

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

January 3, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 3, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the December 2022 minutes as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Commission Consent Agenda Items 1-7 as presented. All voting aye, motion carried. Items approved: 1. Approve Publication of 2023 Salaries in Official County Newspaper; 2. Approve 2023 Budget Amendment to KAAS - \$25,000 for budget contribution; 3. Approve 2023 Budget Amendment to Williston Council on Aging - \$8,289.07 for Dishwasher; 4. Approve 2023 Budget Amendment and Transfer to JDA for Wolf Pup II Daycare - \$9M; 5. Approve 2023 Budget Amendment for Landfill Compactor - \$740,000; 6. Add Auditor/Treasurer Accounting Specialist Chelsea Peterson-LeBaron to County Bank Accounts; 7. Approve Appointments to JDA Board: Tyler Fixen, Shilo Chavez, Pete Edis, and Clint Wold.

Economic Development Director Stenberg provided the Board with updates on various JDA project. Stenberg discussed the ND Regional Workforce Impact Grant, Silver Creek Recovery Center, McKenzie County Community Foundation, and the upcoming ND Main Street Summit that will occur with Governor Burgum in Watford City sometime in 2023.

P&Z Director Kimpel provided updates on upcoming NDIC, PSC, NDDOH, and other public hearings.

Moved by Hystad, seconded by Skarda, to approve the 2023 Planning & Zoning budget amendment in the amount of \$111,343.60 with SRF for the zoning ordinance review. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 2023 Planning & Zoning budget amendment in the amount of \$20,000 with SRF for consulting work. All voting aye, motion carried.

Ag Expo Director Kubal provided a general construction update on the Ag Expo project. Kubal discussed with the Board possible ways of splitting proceeds for beer, liquor, and concession sales. Kubal stated the Fair Board has begun the process of obtaining beer and liquor licenses. Lawlar requested the Fair Board prepare a proposal to the County and work from there. Brown stated the goal is for the Ag Expo to cash flow and not become a burden to the taxpayers in the future. Kubal also requested approval of Ag Expo logos and Board consensus was to approve the logos as presented for the facility.

At 10:15 am a public hearing was held on Abatement Applications 4518-4519 and 4513-4516. Moved by Hystad, seconded by Skarda, to approve Abatement Applications 4518-4519 as presented. All voting aye, motion carried. Moved by Lawlar, seconded by Skarda, to reset the public hearing for Abatement Applications 4513-4516 to January 17, 2023, at 10am. All voting aye, motion carried.

Emergency Manager Jappe requested to work with the City of Watford City on a sand bag event January 19 and 20. Jappe stated she has the sand bags, but would need to obtain sand. The Board asked where the event would be held and expressed concern about holding it outdoors with frozen materials and requested additional details before approval. Jappe stated she wanted to stockpile 10,000 filled sand bags and had room in a cold storage unit to store them.

County Engineer Demars discussed with the Board NFSR#849 regarding the road, reclamation, and whether or not the County wanted to take over the road as a minimum maintenance road. Keith Winter, Grazing Association, stated it is a road utilized by the public and minimum maintenance would be sufficient. Moved by Lawlar, seconded by Skarda, to approve the resolution as presented to accept the road as minimum maintenance. All voting aye, motion carried.

COMMISSIONERS' RESOLUTION for ROAD EASEMENT APPLICATION AND ACCEPTANCE

McKenzie County hereby applies for a Public Road Easement from the United States, to be granted under authority of the National Forest Roads and Trails Act (FRTA, Pub. L. 88-657, 10/13/64), by and through the Department of Agriculture, Forest Service, for the following described road(s) across National Forest System (NFS) lands:

National Forest Service Road No. 849, located within
Township 149 N., Range 103 W., Section(s) 4, 9, 10, 14, 15, 23, 26, 35, &
36 5th Principal Meridian, McKenzie County, North Dakota

Township 150 N., Range 103 W., Section(s) 21, 28, 29, & 33

5th Principal Meridian, McKenzie County, North Dakota

The right-of-way to be granted for the above described road(s) is generally described as follows, or is as shown on attached EXHIBIT A.

We, the Board of Commissioners, hereby resolve to accept and maintain the above-described road as part of the road system of McKenzie County.

Demars discussed with the Board public information meetings regarding the CR6 and 104th Ave NW projects, which are tentatively planned for January 24th at the Keene Dome. Discussion was held on changes to the notice prior to publication, amount of traffic on the road, costs, and inspection strategies.

State's Attorney Skarda requested an increase in salary for the Chief ASA for retention purposes and to keep in line with surrounding counties. Moved by Hystad, seconded by Wold, to approve moving Chief ASA Moe from D72 Step 7 to D72 Step 15 effective January 1, 2023. All voting aye, motion carried.

Jappe returned with additional information on the sand bagging event and stated the City of Watford City wanted to complete the project in January. Moved by Hystad, seconded by Brown, to approve up to three loads of sand for the event. All voting aye, motion carried.

The meeting recessed at 11:42 a.m. until January 17, 2023, at 9:00 a.m.

January 17, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 17, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending December 31, 2022, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-8 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Sick Leave Donations – J. Regnell, S. Roth, and K. Giersdorf; 2. Approve

Gaming Site Authorization – Mule Deer Foundation, March 17, 2023; 3. Approve Out of State Travel Request – MCSO to Alexandria College Law Enforcement Job Fair, MN – February 1-2, 2023; 4. Approve Out of State Travel Request – EM Jappe to Clean Waterways Meeting – Denver, CO – April 11-13, 2023; 5. Appoint Dale Patten to Mountrail McKenzie Human Service Zone; 6. Set Public Hearing on Abatement Applications 4526-4528 – February 7, 2023 at 10am; 7. Approve & Authorize Signature – 2023 Road Maintenance Agreements – K. Rockeman, M. Wolfe, P. Schettler, E. Veeder, C. Scofield; 8. Authorize Chairman Signature – Tax Deed.

City of Watford City Administrator Moen continued to discuss with the Board the remodel of the Long X Visitor's Center for a possible use by the McKenzie County Job Development Authority. Moen stated currently the City is willing to move forward with paying for all renovations and work on a lease or rental agreement for the space from McKenzie County. Moen stated currently the City is looking at what the cost of rent may be and contract cleaning services. Moen suggested the City would take on incidental costs and review after the first year to see if modifications to the rent would be needed at that time. Board consensus was to move forward and requested Moen forward a lease/rental contract to State's Attorney Skarda for his review.

Moved by Hystad, seconded by Skarda, to approve the hiring and budget amendment for an additional Buildings & Grounds Tech staff member as requested. All voting aye, motion carried.

Commissioner Brown discussed with the Board a Road Use Agreement that had been discussed by the Board several times during weather events. Brown stated the agreement takes into account concerns about County financial risk, citizen safety, and would allow the industry to continue operations. Brown clarified he is asking for approval of the form, but that specific agreements and road segments would still need to come before the Board for discussion and approval. State's Attorney Skarda stated this agreement would need to be in completed well in advance of any particular instances, as it requires bonds and Board approval. SA Skarda stated the agreement holder would be responsible for all damage to a road, even in the event the damage was caused by another party. Commissioner Skarda discussed citizen concerns over safety and broken promises. SA Skarda and Engineer Demars stated the agreement had provisions that would allow it to be cancelled at any time and that the road would be open to travel with the agreement holder responsible for any damage or maintenance needed during a specific period of time, as stated in the agreement when approved. Moved by Brown, seconded by Wold, to adopt the road use agreement form as presented. All voting aye, motion carried.

At 10:15 a.m. public hearings were held on abatement applications 4513-4516. No persons from the public were present in favor or opposed. Recorder/Tax Director Paulson recommended denial of Applications 4513 and 4516 as the applicant did not qualify for the homestead credit and recommended approval of Applications 4514 and 4515 as the applicant qualified 100% for those years. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4514 and 4515 as presented. All aye,

motion carried. Moved by Skarda, seconded by Wold, to deny Abatement Applications 4513 and 4516 as the applicant does not qualify for the homestead credit based on income earned in those years, 2019 and 2022. All voting aye, motion carried.

Emergency Manager Jappe updated the Board on the change in the sand bagging event. Jappe stated she was unaware sand bags could freeze so wished to hold the event later in the year. Jappe also stated she is working with the Fair Board regarding use of the Multi-purpose building for the event. Jappe will update the Board on the event as details are finalized.

Moved by Skarda, seconded by Wold, to approve the hiring of relatives in the Correctional Facility as requested, so long as they do not supervise one another. All voting aye, motion carried.

Ag Expo Director Kubal updated the Board on the construction progress at the facility. Kubal stated events are being booked, trusses for the pole barn were delivered, tile and porcelain are being installed, and the crow's nest framing would begin soon. Kubal discussed moving forward with the Fair Board and agreements for splitting proceeds. The Board was supportive of continuing to fund the fair and other items and requested to see the proposal from the Fair Board before more discussions could occur.

Moved by Skarda, seconded by Hystad, to approve the change in table order from 90-60" round tables to 70-72" round tables. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the County paying Shetler's bond in the amount of \$3,707 as stated in the contract. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the purchase of a Red Master Harrow arena groomer in the amount of \$15,280. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the purchase of an eForce Scrubber 32 for \$29,879, a KS32R at \$10,120, and two Pacer 15 UE vacuums for \$1,341.28 as requested for the Ag Expo Facility. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of a 14 foot snow pusher from Titan Machinery as presented for \$17,800. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to postpone the equipment update to the February 7 meeting. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve and authorize signature of Change Order 9 for the Ag Expo/24th Ave SW project as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize signature of Amendment 1 to Task Order 1 with Interstate Engineering for the Charlie Bob Creek Project, not to exceed \$122,000. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to authorize signature on the Certification of Local Match as presented for NDDOT bridge inspection and load rating. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the backfill of the Mag Foreman position as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the budget amendment for the Road Specialist position for salaries and benefits as it is a new position. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the backfill of the Public Works Administrative Assistant/Front Desk position as presented. Skarda asked about other departments will possible available personnel. HR Director Norby stated the other departments could also utilize this person and after discussions seemed best to still report to the Road Superintendent. Norby also stated until the position is filled the current employee will still staff the desk so it is not left vacant. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the hiring of a PW Operator at B25 Step 8 as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the release of bids for 2023 Crushed Scoria Stockpile as requested by Road Superintendent Northrop. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the backfill of the vacant HR Administrative Assistant position as presented. All voting aye, motion carried.

HR Director Norby discussed with the Board information obtained during fact finding work pertaining to a Board supervised employee. Norby requested a decision from the Board on how to move forward given the information presented. Wold stated given the standard set in the previous incidents he felt this would end the same and that it was not a good situation. Skarda stated she would like to offer the ability for an improvement plan but recognized difficulty in finding someone to manage the plan. Brown stated there is room for improvement in leadership for this employee who has been an asset for the County. Moved by Skarda, seconded by Brown, to proceed with Option E with HR to develop the improvement plan and come back to the Board with a recommendation on timeline and plan management. Board discussion considered clarification of job duties moving forward, improvement is needed in a short timeframe, the plan needs to be strictly followed, and the situations never should have occurred. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the ND e-Waste bid for e-Waste services at the Household Hazardous Waste Event and re-release the chemical portion of the event back out to bid as no bids were received. All voting aye, motion carried.

Landfill Director Schreiber discussed an RPO Option for a solid waste haul truck with the Board. Schreiber stated these machines allow the Landfill to keep production up. Schreiber reported that Fleet Manager Kummer reached out to John Deere and CAT about a truck to rent or a rent to purchase option. Discussions were held about warranty and the rent to purchase agreement financial calculations. Moved by Brown, seconded by Skarda, to approve the rental agreement with T&E as presented for a Landfill haul truck. All voting aye, motion carried.

Discussion was held on bills currently being heard during the 2023 Legislative Session. The Board requested to keep this item on the agenda during the Session.

The meeting recessed at 12:13 p.m. until January 19, 2023, at 3:30 p.m.

Special Meeting January 19, 2023

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 19, 2023. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 3:30 p.m.

The topic of the meeting was to fleet discussion and employee review update. Moved by Lawlar, seconded by Wold, to reconsider the previous motion on January 17, 2023, regarding employee review, PIP, and plan moving forward. All voting aye, motion carried.

HR Director Norby stated since the meeting on January 17, additional information has been brought forward as it pertains to the topic and is coming back before the Board for additional discussion and possible decision.

Questions from the Board were asked to Fleet Manager Kummer regarding equipment purchases, warranties, and the work environment. Mark Feland, RDO Sales Manager, joined the meeting via conference call to discuss a warranty issue and answer questions from the Board.

Moved by Skarda, seconded by Brown, to continue with the PIP plan with HR determining the timeline and management of the plan. Roll call vote: Brown, aye; Hystad, nay; Lawlar, nay; Skarda, aye; Wold, nay. With 2 votes aye and 3 votes nay,

motion failed. Moved by Hystad, seconded by Brown, to suspend Fleet Manager Kummer without pay for performance issues until the February 7 Board of County Commissioners meeting where the Board will review a PIP with the length and management of the PIP to be determined by HR. Roll call vote: Brown, aye; Hystad, aye; Lawlar, nay; Skarda, aye; Wold, aye. With 4 votes aye and 1 vote nay, motion carried.

The meeting adjourned at 5:16 p.m. until February 7, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

JANUARY 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
61872	ALEXANDER PARK DISTRICT	440.32
61873	ALEXANDER RURAL FIRE DISTRICT	3,233.13
61874	ALEXANDER SCHOOL DIST. #2	80,690.61
61875	ALEXANDER TWP.	11,006.24
61876	ANTELOPE CR. TWP.	7,194.43
61877	ARNEGARD PARK DISTRICT	11.06
61878	ARNEGARD RURAL FIRE PROTECTION DIST.	3,636.68
61879	ARNEGARD TWP.	24,100.06
61880	ARNEGARD/CITY OF	22.04
61881	BLUE BUTTES TWP.	12,327.84
61882	CHARBON TWP.	15,166.38
61883	EARL SCHOOL DIST. #18	26.03
61884	ELM TREE TWP.	30,302.79
61885	GRAIL TWP.	6,580.70
61886	GRASSY BUTTE FIRE DISTRICT	1,133.54
61887	HAWKEYE TWP.	13,998.00
61888	HORSE CREEK RURAL FIRE DIST.	99.43
61889	HORSE CREEK SCHOOL DIST. #32	483.21
61890	KEENE TWP.	13,390.73
61891	MANDAREE SCHOOL DIST. #36	50.98
61892	MCKENZIE CO. FIRE PROT. DIST.	21,706.57
61893	MCKENZIE CO. HISTORICAL SOCIETY	2,359.80
61894	MCKENZIE CO. SD#1	669,931.29
61895	MCKENZIE SOIL CONS. DIST.	16,858.75
61896	ND STATE TREASURER	14,478.99
61897	NEW TOWN PUBLIC SCHOOL DIST.	92,809.49
61898	NEW TOWN RURAL AMBULANCE DIST.	386.91
61899	NEW TOWN RURAL FIRE DEPT.	261.60
61900	RANDOLPH TWP.	4,961.78
61901	RIVERVIEW TWP.	54,625.31
61902	SIOUX IRRIGATION DISTRICT	5,226.27
61903	SIOUX TWP.	12,666.54

61904	SIoux-YELLOWSTONE RURAL FIRE DIST.	1,486.39
61905	TRI TWP	37,472.23
61906	TWIN VALLEY TWP.	83,295.68
61907	UPPER MISSOURI DIST. HEALTH UNIT	9,847.61
61908	WATFORD CITY MUNICIPAL AIRPORT	4,242.26
61909	WATFORD CITY PARK DISTRICT	69,197.90
61910	WATFORD CITY/CITY OF	574,093.02
61911	WILLISTON FIRE PROTECTION DISTRICT	91.38
61912	WILLISTON VECTOR CONTROL DIST.	5.19
61913	YELLOWSTONE SCHOOL DISTRICT #14	26,821.83
61914	YELLOWSTONE TWP.	26,157.91
61915	ARNEGARD RURAL FIRE PROTECTION DIST.	25,000.00
61916	MCKENZIE CO. ATMOSPHERIC RES.	145,000.00
61917	MCKENZIE CO. FIRE PROT. DIST.	80,000.00
61918	MCKENZIE COUNTY FAIR	100,000.00
61919	WATFORD CITY MUNICIPAL AIRPORT	50,000.00
61920	WATFORD CITY PARK DISTRICT	4,000.00
61921	WATFORD CITY/CITY OF	15,000.00
241295	A & W TOWING	375.00
241296	ADVANCED BUSINESS METHODS	142.43
241297	AMAZON CAPITAL SERVICES	1,102.15
241298	AMERICAN ENGINEERING TESTING, INC.	55,237.50
241299	ARMOR INTERACTIVE	2,013.12
241300	BADLANDS HARDWARE	274.19
241301	BADLANDS OCCUPATIONAL TESTING SERVICES	190.00
241302	BAKER & TAYLOR	1,564.60
241303	BOLKEN/DOUGLAS	3,250.00
241304	BORDER STATES ELECTRIC	115.78
241305	BOSS OFFICE & COMPUTER PRODUCTS	293.91
241306	BROSZ ENGINEERING, INC.	120.00
241307	BURNS & MCDONNELL	11,067.50
241308	CHARM-TEX, INC.	1,759.32
241309	CIM SANITARY TECH LLC	8,080.00
241310	CONWELL/IAN B	45.00
241311	DAKOTA BUSINESS SOLUTIONS	304.99
241312	DASH MEDICAL GLOVES	700.00
241313	DAWA DEVELOPMENT, LLC	130.00
241314	FASTENAL COMPANY	1,245.63
241315	FERGUSON WATERWORKS	1,427.42
241316	FIRST INTERNATIONAL BANK & TRUST	1,910.03
241317	FIRST INTERNATIONAL INSURANCE	50.00
241318	FLECK/WILLIAM	112.50
241319	FULKERSON FUNERAL HOME	3,320.00
241320	HEPPER/EVA	114.38
241321	IRWIN/ROBERT (JOHN)	93.75
241322	JOHNSON & SUNDEEN	5,000.00
241323	LINDE GAS & EQUIPMENT INC.	1,016.11
241324	LITTLE FALLS MACHINE INC.	4,688.54
241325	LUND OIL, INC.	3,051.20
241326	MCCODY CONCRETE PRODUCTS, INC	450.07

241327	MCGRUFF KITS, LLC	1,500.00
241328	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	20,350.00
241329	MENARD, INC.	644.55
241330	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	18.38
241331	MOUNTAIN PLAINS LLC	14,498.00
241332	NATIONAL SHERIFFS' ASSOCIATION	71.00
241333	ND ASSN. OF COUNTIES	630.00
241334	ND DEPARTMENT OF HEALTH	164.00
241335	ND DEPT.OF CORRECTIONS & REHABILITATION	225.00
241336	ND PETROLEUM COUNCIL	300.00
241337	ND SECRETARY OF STATE	36.00
241338	NELSON INTERNATIONAL	467.50
241339	NORTHERN HEAVY-DUTY TRUCK PARTS	973.50
241340	O K IMPLEMENT CO.	70.96
241341	PRO FORMS	113.25
241342	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	1,000.00
241343	RDO EQUIPMENT CO. - FARGO	3,110.50
241344	SCOFIELD/JESSIE	6,075.00
241345	SIGN SOLUTIONS USA	3,199.87
241346	STEIN'S INC.	27.72
241347	SUMMIT FOOD SERVICE, LLC	9,035.88
241348	THOMPSON DRILLING	5,148.00
241349	TIMBER AUTO BODY	1,811.25
241350	TRICORNE AUDIO, INC	2,045.00
241351	UNIFORM CENTER	2,077.50
241352	WESTERN REGION ECONOMIC DEVELOPMENT	1,000.00
241353	WILLISTON COUNCIL OF AGING	8,289.07
241354-241366	PAYROLL - JANUARY 6, 2023	845,648.23
241367	ALEXANDER/CITY OF	116.00
241368	ARMSTRONG SANITATION	1,040.47
241369	CONSOLIDATED TELCOM	97.82
241370	INFORMATION TECHNOLOGY DEPT.	8,089.75
241371	LYREC	62.96
241372	MCKENZIE COUNTY RURAL WATER	112.43
241373	MCKENZIE ELECTRIC CO-OP INC.	8,489.05
241374	MONTANA DAKOTA UTILITIES CO.	39,994.60
241375	NEMONT	28.50
241376	RESERVATION TELEPHONE CO-OP	8,997.99
241377	SOUTHWEST WATER AUTHORITY	57.88
241378	VERIZON/ACCT 842030146-00001	5,102.03
241379	VERIZON/ACCT 842030146-00003	2,882.74
241380	WATFORD CITY WATER DEPT./CITY OF	4,284.00
241381	ALEXANDER/CITY OF	1,914.90
241382	GARRISON DIVERSION CONSERVANCY DIST.	10,150.26
241383	L. YELLOWSTONE IRRIG. DIST. #2	101,919.13
241384	MCKENZIE CO. AMBULANCE SERVICE	11,300.24
241385	A & W TOWING	250.00
241386	ACCUSOURCE INC.	449.80
241387	ADVANCED BUSINESS METHODS	2,168.69
241388	ADVANCED ENG. & ENVIRON. SERV., LLC	162,445.04

241389	ALEXANDER FIRST RESPONDERS	10,000.00
241390	AMAZON CAPITAL SERVICES	780.69
241391	AMERICAN WELDING & GAS	37.83
241392	ARMOR INTERACTIVE	27,143.18
241393	BADLANDS HARDWARE	236.67
241394	BAKER & TAYLOR	1,311.06
241395	BECKER/BARBARA J.	500.00
241396	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	1,500.18
241397	BLUE TARP FINANCIAL, INC.	147.96
241398	BOLKEN/DOUGLAS	829.56
241399	BORDER STATES ELECTRIC	1,668.35
241400	BOSS OFFICE & COMPUTER PRODUCTS	899.77
241401	BRADY'S ROADSIDE SERVICE	312.50
241402	BUTLER MACHINERY COMPANY	852.94
241403	CALAMP WIRELESS NETWORKS CORPORATION	3,978.00
241404	CERTIFIED POWER. INC	2,838.87
241405	CHARM-TEX, INC.	73.80
241406	CORE & MAIN	4,881.92
241407	CORPORATE TRANSLATION SERVICES, INC	11.05
241408	COUNTIES PROVIDING TECHNOLOGY	3,345.00
241409	CROSS/ROBERT	45.85
241410	DACOTAH PAPER CO.	29.86
241411	DAKOTA PLAYGROUND, INC	50,000.00
241412	DAKOTA SUPPLY GROUP	1,530.59
241413	DALLAS SAILER ENTERPRISES, INC.	545.70
241414	DAWA DEVELOPMENT, LLC	975.00
241415	DEFENSIVE EDGE TRAINING & CONSULTING	4,550.00
241416	DEMCO	270.26
241417	DMC WEAR PARTS LLC	35,680.00
241418	DONE RIGHT THE FIRST TIME	1,190.00
241419	DTE, INC.	517.38
241420	DWYER/DANIEL	23.58
241421	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	575.00
241422	FAMILY CRISIS CENTER	75,000.00
241423	FARMERS UNION OIL COMPANY	163,466.76
241424	FARSTAD OIL IN	718.30
241425	FASTENAL COMPANY	4,986.45
241426	FCI CONSTRUCTORS, INC.	828,410.25
241427	FERGUSON WATERWORKS	1,303.94
241428	FIRST INTERNATIONAL BANK & TRUST	1,925.00
241429	FIRST INTERNATIONAL BANK & TRUST	40.01
241430	FIRST INTERNATIONAL INSURANCE	13,420.00
241431	GRAINGER	44.85
241432	HECK BUILT LLC	295.00
241433	HEGGEN EQUIPMENT CO.	7,951.84
241434	HILL ENTERPRISES	2,430.92
241435	HOLIDAY INN/FARGO	160.00
241436	HOLIDAY STATIONSTORES, LLC	16.50
241437	HONSTEIN/MARK	224.18
241438	ICON ARCHITECTURAL GROUP	47,135.13

241439	INFORMATIONAL DATA TECHNOLOGIES LLC	371.34
241440	INTERACTIVE DATA, INC	50.00
241441	INTERNATIONAL ASSOC OF CHIEFS OF POLICE	75.00
241442	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	130.00
241443	INTERSTATE POWER SYSTEMS	1,112.80
241444	ISIGHT RPV SERVICES	12,500.00
241445	J.J. KELLER & ASSOCIATES INC	1,816.27
241446	JOHNSRUD/NICOLE	787.17
241447	KAY/MIAH-JOY	46.87
241448	KILLDEER AREA AMBULANCE	25,000.00
241449	KOHLER COMMUNICATIONS, INC.	1,833.54
241450	KONKEL/DENNIS	1,639.49
241451	KUMMER'S PUMPING	400.00
241452	LAQUINTA INN & SUITES	441.00
241453	LARSEN SERVICE DRUG, INC.	503.20
241454	LAW ENFORCEMENT SEMINARS LLC	850.00
241455	LEWIS & CLARK TRAIL MUSEUM	70,000.00
241456	LINDE GAS & EQUIPMENT INC.	219.90
241457	LINK COMPUTER CORPORATION	846.33
241458	LITTLE FALLS MACHINE INC.	900.62
241459	LUND OIL, INC.	2,518.10
241460	MARCO TECHNOLOGIES LLC	1,769.99
241461	MCCODY CONCRETE PRODUCTS, INC	955.37
241462	MCKENZIE CO. FARMER	1,790.54
241463	MCKENZIE CO. HERITAGE ASSOCIATION	85,000.00
241464	MCKENZIE CO. TREASURER	1,446,566.95
241465	MCKENZIE COUNTY HEALTHCARE SYSTEMS	300,000.00
241466	MCKENZIE COUNTY LANDFILL	3,771.00
241467	MCKENZIE COUNTY ROAD & BRIDGE	15,431.17
241468	MCKENZIE ELECTRIC CO-OP INC.	232,895.38
241469	MEDLINE INDUSTRIES, INC	145.36
241470	MENARD, INC.	11.38
241471	MICROMARKETING LLC	932.36
241472	MID-STATES ORGANIZED CRIME INFORMATION	200.00
241473	MONTANA DAKOTA UTILITIES CO.	45.62
241474	MOUNTAIN PLAINS LLC	58,601.36
241475	ND ASSN. OF COUNTIES	387,934.54
241476	ND COUNTY AUDITOR'S ASSN.	125.00
241477	ND COUNTY TREASURER'S ASSN.	125.00
241478	ND DEPT. OF TRANSPORTATION	152,209.92
241479	ND EMERGENCY MANAGEMENT ASSN.	95.00
241480	ND OFFICE OF THE ATTORNEY GENERAL	7,009.00
241481	ND STATE RADIO COMMUNICATIONS	2,880.00
241482	ND WATER EDUCATION FOUNDATION	1,038.00
241483	NDCCAA	100.00
241484	NELSON CONTRACTING CO.	665.16
241485	NELSON INTERNATIONAL	12,305.07
241486	NORTH DAKOTA ONE CALL	110.90
241487	NORTHERN HEAVY-DUTY TRUCK PARTS	8,143.60
241488	NOVAK/LARRY	40.61

241489	O K IMPLEMENT CO.	7,896.11
241490	O.K. TIRE STORE, INC	581.18
241491	O'DAY EQUIPMENT, LLC	1,214.00
241492	PHARMCHEM. INC.	2,015.25
241493	PIONEER MUSEUM	27,500.00
241494	PRO AUTO BODY, LLC	4,196.00
241495	PRO-WEST & ASSOCIATES, INC.	2,957.75
241496	QUADIENT FINANCE USA, INC.	2,510.92
241497	RDO EQUIPMENT CO. - FARGO	27,285.31
241498	RECORD KEEPERS LLC	92.50
241499	RED ROCK AUTO WATFORD CITY	824.59
241500	RED ROCK OF DICKINSON, INC	240.00
241501	RESERVATION TELEPHONE CO-OP	1,013.63
241502	ROLFSRUD/JOHN	47.16
241503	SAX MOTOR CO	350.51
241504	SINCLAIR CYBERNETICS, LLC	4,246.30
241505	SRF CONSULTING GROUP, INC	1,395.14
241506	STEIN'S INC.	1,454.82
241507	SUMMIT FOOD SERVICE, LLC	9,259.79
241508	SUNDRE SAND & GRAVEL, INC.	15,485.96
241509	TACOMA SCREW PRODUCTS, INC.	541.32
241510	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
241511	THOMSON REUTERS-WEST	1,008.69
241512	TIMBER AUTO BODY	625.60
241513	TRACTOR & EQUIPMENT CO.	36,435.75
241514	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
241515	TRITECH SOFTWARE SYSTEMS	3,047.76
241516	UNIFORM CENTER	213.98
241517	UNITED QUALITY COOPERATIVE	3,960.56
241518	US BANK NA DBA VOYAGER FLEET SYSTEMS	1,059.53
241519	WARD COUNTY CORRECTIONAL CENTER	225.00
241520	WAWSA	184,789.25
241521	WILLISTON COUNCIL OF AGING	43,387.00
241522	WOLD/CLINT E	1,030.01
241523	YOUNG AT HEART CLUB	13,000.00
241524-241539	PAYROLL - JANUARY 20, 2023	837,890.62
241540	MCKENZIE CO. TREASURER	11,925,858.91
241541	MCKENZIE CO. TREASURER	1,446,173.45
241542	MCKENZIE CO. TREASURER	4,716.69

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

February 7, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 7, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Wold, to approve the agenda as amended with the addition of bids to new business. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the January 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Brown, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the Commission Consent Agenda Items 1-6 as presented. All voting aye, motion carried. Items approved: 1. Approve Concurrence of Award with NDDOT; 2. Approve & Authorize Signature – McKenzie Electric Easement; 3. Approve Sick Leave Donation Requests – C. Jensen & T. Etzel; 4. Set Public Hearings Abatement Applications 4520, 4530-4531 – 10am February 21, 2023; 5. Approve Out of State Travel Request – MCCF Taser Instructor in Glendive, MT; 6. Approve 2023 Road Maintenance Agreements – R. Johnston, R&M Johnston.

Mitch Haugeberg, McKenzie County Food Pantry, provided information on the history of the food pantry program, which serves all of McKenzie County and some surrounding counties on a no questions asked policy. Haugeberg stated the Food Pantry is run 100% by volunteers, of which there are approximately 30. Haugeberg reported that Kay O'Connor resigned after 30 years of work in the community. The Board expressed thanks to O'Connor for her dedication and long-standing service. Haugeberg requested funding from the County to purchase shelving. Moved by Skarda, seconded by Brown, to approve funding in the amount of \$7,920.25 to the McKenzie County Food Pantry for shelving. All voting aye, motion carried.

P&Z Director Kimpel provided updates on upcoming NDIC, PSC, NDDOH, and other public hearings.

Landfill Director Schreiber presented a request from the Watford City Park Board to tear down, haul, and waive landfill fees for a house near that Veterans Park. Robin

Arndt, WC Park Board, was also present for the discussion. Moved by Wold, seconded by Brown, to approve the County to tear down the house, haul the debris to the landfill, and waive the landfill fees as requested. All voting aye, motion carried.

Schreiber presented a request from Grassy Butte Park to haul and waive fees for an old building at the park. Moved by Hystad, seconded by Skarda, to approve the hauling of an old building at the Grassy Butte Park and waive the landfill fees. All voting aye, motion carried.

Schreiber and Ag Expo Director Kubal presented information on the possible purchase of a pup trailer for the hook truck to assist in the delivery of wood chips for the Ag Expo and Landfill. Schreiber reported on the increased costs of wood products from a local vendor and a new vendor in South Dakota that is more affordable. Schreiber and Kubal stated the facility in South Dakota has a number of different types of products that would be suitable for use at both facilities. No Board action was requested and the Board was supportive of testing this for a period of time before moving forward with the purchase of a trailer.

Facilities Director Schroeder presented a request for office moves within the Courthouse. The request was for Veterans Service to move to the former Emergency Management Office, for the JDA and Ag Expo additional employees to temporarily use the VSO space until their respective offices were completed, and to move the Superintendent of Schools to a new office once JDA and Ag Expo have relocated. Moved by Skarda, seconded by Brown, to approve the moves as presented. All voting aye, motion carried. Schroeder also requested the authorization to make these decisions in the future. Board consensus after discussion was to allow Schroeder to make decisions on office moves so long as there are no large expenditures related to the move and to encourage Schroeder to come before the Board with any support or direction needed.

Schroeder presented cost information for the addition of exterior lights to the Rawson Shop. Discussion was held on best locations and type of lighting. Board consensus was for Schroeder to get additional bids based on the Board discussion and a total of 5 new light poles.

Moved by Hystad, seconded by Wold, to approve the purchase of a salt dog for the Buildings & Grounds Department from Heggen Equipment as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the backfill of a vacated Library Assistant position as requested. All voting aye, motion carried.

Library Director Anguiano requested consideration of a new position in the Library, Tech Services Librarian. Anguiano stated this position would be in charge of the process to join the ODIN network, which the Library will join in March 2024. Anguiano stated all items in the library will need to be re-barcode to ensure items are

identified with unique barcodes ensuring their identification as belonging to McKenzie County. Discussion was held about the long-term duties of this position, workload, and possibility of merging this position with the assistant librarian position. Board consensus was for Anguiano to work with HR to address the questions asked and return with a recommendation.

At 10:27 a.m. a public hearing was held on Abatement Applications 4526-4528. No persons were present in favor or opposed. Moved by Skarda, seconded by Brown, to approve Abatement Applications 4526-4528 as presented. All voting aye, motion carried.

The meeting recessed for the McKenzie County Park Board meeting at 10:28 a.m. The meeting resumed at 11:14 a.m.

HR Director Norby requested the authorization to approve backfills of positions that are already budgeted and vacated. Norby stated HR would still have discussions about the need for the position and if any disagreements with the department head about the need for the position are present, the position would come to the Board for final decision. Moved by Skarda, seconded by Brown, to authorize HR to make determinations on backfills of vacated positions and compensation levels for experienced hires as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the backfill of the Road Superintendent position as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Brown, to change the Fleet Manager position supervisor to the Road Superintendent and to reclassify the Road Superintendent position to D64 for the additional duties added. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the performance improvement plan as presented. Lawlar asked what occurs when employees refuse to sign the plans and SA Skarda stated it would be a condition of continued employment. All voting aye, motion carried.

Ag Expo Director Kubal provided an update on the construction project. Kubal stated negotiations are ongoing with companies and surrounding counties regarding training opportunities and banquets. Kubal stated they have also begun monthly meetings with the Rough Rider Center to discuss cooperativity and support of each facility. Discussion was held regarding an agreement with the Fair Board who proposed a \$200,000 cap and 10% profit on alcohol sales. The \$200,000 would be used as funds to keep events coming to the facility. Discussion was held on the Fair Board bylaws and need for updates that would give assurance to the County regarding the stability and long-term status of the Fair Board. Discussion was also held on current assets owned by the Fair Board (bleachers and panels) and the desire to have all equipment as assets of the County. The Board requested Kubal work with the Fair Board to

answer questions regarding bylaws, assets, financial statements, income from the banner wall, and a terms sheet for contracts.

Moved by Wold, seconded by Skarda, to approve the purchase of paper products in the amount of \$4,096.85 from Dakota Paper as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the copier/printer lease contract to include the inner finisher from Advanced Business Methods as presented. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the purchase of pipe and drape, as presented, from the Rough Rider Center in the amount of \$24,432.13. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the hiring of an additional event coordinator for the Ag Expo and budget amendment for salary, benefits, and computer expenses. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the hiring of an administrative assistant for the Ag Expo and budget amendment for salary, benefits, and computer expenses. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Joint Powers Agreement with the Cities of Alexander and Arnegard for JDA services as presented. All voting aye, motion carried.

Economic Development Director Stenberg requested permission to submit a PDQ for the requested tourism position. The Board was supportive of the PDQ submission and asked Stenberg to return in March with results and approval to hire.

Moved by Skarda, seconded by Brown, to approve the release of RFPs for construction engineering on various projects and 2023 chip seal projects as presented. All voting aye, motion carried.

Engineering Director Demars updated the Board on current delays in box culverts and alternatives that may be available for other pipe that has current NDDOT specifications. Demars stated the Board may start seeing some alternates in bids and changes to project to account for some of these issues, including moving CR30 to a 2-year project.

Moved by Brown, seconded by Wold, to approve the Watford City Transfer Agreement #3 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve Task Order 2 with Pro-West & Associates for GIS Support and Services in the amount not to exceed \$75,000. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve and authorize the chairman to sign the Certification of Local Match for bridge inspections as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve \$30,000 to the McKenzie County Grazing Association for weed spraying cost-shares as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 2022 budget amendments as presented in the Budget to Actual Report by Auditor/Treasurer Johnsrud due to unanticipated expenses or other increases to costs: increase the Housing budget from \$3,000 to \$3,660.15; increase the Supt of Schools budget from \$92,503 to \$105,531.20; increase the Non-departmental budget from \$5,324,000 to \$12,12,258,116.76; increase the Disaster Emergency budget from \$223,807 to \$231,064.91; increase the Ag Expo budget from \$0 to \$419,237.69; increase the Transfers to Other funds budget from \$49,815,000 to \$150,819,792.64; increase the VSO budget from \$113,063 to \$117,320.75; increase the American Rescue Plan budget from \$0 to \$2,918,236.00; increase the County Park budget from \$125,689 to \$188,358.32; increase the JDA budget from \$3,458,674 to \$4,201,969.61; increase the Doc Preservation to \$97,246.75; increase the Health Unit budget from \$410,966 to \$424,295.95; increase the Historical Society budget from \$73,130 to \$82,327.68. All voting aye, motion carried.

Discussion was held on the opening of bids during Board meetings. Lawlar stated he was requesting this due to the need to re-establish connection with vendors and the ability to directly ask vendors questions about the bids. Moved by Lawlar, seconded by Hystad, to set 11:00 a.m. as the standard bid opening time in Board meeting for equipment and other bids as determined by the Board. All voting aye, motion carried.

Danielle Bettencourt, Fairfield & Woods, gave an update to the Board regarding the history of the Forest Service Road Lawsuit, decisions made, and current status.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Forest Service Road Lawsuit update topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Hystad, to enter into Executive Session for the Forest Service Road Lawsuit update topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 1:12 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, Attorney Danielle Bettencourt, Engineer Demars, Keith Winter (Grazing Association) and Mark Voll (Grazing Association).

Executive Session was adjourned at 1:29 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Hystad, to follow the advice of counsel on the Forest Service Road Lawsuit update topic. All voting aye, motion carried.

The meeting recessed at 1:30 p.m. until February 21, 2023, at 9:00 a.m.

February 21, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 21, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to include scoria bid discussion. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Treasurer's Report for the period ending January 31, 2023, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing for Abatement Applications 4517, 4521-4525, 4529, 4536-4537 – March 7 at 10am; 2. Approve Out of State Travel – MCSO Evidence Tech to Commerce City, CO – May 14-18 – Evidence Management Training; 3. Approve & Authorize Signature – Fairfield and Woods Engagement Letter – USFS Road QTA Litigation; 4. Approve Out of State Travel – Dispatchers to Bozeman, MT – April 2-5 – Fundamentals of Tactical Dispatch.

Moved by Skarda, seconded by Hystad, to approve Planning & Zoning Consent Agenda Item 1 as presented. All voting aye, motion carried. Item approved: 1. McKenzie County Water District 01-23VAR Applicant wishes to request a Variance to subdivide 1 acre of Agriculture of land for a Water Tank. Planning and Zoning Board recommends approval of the Variance 01-23VAR to allow the water reservoir on the property.

Moved by Hystad, seconded by Skarda, to waive the fees for the McKenzie County Water Resource District variance permit as requested. Board consensus was to

continue to bring all fee waiver requests to the Board for approval. All voting aye, motion carried.

Planning & Zoning Director Kimpel updated the Board on upcoming NDIC, PSC, and other public hearings. Kimpel discussed a project by Grayson Mills in Yellowstone Township that she has some concerns and stated she had talked with the Township, who handles their own zoning, and that the Township currently had no concerns over the project. The Board recommended Kimpel provide written communication to the Township stating the concerns but that the Board supported the Township's decision and ability to regulate projects that affect the township.

Landfill Director Schreiber provided an update on wood chips from a facility in South Dakota. Schreiber reported this appears to be a viable solution for wood chips and will keep the Board up to date on the quality and process moving forward.

Moved by Brown, seconded by Skarda, to approve waiving wood waste and waste oil fees for a period of 90 days at the Landfill as requested by Landfill Director Schreiber. All voting aye, motion carried.

Schreiber reported that after two bid lettings, no bids were received for the chemical portion of the Household Hazardous Waste Event. Schreiber requested to reach out to the two companies who provide the services for quotes. Moved by Lawlar, seconded by Hystad, to approve getting quotes on services and bring back to the Board for final decision. All voting aye, motion carried.

VSO Honstein requested permission to submit a PDQ for a part-time assistant for his office. Discussion was had regarding duties, number of hours, full-time benefits for part-time employees, possibility of a full-time position shared with other department including priority if a shared position, and the need for a budget amendment if approved. HR Director Norby stated she would bring the topic up at the upcoming Department Head meeting for additional feedback. Moved by Hystad, seconded by Skarda, to approve a review of a PDQ by Gallagher. All voting aye, motion carried.

HR Director Norby presented applicants for the Road Superintendent position and requested direction with how the Board wanted to proceed with filling the position. Lawlar stated his preference for following the process of the handbook and conducting interviews of the top 3 candidates. Board consensus was to conduct interviews on Friday, January 24 with a special meeting following for the purpose of potentially hiring a Road Superintendent.

At 10:00 a.m. a public hearing was held on Abatement Applications 4520, 4530, and 4531. No persons were present in favor or opposed. Moved by Hystad, seconded by Skarda, to approve Abatement Applications 4520, 4530, and 4531 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Hystad, to approve the release of the 2023 dust control bid, to open bids outside a Board meeting, and to award the bid at the March 21 Board meeting. All voting aye, motion carried.

Discussion was held on the 2023 Aggregate Stockpiles Bid. Engineer Demars stated she worked with the Road Foremen to decide quantities and locations. Demars stated the County owned land in Alexander could be used to stockpile, but would require a CUP from the City of Alexander. Demars also expressed concerns with the lease ending on a pit north of Rawson, which the landowner would likely extend if needed, and the need to stockpile in Grassy Butte prior to the work beginning on Highway 85 which may cause issues with routes and timing. Moved by Skarda, seconded by Hystad, to approve the CUP application with the City of Alexander following review by SA Skarda and then authorize the chairman to sign. All voting aye, motion carried. Moved by Wold, seconded by Hystad, to approve the release of the 2023 aggregate stockpiles bid, to open bids outside a Board meeting, and to award the bid at the March 21 Board meeting. All voting aye, motion carried.

Discussion was held on the scoria bid that was released following the last meeting. Hystad expressed concern about the specifications on the scoria. Demars stated the reason to go out to bid was to make the process more objective and requested to see how the bids come in and make adjustments at that time if needed. SA Skarda reminded the Board they had the ability to reject all bids if warranted following the opening.

Ag Expo Director Kubal updated the Board on the Expo construction progress. Kubal stated 4H tours and a fire department tour have been completed, the flooring is finished in the exhibit hall and offices, boilers are operational, and work has begun on the pole barn. Kubal stated there is a delay with the folding doors from the factory, so those won't be installed in time for the Fair this summer. Kubal requested permission to start working on a contract for concessions and the Board requested to see and approve the final agreement before approving the bid release. Kubal also updated the Board on several events that have been booked.

Moved by Hystad, seconded by Brown, to approve the purchase of a stage for the Ag Expo as presented from Event Décor Direct for \$19,590.02 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of display cases for the Age Expo as presented from Rough Rider Industries for \$14,400.00 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of metal for the construction of roll off ramps and skidsteer attachments from Baker Metal for \$2, 289.30 as presented. All voting aye, motion carried.

Discussion was held on bills being considered in the 2023 Legislative Session, including the bills regarding PERS plans for employees.

Lt. Newman updated he is still waiting for clarification on the SIRM project bill and will reach out again to the State for an update.

Moved by Lawlar, seconded by Brown, to enter into the settlement for the new opioid lawsuit. All voting aye, motion carried.

The meeting recessed at 10:55 a.m. until February 24, 2023, at 12:30 p.m.

Special Meeting February 24, 2023

The Board of Commissioners of McKenzie County, North Dakota met for a special meeting at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 24, 2023. Present: Commissioners Clint Wold, Craig Hystad, Howdy Lawlar, and Joel Brown. Absent: Commissioner Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 11:30 a.m.

The topic of the meeting was to discuss and potentially approve the hiring of the McKenzie County Road Superintendent.

The Board discussed the two interviewed applicants, Candidate A and Candidate C and pros/cons associated with each. Discussion was held on organizational skills, management skills, and experience of the applicants.

Moved by Brown, seconded by Wold, to offer the McKenzie County Road Superintendent position to Candidate C as a D64 Band employee with HR to determine the appropriate step according to County policy with an effective date of Monday, February 27, 2023. All voting aye, motion carried.

