renovation process and billing. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Treasurer Report for the period ending November 30, 2020, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Commission Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Set Hearing for Abatement Applications 4097, 4098, 4237-4245, and 4341-4343 – January 5, 2021 at 10:00 a.m. 2. Approve 2021 Extension Agent Stipend Agreements – D. Leo & M. Hellandsaas. 3. Sick Leave Donation Request – L. Hanson.

Moved by Hystad, seconded by Wold, to approve the Planning & Zoning Consent Agenda Items 1 and 2 as presented. All voting aye, motion carried. Items approved: 1.

ONEOK Rockies Midstream, LLC-Bison Compressor Station #15-20CUP The applicant is proposing to construct and operate the Bison Compressor Station project to take natural gas from oil producing wells within the Bakken. This gas will then be sent to one of ONEOK's natural gas processing plants in North Dakota. Bison Compressor Station will consist of five (5) 2,321-hp Waukesha P9394 GSIGC Series 5 compressor engines, six (6) 400-bbl condensate tanks, two (2) 400-bbl produced water tanks, one (1) LACT divert tank, one (1) 400-bbl methanol tank, and one (1) process flare for controlling emergency and miscellaneous relief venting from all equipment. Associated emission sources include condensate truck loading, fugitive emissions and miscellaneous vents and blowdowns. A VOC flare will control emissions from the condensate, produced water, and LACT divert tanks. The project site is approximately 13.77 acres in area. Planning & Zoning recommend approval of ONEOK Rockies Midstream, LLC-Bison Compressor Station #15-20CUP to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. Steve Sharp Crane & Rigging LLC #16-20CUP The applicant recently purchased this 11.65-acre site. He would like to bring the one Manufactured Home on site into compliance with a CUP to continue using it as workforce housing. Planning & Zoning recommend approval of Steve Sharp Crane & Rigging LLC #16-20CUP to the County Commission. Adopt the findings and conditions as provided in the staff report. Skarda also asked P&Z Director Huus for a monthly bond status report, along with the other permit reports provided.

Matt Johnson, Western ND Transportation Liaison, gave an overview of the program to the Board as well as a review of State agencies and programs. Brown asked if McKenzie County had been using the programs offered and Johnson stated, yes, the County has done well utilizing the programs available.

Moved by Hystad, seconded by Skarda, to waive the Planning & Zoning application fees for the Fairgrounds project. Huus requested for all fees for the project. All voting aye, motion carried.

Planning & Zoning Director Huus discussed the fire inspector and fire plan reviews with the Board. Huus stated he hasn't much interest from local fire fighters to perform the fire inspections and has been relying on Dave Uhlich, WC Fire Chief, to perform the inspections on a volunteer basis. Huus proposed to employ a seasonal/temporary employee for six months to perform this work as needed. Huus stated they are requesting the six months as an employee has expected interest in performing those inspections and this timeframe would afford the opportunity for the employee to be trained. Huus also stated that for fire plan reviews he reached out to many companies to perform the work and heard back from Allied, which would be a similar contract that is used for planning services from SRF. Moved by Skarda, seconded by Wold, to authorize the hiring of a temporary contracted fire inspector for a six month timeframe. All voting aye, motion carried. Moved by Hystad, seconded by Skarda, to approve the contract with Allied for fire protection plans as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the following appointments of Commissioners to County Boards: Joel Brown and Clint Wold to the Job Development Authority Board; Howdy Lawlar to the Housing Authority Board; Craig Hystad to the Planning & Zoning Board; Kathy Skarda and Joel Brown to the LEC Joint Powers Governing Board; Clint Wold to the WC Pest Control Board; Joel Brown to the Tri County Economic Development Council; Craig Hystad to the County Fair Board; Howdy Lawlar and Clint Wold to the Landfill Scalehouse Building Committee; and Craig Hystad and Howdy Lawlar to the Fairgrounds Building Committee. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Abatement Application 4344 as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the request to hire a relative of deputy within the Sheriff's Office. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the 2021 liquor licenses for Tobacco Gardens, Sweet Crude Travel Center, Long X Saloon, and Outsiders Bar & Grill as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign the Alexander Shop property resolution and closing documents as needed. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve and authorize the chairman to sign the letter of support for the Broadband Grant with Missouri Valley Communications/Nemont Telephone as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Court Facilities Grant Application as presented. All voting aye, motion carried.



