

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**January 5, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 5, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Brown, to approve the December 2020 Minutes as presented. All voting aye, motion carried.

Discussion was held on the process regarding questions on bills. Auditor/Treasurer Johnsrud requested commissioners contact her directly with questions and she will request the department head be present to answer questions during the meetings. Skarda asked for a report of drinking water purchases for employees. Hystad asked for information on the Killdeer Area Ambulance Service budget contribution.

Moved by Hystad, seconded by Skarda, to pull the Killdeer Area Ambulance Service budget contribution until January 19, 2021. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the bills as presented with the exception of the KAAS budget contribution. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Commission Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – L. Tjelde; 2. Approve Road Maintenance Agreement – F. Gudmunsen; 3. Approve Road Maintenance Agreement – C. Hystad; 4. Approve Publication of 2021 Salaries in Official Newspaper; 5. Appointments to the JDA Board – Heidi Brenna, Brett Wisness, and Gene Veeder – terms expiring December 31, 2023; 6. Set Public Hearing for Abatement Applications 4350-4353 – January 19, 2021 @ 2:00pm CT.

Discussion was held on upcoming NDIC, PSC, and NDDOH hearings including Demicks Lake Oasis Salt Water Disposal and a HydroOil Solutions treating plant.

Moved by Skarda, seconded by Hystad, to approve the hiring of a relative within Corrections. Chief of Security Thorgramson stated the employees would be on separate shifts, would not report to one another, and that there would be no scheduling issues. All voting aye, motion carried.

MCSO Lt. Newman requested a budget amendment for the purchase of 8 AEDs and 10 AED batteries. Newman stated the items have been on backorder since 2020. Moved by Hystad, seconded by Wold, to approve the Sheriff's Office budget amendment of \$19,000 for AEDs and AED batteries. All voting aye, motion carried.

HR Director Norby discussed with the Board extension of the Families First Coronavirus Relief Act (FFCRA). Norby recommended extending the portion of FFCRA which allows for 80 hours of paid sick time for affected employees who have not used this benefit. Discussion was held on what the City of Watford City and other counties were planning to do. Lawlar suggested perhaps approving the extension on a monthly basis and Norby stated she would continue to report monthly trends on usage. Moved by Skarda, seconded by Hystad, to extend the FFCRA 80 hour paid sick leave through February 2, 2021. All voting aye, motion carried.

HR Employee Facilitator Northrup and SA Skarda requested authorization to hire a current Assistant State's Attorney as the Chief Assistant State's Attorney at a Step 5. SA Skarda stated the negotiated wage is within his budget and this is a hard position to fill. Moved by Brown, seconded by Wold, to approve hiring the Chief Assistant State's Attorney at a D72 Step 5. All voting aye, motion carried.

Skarda requested monthly information to the Board regarding overtime accrual by department and employee positions, as well as a monthly comp time report.

Discussion was held on moving departments back to their regular 8-4:30 Monday through Friday schedules as some departments are still working 4-10 hour days each week. Moved by Skarda, seconded by Brown, to direct HR to email department heads that employees are to return to their normal hours of 8-4:30am Monday through Friday effective Monday, January 11. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Fairgrounds project contract with FCI Constructors, Inc., as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Joint Powers Agreement with the City of Arnegard for the transfer of firearms as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign the Head Start letter of support with Great Northwest Education Cooperative as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the engineering agreement with Burns & McDonnell for 2020 engineering services at the landfill for \$172,000. Brown asked when the contract would be competitively bid and Schreiber stated it would occur at the end of 2021. All voting aye, motion carried.

At 10:03 a.m. a public hearing was held on Abatement Applications 4097, 4098, 4237-4245, and 4341-4343. Moved by Brown, seconded by Skarda, to approve Abatement Applications 4097, 4098, 4237-4245, and 4341-4343 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to set the public hearing for the Auburn Ridge and Bison Run Holdings Abatement Applications 4253-4340 for Tuesday, February 2, 2021, at 1:00pm CT. All voting aye, motion carried.

Landfill Director Schreiber updated the Board on the waste oil disposal process at the landfill. Schreiber stated things are going well and they are working with commercial operations to set up direct contact with S&K to remove the landfill as the middleman.

Megan Klassen, Dickinson Chamber of Commerce, discussed the upcoming SW Night with the Legislators event that will occur on Monday, February 22, 2021, in Bismarck. This event is an opportunity for Southwest Commissioners to interact with legislators from around the State. Board consensus was to table discussion on sponsorship to February 2.

Nate Bouray, attorney for Waste Management, discussed the Road Use Agreement with the Board. Bouray brought along Johannes Kohn, Area Manager of Energy Services at Waste Management, to discuss operations of the business and to provide background on the project. Bouray stated issues outstanding were if 30<sup>th</sup> St was going to be paved or gravel and whether the County would be taking ownership from Blue Buttes Township. SA Skarda stated other issues outstanding are liability and maintenance of the road. Brown asked about an approach permit and Kohn stated the approach permit and the road agreement were holding up the project. Kohn stated an approach permit could not be granted until the agreement was finalized. Brown stated that he supports slurry injection and understands its importance to the industry but feels the confusion and obfuscation between the approach permit and the road agreement are causing issues. Brown stated these issues need to be dealt with separately and that the permit need not hold up the road agreement. During the meeting Johnsrud received an email from Permitting Specialist Glover that indicated the approach permit was approved in June 2020. Brown stated the next decision is whether or not the County will accept the 50% ownership proposal from Blue Buttes Township. Keith Norbeck, citizen, commented that he has worked for several waste disposal companies and not once did they approach the county to fulfill obligations to build roads and instead facilitated easements on their own and built the needed roads. Norbeck stated he is unsure why taxpayers were being asked to build and maintain this road. Board consensus was to place this on the agenda for January 19 when the township and Public Works staff would be available.

The meeting recessed at 11:16 a.m. until January 19, 2021, at 1:00 p.m.

### **January 19, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 19, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Treasurer Report for the period ending December 31, 2020, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Commission Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Approve 2021 Road Maintenance Agreement - C. Wodelet; 2. Approve 2021 Road Maintenance Agreement – D. Link; 3. Approve 2021 Road Maintenance Agreement – K. James; 4. Approve 2021 Road Maintenance Agreement – K. Skorpil; 5. Set Public Hearing for Abatement Applications 4345-4349 and 4355 – 10:00a.m. February 2, 2021; 6. Reappoint Jim Jacobson and Appoint Tim Transtrom to the School Reorganization Board – 3 year terms.

Moved by Skarda, seconded by Hystad, to approve Items 1, 2, and 3 on the Planning & Zoning Consent Agenda and remove Item 4 for discussion. All voting aye, motion carried. Items approved: 1. Gary Nottestad #03-20COMP/ZC The applicant is requesting a Comprehensive Plan Amendment from Transition Area to Residential Low Density and a Zone Change from Agriculture to Residential 1 for lots 1-11. Planning & Zoning recommend approval of Comprehensive Plan Amendment and Zone Change application #03-20 to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. GTO Services #18-20CUP The applicant is requesting a Conditional Use Permit to continue use as a water depot and erect a 36x48 foot storage facility for the fresh water depot to heat water. The storage will consist of housing two (2) frac tanks and a heater. Planning & Zoning recommend approval of Conditional Use permit application #18-20 to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Cameron Dodge-Above Ground Storage Tank #17-20CUP The applicant would like to put up a 60K above ground storage tank (AST) adjacent to their stock pond so they can store water and sell it for FRACS. They anticipate the tank will be up for several years. The AST will not be used as a truck depot nor will trucks fill from the tank. Lay flat pipe will be used to transport the water. There will be no building and the tank will be 12' tall. Planning & Zoning recommend approval of Conditional Use Permit #02-20 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 4 – Appointment of Christ Olheiser to the Planning & Zoning Board for a term expiring January 31, 2022, was held. Skarda discussed the historical representation from all areas of the county on the Planning & Zoning Board when it was established and stated she received calls from concerned citizens in the Keene area about no member at large from that region. Les Haugen, former Planning & Zoning Board member, stated that he also understood that the makeup of the board was to be from all areas of the community and had concerns about too many from one particular area. Moved by Skarda, seconded by Hystad, to appoint Eva Hepper to the Planning & Zoning Board with a term expiring January 31, 2022. In additional discussion Brown asked about the vetting process of the applicants. Planning Director Huus stated there were four applicants for the position and the Board approved Chris Olheiser on a 4-2-1 vote. Brown stated he feels the applicants were vetted properly and hesitated to undermine the recommendation of the Planning & Zoning Board. Roll call vote: Wold, aye; Skarda, aye; Lawlar, nay; Hystad, aye; Brown, nay. With 3 votes aye and 2 votes nay, motion carries. Lawlar requested to establish guidelines for selection of Planning & Zoning Board members moving forward.

Landfill Director Schreiber updated the Board on the annual AUF report for the Landfill, which indicated 19,725 tons in 2020, which was a 32.5% decrease from 2019. Schreiber stated cell 6 is currently operating as designed and has a life expectancy to 2027 or 2028.

Schreiber also requested Board direction on the Landfill Fuel Island. Schreiber recommended sending the project out to bid. Discussion was held on fire code regulations and additional specifications if moved to vertical tanks. Moved by Wold, seconded by Skarda, to send the Landfill Fuel Island project out for bid. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the McKenzie Electric Cooperative agreement to move a power pole at the Landfill for the Scalehouse Project as presented. All voting aye, motion carried.

Emergency Manager Jappe gave a presentation on Gets/WPS enrollment for phone use during emergency situations.

Moved by Brown, seconded by Hystad, to remove the mask requirement for County employees and to follow the recommendations of the Governor and HR. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the employee GPS Acknowledgement Form as presented. HR Director Norby stated all employees would sign the form. Skarda requested to add vehicles and equipment, as well as the form date, to the document. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4350-4353. Moved by Brown, seconded by Skarda, to approve Abatement Applications 4350-4353 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to appoint Chris Kubal, Tim Jorgenson, Glen Beard, as well as Commissioners Lawlar and Hystad to the Fairgrounds Building Committee. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize rolling over unused 2020 Fairgrounds Project Funds to the 2021 budget year. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint HR Director Norby and Chairman Lawlar to the County Compensation Committee and to allow any commissioner to fill in if needed. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the HDR Task Order for easement and right of way services not to exceed \$150,000 for 2021 and to add the specifics of the projects on invoices to the Board for their review. All voting aye, motion carried.

MCWRD Manager Shaffer updated the Board on 2021 Water District Projects including Spring Creek Part II, Fairgrounds Project, System 4 Part 4 (Squaw Gap), and 30<sup>th</sup> St NW to 32<sup>nd</sup> St NW.

Ann Haffner, Killdeer Area Ambulance Service presented information to the Board regarding their funding request. Moved by Hystad, seconded by Skarda, to authorize a \$25,000 annual budget contribution to the Killdeer Area Ambulance Service for 2021 and forward. All voting aye, motion carried.

Discussion was held on the Waste Management Road Agreement on 30<sup>th</sup> St NW. Nate Bouray, attorney for Waste Management, stated they are no longer willing to participate in the paving of 108<sup>th</sup> Ave as previously discussed. Brown stated the decision today is whether the County wants to take ownership of that entire road and expressed concern over the precedent this might set for future projects. Moved by Brown, seconded by Wold, to maintain ownership of 30<sup>th</sup> ST NW as 50% County and 50% Blue Buttes Township and to request a recommendation from the Township as to gravel or payment for the road. All voting aye, motion carried.

Assistant County Engineer Mohamed updated the Board on the 2020 road projects. Mohamed also requested approval of Change Order 1 for County Route 55 in the amount of \$843,019.85. Mohamed stated most of the work is already completed and payment was being held until the change order was signed. Discussion was held on communication with landowners about the project to avoid large change orders and to make sure accurate amounts and details of projects are included in projects so change orders are not the norm. Skarda questioned the delay in presenting the change

order to the Board as it was dated October 26, 2020. Moved by Skarda, seconded by Hystad, to approve CR55 Change Order 1 as presented for \$843,019.85. Roll call vote: Skarda, aye; Lawlar, aye; Wold, nay; Brown, aye; Hystad, aye. With 4 votes aye and 1 vote nay, motion carried.

Ves Hurley approached the Board regarding a collapsed pipe/culvert near the railroad bridge by Sundheim Park in Yellowstone Township. Hurley stated the Bridge Committee is responsible for the funding, but no funds exist for this project that is needed to reroute the irrigation canal. Hurley stated landowners have agreed to the reroute and estimates it will cost approximately \$170,000 in total. SA Skarda stated any funds needed to be transferred through a joint powers agreement with Yellowstone Township. Moved by Hystad, seconded by Skarda, to proceed with the canal project and direct SA Skarda to prepare a joint powers agreement with Yellowstone Township for the transfer of funds. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Joint Powers Agreement with Grassy Butte Fire District as presented for the transfer of an old Sheriff's Office squad. All voting aye, motion carried.

The meeting adjourned at 4:07 p.m. until February 2, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
49387	ARNEGARD RURAL FIRE PROTECTION DIST.	25,000.00
49388	MCKENZIE CO. ATMOSPHERIC RES.	130,000.00
49389	MCKENZIE CO. FIRE PROT. DIST.	80,000.00
49390	MCKENZIE COUNTY FAIR	75,000.00
49391	WATFORD CITY MUNICIPAL AIRPORT	50,000.00
49392	WILLISTON VECTOR CONTROL DIST.	50,000.00
49605	ALEXANDER PARK DISTRICT	1,211.82
49606	ALEXANDER RURAL FIRE DISTRICT	11,927.21
49607	ALEXANDER SCHOOL DIST. #2	210,918.61
49608	ALEXANDER TWP.	11,378.12
49609	ANTELOPE CR. TWP.	3,073.63
49610	ARNEGARD PARK DISTRICT	3,396.46
49611	ARNEGARD RURAL FIRE PROTECTION DIST.	7,552.58
49612	ARNEGARD TWP.	17,331.65
49613	ARNEGARD/CITY OF	9,947.72
49614	BLUE BUTTES TWP.	6,669.87
49615	CHARBON TWP.	7,844.60
49616	EARL SCHOOL DIST. #18	2,722.72
49617	ELM TREE TWP.	14,030.12
49618	GRAIL TWP.	3,351.25

49619	GRASSY BUTTE FIRE DISTRICT	2,457.00
49620	HAWKEYE TWP.	6,404.05
49621	HORSE CREEK RURAL FIRE DIST.	450.03
49622	HORSE CREEK SCHOOL DIST. #32	4,414.91
49623	KEENE TWP.	9,638.62
49624	MANDAREE SCHOOL DIST. #36	83.92
49625	MCKENZIE CO. FIRE PROT. DIST.	30,896.29
49626	MCKENZIE CO. HISTORICAL SOCIETY	3,019.69
49627	MCKENZIE CO. SD#1	895,964.63
49628	MCKENZIE SOIL CONS. DIST.	31,422.96
49629	ND STATE TREASURER	29,527.08
49630	NEW TOWN PUBLIC SCHOOL DIST.	46,493.83
49631	NEW TOWN RURAL AMBULANCE DIST.	570.61
49632	NEW TOWN RURAL FIRE DEPT.	570.61
49633	RANDOLPH TWP.	2,130.52
49634	RIVERVIEW TWP.	23,541.54
49635	SIOUX IRRIGATION DISTRICT	4,358.77
49636	SIOUX TWP.	6,550.34
49637	SIOUX-YELLOWSTONE RURAL FIRE DIST.	4,018.19
49638	TRI TWP	15,616.06
49639	TWIN VALLEY TWP.	43,510.51
49640	UPPER MISSOURI DIST. HEALTH UNIT	16,813.48
49641	WATFORD CITY MUNICIPAL AIRPORT	8,870.69
49642	WATFORD CITY PARK DISTRICT	142,991.17
49643	WATFORD CITY/CITY OF	363,927.28
49644	WILLISTON FIRE PROTECTION DISTRICT	573.46
49645	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,007.54
49646	YELLOWSTONE SCHOOL DISTRICT #14	63,564.44
49647	YELLOWSTONE TWP.	18,091.23
49648	WATFORD CITY/CITY OF	3,134.31
233356	ADVANCED BUSINESS METHODS	12,277.99
233357	ALEXANDER FIRST RESPONDERS	5,000.00
233358	ALLEGIANCE COBRA SERVICES, INC.	108.50
233359	ALLIED 100 LLC	234.00
233360	AMAZON CAPITAL SERVICES	572.07
233361	AMAZON/SYNCB	563.25
233362	AMERICAN SOLUTIONS FOR BUSINESS	716.52
233363	ANDREW S. MARQUART, ATTORNEY AT LAW	243.00
233364	ANOVA FAMILY HEALTH CENTER	300.00
233365	ARMOR INTERACTIVE	150.59
233366	ASPHALT ZIPPER	2,920.87
233367	AXON ENTERPRISES INC	375.00
233368	BADLANDS EDGE PAINTING LLC	2,874.00
233369	BADLANDS HARDWARE	206.40
233370	BADLANDS OCCUPATIONAL TESTING SERVICES	114.00
233371	BAKER & TAYLOR	1,169.23
233372	BALCO UNIFORM COMPANY, INC.	298.10
233373	BEAVER CREEK ARCHAEOLOGY	750.00
233374	BEICEGEL STATION	317.13



233375	BOB BARKER COMPANY INC	86.80
233376	BOLKEN/DOUGLAS	3,124.00
233377	BOSS OFFICE & COMPUTER PRODUCTS	551.43
233378	BRADY'S ROADSIDE SERVICE	525.00
233379	BROSZ ENGINEERING, INC.	4,002.50
233380	C & C PLUMBING & HEATING, L.L.P.	14,461.00
233381	C & D WATER SERVICES	51.00
233382	CASCADE AUTO GLASS	290.00
233383	CDW-G GOVERNMENT	584.08
233384	CERTIFIED POWER. INC	1,431.41
233385	CIM SANITARY TECH	7,500.00
233386	CONNECT INTERIORS LLC	104,051.06
233387	DACOTAH PAPER CO.	349.75
233388	DASH MEDICAL GLOVES	775.70
233389	DEANS BULK SERVICE, INC	1,827.50
233390	DEMCO	1,152.20
233391	DIRTY BIRDS, LLC	5,940.00
233392	DONE RIGHT THE FIRST TIME	545.00
233393	ECOLAB PEST ELIMINATION DIV.	477.00
233394	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	275.00
233395	EVIDENT CRIME SCENE PRODUCTS	29.50
233396	FAMILY BRIDGES VISITATION & EXCHANGE	55,000.00
233397	FARGO GLASS AND PAINT CO.	1,458.21
233398	FASTENAL COMPANY	2,097.43
233399	FEDERAL EASTERN INTERNATIONAL LLC	434.80
233400	FIRST INTERNATIONAL BANK & TRUST	1,492.37
233401	GLOCK, INC.	250.00
233402	HANIG/JEFF & AMBER	224.03
233403	HAUGE/LORI	202.00
233404	HECK BUILT LLC	45.00
233405	HEGGEN EQUIPMENT CO.	2,091.32
233406	HOME OF ECONOMY	192.26
233407	HONSTEIN/MARK	10.50
233408	HOVLAND/WARREN-ONE WAY SERVICE	464.80
233409	HYALITE ENGINEERS, PLLC	43,750.00
233410	ICON ARCHITECTURAL GROUP	28,218.17
233411	JCJ WATER SOURCE LLP	161.00
233412	JJ ELECTRIC LLC	2,472.12
233413	JOHNSON & SUNDEEN	5,100.00
233414	JOHNSRUD/ERICA	84.03
233415	KADIR/PEYMAN O	64.41
233416	KLJ ENGINEERING, LLC	14,948.50
233417	KOHLER COMMUNICATIONS, INC.	327.10
233418	KOTANA COMMUNICATIONS, INC.	430.93
233419	KRAFT/PARKER	45.00
233420	LAQUINTA INN & SUITES	172.80
233421	LEGEND AUTO BODY	4,511.71
233422	LEWIS & CLARK TRAIL MUSEUM	70,000.00
233423	LUND OIL, INC.	1,309.00

233424	MAGNUSON/JOSHUA J	28.00
233425	MARCO TECHNOLOGIES LLC	510.59
233426	MCKENZIE CO. FARMER	1,018.56
233427	MCKENZIE CO. HEALTHCARE SYSTEMS	1,539.16
233428	MCKENZIE CO. HERITAGE ASSOCIATION	35,000.00
233429	MCKENZIE CO. TREASURER	19,732,019.19
233430	MCKENZIE COUNTY HEALTHCARE SYSTEMS	310,430.25
233431	MEDLINE INDUSTRIES, INC	271.00
233432	MENARD, INC.	282.93
233433	MERCHANTS BANK EQUIPMENT FINANCE	170,758.80
233434	MID-STATES ORGANIZED CRIME INFORMATION	200.00
233435	MINOT DAILY NEWS	226.20
233436	MOUNTAIN PLAINS LLC	45,871.25
233437	NATIONAL ASSOC. OF COUNTIES	450.00
233438	NATIONAL EMERGENCY NUMBER ASSN.	142.00
233439	ND ASSN. OF COUNTIES	1,290.90
233440	ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
233441	ND WATER & POLLUTION CONTROL CONFERENCE	300.00
233442	NELSON INTERNATIONAL	622.90
233443	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
233444	NORTHERN HEAVY DUTY TRUCK PARTS	687.50
233445	NOVA ENERGY, LLC	500.00
233446	O K IMPLEMENT CO.	3,226.22
233447	O.K. TIRE STORE, INC	4,160.74
233448	OHH PROPERTIES LLC	1,316.54
233449	PEACE OFFICERS STANDARDS & TRAINING	135.00
233450	PETERBILT OF FARGO	4,243.75
233451	PIONEER MUSEUM	27,500.00
233452	PRAXAIR	1,123.83
233453	QUADIENT FINANCE USA, INC.	500.00
233454	RDO EQUIPMENT CO. - FARGO	771.53
233455	RESILIENCE DT-LLC	2,200.00
233456	ROCKMOUNT RESEARCH & ALLOYS, INC.	5,362.01
233457	SCHATZ/SHAUN	56.00
233458	SCOFIELD/JESSIE	5,886.00
233459	SIRCHIE ACQUISITION COMPANY, LLC	225.95
233460	SRF CONSULTING GROUP, INC	18,241.69
233461	STATE OF NORTH DAKOTA	25.00
233462	STEIN'S INC.	1,319.80
233463	STREICHER'S	355.79
233464	SUMMIT FOOD SERVICE, LLC	11,828.40
233465	SYN-TECH SYSTEMS, INC	322.00
233466	THOMSON REUTERS-WEST	1,041.10
233467	TITANIUM PLUMBING	175.00
233468	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
233469	TSCHETTER/KEITH	27.81
233470	ULINE	62.48
233471	UNDERGROUND VAULTS & STORAGE, INC.	8.35
233472	UNITED RENTALS INC	190.00

233473	WATFORD CITY LUMBER	63.11
233474	WENCK ASSOCIATES INC.	1,007.30
233475	WILLISTON COUNCIL OF AGING	30,000.00
233476	YOUNG AT HEART CLUB	13,000.00
233477	ZAMAN/SAQIB	5,120.00
233478-233494	PAYROLL - JANUARY 8, 2021	824,207.51
233499	ALEXANDER/CITY OF	116.00
233500	ARMSTRONG SANITATION	592.45
233501	CENTURY LINK	180.19
233502	CONSOLIDATED TELCOM	98.08
233503	INFORMATION TECHNOLOGY DEPT.	6,290.30
233504	LYREC	125.72
233505	MCKENZIE COUNTY RURAL WATER	250.32
233506	MCKENZIE ELECTRIC CO-OP INC.	6,910.21
233507	MONTANA DAKOTA UTILITIES CO.	24,873.88
233508	NEMONT	28.50
233509	RESERVATION TELEPHONE CO-OP	10,064.00
233510	SOUTHWEST WATER AUTHORITY	50.00
233511	VERIZON/ACCT 342033315-01	3,393.55
233512	VERIZON/ACCT 842030146-01	4,421.70
233513	WATFORD CITY WATER DEPT./CITY OF	3,993.92
233514	ALEXANDER/CITY OF	5,250.94
233515	CHRISTENSEN/TRACY E	230.87
233516	GARRISON DIVERSION CONSERVANCY DIST.	15,711.78
233517	L. YELLOWSTONE IRRIG. DIST. #2	182,476.43
233518	MCKENZIE CO. AMBULANCE SERVICE	23,464.37
233519	YELLOWSTONE SCHOOL DISTRICT #14	4,003.76
233520	ACCUSOURCE INC.	880.16
233521	ACME TOOLS	199.00
233522	ADVANCED BUSINESS METHODS	1,349.14
233523	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	8,450.05
233524	AHERN RENTALS, INC.	7,700.00
233525	ALLEGIANCE COBRA SERVICES, INC.	50.00
233526	ALLIED 100 LLC	1,435.00
233527	AMAZON CAPITAL SERVICES	992.56
233528	AMERICAN WELDING & GAS	33.76
233529	ANOVA FAMILY HEALTH CENTER	150.00
233530	ARMOR INTERACTIVE	46,174.42
233531	ASCENDUM MACHINERY, INC	44.52
233532	ASTRO-CHEM LAB, INC.	50.00
233533	AUTO VALUE	69.75
233534	BADLANDS EDGE PAINTING LLC	2,516.50
233535	BADLANDS HARDWARE	354.68
233536	BADLANDS OCCUPATIONAL TESTING SERVICES	114.00
233537	BAKER & TAYLOR	1,285.97
233538	BALCO UNIFORM COMPANY, INC.	457.46
233539	BARRIE/SULAIMAN	11.00
233540	BAYMONT INN & SUITES/MANDAN	172.80
233541	BECKER/BARBARA J.	500.00

233542	BEK CONSULTING, LLC	11,995.00
233543	BIG SKY BATTERY	604.75
233544	BLUE TARP FINANCIAL, INC.	554.01
233545	BORDER STATES ELECTRIC	367.38
233546	BOSS OFFICE & COMPUTER PRODUCTS	1,002.59
233547	BROSZ ENGINEERING, INC.	11,525.00
233548	BROTHERS/WHITNEY	53.00
233549	BROWN/JERICO	684.05
233550	C & D WATER SERVICES	34.00
233551	CDW-G GOVERNMENT	836.82
233552	CELLEBRITE INC	3,700.00
233553	CHERREY'S PROPANE	2,256.00
233554	COBORN'S INC.	47.99
233555	CORE & MAIN	72,433.21
233556	CORPORATE TRANSLATION SERVICES, INC	15.57
233557	COUNTIES PROVIDING TECHNOLOGY	2,947.03
233558	CROSS/ROBERT	39.20
233559	D & D WATER WELL SERVICE	6,120.00
233560	DAKOTA SUPPLY GROUP	11,085.63
233561	DAWA DEVELOPMENT, LLC	344.00
233562	DEANS BULK SERVICE, INC	928.40
233563	DEMCO	63.63
233564	DOCUMENT OUTPUT CENTER	4,408.84
233565	DONE RIGHT THE FIRST TIME	420.00
233566	FARMERS UNION OIL COMPANY	47,680.32
233567	FASTENAL COMPANY	906.21
233568	FCI CONSTRUCTORS, INC.	166,100.85
233569	FIESELER/DANIEL	918.74
233570	FIRST INTERNATIONAL BANK & TRUST	1,925.00
233571	FIRST INTERNATIONAL INSURANCE	50.00
233572	FLECK/WILLIAM	103.50
233573	FRONTIER PRECISION	398.57
233574	GOFF/KALEB	3.11
233575	GRAINGER	289.04
233576	H & H FENCING LLC	12,020.00
233577	H.A. THOMPSON & SONS, INC.	4,595.00
233578	HANSEN DIESEL & AUTOMOTIVE	654.64
233579	HDR ENGINEERING, INC	33,206.23
233580	HEGGEN EQUIPMENT CO.	516.46
233581	HILL ENTERPRISES	2,308.49
233582	HOME OF ECONOMY	23.98
233583	HYSTAD/CRAIG	31.40
233584	INTERACTIVE DATA, INC	50.00
233585	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	250.00
233586	IRWIN/JOHN	86.25
233587	JOHN HUTTER TOWING	187.00
233588	JOHNSRUD/ERICA	33.96
233589	KLJ ENGINEERING, LLC	7,277.00
233590	KOHLER COMMUNICATIONS, INC.	475.10

233591	KUMMER'S PUMPING	400.00
233592	LAQUINTA INN & SUITES	172.80
233593	LICKERT/KRISTA D	110.00
233594	LINK COMPUTER CORPORATION	563.75
233595	LSC ENVIRONMENTAL PRODUCTS, LLC	1,112.80
233596	LSS HOUSING WATFORD CITY, LLC	1,051.58
233597	LUND OIL, INC.	2,102.12
233598	LYLE SIGNS INC.	2,350.13
233599	MAGNUSON/JOSHUA J	10.50
233600	MARCO TECHNOLOGIES LLC	7,536.66
233601	MCCAULEY/LYDIA	26.73
233602	MCKENZIE CO. AMBULANCE SERVICE	138.50
233603	MCKENZIE CO. FARMER	571.00
233604	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	20,000.00
233605	MCKENZIE COUNTY	336,029.82
233606	MCKENZIE COUNTY LANDFILL	1,123.69
233607	MCKENZIE COUNTY ROAD & BRIDGE	1,956.24
233608	MCKENZIE COUNTY RURAL WATER	1,974.80
233609	MCKENZIE ELECTRIC CO-OP INC.	1,168.27
233610	MENARD, INC.	694.11
233611	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	86.50
233612	MONTANA DAKOTA UTILITIES CO.	17,645.66
233613	MOUNTAIN PLAINS LLC	20,528.00
233614	ND ASSN. OF CO. ENGINEERS	300.00
233615	ND ASSN. OF COUNTIES	257,622.59
233616	ND COUNTY AUDITOR'S ASSN.	125.00
233617	ND DEPARTMENT OF HEALTH	503.16
233618	ND EMERGENCY MANAGEMENT ASSN.	80.00
233619	ND NEWSPAPER ASSOCIATION	147.42
233620	ND OFFICE OF THE ATTORNEY GENERAL	4,745.00
233621	ND RURAL WATER SYSTEMS ASSN.	1,375.00
233622	ND SECRETARY OF STATE	36.00
233623	ND SHERIFF'S & DEPUTIES ASSN.	400.00
233624	ND STATE RADIO COMMUNICATIONS	720.00
233625	ND WATER RESOURCE DISTRICT ASSN.	675.00
233626	NELSON INTERNATIONAL	1,318.20
233627	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
233628	NORTH DAKOTA ONE CALL	142.10
233629	NOVAK/LARRY	34.72
233630	O K IMPLEMENT CO.	608.42
233631	O.K. TIRE STORE, INC	831.99
233632	OLSON/JEREMY	27.60
233633	PALMER/BENJAMIN JOHN	20.00
233634	PAVEK/NICHOLAS R	17.50
233635	PAYSTUBZ	1,495.67
233636	PETERBILT OF FARGO	97.96
233637	PHARMCHEM. INC.	742.30
233638	PRAETORIAN GROUP, INC.	2,088.00
233639	PRAXAIR	1,384.24

233640	PRO AUTO BODY, LLC	4,407.94
233641	PRO FORMS	1,304.99
233642	QUADIENT FINANCE USA, INC.	2,000.00
233643	QUALE FARM TRUST	2,900.00
233644	RDO EQUIPMENT CO. - FARGO	1,127.69
233645	RECORD KEEPERS LLC	154.50
233646	RESERVATION TELEPHONE CO-OP	416.95
233647	RICOH USA, INC	440.32
233648	RILEY/ROBERT	1,181.24
233649	ROLFSRUD/JOHN	40.32
233650	ROUGH RIDER INDUSTRIES	1,600.00
233651	SANFORD HEALTH	6,442.53
233652	SCHATZ/SHAUN	21.00
233653	SHERWIN-WILLIAMS/WILLISTON	223.40
233654	SINCLAIR CYBERNETICS, LLC	7,794.53
233655	SKOGEN/RAYMON J	445.37
233656	SKOGEN/RUSS G	350.64
233657	SNEED/BRIAN	503.15
233658	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	100.00
233659	SRF CONSULTING GROUP, INC	33,824.63
233660	STENEHJEM HOLDINGS LLC	747.48
233661	STEVENS EQUIPMENT SUPPLY, LLC	105.70
233662	STUTSMAN COUNTY AUDITOR	161.50
233663	SUMMIT FOOD SERVICE, LLC	7,856.98
233664	THOMSON REUTERS-WEST	908.86
233665	TINKER/JOHN	2,500.00
233666	TRIANGLE R ENTERPRISES	12,100.00
233667	TRITECH SOFTWARE SYSTEMS	10,853.02
233668	ULTEIG	1,136.00
233669	UNIFORM CENTER	519.92
233670	UNITED QUALITY COOPERATIVE	2,606.86
233671	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,347.16
233672	USDA FOREST SERVICE	1,548.26
233673	VALLI INFORMATION SYSTEMS, INC	678.38
233674	VERIZON CONNECT FLEET USA LLC	9.30
233675	VOGEL LAW FIRM	488.00
233676	WATFORD CITY LUMBER	39.04
233677	WAWSA	302,418.91
233678	WEIGEL/KORI	273.80
233679	WIR3D ELECTRIC INC.	4,160.13
233680-233696	PAYROLL - JANUARY 22, 2021	815,387.03

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**February 2, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 2, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Brown, to approve the January 2021 Minutes as presented. All voting aye, motion carried.

Skarda requested to pull the bill to Central Specialties for Charge Order 1 for discussion. Moved by Skarda, seconded by Brown, to approve the bills as presented with the exception of the bill for Central Specialties. All voting aye, motion carried.

Discussion was held on the CSI Change Order 1 invoice in the amount of \$814,722.17. Skarda asked why the change order is dated October 2020 with a letter from KLJ in January 2021 and then presented for payment in February 2021. Kanwar stated during construction season these types of changes are very typical of the project and there is no time to bring them to the Board for approval without significant project delays. Kanwar stated this is the way the construction process works and the process works well for the County. Skarda requested to look more at the bidding process to find out where the differences are in the bid and then this change order. Moved by Skarda, seconded by Hystad, to approve payment of the bill to Central Specialties. Lawlar requested additional discussion on why the delay from October to February for payment. Kanwar stated the change orders go through third-party vendors and sometimes take more time. Discussion was held on whether additional pre-work could have been done to eliminate this large change order. Brown requested a cost benefit analysis of pre-work on projects compared to change orders. Kanwar recommended continuing with the way projects are currently being done. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Commission Consent Agenda Items 1 through 7 as presented. All voting aye, motion carried. Items approved: 1. MOU – School Resource Officer Services with East Fairview School District 2020-2021; 2. Approve Road Maintenance Agreement – R. Irwin; 3. Tobacco Gardens Seasonal Camping Renewal Letter – Signature Authorization – Change from 2 years to 3 years at request of Corps of Engineers; 4. MOU – School Resource Officer Services with Alexander School District 2020-2021; 5. Out of State Travel Request – MCSO Less Lethal Instructor Training – Anoka County February 21-23, 2021; 6. Sick

Leave Donation Request – T. Pickering; 7. Set Public Hearing for Abatement Applications 4361-4370 – February 16, 2021 at 2:00pm.

Andy Mogen, Hawkeye Township, approached the Board about the 41<sup>st</sup> Street NW project that had been previously discussed. Mogen stated the Township has committed \$210,000 to the project and has worked with Brosz to come up with a design. Lawlar asked about rebidding the project again and Mogen was supportive of that. Mogen stated the right of way has also been obtained. Mogen requested assistance from the County for the bid process. Board consensus was to rebid the project and to come back with the new bid prices.

Economic Development Coordinator Stenberg stated the JDA had decided to move forward with a \$500 sponsorship to the SW Night at the Legislature which will be covered by the JDA budget. Commissioners Skarda and Brown will attend.

Stenberg presented two bills that were received late for the Wolfpup II project totaling \$28,652.75 using the funds that had been left over on the project and rolled to the general fund at the end of 2020. Moved by Skarda, seconded by Brown, to amend the JDA budget by \$28,652.75 and to pay the bill as requested. All voting aye, motion carried.

Stenberg also provided an update on the Skills Initiative program which is focusing on priority requests from employers in McKenzie County. Those priorities include automation, healthcare/nursing, welding, and others.

Library Director Galeazzo provided an update on the flooring updates in the Library and recommended to continue with the Saturday Library closures. Moved by Skarda, seconded by Hystad, to accept the recommendation of the Library Board to continue with the weekend closures as presented. All voting aye, motion carried.

At 10:00am a public hearing was held on Abatement Applications 4345-4349 and 4355. No persons of the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4345-4349 and 4355 as presented. All voting aye, motion carried.

Terry Moe and members of the Alexander School District presented a request to the Board for financial assistance for the building of a new Alexander football field. Moe stated an engineering firm had drawn up a plan and that McKenzie County School District and Watford City had approved the use of the Watford City field for 2 years while the project was ongoing. Superintendent Bieber stated bids would be going out in the following week. Board consensus was this is a good project to support and requested the group come back after bids are opened for further discussion.

VSO Honstein provided a quarterly report to the Board. Honstein requested additional training from the Dunn County VSO and to pay for her mileage and meals.



Moved by Skarda, seconded by Brown, to approve up to \$500 expenditure for training from the Dunn County VSO. All voting aye, motion carried.

Honstein also requested to purchase a microfiche reader/scanner/printer as he is finding veterans coming in with microfiche records. Honstein said the costs to purchase the equipment run from \$350 on eBay to \$5,000 from Information Systems. Hystad asked if either Williams County or Dunn County had these types of scanners that could be used when needed as Hystad expressed some concern regarding unreliability of scanners purchased on eBay. The Board requested Honstein talk to neighboring counties about the availability of this type of equipment.

Moved by Hystad, seconded by Wold, to approve the skid-steer replacement request from Landfill Director Schreiber with a trade-in with Heggen Equipment for \$44,000. All voting aye, motion carried.

Landfill Director Schreiber presented information on caron cleats for the 950K dozer. These specialty shoes fit on the tracks and assist in the shredding of material and compaction in the landfill cells. Schreiber presented options to purchase just the shoes for \$34,980 or a full system of shoes/trails/tracks for \$43,225.10. Moved by Wold, seconded by Hystad, to approve the full system purchase for \$43,255.10. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to extend the FFCRA leave until March 2 as recommended by HR Director Norby. All voting aye, motion carried.

Norby requested clarification on the hiring process for new positions and approved but vacated positions. Skarda stated she would rather not hire any new employees at this time and to take a hard look at every opening to see if the position can be cross-trained or those duties allocated to others, with the exception of departments, such as Corrections, with mandated staffing requirements. Lawlar stated his preference was for all vacated positions to come to the Board before they are refilled. Board consensus was for department heads to come before the Board with requests to fill vacated positions.

PWD Kanwar requested Board direction on how to fill the Fleet Manager position. Kanwar asked if the Board wished to appoint Brandon Kummer into that position. Jenna stated there was also the possibility of opening the position internally to see if any other employees were interested. Hystad asked Kummer if he felt he could handle the position along with his current duties and Kummer stated yes he could. Moved by Wold, seconded by Hystad, to appoint Brandon Kummer the Fleet Manager, effective February 1, 2021, and to move him to DBM D61, Step 1 as an exempt employee reporting directly to Kanwar. All voting aye, motion carried.

Discussion was held on the County policy for signing public and private roads. Concern was expressed regarding prescriptive easements and 911 addressing signs.

Board consensus was to table this topic to the February 16 agenda to allow time to gather additional information.

Moved by Brown, seconded by Skarda, to approve the release of the bid for magnesium and/or calcium chloride as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the release of the bid for road graders as presented. Kummer stated there are several graders at the 5 year mark and comply with the buyback program. All voting aye, motion carried.

Kanwar requested to hire former employee Omar Mohammed as a temporary employee to complete some tasks. Wold asked how many other engineers are on staff to which Kanwar replied there were 4 other engineers. Lawlar asked HR Director Norby about temporary employees and what that means. Norby stated temporary employees are subject to the handbook and need new paperwork, would need to be issued county equipment, as well as complete pre-employment drug tests and this particular situation would also require remote work. Moved by Hystad, seconded by Wold, to deny the request to hire a temp as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the surfacing of Clear Creek Church parking lot using crushed asphalt as requested by Kanwar. All voting aye, motion carried.

Discussion was held on the speed limit of 125<sup>th</sup> Ave. Hystad asked why the road was posted 35mph but designed for 55mph. SA Skarda recommended a speed study be done before raising the speed limit. Lawlar asked Kanwar to bring a proposal for a speed study back to the February 16 meeting.

Discussion was held on the Road and Bridge Capital Improvement Project (CIP) listing. Kanwar stated the only new potential project for 2021 is the Charlie Bob Creek Road. Kanwar stated the CR55 road will be finished in 2021 as well and that there were limited funds for 2021 projects. Discussion was held on CR27, CR30, 24<sup>th</sup> Ave, and Long X Road.

Moved by Skarda, seconded by Brown, to approve the 2020 budget amendments as presented in the Budget to Actual Report by Auditor/Treasurer Johnsrud due to unanticipated expenses or other increases to costs: increase the Landfill budget from \$2,046,850 to \$3,143,344.65; increase the Non-Departmental budget from \$5,261,000 to \$6,674,802.14, increase the Sheriff's budget from \$5,891,535 to \$7,442,558.32, increase transfers from \$46,180,000 to \$59,898,423.49; increase Road & Bridge budget from \$96,360,847 to \$99,037,949.86, increase County Human Services from \$0.00 to \$34,981.94, increase Veterans Service Officer from \$130,008 to \$145,328.99, increase County Library from \$488,488 to \$521,807.80; increase JDA from \$4,471,733 to \$7,899,387.34; increase HazChem from \$84,300 to \$252,384.78; increase Health Unit

from \$966 to \$277,488.66; increase Historical Society from \$3,128 to \$71,229.04. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to allow Horse Creek School to keep the remaining playground funds for other projects at the school. All voting aye, motion carried.

Skarda discussed the abandoned vehicle fund available through UMDHU to help clean up the County. Skarda wanted the Board and citizens to know this grant was available until funds run out.

Moved by Brown, seconded by Hystad, to appoint Chairman Lawlar and HR Director Norby to the NW Judicial District Safety plans. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the 2021 wine license for Tobacco Gardens as presented. All voting aye, motion carried.

The Board recessed at 12:02 for lunch and reconvened at 1:00pm for Abatement Hearings.

At 1:00pm a public hearing was held on Abatement Applications 4253-4340. David Tibbels, attorney for applicants, joined by zoom for discussion.

Tibbels began discussion on Abatement Application 4253 for Auburn Ridge. Tibbels stated an independent appraisal as well as rent roles and financial statements were presented. The appraisal used the income approach due to lack of recent sales, volatility in the market, and other data that was more readily available. Rita Olson, Watford City Assessor, described her assessment process and methodology. Olson stated as an assessor she also has to keep in mind equalization across the county/city. Olson stated there was one unfinished building in 2018 but stated that building was at least 75% complete as of the assessment cutoff of February 1, 2018. Tibbels agreed that the appraisal on that building as of May 2017 was that it was 70% complete but that he was not sure what the completion percentage was in February 2018. Tax Director Paulson explained pitfalls of using the income approach on incomplete buildings or buildings that have not been in operation for a full year and that even incomplete buildings have value tied to them. Brown asked about the purpose of the appraisal and if it had been used for a different purpose if the numbers would be different. Tibbels expressed caution at the purpose of the appraisal as the role of the appraisal was to find a true and full value for the property. Tibbels stated the owners would be appreciative of any relief that could be provided. Recommendation from Olson and Paulson was to remove 25% of the value for the incomplete building. Moved by Brown, seconded by Skarda, to deny Abatement Application 4253, after extensive discussion, but to amend the true and full value to \$10,321,000 on the recommendation of the Watford City Assessor and County Tax Director based on a completion of 75% for the

incomplete building and based on the alignment of the appraised value of an independent appraiser. All voting aye, motion carried.

Discussion was held on all the Bison Run Abatements. Tibbels stated these properties were all originally one parcel but has been platted to individual parcels, but that the property is operated as a single unit. Tibbels provided rent rolls, profit and loss statements and requested the County use an income approach for this property to set the value. Olson stated this is a townhouse community and was platted in order to have the ability to sell units. Olson stated the property values have to be within 10% of the sale prices for tolerance as required by the State.

Moved by Skarda, seconded by Hystad, to deny Abatement Application 4254 as the value is fair and equitable for all land in that neighborhood. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to deny Abatement Application 4255 but to amend the true and full value to \$356,000 which would bring the land in line with like land, underdeveloped and not developed, around it and as such follows the pricing model and neighborhood pricing for 2018. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Abatement Application 4337 and set the value to 3250. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve Abatement Application 4296 to a value of 5200. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to deny Abatement Application 4277 based on the recommendation of the City Assessor and to set the value at \$500. All voting aye, motion carried.

Discussion was held on Abatement Applications 4256-4276, 4278-4295, and 4297-4338. Olson stated these duplexes did receive a 10% reduction going into the 2018 tax year. Olson reported there were three sales that occurred in 2018 that were in line with the values placed on these properties. The applicants are requesting to set the value at \$134,000 per unit and sales were for \$189,900, \$186,500 and \$187,000. Paulson reported on the administrative rules that are required to be followed and in order to be considered a commercial property there must be at least 4 units on each parcel and this property only has one unit per parcel. Brown asked questions about how values were substantiated and about the market rent used in the formulas. Tibbels responded that the financial statements were from the operations of the units and that the rent used in the formula was the average asking rent. Moved by Hystad, seconded by Skarda, to deny Abatement Applications 4256-4276, 4278-4295, and 4297-4338 as presented due to sales that occurred throughout 2018 that supported the assessor's value was at market value. All voting aye, motion carried.

Discussion was held on Abatement Application 4340, Pheasant Ridge. Tibbels provided information on rent rolls, income and expenditures, and an appraisal that occurred in late February 2018. Olson reported the property sold in 2018 for \$2.2M through a deed in the Court that indicates it was not a true arms lengths transaction but was from the bank trying to get what was owed on the property. Olson asked questions about various assumptions in the appraisal. Hystad pointed out the \$4.8M cost of replacement indicated in the material provided. Wyatt Voll, City of Watford City attorney, stated that the idea that appraisals should be taken at face value is flawed as in his experience appraisals give different values depending on for whom they are prepared. Brown asked Olson about the timeframe of adjustments on the comparables sold in 2017 and doesn't understand why there would be a timeframe discount from 2017 to 2018 when activity in the region was picking up not slowing down. Olson stated that a sale in a building right next door to this one sold for \$88,125 a unit so the \$80,000 a unit this is appraised for indicates this is the correct value for the property. Brown expressed reservation at the lack of inclusion of a property across the street from being included as a comparable in the appraisal. Moved by Wold, seconded by Skarda, to deny Abatement Application 4340 because of comparable apartments near this complex which has a similar value. All voting aye, motion carried.

The meeting recessed at 3:05 p.m. until February 16, 2021, at 1:00 p.m.

### **February 16, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 16, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Treasurer Report for the period ending January 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Commission Consent Agenda Items 1 through 7 as presented. All voting aye, motion carried. Items approved: 1. Signature Authorization – Project Safe Neighborhoods Grant Program from ND Office ND Attorney General for 2021; 2. Approve Ducks Unlimited Raffle Permit – March 27, 2021 at Eagles; 3. Approve Special Alcohol Permit – High Plains Community Center – Wedding on August 14, 2021; 4. Approve Road Maintenance Agreement – L. Northrop; 5. Set Abatement Hearing for Abatement Applications 4358-4360 – March 2, 2021 at 10am; 6. Out of State Travel Request – 3 SO employees – Florida April 5-11 – Drug Recognition Expert Certification; 7. Sick Leave Donation Request – A. Higgins.

Todd Pokrzywinski and Vicki Wold approached the Board regarding the Thorl Sax Water Depot Reclamation Bond and CUP permit. They requested modifications to the reclamation bond as the landowner is requesting some items remain after the project is complete. Board consensus was to work with Planning Director Huus on the reclamation bond amounts. Pokrzywinski also requested to be allowed to have the new building blue to match the existing structure that was grandfathered in. Moved by Hystad, seconded by Skarda, to allow the new building to be blue in color to match the existing building. All voting aye, motion carried.

Huus presented information that could be used in the selection criteria for Planning & Zoning Board members. Lawlar stated the maps could be used as a guide but that according to NDCC the members had to be selected at large. Skarda stated she doesn't want to impose too many criteria but wants to ensure diverse representation to the Planning & Zoning Board. Discussion was held on moving the selection of new members directly to the BOCC but Board consensus was to leave the process as it is currently and for the Planning & Zoning Board to vet candidates and make a recommendation. Hystad requested all letters of interest for a vacancy be forwarded to the Board for review before a new member is appointed.

Mountrail McKenzie Human Service Zone Director Sorenson updated the Board on the MMHSZ. The Zone has been official approved by the State and are currently working on job descriptions and classifications to ensure equity with all zones.

HR Director Norby requested permission to set up an office at the Public Works Building to increase of access for employees. Norby stated her goal in the end is to do a similar type of set up at the Law Enforcement Center. Norby stated no documents would be left in either of these locations and the main office would still be at the Courthouse. Moved by Wold, seconded by Skarda, to approve proceeding with an office space at Public Works. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2022 budget calendar as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4361-4370. No members of the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4361-4370 as presented. All voting aye, motion carried.

The Board recessed at 2:02 p.m. for the County Park Board Meeting. The Board reconvened at 2:55 p.m.

Discussion was held on CR4 and Hystad reported on a call from Tim Novak about a moratorium on de-icer for that road. Hystad stated he had talked with Fleet Manager Kummer and that the County was not treating that road and had not.

Moved by Skarda, seconded by Hystad, to approve the Resolution for the former Weed Shop property and to authorize the chairman to sign the resolution and all closing documents as needed. All voting aye, motion carried.

Derek Beck, D&B Energy Services, requested the Board to waive the \$11,500 fine for filter socks that were found in a Landfill load from G&G Garbage. Beck stated the filter socks were not radioactive. Landfill Director Schreiber stated the federal laws governing the Landfill prohibit any filter socks, dirty or not, from entering the Landfill and could result in a \$12,500 fine per day to the facility if they are found. Schreiber clarified the fine was to G&G Garbage for \$10,000 which was paid within 1.5 hours and that G&G had now passed that fine on to the generator, D&B Energy Services, and included an additional fee. Schreiber stressed that these filter socks are considered industrial or special waste and cannot be disposed of at the McKenzie County Landfill. Board consensus was this was a dispute between G&G Garbage and D&B Energy Services, not with the County. No action was taken.

Moved by Skarda, seconded by Hystad, to approve waiving the landfill fees for the Library remodel project. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the backfilling of the dispatcher and dispatch supervisor positions as requested by Sheriff Johansen and to change the supervisor position to exempt. All voting aye, motion carried.

Sheriff Johansen presented a request for Sheriff's Office improvements and additional furniture at the LEC. Lawlar asked if this had gone to the LEC Joint Powers Governing Board for approval and Johansen stated it had not. Lawlar requested the proper steps be taken for requests like these, as is done for other requests such as the JDA Board, before coming to the BOCC for final approval. Skarda stated she would work to call a special meeting of the LEC Joint Powers Board for discussion of this item.

Moved by Brown, seconded by Wold, to approve the work on the two CAT 627G scrapers as presented by Kummer with the stipulation that the County haul the machine to Williston for the repair. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the request to bid out the excavator replacement at a cost of approximately \$150,000. All voting aye, motion carried.

Road Superintendent Glover requested Board approval to work on 122<sup>nd</sup> Ave. Glover stated an engineering firm would need to be hired to help with one hill on the roadway and that he had obtained two proposals for that work. One proposal was from Brosz Engineering for \$9,470 and the other was from Mountain Plains for \$49,950. Moved by Wold, seconded by Hystad, to approve the proposal for \$9,470 from Brosz Engineering. Skarda requested a copy of the proposals for review. All voting aye, motion carried.

Kanwar discussed Board direction on pursuit of a FLAP grant. The Board requested Kanwar return to the Board with a map and possible roads that would be good projects for this grant. The grant does require a 20% match from the County.

Kanwar presented a proposal for a speed study on 125<sup>th</sup> Ave as requested by the Board. Discussion was held on the need for a speed study. Brady Bertram, Brosz Engineering, stated the road was designed for 55mph and that a speed study may show other intersections that might increase the chance of accidents or other risks. Hystad asked how long the study would take to complete and Kanwar answered it would take about one month. Moved by Hystad, seconded by Wold, to approve the speed study as presented and requested it be completed by March 16 for review. All voting aye, motion carried.

GIS Coordinator Foster and E911 Coordinator Clock discussed continued the signage discussion with the Board. Clock stated that in the past oil companies have requested addresses for their emergency plans. Discussion was held on the development of a road signage policy to document where and what type of signs are placed. Lawlar asked Foster and Clock to work with SA Skarda and Sign Operator Shull on a policy.

