

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

January 4, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 4, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended to include a letter to Representative Armstrong regarding the McKenzie County Grazing Association and HR5855. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the December 2021 minutes as presented. All voting aye, motion carried.

Discussion was had on the bills. Skarda requested to pull the bill to the Williston Vector Control until the meeting with them was held. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of vendor 10594, Williston Vector for \$50,000. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Publication of 2022 Salaries in Official County Newspaper; 2. Set Public Hearing for Abatement Application 4463 – 10am CT January 18, 2021; 3. Reschedule Public Hearing for Abatement Application 4459 – 10am CT January 18, 2021; 4. Approve & Authorize Chairman Signature – GIS ESRI Software Agreement Renewal.

Planning & Zoning Director Kimpel updated the Board on NDIC, PSC, NDDOH, and other public comment hearings. Kimpel stated the disposal site north of Alexander is currently on hold and is unsure when a new hearing will be held by NDIC. Kimpel stated TriTownship would be holding a town meeting and Kimpel would let the Board know when that was scheduled.

Moved by Skarda, seconded by Brown, to approve the budget amendment to JDA in the amount of \$75,000 for the housing program due to unallocated expenditures in 2021 as presented. All voting aye, motion carried.

Economic Development Coordinator Stenberg provided a 2021 year in review report and spoke of future plans for 2022/2023. Skarda asked about outreach to all regions of the County and Stenberg confirmed he does reach out to all. Brown encouraged anyone with ideas to come visit with the JDA Board.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign the Environmental Monitoring Services agreement with Braun Intertec for the Landfill as presented, not to exceed \$16,265.00. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to set the 2022 Household Hazardous Waste Event for June 3, 2022, as presented and to utilize the Public Works Shop as was done in 2021. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve an expenditure of up to \$30,000 for the Household Hazardous Waste Event in 2022. All voting aye, motion carried.

Engineering Director Huus presented to the Board a 7-year Capital Improvement Plan for the road system. Huus stated the priorities were based on road age, use, and the recent SRF studies on safety and needs. Additional items discussed included ensuring the bridges in the most critical shape are addressed, concerns on County Routes 14, 10, and 17, as well as 26^F Street and 102nd Ave NW. The Board asked Huus to include additional information to his CIP regarding percentages of design completed and percentage of acquired right of way to assist the Board with decisions in the future. The Board also requested Huus and Road Superintendent Northrop to work together to add road maintenance projects to the CIP schedule.

Moved by Brown, seconded by Wold, to approve the 2022 Chip Seal Design Contract with HDR Engineering as presented for \$65,276.00. All aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the chairman to sign the Local Match on Bridge Inspection and Load rating with NDDOT as presented. All voting aye, motion carried.

HR Director Norby presented employee review documents to the Board and requested approval and signature authority. Moved by Hystad, seconded by Skarda, to authorize the chairman to sign the documents as amended to change dates on Item 7 for more timely completion of those items and to delete Item 8. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint the HR Director as the secondary administrator of the RTC Wave Camera system effective January 4, 2022. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the UMDHU Trailer Storage Memorandum of Understanding as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the 2022 beer and wine licenses to Peggy Hellandsaas Enterprises Inc./Tobacco Gardens as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Joint Powers Agreement with Yellowstone Township in the amount of \$170,000 for canal work done at Sundheim Park. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to request Auditor/Treasurer Johnsrud draft a letter of support for the McKenzie County Grazing Association and their letter to Representative Armstrong regarding HR5855, to request State's Attorney Skarda's review of the letter, and authorize the chairman to sign the letter once approved by legal counsel. All voting aye, motion carried.

The Board recessed at 11:03 a.m. until 6:00 p.m. for the public hearing on dust control.

At 6:00 p.m. the Board held a public hearing on dust control and listened to citizen concerns regarding applications of magnesium chloride. Citizens expressed concerns regarding damage to vehicles, subdivision concerns, how the product is applied, township requests for application, and product alternatives.

The Board recessed at 7:22 p.m. until January 18, 2022, at 9:00 a.m.

January 18, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 18, 2022. Present: Commissioners Joel Brown (via phone), Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Wold, to approve the agenda as amended to include approval of the Arnegard Rural Fire District Joint Powers Agreement for the Fire Hall as Commission Consent Item #10. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer's Report for the period ending December 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-10 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Signature – JPA with Alexander Rural Fire Dept – Fire Hall Project; 2. Approve 2022 Road Maintenance Agreements – C. Wodelet, E. & B. Dahl; 3. Reappoint Curt Severson to the School Reorganization and Annexation Board – term

expiring December 31, 2024; 4. Approve & Authorize Signature – JPA with City of Alexander – Road Project; 5. Approve & Authorize Signature – JPA with City of Watford City – 2022 Infrastructure Projects; 6. Approve & Authorize Signature – Resolution with City of Watford City – 15 Honeywell 4-Gas Monitors (BOCC approved transfer 12/21/2021); 7. Approve Sick Time Donations – A. Higgins; 8. Set Public Hearing for Abatement Application 4465 – February 1, 2022, at 10am CT; 9. Set Public Hearing for Section Line Closure Request – February 15, 2022, at 10am CT; 10. Approve & Authorize Signature – JPA with Arnegard Rural Fire District – Fire Hall Project.

Moved by Skarda, seconded by Wold, to approve the Planning & Zoning Consent Agenda Items 1-2 as presented. All voting aye, motion carried. Items approved: 1. Dixon Badlands Trust-Dixon J2K Water Depot #0034-15AMENDCUP The applicant is proposing to convert the two (2) northwest ponds to one fresh water containment pond, not exceeding 40 acre-ft capacity, on a parcel of land currently conditionally permitted for a water depot and freshwater holding pond. The proposed pond will be separate from the depot and will supply water to other operations. The pond will be supplied by permitted water from the Little Missouri River and underground wells. The owner has agreed to allow emergency management personnel to use water from this containment pond in case of emergency. Planning & Zoning recommend approval of Amended CUP #0034-15 to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. Dixon Badlands Trust-Dixon J2K Water Depot #0034-15RBW The applicant is requesting a Reclamation Bond Waiver to remove the reclamation bond requirement from the original required conditions for Conditional Use Permit #0034-15CUP and #0034-15AMENDCUP for a fresh water depot for the purpose of providing water for oil and gas development. The reservoirs are lined. Planning & Zoning recommend approval of Reclamation Bond Waiver #0034-15 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on a letter to the NDIC regarding the GMJS SFI Facility in Tri Township. Board consensus was to add additional information regarding the apartment units, number of homes nearby, number of residents, and additional information regarding the distance from homes to the site and bring the letter back for further review at the February 1 meeting.

Karl Aaker, McKenzie Electric Cooperative, explained the electrical extensions for power to the new fairgrounds site with a cost of \$190,000. Moved by Hystad, seconded by Skarda, to approve the MEC contract for \$190,000 as presented. All voting aye, motion carried.

MMHSZ Director Sorenson presented the updated Human Service Zone Plan to the Board and asked for any input on changes needed. Sorenson stated the updated plan outlined current Zone functions that should be helpful to staff and clients. Sorenson stated she would return for final approval once approved by the Zone Board. Moved by Hystad, seconded by Brown, to reappoint K. Skarda to the Mountrail McKenzie Human Service Zone Board. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to reschedule the public hearing on Abatement Application 4459 to February 1, 2022, at 10:00 a.m. CT. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve Abatement Application 4463 as presented. Hystad recused himself for the discussion and vote due to conflicts. All voting aye (Hystad recused), motion carried.

Moved by Skarda, seconded by Wold, to approve the contract with Dakota Fire Protection for the fire sprinklers at the Courthouse with a cost of \$600. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the contract with Dakota Fire Protection for the fire sprinklers at the LEC with a cost of \$1,500. All voting aye, motion carried.

Facilities Administrator Buck requested Board direction on changes to the newly purchased shop at Rawson. Buck suggested the addition of radiant heaters and fans, additional lighting, new locks, camera security system, and others. Board consensus was for Buck to work on pricing for the needed updates and come back with the information. Moved by Lawlar, seconded by Skarda, to approve the purchase of two 1,000 gallon propane tanks for the Rawson Shop at a cost of \$3,000/each. All voting aye, motion carried.

Emergency Manager Jappe provided information on the upcoming Prepare '22 Fair on Saturday, January 22 at the Rough Rider Center. Jappe also requested a budget amendment for door prize items for the Fair. Moved by Skarda, seconded by Hystad, to approve a budget amendment in the amount of \$2,500 to the Emergency Management Budget and authorize to expend the funds, donated by the American Legion, for door prizes at the Prepare '22 Fair. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve a budget amendment in the amount of \$80,000 to the Emergency Management Budget for the additional generators and installation at Cartwright and Grassy Butte. Jappe stated she is still waiting for the electrical bids on these projects. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve a budget amendment to the Landfill Budget for one additional FTE as requested by Director Schreiber. All voting aye, motion carried.

Road Superintendent Northrop presented options to the Board on the continuation of magnesium chloride applications in the County. Northrop suggested Option A, one mag application per road per year at an application rate of 0.3. Board consensus was also for Option A. Skarda asked about the process for the request of an additional application of mag, should it be needed, and Northrop stated these requests would be handled case by case by the Mag Foremen. Discussion was also held about

subdivisions and a process on how or if mag applications can be done there. SA Skarda stated this is to be discussed at the next road meeting where the definitions of private and public roads will also be addressed. Brown stated the group should consider if Road & Bridge believes it to be achievable with proper ingress/egress, road ownership issues, HOAs or organized townships, and to understand the liability implications of providing this service with which the Board is comfortable to assume. Lawlar stated he will update the Board after the meeting.

Moved by Hystad, seconded by Skarda, to approve the sale of AEDs through the Auditor/Treasurer's Office by sealed bid, with no minimum price required, and to include a liability waiver. Lt. Newman stated these AEDs will be sold "as is" and without any pads. Johnsrud will work with Lt. Newman and SA Skarda on the sealed bid package. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve a budget amendment to the Sheriff's Office Budget in the amount of \$16,326 for ammo that was sold to McLean County in December 2021. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the Limited English Proficiency Plan as presented by HR Director Norby. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Accident Review Committee policy as presented by HR Director Norby. All voting aye, motion carried.

Fleet Manager Kummer reported to the Board that no bids were received for the Mowing Tractor that was advertised. Kummer recommends waiting to rebid until next year. Board consensus was to wait to rebid the item as recommended.

Johnsrud updated the Board on the coroner services agreement with Fulkerson-Stevenson Funeral Homes. Board consensus was this item can be removed from unfinished business at this time.

Discussion was held on the Sheriff's Office Statewide Budget Comparison Report. Brown stated he recalled a request from the Board for some additional information to assist in the analysis and asked Johnsrud to follow up with the Sheriff's Office. Board consensus was to request this item be discussed more fully at the February 1 meeting.

SA Skarda updated the Board on the Landfill Lot cleanup item and stated he hasn't received court documents and titles requested from Planning & Zoning. SA Skarda stated he would follow up on the request.

Moved by Hystad, seconded by Skarda, Move to approve the 2021 budget amendments as presented in the Budget to Actual Report by Auditor/Treasurer Johnsrud due to unanticipated expenses or other increases to costs: increase the Landfill budget from \$2,896,830 to \$3,738,880.34; increase the Non-departmental

budget from \$5,292,000 to \$14,107,621.43; increase the Transfers to Other funds budget from \$19,747,000 to \$19,777,000; increase the JDA budget from \$880,966 to \$6,339,748.71; increase the Doc Preservation to \$97,246.75; increase the Haz Chem budget from \$84,500 to \$194,976.95; increase the Health Unit budget from \$370,345 to \$431,931.10; increase the Historical Society budget from \$38,130 to \$77,349.06. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Ground Lease Amendment for the LSS Housing Watford City III property as presented. All voting aye, motion carried.

The meeting adjourned at 11:53 a.m. until February 1, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

JANUARY 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
55841	ALEXANDER PARK DISTRICT	\$	1,444.62
55842	ALEXANDER RURAL FIRE DISTRICT	\$	8,271.23
55843	ALEXANDER SCHOOL DIST. #2	\$	150,140.80
55844	ALEXANDER TWP.	\$	11,396.09
55845	ALEXANDER/CITY OF	\$	6,827.07
55846	ANTELOPE CR. TWP.	\$	5,891.67
55847	ARNEGARD PARK DISTRICT	\$	3,353.90
55848	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	5,725.07
55849	ARNEGARD TWP.	\$	20,388.33
55850	ARNEGARD/CITY OF	\$	9,926.17
55851	BLUE BUTTES TWP.	\$	10,943.49
55852	CHARBON TWP.	\$	13,790.00
55853	EARL SCHOOL DIST. #18	\$	3,699.37
55854	ELM TREE TWP.	\$	28,634.55
55855	GRAIL TWP.	\$	8,718.36
55856	GRASSY BUTTE FIRE DISTRICT	\$	2,227.62
55857	HAWKEYE TWP.	\$	10,674.99
55858	HORSE CREEK RURAL FIRE DIST.	\$	365.86
55859	HORSE CREEK SCHOOL DIST. #32	\$	4,472.74
55860	KEENE TWP.	\$	12,377.52
55861	MANDAREE SCHOOL DIST. #36	\$	69.01
55862	MCKENZIE CO. FIRE PROT. DIST.	\$	33,597.72
55863	MCKENZIE CO. HISTORICAL SOCIETY	\$	3,483.70
55864	MCKENZIE CO. SD#1	\$	1,051,460.47
55865	MCKENZIE SOIL CONS. DIST.	\$	27,284.15
55866	ND STATE TREASURER	\$	28,731.61
55867	NEW TOWN PUBLIC SCHOOL DIST.	\$	93,301.18
55868	NEW TOWN RURAL AMBULANCE DIST.	\$	941.65
55869	NEW TOWN RURAL FIRE DEPT.	\$	519.95
55870	RANDOLPH TWP.	\$	4,058.81

55871	RIVERVIEW TWP.	\$	51,926.51
55872	SIOUX IRRIGATION DISTRICT	\$	4,358.77
55873	SIOUX TWP.	\$	11,006.69
55874	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	2,264.03
55875	TRI TWP	\$	33,834.50
55876	TWIN VALLEY TWP.	\$	81,844.51
55877	UPPER MISSOURI DIST. HEALTH UNIT	\$	17,518.38
55878	WATFORD CITY MUNICIPAL AIRPORT	\$	10,125.34
55879	WATFORD CITY PARK DISTRICT	\$	159,538.23
55880	WATFORD CITY/CITY OF	\$	803,584.90
55881	WILLISTON FIRE PROTECTION DISTRICT	\$	301.81
55882	WILLISTON VECTOR CONTROL DIST.	\$	3.41
55883	YELLOWSTONE PUMPING IRRIG. DISTRICT	\$	2,110.28
55884	YELLOWSTONE SCHOOL DISTRICT #14	\$	36,726.28
55885	YELLOWSTONE TWP.	\$	24,437.99
55886	ALEXANDER/CITY OF	\$	116.00
55887	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	25,000.00
55888	MCKENZIE CO. ATMOSPHERIC RES.	\$	140,000.00
55889	MCKENZIE CO. FIRE PROT. DIST.	\$	80,000.00
55890	MCKENZIE COUNTY FAIR	\$	75,000.00
55891	WATFORD CITY MUNICIPAL AIRPORT	\$	50,000.00
55892	WATFORD CITY PARK DISTRICT	\$	4,000.00
55893	WATFORD CITY/CITY OF	\$	14,941.61
55894	YELLOWSTONE TWP.	\$	170,000.00
237475	ADVANCED BUSINESS METHODS	\$	1,774.16
237476	AMAZON CAPITAL SERVICES	\$	372.42
237477	ANOVA FAMILY HEALTH CENTER	\$	800.00
237478	BADLANDS EDGE PAINTING LLC	\$	2,904.00
237479	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	113.00
237480	BALCO UNIFORM COMPANY, INC.	\$	158.58
237481	BOB BARKER COMPANY INC	\$	1,101.12
237482	BOLKEN/DOUGLAS	\$	3,155.00
237483	BORDER STATES ELECTRIC	\$	536.85
237484	BOSS OFFICE & COMPUTER PRODUCTS	\$	525.96
237485	BRADY'S ROADSIDE SERVICE	\$	125.00
237486	CASCADE AUTO GLASS	\$	116.40
237487	CDW-G GOVERNMENT	\$	7,445.49
237488	CERTIFIED POWER. INC	\$	1,068.33
237489	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	53,092.20
237490	COLONIAL RESEARCH CHEMICAL CORP.	\$	363.95
237491	DAKOTA BUSINESS SOLUTIONS	\$	2,500.00
237492	DARYL'S MOBILE TIRE SERVICE, LLC	\$	1,075.60
237493	DIRTY BIRDS, LLC	\$	7,425.00
237494	DOCUMENT OUTPUT CENTER	\$	3,126.72
237495	ECOLAB PEST ELIMINATION DIV.	\$	364.00
237496	EVIDENT CRIME SCENE PRODUCTS	\$	97.46
237497	FARMERS UNION OIL COMPANY	\$	1,324.80
237498	FARSTAD OIL IN	\$	226.80
237499	FASTENAL COMPANY	\$	1,436.59
237500	FIRST INTERNATIONAL BANK & TRUST	\$	2,911.70

237501	FLECK/WILLIAM	\$	100.80
237502	GANDARA JR/JESUS	\$	335.00
237503	HAWKEYE OILFIELD SUPPLY	\$	107.63
237504	HEGGEN EQUIPMENT CO.	\$	2,925.85
237505	HYALITE ENGINEERS, PLLC	\$	21,965.00
237506	HYSTAD/CRAIG	\$	20.38
237507	ICON ARCHITECTURAL GROUP	\$	22,471.25
237508	J.J. KELLER & ASSOCIATES INC	\$	528.61
237509	JOHN HUTTER TOWING	\$	162.50
237510	JOHNSON & SUNDEEN	\$	50.00
237511	L & K NELSON, INC.	\$	4,525.00
237512	LINDE GAS & EQUIPMENT INC.	\$	1,079.97
237513	LUND OIL, INC.	\$	6,250.59
237514	MARCO TECHNOLOGIES LLC	\$	510.59
237515	MCKENZIE CO. FARMER	\$	1,459.05
237516	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	20,000.00
237517	MERCHANTS BANK EQUIPMENT FINANCE	\$	128,069.10
237518	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	448.90
237519	MONTANA DAKOTA UTILITIES CO.	\$	265,000.00
237520	ND ASSN. OF COUNTIES	\$	63.00
237521	ND STATE UNIVERSITY	\$	53.00
237522	NELSON INTERNATIONAL	\$	464.46
237523	NORTHWESTERN UNIVERSITY	\$	6,000.00
237524	NOVA FIRE PROTECTION, INC.	\$	1,700.00
237525	O K IMPLEMENT CO.	\$	914.78
237526	O.K. TIRE STORE, INC	\$	2,834.22
237527	OLSON/JEREMY	\$	40.32
237528	RDO EQUIPMENT CO. - FARGO	\$	570.72
237529	ROGER NEW	\$	250.00
237530	SAX MOTOR CO	\$	256.62
237531	SCOFIELD/JESSIE	\$	5,933.00
237532	SIRCHIE ACQUISITION COMPANY, LLC	\$	96.69
237533	STEIN'S INC.	\$	2,263.88
237534	STEVENS EQUIPMENT SUPPLY, LLC	\$	311.05
237535	SUMMIT FOOD SERVICE, LLC	\$	8,458.30
237536	SUNDRE SAND & GRAVEL, INC.	\$	31,854.30
237537	THE UNIVERSITY OF TENNESSEE	\$	11,500.00
237538	THIEL BROTHERS ROOFING, INC.	\$	421.18
237539	TRACTOR & EQUIPMENT CO.	\$	182.14
237540	TRANE U.S. INC.	\$	991.20
237541	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	\$	26,000.00
237542	TRITECH SOFTWARE SYSTEMS	\$	11,395.67
237543	UNITED RENTALS INC	\$	456.00
237544	WESTLIE MOTOR CO.	\$	237.79
237545	WESTLIE TRUCK CENTER	\$	1,001.14
237546	WORKFORCE SAFETY & INSURANCE	\$	250.00
237547-237561	PAYROLL - JANUARY 7, 2022	\$	850,317.47
237562	GARRISON DIVERSION CONSERVANCY DIST.	\$	16,829.68
237563	L. YELLOWSTONE IRRIG. DIST. #2	\$	151,345.30
237564	MCKENZIE CO. AMBULANCE SERVICE	\$	20,549.98

237565	YELLOWSTONE SCHOOL DISTRICT #14	\$	22.78
237566	ARMSTRONG SANITATION	\$	713.02
237567	CONSOLIDATED TELCOM	\$	97.12
237568	INFORMATION TECHNOLOGY DEPT.	\$	6,236.15
237569	LYREC	\$	118.84
237570	MCKENZIE COUNTY RURAL WATER	\$	127.03
237571	MCKENZIE ELECTRIC CO-OP INC.	\$	7,819.54
237572	MONTANA DAKOTA UTILITIES CO.	\$	38,239.13
237573	NEMONT	\$	28.50
237574	RESERVATION TELEPHONE CO-OP	\$	9,199.16
237575	SOUTHWEST WATER AUTHORITY	\$	52.01
237576	VERIZON/ACCT 342033315-01	\$	2,991.70
237577	VERIZON/ACCT 842030146-01	\$	5,058.45
237578	WATFORD CITY WATER DEPT./CITY OF	\$	4,007.39
237580	ACME TOOLS	\$	445.99
237581	ADVANCED BUSINESS METHODS	\$	218.09
237582	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	114,961.75
237583	ALEXANDER FIRST RESPONDERS	\$	7,500.00
237584	AMAZON CAPITAL SERVICES	\$	1,716.93
237585	AMERICAN WELDING & GAS	\$	37.83
237586	ANOVA FAMILY HEALTH CENTER	\$	2,700.00
237587	ARMOR INTERACTIVE	\$	24,727.13
237588	ASTRO-CHEM LAB, INC.	\$	50.00
237589	AXON ENTERPRISES INC	\$	710.60
237590	BADLANDS HARDWARE	\$	1,341.90
237591	BADLANDS POWER FUELS, LLC	\$	50.00
237592	BALCO UNIFORM COMPANY, INC.	\$	415.45
237593	BECKER/BARBARA J.	\$	500.00
237594	BEK CONSULTING, LLC	\$	11,342.00
237595	BOB BARKER COMPANY INC	\$	99.50
237596	BORDER STATES ELECTRIC	\$	168.30
237597	BOSS OFFICE & COMPUTER PRODUCTS	\$	625.79
237598	BROSZ ENGINEERING, INC.	\$	16,485.00
237599	C.E. BROOKS & ASSOCIATES, P.C.	\$	464.44
237600	CASCADE AUTO GLASS	\$	303.00
237601	CHARM-TEX, INC.	\$	888.90
237602	CHERREY'S PROPANE	\$	2,303.25
237603	CIM SANITARY TECH	\$	7,500.00
237604	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	9,825.00
237605	CORE & MAIN	\$	1,815.35
237606	CORPORATE TRANSLATION SERVICES, INC	\$	12.37
237607	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
237608	CROSS/ROBERT	\$	40.95
237609	DAKOTA SUPPLY GROUP	\$	4,206.16
237610	DIRTY BIRDS, LLC	\$	1,710.00
237611	DMC WEAR PARTS LLC	\$	3,350.68
237612	DONE RIGHT THE FIRST TIME	\$	280.00
237613	DTE, INC.	\$	1,395.57
237614	EIDE BAILLY	\$	14,000.00
237615	FAMILY CRISIS CENTER	\$	65,000.00

237616	FARMERS UNION OIL COMPANY	\$	69,957.83
237617	FARSTAD OIL IN	\$	4,950.34
237618	FASTENAL COMPANY	\$	1,432.71
237619	FCI CONSTRUCTORS, INC.	\$	1,212,767.80
237620	FERGUSON WATERWORKS	\$	222.05
237621	FIRE AND ICE REFRIGERATION, HEATING AND	\$	1,173.27
237622	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
237623	FIRST INTERNATIONAL INSURANCE	\$	100.00
237624	FLAGSHOOTER LLC	\$	1,652.30
237625	FLATLAND FRESHWATER DEPOT, LLC	\$	150.00
237626	FULKERSON FUNERAL HOME-SIDNEY	\$	2,616.00
237627	GREATMATS.COM CORPORATION	\$	1,881.00
237628	HDR ENGINEERING, INC	\$	8,172.42
237629	HEGGEN EQUIPMENT CO.	\$	774.68
237630	HELLANDSAAS/MARCIA	\$	100.00
237631	HILL ENTERPRISES	\$	2,301.56
237632	HUUS/CURT	\$	50.00
237633	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	654.57
237634	INTERACTIVE DATA, INC	\$	50.00
237635	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	\$	65.00
237636	KILLDEER AREA AMBULANCE	\$	25,000.00
237637	LARSEN SERVICE DRUG, INC.	\$	454.63
237638	LEGENDARY SMILES	\$	380.00
237639	LEWIS & CLARK TRAIL MUSEUM	\$	70,000.00
237640	LINDE GAS & EQUIPMENT INC.	\$	196.90
237641	LINK COMPUTER CORPORATION	\$	660.68
237642	LOREN YOUNG INC	\$	400.00
237643	LUND OIL, INC.	\$	4,281.37
237644	MARCO TECHNOLOGIES LLC	\$	1,949.79
237645	MCKENZIE CO. FARMER	\$	288.50
237646	MCKENZIE CO. HERITAGE ASSOCIATION	\$	45,500.00
237647	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
237648	MCKENZIE CO. SHERIFF	\$	17.00
237649	MCKENZIE CO. TREASURER	\$	22,290,625.82
237650	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	800,000.00
237651	MCKENZIE COUNTY ROAD & BRIDGE	\$	7,252.17
237652	MCKENZIE COUNTY RURAL WATER	\$	872.87
237653	MCKENZIE ELECTRIC CO-OP INC.	\$	1,296.93
237654	MENA/JOSE	\$	523.80
237655	MENARD, INC.	\$	520.97
237656	MID-STATES ORGANIZED CRIME INFORMATION	\$	200.00
237657	MONTANA DAKOTA UTILITIES CO.	\$	140.73
237658	MOUNTAIN PLAINS LLC	\$	2,707.50
237659	MYERS AUTO PARTS	\$	79.81
237660	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	\$	160.00
237661	ND ASSN. OF COUNTIES	\$	314,690.30
237662	ND COUNTY AUDITOR'S ASSN.	\$	125.00
237663	ND COUNTY TREASURER'S ASSN.	\$	125.00
237664	ND DEPT. OF TRANSPORTATION	\$	1,149.67
237665	ND OFFICE OF THE ATTORNEY GENERAL	\$	4,250.00

237666	ND SAFETY COUNCIL, INC.	\$	320.00
237667	ND STATE RADIO COMMUNICATIONS	\$	840.00
237668	ND WATER & POLLUTION CONTROL CONFERENCE	\$	150.00
237669	ND WATER EDUCATION FOUNDATION	\$	1,101.00
237670	NELSON INTERNATIONAL	\$	1,460.40
237671	NORTH DAKOTA ONE CALL	\$	113.35
237672	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	6,209.40
237673	NOVAK/LARRY	\$	36.27
237674	O K IMPLEMENT CO.	\$	14,463.32
237675	O.K. TIRE STORE, INC	\$	106.00
237676	O'DAY EQUIPMENT, LLC	\$	116.28
237677	PHARMCHEM. INC.	\$	1,163.65
237678	PIONEER MUSEUM	\$	27,500.00
237679	PRAIRIE SCALE SYSTEMS, INC.	\$	2,503.15
237680	PRO AUTO BODY, LLC	\$	584.55
237681	QUADIENT FINANCE USA, INC.	\$	2,000.00
237682	RAY ALLEN MANUFACTURING, LLC	\$	44.99
237683	RDO EQUIPMENT CO. - FARGO	\$	11,166.96
237684	RESERVATION TELEPHONE CO-OP	\$	417.35
237685	RICOH USA, INC	\$	462.34
237686	ROGER NEW	\$	482.50
237687	ROLFSRUD/NANCY	\$	2,388.00
237688	SAX WATER DEPOT LLP	\$	302.50
237689	SIMONSON WATER DEPOT	\$	250.00
237690	SINCLAIR CYBERNETICS, LLC	\$	3,475.23
237691	SRF CONSULTING GROUP, INC	\$	13,036.37
237692	STEIN'S INC.	\$	142.45
237693	SUMMIT FOOD SERVICE, LLC	\$	8,769.00
237694	SUNDRE SAND & GRAVEL, INC.	\$	3,533.07
237695	TEN KEY LLC	\$	1,540.24
237696	THE SIDWELL COMPANY	\$	495.00
237697	THEODORE ROOSEVELT EXPRESSWAY	\$	8,000.00
237698	THOMSON REUTERS-WEST	\$	384.02
237699	TIMBER AUTO BODY	\$	733.00
237700	TRACTOR & EQUIPMENT CO.	\$	3,529.18
237701	TRANE U.S. INC.	\$	1,292.80
237702	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	\$	26,000.00
237703	ULINE	\$	253.08
237704	UNIFORM CENTER	\$	322.80
237705	UNITED QUALITY COOPERATIVE	\$	1,210.23
237706	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	3,139.99
237707	VALLI INFORMATION SYSTEMS, INC	\$	797.38
237708	VOGEL LAW FIRM	\$	1,679.00
237709	WAWSA	\$	145,081.53
237710	WESTLIE MOTOR CO.	\$	61.49
237711	WESTLIE TRUCK CENTER	\$	167.54
237712	WILLISTON COUNCIL OF AGING	\$	40,000.00
237713	WOLD/CLINT E	\$	613.20
237714	YOUNG AT HEART CLUB	\$	13,000.00
237715	ZERO9 SOLUTIONS LTD	\$	59.90

237716	ACCUSOURCE INC.	\$	2,068.69
237717	ND DEPT. OF TRANSPORTATION	\$	24.00
237718-237733	PAYROLL - JANUARY 21, 2022	\$	810,535.58

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

February 1, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 1, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with a moment of silence for the late ND Attorney General Wayne Stenehjem, followed by the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to remove the public hearing for Abatement Application 4459 item, withdrawn by the applicant, and the addition of side-by-side for the Landfill and a shop discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the January 2022 minutes as presented. All voting aye, motion carried.

Discussion was had on the bills. Skarda asked for additional information on the ND Emergency Management memberships and how those are selected. Moved by Brown, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Items 1-3 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Out of State Travel – MCSO Interview and Interrogation Training – Billings, MT – February 15-18, 2022; 2. Approve 2022 Road Maintenance Agreement – D. & R. Nelson; 3. Approve & Authorize Chairman Signature – JPA with City of Arnegard – Infrastructure Project.

Joel Brown, Mineral Services Manager with MineralTracker FIBT, gave a presentation to the Board on the County's mineral and royalty assets, including the services provided by MineralTracker.

Moved by Hystad, seconded by Wold, to approve the purchase of a used side-by-side from the Landfill from Heggen Equipment at a cost of \$9,900 including the trade in of a JD Gator and Bobcat 3400. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Application 4465. No members of the public were present in support or opposition. Moved by Hystad, seconded by Brown, to approve Abatement Application 4465 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfill of two operator positions as requested by Road Superintendent Northrop. All voting aye, motion carried.

Discussion was held on the proposed Private Drive Maintenance Agreement amendments. Additions to the agreement include a section for Northrop to review the road requested to ensure it is feasible to maintain. Discussion was also held on the length of time agreements were honored with SA Skarda stating that yearly agreements are to assist in ensuring the County does not get into a legal bind should land be sold or requests from landowners change. It was suggested that the Road & Bridge Department mail out notices to agreement holders at the end of each year notifying them of a need for a new agreement and an ad in the newspaper. Moved by Hystad, seconded by Brown, to approve the amended Private Maintenance Agreement as presented. All voting aye, motion carried.

Engineering Director Huus presented an updated 7-year Capital Improvement Plan that included percentages of right-of-way and design complete on projects, as well as maintenance projects planned from Northrop's team. The Board discussed the importance of getting landowner involvement started early in the process, when design is approximately 20-25% complete, to include public hearings and other landowner feedback on proposed projects.

Discussion was held on the transfer of County Route 10 from County miles to State miles. Huus stated that in order for this to occur several items would have to be resolved: easements along the route would need to become acquired right-of-way, the road is currently designed for 55mph and would need to meet State standards of 65mph; and approximately 42 miles of State highway would need to be identified for an exchange as the State has reached its maximum allowed of mileage within McKenzie County. Western ND Transportation Liaison Johnson stated the exchange miles originally considered would be Hwy 1806 and Hwy 73. Board consensus was to no longer pursue this exchange due the cost of acquiring right-of-way on easements, the need to rebuild the road for required design changes by the State; and the condition of the State proposed exchange miles on Highways 1806 and 73.

Moved by Skarda, seconded by Hystad, to authorize the chairman to sign the Certification of Local Match for Bridge Inspection/Load Rating as presented. All voting aye, motion carried.

HR Director Norby updated the Board on coverage for the HR Director duties while she is on a leave of absence. Board consensus was to support and approve the plan as presented.

Moved by Skarda, seconded by Brown, to approve the ADA Program Access Plan Adaptation as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the Courthouse Keycard System Change Order in the amount of \$52,600 as presented. All voting aye, motion carried.

Discussion was held on the Landfill Impound Lot Cleanup item on unfinished business. SA Skarda stated, after meeting with P&Z Director Kimpel and MCSO Lt. Newman, he is comfortable with disposing of the items as the Board sees fit. Kimpel requested permission to look into the DEQ's Abandoned Motor Vehicle grant program to assist with the cleanup. The Board was supportive of Kimpel's request to find additional information on the grant process and update the Board at the next meeting.

Discussion was held by the Board on County Shops. Lawlar updated the Board on the former WAWSA bays at the Public Works building and stated that the Board needs to approve of any use of that space, but due to its current use for UMDHU vaccination clinics there isn't an urgent need for a decision. The Board consensus was for department heads to prepare a proposal for the space to be included with the Board meeting materials for the March 1 meeting. The Board and Facilities Administrator Buck also discussed needed updates to the newly purchased Rawson Shop. Buck updated the Board on the vendors that have been out to look at the project and stated he would be bringing information and quotes to the next Board meeting for further discussion.

The Board recessed at 11:45 a.m. until February 15, 2022, at 9:00 a.m.

February 15, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 15, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended to remove the Rawson Shop Fleet Items discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Treasurer's Report for the period ending January 31, 2022, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Items 1-6 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Out of State Travel Requests – M. Hellandsaas – March 13-16 to Red Lodge –

4-H Junior Leaders Trip & March 17-20 to Rapid City – 4-H Junior Leaders Trip; 2. Authorize Chairman Signature – RTC Letter of Support for Grant; 3. Approve Sick Time Donation – C. Kidd; 4. Set Public Hearing Date – Abatement Application 4475 – March 1, 2022 at 10am CT; 5. Approve Chairman Signature Authority – ND Housing Finance Operating Cost Adjustment Factor Forms; 6. Appoint John O'Connor to the unexpired Housing Authority seat – term expiring October 29, 2022 and reappoint Michon Sax, term expiring October 29, 2026.

Moved by Hystad, seconded by Skarda, to approve the Planning & Zoning Consent Agenda Item 1 as presented. All voting aye, motion carried. Item approved: 1. Greg Oberhofer #001-22ZC - The applicant is requesting a Zone Change from Agricultural to Light Industrial in order to build a shop to accommodate their future business. Planning & Zoning recommend approval of Zone Change application #001-22 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings. Lawlar discussed an email he received in response to the letter sent to Lynn Helms regarding the GMJS facility in Tri Township. Skarda provided a copy of a letter sent to NDDEQ from neighbors near the Republic Blue Buttes facility.

James Brower, Lower Yellowstone Irrigation District Manager discussed past history and practices when drains/culverts in Yellowstone Township need to be replaced. Brower stated in the past there was a partnership established where the township took care of the culvert costs in irrigation drains and the county took care of the culvert costs for the ditch drains. Brower stated three culverts were replaced in the fall of 2021 prior to having contact with County Engineer Huus regarding the costs for replacements which totaled \$10,682.50. Brower stated that often these are emergency type repairs as flooding begins to occur due to the difficulty in inspecting these culverts. Lawlar asked for some historical cost information so the County is able to add that information the budget each year. Skarda asked if an agreement between all parties should be established so all know moving forward how these items will be addressed. Scott Buxbaum, Yellowstone Township, and Richard Cayko, former McKenzie County Commissioner, agreed with Skarda and Brower that an agreement would be very beneficial. Moved by Hystad, seconded by Skarda, to approve the payment of the \$10,682.50 bill for culvert replacement in 2021 and for an agreement to be drafted for these moving forward. SA Skarda will work to draft the appropriate joint powers agreement. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfill of a Landfill Operator as requested by Landfill Director Schreiber. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the release for bids on the Landfill Leachate Pond Electrical Modifications/Repairs. All voting aye, motion carried.

Fleet Manager Kummer presented a replacement plan for discussion with the Board. Kummer stated he is noticing discrepancies between departments of when vehicles are traded and suggested ways to increase efficiency and replacement costs in a more optimal manner. Kummer stated the data would allow the Board the information to make decisions in the future and requested direction on which departments would fall under this program. Lawlar requested additional information on the UTVs/ATVs and to incorporate those into the plan as well. Moved by Brown, seconded by Skarda, to move all County departments and vehicles under this replacement plan effective immediately. Brown requested updates as the plan is tweaked and modified in the future. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve a budget amendment to the Road & Bridge budget for one additional mechanic full-time employee. Kummer stated no service truck is needed for this new employee. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on a section line closure request between Sections 3 and 4, Township 150N, Range 100W. The applicant was not present and had not provided copies of certified mailings as of the time of the hearing. Nathan Hovde, adjacent landowner, addressed the Board with concerns and setbacks to allow him to maintain his fence and have access to his property. Moved by Skarda, seconded by Brown, to continue the public hearing on this section line closure to March 1, 2022, beginning at 10:00 a.m. CT. All voting aye, motion carried.

MVB Manager Stueber updated the Board on upcoming changes to the NDDOT software and required training for the MVB employees. Stueber also stated NDDOT will be closed for the transition on May 5 and 6 and as a result the local MV branch would also need to be closed, but employees would report to work and complete other tasks. Moved by Brown, seconded by Hystad, to approve the closure of the McKenzie County Motor Vehicle Branch Office on May 5 and 6, 2022. All voting aye, motion carried.

Facilities Administrator Buck discussed costs for renovations at the newly acquired Rawson Shop. Buck recommended, following a meeting with SA Skarda, to bid out the project for completion. Buck stated the County did not receive any drawings or plans with the purchase which would be needed in the future. Moved by Brown, seconded by Wold, to send the project out to bid and procure the drawings needed. All voting aye, motion carried.

Buck presented a request from a department head for camera access to the cameras located within their shop areas. Buck stated the system will allow this type of access. Skarda asked if the department head can work with one of the five approved camera administrators to obtain access and Buck replied yes, that was possible. Brown asked HR Director Norby for input. Norby stated she supports having a small group of people have access for the system and stated that in the event of an incident HR would need to be involved in the process as well. Hystad asked if real-time access only can be given and Buck stated yes, that was also possible. Board consensus was support for real-time camera access and the need for historical information to be obtained

through the camera system administrators in place, which includes HR. Brown stated while this wasn't the original request of the department head, historical access limitations creates a policy and procedure moving forward for how incidents need to be reviewed. Moved by Brown, seconded by Hystad, to authorize MCWRD Director Shaffer real-time access to cameras within his shop bays. All voting aye, motion carried.

Emergency Manager Jappe discussed a possible conference of interest that will take place in Pittsburgh, PA, regarding clean waterways and spills and asked Board direction on whether or not she should attend. The Board expressed concerns regarding applicability of this particular conference and encouraged Jappe to seek other opportunities that provide more relevant education. Board consensus was for Jappe to not attend this particular training in Pittsburgh.

The meeting recessed at 10:55 a.m. for the McKenzie County Park Board Meeting. The meeting reconvened at 11:47 a.m.

MCWRD Director Shaffer updated the Board on various water projects around the County. Shaffer stated the System I North project was awarded to BEK and they are planning, weather permitting, to begin construction mid-March. Shaffer stated work continues on the sewer system designs for the Fairgrounds project. The FAA approved a water tank near Sather Dam and Shaffer is working with a landowner to install the tank. Shaffer also updated the Board on various water regulations and certifications that will be coming in the future.

Moved by Skarda, seconded by Brown, to approve the backfill of two seasonal positions and one seasonal ticket taker as requested by Road Superintendent Northrop. All voting aye, motion carried.

Northrop reported that he is working with Jappe on CPR/First Aid/AED training for his department. Moved by Hystad, seconded by Wold, to approve the training and associated costs. All voting aye, motion carried.

Northrop updated the Board regarding the on-call schedule and stated it is working well. Northrop added a phone number to list to reach the on-call person 24/7.

Northrop requested to combine two of his open full-time positions into one new full-time position as an additional foreman which would increase the efficiency within his department. Moved by Brown, seconded by Hystad, to approve the combination of two open full-time positions to create one new full-time foreman position. This reduces Northrop's full-time employee count by one. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the release of bids for dust control as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve and authorize the chairman to sign the Charlie Bob Creek USFS Easement as presented. All voting aye, motion carried.

MCSO Chief Deputy Wellen presented information to the Board on Sheriff's Office budget comparisons with Williams, Dunn, and Mountrail Counties. Wellen presented information on overtime, total salary costs, number of deputies, population, and miles within the counties and discussed she is also beginning to look at turnover rates to help provide additional information. The Board thanked Wellen for her work getting the presentation together and discussing it with the Board.

MCSO Lt. Ficken discussed the 2022 Sheriff's Office vehicle plan with the Board. Ficken stated F150 pickups were ordered as Tahoes were not available. Lawlar asked when the pickups were ordered and Ficken replied it was after the final budget was approved. Skarda asked about the pricing between purchasing and equipping the pickups versus the Tahoes and Ficken stated the costs are comparable even with a different vehicle type due to other changes that were needed and equipment that could be reused. Brown asked how the vehicle equipment expenses are determined based on trade-ins and use of equipment and Ficken stated the budget is compiled as if all equipment has to be replaced as there are many uncertainties regarding reuse when body styles or vehicle types change. Ficken also requested to replace a recently totaled vehicle with another F150. Sheriff Johansen stated a vehicle was found in South Carolina. Moved by Brown, seconded by Skarda, to approve the purchase of an F150 from a dealership in South Carolina to replace Unit 58 that was totaled per the request of Sheriff Johansen. All voting aye, motion carried. Ficken requested a budget amendment to the vehicle equipment line item using reimbursement funds for an insurance claim. Board consensus was to wait for the check from NDIRF to arrive before a budget amendment was considered. The Board also reiterated that all insurance claims need to be filed by Auditor/Treasurer Johnsrud as was passed by motion of the Board in 2021.

Sheriff Johansen requested additional compensation for the 911 Coordinator duties for Lt. Newman who was appointed to the position on May 18, 2021. Johansen provided information on salaries of this position across the State. Skarda asked Newman how many hours a week he dedicates to these duties and Newman stated 5-8 hours/week. Skarda asked about the PDQ evaluation process for this position. Newman stated he may want in the future to retain the 911 Coordinator duties even if not in his current role and requested flexibility to move the 911 Coordinator duties to other positions. Hystad asked about the recent changes to the Civil Sgt position that the former 911 Coordinator was also doing. Newman stated the new Civil Sgt will have additional supervisory duties that were not included with the former position. Skarda asked Newman if he had accepted the additional duties at the time with no additional compensation and Newman answered that he did. Skarda expressed concern with additional compensation in this instance and implications across the County for others that take on additional tasks. Brown asked HR Director Norby for her perspective. Norby stated there are already policies in place for consistency around the County and

suggested the best approach would be to have a new PDQ evaluation which includes all the duties Newman is currently doing. This PDQ can be evaluated yearly and duties moved if needed during those times. Moved by Brown, seconded by Skarda, to submit a PDQ for evaluation for the Lieutenant and 911 Coordinator duties currently being performed by Lt. Newman. All voting aye, motion carried.

Planning & Zoning Director Kimpel updated the Board on a meeting with the GMJS Services – SFI Facility and Tri Township and suggested possible dates for a meeting at the Courthouse. The Board requested Tri Township set the date, time, and location for the meeting and suggested a meeting near Alexander to accommodate citizens living in that area. Tri Township Chairman Larry Novak reached out and set the meeting for Sunday, March 6, 2022, at 2:00 p.m. CT likely at the Alexander Public School.

Kimpel updated the Board on recent filings related the Great American Lodge property.

Kimpel presented information on equipment, known as nasal rangers, used in odor detection. P&Z Attorney Johnson submitted a letter to the Board with his concerns regarding odor regulation, which is not a regulation enforced at the county level. Skarda stated the purchase of this type of equipment would not be an attempt to regulate facilities, but a way to help identify and alert the proper authorities for all regions of McKenzie County.

Hystad left the meeting at 1:32 p.m.

Kimpel introduced Diana Trussell and Lexi Craig from NDDEQ who are certified to use the nasal ranger equipment. Trussell stated that the equipment is not able to distinguish between different types of odors and is used to detect if an odor concentration is rising. Trussell stated two certified operators need to agree on the odor concentration units identified. Trussell stated training is provided by the manufacturer and the State assists with the certification process. Wold asked how long Trussell has been using this equipment. Trussell stated she has been certified for over 10 years but has never had an experience where the odor reached a concentration that resulted in an odor citation. Brown stated there would be a need to have policies in place regarding certification and handling of the data should a purchase move forward and questioned if it would be worth the process given the County doesn't regulate odors. Jappe also spoke about another type of equipment that offers some odor detection abilities. The Board took no action on a purchase of the nasal ranger equipment or other odor sensors/monitors at this time.

The meeting adjourned at 2:00 p.m. until March 1, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

FEBRUARY 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
56317	ALEXANDER PARK DISTRICT	\$ 4,004.20
56318	ALEXANDER RURAL FIRE DISTRICT	\$ 81,511.33
56319	ALEXANDER SCHOOL DIST. #2	\$ 1,205,048.91
56320	ALEXANDER TWP.	\$ 66,696.53
56321	ANTELOPE CR. TWP.	\$ 6,625.66
56322	ARNEGARD PARK DISTRICT	\$ 8,137.53
56323	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 32,328.84
56324	ARNEGARD TWP.	\$ 41,495.46
56325	ARNEGARD/CITY OF	\$ 17,140.19
56326	BLUE BUTTES TWP.	\$ 72,443.64
56327	CHARBON TWP.	\$ 29,085.41
56328	EARL SCHOOL DIST. #18	\$ 61,009.20
56329	ELM TREE TWP.	\$ 68,281.02
56330	GRAIL TWP.	\$ 24,593.16
56331	GRASSY BUTTE FIRE DISTRICT	\$ 4,879.65
56332	HAWKEYE TWP.	\$ 26,205.01
56333	HORSE CREEK RURAL FIRE DIST.	\$ 6,327.08
56334	HORSE CREEK SCHOOL DIST. #32	\$ 69,976.49
56335	KEENE TWP.	\$ 34,465.37
56336	MANDAREE SCHOOL DIST. #36	\$ 7,358.48
56337	MCKENZIE CO. FIRE PROT. DIST.	\$ 414,826.16
56338	MCKENZIE CO. HISTORICAL SOCIETY	\$ 28,574.27
56339	MCKENZIE CO. SD#1	\$ 7,669,137.97
56340	MCKENZIE SOIL CONS. DIST.	\$ 205,318.88
56341	ND STATE TREASURER	\$ 146,937.21
56342	NEW TOWN PUBLIC SCHOOL DIST.	\$ 339,821.28
56343	NEW TOWN RURAL AMBULANCE DIST.	\$ 35,924.49
56344	NEW TOWN RURAL FIRE DEPT.	\$ 18,564.50
56345	RANDOLPH TWP.	\$ 4,572.38
56346	RIVERVIEW TWP.	\$ 59,632.82
56347	SIOUX IRRIGATION DISTRICT	\$ 3,282.50
56348	SIOUX TWP.	\$ 14,041.83
56349	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$ 14,794.59
56350	TRI TWP	\$ 38,205.51
56351	TWIN VALLEY TWP.	\$ 200,503.97
56352	UPPER MISSOURI DIST. HEALTH UNIT	\$ 150,256.43
56353	WATFORD CITY MUNICIPAL AIRPORT	\$ 31,183.23
56354	WATFORD CITY PARK DISTRICT	\$ 491,112.95
56355	WATFORD CITY/CITY OF	\$ 562,573.89
56356	WILLISTON FIRE PROTECTION DISTRICT	\$ 2,867.23
56357	WILLISTON VECTOR CONTROL DIST.	\$ 111.99

56358	YELLOWSTONE PUMPING IRRIG. DISTRICT	\$	2,275.84
56359	YELLOWSTONE SCHOOL DISTRICT #14	\$	270,052.60
56360	YELLOWSTONE TWP.	\$	81,261.27
56361	WATFORD CITY/CITY OF	\$	1,125.00
237734	A & W TOWING	\$	250.00
237735	ACKERMAN-ESTVOLD	\$	70,946.25
237736	ACME TOOLS	\$	179.97
237737	ADVANCED BUSINESS METHODS	\$	1,542.84
237738	ALLEGIANCE COBRA SERVICES, INC.	\$	59.50
237739	AMAZON CAPITAL SERVICES	\$	2,156.68
237740	AMERICAN PLANNING ASSOCIATION	\$	99.00
237741	AMERICAN WELDING & GAS	\$	891.65
237742	ANDERSEN/MACKENZIE L	\$	35.10
237743	ARMOR INTERACTIVE	\$	18,244.13
237744	BADLANDS EDGE PAINTING LLC	\$	5,808.00
237745	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	38.00
237746	BAKER & TAYLOR	\$	1,155.83
237747	BAKER METAL AND RECYCLING INC	\$	52,167.00
237748	BALCO UNIFORM COMPANY, INC.	\$	345.90
237749	BEICEGEL STATION	\$	61.63
237750	BEYERS/MARGARET	\$	62.98
237751	BOLKEN/DOUGLAS	\$	3,250.00
237752	BORDER STATES ELECTRIC	\$	184.40
237753	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,826.00
237754	BRADY'S ROADSIDE SERVICE	\$	575.00
237755	CALAMP WIRELESS NETWORKS CORPORATION	\$	11,934.00
237756	CDW-G GOVERNMENT	\$	3,533.78
237757	CHARM-TEX, INC.	\$	299.80
237758	CIM SANITARY TECH	\$	7,500.00
237759	CONNECT INTERIORS LLC	\$	456.48
237760	CREATIVE PRODUCT SOURCING INC	\$	369.70
237761	CUSTOM TRUCK ONE SOURCE, L.P.	\$	3,052.69
237762	DAKOTA FENCE	\$	350.00
237763	DONE RIGHT THE FIRST TIME	\$	385.00
237764	DOOLEY ENTERPRISES, INC.	\$	1,941.89
237765	DTE, INC.	\$	4,292.19
237766	ECOLAB PEST ELIMINATION DIV.	\$	132.08
237767	ESRI INC.	\$	27,500.00
237768	FAIRFIELD AND WOODS, P.C.	\$	91.66
237769	FASTENAL COMPANY	\$	1,604.00
237770	FIRST INTERNATIONAL BANK & TRUST	\$	3,486.17
237771	G & G GARBAGE LLC	\$	250.00
237772	HAWKEYE OILFIELD SUPPLY	\$	31.94
237773	HECK BUILT LLC	\$	33,129.00
237774	HEGGEN EQUIPMENT CO.	\$	2,002.97
237775	HORIZON RESOURCES	\$	135.18
237776	HYSTAD/CRAIG	\$	1,423.28
237777	IMPACT ELECTRIC, LLC	\$	2,162.35
237778	INTERNATIONAL ASSOC OF CHIEFS OF POLICE	\$	75.00
237779	INTOXIMETERS	\$	841.75

237780	JOHANSEN/MATTHEW	\$	35.02
237781	JOHN HUTTER TOWING	\$	150.00
237782	JOHNSON & SUNDEEN	\$	5,100.00
237783	LINDE GAS & EQUIPMENT INC.	\$	1,197.94
237784	LLEWELLYN/JEFF	\$	571.98
237785	LUND OIL, INC.	\$	6,228.38
237786	MARCO TECHNOLOGIES LLC	\$	510.59
237787	MAYER ELECTRIC INC	\$	4,077.87
237788	MCCODY CONCRETE PRODUCTS, INC	\$	849.23
237789	MCKENZIE CO. AMBULANCE SERVICE	\$	494.96
237790	MCKENZIE COUNTY ROAD & BRIDGE	\$	1,393.98
237791	MCKENZIE ELECTRIC CO-OP INC.	\$	190,000.00
237792	MENARD, INC.	\$	195.59
237793	MICROCEPTION	\$	2,250.00
237794	MINOT DAILY NEWS	\$	247.00
237795	ND ASSN. OF COUNTIES	\$	7,057.50
237796	ND EMERGENCY MANAGEMENT ASSN.	\$	250.00
237797	ND 911 ASSOCIATION	\$	25.00
237798	NDAWN CENTER	\$	500.00
237799	NDSU EXTENSION SERVICE	\$	16,404.35
237800	NELSON INTERNATIONAL	\$	533.26
237801	NORTH DAKOTA ONE CALL	\$	18.75
237802	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	2,695.75
237803	NORTHERN PUMP & COMPRESSION, INC.	\$	879.10
237804	NW SUPPLY AND R&R TROPHIES, INC.	\$	6.75
237805	O K IMPLEMENT CO.	\$	7,812.57
237806	O.K. TIRE STORE, INC	\$	49.95
237807	PENNINGTON/GREG	\$	110.00
237808	PRO AUTO BODY, LLC	\$	386.44
237809	QUILL CORPORATION	\$	441.63
237810	RDO EQUIPMENT CO. - FARGO	\$	7,677.21
237811	REDWOOD TOXICOLOGY LAB, INC.	\$	227.21
237812	ROGER NEW	\$	250.00
237813	SAX MOTOR CO	\$	94.86
237814	SCHOCK'S SAFE & LOCK SERVICE INC.	\$	1,006.95
237815	SHERWIN-WILLIAMS/WILLISTON	\$	55.61
237816	SIDNEY HERALD	\$	88.00
237817	STEBBINS/LISA L	\$	50.30
237818	STEIN'S INC.	\$	155.16
237819	SUMMIT FOOD SERVICE, LLC	\$	12,196.83
237820	SUNDRE SAND & GRAVEL, INC.	\$	33,929.13
237821	THOS. Y PICKETT & CO. INC.	\$	30,500.00
237822	TRANE U.S. INC.	\$	1,749.00
237823	TRITECH SOFTWARE SYSTEMS	\$	2,902.63
237824	ULINE	\$	2,073.55
237825	UNIFORM CENTER	\$	74.99
237826	WATFORD CITY ECONOMIC DEVELOPMENT CORP	\$	100.00
237827	WESTLIE TRUCK CENTER	\$	5,275.39
237828	WICKLANDER-ZULAWSKI & ASSOCIATES, INC.	\$	790.00
237829	WINN-MARION BARBER, LLC	\$	1,861.22

237830	ZERO9 SOLUTIONS LTD	\$	318.05
237831-237845	PAYROLL - FEBRUARY 4, 2022	\$	843,453.45
237846	WATFORD CITY/CITY OF	\$	8,005.08
237847	ALEXANDER/CITY OF	\$	19,350.67
237848	GARRISON DIVERSION CONSERVANCY DIST.	\$	135,919.03
237849	L. YELLOWSTONE IRRIG. DIST. #2	\$	371,094.12
237850	MCKENZIE CO. AMBULANCE SERVICE	\$	197,697.85
237851	ALEXANDER/CITY OF	\$	116.00
237852	ARMSTRONG SANITATION	\$	713.02
237853	CONSOLIDATED TELCOM	\$	97.12
237854	INFORMATION TECHNOLOGY DEPT.	\$	7,901.20
237855	LYREC	\$	97.11
237856	MCKENZIE COUNTY RURAL WATER	\$	112.31
237857	MCKENZIE ELECTRIC CO-OP INC.	\$	8,783.72
237858	MONTANA DAKOTA UTILITIES CO.	\$	29,025.87
237859	NEMONT	\$	28.50
237860	RESERVATION TELEPHONE CO-OP	\$	8,939.36
237861	SOUTHWEST WATER AUTHORITY	\$	91.57
237862	VERIZON/ACCT 342033315-01	\$	2,961.26
237863	VERIZON/ACCT 842030146-01	\$	5,120.11
237864	WATFORD CITY WATER DEPT./CITY OF	\$	4,216.79
237865	ADVANCED BUSINESS METHODS	\$	321.02
237866	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	89,653.50
237867	AHMED/IMRAN	\$	10.50
237868	ALPPERSPACH/PATRICIA	\$	900.00
237869	AMAZON CAPITAL SERVICES	\$	64.23
237870	AMERICAN ENGINEERING TESTING, INC.	\$	9,500.00
237871	AMERICAN WELDING & GAS	\$	684.01
237872	ANOVA FAMILY HEALTH CENTER	\$	2,700.00
237873	ARMOR INTERACTIVE	\$	93,797.30
237874	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	1,077.00
237875	BADLANDS EDGE PAINTING LLC	\$	2,904.00
237876	BADLANDS HARDWARE	\$	358.01
237877	BAKER & TAYLOR	\$	75.39
237878	BAKER METAL AND RECYCLING INC	\$	1,903.20
237879	BALCO UNIFORM COMPANY, INC.	\$	246.25
237880	BANK OF NORTH DAKOTA	\$	52,425.00
237881	BARRETT PHARMACY	\$	56.15
237882	BECKER/BARBARA J.	\$	500.00
237883	BOGUE/KAYLEY J	\$	21.00
237884	BORDER STATES ELECTRIC	\$	1,122.34
237885	BORDER STEEL AND RECYCLING, INC	\$	520.40
237886	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,341.44
237887	BROSZ ENGINEERING, INC.	\$	46,710.00
237888	BURNS & MCDONNELL	\$	4,949.96
237889	CALIBER FRESH WATER LLC	\$	472.50
237890	CDW-G GOVERNMENT	\$	759.00
237891	CHEMSEARCH FE	\$	545.99
237892	CHERREY'S PROPANE	\$	7,482.00
237893	CHRIS RAY	\$	398.00