The meeting adjourned at 11:35 a.m. until March 7, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

FEBRUARY 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
62324	WATFORD CITY/CITY OF	\$	112.50
62325	ALEXANDER PARK DISTRICT	\$	6,805.68
62326	ALEXANDER RURAL FIRE DISTRICT	\$	27,520.25
62327	ALEXANDER SCHOOL DIST. #2	\$	507,554.80
62328	ALEXANDER TWP.	\$	25,642.10

62329	ANTELOPE CR. TWP.	\$	7,735.19
62330	ARNEGARD PARK DISTRICT	\$	12,724.53
62331	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	20,953.96
62332	ARNEGARD TWP.	\$	37,780.81
62333	ARNEGARD/CITY OF	\$	26,297.27
62334	BLUE BUTTES TWP.	\$	18,739.39
62335	CHARBON TWP.	\$	18,354.08
62336	EARL SCHOOL DIST. #18	\$	22,428.44
62337	ELM TREE TWP.	\$	52,284.11
62338	GRAIL TWP.	\$	7,281.92
62339	GRASSY BUTTE FIRE DISTRICT	\$	5,735.85
62340	HAWKEYE TWP.	\$	18,651.45
62341	HORSE CREEK RURAL FIRE DIST.	\$	96.13
62342	HORSE CREEK SCHOOL DIST. #32	\$	14,874.98
62343	KEENE TWP.	\$	23,699.24
62344	MANDAREE SCHOOL DIST. #36	\$	106.09
62345	MCKENZIE CO. FIRE PROT. DIST.	\$	123,801.64
62346	MCKENZIE CO. HISTORICAL SOCIETY	\$	13,743.25
62347	MCKENZIE CO. SD#1	\$	3,374,188.73
62348	MCKENZIE SOIL CONS. DIST.	\$	84,891.83
62349	ND STATE TREASURER	\$	59,268.61
62350	NEW TOWN PUBLIC SCHOOL DIST.	\$	105,414.29
62351	NEW TOWN RURAL AMBULANCE DIST.	\$	2,605.03
62352	NEW TOWN RURAL FIRE DEPT.	\$	1,599.12
62353	RANDOLPH TWP.	\$	5,338.32
62354	RIVERVIEW TWP.	\$	54,513.72
62355	SIOUX TWP.	\$	15,297.70
62356	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	5,713.47
62357	TRI TWP	\$	38,399.11
62358	TWIN VALLEY TWP.	\$	101,451.60
62359	UPPER MISSOURI DIST. HEALTH UNIT	\$	58,551.38
62360	WATFORD CITY MUNICIPAL AIRPORT	\$	37,273.23
62361	WATFORD CITY PARK DISTRICT	\$	609,765.96
62362	WATFORD CITY/CITY OF	\$	896,982.66
62363	WILLISTON FIRE PROTECTION DISTRICT	\$	4,024.77
62364	WILLISTON VECTOR CONTROL DIST.	\$	32.98
62365	YELLOWSTONE PUMPING IRRIG. DISTRICT	\$	2,164.34
62366	YELLOWSTONE SCHOOL DISTRICT #14	\$	106,598.21
62367	YELLOWSTONE TWP.	\$	40,489.20
62571	WATFORD CITY/CITY OF	\$	15,000.00
241543-241555	PAYROLL - FEBRUARY 3, 2023	\$	842,547.96
241556	A & A LANDSCAPE & MAINTENANCE OF ND, LLC	\$	2,027.21
241557	A & W TOWING	\$	150.00
241558	ACKERMAN-ESTVOLD	\$	4,981.25
241559	ADVANCED BUSINESS METHODS	\$	2,895.76
241560	ALL-IN SERVICE, LLC	\$	4,772.58
241561	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
241562	ALLIED 100 LLC	\$	464.00
241563	ALPPERSPACH/PATRICIA	\$	1,650.00
241564	ALTIZER/RUSSELL A	\$	79.50

241565	AMAZON CAPITAL SERVICES	\$	3,993.46
241566	AMERICAN SOLUTIONS FOR BUSINESS	\$	491.86
241567	AMERICAN WELDING & GAS	\$	39.83
241568	AMKOTA HOTEL AND CONFERENC	\$	259.20
241569	ANOVA FAMILY HEALTH CENTER	\$	2,500.00
241570	ARMOR INTERACTIVE	\$	3,095.60
241571	ARMORED MOBILITY, INC	\$	24,075.23
241572	AXON ENTERPRISES INC	\$	990.00
241573	BADLANDS HARDWARE	\$	666.98
241574	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	76.00
241575	BAKER & TAYLOR	\$	664.24
241576	BALCO UNIFORM COMPANY, INC.	\$	1,010.00
241577	BARANKO BROTHERS INC	\$	60,960.82
241578	BECKER/BARBARA J.	\$	500.00
241579	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,507.34
241580	BOLKEN/DOUGLAS	\$	3,250.00
241581	BORDER STATES ELECTRIC	\$	1,193.34
241582	BOSS OFFICE & COMPUTER PRODUCTS	\$	2,483.08
241583	BRADY'S ROADSIDE SERVICE	\$	250.00
241584	BUTTONS BY FISH	\$	1,405.00
241585	CDW-G GOVERNMENT	\$	2,205.00
241586	CERTIFIED POWER. INC	\$	1,810.04
241587	CHARM-TEX, INC.	\$	510.40
241588	CHERREY'S PROPANE	\$	6,069.00
241589	CIM SANITARY TECH LLC	\$	8,080.00
241590	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	54,233.25
241591	CLEAN WATERWAYS	\$	499.00
241592	COLONIAL RESEARCH CHEMICAL CORP.	\$	436.11
241593	CORPORATE TRANSLATION SERVICES, INC	\$	2.51
241594	CREATIVE PRODUCT SOURCING INC	\$	129.32
241595	DACOTAH PAPER CO.	\$	6,125.57
241596	DAKOTA BUSINESS SOLUTIONS	\$	6,796.40
241597	DAWA DEVELOPMENT, LLC	\$	1,684.00
241598	DEMCO	\$	208.55
241599	DIRTY BIRDS, LLC	\$	13,200.00
241600	DMC WEAR PARTS LLC	\$	47,487.72
241601	DONE RIGHT THE FIRST TIME	\$	952.00
241602	DTE, INC.	\$	4,034.38
241603	ECOLAB PEST ELIMINATION DIV.	\$	565.07
241604	ESRI INC.	\$	27,500.00
241605	FAIRFIELD AND WOODS, P.C.	\$	389.40
241606	FAIRFIELD AND WOODS, P.C.	\$	1,134.00
241607	FARSTAD OIL IN	\$	22,792.40
241608	FASTENAL COMPANY	\$	2,837.85
241609	FCI CONSTRUCTORS, INC.	\$	999,870.00
241610	FERGUSON WATERWORKS	\$	158.51
241611	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
241612	FIRST INTERNATIONAL BANK & TRUST	\$	3,405.45
241613	FIRST INTERNATIONAL INSURANCE	\$	50.00
241614	FULKERSON FUNERAL HOME	\$	3,820.00

241615	G & G GARBAGE LLC	\$	245.00
241616	GRAINGER	\$	74.52
241617	HAWKEYE OILFIELD SUPPLY	\$	76.40
241618	HECK BUILT LLC	\$	1,520.00
241619	HEGGEN EQUIPMENT CO.	\$	14,607.60
241620	HELLANDSAAS/MARCIA	\$	56.25
241621	HIGGINS/AMBER	\$	9.35
241622	HILL ENTERPRISES	\$	1,984.40
241623	HUMANITY INC	\$	936.00
241624	HYSTAD/CRAIG	\$	22.75
241625	INFORMATION SYSTEMS CORP.	\$	1,890.00
241626	INTERSTATE ENGINEERING	\$	32,853.40
241627	ISIGHT RPV SERVICES	\$	12,500.00
241628	IWORQ SYSTEMS	\$	17,500.00
241629	JOHN HUTTER TOWING	\$	587.00
241630	JOHNSON & SUNDEEN	\$	5,000.00
241631	JOHNSRUD/ERICA	\$	1,780.72
241632	KINDRED/BRANDON	\$	77.00
241633	KLJ ENGINEERING, LLC	\$	92,243.50
241634	KO SAFETY SERVICES LLD	\$	1,481.50
241635	KOTANA COMMUNICATIONS, INC.	\$	184.98
241636	KUBAL/CHRISTOPHER	\$	665.48
241637	LAQUINTA INN & SUITES	\$	88.20
241638	LARSEN SERVICE DRUG, INC.	\$	195.34
241639	LAW ENFORCEMENT SEMINARS LLC	\$	425.00
241640	LEARNING OPPORTUNITIES, LLC	\$	2,002.00
241641	LEO/DEVAN	\$	113.84
241642	LEXIPOL LLC	\$	2,236.77
241643	LINDE GAS & EQUIPMENT INC.	\$	1,414.56
241644	LITTLE FALLS MACHINE INC.	\$	1,528.65
241645	LUND OIL, INC.	\$	4,637.53
241646	MAGNUSON/JOSHUA J	\$	77.00
241647	MCKENZIE CO. FARMER	\$	355.00
241648	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,414.40
241649	MCMASTER-CARR	\$	25.79
241650	MEADOWS/JASON J	\$	79.50
241651	MENARD, INC.	\$	272.72
241652	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	49.95
241653	MICROCEPTION	\$	2,500.00
241654	MICROMARKETING LLC	\$	1,335.23
241655	MID-STATES WIRELESS	\$	25.00
241656	MOUNTAIN PLAINS LLC	\$	27,717.50
241657	NARDINI FIRE EQUIPMENT	\$	688.00
241658	ND ASSN. OF CO. ENGINEERS	\$	275.00
241659	ND ASSN. OF COUNTIES	\$	9,507.70
241660	ND COUNTY RECORDER'S ASSOCIATION	\$	200.00
241661	ND DEPT. OF TRANSPORTATION	\$	153,030.56
241662	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	300.00
241663	ND OFFICE OF THE ATTORNEY GENERAL	\$	7,418.00
241664	ND SECRETARY OF STATE	\$	36.00

241665	ND STATE RADIO COMMUNICATIONS	\$	1,715.64
241666	ND 911 ASSOCIATION	\$	25.00
241667	NDAWN CENTER	\$	500.00
241668	NDSU EXTENSION SERVICE	\$	16,595.92
241669	NELSON INTERNATIONAL	\$	1,205.43
241670	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,980.85
241671	NOVA FIRE PROTECTION, INC.	\$	425.00
241672	O K IMPLEMENT CO.	\$	7,923.18
241673	O.K. TIRE STORE, INC	\$	172.00
241674	PHARMCHEM. INC.	\$	1,409.95
241675	PHOENIX SUPPLY, LLC	\$	598.13
241676	QUILL CORPORATION	\$	132.98
241677	RDO EQUIPMENT CO. - FARGO	\$	23,009.74
241678	RED ROCK FORD	\$	2,808.23
241679	RESERVATION TELEPHONE CO-OP	\$	893.80
241680	RICOH USA, INC	\$	485.46
241681	SANFORD CONSTRUCTION	\$	200.00
241682	SAX MOTOR CO	\$	1,681.20
241683	SCHLICHTING/JEREMY	\$	79.50
241684	SCOFIELD/JESSIE	\$	6,075.00
241685	SES HOLDINGS, LLC	\$	578.90
241686	SHETLER'S CONSTRUCTION LLC	\$	3,707.00
241687	SINCLAIR CYBERNETICS, LLC	\$	5,563.31
241688	STARLIGHT IT & SECURITY	\$	5,388.00
241689	STEIN'S INC.	\$	671.51
241690	SUMMIT FOOD SERVICE, LLC	\$	17,195.25
241691	SUNDRE SAND & GRAVEL, INC.	\$	49,333.20
241692	TACOMA SCREW PRODUCTS, INC.	\$	102.33
241693	THOS. Y PICKETT & CO. INC.	\$	30,500.00
241694	TITANIUM PLUMBING	\$	977.12
241695	TRACTOR & EQUIPMENT CO.	\$	36,435.75
241696	ULINE	\$	8,531.87
241697	UNIFORM CENTER	\$	95.00
241698	WARD COUNTY CORRECTIONAL CENTER	\$	1,034.00
241699	WATFORD CITY COMMUNITY BENEFIT ASSOC.	\$	1,021.85
241700	WELLEN/SHANNON BETH	\$	97.00
241701	WESTERN VETERINARY CLINIC	\$	62.68
241702	WESTLIE TRUCK CENTER	\$	47.92
241703	WESTLIE TRUCK CENTER OF WILLISTON	\$	4,365.80
241704	ALEXANDER/CITY OF	\$	136.00
241705	ARMSTRONG SANITATION	\$	1,040.47
241706	CONSOLIDATED TELCOM	\$	97.82
241707	INFORMATION TECHNOLOGY DEPT.	\$	8,081.60
241708	LYREC	\$	58.77
241709	MCKENZIE COUNTY RURAL WATER	\$	106.40
241710	MCKENZIE ELECTRIC CO-OP INC.	\$	12,723.33
241711	MONTANA DAKOTA UTILITIES CO.	\$	26,374.94
241712	NEMONT	\$	28.50
241713	RESERVATION TELEPHONE CO-OP	\$	9,140.37
241714	SOUTHWEST WATER AUTHORITY	\$	55.99

241715	VERIZON/ACCT 842030146-00001	\$	5,389.20
241716	VERIZON/ACCT 842030146-00003	\$	2,881.22
241717	WATFORD CITY WATER DEPT./CITY OF	\$	4,328.28
241718	ALEXANDER/CITY OF	\$	29,651.73
241719	GARRISON DIVERSION CONSERVANCY DIST.	\$	55,604.42
241720	L. YELLOWSTONE IRRIG. DIST. #2	\$	423,493.40
241721	MCKENZIE CO. AMBULANCE SERVICE	\$	87,431.22
241722	YELLOWSTONE SCHOOL DISTRICT #14	\$	15,460.05
241723-241735	PAYROLL - FEBRUARY 17, 2023	\$	835,276.52
241736	ABI ATTACHMENTS, INC	\$	6,073.10
241737	ACCUSOURCE INC.	\$	1,163.65
241738	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	80,578.73
241739	AGENCY MABU	\$	6,021.88
241740	AHMED/IMRAN	\$	38.50
241741	AMAZON CAPITAL SERVICES	\$	392.09
241742	AMERICAN BACKFLOW PRODUCTS, COMPANY	\$	767.23
241743	ANOVA FAMILY HEALTH CENTER	\$	3,100.00
241744	ARMOR INTERACTIVE	\$	30,533.92
241745	ASTRO-CHEM LAB, INC.	\$	100.00
241746	AWS	\$	4,500.00
241747	BADLANDS HARDWARE	\$	316.11
241748	BAKER & TAYLOR	\$	109.56
241749	BANK OF NORTH DAKOTA	\$	47,850.00
241750	BEICEGEL STATION	\$	12.08
241751	BEK CONSULTING, LLC	\$	19,731.50
241752	BLUE TARP FINANCIAL, INC.	\$	1,293.86
241753	BOLKEN/DOUGLAS	\$	239.73
241754	BORDER STATES ELECTRIC	\$	1,862.28
241755	BORDER STEEL AND RECYCLING, INC	\$	322.86
241756	BOSS OFFICE & COMPUTER PRODUCTS	\$	847.32
241757	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,341.52
241758	CERTIFIED POWER. INC	\$	2,291.87
241759	CLARION HOTEL	\$	709.44
241760	CORE & MAIN	\$	12,585.24
241761	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
241762	D & J EQUIPMENT SALES & SERVICE, LLC	\$	529.87
241763	DACOTAH PAPER CO.	\$	10,120.11
241764	DAKOTA ASPHALT PAVEMENT ASSOCIATION	\$	450.00
241765	DAKOTA FIRE PROTECTION, INC	\$	900.00
241766	DAKOTA SUPPLY GROUP	\$	1,174.02
241767	DASH MEDICAL GLOVES	\$	1,064.64
241768	DAWA DEVELOPMENT, LLC	\$	76.00
241769	DEALERS ELECTRICAL SUPPLY	\$	5.00
241770	DTE, INC.	\$	783.44
241771	DWYER/DANIEL	\$	23.58
241772	ECOLAB PEST ELIMINATION DIV.	\$	154.64
241773	EIDE BAILLY	\$	30,000.00
241774	EVERSPRING INN & SUITES/BISMARCK	\$	172.80
241775	FARMERS UNION OIL COMPANY	\$	47,265.40
241776	FARSTAD OIL IN	\$	1,215.45

241777	FASTENAL COMPANY	\$	2,595.76
241778	FERGUSON WATERWORKS	\$	17.99
241779	FIBERGLASS TANK SOLUTIONS, LLC	\$	63,604.00
241780	FOSTER/BONNIE	\$	28.00
241781	FRONTIER PRECISION	\$	100.00
241782	FULKERSON FUNERAL HOME	\$	3,940.00
241783	G & G GARBAGE LLC	\$	647.50
241784	GOEBEL/LARRY G	\$	59,726.81
241785	HANSEN DIESEL & AUTOMOTIVE	\$	6,759.28
241786	HAUGEN/LESLIE C SHELLY M	\$	1,631.52
241787	HAWKEYE OILFIELD SUPPLY	\$	329.34
241788	HECK BUILT LLC	\$	3,825.00
241789	HEGGEN EQUIPMENT CO.	\$	5,508.29
241790	HIGGINS/AMBER	\$	84.21
241791	HOLIDAY INN EXPRESS/MINOT	\$	441.00
241792	HOLIDAY INN/MINOT	\$	441.00
241793	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	371.34
241794	JJ ELECTRIC LLC	\$	18,734.36
241795	KO SAFETY SERVICES LLD	\$	254.56
241796	KOHLER COMMUNICATIONS, INC.	\$	623.42
241797	KOTANA COMMUNICATIONS, INC.	\$	68.74
241798	KUMMER'S PUMPING	\$	400.00
241799	LAQUINTA INN & SUITES	\$	1,058.40
241800	LEO/DEVAN	\$	13.79
241801	LINDE GAS & EQUIPMENT INC.	\$	560.27
241802	LINK COMPUTER CORPORATION	\$	846.33
241803	LISOK/STEPHEN	\$	38.50
241804	LOUGHNAN/JONATHON J	\$	16.67
241805	M & M VENTURE LLC	\$	22,630.82
241806	MCKENZIE CO. FARMER	\$	642.96
241807	MCKENZIE CO. GRAZING ASSN.	\$	30,000.00
241808	MCKENZIE COUNTY	\$	288,694.71
241809	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	64.11
241810	MCKENZIE COUNTY ROAD & BRIDGE	\$	2,852.77
241811	MCKENZIE ELECTRIC CO-OP INC.	\$	1,403.47
241812	MCMASTER-CARR	\$	27.27
241813	MEDLINE INDUSTRIES, INC	\$	37.54
241814	MENARD, INC.	\$	809.97
241815	MICROMARKETING LLC	\$	240.89
241816	MONTANA DAKOTA UTILITIES CO.	\$	36.15
241817	MOTION & FLOW CONTROL PRODUCTS, INC.	\$	823.00
241818	NARDINI FIRE EQUIPMENT	\$	1,643.00
241819	NATIONAL EMERGENCY NUMBER ASSN.	\$	215.00
241820	ND ASSN. OF CO. ENGINEERS	\$	450.00
241821	ND ASSN. OF COUNTIES	\$	234.90
241822	ND DEPT. OF ENVIRON. QUALITY PTRC	\$	1,006.32
241823	ND DEPT. OF TRANSPORTATION	\$	4,778.19
241824	ND LTAP	\$	150.00
241825	ND STATE LAND DEPARTMENT	\$	15,459.31
241826	NDGS LLC	\$	21.07

241827	NELSON CONTRACTING CO.	\$	1,848.75
241828	NELSON INTERNATIONAL	\$	2,182.04
241829	NORBY/JENNA	\$	931.73
241830	NORTH DAKOTA ONE CALL	\$	99.75
241831	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,638.95
241832	NORTHERN PUMP & COMPRESSION, INC.	\$	4,236.00
241833	NOVAK/LARRY	\$	40.61
241834	O K IMPLEMENT CO.	\$	74.95
241835	O'DAY EQUIPMENT, LLC	\$	5,548.37
241836	OLYMPIC SALES	\$	2,830.90
241837	PICKERING JR/TIMOTHY J	\$	38.50
241838	PRO-WEST & ASSOCIATES, INC.	\$	6,074.65
241839	PUMPKIN PEOPLE AND PRODUCE	\$	13.66
241840	QUADIENT FINANCE USA, INC.	\$	24.24
241841	QUADIENT LEASING USA, INC.	\$	982.95
241842	RDO EQUIPMENT CO. - FARGO	\$	15,624.27
241843	RESERVATION TELEPHONE CO-OP	\$	10,151.59
241844	SNOW-WHEEL SYSTEM	\$	17,440.00
241845	SRF CONSULTING GROUP, INC	\$	12,291.78
241846	STEIN'S INC.	\$	445.60
241847	SUMMIT FOOD SERVICE, LLC	\$	9,057.50
241848	SUNDRE SAND & GRAVEL, INC.	\$	10,022.95
241849	TASC-CLIENT SERVICES	\$	1,632.75
241850	TENET CORP	\$	505.07
241851	THOMSON REUTERS-WEST	\$	1,008.69
241852	TIMBER AUTO BODY	\$	989.65
241853	TRACTOR & EQUIPMENT CO.	\$	26,115.50
241854	ULINE	\$	37,591.66
241855	UNITED QUALITY COOPERATIVE	\$	2,622.78
241856	VALLI INFORMATION SYSTEMS, INC	\$	1,778.23
241857	WAWSA	\$	196,261.90
241858	WESTLIE TRUCK CENTER OF WILLISTON	\$	2,120.67
241859	WOLF/PHILIP	\$	93.00

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

March 7, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 7, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Hystad, to approve the agenda as amended with the addition of Grazing Association funds and Tourism position job analysis. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the February 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Wold requested to pull Commission Consent Agenda Item 2 for discussion. Moved by Brown, seconded by Hystad, to approve the Commission Consent Agenda Items 1, 3-8 as presented. All voting aye, motion carried. Items approved: 1. Authorize Chairman Signature – Certificate of Local Match for Bridge Inspection/Load Rating; 3. Approve Gaming Site Authorization – Long X Saloon/Dunn County Fair Association – July 1, 2023 to June 30, 2024 (Annual Renewal); 4. Approve Out of State Travel – M. Hellandsaas – 4-H Junior Leaders Award Trip – Red Lodge, MT, March 12-15, 2023; 5. Approve McKenzie County Ducks Unlimited Raffle Permit – March 25, 2023; 6. Approve McKenzie County Pheasants Forever Raffle Permit – April 21, 2023; 7. Employee Assistance Program Contract Renewal – The Village; 8. Approve Out of State Travel – MCSO Deputies – FTO Training – Miles City MT, April 17-21.

Discussion was held on Commission Consent Agenda Item 2: Authorize Chairman Signature – ICON Allocation of Energy Building Deduction to Designer of Government-Owned Building Project – Public Works. Moved by Wold, seconded by Brown, to approve Commission Consent Agenda Item 2. All voting aye, motion carried.

Landfill Director Schreiber presented a proposal to increase the oilfield fees for waste brought into the facility. Schreiber was cognizant of wanting to cover the costs of handling the waste and ensuring the waste was properly disposed of at the Landfill and not in roadway ditches. Moved by Lawlar, seconded by Skarda, to set the oilfield waste fees at \$225/ton for in-county waste and \$235/ton for out-of-county waste and for

Schreiber to update the Board if additional increases are needed. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Toolcat purchase for Buildings & Grounds as presented for a cost of \$47,640 after trade. All voting aye, motion carried.

Library Director Anguiano requested approval to move forward with HVAC repair and replacement at the Library. Questions were asked about local companies, timeline for repairs to be completed, and whether quotes were still good. The Board asked for Anguiano to obtain information on the questions asked and report back at the next meeting.

Moved by Skarda, seconded by Wold, to provide funds to the Children's Advocacy Center as requested by MMHSZ Director Sorenson in the amount of \$2,500 for forensic interviews. All voting aye, motion carried.

At 10:08 a.m. public hearings were held on Abatement Applications. Moved by Skarda, seconded by Brown, to approve Abatement Applications 4517, 4521-4525, 4529, and 4536-4537 as presented. All voting aye, motion carried.

Recorder/Tax Director Paulson requested approval to renew the Sidwell contract for a period of 3 years for GIS parcel and soils work. Moved by Hystad, seconded by Wold, to approve the 3 year contract as presented, to include the \$1,200 FARMS processing option as recommended. All voting aye, motion carried.

Pete Edis and Cheryl Batchelor, McKenzie County Healthcare Systems, provided a financial update of MCHS. Questions were asked and answered regarding revenues, expenditures, depreciation costs, and operations of the facility. Edis discussed the upgrades being done at the facility and newly acquired assets.

Engineering Director Demars provided an update on projects within her department. The Board thanked Demars for the update and asked if Demars is tracking projects against budgeted costs. Demars stated she would work on tracking projects against budget and add to her updates in the future.

Demars stated the Engineering Department would be reaching out to townships regarding permitting authorizations to ensure everything is current.

Moved by Skarda, seconded by Brown, to approve the 2022 Structure Replacement Project Contract Modification No. 3 with Civil Science as presented for a not to exceed amount of \$184,620 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve SRF Consulting Group Addendum No. 3 for the revetment bridge project at Beicegel Creek for a cost of \$154,822.23 and authorize the chairman to sign. All voting aye, motion carried.

At 11:14 a.m. a bid opening for the scoria stockpiles. One bid was received from DC Aggregate LLC. Road Superintendent Northrop will review the bid and bring it back at the next meeting for award.

Luke Holen and Brandi Gillespie, City of Alexander, discussed with the Board plans for the County shop building in Alexander, which the County is in the process of vacating following the move to the shop at Rawson. The Board requested Alexander Mayor Willcox to attend the March 21 meeting to further discuss the topic.

Ag Expo Director Kubal provided an update of the construction progress of the facility. Kubal stated the county fair is 100 days away and interest in the facility is high with events being booked.

Moved by Lawlar, seconded by Hystad, to approve the additional trucking costs, in the amount of \$1,450, to Titan Machinery for the Ag Expo snow pusher as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the purchase of a 72" zero-turn lawnmower from Heggen Equipment for \$15,125 for the Ag Expo Facility. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the purchase of stage carts as presented from Event Décor Direct in the amount of \$2,012.98. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of display easels as presented in the amount of \$251.53. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of podiums as presented from Rough Rider Industries in the amount of \$2,060.00. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of 40 rabbit cages as presented from United Quality in the amount of \$3,600.00. All voting aye, motion carried.

Discussion was held regarding the purchase of bleachers and panels from the Fair Board for the Ag Expo. The purchase was requested to eliminate the mix of ownership of equipment for the facility and ensure the Expo has first rights to the bleachers and panels. Moved by Skarda, seconded by Hystad, to approve the purchase of bleachers and panels from the McKenzie County Fair Board for a total cost of \$244,150 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to request an exemption from Municipay, the County's credit card processor, for a separate system at the Ag Expo Facility. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to have all convenience fees for credit and debit cards used at the Ag Expo Facility passed onto the customer. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to move forward with Talech and Evalon for the point of sale system at the Ag Expo Facility contingent on the release from Municipay. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the event management software products from Tripleseat and Merri as presented with a 2023 cost of \$3,870. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to open the job posting of the NDSU Family and Community Wellness Extension Agent position as requested by NDSU Extension. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2024 Budget Calendar as presented. All voting aye, motion carried.

The Board requested Auditor/Treasurer Johnsrud reach out to McKenzie County Grazing Association and request their presence at the March 21 meeting to discuss the funds provided for weed spraying.

Economic Development Director Stenberg and HR Director Norby updated the Board on the status of the tourism position and are awaiting information back from the consultant at this time. Stenberg answered questions related to the job duties of the communications position and the County's websites.

The meeting recessed at 1:05 p.m. until March 21, 2023, at 9:00 a.m.

March 21, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 21, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to include Highway 85 between mile markers 120-121. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Hystad requested to pull the BEK bills until additional questions were answered by the Water Resource District. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of BEK Consulting. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Treasurer's Report for the period ending February 28, 2023, as presented. All voting aye, motion carried.

Lawlar requested to pull Item 5 from the Commission Consent Agenda. Moved by, seconded by, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Sick Leave Donations; 2. Set Public Hearing for Abatement Applications 4532-4534 & 4538-4539 – April 4, 2023 at 10am CT; 3. Approve Gaming Site Authorization – WC Aerie \$3543 Fraternal Order of Eagles; 4. Approve & Authorize Signature – MCSO Law Enforcement Agreements with Cities of Alexander and Arnegard.

Moved by Skarda, seconded by Hystad, to approve Planning & Zoning Consent Agenda Item 1 as presented. All voting aye, motion carried. Item approved: 1. Matt Duguay #01-23CUP Applicant has applied for a Conditional Use Permit to bring his 5acre property into compliance with the County Ordinance 4.17 Planning and Zoning Board recommends Approval of Conditional Use Permit to the Board of County Commissioners.

Moved by Skarda, seconded by Brown, to approve the Board letter to Yellowstone Township regarding the Grayson Mills Pipeline letter and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on Item 5: Approve Out of State Travel – MCSO Central Square Engage Conference – Nashville, TN June 4-8, 2023. Sheriff Johansen stated the training was for the CAD system utilized by the Sheriff's Office. Moved by Lawlar, seconded by Wold, to approve Item 5 as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the hiring of a relative within the MCCF as requested by Administrator Olson. Olson stated neither relative would supervise the other. All voting aye, motion carried.

Alexander City Mayor Willcox discussed with the Board the County Shop building located in Alexander. Willcox stated the City of Alexander can utilize the building. Board consensus was to transfer the property to the City of Alexander through a joint powers agreement for the sum of \$1.00. SA Skarda will work to prepare the agreement and bring back for Board approval.

Landfill Director Schreiber presented specifications and requested authorization to release a bid for a haul truck at the Landfill. Moved by Brown, seconded by Hystad,

to authorize the release of the haul truck bid and to open bids during a Board meeting. All voting aye, motion carried.

Andrea Enderle, Paramedic with Keene QRU requesting funding assistance to purchase a lifepack for the QRU. Enderle stated the equipment would go inside a recently purchased ambulance and would be compatible with the system used by the McKenzie County Ambulance Service. Enderle also requested annual funding for the Keene QRU. Moved by Skarda, seconded by Brown, to approve the funding request in the amount of \$43,044.45 through a joint powers agreement with McKenzie County Ambulance. All voting aye, motion carried.

MCWRD Director Shaffer answered questions regarding the BEK Consulting invoices submitted for payment. Moved by Hystad, seconded by Wold, to approve the payment of the BEK Consulting invoices as presented. All voting aye, motion carried.

Shaffer requested to move forward with a new credit card processing vendor and stated Johnsrud had already secured permission from the current vendor to be released from the exclusivity clause. Moved by Brown, seconded by Hystad, to send communication to Municipipay to opt out of processing for the MCWRD billing system and to allow Shaffer to select a new vendor pending review of the contract by SA Skarda. All voting aye, motion carried.

Shaffer presented a draft System 1 South Project easement letter, drafted by Vogel Law, for landowners that the MCWRD has been unable to contact regarding the project. Discussion was held on easement size requested and requested Shaffer put together a separate agenda request for a future meeting to further discuss easements. Moved by Wold, seconded by Brown, to approve sending out the easement letter from both WAWSA and MCWRD. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to award the private side sewer electrical contract to Burlington Electric as presented for a total of \$137,495. All voting aye, motion carried.

NWJD Presiding Judge Schmidt discussed with the Board a vacancy in Judgeship No. 3 within the district and requested the Board sent a letter of support to the ND Supreme Court to retain the judgeship in the Northwest. Moved by Skarda, seconded by Hystad, to approve the letter of support and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to award the Library HVAC repair project to Jones Heating and Refrigeration in the amount of \$33,325.38 as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the US Forest Service easements as presented for Long X Road, County Route 5 (One-O-One Road), and NF

Road 849 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the WCWRD and WAWSA fee waive for the System 4 Part 4 project as presented. The Board requested to update the memorandum between the entities that was approved in 2018. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the 2023 Chip Seal Task Order #4 as presented to Ackerman-Estvold in the amount of \$68,400 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the 122nd Ave NW Realignment Project Addendum #1 as presented with Brosz Engineering in the amount of \$92,750 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the 2023 Right-of-Way and Real Estate Services Task Order as presented with HDR Engineering in the amount of \$150,000 beginning March 1, 2023 for a period of 12 months as presented and authorize the chairman to sign. Skarda requested additional information be reported to the County Engineer regarding the details of work performed on projects, such as landowner name, date, and time information. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the County Route 10 and County Route 14 Rehabilitation Project bid as presented, with the bid to be opened outside a Board meeting. All voting aye, motion carried.

NDDOT Liaison Johnson answered questions regarding concerns on Highway 85 between mile markers 120-121 where Skarda stated there has been icy conditions and accidents for some time. Johnson stated he would take a look at the area and report back to the Board.

Facilities Director Schroeder presented costs for cleaning the Ag Expo facility, including options of two separate contractor bids and hiring employees. Schroeder recommending moving forward with the bid from CIM Sanitary Tech LLC for a period of 6 months at a cost of \$100,000 and reevaluate once some history has been gathered. Moved by Skarda, seconded by Wold, to award the Ag Expo cleaning contract to CIM Sanitary Tech LLC for a 6 month period and total cost of \$100,000 as recommended. All voting aye, motion carried.

Schroeder presented cost information for mowing and lawn care services at the Courthouse, Public Works, and LEC facilities including bid proposals and costs to hire a temporary employee, which would likely be difficult. Moved by Lawlar, seconded by Wold, to approve the lawn care services bid from DSR for the Courthouse, Public Works, and LEC facilities at a cost of \$44,850. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve a budget amendment and spending authority to the Disaster Emergency Services budget in the amount of \$17,585 of grant funds received for the purchase of 25 four-gas monitors. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve a budget amendment and spending authority to the Disaster Emergency Services budget in the amount of \$1500 of grant funds received for the County Preparedness Event. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the purchase of three AEDs for the Ag Expo facility and a budget amendment in the amount of \$9,787.38 and to consult with the McKenzie County Ambulance Service about pricing and delivery date before purchasing. All voting aye, motion carried.

Economic Development Director Stenberg provided updates to the Board on various JDA project. Stenberg reported \$50,000 housing incentive was being returned to the County following the sale of a house. Board direction was to place the funds in the General Fund at this time. Stenberg stated the JDA is continuing to discuss feedback and comments received from a recent meeting on housing shortages in the region. Stenberg stated Cerilon would be present at the Board's April 18 meeting to discuss a gas processing plant near Trenton and request possible financial support. Stenberg asked for direction on the Events & Attractions Specialist position, which is similar in job description to the City of Watford City's position. The Board asked Stenberg to discuss the position with the City of Watford City and return with additional information on the two positions and roles moving forward.

Moved by Brown, seconded by Skarda, to approve an additional sick time donation request as presented from HR. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the PDQ change recommendations as presented from Gallagher, effective March 27, 2023. All voting aye, motion carried.

Lawlar asked HR Director Norby about department head attendance at Department Head meetings. The Board directed Norby to send out communication to department heads stating that either the department head or departmental representative attends the meetings, which provide crucial communication and information between departments, as priority.

Moved by Wold, seconded by Skarda, to award the 2023 Dust Control bid to DustBusters in the amount of \$7,320,000, \$1.22/gallon, the low bidder. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to award the 2023 Aggregate Stockpiles bid to River Aggregates II in the amount of \$2,811,500, the low bidder. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to award the 2023 Scoria Stockpiles bid to DC Aggregates in the amount of \$850,000 upon approval of the CUP, the low bidder. All voting aye, motion carried.

Ag Expo Director Kubal provided an update of the construction progress at the facility and requested a Commissioner for the punch list process meetings. Moved by Lawlar, seconded by Skarda, to appoint Hystad as the Board representative on the Ag Expo punch list. Roll call vote: Brown, aye; Hystad, nay; Lawlar, aye; Skarda, aye; Wold, aye. With 4 votes aye and 1 vote nay, motion carried.

Moved by Brown, seconded by Skarda, to approve the purchase of RV post decals from Cascade Glass in the amount of \$536.30 as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of two mobile bar carts from Rough Rider Industries as presented in the amount of \$4,594. All voting aye, motion carried.

Moved by Lawlar, seconded by Hystad, to approve opening an Ag Expo bank account at Cornerstone Bank for the point-of-sale system and to approve Erica Johnsrud, Michelle Thomsen, and Kylee Roff as authorized county representatives. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the concession agreement as presented, authorize release of the bid as requested, and open the bids outside of a Board meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of 7 boxes of drapes from the City of Watford City and Rough Rider Center as presented in the amount of \$5,250. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Ag Expo Rental Agreement as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the Minor User Agreement with the McKenzie County Fair Board and authorize the chairman to sign, pending approval of SA Skarda and inclusion of a termination clause. All voting aye, motion carried.

Keith Winter, McKenzie County Grazing Association, answered questions from the Board regarding the weed spraying funding provided by the County. Winter stated the funds, along with member assessed funds, will be used to purchase chemicals and needed items for the weed spraying program by the Grazing Association.

Board discussion on the 2023 Legislative Session was held. Moved by Brown, seconded by Skarda, to approve the PERS resolution in support of SB 2239 and opposition of HB 1040. All voting aye, motion carried. Moved by Skarda, seconded by Hystad, to submit testimony in opposition of HB 1166 regarding Weather Modification state funding. All voting aye, motion carried. Discussion was also held on hand counting of election ballots which Johnsrud stated is currently not allowed by the Secretary of State, ND's Chief Election Officer.

Moved by Wold, seconded by Hystad, to approve the beer and liquor license for the McKenzie County Fair Board for operations at the Ag Expo facility as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the mobile device management system as presented with follow up information regarding passcode and app policies. All voting aye, motion carried.

The meeting adjourned at 1:22 p.m. until April 4, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

MARCH 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
62775	ALEXANDER PARK DISTRICT	\$ 2,894.18
62776	ALEXANDER RURAL FIRE DISTRICT	\$ 135,952.05
62777	ALEXANDER SCHOOL DIST. #2	\$ 2,334,310.28
62778	ALEXANDER TWP.	\$ 79,335.07
62779	ANTELOPE CR. TWP.	\$ 5,755.59
62780	ARNEGARD PARK DISTRICT	\$ 9,148.28
62781	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 49,838.46
62782	ARNEGARD TWP.	\$ 69,515.14
62783	ARNEGARD/CITY OF	\$ 18,230.71
62784	BLUE BUTTES TWP.	\$ 71,440.51
62785	CHARBON TWP.	\$ 132,570.11
62786	EARL SCHOOL DIST. #18	\$ 98,202.48
62787	ELM TREE TWP.	\$ 246,201.63
62788	GRAIL TWP.	\$ 50,332.30
62789	GRASSY BUTTE FIRE DISTRICT	\$ 13,196.47
62790	HAWKEYE TWP.	\$ 147,880.19
62791	HORSE CREEK RURAL FIRE DIST.	\$ 110.51
62792	HORSE CREEK SCHOOL DIST. #32	\$ 83,546.67
62793	KEENE TWP.	\$ 71,918.94
62794	MANDAREE SCHOOL DIST. #36	\$ 18,180.54
62795	MCKENZIE CO. FIRE PROT. DIST.	\$ 902,192.26

62796	MCKENZIE CO. HISTORICAL SOCIETY	\$	65,508.18
62797	MCKENZIE CO. SD#1	\$	14,691,087.19
62798	MCKENZIE SOIL CONS. DIST.	\$	395,888.19
62799	ND STATE TREASURER	\$	268,487.21
62800	NEW TOWN PUBLIC SCHOOL DIST.	\$	491,680.99
62801	NEW TOWN RURAL AMBULANCE DIST.	\$	57,004.22
62802	NEW TOWN RURAL FIRE DEPT.	\$	34,454.00
62803	RANDOLPH TWP.	\$	3,961.61
62804	RIVERVIEW TWP.	\$	41,745.67
62805	SIOUX IRRIGATION DISTRICT	\$	15,235.60
62806	SIOUX TWP.	\$	22,004.71
62807	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	29,662.44
62808	TRI TWP	\$	29,524.11
62809	TWIN VALLEY TWP.	\$	198,012.70
62810	UPPER MISSOURI DIST. HEALTH UNIT	\$	280,013.77
62811	WATFORD CITY MUNICIPAL AIRPORT	\$	30,585.13
62812	WATFORD CITY PARK DISTRICT	\$	500,237.65
62813	WATFORD CITY/CITY OF	\$	1,710,473.84
62814	WILLISTON FIRE PROTECTION DISTRICT	\$	5,445.09
62815	WILLISTON VECTOR CONTROL DIST.	\$	179.99
62816	YELLOWSTONE PUMPING IRRIG. DISTRICT	\$	2,338.36
62817	YELLOWSTONE SCHOOL DISTRICT #14	\$	573,702.96
62818	YELLOWSTONE TWP.	\$	111,959.52
63023	MCKENZIE CO. SD#1	\$	7,069.33
63024	MCKENZIE COUNTY FAIR	\$	244,150.00
63025	WATFORD CITY/CITY OF	\$	15,000.00
241860-241874	PAYROLL - MARCH 3, 2023	\$	851,197.53
241875	ACCUSOURCE INC.	\$	545.27
241876	ADVANCED BUSINESS METHODS	\$	2,352.73
241877	ALLEGIANCE COBRA SERVICES, INC.	\$	202.00
241878	AMAZON CAPITAL SERVICES	\$	1,232.93
241879	AMERICAN WELDING & GAS	\$	74.89
241880	AQUA CHEM	\$	820.00
241881	ARMOR INTERACTIVE	\$	5,610.30
241882	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	1,735.00
241883	BADLANDS HARDWARE	\$	362.14
241884	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	114.00
241885	BAKER & TAYLOR	\$	21.89
241886	BAKER METAL AND RECYCLING INC	\$	2,289.30
241887	BALCO UNIFORM COMPANY, INC.	\$	2,596.90
241888	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,507.34
241889	BOLKEN/DOUGLAS	\$	3,250.00
241890	BORDER STATES ELECTRIC	\$	578.12
241891	BOSS OFFICE & COMPUTER PRODUCTS	\$	623.65
241892	BRADY'S ROADSIDE SERVICE	\$	812.50
241893	BURNS & MCDONNELL	\$	1,446.00
241894	CASCADE AUTO GLASS	\$	273.00
241895	CIM SANITARY TECH LLC	\$	8,080.00
241896	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	25,445.00
241897	CORPORATE TRANSLATION SERVICES, INC	\$	15.16

241898	CRAWFORD/JOSEPH L	\$	385.00
241899	D & J EQUIPMENT SALES & SERVICE, LLC	\$	1,283.22
241900	DACOTAH PAPER CO.	\$	780.00
241901	DAKOTA FENCE	\$	650.00
241902	DIRTY BIRDS, LLC	\$	1,200.00
241903	DONE RIGHT THE FIRST TIME	\$	714.00
241904	E & M SERVICES	\$	630.00
241905	ECOLAB PEST ELIMINATION DIV.	\$	1,048.81
241906	EIDE BAILLY	\$	8,141.00
241907	EMERGENCY MEDICAL PRODUCTS	\$	490.07
241908	EXTENDOBED	\$	168.00
241909	FAIRFIELD AND WOODS, P.C.	\$	118.00
241910	FAIRFIELD AND WOODS, P.C.	\$	63.00
241911	FARSTAD OIL IN	\$	333.33
241912	FASTENAL COMPANY	\$	3,236.67
241913	FCI CONSTRUCTORS, INC.	\$	862,565.00
241914	FERGUSON WATERWORKS	\$	55.21
241915	FINSAAS/DARRELL	\$	64.19
241916	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
241917	FIRST INTERNATIONAL BANK & TRUST	\$	2,428.12
241918	FORZA FORENSICS, LLC	\$	595.00
241919	FULKERSON FUNERAL HOME	\$	960.00
241920	HACH COMPANY	\$	1,625.41
241921	HEGGEN EQUIPMENT CO.	\$	1,657.21
241922	HIGGINS/AMBER	\$	246.15
241923	HILL ENTERPRISES	\$	1,984.40
241924	HILTON GARDEN INN/FARGO ND	\$	88.20
241925	HOLIDAY STATIONSTORES, LLC	\$	22.00
241926	HONSTEIN/MARK	\$	474.71
241927	HURLEY ENTERPRISES, INC	\$	937.50
241928	INFORMATION SYSTEMS CORP.	\$	37,870.00
241929	INTERACTIVE DATA, INC	\$	100.00
241930	INTERNATIONAL ASSOC OF CHIEFS OF POLICE	\$	125.00
241931	INTERSTATE ENGINEERING	\$	29,670.46
241932	JAPPE/KAROLIN	\$	90.00
241933	JOHN HUTTER TOWING	\$	187.50
241934	JOHNSON & SUNDEEN	\$	5,000.00
241935	JOHNSRUD/NICOLE	\$	1,605.26
241936	KLJ ENGINEERING, LLC	\$	71,447.50
241937	KO SAFETY SERVICES LLD	\$	135.25
241938	LAQUINTA INN & SUITES	\$	352.80
241939	LAW ENFORCEMENT SEMINARS LLC	\$	425.00
241940	LEWIS/JAY	\$	20.96
241941	LINDE GAS & EQUIPMENT INC.	\$	1,137.55
241942	LOGO MAGIC INC	\$	30.00
241943	LUND OIL, INC.	\$	3,260.46
241944	MARCO TECHNOLOGIES LLC	\$	1,769.99
241945	MAYER ELECTRIC INC	\$	268.00
241946	MCKENZIE COUNTY FOOD PANTRY	\$	5,956.52
241947	MCKENZIE COUNTY ROAD & BRIDGE	\$	18,359.28

241948	MENARD, INC.	\$	138.48
241950	MIDWEST TAPE LLC	\$	744.25
241951	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	\$	120.00
241952	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	\$	170.00
241953	ND ASSN. OF COUNTIES	\$	378.00
241954	ND OFFICE OF THE ATTORNEY GENERAL	\$	6,444.00
241955	ND SHERIFF'S & DEPUTIES ASSN.	\$	400.00
241956	ND STATE RADIO COMMUNICATIONS	\$	57,997.20
241957	NELSON INTERNATIONAL	\$	1,126.78
241958	NELSON/CLARA C	\$	385.00
241959	NORTH DAKOTA PEACE OFFICERS ASSOCIATION	\$	40.00
241960	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	3,341.90
241961	NW SUPPLY AND R&R TROPHIES, INC.	\$	318.00
241962	O K IMPLEMENT CO.	\$	13,104.12
241963	OLSON/DOUG	\$	39.30
241964	ONEPAK, INC	\$	1,222.43
241965	PEACE OFFICERS STANDARDS & TRAINING	\$	300.00
241966	PHARMCHEM. INC.	\$	1,700.60
241967	POSTLE INDUSTRIES, INC	\$	2,814.15
241968	PRO AUTO BODY, LLC	\$	1,499.59
241969	RDO EQUIPMENT CO. - FARGO	\$	5,243.81
241970	RECORD KEEPERS LLC	\$	65.00
241971	RED ROCK AUTO WATFORD CITY	\$	2,300.51
241972	RED ROCK FORD	\$	699.96
241973	RED ROCK OF DICKINSON, INC	\$	114.60
241974	RESERVATION TELEPHONE CO-OP	\$	240.00
241975	ROUGH RIDER CENTER	\$	993.75
241976	SAFARILAND GROUP/THE	\$	1,650.00
241977	SAX MOTOR CO	\$	158.57
241978	SCHAPER/TIMOTHY S	\$	2,183.65
241979	SCOFIELD/JESSIE	\$	6,075.00
241980	SORENSEN/SAMUEL D	\$	51.80
241981	STARLIGHT IT & SECURITY	\$	5,633.30
241982	STEIN'S INC.	\$	702.80
241983	STOCK/DONALD J	\$	385.00
241984	STREICHER'S	\$	744.05
241985	SUNDRE SAND & GRAVEL, INC.	\$	40,630.31
241986	TACOMA SCREW PRODUCTS, INC.	\$	42.14
241987	TELEMETRY AND PROCESS CONTROLS, INC.	\$	2,933.75
241988	TITANIUM PLUMBING	\$	673.54
241989	TRACTOR & EQUIPMENT CO.	\$	750,832.25
241990	TRI-TECH FORENSICS, INC	\$	732.42
241991	TRITECH SOFTWARE SYSTEMS	\$	47,930.63
241992	TWIN CITY HARDWARE	\$	1,792.17
241993	UNITED QUALITY COOPERATIVE	\$	2,150.31
241994	UNITY ENVIRONMENTAL SOLUTIONS LLC	\$	1,785.00
241995	UPKEEP TECHNOLOGIES, INC	\$	3,900.00
241996	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	1,724.18
241997	VALLI INFORMATION SYSTEMS, INC	\$	826.39
241998	WATFORD CITY COMMUNITY BENEFIT ASSOC.	\$	878.89