The meeting adjourned at 4:07 p.m. until March 2, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
49863	WATFORD CITY/CITY OF	13,975.82
50082	ALEXANDER PARK DISTRICT	4,487.71
50083	ALEXANDER RURAL FIRE DISTRICT	17,160.20
50084	ALEXANDER SCHOOL DIST. #2	242,508.59
50085	ALEXANDER TWP.	13,927.70
50086	ANTELOPE CR. TWP.	4,422.37
50087	ARNEGARD PARK DISTRICT	6,849.68
50088	ARNEGARD RURAL FIRE PROTECTION DIST.	10,523.36
50089	ARNEGARD TWP.	25,404.87
50090	ARNEGARD/CITY OF	15,310.94
50091	BLUE BUTTES TWP.	10,715.51
50092	CHARBON TWP.	11,558.36
50093	EARL SCHOOL DIST. #18	6,877.73
50094	ELM TREE TWP.	25,931.39
50095	GRAIL TWP.	5,661.63
50096	GRASSY BUTTE FIRE DISTRICT	3,832.90
50097	HAWKEYE TWP.	12,104.89
50098	HORSE CREEK RURAL FIRE DIST.	917.74



50099	HORSE CREEK SCHOOL DIST. #32	7,916.73
50100	KEENE TWP.	10,594.34
50101	MANDAREE SCHOOL DIST. #36	70.36
50102	MCKENZIE CO. FIRE PROT. DIST.	67,090.89
50103	MCKENZIE CO. HISTORICAL SOCIETY	6,783.60
50104	MCKENZIE CO. SD#1	1,763,967.31
50105	MCKENZIE SOIL CONS. DIST.	70,576.59
50106	ND STATE TREASURER	42,433.00
50107	NEW TOWN PUBLIC SCHOOL DIST.	80,432.92
50108	NEW TOWN RURAL AMBULANCE DIST.	1,074.85
50109	NEW TOWN RURAL FIRE DEPT.	1,074.85
50110	RANDOLPH TWP.	3,008.01
50111	RIVERVIEW TWP.	42,510.86
50112	SIOUX IRRIGATION DISTRICT	1,502.50
50113	SIOUX TWP.	9,308.88
50114	SIOUX-YELLOWSTONE RURAL FIRE DIST.	5,828.50
50115	TRI TWP	28,558.85
50116	TWIN VALLEY TWP.	74,412.81
50117	UPPER MISSOURI DIST. HEALTH UNIT	36,149.64
50118	WATFORD CITY MUNICIPAL AIRPORT	22,300.06
50119	WATFORD CITY PARK DISTRICT	355,951.14
50120	WATFORD CITY/CITY OF	1,014,535.11
50121	WILLISTON FIRE PROTECTION DISTRICT	879.13
50122	WILLISTON VECTOR CONTROL DIST.	16.66
50123	YELLOWSTONE PUMPING IRRIG. DISTRICT	156.80
50124	YELLOWSTONE SCHOOL DISTRICT #14	87,088.56
50125	YELLOWSTONE TWP.	29,354.00
50126	WATFORD CITY/CITY OF	8,947.68
233697	ADVANCED BUSINESS METHODS	1,498.10
233698	AHERN RENTALS, INC.	5,295.00
233699	ALLEGRA OF BOZEMAN	88.58
233700	AMAZON CAPITAL SERVICES	954.43
233701	AMERICAN LEGION	31.00
233702	ANOVA FAMILY HEALTH CENTER	2,728.00
233703	ARMOR INTERACTIVE	24,840.28
233704	ASDCO CONSTRUCTION SUPPLY	4,973.00
233705	ASPHALT SURFACE TECHNOLOGIES CORP.	25,070.46
233706	AVI SYSTEMS, INC.	1,275.00
233707	BADLANDS EDGE PAINTING LLC	2,159.00
233708	BADLANDS HARDWARE	757.86
233709	BADLANDS OCCUPATIONAL TESTING SERVICES	333.00
233710	BAKER & TAYLOR	1,861.46
233711	BALCO UNIFORM COMPANY, INC.	3,555.21
233712	BEEBE/RAY	45.00
233713	BEICEGEL STATION	757.63
233714	BEK CONSULTING, LLC	28,176.22
233715	BOB BARKER COMPANY INC	1,168.60
233716	BOLKEN/DOUGLAS	3,155.00
233717	BOSS OFFICE & COMPUTER PRODUCTS	1,028.94

233718	C & D WATER SERVICES	85.00
233719	C.E. BROOKS & ASSOCIATES,P.C.	6,872.89
233720	C.E. BROOKS & ASSOCIATES,P.C.	209.50
233721	CDW-G GOVERNMENT	1,484.31
233722	CENTRAL SPECIALTIES INC.	814,722.17
233723	CERTIFIED POWER. INC	381.90
233724	CHRISTENSEN/JENNIFER	391.38
233725	CIM SANITARY TECH	7,500.00
233726	CODE RED TOWING LLC	125.00
233727	COLWELL/SHELBY	45.00
233728	CUSTOM PAINT & TEXTURE	1,100.00
233729	DAKOTA FIRE PROTECTION, INC	850.00
233730	DAWA DEVELOPMENT, LLC	30.00
233731	DECKER EQUIPMENT/SCHOOL FIX	1,094.52
233732	ECOLAB PEST ELIMINATION DIV.	496.08
233733	EIDE/HENRY I.	182.40
233734	EMRY'S LOCKSMITHING	2,688.75
233735	FASTENAL COMPANY	81.87
233736	FIRST INTERNATIONAL BANK & TRUST	1,838.30
233737	FIRST INTERNATIONAL INSURANCE	50.00
233738	G & G GARBAGE LLC	450.00
233739	GENE'S TREE SERVICE	2,537.00
233740	GLOCK, INC.	1,500.00
233741	GRAFIX SHOPPE	34.93
233742	GRANICUS	4,950.00
233743	HDR ENGINEERING, INC	17,597.87
233744	HECK BUILT LLC	1,553.00
233745	HEGGEN EQUIPMENT CO.	464.90
233746	HONSTEIN/MARK	68.00
233747	HORIZON RESOURCES	29.65
233748	HOWARD SUPPLY COMPANY, LLC	658.00
233749	INTOXIMETERS	540.00
233750	JOHNSON & SUNDEEN	5,200.00
233751	KLJ ENGINEERING, LLC	11,868.50
233752	KOTANA COMMUNICATIONS, INC.	146.09
233753	LAQUINTA INN & SUITES	86.40
233754	LASSEY/ DAVID	10,000.00
233755	LAWSON PRODUCTS INC.	215.93
233756	LUND OIL, INC.	5,602.71
233757	MARCO TECHNOLOGIES LLC	510.59
233758	MAYER ELECTRIC INC	1,520.57
233759	MCCODY CONCRETE PRODUCTS, INC	1,618.25
233760	MCKENZIE CO. AMBULANCE SERVICE	1,283.69
233761	MCKENZIE CO. FARMER	1,675.42
233762	MCKENZIE CO. HEALTHCARE SYSTEMS	1,131.00
233763	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,426.97
233764	MCKENZIE ELECTRIC CO-OP INC.	11,000.00
233765	MENARD, INC.	940.60
233766	MICROCEPTION	2,250.00

233767	MIRION TECHNOLOGIES (GDS) INC.	140.00
233768	MOUNTAIN PLAINS LLC	8,980.00
233769	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	50.00
233770	ND ASSN. OF COUNTIES	526.00
233771	ND COUNTY TREASURER'S ASSN.	250.00
233772	ND SAFETY COUNCIL, INC.	320.00
233773	ND SECRETARY OF STATE	36.00
233774	ND WATER & POLLUTION CONTROL CONFERENCE	75.00
233775	NDSU EXTENSION SERVICE	16,937.49
233776	NELSON CONTRACTING CO.	130.50
233777	NELSON INTERNATIONAL	181.14
233778	NORMAN/THOMAS	45.00
233779	NORTH DAKOTA ONE CALL	63.60
233780	NORTHWEST NARCOTICS TASK FORCE	25,037.39
233781	NOVA ENERGY, LLC	950.00
233782	NOVA FIRE PROTECTION, INC.	425.00
233783	NW SUPPLY AND R&R TROPHIES, INC.	75.00
233784	O K IMPLEMENT CO.	3,075.09
233785	O.K. TIRE STORE, INC	4,465.38
233786	OMLID BROTHERS LLP	290.95
233787	PENNINGTON/GREG	142.50
233788	PETERBILT OF FARGO	228.60
233789	PHARMCHEM. INC.	3,747.20
233790	PICTOMETRY INTERNATIONAL CORP.	8,700.00
233791	PRAXAIR	1,307.82
233792	PRESORT PLUS, LLC	1,619.29
233793	PRO AUTO BODY, LLC	1,482.03
233794	QUADIENT FINANCE USA, INC.	500.00
233795	RDO EQUIPMENT CO. - FARGO	879.87
233796	RED ROCK AUTO WATFORD CITY	208.93
233797	ROGER NEW	250.00
233798	SAFARILAND GROUP/THE	1,980.00
233799	SANFORD HEALTH	88.37
233800	SAX MOTOR CO	396.51
233801	SCHWARTZ/BRIAN	545.52
233802	SCOFIELD/JESSIE	5,933.00
233803	SIDNEY HERALD	88.00
233804	SJ WATER DEPOT INC.	1,163.40
233805	SORENSEN/SAMUEL D	28.00
233806	STEIN'S INC.	64.76
233807	STEVENS EQUIPMENT SUPPLY, LLC	1,532.84
233808	STUART/KARI A	10.00
233809	SUMMIT FOOD SERVICE, LLC	7,989.20
233810	SUNDRE SAND & GRAVEL, INC.	8,411.21
233811	SYNDICATE SAFETY & OILFIELD SUPPLIES	7,188.00
233812	THORGRAMSON/WESLEY R	6.26
233813	TRUTECH TOOL, LTD.	3,682.35
233814	WENCK ASSOCIATES INC.	2,889.78
233815	WESTLIE MOTOR CO.	411.54

233816	WESTLIE TRUCK CENTER	591.28
233817	WISNESS/MILO	784.68
233818	WORKFORCE SAFETY & INSURANCE	250.00
233819-233835	PAYROLL - FEBRUARY 5, 2021	858,341.52
233836	ALEXANDER/CITY OF	116.00
233837	ARMSTRONG SANITATION	592.45
233838	CONSOLIDATED TELCOM	98.08
233839	INFORMATION TECHNOLOGY DEPT.	6,315.00
233840	LYREC	122.17
233841	MCKENZIE COUNTY RURAL WATER	107.10
233842	MCKENZIE ELECTRIC CO-OP INC.	7,457.61
233843	MONTANA DAKOTA UTILITIES CO.	27,015.74
233844	NEMONT	28.50
233845	RESERVATION TELEPHONE CO-OP	8,964.59
233846	SOUTHWEST WATER AUTHORITY	50.00
233847	VERIZON/ACCT 342033315-01	3,360.32
233848	VERIZON/ACCT 842030146-01	4,911.27
233849	WATFORD CITY WATER DEPT./CITY OF	4,319.13
233850	ALEXANDER/CITY OF	19,414.06
233851	GARRISON DIVERSION CONSERVANCY DIST.	35,289.02
233852	L. YELLOWSTONE IRRIG. DIST. #2	279,258.66
233853	MCKENZIE CO. AMBULANCE SERVICE	45,909.40
233854	YELLOWSTONE SCHOOL DISTRICT #14	301.78
233855	ACCUSOURCE INC.	742.38
233856	ADVANCED BUSINESS METHODS	213.27
233857	ADVANCED ENG. & ENVIRON. SERV., LLC	10,194.80
233858	AGENCY MABU	475.00
233859	AGRI INDUSTRIES, INC.	327.63
233860	ALLIED FIRE PROTECTION	3,872.56
233861	AMAZON CAPITAL SERVICES	2,176.99
233862	AMERICAN WELDING & GAS	33.76
233863	ANOVA FAMILY HEALTH CENTER	3,278.00
233864	ARMOR INTERACTIVE	28,898.16
233865	ARROWHEAD SCIENTIFIC INC	333.60
233866	ASTRO-CHEM LAB, INC.	125.00
233867	AUBURN RIDGE ASSOCIATES LLC	3,272.16
233868	AUTO VALUE	146.65
233869	AVI SYSTEMS, INC.	3,149.20
233870	AWS	1,640.00
233871	AXON ENTERPRISES INC	375.00
233872	BADLANDS EDGE PAINTING LLC	1,079.50
233873	BAKER & TAYLOR	885.09
233874	BAKER METAL AND RECYCLING INC	8,615.16
233875	BALCO UNIFORM COMPANY, INC.	2,113.10
233876	BANK OF NORTH DAKOTA	56,850.00
233877	BARLOW/WARREN R	247.46
233878	BECKER/BARBARA J.	500.00
233879	BEICEGEL STATION	227.46
233880	BEK CONSULTING, LLC	16,902.97

233881	BISON RUN LAND HOLDING LLC	14,196.93
233882	BLUE TARP FINANCIAL, INC.	23.99
233883	BLUE-RAVEN SERVICES, LLC	1,427.80
233884	BOB BARKER COMPANY INC	3,024.62
233885	BORDER STATES ELECTRIC	575.76
233886	BOSS OFFICE & COMPUTER PRODUCTS	965.84
233887	BRADY'S ROADSIDE SERVICE	187.50
233888	BREKKE SALES COMPANY	1,247.21
233889	BUCK/KEITH	850.94
233890	BURNS & MCDONNELL	25,472.50
233891	C & C PLUMBING & HEATING, L.L.P.	605.00
233892	C & D WATER SERVICES	98.00
233893	C.E. BROOKS & ASSOCIATES,P.C.	5,686.00
233894	C.E. BROOKS & ASSOCIATES,P.C.	352.10
233895	CDW-G GOVERNMENT	696.93
233896	CENTRAL SPECIALTIES INC.	2,840.00
233897	CHERREY'S PROPANE	2,254.00
233898	CODE RED TOWING LLC	587.50
233899	CORE & MAIN	7,449.92
233900	COUNTIES PROVIDING TECHNOLOGY	2,947.03
233901	CROSS/ROBERT	39.20
233902	DASH MEDICAL GLOVES	591.80
233903	DAWA DEVELOPMENT, LLC	280.00
233904	DEALERS ELECTRICAL SUPPLY	200.26
233905	DEANS BULK SERVICE, INC	543.30
233906	DONE RIGHT THE FIRST TIME	280.00
233907	DOOLEY ENTERPRISES, INC.	1,570.00
233908	DWYER/DANIEL	20.16
233909	E & M SERVICES	230.00
233910	ECOLAB PEST ELIMINATION DIV.	132.08
233911	ELECTRO WATCHMAN, INC	1,902.00
233912	ESRI INC.	25,000.00
233913	FARMERS UNION OIL COMPANY	21,659.53
233914	FASTENAL COMPANY	1,677.51
233915	FCI CONSTRUCTORS, INC.	179,361.90
233916	FERGUSON WATERWORKS	149.80
233917	FIRST INTERNATIONAL BANK & TRUST	1,925.00
233918	FLATLAND FRESHWATER DEPOT, LLC	277.00
233919	G & G GARBAGE LLC	450.00
233920	GALLS INCORPORATED	40.94
233921	GOULET CONSTRUCTION	700.00
233922	GREENE COUNTY MISSOURI	585.00
233923	H.A. THOMPSON & SONS,INC.	7,476.67
233924	HANSEN DIESEL & AUTOMOTIVE	974.44
233925	HAUGE/LORI	333.00
233926	HECK BUILT LLC	1,564.00
233927	HEGGEN EQUIPMENT CO.	304.67
233928	HILL ENTERPRISES	1,831.24
233929	HOFFMAN/AUSTIN D	146.48

233930	HOME OF ECONOMY	21.57
233931	ICON ARCHITECTURAL GROUP	126,056.60
233932	INFORMATION SYSTEMS CORP.	1,767.00
233933	INGRAM/MAX	85.00
233934	INTERACTIVE DATA, INC	50.00
233935	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	50.00
233936	IWORQ SYSTEMS	17,500.00
233937	JACK & JILL	2.39
233938	JOHN HUTTER TOWING	187.50
233939	JOHNSRUD/ERICA	496.98
233940	KELLY/MICHAEL WILSON	563.82
233941	KOTANA COMMUNICATIONS, INC.	1,875.18
233942	KUMMER'S PUMPING	400.00
233943	LAQUINTA INN & SUITES	518.40
233944	LARSEN SERVICE DRUG, INC.	1,116.43
233945	LEO/DEVAN	18.43
233946	LUND OIL, INC.	10,715.75
233947	MCCODY CONCRETE PRODUCTS, INC	856.68
233948	MCKENZIE CO. HEALTHCARE SYSTEMS	754.00
233949	MCKENZIE COUNTY LANDFILL	961.57
233950	MCKENZIE COUNTY ROAD & BRIDGE	1,793.40
233951	MCKENZIE ELECTRIC CO-OP INC.	64,203.56
233952	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	21,908.54
233953	MCMASTER-CARR	453.26
233954	MEDLINE INDUSTRIES, INC	69.43
233955	MENARD, INC.	758.26
233956	MISSOURI RIVER JOINT WATER BOARD	1,400.00
233957	MONTANA DAKOTA UTILITIES CO.	92.72
233958	MOUNTAIN PLAINS LLC	12,801.75
233959	NARDINI FIRE EQUIPMENT	1,699.50
233960	ND ASSN. OF COUNTIES	7,565.20
233961	ND COUNTY RECORDER'S ASSOCIATION	200.00
233962	ND DEPT.OF CORRECTIONS & REHABILITATION	300.00
233963	ND OFFICE OF THE ATTORNEY GENERAL	4,245.00
233964	ND STATE RADIO COMMUNICATIONS	41,063.76
233965	ND WATER EDUCATION FOUNDATION	1,022.00
233966	ND WEED CONTROL ASSOCIATION	275.00
233967	NDAWN CENTER	500.00
233968	NELSON INTERNATIONAL	638.84
233969	NEPRASH/KIMBERLY	85.60
233970	NORTH DAKOTA GUARANTY & TITLE CO	25,000.00
233971	NORTH DAKOTA ONE CALL	290.70
233972	NORTHERN HEAVY DUTY TRUCK PARTS	406.80
233973	NOVAK/LARRY	34.72
233974	O K IMPLEMENT CO.	922.33
233975	O.K. TIRE STORE, INC	1,250.64
233976	OASIS MIDSTREAM SERVICES	929.47
233977	PAYSTUBZ	1,522.68
233978	PENNINGTON/GREG	70.00

233979	PETERBILT OF FARGO	1,474.64
233980	PHARMCHEM. INC.	999.25
233981	PRAXAIR	740.95
233982	PRESORT PLUS, LLC	19.95
233983	PUMP & METER SERVICE	7,044.87
233984	QUADIENT FINANCE USA, INC.	2,500.00
233985	QUADIENT LEASING USA, INC.	207.00
233986	QUEEN CITY MOTORS INC.	265.97
233987	RDO EQUIPMENT CO. - FARGO	15,083.68
233988	RECORD KEEPERS LLC	50.00
233989	RED ROCK AUTO WATFORD CITY	347.03
233990	RED ROCK FORD	431.74
233991	RESERVATION TELEPHONE CO-OP	419.97
233992	ROCKMOUNT RESEARCH & ALLOYS, INC.	742.16
233993	ROLFSRUD/JOHN	40.32
233994	SAMUELSON/JERRY	70.00
233995	SAX MOTOR CO	8,982.86
233996	SINCLAIR CYBERNETICS, LLC	3,475.23
233997	SKILLPATH SEMINARS	199.00
233998	SRF CONSULTING GROUP, INC	18,009.88
233999	STEIN'S INC.	2,826.81
234000	STUTSMAN COUNTY AUDITOR	28.50
234001	SUMMIT FOOD SERVICE, LLC	8,320.43
234002	SUNDRE SAND & GRAVEL, INC.	11,705.25
234003	TERAFLEX GROUP LLC	23,310.50
234004	THE SIDWELL COMPANY	12,134.00
234005	THOMSON REUTERS-WEST	908.86
234006	TIMBER AUTO BODY	660.20
234007	ULINE	420.09
234008	UNIFORM CENTER	528.89
234009	UNITED QUALITY COOPERATIVE	2,588.89
234010	US BANK NA DBA VOYAGER FLEET SYSTEMS	14,514.95
234011	USA BLUE BOOK	434.82
234012	VALLI INFORMATION SYSTEMS, INC	666.01
234013	VAZQUEZ CONTRACTING LLP	2,180.00
234014	VEEDER/EUGENE	34.50
234015	VISION WEST ND	1,000.00
234016	WARNE CHEMICAL & EQUIPMENT CO.	348.57
234017	WATCHGUARD VIDEO	465.00
234018	WATFORD CITY LUMBER	29.56
234019	WAWSA	175,163.27
234020	WESTLIE MOTOR CO.	111.36
234021	WESTLIE TRUCK CENTER	1,131.05
234022	WIR3D ELECTRIC INC.	1,626.04
234023-234039	PAYROLL - FEBRUARY 19, 2021	819,020.93

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**March 2, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 2, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Brown, to approve the February 2021 Minutes as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the agenda with the addition of the Road Signage Policy to Unfinished Business. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Commission Consent Agenda Items 1 through 5 as presented. All voting aye, motion carried. Items approved: 1. Set Abatement Hearing for Abatement Application 4356-4357, 4371, 4383, 4385 – March 16, 2021 at 2pm; 2. Approve Sick Leave Donation Request – H. Ford; 3. Approve Road Maintenance Agreement – D. Oakland; 4. Approve Out of State Travel – Meade County, SD – May 18-19 for ALICE Instructor Certification; 5. Approve Out of State Travel – Pennsylvania – March 12-April 25 for K9 Training.

MVB Manager Stueber discussed the MV kiosk with the Board. The kiosk is currently located in the Courthouse, but is very loud, bright, and is disruptive of the employees in the area. Stueber contacted DOT about the noise but it is required air conditioning for the decal stickers. Stueber reached out to CashWise who is willing to take the machine which will improve access to citizens to evenings and weekends. Moved by Brown, seconded by Skarda, to approve the move of the MV kiosk to CashWise. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve advertising and filling the vacant recorder/tax specialist position as requested by Recorder/Tax Director Paulson. All voting aye, motion carried. Paulson informed the Board that former Recorder Ann Johnsrud has been assisting in the office due to a family emergency of another staff member and the vacant position.

Economic Development Coordinator Stenberg presented a request approved by the JDA to the Trade Ready program for \$30,000 in start-up funds as the program is in



line with the Skills Initiative and goals of the JDA. Kara and Chris Glenn discussed the program and funding request. Moved by Wold, seconded by Brown, to approve the budget request to JDA of \$30,000 for the Trade Ready program. All voting aye, motion carried.

Jappe presented the 2021 Burn Ban to the Board. Moved by Skarda, seconded by Wold, to approve the Burn Ban as presented. All voting aye, motion carried.

### **2021 FIRE EMERGENCY AND BURN BAN**

**WHEREAS**, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

**WHEREAS**, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

**WHEREAS**, all available resources remain committed to protecting life and property; and

**WHEREAS**, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on the ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. Additionally, burning will be allowed with a Low or Moderate Fire Danger Rating upon approval of a burn permit issued by the Upper Missouri District Health Unit once the local fire response authority has approved said burn permit. McKenzie County Emergency Management has burn permit applications available in office or on line. The North Dakota Fire Danger rating map can be found at the following web site:

<https://ndresponse.gov/burn-ban-restrictions-fire-danger-maps#firedangerratingmap>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT.

Moved by Hystad, seconded by Brown, to approve the resolution for the 2020 Multi-Hazard Mitigation Plan as presented. All voting aye, motion carried.

### **2020 McKenzie County Multi-Hazard Mitigation Plan**

**Whereas**, McKenzie County recognizes the threat that natural, man-made or technological hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce and/or eliminate the potential for harm to people and property from future hazard occurrences; and

**Whereas**, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

**Whereas**, McKenzie County participated in the preparation of this plan in accordance with the Disaster Mitigation Act of 2000; and

**Whereas**, adoption of the McKenzie County Multi-Hazard Mitigation Plan demonstrates the commitment to hazard mitigation;

**Now, therefore, be it resolved**, that the McKenzie County adopts the McKenzie County Multi-Hazard Mitigation Plan pending final approval by the North Dakota Department of Emergency Services and the Federal Emergency Management Agency.

Moved by Skarda, seconded by Hystad, to authorizing advertising for and filling two vacated Landfill operator positions as requested by Landfill Director both internally and externally. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4358-4360. No members of the public were present. Moved by Skarda, seconded by Brown, to approve Abatement Applications 4358-4360 as presented. All voting aye, motion carried.

At 10:05 a.m. the Board recessed for the County Park Board Meeting. The meeting reconvened at 10:11 a.m.

Moved by Skarda, seconded by Brown, to approve the discontinuation of the FFCRA program as of March 31, 2021, as recommended by HR Director Norby. All voting aye, motion carried.

HR Director Norby asked to formalize the process for requesting county resources during emergencies. Auditor/Treasurer Johnsrud and SA Skarda recommended that at least one commissioner should be involved in the decision. Discussion was held on the concern for delayed response in an emergency situation and how best to handle the communication. Norby will work on the process and bring back to the Board for further discussion.

Moved by Skarda, seconded by Brown, to approve the HRIS contract as presented by Norby as presented, \$11,640 for year 1 and \$8,640 for years 2 and 3. All voting aye, motion carried.

Nate Bouray, Waste Management attorney, discussed the road use agreement with the Board. SA Skarda stated the contract has been changed to include Waste Management paying for the project and right of way acquisition. SA Skarda stated Waste Management has no desire to pay for maintenance of the road. SA Skarda stated two agreements, one for pavement and one for gravel, have been prepared for the Board to act on if they wish. Brown stated the contract is much better than previous versions and that it doesn't require the road to be maintained any differently than other roads. Hystad asked about possible precedence setting implications of this agreement. SA Skarda stated future projects will not be obligated but it does set precedence, however the Board is not legally bound to future projects unless Board approved. SA Skarda stated the liability concerns have been addressed in the current contract draft. Lawlar stated he was in favor of gravel as the County has the equipment and staff to handle maintenance of gravel roads. Brown agreed and stated that had Waste Management been open to bear some of the maintenance costs then pavement might make more sense, but with the County obligated to maintain the road, he is also in favor of gravel. Moved by Brown, seconded by Wold, to approve the Road Use Agreement for gravel with Waste Management and Blue Buttes Township as presented. All voting aye, motion carried.

Lee Geiger presented to the Board a 2<sup>nd</sup> Amendment Resolution and requested the Board pass the resolution. Sheriff Johansen also spoke in support of the amendment. Moved by Brown, seconded by Hystad, to adopt the 2<sup>nd</sup> Amendment Resolution as presented. SA Skarda stated he had reviewed the resolution. All voting aye, motion carried.

### **Resolution to the McKenzie County Board of Commissioners**

**WHEREAS**, the Second Amendment of the United States Constitution reads: "A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed." And,

**WHEREAS**, Article 1, Section 1, of the Constitution of North Dakota, "All individuals are by nature equally free and independent and have certain inalienable rights, among which are those of enjoying and defending life and liberty; acquiring, possessing and protecting property and reputation; pursuing and obtaining safety and happiness; and to keep and bear arms for the defense of their person, family, property, and the state, and for the lawful hunting, recreational, and other lawful purposes, which shall not be infringed." And,

**WHEREAS**, certain legislation introduced in past sessions of the North Dakota Legislative Assembly, and certain legislation introduced in the current session of the United States Congress could have the effect of infringing on the rights of law-abiding

citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and,

**WHEREAS**, the McKenzie County Citizens are concerned about the passage of any bill containing language which could be interpreted as infringing on the rights of the citizens of McKenzie County to keep and bear Arms; and,

**WHEREAS**, the citizens of McKenzie County expect, the Board of Commissioners will express its commitment to protect the rights of the citizens of McKenzie County; and,

**WHEREAS**, the citizens of McKenzie County expect, the McKenzie County Board of Commissioners, will express opposition to any law that would unconstitutionally restrict the rights, under the Second Amendment, of the citizens of McKenzie County to keep and bear Arms; and,

**WHEREAS**, the citizens of McKenzie County expect, that the McKenzie County Board of Commissioners will, express its intent to stand as an Advocate County for Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of North Dakota, any efforts to unconstitutionally restrict such rights.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCKENZIE COUNTY, NORTH DAKOTA:**

That the Board of Commissioners hereby expresses its intent to uphold the Second Amendment rights of the citizens of McKenzie County and its intent that public funds of the County not to be used to restrict Second Amendment rights or to aid in the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of McKenzie County to bear arms; and,

That the Board of Commissioners hereby declares its intent to oppose unconstitutional restrictions on the right to keep and bear arms through any legal means it deems appropriate; and,

That the Board of Commissioners hereby declares McKenzie County, North Dakota, as a "Second Amendment Advocate."

Sheriff Johansen presented information on the requested Sheriff's Office improvements and requested a budget amendment of \$82,120.54. Skarda stated the LEC Board approved the request after discussion, but did remove the wash bay expansion at this time. Brown also added the removal of one shared space room from the proposal. Moved by Skarda, seconded by Wold, to approve the Sheriff's Office improvements as presented with a budget amendment of \$82,120.54. Funding will come from the CARES act reimbursements received in the General Fund. All voting aye, motion carried.

David Richter, Executive Director Williston Council on Aging, requested approval and funding support for a remodel of the Hillside Court pantry used for meals on wheels programs. Richter stated this will solve storage problems and will allow better storage for the meal production. The project cost is \$14,647 and Richter requested financial assistance if possible from McKenzie County. Moved by Skarda, seconded by Hystad, to approve the construction work and funding of the Hillside Court pantry expansion as presented at \$14,647 as an additional budget contribution using the CARES act dollars received. All voting aye, motion carried.

Lance Powell presented a petition to the Board for the removal of Planning & Zoning Chairman Jeremy Olson due to conduct that occurred at the February 8, 2021, Planning & Zoning meeting. Lawlar stated no decision would be made today as there are steps and procedures that must be taken as outlined in NDCC. Jeremy Olson also provided a statement regarding the incident. No action was taken by the Board.

HR Director Norby stated the Handbook Committee continues to work on the Handbook but are now working on final edits and the Fleet Manual. Norby stated she hoped to have a draft ready for review in the next 30 or so days.

Public Works Director Kanwar provided information on possible projects for the FLAP Grant program with the USFS. Kanwar stated the process takes 2-3 years. Discussion was held on two portions of Long X Road that would be good for this grant, one of which is near the CCC campground which the USFS hopes to improve. County share of this grant is 20%. Board consensus was the Long X Road to the CCC Campground on the west side is a good fit for the project and asked Kanwar to continue working on the application.

Discussion was held on 122<sup>nd</sup> Ave. Kanwar requested to create a larger project scope and rebid the project. Moved by Hystad, seconded by Skarda, to reconsider the previous motion to approve the Task Order for 122<sup>nd</sup> Ave and to rewrite the project scope and solicit new bids. All voting aye, motion carried.

Discussion was held on possible dates and times for one hour presentations on the safety study and origin-to-destination study. Lawlar suggested to split them and have one presentation at 8am on May 4 and one presentation at 8am on June 1. Moved by Hystad, seconded by Wold, to set the April 6, May 4, June 1, and July 7 meeting start time to 8:00 a.m. CT for various presentations and budget hearings. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the purchase of three new blades from RDO at a cost of \$381,425 each and on new blade from RDO at a cost of \$390,830 with premium circle. Fleet Manager Kummer stated six blades are being traded in and four new blades purchases. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to award the bid for magnesium or calcium chloride to DustBusters for \$0.994/gallon magnesium chloride. Discussion was held on the storage of the material on County property. SA Skarda will work on indemnification and release of liability to store the material on County property. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve holding the LTAP bridge class at the Public Works Shop. Road Superintendent Glover stated there would be no cost to the County to host the class. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to remove the road sign from 113<sup>th</sup> Ave as requested by the landowner for the private road. All voting aye, motion carried.

Brooks Kummer approached the Board about concerns with the fencing on CR37. Lawlar asked Kanwar to look into this and report back to the Board on March 16.

Johnsrud discussed with the Board informational sessions and school tours with McKenzie County School District #1. Board consensus was to hold one meeting, to notice the meeting, and for Johnsrud to follow up with Superintendent Holen about dates and times.

Johnsrud discussed updating the County's insurance plans. Options include the NDPHIT program, an independent insurance broker through and RFQ process, and continuing to work directly with BCBS. The Board consensus was to continue to explore options and have discussion with the Board.

Moved by Skarda, seconded by Hystad, to approve the management contracts with CommunityWorks ND for Hillside Court as presented by SA Skarda. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the letter in support of the Theodore Roosevelt Expressway INFRA grant application and authorize the chairman to sign. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates Mediation pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Wold, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 1:15 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown; State's Attorney Skarda, Auditor/Treasurer Johnsrud; PWD Kanwar, and Outside Counsel Brian Schmidt.

Executive Session was adjourned at 1:38 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Hystad, to follow the advice of counsel on the Go Aggregates Mediation. All voting aye, motion carried.

The meeting recessed at 1:43 p.m. until March 16, 2021, at 1:00 p.m.

### **March 16, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 16, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad (by phone), Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Brown, seconded by Skarda, to approve the agenda with the addition of the Landfill Notification to New Business. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer Report for the period ending February 28, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Commission Consent Agenda Items 1 through as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – D. Croy; 2. Approve Road Maintenance Agreement – J. Hatter – 1942 Highway 68; 3. Approve Road Maintenance Agreement – J. Hatter – 651 Highway 68; 4. Set Public Hearing – Abatement Applications 4382, 4384 – Tuesday, April 6 at 10am CT; 5. Approve Out of State Travel – April 2021 to Glendive, MT – Sheriff's Office Sexual Assault Investigations Training; 6. Approve Mutual Aid Agreement – McKenzie County Sheriff's Office and Fairview Police Department; 7. Approve Road Maintenance Agreement – C. Wahlstrom.

Moved by Skarda, seconded by Brown, to remove Planning & Zoning Consent Agenda Item 1 for discussion and to approve Items 2 and 3. All voting aye, motion carried. Items approved: 2. Airport Protection Overlay District Ordinance Amendment-1st Reading See attached. Planning & Zoning Board recommend approval of the Airport Protection Overlay District Ordinance Amendment First Reading to the County Commission; 3. Freshwater Pond Fencing Ordinance Amendment-1st Reading See

attached. Planning & Zoning Board recommend approval of the Freshwater Pond Fencing Ordinance Amendment First Reading to the County Commission.

Discussion was held on Planning & Zoning Consent Agenda Item 1: Dixon Properties #13-20CUP. Skarda reported she had emailed Planning Director Huus some additional questions she received after the P&Z meeting. Huus stated that he believes all the requirements for the CUP have been met and that the P&Z Board recommended approval. Discussion was held about emergency vehicle access to the site. Huus requested guidance on the road conditions that would be required. Additional discussion was held regarding enforcement of the CUP and how violations of conditions are handled. Applicant John Dixon provided photos of access to the pond and photos of river crossings. Dixon stated he had been crossing that river for decades. Wold moved to approve Planning & Zoning Consent Agenda Item 1. There was no second and the motion died due to lack of a second. Steve Burian, adjacent landowner, also addressed the Board. Burian expressed concern over having to police the violations to the site and stated if the road is going to be used there needs to be an easement in place and the road needs to be maintained appropriately but that the road is currently a private road. Lawlar asked if the site prior to this application had violations that only came into compliance with the new CUP application which Huus confirmed. Brown wants to see a level of confidence that the applicant would meet the conditions placed on CUPs and stated additional information has come to light since the Planning & Zoning Meeting. Moved by Brown, seconded by Skarda, to move Consent Agenda Item 1 – Dixon Properties #13-20CUP back to the Planning & Zoning Board for further discussion. All voting ay, motion carried.

Huus presented a proposal for P&Z Board Member selection criteria. SA Skarda had expressed concern regarding the advertising for the applicants and how the vote occurred which were addressed in what the Board had been provided. Skarda stated that due to what had occurred recently she would like to see Board of County Commissioners decide on who the new board member would be without a recommendation from the P&Z Board. Huus will work to amend the proposal provided and bring back to the Board after recommendation by the P&Z Board.

Moved by Brown, seconded by Wold, to approve the RFQ for surveying at the Landfill. All voting aye, motion carried.

Landfill Director Schreiber updated the Board on the waste oil disposal due to the recent fire at S&K Stack testing. Schreiber stated there are other businesses that are willing to take the oil for no charge, including Power Fuels and Gene Becker.

Moved by Skarda, seconded by Brown, to waive the landfill disposal fees for S&K Stack Testing as presented. All voting aye, motion carried.

At 2:03 p.m. a public hearing was held on Abatement Applications 4356-4357, 4371, 4383, and 4385. WC Assessor Olson presented information on applications 4356-4357 which were denied but amended by the City of Watford City. Olson stated



her recommendation was to amend the value to be in line with like property south of Watford City with the same flood plain concerns. Moved by Brown, seconded by Skarda, to deny Abatement Applications 4356 and 4357 as presented due to information provided by WC Assessor Olson. All voting aye, motion carried. Moved by Brown, seconded by Skarda, to adopt the recommendations of WC Assessor Olson on the Abatement Applications 4356 and 4357. All voting aye, motion carried. Moved by Skarda, seconded by Brown, to approve Abatement Applications 4371, 4383, and 4385 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the NDDOT Grant amendment for radar and surveillance equipment as presented by Sheriff Johansen. All voting aye, motion carried.

Fintan Dooley and Donny Nelson, Salted Lands Council, presented information to the Board on salt water pills as associated concerns within North Dakota. Nelson stated they are meeting with all 17 oil producing counties and requested to work with McKenzie County to pass a resolution to lead the effort for this project. SA Skarda stated he would work with Dooley on the proposed resolution.

Sandy Rieker and Ron Weber, Heritage Park, requested an additional \$500,000 from McKenzie County for the Heritage Park building project. Rieker presented information on future costs anticipated and estimated to be \$521,000. Rieker also requested assistance from the County on grading and leveling the parking lot. Lawlar requested to see actual bid numbers and not estimates. Moved by Lawlar, seconded by Skarda, to move this request to the JDA for further discussion and a recommendation. Wold stated he felt this was a good project. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the HR budget amendment of \$2,410 for motor vehicle reports for employees who drive as part of the regular duties as presented by HR Director/Risk Manager Norby. All voting aye, motion carried.

HR Director Norby presented an updated procedure for using County resources during emergencies which is to first call the Emergency Manager or Fleet Manager who will then reach out to a commissioner. Norby stated the priority is to act fast but to have a process in place. Moved by Skarda, seconded by Wold, to approve the procedure for using County resources during emergencies as presented. All voting aye, motion carried.

Norby presented Employee Handbook items for Board direction. Board consensus was to request Norby to update the Welcome Letter and bring back to the Board. Discussion was held on holiday pay and aligning the number of hours of holiday pay with the number of hours in a regularly scheduled shift for each employee. Johnsrud discussed the administrative challenges of moving this direction and will reach out to the vendor regarding how this could be best accomplished. Brown stated this is ultimately the direction he would like to see the holiday pay addressed. Board

consensus was to leave the comp time policy as it currently is. Board consensus was to support the Stand By Pay policy as presented. Norby recommended updating the PDQ evaluation to twice a year, January and June, which was supported. Board consensus was to leave the rehire eligibility criteria as currently stands. Norby presented an updated vacation accrual schedule but after discussion this will come back to the Board at a further date as to not have employees move backwards in the schedule as presented. Board consensus was to support Option C in the military leave options presented. Brown stated McKenzie County does have a high cost of living that is unique here and Option C may provide a middle ground and also allow employees to donate time.

Moved by Brown, seconded by Skarda, to approve the early start of spring hours to begin April 1 and end November 1, 2021, as presented by Fleet Manager Kummer. All voting aye, motion carried.

Kummer updated the Board on the CalAmp/GPS System Update. Kummer stated there are currently 37 units left to install the equipment on and that vendors will be hired to install the units on the older equipment as to not damage wiring harnesses.

Moved by Wold, seconded by Skarda, to award the Excavator bid to RDO for a JC300 at \$141,778. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the purchase of the flatbed for \$5,400. Kummer stated there was room in the budget to pay for this purchase. All voting aye, motion carried.

Kummer requested permission to move forward to option a Public Works radio channel. Kummer stated the Sheriff's Office had a used repeater that could be used and this would be a safety benefit for employees. Moved by Skarda, seconded by Brown, to approve the Public Works Channel at a cost of \$3,649 as presented. Kummer stated there was room in the budget for this expense. All voting aye, motion carried.

Discussion was held on possible 2021 road projects. Possible projects included 122<sup>nd</sup> Ave, CR12 and 107<sup>th</sup> Ave, Hawkeye Twp road, Long X road, 2020 Chipseal, and others. Lawlar stated his preference to focus on the bridges that needed to be repaired – are 12 to do this year and an additional 10 in 2022. After discussion the Board consensus was to prioritize the following projects: 2021 bridges (12 structures), CR55, 122<sup>nd</sup> Ave, Hawkeye Township, and Long X Roads.

PWD Kanwar asked for guidance on filling the Road Superintendent position. HR Norby stated there are options including posting immediately internally and externally, filling the position with an interim, or holding off and seeking external candidates. Lawlar favored hiring an interim for consistency and continuity within the department. Kanwar and Norby stated the foremen have recently taken on additional

duties which could change the job duties of the superintendent in the future. Moved by Skarda, seconded by Hystad, to appoint Layton Northrop as the Interim Road Superintendent effective March 28, 2021, and to review the Road Superintendent job description in the next 60-90 days. Brown requested a plan on how and when there would be a full-time person in this position. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve 2 seasonal Road & Bridge workers, 2 seasonal engineer techs, and 1 CWE student. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the filling of the three open and budgeted FTE positions in the Road & Bridge department as requested by Kanwar. All voting aye, motion carried.

Discussion was held on the speed study for 125<sup>th</sup> Ave. Brown stated he had heard from many along the route and they requested the speed be set at 55mph and one person who would like to see it remain at 35mph due to the fast speeds that were already occurring. The Board requested law enforcement occur on that stretch of road and to have deputies patrol 125<sup>th</sup> Ave occasionally. Moved by Wold, seconded by Hystad, to set and post 125<sup>th</sup> Ave at 55mph per the recommendation of the completed speed study. All voting aye, motion carried.

Hystad left the meeting at 4:27 p.m. SA Skarda reported on a notice received regarding the Figure Four Ranch, which will be annexed into the Reservation. Hystad rejoined the meeting at 4:29 p.m.

Johnsrud and Skarda presented a Change Order for the Courthouse Lobby to replace the lobby tiles on the elevator shaft which are in disrepair. Moved by Skarda, seconded by Brown, to approve the Change Order as presented for the Courthouse Lobby. All voting aye, motion carried.

Discussion was held on a public meeting concerning the Dakota Skipper Butterfly and its habitat and biology. Skarda stated she would be interested in learning more about the topic and requested this meeting might be best hosted along with another event and suggested reaching out to the WC Chamber or RRC for upcoming events and opportunities.

Moved by Brown, seconded by Skarda, to approve the Road Shop property resolution as presented and authorize the chairman to sign all closing paperwork. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the Landfill closure on March 26 for the scale house move as requested. All voting aye, motion carried.

The meeting adjourned at 4:37 p.m. until April 6, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
50343	WATFORD CITY PARK DISTRICT	4,000.00
50344	WATFORD CITY/CITY OF	1,404.56
50554	ALEXANDER PARK DISTRICT	3,024.46
50555	ALEXANDER RURAL FIRE DISTRICT	74,131.60
50556	ALEXANDER SCHOOL DIST. #2	1,337,614.38
50557	ALEXANDER TWP.	15,920.78
50558	ANTELOPE CR. TWP.	3,849.70
50559	ARNEGARD PARK DISTRICT	6,267.32
50560	ARNEGARD RURAL FIRE PROTECTION DIST.	37,836.91
50561	ARNEGARD TWP.	55,960.21
50562	ARNEGARD/CITY OF	15,616.21
50563	BLUE BUTTES TWP.	28,278.06
50564	CHARBON TWP.	106,366.86
50565	EARL SCHOOL DIST. #18	13,510.17
50566	ELM TREE TWP.	210,946.67
50567	GRAIL TWP.	28,453.29
50568	GRASSY BUTTE FIRE DISTRICT	14,923.57
50569	HAWKEYE TWP.	206,880.64
50570	HORSE CREEK RURAL FIRE DIST.	4,124.62
50571	HORSE CREEK SCHOOL DIST. #32	29,043.81
50572	KEENE TWP.	56,943.51
50573	MANDAREE SCHOOL DIST. #36	12,836.99
50574	MCKENZIE CO. FIRE PROT. DIST.	642,447.71
50575	MCKENZIE CO. HISTORICAL SOCIETY	36,179.35
50576	MCKENZIE CO. SD#1	10,628,894.45
50577	MCKENZIE SOIL CONS. DIST.	380,398.22
50578	ND STATE TREASURER	204,672.47
50579	NEW TOWN PUBLIC SCHOOL DIST.	204,580.55
50580	NEW TOWN RURAL AMBULANCE DIST.	8,982.55
50581	NEW TOWN RURAL FIRE DEPT.	8,982.55
50582	RANDOLPH TWP.	2,668.46
50583	RIVERVIEW TWP.	25,419.60
50584	SIOUX IRRIGATION DISTRICT	11,194.10
50585	SIOUX TWP.	17,532.85
50586	SIOUX-YELLOWSTONE RURAL FIRE DIST.	25,886.09
50587	TRI TWP	17,892.04
50588	TWIN VALLEY TWP.	77,515.27
50589	UPPER MISSOURI DIST. HEALTH UNIT	209,394.25
50590	WATFORD CITY MUNICIPAL AIRPORT	42,144.05
50591	WATFORD CITY PARK DISTRICT	669,175.68
50592	WATFORD CITY/CITY OF	1,847,713.28
50593	WILLISTON FIRE PROTECTION DISTRICT	6,541.04
50594	WILLISTON VECTOR CONTROL DIST.	141.49

50595	YELLOWSTONE PUMPING IRRIG. DISTRICT	116.58
50596	YELLOWSTONE SCHOOL DISTRICT #14	434,800.55
50597	YELLOWSTONE TWP.	83,683.54
50598	WATFORD CITY/CITY OF	8,370.74
234040	ACME TOOLS	5,583.09
234041	ADVANCED BUSINESS METHODS	1,345.61
234042	ALLEGIANCE COBRA SERVICES, INC.	195.50
234043	ALLIED 100 LLC	8,005.00
234044	AMAZON CAPITAL SERVICES	1,122.10
234045	AMERICAN LEGION	62.00
234046	AMERICAN SOLUTIONS FOR BUSINESS	38.79
234047	ANDERSON/CURTIS J & MERTONT	2,451.34
234048	ANOVA FAMILY HEALTH CENTER	1,388.00
234049	AQUA CHEM	1,315.00
234050	ARMOR INTERACTIVE	3,684.12
234051	AXON ENTERPRISES INC	255.00
234052	BAKER & TAYLOR	780.96
234053	BALCO UNIFORM COMPANY, INC.	388.49
234054	BASIN TOWIN LLC	325.00
234055	BEICEGEL STATION	305.30
234056	BIGHORN DEVCO LLC	1,004.85
234057	BOB BARKER COMPANY INC	154.35
234058	BOLKEN/DOUGLAS	3,155.00
234059	BORDER STATES ELECTRIC	2,570.04
234060	BOSS OFFICE & COMPUTER PRODUCTS	3,708.46
234061	BOWMAN/CITY OF	553.00
234062	C & D WATER SERVICES	25.50
234063	C.E. BROOKS & ASSOCIATES,P.C.	1,904.30
234064	CDW-G GOVERNMENT	509.25
234065	CHARLIE'S SERVICE, LLC	201.06
234066	CHARM-TEX,INC.	79.90
234067	CHRISTIANSON/MISTY	17.50
234068	CIM SANITARY TECH	7,500.00
234069	CODE RED TOWING LLC	125.00
234070	CONNECT INTERIORS LLC	35,259.98
234071	CPS TECHNOLOGY SOLUTIONS	1,500.00
234072	CRAIG'S SALES-SERVICE-RENTAL	141.30
234073	DAKOTA FIRE EXTINGUISHERS	940.00
234074	DAWA DEVELOPMENT, LLC	572.50
234075	DIRTY BIRDS, LLC	1,140.00
234076	DTE,INC.	1,268.90
234077	EBSCO INFORMATION SERVICES	859.49
234078	ECOLAB PEST ELIMINATION DIV.	364.00
234079	EIDE BAILLY	8,400.00
234080	FASTENAL COMPANY	219.37
234081	FERGUSON WATERWORKS	182.44
234082	FICKEN/MICHAEL	135.00
234083	FIRST INTERNATIONAL BANK & TRUST	3,344.70
234084	FRED PRYOR SEMINARS	1,393.00

234085	FULKERSON FUNERAL HOME-SIDNEY	750.00
234086	GARMANS FLOORING	19,131.06
234087	GFS ENTERPRISE CORPORATION	15,000.38
234088	GLOBAL EQUIPMENT COMPANY INC	1,110.00
234089	GLOCK, INC.	250.00
234090	GRAINGER	1,514.06
234091	HDR ENGINEERING, INC	15,070.62
234092	HEALTHCARE ENVIRONMENTAL SERVICE LLC	128.60
234093	HECK BUILT LLC	484.00
234094	HEGGEN EQUIPMENT CO.	120.46
234095	HELLANDSAAS/MARCIA	134.27
234096	HOFFMAN/AUSTIN D	35.00
234097	HOME OF ECONOMY	165.97
234098	HORIZON RESOURCES	61.00
234099	HUMANITY INC	720.00
234100	INFORMATION SYSTEMS CORP.	35,578.00
234101	JOHNSON & SUNDEEN	5,575.00
234102	JOHNSRUD/ERICA	265.10
234103	KLJ ENGINEERING, LLC	21,421.50
234104	KOTANA COMMUNICATIONS, INC.	596.79
234105	LAQUINTA INN & SUITES	86.40
234106	LEO/DEVAN	128.80
234107	LUND OIL, INC.	2,173.60
234108	LUPINE CONSTRUCTION, INC	2,100.00
234109	MARCO TECHNOLOGIES LLC	535.62
234110	MATTHEWS-KASNER/MAXWELL	135.00
234111	MCKENZIE CO. AMBULANCE SERVICE	10,548.96
234112	MCKENZIE CO. FARMER	1,149.21
234113	MCKENZIE CO. MOTOR VEHICLE BRANCH	23.00
234114	MCKENZIE COUNTY HEALTHCARE SYSTEMS	13,565.16
234115	MCKENZIE COUNTY LANDFILL	758.68
234116	MCKENZIE COUNTY ROAD & BRIDGE	2,899.95
234117	MEDLINE INDUSTRIES, INC	72.87
234118	MENARD, INC.	64.89
234119	MOODY'S INVESTORS SERVICE, INC.	1,000.00
234120	MORAN/ZACKARY S	17.50
234121	MOUNTAIN PLAINS LLC	18,724.00
234122	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	160.00
234123	ND ASSN. OF COUNTIES	63.00
234124	ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
234125	ND SAFETY COUNCIL, INC.	1,936.47
234126	ND TOWNSHIP OFFICERS ASSN.	2,500.00
234127	NDBOA	30.00
234128	NDCCAA	100.00
234129	NEHRING LAW OFFICE	927.50
234130	NELSON AUTO CENTER	78,012.68
234131	NELSON INTERNATIONAL	353.77
234132	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
234133	NORTHERN HEAVY DUTY TRUCK PARTS	2,090.90

234134	NOVA FIRE PROTECTION, INC.	515.00
234135	O K IMPLEMENT CO.	5,485.70
234136	O.K. TIRE STORE, INC	89.95
234137	PRO AUTO BODY, LLC	969.12
234138	R.E.D., LLC	999.37
234139	RDO EQUIPMENT CO. - FARGO	1,932.58
234140	RED ROCK FORD	1,094.57
234141	REDWOOD TOXICOLOGY LAB, INC.	917.93
234142	SANFORD HEALTH	95.77
234143	SCOFIELD/JESSIE	5,933.00
234144	SEA CHANGE PRINTING & MARKETING SRV.LLC	274.14
234145	SMALL BUSINESS DEVELOPMENT CENTER	25,000.00
234146	SRF CONSULTING GROUP, INC	1,470.29
234147	STEIN'S INC.	1,965.44
234148	STUART/KARI A	14.20
234149	SUMMIT FOOD SERVICE, LLC	8,139.54
234150	SWANSON/ANDREW J	52.50
234151	SWIGART/CHANTEL	35.00
234152	SYNDICATE SAFETY & OILFIELD SUPPLIES	555.00
234153	TASC-CLIENT SERVICES	1,963.41
234154	TITANIUM PLUMBING	187.58
234155	ULINE	1,367.55
234156	VANGUARD APPRAISALS INC.	2,000.00
234157	WATFORD CITY LUMBER	12.02
234158	WESTLIE MOTOR CO.	2,671.90
234159	WESTLIE TRUCK CENTER	134.25
234160	WOLD/KIRK	283.49
234161-234175	PAYROLL - MARCH 5, 2021	817,256.07
234176	ALEXANDER/CITY OF	116.00
234177	ARMSTRONG SANITATION	592.45
234178	CENTURY LINK	26.68
234179	CONSOLIDATED TELCOM	98.08
234180	INFORMATION TECHNOLOGY DEPT.	6,282.25
234181	LYREC	120.18
234182	MCKENZIE COUNTY RURAL WATER	104.48
234183	MCKENZIE ELECTRIC CO-OP INC.	8,115.76
234184	MONTANA DAKOTA UTILITIES CO.	28,771.02
234185	NEMONT	28.50
234186	RESERVATION TELEPHONE CO-OP	10,249.79
234187	SOUTHWEST WATER AUTHORITY	50.00
234188	VERIZON/ACCT 342033315-01	3,403.35
234189	VERIZON/ACCT 842030146-01	4,344.63
234190	WATFORD CITY WATER DEPT./CITY OF	4,418.71
234191	ALEXANDER/CITY OF	13,082.67
234192	GARRISON DIVERSION CONSERVANCY DIST.	190,199.59
234193	L. YELLOWSTONE IRRIG. DIST. #2	290,809.46
234194	MCKENZIE CO. AMBULANCE SERVICE	294,532.69
234195	YELLOWSTONE SCHOOL DISTRICT #14	845.26
234196	ACME TOOLS	1,310.40

234197	ADVANCED BUSINESS METHODS	384.38
234198	ADVANCED ENG. & ENVIRON. SERV., LLC	57,071.00
234199	AGRI INDUSTRIES, INC.	351.90
234200	ALICE TRAINING INSTITUTE LLC	1,390.00
234201	ALLEGRA OF BOZEMAN	111.63
234202	AMAZON CAPITAL SERVICES	3,850.62
234203	AMERICAN WELDING & GAS	31.93
234204	ANOVA FAMILY HEALTH CENTER	4,162.00
234205	ARCORO HOLDINGS CORP	11,640.00
234206	ARMOR INTERACTIVE	35,850.42
234207	ASPHALT ZIPPER	6,765.50
234208	ASTRO-CHEM LAB, INC.	100.00
234209	AUTO VALUE	139.98
234210	AVI SYSTEMS, INC.	210.00
234211	BADLANDS HARDWARE	1,400.94
234212	BAKER & TAYLOR	3,545.01
234213	BALCO UNIFORM COMPANY, INC.	4,624.29
234214	BECKER/BARBARA J.	500.00
234215	BEK CONSULTING, LLC	8,587.50
234216	BLUE SHIELD TACTICAL SYSTEMS LLC	640.00
234217	BORDER STATES ELECTRIC	130.06
234218	BOSS OFFICE & COMPUTER PRODUCTS	831.41
234219	BRADY'S ROADSIDE SERVICE	1,150.00
234220	BUTLER MACHINERY COMPANY	56.16
234221	C & D WATER SERVICES	100.00
234222	C.E. BROOKS & ASSOCIATES,P.C.	7,316.50
234223	CARON COMPACTOR CO.	34,980.00
234224	CDW-G GOVERNMENT	153.12
234225	CERTIFIED POWER. INC	1,171.62
234226	CHERREY'S PROPANE	2,715.00
234227	CJJ LLC	1,684.82
234228	CORE & MAIN	26,356.83
234229	COUNTIES PROVIDING TECHNOLOGY	2,947.03
234230	CROSS/ROBERT	39.20
234231	D & J EQUIPMENT SALES & SERVICE,LLC	1,787.90
234232	DAKOTA SUPPLY GROUP	2,556.82
234233	DONE RIGHT THE FIRST TIME	504.00
234234	DOOLEY ENTERPRISES, INC.	11,584.00
234235	ECOLAB PEST ELIMINATION DIV.	535.61
234236	FARMERS UNION OIL COMPANY	31,336.05
234237	FASTENAL COMPANY	430.66
234238	FCI CONSTRUCTORS, INC.	113,362.48
234239	FERGUSON WATERWORKS	1,045.34
234240	FIRST INTERNATIONAL BANK & TRUST	1,925.00
234241	FIRST INTERNATIONAL INSURANCE	3,564.00
234242	FLECK/WILLIAM	100.80
234243	FULKERSON FUNERAL HOME-SIDNEY	2,900.00
234244	G & G GARBAGE LLC	450.00
234245	GARMANS FLOORING	4,794.00



234246	GLOCK, INC.	500.00
234247	GRAFIX SHOPPE	4,170.33
234248	GRAYBAR	150.04
234249	HDR ENGINEERING, INC	24,073.75
234250	HECK BUILT LLC	840.00
234251	HEGGEN EQUIPMENT CO.	110.72
234252	HEPPER/EVA	68.32
234253	HILL ENTERPRISES	1,938.68
234254	HONSTEIN/MARK	300.48
234255	HYSTAD/CRAIG	10.19
234256	INTERACTIVE DATA, INC	50.00
234257	IRWIN/JOHN	126.00
234258	JOHNSRUD/ANN	2,942.50
234259	KANWAR/SUHAIL	250.00
234260	KOTANA COMMUNICATIONS, INC.	292.50
234261	KUMMER'S PUMPING	400.00
234262	LANE/SHARON	29.38
234263	LAQUINTA INN & SUITES	86.40
234264	LEO/DEVAN	197.68
234265	LINK COMPUTER CORPORATION	575.25
234266	LITTLE MAC PLUMBING LLC	660.00
234267	LUND OIL, INC.	6,848.31
234268	LUPINE CONSTRUCTION, INC	3,031.50
234269	LYLE SIGNS INC.	3,890.94
234270	MCCODY CONCRETE PRODUCTS, INC	45.00
234271	MCKENZIE CO. AMBULANCE SERVICE	14,634.75
234272	MCKENZIE CO. FARMER	103.45
234273	MCKENZIE CO. HEALTHCARE SYSTEMS	121.53
234274	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	30,000.00
234275	MCKENZIE CO. MOTOR VEHICLE BRANCH	19.50
234276	MCKENZIE COUNTY RURAL WATER	1,415.19
234277	MCKENZIE ELECTRIC CO-OP INC.	59,777.81
234278	MEDLINE INDUSTRIES, INC	137.02
234279	MENARD, INC.	141.52
234280	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	3.42
234281	MONTANA DAKOTA UTILITIES CO.	125.33
234282	MORAN/ZACKARY S	57.00
234283	NAGEL/BRYAN	100.00
234284	ND DEPARTMENT OF HEALTH	357.51
234285	ND EMERGENCY MANAGEMENT ASSN.	80.00
234286	ND HOUSING FINANCE AGENCY	1,000.00
234287	ND OFFICE OF THE ATTORNEY GENERAL	3,695.00
234288	NDBOA	215.00
234289	NDGS LLC	3.49
234290	NEHRING LAW OFFICE	140.00
234291	NELSON AUTO CENTER	52,519.02
234292	NELSON CONTRACTING CO.	459.00
234293	NORMAN/THOMAS	300.17
234294	NORTH DAKOTA ONE CALL	80.25

234295	NORTHWEST PIPE FITTINGS, INC	188.97
234296	NOVAK/LARRY	34.72
234297	O K IMPLEMENT CO.	1,197.30
234298	O.K. TIRE STORE, INC	24,408.89
234299	OLSON/JEREMY	40.32
234300	PAYSTUBZ	1,482.17
234301	PETERBILT OF FARGO	2,632.78
234302	PHARMCHEM. INC.	571.00
234303	PPCT/HUMAN FACTOR SCIENCE	704.43
234304	PRAXAIR	654.14
234305	PRO AUTO BODY, LLC	510.78
234306	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	1,695.00
234307	PROTECTION SYSTEMS, INC	670.00
234308	QUADIENT FINANCE USA, INC.	2,000.00
234309	QUADIENT LEASING USA, INC.	1,039.26
234310	RAMKOTA HOTEL	86.40
234311	RDO EQUIPMENT CO. - FARGO	6,875.10
234312	RECORD KEEPERS LLC	98.00
234313	RESERVATION TELEPHONE CO-OP	419.03
234314	ROLFSRUD/JOHN	40.32
234315	SAX MOTOR CO	161.84
234317	SINCLAIR CYBERNETICS, LLC	3,475.23
234318	SIRCHIE ACQUISITION COMPANY, LLC	229.90
234319	SNOW-WHEEL SYSTEM	8,965.48
234320	SOLID WASTE ASSN. OF NORTH AMERICA	250.00
234321	SRF CONSULTING GROUP, INC	10,069.55
234322	STEIN'S INC.	4,826.59
234323	SUMMIT FOOD SERVICE, LLC	7,804.79
234324	THE SIDWELL COMPANY	9,542.50
234325	THOMSON REUTERS-WEST	908.86
234326	TITANIUM PLUMBING	777.70
234327	TRACTOR & EQUIPMENT CO.	4,451.84
234328	TRADE READY, INC	30,000.00
234329	TRUTECH TOOL, LTD.	2,250.00
234330	ULTEIG	264.00
234331	UNIFORM CENTER	1,289.92
234332	UNITED QUALITY COOPERATIVE	1,175.89
234333	US BANK NA DBA VOYAGER FLEET SYSTEMS	15,339.52
234334	VALLI INFORMATION SYSTEMS, INC	682.71
234335	VILLAGE FAMILY SERVICE CENTER/THE	6,180.00
234336	VILLANUEVA/FITZ WILLIAM M	8.55
234337	VOGEL LAW FIRM	161.00
234338	WATCHGUARD VIDEO	515.00
234339	WATFORD CITY LUMBER	97.76
234340	WAWSA	103,354.95
234341	WESTLIE MOTOR CO.	13,490.24
234342	WILLISTON COUNCIL OF AGING	14,647.00
234343	WOLF RUN VILLAGE	1,299,129.00
234344	WOLF RUN VILLAGE INC	7,510.30

234345	ZERO9 SOLUTIONS LTD	412.05
234346	3D SPECIALTIES, INC.	2,230.77
234347-234364	PAYROLL - MARCH 19, 2021	796,715.67

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**April 6, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 6, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

At 8:00 a.m. MCWRD Director Shaffer provided the Board information on the historical and future County Water Projects.

Chairman Lawlar called the meeting to order at 9:00 a.m. Skarda requested to add the low-water ramp at Tobacco Gardens to the agenda. Lawlar requested to add Lucas Graf for a fire update to the agenda. SA Skarda requested to add a quit claim deed to the agenda. Moved by Hystad, seconded by Brown, to approve the agenda with the addition of the Tobacco Gardens low-water ramp, Lucas Graf, and a quit claim deed. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the March 2021 Minutes as presented. All voting aye, motion carried.

Skarda requested to pull the SRF Consulting bill from the bill batch due to question on the approved contract amounts. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of the bill to SRF Consulting for \$10,832.30. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Commission Consent Agenda Items 1, 2, and 4 as presented and to pull Item 3 for discussion. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date for Abatements 4354, 4373-4376 – April 20, 2021 at 2:00 p.m.; 2. Approve Gaming Site Authorization – Sweet Crude Travel Center by American Legion Post 91; 4. Approve Sick Leave Donation Request – J. Scelzi.

Discussion on Item 3: Approve Road Maintenance Agreements – T. Transtrom; E. & S. Prestangen; L. Monson; J. Monson; S. Saylor was held. Skarda noted that one road maintenance agreement had an incorrect notary date and requested all employees who function as notaries be reminded to check all information before completing the notarial act. Moved by Skarda, seconded by Wold, to approve the Road Maintenance Agreements for T. Transtrom, Prestangen, J. Monson, and S. Saylor as presented and to return the agreement for L. Monson for correction and resubmission. All voting aye, motion carried.

Jerry Samuelson, Veterans Park, requested \$830,000 in County funds to finish the Watford City Veterans Park project. Moved by Hystad, seconded by Skarda, to approve \$830,000 from the Commission Special Projects line item for the Veterans Park project and authorize the chairman to sign the JPA. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the hiring of 16 seasonal workers for the Weed Control Department. Higgins stated several will be rehires. All voting aye, motion carried.

Emergency Manager Jappe requested to do a security assessment of the County buildings. Moved by Brown, seconded by Hystad, to authorize EM Jappe to work with the security assessor on physical security assessment of all County-owned buildings. All voting aye, motion carried.

Jappe requested to build up and Emergency Operations Center (EOC). Jappe requested to use part of the Yellowstone Room in the Courthouse and add fold-down desks and equipment. Skarda stated she appreciated the information but was concerned equipment (radios, computers, etc.) would not be properly maintained and would not function when needed. Skarda stated the last time an EOC was put together tables and computers were used by the people in the EOC and it seemed to work well. Jappe stated she wanted everything set up in advance. Lawlar suggested using empty cubicles at the Public Works Building as that would also have better highway access.

Jappe requested to use the radio reimbursement to purchase additional radios for fire departments. Jappe stated the reimbursement would be approximately \$65,000. Moved by Skarda, seconded by Wold, to authorize a budget amendment of \$65,000 for the purchase of radios using the reimbursement funds and to direct Jappe to work with SA Skarda on joint powers agreements for all radios that have been provided to other political subdivisions to date. SA Skarda stated value of radios is over \$1,000 and requires a JPA to transfer this County-purchased property. All voting aye, motion carried.

P&Z Director Huus stated he had notified NDDEQ that McKenzie County wished to comment on the Republic LLC application. Huus stated an amended CUP is needed for the project. NDDEQ is holding a public meeting on April 14<sup>th</sup> concerning this project.

Moved by Skarda, seconded by Hystad, to approve the waiver of building permit fees for the Landfill Scalehouse Building project. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4382 and 4384. No persons from the public were present. Moved by Brown, seconded by Wold, to approve Abatement Applications 4382 and 4384 as presented. All voting aye, motion carried.

The Board wanted to recognize positive occurrences in departments and thanked MCCF for meeting of the mission of the Correctional Facility, two employees (Taylor and Kris) in MCWRD for responding to a water outage in Arnegard, all fire crews who have responded to recent fires, and all County departments and personnel who assisted with the recent fire events.

Moved by Skarda, seconded by Wold, to approve the equipment request from Road & Bridge for a bat wing mower from Border Plains at a cost of \$26,700.00 as presented. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the equipment request from Road & Bridge for a seed drill from Titan Equipment, Dickinson, at a cost of \$16,688.00 as presented. All voting aye, motion carried.

Lawlar reported he had been contacted by the Sportsman Club about storing millings from the airport expansion project that were being donated to the Sportsman Club. Interim Road Superintendent Northrop stated there are approximately 45,000 yards of the millings with 5,000 being held for the Sportsman Club. Northrop stated he is testing the material to fill in road soft spots and will report back on the success of the test.