237894	COLONIAL RESEARCH CHEMICAL CORP.	\$	191.99
237895	CORE & MAIN	\$	1,384.00
237896	CORPORATE TRANSLATION SERVICES, INC	\$	19.67
237897	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
237898	CPS TECHNOLOGY SOLUTIONS	\$	2,099.00
237899	CROSS/ROBERT	\$	40.95
237900	DAKOTA BUSINESS SOLUTIONS	\$	50.00
237901	DAKOTA FIRE PROTECTION, INC	\$	900.00
237902	DAKOTA SUPPLY GROUP	\$	546.71
237903	DASH MEDICAL GLOVES	\$	361.80
237904	DAWA DEVELOPMENT, LLC	\$	431.50
237905	DEMCO	\$	2,311.70
237906	DONE RIGHT THE FIRST TIME	\$	620.00
237907	DWYER/DANIEL	\$	21.06
237908	ECOLAB PEST ELIMINATION DIV.	\$	496.08
237909	ETZEL/TERRI L	\$	73.50
237910	FARMERS UNION OIL COMPANY	\$	84,981.79
237911	FARSTAD OIL IN	\$	1,529.61
237912	FASTENAL COMPANY	\$	2,404.56
237913	FCI CONSTRUCTORS, INC.	\$	71,782.20
237914	FERGUSON WATERWORKS	\$	207.79
237915	FICKEN/MICHAEL	\$	17.50
237916	FIRE AND ICE REFRIGERATION, HEATING AND	\$	524.96
237917	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
237918	FIRST INTERNATIONAL INSURANCE	\$	2,739.00
237919	FULKERSON FUNERAL HOME-SIDNEY	\$	6,430.00
237920	GALEAZZO/TAYLOR	\$	91.00
237921	GARMANS FLOORING	\$	4,456.76
237922	GEORGE/DOUGLAS W	\$	112.49
237923	GRAINGER	\$	211.67
237924	HECK BUILT LLC	\$	350.00
237925	HEGGEN EQUIPMENT CO.	\$	366.87
237926	HELLANDSAAS/MARCIA	\$	45.50
237927	HEPPER/EVA	\$	34.16
237928	HILL ENTERPRISES	\$	2,255.96
237929	HOLIDAY INN EXPRESS/MINOT	\$	86.40
237930	HONSTEIN/MARK	\$	73.58
237931	HUUS/CURT	\$	50.00
237932	INFORMATION SYSTEMS CORP.	\$	1,802.00
237933	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	659.57
237934	INTERACTIVE DATA, INC	\$	50.00
237935	INTERSTATE ENGINEERING	\$	16,984.60
237936	IRWIN/ROBERT (JOHN)	\$	42.00
237937	IWORQ SYSTEMS	\$	17,500.00
237938	JCJ WATER SOURCE LLP	\$	1,072.50
237939	JOHANSEN/MATTHEW	\$	17.50
237940	JOHN HUTTER TOWING	\$	162.50
237941	JOHNSRUD/ERICA	\$	56.16
237942	KOHLER COMMUNICATIONS, INC.	\$	208.55
237943	KOTANA COMMUNICATIONS, INC.	\$	12.00

237944	LAQUINTA INN & SUITES	\$	432.00
237945	LARSEN SERVICE DRUG, INC.	\$	289.40
237946	LEO/DEVAN	\$	11.55
237947	LINDE GAS & EQUIPMENT INC.	\$	341.19
237948	LINK COMPUTER CORPORATION	\$	660.68
237949	LISOK/STEPHEN	\$	10.50
237950	LUND OIL, INC.	\$	2,304.49
237951	LYLE SIGNS INC.	\$	2,101.33
237952	MAGNUSON/JOSHUA J	\$	1,454.00
237953	MATTHEWS-KASNER/MAXWELL	\$	17.50
237954	MCKENZIE CO. FARMER	\$	1,352.66
237955	MCKENZIE COUNTY	\$	288,694.71
237956	MCKENZIE COUNTY LANDFILL	\$	451.14
237957	MCKENZIE COUNTY ROAD & BRIDGE	\$	15,869.11
237958	MCKENZIE ELECTRIC CO-OP INC.	\$	1,433.68
237959	MEADOWLARK ENVIRONMENTAL, LLC	\$	3,255.00
237960	MEDLINE INDUSTRIES, INC	\$	207.86
237961	MONTANA DAKOTA UTILITIES CO.	\$	127.19
237962	ND ASSN. OF COUNTIES	\$	1,755.00
237963	ND COUNCIL OF EDUCATIONAL LEADERS	\$	620.00
237964	ND DEPT. OF TRANSPORTATION	\$	3,717.72
237965	ND GUARANTY & TITLE CO.	\$	50,000.00
237966	ND OFFICE OF THE ATTORNEY GENERAL	\$	4,825.00
237967	ND PLANNING ASSOCIATION	\$	200.00
237968	ND SAFETY COUNCIL, INC.	\$	1,600.00
237969	ND SECRETARY OF STATE	\$	36.00
237970	ND SHERIFF'S & DEPUTIES ASSN.	\$	400.00
237971	ND STATE RADIO COMMUNICATIONS	\$	63,581.68
237972	NDCCAA	\$	100.00
237973	NELSON INTERNATIONAL	\$	88,444.69
237974	NEWMAN/DUSTIN B	\$	17.50
237975	NORTH DAKOTA GUARANTY & TITLE CO	\$	50,000.00
237976	NORTH DAKOTA ONE CALL	\$	120.70
237977	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	2,472.25
237978	NORTHWESTERN UNIVERSITY	\$	4,900.00
237979	NOVAK/LARRY	\$	36.27
237980	O K IMPLEMENT CO.	\$	3.05
237981	O.K. TIRE STORE, INC	\$	4,171.14
237982	OLSON/DUANE EDWARD	\$	78.00
237983	PENNINGTON/GREG	\$	30.00
237984	PHARMCHEM. INC.	\$	597.55
237985	PICKERING JR/TIMOTHY J	\$	10.50
237986	PRO AUTO BODY, LLC	\$	386.44
237987	PUMP SYSTEMS, LLC	\$	2,111.38
237988	QUADIENT FINANCE USA, INC.	\$	2,500.00
237989	QUADIENT LEASING USA, INC.	\$	207.00
237990	QUILL CORPORATION	\$	315.50
237991	RDO EQUIPMENT CO. - FARGO	\$	30,542.49
237992	RECORD KEEPERS LLC	\$	81.00
237993	RED ROCK AUTO WATFORD CITY	\$	1,263.55

237994	RESERVATION TELEPHONE CO-OP	\$	240.00
237995	ROGER NEW	\$	250.00
237996	SAFARILAND GROUP/THE	\$	80.99
237997	SCOFIELD/JESSIE	\$	6,075.00
237998	SHAFFER/JEFF	\$	91.00
237999	SINCLAIR CYBERNETICS, LLC	\$	3,818.18
238000	SKARDA/TY	\$	212.94
238001	SRF CONSULTING GROUP, INC	\$	683.76
238002	STEIN'S INC.	\$	3,391.33
238003	SUMMIT FOOD SERVICE, LLC	\$	8,076.08
238004	SUNDRE SAND & GRAVEL, INC.	\$	15,575.21
238005	TEN KEY LLC	\$	1,491.55
238006	TENET CORP	\$	946.40
238007	THE SIDWELL COMPANY	\$	2,210.00
238008	THOMSON REUTERS-WEST	\$	1,504.51
238009	THORGRAMSON/WESLEY R	\$	21.00
238010	THOS. Y PICKETT & CO. INC.	\$	30,500.00
238011	TIMBER AUTO BODY	\$	484.55
238012	TRACTOR & EQUIPMENT CO.	\$	334.36
238013	TRIPLE AAA SAFETY/TRAINING INC.	\$	2,138.59
238014	ULINE	\$	133.93
238015	UNITED QUALITY COOPERATIVE	\$	1,742.96
238016	UPLAND AC INC	\$	304.30
238017	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,328.86
238018	VALLI INFORMATION SYSTEMS, INC	\$	790.96
238019	WAKAM/JULIUS	\$	91.00
238020	WAWSA	\$	158,340.40
238021	WESTLIE TRUCK CENTER	\$	4,191.83
238022	WOLF/PHILIP	\$	10.50
238023	ZERO9 SOLUTIONS LTD	\$	1,348.50
238024-238039	PAYROLL - FEBRUARY 18, 2022	\$	821,063.38

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

March 1, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 1, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended with the addition of Rawson Shop discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the February 2022 minutes as presented. All voting aye, motion carried.

Discussion was had on the bills. Skarda asked if the bill presented by CSI for CR55 was the final bill and Huus stated yes. Skarda asked about culvert and cattle guard inventories and Northrop stated those were now being done. Questions were asked and answered regarding generators for Grassy Butte and Cartwright costs. Moved by Hystad, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Items 1-7 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing Abatement Applications 4464 and 4466 – March 15, 2022 at 10am CT; 2. Approve 2022 Road Maintenance Agreement – R. Cayko; 3. Approve & Authorize Chairman Signature – NDDOT RAISE application letters of support; 4. Approve & Authorize Chairman Signature – WC Aerie #3543 Fraternal Order of Eagles Gaming Site Authorization (July 1, 2022-June 30, 2023); 5. Approve McKenzie County Ducks Unlimited Raffle Permit – March 26, 2022; 6. Approve Sick Time Donation Request – B. Shelley; 7. Approve Out of State Travel – MCSO to Georgia & Tennessee – March 16-20.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings. P&Z Director Kimpel reminded the Board of the Tri Township public meeting regarding the GMJS facility on Sunday, March 6 at 2pm at the Alexander School.

Facility Administrator Buck discussed the common area disinfecting system with the Board and asked for direction on continuing or ceasing applications at this time. Board consensus was to cease applications at this time and rebid the product in August looking at both costs for applications once a week and every other week.

Moved by Hystad, seconded by Wold, to approve the backfill of a Tech II position within Buildings & Grounds as requested. The position is graded a B25 with a Step 1 wage of \$30.15/hour. All voting aye, motion carried.

Discussion was held on the Rawson Shop. Hystad stated he and Wold visited the shop and performed additional testing on the floor lines and confirmed the lines are no longer operational. Discussion was held on the plan for cutting concrete and reinstalling the floor heat lines. Board consensus was to consider cutting out and re-pouring the entire floor instead of just a 54x75 foot area and suggested to bid that as an alternate to the project.

Kimpel updated the Board on the trailer removal at the Landfill impound lot. Kimpel applied for a grant with NDDEQ on February 22, 2022, and will hear back in 2-4 weeks if the grant is approved and then will work with approved vendors for trailer removal.

Moved by Hystad, seconded by Skarda, to approve releasing bids for Class 13 gravel and aggregate testing for stockpiles at Rawson. All voting aye, motion carried.

Road Superintendent Northrop asked for Board direction on mile marker signs on County paved roads. Board consensus was to begin with County Route 10 for mile marker signs and report back to the Board with costs and a plan to move forward.

Moved by Skarda, seconded by Wold, to approve the Positive Pay and Merchant Capture additions to accounts at FIBT as recommended by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

At 10:00am a public hearing was held on Abatement Application 4475. No persons from the public were present. Moved by Skarda, seconded by Brown, to approve Abatement Application 4475 as presented. All voting aye, motion carried.

A public hearing was held on the Section Line Closure request, Sections 3 & 4, T150N, R100W, by Kenny Hartog and Charles Camp. Camp stated this issue never was addressed during the plat approval process and is a detriment to the approved subdivision as lots are not able to be sold. Camp stated he feels this is a housekeeping matter and requested approval. Hystad asked about the 25 foot emergency access around the perimeter of the subdivision. Camp replied it is an emergency access route that goes through the backyards of owners and isn't designed to be used as access to property. Hystad asked about maintenance of the fence line and Hartog stated that was all handled when the plat was approved 8 years ago. Brown asked SA Skarda for insight into the process and the request being considered. SA Skarda stated he was not comfortable giving a decision until he had time to research the topic and speak with Recorder Paulson. Nathan Hovde, adjacent landowner, requested a 25 foot setback from the north end of the closure request to allow for equipment turnarounds when building a fence on the property line. K. Skarda requested additional time to review the information and documents that were provided just prior to the meeting today. Moved

by Skarda, seconded by Brown, to table the hearing to the March 15 Board meeting at 10am CT to allow time for additional research by SA Skarda. Camp stated further delays will cause problems for the landowner who is currently trying to sell the property. SA Skarda reiterated research is needed on the information provided today by the applicant. Brown stated the information provided today is the first time the applicant stated his belief this process is not legally necessary, as the Board has been proceeding with the knowledge that all section lines have public easement associated with them, and the new argument presented is the reason for additional time needed. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the award of the 2nd Ave SW Multi-Use Path project as presented by Engineer Huus. Huus stated this is a City of Watford City project that was brought forward through the County due to federal funding stipulations and that the City of Watford City will reimburse the County for all costs associated with the project, including overages. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the NDDOT Agreement for the CR34 Structure Replacements as presented. All voting aye, motion carried.

Huus presented bid results from the recent opening on the West Bridge Replacements project. Brown asked why the bids were significantly lower than the engineer's estimate and Huus replied the engineer used a project in Montana and pricing was different for the box culverts than in these bids. Skarda expressed concerns over the apparent low bidder, Central Specialties Inc., based on past project experiences including a large change order, issues on prior projects including CR37, and landowner experiences with this contractor that were not favorable and stated she would rather award the project to a more local company. Lawlar stated he had some concerns as well, but wanted to offer Huus, new to the Engineer position since the prior projects were completed, the opportunity to work through his new process on this project and supported Huus's recommendation to award the project to CSI. SA Skarda stated the Board's responsibility is to award the bid to the lowest most responsible bidder, not necessarily the lowest bidder. Brown asked Huus if he still recommended CSI as the contractor and Huus responded, yes, and that he will work to manage the project appropriately. Moved by Brown, seconded by Wold, to award the West Bridge Replacements Project to Central Specialties for \$2,634,308.10 for the 6 bridges as presented. Roll call vote: Wold, aye; Skarda, nay; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried on 4 aye, 1 nay vote.

Huus discussed with the Board two potential pavement projects in need of maintenance and recommended overlays for CR14 from Highway 72 to Highway 23 and digouts on CR10 from Highway 85 to Highway 23. Northrop and Huus stated these were the two projects with the most concerns at this time and requested to move forward. Board consensus was to allow Huus and Northrop to begin pursuing these as projects to use the \$3M in ARPA funds allocated from the 2021 Special Legislative Session for roads and bridge needs.

Lee Geiger presented a resolution opposing the Federal “30x30” Land Preservation Program. Many members of the public were also in attendance at the meeting to support the resolution. Lawlar thanked Geiger for his work on this resolution and bringing it forward to the Board.

Moved by Hystad, seconded by Skarda, to adopt the Resolution as presented.

RESOLUTION NO. 2022-01

**RESOLUTION OPPOSING THE “30 X 30,” “AMERICA THE BEAUTIFUL,” AND
“HALF EARTH” LAND PRESERVATION PROGRAMS AND SUPPORTING
CONTINUED PRIVATE OWNERSHIP OF LAND**

WHEREAS, McKenzie County is a legal and political subdivision of the State of North Dakota for which the Board of County Commissioners (“Board”) is authorized to act; and

WHEREAS, McKenzie County is the largest county in North Dakota, containing 1,831,040 acres of land situated on the western border of the state; and

WHEREAS, the federal government owns 27% of the land within the County, the largest portion of this (503,000 acres) making up the Little Missouri National Grasslands managed by the U.S. Forest Service. Other federal holdings include the Theodore Roosevelt National Park managed by the National Park Service, and properties managed by the U. S. Army Corps of Engineers and the Bureau of Land Management as illustrated in Exhibit A, attached hereto; and

WHEREAS, the Fort Berthold Reservation occupies approximately 140,000 acres of land within the northeast portion within McKenzie County; and

WHEREAS, because of the predominance of federal land in McKenzie County, the citizens depend on continued access and use of these lands to ensure the health, safety, welfare, economic condition, and culture of the County, and its businesses; and

WHEREAS, many of McKenzie County’s businesses and its citizens are involved in or otherwise depend on industries that utilize the federal lands and their resources, including the forest products industry, livestock grazing, oil and gas exploration and production, mining and mineral development, recreational industries, hunting and other outdoor recreation; and

WHEREAS, these industries are important components of the North Dakota economy, and are major contributors to the economic and social wellbeing of McKenzie County and its citizens; and

WHEREAS, placing federal conservation restrictions on lands, specifically those that allow the lands to be undisturbed or in a natural state, subjects these lands and

those surrounding them to wildfires, insect infestation and disease, all of which degrades the natural and human environment; and

WHEREAS, in 2019, The Center for American Progress published a report, “How Much Nature Should America Keep?” calling for the permanent protection of 30 percent of America’s lands and oceans by 2030; and

WHEREAS, this report sets forth the 30 x 30 initiative as the initial step to achieving the “Half Earth” agenda, which calls for the permanent protection of 50 percent of the world’s lands and oceans; and,

WHEREAS, this report defines what lands qualify for permanent protection as follows: “According to the currently accepted international and domestic standards, for an area of land or ocean to be counted as protected, it must be permanently protected in a natural condition, and extractive uses must be limited or prohibited. U.S. lands and waters that fit this definition include national parks, wildlife refuges, national marine sanctuaries, national monuments, state parks, permanent conservation easements, and national wildlife refuges.”; and,

WHEREAS, based on this report, Vice President Harris, while serving as a U.S. Senator, and Secretary of the Interior Debra Haaland, while serving as U.S. Representative, co-sponsored resolutions in the United States Congress calling for the implementation of 30 x 30; and,

WHEREAS, on January 27, 2021, President Joseph R. Biden, Jr., issued Executive Order 14008 entitled tackling the Climate Crisis at Home and Abroad (86 Fed. Reg. 7,619); and

WHEREAS, in Section 216 of Executive Order 14008, President Biden directed the Secretary of the Interior, in consultation with the Secretary of Agriculture and other senior officials, to develop a program to conserve at least 30 percent of the lands and waters in the United States by 2030, which is called the “30 x 30” program; and

WHEREAS, under the 30 x 30 program, some 680 million acres of our Nation’s lands would be set aside and permanently preserved in its natural condition, preventing the productive use of these lands and their resources; and

WHEREAS, there is no constitutional or statutory authority for the President, the Department of the Interior, the Department of Agriculture, or any other federal agency to set aside and permanently preserve 30 percent of all land and water in the United States, and no such authority is referenced in Executive Order 14008; and

WHEREAS, the 30 x 30 program, if implemented, is likely to cause significant harm to the economy of McKenzie County, and injuring the County’s businesses and its citizens by depriving them of access to public lands and national forest system lands and preventing the productive use of these lands’ resources; and

WHEREAS, the withdrawal of some 680 million acres of federal lands from multiple use and placement of such lands in permanent conservation status will cause dramatic and irreversible harm to the economies of many western states, including North Dakota, and in particular rural counties such as McKenzie County whose citizens depend on access to federal lands for their livelihoods; and

WHEREAS, the 30 x 30 program, if implemented, will conflict with the plans, policies and programs of McKenzie County as expressed in the 2025 Comprehensive Plan, adopted June 2016, as well as those of the McKenzie County Grazing Association as expressed in the McKenzie County Grazing Association Operations Manual, adopted in 1937, illustrated in Exhibit B and C, attached hereto;" and

WHEREAS, the State legislature has long recognized the need to restrict federal overreach and unreasonable restrictions on private lands including limiting the duration of conservation and preservation easements that restrict productive use of the land as set forth at NDCC 47-05-02.1.2, which states: "The duration of the easement, servitude, or no appurtenant restriction on the use of real property must be specifically set out, and in no case may the duration of any interest in real property regulated by this section exceed ninety-nine years. The duration of an easement for a waterfowl production area acquired by the federal government, and consented to by the governor or the appropriate state agency after July 1, 1985, may not exceed fifty years. A waterfowl production area easement that exceeds fifty years or which purports to be perpetual may be extended by negotiation between the owner of the easement and the owner of the servient tenement. A waterfowl production area easement that exceeds fifty years or which purports to be permanent and is not extended by negotiation is void. The duration of a wetlands reserve program easement acquired by the federal government pursuant to the Food, Agriculture, Conservation, and Trade Act of 1990 after July 1, 1991, may not exceed thirty years;" and,

WHEREAS, May 7, 2021 the White House released its report on 30 x 30 entitled "America the Beautiful," in which they failed to define "conserve," "restore," or "protect," and also failed to identify the lands that would count towards the 30 x 30 initiative; and,

WHEREAS, there is no valid science that supports the conclusion that conserving 30 percent of our lands will cure the climate crisis claimed by the proponents of 30 x 30; and,

WHEREAS, 30 x 30 is an international initiative seeking to impose international conservation goals on the citizens of McKenzie County; and,

WHEREAS, Governor Doug Burgum joined fourteen Governors on April 21, 2021 in opposing 30 x 30 and posing specific questions to the Biden Administration as to how the program will be implemented, which to date remain unanswered; and,

WHEREAS, Senator Kevin Cramer co-sponsored the 30 x 30 Termination Act in the Senate to prevent the authorization or funding for any program seeking to implement the 30 percent initiative.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of McKenzie County, North Dakota, as follows:

1. The Board opposes the 30 x 30 program, including its objective of permanently preserving 30 percent of the Nation's lands in its natural state by 2030, or any similar program that will set aside and prevent the productive use of millions of acres of our lands.
2. The Board further opposes the designation of public lands and national forests in McKenzie County as wilderness, wilderness study areas, wildlife preserves, open space, or other conservation land, thereby restricting public access to such lands and preventing the development and productive use of the resources on or within such lands.
3. The Board supports the continued management of the public lands and the national forests under principles of multiple use and sustained yield, recognizing the Nation's need for domestic sources of minerals, energy, timber, food, and fiber, and in careful coordination with McKenzie County to ensure consistency with County land use plans and land management policies, as required by law.
4. The Board supports maintaining and enhancing public access to public lands and national forests and opposes road closures, road decommissioning, moratoria on road construction, and other limitations on public access for the purpose of fulfilling the 30 x 30 program's objectives.
5. The Board recognizes and supports the State of North Dakota's water rights system, including the doctrine of prior appropriation and other state laws and programs governing water rights and water use, and opposes any federal designation of waters and watercourses within the County that would impair or restrict water diversions and uses authorized under North Dakota law.
6. The Board opposes the use of global climate change as an excuse to set aside large tracts of land as preserves or open space to fulfill the 30 x 30 program's objectives.
7. The Board requests that the designation of public lands and national forest lands as wilderness, wilderness study areas, wildlife preserves, open space, or other conservation land to fulfill the 30 x 30 program's objectives must be fully disclosed to the public and Board of Commissioners early in the process, and that all conservation plans be coordinated with the County for the purpose of achieving consistency with the County's plans.
8. The Board also maintains that there shall be a no net loss of private property in McKenzie County, and that any consideration of new federal land acquisitions includes an equal acreage release from the federal holdings within the County.
9. The Board requests that any non-federal lands or other rights that are acquired to fulfill the 30 x 30 program's objectives should be acquired only from willing landowners and for the payment of full and fair market value for all rights and interests acquired, not through regulatory compulsion, and only after analyzing and considering the impacts of such land acquisitions on the well-being, health,

safety, welfare, economy, and culture of McKenzie County, its businesses, and its citizens.

10. The Board requests that all North Dakota, State and Federal Representatives, elected and appointed, oppose the 30 x 30 initiative and utilize their respective authorities to prevent the implementation of the initiative in North Dakota.
11. The Board requests that all citizens of McKenzie County make the Board of Commissioners aware of any efforts being carried out that may increase federal controls, restrictions, or limitations of use on the lands within the County.
12. The Board shall send a copy of this Resolution to the Department of Interior, Department of Agriculture and all other relevant Federal and State agencies that it sees fit; and

All voting aye, motion carried.

Dale Naze suggested this issue does impact all North Dakotans and suggested a resolution be brought before NDACo to all counties, not just those in western North Dakota. Merle Jost requested the Board continue to watch this issue moving forward.

Board discussion was held on the former WAWSA bays at the County Shop. Five proposals were submitted requesting use of the space: Water Resources, Road & Bridge, Library, Buildings & Grounds, and Emergency Management. Hystad stated a desire to store items in there that can easily be moved out if needed and suggested the UMDHU trailer, one DES trailer, and the bookmobile and stated if you give departments more space they just seem to continue to obtain more items. Skarda suggested departments look at whether or not items in storage are needed and to dispose of old items. Moved by Hystad, seconded by Brown, to allow the UMDHU trailer, one DES cascade trailer, and the Library Bookmobile to be stored in the former WAWSA bay at Public Works. Northrop asked if a point of contact was needed and Lawlar replied there should only ever be 3 items stored in that area and should be easy to move out items if needed for trainings moving forward. All voting aye, motion carried.

The Board recessed at 11:25 a.m. until March 15, 2022, at 9:00 a.m.

March 15, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 15, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Questions were asked and answered regarding diesel pickups in the Fleet, the status of the 2019 audit, ammunition and new vehicle equipment costs in the Sheriff's Office, and the cost of propane at county shops. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Treasurer's Report for the period ending February 28, 2022, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve Items 1-9 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – 2022 Road Maintenance Agreements – H. Lawlar; C. Hystad; 2. Approve & Authorize Chairman Signature – Long X Haul Road Agreement Renewal; 3. Set Public Hearing Date – Abatement Application 4474 – April 5, 2022, at 10am CT; 4. Approve & Authorize Chairman Signature – West Bridge Project Owner/Contractor Agreement; 5. Approve Special Alcohol Permit – Six Shooters, April 4, 2022 for Celebration of Life; 6. Approve & Authorize Chairman Signature – 2nd Ave SW Multi-Use Path Award Documents; 7. Approve Sick Time Donation Request – J. Norby; 8. Out of State Travel Request – MCSO K9 Training/Certification – Sharpsville, PA – approximately March 17-29, 2022; 9. Out of State Travel Request – MCSO Central Square Conference (Zuercher) – Orlando, FL – March 27-31, 2022.

Landfill Director Schreiber requested authorization to dispose of the trailers in the impound lot at the Landfill. Schreiber stated there is no reason to work with DEQ for the disposal of these as they can be taken care of by the Landfill team. Board consensus was to approve Schreiber disposing of these trailers. Lawlar asked Schreiber to discuss landfill closures due to wind. Schreiber stated one requirement of the Landfill permit is that the facility must be shut down if there are sustained winds over 35mph for safety reasons and to be good neighbors to adjacent landowners.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings. P&Z Director Kimpel updated the Board on the GMJS meeting held by Tri Township and will forward the Township's comments to the Board once received. Residents from the Squaw Gap community were present to speak in opposition to the proposed federal name change. The Board deferred all comments to the residents of that area and provided information for the public to submit comments.

McKenzie County Public School District Superintendent Holen reported that the District received the entire \$10M grant for the Bakken Area Skills Center. Holen thanked the Board for their support of the facility and stated the School Board is currently undergoing site selection and the facility is slated to open in the fall of 2023. Holen stated the regional areas will be working together cooperatively moving forward. Brown thanked Holen and Economic Development Coordinator Stenberg for their work on this project.

Stenberg updated the Board on the Silver Creek Recovery Center project, which was awarded a grant and a zero-interest loan from the Board in 2019. Stenberg stated the facility is now operational and loan repayments have started. The total amount of the loan was \$130,000 and Stenberg stated as payments are made they will be submitted to the County. Johnsrud confirmed the repayments would be receipted back into the County's General Fund. Skarda asked about other businesses that may be interested in these types of agreements and Stenberg stated this specific project was identified as a workforce issue, which is the reason it was taken on by the JDA, and the private industry should take care of startups along with the Roughrider Fund.

Moved by Skarda, seconded by Brown, to approve the 2022 Burn Ban as presented.

2022 FIRE EMERGENCY AND BURN BAN

WHEREAS, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

WHEREAS, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been consultation with local fire departments; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

NOW THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on the ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High, or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. Additionally, burning will be allowed with a Low or Moderate Fire Danger Rating upon approval of a burn permit issued by the Upper Missouri District Health Unit once the local fire response authority has approved said burn permit. McKenzie County Emergency Management has burn permit applications available in office or on line. The North Dakota Fire Danger rating map can be found at the following website: <https://ndresponse.gov/burn-ban-restrictions-fire-danger-maps>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT.

All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the hiring of an internal candidate as Mag Foreman at a C41 Step 9 and authorize the backfill of the resulting open operator position. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4464 and 4466. No members of the public were present in favor or opposition. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4464 and 4466 as presented. All voting aye, motion carried.

At 10:00 a.m. a continued public hearing was held on the Section Line Closure request, Sections 3 & 4, T150N, R100W, by Kenny Hartog and Charles Camp. SA Skarda stated there is an AG's Opinion that the approval of a plat doesn't close the section line outside of incorporated cities and stated his opinion that it is appropriate in this case for the Board to close the section line. Discussion was held with the applicant regarding access for the adjacent landowner and the emergency access. Board consensus was this issue should have been taken care of before the plat was approved and stated this instance should be the exception and not the rule.

RESOLUTION DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to close a portion of a section line roadway in Sections 3 & 4, Township 150 North, Range 100 West has been filed in the office the McKenzie County Auditor, being further described as:

A PARCEL OF LAND BEING A PORTION OF SECTION 3 AND SECTION 4, TOWNSHIP 150 NORTH, RANGE 100 WEST OF THE FIFTH PRINCIPAL MERIDIAN, MCKENZIE COUNTY, NORTH DAKOTA AND BEING MORE PARTICULARY DESCRIBED AS FOLLOWS: A 66' WIDE EASEMENT OVER A STIP OF LAND EXTENDING 33' EAST AND 33' WEST OF THE COMMON LINE TO SECTIONS 3 AND 4, TOWNSHIP 150N, RANGE 100W, 5TH PM, SAID STRIP RUNS FROM A POINT 33' NORTH OF THE SE CORNER OF SAID SECTION 4 WITH SAID SECTION LINE N00-05'00"W 856.32 TO THE NORTHERLY TERMINUS AND THE NORTH LINE OF LAKEVIEW ESTATES ACCORDING TO THE PLATE THERE OF RECORDED IN THE MCKENZIE COUNTY NORTH DAKOTA LAND RECORDS AS DOCUMENT #473402.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, February 15, 2022 at 10:00 AM CT, continued on Tuesday, March 1, 2022, at 10:00 AM CT, and continued on Tuesday, March 15, 2022, at 10:00 AM CT in the Board Room of the McKenzie County Courthouse at 201 Fifth St NW, Watford City, North Dakota, with Commissioners Lawlar, Skarda, Brown, Hystad, and Wold present, and

WHEREAS, testimony has been received and evidence examined in favor of the discontinuance of said roadways, on motion made by Commissioner Brown, seconded by Commissioner Wold, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be discontinued.

Yellowstone School District Superintendent Gackle requested financial support from the County for building projects within the school district. Gackle stated there are several areas that need to be addressed due to safety concerns, ADA compliance, and not meeting current code requirements. The project was discussed in three phases with Phase 1 as a needed kitchen upgrade, Phase 2 as the addition of classrooms, and Phase 3 as a new front entrance. Gackle stated the estimated cost of all three phases is \$6.5M. Gackle discussed the indebtedness limits for the district and the need for a vote of citizens within the district as even with an approved vote the district is not able to borrow the entire amount needed. The Board was in support of assisting with the project in all three phases. Johnsrud reported the best source of funding would be Bankhead Jones funds as those are to be used for schools and roads and would not affect the district's funding formula. Moved by Hystad, seconded by Brown, to commit \$3M from the 2022 Bankhead Jones funds to Yellowstone School District for the project. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Federal Aid Agreement for the Chip Seal Project with NDDOT as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the release of an RFP for engineering administrative services for the Chip Seal Project as requested by Engineering Director Huus. All voting aye, motion carried.

Huus requested to release an RFP for GIS services as they have been unable to fill an open position within GIS since August of 2021. GIS Coordinator Foster discussed the GIS services provided by NDACo. It was also discussed that if the contracted work goes well there may not be a need to fill the open employee position. Moved by Lawlar, seconded by Brown, to authorize the release of the RFP for GIS Services as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the release of an RFP for engineering services for CR10 and CR14 repairs as requested by Huus. All voting aye, motion carried.

Fleet Manager Kummer requested to transfer the recently ordered hook truck from the R&B department to the Landfill. The Board requested Kummer to look into the purchase of a truck for sale at One Way Service and report back. Moved by Skarda,

seconded by Brown, to approve the transfer of the R&B hook truck to the Landfill. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the start of the 50 hours/week schedule beginning April 1 for the Fleet employees as requested by Kummer. All voting aye, motion carried.

Mountrail McKenzie Human Service Zone Director Sorenson presented the updated Zone Plan to the Board. Board consensus was to approve the documents as presented. Sorenson also discussed changes to the General Assistance Policy and Burial Policy. Both policies have now been standardized across the State with the option for zones to add addendums as needed to due to services available within communities.

Kimpel requested to enter into a contract with an engineering firm to provide building inspection services, which has been a hard position to fill. Kimpel presented proposals from Forsgren and TD&H Engineering. Moved by Skarda, seconded by Brown, to approve the proposal from TD&H Engineering for building inspection services as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the backfill of the Library Assistant position as requested by Library Director Galeazzo. All voting aye, motion carried.

Discussion was held on the request for back pay of County Board compensation and Johnsrud presented a County Board Compensation Form and requested approval effectively immediately for all County Board members. Moved by Skarda, seconded by Hystad, to approve the County Board Compensation Form for all County Boards to be signed by all current board members and new board members along with their oath of office. All voting aye, motion carried. Board consensus was to table the back pay item to the April 19 meeting to allow time for discussion with County Boards.

The meeting adjourned at 11:42 a.m. until April 5, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

MARCH 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
56573	ALEXANDER PARK DISTRICT	\$ 40,000.00
56574	WATFORD CITY/CITY OF	\$ 12,166.67
56784	ALEXANDER PARK DISTRICT	\$ 2,756.61
56785	ALEXANDER RURAL FIRE DISTRICT	\$ 93,610.69
56786	ALEXANDER TWP.	\$ 41,683.60
56787	ANTELOPE CR. TWP.	\$ 4,958.87
56788	ARNEGARD PARK DISTRICT	\$ 10,611.80
56789	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 40,664.78
56790	ARNEGARD TWP.	\$ 65,225.64
56791	ARNEGARD/CITY OF	\$ 21,554.65
56792	BLUE BUTTES TWP.	\$ 37,507.42
56793	CHARBON TWP.	\$ 106,087.20
56794	EARL SCHOOL DIST. #18	\$ 22,605.58
56795	ELM TREE TWP.	\$ 175,701.90
56796	GRAIL TWP.	\$ 32,276.56
56797	GRASSY BUTTE FIRE DISTRICT	\$ 14,960.30
56798	HAWKEYE TWP.	\$ 187,662.26
56799	HORSE CREEK RURAL FIRE DIST.	\$ 3,216.02
56800	HORSE CREEK SCHOOL DIST. #32	\$ 39,533.29
56801	KEENE TWP.	\$ 56,223.18
56802	MANDAREE SCHOOL DIST. #36	\$ 10,808.97
56803	MCKENZIE CO. FIRE PROT. DIST.	\$ 540,755.67
56804	MCKENZIE CO. HISTORICAL SOCIETY	\$ 34,843.68
56805	MCKENZIE CO. SD#1	\$ 9,673,390.65
56806	MCKENZIE SOIL CONS. DIST.	\$ 251,139.80
56807	ND STATE TREASURER	\$ 177,593.75
56808	NEW TOWN PUBLIC SCHOOL DIST.	\$ 139,266.19
56809	NEW TOWN RURAL AMBULANCE DIST.	\$ 15,644.66
56810	NEW TOWN RURAL FIRE DEPT.	\$ 8,110.42
56811	RANDOLPH TWP.	\$ 3,409.47
56812	RIVERVIEW TWP.	\$ 31,505.14
56813	SIOUX IRRIGATION DISTRICT	\$ 9,414.10
56814	SIOUX TWP.	\$ 19,613.17
56815	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$ 15,225.00
56816	TRI TWP	\$ 23,774.82
56817	TWIN VALLEY TWP.	\$ 79,819.18
56818	UPPER MISSOURI DIST. HEALTH UNIT	\$ 183,092.68
56819	WATFORD CITY MUNICIPAL AIRPORT	\$ 35,180.66
56820	WATFORD CITY PARK DISTRICT	\$ 554,047.41
56821	WATFORD CITY/CITY OF	\$ 1,914,021.18
56822	WILLISTON FIRE PROTECTION DISTRICT	\$ 5,894.65
56823	WILLISTON VECTOR CONTROL DIST.	\$ 22.21
56824	YELLOWSTONE PUMPING IRRIG. DISTRICT	\$ 116.58
56825	YELLOWSTONE SCHOOL DISTRICT #14	\$ 276,802.99
56826	YELLOWSTONE TWP.	\$ 46,387.43

238040	ADVANCED BUSINESS METHODS	\$	1,845.65
238041	ADVANCED DRAINAGE SYSTEM INC	\$	20,664.00
238042	ALLEGIANCE COBRA SERVICES, INC.	\$	144.00
238043	AMAZON CAPITAL SERVICES	\$	978.25
238044	ANDERSEN/MACKENZIE L	\$	25.74
238045	ARMOR INTERACTIVE	\$	17,644.78
238046	ASTORIA HOTEL & EVENT CENTER	\$	990.00
238047	ASTRO-CHEM LAB, INC.	\$	50.00
238048	BADGE & WALLET	\$	163.50
238049	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	38.00
238050	BADLANDS POWER FUELS, LLC	\$	82.50
238051	BAKER & TAYLOR	\$	1,276.54
238052	BAKER METAL AND RECYCLING INC	\$	4,152.00
238053	BALCO UNIFORM COMPANY, INC.	\$	742.49
238054	BOB BARKER COMPANY INC	\$	327.00
238055	BORDER STATES ELECTRIC	\$	306.08
238056	BOSS OFFICE & COMPUTER PRODUCTS	\$	400.61
238057	BRADY'S ROADSIDE SERVICE	\$	125.00
238058	BURNS & MCDONNELL	\$	16,455.75
238059	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
238060	CDW-G GOVERNMENT	\$	1,489.87
238061	CENTRAL SPECIALTIES INC.	\$	198,656.95
238062	CHRIS RAY	\$	300.00
238063	CIM SANITARY TECH	\$	7,500.00
238064	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	21,813.50
238065	CLARK/PAMELA	\$	5,000.00
238066	CONNECT INTERIORS LLC	\$	6,597.11
238067	COUNTIES PROVIDING TECHNOLOGY	\$	131.25
238068	DEAN/JOSEPH L.	\$	6,411.61
238069	DESOUZA/LISA	\$	3,280.78
238070	DMC WEAR PARTS LLC	\$	24,055.00
238071	DONE RIGHT THE FIRST TIME	\$	465.00
238072	DTE, INC.	\$	25,580.60
238073	ECOLAB PEST ELIMINATION DIV.	\$	535.61
238074	ELECTRIC & MAGNETO INC.	\$	54,284.93
238075	FARSTAD OIL IN	\$	2,818.98
238076	FASTENAL COMPANY	\$	1,058.51
238077	FIRST INTERNATIONAL BANK & TRUST	\$	2,453.84
238078	G & G GARBAGE LLC	\$	450.00
238079	HEGGEN EQUIPMENT CO.	\$	4,085.43
238080	HELLANDSAAS/MARCIA	\$	47.50
238081	HOBART SALES AND SERVICE	\$	1,478.93
238082	HOLIDAY INN EXPRESS/MINOT	\$	1,050.64
238083	HORIZON RESOURCES	\$	453.71
238084	HUMANITY INC	\$	864.00
238085	ICON ARCHITECTURAL GROUP	\$	22,439.55
238086	INDUSTRIAL NETWORKING SOLUTIONS	\$	3,809.42
238087	INGRAM/MAX	\$	66.40
238088	JOHN HUTTER TOWING	\$	200.00
238089	JOHNSON & SUNDEEN	\$	5,300.00

238090	KOTANA COMMUNICATIONS, INC.	\$	4,202.95
238091	LAQUINTA INN & SUITES	\$	432.00
238092	LEO/DEVAN	\$	77.56
238093	LINDE GAS & EQUIPMENT INC.	\$	5,313.74
238094	LOWER YELLOWSTONE IRRIGATION PROJECT	\$	10,682.50
238095	LUND OIL, INC.	\$	3,109.80
238096	MAGNUSON/JOSHUA J	\$	1,634.00
238097	MARCO TECHNOLOGIES LLC	\$	510.59
238098	MCKENZIE CO. FARMER	\$	1,470.16
238099	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	315.00
238100	MCKENZIE COUNTY CLERK OF COURT	\$	44,737.86
238101	MCKENZIE COUNTY ROAD & BRIDGE	\$	370.69
238102	MENARD, INC.	\$	455.22
238103	ND ASSN. OF COUNTIES	\$	276.00
238104	ND STATE LAND DEPARTMENT	\$	0.25
238105	ND STATE UNIVERSITY	\$	125.00
238106	NDACTVSO	\$	125.00
238107	NELSON INTERNATIONAL	\$	1,008.12
238108	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	102.90
238109	NSC MINERALS, LTD	\$	6,843.78
238110	O C WELCH FORD LINCOLN INC.	\$	38,865.00
238111	O K IMPLEMENT CO.	\$	5,187.58
238112	QUALITY INN BISMARCK	\$	352.70
238113	QUILL CORPORATION	\$	401.30
238114	RDO EQUIPMENT CO. - FARGO	\$	2,124.46
238115	RED ROCK FORD	\$	17,195.00
238116	SCHATZ/SHAUN	\$	242.00
238117	SCOFIELD/JESSIE	\$	6,075.00
238118	SR PHEASANT RIDGE APARTMENTS, LLC	\$	14,812.71
238119	STAAL/SHAWN	\$	6,310.00
238120	STARLIGHT IT & SECURITY	\$	33,233.50
238121	STEIN'S INC.	\$	1,301.67
238122	STUART/KARI A	\$	17.50
238123	SUMMIT FOOD SERVICE, LLC	\$	8,078.76
238124	SUNDRE SAND & GRAVEL, INC.	\$	16,911.38
238125	THIEL BROTHERS ROOFING, INC.	\$	545.83
238126	TRITECH SOFTWARE SYSTEMS	\$	46,836.37
238127	ULINE	\$	1,470.16
238128	UNITED RENTALS INC	\$	369.51
238129	UPPER GREAT PLAINS TRANSPORT INSTITUTE	\$	200.00
238130	VALSOFT CORPORATION INC	\$	4,500.00
238131	VILLAGE FAMILY SERVICE CENTER/THE	\$	6,090.00
238132	WATFORD CITY VETERINARY CENTER	\$	834.97
238133	WESTLIE MOTOR CO.	\$	1,176.60
238134	WESTLIE TRUCK CENTER	\$	142.03
238135	WSC SBDC	\$	25,000.00
238136-238151	PAYROLL - MARCH 4, 2022	\$	845,893.98
238152	ALEXANDER SCHOOL DIST. #2	\$	1,611,822.51
238153	ALEXANDER/CITY OF	\$	13,059.71
238154	GARRISON DIVERSION CONSERVANCY DIST.	\$	166,128.58

238155	L. YELLOWSTONE IRRIG. DIST. #2	\$	256,718.99
238156	MCKENZIE CO. AMBULANCE SERVICE	\$	246,377.98
238157	ALEXANDER/CITY OF	\$	116.00
238158	ARMSTRONG SANITATION	\$	713.02
238159	CONSOLIDATED TELCOM	\$	97.12
238160	INFORMATION TECHNOLOGY DEPT.	\$	7,906.20
238161	LYREC	\$	96.82
238162	MCKENZIE COUNTY RURAL WATER	\$	117.99
238163	MCKENZIE ELECTRIC CO-OP INC.	\$	8,667.96
238164	MONTANA DAKOTA UTILITIES CO.	\$	36,056.87
238165	NEMONT	\$	28.50
238166	RESERVATION TELEPHONE CO-OP	\$	9,196.87
238167	SOUTHWEST WATER AUTHORITY	\$	52.67
238168	VERIZON/ACCT 342033315-01	\$	2,961.48
238169	VERIZON/ACCT 842030146-01	\$	4,960.96
238170	WATFORD CITY WATER DEPT./CITY OF	\$	4,009.11
238171	ACCUSOURCE INC.	\$	93.66
238172	ACME TOOLS	\$	113.23
238173	ADVANCED BUSINESS METHODS	\$	575.34
238174	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	77,477.05
238175	ALPPERSPACH/PATRICIA	\$	1,650.00
238176	AMAZON CAPITAL SERVICES	\$	1,270.06
238177	AMERICAN WELDING & GAS	\$	35.75
238178	ANOVA FAMILY HEALTH CENTER	\$	3,000.00
238179	AQUA CHEM	\$	1,315.00
238180	ARMOR INTERACTIVE	\$	30,295.95
238181	ARMSCOR CARTRIDGE INC.	\$	28,374.00
238182	ASTRO-CHEM LAB, INC.	\$	100.00
238183	BADGE & WALLET	\$	268.50
238184	BADLANDS EDGE PAINTING LLC	\$	2,904.00
238185	BADLANDS HARDWARE	\$	623.33
238186	BADLANDS POWER FUELS, LLC	\$	450.00
238187	BAHR/ALBERT	\$	52.50
238188	BAKER & TAYLOR	\$	296.05
238189	BALCO UNIFORM COMPANY, INC.	\$	38.90
238190	BARRETT PHARMACY	\$	6.66
238191	BAYMONT INN & SUITES/MANDAN	\$	172.80
238192	BECKER/BARBARA J.	\$	500.00
238193	BEK CONSULTING, LLC	\$	9,556.81
238194	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,498.51
238195	BLUE TARP FINANCIAL, INC.	\$	483.00
238196	BOGUE/KAYLEY J	\$	28.00
238197	BOLKEN/DOUGLAS	\$	3,250.00
238198	BORDER STATES ELECTRIC	\$	1,976.87
238199	BOSS OFFICE & COMPUTER PRODUCTS	\$	508.36
238200	BRADY'S ROADSIDE SERVICE	\$	125.00
238201	BUTLER MACHINERY COMPANY	\$	1,806.44
238202	CANAD INNS	\$	432.00
238203	CASCADE AUTO GLASS	\$	88.78
238204	CHAFFIN/HEATH L	\$	52.50

238205	CHARM-TEX, INC.	\$	864.60
238206	CHERREY'S PROPANE	\$	3,850.00
238207	CORE & MAIN	\$	16,314.61
238208	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
238209	CREATIVE PRODUCT SOURCING INC	\$	1,426.75
238210	DAKOTA SUPPLY GROUP	\$	630.76
238211	DARBY/PHILIP S	\$	507.50
238212	DAWA DEVELOPMENT, LLC	\$	444.00
238213	DIRTY BIRDS, LLC	\$	1,140.00
238214	DWYER/TIMOTHY S.	\$	4,982.48
238215	ECOLAB PEST ELIMINATION DIV.	\$	364.00
238216	EIDE BAILLY	\$	35,673.99
238217	FARMERS UNION OIL COMPANY	\$	83,421.06
238218	FARSTAD OIL IN	\$	328.50
238219	FASTENAL COMPANY	\$	2,974.15
238220	FCI CONSTRUCTORS, INC.	\$	396,550.80
238221	FERGUSON WATERWORKS	\$	17.51
238222	FICKEN/MICHAEL	\$	52.50
238223	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
238224	FIRST INTERNATIONAL INSURANCE	\$	818.00
238225	FOSTER/BONNIE	\$	266.61
238226	FRED PRYOR SEMINARS	\$	1,194.00
238227	GALEAZZO/TAYLOR	\$	45.50
238228	GLOVER/CINDY	\$	271.96
238229	HANCE/JACOB D	\$	52.50
238230	HANSEN DIESEL & AUTOMOTIVE	\$	180.00
238231	HDR ENGINEERING, INC	\$	28,820.00
238232	HECK BUILT LLC	\$	175,013.00
238233	HEGGEN EQUIPMENT CO.	\$	1,762.96
238234	HILL ENTERPRISES	\$	2,062.96
238235	HOLIDAY INN EXPRESS/MINOT	\$	86.40
238236	HOLIDAY STATIONSTORES, LLC	\$	44.00
238237	HONSTEIN/MARK	\$	142.67
238238	HORIZON RESOURCES	\$	171.69
238239	HUUS/CURT	\$	50.00
238240	INFORMATION SYSTEMS CORP.	\$	36,265.00
238241	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	8,222.27
238242	INGRAM/MAX	\$	52.50
238243	INTERACTIVE DATA, INC	\$	50.00
238244	ISIGHT RPV SERVICES	\$	12,500.00
238245	JOHN HUTTER TOWING	\$	187.50
238246	JOHNSRUD/ERICA	\$	296.75
238247	KLANG/DEREK ANTHONY	\$	507.50
238248	KOHLER COMMUNICATIONS, INC.	\$	112.60
238249	KUMMER'S PUMPING	\$	400.00
238250	LAQUINTA INN & SUITES	\$	708.48
238251	LARSEN SERVICE DRUG, INC.	\$	235.25
238252	LEWIS/JAY	\$	14.04
238253	LINDE GAS & EQUIPMENT INC.	\$	1,335.94
238254	LINK COMPUTER CORPORATION	\$	660.68

238255	LUND OIL, INC.	\$	2,643.33
238256	MATTHEWS-KASNER/MAXWELL	\$	78.22
238257	MAYER ELECTRIC INC	\$	465.79
238258	MCCODY CONCRETE PRODUCTS, INC	\$	390.95
238259	MCKENZIE CO. FARMER	\$	71.02
238260	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	21.50
238261	MCKENZIE COUNTY ROAD & BRIDGE	\$	16,724.38
238262	MCKENZIE ELECTRIC CO-OP INC.	\$	1,418.46
238263	MEDLINE INDUSTRIES, INC	\$	58.23
238264	MONTANA DAKOTA UTILITIES CO.	\$	102.16
238265	MOUNTAIN PLAINS LLC	\$	3,513.00
238266	NARDINI FIRE EQUIPMENT	\$	473.00
238267	ND ASSN. OF CO. ENGINEERS	\$	275.00
238268	ND ASSN. OF COUNTIES	\$	63.00
238269	ND GUARANTY & TITLE CO.	\$	25,000.00
238270	ND HOUSING FINANCE AGENCY	\$	100.00
238271	ND OFFICE OF THE ATTORNEY GENERAL	\$	4,995.00
238272	ND STATE RADIO COMMUNICATIONS	\$	1,520.20
238273	ND TOWNSHIP OFFICERS ASSN.	\$	2,500.00
238274	NEHRING LAW OFFICE	\$	1,085.00
238275	NELSON CONTRACTING CO.	\$	745.00
238276	NELSON INTERNATIONAL	\$	6,956.45
238277	NEPRASH/KIMBERLY	\$	9.53
238278	NORTH DAKOTA GUARANTY & TITLE CO	\$	25,000.00
238279	NORTH DAKOTA ONE CALL	\$	107.00
238280	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	2,948.26
238281	NORTHERN PUMP & COMPRESSION, INC.	\$	166.00
238282	NOVAK/LARRY	\$	36.27
238283	O K IMPLEMENT CO.	\$	60.78
238284	O.K. TIRE STORE, INC	\$	13,389.86
238285	OLSON/DOUG	\$	32.76
238286	OLSON/JAY T	\$	100.00
238287	OLSON/TRAVIS J	\$	45.50
238288	PHARMCHEM. INC.	\$	1,276.00
238289	POWERDMS, INC	\$	2,997.00
238290	PRO AUTO BODY, LLC	\$	776.07
238291	QUADIENT FINANCE USA, INC.	\$	2,000.00
238292	QUADIENT LEASING USA, INC.	\$	1,055.01
238293	QUALITY INN BISMARCK	\$	86.40
238294	RADISSON HOTEL - BISMARCK	\$	1,123.20
238295	RDO EQUIPMENT CO. - FARGO	\$	1,628.06
238296	RED ROCK AUTO WATFORD CITY	\$	91.20
238297	RESERVATION TELEPHONE CO-OP	\$	570.99
238298	ROLFSRUD/JOHN	\$	42.12
238299	SAX MOTOR CO	\$	1,259.72
238300	SHAFFER/JEFF	\$	45.50
238301	SHERWIN-WILLIAMS/WILLISTON	\$	165.61
238302	SINCLAIR CYBERNETICS, LLC	\$	3,718.50
238303	SMITH/JAMIE L	\$	45.50
238304	SOLID WASTE ASSN. OF NORTH AMERICA	\$	200.00

238305	SORENSEN/SAMUEL D	\$	52.50
238306	SRF CONSULTING GROUP, INC	\$	4,580.88
238307	STARLIGHT IT & SECURITY	\$	57,500.00
238308	STEIN'S INC.	\$	1,590.00
238309	STUART/KARI A	\$	52.50
238310	SUMMIT FOOD SERVICE, LLC	\$	8,074.60
238311	SUNDRE SAND & GRAVEL, INC.	\$	23,833.82
238312	TASC-CLIENT SERVICES	\$	1,662.81
238313	TENET CORP	\$	760.00
238314	THOMSON REUTERS-WEST	\$	1,531.84
238315	THORGRAMSON/WESLEY R	\$	45.50
238316	TRI-TECH FORENSICS, INC	\$	369.00
238317	ULINE	\$	777.93
238318	UNITED QUALITY COOPERATIVE	\$	527.61
238319	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	4,010.19
238320	VALLI INFORMATION SYSTEMS, INC	\$	775.97
238321	VANGUARD APPRAISALS INC.	\$	2,000.00
238322	WALK-N-ROLL	\$	2,408.77
238323	WATFORD CITY VETERINARY CENTER	\$	517.26
238324	WAWSA	\$	165,852.85
238325	WESTERN VETERINARY CLINIC	\$	394.89
238326	WESTLIE MOTOR CO.	\$	671.88
238327	WESTLIE TRUCK CENTER	\$	806.62
238328	WINN-MARION BARBER, LLC	\$	305.78
238329-238345	PAYROLL - MARCH 18, 2022	\$	804,070.42

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

April 5, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 5, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the March 2022 minutes as presented. All voting aye, motion carried.

Discussion was had on the bills presented for payment. Skarda asked about the design progress on CR6 and when a meeting would be held with landowners. Huus stated no negotiations have started and they are getting close to the time to begin planning for a meeting. Skarda requested departments work to support local businesses with purchases, when applicable and comparable pricing. Wold asked about the progress of the fairgrounds project and Johnsrud stated the group would be present on April 19 for more discussion. Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Items 1-6 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date for Abatement Applications 4467, 4472 – 10:00am CT April 19, 2022; 2. Approve Gaming Site Authorizations – Long X Saloon, Grassy Butte and Sweet Crude Travel Center, Grassy Butte – July 1, 2022 – June 30, 2023; 3. Approve 2022 Road Maintenance Agreements – L. Monson, T. & J. Kellogg; 4. Approve Weed Control Board Member Terms: Howdy Lawlar (7/1/21-6/30/25); Darrell Finsaas (7/1/21-6/30/25); Jay Lewis (7/1/19-6/30/23); Doug Olson (7/1/20-6/30/24); and Charles McNaney (7/1/20-6/30/24); 5. Approve Raffle Permit – McKenzie County Sportsman Club; 6. Approve Chairman Signature – County Tax Deed to Aubrey VanDyke.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings. Emergency Manager Jappe stated 52 wells are scheduled to be reclaimed this summer. Brown asked Jappe to provide a list of the wells and he would work to map them. Skarda asked about a list of reclaimed salt water disposal wells. P&Z Director Kimpel stated she would be attending the PSC meeting on April 6 and also provided an update on the GMJS facility meetings with Tri Township and stated an alternative site has been suggested to the company, which would alleviate some

concerns about the current site. Skarda asked about the status change for the long-eared bat. Engineering Director Huus stated he was following this item and agreed there could be some concern should the status change.

Moved by Skarda, seconded by Hystad, to approve the internal backfill of the Landfill Operations Supervisor position and the backfill of the vacancy created to the Scale Operator position. All voting aye, motion carried.

Landfill Director Schreiber updated the Board that no bids were received for the leachate pond electrical modifications and he has reached out to contractors to acquire quotes. Schreiber will provide those to the Board when they are received.

Moved by Hystad, seconded by Wold, to approve starting the recruitment process for seasonal employees as requested by Weed Control Officer Higgins. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of a side-dump trailer from One Way Service for \$50,800 including the trade. Fleet Manager Kummer stated this purchase was within the budget. All voting aye, motion carried.