241999	WESTLIE TRUCK CENTER OF WILLISTON	\$	465.68
242000	WOLD/VICKI J	\$	1,649.67
242001	WORKFORCE SAFETY & INSURANCE	\$	250.00
242002	YANKEE HILL MACHINE CO., INC	\$	4,906.25
242003	ALEXANDER/CITY OF	\$	12,586.05
242004	GARRISON DIVERSION CONSERVANCY DIST.	\$	262,751.33
242005	L. YELLOWSTONE IRRIG. DIST. #2	\$	300,687.86
242006	MCKENZIE CO. AMBULANCE SERVICE	\$	395,569.99
242007	YELLOWSTONE SCHOOL DISTRICT #14	\$	83,549.68
242008	ALEXANDER/CITY OF	\$	116.00
242009	ARMSTRONG SANITATION	\$	1,040.47
242010	CONSOLIDATED TELCOM	\$	97.82
242011	INFORMATION TECHNOLOGY DEPT.	\$	8,125.30
242012	LYREC	\$	51.88
242013	MCKENZIE COUNTY RURAL WATER	\$	109.18
242014	MCKENZIE ELECTRIC CO-OP INC.	\$	15,956.43
242015	MONTANA DAKOTA UTILITIES CO.	\$	29,420.36
242016	NEMONT	\$	28.50
242017	RESERVATION TELEPHONE CO-OP	\$	9,331.88
242018	SOUTHWEST WATER AUTHORITY	\$	57.28
242019	VERIZON/ACCT 842030146-00001	\$	5,250.91
242020	VERIZON/ACCT 842030146-00003	\$	2,881.30
242021	WATFORD CITY WATER DEPT./CITY OF	\$	4,135.13
242022-242036	PAYROLL - MARCH 17, 2023	\$	847,513.56
242037	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	25,861.74
242038	AGENCY MABU	\$	7,918.75
242039	AHMED/IMRAN	\$	147.00
242040	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
242041	AMAZON CAPITAL SERVICES	\$	2,023.28
242042	AQUA CHEM	\$	1,565.00
242043	ARMOR INTERACTIVE	\$	29,777.76
242044	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	309.00
242045	ASTRO-CHEM LAB, INC.	\$	200.00
242046	BADLANDS HYDROVAC SERVICE	\$	1,777.50
242047	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	151.00
242048	BAKER & TAYLOR	\$	804.63
242049	BALCO UNIFORM COMPANY, INC.	\$	1,412.39
242050	BECKER/BARBARA J.	\$	500.00
242051	BEK CONSULTING, LLC	\$	36,664.50
242052	BERQUIST/CHEYANNE	\$	52.43
242053	BOLKEN/DOUGLAS	\$	200.00
242054	BORDER STATES ELECTRIC	\$	4.58
242055	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,031.70
242056	BUTTONS BY FISH	\$	900.00
242057	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
242058	CASCADE AUTO GLASS	\$	578.20
242059	CENGAGE LEARNING INC	\$	672.59
242060	CHARM-TEX, INC.	\$	439.50
242061	CHERREY'S PROPANE	\$	3,700.00
242062	CORE & MAIN	\$	20,258.72

242063	CORPORATE TRANSLATION SERVICES, INC	\$	27.19
242064	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
242065	CPS TECHNOLOGY SOLUTIONS	\$	1,500.00
242066	CROSS/ROBERT	\$	45.85
242067	DAKOTA FIRE EXTINGUISHERS	\$	250.68
242068	DAKOTA SUPPLY GROUP	\$	6,280.05
242069	DAWA DEVELOPMENT, LLC	\$	300.00
242070	DEMCO	\$	237.74
242071	DIRT TECH ENGINEERING LLC	\$	15,280.00
242072	DIRTY BIRDS, LLC	\$	5,100.00
242073	DTE, INC.	\$	562.95
242074	ECOLAB PEST ELIMINATION DIV.	\$	565.07
242075	EMERGENCY MEDICAL PRODUCTS	\$	502.00
242076	EXPRESSWAY SUITES	\$	529.20
242077	FAIRFIELD AND WOODS, P.C.	\$	1,357.00
242078	FAIRFIELD AND WOODS, P.C.	\$	1,071.00
242079	FARMERS UNION OIL COMPANY	\$	70,190.21
242080	FARSTAD OIL IN	\$	317.55
242081	FASTENAL COMPANY	\$	3,497.59
242082	FCI CONSTRUCTORS, INC.	\$	221,362.20
242083	FERGUSON WATERWORKS	\$	37.87
242084	FIBERGLASS TANK SOLUTIONS, LLC	\$	100,001.90
242085	FORUM COMMUNICATIONS COMPANY	\$	1,306.00
242086	G & G GARBAGE LLC	\$	700.00
242087	GARMANS FLOORING	\$	59.99
242088	GROSS/WINONA	\$	21.00
242089	HACH COMPANY	\$	1,592.41
242090	HANSEN DIESEL & AUTOMOTIVE	\$	130.00
242091	HDR ENGINEERING, INC	\$	29,679.93
242092	HEALTHCARE ENVIRONMENTAL SERVICE LLC	\$	168.55
242093	HECK BUILT LLC	\$	400.00
242094	HEGGEN EQUIPMENT CO.	\$	69,708.82
242095	HELLANDSAAS/MARCIA	\$	230.60
242096	HOLIDAY INN EXPRESS/MINOT	\$	882.00
242097	HOLIDAY INN/FARGO	\$	441.00
242098	HONSTEIN/MARK	\$	21.00
242099	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	371.34
242100	ISIGHT RPV SERVICES	\$	12,500.00
242101	JAPPE/KAROLIN	\$	610.13
242102	JOHN HUTTER TOWING	\$	187.50
242103	JOHNSRUD/ERICA	\$	259.85
242104	JUNIOR LIBRARY GUILD	\$	1,652.36
242105	KINDRED/BRANDON	\$	168.00
242106	KING/LAUREN	\$	45.00
242107	KO SAFETY SERVICES LLD	\$	8,682.10
242108	KUMMER'S PUMPING	\$	400.00
242109	LANE/SHARON	\$	353.11
242110	LAQUINTA INN & SUITES	\$	617.40
242111	LARSEN SERVICE DRUG, INC.	\$	405.10
242112	LEISETH/ERICK	\$	1,863.90

242113	LEO/DEVAN	\$	226.09
242114	LEXISNEXIS, A DIVISION OF RELX INC.	\$	28.79
242115	LINDE GAS & EQUIPMENT INC.	\$	137.46
242116	LINK COMPUTER CORPORATION	\$	846.33
242117	LISOK/STEPHEN	\$	45.50
242118	LT DEVELOPMENT GROUP LLC	\$	77.79
242119	LUND OIL, INC.	\$	4,531.35
242120	MATHISEN/CHAR	\$	77.56
242121	MAYER ELECTRIC INC	\$	3,602.00
242122	MCCODY CONCRETE PRODUCTS, INC	\$	12,121.25
242123	MCKENZIE CO. FARMER	\$	1,652.02
242124	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	656.62
242125	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	200.00
242126	MCKENZIE CO. TREASURER	\$	18,950.87
242127	MCKENZIE COUNTY ROAD & BRIDGE	\$	12,426.25
242128	MCKENZIE ELECTRIC CO-OP INC.	\$	1,364.35
242129	MEDLINE INDUSTRIES, INC	\$	86.99
242130	MENARD, INC.	\$	113.90
242131	MICROMARKETING LLC	\$	922.50
242132	MIDWEST TAPE LLC	\$	959.44
242133	MONTANA DAKOTA UTILITIES CO.	\$	43.76
242134	ND ASSN. OF COUNTIES	\$	189.00
242135	ND DEPARTMENT OF HEALTH	\$	211.86
242136	ND DEPT. OF ENVIRONMENTAL QUALITY	\$	1,155.00
242137	ND DEPT. OF TRANSPORTATION	\$	11,975.53
242138	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	300.00
242139	ND LIVING	\$	7,440.00
242140	ND SAFETY COUNCIL, INC.	\$	890.00
242141	NDGS LLC	\$	15.26
242142	NEHRING LAW OFFICE	\$	210.00
242143	NELSON INTERNATIONAL	\$	138.56
242144	NEWMAN SIGNS INC	\$	600.00
242145	NORTH DAKOTA ONE CALL	\$	92.55
242146	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	764.85
242147	NORTHWEST NARCOTICS TASK FORCE	\$	40,678.20
242148	NOVA FIRE PROTECTION, INC.	\$	250.00
242149	NOVAK/LARRY	\$	40.61
242150	NUTRIEN AG SOLUTIONS	\$	720.00
242151	O K IMPLEMENT CO.	\$	51.99
242152	PAULSON/KATIE	\$	256.80
242153	PEDERSEN/ANITA	\$	2,500.00
242154	PHOENIX SUPPLY, LLC	\$	315.46
242155	POLARIS SALES INC	\$	4,737.46
242156	POSITIVE PROMOTIONS	\$	1,495.84
242157	PRO AUTO BODY, LLC	\$	1,645.00
242158	PRO-WEST & ASSOCIATES, INC.	\$	5,028.12
242159	QUADIENT FINANCE USA, INC.	\$	4,523.19
242160	QUADIENT LEASING USA, INC.	\$	1,200.87
242161	RDO EQUIPMENT CO. - FARGO	\$	4,760.50
242162	RECORD KEEPERS LLC	\$	27.50

242163	RED ROCK OF DICKINSON, INC	\$	66.61
242164	RESERVATION TELEPHONE CO-OP	\$	391.63
242165	ROLES/KRISTY	\$	63.00
242166	ROUNDUP/THE	\$	197.00
242167	RSCHOOLTODAY-VNN	\$	94.00
242168	SHAFFER/JEFF	\$	63.00
242169	SIGN SOLUTIONS USA	\$	188.97
242170	SINCLAIR CYBERNETICS, LLC	\$	4,246.30
242171	SMITH/JAMIE L	\$	56.00
242172	SPEARFISH FOREST PRODUCTS	\$	2,469.70
242173	SRF CONSULTING GROUP, INC	\$	12,574.33
242174	STAG ARMS LLC	\$	486.09
242175	STEIN'S INC.	\$	596.72
242176	SUMMIT FOOD SERVICE, LLC	\$	17,700.15
242177	SWEARINGEN REVOC LIVING TRUST/LEROY	\$	1,850.15
242178	TACOMA SCREW PRODUCTS, INC.	\$	483.81
242179	THOMSON REUTERS-WEST	\$	1,008.69
242180	TITAN MACHINERY, INC.	\$	19,250.00
242181	TITANIUM PLUMBING	\$	239.04
242182	TRACTOR & EQUIPMENT CO.	\$	16,071.25
242183	TRICORNE AUDIO, INC	\$	3,141.75
242184	UNIFORM CENTER	\$	255.90
242185	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	1,250.38
242186	VESTA HOUSING SOLUTIONS LLC	\$	111.01
242187	VOGEL LAW FIRM	\$	612.00
242188	WAKAM/JULIUS	\$	63.00
242189	WARNE CHEMICAL & EQUIPMENT CO.	\$	263.65
242190	WATFORD CITY VETERINARY CENTER	\$	78.70
242191	WAWSA	\$	187,035.51
242192	WESTLIE TRUCK CENTER	\$	134.82
242193	WESTLIE TRUCK CENTER OF WILLISTON	\$	893.41
242194	WILLISTON MOTORS, LLC	\$	535.48
242195	WOLF RUN VILLAGE	\$	4,410.80
242196	WOLF/PHILIP	\$	87.50
242197	ZERO9 SOLUTIONS LTD	\$	357.10
242198-242204	PAYROLL - MARCH 31, 2023	\$	719,645.21
	Total	\$	31,167,975.34

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

April 4, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 4, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda (by phone), Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Hystad, to approve the agenda as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the March 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Skarda requested to pull Commission Consent Agenda Item 4 for discussion. Moved by Hystad, seconded by Brown, to approve the Commission Consent Agenda Items 1-3, 5, and 6 as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date for Abatement 4535 – May 2, 2023 at 10am CT; 2. Approve & Authorize Signature – Four Gas Monitors for Grassy Butte and McKenzie/Keene Fire Departments; 3. Approve Prairie Rose Quilt Guild Raffle Permit – June 17, 2023; 5. Authorize Chairman Signature – Dust Control, Scoria, and Aggregate Stockpile Award Contracts; 6. Authorize Chairman Signature – NDDOT Certificate of Local Match Chip Seal Project.

Discussion was held on Commission Consent Agenda Item 4: Set Public Hearing Date for Temporary Section Line Closure Petition – Crestwood – SE1/4 Section 10, NE 1/4 Section 15, Township 152N, Range 101W – May 2 at 10am. Skarda requested landowners are notified and the township provides written consent back to the Board. Moved by Skarda, seconded by Brown, to approve Commission Consent Agenda Item 4 as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the waiver of Landfill fees for a recent structure fire as presented by Landfill Director Schreiber. All voting aye, motion carried.

Emergency Manager Jappe discussed with the Board an alert system from Everbridge. Jappe stated it could be used for a variety of notifications to county employees. Skarda requested to have a policy drafted that includes procedures, types

of contact, and scenarios and once approved placed into the employee handbook. The Board was supportive of the concept and requested additional detail be defined. Moved by Skarda, seconded by Brown, to send the Everbridge Alert System topic to the Handbook Committee and Security Committee, including the Court system, for further review and policy development. All voting aye, motion carried.

Extension Agent Leo requested permission to use the County vehicle to transport the 4-H Range Judging team to Jamestown. Leo stated she would be the only driver of the vehicle, waivers for the minors were on file with Extension, and fuel costs would be paid by the 4-H group. Moved by Hystad, seconded by Skarda, to approve the use of the County vehicle to transport the 4-H Range Judging team to Jamestown as requested. All voting aye, motion carried.

Julie Nelson discussed with the Board her concerns regarding transparency in local elections and equipment security before, during, and following elections. Nelson requested to perform an audit of the 2022 election ballots. Auditor/Treasurer Johnsrud explained the election process as defined in ND Century Code, including security, testing procedures, absentee/mail-in ballot processing, and stated ballots are not able to be released unless a court order is provided. Lawlar asked Nelson if she had concerns with McKenzie County elections and Nelson stated no. Lawlar discussed his role and processes of the County Canvass Board. Also discussed was the ND State Auditor's Office third-party audit of the voting systems and processes which indicated "[b]ecause of the numerous safeguards in place to protect election integrity, the most effective way to influence a state election in North Dakota would have to involve unprecedented collusion...not only collusion between state and local election officials, but also local party leaders, and employees within North Dakota Information Technology. Absent this mass cooperation of people operating in secrecy, it remains unlikely that the results of an election in North Dakota would be fraudulently influenced."

At 10:08 a.m. a public hearing on Abatement Applications 4532-4534 and 4538-4539 was held. No persons were present in favor or in opposition. Moved by Brown, seconded by Hystad, to approve Abatement Applications 4532-4534 and 4538-4539 as presented. All voting aye, motion carried.

Engineer Demars introduced a road use agreement submitted by Continental. Demars stated both Elm Tree Township and Grail Township approved the agreement and that residents in the area were sent information on the date and time of the presentation to the Board. Demars stated this agreement is good through June 15. Guy Aman, Continental Resources, stated Continental has the majority of the activity along this road, that Continental has no authority to stop anyone from using the road, and that they have agreed to repair any damage to this road during the time. Skarda thanked everyone for working on the process and all the input that was received from landowners, Board, townships, and others. Moved by Brown, seconded by Hystad, to approve the Road Use Agreement with Continental Resources as presented and authorize the chairman to sign. All voting aye, motion carried.

MCWRD Director Shaffer presented a fee waiver document for WAWSA/MCWRD projects, which has been reviewed by the State's Attorney. Moved by Brown, seconded by Wold, to approve the agreement as presented. All voting aye, motion carried.

Shaffer requested for Road & Bridge crews to build a road at the Ag Expo to the sewer system. Shaffer stated materials would be charged back to the Water Resource District through the Sewer budget and reimbursed as needed. Road Superintendent Northrop presented information on the approximate number of tons of material needed. Board consensus was to track time and materials and make a decision once the project was completed for cost reimbursements. Moved by Hystad, seconded by Wold, to approve the construction to include itemization of time and materials. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the MCWRD membership agreements for the Ag Expo as presented and authorize the chairman to sign following approval by the State's Attorney. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the 3 year extension agreement as presented for the Dekker Pit and authorize the chairman to sign. All voting aye, motion carried.

Northrop requested to trade a John Deere skidsteer for a Bobcat skidsteer ordered from Heggen Equipment in 2022, which will be for the dirt crew. Moved by Brown, seconded by Hystad, to approve the purchase of the Bobcat skidsteer with a trade as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Lassey Pit Agreement as presented and authorize the chairman to sign. Northrop stated he would work to have a contract crush the materials. All voting aye, motion carried.

Sheldon Wahlstrom, Charbon Township, requested 2023 funding assistance for 149th Ave NW in the amount of \$2.4M and stated the township has \$1M in additional funds to go towards the project which will improve safety and visibility along the route. At this time the project has not been bid and the proposed bid package has alternates build in if needed to reduce the final project costs. Moved by Wold, seconded by Skarda, to approve a \$2.4M commitment to Charbon Township for the 149th Ave NW project contingent upon the Charbon obtaining all needed right-of-way acquisition. State's Attorney Skarda stated a joint powers agreement would be needed to transfer the funds and the Board requested to see the bids once available. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the East Bridge Task Order with KLJ Engineering in the amount of \$14,962 and authorize the chairman to sign. All voting aye, motion carried.

Gene Veeder, JDA, provided an update on JDA housing programs and presented information on the creation of a Housing Revolving Loan Fund. Veeder provided information on housing inventory, projections for population growth, housing permits, and the process to arrive at the program being presented. Discussion was held on a possible test period of time for the program to ensure the funds would be utilized. Veeder stated there would be an RFP released to select a firm that would administer the project. Veeder requested the JDA prepare and RFP to be presented to the Board at the next meeting for authorization to review and release. Moved by Brown, seconded by Wold, to authorize the JDA to prepare and RFP for a revolving loan fund to be administered through December 31, 2024, in the amount of \$4.5M with the final RFP document approved by the Board prior to release. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update to the construction progress at the facility. Kubal stated furniture will be arriving on May 15 and that the construction punch list would be reviewed on April 26.

Moved by Skarda, seconded by Brown, to approve the purchase of pipe and drape carts from Event Décor Direct in the amount of \$5,017.05 as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the garbage agreement with the City of Watford City as presented for the Ag Expo and authorize the chairman to sign. All voting aye, motion carried.

Kubal presented a request for the placement of a weather station for NDAWN in the northwest corner of the property. A space of 30'x30' would be needed and Kubal had no concerns with that location. Board consensus was to move forward with the plan and bring the agreement to the Board to review the terms prior to final approval.

Discussion was held on the purchase of a livestock scale. Kubal presented several options and requested Board direction. The Board requested Kubal look for additional options that would be wide enough to weigh horses.

Kubal requested permission to hire temporary employees from the Fair Board during the County Fair to run County-owned equipment. Kubal stated he had not yet approached the Fair Board with this item. Board discussion included how time would be tracked and compliance to county policies and procedures. The Board requested Kubal discuss the topic with the Fair Board and return with additional information.

Moved by Brown, seconded by Hystad, to incorporate the required sales tax fees into the cost of goods and services at the Ag Expo facility. All voting aye, motion carried.

Discussion was held on policies for the mobile device management (MDM) program previously discussed. Johnsrud provided feedback from County departments. Moved by Skarda, seconded by Wold, to proceed forward with the MDM program for all

departments and for a policy to be vetted by and incorporated into the County Employee Handbook. All voting aye, motion carried.

The 2020 and 2021 audit report prepared by Eide Bailly was presented and discussed. Moved by Skarda, seconded by Brown, to accept the 2020 and 2021 audit reports as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the vote by proxy at the annual NDIRF meeting in May. All voting aye, motion carried.

Discussion was held on the Bureau of Land Management (BLM) Draft management plan. The comment period has been extended to May 20. The Board requested Johnsrud follow up with Billings County and the McKenzie County Grazing Association. Brown asked if it was known how the new plan would impact grasslands as what is being proposed is more restrictive than the current range management plan.

Moved by Brown, seconded by Hystad, to approve the Treasurer's Report for the period ending March 31, 2023, as presented. All voting aye, motion carried.

Johnsrud presented updated financial information to the Board through the first quarter of 2023. No Board action was requested and the Board requested continued quarterly updates.

The meeting recessed at 1:53 p.m. until April 13, 2023, at 10:00 a.m.

April 13, 2023 Special Meeting

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota for a special meeting on April 13, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Deputy Auditor Kadir and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 10:00 a.m.

The purpose of the meeting was to discuss and potentially open bids for the CR10 and CR14 Rehabilitation Project.

Auditor/Treasurer Johnsrud reported two bids were received: Knife River Corporation North Central Division and Central Specialties Inc. Discussion was held with County Engineer Demars on the project, which Demars stated would be overseen by the construction engineer of the project, Brosz Engineering. Additional discussions were held on testing, progress meeting frequency, documentation of any deficiencies, change orders, and concerns from past projects. Bids were opened and read. Bids will

be further reviewed and tabulated by the Engineering staff with Demars returning at the April 18 meeting for possible bid award.

The meeting recessed at 10:15 a.m. until April 18, 2023, at 9:00 a.m.

April 18, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 18, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Deputy Auditor Kadir and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Wold, to approve the agenda as amended to include a discussion on road conditions. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve Items 1-2 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Sick Leave Donation Request; 2. Approve & Authorize Signature – 2023 Road Maintenance Agreement – R. Timmreck.

Moved by Hystad, seconded by Skarda, to approve Planning & Zoning Consent Agenda Item 1 as presented. All voting aye, motion carried. Item approved: 1. DC Aggregate, LLC #02-23CUP Applicant wishes to bring a current Scoria Pit into Compliance with McKenzie Planning and Zoning Ordinance. Planning and Zoning Board recommends approval of Conditional Use Permit #02-23CUP to the County Commission.

Moved by Hystad, seconded by Wold, to award the bid for the CR10 and CR14 Rehabilitation Project to Knife River-North Central Division as low bidder in the amount of \$2,768,626.75. All voting aye, motion carried.

Discussion was held with Road Superintendent Northrop on road conditions during inclement weather. Northrop reviewed the processes in place for evaluating road conditions on weekends with the on-call crew.

HR Director Norby requested direction on filling the McKenzie County Water Resource District (MCWRD) Director position following the retirement of Jeff Shaffer in May. Chair of the MCWRD Board, Larry Novak, joined by phone to discuss the filling of the position. Moved by Brown, seconded by Skarda to post the position and for

interviews to be conducted by all five commissioners, along with the chair and vice chair of the MCWRD Board. All voting aye, motion carried.

At 10:00 a.m. the bids were opened for the Landfill Haul Truck. Two bids were received; Tractor & Equipment and RDO Equipment. Bids were opened and read. Bids will be further reviewed and tabulated by the Landfill staff with Schreiber to return at the May 2 meeting for possible bid award.

Ag Expo Director Kubal provided an update on construction progress.

Moved by Hystad, seconded by Skarda, to award the concession bid to The Shed LLC as recommended. The Shed WC, LLC was the only proposal submitted. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to purchase the kitchen small wares as presented and authorize a prepayment to Webstaurant Store in the amount of \$23,208.09 as requested. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to accept the proposal for website design from Wild Wren Designs for the Ag Expo with an expected cost of \$3,550. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the Ag Expo livestock scale purchase in the amount of \$7,800 as presented from United Quality Cooperative. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the request to hire a Cooperative Work Experience student from WCHS for the Ag Expo starting in the fall of 2023. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the hire of two seasonal employees for the Ag Expo at \$24.30/hour with no benefits. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the purchase of 50 jersey barriers from McCody as presented in the amount of \$28,875. The barriers will be used for traffic control and public safety at the Ag Expo. The Board requested Kubal reach out to the company regarding the purchase of an additional 40 barriers and return with the information at the next Board meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to proceed with Option 1, concrete blocks, to resolve corner concerns in the Ag Expo parking lot in the amount of \$6,050.00. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to purchase first aid kits, to include two extras, from Fastenal for the Ag Expo as presented for \$848.88 plus the cost of the extra kits. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to grant permission to set up the required card control programs, including an SSL VPN, at the Ag Expo to program access key cards as needed. Skarda asked about policies and procedures for activating and deactivating cards. Kubal stated the same policies and procedures in the Handbook would be followed. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the purchase of trash cans/dollies from Dacotah Paper in the amount of \$1,750.37 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of items as presented from Uline for the Ag Expo in the amount of \$41,349.19. All voting aye, motion carried.

Economic Development Director Stenberg updated the Board on the proposed Housing Revolving Loan Fund program RFP. Lawlar requested to specify the end date of December 31, 2024. Moved by Brown, seconded by Skarda, to approve the RFP for the JDA Housing Revolving Loan Fund RFP with amended changes to include date through December 31, 2024 on page 10, rates at 1% on page 9, and strike out of multi-family housing on page 8. All voting aye, motion carried.

Stenberg stated the JDA has recommended a loan in the amount of \$5M to the Cerilon facility being proposed near Trenton, ND for a gas to liquid facility. Stenberg introduced ND Commerce Commissioner Josh Teigen to discuss the project to date. Teigen discussed the mutual benefits to McKenzie County for the project, including gas takeaway potential for McKenzie County wells and other economic development benefits. Nico Duursema, Cerilon CEO, further discussed the project and answered questions from the Board. Brown discussed the current gas capacity concerns, which is currently limiting McKenzie County oil production, and the economic development opportunities this project would bring to McKenzie County and our communities to benefit the entire region. Moved by Brown, seconded by Skarda, to commit funding in the amount of \$5M to the JDA for the Cerilon project as recommended pending final approval of the loan documents by the McKenzie County Board of County Commissioners. All voting aye, motion carried.

The meeting adjourned at 12:37 p.m. until May 2, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

APRIL 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
63230	ALEXANDER PARK DISTRICT	\$ 406.79
63231	ALEXANDER RURAL FIRE DISTRICT	\$ 28,895.38
63232	ALEXANDER SCHOOL DIST. #2	\$ 503,246.47
63233	ALEXANDER TWP.	\$ 17,992.06
63234	ANTELOPE CR. TWP.	\$ 6,369.03
63235	ARNEGARD PARK DISTRICT	\$ 916.78
63236	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 10,176.64
63237	ARNEGARD TWP.	\$ 26,974.90
63238	ARNEGARD/CITY OF	\$ 4,746.83
63239	BLUE BUTTES TWP.	\$ 10,968.00
63240	CHARBON TWP.	\$ 16,677.02
63241	EARL SCHOOL DIST. #18	\$ 3,368.34
63242	ELM TREE TWP.	\$ 20,812.44
63243	GRAIL TWP.	\$ 5,112.91
63244	GRASSY BUTTE FIRE DISTRICT	\$ 476.08
63245	HAWKEYE TWP.	\$ 11,191.64
63246	HORSE CREEK RURAL FIRE DIST.	\$ 125.92
63247	HORSE CREEK SCHOOL DIST. #32	\$ 15,427.45
63248	KEENE TWP.	\$ 10,833.14
63249	MANDAREE SCHOOL DIST. #36	\$ 1,076.67
63250	MCKENZIE CO. FIRE PROT. DIST.	\$ 22,796.57
63251	MCKENZIE CO. HISTORICAL SOCIETY	\$ 3,928.88
63252	MCKENZIE CO. SD#1	\$ 672,168.53
63253	MCKENZIE SOIL CONS. DIST.	\$ 25,975.62
63254	ND STATE TREASURER	\$ 20,981.93
63255	NEW TOWN PUBLIC SCHOOL DIST.	\$ 53,745.43
63256	NEW TOWN RURAL AMBULANCE DIST.	\$ 215.02
63257	NEW TOWN RURAL FIRE DEPT.	\$ 155.09
63258	RANDOLPH TWP.	\$ 4,468.34
63259	RIVERVIEW TWP.	\$ 35,107.38
63260	SIOUX TWP.	\$ 11,563.98
63261	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$ 1,556.83
63262	TRI TWP	\$ 28,068.91
63263	TWIN VALLEY TWP.	\$ 57,445.35
63264	UPPER MISSOURI DIST. HEALTH UNIT	\$ 17,098.02
63265	WATFORD CITY MUNICIPAL AIRPORT	\$ 3,570.72
63266	WATFORD CITY PARK DISTRICT	\$ 60,657.92
63267	WATFORD CITY/CITY OF	\$ 73,043.63
63268	WILLISTON FIRE PROTECTION DISTRICT	\$ 254.52
63269	WILLISTON VECTOR CONTROL DIST.	\$ 11.67
63270	YELLOWSTONE SCHOOL DISTRICT #14	\$ 28,987.20
63271	YELLOWSTONE TWP.	\$ 23,590.70
63479	WATFORD CITY/CITY OF	\$ 16,965.60
242205	ACKERMAN-ESTVOLD	\$ 1,480.00
242206	ADVANCED BUSINESS METHODS	\$ 2,168.69
242207	ALEX AIR APPARATUS, INC	\$ 5,995.09
242208	AMAZON CAPITAL SERVICES	\$ 689.99

242209	AMERICAN ENGINEERING TESTING, INC.	\$	16,271.25
242210	ANDERSON/DONALD	\$	15,000.00
242211	ARMOR INTERACTIVE	\$	11,836.27
242212	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	30.00
242213	BADLANDS HARDWARE	\$	258.54
242214	BAKER & TAYLOR	\$	122.54
242215	BAKKEN OIL BUSINESS JOURNAL	\$	1,730.00
242216	BALCO UNIFORM COMPANY, INC.	\$	136.78
242217	BLUE TARP FINANCIAL, INC.	\$	379.92
242218	BOGUE/KAYLEY J	\$	45.50
242219	BOLKEN/DOUGLAS	\$	3,250.00
242220	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,133.66
242221	BRADY'S ROADSIDE SERVICE	\$	1,000.00
242222	BROCK WHITE COMPANY, LLC	\$	27,126.00
242223	BURNS & MCDONNELL	\$	17,217.50
242224	BUTTONS BY FISH	\$	155.00
242225	CALIBRE PRESS	\$	1,192.00
242226	CDW-G GOVERNMENT	\$	7,797.33
242227	CENGAGE LEARNING INC	\$	36.84
242228	CERTIFIED POWER. INC	\$	396.41
242229	CHARLIE'S SERVICE, LLC	\$	132.00
242230	CIM SANITARY TECH LLC	\$	8,080.00
242231	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	67,206.88
242232	CPS TECHNOLOGY SOLUTIONS	\$	2,152.00
242233	DACOTAH PAPER CO.	\$	6,456.79
242234	DASH MEDICAL GLOVES	\$	887.20
242235	DIRTY BIRDS, LLC	\$	1,200.00
242236	EIDE BAILLY	\$	58,074.00
242237	ELLIE PAPINEAU LLC	\$	720.00
242238	ELLIOT/AMY	\$	17.50
242239	EVENT SUPPLY LLC DBA EVENT DECOR DIRECT	\$	13,831.06
242240	EXTREME CLEANING INC.	\$	675.00
242241	FARSTAD OIL IN	\$	755.55
242242	FASTENAL COMPANY	\$	7,567.59
242243	FCI CONSTRUCTORS, INC.	\$	789,554.50
242244	FINSAAS/DARRELL	\$	64.19
242245	FIRST INTERNATIONAL BANK & TRUST	\$	2,890.93
242246	FIRST INTERNATIONAL INSURANCE	\$	656.00
242247	FRED PRYOR SEMINARS	\$	1,990.00
242248	FULKERSON FUNERAL HOME	\$	7,067.74
242249	GALLAGHER BENEFIT SERVICES INC.	\$	5,000.00
242250	GRAYBAR	\$	236.93
242251	HEGGEN EQUIPMENT CO.	\$	76,569.44
242252	HELLANDSAAS/MARCIA	\$	87.99
242253	INTERSTATE ENGINEERING	\$	5,817.50
242254	JAPPE/KAROLIN	\$	105.42
242255	JOHN HUTTER TOWING	\$	240.00
242256	JOHNSON & SUNDEEN	\$	5,000.00
242257	KLJ ENGINEERING, LLC	\$	33,863.50
242258	KRABBENHOFT/JONATHON	\$	17.50

242259	LANAIR PRODUCTS, LLC	\$	12,969.43
242260	LAW ENFORCEMENT ADMIN. SUPPORT	\$	149.00
242261	LEWIS/JAY	\$	20.96
242262	LINDE GAS & EQUIPMENT INC.	\$	1,273.03
242263	LUND OIL, INC.	\$	3,932.24
242264	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	5.00
242265	MCKENZIE COUNTY ROAD & BRIDGE	\$	7,884.15
242266	MENARD, INC.	\$	963.22
242267	MICROMARKETING LLC	\$	335.12
242268	MIDWEST TAPE LLC	\$	622.11
242269	MOE/KELLY J	\$	15.00
242270	MOTOROLA	\$	530.55
242271	NARDINI FIRE EQUIPMENT	\$	618.00
242272	ND ASSN. OF CO. ENGINEERS	\$	150.00
242273	ND ASSN. OF COUNTIES	\$	1,393.40
242274	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	375.00
242275	ND STATE'S ATTORNEYS ASSN.	\$	450.00
242276	ND TOWNSHIP OFFICERS ASSN.	\$	2,500.00
242277	NDGS LLC	\$	6.18
242278	NELSON INTERNATIONAL	\$	10,473.13
242279	NOVA FIRE PROTECTION, INC.	\$	600.00
242280	O K IMPLEMENT CO.	\$	8,519.73
242281	O.K. TIRE STORE, INC	\$	23,451.96
242282	OLSON/DOUG	\$	39.30
242283	OLSON/TRAVIS J	\$	45.50
242284	PEACE OFFICERS STANDARDS & TRAINING	\$	195.00
242285	RADISSON HOTEL BISMARCK	\$	88.20
242286	RDO EQUIPMENT CO. - FARGO	\$	2,484.77
242287	ROUGH RIDER CENTER	\$	775.00
242288	RTC REDLEG	\$	536.25
242289	SIMPSON/SUZANNE M	\$	140.00
242290	SJ WATER DEPOT INC.	\$	1,768.00
242291	SKARDA/TY	\$	238.42
242292	SMITH PORSBORG SCHWEIGERT ARMSTRONG	\$	151.00
242293	STEDMAN INC.	\$	6,060.00
242294	STREICHER'S	\$	246.90
242295	SUMMIT FOOD SERVICE, LLC	\$	4,271.99
242296	SUNDRE SAND & GRAVEL, INC.	\$	23,219.14
242297	T & N ACQUITION COMPANY	\$	122.50
242298	TACOMA SCREW PRODUCTS, INC.	\$	4,836.84
242299	THORGRAMSON/KAELA M	\$	140.00
242300	THORGRAMSON/TANAYA J	\$	140.00
242301	THORGRAMSON/WESLEY R	\$	45.50
242302	TRACTOR & EQUIPMENT CO.	\$	25,786.74
242303	TRIPLESEAT SOFTWARE, LLC	\$	250.00
242304	ULINE	\$	940.21
242305	UNIFORM CENTER	\$	157.99
242307	WARNE CHEMICAL & EQUIPMENT CO.	\$	107.18
242308	WESTLIE TRUCK CENTER	\$	1,377.46
242309	YAVORIVSKA/NATASHA	\$	305.00

242310	ALEXANDER/CITY OF	\$	2,433.95
242311	GARRISON DIVERSION CONSERVANCY DIST.	\$	16,110.21
242312	L. YELLOWSTONE IRRIG. DIST. #2	\$	11,810.63
242313	MCKENZIE CO. AMBULANCE SERVICE	\$	18,510.94
242314	YELLOWSTONE SCHOOL DISTRICT #14	\$	2,871.24
242315	ALEXANDER/CITY OF	\$	56.00
242316	ARMSTRONG SANITATION	\$	1,040.47
242317	CONSOLIDATED TELCOM	\$	97.48
242318	INFORMATION TECHNOLOGY DEPT.	\$	8,472.05
242319	LYREC	\$	51.17
242320	MCKENZIE COUNTY RURAL WATER	\$	132.22
242321	MCKENZIE ELECTRIC CO-OP INC.	\$	14,599.02
242322	MONTANA DAKOTA UTILITIES CO.	\$	24,610.57
242323	NEMONT	\$	28.50
242324	RESERVATION TELEPHONE CO-OP	\$	5,600.34
242325	SOUTHWEST WATER AUTHORITY	\$	55.99
242326	VERIZON/ACCT 842030146-00001	\$	5,187.83
242327	VERIZON/ACCT 842030146-00003	\$	2,871.19
242328	WATFORD CITY WATER DEPT./CITY OF	\$	4,307.10
242329-242344	PAYROLL - APRIL 14, 2023	\$	882,041.47
242345	A & W TOWING	\$	750.00
242346	ACCUSOURCE INC.	\$	724.26
242347	ADVANCED BUSINESS METHODS	\$	223.37
242348	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	721,668.25
242349	AGENCY MABU	\$	3,059.38
242350	AMAZON CAPITAL SERVICES	\$	2,662.45
242351	AMERICAN BACKFLOW PRODUCTS, COMPANY	\$	23.99
242352	AMERICAN WELDING & GAS	\$	39.83
242353	ARMOR INTERACTIVE	\$	48,494.03
242354	ASTORIA HOTEL & EVENT CENTER	\$	1,587.60
242355	ASTRO-CHEM LAB, INC.	\$	50.00
242356	BADLANDS HARDWARE	\$	38.85
242357	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	151.00
242358	BAKER & TAYLOR	\$	2,216.74
242359	BALCO UNIFORM COMPANY, INC.	\$	374.55
242360	BECKER/BARBARA J.	\$	500.00
242361	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,521.67
242362	BOB BARKER COMPANY INC	\$	245.64
242363	BOGUE/KAYLEY J	\$	129.00
242364	BOOK SYSTEMS, INC.	\$	1,390.00
242365	BORDER STATES ELECTRIC	\$	28.48
242366	BOSS OFFICE & COMPUTER PRODUCTS	\$	364.83
242367	BROSZ ENGINEERING, INC.	\$	63,772.50
242368	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
242369	CARLSON/ZANE R	\$	20.00
242370	CASCADE AUTO GLASS	\$	490.00
242371	CENGAGE LEARNING INC	\$	36.84
242372	CERTIFIED POWER. INC	\$	310.28
242373	CHARLIE'S SERVICE, LLC	\$	132.00
242374	CHAVEZ/KADIE	\$	177.00

242375	CHERREY'S PROPANE	\$	4,139.50
242376	CHERYL RIEDEL & VICKI THOMPSON	\$	228.27
242377	COMFORT INN - BISMARCK	\$	88.20
242378	CORBIN/ZACHERY	\$	70.00
242379	CORE & MAIN	\$	8,174.50
242380	CORPORATE TRANSLATION SERVICES, INC	\$	22.07
242381	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
242382	CREATIVE PRODUCT SOURCE, INC	\$	621.11
242383	D & J EQUIPMENT SALES & SERVICE, LLC	\$	1,129.55
242384	DACOTAH PAPER CO.	\$	595.64
242385	DANIELSON/DOUGLAS & BEVERYLY	\$	2,793.85
242386	DAWA DEVELOPMENT, LLC	\$	420.00
242387	DONE RIGHT THE FIRST TIME	\$	1,190.00
242388	DOOLEY ENTERPRISES, INC.	\$	1,091.50
242389	DWYER/DANIEL	\$	23.58
242390	ELLIE PAPINEAU LLC	\$	3,500.00
242391	ESSARY/JERRY W	\$	6.00
242392	FARSTAD OIL IN	\$	394.20
242393	FASTENAL COMPANY	\$	1,888.97
242394	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
242395	GALEAZZO/TAYLOR	\$	105.00
242396	HACH COMPANY	\$	48.99
242397	HANSEN DIESEL & AUTOMOTIVE	\$	260.00
242398	HEGGEN EQUIPMENT CO.	\$	698.86
242399	HELLANDSAAS/MARCIA	\$	150.00
242400	HILL ENTERPRISES	\$	2,160.50
242401	HOLIDAY STATIONSTORES, LLC	\$	33.00
242402	HONSTEIN/MARK	\$	2,378.29
242403	IDEMIA IDENTITY & SECURITY USA LLC	\$	5,007.00
242404	INTERACTIVE DATA, INC	\$	52.00
242405	ISIGHT RPV SERVICES	\$	12,500.00
242406	JOHN HUTTER TOWING	\$	190.00
242407	JONES HEATING & REFRIGERATION LLC	\$	33,325.38
242408	KIESLER POLICE SUPPLY INC	\$	6,350.00
242409	KO SAFETY SERVICES LLD	\$	245.00
242410	KOHLER COMMUNICATIONS, INC.	\$	357.50
242411	KOTANA COMMUNICATIONS, INC.	\$	13.72
242412	LAQUINTA INN & SUITES	\$	617.40
242413	LARSEN SERVICE DRUG, INC.	\$	404.33
242414	LAW ENFORCEMENT ADMIN. SUPPORT	\$	1,032.00
242415	LEO/DEVAN	\$	150.00
242416	LICKERT/KRISTA D	\$	149.00
242417	LINK COMPUTER CORPORATION	\$	846.33
242418	LUND OIL, INC.	\$	2,315.30
242419	MCKENZIE CO. FARMER	\$	2,547.70
242420	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	339.89
242421	MCKENZIE COUNTY ROAD & BRIDGE	\$	15,225.38
242422	MCKENZIE ELECTRIC CO-OP INC.	\$	64,878.65
242423	MCMASTER-CARR	\$	70.29
242424	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	102.72

242425	MICROMARKETING LLC	\$	46.99
242426	MIDWEST TAPE LLC	\$	6,112.32
242427	MONTANA DAKOTA UTILITIES CO.	\$	6,049.44
242428	MOTOROLA	\$	11,854.80
242429	ND ASSN. OF COUNTIES	\$	1,483.90
242430	ND DEPARTMENT OF HEALTH	\$	291.30
242431	ND DEPT. OF TRANSPORTATION	\$	26,365.60
242432	ND OFFICE OF THE ATTORNEY GENERAL	\$	6,279.00
242433	ND STATE RADIO COMMUNICATIONS	\$	286.00
242434	ND WATER EDUCATION FOUNDATION	\$	759.75
242435	NDGS LLC	\$	3.85
242436	NELSON CONTRACTING CO.	\$	250.00
242437	NELSON INTERNATIONAL	\$	2,140.68
242438	NEPRASH/KIMBERLY	\$	150.00
242439	NEWMAN/DUSTIN B	\$	112.00
242440	NORTH DAKOTA ONE CALL	\$	85.25
242441	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	1,177.95
242442	NORTHWEST TIRE INC.	\$	560.59
242443	NOVAK/LARRY	\$	40.61
242444	O K IMPLEMENT CO.	\$	35.94
242445	O.K. TIRE STORE, INC	\$	2,263.74
242446	PEACE OFFICERS STANDARDS & TRAINING	\$	150.00
242447	PEDERSEN/ANITA	\$	2,500.00
242448	PHARMCHEM. INC.	\$	1,314.10
242449	PLAYAWAY PRODUCTS LLC	\$	734.96
242450	PRO AUTO BODY, LLC	\$	1,924.95
242451	PRO FORMS	\$	66.80
242452	RDO EQUIPMENT CO. - FARGO	\$	1,025.71
242453	RED RIVER SUPPLY, INC.	\$	775.00
242454	RESERVATION TELEPHONE CO-OP	\$	390.27
242455	RICOH USA, INC	\$	485.46
242456	ROLFF/BRADLEY	\$	41.00
242457	ROLFSRUD/JOHN	\$	47.16
242458	SANFORD HEALTH WATFORD CITY CLINIC	\$	230.00
242459	SCOFIELD/JESSIE	\$	1,200.00
242460	SHERWIN-WILLIAMS/WILLISTON	\$	142.52
242461	SHETLER'S CONSTRUCTION LLC	\$	73,546.75
242462	SIMPSON/SUZANNE M	\$	177.00
242463	SINCLAIR CYBERNETICS, LLC	\$	4,246.30
242464	SIRCHIE ACQUISITION COMPANY, LLC	\$	597.82
242465	SRF CONSULTING GROUP, INC	\$	103,926.71
242466	STEIN'S INC.	\$	3,145.93
242467	STENBERG/DANIEL	\$	382.75
242468	STRYKER SALES CORPORATION	\$	4,037.41
242469	STUART/KARI A	\$	59.50
242470	SUMMIT FOOD SERVICE, LLC	\$	13,942.17
242471	SUNDRE SAND & GRAVEL, INC.	\$	14,621.60
242472	TACOMA SCREW PRODUCTS, INC.	\$	3,438.18
242473	THE PRINTERS INC	\$	850.00
242474	THOMSON REUTERS-WEST	\$	1,008.69

242475	THORGRAMSON/TANAYA J	\$	177.00
242476	TRACTOR & EQUIPMENT CO.	\$	62,459.61
242477	TRITECH SOFTWARE SYSTEMS	\$	2,098.00
242478	TUCKER/AUBREY DEAN	\$	633.60
242479	ULINE	\$	158.12
242480	UNDERGROUND VAULTS & STORAGE, INC.	\$	34.25
242481	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	1,672.61
242482	VALLI INFORMATION SYSTEMS, INC	\$	1,837.24
242483	VILLAGE FAMILY SERVICE CENTER/THE	\$	6,270.00
242484	VOGEL LAW FIRM	\$	357.00
242485	WATFORD CITY COMMUNITY BENEFIT ASSOC.	\$	875.29
242486	WAWSA	\$	608,674.97
242487	WESTLIE TRUCK CENTER OF WILLISTON	\$	355.96
242488	WOLD/CLINT E	\$	239.08
242489	WSC SBDC	\$	35,000.00
242490	1000BULBS.COM	\$	1,031.80
242491	VISION WEST ND	\$	1,600.00
242492	WEBSTAURANT STORE LLC	\$	23,063.45
242493-242507	PAYROLL - APRIL 28, 2023	\$	891,575.99
	TOTAL	\$	7,201,947.45

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

May 2, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 2, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Brown, to approve the agenda as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the April 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Commission Consent Agenda Items 1- 6 as presented. All voting aye, motion carried. Items approved: 1. Approve Out of State Travel Request – Dispatch Field Office Training – May 14-19, 2023 – Billings, MT; 2. Approve Sick Leave Donation Request; 3. Approve & Authorize Signature of Attorney Conflict Letters – Fairfield and Woods (Danielle Bettencourt) and Johnson & Sundeen (Ariston Johnson); 4. Approve Courthouse Postage Machine Contract Renewal; 5. Approve Raffle Permit – Star 3 4-H Club – June 15-17, 2023; 6. Authorize Signature – Ag Expo Concessions Agreement with The Shed WC, LLC.