Moved by Skarda, seconded by Brown, to approve and haul two side dumps of gravel to Tobacco Gardens for the low water ramp. All voting aye, motion carried.

Wold discussed the possibility of adding water trucks to the fleet and asked Kummer to look into costs. Kummer stated he had found truck/trailers used at a cost of \$30-35,000 that would hold 4,000 gallons. Northrop stated these trucks could also be used on other County projects. SA Skarda requested this item be researched and brought back to the next meeting.

USFS District Ranger Graf updated the Board on the Horse Pasture Fire. Graf asked if the County would consider closing the Long X Road from Highway 85 to the CCC Camp as a safety concern until the CCC Camp was reopened. Moved by Lawlar, seconded by Skarda, to close the Long X Road from Highway 85 to the CCC camp as requested by District Ranger Graf and reopen the road when the CCC camp reopens. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to authorize the advertising of bids for 12 box culverts. All voting aye, motion carried.

Discussion was held on the request to store grain and graze the property owned by the County in Alexander. SA Skarda asked for an indemnification agreement with the renter if approved. Hystad will work with W. Aasen. Board consensus was to add this to unfinished business at the next meeting.

Moved by Skarda, seconded by Hystad, to reconsider the motion to move the Motor Vehicle kiosk to Cashwise. Johnsrud reported Cashwise had failed the requirements test as determined by the State's vendor. Moved by Hystad, seconded by Wold, to approve the Motor Vehicle Kiosk placement at Home of Economy as recommended by the State's vendor. All voting aye, motion carried. Moved by Skarda, seconded by Brown, to approve the NDDOT contract amendment for the kiosk services as presented. All voting aye, motion carried.

Discussion was held on the County Spokesperson/Public Relations Director position. Johnsrud gave the historical update of the position, which was held by S. Buck in 2017. Ms. Buck was appointed by the Board in June 2017 and resigned her position in November 2017. Since that time the Board has not appointed a new PR Director. Moved by Brown, seconded by Wold, to decline appointment a County PR Director at this time. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Quit Claim Deed to Shane Heggen as presented by SA Skarda and authorize the chairman to sign. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Novak Junkyard Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Brown, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 11:17 a.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown; State's Attorney Skarda, Auditor/Treasurer Johnsrud; P&Z Director Huus, Code Enforcement Officer Kimpel, and P&Z Attorney Johnson.

Executive Session was adjourned at 11:46 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Skarda, to follow the advice of counsel on the Novak Junkyard Litigation. All voting aye, motion carried.

The meeting recessed at 11:47 a.m. until April 20, 2021, at 1:00 p.m.

### **April 20, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 20, 2021. Present: Commissioners Joel Brown (by phone), Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer

Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Hystad, to approve the agenda with the addition of the Boat Ramp at Tobacco Gardens. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Treasurer Report for the period ending March 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Commission Consent Agenda Items 1 through 5 as presented. All voting aye, motion carried. Items approved: 1. Approve Gaming Site Authorization – Long X Saloon (Dunn County Fair Association) 2. Approve Gaming Site Authorization – WC Aerie Number 3545 Fraternal Order of Eagles; 3. Out of State Training/Travel – MCSO Deputies Kidd and Swigart – August 9-13, 2021 in Stuart, IA – Advanced SRO and Adolescent Mental Health Trainings; 4. Set Public Hearing Date for Abatement Application 4372 – May 4, 2021 @ 10am CT; 5. Sick Time Donation – I. Ahmed.

Moved by Skarda, seconded by Hystad, to approve the Planning & Zoning Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Airport Protection Overlay District-Ordinance Amendment Planning & Zoning recommend approval of the Airport Protection Overlay District Ordinance Amendment to the County Commission. Adopt the findings and conditions as provided in the staff report.; 2. Jerry Shae #045-18CUP-RBW The Applicant is requesting a Reclamation Bond Waiver to remove the Reclamation Bond requirement from the required conditions of Conditional Use Permit #045-18CUP, which was for the construction of an earthen pond. Planning & Zoning recommend approval of #045-18CUP-RBW Jerry Shae to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Craig Wahlstrom #01-21CUP The applicant wishes to divide his 114.02 acres in unorganized township 151N, R101W, S6 in order to sell the piece he deems as not suited for agriculture purposes as a residential, single family 35.74 acre lot. This will result in 3 parcels. Parcel 1 is 40 acres and will continue to be farmed. Parcel 2 is 35.74 acres and will be considered a residential parcel. Parcel 3 is 38.28 acres and will continue to be farmed. Planning & Zoning recommend approval of #01-21CUP Craig Wahlstrom to the County Commission. Adopt the findings and conditions as provided in the staff report. 4. Kelly & Rachel Dewhirst #02-21CUP A hunting lodge was first established on this property in 1998. In 2001 an additional hunting lodge was added. The applicants wish to add up to four (4) additional hunting lodges to the property, scattered about for privacy over the 157.01 acres. The lodges are Amish built, prefabricated units with kitchen and bath placed on a concrete foundation. This Conditional Use will change the non-conforming use of the existing lodges to conforming use. Planning & Zoning recommend approval of #02-21CUP Kelly



& Rachel Dewhirst to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Termination of #15-20CUP Bison Compression Station Termination of CUP #15-20 Bison Compression Station is due to the fact that McKenzie County does not have jurisdictional authority to require a Conditional Use Permit for this facility. Planning & Zoning recommend approval of Termination of #15-20CUP Bison Compression Station to the County Commission. Adopt the findings and conditions as provided in the staff report. 6. P&Z Board Application Selection Criteria - Planning & Zoning recommend approval of P&Z Board Application Selection Criteria to the County Commission. Adopt the findings and conditions as provided in the staff report.

USFS District Ranger Graf provided an update on the recent Horse Pasture Fire. Graf stated the fire is out and thanked all who assisted. Graf stated an After Action Review is being planned but no date has been set.

Moved by Skarda, seconded by Hystad, to approve the Landfill Household Hazardous Waste and E-Waste even on August 28, 2021, as presented, not to exceed \$25,000. All voting aye, motion carried.

Landfill Operations Supervisor Collison informed the Board that no bids were received for the fuel island project. The project will be revised and rebid in the future.

Moved by Skarda, seconded by Wold, to approve the Landfill Shop Change Order #8 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize the request for quotes for a new pickup in the MCWRD with a trade-in. All voting aye, motion carried.

Interim Road Superintendent Northrop reported the fencing and top soil issues on CR37 have been resolved.

Moved by Skarda, seconded by Hystad, to authorize the State's Attorney to work on a contract with Will Aasen to rent the grain bins and grazing at the Alexander Shop property for \$750 annually. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to appoint Kathy Skarda to the Watford City Vector Board. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Hillside Court HUD-required paperwork as presented. All voting aye, motion carried.

Discussion was held on the Burn Ban. Board consensus was to leave the Burn Ban as it currently stands. EM Jappe stated she is willing to assist citizens with the completion of burn ban permit if needed.

At 2:00 p.m. a public hearing was held on Abatement Applications 4354 and 4373-4376. No members of the public were present. Moved by Hystad, seconded by Wold, to approve Abatement Applications 4354 and 4373-4376 as presented. All voting aye, motion carried.

Tom Novak discussed with the Board his junkyard and the pending litigation with the County. Novak stated he is willing to work with the County and requested County assistance. P&Z Attorney Johnson stated the next court date in the case is May 14. Johnson stated the Court is likely to support an agreement that is put forth by both parties if consensus can be achieved. Discussion was held regarding items remaining on the property. Lawlar stated he requested to see progress from Novak on the cleanup before the next Board meeting. Code Enforcement Officer Kimpel will take additional photos of the site and provide them to the Board for May 4.

Johnsrud and Rachel Mount, Driver's License Division Operations Manager, discussed an amendment to the Driver's License Division for continued services at the Courthouse the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of each month for the period of either 1 or 2 years. Board consensus was to move forward with a 2 year contract. Mount will provide the amendment for Board review and action at the May 4 meeting.

Moved by Skarda, seconded by Hystad to set the Fairground project budget to \$40M, excluding the land purchase and infrastructure costs to the site. Discussion was held on management and operations of the project with the Fair Board. All voting aye, motion carried.

MCWRD Director Shaffer discussed possible sewer options for the Fairgrounds project and that there was a possibility of some grant funds for the project. Shaffer supported a study to analyze the options for the project. Moved by Skarda, seconded by Wold, to approve the \$8500 sewer study cost and to authorize the use of a County backhoe as needed for the soil analysis. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Planning & Zoning PUD Application and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint Jeff Shaffer to the Fairgrounds project building committee. All voting aye, motion carried.

Discussion was held on updates to the County Employee Handbook. HR Director Norby asked for Board direction on several items. The Board approved the welcome letter. The Board supported matching holiday pay hours with regular scheduled shifts of employees. The Board supported the proposed vacation accrual schedule with modifications to the 0-5 year schedules. Discussion was held on military leave and the Board supported 12 weeks of leave fully paid by the County plus an additional 90 days of time to be paid based on donation of time from other employees.

Norby stated she will incorporate these into the Handbook draft and plans to bring it back to the Board for approval at their next meeting.

Moved by Skarda, seconded by Hystad, to approve the remote work request of the Veterans Service Officer as needed through May 4. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Quit Claim Deed for Long Drive and Mulligan Ave as presented and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on the 41<sup>st</sup> St bids in Hawkeye Township. Brady Bertram, Brosz Engineering, presented the bids and stated 9 competitive bids were received. Lawlar and Hystad addressed concerns with improvements to the road beyond the low water crossing. Lawlar stated Keene Township has no plans to improve their portion of the road and was concerned with the cost needed to improve a road that was not heavily travelled. Skarda stated she was also concerned with the cost to improve a road when the neighboring township was not going to connect to it. Board consensus was for Hawkeye Township and Andy Mogen to come back and discuss the project with the Board.

Moved by Skarda, seconded by Wold, to approve the Fleets Part Technician position backfill as requested. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve internal applications for the Shop Foreman position. Kummer stated this position would be a working foreman. All voting aye, motion carried.

Fleet Manager Kummer discussed with the Board used poly tanks that could be used for water and place in County owned dump trucks. The cost is \$5700 for three tanks. Kummer stated pumps and other equipment would be needed to make these tanks usable with a total cost to be up and running about \$5,000 for each tank. Moved by Hystad, seconded by Skarda, to purchase three used poly tanks from Power Fuels for \$5700 as presented. All voting aye, motion carried.

Kummer presented information on the purchase of a used frac tank that could be used to store water at the Public Works Shop. Lawlar expressed concern about storing water in a frac tank for long periods of time. Kummer and Northrop stated it would be short term storage. The Board requested Kummer obtain additional quotes on tanks and bring back for further discussion.

Brooks Kummer, landowner on CR37, discussed the Hoffmann Spring on CR37 with the Board. Kummer stated the spring is no longer providing water to the Hoffmann farm and requested to get it repaired. Northrop is working with Kummer on the issue.

Moved by Skarda, seconded by Hystad, to approve the Civil Science contract of \$149,700 for engineering of the 122<sup>nd</sup> Ave NW Road Reconstruction project. The County crews will do the work on the project. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to allow PWD Kanwar and HR Director Norby to fill the Road Superintendent, Dirt Foreman, and operator position as presented. No new FTEs will be added to the department. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to allow KLJ to draft the FLAP grant application as a pro-bono service. Brown asked if there was a requirement to award KLJ the contract when the project was bid. Kanwar stated there was nothing binding that would require KLJ be awarded the contract. All voting aye, motion carried.

PWD Kanwar provided the 2020 Construction Annual Report to the Board.

Discussion was held on the Tobacco Gardens boat ramp. Northrop stated there was some concrete that needed to be hauled away. Board consensus was for the County to haul away the concrete as needed.

Northrop requested permission for County employees and equipment to build and restore the fairgrounds for an upcoming derby at the request of the Fair Board. Board consensus was to provide this service and requested Northrop handle the organization.

Moved by Wold, seconded by Hystad, to authorize the purchase of alcoholic beverages for the upcoming Sheriff's Office SFST training courses. All voting aye, motion carried.

The meeting adjourned at 4:57 p.m. until May 4, 2021, at 8:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
51027	WATFORD CITY/CITY OF	2,322.48
51028	ALEXANDER PARK DISTRICT	516.95
51029	ALEXANDER RURAL FIRE DISTRICT	72,387.17
51030	ALEXANDER SCHOOL DIST. #2	1,057,324.24
51031	ALEXANDER TWP.	45,468.29
51032	ANTELOPE CR. TWP.	3,809.43
51033	ARNEGARD PARK DISTRICT	385.89
51034	ARNEGARD RURAL FIRE PROTECTION DIST.	15,011.70
51035	ARNEGARD TWP.	22,952.52

51036	ARNEGARD/CITY OF	769.01
51037	BLUE BUTTES TWP.	64,743.94
51038	CHARBON TWP.	11,053.29
51039	EARL SCHOOL DIST. #18	28,273.34
51040	ELM TREE TWP.	19,690.21
51041	GRAIL TWP.	8,242.73
51042	GRASSY BUTTE FIRE DISTRICT	628.48
51043	HAWKEYE TWP.	3,406.32
51044	HORSE CREEK RURAL FIRE DIST.	7,379.03
51045	HORSE CREEK SCHOOL DIST. #32	65,214.50
51046	KEENE TWP.	7,455.70
51047	MANDAREE SCHOOL DIST. #36	4,430.15
51048	MCKENZIE CO. FIRE PROT. DIST.	114,247.25
51049	MCKENZIE CO. HISTORICAL SOCIETY	8,816.11
51050	MCKENZIE CO. SD#1	2,109,565.91
51051	MCKENZIE SOIL CONS. DIST.	92,113.07
51052	ND STATE TREASURER	60,443.84
51053	NEW TOWN PUBLIC SCHOOL DIST.	81,088.90
51054	NEW TOWN RURAL AMBULANCE DIST.	29.56
51055	NEW TOWN RURAL FIRE DEPT.	29.56
51056	RANDOLPH TWP.	2,790.07
51057	RIVERVIEW TWP.	45,687.26
51058	SIOUX TWP.	6,792.94
51059	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,156.59
51060	TRI TWP	26,583.27
51061	TWIN VALLEY TWP.	63,156.81
51062	UPPER MISSOURI DIST. HEALTH UNIT	51,183.54
51063	WATFORD CITY MUNICIPAL AIRPORT	4,613.72
51064	WATFORD CITY PARK DISTRICT	75,827.25
51065	WATFORD CITY/CITY OF	84,178.14
51066	WILLISTON FIRE PROTECTION DISTRICT	898.35
51067	WILLISTON VECTOR CONTROL DIST.	26.68
51068	YELLOWSTONE SCHOOL DISTRICT #14	23,329.32
51069	YELLOWSTONE TWP.	15,755.40
51283	ALEXANDER RURAL FIRE DISTRICT	157.84
51284	WATFORD CITY PARK DISTRICT	830,000.00
51285	WATFORD CITY/CITY OF	7,809.00
234365-234379	PAYROLL - APRIL 2, 2021	830,488.97
234380	ACME TOOLS	318.99
234381	ADVANCED BUSINESS METHODS	1,763.22
234382	ALLEGIANCE COBRA SERVICES, INC.	128.00
234383	ALPPERSPACH/PATRICIA	3,725.00
234384	AMAZON CAPITAL SERVICES	1,549.51
234385	ANOVA FAMILY HEALTH CENTER	912.00
234386	APCO INTERNATIONAL	2,853.00
234387	ARMOR INTERACTIVE	3,526.92
234388	AUTO VALUE	586.93
234389	BADLANDS HARDWARE	894.12
234390	BAKER & TAYLOR	2,009.63

234391	BALCO UNIFORM COMPANY, INC.	1,110.26
234392	BARRETT PHARMACY	28.98
234393	BEICEGEL STATION	1,027.74
234394	BIG SKY BATTERY	279.95
234395	BLUE TARP FINANCIAL, INC.	222.01
234396	BOLKEN/DOUGLAS	3,155.00
234397	BORDER STATES ELECTRIC	1.60
234398	BOSS OFFICE & COMPUTER PRODUCTS	2,293.97
234399	BRADY'S ROADSIDE SERVICE	325.00
234400	BURNS & MCDONNELL	7,655.54
234401	BUTLER MACHINERY COMPANY	215.86
234402	C & D WATER SERVICES	76.50
234403	C.E. BROOKS & ASSOCIATES,P.C.	5,759.50
234404	CDW-G GOVERNMENT	583.04
234405	CERTIFIED POWER. INC	6,484.31
234406	CHARM-TEX,INC.	227.64
234407	CIM SANITARY TECH	7,500.00
234408	CLOCK/LLOYD	150.00
234409	CODE RED TOWING LLC	250.00
234410	CONNECT INTERIORS LLC	23,762.53
234411	DALLAS SAILER ENTERPRISES, INC.	638.80
234412	DEALERS ELECTRICAL SUPPLY	37.56
234413	DH WIRELESS SOLUTIONS	4,030.00
234414	DIRTY BIRDS, LLC	7,200.00
234415	DMC WEAR PARTS LLC	18,000.00
234416	DONE RIGHT THE FIRST TIME	448.00
234417	DRUG PACKAGE LLC	336.83
234418	ECOLAB PEST ELIMINATION DIV.	496.08
234419	ELLIS/CLAY	52.50
234420	FASTENAL COMPANY	3,219.59
234421	FCI CONSTRUCTORS, INC.	220,711.55
234422	FERGUSON WATERWORKS	137.25
234423	FINSAAS/DARRELL	49.88
234424	FIRST INTERNATIONAL BANK & TRUST	1,925.00
234425	FIRST INTERNATIONAL BANK & TRUST	5,956.33
234426	FIRST INTERNATIONAL INSURANCE	181.00
234427	GRANITE SPRINGS WATER & ICE, INC.	150.00
234428	HECK BUILT LLC	35,200.00
234429	HEGGEN EQUIPMENT CO.	7,200.00
234430	HELENA CHEMICAL COMPANY	537.50
234431	HELLANDSAAS/MARCIA	215.96
234432	HOME OF ECONOMY	134.94
234433	HONSTEIN/MARK	72.86
234434	HUUS/CURT	150.00
234435	INTOXIMETERS	497.50
234436	J.J. KELLER & ASSOCIATES INC	550.16
234437	JAPPE/KAROLIN	218.96
234438	JOHN HUTTER TOWING	515.00
234439	JOHNSON & SUNDEEN	5,375.00

234440	JOHNSRUD/ERICA	479.37
234441	KLJ ENGINEERING, LLC	8,350.50
234442	LAWSON PRODUCTS INC.	843.68
234443	LEO/DEVAN	150.00
234444	LUND OIL, INC.	2,301.78
234445	MAGNUSON/JOSHUA J	129.50
234446	MARCO TECHNOLOGIES LLC	510.59
234447	MARTINEZ/EDWARD	129.50
234448	MATTHEWS-KASNER/MAXWELL	101.50
234449	MAYER ELECTRIC INC	2,270.04
234450	MCCODY CONCRETE PRODUCTS, INC	271.58
234451	MCKENZIE CO. AMBULANCE SERVICE	2,418.93
234452	MCKENZIE CO. FARMER	1,398.83
234453	MCKENZIE CO. HERITAGE ASSOCIATION	110,000.00
234454	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
234455	MCKENZIE COUNTY LANDFILL	1,751.79
234456	MCKENZIE COUNTY ROAD & BRIDGE	2,523.13
234457	MCKENZIE ELECTRIC CO-OP INC.	164,390.11
234458	MEDLINE INDUSTRIES, INC	156.13
234459	MENARD, INC.	387.21
234460	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	87.92
234461	MID-STATES WIRELESS	252.00
234462	MONSEN/RYAN & CELENA	1,144.70
234463	MONTANA DAKOTA UTILITIES CO.	14,655.52
234464	MOUNTAIN PLAINS LLC	30,022.25
234465	NARDINI FIRE EQUIPMENT	283.00
234466	ND ASSN. OF COUNTIES	2,597.00
234467	ND DEPT. OF TRANSPORTATION	99,887.10
234468	ND SAFETY COUNCIL, INC.	375.00
234469	ND SECRETARY OF STATE	72.00
234470	NEHRING LAW OFFICE	175.00
234471	NELSON CONTRACTING CO.	2,275.80
234472	NELSON INTERNATIONAL	7,967.09
234473	NELSON/CRAIG & JULIE	1,039.11
234474	NEPRASH/KIMBERLY	482.20
234475	NORTHERN HEAVY DUTY TRUCK PARTS	2,871.45
234476	NORTHERN PLAINS LABORATORY	13.07
234477	NORTHERN PUMP & COMPRESSION, INC.	441.15
234478	O K IMPLEMENT CO.	2,987.10
234479	O.K. TIRE STORE, INC	13,125.88
234480	OLSON/DOUG	32.48
234481	PAYSTUBZ	1,461.91
234482	PENGUIN MANAGEMENT INC.	275.00
234483	PENNINGTON/GREG	95.00
234484	PETERBILT OF FARGO	1,667.66
234485	POLAR SERVICE CENTER	514.10
234486	PRAXAIR	2,183.80
234487	PRO AUTO BODY, LLC	98.00
234488	PRO FORMS	286.01

234489	QUADIENT LEASING USA, INC.	1,200.87
234490	QUILL CORPORATION	291.62
234491	RADISSON HOTEL - BISMARCK	86.40
234492	RAMKOTA HOTEL	172.80
234493	RDO EQUIPMENT CO. - FARGO	34,695.56
234494	RED ROCK FORD	535.98
234495	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,386.75
234496	ROUGH RIDER INDUSTRIES	28.10
234497	SAFARILAND GROUP/THE	495.00
234498	SANFORD HEALTH	153.07
234499	SANTOYO JR/JESUS	195.00
234500	SCOFIELD/JESSIE	5,933.00
234501	SIRCHIE ACQUISITION COMPANY, LLC	457.70
234502	STARLIGHT IT & SECURITY	1,600.30
234503	STATE OF NORTH DAKOTA	25.00
234504	STEIN'S INC.	2,054.50
234505	SUMMIT FOOD SERVICE, LLC	12,248.96
234506	SYNDICATE SAFETY & OILFIELD SUPPLIES	179.98
234507	TD & H ENGINEERING	16,784.00
234508	TEQUIPMENT	491.30
234509	THE BUGS STOP HERE, LLC	250.00
234510	THOMSON REUTERS-WEST	362.28
234511	TITANIUM PLUMBING	267.28
234512	TRACTOR & EQUIPMENT CO.	1,173.91
234513	TRIPLE AAA SAFETY/TRAINING INC.	63.60
234514	ULINE	2,002.99
234515	WATFORD CITY LUMBER	62.88
234516	WESTLIE MOTOR CO.	208.87
234517	ALEXANDER/CITY OF	116.00
234518	ARMSTRONG SANITATION	592.45
234519	CONSOLIDATED TELCOM	97.23
234520	INFORMATION TECHNOLOGY DEPT.	6,653.30
234521	LYREC	116.70
234522	MCKENZIE COUNTY RURAL WATER	126.26
234523	MCKENZIE ELECTRIC CO-OP INC.	6,726.72
234524	MONTANA DAKOTA UTILITIES CO.	23,437.42
234525	NEMONT	28.50
234526	RESERVATION TELEPHONE CO-OP	9,279.96
234527	SOUTHWEST WATER AUTHORITY	50.00
234528	VERIZON/ACCT 342033315-01	3,337.48
234529	VERIZON/ACCT 842030146-01	4,646.86
234530	WATFORD CITY WATER DEPT./CITY OF	4,281.39
234531	ALEXANDER/CITY OF	2,789.95
234532	GARRISON DIVERSION CONSERVANCY DIST.	45,933.36
234533	L. YELLOWSTONE IRRIG. DIST. #2	61,321.97
234534	MCKENZIE CO. AMBULANCE SERVICE	66,043.16
234535	YELLOWSTONE SCHOOL DISTRICT #14	76.56
234536-234550	PAYROLL - APRIL 16, 2021	820,364.41
234551	ACCUSOURCE INC.	1,224.23



234552	ADVANCED BUSINESS METHODS	247.48
234553	ADVANCED ENG. & ENVIRON. SERV., LLC	67,081.70
234554	AGENCY MABU	225.00
234555	AGRI INDUSTRIES, INC.	261.83
234556	ALLEGIANCE COBRA SERVICES, INC.	50.00
234557	AMAZON CAPITAL SERVICES	702.88
234558	AMERICAN WELDING & GAS	33.76
234559	ANOVA FAMILY HEALTH CENTER	4,384.00
234560	APCO INTERNATIONAL	379.00
234561	ARMOR INTERACTIVE	61,583.22
234562	ASTRO-CHEM LAB, INC.	100.00
234563	BADLANDS HARDWARE	378.77
234564	BADLANDS OCCUPATIONAL TESTING SERVICES	68.00
234565	BADLANDS POWER FUELS, LLC	729.00
234566	BAKER & TAYLOR	3,492.24
234567	BALCO UNIFORM COMPANY, INC.	242.96
234568	BECKER/BARBARA J.	500.00
234569	BEK CONSULTING, LLC	17,112.00
234570	BIZZYWEB	420.00
234571	BLUE TARP FINANCIAL, INC.	439.99
234572	BOGUE/KAYLEY J	45.50
234573	BORDER STATES ELECTRIC	28.52
234574	BOSS OFFICE & COMPUTER PRODUCTS	1,843.44
234575	BROSZ ENGINEERING, INC.	8,185.00
234576	BROWNELLS INC.	255.68
234577	BURNS & MCDONNELL	19,484.26
234578	BUTLER MACHINERY COMPANY	1,515.44
234579	C & D WATER SERVICES	100.00
234580	C.E. BROOKS & ASSOCIATES,P.C.	740.83
234581	C.E. BROOKS & ASSOCIATES,P.C.	150.00
234582	CDW-G GOVERNMENT	897.44
234583	CHARM-TEX,INC.	184.82
234584	CHERREY'S PROPANE	1,598.00
234585	CHRISTENSEN/RICHARD	563.82
234586	CLARK/CHASE	30.00
234587	COLONIAL RESEARCH CHEMICAL CORP.	538.59
234588	CORE & MAIN	23,763.33
234589	COUNTIES PROVIDING TECHNOLOGY	2,947.03
234590	CPS TECHNOLOGY SOLUTIONS	2,099.00
234591	D & J EQUIPMENT SALES & SERVICE,LLC	833.31
234592	DAKOTA FIRE EXTINGUISHERS	717.54
234593	DEALERS ELECTRICAL SUPPLY	97.40
234594	DEMCO	287.54
234595	ECOLAB PEST ELIMINATION DIV.	364.00
234596	ELKAN, INC	959.00
234597	FARMERS UNION OIL COMPANY	51,723.55
234598	FASTENAL COMPANY	2,566.29
234599	FCI CONSTRUCTORS, INC.	7,517.00
234600	FERGUSON WATERWORKS	1,524.42

234601	FIRST INTERNATIONAL INSURANCE	1,759.00
234602	GALLS INCORPORATED	65.49
234603	GARMANS FLOORING	99.98
234604	GENE'S TREE SERVICE	2,925.20
234605	GFS ENTERPRISE CORPORATION	4,349.67
234606	HANCE/JACOB D	17.50
234607	HANSEN DIESEL & AUTOMOTIVE	330.00
234608	HAWKEYE OILFIELD SUPPLY	570.73
234609	HDR ENGINEERING, INC	13,172.75
234610	HECK BUILT LLC	225.00
234611	HEGGEN EQUIPMENT CO.	48.00
234612	HILL ENTERPRISES	2,280.32
234613	HOFFMAN/AUSTIN D	101.50
234614	HOFFMAN/LEONARD W	1,067.50
234615	HONSTEIN/MARK	78.34
234616	ICON ARCHITECTURAL GROUP	68,908.93
234617	INTERACTIVE DATA, INC	50.00
234618	JOHN HUTTER TOWING	374.00
234619	KOHLER COMMUNICATIONS, INC.	510.00
234620	KOTANA COMMUNICATIONS, INC.	380.58
234621	KUMMER/RAYMOND	173.25
234622	KUMMER'S PUMPING	400.00
234623	LAQUINTA INN & SUITES	425.70
234624	LARSEN SERVICE DRUG, INC.	1,880.11
234625	LINK COMPUTER CORPORATION	1,263.26
234626	LUND OIL, INC.	1,685.77
234627	MARTINEZ/EDWARD	24.50
234628	MCCULLOUGH/NOAH	17.50
234629	MCKENZIE CO. AMBULANCE SERVICE	1,328.61
234630	MCKENZIE CO. HEALTHCARE SYSTEMS	18,441.59
234631	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
234632	MCKENZIE COUNTY RURAL WATER	4,993.39
234633	MCKENZIE ELECTRIC CO-OP INC.	5,691.48
234634	MECHAM/CINDY	271.12
234635	MENARD, INC.	742.19
234636	MONTANA DAKOTA UTILITIES CO.	130.69
234637	MOORE ENGINEERING, INC.	19,255.00
234638	MOUNTAIN PLAINS LLC	20,593.00
234639	NAGEL/BRYAN	17.50
234640	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	445.00
234641	ND ASSN. OF COUNTIES	350.00
234642	ND DEPARTMENT OF HEALTH	145.65
234643	ND DEPT.OF CORRECTIONS & REHABILITATION	300.00
234644	ND HOUSING FINANCE AGENCY	100.00
234645	ND OFFICE OF THE ATTORNEY GENERAL	4,060.00
234646	ND SECRETARY OF STATE	36.00
234647	ND STATE RADIO COMMUNICATIONS	3,600.00
234648	ND WATER EDUCATION FOUNDATION	839.00
234649	NDSU EXTENSION SERVICE	16,654.86

234650	NEHRING LAW OFFICE	385.00
234651	NELSON INTERNATIONAL	53.86
234652	NEWMAN/DUSTIN B	35.00
234653	NORTH DAKOTA ONE CALL	214.75
234654	NORTHERN HEAVY DUTY TRUCK PARTS	4,002.05
234655	NOVAK/LARRY	34.72
234656	O K IMPLEMENT CO.	280.44
234657	O.K. TIRE STORE, INC	7,243.82
234658	O'DAY EQUIPMENT, LLC	2,051.02
234659	OLSON/TRAVIS J	45.50
234660	PHARMCHEM. INC.	1,912.85
234661	PRAXAIR	1,342.48
234662	PRO AUTO BODY, LLC	687.78
234663	PRO FORMS	189.16
234664	PROTECTION SYSTEMS, INC	425.00
234665	QUADIENT FINANCE USA, INC.	2,500.00
234666	QUILL CORPORATION	22.47
234667	RAY ALLEN MANUFACTURING, LLC	139.99
234668	RDO EQUIPMENT CO. - FARGO	5,426.05
234669	RED ROCK FORD	170.37
234670	RESERVATION TELEPHONE CO-OP	418.19
234671	RICOH USA, INC	440.32
234672	ROOSEVELT INN & SUITES	773.65
234673	ROOTES/VICTORIA E	35.00
234674	SAX MOTOR CO	1,093.40
234675	SAX WATER DEPOT LLP	77.00
234676	SCHATZ/SHAUN	24.50
234677	SHERWIN-WILLIAMS/WILLISTON	48.29
234678	SHIPP/ROBERT	101.50
234679	SINCLAIR CYBERNETICS, LLC	3,475.23
234680	SKARDA/TY	203.84
234681	SRF CONSULTING GROUP, INC	51,715.27
234682	STARLIGHT IT & SECURITY	450.00
234683	STATE OF NORTH DAKOTA	25.00
234684	STEVENS EQUIPMENT SUPPLY, LLC	338.42
234685	SUMMIT FOOD SERVICE, LLC	7,424.71
234686	SYNDICATE SAFETY & OILFIELD SUPPLIES	371.97
234687	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
234688	THOMSON REUTERS-WEST	546.58
234689	THORGRAMSON/WESLEY R	45.50
234690	THOS. Y PICKETT & CO. INC.	28,750.00
234691	TIMBER AUTO BODY	810.80
234692	TRACTOR & EQUIPMENT CO.	31,727.67
234693	TRITECH SOFTWARE SYSTEMS	44,606.05
234694	TRUE NORTH STEEL, INC.	26,418.00
234695	ULTEIG	4,183.00
234696	UNIFORM CENTER	326.85
234697	UNITED QUALITY COOPERATIVE	1,373.80
234698	UPPER MISSOURI BAR ASSOCIATION	100.00

234699	US BANK NA DBA VOYAGER FLEET SYSTEMS	18,033.17
234700	US RECORDS MIDWEST LLC	3,583.00
234701	VALLI INFORMATION SYSTEMS, INC	686.47
234702	WARD COUNTY CORRECTIONAL CENTER	300.00
234703	WATFORD CITY LUMBER	90.47
234704	WAWSA	323,264.30
234705	WESTERN TIRE	2,320.00
234706	WESTLIE MOTOR CO.	906.03
234707	WESTLIE TRUCK CENTER	3,037.47
234708	WISNESS/BRETT	2,725.00
234709	WOLD/CLINT E	427.84
234710-234714	PAYROLL - APRIL 30, 2021	694,311.40

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**May 4, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 4, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

At 8:00 a.m. consultants from SRF gave a presentation on the County Road Safety Study.

Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Hystad, to approve the agenda with the addition of the Weed Control Recreational Vehicles for spraying in ROWs and the removal of the Camera System discussion. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the April 2021 Minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the Commission Consent Agenda Items 1 through 7 as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – D. Russell; 2. Approve Road Maintenance Agreement – K. Mrachek; 3. Approve Road Maintenance Agreement – C. & M. Arnegard; 4. Approve Amendment to WC Driver's License Contract – Extend Contract 2 Years; 5. Approve Jerry Shae –RBW-Indemnification Agreement; 6. Set Hearing Date for Abatement Applications 4377-4399 – May 18, 2021 @ 2pm CT; 7. Approve Sick Leave Donation Request – T. Norman.

Moved by Brown, seconded by Skarda, to waive the landfill fees for the 2021 Pick Up the Patch event May 17-22 and May 24. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to accept the Interstate Engineering Landfill Surveying RFQ for \$12,300 as presented. All voting aye, motion carried.

Nevin Dahl, McKenzie County Sportsman Club requested additional funding for the gun range project. Dahl stated interest is growing and presented a budget for the facility. Moved by Hystad, seconded by Brown, to authorize a payment of \$600,000 to

the McKenzie County Sportsman Club for the gun range from the Special Project line. All voting aye, motion carried.

Watford City Mayor Riely requested a landfill waive for filter socks recently discovered in a Watford City load. Riely stated the City understands the material is prohibited and identified the items coming from a residential area. Discussion was held on education of the public regarding prohibited items in trash totes moving forward. Landfill Director Schreiber stated these filter socks were clearly used and smelled of hydrocarbons. The Board expressed concern over these type of items being continuously placed in residential trash loads and setting a precedent for waiving these fees/fines. State's Attorney Skarda stated municipalities that are tax payer funded can be explained if the fine is waived. The Board discussed the process moving forward should this occur again and that the Board then may not be willing to waive the fine. Moved by Brown, seconded by Skarda, to refund the assessed fine and requested the City of Watford City works on education and other assessments to prevent this from occurring in the future. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Application 4372. No members of the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Application 4372 as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize the advertisement of the vacated Library Assistant position as requested by Library Director Galeazzo. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Summit Silver Creek Construction Bond Agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to appoint Matt Beard to the MCWRD Board vacancy with a term ending 6/30/2025. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Handbook as presented with an effective date of July 1, 2021. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the County proving the mag chloride applications within the ETA of Watford City totaling approximately 2 miles. All voting aye, motion carried.

2022 budget guidance was discussed. Board consensus was for departments to hold the line and maintain 2021 operating expenses, or decrease where possible. The Board stated new FTEs could be requested but need to be justified with a focus on cross-training and utilization of employees across departments in lieu of new positions.

Appointment of positions held by Sgt. Lloyd Clock were discussed due to his pending retirement. Sgt. Clock currently is the Board appointed 911 Coordinator, SIRON NW CRIB member, and a consultant for Planning & Zoning applications. Board consensus was to move this item to unfinished business for May 18.

Moved by Brown, seconded by Hystad, to approve the ND Insurance Department State Bonding Fund Application for the McKenzie County Housing Authority as presented and authorize the chairman to sign. All voting aye, motion carried.

Permitting Specialist Pickering requested a change order for 11 structure replacements to include bidding out the projects. Pickering stated the project were intended to be completed in-house but the needed personnel is now not available. Moved by Skarda, seconded by Wold, to approve the change orders, totaling \$8,000, with Mountain Plains as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the cattle guard permit and waive the fee on Flat Rock Road as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Haul Road Agreement with Wagner Construction on Long X Road as presented. The agreement ensures the hauler will leave the road in as good or better shape that it is before the work commences. The Board requested the road be mag chloride treated prior to the work beginning to minimize dust. All voting aye, motion carried.

Discussion was held on soft spots in CR55. Lawlar wanted to ensure all soft spots were appropriately repaired prior to paving of the project. PWD Kanwar stated these areas will be fixed before paving begins and that County staff is aware and following the process.

Kanwar requested the bidding of 107<sup>th</sup> Ave and CR12, approximately 10 miles of road, in 2021. Kanwar stated the permitting and right of way acquisition is completed. Lawlar expressed concerns on bidding projects with Kanwar's recent resignation. Board consensus was to delay the bidding of the project until the Public Works Director position has been filled.

Wold asked about plans on 24<sup>th</sup> St to the new softball complex and fairgrounds. Kanwar stated this is a County road but that nothing is being planned currently.

Board consensus was to allow for the summer schedule of the inspection team to follow that of the contractors who work dawn to dusk. Kanwar stated the County has four inspectors who will work on the project. Discussion was held on scheduling of the inspectors and Kanwar stated inspectors work for no more than 10 hours at a time currently. The Board did request the inspectors not to abuse the overtime for the project.

Kanwar requested to hire ticket takers for the CR55 and bridge projects. Board consensus was that the inspectors on the bridge projects can serve as the ticket takers. Moved by Skarda, seconded by Brown, to approve the hiring of two ticket takers for the CR55 road project. All voting aye, motion carried.

Discussion was held on the Weed Control Recreational Vehicles for spraying in ROWs. Board consensus was there was no ban on these vehicles for necessary spraying and requested fire extinguishers and other fire suppressants be on hand when spraying.

Discussion was held on the Public Works Director position that is being vacated. HR Director Norby presented options for the transition and requested the Board to reflect on the position and how it may be changed or remain the same going forward and will discuss the topic with the Board again at the next meeting. Discussion was held on the handling of employee issues and disciplinary actions during the transition. Norby stated she believed it was important to have with these types of issues. Moved by Hystad, seconded by Wold, to authorize HR to handle employee issues within Public Works for all employees that report directly to the Public Works Director (direct report employees and department heads). Board discussion was to allow department heads within Public Works to continue handling employee concerns as they do now. All voting aye, motion carried.

Discussion was held on the Novak Junkyard. Tom Novak stated there have been no changes in the past two weeks as his equipment is down and he has no funding to do the work. Novak stated he called UMDHU on his way to the meeting to discuss grants for the removal of campers as was discussed on April 20. Photos of the parcels taken by Code Enforcement Officer Kimpel were shown detailing no changes have been made or cleanup since the last meeting. Brown asked Novak what his next steps were for the cleanup. Novak stated he is looking for help and financial assistance from the County in order to begin. Skarda asked for all information from UMDHU also be forwarded to Attorney Ari Johnson and the Planning & Zoning Department.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Novak Junkyard Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Hystad, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 12:04 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, P&Z Director Huus, Code Enforcement Officer Kimpel, and P&Z Attorney Johnson.



Executive Session was adjourned at 12:17 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Wold, to follow the advice of counsel on the Novak Junkyard Litigation. All voting aye, motion carried.

The meeting recessed at 12:18 p.m. until May 18, 2021, at 1:00 p.m.

### **May 18, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 18, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the Auditor/Treasurer's Office to set up the American Rescue Plan Fund for Federal COVID funds to maintain audit transparency and ensure appropriate expenditures as requested. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Treasurer Report for the period ending April 30, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Commission Consent Agenda Items 1 through 4 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing for Abatement Applications 4452-4453 – June 1, 2021 at 10am CT; 2. Approve Fairgrounds Project Sign Permit; 3. Approve 2021 Road Maintenance Agreement – Crist; 4. Approve Special Alcohol Permit – D&M's Office – Monsen Wedding June 5, 2021.

Items 1, 2, 3, and 7 were pulled from the Planning & Zoning Consent Agenda at the request of the Board. Moved by, seconded by, to approve Planning & Zoning Consent Agenda Items 4, 5, and 6 as presented. All voting aye, motion carried. Items approved: 4. Elkan Cascade Pipeline #03-21CUP The applicant would like to construct a 7.1 mile, underground freshwater pipeline consisting of 24" pipe. Planning & Zoning recommend approval of Conditional Use Permit #03-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Cameron Dodge

#17-20CUP The applicant is requesting a Reclamation Bond Waiver to remove the Reclamation Bond requirement from the required conditions of Conditional Use Permit #17-20CUP, which was for a 60K above ground storage tank. Planning & Zoning recommend approval of Reclamation Bond Waiver (RBW) application #17-20 to the County Commission. Adopt the findings and conditions as provided in the staff report.

6. Pruitt #02-21VAR The applicant is requesting a setback Variance for a shop he built in 2017 which was 22 feet from the property line when in the Agriculture Zone the setback requirement is 25 feet. Planning & Zoning recommend approval of Variance #02-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on P&Z Consent Agenda Item 1 – Dixon Properties #13-20CUP. Brown stated Dixon was unable to attend the Board meeting and requested the item be tabled to June 1. Moved by Brown, seconded by Wold, to table the Dixon Properties #13-20CUP to the June 1 meeting. All voting aye, motion carried.

Discussion was held on P&Z Consent Agenda Item 2 – McKenzie County #01-21PUD. Wold inquired about the commercial property within the Fairgrounds Project and expressed concern at competing with main street businesses and was not in favor of a motel, restaurant, or gas station being added to the site. Hystad stated the Fairgrounds was looking at additional ways to generate funds to support the project. Moved by Wold, seconded by Brown, to send the McKenzie County #01-21PUD application back to the P&Z Board for revision to remove the commercial designations from the PUD narrative/application. All voting aye, motion carried.

Discussion was held on P&Z Consent Agenda Item 3 – Roseholm & Coulee Man #02-21COMP/ZC. Lawlar talked with the applicant who was unable to attend the P&Z meeting and the Board meeting and requested to be heard on the application. Moved by Lawlar, seconded by Skarda, to send the Roseholm & Coulee Man #02-21COMP/ZC item back to the Planning & Zoning Board for an additional hearing. All voting aye, motion carried.

Discussion was held on P&Z Consent Agenda Item 7 – Freshwater Pond Fencing Ordinance Amendment. Brown discussed the consideration of a waiver due to examples given as to circumstances in which barbed wire fences did not make sense around freshwater ponds. Kyle Hartel, Elkan, gave examples from his business perspective and stated the fencing should be left up to discussions between the landowner and the company during negotiations as to the best location for a fence, if any. Brown emphasized the need to be flexible and allow landowners to negotiate for what is in their best interest. Hystad stated there were lengthy conversations at the P&Z Board on this topic and felt the introduction of a waiver system would be administratively burdensome. Moved by Brown, seconded by Wold, to send the Freshwater Pond Fencing Ordinance Amendment item back to Planning & Zoning for reconsideration on the waiver requirement. All voting aye, motion carried.

Jay Lewis, Alex Township, requested to add two roads to the maintenance agreement with the County. The total miles added would be 1.4 miles (0.9 miles on 142<sup>nd</sup> Ave NW and 0.5 miles on 24<sup>th</sup> St NW). Lewis stated 1.5 miles of 138<sup>th</sup> Ave NW had recently been taken over by the County so these changes would net a 0.1 mile reduction in the Alex Township road certification. Moved by Skarda, seconded by Hystad, to approve the addition of 1.4 miles to the County Maintenance Plan for Alex Township as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Drought Declaration as presented. All voting aye, motion carried.

### **McKenzie County Drought Emergency Declaration**

**WHEREAS**, McKenzie County has suffered damages to pasture land, crops, feed and water supplies for livestock and general reserves in general; and

**WHEREAS**, the potential for rural fires due to dry vegetation and crops is a significant threat to the health, safety and well-being of county citizens; and

**WHEREAS**, severe adverse economic impacts on McKenzie County agribusiness and infrastructure has been caused by these drought conditions which have been impacting the county since the spring of 2021; and

**WHEREAS**, these impacts constitute an imminent threat of widespread severe losses, damages and hardship to the economy of McKenzie County in excess of available County resources.

**WHEREAS**, Governor Burgum has declared a drought-related emergency in Executive Order 2021-08; and

**WHEREAS**, certain portions of McKenzie County are deemed in extreme drought by the U.S. Drought Monitor; and

**WHEREAS**, under N.D.C.C. 37-17.1-10, the Chairman of the McKenzie County Board of County Commissioners has the authority, as principal executive officer of the county under the statute, declare a local disaster and/or emergency for up to 7 days; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Board of County Commissioners declare a drought emergency and orders the activation and utilization of the McKenzie County Emergency Plan, its procedures, attachments and appendices, to monitor the situation, develop and maintain a damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the impact of this drought emergency upon the citizens of McKenzie County.

Warren Hovland, OneWay Service, addressed the Board regarding the lack of skilled laborers in the Community. Hovland wants to work together to generate the workforce needed in the area. Brown encouraged Hovland to talk to Economic Development Coordinator Stenberg as this is an item being actively investigated and worked on by the County's JDA. The Board thanked Hovland for his testimony and agreed quality workforce is an important topic that needs to be addressed.

At 10:15 a.m. a public hearing was held on Abatement Applications 4377-4379. No members of the public were present for these hearings. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4377-4379 as presented. All voting aye, motion carried.

GIS Coordinator Foster requested an additional GIS Specialist FTE, along with a budget amendment for the salary and benefits for the remainder of 2021. Foster stated she had planned to include this position within her 2022 budget but demand for services has required this request to be made timelier. Foster stated the new position will focus on maintaining data. Moved by Brown, seconded by Hystad, to approve the budget amendment for a GIS Specialist FTE for the remainder of 2021 and to authorize the advertisement of the position. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to appoint MCSO Lt. Dustin Newman as the County 911 Coordinator. All voting aye, motion carried.

HR Director Norby discussed with the Board the structure of Public Works moving forward with the resignation of PWD Kanwar. Norby presented several possible structure flowcharts with some options increasing the number of direct reports to the Board. Moved by Lawlar, seconded by Wold, to approve the proposed Public Works Structure Option A effective immediately, to appoint Curt Huus as the Engineering Director, to advertise for a Planning & Zoning Director, and to appoint Curt to serve as the interim P&Z Director until a new director can be hired with the inclusion of a 5-step increase for the interim period set to expire 2 weeks after the P&Z Director position is filled effective the next pay period beginning May 24, 2021. Norby recommended sending out a PDQ for evaluation to Gallagher for the Engineering Director position. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the purchase of a new MCWRD pickup, as requested, from Red Rock Ford for a net cost of \$18,597.00 including trade. All voting aye, motion carried.

Discussion was held on approach maintenance as Skarda had calls regarding construction/maintenance of approaches when roads are being built. Road Superintendent Northrop stated those should be done during the project when there are major changes to the approach. Skarda will have concerned individuals reach out to Northrop or Huus with issues.

Moved by Hystad, seconded by Wold, to approve the Farm Lease-Cash Basis Arrangement Agreement with Will Aasen as presented. All voting aye, motion carried.

Discussion was held regarding public disclosure of estimated costs for projects within the County. Lawlar expressed hesitation with releasing an estimated cost before bids were received. SA Skarda stated there was no legal requirement to have a dollar amount listed. Engineering Director Huus stated it is customary to give an estimated cost range as there are bonding requirements for the companies to bid the projects and an idea of the cost is needed to see if the bidders can if the project is within their scope and bonding ability. Brown stated the projects are competitively bid as well so that should provide some reassurance that the County is receiving the best bids for the project. Board consensus was to be aware of this moving forward and work to be sure the projects have the correct scopes before being bid out.

Moved by Skarda, seconded by Brown, to approve Contract AC00663 with the ND Department of Corrections and Rehabilitation for office space within the Courthouse. All voting aye, motion carried.

Auditor/Treasurer Johnsrud brought forward the Bankhead Jones payment for discussion with the Board. Johnsrud reminded the Board the payment is to be used solely for roads and schools. The total payment received for 2021 was \$7.9M and the County budgeted to receive \$5M. Johnsrud recommended with the over budget GPT revenue the County has been receiving that will more than compensate for this revenue source that the Board distribute the County's portion of \$6.8M to the schools. Bankhead Jones dollars do not have a negative impact on the funding formula for schools and therefore are a good mechanism to distribute additional funds to schools. The Board expressed support in providing additional funding to schools as this represents the largest portion of taxpayer property taxes and the schools indicated these additional funds would help offset tax increases moving forward. Moved by Hystad, seconded by Skarda, to approve the distribution of the Bankhead Jones payment as recommended by Johnsrud with the distribution of the County's \$6.8M portion to the school districts proportionately. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Novak Junkyard Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Brown, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 3:23 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, P&Z Director Huus, Code Enforcement Officer Kimpel, and P&Z Attorney Johnson.

Executive Session was adjourned at 3:31 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Hystad, seconded by Skarda, to follow the advice of counsel on the Novak Junkyard Litigation. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates Litigation pursuant to NDCC § 44-04-19.1. Moved by Brown, seconded by Hystad, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 3:34 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and outside counsel Brian Schmidt.

Executive Session was adjourned at 3:55 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Hystad, seconded by Skarda, to follow the advice of counsel on the Go Aggregates Litigation. All voting aye, motion carried.

The meeting adjourned at 3:56 p.m. until June 1, 2021, at 8:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

### **MAY 2021 WARRANT REGISTER**

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
51497	WATFORD CITY/CITY OF	1,468.16
51720	ALEXANDER PARK DISTRICT	239.28
51721	ALEXANDER RURAL FIRE DISTRICT	92,113.04
51722	ALEXANDER SCHOOL DIST. #2	1,367,389.18
51723	ALEXANDER TWP.	79,221.07
51724	ANTELOPE CR. TWP.	5,089.39
51725	ARNEGARD PARK DISTRICT	5,607.52
51726	ARNEGARD RURAL FIRE PROTECTION DIST.	24,759.86
51727	ARNEGARD TWP.	32,130.31
51728	ARNEGARD/CITY OF	12,493.30
51729	BLUE BUTTES TWP.	34,661.52
51730	CHARBON TWP.	37,930.81
51731	EARL SCHOOL DIST. #18	40,144.64
51732	ELM TREE TWP.	81,867.65
51733	GRAIL TWP.	22,423.64
51734	GRASSY BUTTE FIRE DISTRICT	7,720.26

51735	HAWKEYE TWP.	18,151.86
51736	HORSE CREEK RURAL FIRE DIST.	7,549.78
51737	HORSE CREEK SCHOOL DIST. #32	52,478.70
51738	KEENE TWP.	41,430.41
51739	MANDAREE SCHOOL DIST. #36	3,091.43
51740	MCKENZIE CO. FIRE PROT. DIST.	242,266.57
51741	MCKENZIE CO. HISTORICAL SOCIETY	17,206.99
51742	MCKENZIE CO. SD#1	3,791,357.10
51743	MCKENZIE SOIL CONS. DIST.	180,279.25
51744	ND STATE TREASURER	95,697.14
51745	NEW TOWN PUBLIC SCHOOL DIST.	245,144.85
51746	NEW TOWN RURAL AMBULANCE DIST.	23,597.36
51747	NEW TOWN RURAL FIRE DEPT.	23,597.36
51748	RANDOLPH TWP.	3,470.60
51749	RIVERVIEW TWP.	31,057.98
51750	SIOUX TWP.	12,711.77
51751	SIOUX-YELLOWSTONE RURAL FIRE DIST.	5,301.71
51752	TRI TWP	25,147.07
51753	TWIN VALLEY TWP.	191,001.19
51754	UPPER MISSOURI DIST. HEALTH UNIT	96,490.57
51755	WATFORD CITY MUNICIPAL AIRPORT	1,417.19
51756	WATFORD CITY PARK DISTRICT	24,552.73
51757	WATFORD CITY/CITY OF	47,202.97
51758	WILLISTON FIRE PROTECTION DISTRICT	3,157.08
51759	WILLISTON VECTOR CONTROL DIST.	38.05
51760	YELLOWSTONE PUMPING IRRIG. DISTRICT	80.60
51761	YELLOWSTONE SCHOOL DISTRICT #14	80,094.56
51762	YELLOWSTONE TWP.	21,597.25
51763	WATFORD CITY/CITY OF	21,991.52
234715	A & W TOWING	375.00
234716	ACME TOOLS	229.97
234717	ADVANCED BUSINESS METHODS	1,586.68
234718	ADVANCED ENG. & ENVIRON. SERV., LLC	10,010.70
234719	AFFORDABLE TOWING SERVICE LLC	450.00
234720	AHERN RENTALS, INC.	438.75
234721	ALERTSENSE, INC	995.00
234722	AMAZON CAPITAL SERVICES	2,188.44
234723	ARMOR INTERACTIVE	1,332.12
234724	AXON ENTERPRISES INC	355.30
234725	BADLANDS HARDWARE	434.63
234726	BADLANDS OCCUPATIONAL TESTING SERVICES	68.00
234727	BAKER & TAYLOR	850.57
234728	BALCO UNIFORM COMPANY, INC.	2,703.49
234729	BEICEGEL STATION	958.46
234730	BOB BARKER COMPANY INC	440.70
234731	BOLKEN/DOUGLAS	3,155.00
234732	BORDER STATES ELECTRIC	46.76
234733	BOSS OFFICE & COMPUTER PRODUCTS	2,440.94
234734	BRADY'S ROADSIDE SERVICE	250.00

234735	BURNS & MCDONNELL	45,527.23
234736	C & D WATER SERVICES	17.00
234737	CDW-G GOVERNMENT	1,622.33
234738	CENTRAL SPECIALTIES INC.	9,804.50
234739	CIM SANITARY TECH	7,500.00
234740	CONNECT INTERIORS LLC	58,002.57
234741	DASH MEDICAL GLOVES	1,625.40
234742	DEANS BULK SERVICE, INC	5,042.52
234743	DEFENSIVE EDGE TRAINING & CONSULTING	1,350.00
234744	DEMCO	440.65
234745	DESIGNPD LLC	2,997.00
234746	ECOLAB PEST ELIMINATION DIV.	132.08
234747	FASTENAL COMPANY	341.29
234748	FCI CONSTRUCTORS, INC.	315,287.99
234749	FERGUSON WATERWORKS	1,780.46
234750	FICKEN/MICHAEL	35.00
234751	FIRST INTERNATIONAL BANK & TRUST	2,670.21
234752	FIRST INTERNATIONAL INSURANCE	50.00
234753	FRED PRYOR SEMINARS	199.00
234754	FULKERSON FUNERAL HOME-SIDNEY	2,250.00
234755	G & G GARBAGE LLC	500.00
234756	GARMANS FLOORING	1,825.97
234757	GRAINGER	187.02
234758	HECK BUILT LLC	160,388.00
234759	HEGGEN EQUIPMENT CO.	47,950.00
234760	HOFFMAN/LEONARD W	1,800.00
234761	HOLIDAY INN/FARGO	86.40
234762	HUUS/CURT	100.00
234763	IDEMIA IDENTITY & SECURITY USA LLC	4,542.00
234764	IMPACT ELECTRIC, LLC	5,136.84
234765	INTOXIMETERS	980.00
234766	JDM SCHMITT CONCRETE	26,800.00
234767	JOHN HUTTER TOWING	250.00
234768	JOHNSON & SUNDEEN	5,275.00
234769	JOHNSRUD/ERICA	435.20
234770	KILLDEER AREA AMBULANCE	25,000.00
234771	KLJ ENGINEERING, LLC	8,017.00
234772	KUMMER/RAYMOND	720.00
234773	LEO/DEVAN	86.80
234774	LUDLUM MEASUREMENTS, INC.	147.00
234775	LUND OIL, INC.	6,883.96
234776	MAGNUSON/JOSHUA J	97.50
234777	MARCO TECHNOLOGIES LLC	510.59
234778	MARTINEZ/EDWARD	77.00
234779	MATTHEWS-KASNER/MAXWELL	87.00
234780	MCKENZIE CO. FARMER	2,521.57
234781	MCKENZIE COUNTY LANDFILL	1,559.08
234782	MCKENZIE COUNTY ROAD & BRIDGE	2,250.92
234783	MEDLINE INDUSTRIES, INC	443.93



234784	MENARD, INC.	250.45
234785	MILLER/LANCE	2,206.00
234786	MINNESOTA VALLEY TESTING LABS	9,511.73
234787	MOTOROLA	58,519.50
234788	ND ASSN. OF COUNTIES	315.00
234789	ND RECORDERS ASSOCIATION	200.00
234790	NDGS LLC	28.04
234791	NEAL S OAKLAND & SHELLY J STRIMCHA	344.39
234792	NEHRING LAW OFFICE	175.00
234793	NELSON AUTO CENTER	25,839.19
234794	NELSON INTERNATIONAL	267.94
234795	NORTH DAKOTA ONE CALL	7.20
234796	NORTHERN HEAVY-DUTY TRUCK PARTS	1,437.95
234797	NORTHERN PLAINS LABORATORY	14.00
234798	NORTHWEST PIPE FITTINGS, INC	522.20
234799	O K IMPLEMENT CO.	5,810.12
234800	O.K. TIRE STORE, INC	2,688.74
234801	OLSON/KEITH & MARLENE	109.17
234802	ONEOK PARTNERS INTERMEDIATE LIMITED PART	750.00
234803	OTIS ELEVATOR COMPANY	3,917.04
234804	PAVEK/NICHOLAS R	87.00
234805	PRAXAIR	77.97
234806	PRO FORMS	200.29
234807	PROTECTION SYSTEMS, INC	83.00
234808	QUALITY INN BISMARCK	259.20
234809	QUEEN CITY MOTORS INC.	592.24
234810	RDO EQUIPMENT CO. - FARGO	37,607.89
234811	REMSBURG FARMS LLC, BEVERLY FORTHUN &	815.00
234812	SANFORD HEALTH	153.07
234813	SAX MOTOR CO	353.60
234814	SCOFIELD/JESSIE	5,933.00
234815	SHALLOW CREEK KENNELS, INC.	244.95
234816	SHERWIN-WILLIAMS/WILLISTON	229.05
234817	SKARDA/TY	203.84
234818	STEIN'S INC.	1,196.19
234819	SUMMIT FOOD SERVICE, LLC	8,809.29
234820	TIMBER AUTO BODY	565.60
234821	TITANIUM PLUMBING	187.50
234822	TOOZ CONSTRUCTION, INC.	10,000.00
234823	TRITECH SOFTWARE SYSTEMS	2,764.41
234824	TRUTECH TOOL, LTD.	809.95
234825	ULINE	498.79
234826	US RECORDS MIDWEST LLC	222.00
234827	WARNE CHEMICAL & EQUIPMENT CO.	342.20
234828	WATFORD CITY LUMBER	10.36
234829	WELLEN/SHANNON BETH	24.93
234830	WESTLIE MOTOR CO.	197.89
234831	WESTLIE TRUCK CENTER	1,348.88
234832	WIR3D ELECTRIC INC.	7,230.00