Moved by Skarda, seconded by Hystad, to grant Christmas Eve, December 24, as a full day holiday as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the disbursement of CARES funds to the City of Alexander for \$8,500 for the period of August to November 2020 and to waive the November/December Law Enforcement Services payments for the cities of Alexander and Arnegard. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Tobacco Gardens Seasonal Camping Renewal Letter as presented and authorize the chairman to sign. All voting aye, motion carried.

Wayne Skarda, Blue Buttes Township, discussed with the Board the Waste Management Road Use Agreement. W. Skarda stated that currently the township splits ownership with the County on 30<sup>th</sup> Street. W. Skarda stated the township is offering to give over all ownership of the road to the County and then the County can enter into an agreement as it deems in the best interest of the County. Nate Bouray, Waste Management's attorney, stated it was his understanding in the agreement that the County would maintain the road for the life of the road and Waste Management would build the road with the agreed upon surfacing.. K. Skarda asked for clarification on the NDIC docket for this project. Skarda also stated that Waste Management ND's partner company, Advantek Waste Management Services LLC, is not authorized to do business in ND and was not listed on the Secretary of State's website. Brown asked about estimated truck traffic on the road and the costs of maintenance for gravel versus pavement for the life of the road before making a decision. Brown also asked for clarification on the agreement with Waste Management which he understood to be to cover the costs to pave 30<sup>th</sup> Street and one-third of the costs for 108<sup>th</sup> Ave if that was also paved. The township stated they wanted the County to decide on the ownership of the road first before other decisions were made. Lawlar asked for documentation between Blue Buttes township, McKenzie County, and the Republic landfill regarding the 108<sup>th</sup> Ave NW Road Agreement. Moved by Wold, seconded by Skarda, to table the road use agreement at this time. All voting aye, motion carried.

The Board presented Keith Winter, an Exemplary Partner Award for all of his work on McKenzie County issues.

Moved by Skarda, seconded by Hystad, to approve the Joint Powers Agreement for the Transportation Alternatives Grant with the City of Watford City for a multipurpose path from the visitors center to the heritage park museum. The City is responsible for all costs of the project. All voting aye, motion carried.

PWD Kanwar requested the County to perform requested work to shape a parking lot within the DOT right of way near the visitor center. Moved by Hystad,

seconded by Brown, to approve the County employees to shape the requested parking lot near the visitor center upon DOT approval. All voting aye, motion carried.

Discussion was held on the Private Driveway Agreement/Road Maintenance Agreement. Skarda expressed concern over bus routes and senior citizens. Hystad stated he understood that bus routes would be plowed without a waiver or agreement. Kanwar stated the bus routes are taken care of on the county roads, but private driveways/subdivisions are not plowed without agreements in place at this time, but would do the work if directed by the Board to do so. Road superintendent Glover stated he has a map of the bus routes and will take care of those. SA Skarda stated the best way for the County to remove liability is for the landowners to sign the agreement/waiver. Moved by Hystad, seconded by Skarda, to first remove snow on all main roads and bus routes and then to move to personal driveways, regardless of whether or not a road maintenance agreement has been signed. All voting aye, motion carried.

Wold asked about a telephone pole in the middle of County Route 55 and when that pole would be moved. Glover stated that it is up to the contractor, Central Specialties, at this point. Kanwar stated they are working with McKenzie Electric to have the pole moved.

Discussion was held by the Board on overtime expenses by County departments. Skarda expressed concern over increasing amounts of overtime, sometimes over the budgeted amount. Skarda requested Human Resources to work with department heads on ways to reduce overtime by cross-training, reviews of employee responsibilities and focus, the use of tracking and scheduling software, and to understand the demographics of those accruing overtime. Board consensus was to move this topic to the handbook committee for further discussion and to request department heads to watch overtime expenses.