Kummer presented information on the truck for purchase at One Way as was requested by the Board on March 15. The Board thanked Kummer for checking on the vehicle and took no action due to age and hours of the truck.

Kummer presented a first draft of the Fleet Replacement plan and stated his goal is to trade vehicles/equipment when they reach 150,000 miles and/or 10-12 years age. The Board thanked Kummer for the plan that will aid in budgeting decisions moving forward.

Discussion was held on the Squaw Gap name change. Lawlar stated the public comment period ended March 16 and that the Board only received notification of the public comment period a few days prior. Skarda suggested that anyone concerned reach out to ND Legislative delegation to see if they can assist in extending the deadline or to provide additional comments.

Discussion was held on the 2019 Audit Report as presented. Johnsrud summarized that one finding from previous audits was not present in this audit and that she expects on additional finding to be removed in the upcoming 2020-2021 audit this year. Johnsrud also commented on the increased safety, security, and efficiency procedures that had been implemented since 2019 and that this audit report also included the Water Resource District, which had not been included for several years in the same report. Moved by Skarda, seconded by Hystad, to accept the 2019 Audit Report from Eide Bailly as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the 2023 budget calendar as presented. All voting aye, motion carried.

Discussion was held on the establishment of a county flag for use at the Veterans Memorial Park. The Board requested Johnsrud work on some options and meanings of flag colors and represent on April 19.

At 10:00 a.m. a public hearing was held on Abatement Application 4474. No persons from the public were present in support or opposition. Moved by Brown, seconded by Hystad, to approve Abatement Application 4474 as presented. All voting aye, motion carried.

Economic Development Coordinator Stenberg provided a request from the JDA to consider funding an additional daycare center in McKenzie County. Stenberg presented data on population ages in McKenzie County compared to North Dakota and the Country, which showed a significantly higher percentage of children ages 5 and under. Gene Veeder provided the historical timeline of daycare in McKenzie County and the establishment of the Wolf Pup Daycare center and non-profit board. Veeder stated the JDA believes daycare is a workforce and recruiting issue for McKenzie County. Tessa Moberg, director of Wolf Pup, provided information on current enrollment (320 kids), as well as 60 kids on a waiting list and an additional 20 expecting mothers waiting list. Skarda asked about financial assistance to those needing daycare but unable to afford it. Moberg discussed the assistance that is available and stated she does provide that information to families. Brown stated the State had recently raised the income levels for assistance and that discussion is being held at the state level regarding other programs that may be available to help provide assistance. Skarda asked about daycare needs in other regions of McKenzie County. Stenberg stated Aaron Weber, President of the JDA, and a representative of Alexander and Arnegard has reached out to the provider in Alexander. Moberg also discussed current childcare rates and stated the highest rates are infants at \$240/week and go down from there, which are lower than facilities in Williston. Moberg stated she is currently fully staffed and that they currently receive about \$40,000/month from the City of Watford City/Roughrider Fund to assist with wage and benefit costs for employees.

Costs for a new daycare center were discussed, along with potential sites. Currently they are working closely with McKenzie County Public School District #1 for site placement and provided information on costs for temporary facilities of about \$1.4M. Lawlar asked about participation from other entities. Watford City Administrator Moen stated the City would be willing to waive the specials special assessments and provide the property. Veeder asked for direction from the Board regarding their support of the project and stated he feels all other funding sources have been exhausted at this time. Brown stated he is in support of the project as a workforce development issue with proven need and as an appropriate use of GPT funding to support the businesses, schools, hospital, and others who live and work in McKenzie County. Skarda stated after analyzing the need information provided and the desire to continue to have the younger generations stay in McKenzie County she supports the project and requested additional budget information. Lawlar agreed the need for daycare is important and wants additional time to analyze the County's financials before he is comfortable making

a final decision. Wold stated his support for the project as well and expressed a desire to get the temporary facilities ordered so they could be built and to continue working on a permanent solution. Lawlar asked for additional information to be provided at the April 19 meeting regarding portable/temporary buildings, site selection, road improvements needed, and infrastructure costs. The Board asked Johnsrud to also prepare County financial estimates to aid the discussion.

Patsy Levang addressed the Board, neither in support nor opposition of the daycare project, and requested support of the City of Watford City and McKenzie County when needs also arrive for Johnson Corners Christian Academy. Levang stated JCCA has needs for more space in the future and has worked to provide essential education services for the past 40 years.

Moved by Skarda, seconded by Brown, to approve the hiring of two budgeted summer engineering interns as requested by Huus. Huus stated the interns would be working on the Charlie Bob Creek, Main Street North, and structure projects this summer. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Charlie Bob Creek McKenzie Electric contract to relocate utility lines as presented and authorize the chairman's signature. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to award the Main Street project to Mayo Construction, low bidder, for \$9,527,455.11. Huus stated the City of Watford City would be covering their portion of about \$437,000 plus a developer bond in the amount of \$75,000. All voting aye, motion carried.

Drew Poeckes, President West Dakota Water, discussed lay flat line violations with the Board and requested consideration for a fine reduction. Poeckes stated the permit paperwork was submitted on March 25th at 4pm, just after the final easement was acquired. Poeckes stated they were issued a \$25,000 fine for 5 lines across 3 section lines and laid the lines without the permit due to a landowner request, which WDW needed to respect. Discussion was held on the permit application and fines assessed. Moved by Hystad, seconded by Brown, to waive/refund \$10,000 of the fines assessed to West Dakota Water, to set the fine at \$15,000 for three crossings without a permit. Lawlar requested Huus and State's Attorney Skarda review the policy to ensure language is clear. All voting aye, motion carried.

Poeckes also discussed with the Board the Melby Pond/Depot CUP that was issued in 2015. Poeckes stated part of the conditions were to pave a section of CR35 and if these same conditions were imposed on other depots in the County. Hystad stated these conditions have not been placed on other depots that he is aware of and that they only discuss dust control. Hystad suggested removing the paving requirement and adding dust control requirements instead. Kimpel stated this is the only depot CUP she is aware of that has required paving. Moved by Skarda, seconded by Hystad, to

amend CUP0002-15 to change the paving requirement to dust control of the entire depot site. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Sheriff's Office UTV purchase as presented by Lt. Ficken for \$36,687.51. All voting aye.

Moved by Skarda, seconded by Wold, to approve a budget amendment of \$17,679.75 to the Sheriff's Office vehicle equipment line item due to insurance reimbursement for an accident to allow equipment to be purchased for the replacement squad. All voting aye, motion carried.

Lt. Ficken discussed with the Board the purchase of 2023 vehicles. Ficken stated the desire to purchase Chevy Tahoes and that orders would open on May 5, 2022, for 2023 delivery. Ficken stated there is no guarantee that the order would be fulfilled once placed. Skarda asked about obligations to purchase all ordered squads and Ficken stated adjustments to the order can be made at a later time if needed. The Board asked Kummer and Ficken to provide documentation that the order does not commit the County to the purchase of all ordered squads and to return on April 19, which still leaves time to order the vehicles if approved.

HR Generalist Northrup requested to reform the original fact finding team to follow up on an employee improvement plan and to complete that item. Board consensus was to reform the committee at HR's recommendation.

MCSO Chief Deputy Wellen presented follow up budget information to the Board regarding sworn versus all employee compensation, annual turnover, and annual retention figures. The Board thanked Wellen for her work on gathering and presenting the data. Wellen also presented the 2021 Annual Report of the Sheriff's Office.

Moved by Skarda, seconded by Hystad, to approve the concrete crushing cost of approximately \$33,500 to Sundre Sand and Gravel as presented by Road Superintendent Northrop. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to award the 2022 Magnesium or Calcium Chloride bid to DustBusters, low bidder for magnesium chloride, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve two Cooperative Work Experience (CWE) students for Public Works for the 2022/2023 school year. All voting ay, motion carried.

Moved by Hystad, seconded by Wold, to approve awarding the Rawson Aggregate Stockpile bid to River Aggregates II, LLC, low bidder, for \$902,000. All voting aye, motion carried.

Northrop requested Board direction on subdivision and private road applications of magnesium chloride. Board consensus was that private roads needed to be billed/charged for the application. Discussion was held on subdivisions, which would be more of a case by case basis based on establishment of an HOA and township organization status. Board consensus was to accept requests from HOAs or organized townships for subdivisions and to charge for the application. Board consensus for subdivisions not within organized townships or with HOAs to provide 100% subdivision approval, with the person requesting the service to be responsible for all documentation and a request to the Board.

Kimpel updated the Board on the Building Inspection Services contract and stated there is a possible conflict of interest with the selected company and another company has now been selected, which is Brosz Engineering. Kimpel will present a Task Order once provided for the work, to accompany their existing Master Service Agreement with McKenzie County.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman's signature of the GMJS SFI Facility letter to NDIC Director Helms as presented. All voting aye, motion carried.

MCWRD Director Shaffer proposed to hold a joint special meeting of the Board, Water District Board, and City of Watford City Council to discuss the Strategic Governance and Finance Study. Shaffer stated he believed the meeting would likely be 1.5-2 hours in length. Board consensus was for Shaffer to continue forward with setting up a special meeting.

Pat Fitzgerald, RTC, discussed their fiber optic project within Fairview. RTC has met with Yellowstone Township, Fairview, Railroad, and Irrigation Districts on permits and plans for the project. Fitzgerald requested to waive the permit fees on the North Dakota side of the project. Moved by Brown, seconded by Skarda, to waive the County fees associated with the project map presented by RTC for the East Fairview project, but for RTC to continue with the permitting process as established by the County. RTC committed to providing project information. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Novak Junkyard Update topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Hystad, to enter into Executive Session for the Novak Junkyard Update topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 2:03 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and P&Z Director Kimpel.

Executive Session was adjourned at 2:17 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Skarda, to follow the advice of counsel on the Novak Junkyard Update topic. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Library Flooring Project topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Hystad, to enter into Executive Session for the Library Flooring Project topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 2:19 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Library Director Galeazzo.

Executive Session was adjourned at 2:22 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Wold, to follow the advice of counsel on the Library Flooring Project topic. All voting aye, motion carried.

The Board recessed at 2:23 p.m. until April 19, 2022, at 9:00 a.m.

April 19, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 19, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Hystad, to approve the agenda as amended with the addition of a discussion on RTC 2021 fees. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the Treasurer's Report for the period ending March 31, 2022, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve 2022 Road Maintenance Agreements – L. Tjelde, J. Tjelde, and L. Hartel; 2. Set Public Hearing for Abatement Applications 4494-4497; 4501 – May 3, 2022 at 10am

CT; 3. Approve & Authorize Chairman Signature – Watford City Main St Construction Contract; 4. Approve & Authorize Chairman Signature – Rawson Stockpile Agreement.

Updates were provided on NDIC, PSC, NDDOH, and other public hearings. Planning Director Kimpel provided updates on Caliber Midstream and Bridger Pipeline PSC hearings. Kimpel also updated the Board on recent meetings between Tri Township and GMJS SFI Facility in which a different site within the Township has been identified, but concerns by Tri Township remain.

Judge El-Dweek requested authorization to install a memorial plaque honoring Dennis Edward Johnson outside the Courtrooms in the Courthouse. Moved by Skarda, seconded by Hystad, to approve the placement of the plaque as requested. All voting aye, motion carried.

Matt Lierz, FCI Constructors, discussed the results of the bid package 3, including alternates, for the Fairgrounds project. Lierz presented three options to the Board for their consideration, one with gravel parking area, one with asphalt parking area, and one that included asphalt and additional equipment needs. Lierz discussed the advantages to the project of doing the asphalt now, instead of later, due to the good price receiving during the bid process. Chris Kubal, Fair Board and Building Committee Chair, expressed his support for asphalt applications to the entire parking area now, which would also allow for easier parking demarcations when the project is completed. Discussion was held on also paving a portion of 24th Ave that is within the project due at this time. The Board asked Engineering Director Huus to look at options for this portion of the road project and bring back for further discussion at a future meeting. The Board discussed the requested equipment purchases and consensus was to hold on those purchases at this time. Moved by Skarda, seconded by Hystad, to approve bid package 3, Option 2 for asphalt parking and bleachers, totaling \$41,695,226.00. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4467 and 4472. No persons from the public were present in support or opposition. Moved by Skarda, seconded by Wold, to approve Abatement Applications 4467 and 4472 as presented. All voting aye, motion carried.

Discussion was held on the daycare expansion proposal and Gene Veeder introduced those that would be providing information to the Board. Matt Lierz, FCI Constructors, reported that FCI was selected as the Construction-Manager-At-Risk for the project prior to the project being stopped several years ago. Lierz discussed the options of phasing the project and requested \$250,000 to continue with the design process, which would allow for better estimation of total project costs. Veeder reiterated that the goal currently is to determine if the project is something that should be moved forward or not and if the Board has interest in pursuing it as a workforce development project. Skarda reported she has received feedback both in support and with concerns from constituents and asked for more information on traffic control, possibility of retrofitting existing buildings, cancellation of road projects to assist with funding for this

project, and other support for rural areas that may not utilize a daycare facility in Watford City. Watford City Finance Director Dokken provided information on the City of Watford City's commitment to the project, which would include approximately \$2.8M in specials that would be waived. Dokken also outlines the obligations currently for the Roughrider Fund and the City's financial position with 70% of revenue from Gross Production Tax. Brown clarified that the request for the project is coming from the Wolf Pup Board, not the City of Watford City. The Wolf Pup Board was established as a cooperative effort between the City of Watford City, McKenzie County, and McKenzie County Public School District #1. Lawlar asked if the requested funding of \$250,000 would allow for more in depth discussions of site selection and a possible decrease in overall infrastructure costs and Lierz stated yes. Veeder restated that the current ask is not for funding of the entire project but support to move forward and continue with additional research and project costs. Veeder also requested feedback from citizens and businesses if daycare is a workforce issue or not. Brown stated this is a workforce and development tool for the area and it needs to be addressed in order to continue to prosper. Brown stated his support of the project and expressed concern over the total cost and this research time would allow for more design progress and exploration of other funding streams that may be available. Skarda stated she was in support of continuing to move forward with the design phase. Moved by Brown, seconded by Skarda, to approve \$250,000 in funding to the JDA for the design phase of Wolf Pup II. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the PDQ recommended changes from Gallagher as presented, with an effective date of April 25, 2022. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the 2022 Structure Design Contract Amendments with Civil Science as presented in the amount of \$47,690. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to award the 2022 Chip Seal Bid to Asphalt Surface Technologies Corp in the amount of \$5,919,758.90 and to authorize the chairman to sign. All voting aye, motion carried.

Lawlar discussed the 2021 RTC fees and stated the final approval to waive the fees was never completed and requested Board approval to waive those for the Fairview project. Moved by Hystad, seconded by Wold, to waive the fees for RTC's project in 2021 that was to provide services to rural communities and schools near Fairview. All voting aye, motion carried.

Jeff Rust and Wade Nielsen, WBI Energy Transmissions Inc, addressed the Board to request a reduction in fines/fees assessed to them for their recent pipeline project. Rust described the project and explained the project was delayed due to federal permitting processes. Rust stated they are committed to following regulations and paid the fees when the invoice was received, in the amount of \$337,075. Rust requested review of the fees assessed to ensure that the applicable crossings are within

the County's purview to enforce. Nielsen stated he was aware that the crossing permits were needed, but wasn't aware temporary approach permits were also needed. Brown requested a timeline of the project. Rust stated the project started July 19, 2021, north of the Missouri River in Williams County and the project arrived in McKenzie County sometime in August. Rust stated the application for the temporary crossings was submitted July 19 after all easements were signed. Brown asked Huus if signed easements were required to get the permit process started or if letters of support would suffice. Huus stated either would work so long as there is clear assurance the landowner has given permission. Nielson also stated they started the project early at the request of a landowner to ensure property wasn't damaged during the project. Board consensus was to allow time to research the topic more fully with the County staff prior to making a decision.

Johnsrud presented three options for a County flag and discussed potential color meanings and information provided by VSO Honstein on flag colors. The Board requested Johnsrud continue working on design and costs for the option with the County name within the seal image.

Fleet Manager Kummer and Sheriff Johansen presented information from Sax Motors company that stated the County would not be responsible for all squad cars ordered should the Board decide to not purchase all 12 cars for 2023. Kummer also stated that just because a certain number of cars are ordered, it does not guarantee that number of cars will be received. Moved by Brown, seconded by Skarda, to approve the order of 12 squad cars for 2023 with the final number to be purchased to be determined in the 2023 budget process. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the proxy vote to support Chad Peterson at the annual NDIRF meeting in May. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the 2020-2021 audit engagement letter with Eide Bailly. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint a fact finding Rawson Shop Building Committee consisting of Commissioners Brown and Wold, Facility Administrator Buck, Road Superintendent Northrop, Fleet Manager Kummer, and Engineering Director Huus and for the committee to report back to the Board. All voting aye, motion carried.

Lawlar asked Emergency Management Administrative Assistant Andersen to discuss the process of obtaining a burn permit. Andersen outlined the process and stated permits are good for one burn event within 60 days of the permit issue. Andersen stated there is no cost for the permits and to reach out to Emergency Management with questions or assistance in obtaining a permit.

Matt Johnson, NDDOT Liaison, invited the Board to participate in a May 12 Energy Roundtable event in Watford City. Johnson stated the goal is to bring together

cities, counties, townships, energy industry, and tribal leadership to increase communication. Johnson stated a representative from NDDOT and NDIC will also be present.

The meeting adjourned at 12:11 p.m. until May 3, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

APRIL 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
57242	WATFORD CITY/CITY OF	\$	13,397.93
57243	ALEXANDER PARK DISTRICT	\$	725.14
57244	ALEXANDER RURAL FIRE DISTRICT	\$	13,308.07
57245	ALEXANDER TWP.	\$	11,637.88
57246	ANTELOPE CR. TWP.	\$	6,299.60
57247	ARNEGARD PARK DISTRICT	\$	267.60
57248	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	3,003.24
57249	ARNEGARD TWP.	\$	19,465.63
57250	ARNEGARD/CITY OF	\$	1,164.99
57251	BLUE BUTTES TWP.	\$	10,830.13
57252	CHARBON TWP.	\$	13,722.55
57253	EARL SCHOOL DIST. #18	\$	318.67
57254	ELM TREE TWP.	\$	25,137.55
57255	GRAIL TWP.	\$	4,963.21
57256	GRASSY BUTTE FIRE DISTRICT	\$	423.59
57257	HAWKEYE TWP.	\$	7,415.58
57258	HORSE CREEK RURAL FIRE DIST.	\$	145.42
57259	HORSE CREEK SCHOOL DIST. #32	\$	1,709.50
57260	KEENE TWP.	\$	11,664.70
57261	MANDAREE SCHOOL DIST. #36	\$	1,058.35
57262	MCKENZIE CO. FIRE PROT. DIST.	\$	9,541.04
57263	MCKENZIE CO. HISTORICAL SOCIETY	\$	1,687.80
57264	MCKENZIE CO. SD#1	\$	415,268.54
57265	MCKENZIE SOIL CONS. DIST.	\$	13,148.17
57266	ND STATE TREASURER	\$	19,572.58
57267	NEW TOWN PUBLIC SCHOOL DIST.	\$	83,211.58
57268	NEW TOWN RURAL AMBULANCE DIST.	\$	100.65
57269	NEW TOWN RURAL FIRE DEPT.	\$	76.77
57270	RANDOLPH TWP.	\$	4,491.79
57271	RIVERVIEW TWP.	\$	50,136.70
57272	SIOUX TWP.	\$	11,071.63
57273	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	1,806.69
57274	TRI TWP	\$	34,038.68
57275	TWIN VALLEY TWP.	\$	71,643.38
57276	UPPER MISSOURI DIST. HEALTH UNIT	\$	8,544.61
57277	WATFORD CITY MUNICIPAL AIRPORT	\$	1,850.82

57278	WATFORD CITY PARK DISTRICT	\$	31,556.11
57279	WATFORD CITY/CITY OF	\$	40,989.99
57280	WILLISTON FIRE PROTECTION DISTRICT	\$	267.63
57281	WILLISTON VECTOR CONTROL DIST.	\$	19.99
57282	YELLOWSTONE SCHOOL DISTRICT #14	\$	33,490.17
57283	YELLOWSTONE TWP.	\$	22,944.22
57490	WATFORD CITY/CITY OF	\$	11,642.80
238346-238360	PAYROLL - APRIL 1, 2022	\$	802,492.81
238361	A & W TOWING	\$	250.00
238362	ACKERMAN-ESTVOLD	\$	54,202.50
238363	ACME TOOLS	\$	946.98
238364	ADVANCED BUSINESS METHODS	\$	1,759.31
238365	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
238366	AMAZON CAPITAL SERVICES	\$	3,943.15
238367	AMERICAN WELDING & GAS	\$	733.99
238368	AMERICINN OF FARGO	\$	3,059.66
238369	ANDERSEN/MACKENZIE L	\$	46.80
238370	ARMOR INTERACTIVE	\$	1,914.47
238371	BADLANDS HARDWARE	\$	617.45
238372	BAKER & TAYLOR	\$	12,688.88
238373	BAKER METAL AND RECYCLING INC	\$	12,421.00
238374	BALCO UNIFORM COMPANY, INC.	\$	148.77
238375	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,470.69
238376	BLUE TARP FINANCIAL, INC.	\$	1,576.00
238377	BOLKEN/DOUGLAS	\$	3,250.00
238378	BORDER STATES ELECTRIC	\$	378.14
238379	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,558.15
238380	BRADY'S ROADSIDE SERVICE	\$	937.50
238381	BROCK WHITE COMPANY, LLC	\$	1,130.52
238382	BROSZ ENGINEERING, INC.	\$	48,645.00
238383	BURKE/LILLIAN	\$	52.50
238384	BUTLER MACHINERY COMPANY	\$	1,825.00
238385	BUTTONS BY FISH	\$	240.00
238386	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
238387	CARL E. ROGEN POST #29	\$	226.00
238388	CDW-G GOVERNMENT	\$	676.96
238389	CERTIFIED POWER. INC	\$	1,686.77
238390	CHAFFIN/HEATH L	\$	51.50
238391	CHAMLEY PIPE & SALVAGE LLC	\$	26,740.50
238392	CHARLIE'S SERVICE, LLC	\$	30.00
238393	CHARM-TEX, INC.	\$	1,925.80
238394	CIM SANITARY TECH	\$	7,500.00
238395	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	10,156.75
238396	CORBIN/ZACHERY	\$	437.50
238397	CPS TECHNOLOGY SOLUTIONS	\$	9,269.29
238398	DAKOTA BUSINESS SOLUTIONS	\$	271.00
238399	DALLAS SAILER ENTERPRISES, INC.	\$	3,152.00
238400	DEMCO	\$	1,851.89
238401	DIRTY BIRDS, LLC	\$	1,995.00
238402	DMC WEAR PARTS LLC	\$	9,048.75

238403	DTE, INC.	\$	14,358.17
238404	DUANE'S RADIATOR SHOP	\$	315.00
238405	ECOLAB PEST ELIMINATION DIV.	\$	496.08
238406	EIDE BAILLY	\$	1,000.00
238407	FAIRFIELD AND WOODS, P.C.	\$	220.50
238408	FARSTAD OIL IN	\$	9,968.87
238409	FASTENAL COMPANY	\$	7,529.62
238410	FCI CONSTRUCTORS, INC.	\$	2,198,277.90
238411	FIRST INTERNATIONAL BANK & TRUST	\$	4,300.50
238412	FIRST INTERNATIONAL INSURANCE	\$	50.00
238413	FLECK/WILLIAM	\$	105.30
238414	FRED PRYOR SEMINARS	\$	299.00
238415	FRONTIER PRECISION	\$	801.16
238416	FULKERSON FUNERAL HOME-SIDNEY	\$	2,598.00
238417	G & G GARBAGE LLC	\$	470.00
238418	GOODIN COMPANY	\$	7,288.21
238419	GRAINGER	\$	51.59
238420	HANCE/JOHN	\$	52.50
238421	HDR ENGINEERING, INC	\$	22,242.50
238422	HECK BUILT LLC	\$	6,412.00
238423	HEGGEN EQUIPMENT CO.	\$	10,816.25
238424	HELLANDSAAS/MARCIA	\$	291.50
238425	HEPPER/EVA	\$	107.06
238426	HIGGINS/AMBER	\$	210.27
238427	HOLIDAY INN/FARGO	\$	86.40
238428	HOLIDAY STATIONSTORES, LLC	\$	99.00
238429	HONSTEIN/MARK	\$	445.07
238430	ICON ARCHITECTURAL GROUP	\$	70,482.71
238431	INGRAM/MAX	\$	278.31
238432	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	\$	65.00
238433	INTOXIMETERS	\$	135.00
238434	IRWIN/ROBERT (JOHN)	\$	131.63
238435	JOHNSON & SUNDEEN	\$	5,200.00
238436	KIESON/CAROL	\$	559.37
238437	KOTANA COMMUNICATIONS, INC.	\$	788.00
238438	LAQUINTA INN & SUITES	\$	864.00
238439	LARSEN SERVICE DRUG, INC.	\$	44.80
238440	LEO/DEVAN	\$	824.38
238441	LINDE GAS & EQUIPMENT INC.	\$	7,191.77
238442	LISOK/STEPHEN	\$	28.00
238443	LUND OIL, INC.	\$	7,002.79
238444	MAGNUSON/JOSHUA J	\$	1,091.50
238445	MARCO TECHNOLOGIES LLC	\$	1,153.72
238446	MARTINEZ/EDWARD	\$	233.50
238447	MCKENZIE CO. FARMER	\$	1,912.22
238448	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,260.00
238449	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	16.50
238450	MCKENZIE CO. TREASURER	\$	9,005.86
238451	MCKENZIE COUNTY ROAD & BRIDGE	\$	4,288.74
238452	MCKENZIE ELECTRIC CO-OP INC.	\$	17,319.59

238453	MENARD, INC.	\$	555.05
238454	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	18.70
238455	NAGEL/BRYAN	\$	437.50
238456	ND ASSN. OF COUNTIES	\$	1,140.30
238457	ND COUNTY RECORDER'S ASSOCIATION	\$	200.00
238458	ND SAFETY COUNCIL, INC.	\$	1,426.97
238459	ND SECRETARY OF STATE	\$	36.00
238460	ND STATE HIGHWAY PATROL	\$	1,250.00
238461	NDGS LLC	\$	22.19
238462	NELSON INTERNATIONAL	\$	1,746.28
238463	NEPRASH/KIMBERLY	\$	202.40
238464	NEWMAN/DUSTIN B	\$	264.86
238465	NORTH DAKOTA GUARANTY & TITLE CO	\$	50,000.00
238466	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	4,864.55
238467	NORTHWEST NARCOTICS TASK FORCE	\$	38,511.30
238468	NORTHWEST PIPE FITTINGS, INC	\$	2,613.90
238469	O K IMPLEMENT CO.	\$	15,246.12
238470	O.K. TIRE STORE, INC	\$	27,585.80
238471	O'DAY EQUIPMENT, LLC	\$	4,270.28
238472	OD KIT LLC	\$	499.75
238473	QUADIENT LEASING USA, INC.	\$	1,200.87
238474	QUALITY INN BISMARCK	\$	172.80
238475	RDO EQUIPMENT CO. - FARGO	\$	19,046.18
238476	ROFF/KYLEE L	\$	437.50
238477	ROOTES/VICTORIA E	\$	437.50
238478	RUBALCAVA/ERICA & BALTAZAR/FABIAN	\$	371.15
238479	SAX MOTOR CO	\$	573.72
238480	SCHATZ/SHAUN	\$	17.50
238481	SCOFIELD/JESSIE	\$	6,075.00
238482	SHERWIN-WILLIAMS/WILLISTON	\$	163.83
238483	SHIPP/ROBERT	\$	437.50
238484	SORENSEN/SAMUEL D	\$	51.50
238485	STARLIGHT IT & SECURITY	\$	18,069.78
238486	STEIN'S INC.	\$	3,589.36
238487	STENBERG/DANIEL	\$	352.99
238488	STREICHER'S	\$	90.00
238489	STUART/KARI A	\$	118.01
238490	SUMMIT FOOD SERVICE, LLC	\$	12,146.18
238491	SUNDRE SAND & GRAVEL, INC.	\$	19,706.37
238492	THE SIDWELL COMPANY	\$	605.00
238493	THOMAS/BAYLEE D	\$	59.00
238494	TITANIUM PLUMBING	\$	150.00
238495	TRACTOR & EQUIPMENT CO.	\$	1,742.16
238496	TRIPLE AAA SAFETY/TRAINING INC.	\$	2,421.26
238497	TSCHETTER/DAWN	\$	52.50
238498	ULINE	\$	1,516.30
238499	UNITED RENTALS INC	\$	581.57
238500	UPKEEP TECHNOLOGIES, INC	\$	7,400.00
238501	WALK-N-ROLL	\$	283.13
238502	WARD COUNTY TREASURER	\$	2,843.50

238503	WESTLIE TRUCK CENTER	\$	358.39
238504	WOLF RUN VILLAGE	\$	4,581.90
238505	WOLF/PHILIP	\$	66.24
238506	ZERO9 SOLUTIONS LTD	\$	540.95
238507	ALEXANDER SCHOOL DIST. #2	\$	287,735.91
238508	ALEXANDER/CITY OF	\$	3,996.45
238509	GARRISON DIVERSION CONSERVANCY DIST.	\$	7,780.27
238510	L. YELLOWSTONE IRRIG. DIST. #2	\$	50,108.52
238511	MCKENZIE CO. AMBULANCE SERVICE	\$	5,782.12
238512	YELLOWSTONE SCHOOL DISTRICT #14	\$	3.43
238513	ALEXANDER/CITY OF	\$	116.00
238514	ARMSTRONG SANITATION	\$	713.02
238515	CONSOLIDATED TELCOM	\$	96.98
238516	INFORMATION TECHNOLOGY DEPT.	\$	8,322.40
238517	LYREC	\$	119.26
238518	MCKENZIE COUNTY RURAL WATER	\$	135.58
238519	MCKENZIE ELECTRIC CO-OP INC.	\$	8,294.90
238520	MONTANA DAKOTA UTILITIES CO.	\$	29,311.66
238521	NEMONT	\$	28.50
238522	RESERVATION TELEPHONE CO-OP	\$	9,929.51
238523	SOUTHWEST WATER AUTHORITY	\$	53.29
238524	VERIZON/ACCT 342033315-01	\$	2,960.26
238525	VERIZON/ACCT 842030146-01	\$	5,142.07
238526	WATFORD CITY WATER DEPT./CITY OF	\$	4,026.08
238527-238542	PAYROLL - APRIL 15, 2022	\$	799,030.81
238543	ACCUSOURCE INC.	\$	284.04
238544	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	50,685.50
238545	AMAZON CAPITAL SERVICES	\$	586.94
238546	AMERICAN WELDING & GAS	\$	37.83
238547	ANOVA FAMILY HEALTH CENTER	\$	2,500.00
238548	ARCORO HOLDINGS CORP	\$	8,640.00
238549	ARMOR INTERACTIVE	\$	24,298.59
238550	ASTRO-CHEM LAB, INC.	\$	50.00
238551	BAD DOG PRINTING	\$	305.00
238552	BADLANDS HARDWARE	\$	519.76
238553	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	76.00
238554	BADLANDS POWER FUELS, LLC	\$	115.00
238555	BAKER & TAYLOR	\$	602.20
238556	BALCO UNIFORM COMPANY, INC.	\$	588.84
238557	BECKER/BARBARA J.	\$	500.00
238558	BEK CONSULTING, LLC	\$	8,148.00
238559	BORDER STATES ELECTRIC	\$	6,077.77
238560	BOSS OFFICE & COMPUTER PRODUCTS	\$	500.83
238561	BRADY'S ROADSIDE SERVICE	\$	250.00
238562	BRANCH CONSTRUCTION SERVICES, LLC	\$	39,300.00
238563	BROTHERTON/KRIS	\$	100.62
238564	BUTLER MACHINERY COMPANY	\$	1,991.00
238565	BUTTONS BY FISH	\$	840.00
238566	CDW-G GOVERNMENT	\$	341.62
238567	CHARM-TEX, INC.	\$	184.90

238568	CHERREY'S PROPANE	\$	1,980.00
238569	CORE & MAIN	\$	91,736.66
238570	CORPORATE TRANSLATION SERVICES, INC	\$	13.46
238571	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
238572	CPS TECHNOLOGY SOLUTIONS	\$	1,500.00
238573	D & D WATER WELL SERVICE	\$	2,887.50
238574	DONE RIGHT THE FIRST TIME	\$	775.00
238575	FARMERS UNION OIL COMPANY	\$	69,192.24
238576	FARSTAD OIL IN	\$	361.35
238577	FASTENAL COMPANY	\$	4,179.15
238578	FINSAAS/DARRELL	\$	57.33
238579	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
238580	GALEAZZO/TAYLOR	\$	185.50
238581	GOODIN COMPANY	\$	85.96
238582	GRAINGER	\$	85.47
238583	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	\$	1,845.39
238584	HEGGEN EQUIPMENT CO.	\$	73.34
238585	HILL ENTERPRISES	\$	2,240.36
238586	HR COLLABORATIVE	\$	200.00
238587	ICON ARCHITECTURAL GROUP	\$	49,339.44
238588	IDEMIA IDENTITY & SECURITY USA LLC	\$	4,769.00
238589	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	30,542.42
238590	INGRAM/MAX	\$	964.34
238591	INTERACTIVE DATA, INC	\$	50.00
238592	ISIGHT RPV SERVICES	\$	12,500.00
238593	JOHN HUTTER TOWING	\$	250.00
238594	JOHNSRUD/ERICA	\$	28.55
238595	KOTANA COMMUNICATIONS, INC.	\$	245.00
238596	KUMMER'S PUMPING	\$	400.00
238597	LAQUINTA INN & SUITES	\$	706.80
238598	LARSEN SERVICE DRUG, INC.	\$	214.95
238599	LEWIS/JAY	\$	18.72
238600	LINDE GAS & EQUIPMENT INC.	\$	530.69
238601	LINK COMPUTER CORPORATION	\$	660.68
238602	LUND OIL, INC.	\$	3,891.40
238603	MARCO TECHNOLOGIES LLC	\$	1,543.68
238604	MCKENZIE CO. FARMER	\$	104.34
238605	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	945.00
238606	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	159.65
238607	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	5.00
238608	MCKENZIE COUNTY LANDFILL	\$	777.59
238609	MCKENZIE COUNTY ROAD & BRIDGE	\$	22,313.22
238610	MCKENZIE ELECTRIC CO-OP INC.	\$	1,447.18
238611	MCNANEY/CHARLES	\$	43.29
238612	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	10.34
238613	MONTANA DAKOTA UTILITIES CO.	\$	75.47
238614	ND ASSN. OF COUNTIES	\$	1,141.80
238615	ND DEPARTMENT OF HEALTH	\$	503.16
238616	ND OFFICE OF THE ATTORNEY GENERAL	\$	6,425.00
238617	ND STATE AUDITOR'S OFFICE	\$	430.00

238618	ND STATE RADIO COMMUNICATIONS	\$	4,024.00
238619	ND WATER EDUCATION FOUNDATION	\$	943.00
238620	NDSU EXTENSION SERVICE	\$	16,376.20
238621	NELSON INTERNATIONAL	\$	3,517.02
238622	NORTH DAKOTA ONE CALL	\$	160.10
238623	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,738.15
238624	NOVAK/LARRY	\$	36.27
238625	NW SUPPLY AND R&R TROPHIES, INC.	\$	300.00
238626	O K IMPLEMENT CO.	\$	506.10
238627	O.K. TIRE STORE, INC	\$	622.14
238628	OLSON/DOUG	\$	32.76
238629	ONE WAY SERVICE TRUCK REPAIR, LLC	\$	390.00
238630	PHARMCHEM. INC.	\$	1,105.30
238631	PHOENIX SUPPLY, LLC	\$	143.31
238632	PRO AUTO BODY, LLC	\$	2,198.21
238633	QUADIENT FINANCE USA, INC.	\$	2,500.00
238634	RDO EQUIPMENT CO. - FARGO	\$	23,325.53
238635	RECORD KEEPERS LLC	\$	82.00
238636	RED ROCK AUTO WATFORD CITY	\$	944.34
238637	REDWOOD TOXICOLOGY LAB, INC.	\$	274.14
238638	RESERVATION TELEPHONE CO-OP	\$	391.10
238639	RICOH USA, INC	\$	462.34
238640	ROLFSRUD/JOHN	\$	42.12
238641	SAX WATER DEPOT LLP	\$	555.50
238642	SHALLOW CREEK KENNELS, INC.	\$	2,000.00
238643	SINCLAIR CYBERNETICS, LLC	\$	3,718.50
238644	SMITH/JAMIE L	\$	80.50
238645	SRF CONSULTING GROUP, INC	\$	2,206.51
238646	STAAL/SHAWN	\$	27,049.00
238647	STEIN'S INC.	\$	329.20
238648	SUMMIT FOOD SERVICE, LLC	\$	3,979.13
238649	THOMSON REUTERS-WEST	\$	957.93
238650	TRACTOR & EQUIPMENT CO.	\$	74.43
238651	ULINE	\$	118.03
238652	UNIFORM CENTER	\$	337.79
238653	UNITED QUALITY COOPERATIVE	\$	2,115.20
238654	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	4,521.00
238655	VALLI INFORMATION SYSTEMS, INC	\$	1,542.71
238656	VOGEL LAW FIRM	\$	713.00
238657	WAWSA	\$	294,323.46
238658	WESTERN VETERINARY CLINIC	\$	26.62
238659	WESTLIE TRUCK CENTER	\$	8,145.88
238660	WILLIAMS CO. SHERIFF'S DEPARTMENT	\$	51.63
238661	WOLD/CLINT E	\$	370.32
238662-238667	PAYROLL - APRIL 29, 2022	\$	784,790.37

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

May 3, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 3, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Craig Hystad, and Kathy Skarda. Also present Deputy Auditor Kadir and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Brown, to approve the agenda as amended to add permit application form for Engineering, McKenzie County Emergency Declaration, back-fill operator position in Road and Bridge, and to remove the Mag Payment Letter. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the April 2022 minutes as presented. All voting aye, motion carried.

Discussion was had on the bills presented for payment. Moved by Brown, seconded by Wold, to approve the bills as presented with the exception of the ITD SORN bill for Dispatch. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-2 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Appoint June 14, 2022 Election Inspectors – Brenda Lautenschlager (WC), Elaine Tjelde (Cartwright), Jeanine Spotted Horse (Mandaree), and Shelly Rogness (Central Count); 2. Approve 2022 Road Maintenance Agreement – K. E. Storm.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings. P&Z Director Kimpel gave updates on upcoming hearing dates.

MCSO Newman presented a request for a budget amendment of \$71,917.79 for a SORN project bill that was received by Dispatch, as the cost for the work was more than the estimated quote received. The Board requested additional information, including the contract, and for Newman to return at the next meeting.

Newman presented the bid results from the AED bid tabulation. Bids were received from 2 parties for a total of 10 units. There were a total of 36 units available. Moved by Wold, seconded by Skarda, to accept the bids as presented for 10 units. All voting aye, motion carried. The Board requested Newman provide the Board a list of other interested entities for the remaining units and to limit the number of units at this time to one per applicant.

Moved by Brown, seconded by Wold, to approve waiving the landfill fees for the Pick Up the Patch event as presented for May 21 to May 28. All voting aye, motion carried. Moved by Brown, seconded by Skarda, to waive the landfill fees for the roll-off dumpster for Johnson Corners School's ditch cleaning. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the 2022 Magnesium Chloride Contract as presented. All voting aye, motion carried.

Discussion was held on road closures due to high moisture. Board consensus was to make exceptions for local power companies and County contractors and for Road Superintendent Northrop to use his judgement in these instances with written approval issued to authorized entities.

Moved by Skarda, seconded by Wold, to approve releasing the Route 17 Gravel project to bid with the addition to the contract of all loads to be tarped. All voting aye, motion carried.

Discussion was held on reseeding County Route 37 and 125th Ave NW. Northrop stated he had discussion with Weed Control Officer Higgins about spraying the weeds. SA Skarda stated due to the cost of the project, this will likely need to go out to bid with language about a certain percentage of establishment before final payments are made. Board consensus was to send this project out to bid through the RFP process.

Moved by Skarda, seconded by Hystad, to approve the backfill of an open operator position in Road & Bridge as requested by Northrop. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4494-4497 and 4501. No persons from the public were present in support or opposition. Moved by Hystad, seconded by Skarda, to approve Abatement Applications 4494-4497 as presented. All voting aye, motion carried. Moved by Skarda, seconded by Brown, to approve Abatement Application 4501 as presented. All voting aye, motion carried.

Emergency Manager Jappe discussed the generators at the repeater towers in Watford City. Jappe stated the generator is tested frequently but the repeaters went out during the recent storms and the generator did not auto-start. Board consensus was to hire an electrician to evaluate why the unit is not auto-starting and come back with additional information.

Moved by Skarda, seconded by Brown, to approve the Emergency Declaration as presented. All voting aye, motion carried.

**LOCAL STATE OF EMERGENCY DECLARATION
FOR MCKENZIE COUNTY, NORTH DAKOTA
SEVERE WINTER WEATHER**

WHEREAS, McKenzie County, North Dakota has experienced extra-ordinary severe winter weather recently, including record snow falls and prolonged sustained high winds with gusts up to 60 m.p.h.;

WHEREAS, this severe winter weather has caused wide-spread power outages, tremendous damage to electric infrastructure, road closures, rural road blockages, travel hazards throughout McKenzie County, as well as impairment of County property necessary for the conduct of the affairs of the County;

WHEREAS, the McKenzie County Highway Department, along with public works departments for the cities within McKenzie County, have expended inordinate efforts, including incurring additional over-time for 24/7 operations and shift work, to keep public roads throughout McKenzie County open for emergency responders, however, such efforts were impeded by the prolonged periods of heavy snowfall, blowing snow, and extreme wind;

WHEREAS, the severe winter weather in McKenzie County has caused significant consequences to agricultural/livestock resources within McKenzie County, including stressed livestock as well as a high number of loss of livestock due to death due to prolonged exposure to the severe winter weather;

WHEREAS, the impact and continued conditions related to the severe winter weather, along with the prolonged clean-up and recovery from this severe winter weather, has threatened the lives, health, wellbeing, safety and welfare of the residents of McKenzie County;

WHEREAS, all available resources of McKenzie County remain committed to protecting the lives, health, well being safety, and welfare of the residents of McKenzie County;

WHEREAS, N.D.C.C. Chapter 37-17-1 authorizes counties to declare a local state of emergency and for state and local jurisdictions to work cooperatively to address emergency situations; and

NOW, THEREFORE, BE IT RESOLVED that the McKenzie County Board of County Commissioners do hereby declare a Severe Winter Storm Emergency for McKenzie County, North Dakota.

Facilities Administrator Buck requested approval for changes to the Public Works Conference Room to include removing a wall and cubicles in Rural Water, to enlarge the downstairs conference room. Board consensus was to not proceed with this change at this time as other options are available and should be explored first.

Moved by Skarda, seconded by Wold, to approve the Interstate Engineering Master Service Agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the DOT Contract Amendment for the Watford City Multi-Use Path as presented on 2nd Ave SW and authorize the chairman to sign. All voting aye, motion carried.

Huus stated the 2022 Chip Seal Project was awarded previously and they are working on the Construction Engineering Selection and recommended the selection of Ackerman-Estvold and are currently working through the contract with them and will bring that once negotiations are complete.

Moved by Skarda, seconded by Brown, to authorize the chairman to sign the Local Match for Bridge Inspection/Load Rating as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the request to release an RFP for Construction Engineering Services of County Route 37 from Highway 1806 to 5th Ave as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Aggregate Stockpile Testing for the Rawson Shop as presented to Brosz Engineering. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Main Street Construction Staking and Material Testing as presented to Brosz Engineering. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2022 Real Estate Services Contract with HDR as presented, total of \$150,000 for both Road & Bridge and Water Resources. All voting aye, motion carried.

Engineering Director Huus presented a plan for departmental reorganization, including an Assistant County Engineer. Huus stated he has concerns with his own capacity and is lacking in time to train and mentor the current engineering staff. Skarda asked if Huus has worked with HR on delegation of duties in job descriptions and Huus stated he has. Lawlar asked questions regarding the reporting structure proposed. Huus stated Pickering will be working on a PDQ for a R&B Technician to be submitted later this summer. Huus stated he feels the Assistant County Engineer salary is too low compared to other counties and is not confident he will get a qualified candidate to fill the position. Board consensus was to submit a PDQ for the Assistant County Engineer position and the R&B Technician position off-cycle as recommended by HR.

Moved by Skarda, seconded by Hystad, to approve the permit application form as presented with a revision date of May 3, 2022. All voting aye, motion carried.

HR Generalist Northrup requested to submit a PDQ for the Ag Expo/Fairgrounds Manager to Gallagher for review. Moved by Skarda, seconded by Brown, to submit the

PDQ for the position to Gallagher and to pay the cost from the General Fund. All voting aye, motion carried. Northrup will work with the Fair Board regarding the job duties for the position before the PDQ is submitted for review. Board consensus was the position would be supervised by the Board of County Commissioners.

HR Director Norby requested direction from the Board on the employee follow up item. Brown stated the PIP process worked well and he is supportive of closing out the document at this time. Discussion was held on vehicle maintenance to go through the Fleet Department and to have the first aid kit maintenance handled by Risk Management. Moved by Skarda, seconded by Brown, to create a policy for all vehicle maintenance to go to the Fleet Department for repair or coordination for the work to be performed elsewhere. All voting aye, motion carried. Board consensus was for HR to work on policies for items revealed during the PIP process and present to the Board for approval when drafted. Moved by Brown, seconded by Wold, to close out the PIP. Discussion was held on related employees within departments and a possible policy. All voting aye, motion carried.

The Board recessed at 12:22 p.m. until May 17, 2022, at 9:00 a.m.

May 17, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 17, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended with the addition of the HR Organizational Chart. All voting aye, motion carried.

Discussion was held on informational reports provided. Skarda requested the Planning & Zoning reclamation bonds and review reports be included, as well as the overweight truck report from the Sheriff's Office.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Treasurer's Report for the period ending April 30, 2022, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-8 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve 2022 Road Maintenance Agreements – R&S Prestangen; J. Mead #1, J. Mead #2; 2. Set Public Hearing Date – Abatement Application 4473 – June 7, 2022, at 10am

CT; 3. Authorize Chairman Signature – Asphalt Surface Technologies Corporation Contract; 4. Approve and Authorize Chairman Signature – NDDOT application for TRE Multimodal Project Discretionary Grant Program; 5. Appoint Wayne Sanford to Housing Authority Board with term expiring 10/29/2025; 6. Approve Out of State Training – MCSO Sexual Offenses – Lynnfield, MA – August 2022; 7. Appoint Anita Johnson Election Inspector for Cartwright Polling Location; 8. Approve Raffle Permit – Minndak RMEF – May 21 at Eagles Club.

Moved by Skarda, seconded by Brown, to approve Planning & Zoning Consent Agenda Items 1-3 as presented. All voting aye, motion carried. Items approved: 1. Erickson #004-22ZC The applicant is seeking a zone change from Agriculture to Light Industrial. This change is consistent with the Comprehensive Plan and area use. Planning & Zoning recommend approval of Zone Change #004-22 to the County Commission. Adopt the findings and conditions as provided in the staff report; 2. Hugelen Pond #01-22CUP The applicant is requesting a Conditional Use Permit to build a 320,000 BBL (41.25 acre feet) freshwater pond for industrial use. Planning & Zoning recommend approval of Conditional Use Permit application #01-22 to the County Commission. Adopt the findings and conditions as provided in the staff report; 3. Dixon Properties Indemnification Agreement for CUP #0021-18 The signatures on the original document required correction. County signature is required on this corrected document.

Updates were provided on NDIC, PSC, NDDOH, and other public hearings. Lawlar asked Planning & Zoning Director Kimpel if it was possible to receive maps with the notices.

Moved by Hystad, seconded by Skarda, to authorize the chairman to sign the plat for #01-22MINORSUB as presented. All voting aye, motion carried.

Landfill Director Schreiber presented quotes for the needed electrical work on the Landfill Leachate Pond. Schreiber bid the project two separate times with no bids received. Moved by Skarda, seconded by Wold, to approve the J Custom Electric LLC quote for the Landfill Leachate Electrical Work at a cost of \$23,266.00. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve releasing the water infrastructure project for the Fairgrounds out to bid. All voting aye, motion carried.

MCWRD Director Shaffer discussed a possible 2023 COLA with the Board. Shaffer presented data obtained on all of 2021 and the first quarter of 2022. Shaffer reported the Compensation Committee requested direction before proceeding with additional work. The Board consensus was to move forward with options and associated costs, to be brought back at a later date.

Auditor/Treasurer Johnsrud presented the NDACo Excellence in County Government nomination form and requested action at the June 7 meeting if the Board

was interested in nominating employees this year. Brown asked Johnsrud to send a list of past nominees and a listing of employees by longevity.

Johnsrud requested 2023 budget guidance for department heads to include in the 2023 Budget Memo. Brown expressed a desire for process improvements in all budgets submitted and requested all departments meet with Johnsrud prior to budget hearings to review information. The Board also expressed the need for line items to accurately reflect expenditures and asked all departments to be fiscally responsible for expenditures. Board consensus was for any requested new full-time employee to have adequate justification, along with the support of Human Resources and have discussed their budget with the Auditor/Treasurer.

Moved by Brown, seconded by Skarda, to approve the Fairgrounds easement to McKenzie Electric Cooperative as presented and authorize the chairman to sign. All voting aye, motion carried.

The Board meeting recessed at 10:00 a.m. for the County Park Board Special Meeting. The meeting reconvened at 10:11 a.m.

HR Director Norby requested to hire an additional full-time employee for Human Resources to handle many of the administrative duties. Norby stated no new PDQ is need for this position as it is similar enough with other administrative assistant positions in the County already. Norby stated this employee would finish the backlogged scanning and continuing scanning records, assist with recruitment, reporting, and other administrative tasks. Brown asked about the amount of time this would free up the existing employees and Norby stated at least 50% for one employee and 25-30% for herself, allowing current staff time to deal with issues as they arise, be more proactive, and allow for more coverage at other county buildings. Moved by Brown, seconded by Hystad, to approve the Administrative Assistant full-time employee in the HR Office and a budget amendment for associated costs in 2022. All voting aye, motion carried.

Norby asked for direction from the Board for a Board-supervised employee currently placed on administrative leave. Moved by Skarda, seconded by Brown, to terminate the Facility Administrator from McKenzie County for misconduct. All voting aye, motion carried.

Hystad requested Norby and Road Superintendent Northrop work to revise the organizational now that the Mag Crews are up and running. Northrop will work with HR to revise the charts provided to the Board.

Moved by Skarda, seconded by Brown, to release a bid package for Watford Aggregate Stockpile of 55,000 tons. All voting aye, motion carried.

Northrop discussed with the Board road closures during rain events. Northrop stated he continues to receive requests from oil companies asking for exceptions and wanted direction on how to handle these items. Brown stated he heard the comments

provided at the recent WDEA conference that road closures was a pinch point issue for oil companies and is open to working on creative solutions, with one possibility being an agreement with a specific company for a specific road, to include bond documents, and damage remediation. Skarda stated she is open to working on solutions but wants to ensure any agreements are thoroughly vetted and expressed concern about lost product/spills in the event of accidents. Brown stated these agreements should be in place prior to rain events and not done in response to a rain event at the time it occurs. Hystad stated enforcement of closures is crucial to success. Brown stated the first step will be to develop an agreement that covers the County's needs and then work on the operations side of the agreement.

Moved by Brown, seconded by Hystad, to approve the sale of 12 jackrabbit tanks for \$75 each from the Weed Control Department, on a first come, first serve basis, and to include a signed waiver as provided by the State's Attorney. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the hiring of two related seasonal weed sprayers as presented. Weed Control Office Higgins stated the employees would be working on separate crews and not supervising each other. All voting aye, motion carried.

Emergency Manager Jappe, Fleet Manager Kummer, and Lt. Newman discussed the repeater tower generators with the Board. Newman provided a map of the repeater locations within McKenzie County. Discussion was held on moving the current generator from the Central Tower in Watford City and other locations that could utilize it. Moved by Lawlar, seconded by Skarda, to approve seeking additional bids/quotes for two new generators and repurposing the generator currently at the Central Tower and to return to the Board with that information. All voting aye, motion carried.

Engineering Director Huus discussed with the Board an invoice from McKenzie Electric for the County Route 55 project. Zane Frick, MEC, provided an overview of the invoice and costs involved due to lack of coordination on the project and safety issues that resulted during the project. Frick stated communication on current projects with the County is going well. Moved by Brown, seconded by Hystad, to approve the invoice payment in the amount of \$931,008.92. All voting aye, motion carried.

Discussion was held on 149th Ave in Charbon Township. The Township is seeking to have the road reconstructed and has some funds available, but is requesting assistance from the County for preliminary engineering costs. Huus stated he estimates the cost to be approximately \$30,000. Charbon Township is not able to fund the entire project and may come back to the County for additional assistance once the project is engineered. Moved by Hystad, seconded by Skarda, to approve \$30,000 in engineering costs for the 149th Ave – Charbon Township road. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Charlie Bob Creek Task Order with Interstate Engineering as presented, for a total of \$363,421 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the Charlie Bob Creek Cost Participation, Construction, and Maintenance Agreement as presented, total of \$2,797,434.00, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the 2022 Chip Seal Construction Engineering Task Order with Ackerman-Estvold as presented, total cost of \$256,800, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the West Structures Construction Staking Task Order with Mountain Plains as presented, total cost of \$57,366, and authorize the chairman to sign. All voting aye, motion carried.

Huus updated the Board on the GIS Consultant selection. Huus stated the recommendation of the interview panel is ProWest. ProWest has worked previously with McKenzie County and Huus stated they will bring McKenzie County GIS to the next level. Huus said they are currently in contract negotiations and will return to the Board when the contract is ready for approval.