234833	ALEXANDER/CITY OF	116.00
234834	ARMSTRONG SANITATION	592.45
234835	CONSOLIDATED TELCOM	97.23
234836	INFORMATION TECHNOLOGY DEPT.	6,296.50
234837	LYREC	99.80
234838	MCKENZIE COUNTY RURAL WATER	152.90
234839	MCKENZIE ELECTRIC CO-OP INC.	6,330.71
234840	MONTANA DAKOTA UTILITIES CO.	22,160.51
234841	NEMONT	28.50
234842	RESERVATION TELEPHONE CO-OP	9,367.01
234843	SOUTHWEST WATER AUTHORITY	50.00
234844	VERIZON/ACCT 342033315-01	2,680.33
234845	VERIZON/ACCT 842030146-01	4,585.46
234846	WATFORD CITY WATER DEPT./CITY OF	4,299.53
234847-234861	PAYROLL - MAY 14, 2021	845,316.36
234862	ALEXANDER/CITY OF	987.97
234863	GARRISON DIVERSION CONSERVANCY DIST.	90,138.90
234864	L. YELLOWSTONE IRRIG. DIST. #2	37,492.53
234865	MCKENZIE CO. AMBULANCE SERVICE	105,188.10
234866	YELLOWSTONE SCHOOL DISTRICT #14	220.78
234867	ACCUSOURCE INC.	2,160.94
234868	ADVANCED BUSINESS METHODS	420.52
234869	ADVANCED DRAINAGE SYSTEM INC	27,774.00
234870	AGENCY MABU	135.00
234871	AMAZON CAPITAL SERVICES	607.92
234872	AMERICAN WELDING & GAS	33.15
234873	ANOVA FAMILY HEALTH CENTER	3,956.00
234874	ARMOR INTERACTIVE	23,702.80
234875	ASDCO CONSTRUCTION SUPPLY	30.65
234876	ASTRO-CHEM LAB, INC.	50.00
234877	AUTO VALUE	321.28
234878	BADLANDS HARDWARE	171.57
234879	BAKER & TAYLOR	454.65
234880	BAKER METAL AND RECYCLING INC	9,763.44
234881	BALCO UNIFORM COMPANY, INC.	347.73
234882	BECKER/BARBARA J.	500.00
234883	BEICEGEL STATION	505.02
234884	BEK CONSULTING, LLC	8,631.55
234885	BIG LEASE TRUCKING, LLC	165.00
234886	BLUE TARP FINANCIAL, INC.	274.75
234887	BOB BARKER COMPANY INC	3,177.88
234888	BOSS OFFICE & COMPUTER PRODUCTS	1,340.08
234889	BRATCHER/SHARON K	200.00
234890	BROSZ ENGINEERING, INC.	13,045.00
234891	BURNS & MCDONNELL	19,697.43
234892	BUTLER MACHINERY COMPANY	1,292.20
234893	C & D WATER SERVICES	74.50
234894	C.E. BROOKS & ASSOCIATES, P.C.	648.32
234895	C.E. BROOKS & ASSOCIATES, P.C.	264.00

234896	CAMEL BUTTE, L. SIGNALESS LLC	247.00
234897	CASCADE AUTO GLASS	769.30
234898	CDW-G GOVERNMENT	837.73
234899	CEYNAR/DAVID	200.00
234900	CHAPIN TRUST/BUD	702.00
234901	CHARLIE'S SERVICE, LLC	221.34
234902	CHARM-TEX, INC.	122.50
234903	COPPERHEAD OILFIELD SERVICES LLC	1,340.35
234904	CORE & MAIN	22,922.06
234905	CORPORATE TRANSLATION SERVICES, INC	7.70
234906	COUNTIES PROVIDING TECHNOLOGY	2,947.03
234907	COURTYARD BY MARRIOTT	345.60
234908	CREATIVE PRODUCT SOURCE, INC	422.72
234909	D & D WATER WELL SERVICE	3,185.00
234910	DAHL/NEVIN	9,828.00
234911	DAKOTA BUSINESS SOLUTIONS	112.99
234912	DAKOTA FIRE EXTINGUISHERS	240.94
234913	DAKOTA FIRE PROTECTION, INC	850.00
234914	DAKOTA SUPPLY GROUP	925.23
234915	DALLAS SAILER ENTERPRISES, INC.	794.80
234916	DAWA DEVELOPMENT, LLC	548.00
234917	DH WIRELESS SOLUTIONS	735.10
234918	DIRTY BIRDS, LLC	12,600.00
234919	DODGE/CAMERON	168.00
234920	DONE RIGHT THE FIRST TIME	420.00
234921	DTE, INC.	1,624.11
234922	ECOLAB PEST ELIMINATION DIV.	1,296.18
234923	ELKAN, INC	55.70
234924	ENCORE OPERATING LP	127.68
234925	FARGO GLASS AND PAINT CO.	275.00
234926	FARMERS UNION OIL COMPANY	29,163.25
234927	FASTENAL COMPANY	1,188.80
234928	FCI CONSTRUCTORS, INC.	82,745.90
234929	FERGUSON WATERWORKS	630.74
234930	FIRST INTERNATIONAL BANK & TRUST	1,925.00
234931	FLATLAND FRESHWATER DEPOT, LLC	1,714.00
234932	FULKERSON FUNERAL HOME-SIDNEY	2,232.00
234933	GALLS INCORPORATED	95.41
234934	GENE'S TREE SERVICE	2,325.50
234935	GLOVER/CINDY	45.50
234936	GUARDIAN EMS PRODUCTS	145.66
234937	HANCE/JUSTIN S	87.50
234938	HDR ENGINEERING, INC	14,147.14
234939	HECK BUILT LLC	3,603.00
234940	HILL ENTERPRISES	2,309.66
234941	HOLIDAY INN EXPRESS/GRAND FORKS	672.30
234942	ICON ARCHITECTURAL GROUP	34,208.07
234943	INFORMATIONAL DATA TECHNOLOGIES LLC	198.71
234944	INTOXIMETERS	305.00

234945	JELLESED/LEIF L.	100.00
234946	JOHN D. KIRKLAND FAMILY TRUST	1,602.00
234947	KANWAR/SUHAIL	100.00
234948	KIESLER POLICE SUPPLY INC	121.00
234949	KIRKLAND/CLEO M	1,602.00
234950	KOTANA COMMUNICATIONS, INC.	402.00
234951	KUMMER'S PUMPING	600.00
234952	LARSEN SERVICE DRUG, INC.	467.46
234953	LEGENDARY SMILES	285.00
234954	LINK COMPUTER CORPORATION	631.63
234955	LUDLUM MEASUREMENTS, INC.	143.00
234956	LUND OIL, INC.	562.39
234957	MCCODY CONCRETE PRODUCTS, INC	626.30
234958	MCKENZIE CO. FARMER	749.33
234959	MCKENZIE CO. HEALTHCARE SYSTEMS	2,670.16
234960	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
234961	MCKENZIE CO. SPORTSMENS CLUB	600,000.00
234962	MCKENZIE COUNTY ROAD & BRIDGE	1,628.85
234963	MCKENZIE COUNTY RURAL WATER	5,776.64
234964	MCKENZIE ELECTRIC CO-OP INC.	948.63
234965	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	216.20
234966	MCMASTER-CARR	125.31
234967	MEADOWLARK ENVIRONMENTAL, LLC	1,470.00
234968	MEDLINE INDUSTRIES, INC	63.43
234969	MENARD, INC.	328.10
234970	MONTANA DAKOTA UTILITIES CO.	116.52
234971	MOTOROLA	1,467.00
234972	MOUNTAIN PLAINS LLC	6,475.00
234973	NARDINI FIRE EQUIPMENT	445.06
234974	ND ASSN. OF COUNTIES	4,321.84
234975	ND OFFICE OF THE ATTORNEY GENERAL	3,900.00
234976	ND SCHOOL BOARDS ASSOCIATION	200.00
234977	ND STATE RADIO COMMUNICATIONS	1,722.80
234978	NELSON INTERNATIONAL	964.65
234979	NELSON/STEVE	4,340.00
234980	NEWMAN/DUSTIN B	53.49
234981	NORMAN/THOMAS	479.13
234982	NORTH DAKOTA GUARANTY & TITLE CO	25,000.00
234983	NORTH DAKOTA ONE CALL	193.85
234984	NORTHERN HEAVY DUTY TRUCK PARTS	1,603.75
234985	NORTHERN PUMP & COMPRESSION, INC.	10.40
234986	NORTHWEST PIPE FITTINGS, INC	261.10
234987	NOVAK/LARRY	34.72
234988	O K IMPLEMENT CO.	136.28
234989	O.K. TIRE STORE, INC	769.32
234990	PAYSTUBZ	1,549.70
234991	PHARMCHEM. INC.	1,427.50
234992	POJORLIE PONDS	1,748.00
234993	PPCT/HUMAN FACTOR SCIENCE	36.14

234994	PRAXAIR	1,991.24
234995	QUADIENT FINANCE USA, INC.	2,000.00
234996	QUADIENT LEASING USA, INC.	207.00
234997	RDO EQUIPMENT CO. - FARGO	7,302.07
234998	RECORD KEEPERS LLC	98.00
234999	RED ROCK FORD	786.54
235000	RESERVATION TELEPHONE CO-OP	418.26
235001	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,529.38
235002	ROLFSRUD/JOHN	40.32
235003	SAX WATER DEPOT LLP	159.50
235004	SCHATZ/SHAUN	217.00
235005	SINCLAIR CYBERNETICS, LLC	3,475.23
235006	SORENSEN/LARRY	40.00
235007	SRF CONSULTING GROUP, INC	20,683.57
235008	STEIN'S INC.	80.30
235009	SUMMIT FOOD SERVICE, LLC	8,288.47
235010	SWEARINGEN/LEROY	292.00
235011	SWENSON/TIMOTHY JAMES	260.00
235012	THE SIDWELL COMPANY	6,000.00
235013	THOMSON REUTERS-WEST	908.86
235014	THORGRAMSON/WESLEY R	87.50
235015	TRACTOR & EQUIPMENT CO.	3,109.33
235016	TSCHETTER/DAWN	334.46
235017	ULTEIG	9,542.00
235018	UNIFORM CENTER	368.98
235019	UNITED QUALITY COOPERATIVE	1,377.30
235020	US BANK NA DBA VOYAGER FLEET SYSTEMS	16,458.55
235021	VALLI INFORMATION SYSTEMS, INC	1,374.12
235022	VOGEL LAW FIRM	115.00
235023	WATFORD CITY LUMBER	17.09
235024	WAWSA	984,944.03
235025	WELLEN/SHANNON BETH	44.80
235026	WEST DAKOTA WATER, LLC	369.14
235027	WESTLIE MOTOR CO.	1,303.44
235028	WINSUPPLY OF MINOT	291.23
235029	WISNESS/CHASE	60.00
235030	YOUNG/WILLIAM	6.00
235031	ZERO9 SOLUTIONS LTD	49.95
235032-235049	PAYROLL - MAY 28, 2021	880,707.10

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**June 1, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 1, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

At 8:00 a.m. consultants from SRF gave a presentation on the County Road Transportation/Capital Improvement Planning Study.

Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Hystad, to table the Dixon Properties CUP public hearing to the June 15 meeting. All voting aye. Moved by Brown, seconded by Skarda, to approve the agenda as amended. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the May 2021 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills for approval. Skarda asked about the Central Specialties road project bills. Engineering Director Huus stated these are almost the final bills for the projects as they are retaining a portion of the final payment until the grass seed is established and have completed final quantity verifications. Huus stated the contractors are responsible for removing the straw when the grass is established. The Board asked that this be addressed on all County projects as it hasn't always been done. Skarda encouraged all employees to turn in bills timely for payment. Skarda asked the policy for employees bringing personal tools/equipment to work at the County. Board consensus was that employees should not bring personal tools/equipment for use on County projects going forward. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Commission Consent Agenda Items 1 through 8 as presented. All voting aye, motion carried. Items approved: 1. Approve Out of State Travel – K. Jappe – July 14-18, 2021 CERT Training, Springfield, MO; 2. Approve Drought Emergency Declaration (revised); 3. Approve Road Maintenance Agreements – L. Hartel; J. Leiseth; 4. Set Public Hearing Abatement Applications 4386-4419 – Tuesday, June 15, 2021 @ 2:00pm; 5. Authorize Chairman Signature – MHMP Grant Closeout Letter; 6. Approve Sick Leave Donation Request – A. Higgins; 7. Authorize Chairman Signature – Cameron Dodge Indemnification

Agreement; 8. Approve Out of State Travel – 2 MCSO Deputies – October 18-29, 2021 DARE Training, Hutchinson, KS.

The meeting recessed at 9:22 a.m. for the County Park Board meeting. The meeting resumed at 9:36 a.m. following the adjournment of the County Park Board meeting.

McKenzie County Healthcare Systems CEO Dan Kelly presented a request to the Board for financial assistance to continue the creation of an obstetrics unit at the hospital. Kelly and Patsy Levang discussed the process and reasons for the need of obstetrics in McKenzie County and requested a one-time allocation of \$1,520,000. Moved by Brown, seconded by Skarda, to approve the requested one-time allocation of \$1,520,000 to McKenzie County Healthcare Systems for the obstetrics unit. All voting aye, motion carried.

At 10:02 a.m. a public hearing was held on abatement applications. No members of the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4452-4453 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve a budget amendment of \$10,160.00 to the Library budget due to an unanticipated State Aid for Libraries payment for furniture purchases at the Library. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the purchase of a new alternative cover sprayer for the Landfill as requested from LSC Environmental Products LLC at a cost of \$56,005. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the house fire landfill fee waiver request as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve a budget amendment in the amount of \$243,632.50 and awarded the Landfill fuel island tank project bid to O'Day Equipment as recommended. All voting aye, motion carried.

Andy Mogen, Hawkeye Township, and Gayle Cox, Brosz Engineering, discussed with the Board the proposed 41<sup>st</sup> St NW project within Hawkeye Township. The Township wants to complete the entire one mile of the project and requested the County participate in the box culvert project with a contribution of \$359,838.95. Discussion was held on the traffic count and use of the road within the project, the need for a box culvert repair, and pipelines located near the culvert project. State's Attorney Skarda stated this is a township road and all liability for the project would remain with the township. Moved by Hystad, seconded by Brown, to approve \$250,000 to Hawkeye Township for the box culvert cost and engineering through a Joint Powers Agreement. All voting aye, motion carried.

The County 2021 Equalization public hearing was held. Recorder/Tax Director Paulson presented her 2021 Equalization notes. No persons from the public were present for appeals. Moved by Hystad, seconded by Brown, to accept the proposal of Recorder/Tax Director Paulson on 2021 equalization values. All voting aye, motion carried.

### **2021 County Tax Equalization**

Property valuations are required to be between 90-100% of market value for residential and commercial valuations per ND Century Code 57-02-27.1. After completing the sales ratio study for the sales from 2020, we were able to maintain the valuations and not apply any market increases. 102 notices of increase were mailed out this spring for new construction, completed construction from prior year, and changes from agricultural to commercial or residential.

Median Ratios:

Residential: 91.6%

Commercial: 95.5%

The median ratio is the middle ratio in my sales ratio study for the year. The median ratio is the ratio that assessors use to determine the level of assessments by classes of property. There were 52 residential sales in the sales ratio study and 40 commercial sales in the sales ratio study. In order to achieve the minimum of 30 in the commercial sales, 2019 and 2018 sales were also added to the data. None of these sales came from the Watford City parcels as they do their own ratio study and analysis.

Overall analysis: Residential sales are still indicating a market that is increasing in value. We are consistently seeing sales come through that show our values are 10-20% low on the rural residential that are 5+ acres. New construction is running about 7% lower than our model on average. My recommendation is to still maintain our values and analyze what the market does in 2021 to make a market adjustment next year if this trend continues. We are still valued within the tolerance level that is allowed per state law. Commercial sales slowed down during 2020, which is likely a reflection of the slow down we have seen in the oil & gas industry. We still had enough sales coming through that showed that our valuations were at market value the median before we had to add the prior years was 91.2%, and using the previous 2 years still reflected that we were within the level and raised the median to around 95%.

The recommended average value per acre for agricultural land was \$313.65 and our system shows our average value per acre is \$291.17 which puts us at 92.3% which is also within the tolerance level.



All three classes of property are in tolerance with state requirements, and the statistics achieved to measure the accuracy of our assessments are showing that we have uniform assessments within our county.

HR Director Norby presented a recommendation from the County Compensation Committee for a 1.34% COLA increase to the salary structure and a recommendation to add COLAs every two years if needed. Moved by Brown, seconded by Skarda, to approve the 1.34% COLA increase to the salary structure and to review every two years. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the office location changes for the Veteran Service Officer and Superintendent of Schools as presented by HR Director Norby. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the hiring of an HR temporary employee for up to 90 days at an approximate cost of \$10,500. All voting aye, motion carried.

Norby presented the job description for the Planning & Zoning Director position. Skarda requested a change to the language "interpreting legal requirements." The language was changed to "interpret zoning ordinances." Moved by Brown, seconded by Hystad, to approve the Planning & Zoning Director job description as amended. All voting aye, motion carried.

Norby discussed the schedule of job posting and interviews for the Planning & Zoning Director position. Brown volunteered to work with HR to review applications and the Board agreed.

Facilities Administrator Buck requested to transfer a retired MCSO vehicle to Buildings & Grounds. The vehicle has toolboxes on the side and is able to pull a trailer and would be used as an HVAC unit. Moved by Wold, seconded by Skarda, to approve the vehicle transfer from MCSO to Buildings & Grounds as requested. All voting aye, motion carried.

Buck also requested a new camera system that would allow all camera systems from the satellite Public Works shops to be within one system. Lawlar asked who would be able to access the system and Buck replied himself, Fleet Manager, HR perhaps, and anyone else the Board deems appropriate. Moved by Hystad, seconded by Skarda, to approve the RTC bid of \$27,000 for Public Works camera system consolidation and to grant access to the Facilities Administrator, Fleet Manager, Road Superintendent, and HR. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the backfill of a mechanic position at the Public Works Shop with the position working 3 days in Watford City and 2 days in Cartwright as presented. All voting aye, motion carried.

Sheriff Johansen and Lt. Ficken requested a vehicle budget amendment of \$30,101.00 due to trade-ins not being available for pickup when new ordered vehicles are delivered. Ficken stated that due to steel shortages the equipment for the new vehicles is not yet available, which makes the trades needed for deputies. Ficken stated the \$30,101.00 would cover three vehicles that would not be traded in to Kramer Chevrolet and that no vehicles are being added to the fleet. The intention is to trade these vehicles in 2022. Moved by Brown, seconded by Wold, to approve the Sheriff's Office budget amendment of \$30,101.00 for 2021 vehicle costs as presented. All voting aye, motion carried.

Lawlar requested an updated report on the number of overweight tickets and stops by the next Board meeting.

Moved by Skarda, seconded by Hystad, to approve the backfill of an operator position for the Grassy Butte area as requested by Road Superintendent Northrop. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the task order from Civil Science for \$171,350 for 6 major and 4 minor structure replacements in 2022. Brown requested all bids be provided to the Board in the future. Permitting Specialist Pickering stated 7-8 bids were received and Civil Science was the low bid. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Airport Millings Joint Powers Agreement with the Airport and City of Watford City as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to appoint Clint Wold as the Board representative to the WDEA LoadPass Advisory Committee and to appoint Permitting Specialist Tim Pickering as Wold's designee. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to change the October 5 meeting to October 6, 2021, at 9:00 a.m. in order for the Board to attend the NDACo Annual Meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the OpenGov financial transparency portal contract for 60 months as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Fairgrounds Food Service Design Consultant Contract Amendment 005 as presented for \$17,600. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Fairgrounds Geotechnical Services Amendment 006 as presented for \$31,680. All voting aye, motion carried.

Board consensus was for SA Skarda to work on a new lease agreement with the McKenzie County Grazing Association for old Highway 85 that lapsed in 2009 and to include a water tank.

Moved by Brown, seconded by Skarda, to table the vector control agreement discussion to the June 15 meeting. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Hystad, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 12:46 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Outside Counsel Brian Schmidt.

Executive Session was adjourned at 1:20 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Wold, to follow the advice of counsel on the Go Aggregates Litigation. All voting aye, motion carried.

The meeting recessed at 1:21 p.m. until June 15, 2021, at 1:00 p.m.

### **June 15, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 15, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Hystad, to approve the agenda with the removal of the WC Pest Control Item. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to accept the Treasurer's Report for the period ending May 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Commission Consent Agenda Items 1-7 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing – Abatement Applications 4380-4381 – July 6, 2021 at 10am CT; 2. Approve Road Maintenance Agreement – S Barcus; C & L Wahlstrom; H. Lawlar; 3. Approve Grassy Butte Community Club Raffle Permit; 4. Approve American Legion Carl E Rogen Post 29 Gaming Site Authorization – Outsiders Bar and Grill; 5. Reappoint Larry Novak – MCWRD District Board – term expiring 6/30/26; 6. Approve Sick Leave Donation Request – C. Cullinan; 7. Approve Out of State Travel Request – K. Jappe- Emergency Management Basic Academy, July 27-29, Emmitsburg, MD.

A public hearing was held, beginning at 1:15 p.m. on the Dixon Properties #13-20CUP. Engineering Director Huus gave an overview of the application and a timeline of events for this application. State's Attorney Skarda advised the Board to not make any ruling on whether or not the road in question is a private or public road and that the Board should approve or deny the CUP application based on the CUP. Planning & Zoning Attorney Johnson stated the Board should have a rational reason for their vote to either approve or deny. Johnson stated the Board could approve the application and add the condition that either a private easement or court judgement need to be recorded before the road in question can be used. Applicant John Dixon presented his research to the Board that the road is public and stated he had presented a petition to open the road. SA Skarda stated the petition does not follow the statutes and that several additional steps need to be taken by the petitioner and that he was willing to speak to the applicant's attorney about the petition. Adjoining landowner Steve Burian, who opposes the application, also addressed the Board. Burian stated he has never denied Mr. Dixon access to his property or ranch but does object to industrial traffic to and from the ponds proposed. Huus stated all public comment for the project, from two landowners, have been opposed. Brown stated the decision of the Board is whether or not the ingress and egress across the river is sufficient for the CUP application. The Board stressed they would take no position on the road in question. Moved by Brown, seconded by Wold, to approve the Dixon Properties #13-20CUP upon the condition that access to the site is across the river until such time as access is granted via either private easement or court judgement for use of the road. Burian asked who would be responsible for enforcement should the application be approved. Roll call vote: Brown, aye; Hystad, aye; Lawlar, nay; Skarda, nay; Wold, aye. Motion passed on 3 aye and 2 nay vote.

At 2:22 p.m. a public hearing was held on Abatement Applications 4386-4419. No persons from the public were present for the hearing. Recorder/Tax Director Paulson reviewed with the Board the staff reports and recommendations of Watford City Assessor Olson and the Watford City Council. Moved by Skarda, seconded by Hystad, to approve applications 4302 and 4303 as presented. All voting aye, motion carried. Moved by Hystad, seconded by Skarda, to deny applications 4404-4417 after review of the 2020 parcels and documentation provided by WC Assessor Olson and amend the values to adjust for obsolescence as presented. All voting aye, motion carried. Moved

by Brown, seconded by Hystad, to deny application 4410 but to approve an adjustment to correct for the double tax assessed. All voting aye, motion carried. Moved by Hystad, seconded by Brown, to deny applications 4386-4401 based on documentation and recommendations by WC Assessor Olson that values were appropriate with like parcels. All voting aye, motion carried. Moved by Wold, seconded by Skarda, to deny application 4418 based on based on documentation and recommendations by WC Assessor Olson that values were appropriate with like parcels. All voting aye, motion carried. Moved by Brown, seconded by Wold, to deny application 4419 based on documentation and recommendations by WC Assessor Olson that values were appropriate with like parcels. All voting aye, motion carried.

The meeting recessed at 2:30 p.m. for the County Park Board Meeting. The meeting reconvened at 3:01 p.m.

Moved by Hystad, seconded by Brown, to appoint Lt. Dustin Newman to the NW CRIB Board as recommended to replace retired Sgt. Clock. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the asset transfer request from the Sheriff's Office to McKenzie County Correctional Facility as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the backfilling of two vacated dispatch positions as requested. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to appoint Melissa Neubarth to the Library Board to replace Erin Perry as recommended. All voting aye, motion carried.

City of Alexander Mayor Willcox requested \$5.2M in assistance with a road paving project in Alexander. Willcox stated the funds will be spent in 2021 and are requesting reimbursement in 2022 to assist with other paving projects and a housing development project in 2022. The Board consensus was to continue discussion on this request during the 2022 budget hearings in July.

Moved by Hystad, seconded by Wold, to approve the 20% matching commitment for the CCC Campground Connection Road Improvement Project FLAP grant. The project will be done in 2024 or 2025 if selected. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to advertise an RFQ for a grant writer to assist with an EPA Brownfields Assessment Grant. If awarded funds would be available in 2022. All voting aye, motion carried.

Terry Moe, Alexander Football Field Committee, requested funding in the amount of \$690,789.60 for the Alexander Football Field project. Moe presented information on private donations and other funds raised for the project which will be completed in 2021.

Moved by Hystad, seconded by Skarda, to approve \$690,789.60 through a Joint Powers Agreement with Alexander School District for the football field project. All voting aye, motion carried.

A budget hearing was held on the fleet and road maintenance portion of the Road & Bridge budget with Fleet Manager Kummer and Road Superintendent Northrop. Northrop stated additional surfacing and maintenance is a priority and that he is working to secure additional stockpiles.

Kummer asked for approval to have a County road grader in the Fair parade this week. Board consensus was to approve this request.

Moved by Brown, seconded by Skarda, to approve the McKenzie County Grazing Association Pastureland lease as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the beer and liquor license request to Yellowstone Trucking/Yellowstone Station as presented. All voting aye, motion carried.

Board consensus was to approve the stockpiling of donated fill dirt from the City of Alexander onto the County's property in Alexander.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Hystad, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 4:44 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Outside Counsel Brian Schmidt.

Executive Session was adjourned at 4:47 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Wold, to approve signing the Go Aggregates agreement as presented. All voting aye, motion carried.

The meeting adjourned at 4:50 p.m. until July 6, 2021, at 8:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

## JUNE 2021 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
52217	ALEXANDER PARK DISTRICT	278.57
52218	ALEXANDER RURAL FIRE DISTRICT	256.66
52219	ALEXANDER SCHOOL DIST. #2	758,304.75
52220	ALEXANDER TWP.	6,341.19
52221	ANTELOPE CR. TWP.	4,857.49
52222	ARNEGARD PARK DISTRICT	44.94
52223	ARNEGARD RURAL FIRE PROTECTION DIST.	184.13
52224	ARNEGARD TWP.	11,547.68
52225	ARNEGARD/CITY OF	962.44
52226	BLUE BUTTES TWP.	7,697.76
52227	CHARBON TWP.	8,097.27
52228	EARL SCHOOL DIST. #18	241,156.96
52229	ELM TREE TWP.	19,469.98
52230	GRAIL TWP.	3,220.37
52231	GRASSY BUTTE FIRE DISTRICT	85.47
52232	HAWKEYE TWP.	4,266.65
52233	HORSE CREEK SCHOOL DIST. #32	243,275.72
52234	KEENE TWP.	7,830.36
52235	MANDAREE SCHOOL DIST. #36	12.76
52236	MCKENZIE CO. FIRE PROT. DIST.	2,093.52
52237	MCKENZIE CO. HISTORICAL SOCIETY	168.52
52238	MCKENZIE CO. SD#1	6,413,166.82
52239	MCKENZIE SOIL CONS. DIST.	1,677.92
52240	ND STATE TREASURER	14,653.84
52241	NEW TOWN PUBLIC SCHOOL DIST.	115,306.93
52242	NEW TOWN RURAL AMBULANCE DIST.	0.93
52243	NEW TOWN RURAL FIRE DEPT.	0.93
52244	RANDOLPH TWP.	3,367.03
52245	RIVERVIEW TWP.	30,242.00
52246	SIOUX TWP.	8,337.82
52247	SIOUX-YELLOWSTONE RURAL FIRE DIST.	60.82
52248	TRI TWP	21,824.81
52249	TWIN VALLEY TWP.	42,182.02
52250	UPPER MISSOURI DIST. HEALTH UNIT	844.85
52251	WATFORD CITY MUNICIPAL AIRPORT	353.82
52252	WATFORD CITY PARK DISTRICT	8,912.90
52253	WATFORD CITY/CITY OF	11,687.78
52254	WILLISTON FIRE PROTECTION DISTRICT	368.86
52255	YELLOWSTONE SCHOOL DISTRICT #14	365,808.90
52256	YELLOWSTONE TWP.	14,703.41
52257	ALEXANDER PARK DISTRICT	15,000.00
52258	ARNEGARD/CITY OF	74.10
52259	WATFORD CITY/CITY OF	3,624.44
235050	ADVANCED BUSINESS METHODS	1,543.20
235051	ALEXANDER/CITY OF	26,000.00
235052	ALLEGIANCE COBRA SERVICES, INC.	270.00

235053	ALLEGRA OF BOZEMAN	139.27
235054	AMAZON CAPITAL SERVICES	438.58
235055	ANOVA FAMILY HEALTH CENTER	5,229.55
235056	AQUA CHEM	1,315.00
235057	ARMOR INTERACTIVE	64,213.78
235058	ASDCO CONSTRUCTION SUPPLY	2,047.35
235059	BAKER & TAYLOR	59.01
235060	BAKER METAL AND RECYCLING INC	34,743.20
235061	BALCO UNIFORM COMPANY, INC.	381.49
235062	BERRY/RON	146.00
235063	BIDDLE CONSULTING GROUP, INC	719.00
235064	BOLKEN/DOUGLAS	3,557.79
235065	BORDER STATES ELECTRIC	120.13
235066	BOSS OFFICE & COMPUTER PRODUCTS	2,674.99
235067	BRADY'S ROADSIDE SERVICE	450.00
235068	BUTLER MACHINERY COMPANY	1,281.00
235069	BUTTONS BY FISH	790.00
235070	C & D WATER SERVICES	59.50
235071	CDW-G GOVERNMENT	1,984.40
235072	CENTRAL SPECIALTIES INC.	481,492.74
235073	CHAPIN TRUST/BUD	198.00
235074	CHRIS RAY	398.00
235075	CIM SANITARY TECH	7,500.00
235076	CLOCK/LLOYD	100.00
235077	CONNECT INTERIORS LLC	19,720.46
235078	CPS TECHNOLOGY SOLUTIONS	6,300.00
235079	DAKOTA BUSINESS SOLUTIONS	142.00
235080	DALLAS SAILER ENTERPRISES, INC.	1,491.50
235081	DANIELSON/DOUGLAS & BEVERLY	438.90
235082	DASH MEDICAL GLOVES	883.60
235083	DEMCO	692.76
235084	DIRTY BIRDS, LLC	3,540.00
235085	DONE RIGHT THE FIRST TIME	1,145.00
235086	DUSTBUSTERS ENTERPRISES INC.	542,946.65
235087	ECOLAB PEST ELIMINATION DIV.	884.13
235088	FASTENAL COMPANY	3,895.71
235089	FCI CONSTRUCTORS, INC.	54,907.67
235090	FIRST INTERNATIONAL INSURANCE	460.00
235091	FORUM COMMUNICATIONS COMPANY	150.28
235092	GLOVER/THOMAS H.	549.99
235093	GRAINGER	152.12
235094	GROSS/WINONA	306.42
235095	HAWKEYE OILFIELD SUPPLY	71.73
235096	HEGGEN EQUIPMENT CO.	2,450.50
235097	HOBART SALES AND SERVICE	220.94
235098	HOLIDAY INN/FARGO	345.60
235099	HONSTEIN/MARK	95.50
235100	IMPACT ELECTRIC, LLC	3,186.75
235101	INFORMATION SYSTEMS CORP.	2,105.00



235102	INTERACTIVE DATA, INC	50.00
235103	ISIGHT RPV SERVICES	25,000.00
235104	JOHNSON & SUNDEEN	6,500.00
235105	KIDD/CHARLCE L	187.50
235106	KL HAUGEN LLP	786.08
235107	KOHLER COMMUNICATIONS, INC.	1,983.35
235108	LOKKEN/LES L	10.50
235109	LONG X ARTS FOUNDATION	12,000.00
235110	LUND OIL, INC.	6,411.55
235111	MAGNUSON/JOSHUA J	115.50
235112	MARCO TECHNOLOGIES LLC	510.59
235113	MCKENZIE CO. FARMER	1,443.26
235114	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	50,000.00
235115	MCKENZIE COUNTY LANDFILL	2,768.12
235116	MCKENZIE COUNTY ROAD & BRIDGE	4,303.49
235117	MEDEIROS/KRISTINE	74.14
235118	NARDINI FIRE EQUIPMENT	3,642.35
235119	ND ASSN. OF CO. ENGINEERS	400.00
235120	ND ASSN. OF COUNTIES	591.00
235121	ND GUARANTY & TITLE CO.	50,000.00
235122	ND SECRETARY OF STATE	36.00
235123	ND STATE RADIO COMMUNICATIONS	37,996.56
235124	NDGS LLC	13.32
235125	NEHRING LAW OFFICE	297.50
235126	NELSON INTERNATIONAL	478.37
235127	NEWMAN/DUSTIN B	35.00
235128	NORTH DAKOTA GUARANTY & TITLE CO	25,000.00
235129	NORTH DAKOTA ONE CALL	1.20
235130	NORTHERN HEAVY-DUTY TRUCK PARTS	1,421.50
235131	NORTHWEST PIPE FITTINGS, INC	1,827.70
235132	O K IMPLEMENT CO.	5,295.59
235133	O.K. TIRE STORE, INC	1,763.83
235134	O'DAY EQUIPMENT, LLC	608.86
235135	PAULSON/KATIE	849.80
235136	PAVEK/NICHOLAS R	98.00
235137	PRAXAIR	1,048.29
235138	PRO AUTO BODY, LLC	533.84
235139	QUILL CORPORATION	202.74
235140	RADISSON HOTEL - BISMARCK	746.80
235141	RAFFERTY/WILLIAM R	18.09
235142	RAY ALLEN MANUFACTURING, LLC	134.99
235143	RDO EQUIPMENT CO. - FARGO	65,614.25
235144	RED ROCK FORD	214.92
235145	ROGER NEW	125.00
235146	ROUGH RIDER INDUSTRIES	10,911.00
235147	SANFORD HEALTH	657.44
235148	SAVE THE MAAH DAAH HEY FOUNDATIOIN	35,000.00
235149	SCHATZ/SHAUN	10.50
235150	SCOFIELD/JESSIE	6,523.92

235151	SHIPP/ROBERT	35.00
235152	STANTEC CONSULTING SERVICES INC.	1,312.50
235153	STEIN'S INC.	1,041.55
235154	STENBERG/DANIEL	996.71
235155	SUMMIT FOOD SERVICE, LLC	7,347.55
235156	SWIGART/CHANTEL	187.50
235157	TASC-CLIENT SERVICES	1,978.44
235158	THORGRAMSON/RENEE	74.06
235159	THOS. Y PICKETT & CO. INC.	19,150.00
235160	TITAN MACHINERY, INC.	16,688.00
235161	TRACTOR & EQUIPMENT CO.	57.24
235162	ULINE	30.00
235163	UNDERGROUND VAULTS & STORAGE, INC.	30.10
235164	UNIFORM CENTER	8.99
235165	WATFORD CITY PARK DISTRICT	675,000.00
235166	ALEXANDER/CITY OF	116.00
235167	ARMSTRONG SANITATION	592.45
235168	CONSOLIDATED TELCOM	97.23
235169	INFORMATION TECHNOLOGY DEPT.	6,296.50
235170	LYREC	4.25
235171	MCKENZIE COUNTY RURAL WATER	150.67
235172	MCKENZIE ELECTRIC CO-OP INC.	7,746.26
235173	MONTANA DAKOTA UTILITIES CO.	20,845.33
235174	NEMONT	28.50
235175	RESERVATION TELEPHONE CO-OP	9,836.51
235176	SOUTHWEST WATER AUTHORITY	50.00
235177	VERIZON/ACCT 342033315-01	2,684.32
235178	VERIZON/ACCT 842030146-01	4,752.18
235179	WATFORD CITY WATER DEPT./CITY OF	11,007.63
235180-235194	PAYROLL - JUNE 11, 2021	893,173.85
235195	ALEXANDER/CITY OF	1,104.30
235196	GARRISON DIVERSION CONSERVANCY DIST.	839.00
235197	L. YELLOWSTONE IRRIG. DIST. #2	553.43
235198	MCKENZIE CO. AMBULANCE SERVICE	1,447.26
235199	YELLOWSTONE SCHOOL DISTRICT #14	116.08
235200	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	18,795.85
235201	A & W TOWING	250.00
235202	ACCUSOURCE INC.	738.59
235203	ADVANCED BUSINESS METHODS	216.67
235204	ADVANCED DRAINAGE SYSTEM INC	19,702.80
235205	ADVANCED ENG. & ENVIRON. SERV., LLC	74,645.75
235206	AMAZON CAPITAL SERVICES	418.24
235207	AMERICAN WELDING & GAS	35.88
235208	ANOVA FAMILY HEALTH CENTER	3,184.00
235209	ARMOR INTERACTIVE	26,400.15
235210	ASDCO CONSTRUCTION SUPPLY	450.00
235211	ASTRO-CHEM LAB, INC.	50.00
235212	BADLANDS HARDWARE	864.38
235213	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00

235214	BAKER & TAYLOR	2,044.49
235215	BALCO UNIFORM COMPANY, INC.	3,200.17
235216	BARRETT PHARMACY	58.02
235217	BECKER/BARBARA J.	500.00
235218	BEK CONSULTING, LLC	594,797.80
235219	BISMARCK TRIBUNE/THE	630.00
235220	BOOK SYSTEMS, INC.	1,390.00
235221	BORDER STATES ELECTRIC	438.83
235222	BOSS OFFICE & COMPUTER PRODUCTS	1,020.57
235223	BOSTIC/CARLEY	105.00
235224	BRADY'S ROADSIDE SERVICE	375.00
235225	C & D WATER SERVICES	74.50
235226	CAMEL BUTTE, L. SIGNALESS LLC	345.00
235227	CENTRAL SPECIALTIES INC.	2,414.95
235228	CHARM-TEX, INC.	324.20
235229	COMFORT INN & SUITES/MANDAN	84.60
235230	CONNECT INTERIORS LLC	1,990.00
235231	CORE & MAIN	8,297.37
235232	CORPORATE TRANSLATION SERVICES, INC	8.38
235233	COUNTIES PROVIDING TECHNOLOGY	2,947.03
235234	COUNTRY INN & SUITES	216.72
235235	CREATIVE PRODUCT SOURCE, INC	334.33
235236	DAKOTA SUPPLY GROUP	12,809.28
235237	DAWA DEVELOPMENT, LLC	1,258.00
235238	DEALERS ELECTRICAL SUPPLY	374.75
235239	DIRTY BIRDS, LLC	8,400.00
235240	DONE RIGHT THE FIRST TIME	280.00
235241	DTE, INC.	1,367.95
235242	ECOLAB PEST ELIMINATION DIV.	132.08
235243	ELKAN, INC	645.80
235244	FA ND CHEV LLC	233,770.00
235245	FARMERS UNION OIL COMPANY	55,478.25
235246	FASTENAL COMPANY	1,442.88
235247	FCI CONSTRUCTORS, INC.	153,907.95
235248	FERGUSON WATERWORKS	173.76
235249	FIRE AND ICE REFRIGERATION, HEATING AND	502.00
235250	FIRST INTERNATIONAL BANK & TRUST	1,925.00
235251	FIRST INTERNATIONAL BANK & TRUST	4,250.97
235252	FIRST INTERNATIONAL INSURANCE	3,258.00
235253	FLATLAND FRESHWATER DEPOT, LLC	228.00
235254	FRONTIER PRECISION	298.00
235255	FULKERSON FUNERAL HOME-SIDNEY	750.00
235256	GALEAZZO/STEPHANIE	375.30
235257	HALONEN/DANIEL A	112.00
235258	HANCE/BRYSON J	507.50
235259	HANSEN DIESEL & AUTOMOTIVE	3,647.16
235260	HAWKEYE OILFIELD SUPPLY	449.01
235261	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	3,300.00
235262	HEGGEN EQUIPMENT CO.	6,080.64

235263	HEIFNER/JESSICA	10.00
235264	HILL ENTERPRISES	1,821.15
235265	HOLIDAY INN EXPRESS/MINOT	2,199.60
235266	HR COLLABORATIVE	50.00
235267	ICON ARCHITECTURAL GROUP	171,194.17
235268	IDZ, LLC	5,076.52
235269	INFORMATIONAL DATA TECHNOLOGIES LLC	599.57
235270	INTERACTIVE DATA, INC	50.00
235271	INTOXIMETERS	204.00
235272	JAPPE/KAROLIN	70.00
235273	JAY DEE INC	159.48
235274	JOHANSEN/MATTHEW	49.00
235275	KIESON/CAROL	478.80
235276	KLJ ENGINEERING, LLC	2,225.00
235277	LARSEN SERVICE DRUG, INC.	190.21
235278	LINK COMPUTER CORPORATION	631.63
235279	LSC ENVIRONMENTAL PRODUCTS, LLC	1,597.64
235280	LUND OIL, INC.	1,048.52
235281	MARCO TECHNOLOGIES LLC	2,020.52
235282	MATHISEN/CHAR	51.97
235283	MCCODY CONCRETE PRODUCTS, INC	672.09
235284	MCKENZIE CO. FARMER	163.13
235285	MCKENZIE CO. GRAZING ASSN.	51.92
235286	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	168,598.24
235287	MCKENZIE CO. MOTOR VEHICLE BRANCH	69.00
235288	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,520,000.00
235289	MCKENZIE COUNTY ROAD & BRIDGE	1,268.60
235290	MCKENZIE COUNTY RURAL WATER	179,326.99
235291	MCKENZIE ELECTRIC CO-OP INC.	178,854.43
235292	MEDLINE INDUSTRIES, INC	155.25
235293	MENARD, INC.	540.07
235294	MILLER/LANCE	31.00
235295	MILLER/ZACHARY MICHAEL	507.50
235296	MOE/KELLY J	309.96
235297	MONTANA DAKOTA UTILITIES CO.	37.34
235298	MOORE ENGINEERING, INC.	39,658.30
235299	ND ASSN. OF COUNTIES	813.52
235300	ND OFFICE OF THE ATTORNEY GENERAL	5,020.00
235301	ND RURAL WATER SYSTEMS ASSN.	3,050.00
235302	ND SAFETY COUNCIL, INC.	375.00
235303	NDGS LLC	89.19
235304	NELSON CONTRACTING CO.	1,369.20
235305	NELSON INTERNATIONAL	231.45
235306	NEUBAUER/SAMUEL	507.50
235307	NEWMAN/DUSTIN B	56.00
235308	NORMAN/THOMAS	10.50
235309	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
235310	NORTH DAKOTA ONE CALL	237.05
235311	NORTHERN HEAVY-DUTY TRUCK PARTS	5,998.00

235312	NORTHERN PLAINS LABORATORY	83.25
235313	NORTHRUP/TERRI	203.28
235314	NOVAK/LARRY	34.72
235315	O K IMPLEMENT CO.	199.50
235316	O.K. TIRE STORE, INC	8,779.64
235317	OPENGOV, INC.	9,900.00
235318	PAYSTUBZ	1,590.21
235319	PHARMCHEM. INC.	1,570.25
235320	POJORLIE PONDS	1,498.00
235321	PRAXAIR	752.60
235322	PRO AUTO BODY, LLC	708.06
235323	PUBLIC FLEET ADVISORS LLC	875.00
235324	PUMP & METER SERVICE	4,969.00
235325	QUADIENT FINANCE USA, INC.	2,500.00
235326	QUADIENT LEASING USA, INC.	2,240.13
235327	QUALLS/LISA D	44.22
235328	QUILL CORPORATION	114.65
235329	RADISSON HOTEL - BISMARCK	259.20
235330	RDO EQUIPMENT CO. - FARGO	35,230.46
235331	RED ROCK FORD	1,137.87
235332	RESERVATION TELEPHONE CO-OP	3,882.60
235333	SAX WATER DEPOT LLP	297.00
235334	SCHATZ/SHAUN	35.00
235335	SIMONSON WATER DEPOT	278.00
235336	SINCLAIR CYBERNETICS, LLC	13,260.00
235337	SRF CONSULTING GROUP, INC	47,145.92
235338	STEIN'S INC.	75.14
235339	STEVENS EQUIPMENT SUPPLY, LLC	2,959.48
235340	SUMMIT FOOD SERVICE, LLC	8,177.60
235341	SUNDRE SAND & GRAVEL, INC.	23,032.50
235342	THE SIDWELL COMPANY	3,255.00
235343	THOMSON REUTERS-WEST	908.86
235344	TRACTOR & EQUIPMENT CO.	49.45
235345	TRAUB/LEE & BOBBY	1,689.88
235346	TROTTER/JOE	2,737.06
235347	TWIN CITY HARDWARE	32.09
235348	ULTEIG	304.00
235349	UNDERGROUND VAULTS & STORAGE, INC.	8.35
235350	UNITED QUALITY COOPERATIVE	1,438.91
235351	UNIVERSITY OF KANSAS - KANSAS LAW	1,100.00
235352	US BANK NA DBA VOYAGER FLEET SYSTEMS	17,696.79
235353	USDA FOREST SERVICE	1,548.26
235354	WALL STREET JOURNAL/THE	599.88
235355	WATFORD CITY LUMBER	2.92
235356	WAWSA	516,121.32
235357	WEST DAKOTA WATER, LLC	2,135.58
235358	WESTERN SKY GREENHOUSE, LLC	2,855.57
235359	WESTLIE TRUCK CENTER	16,032.13
235360	WHITE/LEWIS L	507.50

235361	WIR3D ELECTRIC INC.	5,114.44
235362-235378	PAYROLL - JUNE 25, 2021	879,078.39

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**July 6, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 6, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

Beginning at 8:00 a.m. the Board held hearings on departmental budgets. The Board recessed budgeting hearings at 9:00 to resume regular business and Chairman Lawlar called the meeting to order at 9:05 a.m.

Moved by Skarda, seconded by Brown, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the June 2021 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills for payment. Skarda asked about a Microsoft 365 license that was purchased by Planning & Zoning and requested departments worked through Armor Interactive for IT/software needs. Skarda also asked about the gate and fence that was built. Road Superintendent Northrop stated this was for an approach that was a safety concern. Moved by Skarda, seconded by Wold, to approve the bills for payment as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Commission Consent Agenda Items 1-6 as presented. All voting aye, motion carried. Items approved: 1. Approve 2021 Road Maintenance Agreement – E. Mrachek; 2. Chairman Signature Authority – Hawkeye Township JPA 41st Street Box Culvert; 3. Approve Renewal of Juvenile Detention Services Agreement – 7/1/21 to 6/30/23; 4. Approve Sick Leave Donation Request – L. Qualls; 5. Approve Out of State Travel Request – D. Roff and S. Kimpel – P&Z Western States Planning Conference – Scottsdale, AZ, August 21-25; 6. Chairman Signature Authority – Solid Rock Subdivision Plat Notification to Arnegard Township.

Landfill Director Schreiber discussed reports, inspections, and paperwork updates with the Board and requested direction on what the Board wanted to see moving forward due to County structure changes. Board consensus was to see the quarterly DEQ reports and any other items Schreiber felt necessary.

Justin Smith, City of Watford City, discussed with the Board a joint powers agreement for aerial vector control. Smith stated this aerial spraying is mostly performed by the Air Force Reserves. The Board requested Smith reach out to the other cities in McKenzie County to see if they wished to participate in the agreement as well and then return with a draft agreement and cost for the service.

Moved by Skarda, seconded by Hystad, to approve the backfill of the GIS Specialist position as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the updated forms, Corrective Action and Performance Evaluation, as presented with additions as requested. Additions include a date to return to supervisor on the evaluation form and consequences section on the corrective action form. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to form the Building Security Committee as requested with the appointment of Commissioner Skarda to the committee. All voting aye, motion carried.

Moved by Lawlar, seconded by Hystad, to request Mountrail County State's Attorney Wade Enget work with the County on the Leland Lease Agreements due to conflicts with State's Attorney Skarda. All voting aye (4-0), with Skarda recusing herself from the vote.

At 10:00 a.m. a public hearing was held on Abatement Applications 4380-4381. Moved by Brown, seconded by Wold, to approve Abatement Applications 4380-4381 as presented. All voting aye, motion carried.

Extension Agent Leo provided information to the Board on Project Safe Send which assists residents with the proper disposal of restricted use or old pesticides. The locations around the State rotate each year and disposal is limited to 5,000 pounds per person.

Moved by Hystad, seconded by Skarda, to approve the release of bids for gravel stockpiles as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the Grassy Butte fuel tank and fence proposal as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve County Road & Bridge employees to haul the crushed asphalt millings to the gun range as requested. All voting aye, motion carried.

Engineering Director Huus presented the bids on stockpile testing and recommended to award to Terracon for \$18,300. Board consensus was to hold awarding the bid until the stockpile bids are received and reviewed.



Permitting Specialist Pickering requested the Board award the bridge MCK-27-134-24.2 replacement to BEK and allow the Chairman to sign once the contract has been reviewed by the State's Attorney. Lawlar reminded department heads to make sure the State's Attorney has sufficient time to review contracts prior to the meetings. Moved by Hystad, seconded by Skarda, to approve awarding the bridge replacement to BEK in the amount of \$448,570 and authorize the chairman to sign once approved by the State's Attorney. All voting aye, motion carried.

Huus updated the Board on the 2021 Chip Seal project and stated the window in 2021 had been missed. Huus requested to add the 2021 project to 2022. Discussion was held on the ability of other jurisdictions to piggy-back on the County's bid and Board consensus was that each jurisdiction would need to obtain their own separate bids.

MCSO Sergeant Carlson provided truck weight enforcement statistics to the Board. Carlson stated there are currently only two truck enforcement deputies with a third still in training. Carlson stated scheduling and his other duties can cause deputies to be pulled away from truck enforcement during shifts. Board consensus was to make truck enforcement a high priority for the Sheriff's Office.

Moved by Skarda, seconded by Wold, to approve the cell phone trade-in agreement with Verizon as presented. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the LAWC/Richardson Delinquent Tax Sale Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Hystad, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 11:17 a.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Outside Counsel Ben Keup.

Executive Session was adjourned at 11:27 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Wold, to follow the advice of counsel and approve signing the LAWC/Richardson Delinquent Tax Sale Litigation agreement as presented. All voting aye, motion carried.

The Board recessed at 11:28 a.m. and budget discussions continued with additional department heads beginning at 11:28 a.m. The meeting recessed at 5:56 p.m. until July 20, 2021, at 1:00 p.m.

## **July 20, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 20, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Brown, to approve the agenda as presented with the addition of the Outsiders Bar & Grill as Item #6 on the Commission Consent Agenda. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Treasurer's Report for the period ending June 30, 2021, as presented. All voting aye, motion carried.

Hystad requested to pull Commission Consent Agenda Item 4 – Out of State travel from the agenda for discussion. Moved by Skarda, seconded by Brown, to approve the Commission Consent Agenda Items 1-3, 5, and 6 as presented. All voting aye, motion carried. Items approved: 1. Set UMDHU Public Budget Hearing – August 17, 2021 at 2:00 p.m. CT; 2. Set Public Hearing Abatement Applications 4420-4451 – August 3, 2021 at 10:00 a.m. CT; 3. Approve Sick Leave Donations – K. Chavez; 5. Approve Special Alcohol Permit – D&M's Office – Sandvick/Hellandsaas Wedding July 31; 6. Approve Special Alcohol Permit – Outsiders – Fire and Iron Event.

Discussion was held on Commission Consent Agenda Item 4 – MCSO Out of State Travel Request. Lt. Matthews-Kasner stated no adjustments were being requested to the budget but did request a rental car for the duration of the training, 10 weeks. Hystad asked if driving a MCSO vehicle was an option. Matthews-Kasner stated it would take several days to drive plus a recognizable police vehicle in a large metro area and felt for safety reasons a rental car was the best option. Moved by Hystad, seconded by Skarda, to approve the out of state training as requested for Det. Martinez from September 13 to November 19, 2021, in Oak Ridge, TN, with a rental car and credit card increase as requested. All voting aye, motion carried.

Brown requested to pull Planning & Zoning Consent Agenda Item 3 – Freshwater Pond Fending Ordinance Amendment 2<sup>nd</sup> reading for discussion. Wold asked to pull Planning & Zoning Consent Agenda Item 1 – McKenzie County #01-21PUD for discussion. Moved by Brown, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 2, 4, and 5 as presented. All voting aye, motion carried. Items approved: 2. Roseholm LLC & Coulee Man LLC #02-21COMP/ZC Applicant is requesting a Comprehensive Plan Amendment from Agriculture to Rural Residential and a Zone Change from Agriculture to R-1 for a future subdivision. The area to be

rezoned is 107.3+- acres of the 153.84 acres (see maps attached). Planning & Zoning recommend denial of Comprehensive Plan Amendment and Zone Change application #02-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 4. Cherry Creek Water, LLC 3.4 Miles of Freshwater Pipeline #04-21CUP The applicant is proposing to construct and operate 3.4 miles of freshwater pipeline intended for industrial use. The pipeline would be a maximum of 24" (inches) in diameter and composed of a combination of high-density polyethylene (HDPE) and polyvinyl chloride (PVC) plastic materials. The pipeline would be installed via open cut trenching and horizontal directional drilling according to the accepted industry practice. The permanent right-of-way varies by landowner, ranging in width from twenty-five feet (25') to fifty feet (50'). The temporary construction of right-of-way varies by landowner, ranging in width from fifty feet (50') to one-hundred feet (100'). Planning & Zoning recommend approval of Conditional Use application #04-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Solid Rock Development Phase II-Gary Nottestad #01-21SUB Final Plat Request for the Solid Rock Development. 1- lots for residential use. Preliminary Plat was approved on 3/9/2012. Planning & Zoning recommend approval of Final Plat for Subdivision application #01-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 1 – McKenzie County #01-21PUD. Wold asked about the commercial/hotel allowed use as well as retail activities. Wold expressed concern over competing with main street businesses. Hystad stated the goal was to leave them in there as options in the future and to keep from amending the PUD in the future. Lawlar stated the final decisions on that allowed use would ultimately come to the Commission in the future. Moved by Skarda, seconded by Wold, to approve Planning & Zoning Consent Agenda Item 1 – McKenzie County #01-21PUD as presented. All voting aye, motion carried.

Discussion was held on Planning & Zoning Consent Agenda Item 3 – Freshwater Pond Fencing Ordinance Amendment 2<sup>nd</sup> reading. Engineering Director Huus updated the Board on this ordinance amendment and stated the Planning & Zoning Board did not want a waiver and included a provision that a fencing plan has to be shown at the time of the application and then reviewed by the Planning & Zoning Director, Board, and ultimately the Commission. Shane Peterson, VP Elkan, provided testimony on fencing requirements and why, in some situations, the requirement of a barbed wire or other fence does not make sense and requested the Board allow the landowners to negotiate with the pond operators what makes the most sense for their operations. The Board was not in favor of a fencing waiver due to the administrative burden and potential snowballing of waivers to other situations. Discussion was held on addition of language requiring landowner signoff on the fencing plan before submission to Planning & Zoning. Moved by Brown, seconded by Wold, to send Planning & Zoning Consent Agenda Item 3 – Freshwater Pond Fencing Ordinance Amendment 2<sup>nd</sup> reading back to the Planning & Zoning Board with a request to add language requiring the landowner signs off and approves of the site plan and fencing plan. All voting aye, motion carried.

Engineering Director Huus provided an update on the Republic Services Landfill renewal through NDDEQ. Huus stated his department has been working with Republic regarding odor control and load tarping. Skarda thanked Huus for the update and requested that all documentation regarding an odor control plan be kept in the file on this project.

Terry Moe, McKenzie County Park Board, provided an update to the Board regarding the dredging, rip rap, and low water projects at Tobacco Gardens. Moe stated he is working with Brosz Engineering and that they are hoping to hear back from the U.S. Corps of Engineers in mid-August regarding the low water rap. Moe asked if County staff would be able to assist with the mechanical dredging process and that the work is still planned to be completed this fall.

Laura Dokken, Watford City Finance Director, and Grace Demars, Watford City PE, requested a \$4M budget contribution to the City of Watford City. Demars provided information on the City's 2040 Infrastructure Master Plan. Dokken stated the City was looking to reallocate payments for debt to other areas of the City that need attention and requested a budget contribution each year moving forward. Board consensus was that this request would be taken into consideration should extra funding from the County be available but that the Board was not in favor of a yearly dedicated contribution at this time.

Cal Klewin, TRE Executive Director, updated the Board on the Theodore Roosevelt Expressway project and four-laning of US85. Klewin stated US85 is a priority of NDDOT and the project is currently working through utilities and right of ways.

Moved by Hystad, seconded by Skarda to approve the backfill of the Emergency Management Administrative Assistant position as requested. All voting aye, motion carried.

City of Alexander Mayor Willcox requested \$5.2M for reimbursement to the City of Alexander for their current street project and to assist in moving forward with their housing project in 2022. Hystad reiterated the same information which was shared with the City of Watford City and Board consensus was to not make any commitments at this time until the County's budget could be finalized.

The Board requested the City of Watford City's, City of Arnegard's, and City of Alexander's 2022 budget, cash position, financial documents, and capital improvement plans for requested funds to assist in determining need should additional County funds become available.

Moved by Skarda, seconded by Brown, to approve the release of the RFQ for wastewater engineering as requested by MCWRD Director Shaffer. All voting aye, motion carried.

Engineering Director Huus discussed the 2022 CIP budget with the Board. Huus stated the costs for 24<sup>th</sup> Ave NW project are very close the \$8M in the budget. Lawlar asked about reducing the 2020 ETA projects to just the main street portion and pushing the remainder of the project to future years. Board consensus was to package the Main Street project separately from the 17<sup>th</sup> Ave project.

Moved by Hystad, seconded by Brown, to approve offering the GIS Specialist position to Troy Kostek at a C41 Step 10 Exempt position per the recommendation of HR. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the release of the RFQ for the Landfill Leachate Pond Electrical Modifications as requested by Landfill Director Schreiber. All voting aye, motion carried.

Facilities Administrator Buck updated the Board on his 2022 budget request. Buck stated Fleet Manager Kummer was looking for pickups to move to blade operators to save miles and hours on the blades, therefore extending their life from 3 to 5 years in the buyback program. Buck also updated the Board on the water quality issue at the LEC and provided the water sample test results which showed the solid material was 44% iron and 40% zinc.

Moved by Hystad, seconded by Wold, to proceed with negotiations for the purchase of scoria from supplier one as requested by Road Superintendent Northrop. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to nominate Ann Johnsrud as the McKenzie County nominee for the NDACo Excellence in County Government Hall of Honor Award. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to nominate Kathy Skarda as the McKenzie County nominee for the NDACo Excellence in County Government Commissioner Award. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to nominate Debbie Johnston as the McKenzie County nominee for the NDACo Excellence in County Government County Employee Award. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to nominate Carol Kieson as the McKenzie County nominee for the NDACo Excellence in County Government County Official Award. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to authorize the chairman to sign the Hillside Court form as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the chairman to sign the Tri-County Economic Development Code of Conduct and Citizen Participation Plan as presented. All voting aye, motion carried.

Additional discussion on the 2022 budget was held. Lawlar requested the Sheriff's Office be added to the next agenda to discuss overtime and how that can be minimized moving forward. Board consensus was a desire to have a projected bank balance at the end 2022 of \$15-20M and the need to preliminarily remove projects from the 2022 budget at this time. The Board asked Auditor/Treasurer Johnsrud to request additional information on the funding request for the CTE Academy and for pressure to be placed on other partners for in-kind and monetary commitments. Board consensus at this time was to remove the \$3.7M request from the City of Arnegard, \$8M for 24<sup>th</sup> Ave to the Fairgrounds, and to reduce the 2020 ETA project to \$6M for the Main Street portion. The Board wanted to be able to review justifications for other projects, including the requests from the cities and other, in determining what projects are most important or urgent.