The meeting recessed at 4:01 p.m. until January 5, 2021, at 12:00 p.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
49138	ALEXANDER PARK DISTRICT	92.72
49139	ALEXANDER RURAL FIRE DISTRICT	824.08
49140	ALEXANDER SCHOOL DIST. #2	29,496.22
49141	ALEXANDER TWP.	4,520.96
49142	ANTELOPE CR. TWP.	3,191.39
49143	ARNEGARD PARK DISTRICT	935.98
49144	ARNEGARD RURAL FIRE PROTECTION DIST.	496.54
49145	ARNEGARD TWP.	8,346.83

49146	ARNEGARD/CITY OF	11,499.46
49147	BLUE BUTTES TWP.	5,114.98
49148	CHARBON TWP.	5,435.14
49149	EARL SCHOOL DIST. #18	14.43
49150	ELM TREE TWP.	11,583.16
49151	GRAIL TWP.	2,285.45
49152	GRASSY BUTTE FIRE DISTRICT	140.71
49153	HAWKEYE TWP.	3,467.88
49154	HORSE CREEK SCHOOL DIST. #32	126.41
49155	KEENE TWP.	5,486.66
49156	MCKENZIE CO. FIRE PROT. DIST.	3,081.46
49157	MCKENZIE CO. HISTORICAL SOCIETY	268.76
49158	MCKENZIE CO. SD#1	170,947.57
49159	MCKENZIE SOIL CONS. DIST.	2,556.58
49160	ND STATE TREASURER	15,630.17
49161	NEW TOWN PUBLIC SCHOOL DIST.	40,706.52
49162	NEW TOWN RURAL AMBULANCE DIST.	132.34
49163	NEW TOWN RURAL FIRE DEPT.	132.34
49164	RANDOLPH TWP.	2,212.15
49165	RIVERVIEW TWP.	24,119.88
49166	SIOUX TWP.	5,509.26
49167	SIOUX-YELLOWSTONE RURAL FIRE DIST.	241.22
49168	TRI TWP	16,081.71
49169	TWIN VALLEY TWP.	33,169.86
49170	UPPER MISSOURI DIST. HEALTH UNIT	1,050.57
49171	WATFORD CITY MUNICIPAL AIRPORT	451.87
49172	WATFORD CITY PARK DISTRICT	11,338.37
49173	WATFORD CITY/CITY OF	36,472.35
49174	WILLISTON FIRE PROTECTION DISTRICT	3.24
49175	YELLOWSTONE SCHOOL DISTRICT #14	2,954.27
49176	YELLOWSTONE TWP.	10,319.78
49177	WATFORD CITY/CITY OF	211,315.96
233011	ACME TOOLS	59.98
233012	ADVANCED BUSINESS METHODS	9,505.50
233013	ALEXANDER/CITY OF	800,000.00
233014	AMAZON CAPITAL SERVICES	2,689.30
233015	AMAZON/SYNCB	216.90
233016	ANOVA FAMILY HEALTH CENTER	2,931.00
233017	APCO INTERNATIONAL	1,795.00
233018	APPLIED CONCEPTS	18,750.00
233019	AQUA CHEM	1,315.00
233020	ARROWHEAD SCIENTIFIC INC	902.47
233021	BADLANDS EDGE PAINTING LLC	2,874.00
233022	BAKER & TAYLOR	864.99
233023	BALCO UNIFORM COMPANY, INC.	793.51
233024	BOB BARKER COMPANY INC	91.75
233025	BOGUE/KAYLEY J	140.00
233026	BOLKEN/DOUGLAS	3,124.00
233027	BORDER STATES ELECTRIC	105.15