The meeting adjourned at 11:42 a.m. until June 7, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

MAY 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
57706	ALEXANDER PARK DISTRICT	\$	192.03
57707	ALEXANDER RURAL FIRE DISTRICT	\$	63,283.13
57708	ALEXANDER TWP.	\$	91,658.07
57709	ANTELOPE CR. TWP.	\$	6,237.17
57710	ARNEGARD PARK DISTRICT	\$	105.05
57711	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	9,977.03
57712	ARNEGARD TWP.	\$	24,169.90
57713	ARNEGARD/CITY OF	\$	727.36
57714	BLUE BUTTES TWP.	\$	16,810.61
57715	CHARBON TWP.	\$	19,080.61
57716	EARL SCHOOL DIST. #18	\$	37,419.53
57717	ELM TREE TWP.	\$	35,458.27
57718	GRAIL TWP.	\$	9,625.52
57719	GRASSY BUTTE FIRE DISTRICT	\$	5,343.74
57720	HAWKEYE TWP.	\$	18,509.00
57721	HORSE CREEK RURAL FIRE DIST.	\$	4,858.02

57722	HORSE CREEK SCHOOL DIST. #32	\$	45,651.59
57723	KEENE TWP.	\$	17,221.54
57724	MANDAREE SCHOOL DIST. #36	\$	4,710.64
57725	MCKENZIE CO. FIRE PROT. DIST.	\$	78,904.22
57726	MCKENZIE CO. HISTORICAL SOCIETY	\$	8,338.74
57727	MCKENZIE CO. SD#1	\$	1,674,182.14
57728	MCKENZIE SOIL CONS. DIST.	\$	61,426.82
57729	ND STATE TREASURER	\$	48,046.98
57730	NEW TOWN PUBLIC SCHOOL DIST.	\$	135,309.89
57731	NEW TOWN RURAL AMBULANCE DIST.	\$	6,381.85
57732	NEW TOWN RURAL FIRE DEPT.	\$	3,318.12
57733	RANDOLPH TWP.	\$	4,304.88
57734	RIVERVIEW TWP.	\$	50,487.19
57735	SIOUX TWP.	\$	14,056.59
57736	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	3,171.27
57737	TRI TWP	\$	33,622.32
57738	TWIN VALLEY TWP.	\$	92,596.73
57739	UPPER MISSOURI DIST. HEALTH UNIT	\$	43,176.81
57740	WATFORD CITY MUNICIPAL AIRPORT	\$	2,041.68
57741	WATFORD CITY PARK DISTRICT	\$	31,966.23
57742	WATFORD CITY/CITY OF	\$	38,662.12
57743	WILLISTON FIRE PROTECTION DISTRICT	\$	1,833.50
57744	WILLISTON VECTOR CONTROL DIST.	\$	16.87
57745	YELLOWSTONE SCHOOL DISTRICT #14	\$	57,836.32
57746	YELLOWSTONE TWP.	\$	20,880.11
57955	WATFORD CITY PARK DISTRICT	\$	675,000.00
57956	WATFORD CITY/CITY OF	\$	2,628.09
238668	ACKERMAN-ESTVOLD	\$	4,092.50
238669	ADVANCED BUSINESS METHODS	\$	1,809.10
238670	ALL-IN SERVICE, LLC	\$	6,120.06
238671	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
238672	AMAZON CAPITAL SERVICES	\$	529.02
238673	APPLIED CONCEPTS	\$	136.00
238674	ARMOR INTERACTIVE	\$	14,995.00
238675	BADLANDS HARDWARE	\$	91.98
238676	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	76.00
238677	BAKER & TAYLOR	\$	253.25
238678	BALCO UNIFORM COMPANY, INC.	\$	76.00
238679	BAYMONT INN & SUITES/MANDAN	\$	172.80
238680	BEICEGEL STATION	\$	647.85
238681	BLUE TARP FINANCIAL, INC.	\$	532.00
238682	BOLKEN/DOUGLAS	\$	3,250.00
238683	BORDER STATES ELECTRIC	\$	384.95
238684	BOSS OFFICE & COMPUTER PRODUCTS	\$	927.08
238685	BRADY'S ROADSIDE SERVICE	\$	175.00
238686	BROTHERS/WHITNEY	\$	517.49
238687	BROWN/JERICO	\$	692.59
238688	BURNS & MCDONNELL	\$	17,291.61
238689	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
238690	CALIBER FRESH WATER LLC	\$	1,925.28

238691	CAPTIVE AIRE SYSTEMS INC.	\$	58.80
238692	CDW-G GOVERNMENT	\$	406.56
238693	CHARM-TEX, INC.	\$	495.60
238694	CIM SANITARY TECH	\$	7,500.00
238695	COMFORT INN & SUITES/MANDAN	\$	86.40
238696	CONNECT INTERIORS LLC	\$	703.56
238697	DALLAS SAILER ENTERPRISES, INC.	\$	524.00
238698	DALY/JOSEPH JAMES	\$	48.00
238699	DASH MEDICAL GLOVES	\$	301.80
238700	DTE, INC.	\$	4,150.76
238701	DUNCAN LLC	\$	6,032.80
238702	ECOLAB PEST ELIMINATION DIV.	\$	137.08
238703	EIDE BAILLY	\$	10,000.00
238704	ELECTION SYSTEMS & SOFTWARE	\$	5,292.76
238705	FAIRFIELD AND WOODS, P.C.	\$	409.50
238706	FARSTAD OIL IN	\$	356.00
238707	FASTENAL COMPANY	\$	6,940.85
238708	FINK/LACEY	\$	36.00
238709	FINSAAS/DARRELL	\$	57.33
238710	FIRST INTERNATIONAL BANK & TRUST	\$	6,693.91
238711	FIRST INTERNATIONAL INSURANCE	\$	50.00
238712	G & G GARBAGE LLC	\$	587.50
238713	GALEAZZO/STEPHANIE	\$	90.96
238714	GOFF/KALEB	\$	55.46
238715	GRAFIX SHOPPE	\$	3,776.86
238716	GRAINGER	\$	621.90
238717	HDR ENGINEERING, INC	\$	5,177.50
238718	HEALTHCARE ENVIRONMENTAL SERVICE LLC	\$	128.60
238719	HECK BUILT LLC	\$	370.00
238720	HEGGEN EQUIPMENT CO.	\$	40.18
238721	HELENA CHEMICAL COMPANY	\$	1,360.80
238722	HELLANDSAAS/MARCIA	\$	20.22
238723	HUUS/CURT	\$	50.00
238724	JAPPE/KAROLIN	\$	42.40
238725	JOHN HUTTER TOWING	\$	448.00
238726	JOHNSON & SUNDEEN	\$	5,125.00
238727	JOHNSRUD/ERICA	\$	30.85
238728	KOHLER COMMUNICATIONS, INC.	\$	455.00
238729	LEWIS/JAY	\$	18.72
238730	LEXISNEXIS, A DIVISION OF RELX INC.	\$	69.26
238731	LINDE GAS & EQUIPMENT INC.	\$	1,119.83
238732	LUND OIL, INC.	\$	3,635.73
238733	MARCO TECHNOLOGIES LLC	\$	510.59
238734	MCKENZIE CO. FARMER	\$	2,197.64
238735	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	20.00
238736	MCKENZIE CO. TREASURER	\$	1,590.60
238737	MCKENZIE COUNTY ROAD & BRIDGE	\$	807.59
238738	MCNANEY/CHARLES	\$	43.29
238739	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	117.88
238740	MOUNTAIN PLAINS LLC	\$	2,172.50

238741	ND ASSN. OF COUNTIES	\$	441.00
238742	ND HOUSING FINANCE AGENCY	\$	100.00
238743	ND STATE UNIVERSITY	\$	753.25
238744	NEHRING LAW OFFICE	\$	507.50
238745	NELSON INTERNATIONAL	\$	14,796.37
238746	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,173.10
238747	NORTHERN PLAINS EROSION CONTROL	\$	3,128.75
238748	NORTHRUP/TERRI	\$	231.66
238749	NORTHWEST PIPE FITTINGS, INC	\$	222.43
238750	NW SUPPLY AND R&R TROPHIES, INC.	\$	34.00
238751	O K IMPLEMENT CO.	\$	12,112.56
238752	O.K. TIRE STORE, INC	\$	13,076.07
238753	OLSON/DOUG	\$	35.10
238754	PHOENIX SUPPLY, LLC	\$	115.03
238755	QUILL CORPORATION	\$	166.46
238756	RAMKOTA HOTEL	\$	271.80
238757	RDO EQUIPMENT CO. - FARGO	\$	21,343.17
238758	RED ROCK FORD	\$	330.00
238759	ROBINSON/DAVID B	\$	250.79
238760	ROOSEVELT INN & SUITES	\$	604.80
238761	RUBALCAVA/ERICA & BALTAZAR/FABIAN	\$	506.27
238762	SCHATZ/SHAUN	\$	38.50
238763	SCHLICHTING/MATTHEW I	\$	7.61
238764	SCOFIELD/JESSIE	\$	6,075.00
238765	SEA CHANGE PRINTING & MARKETING SRV.LLC	\$	3,424.60
238766	SKARDA/TY	\$	294.43
238767	ST. ALEXIUS MEDICAL CENTER	\$	198.50
238768	STATE OF NORTH DAKOTA	\$	25.00
238769	STEIN'S INC.	\$	2,594.66
238770	SUMMIT FOOD SERVICE, LLC	\$	8,404.68
238771	SUNDRE SAND & GRAVEL, INC.	\$	6,613.74
238772	THE SIDWELL COMPANY	\$	6,000.00
238773	TRACTOR & EQUIPMENT CO.	\$	60,991.49
238774	ULINE	\$	650.79
238775	UNIFORM CENTER	\$	194.99
238776	UPPER GREAT PLAINS TRANSPORT INSTITUTE	\$	100.00
238777	WEIGEL/KORI	\$	267.37
238778	WESTERN VETERINARY CLINIC	\$	271.26
238779	3803 HOSPITALITY LLP	\$	99.00
238780	ALEXANDER/CITY OF	\$	116.00
238781	ARMSTRONG SANITATION	\$	713.02
238782	CONSOLIDATED TELCOM	\$	96.98
238783	INFORMATION TECHNOLOGY DEPT.	\$	7,969.85
238784	LYREC	\$	101.01
238785	MCKENZIE COUNTY RURAL WATER	\$	123.33
238786	MCKENZIE ELECTRIC CO-OP INC.	\$	7,930.09
238787	MONTANA DAKOTA UTILITIES CO.	\$	28,378.14
238788	NEMONT	\$	28.50
238789	RESERVATION TELEPHONE CO-OP	\$	9,294.76
238790	SOUTHWEST WATER AUTHORITY	\$	52.01

238791	VERIZON/ACCT 342033315-01	\$	2,960.47
238792	VERIZON/ACCT 842030146-01	\$	5,013.34
238793	WATFORD CITY WATER DEPT./CITY OF	\$	4,413.97
238794	ALEXANDER SCHOOL DIST. #2	\$	959,422.47
238795	ALEXANDER/CITY OF	\$	834.69
238796	GARRISON DIVERSION CONSERVANCY DIST.	\$	39,849.13
238797	L. YELLOWSTONE IRRIG. DIST. #2	\$	3,094.77
238798	MCKENZIE CO. AMBULANCE SERVICE	\$	37,246.60
238799	YELLOWSTONE SCHOOL DISTRICT #14	\$	1.55
238800-23816	PAYROLL - MAY 13, 2022	\$	872,378.41
238817	ACCUSOURCE INC.	\$	681.47
238818	ADVANCED BUSINESS METHODS	\$	458.65
238819	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	8,913.35
238820	ALVEY/MICHAEL	\$	73.00
238821	AMAZON CAPITAL SERVICES	\$	1,287.61
238822	AMERICAN WELDING & GAS	\$	37.14
238823	ANOVA FAMILY HEALTH CENTER	\$	3,100.00
238824	ARMOR INTERACTIVE	\$	26,956.84
238825	ASTRO-CHEM LAB, INC.	\$	50.00
238826	BADLANDS HARDWARE	\$	204.19
238827	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	190.00
238828	BAKER & TAYLOR	\$	192.57
238829	BALCO UNIFORM COMPANY, INC.	\$	576.70
238830	BECKER/BARBARA J.	\$	500.00
238831	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,505.46
238832	BISMARCK TRIBUNE/THE	\$	750.00
238833	BLUE SHIELD TACTICAL SYSTEMS LLC	\$	1,400.00
238834	BOOK SYSTEMS, INC.	\$	1,390.00
238835	BORDER STATES ELECTRIC	\$	63.28
238836	BOSS OFFICE & COMPUTER PRODUCTS	\$	831.71
238837	BRADY'S ROADSIDE SERVICE	\$	250.00
238838	BROCK WHITE COMPANY, LLC	\$	4,376.35
238839	BROSZ ENGINEERING, INC.	\$	40,205.00
238840	BUTLER MACHINERY COMPANY	\$	1,182.99
238841	CASCADE AUTO GLASS	\$	24.00
238842	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	6,712.25
238843	CORE & MAIN	\$	17,717.06
238844	CORPORATE TRANSLATION SERVICES, INC	\$	3.71
238845	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
238846	CPS TECHNOLOGY SOLUTIONS	\$	6,300.00
238847	CROSS/ROBERT	\$	40.95
238848	DAWA DEVELOPMENT, LLC	\$	90.00
238849	DICKINSON STATE UNIVERSITY	\$	1,000.00
238850	DIRTY BIRDS, LLC	\$	4,620.00
238851	DONE RIGHT THE FIRST TIME	\$	620.00
238852	ECOLAB PEST ELIMINATION DIV.	\$	369.00
238853	ELKAN, INC	\$	476.00
238854	FARMERS UNION OIL COMPANY	\$	121,200.47
238855	FARSTAD OIL IN	\$	3,401.65
238856	FASTENAL COMPANY	\$	7,978.49

238857	FCI CONSTRUCTORS, INC.	\$	631,661.40
238858	FERGUSON WATERWORKS	\$	2,083.00
238859	FIEDLER/JOSH	\$	956.60
238860	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
238861	FIRST INTERNATIONAL INSURANCE	\$	8,332.00
238862	FLATLAND FRESHWATER DEPOT, LLC	\$	366.50
238863	HANSEN DIESEL & AUTOMOTIVE	\$	715.67
238864	HDR ENGINEERING, INC	\$	2,665.00
238865	HECK BUILT LLC	\$	424.00
238866	HEGGEN EQUIPMENT CO.	\$	3,188.02
238867	HELLANDSAAS/MARCIA	\$	396.10
238868	HIGGINS/AMBER	\$	784.26
238869	HILL ENTERPRISES	\$	1,978.96
238870	HOLIDAY STATIONSTORES, LLC	\$	66.00
238871	HORIZON RESOURCES	\$	59.99
238872	HUUS/CURT	\$	50.00
238873	ICON ARCHITECTURAL GROUP	\$	192,645.07
238874	INFORMATION SYSTEMS CORP.	\$	2,105.00
238875	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	511.76
238876	INTERACTIVE DATA, INC	\$	50.00
238877	JJ ELECTRIC LLC	\$	24,255.00
238878	JOHN HUTTER TOWING	\$	187.50
238879	KOHLER COMMUNICATIONS, INC.	\$	2,063.50
238880	KOTANA COMMUNICATIONS, INC.	\$	97.25
238881	LAQUINTA INN & SUITES	\$	432.00
238882	LARSEN SERVICE DRUG, INC.	\$	311.10
238883	LINDE GAS & EQUIPMENT INC.	\$	609.29
238884	LINK COMPUTER CORPORATION	\$	806.03
238885	LONG X ARTS FOUNDATION	\$	35,000.00
238886	MCKENZIE CO. FARMER	\$	87.00
238887	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,662.78
238888	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
238889	MCKENZIE COUNTY ROAD & BRIDGE	\$	21,457.79
238890	MCKENZIE ELECTRIC CO-OP INC.	\$	1,392.87
238891	MCMASTER-CARR	\$	459.80
238892	MENARD, INC.	\$	105.99
238893	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	764.38
238894	MONTANA DAKOTA UTILITIES CO.	\$	68.10
238895	MOUNTAIN PLAINS LLC	\$	11,971.00
238896	ND ASSN. OF COUNTIES	\$	22,402.68
238897	ND COUNTY RECORDER'S ASSOCIATION	\$	200.00
238898	ND DEPT. OF TRANSPORTATION	\$	19,477.80
238899	ND LTAP	\$	225.00
238900	ND OFFICE OF THE ATTORNEY GENERAL	\$	6,335.00
238901	NDGS LLC	\$	27.86
238902	NELSON INTERNATIONAL	\$	7,563.38
238903	NEPRASH/KIMBERLY	\$	181.00
238904	NORTH DAKOTA ONE CALL	\$	196.35
238905	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,767.70
238906	NOVAK/LARRY	\$	36.27

238907	NUTRIEN AG SOLUTIONS	\$	580.00
238908	O K IMPLEMENT CO.	\$	297.32
238909	O.K. TIRE STORE, INC	\$	2,210.84
238910	ONE WAY SERVICE TRUCK REPAIR, LLC	\$	50,800.00
238911	OTIS ELEVATOR COMPANY	\$	4,171.92
238912	PAVEK/NICHOLAS R	\$	76.03
238913	PEACE OFFICERS STANDARDS & TRAINING	\$	135.00
238914	PHARMCHEM. INC.	\$	1,118.75
238915	PRO AUTO BODY, LLC	\$	920.60
238916	PRO FORMS	\$	276.68
238917	QUADIENT FINANCE USA, INC.	\$	2,000.00
238918	QUADIENT LEASING USA, INC.	\$	207.00
238919	RDO EQUIPMENT CO. - FARGO	\$	13,935.74
238920	RECORD KEEPERS LLC	\$	16.00
238921	RED ROCK AUTO WATFORD CITY	\$	84.10
238922	RED ROCK FORD	\$	1,002.59
238923	REDLON/TRAVIS	\$	71.00
238924	REDWOOD TOXICOLOGY LAB, INC.	\$	535.46
238925	RESERVATION TELEPHONE CO-OP	\$	393.92
238926	ROGER NEW	\$	375.00
238927	ROLLA/SHANIA	\$	355.00
238928	SINCLAIR CYBERNETICS, LLC	\$	7,024.75
238929	SODEXO INC & AFFILIATES	\$	1,274.37
238930	SRF CONSULTING GROUP, INC	\$	3,363.59
238931	STARLIGHT IT & SECURITY	\$	239.98
238932	STEIN'S INC.	\$	1,085.41
238933	STUART/KARI A	\$	13.70
238934	SUMMIT FOOD SERVICE, LLC	\$	7,479.37
238935	SUNDRE SAND & GRAVEL, INC.	\$	10,071.12
238936	THOMSON REUTERS-WEST	\$	957.93
238937	TITANIUM PLUMBING	\$	354.08
238938	TRACTOR & EQUIPMENT CO.	\$	58,246.00
238939	TRI-TECH FORENSICS, INC	\$	199.59
238940	ULINE	\$	592.81
238941	UNIFORM CENTER	\$	224.97
238942	UNITED QUALITY COOPERATIVE	\$	3,560.64
238943	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,933.63
238944	VOGEL LAW FIRM	\$	299.00
238945	WAKAM/JULIUS	\$	45.50
238946	WARNE CHEMICAL & EQUIPMENT CO.	\$	421.00
238947	WAWSA	\$	308,764.59
238948	WESTLIE TRUCK CENTER	\$	339.41
238949-238964	PAYROLL - MAY 27, 2022	\$	874,968.64

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

June 7, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 7, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, and Kathy Skarda. Absent: Commissioner Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Brown, to approve the agenda as amended to add the Mag Payment letter status, remove Item 8 (Township Road Miles Certification) from the Consent Agenda, RTC discussion, and trackhoe driving on County roads discussion. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the May 2022 minutes as presented. All voting aye, motion carried.

Discussion was had on the bills presented for payment. Moved by Brown, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-7 and 9-11 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve 2022 Road Maintenance Agreements – A. Wagoner, Delta Constructors, K. Mrachek, A. Baker; 2. Approve Gaming Site Authorization – American Legion Carl E Rogen Post 29 at Outsiders Bar and Grill, Watford City; 3. Appoint Dennis “DJ” Newgard McKenzie County Coroner, 5 year term ending June 30, 2027; 4. Approve Out of State Travel Request – Landfill – SD Solid Waste Conference, Spearfish, SD, September 20-22, 2022; 5. Approve Out of State Travel Request – Corrections – Northern Region Jail Summit, Waite Park, MN, July 14-15, 2022; 6. Approve Sick Time Donation Request – F. Torres; 7. Set Public Hearing Date for Abatement Applications 4462 & 4502 – June 21, 2022 at 10am; 9. Approve Settlement and Release for Library Flooring Project, Authorize Chairman to Sign, and Authorize Payment by Auditor/Treasurer's Office; 10. Approve Out of State Travel Request – Sheriff's Office – Drug Recognition Expert Conference, San Antonio, TX, August 20-24, 2022; 11. Approve and Sign Letter to McKenzie Electric – Recognition for 2022 Storm.

Discussion was held on Commission Consent Item 8 – Township Road Mileage Certification. Skarda asked Road Superintendent Northrop about the changes in the certification from two years prior. Northrop stated he worked with all of his blade hands to review the maps and has plans to complete it yearly instead of every other year when the information is certified to the State. Auditor/Treasurer Johnsrud described some of the revenue streams with funding formulas based on this information. Moved by

Skarda, seconded by Brown, to approve the 2022 Township Road Mileage Certification as presented and authorize the chairman to sign. All voting aye, motion carried.

Skarda asked Northrop the status of the mag payment letter that was discussed in May. Northrop stated they have been going door to door talking to anyone who asks for mag chloride applications and hopes to improve the process for 2023.

Aaron Weber, City of Alexander Attorney, spoke on behalf of Alexander Mayor Willcox regarding the County's Alexander Shop. Weber outlined potential uses the City of Alexander may have for the property and just wanted to ensure the County knew of them. Board consensus was to support a property transfer to the City of Alexander when the County had transitioned out of the property.

McKenzie Electric Cooperative CEO Matt Hanson introduced himself to the Board. Lawlar thanked MEC for all the work and repairs done during the recent blizzards and thanked Hanson for his Facebook updates. The Board expressed their appreciation and thanks to all the linemen working during those blizzards to restore power to citizens.

Landfill Director Schreiber discussed the HVAC system at the new Landfill Shop. Schreiber stated the system was over-engineered is past the one year warranty. Schreiber stated staff has no control over the system and requested changes to the system to allow County staff to regulate it onsite. Schreiber stated he has available budgeted funds to cover the cost. Moved by Wold, seconded by Brown, to approve moving forward with the changes to the HVAC system as discussed. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve waiving the Watford City Athletic Park Building Permit Fee as presented. All voting aye, motion carried.

Arnegard Fire Chief Schreiber requested County assistance with minor maintenance and repairs to rural fire department fire trucks. SA Skarda stated a joint powers agreement would be needed to perform the work should the Board approve it to be completed. Schreiber stated it would be general maintenance items such as heat sensors, thermostats, etc. and likely would only occur 2-3 times each year. Board consensus was to work on a joint powers agreement for approval at the next Board meeting.

Moved by Skarda, seconded by Wold, to approve moving the body cooler from the LEC to Fulkerson-Stevenson Funeral Home in Watford City for use by the McKenzie County Coroner. All voting aye, motion carried.

At 10:00am a public hearing was held on Abatement Application 4473. Moved by Brown, seconded by Skarda, to approve Abatement Application 4473 as presented. All voting aye, motion carried.

At 10:04am the County Equalization meeting began. Recorder/Tax Director Paulson described the Equalization process to the Board. Brian Williams from T.Y. Pickett was present via phone to discuss the equalization and valuation process for gas plants. Paulson stated there were appeals filed by KE Andrews on behalf of Targa and ONEOK Rockies Midstream. No persons from KE Andrews were present during the meeting.

Williams spoke separately about each gas plant being appealed and provided information on how he sets their values. The Board asked questions regarding the valuation process. Paulson and Williams reported the sites were all visited in the fall of 2021 and that the approach used to value the properties was a cost approach. Paulson stated the same methodology was used to evaluate all gas plants in McKenzie County and cautioned on making adjustments to some over others. Paulson stated she trusts the expertise of T.Y. Pickett and recommends the Board uphold the values set for equalization, which are now within State tolerance requirements.

Moved by Brown, seconded by Skarda, to approve and uphold the equalization values for the KE Andrews appeals as presented by Recorder/Tax Director Paulson based on confidence in the qualified appraiser, methodology used, and lack of evidence to overturn the values. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the County Equalization report and values and presented for 2022. All voting aye, motion carried. The Equalization Meeting ended at 10:31 a.m.

Economic Development Coordinator Stenberg presented a strategic planning update for the Job Development Authority, including a new structure that would combine the current McKenzie County JDA and Tourism positions, as well as two positions in the City of Watford City, and result in a total department of five full-time employees. Stenberg also reported on the desire to co-localize all employees in one location and discussed with the Board potential options for space that may be available within the community. All employees would be County employees with the Cities of Watford City, Alexander, and Arnegard all providing financial support to the services provided and employee salaries and benefits. The Board was supportive of further discussions and asked Stenberg to gather additional information on JDA bylaws and would continue to discuss this topic through the budget hearing process.

Representatives from Cenex Pipeline approached the Board regarding an assignment of a portion of pipeline to the Three Affiliated Tribes. No language regarding assignments was in the original easement so a separate assignment document is needed to make the change. SA Skarda asked Cenex to send over the assignment document for his review and then it could come back to the Board for approval.

Sheriff Johansen requested a budget amendment for the purchase of a cargo trailer to house a new UTV and also serve as a mobile command center. Johansen

stated there is a trailer available immediately in Mandan that would suit the needs. Wold asked if there were other trailers in the fleet that could be utilized. Fleet Manager Kummer stated no. Skarda asked about the Emergency Management trailers. Johansen stated the trailer cost was \$18,000 and equipment costs to outfit the trailer would be about \$16,000 and asked to use a recent \$34,000 insurance reimbursement for a totaled squad as the source of funding. Lawlar stated his preference to see quotes for the equipment and install charges before approving those purchases. Moved by Wold, seconded by Brown, to approve the purchase of the trailer with a budget amendment of \$17,665 and for the Sheriff to bring additional information back to the Board regarding costs of equipment. All voting aye, motion carried.

Pat Fitzgerald, RTC Networks, update the Board on the fiber project in East Fairview. Fitzgerald requested a franchise agreement with the County that would allow RTC to run the fiber lines within the County's right of way, instead of RTC having to obtain approximately 112 easements. Fitzgerald stated it is the same type of agreement that RTC has with the City of Watford City that allows fiber to come in and built out. Board consensus was to move forward with a franchise agreement pending the State's Attorney's review.

Discussion was held on trackhoe travel on County roads. Lawlar reported on an issue with trackhoes working on a Water Resource District project that were walking the trackhoes down the paved and gravel roadways, including one road that had just been treated with mag chloride and now was damaged due to the tracks. Road Superintendent Northrop and County Engineer Huus expressed concern with weight and stress incurred on County roads and damage that was done. MCWRD Director Shaffer stated he had talked with the foreman and owner of the contract company, who were apologetic. Brown requested to keep track of hours and costs to fix the damage done and to potentially send an invoice to the contractor for the repair costs. Brown stated it was likely in the best interest of the contractor to make this right with the County, especially after being told by Northrop to trailer the trackhoe and being caught again walking the trackhoe down the road. Skarda requested language be added to future contracts regarding these type of offenses.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign the Certification of Local Match – CR5 Structure Replacement Estimate #5 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 24th Ave Fairgrounds road project proposal from FCI CO-003 as presented for \$2,291,124. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the request to replace an old steel sander as presented with DTE for a cost of \$31,723. All voting aye, motion carried.

The Board discussed the electrical work needed at Earl School District for plugging in a County blade during the winter and approved payment of the additional costs during the next Board meeting bill approval process.

Moved by Wold, seconded by Skarda, to approve the replacement of a ditch mower as presented by Heggen Equipment for a total cost of \$31,900. All voting aye, motion carried.

Discussion was held regarding the recent AED bids and what to do with the remaining units. Moved by Lawlar, seconded by Brown, to sell the remaining AED units for \$1/each to entities outside the County and with each signing the waiver of liability agreement. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to award the generator/tower work to JJ Electric for \$28,101.53 as presented. Three bids were reviewed for the project. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to appoint Virginia Ceynar to the McKenzie County Ambulance Board created by the retirement of Jan Riely. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Fairgrounds Change Order 4 – Furniture Deduct as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the advertising of the Ag Expo Director position as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve processing a PDQ for the Facility Administrator position and advertise the position as soon as the PDQ is received. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve a 5-step increase in pay for MaLissa Schroeder, effective May 30, for additional Facilities Administration Interim duties. All voting aye, motion carried.

The Board recessed at 1:14 p.m. until June 21, 2022, at 9:00 a.m.

June 21, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 21, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on informational reports provided. Skarda thanked the departments for providing the information. Brown asked about the low usage of the iSight drone. HR Director Norby stated that is something that is talked about at the PW Department Head meeting and that she believes it will pick up over the summer. Brown encouraged departments to use the drone services the County purchased.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the Treasurer's Report for the period ending May 31, 2022, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Items 1-5 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Out of State Travel Request – JDA – NACO Conference, Aurora, CO July 21-25, 2022; 2. Approve Road Maintenance Agreement – Stomley; 3. Set Public Hearing for Abatements 4468-4471; 4476-4493; 4498-4500; & 4503 – July 19, 2022 at 10:00a.m. CT 4. Approve & Authorize Chairman Signature – Cenex Assignment and Reservation of Pipeline Petition; 5. Approve Arnegard Fire Department JPA – Maintenance Agreement.

Moved by Skarda, seconded by Brown, to approve Planning & Zoning Consent Agenda Items 1-5 as presented. All voting aye, motion carried. Items approved: 1. Helfrich Pond #0011-17CUPRBW The applicant is requesting a reclamation bond waiver to remove the reclamation bond requirement from the original required conditions for Conditional Use Permit #0011-17CUP for a 380,000 BBL freshwater reservoir/pond for the purpose of providing water for oil and gas development. The reservoir is lined and fenced. Planning & Zoning recommend approval of Reclamation Bond Waiver #0011-17 to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. Badlands Industrial Park #005-22ZC The applicant is requesting a Zone Change for 2 neighboring parcels. Parcel #630009470 Zone Change from R-1 to Light Industrial. Parcel #630009540 Zone Change from Agriculture to Light Industrial. Planning & Zoning recommend approval of Zone Change #005-22 to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Dustin Jordan #03-22CUP The applicant created a Minor Subdivision #02-20SUB which was approved on March 17, 2020 and received a Conditional Use Permit to build single family homes, however improvements listed in the conditions were not completed causing Conditional Use Permit #6-20CUP to expire, applicant is reapplying for a new Conditional Use Permit to construct single family homes on lots greater or equal to 5 acres. Planning & Zoning recommend approval of Conditional Use Permit #03-22 to the County Commission. Adopt the findings and conditions as provided in the staff report. 4. Brady Beyers #02-22CUP Applicant is seeking a Conditional Use Permit to use the

property for short term storage for wrecked or abandoned vehicles waiting to be transported by insurance company or to the scrap yard in Williston, ND. Planning & Zoning recommend approval of Conditional Use Permit #02-22 to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Lemoine Hartel #01-22COMPZC The applicant would like to Amend the Comprehensive Plan from Agriculture to Highway Commercial and change the Zoning from Agriculture to Commercial to support current, approved use. Applicant would like to build a permanent structure to house its offices and operation. Currently a temporary structure is at this location for the office. See section below from Staff Report pertaining to the approval of the temporary structure: February 18, 2020 BOCC approved #034-19CUP. The Staff Report Reason For Request Reads: They are requesting a Conditional Use Permit for a temporary operations trailer at a water depot facility with an anticipated use of 2 years. This will allow the family business Elkan Water, to control operations of the existing water depot, provide office space and meeting rooms. They also provide training for their employees. Their intention is to build a permanent facility in the next two (2) years at that time the temporary office trailer will be removed. Within 2 weeks of this approval, COVID closed down activities. This forced Lemoine Hartel to halt the plans to start on a permanent office. The industry is now beginning to get back to operations and Mr. Hartel is now able to begin working on the permanent facility. The applicant was approved for #01-11ADMINSITEPLAN to split 5 acres from the original 41.46 acres on 3/9/2022. Planning & Zoning recommend approval of Comprehensive Plan Amendment and Zone Change #01-22 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Updates were provided on NDIC, PSC, NDDOH, and other public hearings. Lawlar asked Planning & Zoning Director Kimpel stated GMJC had requested a DOT study for an area on 41st Street and she would report back when she had additional information.

Chris Erickson, KLJ ROW Agent, presented an easement for the NDDOT Highway 85 project, Parcel 17-3, to complete the 4-laying. Moved by Skarda, seconded by Brown, to approve the easement paperwork as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the contract with ProWest & Associates for GIS contract services, as recommended by GIS Coordinator Foster, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the RTC Franchise agreement for the East Fairview fiber project as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Binny Bean Espresso LLC Beer license for 2022 as presented. All voting aye, motion carried.

Johnsrud presented an update on the June 14, 2022 Primary Election. Johnsrud and the Board thank all election workers for making the election possible.

At 10:00 a.m. a public hearing on Abatement Applications 4462 and 4502 was held. Moved by Brown, seconded by Hystad, to approve Abatement Applications 4462 and 4502 as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Hystad, to approve the Joint Powers Agreements as presented for new generators and radios and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda to approve the Resolution of Support for ND Cares. All voting aye, motion carried.

ND CARES RESOLUTION OF SUPPORT

WHEREAS, the freedom and security enjoyed today by the citizens of the United States, the State of North Dakota, and McKenzie County are the direct result of sacrifices made by the men and women of the United States Armed Forces; and

WHEREAS, the service and sacrifice of the members of the United States Armed Forces and their families continue to provide us with the freedom to pursue individual and community goals; and

WHEREAS, citizens of McKenzie County recognize the continued sacrifices of Service Members, Veterans, Families, and Survivors in the defense of this nation and the preservation of freedom; and

WHEREAS, citizens of McKenzie County recognize the generations of veterans and their families who have proudly and valiantly served this great state and nation, and who have played an integral role in defending our homeland and preserving freedom around the world; and

WHEREAS, ND Cares, in recognition of the United States Armed Forces and their families, is working with federal, state, county, city, and private organizations to strengthen an accessible, seamless network of support for Service Members, Veterans, Families, and Survivors within North Dakota.

NOW, THEREFORE, as Chair of the McKenzie County Board of Commissioners, I do hereby proclaim this June 21, 2022, that McKenzie County joins the North Dakota Cares coalition in supporting Service Members, Veterans, Families, and Survivors.

Housing Authority Chair Sax requested back pay for McKenzie County Housing Authority Board members, who request it, for payments back to 2019. Sax stated this would be a one-time request. Lawlar asked for a listing of payments per Board member and per year that was being requested. The Board was supportive of the request. Sax

also thanked the Board for their assistance in removing snow at Hillside Court after the spring blizzards.

Emily Gran, UspireND, requested funding from the County for the UspireND program. Gran stated this is a free and voluntary program open to all families. Questions were asked about working with other programs and the Mountrail McKenzie Human Service Zone. Gran stated they do work alongside and separately from other programs. The Board asked for letters of support from the Human Service Zone and a draft contract for services for consideration at a future meeting.

Moved by Hystad, seconded by Skarda, to approve the recruitment of an Assistant County Engineer as presented. All voting aye, motion carried.

Jim Pojorlie discussed with the Board a letter he received from the McKenzie County Water Resource District regarding his industrial permit. MCWRD Director Shaffer stated the letter was a form letter sent to all industrial permit holders notifying them of MCWRD's 1926B Franchise Protection Rights. Discussion was held on ways to adjust the form letter to be clearer for those who receive it.

Moved by Skarda, seconded by Brown, to approve the Charlie Bob Creek Award to Baranko Brothers Inc. in the amount of \$2,358,342.90 as presented and authorize the chairman to sign the NDDOT resolution. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the CR10 and CR14 Subgrade Analysis, Asphalt Patching, and Overlay Design contract with AET/Brosz Engineering as presented in the amount of \$215,285.00. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Waste Management of ND - Blue Buttes Road Agreement Amendment as presented and authorize the chairman to sign. SA Skarda stated this agreement will allow the project to move more quickly with Waste Management selecting the engineer but still paying 110% of the costs and still allows the County to approve the project before work begins. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to award the CR17 Aggregate Surface project to River Aggregates II for \$727,650 as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to award the Watford City Aggregate Surface project to River Aggregates II for \$1,532,500 as presented. All voting aye, motion carried.

Gene Veeder provided an update to the board on the Wolf Pup 2 Daycare project. Veeder stated the group has met with both Skarda and Wold on the project and has some preliminary plans and hopes to have cost information to present in early August for Board decision. Veeder stated the group is hearing positive comments from the community on the project. Brown asked if a timeline of funds needed per year

would be provided and Veeder stated yes, the goal is to be able to complete these over several budget cycles and that information will also be presented.

Sheriff Johansen presented a proposed organization chart change which would move from 2 corporals to 4 corporals with the shift of 2 deputy positions to corporals, no new FTE positions added. Johansen stated this would ensure one supervisor on every shift. Brown asked if these would be internal promotions and Johansen stated yes. Skarda asked about the expected costs and Lawlar asked if a budget amendment would be needed. Johansen stated he would need a budget amendment and would bring that forward at the next Board meeting. The Board was supportive of the change, but asked for additional information on the requested budget amendment before final approval. Moved by Hystad, seconded by Skarda, to approve the organization changes as presented with a budget amendment coming forward at the July 5 Board meeting. All voting aye, motion carried.

Shaffer presented information on the recent bids for the Fairgrounds water project. Shaffer discussed the alternates selected in the project and stated he had funds available for the costs over the proposed costs during 2022 budgeting (\$1.6M) due to State grants that were received for other projects. Moved by Skarda, seconded by Brown, to award the bid to Carstensen Construction in the amount of \$2,574,451 as presented. All voting aye, motion carried.

Discussion was held on trackhoe travel on County roads after it was observed again following the last Board meeting by the same company. Shaffer stated he has had discussions with the owner, project manager, and supervisor regarding this. Matt Johnson, Upper Great Plains TI, stated he has reached out to other counties about this topic and stated no one allows it but no one has a policy on it either. Johnson volunteered to work on drafting a policy working with NDACo and reporting back.

MCSO Chief Deputy Wellen provided a presentation on bringing back the McKenzie County PSAP (Public Safety Answering Point) for 911 Services. Wellen discussed the process as it occurs now for 911 calls dispatched by State Radio and issues that can occur, as well as cost implications moving into the future. Wellen presented information on what would be needed, both staffing and equipment, to move back to a County 911 PSAP. The Board was supportive of the concept and requested more accurate costs be added to the budget for consideration and requested the timeline for outside emergency responder agency input to aid in making the decision.

Johnsrud requested direction from the Board on the recently received Bankhead Jones funds, which can only be used for roads and schools. The Board asked Johnsrud to prepare and bring back different scenarios, including additional fund disbursement to school districts.

The meeting adjourned at 1:52 p.m. until July 5, 2022, at 8:00 a.m.

JUNE 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
58175	EARL SCHOOL DIST. #18	\$	400.00
58176	WATFORD CITY/CITY OF	\$	13,452.34
58177	ALEXANDER PARK DISTRICT	\$	95.61
58178	ALEXANDER RURAL FIRE DISTRICT	\$	1,545.29
58179	ALEXANDER TWP.	\$	12,146.57
58180	ANTELOPE CR. TWP.	\$	8,134.01
58181	ARNEGARD PARK DISTRICT	\$	171.08
58182	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	661.90
58183	ARNEGARD TWP.	\$	20,008.26
58184	ARNEGARD/CITY OF	\$	343.03
58185	BLUE BUTTES TWP.	\$	13,514.79
58186	CHARBON TWP.	\$	15,222.59
58187	EARL SCHOOL DIST. #18	\$	478.53
58188	ELM TREE TWP.	\$	29,964.18
58189	GRAIL TWP.	\$	6,106.26
58190	GRASSY BUTTE FIRE DISTRICT	\$	460.81
58191	HAWKEYE TWP.	\$	8,962.94
58192	HORSE CREEK RURAL FIRE DIST.	\$	78.09
58193	KEENE TWP.	\$	14,385.87
58194	MANDAREE SCHOOL DIST. #36	\$	13.91
58195	MCKENZIE CO. FIRE PROT. DIST.	\$	6,907.47
58196	MCKENZIE CO. HISTORICAL SOCIETY	\$	851.89
58197	MCKENZIE CO. SD#1	\$	358,387.22
58198	MCKENZIE SOIL CONS. DIST.	\$	7,668.12
58199	ND STATE TREASURER	\$	19,077.60
58200	NEW TOWN PUBLIC SCHOOL DIST.	\$	94,400.30
58201	NEW TOWN RURAL AMBULANCE DIST.	\$	55.43
58202	NEW TOWN RURAL FIRE DEPT.	\$	55.43
58203	RANDOLPH TWP.	\$	5,618.45
58204	RIVERVIEW TWP.	\$	58,078.88
58205	SIOUX TWP.	\$	13,999.84
58206	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	401.35
58207	TRI TWP	\$	40,472.04
58208	TWIN VALLEY TWP.	\$	79,624.97
58209	UPPER MISSOURI DIST. HEALTH UNIT	\$	3,676.41
58210	WATFORD CITY MUNICIPAL AIRPORT	\$	1,574.86
58211	WATFORD CITY PARK DISTRICT	\$	24,780.21
58212	WATFORD CITY/CITY OF	\$	28,400.51
58213	WILLISTON FIRE PROTECTION DISTRICT	\$	44.43
58214	WILLISTON VECTOR CONTROL DIST.	\$	1.85

58215	YELLOWSTONE SCHOOL DISTRICT #14	\$	2,622.27
58216	YELLOWSTONE TWP.	\$	25,443.54
58435	WATFORD CITY/CITY OF	\$	14,751.61
238965	ACCUSOURCE INC.	\$	1,012.04
238966	ACKERMAN-ESTVOLD	\$	2,422.50
238967	ADVANCED BUSINESS METHODS	\$	570.08
238968	ALEX AIR APPARATUS, INC	\$	821.65
238969	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
238970	AMAZON CAPITAL SERVICES	\$	1,179.10
238971	AMERICAN LEGION	\$	105.00
238972	AMERICAN WELDING & GAS	\$	37.83
238973	ARMOR INTERACTIVE	\$	581.19
238974	ARROWHEAD SCIENTIFIC INC	\$	319.95
238975	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	718.00
238976	AXON ENTERPRISES INC	\$	375.00
238977	BADLANDS HARDWARE	\$	469.16
238978	BAKER & TAYLOR	\$	56.80
238979	BALCO UNIFORM COMPANY, INC.	\$	959.49
238980	BARRETT PHARMACY	\$	19.97
238981	BECKER/BARBARA J.	\$	500.00
238982	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,588.93
238983	BOLKEN/DOUGLAS	\$	3,250.00
238984	BORDER STATES ELECTRIC	\$	178.69
238985	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,321.79
238986	BRANCH CONSTRUCTION SERVICES, LLC	\$	39,300.00
238987	BROCK WHITE COMPANY, LLC	\$	29,700.00
238988	BROSZ ENGINEERING, INC.	\$	8,955.00
238989	BROWN/COREY	\$	500.00
238990	BUTLER MACHINERY COMPANY	\$	2,899.44
238991	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
238992	CASCADE AUTO GLASS	\$	32.48
238993	CERTIFIED POWER. INC	\$	686.17
238994	CHAMLEY PIPE & SALVAGE LLC	\$	1,800.00
238995	CHARM-TEX, INC.	\$	495.60
238996	CHAVEZ/KADIE	\$	45.50
238997	CHRISTENSEN/JENNIFER	\$	52.50
238998	CIM SANITARY TECH	\$	7,500.00
238999	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	19,745.13
239000	CORPORATE TRANSLATION SERVICES, INC	\$	20.92
239001	DAKOTA BUSINESS SOLUTIONS	\$	4,724.94
239002	DAKOTA FENCE	\$	975.00
239003	DAKOTA FIRE PROTECTION, INC	\$	900.00
239004	DAWA DEVELOPMENT, LLC	\$	852.00
239005	DEVERA/TRAVIS	\$	87.50
239006	DIRTY BIRDS, LLC	\$	10,800.00
239007	DONE RIGHT THE FIRST TIME	\$	1,145.00
239008	DTE, INC.	\$	6,097.69
239009	EBSCO INFORMATION SERVICES	\$	817.75
239010	ECOLAB PEST ELIMINATION DIV.	\$	2,205.31
239011	ELECTION SYSTEMS & SOFTWARE	\$	4,974.61

239012	ELKAN, INC	\$	239.70
239013	FAIRFIELD AND WOODS, P.C.	\$	232.20
239014	FAIRFIELD AND WOODS, P.C.	\$	945.00
239015	FARSTAD OIL IN	\$	240.90
239016	FASTENAL COMPANY	\$	3,907.57
239017	FCI CONSTRUCTORS, INC.	\$	1,521,839.70
239018	FELICIANO/EDUARDO S	\$	120.00
239019	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
239020	FIRST INTERNATIONAL BANK & TRUST	\$	4,312.10
239021	FORTERRA CONCRETE PRODUCTS, INC	\$	54,351.90
239022	FORUM COMMUNICATIONS COMPANY	\$	161.28
239023	G & G GARBAGE LLC	\$	712.50
239024	GALEAZZO/STEPHANIE	\$	94.46
239025	HAWKEYE OILFIELD SUPPLY	\$	77.00
239026	HEGGEN EQUIPMENT CO.	\$	4,452.36
239027	HILL ENTERPRISES	\$	2,264.58
239028	HILTON GARDEN INN/FARGO ND	\$	674.00
239029	HOLIDAY STATIONSTORES, LLC	\$	77.00
239030	HOLLEMBEAK/GEORGIA R	\$	52.50
239031	HUUS/CURT	\$	50.00
239032	HYSTAD/CRAIG	\$	21.29
239033	INTOXIMETERS	\$	615.25
239034	ISIGHT RPV SERVICES	\$	25,000.00
239035	JAMAR TECHNOLOGIES, INC.	\$	5,590.39
239036	JOHANSEN/MATTHEW	\$	45.50
239037	JOHNSON & SUNDEEN	\$	5,000.00
239038	JOHNSRUD/ERICA	\$	37.58
239039	KAY PARK RECREATION CORPORATION	\$	95,807.00
239040	LAQUINTA INN & SUITES	\$	518.40
239041	LEO/DEVAN	\$	190.52
239042	LINDE GAS & EQUIPMENT INC.	\$	1,522.62
239043	LUND OIL, INC.	\$	400.75
239044	MAGNUSON/JORDAN M	\$	45.00
239045	MCCODY CONCRETE PRODUCTS, INC	\$	398.28
239046	MCKENZIE CO. FARMER	\$	2,600.78
239047	MCKENZIE CO. GRAZING ASSN.	\$	261.00
239048	MCKENZIE COUNTY LANDFILL	\$	2,182.97
239049	MCKENZIE COUNTY ROAD & BRIDGE	\$	23,965.14
239050	MCKENZIE COUNTY RURAL WATER	\$	3,159.84
239051	MCKENZIE ELECTRIC CO-OP INC.	\$	931,813.45
239052	MEDLINE INDUSTRIES, INC	\$	616.71
239053	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	12.50
239054	MILLER/ZACHARY MICHAEL	\$	192.50
239055	NATIONAL EMERGENCY NUMBER ASSN.	\$	700.00
239056	ND ASSN OF CO. SUPERINTENDENTS	\$	50.00
239057	ND ASSN. OF COUNTIES	\$	1,020.00
239058	ND GUARANTY & TITLE CO.	\$	50,000.00
239059	ND SCHOOL BOARDS ASSOCIATION	\$	200.00
239060	ND STATE UNIVERSITY	\$	45.00
239061	ND STATE'S ATTORNEYS ASSN.	\$	750.00

239062	NELSON INTERNATIONAL	\$	821.04
239063	NEWMAN/DUSTIN B	\$	17.50
239064	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	2,645.50
239065	NORTHERN PUMP & COMPRESSION, INC.	\$	166.00
239066	O K IMPLEMENT CO.	\$	11,845.52
239067	O.K. TIRE STORE, INC	\$	68,344.26
239068	O'DAY EQUIPMENT, LLC	\$	1,324.99
239069	ORTEGA/ASHLEY	\$	87.50
239070	PERRY/PETE	\$	500.00
239071	PHARMCHEM. INC.	\$	3,766.20
239072	PHOENIX SUPPLY, LLC	\$	170.42
239073	QUILL CORPORATION	\$	509.02
239074	RADISSON HOTEL - BISMARCK	\$	511.60
239075	RDO EQUIPMENT CO. - FARGO	\$	505,885.15
239076	RED HOT FIRE EXTINGUISHER SALES & SVC	\$	1,054.50
239077	RED ROCK FORD	\$	265.24
239078	RIVER AGGREGATES II	\$	766,491.85
239079	SAX MOTOR CO	\$	1,679.77
239080	SAX WATER DEPOT LLP	\$	264.00
239081	SCHLICHTING/TIEGAN	\$	52.50
239082	SCOFIELD/JESSIE	\$	6,075.00
239083	SEA CHANGE PRINTING & MARKETING SRV.LLC	\$	380.00
239084	SIMPSON/SUZANNE M	\$	52.50
239085	SINCLAIR CYBERNETICS, LLC	\$	3,718.50
239086	SIRCHIE ACQUISITION COMPANY, LLC	\$	712.97
239087	SIVERTSON/PAIGE L	\$	45.50
239088	SLEEP INN & SUITES	\$	452.36
239089	STARLIGHT IT & SECURITY	\$	389.96
239090	STATE OF NORTH DAKOTA	\$	25.00
239091	STEIN'S INC.	\$	2,036.64
239092	SUMMIT FIRE PROTECTION CO.	\$	586.25
239093	SUMMIT FOOD SERVICE, LLC	\$	7,248.74
239094	SUNDRE SAND & GRAVEL, INC.	\$	21,248.46
239095	TASC-CLIENT SERVICES	\$	1,677.84
239096	TENET CORP	\$	656.04
239097	THE SIDWELL COMPANY	\$	15,600.00
239098	THORGRAMSON/TANAYA J	\$	52.50
239099	THORGRAMSON/WESLEY R	\$	52.50
239100	TITANIUM PLUMBING	\$	150.00
239101	TRACTOR & EQUIPMENT CO.	\$	444.59
239102	TRIPLE AAA SAFETY/TRAINING INC.	\$	2,980.00
239103	TSCHETTER/DAWN	\$	249.11
239104	UNIFORM CENTER	\$	74.99
239105	VISION WEST ND	\$	1,500.00
239106	WESTLIE TRUCK CENTER	\$	12,051.38
239107	WHEELER LUMBER, LLC	\$	21,868.80
239108	WHITE/LEWIS L	\$	192.50
239109	GFS ENTERPRISE CORPORATION	\$	7,500.00
239110	ALEXANDER SCHOOL DIST. #2	\$	51,078.25
239111	ALEXANDER/CITY OF	\$	453.70

239112	GARRISON DIVERSION CONSERVANCY DIST.	\$	4,185.58
239113	L. YELLOWSTONE IRRIG. DIST. #2	\$	546.12
239114	MCKENZIE CO. AMBULANCE SERVICE	\$	3,010.85
239115	YELLOWSTONE SCHOOL DISTRICT #14	\$	501.45
239116-239129	PAYROLL - JUNE 10, 2022	\$	881,060.59
239130	ALEXANDER/CITY OF	\$	116.00
239131	ARMSTRONG SANITATION	\$	713.02
239132	CONSOLIDATED TELCOM	\$	96.98
239133	INFORMATION TECHNOLOGY DEPT.	\$	8,010.50
239134	LYREC	\$	37.08
239135	MCKENZIE COUNTY RURAL WATER	\$	176.10
239136	MCKENZIE ELECTRIC CO-OP INC.	\$	7,842.08
239137	MONTANA DAKOTA UTILITIES CO.	\$	26,652.70
239138	NEMONT	\$	28.50
239139	RESERVATION TELEPHONE CO-OP	\$	9,112.16
239140	SOUTHWEST WATER AUTHORITY	\$	60.97
239141	VERIZON/ACCT 842030146-00001	\$	5,407.20
239142	VERIZON/ACCT 842030146-00003	\$	2,961.92
239143	WATFORD CITY WATER DEPT./CITY OF	\$	4,120.51
239144	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	10,104.99
239145	ADVANCED BUSINESS METHODS	\$	2,008.66
239146	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	31,635.50
239147	ALLEGIANCE COBRA SERVICES, INC.	\$	59.50
239148	AMAZON CAPITAL SERVICES	\$	3,864.78
239149	AMERICAN BACKFLOW PRODUCTS, COMPANY	\$	2,423.40
239150	ARMOR INTERACTIVE	\$	36,106.89
239151	ASTRO-CHEM LAB, INC.	\$	50.00
239152	AXON ENTERPRISES INC	\$	1,500.00
239153	BADLANDS HARDWARE	\$	123.24
239154	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	151.00
239155	BAKER & TAYLOR	\$	40.65
239156	BALCO UNIFORM COMPANY, INC.	\$	2,228.58
239157	BANK OF NORTH DAKOTA	\$	1,500.00
239158	BERGSTROM/JOEL E. & CLAUDETTE M.	\$	500.00
239159	BEYERS/MARGARET	\$	80.50
239160	BORDER STATES ELECTRIC	\$	149.04
239161	BOSS OFFICE & COMPUTER PRODUCTS	\$	2,350.73
239162	BRADY'S ROADSIDE SERVICE	\$	1,465.00
239163	BRAUN INTERTEC CORPORATION	\$	7,000.00
239164	BROCK WHITE COMPANY, LLC	\$	2,360.65
239165	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
239166	CALIBER MFC, LLC	\$	200.97
239167	CAMEL BUTTE, L. SIGNALESS LLC	\$	116.50
239168	CHARM-TEX, INC.	\$	113.36
239169	COLWELL/SHELBY	\$	45.50
239170	CORE & MAIN	\$	3,060.70
239171	CORPORATE TRANSLATION SERVICES, INC	\$	18.58
239172	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
239173	COVERTTRACK GROUP INC	\$	600.00
239174	CPS TECHNOLOGY SOLUTIONS	\$	3,015.00

239175	D & D WATER WELL SERVICE	\$	2,070.00
239176	DAKOTA FIRE PROTECTION, INC	\$	1,400.00
239177	DAWA DEVELOPMENT, LLC	\$	75.00
239178	DIRTY BIRDS, LLC	\$	6,600.00
239179	DONE RIGHT THE FIRST TIME	\$	1,020.00
239180	E & M SERVICES	\$	1,690.00
239181	ELECTRO WATCHMAN, INC	\$	190.00
239182	EXTREME TRAILER SALES & SERVICE	\$	17,665.00
239183	FARMERS UNION OIL COMPANY	\$	71,978.86
239184	FARSTAD OIL IN	\$	3,665.68
239185	FASTENAL COMPANY	\$	3,039.79
239186	FLAGSHOOTER LLC	\$	538.01
239187	FLATLAND FRESHWATER DEPOT, LLC	\$	721.00
239188	FORTERRA CONCRETE PRODUCTS, INC	\$	8,908.08
239189	FULKERSON FUNERAL HOME-SIDNEY	\$	4,566.00
239190	G & G GARBAGE LLC	\$	1,212.50
239191	GOMEZ/CUAUHEMOC	\$	156.00
239192	GOODIN COMPANY	\$	136.39
239193	HALONEN/DANIEL A	\$	98.00
239194	HAWKEYE OILFIELD SUPPLY	\$	105.17
239195	HDR ENGINEERING, INC	\$	43,936.90
239196	HECK BUILT LLC	\$	7,934.00
239197	HEGGEN EQUIPMENT CO.	\$	86.31
239198	HELLANDSAAS/MARCIA	\$	475.82
239199	ICON ARCHITECTURAL GROUP	\$	129,048.22
239200	INDIAN HILL ELECTRIC, INC.	\$	945.39
239201	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	495.24
239202	INGRAM/MAX	\$	17.50
239203	INTERACTIVE DATA, INC	\$	50.00
239204	INTERSTATE POWER SYSTEMS	\$	211.49
239205	INTOXIMETERS	\$	200.00
239206	J CUSTOM ELECTRIC	\$	12,064.36
239207	JOHANSEN/MICHELLE A	\$	45.50
239208	JOHN HUTTER TOWING	\$	187.50
239209	JOHNSRUD/ERICA	\$	566.24
239210	KADIR/PEYMAN O	\$	41.54
239211	KUMMER'S PUMPING	\$	400.00
239212	LARSEN SERVICE DRUG, INC.	\$	329.20
239213	LEO/DEVAN	\$	14.95
239214	LINK COMPUTER CORPORATION	\$	806.03
239215	LOWER YELLOWSTONE IRRIGATION PROJECT	\$	3,600.00
239216	LUND OIL, INC.	\$	44,925.39
239217	LUPINE CONSTRUCTION, INC	\$	1,225.00
239218	MCCODY CONCRETE PRODUCTS, INC	\$	315.09
239219	MCKENZIE CO. FARMER	\$	82.26
239220	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,003.52
239221	MCKENZIE COUNTY ROAD & BRIDGE	\$	1,868.87
239222	MCKENZIE COUNTY RURAL WATER	\$	179,327.00
239223	MCMASTER-CARR	\$	506.45
239224	MISSOURI RIVER JOINT WATER BOARD	\$	1,400.00

239225	MOETIVATIONS, INC	\$	2,518.80
239226	MON-KOTA INC.	\$	196.62
239227	MONTANA DAKOTA UTILITIES CO.	\$	55.91
239228	MOUNTAIN PLAINS LLC	\$	5,800.00
239229	NAGEL/BRYAN	\$	45.50
239230	NARDINI FIRE EQUIPMENT	\$	361.75
239231	ND ASSN. OF COUNTIES	\$	476.00
239232	ND DEPARTMENT OF HEALTH	\$	503.16
239233	ND DEPT. OF ENVIRONMENTAL QUALITY	\$	75.00
239234	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,795.00
239235	ND RURAL WATER SYSTEMS ASSN.	\$	3,238.00
239236	ND STATE RADIO COMMUNICATIONS	\$	60,322.80
239237	NDCHCA	\$	100.00
239238	NDGS LLC	\$	24.56
239239	NELSON INTERNATIONAL	\$	288.60
239240	NEWMAN/DUSTIN B	\$	56.00
239241	NORMAN/THOMAS	\$	45.50
239242	NORTH DAKOTA ONE CALL	\$	290.85
239243	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	72.00
239244	NORTHERN PLAINS EROSION CONTROL	\$	5,193.75
239245	NORTHWEST PIPE FITTINGS, INC	\$	233.18
239246	O.K. TIRE STORE, INC	\$	1,341.72
239247	OPENGOV, INC.	\$	9,900.00
239248	PHARMCHEM. INC.	\$	1,627.05
239249	POJORLIE PONDS	\$	4,377.00
239250	PRO AUTO BODY, LLC	\$	655.70
239251	QUADIENT FINANCE USA, INC.	\$	2,500.00
239252	QUADIENT LEASING USA, INC.	\$	2,255.88
239253	QUALITY INN BISMARCK	\$	86.40
239254	QUILL CORPORATION	\$	1,110.82
239255	QUINN/JEFF	\$	500.00
239256	RAMKOTA HOTEL	\$	99.00
239257	RDO EQUIPMENT CO. - FARGO	\$	10,592.10
239258	RECORD KEEPERS LLC	\$	89.50
239259	RED HOT FIRE EXTINGUISHER SALES & SVC	\$	274.65
239260	RED ROCK AUTO WATFORD CITY	\$	493.32
239261	RED ROCK FORD	\$	332.81
239262	RED ROCK OF DICKINSON, INC	\$	25,410.68
239263	RESERVATION TELEPHONE CO-OP	\$	3,857.89
239264	RIVER AGGREGATES II	\$	139,782.94
239265	ROGER NEW	\$	250.00
239266	ROOTES/VICTORIA E	\$	45.50
239267	ROUGH RIDER INDUSTRIES	\$	1,400.00
239268	SAX MOTOR CO	\$	796.39
239269	SHERWIN-WILLIAMS/WILLISTON	\$	63.71
239270	SIMONSON WATER DEPOT	\$	1,130.50
239271	SORENSEN/SAMUEL D	\$	52.50
239272	SRF CONSULTING GROUP, INC	\$	512.82
239273	STARLIGHT IT & SECURITY	\$	800.00
239274	STEIN'S INC.	\$	2,012.16

239275	STENBERG/DANIEL	\$	742.54
239276	SUMMIT FIRE PROTECTION CO.	\$	567.61
239277	SUMMIT FOOD SERVICE, LLC	\$	8,518.06
239278	SUNDRE SAND & GRAVEL, INC.	\$	4,477.97
239279	SWANSON/ANDREW J	\$	45.50
239280	SWIGART/CHANTEL	\$	52.50
239281	TENET CORP	\$	115,520.22
239282	THIEL BROTHERS ROOFING, INC.	\$	1,057.65
239283	THOMAS/BAYLEE D	\$	45.50
239284	THOMSEN/MICHELLE	\$	38.14
239285	THOMSON REUTERS-WEST	\$	957.93
239286	TITANIUM PLUMBING	\$	304.08
239287	TRACTOR & EQUIPMENT CO.	\$	64,622.17
239288	TREVENA/JOSHUA T	\$	52.50
239289	TRIANGLE R ENTERPRISES, LLC	\$	3,560.00
239290	TRIPLE AAA SAFETY/TRAINING INC.	\$	650.00
239291	TROTTER/JOE	\$	2,983.00
239292	ULINE	\$	441.71
239293	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	4,201.57
239294	VALLI INFORMATION SYSTEMS, INC	\$	1,535.38
239295	VISA	\$	3,524.07
239296	VOGEL LAW FIRM	\$	345.00
239297	WAWSA	\$	574,613.11
239298	WELLEN/SHANNON BETH	\$	45.50
239299	WEST DAKOTA WATER, LLC	\$	1,470.37
239300-239342	PAYROLL - JUNE 24, 2022	\$	870,321.60
	Total	\$	8,965,837.29

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

July 5, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 5, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

Beginning at 8:00 a.m. the Board held hearings on departmental budgets. The Board recessed budgeting hearings at 9:00 to resume regular business and Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the June 2022 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of the OK Tire invoice for \$10,538.88. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the backfilling of the Weed Control Administrative Assistant position as requested by Weed Control Officer Higgins. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfilling of two dispatchers as requested by Dispatch Supervisor Roff. All voting aye, motion carried.