The meeting adjourned at 5:33 p.m. until August 3, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

### **JULY 2021 WARRANT REGISTER**

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Amount</u></b>
52491	WATFORD CITY/CITY OF	11,385.84
52725	ALEXANDER PARK DISTRICT	605.04
52726	ALEXANDER RURAL FIRE DISTRICT	2,403.90
52727	ALEXANDER SCHOOL DIST. #2	128,762.19
52728	ALEXANDER TWP.	8,268.65
52729	ANTELOPE CR. TWP.	4,879.77
52730	ARNEGARD PARK DISTRICT	535.22
52731	ARNEGARD RURAL FIRE PROTECTION DIST.	299.09
52732	ARNEGARD TWP.	11,779.06
52733	ARNEGARD/CITY OF	14,875.46
52734	BLUE BUTTES TWP.	7,733.08
52735	CHARBON TWP.	8,247.21
52736	EARL SCHOOL DIST. #18	4,399.99
52737	ELM TREE TWP.	17,179.09
52738	GRAIL TWP.	3,250.71
52739	GRASSY BUTTE FIRE DISTRICT	289.65
52740	HAWKEYE TWP.	4,248.38
52741	HORSE CREEK RURAL FIRE DIST.	67.82
52742	HORSE CREEK SCHOOL DIST. #32	10,874.90
52743	KEENE TWP.	7,805.91
52744	MANDAREE SCHOOL DIST. #36	6,712.64
52745	MCKENZIE CO. FIRE PROT. DIST.	895.81

52746	MCKENZIE CO. HISTORICAL SOCIETY	200.57
52747	MCKENZIE CO. SD#1	476,540.86
52748	MCKENZIE SOIL CONS. DIST.	2,085.89
52749	ND STATE TREASURER	14,656.21
52750	NEW TOWN PUBLIC SCHOOL DIST.	66,989.27
52751	RANDOLPH TWP.	3,382.47
52752	RIVERVIEW TWP.	35,544.50
52753	SIOUX TWP.	8,369.87
52754	SIOUX-YELLOWSTONE RURAL FIRE DIST.	132.92
52755	TRI TWP	24,041.94
52756	TWIN VALLEY TWP.	48,418.22
52757	UPPER MISSOURI DIST. HEALTH UNIT	1,085.58
52758	WATFORD CITY MUNICIPAL AIRPORT	318.47
52759	WATFORD CITY PARK DISTRICT	8,873.42
52760	WATFORD CITY/CITY OF	218,817.19
52761	WILLISTON FIRE PROTECTION DISTRICT	17.85
52762	YELLOWSTONE SCHOOL DISTRICT #14	18,265.66
52763	YELLOWSTONE TWP.	14,990.12
52764	ARNEGARD/CITY OF	191.30
52765	HAWKEYE TWP.	250,000.00
52766	WATFORD CITY/CITY OF	10,661.18
235380	ACME TOOLS	279.86
235381	ADVANCED BUSINESS METHODS	1,596.90
235382	ADVANCED DRAINAGE SYSTEM INC	29,506.14
235383	ALLEGIANCE COBRA SERVICES, INC.	345.00
235384	AMAZON CAPITAL SERVICES	1,541.22
235385	ANDERSON/BEN	152.00
235386	APPLIED CONCEPTS	6,160.00
235387	ARMOR INTERACTIVE	3,733.08
235388	BADLANDS HARDWARE	534.84
235389	BAKER & TAYLOR	1,369.19
235390	BALCO UNIFORM COMPANY, INC.	2,813.19
235391	BANK OF NORTH DAKOTA	1,500.00
235392	BECKER/BARBARA J.	500.00
235393	BEICEGEL STATION	325.16
235394	BOLKEN/DOUGLAS	3,155.00
235395	BORDER STATES ELECTRIC	386.54
235396	BOSS OFFICE & COMPUTER PRODUCTS	2,294.91
235397	BRADY'S ROADSIDE SERVICE	1,062.50
235398	BURLEIGH COUNTY	100.00
235399	BURNS & MCDONNELL	54,202.18
235400	BUTTONS BY FISH	520.00
235401	C & D WATER SERVICES	85.00
235402	C.E. BROOKS & ASSOCIATES, P.C.	6,841.52
235403	C.E. BROOKS & ASSOCIATES, P.C.	3,682.00
235404	CALIBER FRESH WATER LLC	3,885.84
235405	CDW-G GOVERNMENT	891.87
235406	CENTRAL SPECIALTIES INC.	74,428.09
235407	CERTIFIED POWER. INC	2,497.68

235408	CHARLIE'S SERVICE, LLC	432.55
235409	CHARM-TEX, INC.	144.60
235410	CIM SANITARY TECH	7,500.00
235411	CLINICAL LABORATORY IMPROVEMENT ADMEND.	180.00
235412	CONNECT INTERIORS LLC	2,912.52
235413	COPPERHEAD OILFIELD SERVICES LLC	600.00
235414	CORBIN/ZACHERY	73.50
235415	CREATIVE PRODUCT SOURCE, INC	485.99
235416	DATATEK DSI, INC	1,475.00
235417	DEALERS ELECTRICAL SUPPLY	2.97
235418	DEMCO	29.91
235419	DIRTY BIRDS, LLC	18,682.50
235420	DONE RIGHT THE FIRST TIME	1,214.00
235421	DTE, INC.	7,668.18
235422	DUSTBUSTERS ENTERPRISES INC.	1,300,592.36
235423	ECOLAB PEST ELIMINATION DIV.	428.27
235424	FARSTAD OIL IN	448.00
235425	FASTENAL COMPANY	5,552.45
235426	FCI CONSTRUCTORS, INC.	19,469.00
235427	FERGUSON WATERWORKS	135.04
235428	FICKEN/MICHAEL	73.50
235429	FIRST INTERNATIONAL BANK & TRUST	4,018.12
235430	FIRST INTERNATIONAL INSURANCE	271.00
235431	FLATLAND FRESHWATER DEPOT, LLC	34.50
235432	FULKERSON FUNERAL HOME-SIDNEY	1,866.00
235433	G & G GARBAGE LLC	390.00
235434	GEMPLER'S INC.	180.08
235435	GRANITE SPRINGS WATER & ICE, INC.	90.00
235436	HAWKEYE OILFIELD SUPPLY	70.40
235437	HDR ENGINEERING, INC	13,209.35
235438	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	215.26
235439	HECK BUILT LLC	260.00
235440	HEGGEN EQUIPMENT CO.	251.00
235441	HELLANDSAAS/MARCIA	150.00
235442	HIGGINS/AMBER	106.46
235443	HILL ENTERPRISES	2,265.24
235444	HOLIDAY INN EXPRESS/GRAND FORKS	345.60
235445	HONSTEIN/MARK	31.50
235446	HUUS/CURT	100.00
235447	HYALITE ENGINEERS, PLLC	50,610.00
235448	JAPPE/KAROLIN	1,158.80
235449	JOHN HUTTER TOWING	550.00
235450	JOHNSON & SUNDEEN	5,775.00
235451	JOHNSON CONTROLS FIRE PROTECTION	4,058.08
235452	KIDD/CHARLCE L	122.50
235453	KLJ ENGINEERING, LLC	241.50
235454	KOHLER COMMUNICATIONS, INC.	6,168.55
235455	LAQUINTA INN & SUITES	1,385.15
235456	LEO/DEVAN	171.90



235457	LT DEVELOPMENT GROUP LLC	1,179.56
235458	LUND OIL, INC.	7,219.50
235459	MARCO TECHNOLOGIES LLC	510.59
235460	MCCULLOUGH/NOAH	10.50
235461	MCKENZIE CO. FARMER	1,855.06
235462	MCKENZIE CO. HEALTHCARE SYSTEMS	754.00
235463	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	420.75
235464	MCKENZIE COUNTY LANDFILL	2,101.57
235465	MCKENZIE COUNTY ROAD & BRIDGE	4,941.89
235466	MCKENZIE COUNTY RURAL WATER	4,900.23
235467	MENARD, INC.	512.67
235468	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	47.03
235469	MILLER/LANCE	54.80
235470	MON-KOTA INC.	541.25
235471	MORGAN/DAWN M	542.50
235472	MOUNTAIN PLAINS LLC	10,115.00
235473	NAGEL/BRYAN	97.31
235474	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	445.00
235475	ND ASSN. OF COUNTIES	441.00
235476	ND DEPT. OF ENVIRONMENTAL QUALITY	45.00
235477	ND DEPT. OF TRANSPORTATION	6,689.85
235478	ND DEPT.OF CORRECTIONS & REHABILITATION	300.00
235479	NELSON INTERNATIONAL	1,821.59
235480	NEPRASH/KIMBERLY	283.74
235481	NORTHERN HEAVY-DUTY TRUCK PARTS	1,690.90
235482	NORTHWEST PIPE FITTINGS, INC	1,099.20
235483	NOVA FIRE PROTECTION, INC.	1,492.00
235484	O K IMPLEMENT CO.	12,085.13
235485	O.K. TIRE STORE, INC	10,223.13
235486	PAVEK/NICHOLAS R	21.00
235487	PAYSTUBZ	1,583.46
235488	PHARMCHEM. INC.	3,633.00
235489	PPCT/HUMAN FACTOR SCIENCE	73.39
235490	PRAXAIR	3,654.35
235491	QUALITY INN BISMARCK	86.40
235492	R/K AUCTION CO LLC	1,751.25
235493	RDO EQUIPMENT CO. - FARGO	45,658.71
235494	RED ROCK AUTO WATFORD CITY	854.85
235495	ROCKMOUNT RESEARCH & ALLOYS, INC.	2,137.45
235496	ROGER NEW	512.50
235497	SANFORD HEALTH	20.00
235498	SAX MOTOR CO	1,483.89
235499	SCHROEDER/MALISSA M.	300.00
235500	SCOFIELD/JESSIE	5,933.00
235501	SD CONSULTING GROUP, LLC	8,400.00
235502	SHELLEY/BAMBI L	542.50
235503	SHERWIN-WILLIAMS/WILLISTON	641.34
235504	SIMONSON/MILDRED C	948.00
235505	SIRCHIE ACQUISITION COMPANY, LLC	140.60

235506	STAAL/SHAWN	2,792.00
235507	STEIN'S INC.	2,523.44
235508	STEVENS EQUIPMENT SUPPLY, LLC	5,762.73
235509	SUMMIT FOOD SERVICE, LLC	11,937.34
235510	SWIGART/CHANTEL	122.50
235511	THE SIDWELL COMPANY	137.50
235512	THOMSEN/MICHELLE	298.00
235513	TIMBER AUTO BODY	712.00
235514	TRACTOR & EQUIPMENT CO.	6,731.40
235515	ULINE	241.26
235516	UNIFORM CENTER	497.98
235517	WATCHGUARD VIDEO	68,400.00
235518	WATFORD CITY VETERINARY CENTER	405.40
235519	WEST SHORE SERVICES	458.75
235520	WESTERN SKY GREENHOUSE, LLC	3,701.74
235521	WESTLIE MOTOR CO.	933.93
235522	WESTLIE TRUCK CENTER	9,943.40
235523	ND DEPT. OF ENVIRONMENTAL QUALITY	1,500.00
235524	ACCUSOURCE INC.	986.76
235525-235542	PAYROLL - JULY 9, 2021	879,042.65
235543	ALEXANDER/CITY OF	116.00
235544	ARMSTRONG SANITATION	592.45
235545	CONSOLIDATED TELCOM	97.08
235546	INFORMATION TECHNOLOGY DEPT.	6,295.15
235547	LYREC	76.45
235548	MCKENZIE COUNTY RURAL WATER	155.12
235549	MCKENZIE ELECTRIC CO-OP INC.	10,148.42
235550	MONTANA DAKOTA UTILITIES CO.	20,898.62
235551	NEMONT	28.50
235552	RESERVATION TELEPHONE CO-OP	9,820.78
235553	SOUTHWEST WATER AUTHORITY	50.00
235554	VERIZON/ACCT 342033315-01	2,726.35
235555	VERIZON/ACCT 842030146-01	4,619.22
235556	WATFORD CITY WATER DEPT./CITY OF	14,569.40
235557	ALEXANDER/CITY OF	29,335.84
235558	GARRISON DIVERSION CONSERVANCY DIST.	1,054.58
235559	L. YELLOWSTONE IRRIG. DIST. #2	101.05
235560	MCKENZIE CO. AMBULANCE SERVICE	1,515.42
235561	A & W TOWING	125.00
235562	ADVANCED BUSINESS METHODS	236.54
235563	ADVANCED ENG. & ENVIRON. SERV., LLC	100,990.64
235564	ADVANCED PUMP & EQUIPMENT, INC.	400.00
235565	AGRI INDUSTRIES, INC.	137.97
235566	ALLEGIANCE COBRA SERVICES, INC.	15.50
235567	ALPPERSPACH/PATRICIA	300.00
235568	AMAZON CAPITAL SERVICES	523.81
235569	AMERICAN PLANNING ASSOCIATION	780.00
235570	AMERICAN WELDING & GAS	35.25
235571	ANOVA FAMILY HEALTH CENTER	4,640.00

235572	ARMOR INTERACTIVE	23,760.65
235573	ASTRO-CHEM LAB, INC.	100.00
235574	BADLANDS HARDWARE	397.86
235575	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00
235576	BAKER & TAYLOR	4,547.71
235577	BALCO UNIFORM COMPANY, INC.	384.95
235578	BARRETT PHARMACY	11.98
235579	BEK CONSULTING, LLC	8,210.03
235580	BIG STATE INDUSTRIAL SUPPLY, INC	82.61
235581	BISMARCK TRIBUNE/THE	215.28
235582	BOB BARKER COMPANY INC	130.70
235583	BORDER STATES ELECTRIC	374.37
235584	BOSS OFFICE & COMPUTER PRODUCTS	649.55
235585	BROSZ ENGINEERING, INC.	16,505.00
235586	BUCK/KEITH	48.04
235587	BURNS & MCDONNELL	501.25
235588	C & D WATER SERVICES	100.00
235589	C.E. BROOKS & ASSOCIATES, P.C.	1,595.64
235590	C.E. BROOKS & ASSOCIATES, P.C.	1,484.00
235591	CANAD INNS	259.20
235592	CDW-G GOVERNMENT	1,423.42
235593	CENTRAL SPECIALTIES INC.	8,800,697.51
235594	CHARM-TEX, INC.	178.16
235595	CIVIL SCIENCE INFRASTRUCTURE, INC.	72,839.00
235596	CORE & MAIN	17,181.00
235597	COUNTIES PROVIDING TECHNOLOGY	2,947.03
235598	COUNTRY FLORAL & GREENHOUSE	1,805.74
235599	COVERTTRACK GROUP INC	600.00
235600	CROSS/ROBERT	39.20
235601	DAKOTA BUSINESS SOLUTIONS	59.99
235602	DAKOTA PUMP INC	7,199.40
235603	DAKOTA SUPPLY GROUP	2,929.97
235604	DEALERS ELECTRICAL SUPPLY	194.80
235605	DONE RIGHT THE FIRST TIME	280.00
235606	DTE, INC.	2,568.70
235607	ECOLAB PEST ELIMINATION DIV.	132.08
235608	ELKAN, INC	2,677.00
235609	FARMERS UNION OIL COMPANY	54,470.70
235610	FARSTAD OIL IN	256.00
235611	FASTENAL COMPANY	4,357.03
235612	FCI CONSTRUCTORS, INC.	135,517.80
235613	FINSAAS/DARRELL	49.88
235614	FIRST INTERNATIONAL BANK & TRUST	1,925.00
235615	FLECK/WILLIAM	67.20
235616	FRAME/LINDA	102.00
235617	G & G GARBAGE LLC	1,195.00
235618	GARMANS FLOORING	8,991.92
235619	GRAFIX SHOPPE	272.82
235620	HARDY JR/J W	951.66

235621	HDR ENGINEERING, INC	16,657.53
235622	HECK BUILT LLC	18,749.00
235623	HEGGEN EQUIPMENT CO.	1,350.34
235624	HELENA CHEMICAL COMPANY	73.75
235625	HEPPER/EVA	34.16
235626	HIGGINS/AMBER	89.49
235627	HILL ENTERPRISES	415.55
235628	HYSTAD/CRAIG	20.38
235629	ICON ARCHITECTURAL GROUP	231,566.65
235630	INFORMATIONAL DATA TECHNOLOGIES LLC	534.57
235631	INGRAM/MAX	77.98
235632	INTERACTIVE DATA, INC	50.00
235633	INTERNAL REVENUE SERVICE	1,186.36
235634	INTERNATIONAL ASSOC OF CHIEFS OF POLICE	375.00
235635	IRWIN/JOHN	42.00
235636	JAPPE/KAROLIN	1,034.80
235637	JOHNSRUD/ERICA	407.96
235638	KIMPEL/SANDEE	299.80
235639	KOHLER COMMUNICATIONS, INC.	1,351.55
235640	KOTANA COMMUNICATIONS, INC.	720.00
235641	KUMMER'S PUMPING	200.00
235642	LAQUINTA INN & SUITES	259.20
235643	LARSEN SERVICE DRUG, INC.	672.84
235644	LEWIS/JAY	13.92
235645	LEXIPOL LLC	5,805.00
235646	LINK COMPUTER CORPORATION	631.63
235647	LUND OIL, INC.	2,900.08
235648	MCKENZIE CO. FARMER	78.23
235649	MCKENZIE CO. HEALTHCARE SYSTEMS	754.00
235650	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,951.48
235651	MCKENZIE COUNTY ROAD & BRIDGE	972.06
235652	MCKENZIE COUNTY RURAL WATER	6,951.80
235653	MCKENZIE ELECTRIC CO-OP INC.	945.18
235654	MEDLINE INDUSTRIES, INC	36.80
235655	MENARD, INC.	825.89
235656	MIDWEST HOSE & SPECIALTY, INC.	2,180.65
235657	MONTANA DAKOTA UTILITIES CO.	30.57
235658	MOUNTAIN PLAINS LLC	7,700.00
235659	NARDINI FIRE EQUIPMENT	75.25
235660	ND ASSN OF CO. SUPERINTENDENTS	100.00
235661	ND ASSN. OF COUNTIES	63.00
235662	ND DEPARTMENT OF HEALTH	1,046.01
235663	ND DEPT. OF ENVIRONMENTAL QUALITY	30.00
235664	ND HOUSING FINANCE AGENCY	200.00
235665	ND OFFICE OF THE ATTORNEY GENERAL	5,020.00
235666	ND STATE RADIO COMMUNICATIONS	2,520.00
235667	NDCHCA	100.00
235668	NDGS LLC	25.72
235669	NDSWRA	175.00

235670	NEHRING LAW OFFICE	472.50
235671	NELSON INTERNATIONAL	732.52
235672	NEWMAN/DUSTIN B	38.50
235673	NORTH DAKOTA ONE CALL	210.65
235674	NORTHERN HEAVY-DUTY TRUCK PARTS	2,468.90
235675	NOVAK/LARRY	34.72
235676	O K IMPLEMENT CO.	108.93
235677	O.K. TIRE STORE, INC	854.78
235678	OLSON/DOUG	32.48
235679	OLSON/JEREMY	26.88
235680	PHARMCHEM. INC.	1,684.45
235681	PRAIRIE WINDS SERVICES, LLC	1,500.00
235682	PRAXAIR	824.61
235683	PRO AUTO BODY, LLC	372.06
235684	PRO FORMS	264.68
235685	RDO EQUIPMENT CO. - FARGO	466,874.87
235686	RECORD KEEPERS LLC	89.50
235687	RED ROCK AUTO WATFORD CITY	90.00
235688	RED ROCK FORD	175.24
235689	REIDEL/FRANKIE	143.00
235690	RESERVATION TELEPHONE CO-OP	418.49
235691	RICHARDSON/NATHAN	31,000.00
235692	RICOH USA, INC	440.32
235693	ROFF/DANA L	299.80
235694	ROGER NEW	250.00
235695	ROLFSRUD/JOHN	40.32
235696	SAX WATER DEPOT LLP	646.25
235697	SINCLAIR CYBERNETICS, LLC	3,475.23
235698	SKARDA/TY	203.84
235699	SOLID WASTE ASSN. OF NORTH AMERICA	223.00
235700	SRF CONSULTING GROUP, INC	41,986.96
235701	STEIN'S INC.	916.37
235702	STEVENS EQUIPMENT SUPPLY, LLC	16.52
235703	SUMMIT FIRE PROTECTION CO.	573.75
235704	SUMMIT FOOD SERVICE, LLC	8,037.00
235705	THOMSON REUTERS-WEST	912.86
235706	TRUTECH TOOL, LTD.	809.95
235707	ULINE	1,556.29
235708	UNITED QUALITY COOPERATIVE	1,622.84
235709	US BANK NA DBA VOYAGER FLEET SYSTEMS	16,882.89
235710	VALLI INFORMATION SYSTEMS, INC	1,380.57
235711	VAZQUEZ CONTRACTING LLP	11,495.00
235712	VOGEL LAW FIRM	575.00
235713	WAWSA	371,700.44
235714	WESTLIE MOTOR CO.	408.26
235715	WESTLIE TRUCK CENTER	5,700.01
235716	WINN-MARION BARBER, LLC	198.75
235717-235732	PAYROLL - JULY 23, 2021	880,623.08

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**August 3, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 3, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

Moved by Skarda, seconded by Hystad, to approve the agenda as presented with the addition of chairman signature authority for a plat and Rawson shop purchase. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the July 2021 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills for payment. Skarda requested to pull the CR55 pay application and the ND Emergency Management Conference bills for discussion. Skarda expressed concern that the CR55 pay application was not reviewed by the department head and was signed by an employee. Jappe stated the three registrations for the Emergency Management Conference were for herself, Oscar Knutson, and Jerry Samuelson as Knutson is the current LEPC chairman and Samuelson is a retired county employee with experience in emergency management. The Board stated they would approve the registration for two non-county employees but wanted notification in the future prior to the bill being submitted for approval. Moved by Skarda, seconded by Wold, to approve the bills for payment as presented with the exception of the Central Specialties bill for CR55. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Commission Consent Agenda Items 1-2 as presented. All voting aye, motion carried. Items approved: 1. Out of State Travel Request – MCSO Lt. Matthews October 5-8, 2021 Billings MT – MT Violent Crime Investigators Association Training Conference; 2. Sick Leave Donation Request – R. Lopez.

Upcoming NDIC, PSC, and NDDOH hearings were discussed including an upcoming one on the geological storage of CO<sub>2</sub>.

Moved by Hystad, seconded by Brown, to approve the backfilling of an open dispatcher position as requested. All voting aye, motion carried.

HR Director Norby requested one commissioner to assist with a fact finding mission for a Board direct report to attend meetings to review and discuss situations

that have occurred. No decisions would be made and the information would come back to the whole Board at a future meeting. Moved by Skarda, seconded by Wold, to appoint Hystad to work with HR on this topic. All voting aye, motion carried.

Auditor/Treasurer Johnsrud presented information on the 3, 5, and 10 year loss reports from NDIRF. The Board discussed the need for all claims to go through the Auditor/Treasurer's Office before filing with insurance. The Board also requested to receive reports regarding incidents and accidents that occur and to remind all employees that the County is in danger of losing insurance coverage due to the high claims. Moved by Lawlar, seconded by Wold, that all incidents and accidents involving County property be reported to Auditor/Treasurer Johnsrud within 24 hours and for her approval and submission to insurance. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to authorize the chairman to sign the Hillside Court Addendum B documents for the HUD renewal and review. All voting aye, motion carried.

Discussion was held on the ND Bureau of Criminal Investigation lease at the LEC. Board consensus was to table final approval until the LEC Joint Powers Board had the opportunity to act on the lease and provide a recommendation.

Discussion was held on magnesium chloride applications to a road in Elm Tree Township where the oil rig fire has been located. Hystad reported Elm Tree is willing to pay the invoice. Board consensus was to table this item until the invoice has been generated and can be reviewed by the Board.

Dan Bielinski and Dennis Johnson, End of the Rope film production, discussed an upcoming scene that involves the burning of a building on a private landowner's property. Bielinski stated he has worked with the area fire chiefs, who will be onsite at the time of the burning, on a plan that all are comfortable with that includes the wetting down of the land around the building before the fire is ignited. Brown asked if at any time the fire chiefs have the authority to shut down the planned burning if conditions are unfavorable and Bielinski stated that was correct. Moved by Hystad, seconded by Skarda, to approve a burn ban variance of 30 days for the End of the Rope filming upon fire chief approval the day of the burn. All voting aye, motion carried.

At 10:07 a.m. a public hearing was held on Abatement Applications 4420-4451. No persons of the public were present. Moved by Hystad, seconded by Wold, to approve Abatement Applications 4420-4451 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to set August 17 as the meeting date for all those involved in the selection of the NDACo Annual Conference Delegate. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to authorize the chairman to sign the Solid Rock subdivision plat as presented noting the weed control concern and a reminder the County does not provide road maintenance within subdivisions. All voting aye, motion carried.

Discussion was held on the possible purchase of a shop in the Rawson area that would suit the needs of the Road and Bridge department. Board consensus was for SA Skarda and Brown to pursue the property and check on title, taxes, and property inspections and return to the Board with the information on how to proceed.

Moved by Skarda, seconded by Hystad, to approve the 2022 Preliminary Budget and levy as presented. All voting aye, motion carried.

2022 PRELIMINARY COUNTY BUDGET MCKENZIE COUNTY			
	2020 ACTUAL	2021 APPROPRIATION	2022 REQUEST
<u>GENERAL GOVERNMENT</u>			
County Board	\$219,334	\$331,812	\$299,017
Housing Authority Board	\$0	\$3,000	\$3,000
Auditor/Treasurer	\$552,026	\$636,420	\$663,420
Motor Vehicle/Passports	\$255,834	\$276,956	\$281,250
State's Attorney	\$898,198	\$1,022,580	\$1,046,520
Recorder/Tax Director	\$609,528	\$827,720	\$623,914
County Superintendent	\$84,485	\$92,353	\$92,503
Planning & Zoning	\$690,711	\$802,294	\$809,870
Human Resources	\$226,001	\$302,708	\$314,697
GIS Department	\$370,969	\$467,790	\$781,963
Custodian	\$677,576	\$929,964	\$790,477
Building Maintenance	\$638,748	\$942,600	\$1,009,800
Building Fund	\$3,663,547	\$32,000,000	\$30,000,000
Elections	\$55,346	\$2,500	\$75,550
Landfill	\$3,143,345	\$2,896,830	\$2,908,820
Workforce Safety & Insurance	\$128,589	\$200,000	\$200,000
WSI Medical Expense	\$2,323	\$3,000	\$3,000
Job Service	\$29,241	\$25,000	\$30,000
Audit Fees	\$45,912	\$50,000	\$50,000
Court Appointed Atty - Mental Health Fees	\$4,134	\$6,000	\$5,000
Contract Labor/Consultant	\$29,003	\$70,000	\$70,000
Forest Service - Litigation	\$119,747	\$150,000	\$150,000
Property & Liability Insurance	\$204,559	\$160,000	\$240,000
Contract Services	\$7,250	\$6,000	\$6,000
Telephone System & Maintenance	\$169	\$0	\$0
Publishing, Printing	\$25,938	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$46,447	\$40,000	\$45,000



Human Service Zone Indirect Costs	\$21,473	\$7,000	\$5,000
Postage	\$29,885	\$35,000	\$35,000
Mailing Machine	\$13,414	\$15,000	\$15,000
Copier Expense	\$25,499	\$30,000	\$30,000
Technology/Computer Expense	\$1,073,805	\$1,100,000	\$1,100,000
Remediation & Reclamation	\$96	\$500,000	\$500,000
Miscellaneous	\$262,550	\$350,000	\$300,000
Special Projects	\$4,604,770	\$2,500,000	\$2,500,000
McKenzie County Health Care System	\$300,000	\$300,000	\$800,000
Family Crisis Shelter	\$55,000	\$55,000	\$65,000
Williston Community Services	\$30,000	\$30,000	\$40,000
Watford City Airport	\$50,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$27,500	\$27,500	\$27,500
McKenzie County Heritage Association	\$35,000	\$35,000	\$45,500
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$75,000	\$75,000
Atmospheric Resources (General Fund 2017)	\$120,000	\$130,000	\$140,000
Tourism & Recreation	\$85,982	\$94,663	\$97,503

TOTAL GENERAL  
GOVERNMENT \$19,727,934 \$47,808,690 \$46,554,304  
2022 PRELIMINARY COUNTY BUDGET

	2020 ACTUAL	2021 APPROPRIATION	2022 REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$7,442,560	\$7,404,968	\$7,829,578
Dispatch	\$907,985	\$1,604,949	\$1,195,804
Jail - LE Center	\$3,870,709	\$4,405,541	\$4,535,511
County Coroner	\$20,605	\$50,000	\$40,000
Disaster Emergency Service	\$347,612	\$355,947	\$224,807
Arnegard Quick Response Units	\$25,000	\$25,000	\$50,000
Killdeer Area Amb/Grassy Butte 1st Resp	\$50,000	\$25,000	\$25,000
Alexander First Responders	\$5,000	\$5,000	\$7,500
TOTAL PUBLIC SAFETY	\$12,669,471	\$13,876,405	\$13,908,200

<i>SUB-TOTAL GENERAL FUND</i>	<i>\$32,397,405</i>	<i>\$61,685,095</i>	<i>\$60,462,504</i>
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TRANSFERS FROM  
GENERAL FUND TO OTHER  
FUNDS

Road & Bridge	\$45,470,115	\$0	\$40,000,000
County Park	\$750,000	\$0	\$0
Job Development Authority	\$10,330,000	\$742,000	\$815,000
Water Resource District	\$3,348,308	\$18,800,000	\$12,000,000
Sewer District	\$0	\$0	\$5,000,000
County Library	\$0	\$0	\$0
<b>TOTAL TRANSFERS</b>	<b>\$59,898,423</b>	<b>\$19,542,000</b>	<b>\$57,815,000</b>

<b>GRAND TOTAL-GENERAL FUND</b>	<b>\$92,295,828</b>	<b>\$81,227,095</b>	<b>\$118,277,504</b>
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SPECIAL REVENUE FUNDS

Unorganized District Roads - Tfr to R&B	\$5,000,000	\$5,000,000	\$7,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$1,500,000	\$800,000	\$1,500,000
County Road & Bridge	\$99,037,952	\$34,856,798	\$67,783,318
Veteran's Services	\$145,329	\$109,793	\$113,973
County Agent	\$299,097	\$324,963	\$328,510
County Park	\$254,508	\$931,293	\$125,689
Public Library	\$521,807	\$587,883	\$557,963
Public Library - Tfr to Bookmobile	\$0	\$0	\$10,000
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$8,028,202	\$24,304,506	\$33,905,324
Sewer District	\$0	\$0	\$5,000,000
Weed Control	\$509,835	\$617,244	\$760,593
Job Development Authority	\$7,899,386	\$880,966	\$1,459,324
Self Insurance Fund	\$3,953,464	\$3,807,000	\$4,121,000
Document Preservation Fund	\$57,796	\$61,000	\$76,000
Hazardous Chemical Preparedness	\$252,385	\$84,500	\$79,500
E911	\$185,789	\$290,800	\$332,900
Debt Service Fund	\$4,746,300	\$4,750,000	\$4,750,000
District Health Unit	\$277,268	\$370,345	\$410,966
Historical Society	\$71,194	\$68,130	\$73,130

<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$132,740,312</b>	<b>\$77,845,221</b>	<b>\$128,388,190</b>
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Total including Interfund Transfers	\$225,036,140	\$159,072,316	\$246,665,694
Less Interfund Transfers	(66,398,423)	(25,342,000)	(66,325,000)
<b>GRAND TOTALS</b>	<b>\$158,637,717</b>	<b>\$133,730,316</b>	<b>\$180,340,694</b>

2022 PRELIMINARY COUNTY BUDGET  
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2022.

	2022 Budget	Non-Tax	Proposed	
	Requests	Resources	Levy	
General Fund	118,277,504	127,597,548	1,151,500	
Unorganized District Roads	7,000,000	5,763,385	1,710,800	(10 mills)
Road & Bridge Fund	67,783,318	61,351,988	3,290,000	(10 mills)
Veteran's Services	113,973	70,732	75,000	
County Agent	328,510	331,124	100,000	
Public Library	557,963	122,746	500,000	
Water Resource District	33,905,324	28,730,560	0	
Weed Control	760,593	417,939	325,000	
Job Development Authority	1,459,324	1,675,462	0	
Health Unit	284,600	2,361	410,000	(estimate)
Historical Society	73,130	4,026	85,000	
<b>Total Requests and Levies Required</b>	<b>230,544,239</b>	<b>226,067,871</b>	<b>7,647,300</b>	

The Board recessed at 10:42 a.m. until August 17, 2021, at 1:00 p.m.

**August 17, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 17, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Wold, to approve the agenda as presented with the addition county road signs/cattleguards, CR55 and Hwy 1806, and a discussion on support of private land resolution. All voting aye, motion carried.

Discussion was held on the bills and questions were asked on the purchase of road mats, post-accident drug testing, fuel purchases, guns/ammo purchases, the landfill office project, and CR55 project. Moved by Wold, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending July 31, 2021, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Commission Consent Agenda Items 1 through 7 as presented to include the amendment to Item 5 that the public hearing will be October 6. All voting aye, motion carried. Items approved: 1. Set Public Hearing for Abatement Application 4456 – September 7, 2021 at 10am CT; 2. Approve Out of State Travel – MCCF – Spearfish, SD – OC Training for 2 employees; 3. Approve Memorandum of Understanding – MCSO and WCPD DUI Task Force; 4. Approve Road Maintenance Agreements – G. & K. Skarda; 5. Set Public Hearing for Petition to Discontinue Part of Road – October 6 at 10am CT; 6. Approve Copier Lease – State's Attorney's Office; 7. Approve Military Leave Donations – A. Hoffman.

Moved by Hystad, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Freshwater Pond Fencing Amendment-2nd Reading - Amendment of 4.10 #2 Freshwater Pond Fencing Ordinance. Planning & Zoning recommend approval of the Freshwater Pond Fencing Ordinance Amendment to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. Berkheimer #04-21VAR - The property is zoned R-1 which requires a 10' setback from the side property lines, 25' setback from the back-property line, and 30' setback from the front property line. A 133' setback from the section line which runs along 138th St NW is also a factor. The current lots' depth measures 190' from the section line and current zoning would only allow for a 57' buildable space. Applicants are requesting a variance of 15' setback from the back-property line for proposed structures and a 70' setback from the section line for the new home. This variance restores the setbacks to what the previous existing structures were on the lot. The applicants removed these structures due to being completely uninhabitable and dangerous. Planning & Zoning recommend approval of Variance application #04-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Chad & Angie Fladland #01-21ZC - The applicants are requesting a Zone Change from Agricultural to Light Industrial in order to build a shop to accommodate their business. Planning & Zoning recommend approval of Zone Change #01-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Moved by Hystad, seconded by Brown, to approve awarding the 2021 Aggregate Stockpile bid to River Aggregates for \$1.743M as low bid and to award the materials testing bid to Terracon for \$18,300 as low bid. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Amendment #2 to the Charlie Bob Creek project at a cost of \$139,160 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the chairman to sign the NDDOT major bridge inspection certification and process the invoice for payment. All voting aye, motion carried.

Discussion was held on setting the speed limit on the one mile stretch where Highway 1806 and CR55 connect. Moved by Wold, seconded by Skarda, to post the one mile stretch connecting Highway 1806 and CR55 at 35mph as requested by the township and per MUTCD. All voting aye, motion carried.

A meeting of all county officials granted membership by the State Council met at 1:50 p.m. to select McKenzie County's delegate to the NDACo Annual Conference. Moved by Lawlar, seconded by Hystad, to elect Erica Johnsrud as McKenzie County's delegate for the NDACo Annual conference. All voting aye, motion carried.

Emergency Manager Jappe, on behalf of Grassy Butte Fire, requested the donation of a repeater from MCSO to the Grassy Butte Fire District. Board consensus was to move forward on a joint powers agreement for the asset transfer as requested.

Moved by Brown, seconded by Wold, to approve the purchase of a new light tower at the landfill at a cost of \$11,700. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve a vending machine at the landfill with selection of the distributor left to the Landfill staff. All voting aye, motion carried. Board consensus was for the proceeds to be deposited into the County's General Fund, as is the practice for the machines located at the Courthouse and Public Works Buildings.

At 2:10 p.m. a public hearing was held on the UMDHU budget. No members of the public were present to speak in support or opposition. Moved by Brown, seconded by Skarda, to approve the UMDHU budget as presented. All voting aye, motion carried.

Larry Novak, Alexander Fire District, requested funding assistance in the amount of \$750,000 for the building of a new fire hall in Alexander. Novak stated Sheriff Johansen had requested office space in the building for deputies. Novak stated Tooze Construction was the low bidder on the project. The Board was in support of the project but reported on concerns with the selected contractor. The Board requested Novak to check additional references on Tooze Construction including McKenzie County staff and come back for more discussion to the next Board meeting.

Moved by Brown, seconded by Skarda, to authorize the chairman to sign the joint powers agreements for radios that were purchased and distributed to fire districts and other first responder units in McKenzie County as presented. All voting aye, motion carried.

Emergency Manager Jappe requested spending authority for the \$1,748.25 received from Hess as a grant for 20 CERT backpacks. Jappe stated these backpacks will be issued to CERT team members when they graduate the CERT course and will be returned to the County should the team member move or exit the team. Moved by

Hystad, seconded by Skarda, to approve the expenditure of \$1,748.25 for CERT backpacks as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to assign the value of four single-wall fuel tanks at \$100 each and authorize the sale to Prairie County, Montana in an “as is” state to be picked up by Prairie County. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to authorize the transfer of a 2013 Tahoe from MCSO to the Landfill as requested. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to direct the fleet manager to work with SA Skarda on a joint powers agreement for repairs to the Arnegard Fire District Tahoe. All voting aye, motion carried.

Fleet Manager Kummer discussed with the Board the delays in ordering equipment. The Board requested Kummer work on a list to include information on vehicles and equipment in the 2022 budget, anticipated costs, and potential delivery dates in 2022.

Moved by Hystad, seconded by Brown, to approve the purchase of a used F450 cab and chassis from Red Rock Auto for a \$38,695 plus \$11,400 for the flat bed from Dickinson Truck Equipment as requested for the Buildings and Grounds Department. All voting aye, motion carried. The old Buildings and Grounds vehicle will be transferred to Road & Bridge for use by a blade operator.

Discussion was held on county road signs and their placement on private and oil field roads. Lawlar stated he would work with Road Superintendent Northrop, the Sign Technician, GIS, and the 911 Coordinator and come back to the next Board meeting with information. The Board requested the Sign Technician to stop installing new signs until more information and a decision can be made.

Discussion was held with Sheriff Johansen on ways to minimize overtime expenditures moving forward. \$225,000 is budgeted for 2021 and \$207,000 has already been spent. Johansen stated that due to the nature of the work law enforcement will always have overtime and that he isn't sure how the \$225,000 budget number could be reduced. Questions were asked regarding overtime policies, pre-approval, why some employees have more than others, shift schedules, and other methods/means that could be used to minimize overtime. Johansen stated he would work with the command staff to discuss it further.

Moved by Skarda, seconded by Brown, to approve the PDQ recommendations and wage changes as presented effective August 30, 2021. All voting aye, motion carried.

Discussion was held on straw waddles in the right of way of road projects and how long those are to remain. Engineering Director Huus stated the waddles are intended to be permanent erosion control and designed to degrade over time. The Board requested Huus look into options of removing them and when that may be able to occur as the grass in the right of way becomes established.

Moved by Brown, seconded by Skarda to approve the Resolution to Approve the Lease Transfer and Assignment and Assumption of Lease as presented for the LSS Housing Watford City III, LLC property. All voting aye, motion carried.

Discussion was held on the potential purchase of a shop in the Rawson area. Discussion included the property title, road access and easements, possible site contamination, and renovations that would need to be completed to make the property what is needed by the Road and Bridge department. Overall those that evaluated the property felt it would be a good fit for McKenzie County pending further inspections and research.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Rawson Shop property pursuant to NDCC § 44-04-19.1(9) for discussion on the County's negotiating strategy to purchase property and the adverse fiscal effect to the County's bargaining position. Moved by Brown, seconded by Hystad, to enter into Executive Session for the Rawson Shop property purchase negotiating strategy. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 5:18 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, and Auditor/Treasurer Johnsrud.

Executive Session was adjourned at 5:34 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Hystad, seconded by Skarda, to authorize Commissioner Brown and SA Skarda to negotiate the purchase of the Rawson shop property. All voting aye, motion carried.

The meeting adjourned at 5:36 p.m. until September 7, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

## AUGUST 2021 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
53221	ALEXANDER PARK DISTRICT	104.08
53222	ALEXANDER RURAL FIRE DISTRICT	2,452.97
53223	ALEXANDER SCHOOL DIST. #2	27,841.06
53224	ALEXANDER TWP.	11,444.54
53225	ANTELOPE CR. TWP.	6,459.28
53226	ARNEGARD PARK DISTRICT	59.88
53227	ARNEGARD RURAL FIRE PROTECTION DIST.	1,492.95
53228	ARNEGARD TWP.	16,864.72
53229	ARNEGARD/CITY OF	119.30
53230	BLUE BUTTES TWP.	12,063.09
53231	CHARBON TWP.	12,818.88
53232	EARL SCHOOL DIST. #18	26.16
53233	ELM TREE TWP.	26,072.30
53234	GRAIL TWP.	6,599.02
53235	GRASSY BUTTE FIRE DISTRICT	350.22
53236	HAWKEYE TWP.	11,639.69
53237	HORSE CREEK RURAL FIRE DIST.	249.72
53238	KEENE TWP.	11,222.57
53239	MCKENZIE CO. FIRE PROT. DIST.	10,138.43
53240	MCKENZIE CO. HISTORICAL SOCIETY	1,686.78
53241	MCKENZIE CO. SD#1	197,599.37
53242	MCKENZIE SOIL CONS. DIST.	16,874.39
53243	ND STATE TREASURER	14,423.29
53244	NEW TOWN PUBLIC SCHOOL DIST.	62,952.39
53245	NEW TOWN RURAL AMBULANCE DIST.	177.25
53246	NEW TOWN RURAL FIRE DEPT.	177.25
53247	RANDOLPH TWP.	4,414.18
53248	RIVERVIEW TWP.	40,363.95
53249	SIOUX TWP.	11,280.10
53250	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,090.02
53251	TRI TWP	31,885.57
53252	TWIN VALLEY TWP.	55,562.95
53253	UPPER MISSOURI DIST. HEALTH UNIT	6,403.50
53254	WATFORD CITY MUNICIPAL AIRPORT	614.15
53255	WATFORD CITY PARK DISTRICT	13,382.19
53256	WATFORD CITY/CITY OF	13,450.30
53257	WILLISTON FIRE PROTECTION DISTRICT	142.09
53258	WILLISTON VECTOR CONTROL DIST.	6.11
53259	YELLOWSTONE SCHOOL DISTRICT #14	6,540.29
53260	YELLOWSTONE TWP.	22,210.54
53261	WATFORD CITY/CITY OF	10,073.51
235733	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	24,235.15
235734	A-1 AUTO GLASS	1,772.90
235735	ACME TOOLS	149.00
235736	ADVANCED BUSINESS METHODS	1,580.19



235737	ADVANCED DRAINAGE SYSTEM INC	52,601.40
235738	ALLEGRA OF BOZEMAN	103.35
235739	AMAZON CAPITAL SERVICES	227.38
235740	BADLANDS OCCUPATIONAL TESTING SERVICES	76.00
235741	BAKER & TAYLOR	1,884.20
235742	BLUE TARP FINANCIAL, INC.	621.00
235743	BOLKEN/DOUGLAS	3,155.00
235744	BORDER STATES ELECTRIC	784.76
235745	BOSS OFFICE & COMPUTER PRODUCTS	2,381.63
235746	BRADY'S ROADSIDE SERVICE	250.00
235747	BURNS & MCDONNELL	27,180.45
235748	C & D WATER SERVICES	25.50
235749	CAMEL BUTTE, L. SIGNALESS LLC	1,353.50
235750	CASCADE AUTO GLASS	24.00
235751	CDW-G GOVERNMENT	1,360.09
235752	CHARM-TEX, INC.	122.14
235753	CHEMSEARCH FE	410.46
235754	CIM SANITARY TECH	7,500.00
235755	COLONIAL RESEARCH CHEMICAL CORP.	1,406.01
235756	CONNECT INTERIORS LLC	17,198.78
235757	CONWELL/IAN B	175.00
235758	COVERTTRACK GROUP INC	910.00
235759	DAHL/EUGENE	5,162.74
235760	DAKOTA BUSINESS SOLUTIONS	1,995.00
235761	DEMCO	490.54
235762	DIRTY BIRDS, LLC	10,140.00
235763	DTE, INC.	558.50
235764	DUSTBUSTERS ENTERPRISES INC.	997,955.13
235765	E & M SERVICES	3,937.50
235766	ECOLAB PEST ELIMINATION DIV.	364.00
235767	ESSENTIAL PACKS LLC	511.73
235768	EXTENDOBED	5,844.00
235769	FARGO GLASS AND PAINT CO.	1,969.00
235770	FARSTAD OIL IN	7,749.97
235771	FASTENAL COMPANY	3,188.69
235772	FIRST INTERNATIONAL BANK & TRUST	2,271.07
235773	HECK BUILT LLC	1,290.00
235774	HEGGEN EQUIPMENT CO.	2,309.53
235775	HELLANDSAAS/MARCIA	321.42
235776	HINRINKSEN/TANA	455.00
235777	JAPPE/KAROLIN	256.92
235778	JCJ WATER SOURCE LLP	2,475.00
235779	JOHNSON & SUNDEEN	5,232.21
235780	JOHNSON/DENNIS EDWARD	64.00
235781	KIDD/CHARLCE L	76.50
235782	KLJ ENGINEERING, LLC	33.50
235783	LEO/DEVAN	105.95
235784	LOWE'S PRINTING, INC.	34.85
235785	LOWER YELLOWSTONE IRRIGATION PROJECT	2,435.40

235786	LUND OIL, INC.	6,082.90
235787	MARCO TECHNOLOGIES LLC	510.59
235788	MARTINEZ/EDWARD	105.62
235789	MAYER ELECTRIC INC	4,070.86
235790	MCKENZIE CO. AMBULANCE SERVICE	1,287.35
235791	MCKENZIE CO. FARMER	2,024.61
235792	MCKENZIE CO. HERITAGE ASSOCIATION	390,000.00
235793	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	25,000.00
235794	MCKENZIE CO. MOTOR VEHICLE BRANCH	168.00
235795	MCKENZIE COUNTY ROAD & BRIDGE	377.39
235796	MCKENZIE ELECTRIC CO-OP INC.	5,971.64
235797	MENARD, INC.	180.67
235798	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	262.82
235799	MOBERG/JAMES	600.00
235800	MOTOROLA	11,692.36
235801	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	1,080.00
235802	ND ASSN. OF COUNTIES	2,191.20
235803	ND CHAPTER OF APCO	125.00
235804	ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
235805	ND EMERGENCY MANAGEMENT ASSN.	270.00
235806	ND GUARANTY & TITLE CO.	50,000.00
235807	ND STATE'S ATTORNEYS ASSN.	750.00
235808	NDAAO TREASURER - CARLA BROADLAND	120.00
235809	NELSON INTERNATIONAL	1,722.62
235810	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
235811	NORTH DAKOTA ONE CALL	31.20
235812	NORTHERN HEAVY-DUTY TRUCK PARTS	1,611.14
235813	O K IMPLEMENT CO.	8,225.03
235814	O.K. TIRE STORE, INC	12,900.03
235815	PAVEK/NICHOLAS R	118.24
235816	PEACE OFFICERS STANDARDS & TRAINING	180.00
235817	PHARMCHEM. INC.	57.10
235818	PRAXAIR	798.99
235819	RDO EQUIPMENT CO. - FARGO	681.93
235820	RESERVATION TELEPHONE CO-OP	4,041.92
235821	ROGER NEW	187.50
235822	SCHATZ/SHAUN	17.50
235823	SCHLICHTING/MATTHEW I	175.00
235824	SCOFIELD/JESSIE	5,933.00
235825	SELLAND CONSTRUCTION, INC	46,153.42
235826	SLEEP INN & SUITES	198.98
235827	STEIN'S INC.	2,761.70
235828	SUMMIT FOOD SERVICE, LLC	8,332.80
235829	SWIGART/CHANTEL	76.50
235830	THE SIDWELL COMPANY	495.00
235831	THE UNIVERSITY OF TENNESSEE	11,500.00
235832	TRIPLE AAA SAFETY/TRAINING INC.	268.04
235833	TROTTER/ED	1,200.00
235834	ULINE	58.86

235835	WATFORD CITY AREA CHAMBER OF COMMERCE	150.00
235836	WESTLIE MOTOR CO.	333.79
235837	WESTLIE TRUCK CENTER	3,023.92
235838	WILLISTON HERALD	175.00
235839-235854	PAYROLL - AUGUST 6, 2021	873,944.34
235855	ALEXANDER/CITY OF	116.00
235856	ARMSTRONG SANITATION	592.45
235857	CONSOLIDATED TELCOM	97.08
235858	INFORMATION TECHNOLOGY DEPT.	6,355.95
235859	LYREC	86.53
235860	MCKENZIE COUNTY RURAL WATER	152.58
235861	MCKENZIE ELECTRIC CO-OP INC.	12,782.80
235862	MONTANA DAKOTA UTILITIES CO.	24,863.96
235863	NEMONT	28.50
235864	RESERVATION TELEPHONE CO-OP	9,226.42
235865	SOUTHWEST WATER AUTHORITY	50.00
235866	VERIZON/ACCT 342033315-01	2,724.26
235867	VERIZON/ACCT 842030146-01	4,628.21
235868	WATFORD CITY WATER DEPT./CITY OF	16,147.17
235869	ALEXANDER/CITY OF	433.26
235870	GARRISON DIVERSION CONSERVANCY DIST.	8,437.10
235871	L. YELLOWSTONE IRRIG. DIST. #2	330.60
235872	MCKENZIE CO. AMBULANCE SERVICE	972.20
235873	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	22,025.80
235874	ACCUSOURCE INC.	734.07
235875	ACME TOOLS	362.99
235876	ADVANCED BUSINESS METHODS	241.34
235877	ADVANCED DRAINAGE SYSTEM INC	1,968.21
235878	ADVANCED ENG. & ENVIRON. SERV., LLC	35,777.30
235879	AGRI INDUSTRIES, INC.	729.56
235880	ALLEGRA OF BOZEMAN	54.61
235881	AMAZON CAPITAL SERVICES	1,958.66
235882	AMERICAN LEGION	104.00
235883	AMERICAN WELDING & GAS	369.98
235884	ANOVA FAMILY HEALTH CENTER	3,300.00
235885	ARMOR INTERACTIVE	25,462.50
235886	ASTRO-CHEM LAB, INC.	285.00
235887	AXON ENTERPRISES INC	7,092.60
235888	BADLANDS HARDWARE	1,175.98
235889	BADLANDS OCCUPATIONAL TESTING SERVICES	226.00
235890	BAKER & TAYLOR	2,968.07
235891	BALCO UNIFORM COMPANY, INC.	232.31
235892	BANK OF NORTH DAKOTA	351,850.00
235893	BARRETT PHARMACY	18.81
235894	BECKER/BARBARA J.	500.00
235895	BEICEGEL STATION	4,654.10
235896	BEK CONSULTING, LLC	522.50
235897	BORDER STATES ELECTRIC	1,069.59
235898	BOSS OFFICE & COMPUTER PRODUCTS	1,707.70

235899	BRADY'S ROADSIDE SERVICE	1,993.75
235900	BROSZ ENGINEERING, INC.	2,460.00
235901	C & D WATER SERVICES	66.00
235902	C.E. BROOKS & ASSOCIATES, P.C.	407.61
235903	CALIBER FRESH WATER LLC	9,217.53
235904	CARSTENSEN CONTRACTING, INC	3,360.50
235905	CDW-G GOVERNMENT	967.10
235906	CENTRAL SPECIALTIES INC.	2,246,712.22
235907	CORE & MAIN	15,560.20
235908	COUNTIES PROVIDING TECHNOLOGY	2,947.03
235909	DAKOTA SUPPLY GROUP	591.87
235910	DAWA DEVELOPMENT, LLC	570.00
235911	DELL MARKETING L.P.	81.00
235912	DEMCO	869.29
235913	DIRTY BIRDS, LLC	3,600.00
235914	DONE RIGHT THE FIRST TIME	280.00
235915	ECOLAB PEST ELIMINATION DIV.	760.57
235916	ELKAN, INC	275.60
235917	EXTENDOBED	80.00
235918	FARMERS UNION OIL COMPANY	65,368.69
235919	FARSTAD OIL IN	18,711.61
235920	FASTENAL COMPANY	2,593.11
235921	FCI CONSTRUCTORS, INC.	359,458.39
235922	FERGUSON WATERWORKS	364.32
235923	FINSAAS/DARRELL	49.88
235924	FIRE AND ICE REFRIGERATION, HEATING AND	161.41
235925	FIRST INTERNATIONAL BANK & TRUST	1,925.00
235926	FIRST INTERNATIONAL INSURANCE	46,599.00
235927	FRONTIER PRECISION	3,856.50
235928	FULKERSON FUNERAL HOME-SIDNEY	5,498.00
235929	GALLS INCORPORATED	43.71
235930	GEMPLER'S INC.	207.97
235931	HECK BUILT LLC	16,692.00
235932	HIGGINS/AMBER	55.68
235933	HIGHWAY PRODUCTS, INC	5,975.27
235934	HILL ENTERPRISES	2,147.66
235935	HORIZON RESOURCES	113.20
235936	INFORMATIONAL DATA TECHNOLOGIES LLC	579.57
235937	INTERACTIVE DATA, INC	50.00
235938	JOHN HUTTER TOWING	372.50
235939	JOHNSON/DENNIS E	66.68
235940	KIESLER POLICE SUPPLY INC	7,707.50
235941	KIMPEL/SANDEE	674.50
235942	LAQUINTA INN & SUITES	439.80
235943	LARSEN SERVICE DRUG, INC.	689.89
235944	LEO/DEVAN	18.75
235945	LEWIS/JAY	13.92
235946	LINK COMPUTER CORPORATION	779.83
235947	LUND OIL, INC.	1,717.84

235948	MAYER ELECTRIC INC	10,417.91
235949	MCCODY CONCRETE PRODUCTS, INC	1,797.99
235950	MCKENZIE CO. AMBULANCE SERVICE	979.28
235951	MCKENZIE COUNTY ROAD & BRIDGE	4,143.74
235952	MCKENZIE COUNTY RURAL WATER	5,332.73
235953	MCKENZIE ELECTRIC CO-OP INC.	115,713.76
235954	MCMASTER-CARR	205.06
235955	MEDLINE INDUSTRIES, INC	7.00
235956	MENARD, INC.	99.64
235957	MONTANA DAKOTA UTILITIES CO.	36.06
235958	MOTOROLA	78,549.50
235959	MOUNTAIN PLAINS LLC	17,287.00
235960	ND ASSN. OF COUNTIES	516.00
235961	ND HOUSING FINANCE AGENCY	50.00
235962	ND STATE RADIO COMMUNICATIONS	37,151.52
235963	NDGS LLC	16.14
235964	NDSU EXTENSION SERVICE	18,040.97
235965	NELSON INTERNATIONAL	1,841.82
235966	NORTH DAKOTA GUARANTY & TITLE CO	25,000.00
235967	NORTH DAKOTA ONE CALL	295.50
235968	NORTHERN HEAVY-DUTY TRUCK PARTS	761.70
235969	O K IMPLEMENT CO.	97.36
235970	O.K. TIRE STORE, INC	14,690.10
235971	O'DAY EQUIPMENT, LLC	7,146.35
235972	OLSON/DOUG	32.48
235973	PAYSTUBZ	1,576.71
235974	PENGUIN MANAGEMENT INC.	4,416.00
235975	PHARMCHEM. INC.	1,113.45
235976	PICTOMETRY INTERNATIONAL CORP.	156,193.62
235977	PLANTPERFECT	719.96
235978	POJORLIE PONDS	4,205.00
235979	PRAXAIR	531.39
235980	PRO AUTO BODY, LLC	1,200.57
235981	QUADIENT FINANCE USA, INC.	2,000.00
235982	QUADIENT LEASING USA, INC.	207.00
235983	QUILL CORPORATION	220.61
235984	RADISSON HOTEL - BISMARCK	432.00
235985	RDO EQUIPMENT CO. - FARGO	92,057.78
235986	RECORD KEEPERS LLC	98.00
235987	RED ROCK FORD	180.98
235988	RESERVATION TELEPHONE CO-OP	416.02
235989	RESILIENCE DT-LLC	550.00
235990	ROCKMOUNT RESEARCH & ALLOYS, INC.	3,325.58
235991	ROFF/DANA L	674.50
235992	SILVER FOX PIPELINE AND FACILITY SRVCS	12,000.00
235993	SIMONSON WATER DEPOT	46.50
235994	SINCLAIR CYBERNETICS, LLC	3,475.23
235995	SKOGEN/RAYMON J	700.00
235996	SRF CONSULTING GROUP, INC	10,648.50

235997	STARLIGHT IT & SECURITY	3,299.40
235998	STEIN'S INC.	129.96
235999	STREICHER'S	24.99
236000	STUART/KARI A	15.50
236001	SUMMIT FOOD SERVICE, LLC	8,306.52
236002	TERAFLEX GROUP LLC	210,876.76
236003	TESCHER/GARY	958.40
236004	THOMSON REUTERS-WEST	908.86
236005	TITANIUM PLUMBING	185.00
236006	TRACTOR & EQUIPMENT CO.	6,557.41
236007	ULINE	462.56
236008	UNITED QUALITY COOPERATIVE	1,184.84
236009	US BANK NA DBA VOYAGER FLEET SYSTEMS	19,596.84
236010	VALLI INFORMATION SYSTEMS, INC	689.00
236011	VOGEL LAW FIRM	69.00
236012	WAWSA	592,622.92
236013	WESTLIE TRUCK CENTER	656.66
236014	WINN-MARION BARBER, LLC	202.50
236015	WINSUPPLY OF MINOT	334.63
236016	WOLD/CLINT E	422.24
236017-236031	PAYROL - AUGUST 20, 2021	858,916.15
	Total	9,143,187.98

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**September 7, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 7, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Brown, seconded by Skarda, to approve the agenda as presented with the addition of the backfill of a dispatch position and discussion on the Alexander Fire Hall. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the August 2021 minutes as presented. All voting aye, motion carried.

Discussion was held on bills from the Fairgrounds project, A&A Landscaping, HDR, Lyle Signs, and Dustbusters. Board consensus was that no "parking only for" signs should be placed for any County department or department head at County buildings. Moved by Hystad, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Commission Consent Agenda Item 9 was pulled for discussion with the Sheriff's Office. Moved by Skarda, seconded by Brown, to approve the Commission Consent Agenda Items 1 through 8 with the final policy for Item 6 to come back to the Board for approval. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – M. Skogen, G. Aamodt, D. Iverson, D. Garmann. 2. Set Public Hearing for Abatement Applications 4454-4455 – 2pm CT September 21, 2021. 3. Approve RTC Datel Software Maintenance Agreement Renewal (1 year). 4. Approve Out of State Travel – SD Emergency Management Conference – K. Jappe September 13-17, 2021 in Watertown, SD. 5. Approve Chairman Signature – Memorandum of Understanding MCSO School Resource Officer Services at Alexander Public School. 6. Approve Establishment of New Bank Account at FIBT. 7. Authorize Chairman Signature – BCI Lease at LEC. 8. Approve Bingo Permit – Yellowstone School District.

Economic Development Coordinator Stenberg and McKenzie County Public School District #1 Superintendent Holen discussed the Bakken Area Skills Center project and grant application with the Board. Holen requested a total of \$4M in support from McKenzie County with \$2M in 2021 and \$2M in 2022. The current project budget is around \$20M with a possible grant match of \$10M from the State and \$10M from local matching funds. Holen stated the Center would be managed and maintained by the school district and that work is ongoing with additional partners and logistics.

Moved by Brown, seconded by Skarda, to commit \$2M in 2021 and \$2M in 2022 to the Bakken Area Skills Center with the funding to be distributed through the McKenzie County JDA. All voting aye, motion carried.

At 10:02 a.m. a public hearing was held on Abatement Application 4456. Lawlar requested to reschedule the hearing to October 6 as additional information was provided by the applicant earlier in the morning and the Board and Tax Director requested additional time to review and analyze the information. Representatives Matt Kirschenmann, on behalf of the applicant, agreed to the rescheduling. Moved by Skarda, seconded by Hystad, to reschedule the public hearing on Abatement Application 4456 to October 6, 2021, beginning at 11:00 a.m. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the in-kind services for watering the rodeo arenas as requested for two weekends in September. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the backfilling of a seasonal operator position in the Road & Bridge Department as requested. All voting aye, motion carried.