233028	BOSS OFFICE & COMPUTER PRODUCTS	848.32
233029	BUTTONS BY FISH	455.00
233030	C & D WATER SERVICES	51.00
233031	C.E. BROOKS & ASSOCIATES,P.C.	5,686.00
233032	C.E. BROOKS & ASSOCIATES,P.C.	11,781.00
233033	CDW-G GOVERNMENT	394.05
233034	CHARLIE'S SERVICE, LLC	50.49
233035	CIM SANITARY TECH	7,500.00
233036	CODE RED TOWING LLC	437.50
233037	DAKOTA BUSINESS SOLUTIONS	265.99
233038	DAKOTA FIRE PROTECTION, INC	1,450.00
233039	DASH MEDICAL GLOVES	1,105.50
233040	DAWA DEVELOPMENT, LLC	76.00
233041	DIRTY BIRDS, LLC	6,825.00
233042	DTE,INC.	284.78
233043	EATON TOWING/RECOVERY	312.50
233044	ECOLAB PEST ELIMINATION DIV.	127.00
233045	ELECTION SYSTEMS & SOFTWARE	4,083.96
233046	FARMERS UNION OIL COMPANY	1.09
233047	FASTENAL COMPANY	1,611.38
233048	FIRST INTERNATIONAL BANK & TRUST	4,448.55
233049	FLECK/WILLIAM	103.50
233050	G & G GARBAGE LLC	947.50
233051	GALLAGHER BENEFIT SERVICES INC.	400.00
233052	GRAINGER	285.21
233053	HEGGEN EQUIPMENT CO.	9,416.56
233054	HERO INDUSTRIES	1,300.00
233055	HYSTAD/CRAIG	31.40
233056	INTOXIMETERS	180.00
233057	ISIGHT RPV SERVICES	7,770.00
233058	JACK & JILL	41.67
233059	JOHNSON & SUNDEEN	5,275.00
233060	KLJ ENGINEERING, LLC	39,280.00
233061	LINEX OF WILLISTON INC	2,086.82
233062	LUND OIL, INC.	2,241.51
233063	MARCO TECHNOLOGIES LLC	510.59
233064	MCCODY CONCRETE PRODUCTS, INC	6,349.06
233065	MCKENZIE CO. TREASURER	15.00
233066	MEDLINE INDUSTRIES, INC	26.82
233067	MENARD, INC.	660.79
233068	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	16.04
233069	MOBERG/JOHN	672.00
233070	MOUNTAIN PLAINS LLC	18,253.50
233071	NATIONAL SHERIFFS' ASSOCIATION	68.00
233072	ND ASSN. OF COUNTIES	33,164.50
233073	ND COUNTY COMMISSIONERS ASSN.	2,107.00
233074	ND DEPT. OF TRANSPORTATION	18.00
233075	ND STATE RADIO COMMUNICATIONS	38,535.00
233076	NEHRING LAW OFFICE	140.00

233077	NEWMAN/DUSTIN B	129.50
233078	NORDBY JR/DOUG M	300.00
233079	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
233080	NORTHERN HEAVY DUTY TRUCK PARTS	610.70
233081	NORTHERN IMPROVEMENT CO.	213.75
233082	NORTHERN PLAINS INN, LLC	1,799.70
233083	NOVA ENERGY, LLC	524.00
233084	O K IMPLEMENT CO.	288.99
233085	O.K. TIRE STORE, INC	4,516.00
233086	OLSON/JEREMY	27.60
233087	PENNINGTON/GREG	82.50
233088	PETERBILT OF FARGO	157.40
233089	PRAXAIR	439.42
233090	PRO FORMS	102.64
233091	RDO EQUIPMENT CO. - FARGO	1,589.48
233092	RESERVATION TELEPHONE CO-OP	255.99
233093	ROGER NEW	625.00
233094	SCOFIELD/JESSIE	5,945.99
233095	SELLAND CONSTRUCTION, INC	50,475.79
233096	STEIN'S INC.	2,910.61
233097	STREICHER'S	74.98
233098	SUMMIT FOOD SERVICE, LLC	8,136.28
233099	SUNDRE SAND & GRAVEL, INC.	81,156.49
233100	SWANSTON EQUIPMENT CO.	2,057.65
233101	SWIGART/CHANTEL	25.00
233102	TASC-CLIENT SERVICES	2,278.72
233103	TERAFLEX GROUP LLC	281,129.62
233104	THE NATIONAL ASSOC. OF FLEET ADMIN.	499.00
233105	THORGRAMSON/RENEE	129.50
233106	TIMBER AUTO BODY	660.20
233107	TITANIUM PLUMBING	97.71
233108	TOOZ CONSTRUCTION, INC.	48,500.00
233109	TRIANGLE R ENTERPRISES	9,500.00
233110	ULTEIG	113,151.00
233111	UNITED RENTALS INC	973.90
233112	VEEDER/EUGENE	103.50
233113	VOGEL LAW FIRM	138.00
233114	WEST RIVER STRIPING CO.	6,365.00
233115-233135	PAYROLL - DECEMBER 10, 2020	810,161.23
233136	ALEXANDER/CITY OF	116.00
233137	ARMSTRONG SANITATION	628.00
233138	CENTURY LINK	180.19
233139	CONSOLIDATED TELCOM	97.13
233140	INFORMATION TECHNOLOGY DEPT.	6,412.75
233141	LYREC	117.13
233142	MCKENZIE COUNTY RURAL WATER	213.31
233143	MCKENZIE ELECTRIC CO-OP INC.	7,990.03
233144	MONTANA DAKOTA UTILITIES CO.	25,090.92
233145	NEMONT	28.50