McKenzie County Healthcare Systems CEO Peter Edis presented an update for the hospital facility and requested funding for capital improvement projects in the amount of \$30M over a three-year period. Edis presented information on challenges experienced by the healthcare system and current operations. The Board agreed the hospital is an important part of the community and consensus was to support the request for additional funding during the 2023 budgeting process before committing to specific level of funding assistance.

Moved by Brown, seconded by Skarda, to approve the purchase of AED pads and batteries as presented by Emergency Manager Jappe and approve a DES budget amendment of \$4,800 to support the expenditure. All voting aye, motion carried.

MCSO Lt. Newman presented a request to update the MCSO mapping system to Pro Suite Mapping System which would increase efficiencies by eliminating one software component in each squad car. Discussion was held on the current vendor and cost and the Board asked Newman to provide additional information regarding the costs, current vendor, and if the software would be able to be used by others.

Discussion was held on the Cartwright Shop security improvements and Rawson Shop property and bids received for needed renovations. Moved by Wold, seconded by Skarda, to approve the Cartwright Shop Starlight bid for \$13,311.50 for security improvements and the Rawson Shop FCI Constructors bid of \$41,764 for tin work. All voting aye, motion carried.

Doug Gulikson and Dean Oakland, Sioux Township, requested funding assistance of a 50% cost share with a low water crossing on 31st St SE of Cartwright. The Board was supportive of the request and asked SA Skarda to work on a Joint Powers Agreement to transfer the funds.

Moved by Hystad, seconded by Skarda, to approve the revised McKenzie Electric Cooperative contract for the Charlie Bob Creek project as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the KLJ Master Services Agreement as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the CR30 Design Contract Amendment with KLJ as presented for \$244,510. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the backfill of a seasonal Public Works Operator for Road & Bridge as requested by Road Superintendent Northrop. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the hiring of a Public Works Operator at a B25 Step 6 as requested due to the 13-year experience of the employee. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the organization changes as presented by Sheriff Johansen to move from 2 corporals to 4 corporals with no new FTEs and no budget amendments. Sheriff Johansen stated no budget amendment would be needed for this change. All voting aye, motion carried.

Library Director Galeazzo presented the Library Annual Report and updated bylaws. Board consensus was to approve the submission of the annual report as presented. Moved by Skarda, seconded by Wold, to approve the Library bylaws as updated and presented by Library Director Galeazzo. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the State Radio 911 contract for the 2023-2025 biennium as presented. All voting aye, motion carried.

Discussion was held on options for Bankhead Jones fund distribution. Johnsrud recommended the Board retain at least \$5M for road and bridge projects, but presented other options of retaining \$0 and \$10M. Moved by Brown, seconded by Skarda, to approve the distribution of Bankhead Jones funds as presented in option 3, with the County retaining \$5M and disbursing additional funds to schools. All voting aye, motion carried.

Johnsrud presented the survey questions for the BCBS employee health survey and asked for approval to send the survey to all county employees. Board consensus was to send the survey out as presented.

Discussion was held on mowing of county ditches and when that can be done by farmers. Board discussion was that landowners can mow ditches at any time and the County would not wait due to safety concerns to being mowing if needed.

The Board recessed at 11:26 a.m. and budget discussions continued with additional department heads beginning at 12:30 p.m. The meeting recessed at 6:05 p.m. until July 19, 2022, at 9:00 a.m.

July 19, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 19, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended to include the backfilling of the code enforcement position, trailer discussion, mowing ditches, and culverts at the Landfill. All voting aye, motion carried.

Discussion was held on informational reports provided.

Discussion was held on the bills presented for payment. Moved by Brown, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer's Report for the period ending June 30, 2022, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1.

Authorize Chairman Signature – Baranko Bros Contract for Charlie Bob Creek Road; 2. Approve 2022 Road Maintenance Agreement – D. Link; 3. Approve Out of State Travel – EVOC, PIT, & Night Driving Training for 10 MCSO Deputies – August 8-9, 2022 in St. Cloud, MN; 4. Approve & Authorize Chairman Signature – JPA with Sioux Twp for Low Water Crossing.

Moved by Skarda, seconded by Brown, to approve Planning & Zoning Consent Agenda Items 1-3 as presented. All voting aye, motion carried. Items approved: 1. Farmers Union Oil #06-22CUP The applicant is relocating the bulk fuel tanks and bulk propane tanks from its current location within Watford City to a safer location. Note: The Public Comment was addressed with no further comment from Sheldon McGorman. The McGorman property is approximately .90 of a mile North from this location across Highway 85 just to the east of the Watford City Softball Complex on 24th Avenue SW. Planning & Zoning recommend approval of #06-22CUP Farmers Union Oil to the County Commission. Adopt the findings and conditions as provided in the staff report; 2. Iron Fox #006-22ZC Applicant is requesting a Zone Change, #006-22ZC, from R-3 High Residential to Light Industrial and a Conditional Use Permit, #05-22CUP, to operate a Truck Terminal with storage. Planning & Zoning recommend approval of #006-22ZC Iron Fox to the County Commission. Adopt the findings and conditions as provided in the staff report; 3. Iron Fox LLC #05-22CUP Applicant would like to have a Truck Terminal with storage which is a conditional use in Light Industrial. Planning & Zoning recommend approval of #05-22CUP Iron Fox LLC to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on upcoming NDIC, PSC, NDDOH, and other public hearings.

Moved by Hystad, seconded by Skarda, to approve the backfill of the Code Enforcement position as the current employee has resigned. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve waiving the Landfill fees for the WC Park District's house removal next to the Veterans Park as requested. All voting aye, motion carried.

Robin Arndt, WC Park District, requested to include paving of the Athletic Park complex parking lot as an alternate to the 24th Ave Project. This would save on mobilization costs and likely other costs if paving is still a requirement at the facility. Arndt stated the Park District has \$225,000 to commit to the project should it move forward. Board consensus was to approve adding this as an alternate when the project is bid out.

HR Director Norby asked for direction on how to proceed with the open Ag Expo Director and Facilities Director positions. Board consensus was to move forward with interviewing up to three candidates for each position after HR's review of applications.

MCSO Lt. Newman presented additional information on the Pro Suite Mapping System as requested at the July 5 meeting. Newman reported on costs and stated this was not currently in the IT budget. Moved by Brown, seconded by Skarda, to approve purchasing the Pro Suite Mapping System software with an IT budget amendment of \$37,439.34 as presented. All voting aye, motion carried.

At 10:00 a.m. public hearings were held on abatement applications. Kenny Hartog joined via conference phone for discussion on Applications 4468 and 4469. No other members of the public were present for comment on these applications.

Discussion was held on Abatement Applications 4468-4469. Hartog provided historical background on the property, which was sold this spring for \$95,000 after the property use had changed. Recorder/Tax Director Paulson reported RV parks can be difficult to value and stated the real estate listing price for sale can be used as a way to select a value. After discussion Paulson stated the requested value of \$300,000 by the applicant may be fair for this property as it was vacant. Moved by Lawlar, seconded by Hystad, to approve Abatement Applications 4468-4469 as presented for a total true and full value of \$300,000 for each year as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Abatement Applications 4470-4471, 4476-4493, 4498-4500, and 4503 as presented. All voting aye, motion carried.

Duane Sand, White Horse Water, LLC, discussed with the Board fines his company received for layflat lines. Sand provided information on the permit process and permit the company received for lines running outside of the approved permit locations. Engineering Director Huus provided information and photos of the locations, including a pump that was located within the 30 foot clear zone and discussed safety concerns. Sand stated there were weather and terrain concerns that caused the lines and pump to be placed where they were. Board discussion included how this violation was discovered, the details of the fine assessed, and how the permit process occurs. Lawlar asked if the Road Department is following the same process with all permittees, which Huus stated was occurring. The Board consensus was to continue with the policy as presented, including the payment of all fines before new permits were approved.

Ken Callahan, MDU, presented updated information on the costs associated with the service lines to the Ag Expo project. Callahan wanted to ensure MDU was transparent with costs, which have seen an increase due to several factors since the project was first discussed. Board consensus was to continue moving forward with the MDU line as presented by Callahan.

Moved by Brown, seconded by Hystad, to approve the GIS Pictrometry Contract Addition as presented by GIS Coordinator Foster. Foster stated the addition would include the web-friendly format processing of the images and would save significant disk space and time for County staff. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Long X Road McKenzie Electric Cooperative Relocation Agreement as presented for \$75,000. All voting aye, motion carried.

Huus discussed the NDDOT Highway 85/24th Ave Agreement with the Board. Questions were asked regarding the project deadline of October 31, 2022, and if that would be possible. Huus stated he would work with NDDOT to answer the question and bring back to the Board at a future meeting.

Moved by Hystad, seconded by Brown, to approve the 149th Ave – Charbon Township – Preliminary Design Contract as presented with Civil Science for \$49,683. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the GPS Controller and Magnetic Locator purchase for the Road & Bridge Department as presented for \$6,881.40. All voting aye, motion carried.

Huus updated the Board on the progress of the 2022 Chip Seal project. Huus stated crack sealing would begin on July 25 on CR10 and all crack sealing on all roads should be complete by the first week of August, then cure before chip sealing started on August 15. Huus stated the project should be completed around the end of August.

Moved by Skarda, seconded by Brown, to dispose of two parted-out ditch mowers in the scrap metal pile as requested. All voting aye, motion carried.

Fleet Manager Kummer discussed with the Board a possible vehicle pool. Kummer provided information on vehicle use for various periods of time and discussion centered on the number of possible pool vehicles needed. Board consensus was for Kummer to discuss vehicles with department heads and return for further discussion at a future meeting.

Discussion was held on changes to the 2023 Road & Bridge budget concerning fleet vehicles and equipment. Kummer presented priority items as well as other items that could be pushed to future budget years if needed. Board direction was to narrow the 2023 budget to the Tier 1 items identified plus the lowboy, crack seal tank, man-lift, extending the dozer warranty, and Topcon system as presented. Lawlar asked for an updated list and budget numbers to be sent to the Board.

Moved by Brown, seconded by Wold, to allow the Sheriff's Office Command trailer to be stored inside the WAWSA bat at the Public Works Shop and moved by the Fleet staff as needed. All voting aye, motion carried.

Discussion was held on the 2023 Road Maintenance budget with Road Superintendent Northrop. The Board requested quantitative analysis of county performed road work versus contracted work to assist in the budget process and

evaluating projects. Northrop stated once all costs associated with the Long X project were available, he would provide a report back to the Board.

The Board discussed mowing of ditches along County roadways. Lawlar asked if it would be beneficial for the Road Department to publish in the McKenzie County Farmer a notice of when ditches would be cut. This would allow landowners the opportunity to cut the hay, if desired, prior to the County beginning work. Board consensus was for the Road Superintendent to work with the County Auditor/Treasurer for notifications each year two weeks prior to the start of County ditch mowing in the Farmer and on the County's website.

Moved by Skarda, seconded by Brown, to approve the \$3,050 backpay request from the Housing Board meeting compensation with a budget amendment to cover the expenditure: \$1,150 to Kristy Pittsley, \$1,750 to Nyla Dahl, and \$150 to Wayne Sanford. All voting aye, motion carried.

Johnsrud presented revised 2023 budget numbers based on the budget hearings held on July 5. Board consensus was to continue with the numbers presented, including updated numbers on the Fleet discussed at this meeting, to prepare the 2023 Preliminary budget for approval at the August 2 meeting.

Johnsrud provided a summary report of the BCBS Employee Benefit Survey. Johnsrud discussed that she was also working to obtain quotes from NDPHIT and that the benefits discussions would continue.

Moved by Brown, seconded by Skarda, to appoint Peter Edis to the Northwest Human Service Center. All voting aye, motion carried.

Moved by Hystad, seconded by Lawlar, to nominate the following persons for the 2022 NDACo Excellence in County Government Awards: Ann Johnsrud, Hall of Honor; Carol Kieson, County Official; Debra Johnston, County Employee; James Larson; County Employee; and Kathy Skarda, County Commissioner. All voting aye, motion carried.

Hystad asked State's Attorney Skarda if culverts at the Landfill could be purchased by the public instead of crushed for disposal. SA Skarda expressed concerns over the integrity and safety of the culverts should they be sold or given away and stated the cost/benefit due to liability concerns would not be favorable to the County. Board consensus was to crush all the culverts.

The meeting adjourned at 2:17 p.m. until July 26, 2022, at 9:00 a.m.

Special Meeting July 26, 2022

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in

Watford City, North Dakota on July 26, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud. Chairman Lawlar called the meeting to order at 1:00 p.m.

The topic of the meeting was to discuss and potentially approve the hiring of the McKenzie County Ag Expo Director.

The Board discussed the three interviewed applicants and pros/cons associated with each. Discussion was also held on if the position should be filled now or later in the fall. Discussion was held on organizational skills, management skills, and experience of the applicants.

Moved by Hystad, seconded by Skarda, to offer the McKenzie County Ag Expo Director position to Candidate C with HR to coordinate the hiring date. All voting aye, motion carried.

The meeting adjourned at 1:16 p.m. until August 2, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

JULY 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
58881	ALEXANDER PARK DISTRICT	\$ 438.36
58882	ALEXANDER RURAL FIRE DISTRICT	\$ 1,428.48
58883	ALEXANDER SCHOOL DIST. #2	\$ 114,414.10
58884	ALEXANDER TWP.	\$ 9,683.53
58885	ANTELOPE CR. TWP.	\$ 6,536.08
58886	ARNEGARD PARK DISTRICT	\$ 474.49
58887	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 861.86
58888	ARNEGARD TWP.	\$ 16,420.10
58889	ARNEGARD/CITY OF	\$ 11,915.93
58890	BLUE BUTTES TWP.	\$ 11,073.37
58891	CHARBON TWP.	\$ 11,779.22
58892	EARL SCHOOL DIST. #18	\$ 4,075.19
58893	ELM TREE TWP.	\$ 28,373.11
58894	GRAIL TWP.	\$ 5,212.30
58895	GRASSY BUTTE FIRE DISTRICT	\$ 241.93
58896	HAWKEYE TWP.	\$ 8,007.86
58897	HORSE CREEK RURAL FIRE DIST.	\$ 126.09
58898	HORSE CREEK SCHOOL DIST. #32	\$ 10,735.12
58899	KEENE TWP.	\$ 10,795.18
58900	MANDAREE SCHOOL DIST. #36	\$ 6,715.73
58901	MCKENZIE CO. FIRE PROT. DIST.	\$ 5,509.49

58902	MCKENZIE CO. HISTORICAL SOCIETY	\$	777.46
58903	MCKENZIE CO. SD#1	\$	593,960.11
58904	MCKENZIE SOIL CONS. DIST.	\$	7,341.42
58905	ND STATE TREASURER	\$	8,139.81
58906	NEW TOWN PUBLIC SCHOOL DIST.	\$	106,919.79
58907	NEW TOWN RURAL AMBULANCE DIST.	\$	68.28
58908	NEW TOWN RURAL FIRE DEPT.	\$	68.28
58909	RANDOLPH TWP.	\$	4,506.22
58910	RIVERVIEW TWP.	\$	57,831.41
58911	SIOUX TWP.	\$	11,283.72
58912	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	563.16
58913	TRI TWP	\$	37,472.80
58914	TWIN VALLEY TWP.	\$	79,783.93
58915	UPPER MISSOURI DIST. HEALTH UNIT	\$	3,140.38
58916	WATFORD CITY MUNICIPAL AIRPORT	\$	212.21
58917	WATFORD CITY PARK DISTRICT	\$	7,135.22
58918	WATFORD CITY/CITY OF	\$	237,396.66
58919	WILLISTON FIRE PROTECTION DISTRICT	\$	74.89
58920	WILLISTON VECTOR CONTROL DIST.	\$	2.28
58921	YELLOWSTONE SCHOOL DISTRICT #14	\$	20,866.77
58922	YELLOWSTONE TWP.	\$	21,213.20
239343	ACKERMAN-ESTVOLD	\$	7,562.50
239344	ADVANCED BUSINESS METHODS	\$	544.73
239345	ALPPERSPACH/PATRICIA	\$	300.00
239346	AMAZON CAPITAL SERVICES	\$	2,369.44
239347	AMERICAN LEGION	\$	64.00
239348	ANOVA FAMILY HEALTH CENTER	\$	2,900.00
239349	AUTO VALUE	\$	787.92
239350	BADLANDS HYDROVAC SERVICE	\$	663.75
239351	BAKER & TAYLOR	\$	316.18
239352	BAKER METAL AND RECYCLING INC	\$	1,485.00
239353	BALCO UNIFORM COMPANY, INC.	\$	875.10
239354	BECKER/BARBARA J.	\$	500.00
239355	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,575.02
239356	BOLKEN/DOUGLAS	\$	3,250.00
239357	BORDER STATES ELECTRIC	\$	236.50
239358	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,070.41
239359	BROCK WHITE COMPANY, LLC	\$	29,700.00
239360	BROSZ ENGINEERING, INC.	\$	34,092.50
239361	BURNS & MCDONNELL	\$	1,331.00
239362	CASCADE AUTO GLASS	\$	555.00
239363	CDW-G GOVERNMENT	\$	1,086.87
239364	CERTIFIED POWER. INC	\$	956.23
239365	CHARM-TEX, INC.	\$	9.90
239366	CIM SANITARY TECH	\$	7,500.00
239367	DAKOTA BUSINESS SOLUTIONS	\$	1,334.00
239368	DEMCO	\$	270.26
239369	DIRTY BIRDS, LLC	\$	19,140.00
239370	DONE RIGHT THE FIRST TIME	\$	714.00
239371	DUSTBUSTERS ENTERPRISES INC.	\$	693,539.75

239372	ECOLAB PEST ELIMINATION DIV.	\$	570.35
239373	FAIRFIELD AND WOODS, P.C.	\$	68.00
239374	FARSTAD OIL IN	\$	1,653.45
239375	FASTENAL COMPANY	\$	2,800.93
239376	FERGUSON WATERWORKS	\$	1,038.21
239377	FIRST INTERNATIONAL BANK & TRUST	\$	4,154.68
239378	FLECK/WILLIAM	\$	70.20
239379	FORTERRA CONCRETE PRODUCTS, INC	\$	4,208.70
239380	FOX VALLEY TECHNICAL COLLEGE	\$	295.00
239381	GALLAGHER BENEFIT SERVICES INC.	\$	1,600.00
239382	GENE'S TREE SERVICE	\$	6,075.30
239383	HAWKEYE OILFIELD SUPPLY	\$	355.36
239384	HECK BUILT LLC	\$	1,635.00
239385	HEGGEN EQUIPMENT CO.	\$	47,460.03
239386	HOLIDAY INN/FARGO	\$	86.40
239387	HONSTEIN/MARK	\$	763.50
239388	HUUS/CURT	\$	50.00
239389	HYSTAD/CRAIG	\$	21.29
239390	INTERSTATE ENGINEERING	\$	5,900.00
239391	INTERSTATE POWER SYSTEMS	\$	963.33
239392	IRWIN/ROBERT (JOHN)	\$	87.75
239393	JAY DEE INC	\$	170.76
239394	JJ ELECTRIC LLC	\$	15,000.00
239395	JOHNSON & SUNDEEN	\$	5,000.00
239396	JOHNSON CONTROLS FIRE PROTECTION	\$	4,666.79
239397	JUMP-N-FUN INFLATABLES	\$	199.00
239398	KAY/MAH-JOY	\$	22.37
239399	KIDD/CHARLCE L	\$	66.50
239400	KIMPEL/SANDEE	\$	216.68
239401	KOHLER COMMUNICATIONS, INC.	\$	2,770.54
239402	LAQUINTA INN & SUITES	\$	259.20
239403	LAW ENFORCEMENT ADMIN. SUPPORT	\$	1,290.00
239404	LEWIS/JAY	\$	599.98
239405	LINDE GAS & EQUIPMENT INC.	\$	1,116.66
239406	MAYER ELECTRIC INC	\$	7,000.17
239407	MAYO CONSTRUCTION CO. INC.	\$	258,562.52
239408	MCKENZIE CO. FARMER	\$	4,326.80
239409	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	25,000.00
239410	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	11.50
239411	MCKENZIE COUNTY ROAD & BRIDGE	\$	1,058.30
239412	MCKENZIE COUNTY RURAL WATER	\$	5,470.45
239413	MEDLINE INDUSTRIES, INC	\$	47.21
239414	MUNICIPALITY LLC	\$	229.00
239415	ND ASSN OF CO. SUPERINTENDENTS	\$	20.00
239416	ND ASSN. OF COUNTIES	\$	378.00
239417	ND DEPARTMENT OF HEALTH	\$	164.00
239418	ND E-WASTE, LLC	\$	5,421.32
239419	ND SOLID WASTE & RECYCLING ASSN	\$	175.00
239420	ND STATE UNIVERSITY	\$	175.00
239421	NEHRING LAW OFFICE	\$	420.00

239422	NELSON INTERNATIONAL	\$	225.20
239423	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	305.60
239424	NORTHERN PLAINS EROSION CONTROL	\$	7,770.00
239425	O K IMPLEMENT CO.	\$	4,247.02
239426	O.K. TIRE STORE, INC	\$	1,949.58
239427	O'DAY EQUIPMENT, LLC	\$	468.53
239428	PHARMCHEM. INC.	\$	195.40
239429	PHOENIX SUPPLY, LLC	\$	74.62
239430	QUILL CORPORATION	\$	1,215.95
239431	RDO EQUIPMENT CO. - FARGO	\$	62,403.70
239432	RIVER AGGREGATES II	\$	192,101.76
239433	ROUGH RIDER CENTER	\$	550.00
239434	SAVE THE MAAH DAAH HEY FOUNDATIOIN	\$	35,000.00
239435	SCHROEDER/MALISSA M.	\$	300.00
239436	SCOFIELD/JESSIE	\$	6,075.00
239437	SES HOLDINGS, LLC	\$	390.00
239438	SIGN SOLUTIONS USA	\$	21,499.13
239439	SLEEP INN & SUITES	\$	541.84
239440	STEIN'S INC.	\$	1,408.82
239441	SUMMIT FOOD SERVICE, LLC	\$	8,404.16
239442	SWANSTON EQUIPMENT CO.	\$	5,280.00
239443	TENET CORP	\$	17,229.39
239444	VEOLIA	\$	14,134.13
239445	WELLEN/SHANNON BETH	\$	58.50
239446	WESTLIE TRUCK CENTER	\$	1,904.72
239447	WIR3D ELECTRIC INC.	\$	4,025.11
239448-239465	PAYROLL - JULY 8, 2022	\$	874,126.70
239466	ALEXANDER/CITY OF	\$	13,794.22
239467	GARRISON DIVERSION CONSERVANCY DIST.	\$	3,851.25
239468	MCKENZIE CO. AMBULANCE SERVICE	\$	1,253.97
239469	YELLOWSTONE SCHOOL DISTRICT #14	\$	400.32
239470	ALEXANDER/CITY OF	\$	116.00
239471	ARMSTRONG SANITATION	\$	713.02
239472	CONSOLIDATED TELCOM	\$	97.86
239473	INFORMATION TECHNOLOGY DEPT.	\$	8,049.15
239474	LYREC	\$	78.08
239475	MCKENZIE COUNTY RURAL WATER	\$	201.84
239476	MCKENZIE ELECTRIC CO-OP INC.	\$	9,035.42
239477	MONTANA DAKOTA UTILITIES CO.	\$	23,172.29
239478	NEMONT	\$	28.50
239479	RESERVATION TELEPHONE CO-OP	\$	9,077.52
239480	SOUTHWEST WATER AUTHORITY	\$	57.13
239481	VERIZON/ACCT 842030146-00001	\$	5,516.01
239482	VERIZON/ACCT 842030146-00003	\$	2,963.60
239483	WATFORD CITY WATER DEPT./CITY OF	\$	13,878.04
239484	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	11,163.89
239485	A & W TOWING	\$	250.00
239486	ACCUSOURCE INC.	\$	1,146.57
239487	ADVANCED BUSINESS METHODS	\$	2,293.08
239488	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	77,140.40

239489	ALLEGIANCE COBRA SERVICES, INC.	\$	62.00
239490	AMAZON CAPITAL SERVICES	\$	222.42
239491	AMERICAN WELDING & GAS	\$	37.14
239492	AQUA CHEM	\$	3,074.97
239493	ARMOR INTERACTIVE	\$	24,941.75
239494	ASTRO-CHEM LAB, INC.	\$	50.00
239495	AUTO VALUE	\$	159.38
239496	AXON ENTERPRISES INC	\$	7,200.00
239497	BADLANDS HARDWARE	\$	1,100.52
239498	BALCO UNIFORM COMPANY, INC.	\$	599.40
239499	BIDDLE CONSULTING GROUP, INC	\$	719.00
239500	BISMARCK TRIBUNE/THE	\$	204.93
239501	BORDER STATES ELECTRIC	\$	106.16
239502	BOSS OFFICE & COMPUTER PRODUCTS	\$	543.75
239503	BRADY'S ROADSIDE SERVICE	\$	125.00
239504	BROCK WHITE COMPANY, LLC	\$	6,768.00
239505	BUDS PUMP SERVICE	\$	4,116.38
239506	CALIBER MFC, LLC	\$	381.78
239507	CHARM-TEX, INC.	\$	1,131.20
239508	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	16,433.13
239509	COLONIAL RESEARCH CHEMICAL CORP.	\$	1,015.63
239510	CORE & MAIN	\$	219,542.85
239511	CORPORATE TRANSLATION SERVICES, INC	\$	6.44
239512	CROSS/ROBERT	\$	43.75
239513	D & D WATER WELL SERVICE	\$	52,094.15
239514	DAKOTA BUSINESS SOLUTIONS	\$	239.00
239515	DAKOTA FIRE PROTECTION, INC	\$	950.00
239516	DAKOTA SUPPLY GROUP	\$	20,718.52
239517	DAWA DEVELOPMENT, LLC	\$	227.00
239518	DIRTY BIRDS, LLC	\$	1,200.00
239519	DMC WEAR PARTS LLC	\$	27,060.00
239520	DNB ENERGY SERVICES, INC	\$	5,250.00
239521	ECOLAB PEST ELIMINATION DIV.	\$	137.08
239522	EIDE BAILLY	\$	40,000.00
239523	ELKAN, INC	\$	1,118.20
239524	FARMERS UNION OIL COMPANY	\$	165,005.75
239525	FARSTAD OIL IN	\$	438.00
239526	FASTENAL COMPANY	\$	2,045.97
239527	FCI CONSTRUCTORS, INC.	\$	1,990,764.00
239528	FINSAAS/DARRELL	\$	57.33
239529	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
239530	FIRST INTERNATIONAL INSURANCE	\$	50.00
239531	GARMANS FLOORING	\$	99.98
239532	GOLDSTAR PRODUCTS INC.	\$	511.75
239533	HANSEN DIESEL & AUTOMOTIVE	\$	495.57
239534	HAWKEYE OILFIELD SUPPLY	\$	38.68
239535	HDR ENGINEERING, INC	\$	27,326.28
239536	HECK BUILT LLC	\$	90.00
239537	HEGGEN EQUIPMENT CO.	\$	16,958.09
239538	HELLANDSAAS/MARCIA	\$	236.30

239539	HILL ENTERPRISES	\$	2,378.02
239540	HOLIDAY STATIONSTORES, LLC	\$	71.50
239541	ICON ARCHITECTURAL GROUP	\$	27,408.21
239542	INDUSTRIAL NETWORKING SOLUTIONS	\$	3,050.00
239543	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	428.29
239544	INGRAM/MAX	\$	539.09
239545	INNES/LOGAN T	\$	36.97
239546	INTERACTIVE DATA, INC	\$	50.00
239547	INTERNAL REVENUE SERVICE	\$	1,336.41
239548	INTERSTATE POWER SYSTEMS	\$	523.87
239549	ISIGHT RPV SERVICES	\$	12,500.00
239550	J CUSTOM ELECTRIC	\$	23,266.00
239551	JOHNSRUD/ERICA	\$	99.00
239552	KIMPEL/SANDEE	\$	211.97
239553	KOHLER COMMUNICATIONS, INC.	\$	227.80
239554	KUMMER'S PUMPING	\$	400.00
239555	LARSEN SERVICE DRUG, INC.	\$	611.30
239556	LEO/DEVAN	\$	298.23
239557	LEWIS/JAY	\$	18.72
239558	LINDE GAS & EQUIPMENT INC.	\$	1,095.50
239559	LINK COMPUTER CORPORATION	\$	806.03
239560	LUNDGREN/CANDY LYNN	\$	36.97
239561	MAYER ELECTRIC INC	\$	1,016.00
239562	MCKENZIE CO. FARMER	\$	1,391.34
239563	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	647.93
239564	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
239565	MCKENZIE CO. TREASURER	\$	1,458.32
239566	MCKENZIE COUNTY LANDFILL	\$	2,793.70
239567	MCKENZIE COUNTY ROAD & BRIDGE	\$	27,871.24
239568	MCKENZIE COUNTY RURAL WATER	\$	7,853.22
239569	MCKENZIE ELECTRIC CO-OP INC.	\$	2,419.25
239570	MCNANEY/CHARLES	\$	43.29
239571	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	22.00
239572	MOE/KELLY J	\$	528.61
239573	MON-KOTA INC.	\$	1,326.50
239574	MONDAK ANIMAL RESCUE	\$	200.00
239575	MONTANA DAKOTA UTILITIES CO.	\$	35.68
239576	MURPHY/SHAWN	\$	222.00
239577	ND ASSN. OF COUNTIES	\$	1,267.90
239578	ND HOUSING FINANCE AGENCY	\$	150.00
239579	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,710.00
239580	ND PLANNING ASSOCIATION	\$	1,342.48
239581	ND STATE RADIO COMMUNICATIONS	\$	2,880.00
239582	ND WATER EDUCATION FOUNDATION	\$	1,574.72
239583	NDGS LLC	\$	76.06
239584	NELSON INTERNATIONAL	\$	152.88
239585	NORTH DAKOTA ONE CALL	\$	324.10
239586	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	11,109.95
239587	NOVAK/LARRY	\$	38.75
239588	O K IMPLEMENT CO.	\$	122.96

239589	O.K. TIRE STORE, INC	\$	12,010.84
239590	O'DAY EQUIPMENT, LLC	\$	445.26
239591	OLSON/DOUG	\$	35.10
239592	PHARMCHEM. INC.	\$	1,360.00
239593	PHOENIX SUPPLY, LLC	\$	94.75
239594	PRAIRIE SCALE SYSTEMS, INC.	\$	8,334.34
239595	PRO AUTO BODY, LLC	\$	658.02
239596	PRO-WEST & ASSOCIATES, INC.	\$	441.34
239597	QUADIENT FINANCE USA, INC.	\$	2,000.21
239598	RDO EQUIPMENT CO. - FARGO	\$	24,835.91
239599	RECORD KEEPERS LLC	\$	73.50
239600	RED ROCK AUTO WATFORD CITY	\$	658.08
239601	RED ROCK FORD	\$	335.00
239602	RESERVATION TELEPHONE CO-OP	\$	392.29
239603	ROGER NEW	\$	437.50
239604	ROLFSRUD/JOHN	\$	45.00
239605	SAX WATER DEPOT LLP	\$	742.50
239606	SES HOLDINGS, LLC	\$	460.00
239607	SIMONSON WATER DEPOT	\$	126.00
239608	SINCLAIR CYBERNETICS, LLC	\$	5,137.54
239609	SIRCHIE ACQUISITION COMPANY, LLC	\$	509.65
239610	SRF CONSULTING GROUP, INC	\$	598.29
239611	STATE BAR ASSOCIATION OF NORTH DAKOTA	\$	25.00
239612	STEIN'S INC.	\$	889.54
239613	SUMMIT FOOD SERVICE, LLC	\$	11,264.87
239614	THOMSON REUTERS-WEST	\$	957.94
239615	TRACTOR & EQUIPMENT CO.	\$	40,781.02
239616	ULINE	\$	1,220.62
239617	UNIFORM CENTER	\$	2,121.16
239618	UNITED QUALITY COOPERATIVE	\$	5,731.65
239619	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,344.89
239620	VALLI INFORMATION SYSTEMS, INC	\$	764.32
239621	WARMLYYOURS.COM INC.	\$	387.67
239622	WAWSA	\$	617,764.54
239623	WEST DAKOTA WATER, LLC	\$	97.05
239624	WESTLIE TRUCK CENTER	\$	767.36
239625	WOLD/CLINT E	\$	611.33
239626-239643	PAYROLL - JULY 22, 2022	\$	874,126.70

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

August 2, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 2, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the July 2022 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-6 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing – Upper Missouri District Health Unit Budget Hearing – August 16, 2022 at 10am CT; 2. Approve 2022 Road Maintenance Agreement – C. Crist; 3. Little Missouri Scenic River Commission Appointments – Nick Lonzi (Primary) and Nicki Winter (Secondary); 4. Approve Out of State Travel Request – MCSO/Dispatch – E911 NENA Conference, Spearfish, SD – September 13-25; 5. Authorize Chairman Signature – ND Cares Community Application Form and Steering Committee; 6. Authorize Chairman Signature – Charlie Bob Creek Road – Application for Stormwater Permit.

Discussion was held on the pole building at the Ag Expo project. The vendor is not willing to sign the agreement with FCI to work as a subcontractor. Board consensus was to place this item on unfinished business so contracts and other details can be further discussed by FCI, the vendor, and the State's Attorney.

Moved by Skarda, seconded by Hystad, to appoint Sara Reichardt to the unexpired Library Board term previously held by Melissa Neubarth, expiring June 30, 2024. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve a budget amendment in the amount of \$21,756 to the Library for unanticipated State Aid to Libraries revenue received. Library Director Galeazzo stated equipment and other library items would be purchased. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the retirement of MCSO K9 Xillo and transfer ownership to Deputy Ingram for the fee of \$1 effective August 2, 2022. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the backfill of the open Inventory Technician position as requested by Fleet Manager Kummer. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the purchase of the Topcon system for the 850K dozer as presented by Fleet Manager Kummer. All voting aye, motion carried.

Discussion was held on moving vehicles to a pool. Kummer identified 7-8 potential vehicles and spoke with all affected department heads. Discussion was held on priority of vehicles in the pool and the process that would occur for checking out vehicles as needed. Board consensus was to maximize the use of vehicles before purchasing new vehicles. Johnsrud asked about where costs for maintenance and insurance would be paid for pool vehicles. The Board asked Kummer to provide a clean list of the vehicles proposed for the pool fleet at the next meeting.

Moved by Wold, seconded by Skarda, to reduce the price for the Weed Control jackrabbit tanks for sale to \$25/unit, to revisit the price after 30 days, and to continue to require the liability waiver form for all units sold. All voting aye, motion carried.

Economic Development Coordinator Stenberg updated the Board on the two housing programs that have been administered by the JDA. Stenberg reported the housing subsidy program was completed in June with all funds disbursed. The shovel-ready lot program is still on-going with houses to be substantially complete by 2025. Brown thanked the JDA board members and Stenberg for all time spent on these programs, which were a success.

Matt Lierz, FCI Constructors, presented updated estimates of cost for the Wolf Pup 2 Daycare project based on historical pricing information and market costs. Lierz presented costs that include the purchase or lease of temporary modular buildings. Approximately 120 children could be housed in the temporary buildings by late spring 2023 if that option moves forward. The final structure is planned to be ready early fall 2024 and planned for a capacity of approximately 200 children. Discussion was held on future operating costs for the facility if built with County funds and the Board consensus was that operating costs would need to come from other entities, such as the City of Watford City or Wolf Pup, and not from the County. Moved by Skarda, seconded by Brown, to approve continuing with the Wolf Pup 2 Daycare project as presented, including the purchase of the modular units, for a total cost of \$18,542,593. All voting aye, motion carried. Lierz stated they will continue with the design and will come back in November with the final bid prices for the project.

Road Superintendent Northrop presented information on gravel crushing and material costs. Northrop stated these were submitted along with his 2023 budget information, but just wanted to provide additional details on costs to the Board.

Moved by Lawlar, seconded by Hystad, to approve the purchase of the Thomsen Rueters capital assets program as requested by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to table the Binny Bean Espresso LLC Gaming Site Authorization item to the August 16 agenda. All voting aye, motion carried.

The 2023 Preliminary Budget was presented by Auditor/Treasurer Johnsrud and discussion was held on items within the budget. Johnsrud stated additional changes can occur to the budget through the final budget approval in October 2022, but levies could not increase above the amounts set in the preliminary budget. Moved by Skarda, seconded by Wold, to approve the 2023 Preliminary budget as presented. All voting aye, motion carried.

2023 PRELIMINARY COUNTY BUDGET
MCKENZIE COUNTY

	2021 ACTUAL	2022 APPROPRIATION	2023 REQUEST
<u>GENERAL GOVERNMENT</u>			
County Board	\$217,139	\$299,017	\$298,967
Housing Authority Board	\$0	\$3,000	\$3,000
Auditor/Treasurer	\$592,871	\$663,020	\$682,721
Motor Vehicle/Passports	\$257,347	\$280,970	\$285,050
State's Attorney	\$747,701	\$1,044,180	\$1,070,230
Recorder/Tax Director	\$525,062	\$622,214	\$636,914
County Superintendent	\$84,427	\$92,503	\$95,723
Planning & Zoning	\$533,638	\$891,760	\$798,920
Human Resources	\$240,345	\$307,397	\$389,750
GIS Department	\$371,215	\$780,813	\$1,446,063
Custodian	\$764,687	\$787,027	\$982,244
Building Maintenance	\$658,491	\$1,009,800	\$767,000
Building Fund	\$5,952,418	\$30,000,000	\$12,000,000
Elections	\$647	\$75,550	\$2,500
Landfill	\$3,738,881	\$2,906,620	\$2,391,020
Workforce Safety & Insurance	\$144,847	\$200,000	\$200,000
WSI Medical Expense	\$700	\$3,000	\$3,000
Job Service	\$21,940	\$30,000	\$30,000
Audit Fees	\$0	\$50,000	\$65,000
Court Appointed Atty - Mental Health Fees	\$3,321	\$5,000	\$5,000

Contract Labor/Consultant	\$25,500	\$70,000	\$70,000
Forest Service - Litigation	\$49,833	\$150,000	\$50,000
Property & Liability Insurance	\$272,693	\$240,000	\$300,000
Contract Services	\$3,900	\$6,000	\$6,000
Telephone System & Maintenance	\$0	\$0	\$0
Publishing, Printing	\$17,472	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$50,421	\$45,000	\$50,000
Human Service Zone Indirect Costs	\$3,560	\$5,000	\$5,000
Postage	\$25,347	\$35,000	\$35,000
Mailing Machine	\$10,053	\$15,000	\$15,000
Copier Expense	21930	30000	30000
Technology/Computer Expense	\$820,297	\$1,100,000	\$1,217,022
Remediation & Reclamation	\$0	\$500,000	\$500,000
Miscellaneous	\$1,934,019	\$300,000	\$150,000
Special Projects	\$10,701,790	\$2,500,000	\$12,500,000
McKenzie County Health Care System	\$300,000	\$800,000	\$300,000
Family Crisis Shelter	\$55,000	\$65,000	\$75,000
Williston Community Services	\$44,647	\$40,000	\$43,387
Watford City Airport	\$50,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$27,500	\$27,500	\$27,500
McKenzie County Heritage Association	\$35,000	\$45,500	\$85,000
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$75,000	\$100,000
Atmospheric Resources (General Fund 2017)	\$130,000	\$140,000	\$145,000
Tourism & Recreation	\$94,578	\$97,503	\$0
TOTAL GENERAL GOVERNMENT	\$29,793,217	\$46,617,374	\$38,136,011
2023 PRELIMINARY COUNTY BUDGET			

	2021	2022	2023
	ACTUAL	APPROPRIATION	REQUEST
<u>PUBLIC SAFETY</u>			
County Sheriff	\$7,339,318	\$7,792,178	\$8,273,198
Dispatch	\$1,490,173	\$1,190,944	\$1,767,044
Jail - LE Center	\$3,999,943	\$4,519,431	\$4,501,681
County Coroner	\$29,210	\$40,000	\$40,000
Disaster Emergency Service	\$231,514	\$223,807	\$235,247
Arnegard Quick Response Units	\$25,000	\$25,000	\$25,000
Killdeer Area Amb/Grassy Butte 1st Resp	\$25,000	\$25,000	\$25,000

Alexander First Responders	\$5,000	\$7,500	\$10,000
TOTAL PUBLIC SAFETY	\$13,145,158	\$13,823,860	\$14,877,170
<i>SUB-TOTAL GENERAL FUND</i>	<i>\$42,938,375</i>	<i>\$60,441,234</i>	<i>\$53,013,181</i>
TRANSFERS FROM GENERAL FUND TO OTHER FUNDS			
Road & Bridge	\$0	\$30,000,000	\$55,000,000
County Park	\$0	\$0	\$0
Job Development Authority	\$772,000	\$2,815,000	\$200,000
Water Resource District	\$18,800,000	\$12,000,000	\$2,725,000
Sewer District	\$0	\$5,000,000	\$0
County Library	\$0	\$0	\$0
TOTAL TRANSFERS	\$19,572,000	\$49,815,000	\$57,925,000
GRAND TOTAL-GENERAL FUND	\$62,510,375	\$110,256,234	\$110,938,181
<u>SPECIAL REVENUE FUNDS</u>			
Unorganized District Roads - Tfr to R&B	\$5,000,000	\$7,000,000	\$6,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$800,000	\$1,500,000	\$1,500,000
County Road & Bridge	\$32,472,325	\$51,360,698	\$104,041,325
Veteran's Services	\$109,757	\$113,063	\$147,653
County Agent	\$305,738	\$327,460	\$334,410
County Park	\$246,545	\$125,163	\$150,420
Public Library	\$509,469	\$546,613	\$550,663
Public Library - Tfr to Bookmobile	\$0	\$10,000	\$10,000
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$7,242,085	\$33,898,398	\$34,099,943
Sewer District	\$0	\$5,000,000	\$4,925,000
Weed Control	\$414,574	\$760,243	\$768,477
Job Development Authority	\$6,339,749	\$3,458,674	\$1,435,467
Self Insurance Fund	\$5,305,532	\$4,121,000	\$4,351,000
Document Preservation Fund	\$97,246	\$76,000	\$76,000
Hazardous Chemical Preparedness	\$194,978	\$79,500	\$47,200
E911	\$207,960	\$332,900	\$316,485
Debt Service Fund	\$4,746,050	\$4,750,000	\$4,750,000
District Health Unit	\$433,903	\$375,942	\$413,341
Historical Society	\$77,799	\$72,180	\$83,130
TOTAL SPECIAL REVENUE FUNDS	\$64,503,710	\$113,907,834	\$164,000,514
Total including Interfund Transfers	\$127,014,085	\$224,164,068	\$274,938,695
Less Interfund Transfers	(25,372,000)	(58,325,000)	(65,435,000)

GRAND TOTALS**\$101,642,085****\$165,839,068****\$209,503,695**

2023 PRELIMINARY COUNTY BUDGET
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2023.

	2023 Budget Requests	Non-Tax Resources	Proposed Levy	
General Fund	110,938,181	168,195,335	0	
Unorganized District Roads	6,000,000	9,140,252	1,850,000	(10 mills)
Road & Bridge Fund	104,041,325	38,175,268	3,500,000	(10 mills)
Veteran's Services	147,653	172,903	100,000	
County Agent	334,410	546,452	50,000	
Public Library	550,663	742,067	400,000	
Water Resource District	34,099,943	22,733,700	0	
Weed Control	768,477	1,023,937	300,000	
Job Development Authority	1,435,467	579,946	1,316,000	
Health Unit	284,600	410,707	410,000	(estimate)
Historical Society	83,130	78,988	85,000	
Total Requests and Levies Required	258,683,849	241,799,555	8,011,000	

The meeting recessed at 11:28 a.m. until August 3, 2022, at 1:00 p.m.

Special Meeting August 3, 2022

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 3, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

The topic of the meeting was to discuss and potentially approve the hiring of the McKenzie County Facilities Director.

The Board discussed the three interviewed applicants and pros/cons associated with each. Discussion was held on organizational skills, management skills, and experience of the applicants.

Moved by Brown, seconded by Skarda, to offer the McKenzie County Facilities Director position to Candidate A effective August 15, 2022. All voting aye, motion carried.

The meeting adjourned at 1:06 p.m. until August 16, 2022, at 9:00 a.m.

August 16, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 16, 2022. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented with the exception of vendor 17065, crop spray cost-share. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer's Report for the period ending July 31, 2022, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-5 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – Mandaree SRO Agreement; 2. Authorize Chairman Signature – Change of Status – M. Schroeder; 3. Set Public Hearing – Abatements 4504-4508 – September 6, 2022 at 10am CT; 4. Authorize Chairman Signature – HUD forms for Hillside Court; 5. Approve USFS Letter – CR12 Jurisdiction.

Moved by Hystad, seconded by Skarda, to approve Planning & Zoning Consent Agenda Item 1 as presented. All voting aye, motion carried. Item approved: 1. Farmers Union Oil #06-22AMENDCUP The applicant is increasing the original requested quantities of fuel stored onsite. Planning & Zoning recommend approval of #06-22AMENDCUP to the County Commission. Adopt the findings and conditions as provided in the staff report.

Moved by Wold, seconded by Hystad, to approve the first aid kit maintenance to Fastenal as presented, with a budget amendment for 2022 in the amount of \$3,294.57. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the backfill of the County Superintendent of Schools position as presented, to include a 30 day period of transition. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of the Ag Expo Crow's Nest materials from Mid Dakota Lumber Supply as presented for \$29,877.15. All voting aye, motion carried.

Discussion was held on a meeting with the McKenzie County Fair Board to discuss operations and other items related to the Ag Expo facility. Board consensus was to have discussion as the last item on the September 6 Commission agenda.

Fleet Manager Kummer reported that the semis ordered for delivery in 2022 will not arrive until 2023. Kummer recommended pushing the 2023 semi orders to 2024. Board consensus was to follow Kummer's recommendation.

Kummer discussed the possible county pool fleet with the Board. Kummer presented two vehicles for possible trade and one vehicle to move to Buildings & Grounds, which left a total of 8 vehicles in the pool. Kummer will represent a new list of pool vehicles at the September meeting.

Moved by Lawlar, seconded by Skarda, to proceed with audio visual updates to the Board Room, Yellowstone Room, and Missouri Room as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on the Upper Missouri District Health Unit 2023 budget. No persons from the public were present in favor or in opposition and the hearing was closed at 10:03 a.m.

A presentation to McKenzie County from the ND Cares Coalition was given recognizing McKenzie County as a partner community in caring for the North Dakota military community. Present from ND Cares was Executive Director Michelle Panos and Co-Chairman Cynthia Whitesell.

Bryan Roff requested continued discussion on subdivisions established prior to zoning in McKenzie County with sub-standard roads and ditches and requested assistance with paving and maintenance of roads. Board consensus was to request Engineering Director Huus to look at how many subdivisions like this one exist and how many people are affected and acknowledged it was a difficult position and issue to solve.

Theodore Roosevelt Expressway Executive Director Cal Klewin updated the Board on the TRE project. Klewin stated the 4-laning project from Watford City to the Long X Bridge will be starting soon and that federal funding applications for other portions of the corridor were rejected. Klewin stated they are continuing to seek state funding and working legislatively to uncouple funding from grant application success.

Moved by Hystad, seconded by Skarda, to approve the temporary encroachment in the right of way by Enerplus as presented for the Ungulates pad. Enerplus Resources will notify the County when the project is complete and they are outside of

the right of way, which will be verified by the Engineering department. All voting aye, motion carried.

Moved by Skarda, seconded by Lawlar, to set a public hearing for the Enerplus Resources Bradfield-Gemstone Pad for September 20, 2022 at 10am CT. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 24th Ave/Highway 85 intersection construction change order with FCI Constructors as presented for \$335,857.00 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the 24th Ave/Highway 85 NDDOT agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on a draft letter to be send to companies in violation of equipment tracking on County roadways causing damage. SA Skarda stated he had reviewed the letter. Board consensus was to approve the letter template as presented.

Moved by Skarda, seconded by Wold, to approve the SRF Master Services Agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Yellowstone Township/LYIP Joint Powers Agreement as presented for culvert/drain pipe installation, to include a budget amendment of \$25,000, and authorize the chairman to sign. The County will supply the pipe, LYIP will install the pipe, up to a maximum of \$25,000. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to extend the presented offer to a candidate for Assistant County Engineer as presented, D63 Step 12 and vacation time accrual schedule. All voting aye, motion carried.

MCWRD Director Shaffer provided updates on various water projects in the County. Shaffer reported System 4 Part 4, in the Southwest corner of the county, was awarded \$9.6M in a cost-share grant from the State Water Commission. Shaffer stated the project is in the process of getting the signed permit from the Forest Service and construction will begin in the spring of 2023. Shaffer stated they are currently working on the bid packages for the second line across the Missouri River project. Shaffer stated the pipe for the Ag Expo/Fairgrounds project is slated for delivery near Labor Day. Shaffer stated he will have an easement at the next Board meeting for signatures where the line will be going through the Ag Expo property.

Moved by Brown, seconded by Wold, to deny the gaming site authorization application from Binny Bean Espresso LLC and request the applicant seek out local organizations for the lessee. All voting aye, motion carried.

Discussions continued on the 2023 budget. Johnsrud stated she is currently gathering information on health insurance costs from BCBS, as well as NDPHIT, and will look into a consultation from Employers Committed to Control Health Insurance Costs. Johnsrud stated she will bring back information as it is available.

The meeting adjourned at 12:27 p.m. until August 30, 2022, at 8:30 a.m.

Special Meeting August 30, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 30, 2022, for a special meeting. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Deputy Auditor Kadir and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 8:30 a.m.

The topic of the meeting was Employee Review Request. HR Director Norby requested approval to form a fact-finding group regarding a Board supervised employee with one commissioner included in the process. Moved by Hystad, seconded by Brown, to form the group and appoint Commissioner Wold to the group. All voting aye, motion carried.