Emergency Manager Jappe requested to purchase food ration bars for area fire departments and first responders. The Board requested Jappe reach out to the first responders to obtain accurate amount requests from each department as well as to think about staggering purchases to extend the life of the supply and come back at the September 21 meeting with an update.

Adam Overvold, iSight Drone Services Chief Pilot, provided information to the Board on the current drone project. Overvold stated he would be returning on September 21 to discuss with the Board how the project could move forward with a renewal as well as lessons learned in the current project for improvements in the future.

Facility Administrator Buck updated the Board on the RTC camera system installation. Skarda requested all authorized users of the system be given unique credentials that were auditable with no credential sharing. Moved by Lawlar, seconded by Brown, to add Erica Johnsrud to the list of authorized individuals on the RTC camera system, in addition to Jenna Norby, Layton Northrop, Brandon Kummer, and Keith Buck. All voting aye, motion carried.

Buck updated the Board on the panic buttons and stated he is working with AVI currently. Buck requested permission to seek proposals from other companies due to communication and response time issues with AVI. Moved by Skarda, seconded by Wold, to direct Buck to research options for alternative security contractors for the panic buttons and associated systems and return with information. All voting aye, motion carried.



Moved by Hystad, seconded by Skarda, to approve the continuation of the sanitization spraying of common areas of County buildings as soon as possible and to review again in February. All voting aye, motion carried.

MVB Manager Stueber requested the Board review the Motor Vehicle Branch Fees and stated all branch fees are payable to the County to help offset operating expenses. The fees were last increased in 2015. Moved by Wold, seconded by Skarda, to maintain the current MVB fee structure. All voting aye, motion carried.

Matt Liertz, FCI Constructors, and Chris Kubal, McKenzie County Fair Board, gave an update on the fairgrounds project and the results of bid package 1. Moved by Hystad, seconded by Skarda, to waive all permit fees for the Fairgrounds project. All voting aye, motion carried. Moved by Hystad, seconded by Brown, to approve Bid Package 1 GMP, including Bid Alternate #2, of \$12,794,645 and authorize the chairman to sign. All voting aye, motion carried. Moved by Skarda, seconded by Brown, to approve the State Storm Water Permit Application and authorize the chairman to sign. All voting aye, motion carried.

HR Director Norby presented a hiring recommendation from the Planning & Zoning Director interview panel. Moved by Brown, seconded by Wold, to approve the hiring of Candidate B as an Assistant Planning & Zoning Director as recommended. Lawlar asked for clarification on the recommended title. Norby stated it is recommended for an Assistant Director who will report directly to Curt Huus until January 1 and then take over as Director on January 1, 2022. Brown stated that the time as an Assistant Director will provide the time needed for mentorship and training to get the candidate up to speed and remove additional duties from Curt Huus in a more timely manner given this hard to fill position. Roll call vote: Brown, aye; Hystad, nay; Lawlar, aye; Skarda, nay; Wold, aye. Motion carried with 3 votes aye and 2 vote nay.

Moved by Skarda, seconded by Hystad, to approve the Employee Review Recommendation as presented by HR Director Norby. All voting aye, motion carried.

Permitting Specialist Pickering requested to move forward with closing a portion of 11<sup>th</sup> Ave SE for the airport expansion. Moved by Skarda, seconded by Wold, to approve beginning the 11<sup>th</sup> Ave SE closure process as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2021 Aggregate Stockpiles materials and testing contracts as presented and authorize the chairman to sign. All voting aye, motion carried.

Sheriff Johansen requested a budget amendment to complete a Wash Bay project at the LEC and stated the work would be completed in house by the Buildings & Grounds team. Brown stated this was approved at an LEC Joint Powers Governing

Board meeting with the only question about a possible source of the funds. Buck stated he had room within his 2021 budgets to complete the project which has a cost of \$24,421.65 in total. Moved by Wold, seconded by Skarda, to approve the Wash Bay project, with the funding source as the LEC Buildings & Grounds budget, in the amount of \$24,421.65. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfilling of the recently vacated Impound Manager position in the Sheriff's Office as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the backfilling of the recently vacated Dispatcher position as requested. All voting aye, motion carried.

Sheriff Johansen discussed an issue with the out of state rental car that was approved at the July 20 Board meeting. Johansen stated the employee attending the training needs to have a credit card in his name to rent the vehicle and that the employee does not possess a county credit card and requested one be ordered. Auditor/Treasurer Johnsrud, as the Credit Card Administrator, stated it was not possible to obtain a card before September 11 when the rental period began. Lawlar stated the Sheriff's Office needed to start researching these items in advance so these emergency situations can be avoided and asked about a business account with the rental car company. Detective Martinez stated he would forward the information to Johnsrud. Skarda stated the importance of providing the account information timely and the only option may be the employee uses his personal card and is reimbursed upon return. Wold stated the Board was committed to paying the bill, without interest, when presented for payment.

Discussion was held with Sheriff Johansen on Commission Consent Item 9 – Out of State Travel for 10 Deputies to EVOC Training in St. Cloud, MN. Hystad asked if all 10 employees were attending training at the same time and Johansen stated yes. Lawlar asked if the training could be done locally and what implications to overtime cost this would create. Johansen stated he does not feel overtime costs would be increased and that local training is possible but would be with an additional cost. Moved by Hystad, seconded by Skarda, to approve the out of state travel and training and for the Sheriff's Office to research more local training in the future. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to award the Landfill Leachate Pond Electrical Bid to Impact Electric for \$17,004.95. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of a storage shed for the Landfill for a cost of \$12,288.00 from 605 Sheds as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the sale of the scale office trailer by sealed bid as requested. All voting aye, motion carried.

Pace Bates, FCI Constructors Landfill Scale House Project Superintendent, updated the Board on the project. Bates stated the Landfill was hoping to move in on September 17 with some site work needed the following week when the old trailer was moved out of the way. The project is 2-3 weeks ahead of schedule and under budget.

Pat Fitzgerald and Cory Johnson, RTC, updated the Board on some upcoming projects and expansion of their service area to the west. Johnson stating they are working on new fiber lines this year and plan to be in East Fairview by the end of 2021. Johnson stated RTC expects to be permitting road crossings and will coordinate with the County. The Board requested RTC return with specifics on the permits when they are determined to continue discussion about possible permit fee waivers.

Fleet Manager Kummer and Road Superintendent Northrop discussed the possible purchase of asphalt repair equipment as the County does not have a lot of this type of equipment and would have to rely on contractors for the work in the future. Board consensus was for Kummer and Northrop to continue looking into options for this type of equipment including competitive bids and demonstrations of the equipment.

Kummer also discussed a Fleet Update with the Board. Kummer stated they have currently implemented pre- and post-trip inspections for the Road & Bridge, Landfill, and HR Departments. Board consensus was for Kummer to work on a formalized policy. Kummer also discussed vehicle repairs, mechanic schedules, inspections, equipment hours, the GPS system, fuel system, and vehicle decals. Board consensus was to update vehicle decals when new vehicles enter the fleet but expressed no concern with different decals for the Water Resource District at this time.

Larry Novak, Alexander Fire Department, provided additional research information to the Board on Tooz Construction as had been requested at the previous Board meeting. The Board expressed support for the project and a desire for the project to proceed as planned. Novak requested \$750,000 in support from the County. The Board requested more information on the current County financial situation before making a final decision.

Moved by Skarda, seconded by Brown, to continue to offer the current Blue Cross Blue Shield grandfathered plan to McKenzie County employees and approved the recommended 3% increase in medical insurance premiums for 2022. All voting aye, motion carried.

Discussion was held on the information gathered regarding road signs. Engineering Director Huus stated, after researching the issue, that the County has the discretion to sign what they wish and presented information on a plan to sign all county roads, where subdivisions meet county roads, road and trails maintained by the County,

but to not sign lease or private roads. All other signage requests would need Board approval. Lawlar stated he spoke to several oilfield companies and their concern was more about utility needs at sites and not emergency needs. Consensus of the research group was to remove the signs to “nowhere” and those on lease roads at this time. Moved by Skarda, seconded by Hystad, to remove road signs on roads not maintained by the County and other non-county roads. All voting aye, motion carried. Moved by Wold, seconded by Hystad, to add mile markers to County paved roads as recommended. All voting aye, motion carried. Moved by Hystad, seconded by Skarda, to add reflector markers to the ends of culverts on County roads. All voting aye, motion carried.

Huus also discussed recommended changes in speed limits to specific roads. Huus stated in general gravel roads are posted at 35mph and paved roads at 55mph with some roads having adopted different speed limits. The Board requested a list of recommended speed limit changes be provided for approval at the September 21 meeting.

Discussion was held on CR55 right of way markers and Board members stated they have received complaints about locations of markers in the middle of gates, approaches, or other locations that don’t seem to make sense. Huus stated the monuments all have to be placed in those locations, but that the markers, which just make finding the monuments easier, can be removed and he has already spoken to Northrop about that. Huus stated moving forward he has identified ways to improve the locations of these markers.

Skarda requested communication with landowners on various County projects prior to sending out surveyors or inspectors so the landowners are aware of when, where, and what is occurring beforehand. Lawlar stated he spoke to Pickering to make sure all landowners near the bridge projects are notified prior to work beginning.

Pickering gave an update on the bridge project with the goal to complete the 11 east and west projects in the spring of 2022. Pickering stated only the 128<sup>th</sup> Ave Bridge will be completed in 2021. The Board requested a comprehensive map showing the location of the bridges in the County.

Brown and State’s Attorney Skarda reported they had successfully negotiated the purchase of the shop property in Rawson for \$925,000. Moved by Brown, seconded by Skarda, to authorize the chairman to sign the purchase paperwork. All voting aye, motion carried. Moved by Brown, seconded by Skarda, to authorize the Auditor/Treasurer’s Office to transmit the earnest funds in the amount of \$10,000.00. All voting aye, motion carried. Moved by Brown, seconded by Skarda, to authorize inspections of the property and work towards needed right of way easements. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Great American Lodge Site Reclamation topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Hystad, to enter into Executive Session for the Great American Lodge Site Reclamation topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 2:18 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, Planning & Zoning Attorney Johnson, Planning & Zoning Interim Director Huus, and Code Enforcement Officer Kimpel.

Executive Session was adjourned at 2:30 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Hystad, to follow the advice of counsel on the Great American Lodge Site Reclamation topic. All voting aye, motion carried.

The Board recessed at 2:31 p.m. until September 21, 2021, at 1:00 p.m.

### **September 21, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 21, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Brown, seconded by Hystad, to approve the agenda as presented with the addition of closure of 24<sup>th</sup> St through the Fairgrounds project. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending August 31, 2021, as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the Commission Consent Agenda Items 1-7 as presented. All voting aye, motion carried: Items approved: 1. Authorize Chairman Signature and Approve Joint Powers Agreement – Alexander Public School Football Field; 2. Approve 2021 Road Maintenance Agreements – M. Pesek; 3. Set Public Hearing for Abatement Applications 4457-4458 – October 6 at 10am CT; 4. Approve Out of State Travel – M. Hellandsaas – Rocky

Mountain Assn of Fairs Convention – November 9-12, 2021 and National Epsilon Sigma Phi Annual Conference – October 24-28, 2021; 5. Approve Out of State Travel – 3 Engineers – Local Roads Conference in Sioux Falls, SD October 19-21, 2021; 6. Approve Sick Leave Donations – R. Thorgramson; 7. Approve MCSO Memorandum of Understanding – East Fairview School.

Hystad requested to pull Planning & Zoning Consent Agenda Item 1: Airport Overlay and Brown requested to pull Items 4 and 5: Bona Son. Moved by Brown, seconded by Hystad, to approve Planning & Zoning Items 2, 3, and 6 as presented. All voting aye, motion carried. Items approved: 2. Elkan-Zubke Pond #05-21CUP The applicant would like to construct a 49.3 acre ft freshwater reservoir/pond for the purpose of providing water for oil and gas development. The reservoir will be lined and fenced. Planning & Zoning recommend approval of Conditional Use Permit #05-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Elkan-Zubke Pond #05-21RBW The applicant is requesting a reclamation bond waiver to remove the bond requirement for a 49.3 acre ft freshwater reservoir/pond for the purpose of providing water for oil and gas development. The reservoir will be lined and fenced. Planning & Zoning recommend approval of Reclamation Bond Waiver #05-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 6. Administrative Conditional Use Permit Fee Change the fee to match all others at \$350.00 from \$375.00. Planning & Zoning recommend approval of Administrative Conditional Use Permit Fee change to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Item 1: WC Airport Overlay District. Planning & Zoning Interim Director Huus stated approval of that item would only be to agree to the postponement as requested by the P&Z Board. Moved by Brown, seconded by Hystad, to agree to postpone Planning & Zoning Consent Agenda Item 1: WC Airport Overlay Districts. All voting aye, motion carried. Item 1: Watford City Airport Overlay District #03-21ZC The Watford City Municipal Airport is constructing a new runway, set to open on October 1, 2021. In order to protect air traffic utilizing the runway, local governments must take action through zoning and building codes to ensure structures and trees do not penetrate specific virtual surfaces in the vicinity. The McKenzie County Zoning Ordinance has been amended to allow for an Airport Overlay District, in anticipation of the new runway. This application will apply that Overlay District to land that is within the County's Zoning Jurisdiction and underneath the protection surfaces for the airport. Planning & Zoning Postponed with no vote Zone Change application #03-21.

Discussion was held on the two Bona Son Planning & Zoning Items. Huus gave background information on the applications which was first heard and denied in July 2020. Hystad stated approval of these applications would be spot zoning which the P&Z Board has tried not to do and that zoning was in place at the time this property was purchased. The applicant stated the land was purchased with the intent of a residence but opportunities developed to form their own roustabout company and they are requesting to have an onsite manufacturing facility which would allow their business to

grow. Moved by Brown, seconded by Wold, to confirm the recommendation of denial on the Bona Son Applications. All voting aye, motion carried. Items denied: 4. Bona Son #03-21COMP/ZC The applicant would like to change the existing Comprehensive Plan and Zoning from Agricultural to Heavy Industrial to continue to operate his existing roustabout shop. Planning & Zoning recommend denial of Comprehensive Plan/Zone Change #03-21 to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Bona Son #03-21SUB The applicant would like to split the parcel in order to obtain a zone change from Agricultural to Heavy Industrial. Planning & Zoning recommend denial of Subdivision #03-21 to the County Commission due to being moot under the existing zoning because of denial of #03-21COMP/ZC. Adopt the findings and conditions as provided in the staff report.

Tommy Kenville and Adam Overvold, isight Drone Services, provided an overview of their company and requested support in a new pilot project moving forward. Kenville stated the company is able to provide volumetric, LiDAR imaging, bridge inspections, asset monitoring, and other services here in the region. Kenville stated they have been working with the new radar and FAA to start performing Beyond the Visual Line of Sight (BVLOS) work in the area. Kenville requested a two year contract with a yearly fee of \$150,000 to continuing working with the County. The Board was supportive of the work and requested additional information regarding communication plans and a more formal proposal before making a final decision.

At 2:00 p.m. a public hearing was held on Abatement Applications 4454 and 4455. No persons from the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4454 and 4455 as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the recommendation to hire AE2S for the wastewater engineering services new sewer district project, which could include the new fairgrounds, softball complex, and other potential users. All voting aye, motion carried.

MCWRD Director Shaffer invited the Board and all other interested persons to the groundbreaking at the new Fairgrounds Project site, which will be held Wednesday, September 29, 2021, beginning at 1:00pm.

Assistant P&Z Director Kimpel requested to backfill the open code enforcement position and requested an additional Planner position as the department is working to become more efficient and would allow sufficient field time for code enforcement. Moved by Brown, seconded by Wold, to approve the backfill of the Code Enforcement position plus the hiring of an additional Planner as requested. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Watford City Transfer Agreement for Main Street as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the speed limit changes as presented. All voting aye, motion carried. Presented speed limit changes: Generally all County Road gravel road speed limits are 35 mph and all County Road paved speed limits are 55 mph unless otherwise posted; All previous approved speed limit changes will remain in affect; County Road 45 (Beaver Creek Road) was approved for a reduction to 25 mph at 114th Ave NW; County Road 14 is posted at 45 mph. From 107th Ave NW to 106th Ave NW approved curve advisory 35 mph; County Road 53 from Hwy 23 south to County Road 45 is posted 55 mph. County Road 53 from County Road 45 to Reservation boundary is posted 45 mph.

Moved by Brown, seconded by Wold, to approve the Charlie Bob Creek Design Contract Amendment as presented. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the 128<sup>th</sup> Ave NW Survey and Testing Agreement Addendum as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve a survey of the section line to be closed by the new fairgrounds project and to work through the process for closure of that portion of the section line. All voting aye, motion carried.

Discussion was held on the WBI Energy permit fees that had been assed. Permitting Specialist Tschetter provided a timeline of events and inspections of the project. WBI Energy will be present at the October 6 meeting for more discussion.

Moved by Lawlar, seconded by Hystad, to purchase the scoria from the Gates Pit as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to authorize the purchase of a used asphalt roller from RDO for \$25,300. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize the purchase of the Swanston Asphalt Distributor for \$92,414 and the Recycle Machine for \$84,400 as recommended. All voting aye, motion carried.

Fleet Manager Kummer updated the Board on the Fuel Master System. Kummer stated RTC and Armor Interactive are working to resolve some communication errors that occurred during the update.

Discussion was held on the purchase of 2022 equipment and vehicles. Kummer stated many, even if ordered soon, will not be delivered for a year and requested the Board to consider purchasing some equipment now with payment and delivery still occurring in 2022. The Board asked Kummer to prepare a list of tier 1, 2, and 3 priorities for the October 6 meeting for further discussion. Lt. Ficken also discussed the request to purchase 12 new squad cars for 2022, to replace 12 old squads, and delivery at least



one year away. Discussion was held on fleet management within the Sheriff's Office and for alternative solutions for the Sheriff's Office fleet. No decisions were made by the Board on 2022 equipment and vehicle purchases.

Facilities Manager Buck discussed two proposals received for the Courthouse security system. Buck recommended moving forward with Starlight's proposal due to past history and local presence and to sever the agreement with AVI. Moved by Hystad, seconded by Brown, to draft a letter to AVI to sever security services at the Courthouse. All voting aye, motion carried. Moved by Skarda, seconded by Hystad, to award the security system work to Starlight with a not to exceed budget of \$127,708.25. All voting aye, motion carried.

Discussion was held on the cost to take over the lawn maintenance at Hillside Court as the Housing Authority was requesting. Buck stated the cost would be approximately \$3,000 per month which would cover mowing, hedge trimming, weed control, sprinkler maintenance, fertilizer, and some minor tree trimming but no landscaping services.

Moved by Lawlar, seconded by Skarda, to approve the transfer of the Roadless and Quiet Title lawsuits to Danielle Bettencourt's new firm, Fairfield and Woods, P.C., upon the retirement of C.E. Brooks and the closure of her firm. All voting aye, motion carried.

Discussion was held on a subcommittee to review Planning & zoning Bonds, Building Permits, and Code Enforcement Reports and work to create policies and procedures if needed. Moved by Brown, seconded by Hystad, to create a P&Z Report review subcommittee and appoint Hystad, K. Skarda, Johnsrud, Norby, and Kimpel to the committee. All voting aye, motion carried.

Discussion was held on the 2022 Final Budget Levy. Johnsrud reviewed with the Board changes since the previous discussion. Lawlar asked the Sheriff's Office about any other suggested cuts to that budget given the questions that continue around overtime costs and the scheduling and number of Sheriff's Office employees. Lt. Ficken gave a brief overview of scheduling and invited the Board to meet with him individually to review and ask additional questions. Brown requested information from other Sheriff's Offices in ND regarding staffing and comparable metrics of per capita, square mile, number of calls, OT rates, etc. to help understand the \$7.8M budget request for 2022. Johnsrud will add the newly added Planner position to the 2022 budget along with the pledged dollars for the airport project and present the 2022 Final Budget Levy to the Board for approval on October 6.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the LAWC Delinquent Tax Foreclosure topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Hystad, seconded by Brown, to enter

into Executive Session for the LAWC Delinquent Tax Foreclosure topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 6:01 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Outside Counsel Ben Keup.

Executive Session was adjourned at 6:17 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Wold, to follow the advice of counsel on the LAWC Delinquent Tax Foreclosure topic. All voting aye, motion carried.

The meeting adjourned at 6:18 p.m. until September 30, 2021, at 9:00 a.m.

### **September 30, 2021 Special Meeting**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 30, 2021, for a special meeting. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud. Chairman Lawlar called the meeting to order at 9:00 a.m. and the purpose of the meeting was to discuss and potentially approve the 2022 Final Budget and Levy.

Auditor/Treasurer Johnsrud gave an update on the final budget numbers and presented information based on feedback from the Board.

Discussion was held with the Sheriff's Office regarding truck enforcement, overweight revenue, new vehicle and equipment, and overall personnel and operating budgets. Brown asked if the requested comparable information with other Sheriff's Offices in ND had been obtained and Sheriff Johansen stated he didn't have any information at this time. Board consensus was to leave the Sheriff's Office budget as was requested after the reduction of \$8,000 in items identified by Sheriff Johansen and the request for comparable information from other counties to assist the Board with understanding if the current budget is in line with what other counties are experiencing.

Discussion was held on the request for a new compactor at the Landfill. The intent is to trade the current County-owned smaller compactor and turn back the large compactor when the lease is up in 2022. The Board was supportive of the plan for the compactors. Landfill Director Schreiber stated there are currently no other large equipment or building projects planned at the landfill unless a new cell is needed. Schreiber estimated the current cell would remain active for 7-8 more years.

Discussion was held with Fleet Manager Kummer regarding vehicle and equipment purchases in 2022. Kummer presented his priority Tier 1, 2, and 3 information. The Board concurred with Kummer's Tier 1 requests and shifted the trackhoe and mowing tractor from Tier 2 to Tier 1. The Board consensus was to hold off on all other Tier 2 and 3 purchases (\$292,000) at this time and remove that expense from the Road & Bridge budget. The new total expenditure amount for the Road & Bridge budget is \$51,360,698.

Jackie Skadberg asked questions regarding expenditures to the McKenzie County Healthcare Systems, UMDHU, and Watford City.

Brown reiterated the Board's intent for the 2022 budget to not enter into debt and be financially responsible by taking into account all needs and keeping a balanced budget, as well as not increasing taxes for County residents. The Board consensus was that additional dollars, if available, in 2022 would be allocated as needed.

#### RESOLUTION ADOPTING A FINAL BUDGET FOR MCKENZIE COUNTY FOR CALENDAR YEAR 2022

WHEREAS, this Board did on the 3<sup>th</sup> day of August 2021, adopt a Preliminary Budget for January 1 through December 31, 2022, and

WHEREAS, this preliminary budget notice of public hearing was published in the official newspaper of this County, such hearing being held on the 14<sup>th</sup> day of September 2021,

NOW, THEREFORE BE IT RESOLVED, that the following be and is hereby adopted as the final budget for McKenzie County from January 1, 2022, through December 31, 2022, and there is hereby appropriated the following amounts of money for the purposed hereinafter set forth, namely:

Moved by Hystad, seconded by Skarda, to adopt the following resolutions addressing the final budget and tax levy for calendar year 2022:

#### 2022 FINAL COUNTY BUDGET MCKENZIE COUNTY

	2020 ACTUAL	2021 APPROPRIATION	2022 APPROVED
<u>GENERAL GOVERNMENT</u>			
County Board	\$219,334	\$331,812	\$299,017
Housing Authority Board	\$0	\$3,000	\$3,000
Auditor/Treasurer	\$552,026	\$636,420	\$663,020
Motor Vehicle/Passports	\$255,834	\$276,956	\$280,970
State's Attorney	\$898,198	\$1,022,580	\$1,044,180
Recorder/Tax Director	\$609,528	\$827,720	\$622,214

County Superintendent	\$84,485	\$92,353	\$92,503
Planning & Zoning	\$690,711	\$802,294	\$891,760
Human Resources	\$226,001	\$302,708	\$307,397
GIS Department	\$370,969	\$467,790	\$780,813
Custodian	\$677,576	\$929,964	\$787,027
Building Maintenance	\$638,748	\$942,600	\$1,009,800
Building Fund	\$3,663,547	\$32,000,000	\$30,000,000
Elections	\$55,346	\$2,500	\$75,550
Landfill	\$3,143,345	\$2,896,830	\$2,906,620
Workforce Safety & Insurance	\$128,589	\$200,000	\$200,000
WSI Medical Expense	\$2,323	\$3,000	\$3,000
Job Service	\$29,241	\$25,000	\$30,000
Audit Fees	\$45,912	\$50,000	\$50,000
Court Appointed Atty - Mental Health Fees	\$4,134	\$6,000	\$5,000
Contract Labor/Consultant	\$29,003	\$70,000	\$70,000
Forest Service - Litigation	\$119,747	\$150,000	\$150,000
Property & Liability Insurance	\$204,559	\$160,000	\$240,000
Contract Services	\$7,250	\$6,000	\$6,000
Telephone System & Maintenance	\$169	\$0	\$0
Publishing, Printing	\$25,938	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$46,447	\$40,000	\$45,000
Human Service Zone Indirect Costs	\$21,473	\$7,000	\$5,000
Postage	\$29,885	\$35,000	\$35,000
Mailing Machine	\$13,414	\$15,000	\$15,000
Copier Expense	\$25,499	\$30,000	\$30,000
Technology/Computer Expense	\$1,073,805	\$1,100,000	\$1,100,000
Remediation & Reclamation	\$96	\$500,000	\$500,000
Miscellaneous	\$262,550	\$350,000	\$300,000
Special Projects	\$4,604,770	\$2,500,000	\$2,500,000
McKenzie County Health Care System	\$300,000	\$300,000	\$800,000
Family Crisis Shelter	\$55,000	\$55,000	\$65,000
Williston Community Services	\$30,000	\$30,000	\$40,000
Watford City Airport	\$50,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$27,500	\$27,500	\$27,500
McKenzie County Heritage Association	\$35,000	\$35,000	\$45,500
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$75,000	\$75,000

Atmospheric Resources (General Fund 2017)	\$120,000	\$130,000	\$140,000
Tourism & Recreation	\$85,982	\$94,663	\$97,503
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$19,727,934</b>	<b>\$47,808,690</b>	<b>\$46,617,374</b>
<b>2022 FINAL COUNTY BUDGET</b>			

	2020 ACTUAL	2021 APPROPRIATION	2022 APPROVED
<b><u>PUBLIC SAFETY</u></b>			
County Sheriff	\$7,442,560	\$7,404,968	\$7,792,178
Dispatch	\$907,985	\$1,604,949	\$1,190,944
Jail - LE Center	\$3,870,709	\$4,405,541	\$4,519,431
County Coroner	\$20,605	\$50,000	\$40,000
Disaster Emergency Service	\$347,612	\$355,947	\$223,807
Arnegard Quick Response Units	\$25,000	\$25,000	\$25,000
Killdeer Area Amb/Grassy Butte 1st Resp	\$50,000	\$25,000	\$25,000
Alexander First Responders	\$5,000	\$5,000	\$7,500
<b>TOTAL PUBLIC SAFETY</b>	<b>\$12,669,471</b>	<b>\$13,876,405</b>	<b>\$13,823,860</b>
 <b><i>SUB-TOTAL GENERAL FUND</i></b>	 <b><i>\$32,397,405</i></b>	 <b><i>\$61,685,095</i></b>	 <b><i>\$60,441,234</i></b>
 <b>TRANSFERS FROM GENERAL FUND TO OTHER FUNDS</b>			
Road & Bridge	\$45,470,115	\$0	\$30,000,000
County Park	\$750,000	\$0	\$0
Job Development Authority	\$10,330,000	\$742,000	\$2,815,000
Water Resource District	\$3,348,308	\$18,800,000	\$12,000,000
Sewer District	\$0	\$0	\$5,000,000
County Library	\$0	\$0	\$0
<b>TOTAL TRANSFERS</b>	<b>\$59,898,423</b>	<b>\$19,542,000</b>	<b>\$49,815,000</b>
 <b>GRAND TOTAL-GENERAL FUND</b>	 <b>\$92,295,828</b>	 <b>\$81,227,095</b>	 <b>\$110,256,234</b>

**SPECIAL REVENUE FUNDS**

Unorganized District Roads - Tfr to R&B	\$5,000,000	\$5,000,000	\$7,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$1,500,000	\$800,000	\$1,500,000
County Road & Bridge	\$99,037,952	\$34,856,798	\$51,360,698
Veteran's Services	\$145,329	\$109,793	\$113,063
County Agent	\$299,097	\$324,963	\$327,460
County Park	\$254,508	\$931,293	\$125,689
Public Library	\$521,807	\$587,883	\$546,613

Public Library - Tfr to Bookmobile	\$0	\$0	\$10,000
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$8,028,202	\$24,304,506	\$33,898,398
Sewer District	\$0	\$0	\$5,000,000
Weed Control	\$509,835	\$617,244	\$760,243
Job Development Authority	\$7,899,386	\$880,966	\$3,458,674
Self Insurance Fund	\$3,953,464	\$3,807,000	\$4,121,000
Document Preservation Fund	\$57,796	\$61,000	\$76,000
Hazardous Chemical Preparedness	\$252,385	\$84,500	\$79,500
E911	\$185,789	\$290,800	\$332,900
Debt Service Fund	\$4,746,300	\$4,750,000	\$4,750,000
District Health Unit	\$277,268	\$370,345	\$410,966
Historical Society	\$71,194	\$68,130	\$73,130

**TOTAL SPECIAL REVENUE**

**FUNDS \$132,740,312 \$77,845,221 \$113,944,334**

Total including Interfund Transfers	\$225,036,140	\$159,072,316	\$224,200,568
Less Interfund Transfers	(66,398,423)	(25,342,000)	(58,325,000)
<b>GRAND TOTALS</b>	<b>\$158,637,717</b>	<b>\$133,730,316</b>	<b>\$165,875,568</b>

2022 FINAL COUNTY BUDGET  
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2022.

	2022 Budget	Non-Tax	Proposed	
	Requests	Resources	Levy	
General Fund	110,256,234	127,597,548	1,151,500	
Unorganized District Roads	7,000,000	5,763,385	1,710,800	(10 mills)
Road & Bridge Fund	51,360,698	61,351,988	3,290,000	(10 mills)
Veteran's Services	113,063	70,732	75,000	
County Agent	327,460	331,124	100,000	
Public Library	546,613	122,746	500,000	
Water Resource District	33,898,398	28,730,560	0	
Weed Control	760,243	417,939	325,000	
Job Development Authority	3,458,674	1,675,462	0	
Health Unit	284,600	2,361	410,000	(estimate)
Historical Society	73,130	4,026	85,000	
<b>Total Requests and Levies Required</b>	<b>208,079,113</b>	<b>226,067,871</b>	<b>7,647,300</b>	

All voting aye, motion carried.

The meeting adjourned at 10:46 a.m. until October 6, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

### SEPTEMBER 2021 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
236032-236048	PAYROLL - SEPTEMBER 3, 2021	846,392.33
53712	WATFORD CITY/CITY OF	3,783.40
53713	ALEXANDER PARK DISTRICT	158.47
53714	ALEXANDER RURAL FIRE DISTRICT	997.94
53715	ALEXANDER SCHOOL DIST. #2	31,375.93
53716	ALEXANDER TWP.	8,840.89
53717	ANTELOPE CR. TWP.	5,880.14
53718	ARNEGARD RURAL FIRE PROTECTION DIST.	672.58
53719	ARNEGARD TWP.	14,636.17
53720	BLUE BUTTES TWP.	10,366.01
53721	CHARBON TWP.	10,671.24
53722	EARL SCHOOL DIST. #18	16.84
53723	ELM TREE TWP.	22,615.33
53724	GRAIL TWP.	4,778.15
53725	GRASSY BUTTE FIRE DISTRICT	340.19
53726	HAWKEYE TWP.	7,438.65
53727	HORSE CREEK RURAL FIRE DIST.	104.92
53728	HORSE CREEK SCHOOL DIST. #32	47.54
53729	KEENE TWP.	9,746.71
53730	MCKENZIE CO. FIRE PROT. DIST.	5,102.39
53731	MCKENZIE CO. HISTORICAL SOCIETY	704.20
53732	MCKENZIE CO. SD#1	210,222.35
53733	MCKENZIE SOIL CONS. DIST.	7,057.49
53734	ND STATE TREASURER	14,346.13
53735	NEW TOWN PUBLIC SCHOOL DIST.	68,645.51
53736	NEW TOWN RURAL AMBULANCE DIST.	68.33
53737	NEW TOWN RURAL FIRE DEPT.	68.33
53738	RANDOLPH TWP.	4,051.55
53739	RIVERVIEW TWP.	42,239.88
53740	SIOUX TWP.	10,207.17
53741	SIOUX-YELLOWSTONE RURAL FIRE DIST.	386.85
53742	TRI TWP	29,808.65
53743	TWIN VALLEY TWP.	57,762.53
53744	UPPER MISSOURI DIST. HEALTH UNIT	2,760.18

53745	WATFORD CITY MUNICIPAL AIRPORT	216.09
53746	WATFORD CITY PARK DISTRICT	4,031.23
53747	WATFORD CITY/CITY OF	4,406.11
53748	WILLISTON FIRE PROTECTION DISTRICT	54.78
53749	WILLISTON VECTOR CONTROL DIST.	2.28
53750	YELLOWSTONE SCHOOL DISTRICT #14	1,961.21
53751	YELLOWSTONE TWP.	18,156.85
53973	WATFORD CITY/CITY OF	7,706.28
236049	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	45,017.18
236050	ACCUSOURCE INC.	889.33
236051	ADVANCED BUSINESS METHODS	1,748.10
236052	ALLEGIANCE COBRA SERVICES, INC.	50.00
236053	ALLEGRA OF BOZEMAN	101.81
236054	AMAZON CAPITAL SERVICES	2,860.27
236055	AMERICAN SOLUTIONS FOR BUSINESS	483.39
236056	ANOVA FAMILY HEALTH CENTER	3,100.00
236057	APCO INTERNATIONAL	718.00
236058	AQUA CHEM	1,315.00
236059	ARMOR INTERACTIVE	2,844.74
236060	ASCENDUM MACHINERY, INC	2,054.98
236061	ASDCO CONSTRUCTION SUPPLY	3,718.00
236062	AVI SYSTEMS, INC.	4,274.31
236063	BADLANDS HARDWARE	613.45
236064	BADLANDS OCCUPATIONAL TESTING SERVICES	190.00
236065	BAKER & TAYLOR	4,932.52
236066	BALCO UNIFORM COMPANY, INC.	15,080.40
236067	BECKER/BARBARA J.	500.00
236068	BEICEGEL STATION	2,365.23
236069	BLUE BUTTE AGGREGATES	1,392.10
236070	BLUE TARP FINANCIAL, INC.	330.00
236071	BOLKEN/DOUGLAS	3,155.00
236072	BORDER STATES ELECTRIC	792.78
236073	BOSS OFFICE & COMPUTER PRODUCTS	554.83
236074	BOURNE/WILLIAM	22.00
236075	BRADY'S ROADSIDE SERVICE	125.00
236076	BROSZ ENGINEERING, INC.	1,290.00
236077	BURNS & MCDONNELL	24,973.67
236078	CDW-G GOVERNMENT	1,822.42
236079	CELLEBRITE INC	4,300.00
236080	CERTIFIED POWER. INC	561.24
236081	CHARM-TEX, INC.	799.60
236082	CHERRY CREEK MEDIA	720.00
236083	CIM SANITARY TECH	7,500.00
236084	COLWELL/SHELBY	45.50
236085	COMFORT SUITES	172.80
236086	COPPERHEAD OILFIELD SERVICES LLC	936.94
236087	DAKOTA FENCE	10,886.00
236088	DAKOTA FIRE EXTINGUISHERS	218.07
236089	DAKOTA FIRE PROTECTION, INC	900.00



236090	DEMCO	1,178.61
236091	DONE RIGHT THE FIRST TIME	280.00
236092	DOOLEY ENTERPRISES, INC.	13,338.00
236093	DTE, INC.	11,888.73
236094	DUANE'S RADIATOR SHOP	125.80
236095	DUSTBUSTERS ENTERPRISES INC.	1,585,473.74
236096	ECOLAB PEST ELIMINATION DIV.	1,095.96
236097	ELITE K-9 INC	829.90
236098	ESSENTIAL PACKS LLC	153.07
236099	FARSTAD OIL IN	736.10
236100	FASTENAL COMPANY	1,083.40
236101	FCI CONSTRUCTORS, INC.	1,844.00
236102	FERGUSON WATERWORKS	402.27
236103	FINSAAS/DARRELL	48.16
236104	FIRST INTERNATIONAL BANK & TRUST	1,925.00
236105	FIRST INTERNATIONAL BANK & TRUST	4,801.32
236106	FIRST INTERNATIONAL INSURANCE	50.00
236107	FRONTIER PRECISION	4,600.00
236108	FULKERSON FUNERAL HOME-SIDNEY	2,416.00
236109	G & G GARBAGE LLC	390.00
236110	GALEAZZO/STEPHANIE	49.11
236111	GALLAGHER BENEFIT SERVICES INC.	2,400.00
236112	GRAINGER	115.75
236113	HAWKEYE OILFIELD SUPPLY	130.52
236114	HDR ENGINEERING, INC	21,144.89
236115	HEALTHCARE ENVIRONMENTAL SERVICE LLC	179.20
236116	HECK BUILT LLC	18,438.00
236117	HEGGEN EQUIPMENT CO.	4,094.47
236118	HELENA CHEMICAL COMPANY	12,015.37
236119	HELLANDSAAS/MARCIA	126.40
236120	HOLIDAY INN/FARGO	566.40
236121	HORIZON RESOURCES	157.65
236122	ICON ARCHITECTURAL GROUP	274,058.64
236123	INGRAM/MAX	363.25
236124	INTOXIMETERS	251.50
236125	JAPPE/KAROLIN	70.00
236126	JOHNSON & SUNDEEN	5,025.00
236127	JOHNSRUD/ERICA	175.87
236128	KAY/MIAH-JOY	44.60
236129	KIDD/CHARLCE L	292.00
236130	KLJ ENGINEERING, LLC	167.50
236131	KOHLER COMMUNICATIONS, INC.	1,772.95
236132	LAQUINTA INN & SUITES	2,013.20
236133	LAZORENKO/JOHN	1,240.00
236134	LEO/DEVAN	60.55
236135	LEWIS/JAY	13.44
236136	LINE OF FIRE DEFENCE SYSTEMS LTD	1,599.98
236137	LSC ENVIRONMENTAL PRODUCTS, LLC	56,005.00
236138	LUND OIL, INC.	9,707.10

236139	LYLE SIGNS INC.	14,705.50
236140	MARCO TECHNOLOGIES LLC	510.59
236141	MCKENZIE CO. FARMER	1,991.90
236142	MCKENZIE CO. MOTOR VEHICLE BRANCH	11.50
236143	MCKENZIE COUNTY ROAD & BRIDGE	3,804.74
236144	MCKENZIE ELECTRIC CO-OP INC.	2,423.22
236145	MEDLINE INDUSTRIES, INC	107.10
236146	MENARD, INC.	131.83
236147	MONTANA VIOLENT CRIME INVESTIGAT'S ASSOC	225.00
236148	ND ASSN. OF COUNTIES	1,083.00
236149	ND DEPT. OF ENVIRONMENTAL QUALITY	600.00
236150	ND DEPT. OF TRANSPORTATION	61,119.10
236151	ND OFFICE OF THE ATTORNEY GENERAL	10,245.00
236152	ND SURPLUS PROPERTY	330.00
236153	NDBOA	215.00
236154	NDSWRA	250.00
236155	NELSON INTERNATIONAL	2,887.38
236156	NEWMAN/DUSTIN B	136.50
236157	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
236158	NORTHERN HEAVY-DUTY TRUCK PARTS	1,836.60
236159	NORTHERN PUMP & COMPRESSION, INC.	1,435.06
236160	NUTRIEN AG SOLUTIONS	9,080.38
236161	O K IMPLEMENT CO.	8,525.16
236162	O.K. TIRE STORE, INC	13,987.09
236163	PAVEK/NICHOLAS R	31.50
236164	PAYSTUBZ	1,637.62
236165	PRAXAIR	999.02
236166	PREPARE SMART, LLC	1,836.00
236167	PROPAC, INC.	6,677.77
236168	QUICKSERIES PUBLISHING INC.	609.64
236169	QUILL CORPORATION	390.36
236170	RAMADA BISMARCK HOTEL	345.60
236171	RDO EQUIPMENT CO. - FARGO	15,380.21
236172	RED ROCK COLLISION CENTER, LLC	20,666.98
236173	RESERVATION TELEPHONE CO-OP	1,791.00
236174	ROGER NEW	187.50
236175	ROLLA/SHANIA	162.82
236176	ROOSEVELT INN & SUITES	197.00
236177	SAX MOTOR CO	612.35
236178	SCHATZ/SHAUN	119.00
236179	SCOFIELD/JESSIE	5,933.00
236180	SHIPP/ROBERT	171.50
236181	SINCLAIR CYBERNETICS, LLC	3,475.23
236182	SKARDA/GARY	118.00
236183	STARLIGHT IT & SECURITY	5,229.40
236184	STEIN'S INC.	2,157.83
236185	STENBERG/SAVANNAH M	36.00
236186	SUMMIT FOOD SERVICE, LLC	12,216.11
236187	SVL INC	92.57

236188	SWIGART/CHANTEL	467.00
236189	TASC-CLIENT SERVICES	1,978.44
236190	THE SIDWELL COMPANY	302.50
236191	TIMBER AUTO BODY	8,835.00
236192	TITAN MACHINERY, INC.	2,134.09
236193	TRACTOR & EQUIPMENT CO.	2,549.64
236194	TRIPLE AAA SAFETY/TRAINING INC.	1,340.18
236195	TUCKER/AUBREY DEAN	197.67
236196	UNIFORM CENTER	1,710.59
236197	WESTERN DAKOTA ENERGY ASSOCIATION	6,000.00
236198	WESTLIE MOTOR CO.	404.19
236199	WESTLIE TRUCK CENTER	3,730.75
236200	WILLISTON HERALD	175.00
236201	WRK SERVICES, LLC	417.50
236202	ND GUARANTY & TITLE CO.	10,000.00
236203	ALEXANDER/CITY OF	116.00
236204	ARMSTRONG SANITATION	592.45
236205	CONSOLIDATED TELCOM	97.08
236206	INFORMATION TECHNOLOGY DEPT.	6,139.60
236207	LYREC	95.90
236208	MCKENZIE COUNTY RURAL WATER	126.22
236209	MCKENZIE ELECTRIC CO-OP INC.	9,835.36
236210	MONTANA DAKOTA UTILITIES CO.	21,159.22
236211	NEMONT	28.50
236212	RESERVATION TELEPHONE CO-OP	9,338.35
236213	SOUTHWEST WATER AUTHORITY	50.00
236214	VERIZON/ACCT 342033315-01	2,869.07
236215	VERIZON/ACCT 842030146-01	4,756.39
236216	WATFORD CITY WATER DEPT./CITY OF	15,744.69
236217	ALEXANDER/CITY OF	628.00
236218	GARRISON DIVERSION CONSERVANCY DIST.	3,528.81
236219	MCKENZIE CO. AMBULANCE SERVICE	913.67
236220-236235	PAYROLL - SEPTEMBER 17, 2021	853,663.25
236236	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	7,937.85
236237	ADVANCED BUSINESS METHODS	263.83
236238	ADVANCED DRAINAGE SYSTEM INC	2,211.84
236239	ADVANCED ENG. & ENVIRON. SERV., LLC	24,453.80
236240	AGRI INDUSTRIES, INC.	65.08
236241	ALLEGIANCE COBRA SERVICES, INC.	50.00
236242	AMAZON CAPITAL SERVICES	383.06
236243	AMERICAN WELDING & GAS	37.83
236244	ARMOR INTERACTIVE	25,804.31
236245	ASDCO CONSTRUCTION SUPPLY	1,759.36
236246	ASTRO-CHEM LAB, INC.	50.00
236247	BADLANDS HARDWARE	562.97
236248	BAHR/ALBERT	118.00
236249	BAKER & TAYLOR	2,339.39
236250	BALCO UNIFORM COMPANY, INC.	1,185.55
236251	BARRETT PHARMACY	10.28

236252	BEEBE/RAY	118.00
236253	BEICEGEL STATION	722.54
236254	BEK CONSULTING, LLC	877.50
236255	BLUE SHIELD TACTICAL SYSTEMS LLC	640.00
236256	BLUE TARP FINANCIAL, INC.	165.98
236257	BORDER STATES ELECTRIC	308.55
236258	BOSS OFFICE & COMPUTER PRODUCTS	1,080.20
236259	BRADY'S ROADSIDE SERVICE	375.00
236260	BROSZ ENGINEERING, INC.	9,735.00
236261	BUTLER MACHINERY COMPANY	1,967.00
236262	BUTTONS BY FISH	120.00
236263	C.E. BROOKS & ASSOCIATES, P.C.	1,025.70
236264	C.E. BROOKS & ASSOCIATES, P.C.	990.00
236265	CALIBER FRESH WATER LLC	3,762.36
236266	CANAD INNS	95.47
236267	CASCADE AUTO GLASS	1,115.80
236268	CENTRAL SPECIALTIES INC.	277,597.93
236269	CHARM-TEX, INC.	1,139.40
236270	CHRISTENSEN/DANIEL	118.00
236271	CIVIL SCIENCE INFRASTRUCTURE, INC.	21,877.55
236272	COLWELL/SHELBY	265.00
236273	COPPERHEAD OILFIELD SERVICES LLC	810.51
236274	CORBIN/ZACHERY	107.50
236275	COUNTIES PROVIDING TECHNOLOGY	2,947.03
236276	COUNTRY INN & SUITES	1,625.40
236277	CROSS/ROBERT	39.20
236278	CUSTOMINK, LLC	603.78
236279	D & D WATER WELL SERVICE	1,650.00
236280	DAKOTA FENCE	9,020.00
236281	DAKOTA SUPPLY GROUP	177.84
236282	DATATEK DSI, INC	710.40
236283	DIRTY BIRDS, LLC	14,400.00
236284	DMC WEAR PARTS LLC	15,820.00
236285	ELKAN, INC	377.25
236286	FARMERS UNION OIL COMPANY	76,755.09
236287	FARSTAD OIL IN	3,064.35
236288	FASTENAL COMPANY	9,987.38
236289	FCI CONSTRUCTORS, INC.	355,274.22
236290	FERGUSON WATERWORKS	11.56
236291	FLATLAND FRESHWATER DEPOT, LLC	672.00
236292	FLECK/WILLIAM	100.80
236293	FORUM COMMUNICATIONS COMPANY	3,488.67
236294	FULKERSON FUNERAL HOME-SIDNEY	2,250.00
236295	G & G GARBAGE LLC	487.50
236296	GALEAZZO/STEPHANIE	195.86
236297	GALLS INCORPORATED	162.57
236298	GEMPLER'S INC.	560.39
236299	GRAFIX SHOPPE	492.98
236300	HALONEN/DANIEL A	45.50

236301	HARTMAN/SUE POWERS	24,540.00
236302	HECK BUILT LLC	5,483.00
236303	HEGGEN EQUIPMENT CO.	626.60
236304	HELENA CHEMICAL COMPANY	1,075.00
236305	HELLANDSAAS/MARCIA	31.71
236306	HEPPER/EVA	68.32
236307	HIGGINS/AMBER	90.26
236308	HILL ENTERPRISES	2,106.92
236309	HILTON GARDEN INN/FARGO ND	288.00
236310	HONSTEIN/MARK	28.00
236311	HUMANITY INC	1,620.00
236312	HYSTAD/CRAIG	30.58
236313	ICON ARCHITECTURAL GROUP	284,545.84
236314	IDEMIA IDENTITY & SECURITY USA LLC	4,749.00
236315	INDUSTRIAL NETWORKING SOLUTIONS	3,300.00
236316	INFORMATIONAL DATA TECHNOLOGIES LLC	624.57
236317	INTERACTIVE DATA, INC	50.00
236318	IRWIN/JOHN	126.00
236319	JOHANSEN/MATTHEW	21.36
236320	KIESON/CAROL	755.36
236321	KOHLER COMMUNICATIONS, INC.	481.05
236322	LARSEN SERVICE DRUG, INC.	775.49
236323	LEO/DEVAN	9.90
236324	LEXISNEXIS, A DIVISION OF RELX INC.	27.35
236325	LIND/ALAN	2,772.00
236326	LIND/BRUCE EDWARD	2,772.00
236327	LINK COMPUTER CORPORATION	631.63
236328	LUND OIL, INC.	1,250.50
236329	LYLE SIGNS INC.	1,359.62
236330	MAGNUSON/JOSHUA J	125.00
236331	MATTHEWS-KASNER/MAXWELL	125.00
236332	MCKENZIE CO. FARMER	33.20
236333	MCKENZIE CO. HEALTHCARE SYSTEMS	506.00
236334	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
236335	MCKENZIE COUNTY ROAD & BRIDGE	80.19
236336	MCKENZIE COUNTY RURAL WATER	7,976.44
236337	MCKENZIE ELECTRIC CO-OP INC.	1,115.15
236338	MENARD, INC.	677.73
236339	MINNESOTA HIGHWAY SAFETY & RES CENTER	11,000.00
236340	MONTANA DAKOTA UTILITIES CO.	31.05
236341	NAGEL/BRYAN	108.50
236342	ND ASSN. OF COUNTIES	516.48
236343	ND DEPARTMENT OF HEALTH	503.16
236344	ND DEPT. OF TRANSPORTATION	5.00
236345	ND DEPT. OF TRUST LANDS	220.00
236346	ND HOUSING FINANCE AGENCY	150.00
236347	ND WATER EDUCATION FOUNDATION	1,719.80
236348	NDGS LLC	42.68
236349	NELSON INTERNATIONAL	1,383.07

236350	NORMAN/THOMAS	118.00
236351	NORTH DAKOTA ONE CALL	342.85
236352	NORTHERN HEAVY-DUTY TRUCK PARTS	104.95
236353	NORTHWEST PIPE FITTINGS, INC	2,152.97
236354	NOVAK/LARRY	34.72
236355	O.K. TIRE STORE, INC	10,153.65
236356	OLSON/JEREMY	40.32
236357	OLSON/TRAVIS J	5.10
236358	PARACLETE K9	300.00
236359	PEACE OFFICERS STANDARDS & TRAINING	675.00
236360	PHARMCHEM. INC.	1,798.65
236361	POJORLIE PONDS	420.00
236362	PUMP SYSTEMS, LLC	1,342.52
236363	QUADIENT LEASING USA, INC.	2,240.13
236364	RDO EQUIPMENT CO. - FARGO	16,782.62
236365	RED ROCK AUTO WATFORD CITY	827.26
236366	RED ROCK FORD	427.25
236367	RED ROCK OF DICKINSON, INC	38,695.00
236368	RESERVATION TELEPHONE CO-OP	417.82
236369	ROLFSRUD/JOHN	40.32
236370	SAFARILAND GROUP/THE	300.00
236371	SAX WATER DEPOT LLP	489.50
236372	SKARDA/GARY	236.00
236373	SRF CONSULTING GROUP, INC	5,392.17
236374	STEIN'S INC.	824.14
236375	SUMMIT FOOD SERVICE, LLC	8,285.04
236376	SWANSTON EQUIPMENT CO.	715.83
236377	SWIGART/CHANTEL	107.50
236378	TASC-CLIENT SERVICES	250.00
236379	THOMSON REUTERS-WEST	930.60
236380	TIMBER AUTO BODY	192.00
236381	TREVENA/JOSHUA T	107.50
236382	TRIANGLE R ENTERPRISES, LLC	76,471.00
236383	TSCHETTER/DAWN	60.90
236384	TWIN CITY HARDWARE	239.92
236385	ULINE	1,700.84
236386	UNITED QUALITY COOPERATIVE	1,466.74
236387	US BANK NA DBA VOYAGER FLEET SYSTEMS	18,230.11
236388	USDA FOREST SERVICE	1,548.26
236389	WAWSA	394,578.44
236390	WEST DAKOTA WATER, LLC	385.13
236391	WESTLIE MOTOR CO.	707.16
236392	WESTLIE TRUCK CENTER	319.18
236393	WHEELER LUMBER, LLC	17,199.04
236394	ZAMAN/SAQIB	2,337.50

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**October 6, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 6, 2021. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, and Kathy Skarda. Absent: Commissioner Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Brown, seconded by Skarda, to approve the agenda as presented with the addition of a CR30 discussion to new business and Chairman Signature Authority for the NDDOT Contract Extension for MCSO Grant to the Commission Consent Agenda. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the September 2021 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills. Skarda requested to pull the cost share program bill from White Horse Water as that program is for individuals and not businesses. Skarda requested an email be sent to all department heads asking for all reimbursement requests to be submitted monthly instead of quarterly or semi-annually to keep on track with budgeted expenses timelier. Wold asked about the salt purchases, road signs, and magnesium chloride. Road Superintendent Northrop stated the salt was purchased to bill the salt bars and that this would be the last week of magnesium chloride applications for the most part. Moved by Brown, seconded by Skarda, to approve the bills with the exception of White Horse Water. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Commission Consent Agenda Items 1-7 as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreements – Nenow's Holdings LLC; 2. Appoint Janel Lee as ND State Fair Delegate for November 21, 2021 Meeting; 3. Approve Unclaimed Check Report; 4. Approve Military Leave Donations – B. Kostad; 5. Approve Sick Leave Donations – A. Madsen; 6. Approve MCSO Evidence Account Policy; 7. Chairman Signature Authority for the NDDOT Contract Extension for MCSO Grant.

Mountrail McKenzie Human Service Zone Director Sorenson presented the 2021-2022 Zone budgets. Moved by Skarda, seconded by Brown, to approve the 2021-2022 MMHSZ budgets as presented. All voting aye, motion carried. Sorenson also discussed using a room on the 2<sup>nd</sup> floor for Children Advocacy Center Forensic Interviews and possible medical exam rooms for use by BCI and other law enforcement officers. Board consensus was to allow the use of the room as needed.

Moved by Skarda, seconded by Wold, to approve the backfill of an open operator position in the Road & Bridge Department as requested. All voting aye, motion carried.

Sheriff Johansen introduced NDHP Sergeant Clawson who spoke regarding the mutual aid agreements with the NDHP and Three Affiliated Tribes. The agreement has been reviewed by SA Skarda and states that each entity would be responsible for their own actions under the agreement.

Johnsrud discussed with the Board the County redistricting process and stated she would be reaching out to the cities to designate their respective members on the County Redistricting Committee Board which will consist of the Chairman of the Board, State's Attorney, one representative from the City of Watford City, and one combined representative from the Cities of Arnegard and Alexander, and the auditor as an ex-officio member.

The Board asked Johnsrud to send an email to Sheriff Johansen regarding the requested Sheriff's Office state-wide budget comparisons at the October 19 meeting. Brown offered to work with the Sheriff's Office to ensure the data gathered matched the Board's requests.

Moved by Skarda, seconded by Brown, to approve the Wolf Run Joint Powers Agreement Renewal with the City of Watford City as presented. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4457 and 4458. No members of the public were present. Moved by Brown, seconded by Skarda, to approve Abatement Applications 4457 and 4458 as presented. All voting aye, motion carried.

A public hearing was held on the petition to discontinue part of a road that was prepared by Attorney Sundeen on behalf of his client John Kostelecky, both of whom were present for the hearing. All adjacent landowners have signed the petition. SA Skarda stated the part of the road to be closed will need to be surveyed and a final order filed with the county auditor. Moved by Brown, seconded by Skarda, to move for closure of the section of road described and order the road be surveyed. All voting aye, motion carried.

A public hearing was held on the submitted omitted property report. Recorder/Tax Director Paulson stated there were properties discovered over the summer that were new construction or new additions as of February 1, 2021, and she recommended approval and addition to the County tax rolls. No members of the public were present in favor or opposed. Moved by Brown, seconded by Wold, to accept the omitted property as reported and add the properties to the County tax rolls as recommended. All voting aye, motion carried.



Moved by Skarda, seconded by Brown, to set the minimum sales prices for the 2021 tax foreclosure properties as the total amount of real estate taxes and specials due as presented. All voting aye, motion carried.

Property Acquired By County Through Tax Deed					
As Of 10/6/2021					
			<u>Total Amount</u>	<u>2020 True &amp;</u>	<u>Minimum</u>
<u>Name</u>	<u>Description</u>		<u>Real Estate &amp;</u>	<u>Full</u>	<u>Sales</u>
		<u>Specials</u>		<u>Value</u>	<u>Price</u>
Steel Energy Services LTD	<u>Arnegard Township</u>	Tax	\$ 7,438.56	\$ 290,960.00	
	Sec. 02 Twp 150 Rng 100	Specials	\$ -		
03-00-01160	IT# 2554 PT S1/2NE1/4		\$ 7,438.56		\$ 7,438.56
C&J Energy	<u>Blue Buttes Township</u>	Tax	\$ 17,379.53	\$ 979,230.00	
	Sec. 34 Twp 151 Rng 096	Specials	\$ -		
05-00-20701	Alfred Brown SWD		\$ 17,379.53		\$17,379.53
Heart of the Bakken LLC	<u>Unorganized Township</u>	Tax	\$ 208.12	\$ 6,880.00	
	Lot 3 Blk 001	Specials	\$ -		
11-18-00300	Saddle Ridge Subdivision		\$ 208.12		\$ 208.12
Heart of the Bakken LLC	<u>Unorganized Township</u>	Tax	\$ 211.35	\$ 7,070.00	
	Lot 4 Blk 001	Specials	\$ -		
11-18-00400	Saddle Ridge Subdivision		\$ 211.35		\$ 211.35
James Broderick	<u>Unorganized Township</u>	Tax	\$ 199.03	\$ 6,500.00	
	Lot 3 Blk 004	Specials	\$ -		
11-18-04300	Saddle Ridge Subdivision		\$ 199.03		\$ 199.03

Justin Hoff	<u>Unorganized Township</u> Sec. 22 Twp 150 Rng 098	Tax	\$ 1,720.48	\$ 69,900.00
		Specials	\$ -	
20-00-15816	IT# 2803 PT of NE1/4SE1/4SW1/4		\$ 1,720.48	<u>\$ 1,720.48</u>
Xiaoxia Si	<u>Unorganized Township</u> Lot 14	Tax	\$ 4,662.86	\$ 220,090.00
		Specials	\$ -	
20-03-01400	Buffalo Hills		\$ 4,662.86	<u>\$ 4,662.86</u>
Slade & Savannah Stringer JT	<u>Unorganized Township</u> Lot 4	Tax	\$ 841.06	\$ 33,100.00
		Specials	\$ -	
20-21-00400	McKenzie Ridge Subdivision		\$ 841.06	<u>\$ 841.06</u>
Tee Jay Heath	<u>Yellowstone Township</u> Sec. 31 Twp 152 Rng 104	Tax	\$ 3,635.77	\$ 173,080.00
		Specials	\$ 1,208.43	
24-00-30900	IT 3077 PT of SE1/4SE1/4 Formerly IT 1061 & IT 2000		\$ 4,844.20	<u>\$ 4,844.20</u>
Tee Jay Heath	<u>Yellowstone Township</u> Sec. 31 Twp 152 Rng 104	Tax	\$ 1,501.43	\$ 64,860.00
		Specials	\$ -	
24-00-30910	IT 3078 PT of SE1/4SE1/4		\$ 1,501.43	<u>\$ 1,501.43</u>
Joseph L Dean	<u>Unorganized Township</u> Sec. 19 Twp 150 Rng 104	Tax	\$ 88.05	\$ 2,900.00
		Specials	\$ -	
29-00-02700	S. 250 FT of Lot 2		\$ 88.05	<u>\$ 88.05</u>

North Dakota Real Estate Investments LLC 82-31-06500	<u>City of Watford City</u> Lot 6 Blk 004 Fox Hills Village	Tax Specials	\$ 13,491.37 <u>\$ 41,189.49</u> \$ 54,680.86	\$ 340,600.00	<u>\$54,680.86</u>
Auto Property Solutions LLC 82-32-07510	<u>City of Watford City</u> Lot 51 Blk 007 Dakota Ridge Subdivision 1 <sup>st</sup> Addition	Tax Specials	\$ 56.34 <u>\$ -</u> \$ 56.34	\$ 150.00	<u>\$ 56.34</u>
Auto Property Solutions LLC 82-32-08230	<u>City of Watford City</u> Lot 23 Blk 008 Dakota Ridge Subdivision 1 <sup>st</sup> Addition	Tax Specials	\$ 51.58 <u>\$ -</u> \$ 51.58	\$ 20.00	<u>\$ 51.58</u>
SR Pheasant Ridge Apartments LLC 82-55-08000	<u>City of Watford City</u> Lot 101 Pheasant Ridge	Tax Specials	\$ 13,151.94 <u>\$ -</u> \$ 13,151.94	\$ 332,000.00	<u>\$13,151.94</u>
McKenzie County 82-26-01000	<u>City of Watford City</u> Lot 19 Blk 001 Dakota Ridge Subdivision	Tax Specials	\$ 1,579.54 <u>\$ -</u> \$ 1,579.54	\$ 4,870.00	<u>\$ 1,579.54</u>
taken in 2018 Tax Foreclosure					

Engineering Director Huus recommended moving forward with Stantec Consulting as the grant writing contractor for the EPA Brownfield Proposal. SA Skarda requested additional time to review the contract and task agreement. Discussion was held on what project would be identified for the proposal and Skarda wanted to ensure

discussions were happening with potential landowners to obtain permission for the projects selected. Board consensus was to award the contract to Stantec but request additional time to work through the contract language as requested by SA Skarda.