233146	RESERVATION TELEPHONE CO-OP	9,739.59
233147	SOUTHWEST WATER AUTHORITY	49.00
233148	VERIZON/ACCT 342033315-01	3,320.02
233149	VERIZON/ACCT 842030146-01	4,231.46
233150	WATFORD CITY WATER DEPT./CITY OF	8,336.48
233151	ALEXANDER/CITY OF	337.38
233152	GARRISON DIVERSION CONSERVANCY DIST.	1,278.32
233153	L. YELLOWSTONE IRRIG. DIST. #2	90.72
233154	MCKENZIE CO. AMBULANCE SERVICE	1,987.54
233155	YELLOWSTONE SCHOOL DISTRICT #14	962.72
233156	ACCUSOURCE INC.	338.82
233157	ACKERMAN-ESTVOLD	19,198.75
233158	ADVANCED BUSINESS METHODS	1,495.07
233159	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	48,969.17
233160	ADVANTAGE EMBLEM, INC	166.25
233161	AGENCY MABU	5,755.00
233162	AGRI INDUSTRIES, INC.	918.86
233163	ALEXANDER/CITY OF	634,782.77
233164	ALPPERSPACH/PATRICIA	1,125.00
233165	AMAZON CAPITAL SERVICES	4,177.52
233166	AMERICAN LEGION	203.00
233167	AMERICAN WELDING & GAS	32.55
233168	ANDREW S. MARQUART, ATTORNEY AT LAW	198.00
233169	ARMOR INTERACTIVE	50,307.93
233170	AUTO VALUE	760.00
233171	AVI SYSTEMS, INC.	500.00
233172	BADLANDS EDGE PAINTING LLC	2,874.00
233173	BADLANDS HARDWARE	585.26
233174	BADLANDS OCCUPATIONAL TESTING SERVICES	114.00
233175	BAHR/ALBERT	25.00
233176	BAKER & TAYLOR	294.39
233177	BALCO UNIFORM COMPANY, INC.	16,565.28
233178	BARRETT PHARMACY	9.02
233179	BECKER/BARBARA J.	500.00
233180	BEICEGEL STATION	677.49
233181	BIG BOYS TOYS	32.97
233182	BIG STATE INDUSTRIAL SUPPLY, INC	308.94
233183	BLUE TARP FINANCIAL, INC.	418.59
233184	BORDER STATES ELECTRIC	1.03
233185	BOSS OFFICE & COMPUTER PRODUCTS	1,764.75
233186	BRADY'S ROADSIDE SERVICE	625.00
233187	BURNS & MCDONNELL	58,150.94
233188	BUTTONS BY FISH	965.39
233189	C & D WATER SERVICES	83.00
233190	C.E. BROOKS & ASSOCIATES,P.C.	3,265.39
233191	C.E. BROOKS & ASSOCIATES,P.C.	6,252.50
233192	CASCADE AUTO GLASS	944.00
233193	CDW-G GOVERNMENT	1,381.48
233194	CENTRAL SPECIALTIES INC.	126,672.15