The meeting adjourned at 8:32 a.m. until September 6, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

AUGUST 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
59147	SIOUX TWP.	\$ 60,000.00
59148	WATFORD CITY/CITY OF	\$ 6,067.75
59371	ALEXANDER PARK DISTRICT	\$ 28.57
59372	ALEXANDER RURAL FIRE DISTRICT	\$ 884.11
59373	ALEXANDER SCHOOL DIST. #2	\$ 131,914.53
59374	ALEXANDER TWP.	\$ 11,595.76
59375	ANTELOPE CR. TWP.	\$ 8,059.83
59376	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 520.86
59377	ARNEGARD TWP.	\$ 19,231.63
59378	BLUE BUTTES TWP.	\$ 13,452.85
59379	CHARBON TWP.	\$ 14,338.28
59380	EARL SCHOOL DIST. #18	\$ 51,228.23

59381	ELM TREE TWP.	\$	34,681.05
59382	GRAIL TWP.	\$	6,203.04
59383	GRASSY BUTTE FIRE DISTRICT	\$	130.49
59384	HAWKEYE TWP.	\$	9,283.13
59385	HORSE CREEK RURAL FIRE DIST.	\$	94.06
59386	HORSE CREEK SCHOOL DIST. #32	\$	34,325.55
59387	KEENE TWP.	\$	13,287.67
59388	MCKENZIE CO. FIRE PROT. DIST.	\$	4,289.32
59389	MCKENZIE CO. HISTORICAL SOCIETY	\$	632.38
59390	MCKENZIE CO. SD#1	\$	1,156,381.70
59391	MCKENZIE SOIL CONS. DIST.	\$	6,253.01
59392	ND STATE TREASURER	\$	7,888.94
59393	NEW TOWN PUBLIC SCHOOL DIST.	\$	112,845.03
59394	NEW TOWN RURAL AMBULANCE DIST.	\$	66.77
59395	NEW TOWN RURAL FIRE DEPT.	\$	66.77
59396	RANDOLPH TWP.	\$	5,562.99
59397	RIVERVIEW TWP.	\$	62,093.96
59398	SIOUX TWP.	\$	13,932.03
59399	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	351.55
59400	TRI TWP	\$	42,153.41
59401	TWIN VALLEY TWP.	\$	85,930.31
59402	UPPER MISSOURI DIST. HEALTH UNIT	\$	2,399.87
59403	WATFORD CITY MUNICIPAL AIRPORT	\$	95.87
59404	WATFORD CITY PARK DISTRICT	\$	1,508.61
59405	WATFORD CITY/CITY OF	\$	2,574.08
59406	WILLISTON FIRE PROTECTION DISTRICT	\$	53.52
59407	WILLISTON VECTOR CONTROL DIST.	\$	2.23
59408	YELLOWSTONE SCHOOL DISTRICT #14	\$	44,420.66
59409	YELLOWSTONE TWP.	\$	24,782.23
239644	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	101.20
239645	A & W TOWING	\$	500.00
239646	ACKERMAN-ESTVOLD	\$	19,535.00
239647	ADVANCED BUSINESS METHODS	\$	138.12
239648	ALL-IN SERVICE, LLC	\$	3,116.17
239649	AMERICAN PLANNING ASSOCIATION	\$	198.00
239650	ANOVA FAMILY HEALTH CENTER	\$	2,820.00
239651	BADLANDS HARDWARE	\$	421.40
239652	BADLANDS HYDROVAC SERVICE	\$	1,032.50
239653	BAKER & TAYLOR	\$	227.69
239654	BALCO UNIFORM COMPANY, INC.	\$	8,798.20
239655	BARRETT PHARMACY	\$	52.34
239656	BARRETT/KAMI & ANDREN/KARI	\$	2,033.60
239657	BLUE TARP FINANCIAL, INC.	\$	341.90
239658	BOGUE/KAYLEY J	\$	105.00
239659	BOLKEN/DOUGLAS	\$	3,250.00
239660	BORDER STATES ELECTRIC	\$	6.31
239661	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,379.78
239662	BRANCH CONSTRUCTION SERVICES, LLC	\$	39,300.00
239663	BRAUN INTERTEC CORPORATION	\$	9,250.00
239664	BROCK WHITE COMPANY, LLC	\$	6,768.00

239665	BROSZ ENGINEERING, INC.	\$	10,392.50
239666	BURNS & MCDONNELL	\$	2,527.50
239667	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
239668	CASCADE AUTO GLASS	\$	718.75
239669	CDW-G GOVERNMENT	\$	3,725.91
239670	CIM SANITARY TECH	\$	7,500.00
239671	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
239672	DAKOTA FENCE	\$	1,900.00
239673	DAKOTA 911 CONFERENCE, INC	\$	200.00
239674	DEMCO	\$	653.97
239675	DIRTY BIRDS, LLC	\$	11,940.00
239676	DONE RIGHT THE FIRST TIME	\$	714.00
239677	DS SOLUTIONS, INC.	\$	491.40
239678	DUSTBUSTERS ENTERPRISES INC.	\$	945,209.85
239679	ECOLAB PEST ELIMINATION DIV.	\$	1,139.57
239680	FAIRFIELD AND WOODS, P.C.	\$	464.41
239681	FARSTAD OIL IN	\$	5,485.33
239682	FASTENAL COMPANY	\$	793.15
239683	FINSAAS/DARRELL	\$	57.33
239684	FIRST INTERNATIONAL BANK & TRUST	\$	2,982.91
239685	FIRST INTERNATIONAL INSURANCE	\$	54,463.00
239686	FRONTIER PRECISION	\$	6,342.40
239687	G & G GARBAGE LLC	\$	1,097.50
239688	GEMPLER'S INC.	\$	156.18
239689	GENE'S TREE SERVICE	\$	2,400.00
239690	HBRV LLC	\$	8,024.13
239691	HECK BUILT LLC	\$	10,284.00
239692	HEGGEN EQUIPMENT CO.	\$	2,392.98
239693	HELLANDSAAS/MARCIA	\$	96.00
239694	HOLIDAY INN EXPRESS/JAMESTOWN	\$	217.80
239695	HOLIDAY INN/FARGO	\$	86.40
239696	HONSTEIN/MARK	\$	10.50
239697	IDEMIA IDENTITY & SECURITY USA LLC	\$	4,986.00
239698	JACKSON MANUFACTURERS COMPANY, INC	\$	1,299.00
239699	JJ ELECTRIC LLC	\$	9,057.13
239700	JOHNSON & SUNDEEN	\$	5,000.00
239701	JOHNSRUD/ERICA	\$	324.82
239702	KINDEL/EMILY	\$	300.00
239703	KLJ ENGINEERING, LLC	\$	7,378.00
239704	KOHLER COMMUNICATIONS, INC.	\$	857.80
239705	LEWIS/JAY	\$	18.72
239706	LICKERT/KRISTA D	\$	105.00
239707	LINDE GAS & EQUIPMENT INC.	\$	996.54
239708	LUPINE CONSTRUCTION, INC	\$	6,125.00
239709	MATHISEN/CHAR	\$	112.86
239710	MAYO CONSTRUCTION CO. INC.	\$	380,738.62
239711	MCCODY CONCRETE PRODUCTS, INC	\$	225.78
239712	MCKENZIE CO. FARMER	\$	3,047.23
239713	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	2.00
239714	MCKENZIE COUNTY ROAD & BRIDGE	\$	3,279.39

239715	MENARD, INC.	\$	98.78
239716	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	183.74
239717	MOE/KELLY J	\$	52.50
239718	MONSON/JESSE R	\$	270.00
239719	MONSON/LINDA	\$	246.00
239720	MOTION PICTURE LICENSING CORPORATION	\$	256.03
239721	MOUNTAIN PLAINS LLC	\$	6,055.00
239722	ND ASSN. OF COUNTIES	\$	1,346.20
239723	ND DEPT. OF TRANSPORTATION	\$	5.00
239724	ND EMERGENCY MANAGEMENT ASSN.	\$	90.00
239725	ND HOUSING FINANCE AGENCY	\$	150.00
239726	ND STATE AUDITOR'S OFFICE	\$	450.00
239727	NEHRING LAW OFFICE	\$	192.50
239728	NELSON CONTRACTING CO.	\$	1,435.50
239729	NELSON INTERNATIONAL	\$	6,038.51
239730	NEPRASH/KIMBERLY	\$	150.00
239731	NORBY/JENNA	\$	375.00
239732	NORTH DAKOTA ONE CALL	\$	6.50
239733	NORTHERN PLAINS EROSION CONTROL	\$	6,705.00
239734	NORTHERN PUMP & COMPRESSION, INC.	\$	159.70
239735	O K IMPLEMENT CO.	\$	3,934.04
239736	O.K. TIRE STORE, INC	\$	528.56
239737	OLSON/DOUG	\$	35.10
239738	OLYMPIC SALES	\$	49,200.00
239739	OVERDRIVE, INC	\$	2,000.00
239740	PHOENIX SUPPLY, LLC	\$	74.70
239741	PICTOMETRY INTERNATIONAL CORP.	\$	3,000.00
239742	PRO AUTO BODY, LLC	\$	7,175.30
239743	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	\$	1,645.00
239744	QUILL CORPORATION	\$	225.60
239745	RDO EQUIPMENT CO. - FARGO	\$	16,159.56
239746	RIVER AGGREGATES II	\$	538,603.03
239747	SAX MOTOR CO	\$	403.25
239748	SCHWARTZ/BRIAN & LAUREN	\$	46.22
239749	SCOFIELD/JESSIE	\$	6,075.00
239750	SIGNALNESS/WADE & KATIE	\$	1,868.99
239751	SKARDA/GARY	\$	138.00
239752	SORENSEN PROPERTIES LLLP	\$	4,463.94
239753	SORENSEN/CRAIG	\$	202.11
239754	STEIN'S INC.	\$	739.65
239755	STENBERG/DANIEL	\$	1,508.62
239756	STRYKER SALES CORPORATION	\$	331.20
239757	SUMMIT FIRE PROTECTION CO.	\$	1,700.00
239758	SUMMIT FOOD SERVICE, LLC	\$	7,195.53
239759	TENET CORP	\$	95.00
239760	THIEL BROTHERS ROOFING, INC.	\$	1,113.56
239761	THOMSEN/MICHELLE	\$	229.00
239762	THOS. Y PICKETT & CO. INC.	\$	51,500.00
239763	TITANIUM PLUMBING	\$	225.00
239764	TRACTOR & EQUIPMENT CO.	\$	43,231.18

239765	TRITECH SOFTWARE SYSTEMS	\$	37,439.34
239766	TWIN CITY HARDWARE	\$	10,837.53
239767	VAZQUEZ CONTRACTING LLP	\$	11,920.00
239768	WELLEN/SHANNON BETH	\$	47.09
239769	WESTLIE TRUCK CENTER	\$	1,075.65
239770	ZERO9 SOLUTIONS LTD	\$	387.65
239771	3D SPECIALTIES, INC.	\$	4,782.00
239772	88 TACTICAL OMAHA LLC	\$	2,385.00
239773-239789	PAYROLL - AUGUST 5, 2022	\$	876,091.68
239790	ALEXANDER/CITY OF	\$	135.55
239791	GARRISON DIVERSION CONSERVANCY DIST.	\$	3,156.71
239792	L. YELLOWSTONE IRRIG. DIST. #2	\$	1,250.76
239793	MCKENZIE CO. AMBULANCE SERVICE	\$	338.02
239794	ALEXANDER/CITY OF	\$	116.00
239795	ARMSTRONG SANITATION	\$	713.02
239796	CONSOLIDATED TELCOM	\$	97.86
239797	INFORMATION TECHNOLOGY DEPT.	\$	8,339.70
239798	LYREC	\$	82.41
239799	MCKENZIE COUNTY RURAL WATER	\$	143.00
239800	MCKENZIE ELECTRIC CO-OP INC.	\$	12,535.13
239801	MONTANA DAKOTA UTILITIES CO.	\$	25,861.85
239802	NEMONT	\$	28.50
239803	RESERVATION TELEPHONE CO-OP	\$	8,994.22
239804	SOUTHWEST WATER AUTHORITY	\$	54.57
239805	VERIZON/ACCT 842030146-00001	\$	5,276.54
239806	VERIZON/ACCT 842030146-00003	\$	2,921.46
239807	WATFORD CITY WATER DEPT./CITY OF	\$	12,406.90
239808	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	28,541.90
239809	ACCUSOURCE INC.	\$	2,550.12
239810	ADVANCED BUSINESS METHODS	\$	2,163.82
239811	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	164,938.25
239812	AMAZON CAPITAL SERVICES	\$	2,644.80
239813	AMERICAN WELDING & GAS	\$	37.83
239814	ANOVA FAMILY HEALTH CENTER	\$	2,700.00
239815	ARMOR INTERACTIVE	\$	30,020.10
239816	ASTRO-CHEM LAB, INC.	\$	50.00
239817	BADLANDS HARDWARE	\$	33.90
239818	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	76.00
239819	BAKER & TAYLOR	\$	41.79
239820	BALCO UNIFORM COMPANY, INC.	\$	613.73
239821	BANK OF NORTH DAKOTA	\$	357,425.00
239822	BECKER/BARBARA J.	\$	500.00
239823	BEK CONSULTING, LLC	\$	3,234.00
239824	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,588.93
239825	BLADE-TECH INDUSTRIES, INC	\$	920.83
239826	BLUE TARP FINANCIAL, INC.	\$	698.00
239827	BOB BARKER COMPANY INC	\$	229.88
239828	BORDER STATES ELECTRIC	\$	481.75
239829	BOSS OFFICE & COMPUTER PRODUCTS	\$	684.77
239830	BRADY'S ROADSIDE SERVICE	\$	125.00

239831	BROSZ ENGINEERING, INC.	\$	47,627.50
239832	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
239833	CASCADE AUTO GLASS	\$	72.80
239834	CDW-G GOVERNMENT	\$	525.89
239835	CHARM-TEX, INC.	\$	517.56
239836	CHERREY'S PROPANE	\$	2,074.00
239837	COPPERHEAD OILFIELD SERVICES LLC	\$	16,674.15
239838	CORBIN/ZACHERY	\$	35.00
239839	CORE & MAIN	\$	69,859.33
239840	CORPORATE TRANSLATION SERVICES, INC	\$	72.01
239841	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
239842	COUNTRY ROSE GARDENS & GREENHOUSE	\$	5,137.12
239843	CROSS/ROBERT	\$	43.75
239844	DAKOTA SUPPLY GROUP	\$	4,109.49
239845	DAWA DEVELOPMENT, LLC	\$	240.00
239846	DONE RIGHT THE FIRST TIME	\$	714.00
239847	DTE, INC.	\$	18,745.00
239848	DWYER/DANIEL	\$	22.50
239849	ELECTION SYSTEMS & SOFTWARE	\$	6,286.50
239850	FARMERS UNION OIL COMPANY	\$	165,093.36
239851	FARSTAD OIL IN	\$	1,051.20
239852	FASTENAL COMPANY	\$	860.04
239853	FCI CONSTRUCTORS, INC.	\$	2,073,785.40
239854	FERGUSON WATERWORKS	\$	913.67
239855	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
239856	FLATLAND FRESHWATER DEPOT, LLC	\$	1,809.00
239857	FORUM COMMUNICATIONS COMPANY	\$	14.93
239858	GALEAZZO/STEPHANIE	\$	826.97
239859	GEMPLER'S INC.	\$	271.16
239860	GRASSY BUTTE PARK	\$	8,087.00
239861	HANSON'S CONCRETE, MASONRY & LANDSCAPING	\$	15,000.00
239862	HEAVY CONSTRUCTION SYSTEMS SPECIALISTS	\$	6,914.00
239863	HECK BUILT LLC	\$	12,248.00
239864	HEGGEN EQUIPMENT CO.	\$	1,509.77
239865	HELLANDSAAS/MARCIA	\$	146.50
239866	HILL ENTERPRISES	\$	2,063.84
239867	HOLIDAY STATIONSTORES, LLC	\$	71.50
239868	HONSTEIN/MARK	\$	92.55
239869	HUUS/CURT	\$	50.00
239870	ICON ARCHITECTURAL GROUP	\$	24,149.48
239871	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	420.03
239872	INGRAM/MAX	\$	118.50
239873	INTERACTIVE DATA, INC	\$	50.00
239874	JOHN HUTTER TOWING	\$	160.00
239875	JOHNSRUD/ERICA	\$	435.38
239876	KIESON/CAROL	\$	1,138.89
239877	LARSEN SERVICE DRUG, INC.	\$	311.76
239878	LEO/DEVAN	\$	575.00
239879	LINDE GAS & EQUIPMENT INC.	\$	619.76
239880	LINK COMPUTER CORPORATION	\$	806.03

239881	MARTINEZ/EDWARD	\$	118.50
239882	MCKENZIE CO. FARMER	\$	998.28
239883	MCKENZIE CO. GRAZING ASSN.	\$	112.84
239884	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	2,551.94
239885	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	16.50
239886	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	3,282.83
239887	MCKENZIE COUNTY LANDFILL	\$	1,707.80
239888	MCKENZIE COUNTY ROAD & BRIDGE	\$	31,195.73
239889	MCKENZIE ELECTRIC CO-OP INC.	\$	1,181.15
239890	MCMASTER-CARR	\$	115.98
239891	MEDLINE INDUSTRIES, INC	\$	8.60
239892	MENARD, INC.	\$	639.05
239893	MIDWEST DOORS OF DICKINSON, INC.	\$	16,132.65
239894	MINNESOTA HIGHWAY SAFETY & RES CENTER	\$	12,000.00
239895	MONDAK ANIMAL RESCUE	\$	300.00
239896	MONTANA DAKOTA UTILITIES CO.	\$	38.50
239897	MOTOROLA	\$	9,536.79
239898	ND ASSN. OF COUNTIES	\$	1,631.00
239899	ND DEPT. OF ENVIRONMENTAL QUALITY	\$	950.00
239900	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,886.00
239901	ND STATE RADIO COMMUNICATIONS	\$	60,404.40
239902	NDAAO TREASURER - CARLA BROADLAND	\$	280.00
239903	NDSU EXTENSION SERVICE	\$	18,595.55
239904	NELSON INTERNATIONAL	\$	96.59
239905	NORTH DAKOTA ONE CALL	\$	379.25
239906	NORTHERN PLAINS LABORATORY	\$	105.00
239907	NORTHERN PUMP & COMPRESSION, INC.	\$	859.50
239908	NORTHWESTERN UNIVERSITY	\$	116.00
239909	NOVAK/LARRY	\$	38.75
239910	NUTRIEN AG SOLUTIONS	\$	5,945.00
239911	O K IMPLEMENT CO.	\$	600.10
239912	O.K. TIRE STORE, INC	\$	709.70
239913	PENGUIN MANAGEMENT INC.	\$	4,428.00
239914	PHARMCHEM. INC.	\$	1,568.80
239915	PHOENIX SUPPLY, LLC	\$	186.50
239916	PRAIRIE SCALE SYSTEMS, INC.	\$	2,190.18
239917	PRO-WEST & ASSOCIATES, INC.	\$	822.73
239918	QUADIENT FINANCE USA, INC.	\$	2,508.29
239919	QUADIENT LEASING USA, INC.	\$	982.95
239920	RDO EQUIPMENT CO. - FARGO	\$	695.34
239921	RECORD KEEPERS LLC	\$	16.00
239922	RED ROCK COLLISION CENTER, LLC	\$	9,280.64
239923	RED ROCK FORD	\$	1,801.12
239924	RED ROCK OF DICKINSON, INC	\$	35,280.00
239925	RESERVATION TELEPHONE CO-OP	\$	392.55
239926	ROLFSRUD/JOHN	\$	45.00
239927	SAFARILAND GROUP/THE	\$	225.00
239928	SAX MOTOR CO	\$	403.25
239929	SAX WATER DEPOT LLP	\$	1,034.00
239930	SIMONSON WATER DEPOT	\$	114.00

239931	SINCLAIR CYBERNETICS, LLC	\$	4,283.50
239932	SORENSEN/CRAIG	\$	202.11
239933	SRF CONSULTING GROUP, INC	\$	250.62
239934	STARLIGHT IT & SECURITY	\$	1,948.00
239935	STEIN'S INC.	\$	1,764.62
239936	SUMMIT FOOD SERVICE, LLC	\$	7,622.41
239937	THE SIDWELL COMPANY	\$	1,685.00
239938	THOMSON REUTERS INC.	\$	2,940.00
239939	THOMSON REUTERS-WEST	\$	384.03
239940	TIMBER AUTO BODY	\$	6,936.97
239941	TITAN MACHINERY, INC.	\$	677.25
239942	TRACTOR & EQUIPMENT CO.	\$	60,735.92
239943	TRANE U.S. INC.	\$	141.81
239944	TWIN CITY HARDWARE	\$	1,815.74
239945	ULINE	\$	77.43
239946	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	3,446.60
239947	VOGEL LAW FIRM	\$	943.00
239948	WAWSA	\$	312,687.63
239949	WESTLIE MOTOR CO.	\$	2,190.32
239950	WESTLIE TRUCK CENTER	\$	452.60
239951	WINN-MARION BARBER, LLC	\$	1,050.00
239952	3D SPECIALTIES, INC.	\$	6,612.00
239953-239969	PAYROLL - AUGUST 19, 2022	\$	858,014.08

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

September 6, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 6, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as presented with the addition of 37th Street Safety Standards. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the August 2022 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-8 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Sick Time Donations – K. Giersdorf and K. Pace; 2. Approve & Authorize Signature – Agreement between Sheriff and Alexander School for SRO; 3. Approve UMDHU use of Public Works Bay for Flu Clinics – Wednesdays in October; 4. Set Public Hearing Date for Abatement Applications 4509-4512 – 10am CT Sept 20, 2022; 5. Approve Bingo Permit for Yellowstone School District; 6. Approve Unclaimed Check List and authorize submission to ND Unclaimed Property; 7. Approve & Authorize Signature – NDDOT NW Region Bridge Inspection/Load Rating; 8. Approve & Authorize Signature – FCI Change Order 6 – Deduct Pole Barn.

Weed Control Officer Higgins discussed with the Board the cost-share program for noxious weeds. Higgins will provide the Board all documents for cost-share applications, which is only for noxious weeds, not crop sprays.

Moved by Skarda, seconded by Wold, to approve MDU moving forward with the project to the Ag Expo facility with bids coming in over estimated costs. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the backfill of two open operator positions in Road & Bridge. All voting aye, motion carried.

Fleet Manager Kummer provided an update on outstanding 2022 and 2023 equipment and vehicle orders. Kummer will continue to provide periodic updates to the Board on these items.

Discussion was held on fleet pool vehicles. Moved by Skarda, seconded by Wold, to approve the transfer of the 8 listed vehicles to a fleet pool as presented, with decision to be made on the new Rural Water vehicle when it arrives. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve raising the First Responder Flag at Public Works on Friday, September 9 at 8:00 a.m. in remembrance of 9/11. All voting aye, motion carried.

Sheriff Johansen requested a change to the current key card policy to include no charge for new badges for badges with normal wear and tear. Discussion was held on what the definition of normal wear and tear would be, who would determine it, and the process currently in place. Board consensus was to leave the key card policy as currently in the handbook.

Discussion was held on trash bins at the Ag Expo Facility. Landfill Director Schreiber stated the landfill staff would be able to take care of roll off bins and provided costs for bins currently available in Fargo. Moved by Skarda, seconded by Hystad, to approve the purchase of two lidded roll off containers for \$11,500 each and two open top roll off containers for \$8,700 each and approve a budget amendment to the Ag Expo budget. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfill of an open Landfill operator position as requested by Landfill Director Schreiber. All voting aye, motion carried.

At 10:06 a.m. a public hearing was held on Abatement Applications 4504-4508. No persons from the public were present in favor or opposed. Moved by Brown, seconded by Wold, to approve Abatement Applications 4504-4508 as presented. All voting aye, motion carried.

Angie Pelton and Jake Walters appeared to discuss the Pelton physical address on Long Drive. The Board tabled decision on the address change request until the September 20 meeting and requested GIS Coordinator Foster and 911 Coordinator Newman be present for the discussion.

Moved by Brown, seconded by Hystad, to approve the 24th Ave Ag Expo Construction Observation Task Order with Mountain Plains as presented for \$76,365 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 24th Ave Ag Expo Change Order for additional design in the amount of \$13,500 to Mountain Plains and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Charlie Bob Creek – Meadowlark Contract Amendment as presented for \$41,880 and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on a Roadway Safety Plan Grant Resolution. Engineering Director Huus stated this is part of a grant application to show official support and commitment to safety projects identified in the recent safety review. Moved by Hystad, seconded by Brown, to approve the Roadway Safety Plan Grant Resolution with the addition of “County Engineer with the guidance of the Board of County Commissioners” and addition of the Board to the review committee. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the 128th Ave NW Box/Bridge Change Order with BEK Consulting LLC for \$34,381.89 as presented and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on 37th St Safety Standards. Skarda will pass along to Huus the citizen who has some concerns and Huus will reach out.

MCSO Chief Deputy Wellen provided an update on the ongoing First Responder Collaboration regarding moving from State Radio to McKenzie County 911 services. Wellen reported concerns were discussed, no decisions made, and a future meeting in about one month.

Moved by Skarda, seconded by Wold, to approve the updated LEC Cleaning Contract as presented. All voting aye, motion carried.

MCWRD Director Jeff Shaffer presented a recommendation on 2023 COLA from the Compensation Committee. Shaffer stated the recommendation included a one-step increase, 2% COLA adjustment on 2023 steps, and a 4% increase in the County’s contribution to PERS. Brown asked Auditor/Treasurer Johnsrud to prepare cost estimates and overall budget implications.

HR Director Norby presented a media release form to allow the use of employee photos for recruiting purposes. The Board requested Norby continue to work on the language concerning the ability to edit and alter images and bring the agreement back.

Moved by Skarda, seconded by Brown, to approve the mid-year PDQ changes as presented with an effective date of September 11, 2022. All voting aye, motion carried.

Norby requested direction on the open Superintendent of Schools position. Norby stated she has received 5 applications. Board consensus was for Norby to narrow the applicants to three for interviews on Monday, September 19.

Discussion was held on a Board supervised employee currently on administrative leave and Norby requested direction on how to proceed. Discussion was held regarding the information provided by the fact finding group. Moved by Skarda, seconded by Wold, to terminate the employee for employee misconduct, including harassment and hostile work environment.

Economic Development Coordinator Stenberg requested to advertise for the Economic Development Director position now that the job description has been reviewed by Gallagher and placed within the salary pay structure. Discussion was held on next steps, which would include the Director working to prepare and present the additional employee job descriptions for Board approval. Moved by Brown, seconded by Wold, to approve the advertising of the Economic Development Director position as presented. All voting aye, motion carried.

Emergency Manager Jappe discussed the current burn ban with the Board. Jeff Thompson, State DES Haz Chem Officer, joined via teleconference to explain how the burn ban and ratings are determined. Board consensus was to leave the burn ban is currently approved.

Moved by Skarda, seconded by Hystad, to allow Ag Expo Director Kubal the ability to respond to large fires or rescues as a first responder during working hours. All voting aye, motion carried.

Ag Expo Director Kubal requested to establish an Ag Expo Facebook page. The Board requested Kubal to work with HR on policies and procedures and return with more information before approval.

Kubal discussed possible out of state job shadow locations. Kubal stated he feels he can obtain the needed information working with the State Fair Director and the Board agreed.

Moved by Skarda, seconded by Hystad, to approve starting paperwork to trademark the facility name "McKenzie County Ag Expo." State's Attorney Skarda requested the final paperwork be returned to the Board for final approval and signatures. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve moving forward with the Ag Expo Pole Barn, including Option 2, as presented, to authorize a down payment of one half at the September 20 meeting, and to request Kubal find additional information on claw backs and warranty should the building not be completed on schedule. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve moving forward with an ATM at the Ag Expo Facility through Cornerstone Bank with the final contract to come back for Board approval. All voting aye, motion carried.

Discussion was held with the McKenzie County Fair Board regarding operations of the Ag Expo Facility. The Board requested additional information on agreements and contracts for facility use and rental rates at other facilities and will continue discussions once additional information is provided.

The meeting recessed at 2:02 p.m. until September 19, 2022, at 8:30 a.m.

Special Meeting September 19, 2022

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 19, 2022. Present: Commissioners Joel Brown, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Absent: Commissioner Clint Wold. Also present Auditor/Treasurer Johnsrud. Chairman Lawlar called the meeting to order at 1:00 p.m.

The topic of the meeting was to discuss and potentially approve the hiring of the McKenzie County Superintendent of Schools.

The Board discussed the three interviewed applicants and pros/cons associated with each. Discussion was held on organizational skills, management skills, and experience of the applicants.

Moved by Skarda, seconded by Brown, to offer the McKenzie County Superintendent of Schools position to Candidate A. Roll call vote: Skarda, aye; Lawlar, nay; Hystad, nay; Brown, aye. Motion failed.

Moved by Lawlar, seconded by Hystad, to offer the McKenzie County Superintendent of Schools position to Candidate B. All voting aye, motion carried.

The meeting adjourned at 1:28 p.m. until September 20, 2022, at 9:00 a.m.

September 20, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 20, 2022. Present: Commissioners Joel Brown, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Absent: Commissioner Clint Wold. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Brown, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending August 31, 2022, as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve Items 1-3 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – MCSO and East Fairview School SRO Agreement 2022-2023; 2. Appoint Marcia Hellandsaas – McKenzie County 2022 State Fair Delegate; 3. Approve & Authorize Chairman Signature – MCSO and Horse Creek School SRO Agreement 2022-2023.

Skarda requested to have Item 2: Sandton Fund II Holdings VII LLC #007-22ZC removed from the Planning & Zoning Consent Agenda. Moved by Hystad, seconded by Brown, to approve Planning & Zoning Consent Agenda Items 1 and 3 as presented. All voting aye, motion carried. Items approved: 1. Steve Sharp Crane and Rigging #07-22CUP The Applicant is requesting the continued on-site location of a 12,000-gallon diesel tank on their property. The Property is zoned Heavy Industrial. Gas storage is a Conditional Use within the Heavy Industrial zoning category. Planning and Zoning recommend approval of Conditional Use Permit #01-22CUP to the County Commission. Adopt the findings and conditions as provided in the Staff Report. State approval was received after the P & Z Board Meeting on September 12, 2022; 2. Hugelen Pond #01-22CUP-RBW The applicant is requesting a reclamation bond waiver to remove the reclamation bond requirement from the original required conditions for Conditional Use Permit #01-22CUP based on McKenzie County Zoning Ordinance 4.10 Regulation of Freshwater Depots, Pipelines and Ponds (11). Planning & Zoning recommend approval of Reclamation Bond Waiver #01-22 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Moved by Skarda, seconded by Hystad, to move Planning & Zoning Consent Agenda Item 2: Sandton Fund II Holdings VII LLC #007-22ZC back to the Planning & Zoning Board for further discussion due to new information provided. All voting aye, motion carried.

Discussion was held on the proposal from U.S. Board on Geologic Names regarding a community in the southwest portion of the County. The Board requested the item be placed on Unfinished Business to allow the affected community to have the opportunity to comment.

Hystad provided information on the proposed ND County Commissioners Association resolutions to be presented at the NDACo Annual Conference in October.

The Board discussed implications of the resolutions and the reasons surrounding their importance.

Aaron Pelton and Jake Walters discussed with the Board the Pelton's Long Drive address. Pelton again requested to retain the 509 Long Drive address. Jake Walters stated the City was in support of the address retention as well. 911 Coordinator Newman and GIS Coordinator Foster also spoke regarding the history of the address and why it was changed. Foster and Newman stated that no matter the outcome several different things would need to be changed either on the County/State systems or by the homeowners. Discussion was held regarding the process of address changes, ensuring this issue doesn't happen again, and possible changes to the notification process. Moved by Brown, seconded by Skarda, to change the address of Angie and Aaron Pelton's home to 509 Long Drive as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the resubmission of a Brownsfield Grant application for McKenzie County. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4509-4512. No persons from the public were present in favor or opposed. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4509-4512 as presented. All voting aye, motion carried.

At 10:05 a.m. a public hearing was held on the temporary section line closure request for Sections 31 and 36, T149N, R195W. No persons from the public were present in favor or opposed.

RESOLUTION DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to close a portion of a section line roadway in Sections 31 & 36, Township 149 North, Range 195 West has been filed in the office the McKenzie County Auditor, being further described as:

A STRIP OF LAND LOCATED IN THE SW1/4 OF SECTION 31, T149N, R94W 5TH P.M., AND THE SE1/4 OF SECTION 36, T149N, R95W, 5TH P.M., MCKENZIE COUNTY, NORTH DAKOTA, SAID STRIP BEING 33 FEET WIDE LYING ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 31, THENCE ALONG THE WEST LINE OF SAID SECTION 31, N00°16'22"E, 135.14' TO THE POINT OF BEGINNING, THENCE N00°16'22"E, A DISTANCE OF 540' TO THE POINT OF TERMINUS. SAID STRIP OF LAND HAS A TOTAL LENGTH OF 540 FEET AND CONTAINS 0.818 ACRES MORE OR LESS.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, September 20, 2022, at 10:00 AM CT in the

Board Room of the McKenzie County Courthouse at 201 5th St NW, Watford City, North Dakota, with Commissioners Lawlar, Skarda, Brown, and Hystad present, and

WHEREAS, testimony has been received and evidence examined in favor of the discontinuance of said roadways, on motion made by Commissioner Brown, seconded by Commissioner Hystad, and a vote of 4 aye and 0 nay, with Commissioner Wold absent.

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be discontinued.

Moved by Skarda, seconded by Hystad, to approve the request to hire two brothers in the Correctional Facility with no supervisory oversight as requested by Jail Administrator Olson. All voting aye, motion carried.

Shaun Algren, Armor Interactive, presented a proposal for IT services for the McKenzie County Ag Expo. Moved by Skarda, seconded by Brown, to approve the contract amendment in the amount of \$2,000. All voting aye, motion carried.

Ag Expo Director Kubal discussed with the Board rental rates, funding requests, and provided a construction update. Brown asked Kubal to look at what the costs are to set up for events including staff time and wear/tear. Discussion was held on funding requests and how those could be done moving forward for events, including the option of requests moving through the JDA. SA Skarda requested additional time to research options.

Moved by Skarda, seconded by Hystad, to approve the request to hire two brothers at the Landfill with no supervisory oversight as requested by Operations Supervisor Meadows. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the backfilling of the Library Assistant position as requested by HR Director Norby. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfilling of the Library Director position as requested by HR Director Norby. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the appointment of Char Mathisen as Interim Library Director as recommended by HR Director Norby. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the PDQ classification correction to update title and wage change in MCWRD as presented, effective September 11, 2022. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the media consent form as presented by HR Director Norby. Brown clarified this is a voluntary process and wanted to ensure employees are not pressured to comply. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the hiring of a Road & Bridge Operator at Step 12 and as a relative to an employee currently on staff as requested by Road Superintendent Northrop. All voting aye, motion carried.

Northrop discussed with the Board the mile marker project and provided a cost estimate of \$247.74 per mile based on the Route 10 project. Board consensus was to continue to support the mile marker installation for safety and requested Northrop put together a CIP for mile marker installation on County paved roads.

Northrop requested the renew the lease with Lasseys for gravel. Northrop stated the County would save funds by extracting and hauling the gravel with County employees. Moved by Hystad, seconded by Brown, to renew the lease agreement with Lasseys for gravel. All voting aye, motion carried.

Northrop also discussed the magnesium chloride application rates used this year. Northrop stated they backed down on application rates to 0.3 this year, but that wasn't sufficient for some of the more travelled roadways. Northrop stated they are continuing to evaluate application rates and are considering a 0.4 application rate for 2023.

Moved by Skarda, seconded by Hystad, to approve the installation of handicap door system for the UMDHU lobby with work to be completed by Fargo Glass and JJ Electric for a total of \$7,012.66. All voting aye, motion carried.

Rex Korslien and CJ Thorne, Twin Valley Township, requested the County take over the maintenance of the certified township road miles. Northrop stated he believed the County employee would be able to take care of the needs. Johnsrud stated the cost is \$200/mile for maintenance, but that does not include any gravel or other material costs. Moved by Hystad, seconded by Skarda, to approve the County maintenance of Twin Valley Township roads effective immediately. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the CivilScience design contract for CR37 (Hwy 1806-5th Ave) as presented for \$195,241 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the CivilScience contract modification for 2022 Bridge/Structure Replacements as presented for \$26,500 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the utility and approach permit agreements as presented by Engineering Director Huus to include a revision date of September 20, 2022. Huus stated this adds information to clarify that the

applicant is responsible for verifying legal ownership, legal descriptions, and other information provided. All voting aye, motion carried.

Fleet Manager Kummer reported Ford cancelled the County's order of three F150s. Kummer recommended purchasing one vehicle from Red Rock and that the County would be able to get by with other vehicles for the other two vehicles that had been ordered. Moved by Skarda, seconded by Brown, to approve the purchase of a used 2021 F150 from Red Rock for \$40,000 net for the Road & Bridge Fleet Department, with a 2010 F250 trade with value of \$12,000. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve retaining one MCSO Tahoe and transferring the vehicle to Buildings & Grounds for a cost of \$17,000. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the proposed vehicle transfer from Road & Bridge to Ag Expo for a cost of \$9,000, including a budget amendment for the Ag Expo budget. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of two used Top-Con indicate scraper systems from RDO, one in 2022 and one in 2023, as requested. All voting aye, motion carried.

Discussion was held on changes to the presented 2023 budget. Board consensus is to move JDA from 5 employees to 4 employees, remove the LiDAR imaging project from GIS, remove the move of 911 from State Radio to County 911 from the Dispatch budget, and request Johnsrud to meet with Road & Bridge regarding the \$11M shortfall in that budget.

The meeting adjourned at 12:01 p.m. until October 5, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
59818	WATFORD CITY/CITY OF	\$	8,834.35
59819	ALEXANDER PARK DISTRICT	\$	7.51
59820	ALEXANDER RURAL FIRE DISTRICT	\$	872.26
59821	ALEXANDER SCHOOL DIST. #2	\$	50,528.00
59822	ALEXANDER TWP.	\$	13,458.14
59823	ANTELOPE CR. TWP.	\$	9,704.32
59824	ARNEGARD PARK DISTRICT	\$	73.72
59825	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	484.28
59826	ARNEGARD TWP.	\$	22,877.80
59827	ARNEGARD/CITY OF	\$	607.50
59828	BLUE BUTTES TWP.	\$	16,043.63

59829	CHARBON TWP.	\$	17,101.51
59830	ELM TREE TWP.	\$	37,416.59
59831	GRAIL TWP.	\$	7,273.97
59832	GRASSY BUTTE FIRE DISTRICT	\$	128.31
59833	HAWKEYE TWP.	\$	15,825.86
59834	HORSE CREEK RURAL FIRE DIST.	\$	91.95
59835	KEENE TWP.	\$	15,845.68
59836	MANDAREE SCHOOL DIST. #36	\$	9.89
59837	MCKENZIE CO. FIRE PROT. DIST.	\$	3,863.59
59838	MCKENZIE CO. HISTORICAL SOCIETY	\$	619.00
59839	MCKENZIE CO. SD#1	\$	346,994.68
59840	MCKENZIE SOIL CONS. DIST.	\$	6,191.59
59841	ND STATE TREASURER	\$	8,339.66
59842	NEW TOWN PUBLIC SCHOOL DIST.	\$	123,414.35
59843	NEW TOWN RURAL AMBULANCE DIST.	\$	65.26
59844	NEW TOWN RURAL FIRE DEPT.	\$	65.27
59845	RANDOLPH TWP.	\$	6,703.42
59846	RIVERVIEW TWP.	\$	74,600.48
59847	SIOUX TWP.	\$	16,703.77
59848	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	278.78
59849	TRI TWP	\$	50,448.32
59850	TWIN VALLEY TWP.	\$	101,844.75
59851	UPPER MISSOURI DIST. HEALTH UNIT	\$	2,430.97
59852	WATFORD CITY MUNICIPAL AIRPORT	\$	575.31
59853	WATFORD CITY PARK DISTRICT	\$	9,057.24
59854	WATFORD CITY/CITY OF	\$	9,848.91
59855	WILLISTON FIRE PROTECTION DISTRICT	\$	52.32
59856	WILLISTON VECTOR CONTROL DIST.	\$	2.18
59857	YELLOWSTONE SCHOOL DISTRICT #14	\$	386.21
59858	YELLOWSTONE TWP.	\$	29,806.72
60082	WATFORD CITY/CITY OF	\$	14,999.97
239970 - 239983	PAYROLL - SEPTEMBER 2, 2022	\$	887,489.09
239984	ACCUSOURCE INC.	\$	382.05
239985	ACKERMAN-ESTVOLD	\$	1,707.50
239986	ADVANCED BUSINESS METHODS	\$	121.88
239987	ADVANCED DRAINAGE SYSTEM INC	\$	22,485.00
239988	ALL ABOUT CHALLENGE COINS	\$	745.00
239989	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
239990	AMAZON CAPITAL SERVICES	\$	311.45
239991	AMERICAN ENGINEERING TESTING, INC.	\$	114,574.75
239992	ARMOR INTERACTIVE	\$	216.81
239993	AUTO VALUE	\$	1,399.46
239994	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	114.00
239995	BALCO UNIFORM COMPANY, INC.	\$	792.14
239996	BECKER/BARBARA J.	\$	500.00
239997	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,664.96
239998	BLUE TARP FINANCIAL, INC.	\$	358.00
239999	BOLKEN/DOUGLAS	\$	3,250.00
240000	BORDER STATES ELECTRIC	\$	681.04
240001	BOSS OFFICE & COMPUTER PRODUCTS	\$	821.94

240002	BROCK WHITE COMPANY, LLC	\$	25,819.20
240003	BURKE/LILLIAN	\$	118.50
240004	BURNS & MCDONNELL	\$	2,413.00
240005	CALIBER MFC, LLC	\$	4,333.14
240006	CAMEL BUTTE, L. SIGNALESS LLC	\$	1,231.00
240007	CARL E. ROGEN POST #29	\$	104.00
240008	CARLSON/JONATHAN	\$	118.50
240009	CASCADE AUTO GLASS	\$	1,087.20
240010	CDW-G GOVERNMENT	\$	1,058.56
240011	CERTIFIED POWER. INC	\$	1,794.96
240012	CHAFFIN/HEATH L	\$	118.50
240013	CHARM-TEX,INC.	\$	199.72
240014	CHEMSEARCH FE	\$	1,448.64
240015	CHRISTENSEN/JENNIFER	\$	35.00
240016	CIM SANITARY TECH	\$	7,500.00
240017	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	18,270.63
240018	CONNECT INTERIORS LLC	\$	127.51
240019	CORPORATE TRANSLATION SERVICES, INC	\$	15.79
240020	COUNTRY INN & SUITES	\$	1,950.48
240021	COUNTY OF GRAND FORKS	\$	225.00
240022	DAKOTA FIRE EXTINGUISHERS	\$	507.57
240023	DARYL'S MOBILE TIRE SERVICE, LLC	\$	710.00
240024	DASH MEDICAL GLOVES	\$	356.70
240025	DIRTY BIRDS, LLC	\$	10,800.00
240026	DTE,INC.	\$	1,616.00
240027	DUANE'S RADIATOR SHOP	\$	743.00
240028	DUSTBUSTERS ENTERPRISES INC.	\$	1,367,231.18
240029	ECOLAB PEST ELIMINATION DIV.	\$	1,115.96
240030	ELKAN, INC	\$	790.20
240031	EXTREME CLEANING INC.	\$	650.00
240032	FAIRFIELD AND WOODS, P.C.	\$	604.96
240033	FAIRFIELD AND WOODS, P.C.	\$	63.00
240034	FARSTAD OIL IN	\$	3,589.94
240035	FASTENAL COMPANY	\$	4,482.79
240036	FICKEN/MICHAEL	\$	118.50
240037	FIRST INTERNATIONAL BANK & TRUST	\$	4,799.98
240038	G & G GARBAGE LLC	\$	1,502.50
240039	GREAT PLAINS DIRECTORY SERVICE	\$	72.00
240040	GROSS/WINONA	\$	259.25
240041	HALONEN/DANIEL A	\$	118.50
240042	HDR ENGINEERING, INC	\$	35,078.72
240043	HECK BUILT LLC	\$	7,974.00
240044	HEGGEN EQUIPMENT CO.	\$	4,980.87
240045	HILL ENTERPRISES	\$	2,081.48
240046	HOFFMANN/LILLIAN	\$	470.10
240047	HOLIDAY STATIONSTORES, LLC	\$	71.50
240048	HONSTEIN/MARK	\$	120.33
240049	HUUS/CURT	\$	50.00
240050	INDUSTRIAL NETWORKING SOLUTIONS	\$	1,860.00
240051	INTERSTATE ENGINEERING	\$	90,049.62

240052	ISIGHT RPV SERVICES	\$	12,500.00
240053	J.J. KELLER & ASSOCIATES INC	\$	1,631.50
240054	JCJ WATER SOURCE LLP	\$	2,057.25
240055	JOHN HUTTER TOWING	\$	150.00
240056	JOHNSON & SUNDEEN	\$	5,000.00
240057	KIESON/CAROL	\$	295.63
240058	KLJ ENGINEERING, LLC	\$	19,331.50
240059	KORRAL SUPPLY	\$	100.00
240060	LAQUINTA INN & SUITES	\$	537.60
240061	LARSEN SERVICE DRUG, INC.	\$	654.37
240062	LEXIPOL LLC	\$	6,176.52
240063	LINDE GAS & EQUIPMENT INC.	\$	1,632.95
240064	LOGO MAGIC INC	\$	414.00
240065	LUND OIL, INC.	\$	34,934.40
240066	MAYER ELECTRIC INC	\$	851.00
240067	MAYO CONSTRUCTION CO. INC.	\$	2,399,594.30
240068	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	675.00
240069	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	36.50
240070	MCKENZIE COUNTY ROAD & BRIDGE	\$	1,539.33
240071	MENARD, INC.	\$	867.06
240072	MID-AMERICA BUSINESS SYSTEMS INC.	\$	1,533.00
240073	MOBILE MODULAR MANAGEMENT CORP	\$	425,456.75
240074	NAGEL/BRYAN	\$	118.50
240075	NARDINI FIRE EQUIPMENT	\$	2,489.00
240076	ND ASSN. OF COUNTIES	\$	1,463.00
240077	ND DEPT. OF ENVIRON. QUALITY PTRC	\$	800.00
240078	ND LTAP	\$	200.00
240080	NEHRING LAW OFFICE	\$	105.00
240081	NELSON INTERNATIONAL	\$	35.78
240082	NEPRASH/KIMBERLY	\$	142.56
240083	NORTHERN HEAVY DUTY TRUCK PARTS	\$	1,823.20
240084	NORTHERN PLAINS LABORATORY	\$	282.00
240085	NORTHERN PUMP & COMPRESSION, INC.	\$	2,486.42
240086	NUTRIEN AG SOLUTIONS	\$	1,248.00
240087	O K IMPLEMENT CO.	\$	9,858.40
240088	O.K. TIRE STORE, INC	\$	7,879.23
240089	O'DAY EQUIPMENT, LLC	\$	10,000.00
240090	PAULSON/KATIE	\$	252.25
240091	RDO EQUIPMENT CO. - FARGO	\$	86,640.96
240092	RECORD KEEPERS LLC	\$	71.00
240093	RED ROCK OF DICKINSON, INC	\$	19,475.00
240094	RESOURCE WEST	\$	1,003.21
240095	RIVER AGGREGATES II	\$	1,153,679.51
240096	ROGER NEW	\$	250.00
240097	ROLFSRUD/DAVID	\$	1,456.00
240098	ROOTES/VICTORIA E	\$	118.50
240099	SAX MOTOR CO	\$	60.70
240100	SCHATZ/SHAUN	\$	570.10
240101	SCOFIELD/JESSIE	\$	6,075.00
240102	SINCLAIR CYBERNETICS, LLC	\$	3,718.50

240103	SKARDA/TY	\$	227.50
240104	SNOW-WHEEL SYSTEM	\$	5,720.00
240105	SORENSEN/SAMUEL D	\$	445.24
240106	STARLIGHT IT & SECURITY	\$	505.00
240107	STEIN'S INC.	\$	1,234.67
240108	STUART/KARI A	\$	129.00
240109	SUMMIT FOOD SERVICE, LLC	\$	7,319.71
240110	SWANSTON EQUIPMENT CO.	\$	2,900.00
240111	TASC-CLIENT SERVICES	\$	1,692.87
240112	THORGRAMSON/WESLEY R	\$	35.00
240113	TRACTOR & EQUIPMENT CO.	\$	20,705.00
240114	TRANE U.S. INC.	\$	988.60
240115	TRI-TECH FORENSICS, INC	\$	1,566.40
240116	TRITECH SOFTWARE SYSTEMS	\$	999.00
240117	TWIN CITY HARDWARE	\$	55.19
240118	TYLER TECHNOLOGIES, INC.	\$	449.00
240119	ULINE	\$	1,405.22
240120	UNIFORM CENTER	\$	2,594.07
240121	UNIVERSITY OF NORTH DAKOTA	\$	125.00
240122	US RECORDS MIDWEST LLC	\$	1,117.00
240123	VANGUARD APPRAISALS INC.	\$	8,900.00
240124	VAZQUEZ CONTRACTING LLP	\$	2,850.00
240125	WAWSA	\$	1,905.70
240126	WESTERN CHOICE COOPERATIVE	\$	1,036.70
240127	WESTERN DAKOTA ENERGY ASSOCIATION	\$	6,000.00
240128	WESTLIE MOTOR CO.	\$	5,096.10
240129	3D SPECIALTIES, INC.	\$	9,856.00
240130	ALEXANDER/CITY OF	\$	116.00
240131	ARMSTRONG SANITATION	\$	713.02
240132	CONSOLIDATED TELCOM	\$	97.86
240133	INFORMATION TECHNOLOGY DEPT.	\$	8,063.05
240134	LYREC	\$	90.72
240135	MCKENZIE COUNTY RURAL WATER	\$	141.20
240136	MCKENZIE ELECTRIC CO-OP INC.	\$	11,540.02
240137	MONTANA DAKOTA UTILITIES CO.	\$	23,476.76
240138	NEMONT	\$	28.50
240139	RESERVATION TELEPHONE CO-OP	\$	9,496.47
240140	SOUTHWEST WATER AUTHORITY	\$	53.95
240141	VERIZON/ACCT 842030146-00001	\$	5,553.81
240142	VERIZON/ACCT 842030146-00003	\$	2,927.69
240143	WATFORD CITY WATER DEPT./CITY OF	\$	18,074.15
240144	ALEXANDER/CITY OF	\$	35.65
240145	GARRISON DIVERSION CONSERVANCY DIST.	\$	3,149.40
240146	L. YELLOWSTONE IRRIG. DIST. #2	\$	430.95
240147	MCKENZIE CO. AMBULANCE SERVICE	\$	551.18
240148-240166	PAYROLL - SEPTEMBER 16, 2022	\$	874,101.96
240167	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	8,194.99
240168	ADVANCED BUSINESS METHODS	\$	2,132.15
240169	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	87,498.04
240170	AIRIUS, LLC	\$	208.00

240171	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
240172	AMAZON CAPITAL SERVICES	\$	288.51
240173	AMERICAN WELDING & GAS	\$	37.83
240174	ANOVA FAMILY HEALTH CENTER	\$	3,100.00
240175	AQUA CHEM	\$	1,565.00
240176	ARMOR INTERACTIVE	\$	88,907.18
240177	ARMSTRONG SANITATION	\$	787.38
240178	ASTRO-CHEM LAB, INC.	\$	50.00
240179	AUTO VALUE	\$	2,502.55
240180	BADLANDS HARDWARE	\$	675.39
240181	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	152.00
240182	BALCO UNIFORM COMPANY, INC.	\$	241.40
240183	BEK CONSULTING, LLC	\$	44,860.94
240184	BLUE TARP FINANCIAL, INC.	\$	2,676.00
240185	BORDER STATES ELECTRIC	\$	402.50
240186	BOSS OFFICE & COMPUTER PRODUCTS	\$	561.99
240187	BRADY'S ROADSIDE SERVICE	\$	250.00
240188	BROSZ ENGINEERING, INC.	\$	90,485.00
240189	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
240190	CDW-G GOVERNMENT	\$	629.68
240191	CHARM-TEX, INC.	\$	263.60
240192	CORE & MAIN	\$	2,671.05
240193	CORPORATE TRANSLATION SERVICES, INC	\$	28.10
240194	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
240195	CROSS/ROBERT	\$	43.75
240196	D & D WATER WELL SERVICE	\$	5,775.00
240197	DAKOTA SUPPLY GROUP	\$	253.50
240198	DELTA CONSTRUCTORS, LLC	\$	8,819.47
240199	DEMCO	\$	98.32
240200	DIRTY BIRDS, LLC	\$	2,400.00
240201	DTE, INC.	\$	7,449.00
240202	ECOLAB PEST ELIMINATION DIV.	\$	137.08
240203	ELKAN, INC	\$	2,996.35
240204	FARMERS UNION OIL COMPANY	\$	158,078.33
240205	FASTENAL COMPANY	\$	4,407.99
240206	FCI CONSTRUCTORS, INC.	\$	3,110,141.70
240207	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
240208	FIRST INTERNATIONAL INSURANCE	\$	522,578.00
240209	FLECK/WILLIAM	\$	112.50
240210	FRANZ CONSTRUCTION	\$	6,875.00
240211	HANSON'S CONCRETE, MASONRY & LANDSCAPING	\$	9,600.00
240212	HECK BUILT LLC	\$	878.00
240213	HEGGEN EQUIPMENT CO.	\$	513.19
240214	HEPPER/EVA	\$	76.25
240215	HILL ENTERPRISES	\$	158.36
240216	HYSTAD/CRAIG	\$	11.38
240217	ICON ARCHITECTURAL GROUP	\$	321,075.00
240218	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	369.60
240219	INTERACTIVE DATA, INC	\$	50.00
240220	INTERGRAPH CORPORATION SGI DIVISION	\$	6,616.08

240221	IRWIN/ROBERT (JOHN)	\$	93.75
240222	ISIGHT RPV SERVICES	\$	12,500.00
240223	JJ ELECTRIC LLC	\$	460.00
240224	JOHNSRUD/ERICA	\$	24.50
240225	JOKER'S WILD TRUCKING LLC	\$	400.00
240226	JONES HEATING & REFRIGERATION LLC	\$	1,900.00
240227	KOHLER COMMUNICATIONS, INC.	\$	607.39
240228	KOTANA COMMUNICATIONS, INC.	\$	122.58
240229	LAQUINTA INN & SUITES	\$	345.60
240230	LINK COMPUTER CORPORATION	\$	806.03
240231	LUND OIL, INC.	\$	118.61
240232	LUPINE CONSTRUCTION, INC	\$	3,000.00
240233	MCGINTY/VALERIE	\$	300.00
240234	MCKENZIE CO. FARMER	\$	1,302.00
240235	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	315.00
240236	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	11.50
240237	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	5,082.90
240238	MCKENZIE COUNTY ROAD & BRIDGE	\$	31,410.83
240239	MCKENZIE COUNTY RURAL WATER	\$	11,274.40
240240	MCKENZIE ELECTRIC CO-OP INC.	\$	1,221.03
240241	MCMASTER-CARR	\$	191.99
240242	MEDLINE INDUSTRIES, INC	\$	31.14
240243	MENARD, INC.	\$	479.98
240244	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	26.00
240245	MID-DAKOTA LUMBER & SUPPLY, INC	\$	29,877.15
240246	MONTANA DAKOTA UTILITIES CO.	\$	32.81
240247	ND ASSN. OF COUNTIES	\$	1,364.20
240248	ND DEPARTMENT OF HEALTH	\$	900.36
240249	ND DEPT. OF TRANSPORTATION	\$	808.09
240250	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	150.00
240251	NDGS LLC	\$	77.20
240252	NELSON CONTRACTING CO.	\$	2,168.50
240253	NELSON INTERNATIONAL	\$	430.50
240254	NORTH DAKOTA ONE CALL	\$	355.50
240255	NORTH WINDS LODGE	\$	65.00
240256	NORTHERN HEAVY DUTY TRUCK PARTS	\$	249.70
240257	NOVAK/LARRY	\$	38.75
240258	O K IMPLEMENT CO.	\$	253.69
240259	O.K. TIRE STORE, INC	\$	812.87
240260	OLYMPIC SALES	\$	40,400.00
240261	PHARMCHEM. INC.	\$	1,297.10
240262	PHOENIX SUPPLY, LLC	\$	1,147.50
240263	PICTOMETRY INTERNATIONAL CORP.	\$	182,192.50
240264	POJORLIE PONDS	\$	5,147.00
240265	PRO AUTO BODY, LLC	\$	506.00
240266	PRO-WEST & ASSOCIATES, INC.	\$	725.95
240267	QUADIENT FINANCE USA, INC.	\$	7.28
240268	QUADIENT LEASING USA, INC.	\$	1,200.87
240269	RADISSON HOTEL BISMARCK	\$	86.40
240270	RDO EQUIPMENT CO. - FARGO	\$	4,634.43

240271	RECORD KEEPERS LLC	\$	27.50
240272	RED ROCK FORD	\$	197.60
240273	RED ROCK OF DICKINSON, INC	\$	35,250.00
240274	RESERVATION TELEPHONE CO-OP	\$	393.05
240275	RICOH USA, INC	\$	462.34
240276	RIVER AGGREGATES II	\$	396,076.47
240277	ROGER NEW	\$	800.00
240278	ROLFSRUD/JOHN	\$	45.00
240279	SAX WATER DEPOT LLP	\$	1,207.25
240280	SIMONSON WATER DEPOT	\$	793.50
240281	SIRCHIE ACQUISITION COMPANY, LLC	\$	73.11
240282	SRF CONSULTING GROUP, INC	\$	8,701.55
240283	STARLIGHT IT & SECURITY	\$	2,160.00
240284	STEIN'S INC.	\$	1,013.20
240285	STREICHER'S	\$	2,265.47
240286	SUMMIT FOOD SERVICE, LLC	\$	8,319.82
240287	TENET CORP	\$	5,230.88
240288	THOMSON REUTERS-WEST	\$	979.99
240289	THORGRAMSON/WESLEY R	\$	52.50
240290	TITANIUM PLUMBING	\$	810.54
240291	TRACTOR & EQUIPMENT CO.	\$	36,177.00
240292	TRIANGLE R ENTERPRISES, LLC	\$	11,470.00
240293	TSCHETTER/DAWN	\$	261.02
240294	TWIN CITY HARDWARE	\$	50.49
240295	UNIFORM CENTER	\$	1,134.85
240296	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,719.40
240297	VALLI INFORMATION SYSTEMS, INC	\$	794.35
240298	VOGEL LAW FIRM	\$	966.00
240299	WAWSA	\$	542,082.83
240300	WEST DAKOTA WATER, LLC	\$	96.46
240301	WESTERN DAKOTA ENERGY ASSOCIATION	\$	375.00
240302	WESTLIE MOTOR CO.	\$	736.91
240303	WESTLIE TRUCK CENTER	\$	868.30
240304-240308	PAYROLL - SEPTEMBER 30, 2022	\$	745,035.27

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

October 5, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 5, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Lawlar recognized Road & Bridge employee Jim Larson, 2022 NDACo Excellence in County Government County Employee Awardee, and thanked him for her service and dedication to McKenzie County.

Moved by Brown, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the September 2022 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Hystad requested to remove Commission Consent Agenda Item 1: ATM Contract for discussion. Moved by Brown, seconded by Skarda, to approve Items 2-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 2. Approve & Authorize Signature – MCSO NDDOT Grant Contract for LEO Overtime Programs; 3. Approve Sick Leave Donations – T. Etzel; 4. Approve Out of State Travel – C. Huus & L. Northrop – Regional Local Roads Conference, Rapid City, SD – October 18-20, 2022. Discussion was held on Item 1: ATM Contract. Hystad requested Kubal to reach out for additional information and was not in favor of the exclusivity clause and no kickbacks to the County for machine use.

Road Superintendent Northrop requested to submit a PDQ for a new position in the R&B department as an R&B Specialist. Northrop stated this position would be involved in the operations of the department and the work of the front desk person has changed to other duties causing them to be away from the front desk. Skarda asked if there were other employees that could assist with the duties and was not sure if more employees was the right direction to go. Northrop stated he is just asking now to have the position evaluated and will return to the Board once costs are known. Moved by Hystad, seconded by Skarda, to approve sending the R&B Specialist position PDQ for analysis. All voting aye, motion carried.

Wold asked Northrop about performing some blading work at the Arnegard church parking lot. Northrop stated it would be about one hour of work. Brown was in favor of the work as a benefit to the public. State's Attorney Skarda stated he would draft up a liability waiver for damages.

Jim Johnsrud, McKenzie County Ambulance Service, requested assistance with the demolition and disposal of a house in Watford City that is being replaced with new ambulance housing. Moved by Lawlar, seconded by Skarda, to waive the landfill fees for the disposal of the house as requested. All voting aye, motion carried.

Larry Novak approached the Board to discuss the costs of a building in the SW portion of McKenzie County for the County's blade and Alexander Fire Department. Novak stated the total bid was around \$500,000 and that the Fire Department had \$100,000 towards the project. Wold requested to look at the plans again for some revisions and revisit the project in the spring. Board consensus was to revise the plans and discuss septic, electric heat, and door size changes and come back with additional information/plans.

At 10:00 a.m. a public hearing was held on the Omitted Property List. Recorder/Tax Director Paulson presented the list of properties picked up or other additions to the tax rolls. No persons of the public were present. Moved by Brown, seconded by Skarda, to accept and approve the Omitted Property List as presented and approve the addition of the values to the County's tax rolls for 2022. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the request to bid out the East Bridge Project as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Beicegel Creek Bridge Revetment Task Order with SRF Consulting at a cost of \$89,292. All voting aye, motion carried.

Randall Johnson and Jon Heath, Brown & Brown, presented information to the Board on health insurance options for 2023. Johnsrud had been working with Brown & Brown for additional options that would alleviate the two pain points addressed by employees: preventative care coverage and prescription drug card. Discussion was held on benefits of new plan structure, stop loss options, and setting of max out of pocket costs for employees based on options presented. Board consensus was to move forward based on the data presented utilizing the \$1500 OOPM and \$50,000 stop loss and to continue not offering county health insurance to Commissioners at this time.

Ron Whited, representative of the Squaw Gap Community, reported the community held a meeting to discuss a new name for their community after the US Board of Geographic Names proposal information was sent to the County. The community recommendation is to reject the proposed name of Sun Dance and submit

the community selected name of Homesteaders Gap. Whited thanked the Board for the opportunity of the community to be involved and put forth a name for consideration.