Moved by Skarda, seconded by Brown, to approve the CR55 Materials Testing Amendment with Brosz Engineering in the amount \$33,965.00. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the CR55 Construction Staking Amendment with Mountain Plains in the amount of \$61,802.86. Brown stated it will be interesting to compare in the future how Huus measures costs of road projects and to see if at some point the cost per mile is reduced as the department becomes more efficient. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Watford City Main Street Design Amendment #2 with Brosz Engineering in the amount of \$114,590.00. All voting aye, motion carried.

At 11:00 a.m. the continued public hearing on Abatement Application 4456 (ND Indoor RV Park, LLC) was held. Present for the applicant via telephone were Matthew Kirschenmann, Attorney, and Jerry Keller, Owner. Kirschenmann discussed the applicant's response to the report provided by Tax Director Paulson and discussed the timeline of events for this property. Kirschenmann stated he took no issue with the February 1 deadline for each tax year under ordinary circumstances but in this case his client's license to operate was revoked on March 15 and the last tenants moved out in June 2021. Kirschenmann stated the owner has tested the market for salability and found no interest at this time as a storage facility or other use. Kirschenmann restated his client's position that the buildings on the property as of today have no economic value and asks to eliminate that portion of value from the 2021 assessment. Paulson stated she visited the property in September with two commissioners for a second assessment and explained the property tax value process. Paulson used the information from the applicant supplied property and loss statements to prepare an income approach for the 2021 value of the property, which is based on 2020 information. Paulson outlined the types of information which can and cannot be used for the income approach, her accounting for the vacancy rate, and cap rate and came up with values that were higher than the value assessed to the property indicating her valuation was on target. Paulson stated the 2022 value would be different because of what had happened in 2021 and that her recommendation was to reject the abatement application as presented. Brown asked questions of the applicant and Paulson related to the timeline of events, required dates by law, and if there was a third party appraisal of the property. Kirschenmann stated there was not a third party appraisal done and Keller stated the last one performed was 4-5 years ago for refinancing purposes which set the value at about \$5M. After further discussion Lawlar stated he felt Paulson had done her due diligence and that the value on the property was correct and fair. Wold agreed. Skarda stated the Board has to follow the February 1 assessment date per NDCC. Moved by Brown, seconded by Skarda to deny Abatement Application 4456

based on discussion held related to proper valuation of the property as of the February 1 deadline and calculations provided by Paulson using applicant supplied information that resulted in a higher value than that which is on the property for 2021. All voting aye, motion carried.

NDDOT Liaison Matt Johnson updated the Board on the intersection of the bypass and the road just south of the LEC/Public Works. Johnson stated a safety review was completed in 2020 and outlined the safety suggestions for that stretch of road which includes an intersection warning system, extended turn lanes, and signage additions. Lawlar thanked Johnson for reporting back to the Board. Johnson stated the completion date for the improvements is 2023.

Arlon Franz discussed with the Board usage of land east of Power Fuels yet within the ETA and requested the County pave that half mile of gravel running north and south (portion of old Route 37). Franz stated the development of this land without the pavement is cost prohibitive for businesses due to the requirement of a bond from the City of Watford City. SA Skarda requested he work with City Engineer DeMars, Engineering Director Huus, and Mr. Franz on the issue and come back with additional information at a future meeting.

Moved by Skarda, seconded by Wold, to authorize the hiring of a seasonal winter employee as requested by the Landfill for a period of 6 months. All voting aye, motion carried.

Landfill Director Schreiber requested direction from the Board on an open house for the new Landfill Scale Office Building. The Board was supportive of an open house if it would be held after the facility closed for safety reasons should it be able to be scheduled appropriately.

Schreiber discussed the status of the Arnegard Impound Lot. Schreiber stated this has become a dumping ground for old culverts, old sand bags, and mobile home and RV trailers. Schreiber stated he has been trying to work with the Sheriff's Office for the past 5 years to find out if the trailers and RVs there could be disposed of as they are a hazard and he is receiving complaints from the public. SA Skarda stated he would work with Schreiber and the Sheriff's Office to get this issue solved.

Moved by Lawlar, seconded by Brown, to approve the 24<sup>th</sup> Ave SW Design Amendment, Change Order #2 for \$20,000, and Change Order #3 for \$9,750 to Mountain Plains as presented, total of \$29,750. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the backfill of an open engineer position as requested. All voting aye, motion carried.

Discussion was held on CR30 as Skarda received a call from a landowner regarding holes before and after three bridges on that road that need to be repaired.

Huus stated Northrop was looking to patch those areas and that he would follow up with Northrop on his plan.

The Board recessed at 1:13 p.m. until October 19, 2021, at 1:00 p.m.

### **October 19, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 19, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Hystad, seconded by Skarda, to approve the agenda as presented with the addition of 2022 election process discussion. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer's Report for the period ending September 30, 2021, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Commission Consent Agenda Items 1, 2, 4, 5, 6, and 7 as presented. All voting aye, motion carried: Items approved: 1. Approve Raffle Permit – Grassy Butte Rural Fire Department – February 2022; 2. Set Appraisal Hearing for Foreclosed Properties – November 2 at 10am CT; 4. Approve Chairman Signature Authority – SRO MOU – Horse Creek School; 5. Approve Chairman Signature Authority – SRO MOU – Mandaree School; 6. Approve Chairman Signature Authority – Old County Shop Closing Documents; 7. Approve 2021 Road Maintenance Agreement – C. Frye.

Discussion was held on Commission Consent Agenda Item 3: Approve Chairman Signature Authority - #05-21CUP-RBW Indemnification & Hold Harmless Agreement (BOCC approved 9/21/21). Commissioner Skarda requested additional information be added that indicated the date of Board approval and date signed by chair. Moved by Skarda, seconded by Brown, to approve Item 3 as amended. All voting aye, motion carried.

Skarda requested to pull Planning & Zoning Consent Agenda Items 4 and 5 for further discussion. Moved by Brown, seconded by Wold, to approve Planning & Zoning Consent Agenda Items 1 through 3 as presented. All voting aye, motion carried. Items approved: 1. Nottestad #05-21COMP/ZC #03-20COMP/ZC was approved 1/19/21 Zone from AG to R-1, Comp Plan from Transitional Area to Rural Residential for 11 lots in the Solid Rock Subdivision. Applicant did not intend for Agent to change lot 11 Comp Plan or Zoning. Application was not clearly written & indicated to this office that lot 11 was to be included. Due to confusion, P&Z is changing Comp Plan back to Transitional

Area and Zone back to AG for lot 11 only. Planning & Zoning recommend approval of Comprehensive Plan Amendment and Zone Change application #05-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.; 2. Watford City Municipal Airport Authority/Airport Overlay #03-21ZC The Watford City Municipal Airport is construction a new runway, set to open on October 1, 2021. In order to protect air traffic utilizing the runway, local governments must take action through zoning and building codes to ensure structures and trees do not penetrate specific virtual surfaces in the vicinity. The McKenzie County Zoning Ordinance has been amended to allow for an Airport Overlay District, in anticipation of the new runway. This application will apply that Overlay District to land that is within the County's Zoning Jurisdiction and underneath the protection surfaces for the airport. Planning & Zoning recommend approval of Zone Change application #03-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.; 3. Cherry Creek Water #06-21CUP Cherry Creek Water, LLC is proposing to construct and operate a 2.4-mile fresh water pipeline intended for industrial use. The pipeline would be a maximum of 24 inches in diameter and composed of high-density polyethylene (HDPE) plastic material. The pipeline would be installed via open cut trenching and horizontal directional drilling according to accepted industry standard practice. The permanent right-of-way varies by landowner, ranging in width from 30 feet to 50 feet. The temporary construction right-of-way varies by landowner, ranging in width from 75 feet to 100 feet. Planning & Zoning recommend approval of Conditional Use Permit application #06-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on P&Z Consent Agenda Item 4: Jon Evanson #04-21COMP/ZC The applicant would like to change to existing Zoning from Agriculture to Commercial and the Comprehensive Plan to Highway Commercial. Property was developed for temporary housing in 2013 with a 10,000sf facilities building, well, water and septic system, fire suppression and electrical panels. Planning & Zoning recommend approval of Comprehensive Plan Amendment and Zone Change application #04-21 to the County Commission. Skarda expressed concern over the cleanup of the property after the zone change was approved and consequences for failure to clean up the site. The Board expressed concern that if the rezone was approved the CUP which requires cleanup of the site would be vacated. Moved by Brown, seconded by Skarda, to table Item 4 until the November 2 meeting to allow time to consult with Planning & Zoning Attorney Johnson. All voting aye, motion carried.

Discussion was held on P&Z Consent Agenda Item 4: Three M's & General Dentistry 401K Pension & Profit Sharing Plan #02-21ZC The applicant is requesting a zone change from Agricultural to Light Industrial in order to continue to operate their existing RV park. Planning & Zoning recommend approval of Zone Change application #02-21 to the County Commission. Skarda expressed concern over spot zoning in this case. Huus stated this is an example of spot zoning but is in a transitional area of the comp plan and this zone change is needed to clean up the property and would still require a CUP to operate the property as the owner intends. Discussion was held regarding a December 2020 NDDEQ inspection of the property. Brown asked if the rezone is approved, and a CUP application submitted, if a requirement of the CUP

would include State requirements compliance. Kimpel stated yes. Moved by Wold, seconded by Brown, to approve Item 5 as presented. Skarda stated she wanted to make sure annual reviews were conducted and documented. All voting aye, motion carried.

Skarda requested training by SRF Consultants regarding Planning & Zoning for P&Z Board, P&Z Department, subcommittees, and Commissioners. The Board agreed this would be beneficial and asked Kimpel to work to set up a training time with SRF.

Lawlar recognized the recent award accepted by Economic Development Coordinator Stenberg for the ND Economic Development Governor's Award for the County's JDA housing program. The Board thanked Stenberg and the JDA for all their work on the project.

Adam Overvold, iSight Drone, presented a 2-year contract with the County based on conversations held with many County Department Heads. Overvold also presented a Communications Plan to ensure the project was successful. The contract includes 1,000 hours/year at a cost of \$150,000 each year to begin March 1, 2022. After the 1,000 hours were used, additional hours would be billed at \$300/hour. Discussion was held regarding how the hours would be split between departments. Johnsrud recommended a meeting with department heads and Overvold to allocate hours based on potential need. Skarda requested monthly reports to the Board as the project commenced. Board consensus was to move forward with requesting SA Skarda review a contract and bring back for Board approval at a future meeting.

Moved by Skarda, seconded by Hystad, to authorize the release of bids for one dozer with a trade-in. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to authorize the release of bids for three semis, which includes 2 replacements and one hook truck. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to authorize the release of bids for one compactor with no trade. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to authorize the release of bids for one or more excavators as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the purchase of five road graders off the current bid with the Premium Circle for all blades. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the purchase of a replacement sander out of the 2021 budget as presented. All voting aye, motion carried.



MCSO Sergeant Carlson presented a request to sell unneeded and unused 40mm ammo to McLean County. SA Skarda stated a joint powers agreement is needed to dispose of any County property. Board consensus was to move forward with a JPA with McLean County for the sale of the ammo. Skarda requested the JPA include information on who would be transporting the ammo and inventory procedures.

Carlson also presented information on the 2021 year-to-date truck enforcement statistics. A total of 69 trucks have been weighed and fined in 2021. Hystad asked how many trucks were weighed each month and Carlson stated it was between 8 and 10 each month due to schedule and officer training. Lawlar asked how long it takes for a truck enforcement officer to be trained. Carlson stated if the person has no law enforcement training the process can take 11-12 months before the officer can be released to work independently. The Board emphasized the continued importance of truck enforcements and urged increased weighing of trucks to help maintain the County's roadways. The Board also requested monthly reports to be forwarded to Auditor/Treasurer Johnsrud for inclusion in the meeting packets along with other informational reports.

Facility Administrator Buck provided a camera system update. Buck stated the Alexander Shop is the last facility that is being worked on at this time. Buck reported the cameras currently hold information for a period of approximately 30 days. Buck stated all Board approved users of the system have unique login and password information. Skarda requested training of the users occurs sooner rather than later. Lawlar requested a report for each authorized user and the access that user has in the system. Lawlar stated he wanted to maintain the system with the current five authorized users and requested department heads approach the Board with justification should others want camera access within their department.

UMDHU Executive Officer Oyloe requested the County haul and store a 36 foot enclosed medical trailer recently purchased for the Health Unit. Oyloe requested an agreement with the County that would enable this assistance. SA Skarda stated an agreement would be necessary that outlined liability and other insurance responsibilities as well as an indemnification clause. Johnsrud will work with the County's insurance agent to answer questions. Discussion was held on making sure the County was not obligated to store the trailer and no repercussions for the County being unable to assist due to other obligations. Board consensus was to have the State's Attorney work on an agreement and bring it back for Board consideration at a future meeting.

Moved by Skarda, seconded by Hystad, to authorize the release of the Landfill Engineering RFP with an opening date of November 12, 2021. All voting aye, motion carried.

Landfill Director Schreiber reported that no bids were received for the old scale house office and requested Board direction on how to dispose of the trailer. SA Skarda stated the Board has the ability now to proceed as they wish. Both Schreiber and SA Skarda recommended working with a broker to sell the trailer. Moved by Lawlar,

seconded by Brown, to authorize listing the trailer for sale with Basin Brokers. All voting aye, motion carried.

Schreiber requested assistance with the installation of a drain and culvert at the Landfill to solve drainage concerns. Schreiber stated FCI estimated the drain cost to be approximately \$3500. Board consensus was for Schreiber to request Road Superintendent Northrop's assistance with the installation of the drain and the culvert but that if the Road Department was unable to assist with the drain that FCI work to have that completed with one of their contractors.

Engineering Director Huus requested an amendment to the HDR real estate services contract for an additional \$50,000, which would amount to \$200,000 for the year for all of the engineering, water, and road maintenance right of way and other work that is completed. Additional roads have been added since the beginning of the year. Moved by Brown, seconded by Wold, to approve the HDR Real Estate Services Amendment in the amount of an additional \$50,000 for 2021. The Board discussed the possibility of looking to hire a full-time person in the future for these services. All voting aye, motion carried.

The Board requested Johnsrud reach out to all county auditors to request the Sheriff's Office budget information to include budget breakouts, mileage or roads, and call volume.

Moved to Skarda, seconded by Hystad, to set the 2022 Board meeting schedule as presented. All voting aye, motion carried.

Johnsrud provided an overview of the 2022 election process which will be similar to the 2018 election process with three vote centers in McKenzie County.

Outside counsel Danielle Bettencourt gave an overview to the Board on the road lawsuit with the US Forest Service. Discussion was held with US Forest Service District Ranger Graf on Spring Creek Road in western McKenzie County. Graf stated the road was permitted by oil and gas companies and that the USFS is working to have that road reclaimed from a surfaced to two-track road as the oil and gas sites are reclaimed. Tim Dwyer stated this road runs through one of his pastures and is important for local use as there is a water well at the end of the pasture. Graf stated the USFS has a limited road maintenance budget and has hundreds of roads through the grasslands. Graf stated options such as easements and road maintenance could be explored if the County was interested in that route. SA Skarda stated ultimately the County needed to decide if this is a County road or not first before discussion on easements and reclamation should occur and cautioned the Board about the precedence this could set given the road lawsuit with the USFS.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the USFS Spring Creek Road topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Hystad, to enter into

Executive Session for the USFS Spring Creek Road topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 4:33 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, County Representative Keith Winter, and Outside Counsel Danielle Bettencourt.

Executive Session was adjourned at 4:53 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Hystad, seconded by Skarda, to follow the advice of counsel on the USFS Spring Creek Road topic. All voting aye, motion carried.

The meeting adjourned at 4:54 p.m. until November 2, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

### OCTOBER 2021 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
54197	ALEXANDER SCHOOL DIST. #2	609,789.60
54198	WATFORD CITY/CITY OF	1,933.24
54199	ALEXANDER PARK DISTRICT	336.32
54200	ALEXANDER RURAL FIRE DISTRICT	1,083.49
54201	ALEXANDER SCHOOL DIST. #2	34,038.53
54202	ALEXANDER TWP.	11,310.67
54203	ANTELOPE CR. TWP.	7,791.71
54204	ARNEGARD PARK DISTRICT	213.66
54205	ARNEGARD RURAL FIRE PROTECTION DIST.	1,019.67
54206	ARNEGARD TWP.	19,704.26
54207	ARNEGARD/CITY OF	1,500.29
54208	BLUE BUTTES TWP.	13,031.23
54209	CHARBON TWP.	13,973.82
54210	ELM TREE TWP.	26,712.49
54211	GRAIL TWP.	6,029.42
54212	GRASSY BUTTE FIRE DISTRICT	157.99
54213	HAWKEYE TWP.	9,089.42
54214	HORSE CREEK RURAL FIRE DIST.	94.52
54215	KEENE TWP.	12,796.81
54216	MCKENZIE CO. FIRE PROT. DIST.	4,344.94
54217	MCKENZIE CO. HISTORICAL SOCIETY	1,100.21
54218	MCKENZIE CO. SD#1	357,114.40
54219	MCKENZIE SOIL CONS. DIST.	10,912.83
54220	ND STATE TREASURER	15,968.79

54221	NEW TOWN PUBLIC SCHOOL DIST.	75,260.06
54222	NEW TOWN RURAL AMBULANCE DIST.	67.09
54223	NEW TOWN RURAL FIRE DEPT.	67.09
54224	RANDOLPH TWP.	5,377.02
54225	RIVERVIEW TWP.	48,043.17
54226	SIOUX TWP.	13,446.87
54227	SIOUX-YELLOWSTONE RURAL FIRE DIST.	322.79
54228	TRI TWP	35,877.70
54229	TWIN VALLEY TWP.	65,821.60
54230	UPPER MISSOURI DIST. HEALTH UNIT	4,599.10
54231	WATFORD CITY MUNICIPAL AIRPORT	4,011.40
54232	WATFORD CITY PARK DISTRICT	88,562.44
54233	WATFORD CITY/CITY OF	88,780.60
54234	WILLISTON FIRE PROTECTION DISTRICT	53.78
54235	WILLISTON VECTOR CONTROL DIST.	2.24
54236	YELLOWSTONE SCHOOL DISTRICT #14	896.64
54237	YELLOWSTONE TWP.	23,910.28
54464	WATFORD CITY/CITY OF	10,137.10
100721	YIN/WILLIAM	7,500.00
236395-236412	PAYROLL - OCTOBER 1, 2021	851,539.66
236413	ACME TOOLS	100.98
236414	ACOM SOLUTIONS, INC.	2,776.00
236415	ADVANCED BUSINESS METHODS	1,545.02
236416	ALLEGIANCE COBRA SERVICES, INC.	65.00
236417	AMAZON CAPITAL SERVICES	713.59
236418	ARMOR INTERACTIVE	343.74
236419	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	838.00
236420	BADLANDS EDGE PAINTING LLC	2,904.00
236421	BADLANDS HARDWARE	431.00
236422	BAKER & TAYLOR	1,884.62
236423	BALCO UNIFORM COMPANY, INC.	461.38
236424	BASIN SAFETY CONSULTING	279.92
236425	BECKER/BARBARA J.	500.00
236426	BEICEGEL STATION	1,508.03
236427	BIZZYWEB	22.50
236428	BLUE TARP FINANCIAL, INC.	45.60
236429	BOLKEN/DOUGLAS	3,539.00
236430	BORDER STATES ELECTRIC	708.33
236431	BOSS OFFICE & COMPUTER PRODUCTS	4,650.03
236432	BRADY'S ROADSIDE SERVICE	1,750.00
236433	CDW-G GOVERNMENT	856.37
236434	CERTIFIED POWER. INC	997.47
236435	CHAFFIN/HEATH L	86.00
236436	CHARM-TEX,INC.	1,456.60
236437	CIM SANITARY TECH	7,500.00
236438	CONNECT INTERIORS LLC	582.93
236439	DAHL/EUGENE	894.00
236440	DAWA DEVELOPMENT, LLC	370.00
236441	DEMCO	859.37
236442	DTE,INC.	221.92

236443	DUSTBUSTERS ENTERPRISES INC.	841,303.72
236444	ECOLAB PEST ELIMINATION DIV.	1,644.70
236445	ELLIS/CLAY	86.00
236446	FARSTAD OIL IN	240.00
236447	FASTENAL COMPANY	1,435.74
236448	FCI CONSTRUCTORS, INC.	368,868.85
236449	FERGUSON WATERWORKS	1,051.83
236450	FIRST INTERNATIONAL BANK & TRUST	1,925.00
236451	FIRST INTERNATIONAL BANK & TRUST	4,934.44
236452	FIRST INTERNATIONAL INSURANCE	50.00
236453	FULKERSON FUNERAL HOME-SIDNEY	2,250.00
236454	GATES CONSTRUCTION, INC	29,475.00
236455	GRAINGER	890.81
236456	HAWKEYE OILFIELD SUPPLY	358.12
236457	HECK BUILT LLC	13,924.00
236458	HEGGEN EQUIPMENT CO.	1,926.93
236459	HUUS/CURT	150.00
236460	INGRAM/MAX	39.99
236461	INTERGRAPH CORPORATION SGI DIVISION	6,300.72
236462	JAPPE/KAROLIN	50.00
236463	JOHN HUTTER TOWING	187.00
236464	JOHNSON & SUNDEEN	5,000.00
236465	KOTANA COMMUNICATIONS, INC.	12.00
236466	LAKE REGION HOTEL GROUP LLC	86.40
236467	LAWRENCE/JESSE	8,749.92
236468	LEXISNEXIS, A DIVISION OF RELX INC.	293.61
236469	LT DEVELOPMENT GROUP LLC	145,000.00
236470	LYLE SIGNS INC.	5,460.34
236471	MARCO TECHNOLOGIES LLC	510.59
236472	MARTINEZ/EDWARD	1,054.00
236473	MASTON/JUDY	2,932.10
236474	MCKENZIE CO. AMBULANCE SERVICE	316.69
236475	MCKENZIE CO. FARMER	1,854.98
236476	MCKENZIE COUNTY HEALTHCARE SYSTEMS	3,524.02
236477	MCKENZIE COUNTY ROAD & BRIDGE	1,245.66
236478	MEDLINE INDUSTRIES, INC	191.08
236479	MENARD, INC.	1,022.43
236480	NARDINI FIRE EQUIPMENT	300.15
236481	ND ASSN. OF COUNTIES	3,340.70
236482	ND SECRETARY OF STATE	36.00
236483	NDACS SPELLING BEE	360.00
236484	NDGS LLC	20.92
236485	NEHRING LAW OFFICE	140.00
236486	NELSON INTERNATIONAL	6,471.62
236487	NORMONT EQUIPMENT CO.	2,864.00
236488	NORTHERN HEAVY DUTY TRUCK PARTS	1,121.81
236489	NORTHERN PUMP & COMPRESSION, INC.	145.00
236490	O K IMPLEMENT CO.	3,818.13
236491	O.K. TIRE STORE, INC	9,395.02
236492	PRAXAIR	1,121.59

236493	QUADIENT FINANCE USA, INC.	2,000.00
236494	RDO EQUIPMENT CO. - FARGO	27,115.30
236495	REDWOOD TOXICOLOGY LAB, INC.	919.11
236496	RFS, LLC	1,010.00
236497	RIVER AGGREGATES II	1,001,451.29
236498	ROBOTRONICS	162.00
236499	ROGER NEW	312.50
236500	SCOFIELD/JESSIE	5,933.00
236501	SELLAND CONSTRUCTION, INC	7,729.15
236502	SIGN SOLUTIONS USA	16,065.38
236503	SIMPSON/SUZANNE M	77.00
236504	STARLIGHT IT & SECURITY	20,463.00
236505	STEIN'S INC.	1,501.15
236506	STEVENS EQUIPMENT SUPPLY, LLC	1,837.09
236507	SUMMIT FOOD SERVICE, LLC	8,141.87
236508	SUNDRE SAND & GRAVEL, INC.	53,676.23
236509	SWANSON/ANDREW J	98.00
236510	SWANSTON EQUIPMENT CO.	241.03
236511	TEN KEY LLC	1,581.98
236512	TERRACON	3,375.00
236513	TRIPLE AAA SAFETY/TRAINING INC.	475.95
236514	ULINE	593.42
236515	VEOLIA	14,530.05
236516	WESTERN DAKOTA ENERGY ASSOCIATION	190.00
236517	WESTLIE MOTOR CO.	42.72
236518	WESTLIE TRUCK CENTER	424.34
236519	WISNESS/MILO	6,580.00
236520	701 CLEAN	3,085.00
236521	ALEXANDER/CITY OF	1,339.43
236522	GARRISON DIVERSION CONSERVANCY DIST.	5,456.51
236523	L. YELLOWSTONE IRRIG. DIST. #2	107.91
236524	MCKENZIE CO. AMBULANCE SERVICE	4,999.81
236525	YELLOWSTONE SCHOOL DISTRICT #14	63.79
236526	ALEXANDER/CITY OF	116.00
236527	ARMSTRONG SANITATION	592.45
236528	CONSOLIDATED TELCOM	96.82
236529	INFORMATION TECHNOLOGY DEPT.	6,335.30
236530	LYREC	102.64
236531	MCKENZIE COUNTY RURAL WATER	128.99
236532	MCKENZIE ELECTRIC CO-OP INC.	7,856.65
236533	MONTANA DAKOTA UTILITIES CO.	21,443.59
236534	NEMONT	28.50
236535	RESERVATION TELEPHONE CO-OP	9,559.14
236536	SOUTHWEST WATER AUTHORITY	50.00
236537	VERIZON/ACCT 342033315-01	3,011.60
236538	VERIZON/ACCT 842030146-01	4,949.67
236539	WATFORD CITY WATER DEPT./CITY OF	12,147.61
236540-236556	PAYROLL - OCTOBER 15, 2021	851,770.79
236557	ACCUSOURCE INC.	244.95
236558	ADVANCED BUSINESS METHODS	382.07

236559	AMAZON CAPITAL SERVICES	883.26
236560	AMERICAN PLANNING ASSOCIATION	303.00
236561	AMERICAN SOLUTIONS FOR BUSINESS	276.05
236562	AMERICAN WELDING & GAS	37.14
236563	ANOVA FAMILY HEALTH CENTER	2,900.00
236564	ARMOR INTERACTIVE	23,773.21
236565	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	893.00
236566	ASTRO-CHEM LAB, INC.	50.00
236567	BADLANDS EDGE PAINTING LLC	2,904.00
236568	BADLANDS HARDWARE	155.19
236569	BAKER & TAYLOR	608.27
236570	BEK CONSULTING, LLC	3,225.00
236571	BLUE TARP FINANCIAL, INC.	436.70
236572	BORDER STATES ELECTRIC	859.46
236573	BOSS OFFICE & COMPUTER PRODUCTS	1,305.38
236574	BROSZ ENGINEERING, INC.	58,332.50
236575	BURNS & MCDONNELL	17,226.87
236576	C.E. BROOKS & ASSOCIATES,P.C.	1,106.73
236577	CANAD INNS	172.80
236578	CENTRAL SPECIALTIES INC.	47,091.88
236579	CERTIFIED POWER. INC	319.81
236580	CHARM-TEX,INC.	67.80
236581	CHERREY'S PROPANE	2,056.50
236582	CHRISTENSEN/JENNIFER	105.00
236583	CORE & MAIN	6,457.83
236584	CORPORATE TRANSLATION SERVICES, INC	1.83
236585	COUNTIES PROVIDING TECHNOLOGY	2,947.03
236586	CROSS/ROBERT	78.40
236587	D & D WATER WELL SERVICE	2,372.50
236588	D & J EQUIPMENT SALES & SERVICE,LLC	12,395.83
236589	DAKOTA BUSINESS SOLUTIONS	91.99
236590	DAWA DEVELOPMENT, LLC	154.00
236591	DEMCO	5,026.67
236592	DIRTY BIRDS, LLC	2,025.00
236593	DONE RIGHT THE FIRST TIME	420.00
236594	DTE,INC.	375.00
236595	ELECTRIC & MAGNETO INC.	15,999.30
236596	ELKAN, INC	3,828.40
236597	EMERGENCY MEDICAL PRODUCTS	39.28
236598	FARMERS UNION OIL COMPANY	27,488.61
236599	FARSTAD OIL IN	3,985.15
236600	FASTENAL COMPANY	2,068.90
236601	FCI CONSTRUCTORS, INC.	90,313.79
236602	FERGUSON WATERWORKS	2,862.34
236603	FINSAAS/DARRELL	48.16
236604	FIRESIDE OFFICE SOLUTIONS	2,237.00
236605	FIRST INTERNATIONAL INSURANCE	546,380.00
236606	FLATLAND FRESHWATER DEPOT, LLC	75.00
236607	GALEAZZO/STEPHANIE	451.22
236608	GARMANS FLOORING	99.98

236609	GEMPLER'S INC.	54.17
236610	GRAINGER	1,520.78
236611	HANSEN DIESEL & AUTOMOTIVE	1,311.29
236612	HDR ENGINEERING, INC	19,044.21
236613	HECK BUILT LLC	872.00
236614	HEGGEN EQUIPMENT CO.	91.90
236615	HELLANDSAAS/MARCIA	150.00
236616	HILL ENTERPRISES	2,147.66
236617	HOLIDAY INN EXPRESS/MINOT	691.20
236618	HOLIDAY INN/FARGO	86.40
236619	HOLLAND/LEE	46.00
236620	HR COLLABORATIVE	50.00
236621	HYALITE ENGINEERS, PLLC	38,913.50
236622	ICON ARCHITECTURAL GROUP	226,852.45
236624	INFORMATIONAL DATA TECHNOLOGIES LLC	694.57
236625	INGRAM/MAX	118.22
236626	INTERACTIVE DATA, INC	51.00
236627	INTERSTATE ENGINEERING	4,339.80
236628	JAPPE/KAROLIN	259.00
236629	JOHN HUTTER TOWING	374.00
236630	JOHNSRUD/ERICA	424.90
236631	KAY/MIAH-JOY	451.22
236632	KOTANA COMMUNICATIONS, INC.	2,484.94
236633	LARSEN SERVICE DRUG, INC.	404.08
236634	LEO/DEVAN	225.44
236635	LINK COMPUTER CORPORATION	631.63
236636	LUND OIL, INC.	9,949.60
236637	MARTIN MECHANICAL DESIGN, INC.	2,700.00
236638	MAYER ELECTRIC INC	6,674.55
236639	MCGRUFF KITS, LLC	1,500.00
236640	MCKENZIE CO. FARMER	105.00
236641	MCKENZIE CO. HEALTHCARE SYSTEMS	1,260.00
236642	MCKENZIE CO. TREASURER	2,021.65
236643	MCKENZIE COUNTY HEALTHCARE SYSTEMS	2,775.81
236644	MCKENZIE COUNTY ROAD & BRIDGE	4,194.09
236645	MCKENZIE COUNTY RURAL WATER	6,174.50
236646	MCKENZIE ELECTRIC CO-OP INC.	1,072.16
236647	MCNANEY/CHARLES	41.44
236648	MEDLINE INDUSTRIES, INC	3.76
236649	MENARD, INC.	1,151.34
236650	MILLER/LANCE	120.88
236651	MONTANA DAKOTA UTILITIES CO.	33.33
236652	ND ASSN. OF COUNTIES	189.00
236653	ND GUARANTY & TITLE CO.	50,000.00
236654	ND HOUSING FINANCE AGENCY	50.00
236655	ND INSURANCE RESERVE FUND	10,000.00
236656	ND LTAP	500.00
236657	ND OFFICE OF THE ATTORNEY GENERAL	4,645.00
236658	ND STATE LAND DEPARTMENT	1,845.16
236659	ND STATE RADIO COMMUNICATIONS	3,043.00



236660	NDSU EXTENSION SERVICE	13,693.07
236661	NELSON INTERNATIONAL	471.06
236662	NEPRASH/KIMBERLY	150.00
236663	NORBY/JENNA	435.20
236664	NORTH DAKOTA GUARANTY & TITLE CO	25,000.00
236665	NORTH DAKOTA ONE CALL	255.15
236666	NORTHERN HEAVY DUTY TRUCK PARTS	184.90
236667	NORTHERN LAUNDRY SYSTEMS	2,147.52
236668	NORTHERN PUMP & COMPRESSION, INC.	339.00
236669	NORTHWEST PIPE FITTINGS, INC	660.50
236670	NOVAK/LARRY	34.72
236671	O K IMPLEMENT CO.	661.68
236672	O.K. TIRE STORE, INC	6,323.44
236673	OLSON/DOUG	31.36
236674	PAVEK/NICHOLAS R	207.50
236675	PHARMCHEM. INC.	1,713.00
236676	POJORLIE PONDS	201.00
236677	PRO AUTO BODY, LLC	588.50
236678	QUADIENT FINANCE USA, INC.	2,000.00
236679	RAMKOTA HOTEL	172.80
236680	RCR ENTERPRISES, LLC	1,646.24
236681	RDO EQUIPMENT CO. - FARGO	6,224.72
236682	RECORD KEEPERS LLC	98.00
236683	RESERVATION TELEPHONE CO-OP	417.19
236684	RICOH USA, INC	462.34
236685	ROGER NEW	312.50
236686	ROLFSRUD/JOHN	40.32
236687	SANFORD/EVA VERA	1,875.34
236688	SCHOCK'S SAFE & LOCK SERVICE INC.	543.00
236689	SIMONSON WATER DEPOT	136.00
236690	SINCLAIR CYBERNETICS, LLC	3,475.23
236691	SIRCHIE ACQUISITION COMPANY, LLC	51.50
236692	SKARDA/TY	290.24
236693	SLAVEY/RALPH	84.00
236694	SRF CONSULTING GROUP, INC	9,471.39
236695	STARLIGHT IT & SECURITY	41,942.00
236696	STEIN'S INC.	1,610.99
236697	STENBERG/DANIEL	994.62
236698	SUMMIT FOOD SERVICE, LLC	9,591.17
236699	TERRACON	4,980.00
236700	THOMSON REUTERS-WEST	930.60
236701	TIMBER AUTO BODY	650.00
236702	TRIANGLE R ENTERPRISES, LLC	10,440.00
236703	TSCHETTER/DAWN	190.30
236704	UNIFORM CENTER	3,461.50
236705	UNITED QUALITY COOPERATIVE	1,419.17
236706	US BANK NA DBA VOYAGER FLEET SYSTEMS	19,973.50
236707	VALLI INFORMATION SYSTEMS, INC	1,528.21
236708	VAZQUEZ CONTRACTING LLP	7,650.00
236709	VOGEL LAW FIRM	845.00

236710	WARD COUNTY TREASURER	50.00
236711	WATFORD CITY VETERINARY CENTER	107.50
236712	WAWSA	383,704.28
236713	WESTLIE TRUCK CENTER	505.90
236714	WIR3D ELECTRIC INC.	4,344.00
236715	WOLD/CLINT E	679.84
236716	MCKENZIE CO. TREASURER	13,857.12
236717-236720	PAYROLL - OCTOBER 29, 2021	711,188.30

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**November 2, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 2, 2021. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Brown, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the October 2021 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the bills as presented. Skarda requested a report on the County Route 55 and Dust Control projects. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve Commission Consent Agenda Items 1 through 5 as presented. Skarda requested a policy and procedure be developed by County Department Heads for the iSight Drone project. All voting aye, motion carried.

Road Superintendent Northrop discussed with the Board gravel and other road maintenance items. Northrop requested direction on the renewal of the lease with Nathan Dekker for storage of county gravel stockpiles which runs out in two years. Board consensus was maintaining the current lease gives the County the most options moving forward and to re-evaluate as the Rawson shop comes online next year and where needs are at that time. Northrop also requested direction on magnesium chloride and other road maintenance items within subdivisions. Discussion was held that subdivision plats state the County will not provide the maintenance. The Board clarified that foremen have the ability to reject application of magnesium chloride if the substrate is not appropriate. Northrop will work with SA Skarda and come back with an updated form and plan for next season.

Sadie Harrison and Kellie Eckness, Mountrail McKenzie Human Service Zone, updated the Board on the CAC interviews, which are estimated to begin in late December or early January and will likely take place each week. They requested a desk and two chairs be added to the room that will be used for these interviews.

Discussion was held on the UMDHU trailer insurance. Johnsrud stated she had spoken to the County's local insurance agent and clarified that all liability for accidents when hauling the trailer would be tied to the vehicle. The Board requested additional answers be obtained from UMDHU on outside versus inside storage, distance, and frequency of requests for hauling.

Moved by Wold, seconded by Skarda, to approve the budget amendment for Disaster Emergency Services in the amount of \$1,335.93 for the purchase of MRE/food ration bars for the local first responders. All voting aye, motion carried.

SA Skarda and Chairman Lawlar provided a report on the October 27, 2021, meeting of the County Redistricting Board. The duties of the County Redistricting Board are to determine the manner in which County Commissioners are elected in McKenzie County. Lawlar and SA Skarda stated the Board had good discussion on pros and cons of redistricting and the final decision by unanimous vote of the County Redistricting Board was to continue electing commissioners at large in McKenzie County.

At 10:05 a.m. a public hearing was held for organized townships and cities with delinquent tax foreclosure properties to protest the minimum sales price set by the Board on October 5, 2021. No persons were present for the hearing. The public hearing closed at 10:06 a.m.

Moved by Skarda, seconded by Wold, to approve the Stantec contract as presented for the EPA Brownsfield Grant application and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to authorize the chairman to sign the NDDOT Annual Maintenance Certificate as presented. All voting aye, motion carried.

Engineering Director Huus discussed the 2022 Chip Seal projects with the Board. Huus stated roads should be chip sealed within 1-3 years after paving and identified approximately 60 miles for 2022. Huus requested permission for the Cities of Arnegard and Watford City to add on to the bid as non-participating schedules. Moved by Hystad, seconded by Skarda, to approve moving forward with releasing the bid for 2022 chip seals through NDDOT, to include Arnegard and Watford City as alternates to the base bid, and to move forward with a JPA with the Cities for the project. All voting aye, motion carried.

Larry Novak, Tri Township, discussed lack of communication concerns with Tri Township and permits issued by County Road & Bridge. Novak requested cooperation between the Township and the County so the Township would have the ability to weigh in on items of concern prior to the issuance of permits. After discussion on the current process, Board consensus was to work through a process with the townships on how involved they wished to be in permitting and to obtain township permission when required prior to the County issuing any permits. The Board requested Huus to present the updated forms once completed.

Sheriff Johansen requested clarification on the proceeds from the potential sale of practice and duty ammunition with McLean County. Johansen requested the revenue be added to his ammunition expense line item and available for spending in 2022. Johnsrud stated the revenue would need to be receipted into the appropriate revenue line item and a budget amendment in 2022 would be necessary to expend those funds in 2022. Board consensus was for Johansen to return in January 2022 to request the budget amendment for this sale.

Discussion was held with Sheriff Johansen on information provided comparing McKenzie County's Sheriff's Office budget to other budgets around the State. Brown stated he met with the Sheriff to review the numbers and requested additional time to continue to review the information. Brown also suggested Sheriff Johansen work with Auditor/Treasurer Johnsrud as she obtained a more complete data set that may assist in the review. Johansen suggested Board members come to his office individually to review the information. Board consensus was to continue to work on a meaningful way to compare information prior to drawing any conclusions.

P&Z Attorney Johnson discussed with the Board the tabled P&Z application #04-21COMP/ZC – Jon Evanson – Comprehensive Plan Amendment and Zone Change. Hystad asked if the zone was changed would that affect the site clean-up and Johnson replied it should not change it and this would be similar to a grandfathered property prior to zoning being enacted. Lawlar stated he wanted to make sure the reclamation was completed prior to changing the zoning. Board consensus was support of the zone change once the property was cleaned up. Moved by Brown, seconded by Skarda, to postpone decision on the #04-21COMP/ZC – Jon Evanson – Comprehensive Plan Amendment and Zone Change application until either the land has been reclaimed or the February 1, 2022, meeting date arrives. All voting aye, motion carried.

Johnsrud reviewed an email received from the City of Watford City regarding the need to appoint an additional member to the City of Watford City's Planning & Zoning Board. The member must live outside the city limits of Watford City but within the ETA. Board consensus was to advertise the opening in the McKenzie County Farmer on November 10 and bring any interested persons names to the Board meeting on November 16, 2021.

Moved by Hystad, seconded by Wold, to authorize the chair to sign the purchase agreement and extension for the Rawson Shop purchase. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Burian Appeal of Dixon Properties, LLC CUP topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Hystad, seconded by Skarda, to enter into Executive Session for the Burian Appeal of Dixon Properties, LLC CUP topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 11:35 a.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, Assisting Planning Director Kimpel, Planning Director Huus, and Outside Counsel Brian Schmidt.

Executive Session was adjourned at 11:57 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Hystad, to follow the advice of counsel on the Burian Appeal of Dixon Properties, LLC CUP topic. All voting aye, motion carried.

The Board recessed at 11:58 a.m. until November 16, 2021, at 1:00 p.m.

### **November 16, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 16, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Hystad, seconded by Skarda, to approve the agenda as presented with the addition of the Haul Agreement to the Road Superintendent's time, the addition of blade parking in Squaw Gap under the Fleet Manager's time, and the removal of the L. & M. Moe Road Maintenance Agreement. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending October 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Commission Consent Agenda Items 1-9 as presented, with the removal of the Moe Road Maintenance Agreement. All voting aye, motion carried: Items approved: 1. Approve Road Maintenance Agreement – L. Swearingen; 2. Re-appoint Kathy Skarda to the UMDHU Board of Health; 3. Set Public Hearing – Abatement Application 4459 – January 4, 2021 at 10:00a.m. CT; 4. Set Public Hearing – Abatement Applications 4460-4461 – December 7, 2021 at 10:00a.m. CT; 5. Approve & Authorize Chairman Signature – Murex Subdivision Plat; 6. Approve & Authorize Chairman Signature – MOU with McLean County – Ammo Sale; 7. Approve Raffle Permit – Keene Fire Department; 8. Approve Special Alcohol Permit – D&Ms – Christmas Party – December 18, 2021; 9. Approve Sick Time Donation Request – K. Chavez.

Discussion was held on the Planning & Zoning Consent Agenda Item 1: Dixon Properties #0021-18CUP/RBW regarding the names listed on the indemnification agreement and whether the company or owner name was appropriate. Skarda requested an updated form to include new signing dates and notary information. Huus stated this agenda item is just to approve the reclamation bond waiver, not the indemnification agreement, which will come forward as a separate request in the future. Skarda stated concerns with the same naming information on the reclamation bond. Moved by Skarda, seconded by Wold, to table the Planning & Zoning Consent Agenda Item 1: Dixon Properties #0021-18CUP/RBW back to the Planning & Zoning Board for correction of the information provided. All voting aye, motion carried.

Following Board consensus, Huus read a resignation letter from current Planning & Zoning Board Chairman Jeremy Olson. The Board thanked Olson for his years of service.

Discussion was held on upcoming PSC, NDDOH, NDIC, and other public hearings. Skarda visited with an attorney for Caliber who has an upcoming hearing regarding a pipeline that was installed in 2013/2014 without PSC permit approval.

Matt Lierz, FCI Constructors, updated the Board on the results from the recent Bid Package #2 for the Fairgrounds project. Lierz stated the final bid package (#3) will include landscaping, livestock and kitchen equipment, and other miscellaneous items. Lierz proposed an amendment to the GMP contract by \$18,631,824, which would bring the current contract to \$31,426,469.00. Moved by Hystad, seconded by Skarda, to approve GMP Amendment #2 as presented. All voting aye, motion carried.

Brian Ibach and Shaun Ahlgren, Armor Interactive, reported on the emailing filtering system. Ibach stated the weakest point of any network is the people. Ibach stated Armor is looking at additional software, currently being vetted, that would add an additional layer of security. Skarda asked if new software requests should go to Armor and Ibach stated all software is offered through Armor. Ibach recommended users go through Armor for any software needs they may have. Wold asked about employees using personal emails inside the secure network and Ibach stated anything clicked on in a personal email could also cause issues to the entire network. Ibach stated the best way to keep a network secure is to train employees.

Mark Schneider and Darin Langerud presented the 2021 ND Cloud Modification Project Final Report. Langerud stated that now that the airport project is completed in Watford City there is an expectation to have a plane based in Watford City in 2022. Langerud referenced recent studies that are available on the Department of Water Resources website under Atmospheric Resources.

Luke Taylor, WC Municipal Airport, requested approval of the finalized JPA for the airport project and a funding allocation of \$3.2M. The Board had approved in April 2020 up to \$4M for the project. Moved by Skarda, seconded by Brown, to approve the Joint Powers Agreement for up to \$4M for the airport runway expansion project, to

authorize Auditor/Treasurer Johnsrud to disburse the funds in a special check run for the requested \$3.2M. The Board requested the financial reports of the project be provided. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve a budget amendment and spending authority in the Disaster Emergency Management budget for a grant from Hess for 4-gas monitors for WCPD in the amount of \$7,139.25. Jappe reported the JPA will be approved at the December Watford City Council meeting. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve a budget amendment and spending authority in the Disaster Emergency Management budget for a grant from ONEOK for supplies for the January 2022 Preparedness Fair for the amount of \$2,490.00 contingent on receipt of the check. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the 2022 Pictometry contract and authorize the chairman to sign of aerial imaging in the amount of \$182,192.50. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to appoint Commissioner Joel to the Employee Review Committee for fact finding. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to purchase each County employee a padfolio as a Holiday gift from the Commissioners using personal funds with no taxpayer funds being used. Board consensus was it is not appropriate to use taxpayer funds for gifts to employees and each Board member would personally pay their share of the cost. All voting aye, motion carried.

Engineering Director Huus discussed the temporary lay flat permit process with the Board. Huus stated this conversation was initiated following approval of a permit to cross the fairground property. Huus said his department approved the permit in the same manner as utilities within the right of way as no other process was in place. Huus reported a fee of \$250 was paid for the permit. Board consensus is that the Board should be approving these permits after negotiation of the terms of the agreement to ensure the County is being fairly compensated, and to allow Huus to begin the negotiation process. Lawlar asked Huus to update the temporary lay flat application form and bring it back to the Board for approval.

Moved by Skarda, seconded by Hystad, to approve the landfill fee waiver for the Lewis house fire as presented. All voting aye, motion carried.

Landfill Schreiber reported on the August 2021 Household Hazardous Waste event in which 7.18 tons were collected. Schreiber stated the event at the Public Works shop worked well and they would like to do the same moving forward. The Board encouraged Schreiber to work to find a consistent date each year for the event.



Schreiber updated the Board on the recent RFP for Landfill Engineering Services. Two proposals were submitted and the review committee recommended moving forward with Burns and McDonnell. Moved by Brown, seconded by Wold, to award the 2022 Landfill Engineering Services contract to Burns and McDonnell. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the GPS Rover purchase at the Landfill as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to award the compactor bid to Tractor & Equipment for the Caterpillar 926K for \$740,000. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to award the excavator bid to RDO Equipment for \$208,500 with the notation of better buy-backs and earlier delivery date. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to award the semi-tractor bid to Nelson International for HV513 at \$154,775 each plus the extra 7-year warranty for \$8,000 each for three total trucks, delivery date of August 2022, and total cost of \$356,075. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to award the dozer bid to RDO Equipment for a John Deere 950K at a cost of \$480,808. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the purchase of a KM International Hot Box for the Asphalt Recycle Machine for a total of \$44,884.50 as presented. Kummer stated delivery is 4-6 weeks out. All voting aye, motion carried.

Kummer updated the Board on a recently ordered WRD pickup which won't be delivered until 2022. Johnsrud stated Shaffer will need to request a budget amendment in January 2022 if needed.

Discussion was held on parking a blade in Squaw Gap. Lawlar spoke to Bill Madison who approved the request for parking but requested financial assistance for the use of the electricity. Moved by Hystad, seconded by Skarda, to pay \$100/month for up to 6 months for electrical use of parking a blade in the three locations discussed (Squaw Gap (Bill Madison) and Keene (Pete Perry and Corey Brown)). All voting aye, motion carried.

Road Superintendent Northrop discussed the 2022 Dust Control form with the Board. Skarda recommended the addition of a notary to the form. State's Attorney Skarda requested direction on subdivisions and dust control as the matter can be very complicated and labor intensive to track. Skarda asked about liability and the probability of a complicated process. Lawlar suggested a public meeting to gather information and requests for interested citizens. Brown commented that subdivisions can be complex and the desire not to create neighbor feuds and was in support of a public meeting

followed by a policy draft and perhaps another public hearing following the policy draft before approving a final policy. The public hearing will be held on January 4, 2022, in the Board Room of the Courthouse and will be advertised for 2 weeks in the McKenzie County Farmer with written comments also possible by submission to Auditor/Treasurer Johnsrud.

Moved by Wold, seconded by Brown, to authorize the chairman to sign the Road Haul Agreement with Loenbro Pipeline as presented. All voting aye, motion carried.

Discussion was held on the UMDHU request to haul and store their enclosed trailer. State's Attorney Skarda will work with UMDHU on an agreement and bring it back to the Board for final approval.

Moved by Lawlar, seconded by Hystad, to appoint Kathy Skarda (Keene) and Jenny Jaggi (Grassy Butte) as the McKenzie County Healthcare System annual meeting delegates. All voting aye, motion carried.

Moved by Lawlar, seconded by Brown, to appoint Ross Sundeen to the Watford City Planning & Zoning member. Skarda requested Michael Pacheco be considered for future appointments as he is interested in getting involved. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Clerk of Court space use of the North inmate cell in the holding area at the Courthouse as requested. All voting aye, Lawlar recused, motion carried.

Skarda discussed the storage of indemnification agreements and where those would best be kept for future reference, perhaps in the Recorder's Office similar to the Road Maintenance Agreements. Lawlar suggested SA Skarda, Planning Director Huus, Assisting Planning Director Kimpel, and Recorder Paulson meet to discuss the best process for these documents.

The meeting adjourned at 5:11 p.m. until December 7, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

## NOVEMBER 2021 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
54683	WATFORD CITY/CITY OF	834.56
54684	ALEXANDER PARK DISTRICT	69.21
54685	ALEXANDER RURAL FIRE DISTRICT	945.12
54686	ALEXANDER SCHOOL DIST. #2	37,259.95
54687	ALEXANDER TWP.	8,358.89
54688	ANTELOPE CR. TWP.	5,627.45
54689	ARNEGARD RURAL FIRE PROTECTION DIST.	687.46
54690	ARNEGARD TWP.	14,336.15
54691	BLUE BUTTES TWP.	9,558.43
54692	CHARBON TWP.	10,543.83
54693	ELM TREE TWP.	24,544.48
54694	GRAIL TWP.	4,503.93
54695	GRASSY BUTTE FIRE DISTRICT	164.68
54696	HAWKEYE TWP.	6,937.43
54697	HORSE CREEK RURAL FIRE DIST.	84.60
54698	KEENE TWP.	9,300.83
54699	MCKENZIE CO. FIRE PROT. DIST.	5,313.85
54700	MCKENZIE CO. HISTORICAL SOCIETY	775.53
54701	MCKENZIE CO. SD#1	305,090.06
54702	MCKENZIE SOIL CONS. DIST.	7,836.18
54703	ND STATE TREASURER	13,446.25
54704	NEW TOWN PUBLIC SCHOOL DIST.	85,358.90
54705	NEW TOWN RURAL AMBULANCE DIST.	60.05
54706	NEW TOWN RURAL FIRE DEPT.	60.05
54707	RANDOLPH TWP.	3,879.33
54708	RIVERVIEW TWP.	50,032.49
54709	SIOUX IRRIGATION DISTRICT	2,273.06
54710	SIOUX TWP.	9,746.51
54711	SIOUX-YELLOWSTONE RURAL FIRE DIST.	338.29
54712	TRI TWP	32,382.03
54713	TWIN VALLEY TWP.	68,690.38
54714	UPPER MISSOURI DIST. HEALTH UNIT	3,292.90
54715	WATFORD CITY MUNICIPAL AIRPORT	1,862.67
54716	WATFORD CITY PARK DISTRICT	28,977.75
54717	WATFORD CITY/CITY OF	30,244.97
54718	WILLISTON FIRE PROTECTION DISTRICT	48.14
54719	WILLISTON VECTOR CONTROL DIST.	2.00
54720	YELLOWSTONE SCHOOL DISTRICT #14	1,695.62
54721	YELLOWSTONE TWP.	17,303.70
54940	WATFORD CITY/CITY OF	16,090.37
54941	WATFORD CITY MUNICIPAL AIRPORT	3,200,000.00
236721	ADVANCED BUSINESS METHODS	1,797.48
236722	ADVANCED DRAINAGE SYSTEM INC	26,073.62
236723	AHMED/IMRAN	116.50
236724	ALLEGIANCE COBRA SERVICES, INC.	50.00
236725	AMAZON CAPITAL SERVICES	297.97
236726	AMERICAN LEGION	64.00

236727	ARMOR INTERACTIVE	2,289.41
236728	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	419.00
236729	BADLANDS EDGE PAINTING LLC	2,904.00
236730	BADLANDS OCCUPATIONAL TESTING SERVICES	76.00
236731	BAKER & TAYLOR	327.58
236732	BALCO UNIFORM COMPANY, INC.	949.37
236733	BIG HORN TIRE, INC	11,879.38
236734	BLUE TARP FINANCIAL, INC.	35.99
236735	BOLKEN/DOUGLAS	3,155.00
236736	BOSS OFFICE & COMPUTER PRODUCTS	1,530.47
236737	BOWMAN LODGE & CONVENTION CENTER	518.40
236738	BRADY'S ROADSIDE SERVICE	625.00
236739	CALIBER FRESH WATER LLC	5,539.59
236740	CASCADE AUTO GLASS	182.40
236741	CDW-G GOVERNMENT	1,823.66
236742	CENTRAL SPECIALTIES INC.	7,130.00
236743	CERTIFIED POWER. INC	63.15
236744	CIM SANITARY TECH	7,500.00
236745	CIVIL SCIENCE INFRASTRUCTURE, INC.	5,971.25
236746	COLONIAL RESEARCH CHEMICAL CORP.	961.01
236747	DEEL/ZAKERY	87.94
236748	DROPBOX, INC	2,400.00
236749	DTE, INC.	545.56
236750	DUSTBUSTERS ENTERPRISES INC.	955,759.85
236751	ECOLAB PEST ELIMINATION DIV.	560.35
236752	FARSTAD OIL IN	6,058.00
236753	FASTENAL COMPANY	7,688.46
236754	FERGUSON WATERWORKS	786.32
236755	FIRST INTERNATIONAL BANK & TRUST	9,945.89
236756	G & G GARBAGE LLC	390.00
236757	GRAINGER	2,297.32
236758	HANSEN DIESEL & AUTOMOTIVE	180.49
236759	HAWKEYE OILFIELD SUPPLY	298.47
236760	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	6,495.46
236761	HEGGEN EQUIPMENT CO.	1,570.88
236762	HELENA CHEMICAL COMPANY	1,134.00
236763	HELLANDSAAS/MARCIA	156.00
236764	HONSTEIN/MARK	128.41
236765	INTERSTATE ENGINEERING	153,903.97
236766	ISIGHT RPV SERVICES	25,000.00
236767	J.J. KELLER & ASSOCIATES INC	688.85
236768	JCJ WATER SOURCE LLP	1,485.00
236769	JOHN HUTTER TOWING	187.50
236770	JOHNSON & SUNDEEN	5,000.00
236771	JOHNSRUD/ERICA	94.20
236772	KIMPEL/SANDEE	217.84
236773	KOHLER COMMUNICATIONS, INC.	3,477.83
236774	KOTANA COMMUNICATIONS, INC.	613.25
236775	LEO/DEVAN	60.00
236776	LINDE GAS & EQUIPMENT INC.	106.90

236777	LIPPINCOTT/KRISTEN	17.50
236778	LISOK/STEPHEN	116.50
236779	LYLE SIGNS INC.	509.30
236780	MAGNUSON/JOSHUA J	56.00
236781	MARCO TECHNOLOGIES LLC	510.59
236782	MARTINEZ/EDWARD	1,562.00
236783	MCKENZIE COUNTY ROAD & BRIDGE	3,202.93
236784	MEDLINE INDUSTRIES, INC	78.68
236785	MENARD, INC.	2,061.44
236786	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	35.00
236787	MINNESOTA VALLEY TESTING LABS	9,511.73
236788	MOTOROLA	11,579.37
236789	MOUNTAIN PLAINS LLC	85,279.61
236790	NARDINI FIRE EQUIPMENT	447.25
236791	ND ASSN. OF CO. ENGINEERS	150.00
236792	ND DEPT. OF ENVIRONMENTAL QUALITY	100.00
236793	ND E-WASTE, LLC	6,242.00
236794	NELSON INTERNATIONAL	6,331.24
236795	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
236796	NORTHERN HEAVY-DUTY TRUCK PARTS	70.10
236797	NORTHERN PUMP & COMPRESSION, INC.	392.00
236798	NORTHWEST PIPE FITTINGS, INC	417.90
236799	O K IMPLEMENT CO.	10,171.34
236800	O.K. TIRE STORE, INC	20,632.89
236801	OVERDRIVE, INC	2,000.00
236802	PACE/KAREN	17.50
236803	RADISSON HOTEL - BISMARCK	86.40
236804	RDO EQUIPMENT CO. - FARGO	79,550.86
236805	RESERVATION TELEPHONE CO-OP	14,502.52
236806	ROLLA/SHANIA	412.25
236807	SAX MOTOR CO	3,400.51
236808	SAX WATER DEPOT LLP	33.00
236809	SCHLICHTING/MATTHEW I	52.50
236810	SCOFIELD/JESSIE	5,933.00
236811	SHIPP/ROBERT	56.00
236812	SIGN SOLUTIONS USA	323.02
236813	STEBBINS/LISA L	17.50
236814	STEIN'S INC.	573.85
236815	STENBERG/DANIEL	500.78
236816	STUART/KARI A	240.00
236817	SUMMIT FOOD SERVICE, LLC	4,212.68
236818	SUPERIOR JETTING INC	3,905.00
236819	SWANSTON EQUIPMENT CO.	84,400.00
236820	TERRACON	4,925.00
236821	THORGRAMSON/KAELA M	17.50
236822	THORGRAMSON/WESLEY R	52.50
236823	TITANIUM PLUMBING	202.63
236824	TYLER TECHNOLOGIES, INC.	449.00
236825	ULINE	277.34
236826	UNIFORM CENTER	61.99