233195	CERTIFIED POWER. INC	1,896.34
233196	CIVIL SCIENCE INFRASTRUCTURE, INC.	34,847.76
233197	CLOCK/LLOYD	150.00
233198	CODE RED TOWING LLC	577.50
233199	COPPERHEAD OILFIELD SERVICES LLC	10,722.75
233200	CORE & MAIN	11,444.63
233201	CORPORATE TRANSLATION SERVICES, INC	1.43
233202	COUNTIES PROVIDING TECHNOLOGY	2,947.03
233203	CROSS/ROBERT	40.60
233204	D & J EQUIPMENT SALES & SERVICE,LLC	300.75
233205	DAWA DEVELOPMENT, LLC	882.00
233206	DEALERS ELECTRICAL SUPPLY	234.24
233207	DEANS BULK SERVICE, INC	3,870.50
233208	DIRTY BIRDS, LLC	2,850.00
233209	DMC WEAR PARTS LLC	40,117.80
233210	DONE RIGHT THE FIRST TIME	1,632.00
233211	DTE,INC.	3,940.36
233212	E & M SERVICES	523.20
233213	ECOLAB PEST ELIMINATION DIV.	885.61
233214	ELECTRICAL INSTALLATION & MAINTENANCE	2,388.37
233215	FARMERS UNION OIL COMPANY	20,342.98
233216	FASTENAL COMPANY	1,860.30
233217	FCI CONSTRUCTORS, INC.	211,462.35
233218	FINSAAS/DARRELL	49.88
233219	FIRST INTERNATIONAL BANK & TRUST	1,925.00
233220	GENE'S TREE SERVICE	3,965.00
233221	GRONOS/JEFF	16.24
233222	H.A. THOMPSON & SONS,INC.	17,765.00
233223	HANSEN DIESEL & AUTOMOTIVE	1,100.86
233224	HDR ENGINEERING, INC	20,869.34
233225	HEARTLAND CONSULTING GROUP, LLC	14,641.00
233226	HECK BUILT LLC	59,702.00
233227	HEGGEN EQUIPMENT CO.	9,517.76
233228	HELLANDSAAS/MARCIA	290.00
233229	HIGGINS/AMBER	52.63
233230	HILL ENTERPRISES	1,114.74
233231	HOME OF ECONOMY	423.88
233232	HONSTEIN/MARK	37.41
233233	HUUS/CURT	150.00
233234	ICON ARCHITECTURAL GROUP	47,108.25
233235	INGRAM/MAX	187.59
233236	INSIDE THE TAPE LLC	750.00
233237	INTERACTIVE DATA, INC	51.00
233238	INTERNATIONAL ASSOC OF ASSESSING OFFICER	220.00
233239	IRWIN/JOHN	129.38
233240	JJ ELECTRIC LLC	22,488.37
233241	KADIR/PEYMAN O	89.00
233242	KIESLER POLICE SUPPLY INC	3,483.00
233243	KIESON/CAROL	552.00

233244	KITAGAWA/BENJI KURT	3,666.67
233245	KLJ ENGINEERING, LLC	7,277.22
233246	KOHLER COMMUNICATIONS, INC.	32,380.89
233247	KOTANA COMMUNICATIONS, INC.	346.31
233248	LARSEN SERVICE DRUG, INC.	383.90
233249	LEO/DEVAN	55.20
233250	LEWIS/JAY	13.92
233251	LINK COMPUTER CORPORATION	563.75
233252	LOREN YOUNG INC	400.00
233253	LUND OIL, INC.	16,573.74
233254	LYNN CARD COMPANY	129.00
233255	MCCABE/THOMAS	306.43
233256	MCKENZIE CO. FARMER	3,132.44
233257	MCKENZIE CO. TREASURER	920,520.40
233258	MCKENZIE COUNTY RURAL WATER	48,980.92
233259	MCKENZIE ELECTRIC CO-OP INC.	123,114.26
233260	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	6,055.89
233261	MCNANEY/CHARLES	42.92
233262	MEDEIROS/KRISTINE	16.85
233263	MEDLINE INDUSTRIES, INC	219.68
233264	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	12.00
233265	MOBERG/JOHN	31,698.00
233266	MONTANA DAKOTA UTILITIES CO.	37.07
233267	ND ASSN. OF CO. ENGINEERS	275.00
233268	ND DEPT. OF ENVIRONMENTAL QUALITY	600.00
233270	ND DEPT.OF CORRECTIONS & REHABILITATION	75.00
233271	ND OFFICE OF THE ATTORNEY GENERAL	4,455.00
233272	ND PLANNING ASSOCIATION	200.00
233273	ND TOWNSHIP OFFICERS ASSN.	2,500.00
233274	NEHRING LAW OFFICE	455.00
233275	NELSON CONTRACTING CO.	362.50
233276	NORTH DAKOTA GUARANTY & TITLE CO	3,009.06
233277	NORTHERN HEAVY DUTY TRUCK PARTS	65.95
233278	NOVA FIRE PROTECTION, INC.	575.00
233279	NOVAK/LARRY	35.96
233280	O K IMPLEMENT CO.	2,579.47
233281	O.K. TIRE STORE, INC	430.78
233282	O'DAY EQUIPMENT, LLC	1,758.82
233283	OLSON/DOUG	4,530.68
233284	OLSON/HUNTER	5,311.35
233285	PAYSTUBZ	1,975.67
233286	PEACE OFFICERS STANDARDS & TRAINING	270.00
233287	PETERBILT OF FARGO	174.60
233288	PHARMCHEM. INC.	485.35
233289	PRAXAIR	771.71
233290	PRO AUTO BODY, LLC	2,409.89
233291	PRO FORMS	86.24
233292	PUMP & METER SERVICE	5,322.49
233293	QUADIENT FINANCE USA, INC.	2,000.00