Moved by Skarda, seconded by Brown, to approve the Landfill Household Hazardous Waste event to be held June 17 at the Public Work Facility and authorize the chairman to sign the Veolia contract as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to waive the Landfill fees for the Pick Up the Patch event May 22-30, 2023. All voting aye, motion carried.

Landfill Director Schreiber discussed possible disposal of campers/5th wheels at a reduced cost to assist in cleaning up debris in the County. Moved by Wold, seconded by Skarda, to approve a fee of \$50 flat for up to 100 campers/5th wheels at the Landfill. Schreiber reminded the Board that appliances do need to be removed from these units as well. All voting aye, motion carried.

Discussion was held on the haul truck bids opened April 18, 2023. Schreiber recommended rejecting bids and releasing another bid. Lawlar discussed the

availability of new units versus used units. Moved by Skarda, seconded by Hystad, to award the haul truck bid to RDO for a 2024 JD 370P at a cost of \$498,000. All voting aye, motion carried.

Alexander Public School Principal Faller requested supplemental funding from the Board for a temporary daycare facility on school property. Faller stated the temporary facility would operate on the contract school days only and is needed to assist in the recruitment and retention of qualified teachers. Lawlar discussed the funds currently allocated to daycare facilities in the Watford City area and recommended to support this temporary facility. Moved by Lawlar, seconded by Brown, to approve up to \$25,000, with \$5,000 in supplies to set up the facility, through a Joint Powers Agreement. Brown stated his desire to work on long-term solutions for childcare issues in Alexander and other communities in McKenzie County facing similar challenges. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the 2023 Burn Restriction as presented by Emergency Manager Jappe. All voting aye, motion carried.

2023 FIRE EMERGENCY BURN RESTRICTIONS

WHEREAS, McKenzie County, North Dakota can have very dry conditions with significant fuel loadings available; and

WHEREAS, McKenzie County, North Dakota has sustained or been threatened with rural fires in the past and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

WHEREAS, all available resources remain committed to protecting life and property; and

WHEREAS, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

NOW THEREFORE, BE IT RESOLVED, that the Board of McKenzie County Commissioners declare a Fire Emergency Burn Restrictions which may include a ban on the ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. Additionally, burning will be allowed with a Low or Moderate Fire Danger Rating upon approval of a burn permit issued by the Upper Missouri District Health Unit once the local fire response authority has approved said burn permit. McKenzie County Emergency Management has burn permit applications available in office or on line and are available to help you. The North Dakota Fire Danger rating map can be found at the following web site:
<https://ndresponse.gov/burn-ban-restrictions-fire-danger-maps#firedangerratingmap>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN RESTRICTIONS IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT.

At 10:00 a.m. a public hearing was held on Abatement Application 4535. No members of the public were present in support or opposition. Moved by Brown, seconded by Hystad, to approve Abatement Application 4535 as presented. All voting aye, motion carried.

At 10:05 a.m. a public hearing was held on a temporary section line closure request from Rough Rider Operating. Ben Palczewski, Rough Rider Operating, stated the township and landowners were in support of the project and provided that documentation.

RESOLUTION DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to close a portion of a section line roadway in Sections 10 & 15, Township 152 North, Range 101 West has been filed in the office the McKenzie County Auditor, being further described as:

A STRIP OF LAND LOCATED ALONG THE NORTHERN LINE OF SECTION 15, ALONG THE SOUTHERN LINE OF SECTION 10, T152N, R101W, 5TH PM MCKENZIE COUNTY, NORTH DAKOTA, SAID STRIP BEING 66' WIDE LYING 33' ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE: BEGINNING AT A POINT ON THE COMMON LINE OF THE SAID SECTION 15 AND 10 FROM WHICH THE NE CORNER OF SAID SECTION 15, BEARS S87°37'16"E 437.1' THENCE ALONG SAID SECTION LINE N87°37'16"W 1,251.01' TO A POINT ON THE SAID LINE OF SECTION 15 FROM WHICH THE NW CORNER OF SAID SECTION 15, BEARS N88°37'16"W 950.94'. BASIS OF BEARING IS G.P.S. OBSERVATION. CONTAINS 2.23 ACRES MORE OR LESS.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County Board of Commissioners on Tuesday, May 2, 2023, at 10:00 AM CT in the Board Room of the McKenzie County Courthouse at 201 5th St NW, Watford City, North Dakota, with Commissioners Lawlar, Skarda, Brown, Hystad, and Wold present, and

WHEREAS, testimony has been received and evidence examined in favor of the discontinuance of said roadways, on motion made by Commissioner Brown, seconded by Commissioner Skarda, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be discontinued.

Road Superintendent Northrop presented a cost analysis report on the Long X Road project comparing actual costs of in-house work to an engineer's estimate. Discussion was held on the high costs of rental equipment and Northrop asked for Board guidance on possible purchase of that type of equipment. Skarda requested a list of projects the equipment would be used on before making any decisions. Brown asked to keep track of costs for other projects completed in-house to further analyze cost-effectiveness in the future.

Moved by Lawlar, seconded by Skarda, to authorize the release of a bid for side dump trailers for the Road & Bridge Department to include a trade of a red-tagged trailer and the 1172 Landfill Bomag compactor. All voting aye, motion carried.

MCSO Chief Deputy Ficken requested a budget amendment for new vehicles that were ordered and are now beginning to arrive on the dealer's lot. Ficken requested direction on trade ins for the 9 new units and presented requests from Corrections, Buildings & Grounds, and the Fleet Pool for retaining units instead of trading. Discussion was held on department need for vehicles and Brown requested to hear directly from those departments before making a decision. Lawlar requested this item be discussed and presented by the Fleet Manager to assist with decisions and need around the County. Moved by Wold, seconded by Skarda, to approve the trade in of 5 vehicles (units 51, 56, 57, 59, and 73) on the new vehicles purchased and to return to the Board with new information at the May 16 meeting regarding trade in or retention of the remaining 4 vehicles. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the East Bridge Replacement Task Order with KLJ in the not to exceed amount of \$337,513.00 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Master Service Agreement as presented with Brosz Engineering and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize the chairman to sign the CR10 and CR14 Rehabilitation contract with Knife River Corp – North Central as presented. All voting aye, motion carried.

Engineer Demars updated the Board on her department personnel and requested to backfill an open position with an Engineer Technician. Demars stated this job PDQ would need to be evaluated by the third-party vendor and requested to also send the Engineer I and II PDQs for evaluation at the same time, out of normal review cycles. Moved by Brown, seconded by Skarda, to approve the out of cycle evaluations for Engineer Tech, Engineer I, and Engineer II positions as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the cattle guard permits as presented with the applicants paying the fee of approximately \$7,200.00. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Haul Road Agreement with Central Specialties, Inc. for CR16 as presented and authorize the chairman to sign. Demars stated this is part of the NDDOT's Highway 85 project. Demars reported that a pre-haul inspection was completed and would be taking video and photos at the end of the project to assess possible damages. Demars discussed why these agreements are needed and the role of NDDOT to ensure County needs were addressed on these projects. All voting aye, motion carried.

Skarda left the meeting at 11:11 a.m. and did not return.

Moved by Hystad, seconded by Brown, to approve the employment of Miranda Samuelson through June 30, 2024, with Auditor/Treasurer Johnsrud as her supervisor of record. Samuelson will be continuing the work as Grant Coordinator with a new agency beginning July 1, 2023, following the retirement of Extension Agent Hellandsaas. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the purchase of dishwasher racks for the Ag Expo Facility as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the purchase of 40 additional jersey barriers as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the purchase of a laptop, monitor, keyboard, and docking station for the seasonal employee and a budget amendment to the IT budget in the amount of \$3,500. All voting aye, motion carried.

Kubal presented a lease option from Gooseneck for a tractor. The County's tractor slated for use at the Ag Expo is in need of repairs and will be out of service for an unknown period of time. Kubal stated a letter of intent for the lease is needed and requested the letter for an initial lease of August to March and then another lease following that period of time. The Board discussed the need to wait for the second lease letter of intent until the State's Attorney had additional time to review requirements. Moved by Hystad, seconded by Wold, to approve the letter of intent for the lease of a JD 6155M from August 2023 to March 2024 at a cost of \$5,250, plus the lease of a JD 6110M at a cost of \$1,250/month until the 6155M unit arrives. All voting aye, motion carried.

Loren Wickstrom, Greg Morel, and Krissie Braun, Bureau of Land Management (BLM), discussed with the Board the proposed changes to the Rangeland Management Program. Wickstrom stated that the surface manager of the property would dictate the regulations that would be followed. Wickstrom stated the BLM manages approximately

800 acres of surface in McKenzie County and the RMP would have little impact on McKenzie County.

Economic Development Director Stenberg presented the Long X Visitor Center lease agreement to the Board which includes \$2,000/month rent, as well as a split of other costs between the City and County. City of Watford City Administrator Moen stated the total amount billed to the County each month would be around \$3,000 after all costs are determined. Moved by Brown, seconded by Wold, to approve the lease as presented and authorize the chairman to sign. All voting aye, motion carried.

Johnsrud requested 2024 budget guidance from the Board to be distributed with budget materials going out soon. The Board requested additional information on all new FTEs requested, including job descriptions and duties, as well as a list of open positions and time the position has been vacant. Wold stated he wished to see budgets remain flat for operating expenses and justification for any expenses over current budgets. Brown strongly encouraged all department heads to meet with Johnsrud to discuss budgets. Lawlar requested to see fewer budget amendments from department heads in 2024 and the desire to hold true to line items. Department heads are to closely look at expenditures, line items, and ensure things are being appropriately categorized.

The meeting recessed at 12:37 p.m. until May 16, 2023, at 9:00 a.m.

May 16, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on May 16, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to include magnesium chloride costs for private roads and telephones at the Ag Expo Facility. All voting aye, motion carried.

Discussion was held on the informational reports provided. Hystad asked for overweight reports from the Sheriff's Office. Wold requested reports from the Sheriff's Office on crime rates and types of crime. Board reiterated the request for these reports to be provided in time for the second board meeting each month.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to accept the Treasurer's Report for the period ending April 30, 2023. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Items 1-7 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Gaming Site Authorizations – Sweet Crude Travel Center, Outsiders Bar & Grill; 2. Approve Sick Leave Donation Request; 3. Set Public Hearing for Abatement Applications 4540-4543 – 10 a.m. CT June 6, 2023; 4. Approve & Authorize Signature – Revised Alexander Policing Agreement; 5. Approve & Authorize Signature – Hillside Court HUD Forms; 6. Approve & Authorize Signature – Driver's License Contract Renewal for Courthouse; 7. Approve & Authorize Signature – Certification of Local Match NW Region Bridge Inspection/Load Rating.

Moved by Hystad, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 1-3 as presented. All voting aye, motion carried. Item approved: 1. 01-23AdminCup Mary and Randy Judd-Approved with Added conditions Applicant would like to split 10 acres off of son's property to put a home on. This is an Administrative Permit for a family member, but due to concerns was heard by the P & Z Board. 01-23AdminCUP was approved by the Planning and Zoning Commission with the added Conditions: 6. Applicant must provide signed Hold-Harmless with Tri Township to Planning and Zoning Department; 7. Applicant must provide the Kraken Road agreement to Planning and Zoning Department; 8. Applicant must provide a legal Easement for the road and have it recorded with the County Recorder's office; 9. Applicant must get a new approach permit and move the road off of the section line easement; 2. 03-23Cup Limerock Resources- Approved Applicant is requesting a Conditional Use Permit to bring an existing Industrial Pond into Compliance; 3. 04-23CUP Central Specialties Inc- Approved Applicant is requesting a Conditional Use Permit to operate an Asphalt plant for the Highway 85 project.

Moved by Skarda, seconded by Brown, to approve the chairman's signature authority on the Silent City Cemetery plat as presented. All voting aye, motion carried.

Library Director Angiuano discussed with the Board a new position he would like to have classified and filled, Library Tech Services position. Angiuano answered questions from the Board and provided comparable information with other libraries in the region. Moved by Brown, seconded by Hystad, to approve the submission of a PDQ for the Library Tech Services position as requested. All voting aye, motion carried.

Larry Novak, Alexander Fire District, discussed with the Board a building project in Homesteaders Gap to include space for the County's blade and fire truck. Novak stated the Fire District has \$100,000 allocated towards the project and the other costs associated were due to the requirements of the County for the additional space, heat, and overhead doors. Moved by Hystad, seconded by Skarda, to approve drafting a joint powers agreement with the Alexander Fire District for the Homesteaders Gap fire truck/County blade building in the amount of \$400,000. All voting aye, motion carried.

HR Director Norby discussed with the Board and MCWRD Board Chair Novak on the process to fill the vacated MCWRD Director position. Norby presented four

applicants and requested direction on scheduling interviews or waiting for additional applicants. Board consensus was to move forward with in-person interviews of the candidates as presented on June 6.

Landfill Director Schreiber provided an operational update to the Board and requested the ability for Landfill staff to perform minor repairs and maintenance on equipment. All repairs and maintenance would be communicated with Fleet and captured in the equipment records program. Schreiber stated this is a temporary solution until the Fleet Department is once again fully staffed, at which point maintenance would go back to those mechanics.

Schreiber requested to renew the environmental monitoring services contract with Braun Intertec. Schreiber stated the State's Attorney had requested some verbiage changes in the contract and requested approval for the chairman to sign once those changes were completed. Moved by Skarda, seconded by Wold, to authorize the chairman to sign the agreement once the amendments were complete and the document was approved by SA Skarda. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the replacement of the Courthouse boilers as presented by Facilities Director Schroeder. All voting aye, motion carried.

Discussion was held with HR Director Norby regarding direction on policies for the 2023 Handbook. The Board supported the change to future part-time employees and a change to part-time benefits. Moved by Lawlar, seconded by Skarda, to authorize HR to approve sick leave donation requests effective May 16, 2023, and incorporate the change into the 2023 Handbook document. All voting aye, motion carried. The Board supported the change to front load new employees 24 hours of sick time and requested additional discussion by the Handbook committee on how those would be handled once the employee had been on staff for 3 months. The Board supported the change to a full day holiday for Christmas Eve. The Board supported changing NDPERS contributions for employees as they reach tenure goals as presented and requested additional information on how part-time employees would be handled.

Moved by Skarda, seconded by Hystad, to approve the Vanguard contract for property cards as presented for three years and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the release of the 2023 Chip Seal Project bid and open bids outside of a Board meeting. All voting aye, motion carried.

Moved by Lawlar, seconded by Wold, to authorize the Auditor/Treasurer to process a check in the amount of \$8,000 for Titanium Plumbing for the Courthouse Boiler replacement work. All voting aye, motion carried.

Ag Expo Director Kubal updated the Board on construction progress. Kubal stated owner training is wrapping up, events are being booked and recruited, and working on final inspections of the facility.

Moved by Skarda, seconded by Wold, to approve the purchase of custom bucking chute pads and barrel covers as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the purchase of three loads of bulk wood chips as presented for the Ag Expo County Fair and Stock Show from Maverick Wood Products as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the contract with The Village Laundry for floor mats and linens at the Ag Expo as presented, to include the purchase of logo mats for the entrances. All voting aye, motion carried.

Discussion was held on a 2024 tractor lease for the Ag Expo, which would commence after the current lease has expired and would ensure a tractor was received. Moved by Wold, seconded by Skarda, to approve the lease for the period April 1, 2024, to November 30, 2024, for a total of \$5,250.00, and to authorize the Auditor/Treasurer to sign the letter of intent. All voting aye, motion carried.

Discussion was held on the Event Operation Agreement with the Fair Board for the Ag Expo, including sponsorships, event costs, and operations. Brown recommended receiving feedback from the Fair Board on the draft agreement and working on a short term, simplified agreement that would cover the first few events to allow for time for the drafting of the final legalese agreement. Board consensus was for Kubal to discuss the draft agreement with the Fair Board to receive feedback. State's Attorney Skarda stated he would work on a simplified agreement to present at the June 6 Board meeting.

Moved by Wold, seconded by Hystad, to approve the RTC phone plan for the Ag Expo Facility as presented. All voting aye, motion carried.

Economic Development Director Stenberg recommended the County select Lewis & Clark Regional Development Council as the JDA Revolving Loan Fund Program Administrator. Stenberg also discussed with the Board the \$4.5M fund transfer and stated funds would be managed by Lewis & Clark Regional Development Council. Moved by Skarda, seconded by Brown, to select Lewis & Clark Regional Development Council as the JDA Revolving Loan Fund Program Administrator and authorize the \$4.5M fund transfer from the General Fund to the JDA Fund. The Board requested Stenberg prepare and submit a voucher to the Auditor/Treasurer's Office once the funds are ready to be distributed to Lewis & Clark upon all signatures being obtained on the agreement. All voting aye, motion carried. Board consensus was to review and approve the final agreement at the June 6 Board meeting.

Fleet Manager Shannon discussed with the Board trade ins or transfers of vehicles to coincide with the purchases of the new Sheriff's Office vehicles. Discussion was held on vehicles being driven home by employees and Johnsrud will work with HR on how other counties handle non-law enforcement vehicles taken home by employees. Lawlar asked for information on how the vehicle pricing changed from time the vehicles were ordered until the time when they were received. MCSO Chief Deputy Ficken stated he didn't know but would try and find the information from the dealership, but recalled the change was due to incentives of the manufacturer changing. Brown asked Ficken to forward the contract information to the Board when it was received. Moved by Hystad, seconded by Skarda, to approve the trade in and transfer of vehicles as presented by Fleet Manager Shannon and approve a budget amendment to the Sheriff's Office in the amount of \$100,941.00. All voting aye, motion carried.

Discussion was held with Road Superintendent Northrop regarding road closures during rain events, and condition of roads, particularly Charlie Bob Creek and CR15. Northrop stated they are currently working on the roads listed, surfacing one and pulling in the shoulders on the other. Northrop stated there is never a good time to do that work, which is also contingent upon weather conditions, but the end result would be worth the temporary inconvenience.

Discussion was held on magnesium chloride application costs for private roads, which in 2022 was approved to be billed at a pro-rated amount of \$800/mile each year. Lawlar stated he recalled there would be no costs associated with application to county roads, but private roads where requested would be charge the fee after County employees assessed the surface and discussed longevity and other issues with the landowners before the work was done. Northrop stated the cost for magnesium chloride was approximately \$8,000/mile which does not include labor, water, fuel, equipment. The Board consensus was to continue with the program as previously approved, billing private landowners each year.

Moved by Brown, seconded by Skarda, to appoint Clint Wold to the Arnegard Planning & Zoning Board. All voting aye, motion carried.

Johnsrud discussed with the Board an unexpected end to support for ND counties of the current tax/payroll/financial/recording software package. Johnsrud discussed other available options, next steps, and projected one-time and annual costs. Johnsrud stated she would update the Board as more information is obtained and decisions need to be made.

The meeting adjourned at 1:12 p.m. until June 6, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

MAY 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
63698	WATFORD CITY/CITY OF	\$5,250.00
63699	ALEXANDER PARK DISTRICT	\$150.90
63700	ALEXANDER RURAL FIRE DISTRICT	\$61,272.83
63701	ALEXANDER SCHOOL DIST. #2	\$987,591.99
63702	ALEXANDER TWP.	\$91,238.31
63703	ANTELOPE CR. TWP.	\$6,876.14
63704	ARNEGARD PARK DISTRICT	\$107.88
63705	ARNEGARD RURAL FIRE PROTECTION DIST.	\$10,136.83
63706	ARNEGARD TWP.	\$25,628.83
63707	ARNEGARD/CITY OF	\$1,604.79
63708	BLUE BUTTES TWP.	\$17,589.53
63709	CHARBON TWP.	\$18,695.69
63710	EARL SCHOOL DIST. #18	\$48,030.87
63711	ELM TREE TWP.	\$38,350.71
63712	GRAIL TWP.	\$10,961.71
63713	GRASSY BUTTE FIRE DISTRICT	\$7,112.47
63714	HAWKEYE TWP.	\$16,105.35
63715	HORSE CREEK RURAL FIRE DIST.	\$85.97
63716	HORSE CREEK SCHOOL DIST. #32	\$52,640.03
63717	KEENE TWP.	\$20,360.65
63718	MANDAREE SCHOOL DIST. #36	\$5,299.42
63719	MCKENZIE CO. FIRE PROT. DIST.	\$82,236.10
63720	MCKENZIE CO. HISTORICAL SOCIETY	\$10,339.51
63721	MCKENZIE CO. SD#1	\$1,624,233.35
63722	MCKENZIE SOIL CONS. DIST.	\$64,352.55
63723	ND STATE TREASURER	\$45,206.53
63724	NEW TOWN PUBLIC SCHOOL DIST.	\$147,630.37
63725	NEW TOWN RURAL AMBULANCE DIST.	\$8,036.88
63726	NEW TOWN RURAL FIRE DEPT.	\$4,877.38
63727	RANDOLPH TWP.	\$4,744.53
63728	RIVERVIEW TWP.	\$37,842.17
63729	SIOUX TWP.	\$14,414.11
63730	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$3,671.59
63731	TRI TWP	\$29,822.89
63732	TWIN VALLEY TWP.	\$77,509.69
63733	UPPER MISSOURI DIST. HEALTH UNIT	\$44,008.76
63734	WATFORD CITY MUNICIPAL AIRPORT	\$860.61
63735	WATFORD CITY PARK DISTRICT	\$14,051.86
63736	WATFORD CITY/CITY OF	\$16,615.90
63737	WILLISTON FIRE PROTECTION DISTRICT	\$1,421.20
63738	WILLISTON VECTOR CONTROL DIST.	\$7.29
63739	YELLOWSTONE SCHOOL DISTRICT #14	\$69,953.05
63740	YELLOWSTONE TWP.	\$24,451.73
63955	WATFORD CITY PARK DISTRICT	\$600,000.00
63956	WATFORD CITY/CITY OF	\$15,000.00
242508	ADVANCED BUSINESS METHODS	\$2,359.83
242509	AHMED/IMRAN	\$38.50

242510	ALLEGIANCE COBRA SERVICES, INC.	\$84.50
242511	ALPPERSPACH/PATRICIA	\$1,500.00
242512	AMAZON CAPITAL SERVICES	\$2,502.86
242513	AMERICAN LEGION	\$213.00
242514	AQUA CHEM	\$610.00
242515	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$30.00
242516	AXON ENTERPRISES INC	\$6,272.85
242517	BADLANDS OCCUPATIONAL TESTING SERVICES	\$38.00
242518	BAKER & TAYLOR	\$302.55
242519	BALCO UNIFORM COMPANY, INC.	\$505.50
242520	BAXTER/TYLER	\$179.00
242521	BLUE TARP FINANCIAL, INC.	\$572.60
242522	BOB BARKER COMPANY INC	\$598.41
242523	BOLKEN/DOUGLAS	\$3,250.00
242524	BORDER STATES ELECTRIC	\$89.24
242525	BOSS OFFICE & COMPUTER PRODUCTS	\$273.95
242526	BRADY'S ROADSIDE SERVICE	\$350.00
242527	BRAVO CONCEALMENT LLC	\$8.00
242528	BROSZ ENGINEERING, INC.	\$1,320.00
242529	CARDIO PARTNERS INC.	\$106.20
242530	CARLSON/JONATHAN	\$10.50
242531	CARQUEST AUTO PARTS	\$6.79
242532	CASCADE AUTO GLASS	\$701.90
242533	CENTRAL SPECIALTIES INC.	\$57,072.66
242534	CERTIFIED POWER. INC	\$1,766.46
242535	CHARLIE'S SERVICE, LLC	\$132.00
242536	CIM SANITARY TECH LLC	\$8,080.00
242537	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$55,887.75
242538	CORBIN/ZACHERY	\$84.00
242539	CPS TECHNOLOGY SOLUTIONS	\$6,490.00
242540	DAKOTA CHILDREN'S ADVOCACY CENTER	\$2,500.00
242541	DAKOTA FIRE PROTECTION, INC	\$900.00
242542	DIRTY BIRDS, LLC	\$4,500.00
242543	ECOLAB PEST ELIMINATION DIV.	\$410.43
242544	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	\$275.00
242545	EVENT SUPPLY LLC DBA EVENT DECOR DIRECT	\$21,602.64
242546	FARMERS UNION OIL COMPANY	\$82,042.63
242547	FASTENAL COMPANY	\$2,827.25
242548	FERGUSON WATERWORKS	\$88.39
242549	FICKEN/MICHAEL	\$10.50
242550	FIRST INTERNATIONAL BANK & TRUST	\$7,876.67
242551	FLECK/WILLIAM	\$117.90
242552	FULKERSON FUNERAL HOME	\$2,010.00
242553	G & G GARBAGE LLC	\$927.50
242554	GARMANS FLOORING	\$179.97
242555	GRAINGER	\$44.55
242556	HALONEN/DANIEL A	\$84.00
242557	HAWKEYE OILFIELD SUPPLY	\$47.09
242558	HECK BUILT LLC	\$1,031.00
242559	HEGGEN EQUIPMENT CO.	\$63,511.27

242560	HELLANDSAAS/MARCIA	\$295.60
242561	HONSTEIN/MARK	\$1,143.96
242562	HORIZON RESOURCES	\$41.00
242563	HURLEY ENTERPRISES, INC	\$210.00
242564	HYSTAD/CRAIG	\$23.84
242565	ICON ARCHITECTURAL GROUP	\$43,369.13
242566	INDUSTRIAL LUBRICANT COMPANY	\$332.16
242567	INFORMATION SYSTEMS CORP.	\$2,265.00
242568	IRWIN/ROBERT (JOHN)	\$98.25
242569	JAPPE/KAROLIN	\$1,034.12
242570	JOHNSON & SUNDEEN	\$5,000.00
242571	JOHNSRUD/NICOLE	\$1,655.15
242572	KAMINSKY, SULLENBERGER & ASSOCIATES	\$800.00
242573	KINDRED/BRANDON	\$140.00
242574	KLJ ENGINEERING, LLC	\$1,190.00
242575	KO SAFETY SERVICES LLD	\$10,334.94
242576	KRABBENHOFT/JONATHON	\$52.50
242577	KRABBENHOFT/JORDAN	\$10.50
242578	LISOK/STEPHEN	\$38.50
242579	MCCODY CONCRETE PRODUCTS, INC	\$189.77
242580	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$5.00
242581	MCKENZIE CO. TREASURER	\$1,490.95
242582	MENARD, INC.	\$740.58
242583	MICROMARKETING LLC	\$252.92
242584	MIDWEST TAPE LLC	\$150.95
242585	MONDAK ANIMAL RESCUE	\$330.00
242586	MUNICIPAY LLC	\$687.00
242587	ND ASSN. OF COUNTIES	\$630.00
242588	ND DEPT.OF CORRECTIONS & REHABILITATION	\$150.00
242589	ND LTAP	\$150.00
242590	ND STATE RADIO COMMUNICATIONS	\$3,018.00
242591	NDSU EXTENSION SERVICE	\$16,596.05
242592	NELSON CONTRACTING CO.	\$576.00
242593	NELSON INTERNATIONAL	\$1,600.00
242594	NORTH DAKOTA ONE CALL	\$13.00
242595	NORTHERN HEAVY-DUTY TRUCK PARTS	\$3,508.00
242596	O K IMPLEMENT CO.	\$156.56
242597	O.K. TIRE STORE, INC	\$7,451.72
242598	OTIS ELEVATOR COMPANY	\$4,274.16
242599	PAVEK/NICHOLAS R	\$82.00
242600	POWERDMS, INC	\$3,191.70
242601	PRO AUTO BODY, LLC	\$460.00
242602	PRO-WEST & ASSOCIATES, INC.	\$8,180.78
242603	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	\$500.00
242604	RDO EQUIPMENT CO. - FARGO	\$3,175.28
242605	SMITH PORSBORG SCHWEIGERT ARMSTRONG	\$1,895.50
242606	ST. ALEXIUS MEDICAL CENTER	\$391.00
242607	STARLIGHT IT & SECURITY	\$750.00
242608	STEIN'S INC.	\$1,248.20
242609	STUART/KARI A	\$31.50

242610	SUMMIT FOOD SERVICE, LLC	\$10,387.23
242611	SUNDRE SAND & GRAVEL, INC.	\$35,404.46
242612	SWANSTON EQUIPMENT CO.	\$193.78
242613	THE SIDWELL COMPANY	\$15,840.00
242614	THIEL BROTHERS ROOFING, INC.	\$1,380.39
242615	TITANIUM PLUMBING	\$312.50
242616	TRACTOR & EQUIPMENT CO.	\$1,747.65
242617	TRANE U.S. INC.	\$770.00
242618	TREVENA/JOSHUA T	\$192.50
242619	TRIPLESEAT SOFTWARE, LLC	\$500.00
242620	UNIFORM CENTER	\$172.80
242621	UPPER MISSOURI BAR ASSOCIATION	\$100.00
242622	WALK-N-ROLL	\$943.34
242623	WESTLIE TRUCK CENTER	\$483.07
242624	WESTLIE TRUCK CENTER OF WILLISTON	\$415.51
242625	WHEELER LUMBER, LLC	\$9,271.20
242626	WILD WREN DESIGN	\$3,550.00
242627	WOLF/PHILIP	\$67.93
242628	ALEXANDER/CITY OF	\$655.00
242629	GARRISON DIVERSION CONSERVANCY DIST.	\$41,953.62
242630	L. YELLOWSTONE IRRIG. DIST. #2	\$29,594.31
242631	MCKENZIE CO. AMBULANCE SERVICE	\$37,637.11
242632	YELLOWSTONE SCHOOL DISTRICT #14	\$10,095.65
242633	ALEXANDER/CITY OF	\$56.00
242634	ARMSTRONG SANITATION	\$1,040.47
242635	CONSOLIDATED TELCOM	\$98.48
242636	INFORMATION TECHNOLOGY DEPT.	\$893.10
242637	LYREC	\$45.06
242638	MCKENZIE COUNTY RURAL WATER	\$553.86
242639	MCKENZIE ELECTRIC CO-OP INC.	\$11,622.30
242640	MONTANA DAKOTA UTILITIES CO.	\$23,271.35
242641	NEMONT	\$28.50
242642	RESERVATION TELEPHONE CO-OP	\$6,032.77
242643	SOUTHWEST WATER AUTHORITY	\$55.99
242644	VERIZON/ACCT 842030146-00001	\$5,898.06
242645	VERIZON/ACCT 842030146-00003	\$3,024.81
242646	WATFORD CITY WATER DEPT./CITY OF	\$4,272.28
242647-242660	PAYROLL - MAY 12, 2023	\$918,796.78
242661	ACCUSOURCE INC.	\$940.87
242662	ACKERMAN-ESTVOLD	\$27,238.36
242663	ACME TOOLS	\$100.94
242664	ACTION MOTOR SPORTS	\$79.95
242665	AGENCY MABU	\$3,318.75
242666	ALEXANDER/CITY OF	\$6.88
242667	AMAZON CAPITAL SERVICES	\$2,112.35
242668	ARCORO HOLDINGS CORP	\$8,640.00
242669	ARMOR INTERACTIVE	\$27,629.30
242670	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$240.00
242671	BADLANDS HARDWARE	\$340.23
242672	BADLANDS OCCUPATIONAL TESTING SERVICES	\$189.00

242673	BAKER & TAYLOR	\$489.25
242674	BALCO UNIFORM COMPANY, INC.	\$51.00
242675	BECKER/BARBARA J.	\$500.00
242676	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$1,586.15
242677	BLUE SHIELD TACTICAL SYSTEMS	\$1,400.00
242678	BORDER STATES ELECTRIC	\$46.18
242679	BOSS OFFICE & COMPUTER PRODUCTS	\$1,258.45
242680	BRADY'S ROADSIDE SERVICE	\$175.00
242681	BUTTONS BY FISH	\$600.00
242682	CALAMP WIRELESS NETWORKS CORPORATION	\$3,978.00
242683	CALIBRE PRESS	\$1,000.00
242684	CASTILLO/BRANDEL	\$9.00
242685	CDW-G GOVERNMENT	\$1,118.01
242686	CERTIFIED POWER. INC	\$1,982.22
242687	CORPORATE TRANSLATION SERVICES, INC	\$94.62
242688	COUNTIES PROVIDING TECHNOLOGY	\$3,345.00
242689	DAKOTA FENCE	\$4,014.00
242690	DARYL'S MOBILE TIRE SERVICE, LLC	\$760.00
242691	DEKKER/NATHAN	\$9,000.00
242692	DEMCO	\$558.86
242693	DESTINATION MARKETING ASSOC OF ND	\$1,000.00
242694	DIRTY BIRDS, LLC	\$10,800.00
242695	ECOLAB PEST ELIMINATION DIV.	\$154.64
242696	FAIRFIELD AND WOODS, P.C.	\$16,881.35
242697	FARMERS UNION OIL COMPANY	\$53,414.49
242698	FARSTAD OIL IN	\$1,017.06
242699	FASTENAL COMPANY	\$4,381.99
242700	FCI CONSTRUCTORS, INC.	\$1,032,495.00
242701	FERGUSON WATERWORKS	\$113.03
242702	FIRST INTERNATIONAL BANK & TRUST	\$1,925.00
242703	FIRST INTERNATIONAL INSURANCE	\$3,108.00
242704	FRANZ CONSTRUCTION	\$2,750.00
242705	FULKERSON FUNERAL HOME	\$3,820.00
242706	HANCE/JACOB D	\$164.50
242707	HANSEN DIESEL & AUTOMOTIVE	\$130.00
242708	HAWKEYE OILFIELD SUPPLY	\$75.63
242709	HECK BUILT LLC	\$1,000.00
242710	HEGGEN EQUIPMENT CO.	\$1,811.75
242711	HELLANDSAAS/MARCIA	\$486.75
242712	HILL ENTERPRISES	\$2,085.88
242713	HOLIDAY STATIONSTORES, LLC	\$77.00
242714	HOLLEMBEAK/GEORGIA R	\$177.00
242715	HOME OF ECONOMY	\$19.99
242716	ICON ARCHITECTURAL GROUP	\$25,973.48
242717	INDUSTRIAL NETWORKING SOLUTIONS	\$2,800.32
242718	INGRAM/MAX	\$404.90
242719	INTERACTIVE DATA, INC	\$50.00
242720	INTERSTATE ENGINEERING	\$10,697.68
242721	ISIGHT RPV SERVICES	\$12,500.00
242722	JAPPE/KAROLIN	\$103.47

242723	JOHNSRUD/ERICA	\$29.16
242724	KUMMER'S PUMPING	\$800.00
242725	LARSEN SERVICE DRUG, INC.	\$913.22
242726	LEVARIO/CHRISTOPHER	\$6.00
242727	LUND OIL, INC.	\$1,923.90
242728	MAGNUSON/JOSHUA J	\$105.00
242729	MARTINEZ/EDWARD	\$105.00
242730	MATHISEN/CHAR	\$23.70
242731	MCCODY CONCRETE PRODUCTS, INC	\$154.24
242732	MCKENZIE CO. FARMER	\$2,567.60
242733	MCKENZIE CO. HEALTHCARE SYSTEMS	\$886.57
242734	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$16.50
242735	MCKENZIE CO. TREASURER	\$19,845.57
242736	MCKENZIE COUNTY ROAD & BRIDGE	\$2,824.73
242737	MCKENZIE ELECTRIC CO-OP INC.	\$8,292.80
242738	MENARD, INC.	\$180.88
242739	MICROMARKETING LLC	\$204.60
242740	MIDWEST TAPE LLC	\$227.92
242741	MOUNTAIN PLAINS LLC	\$30,796.51
242742	ND ASSN. OF COUNTIES	\$48,120.12
242743	ND OFFICE OF THE ATTORNEY GENERAL	\$4,730.00
242744	ND STATE RADIO COMMUNICATIONS	\$61,659.68
242745	ND STATE UNIVERSITY	\$124.00
242746	NDGS LLC	\$59.17
242747	NELSON INTERNATIONAL	\$14,523.25
242748	NORMAN/THOMAS	\$291.00
242749	NORTHERN HEAVY-DUTY TRUCK PARTS	\$6,600.50
242750	O K IMPLEMENT CO.	\$2,601.61
242751	O.K. TIRE STORE, INC	\$34,873.11
242752	O5 MOTORSPORTS, LLC	\$157.60
242753	PEACE OFFICERS STANDARDS & TRAINING	\$150.00
242754	PEDERSEN/ANITA	\$2,700.00
242755	PHARMCHEM. INC.	\$1,275.45
242756	PHOENIX SUPPLY, LLC	\$405.79
242757	PRO AUTO BODY, LLC	\$348.30
242758	PRO-WEST & ASSOCIATES, INC.	\$5,208.73
242759	QUADIENT FINANCE USA, INC.	\$4,061.68
242760	QUADIENT LEASING USA, INC.	\$982.95
242761	RDO EQUIPMENT CO. - FARGO	\$4,899.91
242762	RECORD KEEPERS LLC	\$92.50
242763	RED ROCK OF DICKINSON, INC	\$40,255.68
242764	RESERVATION TELEPHONE CO-OP	\$240.00
242765	RIEDEL/ZYON HERALD	\$6.00
242766	SCHWATZ/BRIAN	\$91.59
242767	SCOFIELD/JESSIE	\$1,200.00
242768	SEA CHANGE PRINTING & MARKETING SRV.LLC	\$362.24
242769	SHETLER'S CONSTRUCTION LLC	\$73,546.75
242770	SINCLAIR CYBERNETICS, LLC	\$4,246.30
242771	SORENSEN/SAMUEL D	\$52.50
242772	SRF CONSULTING GROUP, INC	\$28,214.63

242773	STEDMAN INC.	\$4,512.00
242774	STEIN'S INC.	\$3,613.61
242775	STREICHER'S	\$3,387.70
242776	STRYKER SALES CORPORATION	\$436.30
242777	SUMMIT FOOD SERVICE, LLC	\$9,035.14
242778	SWANSTON EQUIPMENT CO.	\$29,173.00
242779	TACOMA SCREW PRODUCTS, INC.	\$193.00
242780	THIEL BROTHERS ROOFING, INC.	\$380.64
242781	THOMSON REUTERS-WEST	\$1,008.69
242782	TITANIUM PLUMBING	\$537.50
242783	TRACTOR & EQUIPMENT CO.	\$31,961.34
242784	U.S. LEGAL SUPPORT	\$658.35
242785	UNIFORM CENTER	\$24.99
242786	UNITED QUALITY COOPERATIVE	\$2,424.55
242787	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$1,605.28
242788	WESTLIE TRUCK CENTER OF WILLISTON	\$1,510.91
242789	TITANIUM PLUMBING	\$8,000.00
242790-242806	PAYROLL - MAY 24, 2023	\$896,148.36
	Total	\$8,715,889.50

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

June 6, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 6, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to remove Consent Agenda Item 5, remove Select Energy, and add software update. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the May 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of the WAWSA invoice 11315-C for \$91,055.29. MCWRD Assistant Director Wakam will bring back the WAWSA bill for approval at the June 20 meeting. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Commission Consent Agenda Items 1- 4 and 6 as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Signature – 2022 Audit Engagement with Eide Bailly; 2. Approve Raffle Permit – FOP Badlands Lodge 8; 3. Approve & Authorize Signature – 48-month Lease Renewal – Parole and Probation; 4. Set Public Hearing – Section Line Closure Request, Section 34, Township 150N, Range 99W (Ag Expo Property) – July 6, 2023 at 10am; 6. Approve & Authorize Signature – CIM Contract for Cleaning at Ag Expo Facility.

City of Alexander Council Member Fixen and Attorney Weber presented information to the Board regarding a childcare facility and community building for which the City is working to further explore. Weber requested reimbursement from the County for the costs of both studies - \$12,500 for the daycare facility and \$5,000 for the community building. Moved by Skarda, seconded by Hystad, to approve the costs of the studies in the total amount of \$17,500 through the current joint powers agreement. The City will provide the invoices for reimbursement purposes. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Housing Program Administrator Agreement as presented by Economic Development Director Stenberg. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the camera updates at the Courthouse and Library as presented from RTC. Facilities Administrator Schroeder stated this would allow the Courthouse, Library, Public Works, Grassy Butte, and Cartwright buildings to be on the same system. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Road & Bridge department review as presented by HR Director Norby and approve the recommended changes effective June 18, 2023. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the contract with NeoGov for applicant tracking and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to award the side dump trailer bid to RDO for \$75,000 with a trade in of a 2013 trailer for \$30,000 and trade in of the Bomag compactor for \$75,000 as recommended. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4540-4543. No persons were present in favor or opposed. Moved by Hystad, seconded by Skarda, to approve Abatement Applications 4540-4543 as presented. All voting aye, motion carried.

At 10:05 a.m. the 2023 County Equalization public hearing was held. Recorder/Tax Director Paulson described the Equalization process to the Board and stated she was aware of one appeal for the MainStay hotel property in Watford City. No others persons were present in person or via phone conference with appeals.

Paulson introduced Gabrielle Nguyen, representative of Watford City Hotel Partners LLC (MainStay hotel). Watford City Assessor Rita Olson was also present for the discussion. Nguyen provided and explained the information offered for the appeal which used an income approach for the property. Also provided was an appraisal that was completed based off of comparable sales in the region. Nguyen asked for a new value of the property at \$2.4M, reduced from the current value set by the Watford City Assessor of \$3.9M. Paulson stated the sales used in the appraisal were from different markets than McKenzie County, which are much more saturated, used hotels that were of different ages than the property being appealed, and that one comparable sale was not an arm's length transaction, but rather a sale within a family. Paulson explained how equalization of all properties is completed and reminded the Board that appraisals look only at one property and are not used to equalize entire counties. Olson provided information on hotel values within Watford City which showed this property was in the middle of all hotel values, likely had the best location due to its proximity to the Rough Rider Center, and acknowledged it did not have as many amenities (pool, restaurant) as some of the other hotels in the City. Paulson stated if this property was adjusted all other commercial properties would need to be adjusted and would result in commercial values needing to be raised as they would be out of the state allowed tolerances. Olson stated the property did receive a 12% decrease last year due to activity which was left in

place for this year. Olson and Paulson iterated the same process to value property was completed this year the same as it has been in past years to equalize values. Calculations are being completed based on industry standards and after consultation with assessors in larger ND cities who handle hotels more routinely. Paulson and Olson asked the Board to uphold the value as set by the WC Assessor. Brown summarized that the basis of the appeal was the appraisal value, which included a transaction that was not arm's length and would need to be removed once known to the appraiser, making the appeal an unreasonable means to overturn the value of the property. Moved by Brown, seconded by Skarda, to uphold the value as set by the City of Watford City Assessor and County Tax Director for the Watford City Hotel Partners LLC (MainStay Hotel) at \$3.9M on the basis of the gross income multiplier, standard income approach, replacement cost with obsolesces, and industry caps that were used to determine the value. All voting aye, motion carried.

Paulson presented the values for ag, residential, and commercial properties in the County, noting that all classes of property were within tolerance of State Requirements and that the statistics achieved to measure the accuracy of assessments show there are uniform assessments within the County. Paulson recommended no property class adjustments for 2023. Moved by Skarda, seconded by Wold, to approve the County Equalization report and values and presented for 2023. All voting aye, motion carried. The Equalization Meeting ended at 10:21 a.m.

The meeting recessed at 10:21 a.m. for the County Park Board meeting. The meeting reconvened at 11:25 a.m. with all commissioners present.

Engineer Demars presented information on the status of current County projects as well as an updated preliminary Capital Improvement Plan (CIP) for 2023-2028. Discussion was held on right of way acquisition, County Route 6, County Route 2, and width of right of way corridors. The Board thanked Demars for the clear layout of the projects and presented and expressed concern about some projects listed in the proposed CIP and to return with additional information on some of the project listed.

Moved by Skarda, seconded by Hystad, to approve the CR10 and CR14 Rehabilitation Task Order with Brosz as presented for \$272,555 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the 2023 Aggregate Stockpile Task Order with Brosz as presented for \$43,975 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the East Bridge Replacements Change Order in the amount of -\$58,368.95 (decrease) and authorize the chairman to sign. All voting aye, motion carried.

Ag Expo Events Coordinator Roff provided a general update of the status of the facility to the Board. The first event held will be the McKenzie County Fair June 14-17.

Moved by Skarda, seconded by Hystad, to approve the 2023 budget amendment to the advertising/branding line item in the amount of \$45,000 as requested. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve joining the McKinsey MDL opioid lawsuit as recommended by outside counsel. All voting aye, motion carried.

Discussion was held on the Ag Expo Operations Agreement with the McKenzie County Fair Board. The agreement was prepared by State's Attorney Skarda as a short-term agreement to get through the first upcoming events and then have further discussions on the long-term agreement with all parties. Hystad stated his discussions with the Fair Board indicate the terms are acceptable for the short-term need. Moved by Hystad, seconded by Skarda, to approve the Ag Expo Operations Agreement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to authorize moving forward with Tyler Technologies for the Auditor/Treasurer and Recorder/Tax Director Offices as presented. All voting aye, motion carried.

The meeting recessed at 12:15 p.m. for lunch and reconvened at 1:00 p.m. All commissioners were present.

Discussion was held on a closure for County Offices on Monday, July 3. Moved by Brown, seconded by Hystad, to approve July 3 as an additional County holiday for 2023 with County Offices closed, notice published in the McKenzie County Farmer, and to set the deadline of 8:30 a.m. on July 5 for all timesheets to be approved for that week's payroll. All voting aye, motion carried.

Interviews were held with 4 candidates for the McKenzie County Water Resource District (MCWRD) Director position. Following the interviews, discussion was held on the qualifications, experience, and possible areas of concern for all applicants. Moved by Hystad, seconded by Skarda, to offer the MCWRD Director position to Candidate C and directing HR to develop the offer letter based on current hiring practices. All voting aye, motion carried.

The meeting recessed at 5:00 p.m. until June 20, 2023, at 9:00 a.m.

June 20, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 20, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Hystad, to approve the agenda as amended to include wood at Landfill, building permit for Alexander Fire District, and temporary employees for the Ag Expo. All voting aye, motion carried.

Discussion was held on the informational reports provided. The Board requested additional information on the reports provided by the Sheriff's Office to include calls for service and truck regulation stops by deputy.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to accept the Treasurer's Report for the period ending May 31, 2023. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Raffle Permit – Jennifer Lincoln Cancer Benefit – August 12, 2023; 2. Approve & Authorize Signature – JPA with Alexander Fire District – Fire Dept/Blade Building; 3. Approve & Authorize Signature – Certificate of Substantial Completion – Ag Expo; 4. Appoint of Nikki Johnsrud to the NW Human Service Center Board.