Ag Expo Director Kubal updated the Board on the construction at the facility. Kubal stated 24th Ave is now paved and the concreting of the multi-use path and curbs are nearly complete. Kubal stated the grandstands are being installed and other work is continuing on schedule.

Kubal requested to hire an event coordinator for the Ag Expo Facility and requested to send a PDQ for analysis. Moved by Hystad, seconded by Skarda, to approve sending the Event Coordinator PDQ out for analysis. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the creation of an Ag Expo Facebook page with Kubal and HR Director Norby as administrators of the page. All voting aye, motion carried.

Kubal discussed with the Board the maintenance and cleaning of the Ag Expo one operational. Facilities Administrator Schroeder requested guidance on who would handle the maintenance and cleaning as she would need additional staff in place for those needs. Discussion was held on possible contract work for cleaning services. The Board requested Schroeder to obtain prices for contractors and compare to the cost of employees and return with more information.

Discussion was held on rental fees for the Ag Expo Facility. Kubal presented fee structures for other facilities. The Board requested Kubal compare 5-10 different types of events to see what the costs are comprehensively for rentals of different types and compare with RRC costs and come back with that information.

Moved by Lawlar, seconded by Hystad, to approve the replacement of a fire control panel as requested for Public Works. All voting aye, motion carried.

HR Director Norby presented cost information to purchase first aid kits and eye wash kits for County trucks and equipment. Moved by Brown, seconded by Skarda, to approve purchasing first aid kits for trucks and equipment from Fastenal as presented. All voting aye, motion carried.

Norby requested direction on how to proceed with the Economic Development Director open position. Norby stated only one application had been received thus far. Moved by Skarda, seconded by Wold, to appoint Daniel Stenberg as the Economic Development Director effective October 10, 2022. All voting aye, motion carried. Brown asked for Stenberg to present a revised plan to the Board for moving forward with the JDA reorganization and to look at any overlap between JDA and the Ag Expo regarding needs, overlap, and how to move ahead.

Moved by Hystad, seconded by Wold, to approve backfilling the open Accounting Specialist position in the Auditor/Treasurer's Office as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to set the minimum sales price for the 2019 delinquent tax properties, rounded down to the nearest dollar of delinquent and estimated taxed due. All voting aye, motion carried.

Property Acquired By County Through Tax Deed

As Of 10/06/2022

<u>Name</u>	<u>Description</u>		<u>Total Amount</u> <u>Real Estate &</u> <u>Specials</u>	<u>2021 True &</u> <u>Full</u> <u>Value</u>	<u>Minimum</u> <u>Sales</u> <u>Price</u>
Clean Petroleum Services Inc	<u>Arnegard Township</u> Sec. 25 Twp 150 Rng 100	Tax	\$ 5,269.78	\$ 196,730.00	
		Specials	\$ -		
03-00-10032	IT#2496 Pt SW1/4SE1/4		\$ 5,269.78		\$ 5,269.00
Kem Licht	<u>Unorganized Township</u> Lot 16 Blk 001 Old West Subdivision	Tax	\$ 1,037.00	\$ 59,350.00	
		Specials	\$ -		
11-10-01600	in Ideal Twp		\$ 1,037.00		\$ 1,037.00
TWALKER Development LLC	<u>Tri Township</u> Lot 1 Blk 001 Summer Ridge Business Park	Tax	\$ 182.06	\$ 5,100.00	
		Specials	\$ -		
15-32-00100			\$ 182.06		\$ 182.00
TWALKER Development LLC	<u>Tri Township</u> Lot 2 Blk 001 Summer Ridge Business Park	Tax	\$ 206.21	\$ 6,000.00	
		Specials	\$ -		
15-32-00200			\$ 206.21		\$ 206.00
TWALKER Development LLC	<u>Tri Township</u>	Tax	\$ 135.24	\$ 3,300.00	

15-32-00300	Lot 3 Blk 001 Summer Ridge Business Park	Specials	\$	-			\$	135.00
			\$	135.24			\$	135.00
TWALKER Development LLC	<u>Tri Township</u>	Tax	\$	94.32	\$	1,700.00		
	Lot 4 Blk 001	Specials	\$	-				
15-32-00400	Summer Ridge Business Park		\$	94.32			\$	94.00
TWALKER Development LLC	<u>Tri Township</u>	Tax	\$	83.89	\$	1,300.00		
	Lot 5 Blk 001	Specials	\$	-				
15-32-00500	Summer Ridge Business Park		\$	83.89			\$	83.00
TWALKER Development LLC	<u>Tri Township</u>	Tax	\$	78.69	\$	1,100.00		
	Lot 6 Blk 001	Specials	\$	-				
15-32-00600	Summer Ridge Business Park		\$	78.69			\$	78.00
TWALKER Development LLC	<u>Tri Township</u>	Tax	\$	107.24	\$	2,200.00		
	Lot 1 Blk 002	Specials	\$	-				
15-32-00700	Summer Ridge Business Park		\$	107.24			\$	107.00
TWALKER Development LLC	<u>Tri Township</u>	Tax	\$	132.61	\$	3,200.00		
	Lot 2 Blk 002	Specials	\$	-				
15-32-00800	Summer Ridge Business Park		\$	132.61			\$	132.00

TWALKER Development LLC	<u>Tri Township</u> Lot 3 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	109.94 -	\$ \$	2,300.00 109.00
15-32-00900			\$	109.94	\$	109.00
TWALKER Development LLC	<u>Tri Township</u> Lot 4 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	102.09 -	\$ \$	2,000.00 102.00
15-32-01000			\$	102.09	\$	102.00
TWALKER Development LLC	<u>Tri Township</u> Lot 5 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	80.54 -	\$ \$	1,200.00 80.00
15-32-01100			\$	80.54	\$	80.00
TWALKER Development LLC	<u>Tri Township</u> Lot 6 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	76.04 -	\$ \$	1,000.00 76.00
15-32-01200			\$	76.04	\$	76.00
TWALKER Development LLC	<u>Tri Township</u> Lot 7 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	93.59 -	\$ \$	1,700.00 93.00
15-32-01300			\$	93.59	\$	93.00
TWALKER Development LLC	<u>Tri Township</u> Lot 8 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	80.54 -	\$ \$	1,200.00 80.00
15-32-01400			\$	80.54	\$	80.00

TWALKER Development LLC	<u>Tri Township</u> Lot 9 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	75.34 -	\$ 1,000.00	
15-32-01500			\$	75.34		\$ 75.00
TWALKER Development LLC	<u>Tri Township</u> Lot 10 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	86.45 -	1,400.00	
15-32-01600			\$	86.45		\$ 86.00
TWALKER Development LLC	<u>Tri Township</u> Lot 11 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	77.96 -	\$ 1,100.00	
15-32-01700			\$	77.96		\$ 77.00
TWALKER Development LLC	<u>Tri Township</u> Lot 12 Blk 002 Summer Ridge Business Park	Tax Specials	\$ \$	81.26 -	\$ 1,200.00	
15-32-01800			\$	81.26		\$ 81.00
Larry G & Trell R Goebel JT	<u>Twin Valley Township</u> Lot 10 Grandview Estates	Tax Specials	\$ \$	76.49 -	\$ 1,000.00	
22-05-01000			\$	76.49		\$ 76.00
M & M Venture LLC	<u>Yellowstone Township</u> Lot 2 Dore Industrial Park	Tax Specials	\$ \$	6,530.34 795.15	\$ 269,460.00	
24-03-00200			\$	7,325.49		\$ 7,325.00

Rory Maynard	<u>Unorganized Township</u>	Tax	\$	7,407.71	\$	338,290.00
	Sect 19 Twp 149 Rng 098	Specials	\$	-		
63-00-09435	IT#2396 PT NW1/4SE1/4		\$	7,407.71		<u>\$ 7,407.00</u>
Christopher Lael Orth	<u>City of Watford City</u>	Tax	\$	1,742.05	\$	42,900.00
	Lot 88 Hunters Run Subdivision	Specials	\$	387.75		
82-42-08800			\$	2,129.80		<u>\$ 2,129.00</u>
Christopher Lael Orth	<u>City of Watford City</u>	Tax	\$	1,828.52	\$	45,020.00
	Lot 89 Hunters Run Subdivision	Specials	\$	384.88		
82-42-08900			\$	2,213.40		<u>\$ 2,213.00</u>
Carla J Kleppen	<u>City of Watford City</u>	Tax	\$	2,178.60	\$	58,800.00
	Lot 25 1st Addition, North Watford S1/2 Lot 25	Specials	\$	-		
82-51-03200			\$	2,178.60		<u>\$ 2,178.00</u>
McKenzie County	City of Watford City	Tax		\$56.34		150.00
	Lot 51 Blk 007	Specials	\$	-		
82-32-07510	Dakota Ridge Subdivision 1st Addition			\$56.34		<u>\$56.00</u>
taken in 2021						
McKenzie County	City of Watford City	Tax		\$51.58		20.00
	Lot 23 Blk 008	Specials	\$	-		
82-32-08230	Dakota Ridge Subdivision 1st Addition			\$51.58		<u>\$51.00</u>
taken in 2021						

Johnsrud presented the requested cost information on 2023 COLA scenarios as requested by the Board. Discussion was held on COLA, PERS, and what counties across the State are doing. No decision was made at this time.

Johnsrud presented the 2023 Budget for final approval and discussion. Discussion was held on the request for 8 additional R&B employees. The Board discussed if seasonal help for some projects would be better than full-time employees and consensus was to approve 4 new employees at this time and ask the Department Head to come back if additional employees were needed in 2023. Discussion was held on the contribution to the Killdeer Area Ambulance. Hystad stated he would rather see the funds go to the Grassy Butte First Responders if needed. Discussion was held on the \$10M requests for 2022 and 2023 from McKenzie County Healthcare Systems. Board consensus was to support the hospital but requested additional information on one-time versus continual contributions. Brown asked to request the hospital come back before the end of the year with their 2023 budget information and make a request at that time based on needs. Moved by Skarda, seconded by Hystad, to approve the 2023 budget and levies as amended to remove 4 Road & Bridge employees, the Killdeer Area Ambulance contribution (\$25,000), and 3 vehicles and corresponding equipment from the Sheriff's Office (\$241,500). All voting aye, motion carried.

2023 FINAL COUNTY BUDGET
MCKENZIE COUNTY

	2021 ACTUAL	2022 APPROPRIATION	2023 APPROVED
<u>GENERAL GOVERNMENT</u>			
County Board	\$217,139	\$299,017	\$298,967
Housing Authority Board	\$0	\$3,000	\$3,000
Auditor/Treasurer	\$592,871	\$663,020	\$682,721
Motor Vehicle/Passports	\$257,347	\$280,970	\$285,050
State's Attorney	\$747,701	\$1,044,180	\$1,070,230
Recorder/Tax Director	\$525,062	\$622,214	\$636,914
County Superintendent	\$84,427	\$92,503	\$95,723
Planning & Zoning	\$533,638	\$891,760	\$798,920
Human Resources	\$240,345	\$307,397	\$389,750
GIS Department	\$371,215	\$780,813	\$796,063
Custodian	\$764,687	\$787,027	\$982,244
Building Maintenance	\$658,491	\$1,009,800	\$767,000
Building Fund	\$5,952,418	\$30,000,000	\$12,000,000
Elections	\$647	\$75,550	\$2,500
Landfill	\$3,738,881	\$2,906,620	\$2,391,020
Workforce Safety & Insurance	\$144,847	\$200,000	\$200,000
WSI Medical Expense	\$700	\$3,000	\$3,000
Job Service	\$21,940	\$30,000	\$30,000

Audit Fees	\$0	\$50,000	\$65,000
Court Appointed Atty - Mental Health Fees	\$3,321	\$5,000	\$5,000
Contract Labor/Consultant	\$25,500	\$70,000	\$70,000
Forest Service - Litigation	\$49,833	\$150,000	\$50,000
Property & Liability Insurance	\$272,693	\$240,000	\$300,000
Contract Services	\$3,900	\$6,000	\$6,000
Telephone System & Maintenance	\$0	\$0	\$0
Publishing, Printing	\$17,472	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$50,421	\$45,000	\$50,000
Human Service Zone Indirect Costs	\$3,560	\$5,000	\$5,000
Postage	\$25,347	\$35,000	\$35,000
Mailing Machine	\$10,053	\$15,000	\$15,000
Copier Expense	21930	30000	\$30,000
Technology/Computer Expense	\$820,297	\$1,100,000	\$1,217,022
Remediation & Reclamation	\$0	\$500,000	\$500,000
Miscellaneous	\$1,934,019	\$300,000	\$150,000
Special Projects	\$10,701,790	\$2,500,000	\$12,500,000
McKenzie County Health Care System	\$300,000	\$800,000	\$300,000
Family Crisis Shelter	\$55,000	\$65,000	\$75,000
Williston Community Services	\$44,647	\$40,000	\$43,387
Watford City Airport	\$50,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$27,500	\$27,500	\$27,500
McKenzie County Heritage Association	\$35,000	\$45,500	\$85,000
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$75,000	\$100,000
Atmospheric Resources (General Fund 2017)	\$130,000	\$140,000	\$145,000
Tourism & Recreation	\$94,578	\$97,503	\$0

TOTAL GENERAL GOVERNMENT	\$29,793,217	\$46,617,374	\$37,486,011
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2023 FINAL COUNTY BUDGET

	2021 ACTUAL	2022 APPROPRIATION	2023 APPROVED
<u>PUBLIC SAFETY</u>			
County Sheriff	\$7,339,318	\$7,792,178	\$8,031,698
Dispatch	\$1,490,173	\$1,190,944	\$1,263,644
Jail - LE Center	\$3,999,943	\$4,519,431	\$4,501,681
County Coroner	\$29,210	\$40,000	\$40,000
Disaster Emergency Service	\$231,514	\$223,807	\$235,247
Arnegard Quick Response Units	\$25,000	\$25,000	\$25,000
Killdeer Area Amb	\$25,000	\$25,000	\$0

Alexander First Responders	\$5,000	\$7,500	\$10,000
TOTAL PUBLIC SAFETY	\$13,145,158	\$13,823,860	\$14,107,270
<i>SUB-TOTAL GENERAL FUND</i>	<i>\$42,938,375</i>	<i>\$60,441,234</i>	<i>\$51,593,281</i>
TRANSFERS FROM GENERAL FUND TO OTHER FUNDS			
Road & Bridge	\$0	\$30,000,000	\$55,000,000
County Park	\$0	\$0	\$0
Job Development Authority	\$772,000	\$2,815,000	\$200,000
Water Resource District	\$18,800,000	\$12,000,000	\$2,725,000
Sewer District	\$0	\$5,000,000	\$0
County Library	\$0	\$0	\$0
TOTAL TRANSFERS	\$19,572,000	\$49,815,000	\$57,925,000
GRAND TOTAL-GENERAL FUND	\$62,510,375	\$110,256,234	\$109,518,281
<u>SPECIAL REVENUE FUNDS</u>			
Unorganized District Roads - Tfr to R&B	\$5,000,000	\$7,000,000	\$6,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$800,000	\$1,500,000	\$1,500,000
County Road & Bridge	\$32,472,325	\$51,360,698	\$107,241,212
Veteran's Services	\$109,757	\$113,063	\$147,653
County Agent	\$305,738	\$327,460	\$334,410
County Park	\$246,545	\$125,163	\$150,946
Public Library	\$509,469	\$546,613	\$550,663
Public Library - Tfr to Bookmobile	\$0	\$10,000	\$10,000
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$7,242,085	\$33,898,398	\$34,099,943
Sewer District	\$0	\$5,000,000	\$4,925,000
Weed Control	\$414,574	\$760,243	\$768,477
Job Development Authority	\$6,339,749	\$3,458,674	\$1,364,613
Self Insurance Fund	\$5,305,532	\$4,121,000	\$4,351,000
Document Preservation Fund	\$97,246	\$76,000	\$76,000
Hazardous Chemical Preparedness	\$194,978	\$79,500	\$47,200
E911	\$207,960	\$332,900	\$316,485
Debt Service Fund	\$4,746,050	\$4,750,000	\$4,750,000
District Health Unit	\$433,903	\$375,942	\$413,341
Historical Society	\$77,799	\$72,180	\$83,130
TOTAL SPECIAL REVENUE FUNDS	\$64,503,710	\$113,907,834	\$167,130,073
Total including Interfund Transfers	\$127,014,085	\$224,164,068	\$276,648,354
Less Interfund Transfers	(25,372,000)	(58,325,000)	(65,435,000)

GRAND TOTALS

\$101,642,085

\$165,839,068

\$211,213,354

2023 FINAL COUNTY BUDGET
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2023.

	2023 Budget	Non-Tax	Proposed
	Requests	Resources	Levy
General Fund	109,518,281	168,195,335	0
Unorganized District Roads	6,000,000	9,140,252	1,850,000
Road & Bridge Fund	107,241,212	38,175,268	3,500,000
Veteran's Services	147,653	172,903	100,000
County Agent	334,410	546,452	50,000
Public Library	550,663	742,067	400,000
Water Resource District	34,099,943	22,733,700	0
Weed Control	768,477	1,023,937	300,000
Job Development Authority	1,364,613	579,946	1,316,000
Health Unit	284,600	410,707	410,000
Historical Society	83,130	78,988	85,000
Total Requests and Levies Required	260,392,982	241,799,555	8,011,000

The meeting recessed at 1:42 p.m. until October 18, 2022, at 9:00 a.m.

October 18, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 20, 2022. Present: Commissioners Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Absent: Commissioner Howdy Lawlar. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Vice Chair Skarda called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Wold, to approve the agenda as amended to include removal of employee from County bank accounts. All voting aye, motion carried.

Skarda thanked those that submitted informational reports and asked if there was one for iSight Drone Services. Johnsrud stated she did not receive it and would reach out to obtain remind the department to forward the report monthly.

Discussion was held on the bills presented for payment. Moved by Brown, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the Treasurer's Report for the period ending September 30, 2022, as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve Items 1-3 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve ABM Copier/Scanner/Fax Lease Renewal for Auditor/Treasurer's Office; 2. Approve Sick Leave Donations – C. Bostic; 3. Approve Raffle Permit – Grassy Butte Rural Fire Department – February 4, 2023.

Moved by Hystad, seconded by Wold, to amend the 2022 DES budget to include \$5,000 of spending authority for printing due to unanticipated funds being received. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the hook truck alternative as presented by Landfill Director Schreiber. All voting aye, motion carried.

Watford City Auditor Peterson requested County assistance with the purchase of floor system tiles to protect the new floor that was installed over the summer. Total cost is \$32,680 and the City would take care of the purchase and storage. Moved by Brown, seconded by Skarda, to approve the request to transfer \$32,680 for the cost of the tile system through a Joint Powers Agreement with the City of Watford City. All voting aye, motion carried.

Johnsrud presented the Board the 2023 Payroll & Holiday Calendar and requested direction on the ½ day holiday for December 24, which falls on a Sunday in 2023. Moved by Hystad, seconded by Wold, to approve December 26, 2023, as a full-day holiday for County offices. All voting aye, motion carried.

Skarda discussed tarping of trucks and damage to vehicles. Board consensus was this is an enforcement issue and needs to be addressed in that manner.

Moved by Hystad, seconded by Wold, to approve the removal of Hailee Ford, former employee in the Auditor/Treasurer's Office, from all McKenzie County bank accounts at all financial institutions. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to authorize the release of bids as requested for 5 motor graders, 1 landfill wheel loader, 1 landfill track loader, 1 manlift, and 1 lowboy trailer. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the hiring of a Fleet Parts Technician at B23 Step 8. All voting aye, motion carried.

Frances Olson, McKenzie County Heritage Society Secretary/Treasurer, provided historical information on the society and how the levy received was split between entities. Olson requested the allocation of the levy be changed to 50% Heritage Park, 25% Lewis & Clark Museum, and 25% Grassy Butte Post Office with the moving of the Pioneer Museum to the Heritage Center. Moved by Hystad, seconded by Brown, to approve the change in allocation of Historical Society tax levy to 50% Heritage Park, 25% Lewis & Clark Museum, and 25% Grassy Butte Post Office, effective January 1, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Certification of Local Match for Project BRC-BRS-0099(008) bridges and authorize the Vice Chair to sign. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the additional services proposal for the Long X Road project with Moore Engineering in the amount of \$88,900 as presented. All voting aye, motion carried.

Ag Expo Director Kubal provided a construction update on the facility. Kubal stated the outdoor area is currently being set up and the facility is currently on track for a spring 2023 opening.

Kubal requested approval to pay one-half down for the furniture including exhibit hall chairs, tables, carrying cases, and office furniture from Connect Interiors. Kubal stated this doesn't include the folding chairs or racks at this time. Moved by Brown, seconded by Hystad, to approve the down payment of one-half, a total of \$141,584.80. All voting aye, motion carried.

Kubal presented an option from an ATM operator in Dickinson which would supply 2-3 ATMs for the facility and provide \$1 to the County for every transaction. Brown stated his preference was to have the local financial institutions have ATMs at the site but did not want an exclusivity clause. Kubal stated he would reach out to the local financial institutions to discuss and report back.

HR Director Norby presented holiday gift options for employees to the Board. Board consensus was to have Hystad work with HR on the option and for the Board to split the costs between them personally for payment.

Norby asked for direction on moving forward with interviews for the Library Director position. Board consensus was to move forward and select a date for interviews.

Wold asked Norby to compile data on department turnover and employee retention. Norby stated they are holding upward feedback sessions in multiple departments currently and she will work with all department heads and come back with additional information.

MCWRD Director Shaffer provided updates on water and sewer projects currently in construction or planned. System 1 North project is complete and new customers are being connected as they are ready. Water lines to the Ag Expo are complete and currently waiting on meter vaults which are scheduled to arrive in February or March. System 4 Part 4 has been bid out and some funding was received from the State for the project. The 2nd river crossing project was awarded at 50% grant from the State Water Commission and it is currently awaiting permit approval from the Corps of Engineers. System1 South plans are currently being finalized and the plan is to present to the State in February for possible grant funding. Shaffer stated they are starting plans for the 2024 construction season which would include System 2 expansion (everything east of Watford City) and plans for Phase 2 of the duplicate line across the river. Shaffer stated the sewer plans for the Ag Expo just received final approval from the State Health Department and will be bid out soon.

The meeting adjourned at 11:15 a.m. until October 31, 2022, at 12:30 p.m.

Special Meeting October 31, 2022

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 31, 2022. Present: Commissioners Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Absent: Commissioner Joel Brown. Also present Auditor/Treasurer Johnsrud. Chairman Lawlar called the meeting to order at 12:30 p.m.

The topic of the meeting was to discuss and potentially approve the hiring of the McKenzie County Library Director.

The Board discussed the three interviewed applicants and pros/cons associated with each. Discussion was held on organizational skills, management skills, and experience of the applicants.

Moved by Skarda, seconded by Wold, to offer the McKenzie County Superintendent of Schools position to Candidate C contingent upon successful background and reference checks by HR. All voting aye, motion carried.

The meeting adjourned at 12:38 p.m. until November 1, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

OCTOBER 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
60293	ALEXANDER PARK DISTRICT	\$ 8.96
60294	ALEXANDER RURAL FIRE DISTRICT	\$ 1,115.98
60295	ALEXANDER SCHOOL DIST. #2	\$ 55,922.90
60296	ALEXANDER TWP.	\$ 15,270.55
60297	ANTELOPE CR. TWP.	\$ 10,883.34
60298	ARNEGARD PARK DISTRICT	\$ 227.25
60299	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 696.03
60300	ARNEGARD TWP.	\$ 25,779.35
60301	ARNEGARD/CITY OF	\$ 2,903.18
60302	BLUE BUTTES TWP.	\$ 18,097.83
60303	CHARBON TWP.	\$ 19,289.83
60304	ELM TREE TWP.	\$ 41,997.34
60305	GRAIL TWP.	\$ 8,290.41
60306	GRASSY BUTTE FIRE DISTRICT	\$ 227.07
60307	HAWKEYE TWP.	\$ 18,076.04
60308	HORSE CREEK RURAL FIRE DIST.	\$ 140.09
60309	HORSE CREEK SCHOOL DIST. #32	\$ 144.03
60310	KEENE TWP.	\$ 17,822.86
60311	MANDAREE SCHOOL DIST. #36	\$ 1.39
60312	MCKENZIE CO. FIRE PROT. DIST.	\$ 6,378.05
60313	MCKENZIE CO. HISTORICAL SOCIETY	\$ 922.88
60314	MCKENZIE CO. SD#1	\$ 414,221.61
60315	MCKENZIE SOIL CONS. DIST.	\$ 8,911.36
60316	ND STATE TREASURER	\$ 8,751.37
60317	NEW TOWN PUBLIC SCHOOL DIST.	\$ 136,405.42
60318	NEW TOWN RURAL AMBULANCE DIST.	\$ 83.50
60319	NEW TOWN RURAL FIRE DEPT.	\$ 83.50
60320	RANDOLPH TWP.	\$ 7,514.17
60321	RIVERVIEW TWP.	\$ 82,775.92
60322	SIOUX TWP.	\$ 18,738.82
60323	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$ 812.54
60324	TRI TWP	\$ 56,376.34
60325	TWIN VALLEY TWP.	\$ 113,786.99
60326	UPPER MISSOURI DIST. HEALTH UNIT	\$ 3,695.20
60327	WATFORD CITY MUNICIPAL AIRPORT	\$ 906.47
60328	WATFORD CITY PARK DISTRICT	\$ 14,285.36
60329	WATFORD CITY/CITY OF	\$ 15,660.79
60330	WILLISTON FIRE PROTECTION DISTRICT	\$ 66.94
60331	WILLISTON VECTOR CONTROL DIST.	\$ 2.78
60332	YELLOWSTONE SCHOOL DISTRICT #14	\$ 8,469.32
60333	YELLOWSTONE TWP.	\$ 35,577.74
60548	WATFORD CITY/CITY OF	\$ 14,999.40
240309	ACKERMAN-ESTVOLD	\$ 121,086.66
240310	ALL-IN SERVICE, LLC	\$ 3,004.43
240311	AMAZON CAPITAL SERVICES	\$ 134.88
240312	ARMOR INTERACTIVE	\$ 14,437.16
240313	AUTO VALUE	\$ 255.51

240314	BAKER METAL AND RECYCLING INC	\$	9,092.25
240315	BALCO UNIFORM COMPANY, INC.	\$	1,499.70
240316	BERQUIST FENCING, LLC	\$	14,743.95
240317	BOLKEN/DOUGLAS	\$	3,250.00
240318	BORDER STATES ELECTRIC	\$	132.74
240319	BOSS OFFICE & COMPUTER PRODUCTS	\$	3,960.75
240320	BRADY'S ROADSIDE SERVICE	\$	1,322.00
240321	BURNS & MCDONNELL	\$	9,861.33
240322	CASCADE AUTO GLASS	\$	684.00
240323	CDW-G GOVERNMENT	\$	488.92
240324	CELLEBRITE INC	\$	5,140.10
240325	CHARM-TEX, INC.	\$	263.60
240326	CIM SANITARY TECH LLC	\$	8,080.00
240327	COMFORT INN - BISMARCK	\$	86.40
240328	CONCEPT SEATING DIVISION	\$	1,999.00
240329	CPS TECHNOLOGY SOLUTIONS	\$	218.75
240330	DAKOTA BUSINESS SOLUTIONS	\$	1,231.73
240331	DAKOTA FIRE EXTINGUISHERS	\$	1,404.04
240332	DASH MEDICAL GLOVES	\$	237.80
240333	DAWA DEVELOPMENT, LLC	\$	75.00
240334	DIRTY BIRDS, LLC	\$	9,000.00
240335	DONE RIGHT THE FIRST TIME	\$	1,428.00
240336	DTE, INC.	\$	32,874.00
240337	DUANE'S RADIATOR SHOP	\$	75.00
240338	DUSTBUSTERS ENTERPRISES INC.	\$	1,134,039.27
240339	EMERALD RIDGE II LLC	\$	358.86
240340	EVANSON/MCCADE	\$	372.00
240341	FAIRFIELD AND WOODS, P.C.	\$	24.44
240342	FARGO GLASS AND PAINT CO.	\$	1,721.06
240343	FARSTAD OIL IN	\$	9,709.40
240344	FASTENAL COMPANY	\$	3,710.34
240345	FERGUSON WATERWORKS	\$	72.50
240346	FIREPENNY	\$	770.00
240347	FIRST INTERNATIONAL BANK & TRUST	\$	3,607.89
240348	FIRST INTERNATIONAL INSURANCE	\$	50.00
240349	FULKERSON FUNERAL HOME-SIDNEY	\$	750.00
240350	G & G GARBAGE LLC	\$	1,072.50
240351	GALLAGHER BENEFIT SERVICES INC.	\$	1,200.00
240352	GALLOP/JERRMIAH	\$	70.00
240353	GRAINGER	\$	290.91
240354	HEGGEN EQUIPMENT CO.	\$	300.11
240355	HONSTEIN/MARK	\$	31.50
240356	HUMANITY INC	\$	1,548.00
240357	JAMAR COMPANY	\$	185.00
240358	JJ ELECTRIC LLC	\$	2,409.69
240359	JOHN HUTTER TOWING	\$	220.00
240360	JOHNSON & SUNDEEN	\$	5,000.00
240361	JOHNSRUD/ERICA	\$	204.66
240362	KIESLER POLICE SUPPLY INC	\$	387.00
240363	KIMPEL/SANDEE	\$	216.68

240364	KLJ ENGINEERING, LLC	\$	66,030.00
240365	KONECRANES, INC	\$	71.25
240366	KOTANA COMMUNICATIONS, INC.	\$	97.80
240367	LINDE GAS & EQUIPMENT INC.	\$	1,028.23
240368	LUND OIL, INC.	\$	1,740.36
240369	MATHISEN/CHAR	\$	630.86
240370	MAYO CONSTRUCTION CO. INC.	\$	1,610,518.55
240371	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	39.50
240372	MCKENZIE COUNTY ROAD & BRIDGE	\$	118.81
240373	MERCHANTS BANK EQUIPMENT FINANCE	\$	14,229.90
240374	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	34.15
240375	MOTOROLA	\$	67,383.80
240376	NARDINI FIRE EQUIPMENT	\$	970.00
240377	ND ASSN. OF COUNTIES	\$	315.00
240378	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,750.00
240380	NELSON INTERNATIONAL	\$	1,625.47
240381	O K IMPLEMENT CO.	\$	12,714.81
240382	O.K. TIRE STORE, INC	\$	520.37
240383	PEACE OFFICERS STANDARDS & TRAINING	\$	585.00
240384	PHOENIX SUPPLY, LLC	\$	391.71
240385	QUALITY QUICK PRINT	\$	1,350.00
240386	RADISSON HOTEL BISMARCK	\$	891.00
240387	RDO EQUIPMENT CO. - FARGO	\$	1,406.13
240388	RED ROCK OF DICKINSON, INC	\$	112,696.00
240389	SAX MOTOR CO	\$	1,363.52
240390	SCHATZ/SHAUN	\$	126.00
240391	SCHILKE/ED	\$	15,013.74
240392	SCOFIELD/JESSIE	\$	6,075.00
240393	SIMTECH INC	\$	499.39
240394	STEIN'S INC.	\$	1,048.44
240395	SUMMIT FOOD SERVICE, LLC	\$	11,736.64
240396	THE BISMARCK HOTEL AND CONFERENCE	\$	259.20
240397	TIMBER AUTO BODY	\$	13,702.24
240398	TRACTOR & EQUIPMENT CO.	\$	20,705.00
240399	TREVENA/JOSHUA T	\$	69.00
240400	TRI-TECH FORENSICS, INC	\$	2,522.08
240401	UNIFORM CENTER	\$	236.97
240402	WESTLIE TRUCK CENTER	\$	520.89
240403	ZERO9 SOLUTIONS LTD	\$	182.05
240404	ALEXANDER/CITY OF	\$	38.86
240405	GARRISON DIVERSION CONSERVANCY DIST.	\$	4,593.25
240406	L. YELLOWSTONE IRRIG. DIST. #2	\$	119.70
240407	MCKENZIE CO. AMBULANCE SERVICE	\$	1,444.37
240408	YELLOWSTONE SCHOOL DISTRICT #14	\$	169.18
240409	ALEXANDER/CITY OF	\$	116.00
240410	ARMSTRONG SANITATION	\$	975.02
240411	CONSOLIDATED TELCOM	\$	97.47
240412	INFORMATION TECHNOLOGY DEPT.	\$	8,061.65
240413	LYREC	\$	75.88
240414	MCKENZIE COUNTY RURAL WATER	\$	119.72

240415	MCKENZIE ELECTRIC CO-OP INC.	\$	13,302.94
240416	MONTANA DAKOTA UTILITIES CO.	\$	27,554.98
240417	NEMONT	\$	28.50
240418	RESERVATION TELEPHONE CO-OP	\$	9,113.84
240419	SOUTHWEST WATER AUTHORITY	\$	53.29
240420	VERIZON/ACCT 842030146-00001	\$	5,405.47
240421	VERIZON/ACCT 842030146-00003	\$	2,921.38
240422	WATFORD CITY WATER DEPT./CITY OF	\$	16,497.09
240423-240438	PAYROLL - OCTOBER 14, 2022	\$	851,748.38
240439	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	10,104.99
240440	A & W TOWING	\$	250.00
240441	ACCUSOURCE INC.	\$	651.25
240442	ADVANCED BUSINESS METHODS	\$	2,364.52
240443	ADVANCED DRAINAGE SYSTEM INC	\$	20,306.40
240444	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	162,181.46
240445	AMAZON CAPITAL SERVICES	\$	6,761.97
240446	AMERICAN WELDING & GAS	\$	37.14
240447	ARMOR INTERACTIVE	\$	24,234.04
240448	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	935.00
240449	ASTRO-CHEM LAB, INC.	\$	50.00
240450	AUTO VALUE	\$	154.10
240451	B.G. EXCAVATION, INC.	\$	17,139.81
240452	BADLANDS HARDWARE	\$	1,118.69
240453	BADLANDS HYDROVAC SERVICE	\$	813.75
240454	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	114.00
240455	BALCO UNIFORM COMPANY, INC.	\$	136.22
240456	BARRETT PHARMACY	\$	96.09
240457	BECKER/BARBARA J.	\$	500.00
240458	BEK CONSULTING, LLC	\$	6,206.50
240459	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,600.48
240460	BIG STATE INDUSTRIAL SUPPLY, INC	\$	351.70
240461	BOGUE/KAYLEY J	\$	140.00
240462	BORDER STATES ELECTRIC	\$	629.69
240463	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,030.68
240464	BRADY'S ROADSIDE SERVICE	\$	125.00
240465	BROSZ ENGINEERING, INC.	\$	84,180.00
240466	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
240467	CAR TUNZ INC	\$	573.00
240468	CARSTENSEN CONTRACTING, INC	\$	1,215,168.52
240469	CENTRAL SPECIALTIES INC.	\$	1,310,440.91
240470	CHAVEZ/KADIE	\$	173.00
240471	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	31,949.00
240472	CORE & MAIN	\$	16,061.98
240473	CORLEY/CHRISTOPHER	\$	60.00
240474	CORPORATE TRANSLATION SERVICES, INC	\$	17.60
240475	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
240476	D & D WATER WELL SERVICE	\$	12,082.25
240477	DAHL/NEVIN	\$	248.67
240478	DAKOTA SUPPLY GROUP	\$	3,091.67
240479	DIRTY BIRDS, LLC	\$	4,140.00

240480	DTE, INC.	\$	544.35
240481	ECOLAB PEST ELIMINATION DIV.	\$	1,750.43
240482	EIDE BAILLY	\$	20,000.00
240483	ELKAN, INC	\$	1,004.10
240484	EXPRESSWAY SUITES	\$	440.90
240485	FARMERS UNION OIL COMPANY	\$	127,069.01
240486	FARSTAD OIL IN	\$	2,409.36
240487	FASTENAL COMPANY	\$	9,532.27
240488	FCI CONSTRUCTORS, INC.	\$	6,641,649.00
240489	FERGUSON WATERWORKS	\$	2,834.24
240490	FINSAAS/DARRELL	\$	61.25
240491	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
240492	FLATLAND FRESHWATER DEPOT, LLC	\$	2,225.00
240493	FULKERSON FUNERAL HOME-SIDNEY	\$	6,732.00
240494	HANSEN DIESEL & AUTOMOTIVE	\$	2,257.20
240495	HAWKEYE OILFIELD SUPPLY	\$	1,325.32
240496	HECK BUILT LLC	\$	8,144.00
240497	HEGGEN EQUIPMENT CO.	\$	954.35
240498	HELENA CHEMICAL COMPANY	\$	8,221.53
240499	HILL ENTERPRISES	\$	2,338.84
240500	HOLIDAY STATIONSTORES, LLC	\$	99.00
240501	HOME OF ECONOMY	\$	661.92
240502	HONSTEIN/MARK	\$	151.88
240503	HUUS/CURT	\$	50.00
240504	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	370.47
240505	INTERACTIVE DATA, INC	\$	51.00
240506	ISIGHT RPV SERVICES	\$	12,500.00
240507	JAMAR TECHNOLOGIES, INC.	\$	185.00
240508	JAPPE/KAROLIN	\$	238.32
240509	JOHN HUTTER TOWING	\$	180.00
240510	JOHNSRUD/ERICA	\$	262.23
240511	KIMPEL/SANDEE	\$	231.50
240512	KUMMER'S PUMPING	\$	400.00
240513	LAQUINTA INN & SUITES	\$	345.60
240514	LARSEN SERVICE DRUG, INC.	\$	892.24
240515	LEWIS/JAY	\$	20.00
240516	LEXISNEXIS, A DIVISION OF RELX INC.	\$	28.31
240517	LINDE GAS & EQUIPMENT INC.	\$	454.45
240518	LINK COMPUTER CORPORATION	\$	806.03
240519	MATHISEN/CHAR	\$	136.95
240520	MCKENZIE CO. FARMER	\$	1,440.48
240521	MCKENZIE CO. GRAZING ASSN.	\$	1,940.00
240523	MCKENZIE CO. TREASURER	\$	1,018.81
240524	MCKENZIE COUNTY LANDFILL	\$	1,816.09
240525	MCKENZIE COUNTY ROAD & BRIDGE	\$	19,269.99
240526	MCKENZIE COUNTY RURAL WATER	\$	6,590.95
240527	MCKENZIE ELECTRIC CO-OP INC.	\$	1,134.03
240528	MCNANEY/CHARLES	\$	46.25
240529	MEADOWLARK ENVIRONMENTAL, LLC	\$	5,386.96
240530	MEDLINE INDUSTRIES, INC	\$	171.23

240531	MENARD, INC.	\$	194.33
240532	MON-KOTA INC.	\$	605.00
240533	MONTANA DAKOTA UTILITIES CO.	\$	34.41
240534	MOUNTAIN PLAINS LLC	\$	20,187.98
240535	ND ASSN. OF COUNTIES	\$	1,489.90
240536	ND DEPT. OF TRANSPORTATION	\$	17,561.56
240537	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,600.00
240538	ND STATE LAND DEPARTMENT	\$	980.50
240539	ND STATE RADIO COMMUNICATIONS	\$	2,880.00
240540	ND WEED CONTROL ASSOCIATION	\$	548.00
240541	NDGS LLC	\$	24.73
240542	NELSON INTERNATIONAL	\$	4,455.39
240543	NEWMAN/DUSTIN B	\$	190.50
240544	NORTH DAKOTA ONE CALL	\$	416.75
240545	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,734.20
240546	NOVAK/LARRY	\$	38.75
240547	O K IMPLEMENT CO.	\$	126.98
240548	O.K. TIRE STORE, INC	\$	2,930.28
240549	O'DAY EQUIPMENT, LLC	\$	1,186.50
240550	OLSON/DOUG	\$	37.50
240551	PHARMCHEM. INC.	\$	1,938.95
240552	POLARIS SALES INC	\$	36,687.51
240553	PRESORT PLUS, LLC	\$	2,468.47
240554	PRO AUTO BODY, LLC	\$	775.66
240555	PRO-WEST & ASSOCIATES, INC.	\$	5,524.63
240556	QUADIENT FINANCE USA, INC.	\$	2,027.54
240557	RADISSON HOTEL BISMARCK	\$	864.00
240558	RDO EQUIPMENT CO. - FARGO	\$	4,237.65
240559	RED ROCK AUTO WATFORD CITY	\$	357.95
240560	RED ROCK FORD	\$	6,847.15
240561	RESERVATION TELEPHONE CO-OP	\$	392.06
240562	RICOH USA, INC	\$	485.46
240563	ROFF/KYLEE L	\$	220.28
240564	SAX WATER DEPOT LLP	\$	242.00
240565	SHERWIN-WILLIAMS/WILLISTON	\$	69.91
240566	SIMONSON WATER DEPOT	\$	75.00
240567	SINCLAIR CYBERNETICS, LLC	\$	3,718.50
240568	SKARDA/TY	\$	455.00
240569	SKOGEN/MARVIN	\$	368.00
240570	SRF CONSULTING GROUP, INC	\$	20,140.07
240571	STEIN'S INC.	\$	670.98
240572	STUART/KARI A	\$	110.15
240573	SUMMIT FOOD SERVICE, LLC	\$	8,668.46
240574	SWANSTON EQUIPMENT CO.	\$	92,414.00
240575	TENET CORP	\$	192.30
240576	THE BISMARCK HOTEL AND CONFERENCE	\$	345.60
240577	THOMSON REUTERS-WEST	\$	1,553.90
240578	TRACTOR & EQUIPMENT CO.	\$	37,674.92
240579	TSCHETTER/DAWN	\$	246.25
240580	TWIN CITY HARDWARE	\$	1,600.00

240581	UNITED QUALITY COOPERATIVE	\$	833.95
240582	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,061.56
240583	VALLI INFORMATION SYSTEMS, INC	\$	1,583.28
240584	VAZQUEZ CONTRACTING LLP	\$	10,040.00
240585	VOGEL LAW FIRM	\$	176.00
240586	WALK-N-ROLL	\$	3,916.43
240587	WAWSA	\$	739,293.56
240588	WEST DAKOTA WATER, LLC	\$	1,756.56
240589	WESTLIE TRUCK CENTER	\$	2,959.77
240590	WOLD/CLINT E	\$	671.26
240591-240606	PAYROLL - OCTOBER 28, 2022	\$	865,841.02
	Total		\$ 17,281,916.16

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

November 1, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 1, 2022. Present: Commissioners Joel Brown, Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to remove the Planning & Zoning agenda items. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the October 2022 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Brown, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

The Board recognized employees with years of service awards to employees who had reached the 5, 10, 15, and 20+ years of service with McKenzie County. The Board thanked the employees for their dedication and commitment.

Road Superintendent Northrop discussed purchasing scoria and how the Board wanted to move forward to obtain additional materials. Lawlar requested to bid out the material to keep things fair and impartial. Board discussion included possible ways to vet the material to ensure it was the quality desired for County project. Northrop stated he would work on a bid package and bring back to the Board for approval at a later date.

Moved by Hystad, seconded by Wold, to appoint Jenny Jaggi and Kathy Skarda as the McKenzie County Healthcare System delegates for 2022. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to appoint Albert McGahn as McKenzie County Coroner for a 5 year term. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the cost-share agreement as presented with NDDOT for the US Highway 85 project shared-used path and authorize the chairman to sign. Discussion was held on safety features for pedestrians, start and end point, and the larger picture of the path in the County. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the relocation and construction costs as presented for the move of Emergency Manager Jappe's office to Public Works. All voting aye, motion carried.

The Board discussed a request to close County offices for a full day on Friday, December 23 instead of a noon closure. After discussion, Board consensus was to close beginning at noon on December 23 as was set forth in the County handbook for holiday observance.

At 10:00 a.m. a public hearing was held on the minimum sales prices for delinquent tax foreclosure properties. No persons were present in favor or opposed. The public hearing closed at 10:01 a.m.

Kyle Patterson, Vision Zero Regional Coordinator, provided an update of the Vision Zero program in the region, including fatalities on roadways and other statistics. Patterson also reviewed the school training opportunities and programs with the Board.

Tim Denowh, Sioux-Yellowstone Fire District, requested funding assistance from the County to purchase a fire engine pumper/tanker. The total price of the engine is \$207,000, which includes shipping. The Fire District has \$100,000 set aside for the purchase and is requesting the County fund the remaining portion. Moved by Skarda, seconded by Hystad, to approve \$107,000 transfer for the purchase of a fire truck to the Sioux-Yellowstone Fire District through a joint powers agreement. All voting aye, motion carried.

MCSO Lt. Ficken requested a budget amendment in 2023 for equipment to complete needed items in the recently purchased enclosed trailer. Hystad asked if there were funds available in the 2022 budget and Johnsrud reminded the Board the 2023 budget could not be amended until January. Ficken stated he would work to review the 2022 budget and come back if needed in January.

Moved by Brown, seconded by Hystad, to approve the Fleet forms for fleet vehicle requests and off-site parking as presented by Fleet Manager Kummer effective November 1, 2022. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the release of bids for a compact loader at the Ag Expo. All voting aye, motion carried.

Ag Expo Director Kubal requested to advertise and hire an Event Coordinator. Moved by Skarda, seconded by Wold, to approve the advertising and hiring of one event coordinator for the Ag Expo. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of a repeater and six handheld radios for the Ag Expo as presented and paid out of the Expo operations budget. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the parking of Ag Expo equipment and supplies at the landfill lot that is fenced, secured, and has cameras. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 2023 Ag Expo Rental Rates as presented. Brown requested when the 2024 rates are approved to see a breakdown of revenue per event and the number of events held. All voting aye, motion carried.

Kubal presented an update on the Ag Expo construction project. Kubal stated he is working on a number of possible events for 2023 and that the construction is on-schedule and going well at this time.

Moved by Skarda, seconded by Hystad, to approve ATM contracts with Cornerstone Bank and Patriot ATM for the Ag Expo Facility. All voting aye, motion carried.

Kubal requested direction on the role of the Fair Board in the Ag Expo Facility and presented information on how the Ag Expo could operate. Skarda asked about revenue generated off sales and how that would come back to the County. State's Attorney Skarda recommended that if this is the direction the Board wants to go that a contract with the Fair Board would be the best way forward that would set out the terms for revenues and expenditures for all parties. SA Skarda also stated that liability agreements and contracts need to be established before events are booked.

The meeting recessed at 12:10 p.m. until November 15, 2022, at 1:00 p.m.

November 15, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 15, 2022. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Vice Chair Skarda called the meeting to order at 1:00 p.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended to include the Emergency Management cascade trailer, LoadPass items, and oil companies maintaining County roads. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending October 31, 2022, as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-3 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – Sioux-Yellowstone Fire District JPA; 2. Approve Sick Time Donation Request – P. Sivertson; 3. Approve Special Liquor Licenses – Long X Saloon – December 3 Memorial Dart Tournament & December 10 Grassy Butte FD Big Buck Contest.

EM Jappe stated she received a request from Richland County, MT to borrow the County's cascade trailer (mobile air) for a period of the next 5 days as their system was not working. Jappe stated she would be driving the trailer down and picking it up and that it would remain parked for the time requested. Moved by Hystad, seconded by Skarda, to approve the request by Richland County. All voting aye, motion carried.

Skarda requested to pull both items from the Planning & Zoning Consent Agenda. Items pulled: 1. Sandton Fund III Holdings VII LLC #007-22ZC - Applicant wishes to change the zoning of the property to Light Industrial to be consistent with its historical use, and to accommodate a current Light Industrial business. A 12,750 square foot shop is located on the property and has been used for Light Industrial since 2012. Planning and Zoning recommend approval of Zone Change #007-22ZC to the County Commission. Adopt the findings and conditions as provided in the Staff Report; 2. Edmondson Pond 08-22CUP - The applicant is requesting a Conditional Use Permit to build a 350,000 BBL freshwater pond for Industrial Use. Planning and Zoning recommend approval of Conditional Use Permit #08-22CUP to the County Commission. Adopt the findings and conditions as provided in the Staff Report.

Discussion was held on Item 1: Sandton Fund III Holdings VII LLC #007-22ZC. Skarda expressed concern about other approved light industrial uses if the zone change was approved and the effect on the nearby residential homes. Skarda asked if a Planned Use Development (PUD) could be considered as an option instead of a zone change. Kimpel stated the application before the Board is what was requested by the applicant. Hystad stated stipulations on future developments and allowed uses can be placed on the property in the future and that the application had been approved twice by the Planning & Zoning Board. Hystad stated the complaints he has heard are from what is on the property now and approving the zone change would improve the conditions there currently for the residents. Moved by Brown, seconded by Hystad, to approve Item 1: Sandton Fund III Holdings VII LLC #007-22ZC as presented. Roll call vote: Brown, aye; Hystad, aye; Lawlar, aye; Skarda, nay; Wold, aye. With 4 votes aye and 1 vote nay, motion carried.

Discussion was held on Item 2: Edmondson Pond 08-22CUP. Skarda requested that a water user form obtained from the State Water Commission be sent to all downstream users to insure inherent rights to use water are considered when temporary water permits are being issued. Moved by Skarda, seconded by Hystad, to approve Item 2: Edmondson Pond 08-22CUP as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the East Fairview School Building Permit Fee Waiver as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve updating the County's Planning & Zoning Ordinances with SRF Consulting and authorize the chairman to sign the contract. Johnsrud stated a budget amendment for the project will need to occur in January 2023. All voting aye, motion carried.

Tracey Dolezal, Killdeer Area Ambulance Service (KAAS) President, requested reconsideration of the County's \$25,000 contribution to KAAS in 2023, which had been removed from the budget. Dolezal discussed service areas, contributions of Dunn County, services provided to McKenzie County residents, and statistics of calls/transport/etc within the District. Moved by Skarda, seconded by Wold, to move forward with support to KAAS in the amount of \$25,000 in 2023 with a budget amendment to follow in January 2023. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve Charlie Bob Creek Change Order 1 and Change Order 2 as presented with a total cost of \$29,936.40 and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on the speed on a stretch of County Route 30 near Longview Subdivision. Huus requested to post the stretch at 45mph and stated this is the speed that has support of the School District, as students are picked up and dropped off on the roadway in this location, which has raised safety concerns. Huus also stated that stretch of road is slated to be reconstructed in 2023 to include safe areas for busses and students. Moved by Skarda, seconded by Hystad, to post the stretch of CR30 near Longview Subdivision at 45mph, as requested by the School District, and to install a school bus pickup sign. All voting aye, motion carried.

Discussion was held on the LoadPass system. Lawlar stated the industry has been encouraged to use LoadPass to check for restrictions on roadways when planning results, but he talked to an operator recently who used LoadPass, which indicated no restrictions on the planned travel route, and when arrived at the road it was posted with restrictions. Lawlar requested direction on what operators should do in that situation as LoadPass is the primary way in which that information is shared with operators. State's Attorney Skarda stated if LoadPass showed no restrictions and an operator was sited, he would find it difficult to prosecute the operator when LoadPass is the site used to plan routes. Brown stated he felt if the County doesn't inform LoadPass of changes the County would then be at fault and wouldn't be able to seek damages as the County encourages and wants the industry to find that information on restrictions from LoadPass.

The Board thanked Engineering Director Huus for his service to McKenzie County and wished him well in his retirement.

Cheryl Batchelor, McKenzie County Healthcare Systems CFO, provided information to the Board about MCHS financials and statistics. Batchelor discussed reimbursements from insurance companies, inflationary cost increases, and costs associated with new services being offered in the community, including the OB ward, which is scheduled to open soon. Brown stated the Board supports locally controlled health services and wants to understand the need of MCHS and when the facility will reach a cash flow neutral status as the County won't be able to sustain providing gap funding every year. Moved by Brown, seconded by Skarda, to approve \$10M of funding assistance to MCHS for 2022. Brown requested MCHS return in 2023 for a review of operations and to request additional funding again at that time. All voting aye, motion carried.

Landfill Director Schreiber discussed with the Board a fee waive for tires to include removal of the tires from the site. Board concern was a potential slippery slope for future requests should this be approved. Schreiber discussed other options including a free tire dump day at the Landfill as tires are shredded and used for trash cover, especially in the winter months when dirt can be more expensive to obtain. Moved by Hystad, seconded by Skarda, to approve the fee waiver as presented, but not to include County employees providing the transportation from the private land to the Landfill. The Board requested Schreiber return to discuss a possible free tire dump day in the future. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve releasing and RFP for a Household Hazardous Waste and e-Waste Collections Events for a period of 5 years. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the pole barn contract with Shelter's Construction as presented and authorize the chairman to sign. All voting aye, motion carried.

Facilities Director Schroeder discussed with the Board wages for positions at the Ag Expo Facility to providing cleaning services, as no local contractors were willing to provide a bid due to the size of the facility and difficulty hiring employees. Schroeder felt 2 cleaning staff and 1 tech person would be needed. The Board requested PDQs for the positions be submitted in the next submission cycle by HR.

MCWRD Director Shaffer presented information to the Board regarding the 2023 COLA for employees. Shaffer provided 3rd quarter of 2022 labor market information and information for other counties around the State. Discussion was held on county-wide turnover rates, reasons employees left their employment, merit based increases, stipends, and future implications of COLA adjustments. Brown requested to see additional information to include a comparison between a 6% COLA + 1 step and 4% COLA + 1 step + 4% stipend off base salary at the end of 2023. Brown stated this wouldn't lock the County into an 8% increase and may reward employee retention. HR Director Norby stated she would pull together a list of pros and cons and Auditor/Treasurer Johnsrud agreed to perform the cost analysis.

Moved by Skarda, seconded by Wold, to approve backfilling an open MCWRD technician position as requested by Shaffer. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to award the Ag Expo Sewer project bid to BEK Consulting for a total of \$1,193,252.50 as recommended by the MCWRD Board. Shaffer stated winter construction was included in the bid package and updated the Board on the tank estimated ship dates. Lawlar and Skarda expressed concern with the recommended contractor due to past performance issues. Roll call vote: Brown, aye; Hystad, aye; Lawlar, nay; Skarda, nay; Wold, aye. With 3 votes aye and 2 vote nay, motion carried.

Moved by Skarda, seconded by Brown, to approve advertising and hiring of the JDA Communications and Technology Specialist position as requested by JDA Director Stenberg. All voting aye, motion carried.

JDA Director Stenberg discussed with the Board the option of moving the JDA department to the Long X Visitor Center space now that the museum has moved to the Heritage Park. Brown updated the Board on discussions with Arnegard, Alexander, and Watford City and the desire to have all Economic Development and associated agencies housed in one location. The City of Watford City has hired a person now, which will remain a City of Watford City employee moving forward. Discussion was held on renovations needed for the loft area, with the request coming to the County to pay for the associated costs, plus other expenses to occupy that space. Lawlar requested to see costs for remodel, utilities, and possible lease terms. Stenberg stated he would work on cost estimates and return for more discussion.

Moved by Skarda, seconded by Wold, to approve backfilling an open mechanic position as requested by Fleet Manager Kummer. All voting aye, motion carried.

Discussion was held on County roads being maintained by oil companies. State's Attorney Skarda stated private companies should not be performing maintenance on County roads. Board consensus was if citizens see companies maintaining County roads to call Road Superintendent Northrop to see what further steps need to be taken.

Moved by Skarda, seconded by Hystad, to approve the 2023 Board of County Commissioners Meeting Calendar as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Binny Bean Espresso LLC Gaming Site Authorization as presented. All voting aye, motion carried.