233294	QUADIENT LEASING USA, INC.	2,292.09
233295	QUALITY INN BISMARCK	864.00
233296	QUEEN CITY MOTORS INC.	140.00
233297	RDO EQUIPMENT CO. - FARGO	6,816.07
233298	RECORD KEEPERS LLC	77.00
233299	RED ROCK FORD	197.74
233300	RESERVATION TELEPHONE CO-OP	420.91
233301	ROGER NEW	187.50
233302	SANFORD HEALTH	846.00
233303	SAX MOTOR CO	5,348.51
233304	SCHOCK'S SAFE & LOCK SERVICE INC.	1,029.95
233305	SCHROEDER/MALISSA M.	350.00
233306	SCHWARTZ CONSTRUCTION INC./EDWARD H	368,880.06
233307	SINCLAIR CYBERNETICS, LLC	4,537.50
233308	SRF CONSULTING GROUP, INC	24,913.73
233309	STEIN'S INC.	976.44
233310	STENBERG/DANIEL	471.53
233311	STUTSMAN COUNTY AUDITOR	152.00
233312	SUBSURFACE, INC	52,000.00
233313	SUMMIT FOOD SERVICE, LLC	7,704.49
233314	THE MOSS GROUP, INC	250.00
233315	THOMSON REUTERS-WEST	362.28
233316	TRACTOR & EQUIPMENT CO.	530.42
233317	ULTEIG	3,501.00
233318	UNIFORM CENTER	1,192.94
233319	UNITED QUALITY COOPERATIVE	2,285.47
233320	US BANK NA DBA VOYAGER FLEET SYSTEMS	10,850.72
233321	VALLI INFORMATION SYSTEMS, INC	684.12
233322	VERIZON CONNECT FLEET USA LLC	96.00
233323	VOGEL LAW FIRM	2,996.00
233324	WARNE CHEMICAL & EQUIPMENT CO.	3,318.37
233325	WATFORD CITY LUMBER	3.38
233326	WAWSA	573,085.81
233327	WENCK ASSOCIATES INC.	191.50
233328	WESTLIE MOTOR CO.	613.67
233329	WESTWIND CONSULTING CENTER, INC	425.00
233330	WISNESS/BEAU JOHN	18,165.55
233331	WISNESS/BRETT	3,323.50
233332	WISNESS/CHASE	4,087.97
233333	WISNESS/MILO	7,493.22
233334	WOLF RUN VILLAGE	400,000.00
233335	ZAMAN/SAQIB	2,240.00
233336	ND DEPT. OF TRANSPORTATION	78,588.63
233337	ND DEPT. OF TRANSPORTATION	24.00
233338-233355	PAYROLL - DECEMBER 24, 2020	796,213.52