The Board thanked the Ag Expo staff and all other County employees who assisted in getting the Ag Expo facility ready to go. The first event, the McKenzie County Fair, was a success and was well received by the community.

Moved by Skarda, seconded by Hystad, to approve Planning & Zoning Consent Agenda Items 1-2 as presented. All voting aye, motion carried. Item approved: 1. #03-23Cup-RBW Limerock Resources- Approved Applicant is requesting a waiver for the Reclamation Bond Requirement based on McKenzie County Zoning Ordinance 4.10 (11) Planning and Zoning Board Recommends approval of #03-23CUP-RBW to the County Commission. Adopt the findings and conditions as provided in the Staff Report; 2. #08-22Amend-CUP Edmondson Pond-Approved Applicant is requesting an Amendment to their CUP to build a 12.5Acre-foot diversion/ settling pond to use for filling their industrial pond and amend their fence plan to include both ponds. Planning and Zoning Board Recommends approval of #08-22Amend-CUP to the County Commission. Adopt the findings and conditions as provided in the Staff Report.

Moved by Brown, seconded by Hystad, to approve the Landfill accepting wood free of charge for an additional 30 days as requested by Landfill Director Schreiber. All voting aye, motion carried.

P&Z Director Kimpel updated the Board on upcoming NDIC, PSC, and NDDOT hearings. Kimpel stated she is watching one application going through the process for a proposed well site near the Landfill and requested Board approval to reach out directly to the applicant, Slawson, to discuss possible changes to the proposed access. The

Board supported Kimpel's request to contact Slawson. The Board also requested Kimpel prepare a letter of support for the Cerilon public hearing that was upcoming.

Moved by Hystad, seconded by Skarda, to authorize the chairman's signature on the EPA Certification for the Brownfields Grant as presented. All voting aye, motion carried.

Kimpel requested to travel out of state for a Brownfields conference in Detroit in August. Skarda asked if there was a conference agenda and Kimpel stated she hadn't received one. Moved by Skarda, seconded by Wold, to allow Kimpel to continue to seek out additional information regarding the conference. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to authorize the chairman's signature on the #03-23CUP – RBW Lime Rock Resources Indemnification and Hold Harmless Agreement as presented. All voting aye, motion carried.

The Board asked Kimpel about the status of a building permit for the Alexander Fire District who is building in Homesteaders Gap. Kimpel stated she would look into the process and see what other steps were needed.

Sonya Beach and Tayla Farar, TC Energy, presented information to the Board regarding a natural gas project coming soon into McKenzie County, the Bison XP Project. The purpose of the project is to increase the flow of natural gas in the currently established lines and push the product out to market. Additional community meetings and open houses are being planned for later this summer. The Board thanked Beach and Farar for the presentation and answering questions about the project.

Johnsrud updated the Board on the Bankhead Jones payment that was received and requested Board direction on disbursement of funds. These funds are only eligible for schools and roads. The Board has historically distributed additional funds to schools to assist in lowering property tax levies for McKenzie County residents. Johnsrud presented the requests of each school district that submitted a proposal and school superintendents answered questions from the Board. Moved by Brown, seconded by Hystad, to distribute additional funds as follows: Horse Creek School District \$685,000; Earl School District \$110,000; Yellowstone School District \$2,100,000; Alexander School District \$10,200,000; and McKenzie County School District \$10,368,695.44. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the addition of Edward Martinez to and removal of Shannon Wellen from the Evidence Bank Account as requested. Johnsrud will notify the banks and obtain new signature cards for all. All voting aye, motion carried.

Sheriff Johansen updated the Board on a recent Supreme Court decision that affects jurisdiction on the reservation for a certain class of crimes. Johansen was unsure what effect the ruling would have on calls for service at this time. State's

Attorney Skarda stated he didn't see a big impact on his office for caseload. Brown asked the Sheriff to begin tracking calls specifically that occur within the reservation to assist in justifying additional deputies if that was to occur in the future.

Moved by Brown, seconded by Skarda, to approve the request to fill the Tech Services Librarian position as presented and the associated budget amendment for salary and benefits. All voting aye, motion carried.

Fleet Manager Shannon discussed with the Board additional warranty options available for the three new semis that will be built beginning the end of June. Shannon recommended the \$950/unit after treatment policy. Moved by Hystad, seconded by Wold, to approve \$2,850 for the purchase of the after treatment 72 month/500,000 warranty for the three new semis as recommended. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to authorize the chairman to sign the 2019 ETA Roads Annexation Application as presented by Engineer Demars. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to award the 2023 Chip Seal Project to Asphalt Surface Technologies Corp in the amount of \$4,994,024.71, the sole bidder on the project. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the task order with KLJ Engineering for a five-year CR55 Wetland Mitigation Monitoring project as presented, estimated in the amount of \$23,500. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the release of the CR37 Reconstruction bid advertisement as presented with bids being opened outside the Board meeting. All voting aye, motion carried.

Demars discussed with the Board the proposed County Route 6 reconstruction project. Skarda requested a cost analysis of roads that have been reconstructed within the County to include the cost at construction, maintenance costs, and life span of the roads in order to understand timeframes and costs associated with these projects and help inform decisions. Demars presented information on functional classifications of roads and the history of the County Route 6 project.

The intersection of County Route 6 and Highway 1806 was discussed as well as a request to NDDOT for official comment on improvements that could be made at that intersection. Lawlar expressed reservation about including the west portion of 42nd Street in the project due to low use. Members of the public were present to address their support and/or concerns with the project as currently proposed. Demars stated no right of way discussions have been held with any landowners on the project at this time. Kelly Norby was in support of the road being paved and stated there was significant industry development along that route. Chris Washburn requested a bump out near his residence should the project go forward to move the road farther from his home and

also requested additional law enforcement presence in the area. Jimmy Jeske was in support of the elimination of the west portion of 42nd St from the project and has the same concerns as Washburn at that location. Jeske stated there have been several accidents at the intersection as well. David Brenna stated while traffic on the road has decreased there is still planned and potential development in that region of the County. Jed Bombach stated the only real issue with the project is in a one-mile stretch and asked for some additional considerations for that area where the road is close to homes. Andy Mogen asked about possible other improvements to the west portion of 42nd Street, even if that stretch is not considered for pavement.

Demars said the next steps for the project are to begin obtaining the additional right of way needed and prepare a task order depending on the direction the Board wishes to proceed. Moved by Brown, seconded by Skarda, to proceed with the project to include the portion of CR6 east of Highway 1806; to explore bump out options near residential homes; to send a letter to NDDOT requesting evaluation of the Hwy 1806/CR6 intersection; to exclude the portion of 42nd St west of Highway 1806 due to intersection concerns not yet addressed, low traffic, and questions over township or county jurisdiction; and to begin pursuing right of way acquisition for the bridge that needs to be replaced on the west portion of 42nd Street. Travis Thompson asked for clarification on county or township road and the Board requested Demars continue to research that issue. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to authorize the chairman to sign the letter to NDDOT requesting an evaluation of the Hwy1806/CR6 intersection. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to nominate the following for the NDACo Excellence in County Government Awards: Hall of Honor – Ann Johnsrud; County Official – Erica Johnsrud; Employee – Debbie Johnston; and Commissioner – Kathy Skarda. All voting aye, motion carried.

Johnsrud presented a form and information regarding employees who take county vehicles home overnight and taxable fringe benefits associated. Currently there are 8 employees who take vehicles home nightly and 10 employees who take vehicles home when on call. The benefit affects employees who either are the driver or passenger in the vehicle. Moved by Brown, seconded by Skarda, to approve the McKenzie County Vehicle Use Form as presented and retroactive for employees to January 1, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the Allocations of Energy Efficient Building Deductions to Designer of Government-Owned Building for the Ag Expo as presented and authorize the chairman to sign. All voting aye, motion carried.

HR Director Norby discussed the additional of temporary employees for the Ag Expo. These employees would be required to comply with all McKenzie County policies and process through all the same requirements as all other County employees. Norby

stated it would be the responsibility of Ag Expo Director Kubal to ensure the employees appropriately tracked their time.

Brown left the meeting at 1:00 p.m.

Moved by Lawlar, seconded by Skarda, to approve the hiring of up to 5 temporary employees for the Ag Expo. All voting aye with Brown absent, motion carried.

The meeting recessed at 1:22 p.m. until June 27, 2023, at 8:00 a.m. for hearings on departmental 2024 budgets.

June 27, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on June 27, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 8:00 a.m. for the purpose of hearings on departmental 2024 budgets. The hearings adjourned at 4:13 p.m. until July 6, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

JUNE 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
64388	ALEXANDER PARK DISTRICT	\$442.35
64389	ALEXANDER RURAL FIRE DISTRICT	\$1,241.68
64390	ALEXANDER SCHOOL DIST. #2	\$32,280.27
64391	ALEXANDER TWP.	\$9,318.59
64392	ANTELOPE CR. TWP.	\$6,414.42
64393	ARNEGARD PARK DISTRICT	\$549.87
64394	ARNEGARD RURAL FIRE PROTECTION DIST.	\$1,725.41
64395	ARNEGARD TWP.	\$16,198.38
64396	ARNEGARD/CITY OF	\$1,250.41
64397	BLUE BUTTES TWP.	\$10,801.32
64398	CHARBON TWP.	\$11,511.05
64399	ELM TREE TWP.	\$21,822.82
64400	GRAIL TWP.	\$5,056.58
64401	GRASSY BUTTE FIRE DISTRICT	\$597.29
64402	HAWKEYE TWP.	\$11,100.76
64403	HORSE CREEK RURAL FIRE DIST.	\$87.98

64404	HORSE CREEK SCHOOL DIST. #32	\$190.18
64405	KEENE TWP.	\$10,571.26
64406	MCKENZIE CO. FIRE PROT. DIST.	\$5,237.42
64407	MCKENZIE CO. HISTORICAL SOCIETY	\$849.97
64408	MCKENZIE CO. SD#1	\$230,060.87
64409	MCKENZIE SOIL CONS. DIST.	\$7,456.89
64410	ND STATE TREASURER	\$10,583.75
64411	NEW TOWN PUBLIC SCHOOL DIST.	\$61,322.21
64412	NEW TOWN RURAL AMBULANCE DIST.	\$62.45
64413	NEW TOWN RURAL FIRE DEPT.	\$62.45
64414	RANDOLPH TWP.	\$4,423.98
64415	RIVERVIEW TWP.	\$38,326.32
64416	SIOUX IRRIGATION DISTRICT	\$2,492.82
64417	SIOUX TWP.	\$11,100.89
64418	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$511.30
64419	TRI TWP	\$29,147.92
64420	TWIN VALLEY TWP.	\$52,448.34
64421	UPPER MISSOURI DIST. HEALTH UNIT	\$3,386.69
64422	WATFORD CITY MUNICIPAL AIRPORT	\$457.25
64423	WATFORD CITY PARK DISTRICT	\$12,694.98
64424	WATFORD CITY/CITY OF	\$14,832.75
64425	WILLISTON FIRE PROTECTION DISTRICT	\$72.78
64426	WILLISTON VECTOR CONTROL DIST.	\$2.08
64427	YELLOWSTONE SCHOOL DISTRICT #14	\$5,321.64
64428	YELLOWSTONE TWP.	\$20,817.12
242807	ACCUSOURCE INC.	\$1,003.43
242808	ACME TOOLS	\$39.96
242809	ADVANCED BUSINESS METHODS	\$2,940.17
242810	ADVANCED DRAINAGE SYSTEM INC	\$30,716.00
242811	ADVANCED ENG. & ENVIRON. SERV., LLC	\$48,966.25
242812	AGRI INDUSTRIES, INC.	\$225.64
242813	ALLEGIANCE COBRA SERVICES, INC.	\$70.50
242814	ALPPERSPACH/PATRICIA	\$300.00
242815	AMAZON CAPITAL SERVICES	\$6,334.78
242816	AMERICAN WELDING & GAS	\$39.14
242817	AMKOTA HOTEL AND CONFERENC	\$273.00
242818	AQUA CHEM	\$1,315.00
242819	ARMOR INTERACTIVE	\$38,989.90
242820	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$60.00
242821	ASTRO-CHEM LAB, INC.	\$100.00
242822	BADLANDS HARDWARE	\$1,357.43
242823	BADLANDS HYDROVAC SERVICE	\$666.25
242824	BADLANDS OCCUPATIONAL TESTING SERVICES	\$190.00
242825	BAKER & TAYLOR	\$219.13
242826	BALCO UNIFORM COMPANY, INC.	\$4,306.20
242827	BASIN SAFETY CONSULTING	\$6,498.00
242828	BAYMONT INN & SUITES/MANDAN	\$78.30
242829	BECKER/BARBARA J.	\$500.00
242830	BEK CONSULTING, LLC	\$16,285.50
242831	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$1,614.81

242832	BIG OLE' TINTS LLC	\$200.00
242833	BIG STATE INDUSTRIAL SUPPLY, INC	\$236.96
242834	BISMARCK/CITY OF	\$803.83
242835	BLUE HAWK AUDIO VIDEO INC	\$8,415.43
242836	BLUE TARP FINANCIAL, INC.	\$2,480.40
242837	BOLKEN/DOUGLAS	\$3,685.08
242838	BORDER STATES ELECTRIC	\$212.43
242839	BOSS OFFICE & COMPUTER PRODUCTS	\$774.68
242840	BROWNELLS INC.	\$447.46
242841	BURNS & MCDONNELL	\$1,957.50
242842	BUSINESS RADIO LICENSING	\$150.00
242843	CALIBER MFC, LLC	\$484.47
242844	CARSTENSEN CONTRACTING, INC	\$465,655.33
242845	CASCADE AUTO GLASS	\$850.00
242846	CENGAGE LEARNING INC	\$767.16
242847	CERTIFIED POWER. INC	\$1,512.83
242848	CHARM-TEX, INC.	\$629.00
242849	CHRISTENSEN/JENNIFER	\$52.50
242850	CIM SANITARY TECH LLC	\$8,080.00
242851	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$30,226.50
242852	COMFORT INN - BISMARCK	\$264.60
242853	CORE & MAIN	\$22,933.32
242854	COUILLARD/DESTINY	\$52.50
242855	CREATIVE PRODUCT SOURCE, INC	\$592.17
242856	CREATIVE PRODUCT SOURCING INC	\$1,103.96
242857	CREATIVE SERVICES OF NEW ENGLAND	\$485.95
242858	D & J EQUIPMENT SALES & SERVICE, LLC	\$1,360.80
242859	DACOTAH PAPER CO.	\$6,496.46
242860	DAKOTA PLAYGROUND, INC	\$66,394.00
242861	DAKOTA SUPPLY GROUP	\$3,495.84
242862	DASH MEDICAL GLOVES	\$1,344.50
242863	DAWA DEVELOPMENT, LLC	\$480.00
242864	DEMCO	\$372.00
242865	DIRTY BIRDS, LLC	\$3,600.00
242866	DONE RIGHT THE FIRST TIME	\$1,190.00
242867	DOOLEY ENTERPRISES, INC.	\$2,340.00
242868	ECOLAB PEST ELIMINATION DIV.	\$2,563.42
242869	ELLIOT/AMY	\$472.50
242870	EVENT SUPPLY LLC DBA EVENT DECOR DIRECT	\$5,017.05
242871	FAIRFIELD AND WOODS, P.C.	\$1,996.50
242872	FAIRFIELD AND WOODS, P.C.	\$415.00
242873	FARSTAD OIL IN	\$8,172.87
242874	FASTENAL COMPANY	\$10,130.64
242875	FERGUSON WATERWORKS	\$2,452.12
242876	FIRST INTERNATIONAL BANK & TRUST	\$1,925.00
242877	FIRST INTERNATIONAL BANK & TRUST	\$6,770.98
242878	FIRST INTERNATIONAL INSURANCE	\$1,950.25
242879	FOREMAN/SAMANTHA J	\$50.00
242880	FRONTIER PRECISION	\$1,650.00
242881	FULKERSON FUNERAL HOME	\$2,010.00

242882	G & G GARBAGE LLC	\$317.50
242883	GIERSDORF/JESSICA	\$45.00
242884	GOLDSTAR PRODUCTS INC.	\$569.25
242885	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$102.00
242886	HANSEN/ALEX RYAN	\$472.50
242887	HAWKEYE OILFIELD SUPPLY	\$78.00
242888	HDR ENGINEERING, INC	\$38,906.19
242889	HECK BUILT LLC	\$2,740.00
242890	HEGGEN EQUIPMENT CO.	\$13,387.08
242891	HILL ENTERPRISES	\$2,058.92
242892	HOLIDAY INN EXPRESS/MINOT	\$264.60
242893	HOLIDAY INN/MINOT	\$1,852.20
242894	HOLIDAY STATIONSTORES, LLC	\$33.00
242895	ICON ARCHITECTURAL GROUP	\$10,060.44
242896	INDUSTRIAL NETWORKING SOLUTIONS	\$3,591.00
242897	INFORMATIONAL DATA TECHNOLOGIES LLC	\$371.34
242898	INGRAM/MAX	\$80.00
242899	JAPPE/KAROLIN	\$202.15
242900	JOHANSEN/MATTHEW	\$45.50
242901	JOHNSON & SUNDEEN	\$5,000.00
242902	JOHNSRUD/ERICA	\$60.90
242903	JOHNSRUD/NICOLE	\$708.85
242904	KLJ ENGINEERING, LLC	\$14,815.50
242905	LAKE REGION HOTEL GROUP LLC	\$88.20
242906	LAQUINTA INN & SUITES	\$88.20
242907	LASER LABS INC	\$1,606.00
242908	LASSEY/ DAVID	\$5,000.00
242909	LASSEY/STEVEN	\$5,000.00
242910	LINK COMPUTER CORPORATION	\$846.33
242911	LONG X ARTS FOUNDATION	\$35,000.00
242912	LUND OIL, INC.	\$2,842.52
242913	MAVERICK WOOD PRODUCTS LLC	\$7,739.00
242914	MAYO CONSTRUCTION CO. INC.	\$1,185,897.10
242915	MCCODY CONCRETE PRODUCTS, INC	\$58,025.00
242916	MCKENZIE CO. FARMER	\$36.90
242917	MCKENZIE CO. GRAZING ASSN.	\$3,127.00
242918	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$3,798.05
242919	MCKENZIE COUNTY ROAD & BRIDGE	\$16,494.17
242920	MCKENZIE ELECTRIC CO-OP INC.	\$60,383.04
242921	MEDLINE INDUSTRIES, INC	\$44.10
242922	MENARD, INC.	\$341.22
242923	MERRI	\$1,620.00
242924	MESSMER/TYLER	\$45.00
242925	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$151.97
242926	MICROMARKETING LLC	\$156.84
242927	MIDWEST TAPE LLC	\$548.60
242928	MONTANA DAKOTA UTILITIES CO.	\$40.05
242929	ND ASSN. OF COUNTIES	\$1,124.63
242930	ND DEPT. OF ENVIRONMENTAL QUALITY	\$330.00
242931	ND DEPT. OF TRANSPORTATION	\$554.05

242932	ND EMERGENCY MANAGEMENT ASSN.	\$90.00
242933	ND LTAP	\$100.00
242934	ND RECORDERS ASSOCIATION	\$400.00
242935	ND SCHOOL BOARDS ASSOCIATION	\$200.00
242936	ND STATE UNIVERSITY	\$50.00
242937	ND WATER EDUCATION FOUNDATION	\$760.50
242938	NELSON CONTRACTING CO.	\$10,626.00
242939	NELSON INTERNATIONAL	\$791.07
242940	NEWMAN/DUSTIN B	\$10.50
242941	NORTH DAKOTA ONE CALL	\$220.50
242942	NORTHERN HEAVY-DUTY TRUCK PARTS	\$2,144.60
242943	NORTHERN LAUNDRY SYSTEMS	\$154.95
242944	NORTHERN PUMP & COMPRESSION, INC.	\$554.14
242945	NORTHWEST PIPE FITTINGS, INC	\$190.34
242946	NOVA FIRE PROTECTION, INC.	\$10,825.00
242947	NOVAK/LARRY	\$40.61
242948	O K IMPLEMENT CO.	\$9,864.48
242949	O.K. TIRE STORE, INC	\$22,563.15
242950	O'DAY EQUIPMENT, LLC	\$3,651.75
242951	PEACE OFFICERS STANDARDS & TRAINING	\$150.00
242952	PEDERSEN/ANITA	\$3,700.00
242953	PHOENIX SUPPLY, LLC	\$565.33
242954	PIONEER MUSEUM	\$661.19
242955	QUINN/JEFF	\$500.00
242956	RADISSON HOTEL BISMARCK	\$198.00
242957	RDO EQUIPMENT CO. - FARGO	\$47,432.94
242958	RED HOT FIRE EXTINGUISHER SALES & SVC	\$412.75
242959	RESERVATION TELEPHONE CO-OP	\$150.67
242960	ROGER NEW	\$281.25
242961	ROLFSRUD/NANCY	\$9,539.00
242962	SANCHEZ/RAUL JR	\$472.50
242963	SCHLICHTING/TIEGAN	\$270.00
242964	SCOFIELD/JESSIE	\$1,200.00
242965	SELLAND CONSTRUCTION, INC	\$124,182.30
242966	SES HOLDINGS, LLC	\$300.00
242967	SIRCHIE ACQUISITION COMPANY, LLC	\$109.92
242968	SIVERTSON/PAIGE L	\$295.00
242969	SMITH PORSBORG SCHWEIGERT ARMSTRONG	\$2,072.40
242970	SMITH/JAMIE L	\$76.68
242971	SNOW-WHEEL SYSTEM	\$10,038.00
242972	STARLIGHT IT & SECURITY	\$805.00
242973	STATE BAR ASSOCIATION OF NORTH DAKOTA	\$300.00
242974	STEIN'S INC.	\$3,594.67
242975	STUART/KARI A	\$31.50
242976	SUMMIT COUNSELING SERVICE	\$350.00
242977	SUMMIT FOOD SERVICE, LLC	\$12,285.60
242978	SUNDRE SAND & GRAVEL, INC.	\$25,067.14
242979	SUTER/JOHN W	\$257.23
242980	SYNDICATE SAFETY & OILFIELD SUPPLIES	\$23.39
242981	TACOMA SCREW PRODUCTS, INC.	\$136.76

242982	TASC-CLIENT SERVICES	\$1,422.33
242983	THE SIDWELL COMPANY	\$240.00
242984	THORGRAMSON/KAELA M	\$241.00
242985	THOS. Y PICKETT & CO. INC.	\$21,000.00
242986	TITAN MACHINERY, INC.	\$641.01
242987	TRACTOR & EQUIPMENT CO.	\$22,977.50
242988	TRANE U.S. INC.	\$1,755.00
242989	TREVENA/JOSHUA T	\$45.50
242990	TRIANGLE R ENTERPRISES, LLC	\$12,245.00
242991	TRIPLESEAT SOFTWARE, LLC	\$250.00
242992	TROTTER/JOE	\$2,964.00
242993	ULINE	\$39,910.00
242994	UNIFORM CENTER	\$17.98
242995	UNIVERSITY OF NORTH DAKOTA	\$1,998.00
242996	VANGUARD APPRAISALS INC.	\$2,200.00
242997	VOGEL LAW FIRM	\$255.00
242998	WAKAM/JULIUS	\$140.00
242999	WATFORD CITY COMMUNITY BENEFIT ASSOC.	\$549.22
243000	WAWSA	\$965,717.60
243001	WESTLIE TRUCK CENTER	\$896.35
243002	WESTLIE TRUCK CENTER OF WILLISTON	\$6,585.13
243003-243016	PAYROLL - JUNE 9, 2023	\$921,857.97
243017	ALEXANDER/CITY OF	\$56.00
243018	ARMSTRONG SANITATION	\$1,040.47
243019	CONSOLIDATED TELCOM	\$98.48
243020	INFORMATION TECHNOLOGY DEPT.	\$8,056.15
243021	MCKENZIE COUNTY RURAL WATER	\$845.43
243022	MCKENZIE ELECTRIC CO-OP INC.	\$16,152.29
243023	MONTANA DAKOTA UTILITIES CO.	\$19,861.61
243024	NEMONT	\$28.50
243025	RESERVATION TELEPHONE CO-OP	\$5,780.76
243026	SOUTHWEST WATER AUTHORITY	\$72.15
243027	VERIZON/ACCT 842030146-00001	\$5,526.62
243028	VERIZON/ACCT 842030146-00003	\$9,611.34
243029	WATFORD CITY WATER DEPT./CITY OF	\$7,855.84
243030	ALEXANDER/CITY OF	\$1,944.99
243031	GARRISON DIVERSION CONSERVANCY DIST.	\$4,007.05
243032	L. YELLOWSTONE IRRIG. DIST. #2	\$59.78
243033	MCKENZIE CO. AMBULANCE SERVICE	\$1,869.59
243034	YELLOWSTONE SCHOOL DISTRICT #14	\$286.02
243035	ACKERMAN-ESTVOLD	\$28,475.00
243036	ACME TOOLS	\$1,037.85
243037	ADVANCED ENG. & ENVIRON. SERV., LLC	\$25,308.25
243038	ADVANTAGE EMBLEM, INC	\$207.00
243039	ALEX AIR APPARATUS	\$420.00
243040	ALLEGIANCE COBRA SERVICES, INC.	\$76.00
243041	ALPPERSPACH/PATRICIA	\$150.00
243042	AMAZON CAPITAL SERVICES	\$3,265.42
243043	AMERICAN BACKFLOW PRODUCTS, COMPANY	\$474.11
243044	AMERICAN WELDING & GAS	\$39.83

243045	ARMOR INTERACTIVE	\$26,702.85
243046	ASTORIA HOTEL & EVENT CENTER	\$176.40
243047	ASTRO-CHEM LAB, INC.	\$100.00
243048	BADLANDS HARDWARE	\$187.14
243049	BADLANDS OCCUPATIONAL TESTING SERVICES	\$76.00
243050	BAKER & TAYLOR	\$3,770.96
243051	BALCO UNIFORM COMPANY, INC.	\$2,448.69
243052	BARANKO BROTHERS INC	\$20,000.00
243053	BEK CONSULTING, LLC	\$148,137.77
243054	BISMARCK STATE COLLEGE	\$625.00
243055	BOSS OFFICE & COMPUTER PRODUCTS	\$1,467.42
243056	BRAUN INTERTEC CORPORATION	\$10,525.00
243057	BROSZ ENGINEERING, INC.	\$46,470.00
243058	BUTLER MACHINERY COMPANY	\$1,095.00
243059	CALAMP WIRELESS NETWORKS CORPORATION	\$3,978.00
243060	CALIBER MFC, LLC	\$1,820.07
243061	CARLSON/JONATHAN	\$295.55
243062	CASCADE AUTO GLASS	\$1,261.50
243063	CDW-G GOVERNMENT	\$2,084.82
243064	CERTIFIED POWER. INC	\$3,213.32
243065	CORE & MAIN	\$9,305.62
243066	CORPORATE TRANSLATION SERVICES, INC	\$47.20
243067	COUNTIES PROVIDING TECHNOLOGY	\$3,345.00
243068	CROSSINGS AT WATFORD CITY LLC/THE	\$2,574.50
243069	D & D WATER WELL SERVICE	\$8,768.50
243070	DACOTAH PAPER CO.	\$39,094.82
243071	DAKOTA SUPPLY GROUP	\$1,632.85
243072	DARRINGTON SNOW REMOVAL	\$6,000.00
243073	DAWA DEVELOPMENT, LLC	\$1,040.00
243074	DEMCO	\$2,578.55
243075	DIRTY BIRDS, LLC	\$16,200.00
243076	DONE RIGHT THE FIRST TIME	\$952.00
243077	ELKAN, INC	\$313.40
243078	FARMERS UNION OIL COMPANY	\$143,976.89
243079	FARSTAD OIL IN	\$328.50
243080	FASTENAL COMPANY	\$1,064.23
243081	FCI CONSTRUCTORS, INC.	\$3,397,394.20
243082	FERGUSON WATERWORKS	\$363.97
243083	FLATLAND FRESHWATER DEPOT, LLC	\$548.00
243084	FOOTE/JESSE J	\$66.00
243085	FULKERSON FUNERAL HOME	\$1,820.00
243086	G & G GARBAGE LLC	\$215.00
243087	GRAINGER	\$136.14
243088	HECK BUILT LLC	\$11,950.00
243089	HEGGEN EQUIPMENT CO.	\$831.59
243090	HILL ENTERPRISES	\$153.23
243091	HOOKER/COREY L	\$29.00
243092	ICON ARCHITECTURAL GROUP	\$25,578.06
243093	INFORMATIONAL DATA TECHNOLOGIES LLC	\$744.42
243094	INTERACTIVE DATA, INC	\$50.00

243095	INTERSTATE ENGINEERING	\$22,738.40
243096	INTERSTATE POWER SYSTEMS	\$286.85
243097	ISIGHT RPV SERVICES	\$12,500.00
243098	J.J. KELLER & ASSOCIATES INC	\$1,583.93
243099	JOHN HUTTER TOWING	\$187.50
243100	JOHNSON/RYAN S	\$22.00
243101	JUNIOR LIBRARY GUILD	\$284.49
243102	KNIFE RIVER	\$49,918.00
243103	KUMMER'S PUMPING	\$400.00
243104	LARSEN SERVICE DRUG, INC.	\$582.92
243105	LEO/DEVAN	\$180.13
243106	LEWIS & CLARK REG. DEVELOPMENT COUNCIL	\$4,500,000.00
243107	LINDE GAS & EQUIPMENT INC.	\$2,382.51
243108	LINK COMPUTER CORPORATION	\$846.33
243109	LUPINE CONSTRUCTION, INC	\$4,000.00
243110	MATHISEN/CHAR	\$171.73
243111	MCCODY CONCRETE PRODUCTS, INC	\$5,265.15
243112	MCKENZIE CO. FARMER	\$1,809.90
243113	MCKENZIE CO. HEALTHCARE SYSTEMS	\$53.24
243114	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$90.50
243115	MCKENZIE CO. TREASURER	\$4,500,000.00
243116	MCKENZIE COUNTY ROAD & BRIDGE	\$16,377.30
243117	MCKENZIE ELECTRIC CO-OP INC.	\$1,148.95
243118	MENARD, INC.	\$51.48
243119	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$27.57
243120	MIDWEST DOORS OF DICKINSON, INC.	\$243.27
243121	MIDWEST TAPE LLC	\$718.77
243122	MONTANA DAKOTA UTILITIES CO.	\$76.60
243123	MYERS AUTO PARTS	\$1,359.00
243124	NARDINI FIRE EQUIPMENT	\$700.00
243125	ND ASSN. OF COUNTIES	\$1,141.00
243126	ND DEPT. OF ENVIRONMENTAL QUALITY	\$1,500.00
243127	ND OFFICE OF THE ATTORNEY GENERAL	\$5,589.00
243128	ND STATE RADIO COMMUNICATIONS	\$720.00
243129	NDCHCA	\$100.00
243130	NDGS LLC	\$42.76
243131	NELSON CONTRACTING CO.	\$4,622.00
243132	NELSON INTERNATIONAL	\$6,584.07
243133	NORTH DAKOTA ONE CALL	\$412.30
243134	NORTHERN HEAVY-DUTY TRUCK PARTS	\$1,375.35
243135	NORTHERN LAUNDRY SYSTEMS	\$1,217.55
243136	NOVAK/LARRY	\$40.61
243137	O K IMPLEMENT CO.	\$3,013.33
243138	OPENGOV, INC.	\$9,900.00
243139	PEACE OFFICERS STANDARDS & TRAINING	\$175.00
243140	PHARMCHEM. INC.	\$1,500.65
243141	POMP'S TIRE SERVICE INC	\$4,029.80
243142	PRO-WEST & ASSOCIATES, INC.	\$4,903.89
243143	QUADIENT FINANCE USA, INC.	\$31.09
243144	QUADIENT LEASING USA, INC.	\$1,200.87

243145	RDO EQUIPMENT CO. - FARGO	\$15,973.59
243146	RED HOT FIRE EXTINGUISHER SALES & SVC	\$92.75
243147	RED ROCK FORD	\$2,275.50
243148	RESERVATION TELEPHONE CO-OP	\$4,213.67
243149	RIVER AGGREGATES II	\$869,041.64
243150	ROGER NEW	\$281.25
243151	ROUGH RIDER CENTER	\$382.00
243152	ROUGH RIDER INDUSTRIES	\$31,981.00
243153	SANFORD CONSTRUCTION	\$800.00
243154	SANFORD HEALTH WATFORD CITY CLINIC	\$115.00
243155	SAX MOTOR CO	\$78,028.00
243156	SELLAND CONSTRUCTION, INC	\$329,044.89
243157	SINCLAIR CYBERNETICS, LLC	\$4,246.30
243158	SRF CONSULTING GROUP, INC	\$38,800.04
243159	STEIN'S INC.	\$1,462.56
243160	STREICHER'S	\$16.55
243161	SUMMIT FOOD SERVICE, LLC	\$8,728.45
243162	SUNDRE SAND & GRAVEL, INC.	\$4,735.37
243163	TENET CORP	\$210.08
243164	THIEL BROTHERS ROOFING, INC.	\$739.90
243165	THOMSON REUTERS-WEST	\$1,008.69
243166	TRACTOR & EQUIPMENT CO.	\$42,053.50
243167	ULINE	\$434.08
243168	UNITED QUALITY COOPERATIVE	\$1,370.29
243169	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$2,018.32
243170	VALLI INFORMATION SYSTEMS, INC	\$876.36
243171	VOGEL LAW FIRM	\$816.00
243172	WARNE CHEMICAL & EQUIPMENT CO.	\$218.90
243173	WAWSA	\$987,958.88
243174	WEST DAKOTA WATER, LLC	\$673.47
243175	WEST EDGE LINE CONTRACTORS	\$750.00
243176	WESTERN TIRE	\$5,764.00
243177	WESTLIE TRUCK CENTER	\$3,044.28
243178	WESTLIE TRUCK CENTER OF WILLISTON	\$414.40
243179	ZERO9 SOLUTIONS LTD	\$967.50
243180	4IMPRINT	\$589.23
243181-243194	PAYROLL - JUNE 23, 2023	\$910,473.07
	Total	\$21,917,771.15

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

July 6, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 6, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the June 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Wold, to approve the bills as presented with the exception of the bills to Montana Shed Center, Edgar Trotter, and Ed Trotter for further evaluation. All voting aye, motion carried.

MCWRD Assistant Director Wakam discussed with the Board a WAWSA invoice that was pulled for payment on June 6. Wakam outlined the percentages the County is responsible to pay for project based on their location inside or outside of the ETAs. The Board requested additional information on the areas/locations where the work was performed to include street information before resubmitting the invoice. Johnsrud stated she would reach out to WAWSA and AE2S to assist Wakam in obtaining the information.

P&Z Director Kimpel updated the Board on upcoming NDIC, PSC, and NDDOH hearings. Kimpel will present the Cerilon letter of support to the Board at the July 18 meeting for signature authorization.

Moved by Hystad, seconded by Skarda, to approve the out of state travel to the Brownfields Grant Conference as presented by Kimpel. All voting aye, motion carried.

Discussion was held with Jail Administrator Olson on the need for employees within Corrections to take home County vehicles. Olson provided policies and discussed the need with the Board about required response times and the number of people that can be required to respond. After discussion the Board agreed the need to take the vehicles home as presented was justified.

Moved by Skarda, seconded by Brown, to approve a budget amendment in the amount of \$12,000 to the Superintendent of Schools 2023 budget for the training program of daycares, preschools, and after-school programs in McKenzie County as presented. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update of the facility and the recent County Fair and Bakken Classic events. Moved by Brown, seconded by Hystad, to approve the use of the moveable bleachers for Watford City's Ribfest pending proof of insurance and an indemnification/waiver of liability at no cost. All voting aye, motion carried.

Kubal discussed with the Board the possibility of purchasing a billboard along Highway 85 to post Ag Expo Event information and the possibility of selling advertising to others. Kubal stated NDDOT had approved the sign, so long as it is not placed within the right of way. State's Attorney Skarda stated a purchase would likely have to go through the JDA and would need to be bid out should the Board move in this direction. Board consensus was to continue researching options and obtaining additional information.

Moved by Skarda, seconded by Hystad, to approve the purchase of poly cutting edges for the Ag Expo equipment in the amount of \$2,346.58 as presented. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on a section line closure request from the Ag Expo. One landowner was present for the hearing.

RESOLUTION DISCONTINUING SECTION LINE ROADWAYS

WHEREAS, a petition to close a portion of a section line roadway in Sections 27 and 34, Township 150 North, Range 99 West has been filed in the office the McKenzie County Auditor, being further described as:

A strip of land located in the N1/2 of Section 34, Township 150 North, Range 99 West and the S1/2 of Section 27, Township 150 North, Range 99 West in McKenzie County, North Dakota, said strip being sixty-six feet wide, lying thirty-three feet on each side of the following described centerline: Commencing at the northwest corner point of the NW1/4 of said Section 34 thence at a bearing of N87°47'15"W for a distance of 1,324 ft and beginning at a point on the North Line of the N1/2 of said Section 34 which bears along said section line N87°47'15"W 3,403.21' to a point on the north line of said Section 34 which bears S87.7694E 564.05' from the Northeast corner of Section 33, Township 150 North, Range 99 West, the said lines of said described right-of-way being shortened or elongated to meet the grantor's property. Basis of bearings is aerial imagery and measurement in GIS software.

WHEREAS, Notice of Hearing was given and duly held by the McKenzie County

Board of Commissioners on Thursday, July 6, 2023, at 10:00 AM CT in the Board Room of the McKenzie County Courthouse at 201 5th St NW, Watford City, North Dakota, with Commissioners Lawlar, Skarda, Brown, Hystad, and Wold present, and

WHEREAS, testimony has been received and evidence examined in favor of the discontinuance of said roadways, on motion made by Commissioner Brown, seconded by Commissioner Skarda, and a vote of 5 aye and 0 nay,

IT IS RESOLVED by the Board of County Commissioners for McKenzie County, North Dakota, that is in the interest of the public and the parties involved granting the petition and hereby declaring the described section line roadways to be discontinued.

Moved by Hystad, seconded by Brown, to approve and authorize the chairman's signature on the Safe Streets for All Grant Agreement as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Joint Powers Agreement with the Watford City Park Board for the McKenzie County Athletic Park as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman's signature on the updated contract with NeoGov to include contract term and financial obligation dates as presented. All voting aye, motion carried.

Discussion was held on camera access to County buildings. The Board requested HR Director Norby to work on a list of specific individuals to have access and come back to the Board at that time.

Mayor Willcox, City of Alexander, along with Kory Schweitzer from Houston Engineering, discussed and requested County funding for the 2024 Lonesome Creek Project which will be to add curb, gutter, and water upgrades within the subdivision. Willcox requested \$4.5M from the County to assist with the project which will also assist in the building of the proposed daycare facility in Alexander. Board consensus was to add \$4.5M to the 2024 County budget and to continue discussions. Willcox stated the priority for the City of Alexander would first be the daycare facility, then the Lonesome Creek Project, and finally the possible community building which is still in design phase.

Moved by Skarda, seconded by Hystad, to approve the Joint Powers Agreement with the City of Alexander for the former County shop property and authorize the chairman to sign the deed for transfer of property as presented. All voting aye, motion carried.

Discussion was held on the 2024 County budget. The Board requested McKenzie County Healthcare Systems attend an upcoming Board meeting to further discuss financial requests and financial positions of the hospital.

The meeting recessed at 11:33 a.m. until July 18, 2023, at 9:00 a.m.

July 18, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on July 18, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Hystad, to approve the agenda as amended to include permit cost discussion with Engineering. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Skarda, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to accept the Treasurer's Report for the period ending June 30, 2023. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-7 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve NDACo EICG Award Applications; 2. Set Public Hearing for UMDHU 2024 Budget – August 15 at 10am CT; 3. Approve Out of State Travel Request – MCSO – Kamisky Field Officer Training – Sioux City, IA – August 14-18, 2023; 4. Approve & Authorize Chairman Signature – Township Memorandums of Understanding (Antelope, Grail, Elm Tree Townships); 5. Approve & Authorize Chairman Signature – JPA between McKenzie County and McKenzie County Rural Fire District – 8 Gas Clip Monitors for Keene Volunteer Fire Department; 6. Approve & Authorize Chairman Signature – Asphalt Surface Technologies Corp for 2023 Chip Seal Project; 7. Set Public Hearing – Abatement Applications 4544-4546 – August 1, 2023 at 10am CT.

Moved by Hystad, seconded by Skarda, to approve Planning & Zoning Consent Agenda Items 1-3 as presented. All voting aye, motion carried. Item approved: 1. #08-23CUP Jacks Redi-Mix – Approved - Applicant is requesting a CUP for a Mobile Concrete Ready Mix Plant to provide Ready Mix on an intermittent and as needed basis to the surrounding area. 2. #09-23CUP Rough Rider Operating – Approved - Applicant is requesting a Conditional Use Permit to bring an existing Industrial Pond into Compliance. 3. #10-23CUP ND State Water Commission- Approved - Applicant is requesting a Conditional Use Permit to Install a new (bigger) Riser/ Booster Station on an existing freshwater pipeline.

Landfill Director Schreiber provided an update of the recent Household Hazardous Waste Event. Schreiber requested to look to hold the annual event around Earth Day each year and the Board was supportive of that timeline.

P&Z Director Kimpel presented four applicants to the Board to fill the vacant P&Z Board position – Julie Nelson, Jimmy Jeske, Will Berry, and Roger Rink. The Board discussed information they received from constituents and activity in areas where the individuals resided. Moved by Hystad to appoint Will Berry to the P&Z Board. Motion died for lack of second. Moved by Brown, seconded by Skarda, to appoint Jimmy Jeske to the P&Z Board. Roll call vote: Brown, aye; Hystad, nay; Lawlar, aye; Skarda, aye; Wold, aye. With 4 votes aye and 1 vote nay, motion carried.

Moved by Brown, seconded by Skarda, to approve the letter of support for the Cerilon facility and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the out of state travel to Anchorage, AK for the Western Planner Conference as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the addition of Saturday hours to the Library schedule as presented by Library Director Anguiano. All voting aye, motion carried.

Anguiano also discussed with the Board replacement costs for the Bookmobile as requested at the last Board meeting. Anguiano stated the current bookmobile is functioning well and want to continue to work to build up the bookmobile fund for the future. Anguiano stated once a new bookmobile was ordered it would likely take a year to receive.

Economic Development Director Stenberg introduced Nick Ybarra and Aaron Gravos from the Save the Maah Daah Hey organization to discuss the 2024 funding request. Ybarra and Gravos outlined the history of the Maah Daah Hey trail and the SMDH organization. Also discussed with the Board was tourism and economic opportunities due to the trail for McKenzie County. Gravos stated the funding request would cover about \$40,000 in operating costs plus salary and benefits for the SMDH Director position. Brown stated the MDH trail is an asset for the community adding quality of life for residents and tourist destination to the area, which make it appropriate for the mission of the JDA and said there are merits to supporting a paid director position as a necessary step to ensure the longevity of the asset for McKenzie County. Wold stated this is a fairly inexpensive investment within the community and assists other residents who perhaps haven't benefited from funds spent on other recreational opportunities. Skarda stated she supports the project and looks forward to seeing it grow in the future and having events begin and end in McKenzie County.

Discussion was held on the Alexander Daycare facility, which would accommodate approximately 70 children. Nick Lippert, JLG Architects, answered

questions about the budget and design of the building. The Board discussed the nearby infrastructure project, need for housing within Alexander, and the opportunities for helping out other community daycare constraints with this facility.

Emergency Manager Jappe requested an addition to the DES 2024 budget in the amount of \$5,000 for a Local Emergency Operations Plan. Board consensus was to add \$5,000 to the 2024 DES contract services line and discuss further in upcoming 2024 budget discussions.

Moved by Skarda, seconded by Wold, to approve the recommended changes in compensation to the HR and Engineering departments based on HR reviews. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve a funds transfer in the amount of \$2,500 to JDA for the Leather and Lace event at the Ag Expo in December. All voting aye, motion carried.

Ag Expo Director Kubal discussed with the Board a permanent motorcross track for the Ag Expo facility. Kubal stated there is one public owned track in ND, which is in Glen Ullin and he is working on finding out additional information. State's Attorney Skarda stated he would be hesitant to move forward with a track due to liability concerns until additional research is completed. The Board requested Kubal find out more information and provide an update, but made no commitments.

Moved by Skarda, seconded by Hystad, to approve the purchase of barrel/pole lasers as presented for the Ag Expo. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the arena rock screening as presented to remove rocks from the area dirt at the Ag Expo. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Main Street Reconstruction Project Change Order #4 in the amount of \$3,803.47 as presented and authorize the chairman to sign. All voting aye, motion carried.

Engineer Demars discussed with the Board County-owned weather stations, some of which are functional and others that are not. Demars provided information on WDEA's Wise Roads network of weather stations. The Board requested Demars reach out to landowners about the County-owned weather stations and their status.

Moved by Hystad, seconded by Skarda, to approve the West Structure Replacements Project Change Order #4 and Change Order #5 in the amount of \$36,959.37 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Task Order 6 with Ackerman-Estvold for the 2023 Chip Seal Project in the amount of \$236,700 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the CR37 Reconstruction contract modification with Civil Science Infrastructure, Inc. in the amount of \$5,300 as presented and authorize the chairman to sign. All voting aye, motion carried.

Demars presented a revised 2024 Capital Improvement Plan (CIP). Demars requested to move the CR12, 107th Ave NW, CR6, and CR27 projects to points where they could be bid out depending on availability of funds in 2024. The Board offered feedback to Demars on that list of possible projects, as well as their concerns and priorities for 2024.

The Board discussed permit fees with Demars, as well as the process for obtaining and reviewing permits. Demars stated she is hoping to enhance this process in the future to help make it easier to understand and review.

Demars presented updated design standards for new construction and reconstruction of roads within McKenzie County. The updated standards reduce some requirements from the previous standards approved in 2018 but are still higher than the design standards required by State law.

Whitney Stephenson, Shawn Casey, and Dusty Grosulak, Grayson Mills Energy, addressed design requirements for their Figaro South Road Improvement project and requested variances from the 2018 standards, but felt their request was more in line with the newly proposed standards. Board consensus was to move towards all standards being upheld, but also need to have flexibility and discussions on variances for projects when needed.