236827	WALTKE/CYNTHIA	17.50
236828	WARNE CHEMICAL & EQUIPMENT CO.	4,188.33
236829	WESTERN TIRE	728.00
236830	WESTLIE TRUCK CENTER	2,076.46
236831	WOLF/PHILIP	275.46
236832	ZAMAN/SAQIB	4,167.00
236833	605 SHEDS, LLC	12,398.00
236834	ALEXANDER/CITY OF	296.39
236835	GARRISON DIVERSION CONSERVANCY DIST.	3,918.12
236836	L. YELLOWSTONE IRRIG. DIST. #2	167.83
236837	MCKENZIE CO. AMBULANCE SERVICE	2,311.37
236838	ALEXANDER/CITY OF	116.00
236839	ARMSTRONG SANITATION	592.45
236840	CONSOLIDATED TELCOM	96.82
236841	INFORMATION TECHNOLOGY DEPT.	6,316.80
236842	LYREC	119.68
236843	MCKENZIE COUNTY RURAL WATER	150.82
236844	MCKENZIE ELECTRIC CO-OP INC.	6,451.98
236845	MONTANA DAKOTA UTILITIES CO.	22,019.78
236846	NEMONT	28.50
236847	RESERVATION TELEPHONE CO-OP	9,454.78
236848	SOUTHWEST WATER AUTHORITY	864.83
236849	VERIZON/ACCT 342033315-01	2,962.87
236850	VERIZON/ACCT 842030146-01	4,874.39
236851	WATFORD CITY WATER DEPT./CITY OF	7,620.97
236852-236868	PAYROLL - NOVEMBER 12, 2021	844,025.56
236869	ACCUSOURCE INC.	159.87
236870	ACME TOOLS	648.56
236871	ADVANCED BUSINESS METHODS	224.59
236872	ADVANCED ENG. & ENVIRON. SERV., LLC	111,874.42
236873	AMAZON CAPITAL SERVICES	294.18
236874	AMERICAN WELDING & GAS	37.83
236875	ANOVA FAMILY HEALTH CENTER	3,400.00
236876	ARMOR INTERACTIVE	24,479.10
236877	ASDCO CONSTRUCTION SUPPLY	315.00
236878	ASTRO-CHEM LAB, INC.	50.00
236879	AVI SYSTEMS, INC.	285.00
236880	BADLANDS AGGREGATE INC.	12,600.00
236881	BADLANDS EDGE PAINTING LLC	2,904.00
236882	BADLANDS HARDWARE	1,160.73
236883	BADLANDS OCCUPATIONAL TESTING SERVICES	151.00
236884	BAKER & TAYLOR	3,992.23
236885	BALCO UNIFORM COMPANY, INC.	1,720.34
236886	BARRETT PHARMACY	40.16
236887	BECKER/BARBARA J.	500.00
236888	BEK CONSULTING, LLC	12,332.22
236889	BLUE TARP FINANCIAL, INC.	358.32
236890	BOB BARKER COMPANY INC	13.97
236891	BOGUE/KAYLEY J	52.50
236892	BORDER STATES ELECTRIC	289.11

236893	BOSS OFFICE & COMPUTER PRODUCTS	1,454.22
236894	BROSZ ENGINEERING, INC.	7,042.50
236895	C.E. BROOKS & ASSOCIATES, P.C.	4,761.79
236896	CAMEL BUTTE, L. SIGNALESS LLC	554.50
236897	CARSON/MONTY	381.00
236898	CASCADE AUTO GLASS	114.80
236899	CDW-G GOVERNMENT	852.62
236900	CERTIFIED POWER. INC	3,346.91
236901	CHARM-TEX, INC.	109.80
236902	CIVIL SCIENCE INFRASTRUCTURE, INC.	13,074.88
236903	COUNTIES PROVIDING TECHNOLOGY	2,947.03
236904	D & D WATER WELL SERVICE	2,437.50
236905	DAKOTA FIRE PROTECTION, INC	850.00
236906	DAKOTA SUPPLY GROUP	11,755.57
236907	DAWA DEVELOPMENT, LLC	267.00
236908	DIRTY BIRDS, LLC	3,540.00
236909	DONE RIGHT THE FIRST TIME	280.00
236910	DTE, INC.	58.39
236911	EATON TOWING/RECOVERY	125.00
236912	ELKAN, INC	301.50
236913	EMERGENCY MEDICAL PRODUCTS	274.59
236914	EXPRESSWAY SUITES	432.00
236915	FARMERS UNION OIL COMPANY	63,215.19
236916	FARSTAD OIL IN	280.50
236917	FASTENAL COMPANY	2,100.32
236918	FCI CONSTRUCTORS, INC.	378,143.36
236919	FERGUSON WATERWORKS	486.80
236920	FINSAAS/DARRELL	48.16
236921	FIRST INTERNATIONAL BANK & TRUST	1,925.00
236922	FIRST INTERNATIONAL INSURANCE	2,639.00
236923	FLATLAND FRESHWATER DEPOT, LLC	323.50
236924	FULKERSON FUNERAL HOME-SIDNEY	5,398.00
236925	GARMANS FLOORING	458.06
236926	GRANICUS	4,950.00
236927	HECK BUILT LLC	3,350.00
236928	HEGGEN EQUIPMENT CO.	391.40
236929	HILL ENTERPRISES	1,913.92
236930	HOLIDAY INN EXPRESS/MINOT	1,591.48
236931	HOLIDAY INN/MINOT	727.48
236932	HONSTEIN/MARK	646.84
236933	ICON ARCHITECTURAL GROUP	260,223.14
236934	INFORMATIONAL DATA TECHNOLOGIES LLC	664.57
236935	INTERACTIVE DATA, INC	50.00
236936	JOHANSEN/ANTHONY D	472.50
236937	JOHN HUTTER TOWING	250.00
236938	KIDD/CHARLCE L	499.00
236939	KIESON/CAROL	481.10
236940	KOHLER COMMUNICATIONS, INC.	169.00
236941	KUMMER'S PUMPING	200.00
236942	LABOVE/AARON	13.00

236943	LAQUINTA INN & SUITES	171.00
236944	LARSEN SERVICE DRUG, INC.	627.28
236945	LEWIS/JAY	13.44
236946	LINDE GAS & EQUIPMENT INC.	798.99
236947	LINK COMPUTER CORPORATION	631.63
236948	LOKKEN/LES L	140.00
236949	LUND OIL, INC.	4,083.31
236950	LYLE SIGNS INC.	665.16
236951	MARTINEZ/EDWARD	2,678.60
236952	MAYER ELECTRIC INC	4,086.32
236953	MCCULLEY/ALYSSA	472.50
236954	MCKENZIE CO. FARMER	2,740.26
236955	MCKENZIE COUNTY ROAD & BRIDGE	4,039.51
236956	MCKENZIE ELECTRIC CO-OP INC.	1,100.19
236957	MCMASTER-CARR	141.00
236958	MEDLINE INDUSTRIES, INC	78.38
236959	MENARD, INC.	734.10
236960	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	5.00
236961	MICHAEL ROSS DBA EM SPECIALTIES LLC	2,630.00
236962	MICROTEL INN & SUITES	85.72
236963	MILLER/LANCE	125.67
236964	MONTANA DAKOTA UTILITIES CO.	31.57
236965	NAGEL/BRYAN	56.00
236966	ND ASSN. OF CO. ENGINEERS	600.00
236967	ND ASSN. OF COUNTIES	4,593.30
236968	ND HOUSING FINANCE AGENCY	150.00
236969	ND OFFICE OF THE ATTORNEY GENERAL	4,280.00
236970	ND STATE RADIO COMMUNICATIONS	57,684.40
236971	ND WATER EDUCATION FOUNDATION	1,113.00
236972	ND WEED CONTROL ASSOCIATION	575.00
236973	NEGEN'S INVESTIGATIVE SERVICES LLC	4,626.19
236974	NELSON INTERNATIONAL	1,079.72
236975	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
236976	NORTH DAKOTA ONE CALL	330.35
236977	NORTHERN HEAVY-DUTY TRUCK PARTS	1,045.20
236978	NORTHERN PUMP & COMPRESSION, INC.	199.98
236979	NOVAK/LARRY	34.72
236980	O K IMPLEMENT CO.	416.99
236981	O.K. TIRE STORE, INC	891.89
236982	OLSON/DOUG	31.36
236983	PHARMCHEM. INC.	1,666.85
236984	POJORLIE PONDS	2,357.00
236985	PRO AUTO BODY, LLC	478.95
236986	PRO FORMS	654.80
236987	QUADIENT FINANCE USA, INC.	2,500.00
236988	QUADIENT LEASING USA, INC.	207.00
236989	QUALITY INN BISMARCK	432.00
236990	QUILL CORPORATION	1,804.99
236991	RDO EQUIPMENT CO. - FARGO	45,474.78
236992	RECORD KEEPERS LLC	16.00



236993	RED ROCK AUTO WATFORD CITY	1,124.02
236994	RED ROCK FORD	342.96
236995	RESERVATION TELEPHONE CO-OP	419.02
236996	ROCKMOUNT RESEARCH & ALLOYS, INC.	711.45
236997	ROLFSRUD/DAVID	948.00
236998	ROLFSRUD/JOHN	40.32
236999	SAX WATER DEPOT LLP	550.00
237000	SCHLICHTING/JEREMY	472.50
237001	SCOUGHTON/NICHOLAS	6.00
237002	SINCLAIR CYBERNETICS, LLC	3,475.23
237003	SRF CONSULTING GROUP, INC	940.86
237004	STATE BOARD OF LAW EXAMINERS	730.00
237005	STEIN'S INC.	1,157.41
237006	STREICHER'S	14,438.47
237007	SUMMIT FIRE PROTECTION CO.	247.00
237008	SUMMIT FOOD SERVICE, LLC	12,439.88
237009	SWANSTON EQUIPMENT CO.	4,080.00
237010	SWIGART/CHANTEL	673.33
237011	SYN-TECH SYSTEMS, INC	1,375.00
237012	SYNDICATE SAFETY & OILFIELD SUPPLIES	175.39
237013	TEN KEY LLC	1,568.06
237014	THE SIDWELL COMPANY	412.50
237015	THOMSON REUTERS-WEST	930.60
237016	THORGRAMSON/WESLEY R	52.50
237017	TRIANGLE R ENTERPRISES, LLC	8,950.00
237018	ULINE	538.42
237019	UNIFORM CENTER	260.97
237020	UNITED QUALITY COOPERATIVE	1,469.22
237021	US BANK NA DBA VOYAGER FLEET SYSTEMS	19,454.88
237022	VOGEL LAW FIRM	414.00
237023	WATCHGUARD VIDEO	31,850.00
237024	WAWSA	189,592.13
237025	WEST DAKOTA WATER, LLC	1,034.41
237026	WESTLIE MOTOR CO.	1,129.73
237027	WESTLIE TRUCK CENTER	46.00
237028	WILKINSON/LAUREN	472.50
237029	WINN-MARION BARBER, LLC	438.75
237030	WIR3D ELECTRIC INC.	13,825.00
237031-237045	PAYROLL - NOVEMBER 26, 2021	826,800.61
55154	DESTINY K COUILLARD	317.71
237046	MCKENZIE CO. TREASURER	81.86
237047	MCKENZIE CO TREASURER RETIREMENT	64.51
237048	ND STATE TAX COMMISSIONER	1.00

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**December 7, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 7, 2021. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Auditor/Treasurer Johnsrud opened the meeting for reorganization of the Board. Hystad nominated Lawlar for Chair, Skarda seconded. Moved by Brown, seconded by Hystad, to cease nominations and cast a unanimous ballot for Howdy Lawlar as Chairman. All voting aye, motion carried. Hystad nominated Skarda for Vice Chair, Brown seconded. Moved by Hystad, seconded by Brown, to cease nominations and cast a unanimous ballot for Kathy Skarda as Vice Chair. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the agenda as amended, removal of Charlie Bob Creek project and addition of Lisa DeVille. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the November 2021 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills. Hystad requested to pull the bill to J. Signalness for discussion as included cost sharing for crop fields. Weed Officer Higgins stated this bill should not be paid. Hystad also requested to pull the bill to J. Marmon for a hay yard relocation on Long X Road. Engineering Director Huus stated this was for fencing around a hay yard that was needed for the new alignment of Long X Road. Moved by Hystad, seconded by Skarda, to approve the bills as presented with the exception of the J. Signalness and J. Marmon bills. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Commission Consent Agenda Items 1-9 as presented. All voting aye, motion carried. Items approved: 1. Approve 2021 Road Maintenance Agreements – B & E Dahl; 2. Reappoint Members to the JDA Board – Matt Beard, Dia Northrop, John Carns, & Aaron Pelton – terms expiring December 31, 2024; 3. Chairman Signature Authority – Estoppel Certificate for Ground Lease with LSS Housing Watford City III, LLC; 4. Chairman Signature Authority – LAWC Tax Foreclosure Deeds; 5. Chairman Signature Authority – 2021 Delinquent Tax Deeds; 6. Approve Grassy Butte Rural Fire Department Raffle Permit; 7. Approve Out of State Travel Request – MCSO National Forensic Academy Training – Knoxville, TN – January 10-March 18, 2022; 8. Approve Sick Time Donation Request – A. Gross;

9. Approve Special Alcohol Permit – Long X Saloon – December 11, 2021 Firemen's Buck Contest.

VSO Honstein updated the Board on his activities for the past six months. Honstein also requested reimbursement for a meal he paid for a McKenzie County Cares meeting in the past and understands this is not standard policy. Moved by Skarda, seconded by Hystad, to approve the meal reimbursement request as presented. Skarda stated pre-approval for meals of this type moving forward is needed by all departments. All voting aye, motion carried.

Emily Delisle, ND Native Vote representative, appeared in the place of Lisa DeVille to comment on the county redistricting. Delisle stated she understood the Redistricting Board had already met and recommended to keep commissioner districts at-large in McKenzie County and requested the County reconsider that decision. Delisle stated there are currently no Native American commissioners and requested to create districts with one having a majority of Native American citizens. Hystad asked if anyone from the Reservation area of the County has ever ran for a commission seat and stated the County removed districts in the past as there was difficulty getting people from the districts to run. Brown stated the challenge of creating districts is that McKenzie County is large geographically but sparsely populated in many areas and the issue with getting citizens to run for election. Brown referenced the most recent election in which 14 candidates' names were on the ballot. Skarda stated, in her experience, that the Board is open and willing to listen to everyone in the County, regardless of what region they reside, and that the intent of the Board is to represent all citizens similarly. Lawlar stated no one appeared at the recent Redistricting Committee meeting or the November Board meeting where redistricting had been discussed.

Moved by Hystad, seconded by Skarda, to approve the backfilling of 2 open dispatcher positions as requested. All voting aye, motion carried.

At 10:00 a.m. public hearings were held on Abatement Applications 4460-4461 and the vacation of part of a road. No persons were present for the hearing.

Moved by Skarda, seconded by Wold, to approve Abatement Applications 4460-4461 as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the road vacation for 11<sup>th</sup> Ave SE (airport road) as presented and to file the order, notice, and survey with the Auditor within two days. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the road discontinuation of 122<sup>nd</sup> Ave NW as presented and to file the order, notice, and survey with the Auditor within two days. All voting aye, motion carried.

Economic Development Coordinator Stenberg reported on the JDA Subsidy program for housing. Stenberg stated of the \$2M allocation all funds have been

apportioned but not all expended at his time. This includes two houses that have been sold again within the 5 year claw back in the agreement which requires a portion of the profits to be returned to the County. As a result \$17,927 has been returned to the JDA and the JDA requested to keep those funds and use them at their discretion moving forward. Brown stated these funds are used for community events and studies as they come forward. Skarda requested periodic reports from JDA on what programs and events were funded. Board consensus was to allow the JDA to retain these funds and come back with requests should additional funds be returned. Moved by Lawlar, seconded by Skarda, to approve of the JDA retaining \$17,927 in returned subsidy funds to be used per the JDA Board's recommendations. All voting aye, motion carried.

HR Director Norby discussed which employee should handle the public hearing duties (PSC, NDDOH, NDIC, etc.) and present relevant information to the Board each meeting. Norby stated both Emergency Manager Jappe and P&Z Assistant Director Kimpel have expressed interest. Norby stated these additional duties would not meet the threshold for re-evaluation through Gallagher with a new PDQ. Moved by Skarda, seconded by Hystad, to have the Emergency Manager and P&Z Director work together on reports and presenting information on these public hearing topics. All voting aye, motion carried.

MCPSD#1 Superintendent Holen updated the Board on the Bakken Areas Skills Center and the grant application. Holen stated no awards have been made at this time and that an additional \$10M was added to the fund (now a total of \$88M) after the special legislative session. Holen stated the applications are due December 31 and need to now include a health monitoring aspect with awards slated to be made by the end of January 2022. Holen stated some partners have sent their contributions already to the school district to be held and returned, in the event the application is not funded, but Holen is very optimistic about the partnerships and the application. Moved by Hystad, seconded by Skarda, to pay the \$2M 2021 contribution to the school district with an approve Joint Powers Agreement at the December 21 meeting. All voting aye, motion carried.

Huus discussed the Temporary Utility Permit on County property process and requested direction from the Board on how to proceed. Board consensus was these permits needed to go through the State's Attorney's Office for review prior to coming to the Board. Huus stated he will continue to work on how to relay that information to the applicants, come up with an agreement to be reviewed by SA Skarda, and then return to the Board for approval.

Moved by Skarda, seconded by Brown, to approve the 24<sup>th</sup> Ave Construction Staking Agreement as presented with Mountain Plains for \$10,000. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to authorize the payment of the cost share with NDDOT for the 41<sup>st</sup> St Bridge and authorize the chairman to sign the certification. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to authorize the bidding of the West Bridge projects as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of an enclosed cargo trailer for the MCRWD as requested for \$9,995. All voting aye, motion carried.

Lance Powell, Alexander Fire District, discussed the requested Alexander Fire Hall budget request of \$750,000. Powell stated the total cost for the project is \$1.8M and that the City of Alexander backed out of their \$200,000 commitment to the project. Lawlar stated the County is supportive of the request and just wants to make sure they have the funds available before committing. Powell stated this would be the only request for this project from the Alexander Fire District and that the \$750,000 includes the \$200,000 amount shorted by the City of Alexander. Board consensus was to wait for decision until following a review of the County's yearly finances.

Detective Martinez approached the Board requesting reimbursement of supplemental car rental insurance purchased for recent training in Tennessee. Martinez stated he did not receive any guidance on the car rental information from his department, cancelled the supplemental insurance as soon as he could, and was advised by Sheriff Johansen to submit the entire reimbursement amount which was then changed by the Auditor/Treasurer's Office as it violated the County's Car Rental Policy. Skarda stated her appreciation for Martinez's willingness to obtain additional training and commented on the last minute presentation to the Board for approval of the rental for this training and the lack of direction provided within the Sheriff's Office. Lawlar stated his struggle with going against county policy and expressed concern with precedence moving forward, especially since this is listed specifically in the County's Employee Handbook. Hystad stated he asked when this trip was planned if the employee going could drive a car and was told no, but that is what is occurring in January for the next employee and recommended Martinez go back to his supervisor to provide personal payment to Martinez for this purchase. Brown stated this was a simple solution with proper planning, which did not occur in this incident. Martinez stated his request to the Board was his last option. The Board discussed the need for supervisors to be responsible for helping to guide, direct, and lead their employees to success. Brown also stated it is unfortunate this is coming after many months of conversations with the Sheriff's Office about being fiscally responsible and he stressed to all departments that the Board takes fiscal responsibility very seriously and won't continually take care of issues as they arise in these kinds of cases. Moved by Wold, seconded by Hystad, to deny the reimbursement request of Det. Martinez for supplemental car rental insurance. The Board thanked Martinez for coming forward, likely knowing the answer he would receive, and thanked Martinez for his service and work in the Sheriff's Office. Martinez stated Sheriff Johansen told him to submit the full reimbursement request and that it was Martinez's responsibility to come to the Board to plead his case, so it was unlikely anyone in the Sheriff's Office would assist with this cost. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Master Service Agreement with Burns and McDonnell for Landfill Engineering Services and authorize the chair to sign. All voting aye, motion carried.

Road Superintendent Northrop, along with the Mag Foremen Leiseth and Kummer, presented the 2021 Mag Chloride report to the Board. The Board expressed their appreciation for the report. Northrop stated in 2022 he intends to provide a monthly update to keep the Board informed of mag chloride applications and where the crews are working in the County.

Northrop presented the Dust Control Request Form and requested to table discussion or decision until after the January 4 public hearing.

Moved by Skarda, seconded by Wold, to approve the purchase of the Topcon Base/Rover/Data Collector as presented for the R&B construction crew. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Nathan Dahl Scoria Agreement as presented for \$252,622 and authorize the chair to sign. All voting aye, motion carried.

Northrop presented the R&B Winter Schedule and On-Call Schedule. Northrop reported employees will be on site 5 days a week, instead of Monday through Thursday as was done in the past. Half the employees will have Mondays off and the other half will have Fridays off.

Northrop discussed the Cartwright and Rawson gravel pits with the Board and a six mile stretch of CR17 that needs new surfacing. Northrop received a quote for \$49,000/mile. SA Skarda stated the bid threshold for road improvements was \$100,000 so this project would need to be bid out.

Moved by Skarda, seconded by Wold, to approve the ordering of a 2022 Sander for the plow for \$23,832 as requested. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to authorize the purchase of a used Fuel Master unit for \$7,500 as presented. Fleet Manager Kummer stated this unit is identical to the existing County units and has a 90 day warranty. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to authorize the purchase of a 1-ton pickup from Red Rock Ford in Dickinson for a net cost of \$27,000 as presented, \$43,000 purchase price plus a trade in of \$16,000.

Moved by Wold, seconded by Skarda, to authorize a bid release for a new or used mowing tractor with a bid opening date of January 13, 2022, with the snow blower as an optional purchase. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to authorize the chairman to sign all closing documents for the purchase of the Rawson Shop upon the direction of SA Skarda and to authorize the Auditor/Treasurer to provide payment once the property is closed. SA Skarda stated all right of way has been obtained except for one landowner who was just recently contacted. All voting aye, motion carried.

Lawlar discussed CR37 and asked Huus about the establishment of grass in the ditches on projects and if there was any retainage left on this project. Lawlar stated he has received calls from landowners about the large number of weeds in the right of ways on this project which have turned into tumbleweeds, which brings a concern for downed fence lines with any significant snowfall. Huus stated he did not believe there was anything left on this contract. The Board requested this item stay on unfinished business to allow time to look at the contract language, reach out to the contractor, and brainstorm about possible solutions including a plan to cleanup and reseed the right of ways in the Spring.

Moved by Brown, seconded by Skarda, to approve the 2022 Beer and Liquor Licenses as presented. All voting aye, motion carried. Licenses approved for the following businesses: Outsiders Bar & Grill, LLC; Patriot Fuels, LLC; TA Operating; Watford City Eagles Aerie #3543; Los Sagueros Mexican Restaurant; Sweet Crude Travel Center LLC; Yellowstone Trucking Inc; WAR, Inc/Carman Store; and Long X Saloon.

Moved by Skarda, seconded by Wold, to approve the copy machine purchases from ABM as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2022 Election Precinct Boundaries and 2022 Polling Locations as presented. All voting aye, motion carried.

Discussion was held on the MDU gas service to the Fairgrounds project, at a cost of \$265,000. The Board requested MDU representative Ken Callahan attend the December 21 Board meeting for further discussion.

Auditor/Treasurer Johnsrud presented a 2021 year to date financial review of revenues and expenditures. Board consensus was the County was in good financial shape and could look at some additional contributions to the three cities before the end of the year, the Alexander Fire District request, and buying out WAWSA at the Public Works Shop. The Board requested this topic to be placed on the December 21 agenda for further discussion and action at that time.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Library Construction Project topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Wold, to enter into Executive Session for the Library Construction Project topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 2:02 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Library Director Galeazzo.

Executive Session was adjourned at 2:35 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Wold, to follow the advice of counsel on the Library Construction Project topic. All voting aye, motion carried.

The Board recessed at 2:36 p.m. until December 21, 2021, at 1:00 p.m.

### **December 21, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 21, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Hystad requested to pull the bill to vendor 20670, S. Staal, for some additional clarification before being paid. Moved by Skarda, seconded by Hystad, to approve the bills with the exception of vendor 20670. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending November 30, 2021, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Sick Time Donation – B. Kindred; 2. Approve JPA between McKenzie County and Williston Vector Control District #1; 3. Approve Rawson Shop Move Out Addendum; 4. Approve Sick Time Donation – C. Cullinan; 5. Approve & Authorize Chairman Signature – Joint Powers Agreement with McKenzie County School District #1 for Bakken Area Skills Center; 6. Approve Out of State Training – April 11-13, 2022 – Admin Mgmt FTO Seminar – Billings, MT.

Moved by Hystad, seconded by Skarda, to approve the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Item approved: 1. McKenzie County #07-21COMP/ZC County initiated Comprehensive Plan Amendment and Zone Changes due to an error which zoned most parcels Commercial per County GIS. See Staff Report for parcel list. The Applicant is McKenzie County as it has come



to the attention of McKenzie County Planning & Zoning that the town of Grassy Butte was zoned Commercial per GIS. No historical data is available to show this office what the zoning designations were before this change came about. It is also unknown when the zoning of Commercial was applied. The Comprehensive Plan was intact however, after research of current use, meeting with the property owners of Grassy Butte and several informational mailings to each property owner this office has completed cohesive Comprehensive Plan designations and Zoning changes. McKenzie County records, per GIS, go back to 1958. Per that map, parcels were established as-is at that time. Many parcels do not meet size standards or setbacks per McKenzie County Ordinance. Parcels will be grandfathered for size, setbacks and use. Legal Notification along with informational mailings on 9/1/2021 and 10/5/2021 plus a town meeting on 9/22/2021 have been completed. Planning & Zoning recommend approval of Comprehensive Plan Amendment and Zone Change #07-21 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Moved by Skarda, seconded by Hystad, to approve the SRF Consulting contract increase in the amount of \$10,000 for 2022 as presented by Planning & Zoning Assistant Director Kimpel. All voting aye, motion carried.

Discussion was held on appointing members to two seats with expiring terms on the Planning & Zoning Board. Both seats expire January 31, 2022. Moved by Brown, seconded by Wold, to reappoint Eva Hepper to the Planning & Zoning Board with a term expiring January 31, 2026. All voting aye, motion carried. Moved by Hystad, seconded by Wold, to appoint Tim Transtrom to the Planning & Zoning Board with a term expiring January 31, 2026. The Board thanked all persons who expressed interest in the positions but were not appointed at this time. All voting aye, motion carried.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings. No action was taken at this time.

Moved by Skarda, seconded by Brown, to approve the back filling of an operator position in the Road & Bridge department as requested. All voting aye, motion carried.

Landfill Director Schreiber discussed with the Board the status of the impound lot at the Landfill as no action has been taken since the last discussion with the Board. Schreiber stated the Landfill can dispose of the culverts and the sandbags but needed direction on the trailers. Lt. Newman stated those were part of a Planning & Zoning court order from approximately 2016 and did not know what the status was of that order at the present time. SA Skarda stated he would work with the Sheriff's Office and Planning & Zoning and come back to the next Board meeting with additional information on the trailers.

Moved by Skarda, seconded by Wold, to approve and authorize chairman signature of the Task Authorization with Burns & McDonnell in the amount of \$165,000 in 2022 for Engineering Services as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to accept the \$5500 offer on the old landfill scale office trailer as presented from Basin Brokers and to authorize the chairman to sign all closing documents per direction of SA Skarda. All voting aye, motion carried.

Schreiber provide updates on several on-going Landfill projects. The parking lot drain project will be pushed to the spring and be paid out of the 2022 budget. Schreiber requested to rebid the Leachate Pond Electrical Modification project in early 2022. Schreiber stated he is confident he can have the work completed without a budget amendment in 2022 and will keep the Board up to date on the project status. Schreiber requested to keep open the seasonal/temporary position at the landfill when the Road & Bridge employee returns to their department and while one full-time employee is out on extended leave. Schreiber also reported the Scale Office and Site Improvement project is completed and came in \$18,910 under budget.

MCWRD Director Shaffer discussed the Staal invoice with the Board and stated the County's ROW Agent is working with the customer on this. Board consensus was to submit a clean invoice after discussions were completed to include the breakdown of the costs at that time.

Moved by Hystad, seconded by Wold, to approve the Joint Powers Agreement for water projects with WAWSA and authorize the chairman to sign the agreement. Shaffer stated this will allow some funding to come through the State Water Commissioner and allow County funds to be stretched to other projects. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to award the System 1 North Project (Watford Landing) as presented, up to \$1.2M, and authorize the chairman to sign the documents as presented. Shaffer stated the project has been approved by the State Water Commission and the bid award will go to BEK. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to authorize the purchase of a 2022 pickup as presented for the Water District in the amount of \$39,065 less in a trade-in value of \$20,000, net purchase price of \$19,065. Shaffer stated he has the funds in his budget to cover this cost. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to authorize the purchase of a Weed Board cab and chassis as presented from Red Rock Ford Dickinson in the amount of \$44,280. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to authorize the purchase of an Engineering pickup as presented from Red Rock Ford Dickinson in the amount of \$38,630. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the purchase of a ½ ton pickup for Road & Bridge from Red Rock Ford Dickinson in the amount of \$38,630 less a trade-in value of \$12,000, net purchase price \$26,630. All voting aye, motion carried.

Ken Callahan, MDU, discussed with the Board the cost of gas service to the new fairgrounds site, which totaled approximately \$265,000. Callahan discussed how the funds are handled and calculations made for this project should others tie in to the line at a later time. Moved by Hystad, seconded by Skarda, to approve the Rate 120 Agreement and Amendment A as presented and authorize the chairman to sign the documents. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman to sign the 2022 Chip Seal JPA with the Cities of Watford City and Arnegard as presented. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve and authorize the chairman to sign the Charlie Bob Creek Project Environmental Services Agreement with Meadowlark as presented. All voting aye, motion carried.

Discussion was held on the County Route 6 Reconstruction Design Agreement presented for approval. Engineering Director Huus stated there were changes in the scope, including the design speed, as well as a large amount of right-of-ways that need to be obtained. Skarda asked if the spring along the road was taken into consideration and Huus stated he would check on this. Moved by Hystad, seconded by Skarda, to approve and authorize the chairman to sign the CR6 Design Amendment with Ackerman-Estvold in the amount of \$176,975 as presented. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve and authorize the chairman to sign the 122<sup>nd</sup> Ave NW Realignment Design Contract with Brosz Engineering in the amount of \$58,160 as presented. All voting aye, motion carried.

Huus updated the Board on the Permit Approval Form and stated he has not yet heard back from all townships. Huus stated two letters have been set to the townships requesting their information and will wait to hear from all organized townships before finalizing the document. Moved by Wold, seconded by Brown, to approve the fee schedule as presented. All voting aye, motion carried.

Huus updated the Board regarding the retention process for the Planning & Zoning Indemnification Agreements. Recorder Paulson stated she will enter the CUP number on the parcel description on the tax rolls to alert citizens there is a CUP on the property. The Board agreed this was the best way to proceed at this time.

Huus discussed with the Board an apparent illegal county road utility crossing on 33<sup>rd</sup> St NW that he was alerted to the prior week. Discussion was held on whether or not this is a County Road and if the County has the right to oversee projects on private

roads and charge fees. Huus stated it was hard to determine what is private and what is a public road. Hystad stated the road in question was originally a two-track road to a school section that at one time the County had an easement to access but has never been maintained by the County. SA Skarda stated just because there is a road present it doesn't obligate the County to maintain it or that it is a County road. Lawlar stated this was added to the agenda as there seem to be more and more occurrences where things are being done without permission and forgiveness asked for after the fact, which is concerning. Brown stated the need to inventory the roads regarding private or public before more restrictions are placed. Board consensus was to work on an inventory of roadways and develop a clear plan regarding refunds in the future.

Lee Geiger, Grassy Butte Fire Department, requested assistance with paying for programming fees for a repeater recently given to the department from the County to provide better radio coverage in the region. Geiger stated the cost is \$2,407.00 to Kohler for the work. 911 Coordinator Newman stated he had no concerns with the repeater being placed on the MCSO station ID but that he wasn't able to pay for the costs out of the E911 budget. Moved by Hystad, seconded by Wold, to approve the fee expense to Kohler in the amount of \$2,407 to be paid from the Emergency Management radio expense budget line in 2022. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Fire Department Joint Powers Agreements to Grassy Butte Fire Department (repeater), McKenzie Rural Fire Department (radios for Twin Valley), and Alexander Fire Department (AED) as presented. All voting aye, motion carried.

HR Director Norby presented information on the Planning & Zoning Director role transition that was discussed earlier in the fall. Moved by Skarda, seconded by Hystad, to approve the changes to Planning & Zoning as proposed, to include S. Kimpel promotion to Planning & Zoning Director and to relieve C. Huus from those duties effective January 3, 2021. All voting aye, motion carried.

Norby also provided information on the recently approved employee review. Board members expressed concern over GPS data provided, lack of communication, performance concerns, and policy violations. Brown stated the need for better direction and time-management skills for this employee and potentially other employees in the same types of roles. Lawlar stated there was lots of information and details provided and said his opinion was to proceed with Option B and then move forward from there. Hystad stated he also wanted to see Option E included with a review in 90 days to see if improvements are noted and also said there can be gray areas with exempt employees. Skarda expressed concern with the use of county resources to commute back and forth and stated she would like to see Option C, but would go along with Options B and E if that was the Board's consensus. Wold stated to go forward with Option E at this time and see what happens in 90 days, but also stated that things needed to change. Moved by Brown, seconded by Hystad, to move forward with presented Options B and E for the employee at this time and to approve HR drafting the documents to come back in January for Board approval. All voting aye, motion carried.

Huus updated the Board on County Route 37 right-of-ways. Huus stated substantial completion was over one year ago and the project is beyond the warranty to fix bad seeding. Huus suggested adding language in future contracts for percentage of establishment of seeding. Matt Johnson, NDDOT, stated the more restrictive the contracts are the more cost that will be included in the bid prices and agreed the addition of a percentage of grass establishment was the best place to start with contract modifications. The Board agreed that there would need to be some County remedies in areas where the seeds did not grow in the spring.

Moved by Hystad, seconded by Skarda, to execute the lease termination with WAWSA for the space at the County's Public Works building, to authorize the chairman to sign the agreement, and authorize Auditor/Treasurer Johnsrud to issue a check on December 22, 2021, for the \$690,000 buyout as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to provide \$152,000 to the Arnegard Rural Fire Department through a Joint Powers Agreement for payment on their Fire Hall loan. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to allocate 2021 distributions to the following entities through Joint Powers Agreements and to authorize a check run on December 22, 2021, for these payments - \$1,000,000 to the City of Watford City, \$1,000,000 to the City of Alexander, \$1,000,000 to the City of Arnegard, and \$750,000 to the Alexander Fire District Fire Hall project, and to approve a check in the amount \$917,487.59 to ND Guarantee and Title to close on the Rawson Shop purchase. All voting aye, motion carried.

The meeting adjourned at 5:22 p.m. until January 4, 2022, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

## DECEMBER 2021 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
55155	WATFORD CITY/CITY OF	606.72
55366	ALEXANDER PARK DISTRICT	52.58
55367	ALEXANDER RURAL FIRE DISTRICT	998.86
55368	ALEXANDER SCHOOL DIST. #2	39,505.25
55369	ALEXANDER TWP.	8,090.50
55370	ANTELOPE CR. TWP.	5,364.91
55371	ARNEGARD PARK DISTRICT	461.89
55372	ARNEGARD RURAL FIRE PROTECTION DIST.	1,120.28
55373	ARNEGARD TWP.	14,925.34

55374	ARNEGARD/CITY OF	920.47
55375	BLUE BUTTES TWP.	10,035.34
55376	CHARBON TWP.	9,692.64
55377	EARL SCHOOL DIST. #18	360.99
55378	ELM TREE TWP.	25,137.51
55379	GRAIL TWP.	4,307.23
55380	GRASSY BUTTE FIRE DISTRICT	113.95
55381	HAWKEYE TWP.	7,036.77
55382	HORSE CREEK RURAL FIRE DIST.	309.20
55383	HORSE CREEK SCHOOL DIST. #32	1,249.15
55384	KEENE TWP.	9,316.75
55385	MANDAREE SCHOOL DIST. #36	1.58
55386	MCKENZIE CO. FIRE PROT. DIST.	5,624.72
55387	MCKENZIE CO. HISTORICAL SOCIETY	707.51
55388	MCKENZIE CO. SD#1	296,705.73
55389	MCKENZIE SOIL CONS. DIST.	7,111.45
55390	ND STATE TREASURER	14,666.93
55391	NEW TOWN PUBLIC SCHOOL DIST.	91,809.25
55392	NEW TOWN RURAL AMBULANCE DIST.	58.29
55393	NEW TOWN RURAL FIRE DEPT.	58.29
55394	RANDOLPH TWP.	3,697.97
55395	RIVERVIEW TWP.	53,043.71
55396	SIOUX TWP.	9,261.54
55397	SIOUX-YELLOWSTONE RURAL FIRE DIST.	438.08
55398	TRI TWP	33,079.25
55399	TWIN VALLEY TWP.	73,330.33
55400	UPPER MISSOURI DIST. HEALTH UNIT	2,913.51
55401	WATFORD CITY MUNICIPAL AIRPORT	355.32
55402	WATFORD CITY PARK DISTRICT	7,338.56
55403	WATFORD CITY/CITY OF	40,758.34
55404	WILLISTON FIRE PROTECTION DISTRICT	46.73
55405	WILLISTON VECTOR CONTROL DIST.	1.94
55406	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,400.75
55407	YELLOWSTONE SCHOOL DISTRICT #14	3,010.80
55408	YELLOWSTONE TWP.	17,326.32
55409	WATFORD CITY/CITY OF	8,005.08
122021	MCKENZIE CO. TREASURER	6,250,000.00
237049	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	15,127.13
237050	ACCUSOURCE INC.	479.74
237051	ACME TOOLS	2,478.98
237052	ADVANCED BUSINESS METHODS	1,715.83
237053	ADVANCED DRAINAGE SYSTEM INC	22,818.40
237054	ALL-IN SERVICE, LLC	3,000.00
237055	ALLEGIANCE COBRA SERVICES, INC.	50.00
237056	ALPINE AUTO GLASS INC.	3,562.00
237057	AMAZON CAPITAL SERVICES	3,111.07
237058	AMERICAN WELDING & GAS	37.14
237059	ANDERSEN/MACKENZIE L	204.62
237060	ANOVA FAMILY HEALTH CENTER	2,850.00
237061	ARMOR INTERACTIVE	47,922.77

237062	BADLANDS EDGE PAINTING LLC	2,904.00
237063	BADLANDS HARDWARE	660.89
237064	BADLANDS OCCUPATIONAL TESTING SERVICES	76.00
237065	BAKER & TAYLOR	4,914.59
237066	BAKER METAL AND RECYCLING INC	13,653.60
237067	BALCO UNIFORM COMPANY, INC.	1,548.65
237068	BARRETT PHARMACY	7.96
237069	BECKER/BARBARA J.	500.00
237070	BEK CONSULTING, LLC	436,221.11
237071	BLUE360 MEDIA, LLC	228.74
237072	BOGUE/KAYLEY J	25.00
237073	BOLKEN/DOUGLAS	3,155.00
237074	BOSS OFFICE & COMPUTER PRODUCTS	4,888.30
237075	BRADY'S ROADSIDE SERVICE	250.00
237076	BRANCH CONSTRUCTION SERVICES, LLC	78,600.00
237077	BROWN/COREY	600.00
237078	BURNS & MCDONNELL	5,462.50
237079	C.E. BROOKS & ASSOCIATES, P.C.	1,287.65
237080	CALAMP WIRELESS NETWORKS CORPORATION	3,978.00
237081	CALIBER FRESH WATER LLC	1,682.10
237082	CASCADE AUTO GLASS	550.00
237083	CDW-G GOVERNMENT	171.78
237084	CENTRAL SPECIALTIES INC.	8,081.45
237085	CERTIFIED POWER. INC	1,644.30
237086	CHARM-TEX, INC.	725.20
237087	CIM SANITARY TECH	7,500.00
237088	CORPORATE TRANSLATION SERVICES, INC	25.42
237089	CRAIG'S SALES-SERVICE-RENTAL	463.44
237090	CREATIVE PRODUCT SOURCING INC	2,541.30
237091	CREATIVE SERVICES OF NEW ENGLAND	256.95
237092	DAIKIN APPLIED AMERICAS INC.	447.48
237093	DASH MEDICAL GLOVES	357.80
237094	DEMCO	858.97
237095	DIRTY BIRDS, LLC	9,540.00
237096	DONE RIGHT THE FIRST TIME	420.00
237097	DTE, INC.	1,848.73
237098	DUSTBUSTERS ENTERPRISES INC.	137,591.46
237099	DWYER/MICHAEL	780.00
237100	E & M SERVICES	6,120.00
237101	ECOLAB PEST ELIMINATION DIV.	1,031.69
237102	ELKAN, INC	520.95
237103	FAIRFIELD AND WOODS, P.C.	1,518.02
237104	FARGO HOSPITALITY GROUP, LLC	286.41
237105	FARSTAD OIL IN	544.25
237106	FASTENAL COMPANY	1,754.01
237107	FCI CONSTRUCTORS, INC.	1,715,653.55
237108	FERGUSON WATERWORKS	2,946.45
237109	FINSAAS/DARRELL	48.16
237110	FIRST INTERNATIONAL BANK & TRUST	1,925.00
237111	FIRST INTERNATIONAL BANK & TRUST	3,167.21

237112	FIRST INTERNATIONAL INSURANCE	100.00
237113	FLATLAND FRESHWATER DEPOT, LLC	245.50
237114	FULKERSON FUNERAL HOME-SIDNEY	650.00
237115	G & G GARBAGE LLC	390.00
237116	GREENHAW FLOORING LLC	3,520.00
237117	GRONOS/JEFF	23.52
237118	HANCE/JUSTIN S	122.50
237119	HDR ENGINEERING, INC	12,622.05
237120	HECK BUILT LLC	608.00
237121	HEGGEN EQUIPMENT CO.	5,186.99
237122	HELLANDSAAS/MARCIA	150.00
237123	HILL ENTERPRISES	2,192.82
237124	HOBART SALES AND SERVICE	59.50
237125	HOLIDAY INN EXPRESS/GRAND FORKS	674.00
237126	HORIZON RESOURCES	29.65
237127	HOVDE/NATHAN	1,920.00
237128	HUUS/CURT	100.00
237129	IRWIN/JOHN	3,348.00
237130	JOHN HUTTER TOWING	377.50
237131	JOHNSON & SUNDEEN	5,025.00
237132	JOHNSRUD/ERICA	200.00
237133	KIESON/SADIE	250.00
237134	LAQUINTA INN & SUITES	86.40
237135	LARSEN SERVICE DRUG, INC.	871.04
237136	LAW ENFORCEMENT TARGETS INC	782.60
237137	LEGENDARY SMILES	380.00
237138	LEO/DEVAN	172.55
237139	LEWIS/JAY	13.44
237140	LINCOLN/JENNIFER MARIE	36.00
237141	LINDE GAS & EQUIPMENT INC.	823.60
237142	LINK/SUSAN M	5,676.00
237143	LINSETH/SHANE	1,920.00
237144	LIPPINCOTT/KRISTEN	36.00
237145	LUND OIL, INC.	1,715.34
237146	MARCO TECHNOLOGIES LLC	510.59
237147	MARTINEZ/EDWARD	1,621.93
237148	MCKENZIE CO. AMBULANCE SERVICE	589.32
237149	MCKENZIE CO. FARMER	3,098.15
237150	MCKENZIE CO. HEALTHCARE SYSTEMS	945.00
237151	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	428.16
237152	MCKENZIE CO. MOTOR VEHICLE BRANCH	15.00
237153	MCKENZIE COUNTY ROAD & BRIDGE	2,598.84
237154	MCKENZIE COUNTY RURAL WATER	4,346.68
237155	MENARD, INC.	1,414.80
237156	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	29.78
237157	MORRIS/TANIA K	595.00
237158	MOUNTAIN PLAINS LLC	1,092.50
237159	MRACHEK/EDWARD	780.00
237160	NATIONAL ASSOC. OF COUNTIES	450.00
237161	ND ASSN. OF COUNTIES	38,219.00



237162	ND ASSOC. OF NAE4HA	100.00
237163	ND DEPT. OF ENVIRONMENTAL QUALITY	200.00
237164	ND GUARANTY & TITLE CO.	50,000.00
237165	ND PETROLEUM COUNCIL	300.00
237166	ND STATE UNIVERSITY	935.00
237167	NDGS LLC	25.85
237168	NELSON INTERNATIONAL	7,889.87
237169	NEPRASH/KIMBERLY	150.00
237170	NEWMAN/DUSTIN B	38.50
237171	NORMONT EQUIPMENT CO.	4,560.41
237172	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
237173	NORTHERN HEAVY-DUTY TRUCK PARTS	866.95
237174	NSC MINERALS, LTD	3,090.03
237175	NUTRIEN AG SOLUTIONS	27,335.00
237176	O K IMPLEMENT CO.	7,262.01
237177	O.K. TIRE STORE, INC	10,934.72
237178	O'DAY EQUIPMENT, LLC	388.80
237179	OLSON/DOUG	32.48
237180	ORTEGA/ASHLEY	122.50
237181	PAULSON/KATIE	838.50
237182	PERRY/PETE	600.00
237183	PHARMCHEM. INC.	3,633.00
237184	PHOENIX SUPPLY, LLC	121.18
237185	PRAIRIE SCALE SYSTEMS, INC.	16,165.73
237186	PRIA	60.00
237187	QUALITY INN BISMARCK	1,461.29
237188	QUILL CORPORATION	2,585.10
237189	RDO EQUIPMENT CO. - FARGO	28,991.98
237190	RED ROCK FORD	1,349.40
237191	RESERVATION TELEPHONE CO-OP	25,053.20
237192	RIVER AGGREGATES II	750,487.15
237193	ROOTES/VICTORIA E	140.00
237194	ROUGH RIDER INDUSTRIES	5,482.00
237195	SAX MOTOR CO	514.48
237196	SAX WATER DEPOT LLP	698.50
237197	SCHWARTZ CONSTRUCTION INC./EDWARD H	60,566.50
237198	SCOFIELD/JESSIE	5,933.00
237199	SIGN SOLUTIONS USA	21,630.67
237200	SINCLAIR CYBERNETICS, LLC	4,492.30
237201	SIRCHIE ACQUISITION COMPANY, LLC	3,492.69
237202	SJ WATER DEPOT INC.	764.40
237203	SKOGEN/RAYMON J	776.00
237204	SOUTH DAKOTA LTAP	375.00
237205	SRF CONSULTING GROUP, INC	8,909.01
237206	STARLIGHT IT & SECURITY	20,420.00
237207	STEIN'S INC.	2,549.33
237208	STENBERG/DANIEL	307.76
237209	SUMMIT FOOD SERVICE, LLC	12,144.44
237210	SUNDRE SAND & GRAVEL, INC.	22,613.11
237211	SYNDICATE SAFETY & OILFIELD SUPPLIES	194.99

237212	TASC-CLIENT SERVICES	2,684.53
237213	TEN KEY LLC	2,013.29
237214	TERAFLEX GROUP LLC	65,309.71
237215	TERRACON	1,410.00
237216	THE RADAR SHOP INC	2,205.00
237217	THIEL BROTHERS ROOFING, INC.	597.93
237218	THOS. Y PICKETT & CO. INC.	30,500.00
237219	TITAN MACHINERY, INC.	4,695.00
237220	TJELDE/LEE	2,120.00
237221	TREVENA/JOSHUA T	140.00
237222	ULINE	226.28
237223	UNDERGROUND VAULTS & STORAGE, INC.	5,000.00
237224	UNIFORM CENTER	740.85
237225	UNITED QUALITY COOPERATIVE	1,578.90
237226	VANGUARD APPRAISALS INC.	11,060.00
237227	WARNE CHEMICAL & EQUIPMENT CO.	575.14
237228	WESTLIE MOTOR CO.	857.93
237229	WESTLIE TRUCK CENTER	5,575.80
237230	WIR3D ELECTRIC INC.	2,845.00
237231-237246	PAYROLL - DECEMBER 10, 2021	837,444.11
237247	ALEXANDER/CITY OF	116.00
237248	ARMSTRONG SANITATION	592.45
237249	CONSOLIDATED TELCOM	96.82
237250	INFORMATION TECHNOLOGY DEPT.	6,316.80
237251	LYREC	88.84
237252	MCKENZIE COUNTY RURAL WATER	125.96
237253	MCKENZIE ELECTRIC CO-OP INC.	6,712.68
237254	MONTANA DAKOTA UTILITIES CO.	31,516.74
237255	NEMONT	28.50
237256	RESERVATION TELEPHONE CO-OP	9,787.22
237257	SOUTHWEST WATER AUTHORITY	50.00
237258	VERIZON/ACCT 342033315-01	2,920.14
237259	VERIZON/ACCT 842030146-01	4,882.17
237260	WATFORD CITY WATER DEPT./CITY OF	4,319.06
237261	ALEXANDER/CITY OF	227.95
237262	GARRISON DIVERSION CONSERVANCY DIST.	3,555.73
237263	L. YELLOWSTONE IRRIG. DIST. #2	965.70
237264	MCKENZIE CO. AMBULANCE SERVICE	1,636.63
237265	YELLOWSTONE SCHOOL DISTRICT #14	386.46
237266	ND DEPT. OF TRANSPORTATION	18.00
237267	ABDO PUBLISHING COMPANY	16,070.05
237268	ADVANCED BUSINESS METHODS	210.51
237269	ADVANCED ENG. & ENVIRON. SERV., LLC	44,630.45
237270	AGRI INDUSTRIES, INC.	467.96
237271	ALLEGIANCE COBRA SERVICES, INC.	50.00
237272	ALLEGRA OF BOZEMAN	57.86
237273	ALPINE AUTO GLASS INC.	3,680.00
237274	AMAZON CAPITAL SERVICES	4,989.05
237275	AMERICINN OF WAHPETON	192.00
237276	AQUA CHEM	1,446.00

237277	ARMOR INTERACTIVE	63,334.22
237278	ASDCO CONSTRUCTION SUPPLY	3,512.00
237279	AUTO VALUE	342.75
237280	BADGE & WALLET	54.00
237281	BADLANDS EDGE PAINTING LLC	2,904.00
237282	BADLANDS HARDWARE	328.34
237283	BADLANDS OCCUPATIONAL TESTING SERVICES	38.00
237284	BAKER & TAYLOR	2,395.57
237285	BAKER METAL AND RECYCLING INC	24,900.70
237286	BALCO UNIFORM COMPANY, INC.	1,595.75
237287	BARRETT PHARMACY	3.98
237288	BASIN SAFETY CONSULTING	11,642.50
237289	BEK CONSULTING, LLC	5,899.50
237290	BLUE TARP FINANCIAL, INC.	876.00
237291	BOB BARKER COMPANY INC	79.44
237292	BORDER PLAINS EQUIPMENT LLC	26,700.00
237293	BORDER STATES ELECTRIC	1,410.15
237294	BOSS OFFICE & COMPUTER PRODUCTS	726.23
237295	BRADY'S ROADSIDE SERVICE	6,112.50
237296	BROSZ ENGINEERING, INC.	8,370.00
237297	BURNS & MCDONNELL	16,898.14
237298	BUTLER MACHINERY COMPANY	1,698.77
237299	CALAMP WIRELESS NETWORKS CORPORATION	3,978.00
237300	CALIBER FRESH WATER LLC	2,520.63
237301	CARR/JUSTIN OR AMBER	319.91
237302	CDW-G GOVERNMENT	440.00
237303	CELLEBRITE INC	485.00
237304	CHARM-TEX, INC.	603.70
237305	CHERREY'S PROPANE	2,515.50
237306	CORE & MAIN	3,676.65
237307	CORPORATE TRANSLATION SERVICES, INC	41.83
237308	COUNTIES PROVIDING TECHNOLOGY	2,947.03
237309	CREATIVE PRODUCT SOURCING INC	92.10
237310	CREATIVE SERVICES OF NEW ENGLAND	456.95
237311	CROSS/ROBERT	39.20
237312	D & D WATER WELL SERVICE	4,657.50
237313	DAHL/NATHAN	252,622.00
237314	DAKOTA SUPPLY GROUP	5,303.62
237315	DAWA DEVELOPMENT, LLC	240.00
237316	DEMCO	402.47
237317	DIRTY BIRDS, LLC	4,200.00
237318	DONE RIGHT THE FIRST TIME	420.00
237319	DTE, INC.	22,864.15
237320	DWYER/DANIEL	20.16
237321	ECOLAB PEST ELIMINATION DIV.	132.08
237322	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	275.00
237323	ESSENTIAL PACKS LLC	1,335.93
237324	EVIDENT CRIME SCENE PRODUCTS	100.00
237325	FAIRFIELD AND WOODS, P.C.	737.50
237326	FAIRFIELD AND WOODS, P.C.	177.00

237327	FARMERS UNION OIL COMPANY	74,476.30
237328	FARSTAD OIL IN	744.15
237329	FASTENAL COMPANY	8,416.22
237330	FCI CONSTRUCTORS, INC.	1,171,749.60
237331	FEDERAL EASTERN INTERNATIONAL LLC	360.00
237332	FERGUSON WATERWORKS	78.54
237333	G & G GARBAGE LLC	562.50
237334	GRAINGER	1,033.27
237335	GRASSY BUTTE PARK	2,000.00
237336	GRAYBAR	2,280.04
237337	HANSEN DIESEL & AUTOMOTIVE	14,391.81
237338	HANSON/DIRK	1,800.00
237339	HDR ENGINEERING, INC	8,495.00
237340	HECK BUILT LLC	145.00
237341	HEGGEN EQUIPMENT CO.	1,664.17
237342	HELLANDSAAS/MARCIA	496.56
237343	HELMUTH/KEITH	8,792.37
237344	HOFFMANN/LILLIAN	169.73
237345	HONSTEIN/MARK	147.87
237346	HYMARK HVAC LLC	3,817.50
237347	ICON ARCHITECTURAL GROUP	24,051.68
237348	INFORMATION TECHNOLOGY DEPT.	418,050.79
237349	INFORMATIONAL DATA TECHNOLOGIES LLC	659.57
237350	INGRAM/MAX	111.24
237351	INTERACTIVE DATA, INC	50.00
237352	INTERNATIONAL ASSOC OF CHIEFS OF POLICE	215.00
237353	J CUSTOM ELECTRIC	24,015.20
237354	JACK & JILL	12.35
237355	JOHANSEN/MICHELLE A	56.00
237356	JOHN HUTTER TOWING	190.00
237357	JOHNSON & SUNDEEN	5,000.00
237358	KAMINSKY, SULLENBERGER & ASSOCIATES	600.00
237359	KIESON/CAROL	112.00
237360	KOHLER COMMUNICATIONS, INC.	283.50
237361	KOTANA COMMUNICATIONS, INC.	87.20
237362	LAQUINTA INN & SUITES	691.20
237363	LEXIPOL LLC	2,171.52
237364	LEXISNEXIS, A DIVISION OF RELX INC.	278.22
237365	LINDE GAS & EQUIPMENT INC.	152.68
237366	LINK COMPUTER CORPORATION	660.68
237367	LUND OIL, INC.	11,233.28
237368	MAGNUSON/JOSHUA J	140.00
237369	MARMON/JASON J.	18,111.42
237370	MARTINEZ/EDWARD	93.00
237371	MCKENZIE CO. FARMER	97.65
237372	MCKENZIE CO. GRAZING ASSN.	3.00
237373	MCKENZIE CO. HEALTHCARE SYSTEMS	8,672.35
237374	MCKENZIE CO. SD#1	2,000,000.00
237375	MCKENZIE CO. TREASURER	15,699.76
237376	MCKENZIE COUNTY ROAD & BRIDGE	2,528.75

237377	MCKENZIE COUNTY RURAL WATER	3,525.40
237378	MCKENZIE ELECTRIC CO-OP INC.	1,132.77
237379	MEDLINE INDUSTRIES, INC	76.26
237380	MENARD, INC.	206.50
237381	MID-STATES WIRELESS	2,340.00
237382	MILLER/LANCE	187.79
237383	MONTANA DAKOTA UTILITIES CO.	40.35
237384	MOUNTAIN PLAINS LLC	2,633.00
237385	NATIONAL SHERIFFS' ASSOCIATION	68.00
237386	ND ASSN. OF COUNTIES	1,505.70
237387	ND DEPARTMENT OF HEALTH	503.16
237388	ND DEPT. OF ENVIRONMENTAL QUALITY	150.00
237389	ND DEPT. OF TRANSPORTATION	2,492.77
237390	ND HOUSING FINANCE AGENCY	50.00
237391	ND OFFICE OF THE ATTORNEY GENERAL	4,125.00
237392	ND RURAL WATER SYSTEMS ASSN.	870.00
237393	ND SAFETY COUNCIL, INC.	169.34
237394	ND WATER RESOURCE DISTRICT ASSN.	675.00
237395	NDGS LLC	26.81
237396	NEHRING LAW OFFICE	175.00
237397	NELSON INTERNATIONAL	6,135.65
237398	NEPRASH/KIMBERLY	232.00
237399	NORTH DAKOTA ONE CALL	225.45
237400	NORTHERN HEAVY-DUTY TRUCK PARTS	884.35
237401	NORTHERN PUMP & COMPRESSION, INC.	313.30
237402	NORTHWESTERN POWER EQUIPMENT CO., INC.	2,550.00
237403	NORTHWESTERN UNIVERSITY	1,000.00
237404	NOVAK/LARRY	34.72
237405	O K IMPLEMENT CO.	90.45
237406	O.K. TIRE STORE, INC	9,579.20
237407	O'DAY EQUIPMENT, LLC	244,884.12
237408	O5 MOTORSPORTS, LLC	75.15
237409	PHARMCHEM. INC.	1,383.80
237410	POJORLIE PONDS	150.00
237411	POSITIVE PROMOTIONS	2,181.86
237412	PRO AUTO BODY, LLC	8,609.39
237413	QUADIENT LEASING USA, INC.	2,240.13
237414	QUALITY INN BISMARCK	86.40
237415	QUILL CORPORATION	473.14
237416	RDO EQUIPMENT CO. - FARGO	286,031.73
237417	RECORD KEEPERS LLC	89.50
237418	RESERVATION TELEPHONE CO-OP	417.68
237419	ROFF/KYLEE L	56.00
237420	ROLES/KRISTY	168.70
237421	ROLFSRUD/JOHN	40.32
237422	ROUGH RIDER INDUSTRIES	480.00
237423	SCHROEDER/MALISSA M.	300.00
237424	SIMONSON WATER DEPOT	75.00
237425	SIMPSON/SUZANNE M	56.00
237426	SRF CONSULTING GROUP, INC	1,983.44

237427	STANFORD/SHAY	220.00
237428	STEIN'S INC.	1,448.80
237429	SUMMIT FOOD SERVICE, LLC	4,078.42
237430	SWANSTON EQUIPMENT CO.	44,884.50
237431	THE SIDWELL COMPANY	2,805.00
237432	THOMSON REUTERS-WEST	384.02
237433	THORGRAMSON/TANAYA J	56.00
237434	TRANE U.S. INC.	3,126.00
237435	TRIPLE AAA SAFETY/TRAINING INC.	7,139.25
237436	ULINE	387.86
237437	UNIFORM CENTER	119.98
237438	US BANK NA DBA VOYAGER FLEET SYSTEMS	13,073.72
237439	USDA FOREST SERVICE	1,580.79
237440	VALLI INFORMATION SYSTEMS, INC	758.04
237441	VAZQUEZ CONTRACTING LLP	5,450.00
237442	VOGEL LAW FIRM	2,560.50
237443	WARD COUNTY TREASURER	775.50
237444	WAWSA	150,215.73
237445	WEST DAKOTA WATER, LLC	47.39
237446	WESTLIE TRUCK CENTER	1,256.74
237447	WILLIAMS/ZACHARY	62.00
237448	WINN-MARION BARBER, LLC	1,284.00
237449	ALEXANDER RURAL FIRE DISTRICT	750,000.00
237450	ALEXANDER/CITY OF	1,000,000.00
237451	ARNEGARD RURAL FIRE PROTECTION DIST.	152,000.00
237452	ARNEGARD/CITY OF	1,000,000.00
237453	ND GUARANTY & TITLE CO.	917,487.59
237454	WATFORD CITY/CITY OF	1,000,000.00
237455	WAWSA	690,000.00
237456-237474	PAYROLL - DECEMBER 10, 2021	804,246.14