The meeting adjourned at 5:09 p.m. until December 6, 2022, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

NOVEMBER 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
60975	ALEXANDER PARK DISTRICT	\$ 214.90
60976	ALEXANDER RURAL FIRE DISTRICT	\$ 1,042.66
60977	ALEXANDER SCHOOL DIST. #2	\$ 50,536.79
60978	ALEXANDER TWP.	\$ 12,147.64
60979	ANTELOPE CR. TWP.	\$ 8,515.36
60980	ARNEGARD PARK DISTRICT	\$ 108.58
60981	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 932.60
60982	ARNEGARD TWP.	\$ 20,941.45
60983	ARNEGARD/CITY OF	\$ 216.40
60984	BLUE BUTTES TWP.	\$ 14,278.34
60985	CHARBON TWP.	\$ 15,630.79
60986	ELM TREE TWP.	\$ 35,738.58
60987	GRAIL TWP.	\$ 6,635.97
60988	GRASSY BUTTE FIRE DISTRICT	\$ 259.55
60989	HAWKEYE TWP.	\$ 14,511.69
60990	HORSE CREEK RURAL FIRE DIST.	\$ 108.39
60991	KEENE TWP.	\$ 14,003.56
60992	MCKENZIE CO. FIRE PROT. DIST.	\$ 5,130.16
60993	MCKENZIE CO. HISTORICAL SOCIETY	\$ 835.83
60994	MCKENZIE CO. SD#1	\$ 373,692.90
60995	MCKENZIE SOIL CONS. DIST.	\$ 7,992.36
60996	ND STATE TREASURER	\$ 8,618.31
60997	NEW TOWN PUBLIC SCHOOL DIST.	\$ 122,479.54
60998	NEW TOWN RURAL AMBULANCE DIST.	\$ 76.94
60999	NEW TOWN RURAL FIRE DEPT.	\$ 76.94
61000	RANDOLPH TWP.	\$ 5,875.11
61001	RIVERVIEW TWP.	\$ 72,663.84
61002	SIOUX TWP.	\$ 14,676.05
61003	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$ 325.38
61004	TRI TWP	\$ 47,531.57
61005	TWIN VALLEY TWP.	\$ 99,681.65
61006	UPPER MISSOURI DIST. HEALTH UNIT	\$ 3,345.85
61007	WATFORD CITY MUNICIPAL AIRPORT	\$ 1,035.36
61008	WATFORD CITY PARK DISTRICT	\$ 16,268.25
61009	WATFORD CITY/CITY OF	\$ 17,864.37
61010	WILLISTON FIRE PROTECTION DISTRICT	\$ 61.67
61011	WILLISTON VECTOR CONTROL DIST.	\$ 2.56
61012	YELLOWSTONE SCHOOL DISTRICT #14	\$ 395.44
61013	YELLOWSTONE TWP.	\$ 26,339.38
61014	WATFORD CITY/CITY OF	\$ 14,999.60
240607	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$ 370.00
240608	ADVANCED BUSINESS METHODS	\$ 2,776.53
240609	ALLEGIANCE COBRA SERVICES, INC.	\$ 50.00
240610	AMAZON CAPITAL SERVICES	\$ 771.18
240611	AMKOTA HOTEL AND CONFERENC	\$ 172.80
240612	ANOVA FAMILY HEALTH CENTER	\$ 2,900.00
240613	ARMOR INTERACTIVE	\$ 674.94

240614	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	114.00
240615	BAKER & TAYLOR	\$	848.69
240616	BALCO UNIFORM COMPANY, INC.	\$	321.22
240617	BARANKO BROTHERS INC	\$	468,549.76
240618	BASIN TOWIN LLC	\$	3,035.00
240619	BLUE TARP FINANCIAL, INC.	\$	278.00
240620	BOGUE/KAYLEY J	\$	63.00
240621	BORDER STATES ELECTRIC	\$	4.67
240622	BOSS OFFICE & COMPUTER PRODUCTS	\$	532.62
240623	BRADY'S ROADSIDE SERVICE	\$	125.00
240624	BURNS & MCDONNELL	\$	7,039.25
240625	BUTTONS BY FISH	\$	730.00
240626	CAMEL BUTTE, L. SIGNALESS LLC	\$	344.50
240627	CARLSON/JONATHAN	\$	75.00
240628	CDW-G GOVERNMENT	\$	1,141.39
240629	CHARM-TEX, INC.	\$	263.60
240630	CIM SANITARY TECH LLC	\$	8,080.00
240631	COMFORT INN - BISMARCK	\$	176.40
240632	CONNECT INTERIORS LLC	\$	141,584.87
240633	CREATIVE PRODUCT SOURCING INC	\$	323.38
240634	CREATIVE SERVICES OF NEW ENGLAND	\$	278.95
240635	DAKOTA BUSINESS SOLUTIONS	\$	112.99
240636	DAKOTA FIRE PROTECTION, INC	\$	429.75
240637	DAWA DEVELOPMENT, LLC	\$	345.00
240638	DIRTY BIRDS, LLC	\$	16,050.00
240639	DROPBOX, INC	\$	2,400.00
240640	DTE, INC.	\$	8,281.77
240641	DUSTBUSTERS ENTERPRISES INC.	\$	686,739.24
240642	FAIRFIELD AND WOODS, P.C.	\$	48.88
240643	FAIRFIELD AND WOODS, P.C.	\$	3,402.00
240644	FARGO GLASS AND PAINT CO.	\$	4,494.00
240645	FARSTAD OIL IN	\$	777.45
240646	FASTENAL COMPANY	\$	1,731.69
240647	FERGUSON WATERWORKS	\$	117.57
240648	FINSAAS/DARRELL	\$	57.33
240649	FIRST INTERNATIONAL BANK & TRUST	\$	2,606.05
240650	G & G GARBAGE LLC	\$	1,422.50
240651	HECK BUILT LLC	\$	14,354.00
240652	HEGGEN EQUIPMENT CO.	\$	1,023.53
240653	INTERSTATE ENGINEERING	\$	74,701.14
240654	INTERSTATE POWER SYSTEMS	\$	150.55
240655	JAPPE/KAROLIN	\$	20.00
240656	JCJ WATER SOURCE LLP	\$	4,189.25
240657	JOHN HUTTER TOWING	\$	196.00
240658	JOHNSON & SUNDEEN	\$	5,000.00
240659	JOHNSRUD/NICOLE	\$	868.15
240660	KLJ ENGINEERING, LLC	\$	63,624.00
240661	KOTANA COMMUNICATIONS, INC.	\$	12.00
240662	LEO/DEVAN	\$	260.90
240663	LEWIS/JAY	\$	18.72

240664	LEXISNEXIS, A DIVISION OF RELX INC.	\$	168.55
240665	LINDE GAS & EQUIPMENT INC.	\$	2,796.91
240666	MAGNUSON/JORDAN M	\$	56.00
240667	MAYO CONSTRUCTION CO. INC.	\$	1,137,538.04
240668	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
240669	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	691.84
240670	MENARD, INC.	\$	285.68
240671	MERCHANTS BANK EQUIPMENT FINANCE	\$	100,000.00
240672	MICROMARKETING LLC	\$	2,668.50
240673	MORAN/ZACKARY S	\$	56.00
240674	ND ASSN. OF COUNTIES	\$	1,720.00
240675	ND DEPT. OF TRANSPORTATION	\$	482,506.00
240676	NDSU EXTENSION SERVICE	\$	13,829.94
240677	NEHRING LAW OFFICE	\$	157.50
240678	NELSON INTERNATIONAL	\$	1,110.00
240679	NORBY/JENNA	\$	638.08
240680	NORTH DAKOTA ONE CALL	\$	13.00
240681	O K IMPLEMENT CO.	\$	3,364.25
240682	O.K. TIRE STORE, INC	\$	24,783.01
240683	O'DAY EQUIPMENT, LLC	\$	644.00
240684	OLSON/DOUG	\$	35.10
240685	PHOENIX SUPPLY, LLC	\$	96.26
240686	PRO AUTO BODY, LLC	\$	1,138.92
240687	R/K AUCTION CO LLC	\$	834.63
240688	RDO EQUIPMENT CO. - FARGO	\$	968,918.10
240689	RFS, LLC	\$	1,029.00
240690	ROGER NEW	\$	375.00
240691	SCOFIELD/JESSIE	\$	6,075.00
240692	SEA CHANGE PRINTING & MARKETING SRV.LLC	\$	394.00
240693	SHERWIN-WILLIAMS/WILLISTON	\$	67.34
240694	SORENSEN/SAMUEL D	\$	17.50
240695	SRF CONSULTING GROUP, INC	\$	251.19
240696	STEIN'S INC.	\$	2,401.22
240697	SUMMIT FOOD SERVICE, LLC	\$	8,519.07
240698	SUPERIOR JETTING INC	\$	3,950.00
240699	SYN-TECH SYSTEMS, INC	\$	1,375.00
240700	TENET CORP	\$	2,237.85
240701	THORGRAMSON/WESLEY R	\$	63.00
240702	THOS. Y PICKETT & CO. INC.	\$	30,500.00
240703	TJELDE/TYLER	\$	300.00
240704	TRUE NORTH STEEL, INC.	\$	16,789.20
240705	TWIN CITY HARDWARE	\$	4,264.25
240706	VERSA PRODUCTS, INC.	\$	431.00
240707-240745	PAYROLL - NOVEMBER 11, 2022	\$	884,839.04
240746	ALEXANDER/CITY OF	\$	116.00
240747	ARMSTRONG SANITATION	\$	975.02
240748	CONSOLIDATED TELCOM	\$	97.47
240749	INFORMATION TECHNOLOGY DEPT.	\$	8,074.35
240750	LYREC	\$	48.68
240751	MCKENZIE COUNTY RURAL WATER	\$	115.37

240752	MCKENZIE ELECTRIC CO-OP INC.	\$	11,786.09
240753	MONTANA DAKOTA UTILITIES CO.	\$	28,283.10
240754	NEMONT	\$	28.50
240755	RESERVATION TELEPHONE CO-OP	\$	9,055.40
240756	SOUTHWEST WATER AUTHORITY	\$	829.11
240757	VERIZON/ACCT 842030146-00001	\$	5,495.33
240758	VERIZON/ACCT 842030146-00003	\$	3,012.10
240759	WATFORD CITY WATER DEPT./CITY OF	\$	5,585.99
240760	ALEXANDER/CITY OF	\$	984.71
240761	GARRISON DIVERSION CONSERVANCY DIST.	\$	4,153.28
240762	L. YELLOWSTONE IRRIG. DIST. #2	\$	190.32
240763	MCKENZIE CO. AMBULANCE SERVICE	\$	1,308.11
240764	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	13,520.00
240765	A & W TOWING	\$	687.50
240766	ACCUSOURCE INC.	\$	731.62
240767	ACKERMAN-ESTVOLD	\$	86,510.50
240768	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	76,005.17
240769	AMAZON CAPITAL SERVICES	\$	124.56
240770	AMERICAN WELDING & GAS	\$	37.83
240771	ARMOR INTERACTIVE	\$	26,957.97
240772	ASTRO-CHEM LAB, INC.	\$	50.00
240773	BADLANDS HARDWARE	\$	1,744.10
240774	BAKER & TAYLOR	\$	1,728.38
240775	BEK CONSULTING, LLC	\$	11,855.41
240776	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,564.66
240777	BEST WESTERN RAMKOTA HOTEL	\$	182.00
240778	BOLKEN/DOUGLAS	\$	3,250.00
240779	BORDER STEEL AND RECYCLING, INC	\$	893.54
240780	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,784.78
240781	BRADY'S ROADSIDE SERVICE	\$	2,575.00
240782	BROSZ ENGINEERING, INC.	\$	71,875.00
240783	BUTTONS BY FISH	\$	2,835.00
240784	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
240785	CARSTENSEN CONTRACTING, INC	\$	277,335.82
240786	CERTIFIED POWER. INC	\$	677.47
240787	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	27,043.27
240788	CORE & MAIN	\$	6,384.77
240789	CORPORATE TRANSLATION SERVICES, INC	\$	27.99
240790	CROSS/ROBERT	\$	43.75
240791	D & D WATER WELL SERVICE	\$	1,120.00
240792	DAKOTA FIRE PROTECTION, INC	\$	900.00
240793	DAKOTA SUPPLY GROUP	\$	5,701.66
240794	DEMCO	\$	799.90
240795	DIRTY BIRDS, LLC	\$	16,800.00
240796	DONE RIGHT THE FIRST TIME	\$	1,428.00
240797	DWYER/DANIEL	\$	22.50
240798	ECOLAB PEST ELIMINATION DIV.	\$	478.23
240799	EIDE BAILLY	\$	1,525.00
240800	ELECTION SYSTEMS & SOFTWARE	\$	6,481.81
240801	ELKAN, INC	\$	1,589.15

240802	EXPRESSWAY SUITES	\$	176.40
240803	FARMERS UNION OIL COMPANY	\$	97,845.77
240804	FARSTAD OIL IN	\$	949.50
240805	FASTENAL COMPANY	\$	1,744.04
240806	FCI CONSTRUCTORS, INC.	\$	635,205.69
240807	FERGUSON WATERWORKS	\$	305.15
240808	FIBERGLASS TANK SOLUTIONS, LLC	\$	127,208.02
240809	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
240810	FLAGSHOOTER LLC	\$	526.26
240811	FLATLAND FRESHWATER DEPOT, LLC	\$	70.00
240812	HECK BUILT LLC	\$	7,121.00
240813	HEGGEN EQUIPMENT CO.	\$	1,160.70
240814	HELENA CHEMICAL COMPANY	\$	5,700.00
240815	HELLANDSAAS/MARCIA	\$	150.00
240816	HILL ENTERPRISES	\$	2,245.00
240817	HOLIDAY STATIONSTORES, LLC	\$	33.00
240818	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	370.47
240819	INTERACTIVE DATA, INC	\$	50.00
240820	INTERSTATE ENGINEERING	\$	120,711.07
240821	ISIGHT RPV SERVICES	\$	12,500.00
240822	JOHNSRUD/ERICA	\$	615.44
240823	JOHNSTON/DEBORA	\$	44.38
240824	KNIFE RIVER	\$	183,254.72
240825	KOHLER COMMUNICATIONS, INC.	\$	1,921.65
240826	KUMMER'S PUMPING	\$	400.00
240827	LAQUINTA INN & SUITES	\$	176.40
240828	LEO/DEVAN	\$	150.00
240829	LINCOLN/JENNIFER MARIE	\$	17.50
240830	LINK COMPUTER CORPORATION	\$	806.03
240831	LIPPINCOTT/KRISTEN	\$	17.50
240832	LUND OIL, INC.	\$	25,230.31
240833	MAYER ELECTRIC INC	\$	13,910.63
240834	MCKENZIE CO. FARMER	\$	1,898.56
240835	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
240836	MCKENZIE COUNTY LANDFILL	\$	2,179.61
240837	MCKENZIE COUNTY ROAD & BRIDGE	\$	28,557.92
240838	MCKENZIE COUNTY RURAL WATER	\$	4,085.50
240839	MCKENZIE ELECTRIC CO-OP INC.	\$	1,186.37
240840	MCMASTER-CARR	\$	342.15
240841	MENARD, INC.	\$	14.91
240842	MICROMARKETING LLC	\$	611.19
240843	MIDLAND RADIO CORPORATION	\$	1,252.90
240844	MONDAK ANIMAL RESCUE	\$	140.00
240845	MONTANA DAKOTA UTILITIES CO.	\$	66.90
240846	MOORE ENGINEERING, INC.	\$	85,516.34
240847	MORAN/ZACKARY S	\$	67.00
240848	MOTOROLA	\$	9,812.00
240849	MOUNTAIN PLAINS LLC	\$	7,934.06
240850	NATIONAL ASSOC. OF COUNTIES	\$	450.00
240851	ND ASSN. OF COUNTIES	\$	5,395.40

240852	ND DEPT. OF TRANSPORTATION	\$	18.00
240853	ND STATE RADIO COMMUNICATIONS	\$	61,107.52
240854	ND WATER EDUCATION FOUNDATION	\$	968.00
240855	ND WATER RESOURCE DISTRICT ASSN.	\$	675.00
240856	NDSU EXTENSION SERVICE	\$	125.00
240857	NELSON CONTRACTING CO.	\$	770.80
240858	NELSON INTERNATIONAL	\$	3,269.07
240859	NEPRASH/KIMBERLY	\$	231.00
240860	NEWMAN/DUSTIN B	\$	17.50
240861	NORTH DAKOTA ONE CALL	\$	333.20
240862	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,441.95
240863	NOVA FIRE PROTECTION, INC.	\$	300.00
240864	O K IMPLEMENT CO.	\$	928.01
240865	O.K. TIRE STORE, INC	\$	9,293.34
240866	OLYMPIC SALES	\$	22,500.00
240867	OTIS ELEVATOR COMPANY	\$	125.00
240868	PACE/KAREN	\$	17.50
240869	PHARMCHEM. INC.	\$	1,824.50
240870	PRO AUTO BODY, LLC	\$	638.20
240871	PRO-WEST & ASSOCIATES, INC.	\$	5,301.86
240872	QUADIENT LEASING USA, INC.	\$	982.95
240873	QUALITY INN - BISMARCK	\$	176.40
240874	QUILL CORPORATION	\$	97.97
240875	RDO EQUIPMENT CO. - FARGO	\$	10,187.79
240876	RECORD KEEPERS LLC	\$	55.00
240877	RED ROCK AUTO WATFORD CITY	\$	119.00
240878	RESERVATION TELEPHONE CO-OP	\$	390.51
240879	ROLFSRUD/JOHN	\$	45.00
240880	ROLFSRUD/NANCY	\$	1,997.37
240881	SAX MOTOR CO	\$	3,191.73
240882	SHELTER'S CONSTRUCTION LLC	\$	147,093.50
240883	SHERWIN-WILLIAMS/WILLISTON	\$	129.95
240884	SIMONSON WATER DEPOT	\$	712.00
240885	SRF CONSULTING GROUP, INC	\$	1,533.70
240886	STARLIGHT IT & SECURITY	\$	30,657.50
240887	STATE BOARD OF LAW EXAMINERS	\$	730.00
240888	STEBBINS/LISA L	\$	17.50
240889	STEIN'S INC.	\$	1,122.23
240890	STENBERG/DANIEL	\$	981.38
240891	STEVENS EQUIPMENT SUPPLY, LLC	\$	31.49
240892	TENET CORP	\$	266.78
240893	THE RADAR SHOP INC	\$	220.00
240894	THIEL BROTHERS ROOFING, INC.	\$	442.55
240895	THOMSEN/MICHELLE	\$	40.75
240896	THOMSON REUTERS-WEST	\$	573.91
240897	THORGRAMSON/KAELA M	\$	17.50
240898	THORGRAMSON/RENEE	\$	17.50
240899	THORNE/CALLI	\$	2,500.00
240900	TIMBER AUTO BODY	\$	712.00
240901	TRACTOR & EQUIPMENT CO.	\$	56,055.00

240902	TRANE U.S. INC.	\$	1,745.44
240903	TUCKER/AUBREY DEAN	\$	500.00
240904	TWIN CITY HARDWARE	\$	1,213.00
240905	UNITED QUALITY COOPERATIVE	\$	3,177.06
240906	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,673.61
240907	VALLI INFORMATION SYSTEMS, INC	\$	829.18
240908	VOGEL LAW FIRM	\$	178.50
240909	WALTKE/CYNTHIA	\$	17.50
240910	WAWSA	\$	361,958.46
240911-240923	PAYROLL - NOVEMBER 25, 2022	\$	867,476.87

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

December 6, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 6, 2022. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Absent: Commissioner Joel Brown. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Auditor/Treasurer Johnsrud opened the meeting for reorganization of the Board. Hystad nominated Lawlar for Chair, Skarda seconded. Moved by Skarda, seconded by Hystad, to cease nominations and cast a unanimous ballot for Howdy Lawlar as Chairman. All voting aye, motion carried. Wold nominated Brown for Vice Chair, Hystad seconded. Moved by Hystad, seconded by Skarda, to cease nominations and cast a unanimous ballot for Joel Brown as Vice Chair. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the November 2022 minutes as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Commission Consent Agenda Items 1-4 as presented. All voting aye, motion carried. Items approved: 1. Authorize Chairman Signature – 2019 Delinquent Tax Foreclosure Tax Sale Deeds; 2. Approve & Authorize Chairman Signature – JPA with City of Watford City for Gym Floor Tiles; 3. Approve Keene Volunteer Fire Department Raffle Permit – March 11, 2023; 4. Approve Grassy Butte Fire Department Raffle Permit – December 10, 2022.

Discussion was held on the status of the Rawson Shop. P&Z Director Kimpel stated a fire inspection and electrical inspection have been scheduled and once completed a certificate of occupancy can be issued. Johnsrud requested updated information on items at the shop for insurance additions.

Lawlar discussed a meeting held with City Council members regarding the plans for Economic Development and the Long X Visitor Center. Lawlar stated the County would hire 3 employees with the City of Watford City hiring two employees. Discussion was held on the operations would be handled and SA Skarda stated a Joint Powers Agreement needed to be established that sets up the operations and supervision of employees. Board consensus was to continue forward with the plan as discussed and receive an update at the next Board meeting.

Moved by Hystad, seconded by Wold, to approve releasing the Household Hazardous Waste and e-Waste RFP as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the 2023 Burns and McDonnell Landfill Engineering Services Agreement and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve Emergency Manager Jappe writing a generator grant for McKenzie County Rural Fire District to be placed at Twin Valley Township Hall. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve backfilling the open Emergency Management Administrative Assistant position. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Wolf Run Village JPA Renewal for 2022-2023 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the 2023 beer and liquor licenses as presented for Outsiders, Patriot Fuels, Binny Bean Espresso, TA Operating, Watford City Eagles, Yellowstone Trucking, and PS Hellandsaas. All voting aye, motion carried.

Discussion was held on the 2023 COLA for employees. Discussion was held on volatility of commodities and Board consensus was to move forward with a COLA and reconsider a stipend in 2023. Moved by Skarda, seconded by Hystad, to approve a one-step increase and 4% COLA, effective January 1, 2023 for McKenzie County employees. All voting aye, motion carried. HR Director Norby thanked the Board on behalf of all staff for the cost of living adjustment.

Norby presented recommendation from the Sheriff's Office for wage corrections. Moved by Skarda, seconded by Wold, to approve the recommended wage corrections as presented, effective December 18, 2022. All voting aye, motion carried.

Discussion was held on backfilling the Engineering Director position. Norby presented options, including appointing the current Assistant Engineer to the position and backfilling that position. Lawlar felt it important to have someone in the Engineer position now and not to wait to advertise and hire as there is already a qualified and interested person on staff. Moved by Skarda, seconded by Hystad, to appoint Grace Demars the County Engineer effective December 4, 2022 and to backfill the open Assistant Engineer position. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to set the salary for County Engineer Demars at D64 Step 12 effective December 4, 2022. All voting aye, motion carried.

Norby requested a Commissioner for fact finding work regarding an employee review. Skarda volunteered and Board consensus was to approve Skarda for the fact finding work.

Norby requested a Commissioner for the 2023 Handbook review. Moved by Lawlar, seconded by Hystad, to nominate Skarda to sit on the 2023 Handbook Review Committee. All voting aye, motion carried.

Discussion was held on the County radio channels with Lance Powell, Alexander Fire District. Powell expressed concern over the bus driver chatter on the channel that was impacting how the fire department communicated with law enforcement and R&B operators during incidents. E911 Coordinator Newman suggested adjustment to radio scans to narrow down to a few channels. Newman stated he continues to work on a fire district channel, including logistics and costs to set it up. The Board asked Newman for an update in January 2023 on the topic and for the entities to get together and discuss problems and possible solutions.

Moved by Lawlar, seconded by Skarda, to approve the funding request from Williston Council on the Aging in the amount of \$8,289.07 for a commercial dishwasher and installation at Hillside Court for meals on wheels work. All voting aye, motion carried.

Ag Expo Director Kubal provided an update on the Ag Expo construction. Kubal stated the project is moving along well at this time. Kubal requested approval of a logo for the facility. Board consensus was to continue working on logo designs and return to the next meeting. Kubal requested to purchase indoor and outdoor furniture and, after discussion, the Board asked Kubal to research additional picnic table surface options and mesh sizes and return.

Moved by Skarda, seconded by Hystad, to approve the West Concession Stand Change Order 7 and Ice Machine with Option 2 Change Order 8 for the Ag Expo and to pay out of the owner's contingency. All voting aye, motion carried.

Heidi Brenna, ICON, discussed an amendment to ICON's contract for the Ag Expo for additional work performed by the civil contractor Mountain Plains on the project. Moved by Skarda, seconded by Hystad, to approve ICON Amendment 7 as presented for \$22,100. All voting aye, motion carried.

Mark Schneider presented the 2022 ND Cloud Modification Final Project Report. Schneider reported 285 hours were flown on the program and that due to the Watford City airport renovations they were able to move the King Air aircraft (top seeder) to Watford City, which resulted in the ability to save funds. Discussion was held on how to assure citizens the project wasn't decreasing rain amounts and the impacts of high

costs to seed in Montana due to a law in place there currently. Schneider stated anyone with questions can reach out to him or Darin Langerud at the State Water Resources Department.

Moved by Skarda, seconded by Hystad, to approve the West Structure Replacement Change Order 1 and Change Order 2 as presented, with a cost savings of \$46,826.66, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the Charlie Bob Creek Regrade and Reroute Project Change Order 3 as presented, with a cost of \$80,000, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve Main Street North Project Change Orders 1, 2, and 3 as presented, for a cost savings of \$29,020, and authorize the chairman to sign. All voting aye, motion carried.

County Engineer Demars requested to use County hours on the iSight drone contract for projects for the City of Watford City. As of the end of October 2022, 822 hours were remained on the contract. Moved by Hystad, seconded by Wold, to approve the Watford City project hours, up to 36 total hours, with the County receiving all data, as presented out of the 2022 contract with iSight. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to accept the bid from Selland Construction, Inc. in the amount of \$1,977,884.79 and award Selland Construction, Inc. the East Bridge Replacements contract. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize the chairman to sign the Certificate of Local Match for Bridge Inspection and Load Rating Services as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to award the low bid to Swanston Equipment with the jeep for a total price of \$272,308 as the lowest, most responsible bidder. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to award the track loader bid to RDO Equipment for a total price of \$404,500 as the lowest, most responsible bidder. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to award the wheel loader bid to RDO Equipment to purchase 2 loaders for a net price of \$289,500 each, with one trade in of \$160,000, as the lowest, most responsible bidder. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to award the road grader bid to RDO Equipment for five machines at a total price of \$1,007,500 as the lowest, most responsible bidder. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to award the manlift bid to RDO Equipment for a total price of \$145,000 as the lowest, most responsible bidder. Discussion was held on the implantation of a training program and certification for all operators. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to award the compact loader bid to Tractor & Equipment for \$114,636 as the lowest, most responsible bidder. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the appointments to County Boards as presented and to dissolve the County Compensation Committee. All voting aye, motion carried. Board Appointments approved: JDA – Brown and Wold; Library – Lawlar; Housing Authority – Lawlar; Planning Commission – Hystad and Skarda; LEC Governing Board – Skarda and Brown; UMDHU – Skarda; WC Pest Control – Skarda; NW Human Service Center – Skarda; Tri County Economic Development – Brown; and Fair – Hystad.

The meeting recessed at 11:42 a.m. until December 20, 2022, at 9:00 a.m.

December 20, 2022

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 20, 2022. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Lawlar requested to add Elected Official discussion to New Business. Moved by Brown, seconded by Hystad, to approve the agenda as amended to include the Elected Official discussion. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer's Report for the period ending November 30, 2022, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Items 1-2 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing for Abatement Applications 4513-4516; 4518-4519 – January 3, 2023 10am; 2. Approve Out of State Travel – Ag Expo Director Kubal – Rapid City, SD January 26-29; Black Hills Stock Show.

Moved by Hystad, seconded by Skarda, to approve the P&Z Consent Agenda Item 1 as recommended. All voting aye, motion carried. Item approved: 1. Roseholm

LLC and Coulee Man LLC #02-22Comp/ZC Applicant wishes to change the Comprehensive Plan to Rural Residential and the Zoning of the property to Residential Low Density to accommodate a possible future Subdivision. Planning and Zoning Board recommends denial of Comprehensive Plan Amendment/Zone Change #0-22Comp/ZC to the County Commission.

Joelle VanderLinden, LoadPass, provided an update to the LoadPass permitting system, including describing how the system operates and improvements being developed for the future.

Gene Veeder and Curt Moen discussed with the Board a replat of the Wolf Run Village apartments to condos. Moen stated there is a better chance to sell the buildings if they are condos and the desire to convert all 42 units to condos and sell them. The request was for the County to pay one-third of the total cost. Total cost of the replat project is up to \$18,500. Moved by Skarda, seconded by Hystad, to approve up to one-third (\$6,166.67) of the cost to replat Wolf Run Village apartments to condos and to distribute the funds to the City of Watford City through a JPA. All voting aye, motion carried.

Matt Lierz, FCI Constructors, presented information on Bid Package 2 for Wolf Pup Daycare II, where were lower than anticipated in August, and would bring the GMP for the project to \$17,860,946. Discussion was held on the status of the project, which has now entered winter suspension, other than the setting of the modular units when they arrive. Moved by Brown, seconded by Skarda, to set the GMP for the Wolf Pup Daycare II project at \$17,860,946 after proceeding with Bid Package 2 and Alternate 2 as presented. All voting aye, motion carried.

Michon Sax, Housing Authority, requested assistance with snow pile removal from Hillside Court. Sax stated they work with Darrington Snow Removal for the plowing and are looking for help with removing the piles. Board consensus was to assist with the removal of the snow piles at Hillside Court and to work with Road Superintendent Northrop. Northrop stated when removing piles from the Courthouse he would check in with Hillside Court moving forward.

Northrop requested to fill an R&B Specialist position and presented the Gallagher analysis of the position, which was requested by the Board previously. Northrop stated this would separate the position from the front desk duties. Discussion was held on how to fill the front desk duties and the Board requested Norby to begin work on how that may occur. Moved by Skarda, seconded by Wold, to proceed forward with advertising and hiring an R&B Specialist as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the County assisting with the removal and disposal of old playground equipment from Grassy Butte Park, to include waiving the landfill fees. All voting aye, motion carried.

Landfill Director Schreiber asked for direction on how to proceed with obtaining the ordered Landfill Compactor. Schreiber presented two options: CAT factory ordered machine now slated to be delivered in January after many delays or receive one that is on the ground and available from CAT and in Oregon. Board consensus was to move forward with the machine that is on the ground in Oregon as that one would have the fastest delivery time.

VSO Honstein updated the Board on operations for the past year. Honstein reported on veteran transports, online database, and uploading paper files into the system. Honstein would like to add a part-time assistant to his office and will work with HR on additional information to present at a future Board meeting.

Ag Expo Director Kubal provided an update on construction progress at the project. Kubal stated an Events Coordinator has been hired and will start on January 17. Discussion was held on picnic tables and folding chairs and Kubal presented additional options for purchasing the items. Moved by Hystad, seconded by Skarda, to approve ordering 15 benches, 20 picnic tables and related mounting hardware, 10 umbrellas and bases, 5 chair dollies, and 400 folding chairs. All voting aye, motion carried.

Discussion was held on Ag Expo logos. Kubal presented additional design options. Brown wanted to ensure if moving forward with a two logo system that the fonts coordinated and suggested to work a bit more on the fonts. Board consensus was for Kubal to continue refining the fonts and return for final review of the logos.

Moved by Hystad, seconded by Skarda, to approve the West Structures Change Order 3, putting the project in winter suspension and laying out expectations for 2023, and authorize the chairman to sign. All voting aye, motion carried.

County Engineer Demars presented a 2023 Construction Staffing Plan for the Engineering Team. Demars suggested having all County staff on one project and subcontracting other projects out, which would allow better coverage. Board consensus was to see the final RFP documents before released and to move forward with the staffing plan as presented.

Demars gave a demo of the new online approach permit application program, currently in final development and test phases. Discussion was held on what roads (county, private, public) need to go through the permit process. Demars will reform the group that was looking at that topic in 2023.

Moved by Skarda, seconded by Brown, to approve the CR30 Phase II Task Order 7 as presented with KLJ, not to exceed \$186,324, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the East Bridge Replacements Agreement with Selland Construction for \$1,977,884.79 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to table the discussion on NFSR #849 Easements. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve Change Order 1 with Mountain Plains for \$10,200 as compensation for work already performed on NFSR #849 and authorize the chairman to sign. All voting aye, motion carried.

Demars asked to roll 2022 Task Order deadlines into 2023 until the funds had been expended fully. Board consensus was to roll contract end dates to 2023 as requested.

Economic Development Director Stenberg discussed with the Board draft remodel plans and costs for the Long X Visitor Center remodel for Economic Development employees. Discussion was held on the terms needed to move forward with the project and an agreement with the City of Watford City.

Skarda left the meeting at 12:37 p.m.

Discussion continues on the Long X Visitor Center remodel project. Curt Moen, City of Watford City, requested to receive a proposal from the County on how they felt it best to proceed so he could present that to City Council and work to negotiate the final terms. Lawlar stated some of the items include snow removal, maintenance, cleaning, rent, and other utilities. Moen suggested waiting to move forward with renovations until the terms and JPA are finalized.

Moved by Hystad, seconded by Wold, to approve the 2023 beer and liquor licenses for Carman Store, Long X Saloon, and Sweet Crude Travel Center as presented. All voting aye, motion carried.

A financial update was provided by Auditor/Treasurer Johnsrud regarding projected ending fund balances for 2022, Board commitments for 2023, and projected ending fund balances for 2023 after commitments. Moved by Hystad, seconded by Wold, to approve the 2023 commitments as presented for the General Fund and Road & Bridge Fund and to approve the transfer of funds from the Water District Fund to a Water District Repair and Replacement Fund, in the amount of \$1,949,635.45, as presented. All voting aye, motion carried.

Fund	12/31/2021 Ending Balance	Projected 12/31/2022 Ending Balance	2023 Committed Funds/CIPs	Projected 12/31/2023 Ending Balance
General Fund	\$ 82,025,732	\$ 75,336,355		\$ 8,281,723
Committed Funds:				
Debt Payoff			\$ 17,185,000	
Transfer to R&B			\$ 55,000,000	
Transfer to Water Resources			\$ 2,725,000	
Hospital Contribution			\$ 10,000,000	
Wolf Pup Daycare II Project			\$ 9,000,000	
Total			\$ 93,910,000	
County Road & Bridge	\$ 17,055,380	\$ 27,612,082		\$ 3,843,145
CIP Expenditures			\$ 88,985,000	

Lawlar proposed adjustments to two elected officials for 2023, State's Attorney and Auditor/Treasurer, as he didn't feel the compensation was equitable for those positions currently. HR Director Norby stated the Board had several options including a change by percentage, change of band level, or change band level and step level and stated the cleanest way was to change from E82 to a higher band, which would be E83, E91, or E92. Moved by Wold, seconded by Brown, to set the State's Attorney's compensation, effective January 1, 2023, at E92 Step 19. All voting aye, motion carried. Moved by Brown, seconded by Hystad, to set the Auditor/Treasurer's compensation, effective January 1, 2023, at E92 Step 8. SA Skarda stated he felt it important these two positions were in the same band as that is how many other counties also have them classified. All voting aye, motion carried.

The meeting adjourned at 1:12 p.m. until January 3, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

DECEMBER 2022 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
61220	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	107,000.00
61423	ALEXANDER RURAL FIRE DISTRICT	\$	1,106.55
61424	ALEXANDER SCHOOL DIST. #2	\$	41,379.51
61425	ALEXANDER TWP.	\$	10,941.79
61426	ANTELOPE CR. TWP.	\$	7,452.26
61427	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	1,193.64
61428	ARNEGARD TWP.	\$	19,695.11
61429	BLUE BUTTES TWP.	\$	12,527.63
61430	CHARBON TWP.	\$	13,351.05

61431	ELM TREE TWP.	\$	29,264.52
61432	GRAIL TWP.	\$	5,847.79
61433	GRASSY BUTTE FIRE DISTRICT	\$	138.01
61434	HAWKEYE TWP.	\$	12,876.45
61435	HORSE CREEK RURAL FIRE DIST.	\$	99.27
61436	KEENE TWP.	\$	12,271.09
61437	MCKENZIE CO. FIRE PROT. DIST.	\$	4,960.69
61438	MCKENZIE CO. HISTORICAL SOCIETY	\$	760.05
61439	MCKENZIE CO. SD#1	\$	283,465.15
61440	MCKENZIE SOIL CONS. DIST.	\$	7,288.96
61441	ND STATE TREASURER	\$	6,395.05
61442	NEW TOWN PUBLIC SCHOOL DIST.	\$	93,960.89
61443	NEW TOWN RURAL AMBULANCE DIST.	\$	70.46
61444	NEW TOWN RURAL FIRE DEPT.	\$	70.46
61445	RANDOLPH TWP.	\$	5,140.50
61446	RIVERVIEW TWP.	\$	56,984.11
61447	SIOUX TWP.	\$	12,927.39
61448	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	779.93
61449	TRI TWP	\$	38,937.83
61450	TWIN VALLEY TWP.	\$	78,363.08
61451	UPPER MISSOURI DIST. HEALTH UNIT	\$	3,018.36
61452	WATFORD CITY MUNICIPAL AIRPORT	\$	309.91
61453	WATFORD CITY PARK DISTRICT	\$	4,854.11
61454	WATFORD CITY/CITY OF	\$	6,085.41
61455	WILLISTON FIRE PROTECTION DISTRICT	\$	56.48
61456	WILLISTON VECTOR CONTROL DIST.	\$	2.35
61457	YELLOWSTONE SCHOOL DISTRICT #14	\$	8,711.50
61458	YELLOWSTONE TWP.	\$	25,138.32
61459	WATFORD CITY/CITY OF	\$	15,000.00
61460	WILLISTON VECTOR CONTROL DIST.	\$	50,000.00
240925	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	10,104.99
240926	A & W TOWING	\$	250.00
240927	ACKERMAN-ESTVOLD	\$	15,097.50
240928	ACOM SOLUTIONS, INC.	\$	3,054.00
240929	ADVANCED BUSINESS METHODS	\$	2,297.85
240930	ALLEGIANCE COBRA SERVICES, INC.	\$	192.00
240931	AMAZON CAPITAL SERVICES	\$	68.93
240932	AMERICAN SOLUTIONS FOR BUSINESS	\$	303.88
240933	ANOVA FAMILY HEALTH CENTER	\$	3,800.00
240934	ARMOR INTERACTIVE	\$	1,920.14
240935	BADLANDS HARDWARE	\$	1,237.54
240936	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	151.00
240937	BAKER & TAYLOR	\$	2,088.06
240938	BALCO UNIFORM COMPANY, INC.	\$	892.05
240939	BARANKO BROTHERS INC	\$	665,722.14
240940	BECKER/BARBARA J.	\$	500.00
240941	BEEBE/RAY	\$	64.00
240942	BEICEGEL STATION	\$	76.86
240943	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	2,001.67
240944	BIG BOYS TOYS	\$	167.97

240945	BLUE TARP FINANCIAL, INC.	\$	2,677.16
240946	BOGUE/KAYLEY J	\$	52.50
240947	BOLKEN/DOUGLAS	\$	3,250.00
240948	BORDER STATES ELECTRIC	\$	435.24
240949	BOSS OFFICE & COMPUTER PRODUCTS	\$	2,151.44
240950	BRADY'S ROADSIDE SERVICE	\$	212.50
240951	BRAUN INTERTEC CORPORATION	\$	5,600.00
240952	BROWNELLS INC.	\$	725.27
240953	BURNS & MCDONNELL	\$	1,357.00
240954	BUTTLER/DONALD	\$	22.00
240955	CARSON/MONTY	\$	370.00
240956	CDW-G GOVERNMENT	\$	1,299.01
240957	CENTRAL SPECIALTIES INC.	\$	686,393.41
240958	CHARM-TEX, INC.	\$	424.16
240959	CIM SANITARY TECH LLC	\$	8,080.00
240960	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	32,323.38
240961	CORPORATE TRANSLATION SERVICES, INC	\$	25.08
240962	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
240963	CREATIVE PRODUCT SOURCING INC	\$	47.50
240964	DARYL'S MOBILE TIRE SERVICE, LLC	\$	1,035.00
240965	DAWA DEVELOPMENT, LLC	\$	240.00
240966	DIRTY BIRDS, LLC	\$	12,000.00
240967	DS SOLUTIONS, INC.	\$	300.30
240968	DTE, INC.	\$	1,598.24
240969	DUSTBUSTERS ENTERPRISES INC.	\$	309,618.86
240970	ECOLAB PEST ELIMINATION DIV.	\$	1,135.64
240971	ELECTION SYSTEMS & SOFTWARE	\$	4,221.23
240972	ELLIE PAPINEAU LLC	\$	2,660.00
240973	EVERSPRING INN & SUITES/BISMARCK	\$	172.80
240974	FAIRFIELD AND WOODS, P.C.	\$	1,701.00
240975	FARSTAD OIL IN	\$	328.50
240976	FASTENAL COMPANY	\$	5,174.92
240977	FCI CONSTRUCTORS, INC.	\$	4,509,768.20
240978	FERGUSON WATERWORKS	\$	5,247.49
240979	FINSAAS/DARRELL	\$	61.25
240980	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
240981	FIRST INTERNATIONAL BANK & TRUST	\$	6,002.22
240982	FOSTER/KYLE THOMAS	\$	472.50
240983	FULKERSON FUNERAL HOME-SIDNEY	\$	6,907.50
240984	G & G GARBAGE LLC	\$	1,180.00
240985	GROSS/WINONA	\$	263.50
240986	HALONEN/DANIEL A	\$	167.58
240987	HDR ENGINEERING, INC	\$	24,602.34
240988	HECK BUILT LLC	\$	28,825.00
240989	HEGGEN EQUIPMENT CO.	\$	7,034.90
240990	HELLANDSAAS/MARCIA	\$	231.64
240991	HILL ENTERPRISES	\$	2,124.90
240992	HILLEREN/ALLISON	\$	35.00
240993	HILTON GARDEN INN/FARGO ND	\$	96.00
240994	HOLIDAY STATIONSTORES, LLC	\$	55.00

240995	HONSTEIN/MARK	\$	766.90
240996	HOVEX, INC	\$	3,420.00
240997	HUUS/CURT	\$	100.00
240998	ICON ARCHITECTURAL GROUP	\$	332,340.61
240999	INGRAM/MAX	\$	432.07
241000	INTERNATIONAL ASSOC OF CHIEFS OF POLICE	\$	240.00
241001	INTERSTATE POWER SYSTEMS	\$	4,906.85
241002	JJ ELECTRIC LLC	\$	4,129.26
241003	JOHN HUTTER TOWING	\$	445.00
241004	JOHNSON & SUNDEEN	\$	5,000.00
241005	JOHNSRUD/ERICA	\$	227.94
241006	JOHNSRUD/NICOLE	\$	852.50
241007	KIESLER POLICE SUPPLY INC	\$	7,713.51
241008	KLJ ENGINEERING, LLC	\$	70,201.00
241009	KUBAL/CHRISTOPHER	\$	125.00
241010	LARSEN SERVICE DRUG, INC.	\$	507.02
241011	LEWIS/JAY	\$	20.00
241012	LINDE GAS & EQUIPMENT INC.	\$	1,348.28
241013	LUND OIL, INC.	\$	3,655.80
241014	MARMON/JASON J.	\$	22.00
241015	MAYER ELECTRIC INC	\$	2,301.38
241016	MAYO CONSTRUCTION CO. INC.	\$	1,029,282.76
241017	MCKENZIE CO. AMBULANCE SERVICE	\$	588.70
241018	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	59.00
241019	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	10,000,723.41
241020	MCKENZIE COUNTY ROAD & BRIDGE	\$	1,562.08
241021	MENARD, INC.	\$	300.72
241022	MICROMARKETING LLC	\$	1,781.15
241023	MOBILE MODULAR MANAGEMENT CORP	\$	1,106,187.59
241024	MODERN IMAGING SOLUTIONS, INC	\$	1,004.50
241025	MOTOROLA	\$	52,358.65
241026	MOUNTAIN PLAINS LLC	\$	1,350.00
241027	ND ASSN. OF COUNTIES	\$	41,841.00
241028	ND ASSOC. OF NAE4HA	\$	100.00
241030	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	150.00
241031	ND NEWSPAPER ASSOCIATION	\$	165.44
241032	ND OFFICE OF THE ATTORNEY GENERAL	\$	12,379.00
241033	ND SAFETY COUNCIL, INC.	\$	1,910.00
241034	NEER/CORALEE DENISE	\$	1,417.00
241035	NELSON INTERNATIONAL	\$	3,217.89
241036	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	289.50
241037	NORTHERN PUMP & COMPRESSION, INC.	\$	233.00
241038	O K IMPLEMENT CO.	\$	8,237.50
241039	O.K. TIRE STORE, INC	\$	5,775.84
241040	OLSON/DOUG	\$	37.50
241041	OLSON/FRANCISCA	\$	52.50
241042	PAULSON/KATIE	\$	1,135.35
241043	PHARMCHEM. INC.	\$	6,277.00
241044	PHOENIX SUPPLY, LLC	\$	488.16
241045	QUADIENT FINANCE USA, INC.	\$	2,055.47

241046	QUICKSERIES PUBLISHING INC.	\$	5,625.21
241047	QUILL CORPORATION	\$	383.46
241048	RADISSON HOTEL BISMARCK	\$	172.80
241049	RDO EQUIPMENT CO. - FARGO	\$	8,491.73
241050	RECORD KEEPERS LLC	\$	45.00
241051	RED ROCK FORD	\$	155.49
241052	RED ROCK OF DICKINSON, INC	\$	143,900.00
241053	REDWOOD TOXICOLOGY LAB, INC.	\$	230.85
241054	RESERVATION TELEPHONE CO-OP	\$	2,057.23
241055	RESIDENCE INN - BISMARCK NORTH	\$	98.00
241056	ROGER NEW	\$	762.50
241057	SCOFIELD/JESSIE	\$	6,075.00
241058	SES HOLDINGS, LLC	\$	120.00
241059	SIGN SOLUTIONS USA	\$	45,224.51
241060	SINCLAIR CYBERNETICS, LLC	\$	3,718.50
241061	SKARDA/TY	\$	153.75
241062	SLEEP INN & SUITES	\$	2,073.60
241063	STARLIGHT IT & SECURITY	\$	220.00
241064	STEFFAN FEEDS	\$	4,960.00
241065	STEIN'S INC.	\$	8,689.17
241066	STENEHJEM/GRETCHEN	\$	35.00
241067	SUMMIT FOOD SERVICE, LLC	\$	21,083.93
241068	TASC-CLIENT SERVICES	\$	2,383.93
241069	TENET CORP	\$	193.88
241070	THOMSON REUTERS-WEST	\$	406.08
241071	TRACTOR & EQUIPMENT CO.	\$	24,290.50
241072	TRICORNE AUDIO, INC	\$	19,285.00
241073	TRIPLE AAA SAFETY/TRAINING INC.	\$	418.66
241074	TRITECH SOFTWARE SYSTEMS	\$	11,965.46
241075	TRUE NORTH STEEL, INC.	\$	13,606.80
241076	UNIFORM CENTER	\$	2,930.26
241077	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	68.07
241078	WILLIAMS/CHARLENE N	\$	472.50
241079	YANKEE HILL MACHINE CO., INC	\$	19,636.20
241080	ND DEPT. OF TRANSPORTATION	\$	27.00
241081	ND DEPT. OF TRANSPORTATION	\$	1,933,190.13
241082-241095	PAYROLL-DECEMBER 9, 2022	\$	814,962.27
241096	ALEXANDER/CITY OF	\$	116.00
241097	ARMSTRONG SANITATION	\$	975.02
241098	CONSOLIDATED TELCOM	\$	97.47
241099	INFORMATION TECHNOLOGY DEPT.	\$	8,082.75
241100	LYREC	\$	27.46
241101	MCKENZIE COUNTY RURAL WATER	\$	128.68
241102	MCKENZIE ELECTRIC CO-OP INC.	\$	12,816.81
241103	MONTANA DAKOTA UTILITIES CO.	\$	37,412.95
241104	NEMONT	\$	28.50
241105	RESERVATION TELEPHONE CO-OP	\$	9,324.61
241106	SOUTHWEST WATER AUTHORITY	\$	53.95
241107	VERIZON/ACCT 842030146-00001	\$	5,244.49
241108	VERIZON/ACCT 842030146-00003	\$	3,001.65

241109	WATFORD CITY WATER DEPT./CITY OF	\$	4,371.94
241110	GARRISON DIVERSION CONSERVANCY DIST.	\$	3,775.46
241111	L. YELLOWSTONE IRRIG. DIST. #2	\$	9,265.45
241112	MCKENZIE CO. AMBULANCE SERVICE	\$	970.18
241113	YELLOWSTONE SCHOOL DISTRICT #14	\$	271.52
241114	ACCUSOURCE INC.	\$	210.80
241115	ACKERMAN-ESTVOLD	\$	7,896.25
241116	ADORAMA INC.	\$	4,990.78
241117	ADVANCED DRAINAGE SYSTEM INC	\$	5,076.60
241118	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	114,227.85
241119	ALLEGIANCE COBRA SERVICES, INC.	\$	83.00
241120	AMAZON CAPITAL SERVICES	\$	3,092.95
241121	ANDERSON MANUFACTURING	\$	3,734.04
241122	ANOVA FAMILY HEALTH CENTER	\$	3,002.50
241123	ARMOR INTERACTIVE	\$	33,306.17
241124	ARMORED MOBILITY, INC	\$	22,600.96
241125	ASTRO-CHEM LAB, INC.	\$	100.00
241126	BADLANDS HARDWARE	\$	518.42
241127	BADLANDS HYDROVAC SERVICE	\$	1,150.75
241128	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	38.00
241129	BAKER & TAYLOR	\$	193.83
241130	BALCO UNIFORM COMPANY, INC.	\$	1,752.45
241131	BARANKO BROTHERS INC	\$	808,150.32
241132	BAYMONT INN & SUITES/MANDAN	\$	83.00
241133	BECKER/BARBARA J.	\$	500.00
241134	BEYOND COMPONENTS WEST, INC	\$	1,393.17
241135	BIG OLE' TINTS LLC	\$	140.00
241136	BLUE TARP FINANCIAL, INC.	\$	790.99
241137	BORDER STATES ELECTRIC	\$	423.97
241138	BOSS OFFICE & COMPUTER PRODUCTS	\$	212.91
241139	BROSZ ENGINEERING, INC.	\$	35,737.50
241140	BROWNELLS INC.	\$	883.30
241141	BUTLER MACHINERY COMPANY	\$	2,793.00
241142	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
241143	CALIBER MFC, LLC	\$	1,793.61
241144	CENTRAL SPECIALTIES INC.	\$	154,916.01
241145	CHARM-TEX, INC.	\$	185.50
241146	CHERREY'S PROPANE	\$	1,680.00
241147	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	49,637.25
241148	COLONIAL RESEARCH CHEMICAL CORP.	\$	1,181.16
241149	CONCEPT SEATING DIVISION	\$	1,999.00
241150	CONSOLIDATED TELCOM	\$	20,455.00
241151	CORBIN/ZACHERY	\$	51.14
241152	CORE & MAIN	\$	15,697.74
241153	CORPORATE TRANSLATION SERVICES, INC	\$	30.67
241154	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
241155	CROSS/ROBERT	\$	43.75
241156	D & D WATER WELL SERVICE	\$	4,921.50
241157	DACOTAH PAPER CO.	\$	37.85
241158	DAKOTA FIRE EXTINGUISHERS	\$	3,251.60

241159	DAKOTA SUPPLY GROUP	\$	3,159.61
241160	DEMCO	\$	550.75
241161	DONE RIGHT THE FIRST TIME	\$	1,190.00
241162	DTE, INC.	\$	7,879.98
241163	DWYER/DANIEL	\$	22.50
241164	ECOLAB PEST ELIMINATION DIV.	\$	565.07
241165	ELLIE PAPINEAU LLC	\$	1,400.00
241166	FAIRFIELD AND WOODS, P.C.	\$	79.44
241167	FAIRFIELD INN & SUITES	\$	423.00
241168	FARMERS UNION OIL COMPANY	\$	96,862.59
241169	FARSTAD OIL IN	\$	361.35
241170	FASTENAL COMPANY	\$	8,918.02
241171	FCI CONSTRUCTORS, INC.	\$	2,465,670.99
241172	FERGUSON WATERWORKS	\$	1,631.21
241173	G & G GARBAGE LLC	\$	315.00
241174	GALLAGHER BENEFIT SERVICES INC.	\$	2,400.00
241175	GARMANS FLOORING	\$	91.19
241176	GRANICUS	\$	4,950.00
241177	GRONOS/JEFF	\$	16.94
241178	HANSON AUTO CRUSHING & TRUCKING, INC	\$	36,725.00
241179	HDR ENGINEERING, INC	\$	9,050.29
241180	HECK BUILT LLC	\$	66,975.00
241181	HEGGEN EQUIPMENT CO.	\$	953.00
241182	HELLANDSAAS/MARCIA	\$	1,013.15
241183	HONSTEIN/MARK	\$	56.12
241184	ICON ARCHITECTURAL GROUP	\$	239,517.56
241185	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	371.34
241186	INGRAM/MAX	\$	74.50
241187	INNOCORP LTD	\$	1,534.70
241188	INTERACTIVE DATA, INC	\$	50.00
241189	INTERSTATE ENGINEERING	\$	93,599.13
241190	INTOXIMETERS	\$	1,400.00
241191	ISIGHT RPV SERVICES	\$	12,500.00
241192	J.J. KELLER & ASSOCIATES INC	\$	383.16
241193	JOHANSEN/MATTHEW	\$	42.00
241194	JOHNSRUD/ERICA	\$	25.00
241195	KIESLER POLICE SUPPLY INC	\$	8,337.67
241196	KOHLER COMMUNICATIONS, INC.	\$	469.71
241197	KUBAL/CHRISTOPHER	\$	356.25
241198	LAQUINTA INN & SUITES	\$	529.20
241199	LARSEN SERVICE DRUG, INC.	\$	1,270.28
241200	LEO/DEVAN	\$	221.63
241201	LINK COMPUTER CORPORATION	\$	889.68
241202	LOREN YOUNG INC	\$	400.00
241203	LUND OIL, INC.	\$	2,264.60
241204	MATHISEN/CHAR	\$	296.92
241205	MAYO CONSTRUCTION CO. INC.	\$	13,881.26
241206	MCKENZIE CO. AMBULANCE SERVICE	\$	588.70
241207	MCKENZIE CO. FARMER	\$	4,423.27
241208	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,760.32

241209	MCKENZIE CO. TREASURER	\$	10,000.00
241210	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	2,027.28
241211	MCKENZIE COUNTY ROAD & BRIDGE	\$	20,173.30
241212	MCKENZIE COUNTY RURAL WATER	\$	671.63
241213	MCKENZIE ELECTRIC CO-OP INC.	\$	178,313.45
241214	MEADOWLARK ENVIRONMENTAL, LLC	\$	5,266.26
241215	MEDLINE INDUSTRIES, INC	\$	224.04
241216	MENARD, INC.	\$	187.98
241217	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	27.73
241218	MONTANA DAKOTA UTILITIES CO.	\$	4.71
241219	MOORE ENGINEERING, INC.	\$	6,097.16
241220	MORAN/ZACKARY S	\$	74.50
241221	ND ASSN. OF COUNTIES	\$	1,178.20
241222	ND DEPARTMENT OF HEALTH	\$	503.16
241223	ND DEPT. OF TRANSPORTATION	\$	11,504.27
241224	ND SAFETY COUNCIL, INC.	\$	1,054.00
241225	ND WATER & POLLUTION CONTROL CONFERENCE	\$	225.00
241226	ND WATER USERS ASSOCIATION	\$	500.00
241227	NELSON INTERNATIONAL	\$	3,835.24
241228	NEPRASH/KIMBERLY	\$	150.00
241229	NORTH DAKOTA ONE CALL	\$	187.25
241230	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	242.75
241231	NORTHERN PUMP & COMPRESSION, INC.	\$	84.98
241232	NOVAK/LARRY	\$	38.75
241233	O'DAY EQUIPMENT, LLC	\$	8,157.52
241234	OLYMPIC SALES	\$	98,450.00
241235	PHARMCHEM. INC.	\$	1,068.20
241236	PHOENIX SUPPLY, LLC	\$	563.07
241237	PRO-WEST & ASSOCIATES, INC.	\$	5,087.00
241238	QUADIENT FINANCE USA, INC.	\$	2,260.96
241239	QUADIENT LEASING USA, INC.	\$	1,200.87
241240	QUILL CORPORATION	\$	28.99
241241	RAMADA BISMARCK HOTEL	\$	176.40
241242	RDO EQUIPMENT CO. - FARGO	\$	166,558.14
241243	RECORD KEEPERS LLC	\$	50.50
241244	RED ROCK AUTO WATFORD CITY	\$	1,465.28
241245	RED ROCK FORD	\$	522.70
241246	RESERVATION TELEPHONE CO-OP	\$	390.99
241247	ROLLA/SHANIA	\$	31.00
241248	SCHROEDER/MALISSA M.	\$	300.00
241249	SHAFFER/JEFF	\$	49.00
241250	SINCLAIR CYBERNETICS, LLC	\$	3,718.50
241251	SNOW-WHEEL SYSTEM	\$	5,720.00
241252	SRF CONSULTING GROUP, INC	\$	1,224.86
241253	STEIN'S INC.	\$	3,075.97
241254	STENBERG/DANIEL	\$	216.25
241255	SUMMIT FOOD SERVICE, LLC	\$	3,931.13
241256	SUNDRE SAND & GRAVEL, INC.	\$	83,025.82
241257	T & N ACQUISTION COMPANY	\$	88.75
241258	TENET CORP	\$	193.88

241259	THOMSON REUTERS INC.	\$	30.00
241260	THOMSON REUTERS-WEST	\$	979.99
241261	TRACTOR & EQUIPMENT CO.	\$	15,532.27
241262	TRI-TECH FORENSICS, INC	\$	3,530.91
241263	TRIANGLE R ENTERPRISES, LLC	\$	12,070.00
241264	TRICORNE AUDIO, INC	\$	21,247.00
241265	TRIPLE AAA SAFETY/TRAINING INC.	\$	1,712.45
241266	ULINE	\$	333.07
241267	UNDERGROUND VAULTS & STORAGE, INC.	\$	5,208.50
241268	UNITED QUALITY COOPERATIVE	\$	3,044.95
241269	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	1,241.91
241270	USDA FOREST SERVICE	\$	117.65
241271	WAKAM/JULIUS	\$	49.00
241272	WARNE CHEMICAL & EQUIPMENT CO.	\$	243.96
241273	WATFORD CITY VETERINARY CENTER	\$	520.00
241274	WAWSA	\$	196,966.17
241275	WESTLIE TRUCK CENTER	\$	733.61
241276	WESTLIE TRUCK CENTER OF WILLISTON	\$	2,669.06
241277	YANKEE HILL MACHINE CO., INC	\$	90.48
241278	3D SPECIALTIES, INC.	\$	9,793.00
241279-241293	PAYROLL-DECEMBER 23, 2022	\$	813,090.58
241294	JEFF GRONOS	\$	45.40