Moved by Skarda, seconded by Brown, to adopt the 2023 Design Standards for New Construction or Reconstruction of Roads as presented by Demars and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to authorize Grayson Mills Energy to make necessary improvements to the section line road discussed and follow up with formal agreements as quickly as possible. Demars stated the agreement would be the road needs to be built to the standards within a certain time frame, not necessarily prior to the pad being built. Brown reiterated the road will eventually need to be built to County standards set by the Board and expressed no fear that Grayson Mills would be willing to deviate from those standards knowing that would possibly jeopardize future projects within McKenzie County. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to set the NDACo County Delegate selection meeting for August 1. All voting aye, motion carried.

Johnsrud reported that the County is still in contract negotiations with the current finance/tax/recorder software vendor, CPT, on a contract extension through the end of the transition to the County's new software, Tyler. Johnsrud will present a contract for approval and signature once negotiations have been completed.

RESOLUTION AUTHORIZING CERTIFICATE REDEMPTION

BE IT RESOLVED by the Board of County Commissioners of McKenzie County, North Dakota, that it is in the best interests of the County to redeem and pay its outstanding State Aid Refunding Certificates of Indebtedness, Series 2018, dated December 12, 2018, maturing in the years 2024 through 2027 (the "Certificates"). On or about September 1, 2023, the County shall prepay and redeem \$17,185,000, consisting of the Serial Certificates maturing on August 1, 2024 (\$4,015,000), August 1, 2025 (\$4,220,000), August 1, 2026 (\$4,385,000) and on August 1, 2027 (\$4,565,000).

BE IT FURTHER RESOLVED that the County Auditor/Treasurer shall direct the Paying Agent for the Certificates to give the required notice of redemption and is hereby authorized to take such other action as may be necessary to carry out the intention of this resolution.

The governing body of the County acted on the foregoing resolution at a properly noticed meeting held in Watford City, North Dakota, on July 18, 2023, with the motion for adoption made by Skarda and seconded by Hystad, and the roll call vote on the motion was as follows: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; and Brown, aye. With 5 votes aye and 0 votes nay, motion carried.

Discussions were held on the 2024 County budget and direction was given to Johnsrud regarding preparation of the preliminary budget and levies to be presented for possible approve at the August 1 meeting. Moved by Lawlar, seconded by Skarda, to make all BOCC member salaries equal, splitting the additional \$5,000 the chairman receives annually equally among all BOCC members. All voting aye, motion carried. Moved by Hystad, seconded by Wold, to change BOCC member salary from \$28,500 to \$30,000 per member each year, effective January 1, 2024, net increase of \$2,500 in total over 2023 compensation. All voting aye, motion carried.

The meeting adjourned at 2:22 p.m. until August 1, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

JULY 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
64648	ALEXANDER PARK DISTRICT	\$2,200.00
64649	ALEXANDER RURAL FIRE DISTRICT	\$400,000.00
64650	WATFORD CITY/CITY OF	\$15,594.79
64870	ALEXANDER PARK DISTRICT	\$121.18
64871	ALEXANDER RURAL FIRE DISTRICT	\$1,092.98
64872	ALEXANDER SCHOOL DIST. #2	\$10,443,878.19
64873	ALEXANDER TWP.	\$9,600.05
64874	ANTELOPE CR. TWP.	\$6,505.17
64875	ARNEGARD RURAL FIRE PROTECTION DIST.	\$878.11
64876	ARNEGARD TWP.	\$16,560.60
64877	ARNEGARD/CITY OF	\$10,355.46
64878	BLUE BUTTES TWP.	\$11,097.25
64879	CHARBON TWP.	\$11,824.62
64880	EARL SCHOOL DIST. #18	\$181,209.49
64881	ELM TREE TWP.	\$40,113.87
64882	GRAIL TWP.	\$5,308.95
64883	GRASSY BUTTE FIRE DISTRICT	\$321.22
64884	HAWKEYE TWP.	\$11,676.99
64885	HORSE CREEK RURAL FIRE DIST.	\$109.01
64886	HORSE CREEK SCHOOL DIST. #32	\$731,311.05
64887	KEENE TWP.	\$10,856.28
64888	MANDAREE SCHOOL DIST. #36	\$6,713.14
64889	MCKENZIE CO. FIRE PROT. DIST.	\$6,135.23
64890	MCKENZIE CO. HISTORICAL SOCIETY	\$868.96
64891	MCKENZIE CO. SD#1	\$12,015,782.03
64892	MCKENZIE SOIL CONS. DIST.	\$8,003.59
64893	ND STATE TREASURER	\$6,972.57
64894	NEW TOWN PUBLIC SCHOOL DIST.	\$165,376.74
64895	NEW TOWN RURAL AMBULANCE DIST.	\$77.38
64896	NEW TOWN RURAL FIRE DEPT.	\$77.38
64897	RANDOLPH TWP.	\$4,481.55
64898	RIVERVIEW TWP.	\$81,259.80
64899	SIOUX TWP.	\$11,329.90
64900	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$396.18
64901	TRI TWP	\$47,161.76
64902	TWIN VALLEY TWP.	\$114,642.17
64903	UPPER MISSOURI DIST. HEALTH UNIT	\$3,349.66
64904	WATFORD CITY MUNICIPAL AIRPORT	\$587.04
64905	WATFORD CITY PARK DISTRICT	\$9,547.20
64906	WATFORD CITY/CITY OF	\$239,715.02
64907	WILLISTON FIRE PROTECTION DISTRICT	\$62.03
64908	WILLISTON VECTOR CONTROL DIST.	\$2.58
64909	YELLOWSTONE SCHOOL DISTRICT #14	\$2,156,195.88
64910	YELLOWSTONE TWP.	\$20,153.09
243195	ACKERMAN-ESTVOLD	\$11,796.25
243196	ACME TOOLS	\$171.34
243197	ADVANCED BUSINESS METHODS	\$155.52

243198	AMAZON CAPITAL SERVICES	\$642.25
243199	AMERICAN ENGINEERING TESTING, INC.	\$21,463.75
243200	ARMOR INTERACTIVE	\$32,933.06
243201	BADLANDS HARDWARE	\$827.31
243202	BADLANDS OCCUPATIONAL TESTING SERVICES	\$38.00
243203	BAHR/ALBERT	\$378.42
243204	BALCO UNIFORM COMPANY, INC.	\$981.70
243205	BIG OLE' TINTS LLC	\$200.00
243206	BOLKEN/DOUGLAS	\$3,463.54
243207	BOSS OFFICE & COMPUTER PRODUCTS	\$1,026.82
243208	CASCADE AUTO GLASS	\$7,500.00
243209	CENTRAL SPECIALTIES INC.	\$104,597.03
243210	CERTIFIED POWER. INC	\$4,739.15
243211	CHARM-TEX, INC.	\$227.40
243212	CIM SANITARY TECH LLC	\$24,746.67
243213	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$13,350.63
243214	CLINICAL LABORATORY IMPROVEMENT ADMEND.	\$180.00
243215	CONWELL/IAN B	\$629.70
243216	CORBIN/ZACHERY	\$112.00
243217	CULINEX	\$657.55
243218	CULLIGAN WATER CONDITIONING	\$3,125.00
243219	DACOTAH PAPER CO.	\$796.06
243220	DAKOTA FIRE EXTINGUISHERS	\$5,140.35
243221	DARRINGTON SNOW REMOVAL	\$8,255.00
243222	DIRTY BIRDS, LLC	\$9,000.00
243223	DTE, INC.	\$808.36
243224	DUSTBUSTERS ENTERPRISES INC.	\$1,111,391.94
243225	ECOLAB PEST ELIMINATION DIV.	\$2,641.01
243226	ELLIOT EXCAVATING	\$1,000.00
243227	FAIRFIELD AND WOODS, P.C.	\$4,359.50
243228	FAIRFIELD AND WOODS, P.C.	\$14,994.00
243229	FARSTAD OIL IN	\$3,425.55
243230	FASTENAL COMPANY	\$2,793.41
243231	FIRST INTERNATIONAL BANK & TRUST	\$6,957.11
243232	FIRST INTERNATIONAL INSURANCE	\$62,989.00
243233	FORZA FORENSICS, LLC	\$625.00
243234	FULKERSON FUNERAL HOME	\$3,295.00
243235	GALLS INCORPORATED	\$340.91
243236	HALONEN/DANIEL A	\$112.00
243237	HASKINS/JOHN	\$263.98
243238	HECK BUILT LLC	\$1,988.00
243239	HEGGEN EQUIPMENT CO.	\$1,366.29
243240	HILTON GARDEN INN/FARGO ND	\$264.60
243241	ICON ARCHITECTURAL GROUP	\$9,954.18
243242	JAPPE/KAROLIN	\$16.79
243243	JOHNSON & SUNDEEN	\$5,000.00
243244	KLJ ENGINEERING, LLC	\$69,544.42
243245	KNIFE RIVER	\$413,373.30
243246	LAQUINTA INN & SUITES	\$352.80
243247	LAWRENCE/DAVID	\$100.00

243248	MAVERICK WOOD PRODUCTS LLC	\$3,915.00
243249	MAYO CONSTRUCTION CO. INC.	\$704,505.93
243250	MCCODY CONCRETE PRODUCTS, INC	\$610.47
243251	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$2,714.23
243252	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$10.00
243253	MCKENZIE COUNTY ROAD & BRIDGE	\$40,371.40
243254	MCKENZIE COUNTY RURAL WATER	\$8,651.29
243255	MCKENZIE ELECTRIC CO-OP INC.	\$51,258.40
243256	MEADOWLARK ENVIRONMENTAL, LLC	\$1,714.48
243257	MEDLINE INDUSTRIES, INC	\$144.44
243258	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$44.55
243259	MILES PARTNERSHIP LLLP	\$2,200.00
243260	MOORE ENGINEERING, INC.	\$1,152.50
243261	MOUNTAIN PLAINS LLC	\$297.00
243262	ND ASSN. OF COUNTIES	\$1,666.00
243263	ND DEPT. OF ENVIRONMENTAL QUALITY	\$90.00
243264	ND DEPT.OF CORRECTIONS & REHABILITATION	\$200.00
243265	NELSON INTERNATIONAL	\$582.59
243266	NORTHERN HEAVY DUTY TRUCK PARTS	\$368.40
243267	NORTHERN PUMP & COMPRESSION, INC.	\$80.60
243268	NUTRIEN AG SOLUTIONS	\$2,470.00
243269	O K IMPLEMENT CO.	\$3,741.58
243270	O.K. TIRE STORE, INC	\$5,112.64
243271	O'DAY EQUIPMENT, LLC	\$1,494.00
243272	O5 MOTORSPORTS, LLC	\$1,055.64
243273	PARK & PLAY USA, LLC	\$4,383.00
243274	PEACE OFFICERS STANDARDS & TRAINING	\$75.00
243275	PHOENIX SUPPLY, LLC	\$615.06
243276	PIONEER MUSEUM	\$20.11
243277	PRO AUTO BODY, LLC	\$898.35
243278	RADISSON HOTEL BISMARCK	\$264.60
243279	RDO EQUIPMENT CO. - FARGO	\$407,750.56
243280	RESERVATION TELEPHONE CO-OP	\$7,197.13
243281	RIVER AGGREGATES II	\$696,171.92
243282	ROLLA/SHANIA	\$64.40
243283	SAVE THE MAAH DAAH HEY	\$110,000.00
243284	SAX MOTOR CO	\$81,928.00
243285	SHERWIN-WILLIAMS/WILLISTON	\$41.67
243286	SIGN SOLUTIONS USA	\$9,186.15
243287	SPRAYSYNC	\$9,550.00
243288	STARLIGHT IT & SECURITY	\$610.00
243289	STEIN'S INC.	\$307.98
243290	STENBERG/DANIEL	\$210.92
243291	SUMMIT FIRE PROTECTION CO.	\$1,295.00
243292	SUMMIT FOOD SERVICE, LLC	\$4,167.52
243293	SUTER/JOHN W	\$493.86
243294	SWANSTON EQUIPMENT CO.	\$12,600.00
243295	SWIGART/CHANTEL	\$215.78
243296	THE SIDWELL COMPANY	\$6,000.00
243297	TORRES/FLOR I	\$54.37

243298	TRACTOR & EQUIPMENT CO.	\$16,042.04
243299	TRANE U.S. INC.	\$1,704.00
243300	TRIPLESEAT SOFTWARE, LLC	\$250.00
243301	ULINE	\$269.37
243302	UNITED STATES TREASURY DEPARTMENT	\$1,339.20
243303	VIKING GLASS OF ND INC	\$4,200.00
243304	WARNE CHEMICAL & EQUIPMENT CO.	\$1,493.54
243305	WATFORD CITY AREA CHAMBER OF COMMERCE	\$100.00
243306	WATFORD CITY COMMUNITY BENEFIT ASSOC.	\$606.24
243307	WATFORD CITY VETERINARY CENTER	\$71.74
243308	WESTLIE TRUCK CENTER	\$583.67
243309	WORTMAN/NATHAN	\$170.00
243310-243323	PAYROLL - JULY 7, 2023	\$925,542.59
243324	ALEXANDER/CITY OF	\$56.00
243325	ARMSTRONG SANITATION	\$1,040.47
243326	CONSOLIDATED TELCOM	\$98.50
243327	INFORMATION TECHNOLOGY DEPT.	\$8,077.85
243328	LYREC	\$30.26
243329	MCKENZIE COUNTY RURAL WATER	\$2,967.85
243330	MCKENZIE ELECTRIC CO-OP INC.	\$23,549.73
243331	MONTANA DAKOTA UTILITIES CO.	\$20,583.07
243332	NEMONT	\$28.50
243333	RESERVATION TELEPHONE CO-OP	\$5,841.74
243334	SOUTHWEST WATER AUTHORITY	\$57.28
243335	VERIZON/ACCT 842030146-00001	\$6,125.37
243336	VERIZON/ACCT 842030146-00003	\$3,532.89
243337	WATFORD CITY WATER DEPT./CITY OF	\$12,579.54
243338	ALEXANDER/CITY OF	\$12,243.82
243339	GARRISON DIVERSION CONSERVANCY DIST.	\$4,182.07
243340	MCKENZIE CO. AMBULANCE SERVICE	\$1,371.32
243341	YELLOWSTONE SCHOOL DISTRICT #14	\$257.00
243342	ACCUSOURCE INC.	\$3,339.80
243343	ACME TOOLS	\$71.99
243344	ADVANCED BUSINESS METHODS	\$2,638.63
243345	ADVANCED ENG. & ENVIRON. SERV., LLC	\$63,010.20
243346	AGENCY MABU	\$9,604.00
243347	AGRI INDUSTRIES, INC.	\$385.88
243348	AMAZON CAPITAL SERVICES	\$4,793.93
243349	AMERICAN WELDING & GAS	\$39.14
243350	ARMOR INTERACTIVE	\$25,638.42
243351	ARMORED MOBILITY, INC	\$4,050.73
243352	ASTRO-CHEM LAB, INC.	\$100.00
243353	AXON ENTERPRISES INC	\$7,200.00
243354	BADGER DAYLIGHTING CORP	\$8,425.74
243355	BADLANDS HARDWARE	\$437.13
243356	BADLANDS OCCUPATIONAL TESTING SERVICES	\$38.00
243357	BAKER & TAYLOR	\$2,520.09
243358	BALCO UNIFORM COMPANY, INC.	\$12,758.91
243359	BECKER/BARBARA J.	\$500.00
243360	BEK CONSULTING, LLC	\$38,357.48

243361	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$1,614.81
243362	BERTRAM/BRADY JAMES	\$424.57
243363	BIG OLE' TINTS LLC	\$200.00
243364	BLACK HILLS TRUCKING, INC	\$2,590.00
243365	BORDER STATES ELECTRIC	\$35.35
243366	BOSS OFFICE & COMPUTER PRODUCTS	\$181.86
243367	BOSTIC/CARLEY	\$581.78
243368	BRADY'S ROADSIDE SERVICE	\$175.00
243369	BROOKS/KIMBERLY	\$8.00
243370	BROSZ ENGINEERING, INC.	\$139,945.00
243371	BUTTONS BY FISH	\$150.00
243372	CALAMP WIRELESS NETWORKS CORPORATION	\$3,978.00
243373	CHAVEZ/KADIE	\$193.50
243374	CORE & MAIN	\$7,140.16
243375	CORPORATE TRANSLATION SERVICES, INC	\$100.16
243376	COUNTIES PROVIDING TECHNOLOGY	\$3,345.00
243377	CREATIVE PRODUCT SOURCE, INC	\$234.58
243378	CROSS/ROBERT	\$45.85
243379	D & D WATER WELL SERVICE	\$12,954.50
243380	DEMCO	\$4,420.89
243381	FARMERS UNION OIL COMPANY	\$107,051.01
243382	FARSTAD OIL IN	\$306.60
243383	FASTENAL COMPANY	\$742.89
243384	FIRST INTERNATIONAL BANK & TRUST	\$1,925.00
243385	FLATLAND FRESHWATER DEPOT, LLC	\$2,311.00
243386	FLECK/WILLIAM	\$117.90
243387	FRANZ/ARLON	\$1,380.00
243388	FULKERSON FUNERAL HOME	\$2,607.52
243389	GARMANS FLOORING	\$2,359.98
243390	GRAINGER	\$57.66
243391	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$204.00
243392	HANSEN DIESEL & AUTOMOTIVE	\$130.00
243393	HAUGE/LORI	\$160.00
243394	HAWKEYE OILFIELD SUPPLY	\$38.49
243395	HDR ENGINEERING, INC	\$46,117.08
243396	HECK BUILT LLC	\$18.00
243397	HEGGEN EQUIPMENT CO.	\$90.40
243398	HILL ENTERPRISES	\$5,427.54
243399	HOLIDAY STATIONSTORES, LLC	\$38.50
243400	HOME OF ECONOMY	\$1,298.99
243401	HYSTAD/CRAIG	\$35.76
243402	ICON ARCHITECTURAL GROUP	\$23,567.56
243403	INFORMATION SYSTEMS CORP.	\$263.65
243404	INTERACTIVE DATA, INC	\$50.00
243405	IRWIN/ROBERT (JOHN)	\$98.25
243406	ISIGHT RPV SERVICES	\$12,500.00
243407	JAPPE/KAROLIN	\$361.03
243408	JOHN HUTTER TOWING	\$550.00
243409	KAMINSKY, SULLENBERGER & ASSOCIATES	\$400.00
243410	KIMPEL/SANDEE	\$1,917.04

243411	KNETZGER/CODY C	\$1,020.95
243412	KNIFE RIVER	\$148,803.28
243413	KOHLER COMMUNICATIONS, INC.	\$1,437.81
243414	KOTANA COMMUNICATIONS, INC.	\$454.95
243415	LARSEN SERVICE DRUG, INC.	\$444.45
243416	LAW ENFORCEMENT SYSTEMS	\$100.00
243417	LEINER ND FARMS	\$1,000.00
243418	LEO/DEVAN	\$150.00
243419	LINDE GAS & EQUIPMENT INC.	\$22.55
243420	LINK COMPUTER CORPORATION	\$846.33
243421	LUPINE CONSTRUCTION, INC	\$3,900.00
243422	MCKENZIE CO. FARMER	\$2,226.35
243423	MCKENZIE CO. GRAZING ASSN.	\$70.85
243424	MCKENZIE CO. HEALTHCARE SYSTEMS	\$1,173.22
243425	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$5.00
243426	MCKENZIE CO. TREASURER	\$874.18
243427	MCKENZIE COUNTY ROAD & BRIDGE	\$24,670.77
243428	MCKENZIE COUNTY RURAL WATER	\$8,892.45
243429	MCKENZIE ELECTRIC CO-OP INC.	\$1,162.77
243430	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$69.99
243431	MIDWEST TAPE LLC	\$994.38
243432	MOE/KELLY J	\$561.40
243433	MON-KOTA INC.	\$1,935.00
243434	MONTANA DAKOTA UTILITIES CO.	\$382,277.33
243435	MOTION PICTURE LICENSING CORPORATION	\$277.03
243436	MYERS AUTO PARTS	\$89.19
243437	ND E-WASTE, LLC	\$5,656.49
243438	ND EMERGENCY MANAGEMENT ASSN.	\$230.00
243439	ND OFFICE OF THE ATTORNEY GENERAL	\$5,741.00
243440	ND RURAL WATER SYSTEMS ASSN.	\$4,656.00
243441	ND STATE RADIO COMMUNICATIONS	\$2,880.00
243442	NDGS LLC	\$70.63
243443	NDSWRA	\$175.00
243444	NELSON CONTRACTING CO.	\$4,738.85
243445	NELSON INTERNATIONAL	\$2,100.88
243446	NEPRASH/KIMBERLY	\$150.00
243447	NEUMEYER/BENJAMIN	\$591.00
243448	NEWMAN/DUSTIN B	\$289.00
243449	NORTH DAKOTA ONE CALL	\$446.10
243450	NORTHERN HEAVY DUTY TRUCK PARTS	\$1,425.38
243451	NORTHERN LAUNDRY SYSTEMS	\$1,114.81
243452	NORTHERN PUMP & COMPRESSION, INC.	\$631.00
243453	NORTHWEST PIPE FITTINGS, INC	\$619.94
243454	O K IMPLEMENT CO.	\$445.04
243455	O.K. TIRE STORE, INC	\$322.08
243456	O'DAY EQUIPMENT, LLC	\$1,334.97
243457	PEDERSEN/ANITA	\$2,700.00
243458	PHARMCHEM. INC.	\$1,816.55
243459	POJORLIE PONDS	\$9,051.00
243460	PRO AUTO BODY, LLC	\$6,565.16

243461	PRO-WEST & ASSOCIATES, INC.	\$8,094.07
243462	QUADIENT FINANCE USA, INC.	\$1,982.73
243463	RDO EQUIPMENT CO. - FARGO	\$7,753.45
243464	RECORD KEEPERS LLC	\$92.50
243465	RED ROCK AUTO WATFORD CITY	\$1,305.59
243466	RESERVATION TELEPHONE CO-OP	\$390.30
243467	ROLFSRUD/JOHN	\$47.16
243468	SANFORD HEALTH WATFORD CITY CLINIC	\$115.00
243469	SAX MOTOR CO	\$121,384.75
243470	SCHROEDER/MALISSA M.	\$300.00
243471	SCOFIELD/JESSIE	\$1,200.00
243472	SELLAND CONSTRUCTION, INC	\$652,905.25
243473	SINCLAIR CYBERNETICS, LLC	\$4,246.30
243474	SKARDA/TY	\$238.42
243475	SMITH PORSBORG SCHWEIGERT ARMSTRONG	\$215.40
243476	SRF CONSULTING GROUP, INC	\$40,506.39
243477	STARLIGHT IT & SECURITY	\$940.00
243478	STEIN'S INC.	\$611.37
243479	STREICHER'S	\$1,695.99
243480	STUART/KARI A	\$45.50
243481	SUMMIT FOOD SERVICE, LLC	\$4,124.27
243482	TENET CORP	\$94.30
243483	THE SIDWELL COMPANY	\$60.00
243484	THIEL BROTHERS ROOFING, INC.	\$561.55
243485	THOMSON REUTERS-WEST	\$1,008.69
243486	TITAN MACHINERY, INC.	\$580.50
243487	TRACTOR & EQUIPMENT CO.	\$57,927.32
243488	ULINE	\$34.80
243489	UNIFORM CENTER	\$3,070.00
243490	UNITED QUALITY COOPERATIVE	\$1,448.91
243491	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$1,967.34
243492	VALLI INFORMATION SYSTEMS, INC	\$1,756.61
243493	VEOLIA	\$18,713.58
243494	VOGEL LAW FIRM	\$153.00
243495	WAWSA	\$502,486.64
243496	WEST DAKOTA WATER, LLC	\$2,003.76
243497	WESTLIE TRUCK CENTER	\$730.58
243498	WINN-MARION BARBER, LLC	\$3,337.93
243499	WOLD/CLINT E	\$773.56
243500	ZERO9 SOLUTIONS LTD	\$796.10
243501-243515	PAYROLL - JULY 21, 2023	\$945,441.94
	Total	\$35,630,853.55

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

August 1, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 1, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

The Board welcomed Scott Perkins, newly hired McKenzie County Water Resource District Director, to McKenzie County and requested Perkins introduce himself to those in attendance.

Moved by Skarda, seconded by Wold, to approve the agenda as amended to include the TRE Letter of Support as Item 7 on the Consent Agenda. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the July 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Skarda requested to remove Item 6: Approve Out of State Training – P&Z ICC Conference – St. Louis, MO – October 7-1 from the Commissioner Consent Agenda for further discussion. Moved by Brown, seconded by Skarda, to approve Consent Agenda Items 1-5 and 7 as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – HUD Addendum B for Hillside Court; 2. Approve Out of State Training – MCSO EVOC/PIT Training – St. Cloud, MN – Aug 29-Sept 1; 3. Approve & Authorize Chairman Signature – Certification of Local Match – Bridge Inspection & Load Rating; 4. Approve & Authorize Chairman Signature – Alex Township MOA for Presidential Disaster Declarations; 5. Approve & Authorize Chairman Signature – Contract with CPT; 7. Approve & Authorize Chairman Signature – TRE Letter of Support.

Discussion was held on Consent Agenda Item 6: Approve Out of State Training – P&Z ICC Conference – St. Louis, MO – October 7-1. Skarda asked questions about the education components and for more information on actual costs that may be incurred. Moved by Hystad, seconded by Skarda, to approve the out of state training for P&Z as presented. All voting aye, motion carried.

P&Z Director Kimpel updated the Board on upcoming NDIC, PSC, and NDDOH hearings. Kimpel stated there was an upcoming meeting on August 10 for the TC Energy Project that was open to the public.

Moved by Lawlar, seconded by Skarda, to appoint Erica Johnsrud as the County's NDACo delegate for 2023-2024. All voting aye, motion carried.

Economic Development Director Stenberg discussed with the Board the Cerilon agreements. Stenberg stated NDDF would be administering the loan, collecting payments, remitting payments, and preparing amortization schedules beginning in 2028. Moved by Brown, seconded by Hystad, to authorize Stenberg to draft a letter of support to NDDF in support of Cerilon's expansion plans of a fertilizer plant and authorize the chairman to sign. All voting aye, motion carried.

HR Director Norby discussed with the Board updates to camera access users at County buildings. Brown suggested one commissioner to work directly with HR on the topic and return after review to ensure the security of the system. Skarda volunteered to work with HR on this topic.

Norby requested direction from the Board on a County Teambuilding event at the Ag Expo. Norby posed several options and received feedback. Board consensus was to move forward with the idea, to not close County offices early, and for HR to continue planning efforts.

Moved by Skarda, seconded by Brown, to approve the recommendations from Gallagher on the semi-annual PDQ reviews as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the employee reviews as presented by HR Generalist Northrup. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4544-4546. No persons from the public were present in support or opposition. Recorder/Tax Director Paulson explained the reasons behind the applications and recommended approval. Moved by Skarda, seconded by Wold, to approve Abatement Applications 4544-4546 as presented. All voting aye, motion carried.

Auditor/Treasurer Johnsrud reported a message from NDACo that as a newly elected NDACo Board member it was not in the best interests of the County for her to serve also as the County's representative, due to loss of a vote on decisions. Moved by Lawlar, seconded by Hystad, to reconsider the previous motion appointing Erica Johnsrud the NDACo County delegate and to appoint Katie Paulson as McKenzie County's NDACo County delegate for 2023-2024. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to set the value of the fuel tank removed from the Alexander Shop at \$200 and advertise it for sale on the County's website. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the purchase of a new fork lift as presented by Fleet Manager Shannon from Acme Tools for \$35,000 with a trade in of the existing unit. SA Skarda stated there was no need to bid this item out as it was under the bid threshold and multiple quotes were obtained. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update of the Ag Expo facility. Kubal stated the indoor area is nearly complete, the rock screening of the outdoor area dirt went well and removed a significant amount of unwanted rock and clay. Kubal also updated the Board on possible events and activities for the facility.

Moved by Brown, seconded by Skarda, to approve the purchase of a flatbed attachment from Diamond Truck in Dickinson for \$2,000 as presented for the Ag Expo. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the purchase of a pressure washer as presented for the Ag Expo in the amount of \$6,630.00. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the purchase of bucking chute pads as presented for the Ag Expo in the amount of \$2,925.00. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the 122nd Ave NW Reconstruction Project Addendum #2 with Brosz Engineering as presented in the amount of \$12,000. All voting aye, motion carried.

Engineering Director Demars discussed with the Board the County Route 6 project and presented a task order with Ackerman-Estvold to get the project to the point where it was ready to be bid out. Skarda expressed concerns she received from citizens regarding road longevity. Demars described the current processes in place to improve road longevity including chip seals, mills and overlays, and other safety improvements. Moved by Skarda, seconded by Wold, to reconsider the Board's action from June 20, 2023, regarding County Route 6. Wold stated he was not in favor of continuing at this time to work on this project, but would be open to discussions in the future. Lawlar stated there is bridge on 42nd Street that was part of this task order, which needs to be replaced. Demars stated the task order would not include bidding out the project at this time, but that it would get the project to a biddable point so should funding be available the project could be bid if the Board desired. Hystad stated his concern is that inspectors need to be on site making sure contractors are being held to the standards in the contracts. Brown wants to see the process in place regarding road longevity and stressed there would be indicators of success along the way with good

inspections and maintenance plans. Hystad stated if easement isn't able to be acquired for the first half mile of the project there is no need to move any farther ahead with design and acquisition at this time and requested those discussions occur before any additional task orders are approved. Roll call vote: Wold, aye; Skarda, aye; Lawlar, nay; Hystad, aye; Brown, nay. With 3 votes aye and 2 votes nay, motion to reconsider carried. The Board requested Demars meet with the landowner where additional right of way would be needed for the bump out being discussed to gather ability to gain additional right of way and return with the information.

Moved by Lawlar, seconded by Hystad, to add the 42nd Street bridge to the slate of other bridge projects in the County under replacement. All voting aye, motion carried.

Demars discussed with the Board the newly implemented road design standards. These design standards apply to new or reconstructed section lines, county roads, and major subdivision roads. The standards do not apply to maintenance items, such as chip seals, mill and overlays, gravel surfacing replacements, or fixing soft spots as examples. Skarda asked about private driveways to residences. Demars stated that information will be contained within the Planning & Zoning ordinances that are currently under review.

Moved by Wold, seconded by Skarda, to accept the bids and award the CR37/38th Street NE Reconstruction project to Knife River Corporation – North Central, as the HMC Option with lighting, at a total bid price of \$3,841,870.09. Demars stated the City of Watford City would be paying for the lighting and that option was approved at the City's July 31 meeting. Demars also said there is a transfer agreement in place with the City of Watford City for this section of road once complete. All voting aye, motion carried.

MCSO Lt. Newman presented the contract information on new tasers that was requested during budget hearings. After financial analysis of the information presented the Board agreed the contract was the most responsible way to proceed with this purchase.

Newman and GIS Coordinator Foster updated the Board on USPS zip code/community name changes that will be occurring in the future. This change will affect ND physical addresses that currently receive mail out of Montana post offices and therefore have Montana's state abbreviation and zip code as part of the physical addresses. New addressing would include a ND community name, ND state initials, but still retain the Montana zip code. Newman and Foster stated they will be working to hold community meetings with those affected areas of the County and are aware of approximately 300 mailing addresses that would be impacted. This is a nation-wide change initiated from the US Postal Service.

Newman reported he was still waiting for a transaction list from NDIT regarding the SORN project bill. Newman stated he will update the Board when he receives that requested information from the State.

Discussion was held on the upcoming NDACo and NDCCA tour, which will occur on August 29. The Board asked Johnsrud to organize the event at the Ag Expo and notify department heads of the tour and opportunity to discuss challenges, successes, and concerns with NDACo and NDCCA.

The 2024 Preliminary Budget was presented by Auditor/Treasurer Johnsrud and discussion was held on items within the budget. Johnsrud stated additional changes can occur to the budget through the final budget approval in October 2023, but levies could not increase above the amounts set in the preliminary budget. Johnsrud said the proposed preliminary budget and levies represents a decrease in the dollars levied for 2024 compared to those levied for 2023. Moved by Brown, seconded by Skarda, to approve the 2024 Preliminary budget as presented. All voting aye, motion carried.

2024 PRELIMINARY COUNTY BUDGET
MCKENZIE COUNTY

	2022 ACTUAL	2023 APPROPRIATION	2024 REQUEST
<u>GENERAL GOVERNMENT</u>			
County Board	\$225,480	\$298,967	\$260,615
Housing Authority Board	\$3,660	\$3,000	\$3,260
Auditor/Treasurer	\$596,450	\$682,721	\$817,774
Motor Vehicle/Passports	\$260,066	\$285,050	\$339,518
State's Attorney	\$799,813	\$1,070,230	\$1,232,099
Recorder/Tax Director	\$613,644	\$636,914	\$700,867
County Superintendent	\$148,474	\$139,426	\$373,277
Planning & Zoning	\$551,266	\$798,920	\$1,223,023
Human Resources	\$305,802	\$389,750	\$512,802
GIS Department	\$381,389	\$796,063	\$834,095
Custodian	\$713,594	\$982,244	\$1,257,686
Building Maintenance	\$588,066	\$767,000	\$801,000
Building Fund	\$22,480,821	\$12,000,000	\$0
Elections	\$51,142	\$2,500	\$75,050
Landfill	\$1,663,347	\$2,391,020	\$3,163,751
Ag Expo	\$419,239	\$413,000	\$2,252,711
Workforce Safety & Insurance	\$200,820	\$200,000	\$275,000
WSI Medical Expense	\$1,575	\$3,000	\$3,000
Job Service	\$12,672	\$30,000	\$25,000
Audit Fees	\$114,405	\$65,000	\$90,000
Court Appointed Atty - Mental Health Fees	\$2,468	\$5,000	\$5,000
Contract Labor/Consultant	\$24,700	\$70,000	\$25,000
Forest Service - Litigation	\$8,819	\$50,000	\$150,000
Property & Liability Insurance	\$254,481	\$300,000	\$400,000
Contract Services	\$625	\$6,000	\$0
Telephone System & Maintenance	\$0	\$0	\$500,000
Publishing, Printing	\$19,953	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$53,932	\$50,000	\$50,000
Human Service Zone Indirect Costs	\$5,228	\$5,000	\$5,500
Postage	\$31,200	\$35,000	\$38,000

Mailing Machine	\$10,006	\$15,000	\$15,000
Copier Expense	\$21,643	\$30,000	\$28,000
Technology/Computer Expense	\$903,481	\$1,217,022	\$1,195,000
Remediation & Reclamation	\$0	\$500,000	\$500,000
Miscellaneous	\$205,109	\$150,000	\$150,000
Special Projects	\$10,387,000	\$12,500,000	\$17,000,000
McKenzie County Health Care System	\$800,000	\$300,000	\$300,000
Family Crisis Shelter	\$65,000	\$75,000	\$100,000
Williston Community Services	\$40,000	\$43,387	\$50,390
Watford City Airport	\$50,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$27,500	\$27,500	\$27,500
McKenzie County Heritage Association	\$45,500	\$85,000	\$85,000
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$100,000	\$200,000
Atmospheric Resources (Gen Fund 2017)	\$140,000	\$145,000	\$150,000
TOTAL GENERAL GOVERNMENT	\$43,412,370	\$37,862,714	\$35,413,918

2024 PRELIMINARY COUNTY BUDGET

	2022 ACTUAL	2023 APPROPRIATION	2024 APPROVED
<u>PUBLIC SAFETY</u>			
County Sheriff	\$7,097,650	\$8,031,698	\$8,785,230
Dispatch	\$1,035,947	\$1,263,644	\$1,425,394
Jail - LE Center	\$4,303,500	\$5,109,531	\$5,146,841
County Coroner	\$31,556	\$40,000	\$55,000
Disaster Emergency Service	\$231,066	\$235,247	\$286,441
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Arnegard Quick Response Units	\$25,000	\$25,000	\$25,000
Keene Quick Response Unit	\$0	\$0	\$40,000
Killdeer Area Amb	\$25,000	\$0	\$25,000
Alexander First Responders	\$7,500	\$10,000	\$10,000
TOTAL PUBLIC SAFETY	\$12,837,219	\$14,795,120	\$15,878,906

SUB-TOTAL GENERAL FUND **\$56,249,589** **\$52,657,834** **\$51,292,824**

TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

Road & Bridge	\$30,000,000	\$55,000,000	\$42,000,000
County Park	\$0	\$0	\$2,300,000
Job Development Authority	\$3,819,793	\$200,000	\$11,382,089
Water Resource District	\$12,000,000	\$2,725,000	\$3,000,000
Sewer District	\$5,000,000	\$0	\$0
County Library	\$0	\$0	\$0
TOTAL TRANSFERS	\$50,819,793	\$57,925,000	\$58,682,089

GRAND TOTAL-GENERAL FUND **\$107,069,382** **\$110,582,834** **\$109,974,913**

SPECIAL REVENUE FUNDS

Unorganized District Roads - Tfr to R&B	\$7,000,000	\$6,000,000	\$8,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$1,500,000	\$1,500,000	\$2,000,000
Federal Entitlement - Tfr to R&B	\$1,400,000	\$0	\$500,000
LEC Common Maintenance - Tfr to GF	\$0	\$0	\$400,000
County Road & Bridge	\$41,624,875	\$107,241,212	\$115,430,712
Veteran's Services	\$117,320	\$147,653	\$231,183
County Agent	\$311,479	\$334,410	\$389,223
County Park	\$314,047	\$275,427	\$2,338,945
Public Library	\$417,546	\$550,663	\$662,785
Public Library - Tfr to Bookmobile	\$10,000	\$10,000	\$100,000
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$8,930,953	\$34,099,943	\$29,726,165
Water Resource District - Tfr to WRD R&R	\$0	\$200,000	\$153,239
Sewer District	\$0	\$4,925,000	\$90,000
Weed Control	\$394,387	\$768,477	\$772,421
Job Development Authority	\$4,201,969	\$1,364,613	\$11,827,785
Self Insurance Fund	\$4,031,122	\$4,351,000	\$5,101,000
Document Preservation Fund	\$68,595	\$76,000	\$571,600
Hazardous Chemical Preparedness	\$69,292	\$47,200	\$47,400
E911	\$273,132	\$316,485	\$314,700
Debt Service Fund	\$1,500	\$4,750,000	\$0
District Health Unit	\$423,760	\$413,341	\$420,000
Historical Society	\$82,242	\$83,130	\$93,620
TOTAL SPECIAL REVENUE FUNDS	\$71,172,219	\$167,454,554	\$179,170,778

Total including Interfund Transfers	\$178,241,601	\$278,037,388	\$289,145,691
Less Interfund Transfers	(59,329,793)	(65,435,000)	(69,835,328)
GRAND TOTALS	\$118,911,808	\$212,602,388	\$219,310,363

2024 PRELIMINARY COUNTY BUDGET
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2024.

	2024 Budget	Non-Tax Resources	Proposed Levy	
	Requests			
General Fund	109,974,913	122,614,243	0	
Unorganized District Roads	8,000,000	7,060,824	1,950,000	(10 mills)
Road & Bridge Fund	115,430,712	111,919,364	3,500,000	(10 mills)
Veteran's Services	231,183	102,253	221,075	
County Agent	389,223	417,175	360,118	
Public Library	762,785	300,760	640,000	
Water Resource District	29,726,165	21,428,551	0	
Weed Control	772,421	471,010	500,000	
Job Development Authority	11,827,785	15,613,356	400,000	
Health Unit	420,000	24,092	410,000	(estimate)
Historical Society	93,620	4,340	90,000	
Total Requests and Levies Required	277,628,807	279,955,968	8,071,193	

The meeting recessed at 11:45 a.m. until August 15, 2023, at 9:00 a.m.

August 15, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on August 15, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Brown, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Brown, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to accept the Treasurer's Report for the period ending July 31, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve Items 1-5 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – Mandaree School Resource Office MOU; 2. Appoint Cody Knetzger to the MCWRD Board to Fill Vacancy; 3. Approve & Authorize Chairman Signature – BCI Lease Renewal; 4. Approve & Authorize Chairman Signature – City of Watford City MoU – DUI Task Force; 5. Approve & Authorize Chairman Signature – Knife River Corporation Contract for CR37/38th St NE Reconstruction.

Moved by Skarda, seconded by Wold, to approve the purchase of an AED for the Library and a budget amendment to DES for \$3,191.15 to cover the associated costs. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the agreement with Cerilon and subsequent disbursement of \$5,000,000 via wire transfer on August 16, 2023. All voting aye, motion carried.

Facilities Director Schroeder presented a proposal to expand an area of sidewalk at the LEC to assist in snow removal. Moved by Brown, seconded by Skarda, to approve the sidewalk expansion as presented pending approval by the LEC Joint Powers Governing Board. Johnsrud will work with LEC Joint Powers Governing Board Chair Skarda to call a special meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Buildings & Grounds Department Reorganization/Restructure as presented. All voting aye, motion carried.

Discussion was held on the weather stations the County previously discussed to remove. Skarda stated she has received comments from some landowners that wish to retain the weather stations and requested to set a price and process for that to occur. Demars stated there are currently 3 landowners that want the weather stations removed and 2 that wish to keep them. State's Attorney Skarda stated the landowners wishing to keep the units will need to sign an agreement to accept all responsibility and maintenance. Moved by Skarda, seconded by Brown, to set the sales price for the weather stations at \$1.00 and to enter into waiver agreements with landowners wanting to keep the units. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the camera system users as presented. All voting aye, motion carried.

HR Director Norby discussed with the Board various topics from the Handbook Committee discussions and requested Board direction. Board consensus was to leave the welcome letter from the BOCC as is. Frequency of performance reviews was discussed. Following discussion, Board consensus was to move forward with one formal performance review and one informal performance review with HR developing a new informal review form. Norby also requested to review the formal review document to remove the number scales. Moved by Lawlar, seconded by Skarda, to approve the revised formal performance review form/template as presented. All voting aye, motion carried. Board consensus for exempt employees clocking in and out was to continue to require exempt employees to clock in once per day, as current policy states, and to pilot with two employees the ability to edit their own timesheets. Board consensus regarding badge fees was to reduce the replacement fee to \$15 effective the new handbook date and to track badge replacements by employees.

USFS District Ranger Anderson discussed with the Board a 2024 USFS project for Dakota Prairie Grasslands. Anderson stated the project is to inventory all roads and routes within their system. Anderson stated the Grazing Associations, public, and BOCC would be involved in discussions moving forward and that at timeline has not yet been established for the project.

At 10:08 a.m. a public hearing was held on the Upper Missouri District Health Unit 2024 budget. No persons from the public were present in favor or in opposition and the hearing was closed at 10:09 a.m.

David Rolfsrud addressed the Board regarding landowner concerns over oil and gas company 20-day notices and stated he felt the rights of landowners are not being protected. Rolfsrud requested support from the Board to help mitigate the issue and understood he was unsure the Board would be able to assist. Kerry White, Lance Powell, Bob Klemin, Albert Lautenschlauger, Joan Eldridge, and others addressed the Board on this topic sharing their concerns and examples. The Board expressed their understanding of the pain points and concerns addressed, stated they would continue to have conversations on this topic, and will work to have conversations with industry leadership to ensure concerns are being heard.

Moved by Skarda, seconded by Hystad, to approve the purchase of two stainless-steel sanders as presented for the Road & Bridge Department for \$53,075.00 from Dickinson Truck Equipment. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the CR37/38th St NE Reconstruction Project Task Order with Brosz Engineering for \$25,000 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the CR37/38th St NE Reconstruction Project Utility Relocation Agreement with McKenzie Electric Cooperative in the amount of \$41,000 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve Amendment No. 2 to Task Order No. 1 with Interstate Engineering, Inc., for Charlie Bob Creek Construction Engineering Services in the hourly not to exceed amount of \$51,208.00 and authorize the chairman to sign. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update of the facility. Kubal discussed recent events held and upcoming events being booked.

Moved by Hystad, seconded by Skarda, to approve the PDQ evaluation of an Ag Expo Assistant Director position and work with HR to fill the position. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of an additional bucking chute and bucking chute pads for the Ag Expo as presented. All voting aye, motion carried.

Kubal discussed the NRSC Tree Enhancement Program and recommended the Board not enroll in the program at this time and to do the needed work in-house. The County would have the option to enroll at a later time if circumstances changed. Board consensus was to follow Kubal's recommendation to opt out at this time.

Moved by Hystad, seconded by Brown, to approve the purchase of a toolcat poly cutting edge for the Ag Expo as presented from Heggen Equipment in the amount of \$995.51. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of an additional landline at the Ag Expo for an office employee. All voting aye, motion carried.

Discussion was held on a possible Pumpkin Pickin' Palooza at the Ag Expo for the month of October. Kubal stated they are looking at a hay maze at this time. Kubal stated he has located hay that could be leased and reached out to trucking companies, but no one other than Kubal Trucking expressed interest. Discussion was held on

insurance of the hay bales during the time of the event. Johnsrud stated she has been having conversations with the County's insurance agent about coverage but needs additional information on the conditions acceptable to the owners after the event. Moved by Brown, seconded by Hystad, to approve the purchase of the bale spear, hay bale rent, and hauling contingent upon review of emails and/or quotes for trucking by SA Skarda and for Johnsrud to continue working on insurance. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for the Potential Royalty Interest in Quiet Title Litigation topic pursuant to NDCC § 44-04-19.1 for attorney consultation. Moved by Skarda, seconded by Hystad, to enter into Executive Session for the Forest Service Road Lawsuit update topic. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 12:05 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown, State's Attorney Skarda, Auditor/Treasurer Johnsrud, and Attorney Danielle Bettencourt.

Executive Session was adjourned at 12:16 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Hystad, to follow the advice of counsel on the Potential Royalty Interest in Quiet Title Litigation topic. All voting aye, motion carried.

The meeting adjourned at 12:18 p.m. until September 5, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

AUGUST 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
65358	ALEXANDER RURAL FIRE DISTRICT	\$ 1,284.85
65359	ALEXANDER SCHOOL DIST. #2	\$ 21,979.49
65360	ALEXANDER TWP.	\$ 10,414.28
65361	ANTELOPE CR. TWP.	\$ 6,736.76
65362	ARNEGARD PARK DISTRICT	\$ 29.88
65363	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ 671.69
65364	ARNEGARD TWP.	\$ 16,533.59
65365	ARNEGARD/CITY OF	\$ 59.77
65366	BLUE BUTTES TWP.	\$ 11,444.00
65367	CHARBON TWP.	\$ 12,194.70

65368	ELM TREE TWP.	\$	19,796.44
65369	GRAIL TWP.	\$	5,491.88
65370	GRASSY BUTTE FIRE DISTRICT	\$	270.97
65371	HAWKEYE TWP.	\$	11,942.07
65372	HORSE CREEK RURAL FIRE DIST.	\$	106.21
65373	KEENE TWP.	\$	11,151.97
65374	MANDAREE SCHOOL DIST. #36	\$	0.73
65375	MCKENZIE CO. FIRE PROT. DIST.	\$	5,080.55
65376	MCKENZIE CO. HISTORICAL SOCIETY	\$	756.74
65377	MCKENZIE CO. SD#1	\$	129,876.86
65378	MCKENZIE SOIL CONS. DIST.	\$	7,215.95
65379	ND STATE TREASURER	\$	9,821.92
65380	NEW TOWN PUBLIC SCHOOL DIST.	\$	40,905.36
65381	NEW TOWN RURAL AMBULANCE DIST.	\$	75.39
65382	NEW TOWN RURAL FIRE DEPT.	\$	75.39
65383	RANDOLPH TWP.	\$	4,642.79
65384	RIVERVIEW TWP.	\$	29,517.73
65385	SIOUX TWP.	\$	11,628.79
65386	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	301.11
65387	TRI TWP	\$	26,366.77
65388	TWIN VALLEY TWP.	\$	40,177.56
65389	UPPER MISSOURI DIST. HEALTH UNIT	\$	2,857.12
65390	WATFORD CITY MUNICIPAL AIRPORT	\$	140.91
65391	WATFORD CITY PARK DISTRICT	\$	2,303.39
65392	WATFORD CITY/CITY OF	\$	2,663.67
65393	WILLISTON FIRE PROTECTION DISTRICT	\$	60.43
65394	WILLISTON VECTOR CONTROL DIST.	\$	2.51
65395	YELLOWSTONE SCHOOL DISTRICT #14	\$	63.30
65396	YELLOWSTONE TWP.	\$	20,857.76
65397	WATFORD CITY/CITY OF	\$	133,995.00
243519	ACKERMAN-ESTVOLD	\$	2,957.50
243520	ADVANCED BUSINESS METHODS	\$	2,687.19
243521	ALLEGIANCE COBRA SERVICES, INC.	\$	91.00
243522	AMAZON CAPITAL SERVICES	\$	1,443.90
243523	AMERICAN RODEO SAFETY EQUIPMENT, LLC	\$	3,850.00
243524	AQUA CHEM	\$	2,315.00
243525	ARMOR INTERACTIVE	\$	33,191.63
243526	ARNTSON STEWART WEGNER PC	\$	350.00
243527	BADGE & WALLET	\$	45.95
243528	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	38.00
243529	BAKER & TAYLOR	\$	354.87
243530	BALCO UNIFORM COMPANY, INC.	\$	345.05
243531	BOLKEN/DOUGLAS	\$	3,250.00
243532	BORDER STATES ELECTRIC	\$	41.69
243533	BOSS OFFICE & COMPUTER PRODUCTS	\$	81.89
243534	BUTLER MACHINERY COMPANY	\$	4,498.17
243535	CALIBER MFC, LLC	\$	16,213.68
243536	CANDLEWOOD SUITES	\$	345.60
243537	CASCADE AUTO GLASS	\$	2,598.90
243538	CENTRAL SPECIALTIES INC.	\$	109,507.73

243539	CERTIFIED POWER. INC	\$	71.85
243540	CHARM-TEX, INC.	\$	318.74
243541	CIM SANITARY TECH LLC	\$	24,746.67
243542	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	28,820.25
243543	COUNTRY ROSE GARDENS & GREENHOUSE	\$	5,978.13
243544	DACOTAH PAPER CO.	\$	38.73
243545	DAKOTA BUSINESS SOLUTIONS	\$	1,283.00
243546	DASH MEDICAL GLOVES	\$	687.82
243547	DIRTY BIRDS, LLC	\$	4,200.00
243548	DONE RIGHT THE FIRST TIME	\$	1,666.00
243549	DTE, INC.	\$	195.47
243550	DUSTBUSTERS ENTERPRISES INC.	\$	935,994.98
243551	ECOLAB PEST ELIMINATION DIV.	\$	565.07
243552	EVERYTHING2GO.COM LLC	\$	879.00
243553	FAIRFIELD AND WOODS, P.C.	\$	200.00
243554	FAIRFIELD AND WOODS, P.C.	\$	7,829.00
243555	FARMTEK, INC	\$	1,059.00
243556	FARSTAD OIL IN	\$	624.15
243557	FASTENAL COMPANY	\$	4,366.26
243558	FCI CONSTRUCTORS, INC.	\$	1,099,236.90
243559	FERGUSON WATERWORKS	\$	295.89
243560	FINSAAS/DARRELL	\$	64.19
243561	FIRST INTERNATIONAL BANK & TRUST	\$	1,922.03
243562	FULKERSON FUNERAL HOME	\$	2,506.26
243563	G & G GARBAGE LLC	\$	180.00
243564	GAME SCOUT LLC	\$	7,929.46
243565	GRAFIX SHOPPE	\$	2,607.02
243566	GRAINGER	\$	464.27
243567	HARD HEAD VETERANS LLC	\$	1,528.50
243568	HAWKEYE OILFIELD SUPPLY	\$	68.50
243569	HECK BUILT LLC	\$	450.00
243570	HEGGEN EQUIPMENT CO.	\$	10,025.70
243571	HIGGINS/AMBER	\$	7.34
243572	HOLIDAY INN EXPRESS/DEVILS LAKE	\$	98.00
243573	HONSTEIN/MARK	\$	560.50
243574	INTERSTATE ENGINEERING	\$	9,385.54
243575	J.J. KELLER & ASSOCIATES INC	\$	731.25
243576	JAPPE/KAROLIN	\$	350.67
243577	JOHNSON & SUNDEEN	\$	5,000.00
243578	JOHNSRUD/ERICA	\$	309.37
243579	KIRKLAND/LEIGH ANN	\$	4,348.72
243580	KLJ ENGINEERING, LLC	\$	65,884.74
243581	KNIFE RIVER	\$	592,941.22
243582	LEWIS/JAY	\$	20.96
243583	LEXIPOL LLC	\$	6,670.64
243584	LINDE GAS & EQUIPMENT INC.	\$	4,108.41
243585	MAGNUSON/JORDAN M	\$	17.50
243586	MAYO CONSTRUCTION CO. INC.	\$	302,708.96
243587	MCKENZIE CO. FARMER	\$	468.18
243588	MCKENZIE CO. TREASURER	\$	2,500.00

243589	MCKENZIE COUNTY ROAD & BRIDGE	\$	34.12
243590	MCKENZIE COUNTY RURAL WATER	\$	1,169,551.61
243591	MENARD, INC.	\$	156.08
243592	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	19.71
243594	MIDWEST TAPE LLC	\$	198.68
243595	MOTOROLA	\$	133.39
243596	NARDINI FIRE EQUIPMENT	\$	4,597.00
243597	NAVIGATE360, LCC	\$	749.00
243598	ND ASSN. OF COUNTIES	\$	309.00
243599	ND DEPT. OF ENVIRON. QUALITY PTRC	\$	1,650.00
243600	ND DEPT. OF TRANSPORTATION	\$	10.00
243601	ND STATE UNIVERSITY	\$	25.00
243602	NDAAO TREASURER - CARLA BROADLAND	\$	420.00
243603	NELSON INTERNATIONAL	\$	1,758.03
243604	NEXSTAR MEDIA INC	\$	140.66
243605	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	553.70
243606	NUTRIEN AG SOLUTIONS	\$	15,557.00
243607	O K IMPLEMENT CO.	\$	4,297.61
243608	O.K. TIRE STORE, INC	\$	920.87
243609	OLSON/DOUG	\$	39.30
243610	PAVEK/NICHOLAS R	\$	17.50
243611	PHOENIX SUPPLY, LLC	\$	199.56
243612	PICTOMETRY INTERNATIONAL CORP.	\$	182,072.50
243613	PRO AUTO BODY, LLC	\$	1,064.68
243614	RADISSON HOTEL BISMARCK	\$	176.40
243615	RDO EQUIPMENT CO. - FARGO	\$	32,890.53
243616	RED ROCK AUTO WATFORD CITY	\$	981.75
243617	RED ROCK OF DICKINSON, INC	\$	189.32
243618	RESERVATION TELEPHONE CO-OP	\$	1,512.46
243619	RIVER AGGREGATES II	\$	927,740.46
243620	ROGER NEU	\$	375.00
243621	ROLLA/SHANIA	\$	141.50
243622	SCOFIELD/JESSIE	\$	1,200.00
243623	SELLAND CONSTRUCTION, INC	\$	192,792.76
243624	SES HOLDINGS, LLC	\$	5,350.00
243625	SOLID WASTE ASSN. OF NORTH AMERICA	\$	245.00
243626	STEBBINS/LISA L	\$	36.00
243627	STEIN'S INC.	\$	1,809.71
243628	SUMMIT FOOD SERVICE, LLC	\$	13,316.46
243629	TACOMA SCREW PRODUCTS, INC.	\$	248.15
243630	THE ACTIVITY GROUP, INC.	\$	350.00
243631	TRACTOR & EQUIPMENT CO.	\$	15,150.00
243632	ULINE	\$	254.93
243633	UNITED QUALITY COOPERATIVE	\$	2,688.53
243634	WESTERN DAKOTA ENERGY ASSOCIATION	\$	6,000.00
243635	WESTLIE TRUCK CENTER	\$	1,606.86
243636	WESTLIE TRUCK CENTER OF WILLISTON	\$	2,532.52
243637	WOLD/KELCEE	\$	212.06
243638	ZERO9 SOLUTIONS LTD	\$	411.35
243639-243654	PAYROLL - AUGUST 4, 2023	\$	939,527.34

243655	GARRISON DIVERSION CONSERVANCY DIST.	\$	3,697.76
243656	MCKENZIE CO. AMBULANCE SERVICE	\$	653.63
243657	YELLOWSTONE SCHOOL DISTRICT #14	\$	9.23
243658	ARMSTRONG SANITATION	\$	1,040.47
243659	CONSOLIDATED TELCOM	\$	98.50
243660	INFORMATION TECHNOLOGY DEPT.	\$	6,205.55
243661	LYREC	\$	39.31
243662	MCKENZIE COUNTY RURAL WATER	\$	2,972.53
243663	MCKENZIE ELECTRIC CO-OP INC.	\$	22,475.24
243664	MONTANA DAKOTA UTILITIES CO.	\$	23,454.18
243665	NEMONT	\$	28.50
243666	RESERVATION TELEPHONE CO-OP	\$	7,988.46
243667	SOUTHWEST WATER AUTHORITY	\$	57.28
243668	VERIZON/ACCT 842030146-00001	\$	5,676.30
243669	VERIZON/ACCT 842030146-00003	\$	3,521.02
243670	WATFORD CITY WATER DEPT./CITY OF	\$	15,356.69
243671	ACCUSOURCE INC.	\$	743.52
243672	ACKERMAN-ESTVOLD	\$	5,800.00
243673	ACME TOOLS	\$	29,695.00
243674	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	46,991.00
243675	AGENCY MABU	\$	5,625.00
243676	ALL-IN SERVICE, LLC	\$	2,917.44
243677	AMAZON CAPITAL SERVICES	\$	2,970.36
243678	AMERICAN WELDING & GAS	\$	39.83
243679	ARMOR INTERACTIVE	\$	29,496.60
243680	ARNIE'S POWERSPORTS AND CYCLE	\$	807.95
243681	BADLANDS HARDWARE	\$	1,174.54
243682	BAKER & TAYLOR	\$	166.30
243683	BALCO UNIFORM COMPANY, INC.	\$	5,402.85
243684	BANK OF NORTH DAKOTA	\$	362,850.00
243685	BECKER/BARBARA J.	\$	500.00
243686	BEK CONSULTING, LLC	\$	2,992.50
243687	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,700.78
243688	BISMARCK STATE COLLEGE	\$	2,475.00
243689	BLACK HILLS TRUCKING, INC	\$	3,882.19
243690	BORDER STATES ELECTRIC	\$	307.90
243691	BOSS OFFICE & COMPUTER PRODUCTS	\$	166.58
243692	BRADY'S ROADSIDE SERVICE	\$	175.00
243693	BROSZ ENGINEERING, INC.	\$	46,495.00
243694	BURLINGTON ELECTRIC, INC	\$	10,543.50
243695	BUTLER MACHINERY COMPANY	\$	610.00
243696	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
243697	CANAD INNS	\$	441.00
243698	CARL E. ROGEN POST #29	\$	82.00
243699	CASCADE AUTO GLASS	\$	330.00
243700	CERTIFIED POWER. INC	\$	215.20
243701	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	6,312.50
243702	CORPORATE TRANSLATION SERVICES, INC	\$	61.11
243703	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
243704	CROSS/ROBERT	\$	45.85

243705	CULLIGAN WATER CONDITIONING	\$	3,125.00
243706	DACOTAH PAPER CO.	\$	2,841.14
243707	DAKOTA SUPPLY GROUP	\$	3,997.11
243708	DALLAS SAILER ENTERPRISES, INC.	\$	172.27
243709	DARRINGTON SNOW REMOVAL	\$	8,000.00
243710	DAWA DEVELOPMENT, LLC	\$	360.00
243711	DEMCO	\$	32.93
243712	DIAMOND TRUCK EQUIPMENT	\$	2,000.00
243713	ECOLAB PEST ELIMINATION DIV.	\$	904.20
243714	EIDE BAILLY	\$	25,000.00
243715	ELKAN, INC	\$	956.10
243716	FARMERS UNION OIL COMPANY	\$	66,392.55
243717	FARSTAD OIL IN	\$	1,619.16
243718	FASTENAL COMPANY	\$	3,184.04
243719	FCI CONSTRUCTORS, INC.	\$	1,433,736.70
243720	FERGUSON WATERWORKS	\$	3,603.68
243721	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
243722	FIRST INTERNATIONAL INSURANCE	\$	1,185.00
243723	FLAG FAMILY MEDIA	\$	2,000.00
243724	FLAGSHOOTER LLC	\$	1,237.47
243725	FLATLAND FRESHWATER DEPOT, LLC	\$	1,563.50
243726	FULKERSON FUNERAL HOME	\$	3,853.11
243727	GARMANS FLOORING	\$	273.59
243728	GEIGER/JEREMY	\$	42.00
243729	GIERSDORF/JESSICA	\$	892.50
243730	GLACIER OILFIELD SERVICES, INC	\$	9,110.50
243731	GLENN LLC	\$	2,000.00
243732	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$	276.00
243733	GUESS/JACOB A	\$	892.50
243734	HEGGEN EQUIPMENT CO.	\$	11,332.64
243735	HILL ENTERPRISES	\$	2,969.03
243736	HOLIDAY STATIONSTORES, LLC	\$	44.00
243737	HONSTEIN/MARK	\$	59.50
243738	ICON ARCHITECTURAL GROUP	\$	33,686.74
243739	IDEMIA IDENTITY & SECURITY USA LLC	\$	5,235.00
243740	ISIGHT RPV SERVICES	\$	12,500.00
243741	J CUSTOM ELECTRIC	\$	287.50
243742	JEPSON/SHANTELL	\$	77.50
243743	JJ ELECTRIC LLC	\$	9,367.18
243744	JOHNSON CONTROLS FIRE PROTECTION	\$	5,086.80
243745	JOHNSRUD/NICOLE	\$	1,062.06
243746	JP NIXON CONSULTING LLC	\$	7,920.00
243747	KINDEL/EMILY	\$	300.00
243748	KLJ ENGINEERING, LLC	\$	5,178.50
243749	KO SAFETY SERVICES LLD	\$	2,220.00
243750	KOHLER COMMUNICATIONS, INC.	\$	204.50
243751	KOTANA COMMUNICATIONS, INC.	\$	15.00
243752	LARSEN SERVICE DRUG, INC.	\$	845.63
243753	LAW ENFORCEMENT SEMINARS LLC	\$	425.00
243754	LEO/DEVAN	\$	122.50

243755	LINDE GAS & EQUIPMENT INC.	\$	1,588.93
243756	LINK COMPUTER CORPORATION	\$	846.33
243757	MARATHON ENGINEERING CORPORATION	\$	2,710.00
243758	MCKENZIE CO. AMBULANCE SERVICE	\$	603.40
243759	MCKENZIE CO. FARMER	\$	1,604.68
243760	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	999.15
243762	MCKENZIE ELECTRIC CO-OP INC.	\$	1,261.34
243763	MENARD, INC.	\$	149.99
243764	MESSMER/TYLER	\$	805.00
243765	MICROMARKETING LLC	\$	489.89
243766	MIDWEST TAPE LLC	\$	461.57
243767	MINDFUL SOLUTIONS	\$	2,000.00
243768	MOBERG/TESSA	\$	10,964.45
243769	MONTANA DAKOTA UTILITIES CO.	\$	36.02
243770	MUNICIPAY LLC	\$	687.00
243771	NATIONAL TACTICAL OFFICERS ASSOCIATION	\$	1,216.00
243772	ND ASSN. OF COUNTIES	\$	702.00
243773	ND COUNCIL OF EDUCATIONAL LEADERS	\$	805.00
243774	ND DEPARTMENT OF HEALTH	\$	503.16
243775	ND DEPT. OF TRANSPORTATION	\$	3,993.54
243776	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	6,554.54
243777	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,360.00
243778	ND SECRETARY OF STATE	\$	36.00
243779	ND WATER EDUCATION FOUNDATION	\$	2,263.94
243780	NDSU EXTENSION SERVICE	\$	15,355.72
243781	NEHRING LAW OFFICE	\$	752.50
243782	NELSON CONTRACTING CO.	\$	328.50
243783	NELSON INTERNATIONAL	\$	9,100.52
243784	NORTH DAKOTA DEVELOPMENT FUND, INC	\$	5,000.00
243785	NORTH DAKOTA ONE CALL	\$	407.30
243786	NORTHERN HEAVY-DUTY TRUCK PARTS	\$	674.80
243787	NORTHERN PUMP & COMPRESSION, INC.	\$	6,630.00
243788	NOVAK/LARRY	\$	40.61
243789	O K IMPLEMENT CO.	\$	242.01
243790	O.K. TIRE STORE, INC	\$	23,319.34
243791	O'DAY EQUIPMENT, LLC	\$	157.09
243792	PEDERSEN/ANITA	\$	2,700.00
243793	PENGUIN MANAGEMENT INC.	\$	4,440.00
243794	PHARMCHEM. INC.	\$	1,771.20
243795	PIONEER MUSEUM	\$	74.09
243796	PRO AUTO BODY, LLC	\$	1,562.87
243797	PRO FORMS	\$	196.70
243798	PRO-WEST & ASSOCIATES, INC.	\$	3,937.94
243799	QUADIENT LEASING USA, INC.	\$	982.95
243800	RDO EQUIPMENT CO. - FARGO	\$	431,561.68
243801	RECORD KEEPERS LLC	\$	82.50
243802	RED HOT FIRE EXTINGUISHER SALES & SVC	\$	156.75
243803	RED ROCK AUTO WATFORD CITY	\$	364.01
243804	RED ROCK OF DICKINSON, INC	\$	1,789.93
243805	RESERVATION TELEPHONE CO-OP	\$	150.30

243806	RIVER AGGREGATES II	\$	330,039.03
243807	ROLLA/SHANIA	\$	141.50
243808	SELLAND CONSTRUCTION, INC	\$	289,240.29
243809	SHERWIN-WILLIAMS/WILLISTON	\$	85.87
243810	SINCLAIR CYBERNETICS, LLC	\$	4,246.30
243811	SIRCHIE ACQUISITION COMPANY, LLC	\$	189.32
243812	SPRUCE ROW SOLUTIONS	\$	359.00
243813	SRF CONSULTING GROUP, INC	\$	31,360.84
243814	STEBBINS/LISA L	\$	50.00
243815	STEIN'S INC.	\$	1,811.57
243816	STRYKER SALES CORPORATION	\$	9,554.26
243817	SUMMIT FOOD SERVICE, LLC	\$	10,275.72
243818	THE ACTIVITY GROUP, INC.	\$	220.00
243819	THOMSEN/MICHELLE	\$	112.66
243820	THOMSON REUTERS INC.	\$	910.00
243821	THOMSON REUTERS-WEST	\$	1,008.68
243822	TITANIUM PLUMBING	\$	8,674.00
243823	TRACTOR & EQUIPMENT CO.	\$	20,194.94
243824	TRG THE RESPONSE GROUP LLC	\$	5,537.86
243825	TRIANGLE R ENTERPRISES, LLC	\$	25,450.00
243826	TRICORNE AUDIO, INC	\$	23,453.00
243827	TRIPLESEAT SOFTWARE, LLC	\$	250.00
243828	TYLER TECHNOLOGIES, INC.	\$	60,435.00
243829	ULINE	\$	1,823.43
243830	UNIFORM CENTER	\$	580.00
243831	UNITED QUALITY COOPERATIVE	\$	3,907.33
243832	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	1,674.87
243833	VOGEL LAW FIRM	\$	2,237.00
243834	WAWSA	\$	730,197.43
243835	WESTLIE TRUCK CENTER	\$	247.49
243836	WESTLIE TRUCK CENTER OF WILLISTON	\$	258.69
243837	WILD WREN DESIGN	\$	100.00
243838	WINN-MARION BARBER, LLC	\$	560.00
243839	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	2,500.00
243840-243858	PAYROLL - AUGUST 18, 2023	\$	955,187.69
	Total	\$	12,892,857.25

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

September 5, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Brown, to approve the agenda as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the August 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Consent Agenda Items 1-2 as presented. All voting aye, motion carried. Items approved: 1. Approve Bingo Permit – Yellowstone School District #14; 2. Approve & Authorize Chairman's Signature – 2023-2024 SRO Memorandums of Understanding with Alexander, Horse Creek, and East Fairview Schools.

Moved by Hystad, seconded by Skarda, to approve the hiring of a building permit specialist and open the position as requested by P&Z Director Kimpel. All voting aye, motion carried.

Watford City Public Works Superintendent Smith requested \$3.2M in funding for a street project, 3rd Ave SW, in Watford City that would include reconstruction and mill and overlay. Smith stated this was identified as a high priority project for the City, but funding won't be available until 2026. Discussion was held around the requirements for affected businesses to be required to pave portions of their approaches. The Board was in support of the project and requested Smith talk with the business owners to gather their support for the project, approach work including the businesses' associated costs, and return to the next Board meeting for further discussion.

Moved by Brown, seconded by Skarda, to approve the temporary encroachment in the right of way by Enerplus as presented for the Warrior pad. Enerplus Resources will notify the County when the project is complete and they are outside the right of way, which will be verified by the Engineering department. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the hiring of a relative in the Road & Bridge Department as requested by Road Superintendent Northrop, with neither employee having supervisory duties over other. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the hiring of a relative in the McKenzie County Correctional Facility as requested by Administrator Olson, with neither employee having supervisory duties over other. All voting aye, motion carried.

Landfill Director Schreiber and Operations Supervisor Meadows discussed with the Board the purchase of additional waste bins/roll offs for County locations in Cartwright, Rawson, and Grassy Butte. Schreiber requested to purchase 3 lidded bins and one open top bin. The Board requested Schreiber obtain additional information on pricing and return to the next meeting for more discussion.

Moved by Skarda, seconded by Hystad, to approve the additional FTE at the landfill as requested including the associated budget amendment for 2023. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the release of bids for a Landfill Crawler Dozer and Landfill Excavator, with bids to be opened during a Board meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the extension of the flat rate camper disposal fee through October 31, 2023. Schreiber stated 19 campers have been disposed of during the past three months, which is up from the average one per month previously. All voting aye, motion carried.

MCSO Chief Deputy Ficken presented options to the Board for new vehicles in 2024. Ficken requested to place orders for twelve 2023 Ford F-150 PPV models as Ford recently reopened their 2023 order banks. Vehicle deliver would occur in early 2024. Discussion was held on number of open positions, available vehicles, average mileage of vehicles in the current fleet, and equipment transfers. Ficken stated they do retain equipment removed from the trade-ins and use as much as possible to outfit new vehicles. Discussion was held if vehicles are ordered as requested, if the County can deviate from that number for the actual number purchased when the vehicles arrive. Sheriff Johansen provided email confirmation during the meeting that the Board would not be obligated to purchase all vehicles ordered should they wish to purchase fewer. Moved by Wold, seconded by Hystad, to approve the ordering of twelve 2023 new vehicles (11 F150 and 1 F250) as presented with early 2024 delivery anticipated. The decision on how many vehicles will be purchased will be made at a later time. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the request from Dispatch Supervisor Chavez to fill one vacant FTE and retain the temporary employee that has been filling in for dispatchers as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the additional office build at the Library as presented by Director Anguiano, to ensure proper permits are obtained from the City of Watford City, and to receive more detailed estimates/bids on the electrical upgrades being requested for the future. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update of events at the Ag Expo facility. Kubal stated they are seeing increased interest and booking of events from across the state and continuing to work with talent agents. Kubal stated FCI continues to complete punch list items as issues arise.

Moved by Hystad, seconded by Skarda, that all renters/users of the Ag Expo facility pay the same rental rates. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the transfer of \$8,000 to the JDA for the purchase of pumpkins for the Pumpkin Pickin' Palooza as requested. All voting aye, motion carried.

Discussion was held on hay bale insurance for the Pumpkin Pickin' Palooza. Johnsrud stated NDIRF had declined coverage at this time. The Board discussed total liability and proposed premium rates from other insurance agents and consensus following discussion was to self-insure the haybales for the event. Kubal stated the Ag Expo team would do their best to secure the facility and ensure the haybales were not damaged.

Moved by Brown, seconded by Skarda, to approve the promotional item expenditure for the Ag Expo as presented in the amount of \$2,804. All voting aye, motion carried.

Kubal requested to transfer \$23,000 to the JDA for the purchase of 500 Christmas trees for an event at the Ag Expo in the month of December. Discussion was held on markup of the trees and competition with local and regional entities, which the Board asked the Ag Expo to be considerate of moving forward. Moved by Brown, seconded by Hystad, to approve the transfer of \$23,000 to the JDA for the purchase of Christmas trees for the December Ag Expo event. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman to sign the Contract Modification Number 4 with Civil Science in the amount of \$48,671.25 for the 2022 Structure Replacements project as presented by Engineer Demars. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve and authorize the chairman to sign the Agreement with AE2S in the amount of \$18,000 for box culverts in East Bridge Replacements project as presented by Engineer Demars. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman to sign Change Order 4 with Baranko Brothers/NDDOT on the Charlie Bob Creek Regrade and Reroute project in the amount of -\$6,624.00 as presented by Engineer Demars. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve and authorize the chairman to sign Amendment Number 2 to Task Order 6 with KLJ in the amount not to exceed \$59,088.00 for the CR30 Phase II project as presented by Engineer Demars. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve and authorize the chairman to sign the First Amendment to the Master Professional Services Agreement with Ulteig as presented by Engineer Demars. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve and authorize the chairman to sign Work Order No 1-23.24651 with Ulteig in the amount of \$728,570.50 for the CR27 Reconstruction project as presented by Engineer Demars. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the mid-year performance review form as presented by HR Director Norby. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the Gallagher contracts as presented by HR Director Norby and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the pay scale update with Gallagher as presented by HR Director Norby to include a 2023 budget amendment in the amount of \$5,000. Norby stated the potential implementation target is January 2024 and that this is an adjustment in the 2024 budget of \$50,000. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the purchase of up to \$1000 of items for the County teambuilding day as requested by HR Director Norby. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the employee reviews as presented by HR Director Norby. Brown requested a list of all departments that have not have reviews completed thus far. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the concrete quote from Vasquez Contracting in the amount of \$16,000 for the Rawson Shop fuel tank pad as presented. Facilities Director Schroeder stated only one quote was received. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the quote from RTC for cameras at the Rawson Shop as presented by Facilities Director Schroeder in the amount of \$7,984.22. All voting aye, motion carried.

Discussion was held on the installation of additional lights, light poles, and electrical receptacles for the Rawson Shop. The Board requested Schroeder review the quotes, obtain new quotes where necessary, and come back to the Board for discussion at the next meeting. Additional discussion was held on the addition of floor drains at the Rawson Shop. Schroeder recommended the Building Committee reconvene to discuss this further.

Moved by Lawlar, seconded by Hystad, to approve the Joint Powers Agreement for Purchasing Resolution of Acknowledgement with NDACo for the collection and distribution of 911 fees as presented. All voting aye, motion carried.

JOINT POWERS AGREEMENT FOR PURCHASING RESOLUTION OF ACKNOWLEDGMENT

WHEREAS various counties of North Dakota have entered into a Joint Powers Agreement for the centralized and coordinated acquisition and delivery of essential and optional services by participating member counties (hereafter referred to as the "Master JPA");

AND WHEREAS, the undersigned county ("County") is a participating member of such Master JPA;

AND WHEREAS, the North Dakota Association of Counties (NDACo) has previously secured a joint powers agreement with the counties for the purpose of statewide coordination and contracting to implement the networking, equipment, testing, and ongoing services necessary for Emergency Services Communications (9-1-1) in the Next Generation (IP) environment;

AND WHEREAS, the County has determined efficiencies exist in the collection and distribution of 9-1-1 fees;

SERVICE: COLLECTION AND DISTRIBUTION OF 9-1-1 FEES

NOW THEREFORE, it is hereby RESOLVED:

1. The various Counties throughout the State have imposed differing fees pursuant to NDCC 57-40.6-02.
2. The Counties previously collected their individual fees and monthly remitted a portion of the fees to NDACo to secure statewide contracts to implement Next Generation 9-1-1.
3. The County acknowledges and approves the most efficient use of county resources is for allowing the central collection of such fees by NDACo to be

distributed back to the counties pursuant to their individual fee rate minus the previously agreed amount to support the implementation of Next Generation 9-1-1 and state-imposed fees associated with the statewide interoperable radio network (SIRN).

4. The County agrees to provide NDACo the authority to collaborate with all the State's telecommunications providers to implement this agreement.
5. The North Dakota 911 Association governance board shall continue to monitor and advise NDACo on the appropriateness of the various statewide contracts in addition to reviewing the collection and distribution of fees by NDACo.
6. This acknowledgement supplements and enhances the previously signed agreement.

The meeting recessed at 12:35 p.m. until September 12, 2023, at 6:00 p.m. for the public hearing on the County 2024 budget and levies.

September 12, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 12, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, and Kathy Skarda. Absent: Commissioner Clint Wold. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the hearing to order at 6:00 p.m.

Lawlar requested Johnsrud present information on the 2024 proposed County budget and levies. Johnsrud presented information on historical levies, the 2024 proposed budget and levies, as well as parcel-specific examples of changes to levies around the County. Questions from the public were answered.

The hearing recessed at 6:27 p.m. until September 19, 2023, at 9:00 a.m.

September 19, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 19, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Clint Wold, and Kathy Skarda. Absent: Commissioner Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as amended to include the Housing Authority Board member item. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of vendor 1216 (Matthews-Kasner) and 13166 (AstroChem). All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to accept the Treasurer's Report for the period ending August 31, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve Items 1-2 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Chairman Signature – MCSO 2024 NDDOT Traffic Safety Contract; 2. Approve & Authorize Chairman Signature – 2023 Road Maintenance Agreements – D. Patten, J. Leiseth, L&A Swearingen, and B. Lange.

Moved by Skarda, seconded by Brown, to approve Items 1-2 on the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. #05-23CUP White Horse Water- Approved Applicant is requesting a Conditional Use Permit to build a 260-Acre foot Freshwater Pond for Industrial use; 2. #11-23CUP Rough Rider Operating – Approved Applicant is requesting a Conditional Use Permit to bring an existing Freshwater Pond that was built by a previous owner in 2014/2015 into Compliance.

Moved by Skarda, seconded by Wold, to approve the 2023 budget amendment to the Planning & Zoning budget for zoning ordinance review on subdivisions as presented with SRF for \$2,012 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of 3 lidded bins from the Road & Bridge budget and 1 open top bin from the Landfill budget as presented for a total cost of \$43,200 from Olympic Sales, Inc. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to authorize State's Attorney Skarda and Auditor/Treasurer Johnsrud to initiate the termination of the contract with Tyler Technologies. All voting aye, motion carried.

McKenzie County Healthcare Systems CEO Edis and CFO Batchelor discussed with the Board the financials of MCHS, new services offered, plans for the future, long term debt, and benefits to the region. Board consensus was in support of continuing financial assistance to MCHS. Lawlar requested to see a breakdown of where funds were being spent, either on services or debt. Moved by Brown, seconded by Skarda, to approve the request of MCHS for \$10M in 2023. All voting aye, motion carried.

The Board continued discussions with Justin Smith, City of Watford City, regarding the \$3.2M request to mill and overlay portions of 3rd Ave SW. Smith stated he did reach out to the four properties that currently don't have paved driveways – one was planning to pave immediately and the others were aware of the requirement to pave and planned to complete it in the next few years. Smith reported the cost would be approximately \$4500 for each single standard approach. Smith stated the requirement to pave would remain in the current plan, but the City would allow a 3-year window to

get it completed. Brown asked if those impacted businesses were still in favor of the project even with the paving requirement and Smith stated they were. Board consensus was to include this \$3.2M request in the 2024 budget.

Ardith Favorite, Angel's Wish, discussed with the Board her request for the County to build and operate a county animal shelter. Favorite explained the operations of Angel's Wish and stated they likely would not be able to operate much longer due to health and lack of funds. Favorite reported she receives calls every day about stray animals and possible rescues. The Board appreciated Favorite for bringing the discussion and stated they would research options.

Road Superintendent Northrop requested Board direction regarding continuing to stockpile gravel from the Lassey pit, should enough material be available. Northrop stated it may result in the need for a budget amendment. Northrop stated his team would be able to truck the gravel to various locations this winter to reduce costs of hiring that work out through a contractor. Board consensus was to continue stockpiling, provide an update to the Board at the next meeting, and work on a budget amendment, if needed, at a later date.

Western ND Transportation Liaison Johnson reported to the Board that McKenzie County's Road Crew won the 2023 Innovation Champion Award for ND for their fifth-wheel quick-attach sander.

Moved by Wold, seconded by Brown, to approve the recommended purchase (new Ford F350) and trade (2017 Ford F350) for a Dust Control Foreman Vehicle as presented for \$58,290 less trade in of \$23,000. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the lease of two tractors from Gooseneck Implement as presented, \$10,500 for 8 months, with trade-ins and authorize a letter of intent. County would be required to provide liability insurance. All voting aye, motion carried.

Tessa Moberg, Wolf Pup Village, discussed with the Board reimbursement of supplies and equipment for the portable daycare units, all of which will move to the final daycare facility. Consensus following discussion was for itemized reimbursement invoices to be sent from Wolf Pup Village to the County. Moberg stated there were a few delays with set up of the units, but that she hoped to be operational in the beginning of October.

Facilities Director Schroeder presented bids on updates to the Rawson Shop. Moved by Wold, seconded by Skarda, to award the project to JJ Electric for \$58,768.50 as recommended. All voting aye, motion carried.

Ag Expo Director Kubal presented an update to the Board on operations at the facility. Discussion was held on the option of hiring County employees or temporary employees at the facility to help staff evening and weekend events. County employees

would need to be paid at overtime wages for work and HR did not recommend the option of employees flexing time. Board consensus was that temporary employees are the best option at this time and see how that goes. Moved by Brown, seconded by Skarda, to authorize the hiring of an additional 10 temporary employees for the Ag Expo. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the rental of a train cart for the Pumpkin Pickin' Palooza at the Ag Expo for \$400/month. All voting aye, motion carried.

Kubal requested to waive the \$50 special alcohol permit fee for County establishments at the Ag Expo for an upcoming adults-only event in October. The Board expressed concern about precedent setting and potential conflicts in the future. Special permits, including the \$50 fee, would need to be approved and paid by each establishment wishing to participate.

Moved by Skarda, seconded by Wold, to approve the lease contracts for hay as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the purchase of signs and other signage as presented for the Ag Expo in the amount of \$11,145. All voting aye, motion carried.

Engineer Demars discussed with the Board right of way acquisition on the County Route 30 Phase II project. Demars reported that one of three owners on two parcels is not able to be located. The other two owners of that parcel have signed the documents and are in favor of the project. Demars requested approval to proceed with friendly condemnation of parcels 19-2 and 19-3. Demars provided information on the attempts by the County's ROW agent, contact with the unlocatable owner's father, and other attempts. The owner's father is also unable to reach the individual. Skarda expressed her concern of a slippery slope of eminent domain, regardless of the circumstances surrounding this issue. Lawlar stated he had met and discussed with this Demars and feels that every possible way of contacting this owner has been exhausted and that it is not something he takes lightly. SA Skarda stated case is not that the person is against the project, but is transient and hard to reach, even by her own family. Demars stated the other two owners of these parcels had no proposed changes to the project. Brown reiterated that the Board is a champion of landowner rights and that landowner concerns are very important, however in this instance need to look at the merits and decide if this needed project should be held up by one unlocatable landowner, especially with the other two landowners on these parcels in favor of the project. Moved by Brown, seconded by Wold, to proceed with friendly condemnation on parcels 19-2 and 19-3 for the CR30 Phase II project with the Board not taking the decision lightly, in this instance not prepared to cancel a needed project for public safety and improvement of county connectivity, and recognizing 2/3 landowners of these parcels have approved the ROW acquisition with 1/3 landowners unable to be reached despite numerous attempts. Roll call vote: Brown, aye; Lawlar,

aye; Skarda, nay; Wold, aye; Hystad, absent. Motion passes with 3 votes aye and 1 vote nay.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman to sign the Task Order with Brosz Engineering Inc for Miscellaneous Testing for Gravel Crushing as presented in the amount of \$30,000. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign the Grant Agreement with the Federal Highway Administration for the FY2022 Safe Streets for All Grant Program Amendment 1 as presented. All voting aye, motion carried.

MCWRD Director Perkins provided MCWRD project updates to the Board. Perkins discussed the Capital Improvement Plan, project statuses, and what costs were included in the \$3M general fund transfer request for 2024, which would be 2025 project design expenditures. Lawlar requested for all plan designs to be sent out to bid, regardless of the size of the project. The Board also requested Perkins to research the narrowing of permanent easements for pipelines, which is currently at 50 feet, to a level that was as narrow, yet realistic, as possible.

Moved by Lawlar, seconded by Skarda, to appoint Clint Wold to the McKenzie County Housing Authority Board to replace Howdy Lawlar, effective immediately. All voting aye, motion carried.

Discussion was held on the proposed 2024 County budget. Johnsrud will prepare a listing of open items/questions and update the financials for the October 3 meeting.

Steve Stenehjem, Teresa Heck, Neal Shipman, and Curt Moen discussed with the Board a possible buyout of the Watford City Community Benefit Association's (WCCBA) lease at the Long X Visitors Center. Stenehjem discussed how the WCCBA was formed, where funds have been distributed, and plans for the future include a donor-advised fund that supported community needs. Stenehjem stated the WCCBA is looking for a buyout of \$300,000 and has been negotiating with the City of Watford City. Moen stated the City of Watford City has been supportive of the project and is willing to put forward \$65,000 of the buyout costs and looking for other entities for the remaining \$235,000. Board consensus was the County was willing to cover half of the buyout costs (\$150,000) and requested Moen return to the City of Watford City and/or Roughrider Fund for additional discussion.

Moved by Skarda, seconded by Brown, to authorize State's Attorney Skarda to look into and potentially draft a letter to the daycare modular building company regarding issues including water leaks, units not operating properly, and not ready for occupancy. All voting aye, motion carried.

The meeting adjourned at 1:46 p.m. until October 3, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

SEPTEMBER 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
65629	MCKENZIE COUNTY FAIR	\$	14,453.04
65630	MCKENZIE SOIL CONS. DIST.	\$	1,679.17
65631	WATFORD CITY/CITY OF	\$	6,112.61
65632	ALEXANDER PARK DISTRICT	\$	209.59
65633	ALEXANDER RURAL FIRE DISTRICT	\$	1,228.28
65634	ALEXANDER SCHOOL DIST. #2	\$	18,153.52
65635	ALEXANDER TWP.	\$	8,779.72
65636	ANTELOPE CR. TWP.	\$	5,768.36
65637	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	725.79
65638	ARNEGARD TWP.	\$	14,159.04
65639	BLUE BUTTES TWP.	\$	9,998.43
65640	CHARBON TWP.	\$	10,651.85
65641	ELM TREE TWP.	\$	18,718.58
65642	GRAIL TWP.	\$	4,907.43
65643	GRASSY BUTTE FIRE DISTRICT	\$	260.59
65644	HAWKEYE TWP.	\$	10,847.43
65645	HORSE CREEK RURAL FIRE DIST.	\$	118.53
65646	KEENE TWP.	\$	9,647.73
65647	MCKENZIE CO. FIRE PROT. DIST.	\$	5,025.56
65648	MCKENZIE CO. HISTORICAL SOCIETY	\$	794.01
65649	MCKENZIE CO. SD#1	\$	118,594.44
65650	MCKENZIE SOIL CONS. DIST.	\$	7,805.33
65651	ND STATE TREASURER	\$	8,489.94
65652	NEW TOWN PUBLIC SCHOOL DIST.	\$	39,722.51
65653	NEW TOWN RURAL AMBULANCE DIST.	\$	84.13
65654	NEW TOWN RURAL FIRE DEPT.	\$	84.13
65655	RANDOLPH TWP.	\$	3,968.43
65656	RIVERVIEW TWP.	\$	27,659.79
65657	SIOUX TWP.	\$	9,981.42
65658	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	368.30
65659	TRI TWP	\$	23,864.03
65660	TWIN VALLEY TWP.	\$	37,907.83

65661	UPPER MISSOURI DIST. HEALTH UNIT	\$	2,989.96
65662	WATFORD CITY MUNICIPAL AIRPORT	\$	136.98
65663	WATFORD CITY PARK DISTRICT	\$	2,211.36
65664	WATFORD CITY/CITY OF	\$	4,640.58
65665	WILLISTON FIRE PROTECTION DISTRICT	\$	67.44
65666	WILLISTON VECTOR CONTROL DIST.	\$	2.80
65667	YELLOWSTONE SCHOOL DISTRICT #14	\$	602.74
65668	YELLOWSTONE TWP.	\$	18,129.44
243859-243875	PAYROLL - SEPTEMBER 1, 2023	\$	952,526.72
243859	ACKERMAN-ESTVOLD	\$	50,843.53
243860	ADVANCED BUSINESS METHODS	\$	2,526.38
243861	ADVANCED DRAINAGE SYSTEM INC	\$	64,495.20
243862	ALL-IN SERVICE, LLC	\$	1,925.41
243863	ALLEGIANCE COBRA SERVICES, INC.	\$	81.00
243864	AMAZON CAPITAL SERVICES	\$	2,591.70
243865	ANGUIANO/IAN	\$	294.45
243866	ARMOR INTERACTIVE	\$	5,151.50
243867	ASPHALT SURFACE TECHNOLOGIES CORP.	\$	470,030.15
243868	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	798.00
243869	BADGE & WALLET	\$	165.80
243870	BADLANDS HARDWARE	\$	887.75
243871	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	437.00
243872	BAHR/ALBERT	\$	260.00
243873	BAKER & TAYLOR	\$	788.94
243874	BALCO UNIFORM COMPANY, INC.	\$	4,062.30
243875	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,729.36
243876	BLUE TARP FINANCIAL, INC.	\$	2,054.28
243877	BOB BARKER COMPANY INC	\$	794.75
243878	BOLKEN/DOUGLAS	\$	3,250.00
243879	BORDER STATES ELECTRIC	\$	116.91
243880	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,448.97
243881	BRADY'S ROADSIDE SERVICE	\$	175.00
243882	BROSZ ENGINEERING, INC.	\$	14,980.00
243883	BROWNELLS INC.	\$	204.45
243884	BURNS & MCDONNELL	\$	5,535.95
243885	BUTLER MACHINERY COMPANY	\$	410.00
243886	CALIBER MFC, LLC	\$	1,094.31
243887	CASCADE AUTO GLASS	\$	1,408.10
243888	CDW-G GOVERNMENT	\$	900.55
243889	CERTIFIED POWER. INC	\$	30.10
243890	CHERREY'S PROPANE	\$	550.00
243891	CHRISTENSEN/NATHAN	\$	14.00
243892	CHURCHILL/JOSHUA A	\$	14.00

243893	CIM SANITARY TECH LLC	\$	24,746.67
243894	CONNECT INTERIORS LLC	\$	30,048.73
243895	CORBIN/ZACHERY	\$	76.00
243896	D & J EQUIPMENT SALES & SERVICE, LLC	\$	556.51
243897	DAKOTA SPORTS	\$	285.29
243898	DATATEK DSI, INC	\$	1,500.00
243899	DIRTY BIRDS, LLC	\$	21,600.00
243900	DMC WEAR PARTS LLC	\$	34,920.00
243901	DONE RIGHT THE FIRST TIME	\$	2,573.00
243902	DTE, INC.	\$	2,864.00
243903	DUSTBUSTERS ENTERPRISES INC.	\$	1,811,129.04
243904	ECOLAB PEST ELIMINATION DIV.	\$	1,279.39
243905	EIDE BAILLY	\$	5,000.00
243906	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	4,436.85
243907	EXTREME CLEANING INC.	\$	675.00
243908	FAIRFIELD AND WOODS, P.C.	\$	327.50
243909	FARSTAD OIL IN	\$	1,827.79
243910	FASTENAL COMPANY	\$	3,953.00
243911	FERGUSON WATERWORKS	\$	15,657.79
243912	FIRST INTERNATIONAL BANK & TRUST	\$	7,399.04
243913	FIRST INTERNATIONAL INSURANCE	\$	28,992.00
243914	FOLLMAN CONSULTING INC	\$	424.00
243915	FULKERSON FUNERAL HOME	\$	5,830.00
243916	G & G GARBAGE LLC	\$	232.50
243917	GOOSENECK IMPLEMENT	\$	2,836.95
243918	GRAINGER	\$	28.68
243919	GRAY MEDIA GROUP, INC	\$	1,050.00
243920	GROSS/WINONA	\$	271.80
243921	GUDMUNSEN/ROBERT	\$	2,224.00
243922	HAMRE/OWEN	\$	292.00
243923	HANSEN DIESEL & AUTOMOTIVE	\$	170.52
243924	HAWKEYE OILFIELD SUPPLY	\$	6.27
243925	HDR ENGINEERING, INC	\$	32,199.94
243926	HEGGEN EQUIPMENT CO.	\$	6,144.17
243927	HONSTEIN/MARK	\$	189.05
243928	INTERACTIVE DATA, INC	\$	50.00
243929	JOHNSON & SUNDEEN	\$	5,088.87
243930	JOHNSON/KATHERINE A	\$	6,954.00
243931	KEYZ-FM, KYYZ-FM, KTHC-FM, WILLISTON ND	\$	1,617.00
243932	KINDRED/BRANDON	\$	239.00
243933	KIRKLAND/LEIGH ANN	\$	208.00
243934	KISH/JULIE A.	\$	418.00
243935	KLJ ENGINEERING, LLC	\$	66,004.22

243936	KO SAFETY SERVICES LLD	\$	2,875.00
243937	KOHLER COMMUNICATIONS, INC.	\$	348.00
243938	LAKE REGION HOTEL GROUP LLC	\$	88.20
243939	LAQUINTA INN & SUITES	\$	176.40
243940	LEXISNEXIS, A DIVISION OF RELX INC.	\$	27.03
243941	LINDE GAS & EQUIPMENT INC.	\$	1,439.61
243942	LOGO MAGIC INC	\$	94.00
243943	LUND OIL, INC.	\$	901.00
243944	MAINSTAY SUITES	\$	264.60
243945	MAYER ELECTRIC INC	\$	2,188.50
243946	MAYO CONSTRUCTION CO. INC.	\$	8,356.36
243947	MCCODY CONCRETE PRODUCTS, INC	\$	1,084.02
243948	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	286.65
243949	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
243950	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	3,960.78
243951	MCKENZIE COUNTY ROAD & BRIDGE	\$	25,161.22
243952	MCKENZIE COUNTY RURAL WATER	\$	5,653.78
243953	MCKENZIE ELECTRIC CO-OP INC.	\$	757.50
243954	MEDLINE INDUSTRIES, INC	\$	143.74
243955	MENARD, INC.	\$	299.98
243956	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	11.99
243957	MICROMARKETING LLC	\$	365.11
243958	MIDWEST TAPE LLC	\$	565.32
243959	MINDFUL SOLUTIONS	\$	2,000.00
243960	MONDAK ANIMAL RESCUE	\$	280.00
243961	MOTOROLA	\$	18,765.40
243962	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	\$	120.00
243963	ND ASSN. OF COUNTIES	\$	1,268.37
243964	ND CHAPTER OF APCO	\$	500.00
243965	ND GAME & FISH DEPT.	\$	4,863.00
243966	ND LIBRARY ASSN. (NDLA)	\$	450.00
243967	ND LTAP	\$	100.00
243968	ND PETROLEUM COUNCIL	\$	50.00
243969	ND STATE RADIO COMMUNICATIONS	\$	62,447.12
243970	ND STATE UNIVERSITY	\$	652.50
243971	NDGS LLC	\$	31.58
243972	NELSON INTERNATIONAL	\$	362,584.17
243973	NEXSTAR MEDIA INC	\$	2,259.00
243974	NORBY/JENNA	\$	253.73
243975	NORSTOG/ETHAN	\$	481.00
243976	NORSTOG/JON C	\$	481.00
243977	NORTHERN HEAVY DUTY TRUCK PARTS	\$	2,744.60
243978	O K IMPLEMENT CO.	\$	12,396.68

243979	O.K. TIRE STORE, INC	\$	6,437.58
243980	O'DAY EQUIPMENT, LLC	\$	934.00
243981	O5 MOTORSPORTS, LLC	\$	508.21
243982	PAULSON/KATIE	\$	299.80
243983	PEACE OFFICERS STANDARDS & TRAINING	\$	300.00
243984	PHOENIX SUPPLY, LLC	\$	328.17
243985	PRO AUTO BODY, LLC	\$	545.79
243986	QUADIENT FINANCE USA, INC.	\$	2,548.61
243987	QUALITY QUICK PRINT	\$	1,495.00
243988	RDO EQUIPMENT CO. - FARGO	\$	10,219.50
243989	RED RIVER SUPPLY, INC.	\$	725.00
243990	RESERVATION TELEPHONE CO-OP	\$	240.00
243991	RIVER AGGREGATES II	\$	37,826.19
243992	SANTOYO JR/JESUS	\$	76.00
243993	SAX MOTOR CO	\$	16.62
243994	SCHOLIN/LYNDA D	\$	46.00
243995	SCOFIELD/JESSIE	\$	1,200.00
243996	SHERWIN-WILLIAMS/WILLISTON	\$	41.67
243997	SIGN SOLUTIONS USA	\$	4,087.41
243998	SIMPSON/SUZANNE M	\$	58.00
243999	STARLIGHT IT & SECURITY	\$	425.00
244000	STEIN'S INC.	\$	1,619.76
244001	STEPP/BRAD	\$	2,100.00
244002	STEVENS EQUIPMENT SUPPLY, LLC	\$	182.78
244003	SUMMIT FOOD SERVICE, LLC	\$	19,933.09
244004	SUTER/JOHN W	\$	258.54
244005	SYNDICATE SAFETY & OILFIELD SUPPLIES	\$	42.70
244006	TASC-CLIENT SERVICES	\$	1,422.33
244007	THORGRAMSON/KAELA M	\$	58.00
244008	THORGRAMSON/TANAYA J	\$	58.00
244009	TRACTOR & EQUIPMENT CO.	\$	198,475.57
244010	TRANE U.S. INC.	\$	837.12
244011	TRIPLESEAT SOFTWARE, LLC	\$	250.00
244012	TRUE NORTH STEEL, INC.	\$	37,125.00
244013	TYLER TECHNOLOGIES, INC.	\$	37.50
244014	UNDERGROUND VAULTS & STORAGE, INC.	\$	63.58
244015	UNITED QUALITY COOPERATIVE	\$	14,660.00
244016	VANGUARD APPRAISALS INC.	\$	11,075.00
244017	WALK-N-ROLL	\$	390.81
244018	WATFORD CITY AREA CHAMBER OF COMMERCE	\$	500.00
244019	WESTERN VETERINARY CLINIC	\$	107.22
244020	WESTLIE TRUCK CENTER	\$	1,284.74
244021	WESTLIE TRUCK CENTER OF WILLISTON	\$	2,767.32

244022	WHITE CAP, LP	\$	163.68
244023	WILLISTON HERALD	\$	122.88
244024	WISNESS/RICHARD A	\$	3,346.00
244025	WISNESS/ROBERT	\$	836.00
244026	ALEXANDER/CITY OF	\$	913.55
244027	GARRISON DIVERSION CONSERVANCY DIST.	\$	3,943.15
244028	L. YELLOWSTONE IRRIG. DIST. #2	\$	106.92
244029	MCKENZIE CO. AMBULANCE SERVICE	\$	312.39
244030	ARMSTRONG SANITATION	\$	1,040.47
244031	CONSOLIDATED TELCOM	\$	98.50
244032	INFORMATION TECHNOLOGY DEPT.	\$	6,293.70
244033	LYREC	\$	42.72
244034	MCKENZIE COUNTY RURAL WATER	\$	2,379.51
244035	MCKENZIE ELECTRIC CO-OP INC.	\$	20,020.31
244036	MONTANA DAKOTA UTILITIES CO.	\$	21,839.24
244037	NEMONT	\$	28.50
244038	RESERVATION TELEPHONE CO-OP	\$	6,123.13
244039	SOUTHWEST WATER AUTHORITY	\$	59.21
244040	VERIZON/ACCT 842030146-00001	\$	6,548.45
244041	VERIZON/ACCT 842030146-00003	\$	3,521.12
244042	WATFORD CITY WATER DEPT./CITY OF	\$	11,918.30
244043-244059	PAYROLL - SEPTEMBER 15, 2023	\$	955,342.70
244060	ABC FENCING & OIL FIELD SERVICES, LLC	\$	2,248.00
244061	ACCUSOURCE INC.	\$	1,113.61
244062	ADVANCED BUSINESS METHODS	\$	219.72
244063	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	7,103.90
244064	ALLEGIANCE COBRA SERVICES, INC.	\$	80.00
244065	AMAZON CAPITAL SERVICES	\$	1,607.65
244066	AMERICAN WELDING & GAS	\$	39.83
244067	ARMOR INTERACTIVE	\$	33,388.77
244068	ASTRO-CHEM LAB, INC.	\$	100.00
244069	AXON ENTERPRISES INC	\$	990.00
244070	BADLANDS HARDWARE	\$	101.68
244071	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	113.00
244072	BARANKO BROTHERS INC	\$	145,749.66
244073	BECKER/BARBARA J.	\$	500.00
244074	BEICEGEL STATION	\$	78.17
244075	BIG STATE INDUSTRIAL SUPPLY, INC	\$	266.91
244076	BLUE TARP FINANCIAL, INC.	\$	659.14
244077	BOB BARKER COMPANY INC	\$	129.96
244078	BORDER STATES ELECTRIC	\$	378.09
244079	BOSS OFFICE & COMPUTER PRODUCTS	\$	929.69
244080	BRADY'S ROADSIDE SERVICE	\$	539.25

244081	BROSZ ENGINEERING, INC.	\$	46,517.50
244082	BURLEIGH COUNTY	\$	50.00
244083	BUTLER MACHINERY COMPANY	\$	700.00
244084	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
244085	CANAD INNS	\$	352.80
244086	CDW-G GOVERNMENT	\$	570.08
244087	CELLEBRITE INC	\$	5,750.00
244088	CHARM-TEX, INC.	\$	1,384.90
244089	CLARION HOTEL	\$	359.96
244090	CORBIN/ZACHERY	\$	112.00
244091	CORE & MAIN	\$	3,287.31
244092	CORPORATE TRANSLATION SERVICES, INC	\$	36.71
244093	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
244094	DACOTAH PAPER CO.	\$	256.28
244095	DAKOTA SUPPLY GROUP	\$	2,215.48
244096	DARRINGTON SNOW REMOVAL	\$	10,000.00
244097	DEERE CREDIT, INC	\$	1,312.50
244098	DENNY'S ELECTRIC LLC	\$	6,911.10
244099	DIETRICH/ARIAL B	\$	136.00
244100	DIRTY BIRDS, LLC	\$	7,200.00
244101	DMC WEAR PARTS LLC	\$	34,920.00
244102	DRUG PACKAGE LLC	\$	431.15
244103	EIDE BAILLY	\$	9,000.00
244104	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	513.76
244105	ELKAN, INC	\$	3,924.50
244106	ETZEL/TERRI L	\$	230.44
244107	FARMERS UNION OIL COMPANY	\$	117,067.96
244108	FARSTAD OIL IN	\$	3,911.73
244109	FASTENAL COMPANY	\$	3,309.07
244110	FCI CONSTRUCTORS, INC.	\$	894,368.20
244111	FERGUSON WATERWORKS	\$	706.38
244112	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
244113	FIRST INTERNATIONAL INSURANCE	\$	543,417.00
244114	FLAG FAMILY MEDIA	\$	2,000.00
244115	GALEAZZO/TAYLOR	\$	121.18
244116	GLACIER OILFIELD SERVICES, INC	\$	5,464.00
244117	GOOSENECK IMPLEMENT	\$	139.76
244118	GRAINGER	\$	146.20
244119	GRASSY BUTTE PARK	\$	5,766.22
244120	GRAY MEDIA GROUP, INC	\$	865.00
244121	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$	234.00
244122	GUESS/JACOB A	\$	136.00
244123	HALONEN/DANIEL A	\$	112.00

244124	HAWKEYE OILFIELD SUPPLY	\$	56.84
244125	HECK BUILT LLC	\$	423.00
244126	HEGGEN EQUIPMENT CO.	\$	1,168.56
244127	HELENA CHEMICAL COMPANY	\$	11,948.00
244128	HILL ENTERPRISES	\$	3,193.73
244129	HOLIDAY INN EXPRESS/MINOT	\$	448.00
244130	HOLIDAY STATIONSTORES, LLC	\$	33.00
244131	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	737.90
244132	INTERACTIVE DATA, INC	\$	50.00
244133	ISIGHT RPV SERVICES	\$	12,500.00
244134	JACK & JILL	\$	33.12
244135	JAPPE/KAROLIN	\$	110.74
244136	JJ ELECTRIC LLC	\$	1,690.29
244137	JOHN HUTTER TOWING	\$	150.00
244138	KEYZ-FM, KYYZ-FM, KTHC-FM, WILLISTON ND	\$	2,440.00
244139	KNIFE RIVER	\$	1,011,583.23
244140	KO SAFETY SERVICES LLD	\$	750.00
244141	KOHLER COMMUNICATIONS, INC.	\$	65.00
244142	KUBAL TRUCKING LLC	\$	1,020.00
244143	LAQUINTA INN & SUITES	\$	1,234.80
244144	LARSEN SERVICE DRUG, INC.	\$	1,847.39
244145	LINK COMPUTER CORPORATION	\$	983.40
244146	LOKKEN/LES L	\$	145.00
244147	LUND OIL, INC.	\$	35,495.04
244148	MAGNUSON/JORDAN M	\$	136.00
244149	MARTIN/PAUL ANDERS	\$	11,000.00
244150	MATHISEN/CHAR	\$	110.90
244151	MCKENZIE CO. FARMER	\$	1,590.74
244152	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
244153	MCKENZIE CO. TREASURER	\$	31,000.00
244154	MCKENZIE COUNTY ROAD & BRIDGE	\$	28,494.82
244155	MCKENZIE COUNTY RURAL WATER	\$	9,180.64
244156	MCKENZIE ELECTRIC CO-OP INC.	\$	1,248.63
244157	MENARD, INC.	\$	936.79
244158	MICROMARKETING LLC	\$	235.11
244159	MIDWEST TAPE LLC	\$	598.33
244160	MINNESOTA HIGHWAY SAFETY & RES CENTER	\$	12,000.00
244161	MONTANA DAKOTA UTILITIES CO.	\$	37.94
244162	MONTANA TRACK CLAWS, INC	\$	2,428.35
244163	NAGEL/BRYAN	\$	90.00
244164	ND ASSN. OF COUNTIES	\$	189.00
244165	NELSON INTERNATIONAL	\$	189.47
244166	NEWMAN/DUSTIN B	\$	136.00

244167	NEXSTAR MEDIA INC	\$	2,490.00
244168	NORTH DAKOTA ONE CALL	\$	436.45
244169	NORTHERN HEAVY DUTY TRUCK PARTS	\$	672.10
244170	NOVAK/LARRY	\$	40.61
244171	O K IMPLEMENT CO.	\$	176.94
244172	O.K. TIRE STORE, INC	\$	1,644.75
244173	OTIS ELEVATOR COMPANY	\$	200.00
244174	PAVEK/NICHOLAS R	\$	136.00
244175	PEACE OFFICERS STANDARDS & TRAINING	\$	655.00
244176	PEDERSEN/ANITA	\$	4,700.00
244177	PHARMCHEM. INC.	\$	1,792.10
244178	PHOENIX SUPPLY, LLC	\$	250.16
244179	POJORLIE PONDS	\$	1,055.00
244180	PRESORT PLUS, LLC	\$	4,532.97
244181	PRO AUTO BODY, LLC	\$	563.00
244182	PRO FORMS	\$	124.16
244183	PRO-WEST & ASSOCIATES, INC.	\$	2,797.28
244184	QUADIENT FINANCE USA, INC.	\$	2,016.49
244185	QUADIENT LEASING USA, INC.	\$	1,247.01
244186	RDO EQUIPMENT CO. - FARGO	\$	4,444.35
244187	RED ROCK AUTO WATFORD CITY	\$	127.12
244188	REDWOOD TOXICOLOGY LAB, INC.	\$	276.23
244189	RESERVATION TELEPHONE CO-OP	\$	390.30
244190	ROLFSRUD/JOHN	\$	47.16
244191	SAFE LIFE DEFENSE, LLC	\$	95.83
244192	SANFORD HEALTH WATFORD CITY CLINIC	\$	100.00
244193	SANTOYO JR/JESUS	\$	136.00
244194	SCHREIBER/RICHARD	\$	68.00
244195	SINCLAIR CYBERNETICS, LLC	\$	4,246.30
244196	SMITH/JAMIE L	\$	166.18
244197	SRF CONSULTING GROUP, INC	\$	15,946.50
244198	STARLIGHT IT & SECURITY	\$	1,283.50
244199	STEIN'S INC.	\$	443.85
244200	STEVENS/MARK	\$	45.00
244201	STRATA CORPORATION	\$	2,029.00
244202	SUMMIT FOOD SERVICE, LLC	\$	10,837.82
244203	SWANSTON EQUIPMENT CO.	\$	273,376.15
244204	THOMSON REUTERS-WEST	\$	418.26
244205	THORSRUD SUPPLY CO., INC.	\$	1,121.49
244206	TORRES/FLOR I	\$	50.44
244207	TRACTOR & EQUIPMENT CO.	\$	25,871.77
244208	TREVENA/JOSHUA T	\$	112.00
244209	TYLER TECHNOLOGIES, INC.	\$	449.00

244210	ULINE	\$	560.23
244211	UNIFORM CENTER	\$	1,450.70
244212	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	3,728.74
244213	VALLI INFORMATION SYSTEMS, INC	\$	831.35
244214	VOGEL LAW FIRM	\$	969.00
244215	WAKAM/JULIUS	\$	22.00
244216	WAWSA	\$	762,376.24
244217	WESTERN DAKOTA ENERGY ASSOCIATION	\$	125.00
244218	WESTLIE TRUCK CENTER	\$	473.87
244219	WORTMAN/NATHAN	\$	136.00
244220	ZERO9 SOLUTIONS LTD	\$	398.50
244221-24424	PAYROLL - SEPTEMBER 29, 2023	\$	844,022.78
	TOTAL	\$	11,198,797.59

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

October 3, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 3, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Hystad, to approve the agenda as amended to include WCCBA buyout discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the September 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Hystad, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Consent Agenda Items 1-5 as presented. All voting aye, motion carried. Items approved: 1. Approve Unclaimed Check List and authorize submission to ND Unclaimed Property; 2. Approve Out of State Travel Request – R&B – Sioux Falls, SD October 23-24 – NDLTAP 2023 Innovation Champions Award; 3. Appoint Shantelle Jepson as the County's 2023 State Fair Association Delegate; 4. Appoint Mary Kindel to the McKenzie County Library Board to Fill Vacancy.

Randall Johnson, Brown & Brown, discussed medical, dental, and vision insurance plan premiums for 2024. Johnson provided a history of medical trends, plan utilization, and market analysis. Johnson presented the Board with numerous options for 2024 premiums, including the use of reserve funds from better performing years, to offset the projected 22% increase in premiums if no action was taken. The Board discussed the optional buy down of premiums, which if approved would be a one-time buydown to allow employees additional time to plan for future increases and changes. Moved by Brown, seconded by Skarda, to move the medical insurance plan for employees to the \$250 deductible/\$3,000 out-of-pocket max for single policies (\$500 deductible/\$6,000 out-of-pocket max for family policies), authorize a one-time \$250,000 buy-down of premiums, and offer voluntary employee-paid gap insurance. All voting aye, motion carried.

Michon Sax, Housing Authority Chair, requested permission to perform an assessment of the Hillside Court property regarding property improvements and estimated costs. Discussion was held on working with retired local contractors to come

up with a list and plan of improvements and to continue discussions about a possible new facility in the future. Moved by Skarda, seconded by Wold, to approve the assessment as requested. All voting aye, motion carried.

At 10:15 a.m. bids for a Landfill Excavator and Landfill Dozer were opened and read. Bid will be tabulated and returned to the Board for award on October 17, 2023.

At 10:26 a.m. a public hearing was held on the 2023 Omitted Property List. Recorder/Tax Director Paulson provided information on the property that would be added to the County's values, the processes that govern these properties, and changes outlined. No persons from the public were present. Moved by Hystad, seconded by Brown, to approve adding the 2023 Omitted Property to the County's tax rolls as presented. All voting aye, motion carried.

Alexander Public School Superintendent Bieber discussed with the Board the status of the School's temporary daycare facility. Bieber had previously requested and received support from the Board for up to \$25,000 for the temporary daycare facility. Bieber outlined the changes that had occurred from the last time she presented and the need again for the School to operate the facility. Once the Alexander Daycare facility is open and operational this temporary facility would close. Moved by Hystad, seconded by Skarda, to approve a joint powers agreement with Alexander Public School for a temporary daycare facility up to \$32,000. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the purchase of two snow plow mount hitches for the new trucks in Road and Bridge, with an expected cost of \$15,512 each. All voting aye, motion carried.

Road Superintendent Northrop updated the Board on the stockpiles from the Lassey Pit. Northrop stated currently 110 tons of material has been piled and the plan is to go to 200 tons or more, if possible. Northrop will continue to update the Board.

Emergency Manager Jappe requested permission to write a grant to draft a new Community Wildfire Protection Plan for the County. Oscar Knudtson, LEPC chair, and Ryan Melin, State Forest Service, were present by phone. The cost to the County to write the plan would be 10% of the total cost (up to \$250,000) should the grant be awarded. Melin stated this plan would work similar to the Multi-Hazard Mitigation Plan and would assist in identifying possible areas of concern and could be used in the future to seek State or Federal grant funds to mitigate those items. Skarda expressed concern over landowners being required to participate in the mitigation of items identified. Lawlar stated the fire departments currently have plans on how to operate and work well with one another. Board consensus was to hold off on applying for this grant until information from local fire departments and their support was known and how this plan would help support those agencies.

Moved by Brown, seconded by Skarda, to approve the employee reviews as presented by HR. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to set the 2024 TASC/Flex Benefit amount at \$3,050. All voting aye, motion carried.

Other discussion on the updated Handbook was held. Board consensus was to continue to require contractors to be licensed, insured, and in good standing with the State of North Dakota, to pay employees out on administrative leave the number of hours scheduled to work, and to allow a 30-day trial period to allow exempt employees to edit their own timesheets.

Ag Expo Director Kubal provided the Board a general update on the Facility, events, and plans for the future. Kubal also discussed with the Board options to purchase a billboard alongside Highway 85 that could advertise events and other items. The Board asked Kubal to continue to research billboard options and ask questions regarding life expectancy, maintenance, typical repair costs/timelines, logistics, warranty, and insurance and return later for more discussion.

Moved by Hystad, seconded by Skarda, to approve the bid opening schedule for the County Route 30 Phase II project to include opening bids outside of the Board meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman to sign the Task Order with Brosz Engineering for the CR37/38th St NE Reconstruction project in the amount not to exceed \$159,985. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to set the minimum sales price for the 2019 delinquent tax properties, delinquent and estimated taxed due, as presented. All voting aye, motion carried.

**Property Acquired By County Through Tax Deed
As Of 10/03/2023**

<u>Name</u>	<u>Description</u>		<u>Total Amount</u> <u>Real Estate &</u> <u>Specials</u>	<u>2022 True &</u> <u>Full</u> <u>Value</u>	<u>Minimum</u> <u>Sales</u> <u>Price</u>
McKenzie County	<u>City of Watford City</u>	Tax	\$157.60	\$0.00	
	Lot 51 Blk 007	Specials	\$ -		
82-32-07510	Dakota Ridge Subdivision 1st Addition		\$157.60		\$ 150.00
taken in 2021					
Dianna Guadagnino	<u>City of Watford City</u>	Tax	\$9,183.95	\$ 255,520.00	
	Lot 18 1st Addition North Watford	Specials	\$ 683.50		
82-51-01600	IT 503 PT Lot 18		\$9,867.45		\$ 9,850.00
409 3rd St NW	E 79.3 Ft of N 65 Ft Lot 19				

Loti 2 LLC	<u>Unorganized Township</u>	Tax	\$862.32	\$ 33,100.00
	McKenzie Ridge Subdivision Lot 39	Specials	\$ -	
20-21-03900			\$862.32	\$ 850.00
922 Green Ridge Dr				
Wildcat Minerals	<u>Yellowstone Township</u>	Tax	\$23,789.64	\$ 632,430.00
	Leased Sites in Yellowstone Twp	Specials	\$ -	
24-87-00200	Sec 32, 401,313 sq ft lease #BF55513		\$23,789.64	\$ 23,775.00
	9.12 acres			

Moved by Skarda, seconded by Hystad, to set the 2024 Board of Commissioners meeting schedule as presented. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the 2024 Payroll & Holiday calendar as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the CivicPlus contract for paperless meeting solutions to include the import of data from the current vendor as presented. All voting aye, motion carried.

Discussion was held on the WCCBA buyout of the liquor store space at the Long X Visitor Center. Skarda asked if the City has made any decision on the other half of the payment. Brown stated he heard the Roughrider Fund would be covering the expenditure, but it needed to be approved by the Watford City Council. Moved by Skarda, seconded by Brown, to authorize the Auditor/Treasurer to cut a check in the amount of \$150,000 to the WCCBA for the lease buyout contingent upon the City of Watford City paying the remaining \$150,000. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the County vision policy premiums with a 1% increase and dental policy with 0% increase as presented. All voting aye, motion carried.

Discussion was held on the 2024 budget and levy. The Board discussed the requests from the City of Alexander, \$4M for a daycare and \$4.5M for infrastructure. Previously the City had stated their priority is the daycare facility if one project needed to be pushed back. The Board discussed the \$3.2M request from the City of Watford City for the 3rd St project. Board consensus was to retain the Alexander daycare and City of Watford City projects at this time and if funding is available in 2024 they would consider a request from the City of Alexander for the infrastructure project. Discussion was held on the requested full-time equivalent position additions for 2024. Board consensus was to remove the additional administrative assistant requested for Planning & Zoning and move the VSO administrative assistant position to a temporary position at this time. Discussion was held on the budget contribution to Save the Maah Daah Hey

Trail. Moved by Brown, seconded by Skarda, to maintain in the budget \$110,000 as requested for Save the Maah Daah Hey. Roll call vote: Brown, aye; Hystad, nay; Lawlar, nay; Skarda, aye; Wold, aye. Motion carried 3 votes aye to 2 votes nay. Board consensus was to reduce the general fund transfer of \$3M to \$2M for the Water Resource District and transfer \$1M from the Sewer District to the Water Resources District. Board consensus was to retain 12 vehicles in the Sheriff's Office budget at this time with final decision on how many to accept occurring in 2024. Moved by Hystad, seconded by Skarda, to approve the 2024 budget as amended and levies as presented. All voting aye, motion carried.

2024 FINAL COUNTY BUDGET

MCKENZIE COUNTY

	2022 ACTUAL	2023 APPROPRIATION	2024 FINAL
<u>GENERAL GOVERNMENT</u>			
County Board	\$225,480	\$298,967	\$260,615
Housing Authority Board	\$3,660	\$3,000	\$3,260
Auditor/Treasurer	\$596,450	\$682,721	\$817,774
Motor Vehicle/Passports	\$260,066	\$285,050	\$339,518
State's Attorney	\$799,813	\$1,070,230	\$1,232,099
Recorder/Tax Director	\$613,644	\$636,914	\$700,867
County Superintendent	\$148,474	\$139,426	\$373,277
Planning & Zoning	\$551,266	\$798,920	\$1,223,023
Human Resources	\$305,802	\$389,750	\$467,802
GIS Department	\$381,389	\$796,063	\$834,095
Custodian	\$713,594	\$982,244	\$1,257,686
Building Maintenance	\$588,066	\$767,000	\$801,000
Building Fund	\$22,480,821	\$12,000,000	\$0
Elections	\$51,142	\$2,500	\$75,050
Landfill	\$1,663,347	\$2,391,020	\$3,163,751
Ag Expo	\$419,239	\$413,000	\$2,252,711
Workforce Safety & Insurance	\$200,820	\$200,000	\$275,000
WSI Medical Expense	\$1,575	\$3,000	\$3,000
Job Service	\$12,672	\$30,000	\$25,000
Audit Fees	\$114,405	\$65,000	\$90,000
Court Appointed Atty - Mental Health Fees	\$2,468	\$5,000	\$5,000
Contract Labor/Consultant	\$24,700	\$70,000	\$25,000
Forest Service - Litigation	\$8,819	\$50,000	\$150,000
Property & Liability Insurance	\$254,481	\$300,000	\$400,000
Contract Services	\$625	\$6,000	\$0
Telephone System & Maintenance	\$0	\$0	\$500,000
Publishing, Printing	\$19,953	\$40,000	\$40,000
Dues, Registrations, & Workshops	\$53,932	\$50,000	\$50,000
Human Service Zone Indirect Costs	\$5,228	\$5,000	\$5,500
Postage	\$31,200	\$35,000	\$38,000
Mailing Machine	\$10,006	\$15,000	\$15,000

Copier Expense	\$21,643	\$30,000	\$28,000
Technology/Computer Expense	\$903,481	\$1,217,022	\$1,195,000
Remediation & Reclamation	\$0	\$500,000	\$500,000
Miscellaneous	\$205,109	\$150,000	\$150,000
Special Projects	\$10,387,000	\$12,500,000	\$17,000,000
McKenzie County Health Care System	\$800,000	\$300,000	\$300,000
Family Crisis Shelter	\$65,000	\$75,000	\$100,000
Williston Community Services	\$40,000	\$43,387	\$50,390
Watford City Airport	\$50,000	\$50,000	\$50,000
Watford City Senior Citizens	\$13,000	\$13,000	\$13,000
Lewis & Clark Museum	\$70,000	\$70,000	\$70,000
Pioneer Museum	\$27,500	\$27,500	\$27,500
McKenzie County Heritage Association	\$45,500	\$85,000	\$85,000
Tri-County Economic Development	\$26,000	\$26,000	\$26,000
County Fair (General Fund 2017)	\$75,000	\$100,000	\$200,000
Atmospheric Resources (General Fund 2017)	\$140,000	\$145,000	\$150,000
TOTAL GENERAL GOVERNMENT	\$43,412,370	\$37,862,714	\$35,368,918

2024 FINAL COUNTY BUDGET

	2022 ACTUAL	2023 APPROPRIATION	2024 FINAL
<u>PUBLIC SAFETY</u>			
County Sheriff	\$7,097,650	\$8,031,698	\$8,785,230
Dispatch	\$1,035,947	\$1,263,644	\$1,425,394
Jail - LE Center	\$4,303,500	\$5,109,531	\$5,146,841
County Coroner	\$31,556	\$40,000	\$55,000
Disaster Emergency Service	\$231,066	\$235,247	\$286,441
McKenzie Co Rural Fire - OT/weekend housing	\$80,000	\$80,000	\$80,000
Arnegard Quick Response Units	\$25,000	\$25,000	\$25,000
Keene Quick Response Unit	\$0	\$0	\$40,000
Killdeer Area Amb	\$25,000	\$0	\$25,000
Alexander First Responders	\$7,500	\$10,000	\$10,000
TOTAL PUBLIC SAFETY	\$12,837,219	\$14,795,120	\$15,878,906
 <i>SUB-TOTAL GENERAL FUND</i>	 <i>\$56,249,589</i>	 <i>\$52,657,834</i>	 <i>\$51,247,824</i>

TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

Road & Bridge	\$30,000,000	\$55,000,000	\$42,000,000
County Park	\$0	\$0	\$2,300,000
Job Development Authority	\$3,819,793	\$200,000	\$11,382,089
Water Resource District	\$12,000,000	\$2,725,000	\$2,000,000
Sewer District	\$5,000,000	\$0	\$0
County Library	\$0	\$0	\$0

TOTAL TRANSFERS	\$50,819,793	\$57,925,000	\$57,682,089
GRAND TOTAL-GENERAL FUND	\$107,069,382	\$110,582,834	\$108,929,913
<u>SPECIAL REVENUE FUNDS</u>			
Unorganized District Roads - Tfr to R&B	\$7,000,000	\$6,000,000	\$8,000,000
Highway Tax Distribution Fund - Tfr to R&B	\$1,500,000	\$1,500,000	\$2,000,000
Federal Entitlement - Tfr to R&B	\$1,400,000	\$0	\$500,000
LEC Common Maintenance - Tfr to GF	\$0	\$0	\$400,000
County Road & Bridge	\$41,624,875	\$107,241,212	\$115,430,712
Veteran's Services	\$117,320	\$147,653	\$147,550
County Agent	\$311,479	\$334,410	\$389,223
County Park	\$314,047	\$275,427	\$2,338,945
Public Library	\$417,546	\$550,663	\$662,785
Public Library - Tfr to Bookmobile	\$10,000	\$10,000	\$100,000
Bookmobile - Tfr to Purchase Bookmobile	\$0	\$0	\$0
Water Resource District	\$8,930,953	\$34,099,943	\$21,129,404
Water Resource District - Tfr to WRD R&R	\$0	\$200,000	\$153,239
Sewer District	\$0	\$4,925,000	\$90,000
Sewer District - Tfr to WRD	\$0	\$0	\$1,000,000
Weed Control	\$394,387	\$768,477	\$772,421
Job Development Authority	\$4,201,969	\$1,364,613	\$11,827,785
Self-Insurance Fund	\$4,031,122	\$4,351,000	\$5,101,000
Document Preservation Fund	\$68,595	\$76,000	\$571,600
Hazardous Chemical Preparedness	\$69,292	\$47,200	\$47,400
E911	\$273,132	\$316,485	\$314,700
Debt Service Fund	\$1,500	\$4,750,000	\$0
District Health Unit	\$423,760	\$413,341	\$420,000
Historical Society	\$82,242	\$83,130	\$93,620
TOTAL SPECIAL REVENUE FUNDS	\$71,172,219	\$167,454,554	\$171,490,384
Total including Interfund Transfers	\$178,241,601	\$278,037,388	\$280,420,297
Less Interfund Transfers	(59,329,793)	(65,435,000)	(69,835,328)
GRAND TOTALS	\$118,911,808	\$212,602,388	\$210,584,969

2024 FINAL COUNTY BUDGET
MCKENZIE COUNTY

The following is a summary of the taxes required to be levied to fund the proposed expenditures for 2024.

	2024 Budget	Non-Tax	Approved	
	Requests	Resources	Levy	
General Fund	108,929,913	122,614,243	0	
Unorganized District Roads	8,000,000	7,060,824	1,950,000	(10 mills)
Road & Bridge Fund	115,430,712	111,919,364	3,500,000	(10 mills)

Veteran's Services	147,550	102,253	137,441	
County Agent	389,223	417,175	360,118	
Public Library	762,785	300,760	640,000	
Water Resource District	21,129,404	21,428,551	0	
Weed Control	772,421	471,010	500,000	
Job Development Authority	11,827,785	15,613,356	400,000	
Health Unit	420,000	24,092	410,000	(estimate)
Historical Society	93,620	4,340	90,000	
Total Requests and Levies Required	267,903,413	279,955,968	7,987,559	

The Board congratulated Keith Winter on receiving the Top Hand Award from the ND Stockmen's Association. This is a very prestigious award and recognizes Winter for all the work he has done in the region.

The meeting recessed at 12:35 p.m. until October 17, 2023, at 9:00 a.m.

October 17, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 19, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Clint Wold, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Skarda, to approve the agenda as amended to include rural water project discussion. All voting aye, motion carried.

Discussion was held on the departmental informational reports. Skarda asked Sheriff Johansen for an update on the Truck Enforcement/Overweight Reports and requested the information be provided monthly.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to accept the Treasurer's Report for the period ending September 30, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Signature – McKenzie County Disclaimer of Interest; 2. Approve Gaming Site Authorization – Mule Deer Foundation at Outsiders Bar & Grill 10/26/2023; 3. Approve & Authorize Signature – NDDOT Certification of Local Match BRC-

0099(012); 4. Approve Special Alcohol Permits – Outsiders Bar & Grill & Six Shooters LLC (Ag Expo Adults Only Night 10/21).

Lawlar requested to pull Items 1 and 2 from the Planning & Zoning Consent Agenda for discussion. Moved by Skarda, seconded by Wold, to approve Items 3-4 on the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Items approved: 3. #02-23ZC Chas Ophus – Approved Applicant in requesting a Zone Change from Commercial to Agriculture to build a home as homes are not allowed in the Commercial Districts; 4. #05-23CUP-RBW White Horse Water – Approved Applicant is requesting a waiver of the Bond Requirement on #05-23CUP which was approved on September 19, 2023, based on McKenzie County Ordinance 4.10 (11 Regulation of Freshwater Depots, Pipelines and Ponds).

Discussion was held on Planning & Zoning Consent Agenda Item 1. #02-22CUP – Brady's Towing Revocation of CUP- Approved #02-22Cup was approved in June of 2022. Reclamation Bond was due in the P & Z office by August 2022. Bond has never been received. The P & Z Board on October 9, 2023 made a motion to Recommend Revocation of Brady's Towing to the Board of County Commissioners. Peggy and Brady Beyers updated the Board on the status of their reclamation bond, which is being held up by their taxes which are currently in process. Beyers asked the Board to table a decision for 30 days to allow additional information and decisions to be made regarding the property's status within the Arnegard ETA. Discussion was held on the timing of meetings and possible decisions by the City of Arnegard. Board consensus was to table the item until November 21 with an update at that time and a request was made to City of Arnegard Council President Schreiber to provide an update at that time as well. Moved by Lawlar, seconded by Hystad, to table Item 1: #02-22CUP – Brady's Towing Revocation of CUP until the November 21, 2023 Board meeting. All voting aye, motion carried.

Discussion was held on Planning & Zoning Consent Agenda Item 2. #01-23ZC Robert Eye – Approved Applicant is requesting a Zone Change from Agriculture to Industrial to accommodate a future business and better align with the historical use of the property. Bobbi Jo and Ray Morken addressed the Board with concerns they had about the property operations, as the property is adjacent to their property. Morkens asked for additional information on safety precautions and operations. Moved by Skarda, seconded by Hystad, to table Item 2: #01-23ZC – Robert Eye until the November 7, 2023 Board meeting. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the exterior Motor Vehicle Branch sign and placement as presented by MVB Manager Stueber. All voting aye, motion carried.

VSO Honstein provided an annual update to the Board. Honstein provided information on several projects that have been completed – Veterans Park Memorial directory, Veterans Memorial Building displays, Wall of Honor updates, and the scanning of paper files. Honstein requested reimbursement for citizens from the VSO

travel budget for travel to take veterans to appointments or final resting places. The Board stated their support of veterans in the County and expressed concern over the precedent this may set for the future. The Board discussed with Honstein other possible options or groups that may be able to provide reimbursement.

Road Superintendent Northrop provided an update on the gravel crushing at the Lassey Pit. Northrop reported 173,000 tons had been crushed so far and estimates there are 100,000 tons of material remaining in the pit. Board consensus was to allow the crushing to continue until the next Board meeting and another update. Northrop will come back with a final tally of material, costs, and a budget amendment request for 2023 if required.

Moved by Skarda, seconded by Wold, to award the bid for the dozer to Tractor & Equipment for a Cat D7 Hightrack for \$714,600 (\$297,000 trade in, \$417,600 net cost) and to award the bid for the excavator to RDO for a JD 300P for \$375,000 as presented. All voting aye, motion carried.

At 10:05 a.m. a public hearing was held on the minimum sales prices for delinquent tax foreclosure properties. No persons were present in favor or opposed. The public hearing closed at 10:06 a.m.

The Board recognized employees who had met their 5-year, 10-year, 15-year, or 20+ years of service to the County. The Board thanked all employees for their service and dedication to the public.

NDDOT Williston District Engineer Wilt updated the Board on NDDOT projects occurring in the region. Project updates were given on ND Highway 73, US Highway 85, ND Highway 68, and ND Highway 1806.

Kent Norbeck discussed with the Board an issue in the N1/2 Section 6, Township 153N, Range 95W where the US Corps of Engineers closed a road. Norbeck has had discussions with Elm Tree Township and the Corps and was under the impression the Township would be receiving an easement for the road, but was recently told the road was closed and no easement would be given. Board consensus was to authorize the State's Attorney to draft a letter of support for an easement to be granted.

Kirk and Anita Johnson discussed a permit that had been denied by the Road & Bridge Department with the Board. Johnson stated the request was to complete a dike around his property to protect it from future flooding. Engineering Director Demars stated she and Permitting Specialist Pickering had met with the Johnsons about the permit and requested the Board uphold the denial. Demars stated the dike could be completed on the landowner's property, outside of the right of way, but completing it as requested would jeopardize the County's federal aid funding for roads as the project would not meet the approach spacing requirements and requirement to maintain the right away free of encumbrances that do not serve a road purpose. Board consensus was to request Johnsons research if the dike could be built on their personal property.

The Board expressed concern over future federal funding for highways if the permit was approved.

The Board discussed with Fair Board President Stacy Boekleman the future plans for the old fairgrounds property, which is owned by the Fair Board. Boekleman stated the Fair Board had no plans in the near future to sell the property and the indoor arena was being used by indoor equestrian riders. Lawlar stated a desire to ensure there is enough support for the agricultural users in the County before any decisions could be made on that property.

Ag Expo Director Kubal provided an update on events, bookings, and activities at the Ag Expo facility. Moved by Skarda, seconded by Hystad, to approve the hiring of a temp employee that is a relative of a current temp employee as requested. Kubal stated neither employee would have supervisory roles over the other. All voting aye, motion carried. Moved by Hystad, seconded by Brown, to approve the purchase of two push-style wheelchairs for the Ag Expo as presented for a total cost of \$520.41. All voting aye, motion carried. Moved by Lawlar, seconded by Skarda, to approve the out of state travel request for the Ag Expo Director and Assistant Director to the IAFE Annual Conference in Utah in November. The Board requested to see actual costs once tickets and rooms were booked. All voting aye, motion carried.

MCSO Lt. Newman provided an update on the SIRN bill from NDIT. Newman reported the State was waiting for a credit from Motorola which originally billed for 4 consoles, rather than the three that were approved. Newman stated the credit had now been applied and the final bill could be paid.

Moved by Skarda, seconded by Hystad, to approve and authorize the chairman to sign the McKenzie Electric Cooperative Utility Relocation Agreement for the County Route 30 Phase II project as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to waive the permit fee for the USFS Utility Permit UF230929KA for waterline construction in Sections 22-26, Township 146N, Range 103W as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign Contract Modification No. 5 with Civil Science Infrastructure in the hourly not to exceed amount of \$106,982.00 for the 2022 Structure Replacements Project as presented. All voting aye, motion carried.

Demars requested the creation of Public Works Subcommittee and an appointment of two Board members. Demars stated no decisions would be made at the subcommittee, that all meetings would be noticed and open to the public, minutes would be provided to the full Board at their next meetings, and staff would prepare agendas and bring items for discussion. Board consensus was that if more than 2 Board members attended the meeting, the additional Board members would not participate in discussions or direction provided. Moved by Hystad, seconded by Brown, to create a

public works subcommittee as requested. All voting aye, motion carried. Moved by Lawlar, seconded by Skarda, to appoint Board members Hystad and Wold to the Public Works Subcommittee. All voting aye, motion carried. Demars will work with those Board members to set the meeting schedules.

HR Director Norby discussed flex time for exempt employees with the Board. The employee handbook was silent on the issue and Norby requested further clarification. Board consensus was that department heads accept a high level of responsibility and should be afforded some flexibility to perform tasks as needed. The Board stated exempt employees and department heads needed to ensure the job was done, operations do not suffer, and employees were being honest and fair about their time. Board consensus was if the policy was abused it could be changed at any time and employees in violation could appear before the Board for accountability discussions.

City of Alexander Auditor Gillespie updated the Board on the projects Alexander has on their plans for the future. Projects discussed included a daycare facility, Lonesome Creek utilities and streets, Bruegger Street, Main Ave, Street Sealing, and others. Gillespie stated at this time the daycare project is the highest priority. Gillespie reported the City has funds available to do the Bruegger Street and Street Sealing Projects (total of approximately \$2.6M) and are asking for assistance at this time with the daycare project, which has an architect's estimate of \$5.4M. Johnsrud stated the Board held \$4M for this project in the 2024 JDA budget and a budget amendment would be needed in 2024 if additional funds were needed. The Board was in support of the project and recommended moving forward with bidding the project as soon as possible to provide additional information to the County in the event a budget amendment was needed.

The Board discussed the County Route 27 water project with MCWRD Director Perkins. Lawlar reported he received calls from landowners that the contractor on the project was rude and failing to communicate with landowners. Lawlar asked why landowners along projects were not being updated on project progress, status, and operations and was concerned with this particular contractor, with whom the County has had other issues with on other projects. Perkins stated he understands the need to better communicate with landowners along project routes and has spoken with the contractor in question regarding concerns. Brown asked if the County needs to formalize issues and disappointment with the contractor in case that information was needed in the future, which State's Attorney Skarda stated was an option. Brown stated the County prioritizes good relationships with landowners, which may cause project delays, but that was needed to ensure landowners had good experiences and were updated on projects on or near their property. The Board requested monthly informational reports on projects from Perkins, similar to what is provided by Engineering at the second Board meeting each month. Perkins stated he would work on providing that information each month.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman's signature on the letter of support for the Bison Xpress Project as presented. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve and authorize the chairman's signature on the Old Highway 85 Right-of-Way Quit Claim Deed as presented by SA Skarda. All voting aye, motion carried.

The meeting adjourned at 1:23 p.m. until November 7, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

OCTOBER 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
66125	WATFORD CITY/CITY OF	\$30,000.00
66126	ALEXANDER PARK DISTRICT	\$281.19
66127	ALEXANDER RURAL FIRE DISTRICT	\$1,295.38
66128	ALEXANDER SCHOOL DIST. #2	\$16,080.59
66129	ALEXANDER TWP.	\$12,091.52
66130	ANTELOPE CR. TWP.	\$8,398.32
66131	ARNEGARD PARK DISTRICT	\$425.75
66132	ARNEGARD RURAL FIRE PROTECTION DIST.	\$760.44
66133	ARNEGARD TWP.	\$20,290.79
66134	ARNEGARD/CITY OF	\$8,714.16
66135	BLUE BUTTES TWP.	\$14,147.75
66136	CHARBON TWP.	\$15,077.29
66137	ELM TREE TWP.	\$21,081.60
66138	GRAIL TWP.	\$6,627.72
66139	GRASSY BUTTE FIRE DISTRICT	\$160.88
66140	HAWKEYE TWP.	\$14,516.92
66141	HORSE CREEK RURAL FIRE DIST.	\$115.98
66142	KEENE TWP.	\$13,843.63
66143	MCKENZIE CO. FIRE PROT. DIST.	\$5,284.22
66144	MCKENZIE CO. HISTORICAL SOCIETY	\$845.89
66145	MCKENZIE CO. SD#1	\$112,000.41
66146	MCKENZIE SOIL CONS. DIST.	\$8,085.79
66147	ND STATE TREASURER	\$8,339.36
66148	NEW TOWN PUBLIC SCHOOL DIST.	\$30,750.54
66149	NEW TOWN RURAL AMBULANCE DIST.	\$82.32
66150	NEW TOWN RURAL FIRE DEPT.	\$82.32
66151	RANDOLPH TWP.	\$5,792.08
66152	RIVERVIEW TWP.	\$26,654.36
66153	SIOUX TWP.	\$14,482.37

66154	SIoux-YELLOWSTONE RURAL FIRE DIST.	\$429.10
66155	TRI TWP	\$28,526.86
66156	TWIN VALLEY TWP.	\$36,258.29
66157	UPPER MISSOURI DIST. HEALTH UNIT	\$3,237.57
66158	WATFORD CITY MUNICIPAL AIRPORT	\$593.18
66159	WATFORD CITY PARK DISTRICT	\$9,649.95
66160	WATFORD CITY/CITY OF	\$12,259.73
66161	WILLISTON FIRE PROTECTION DISTRICT	\$65.99
66162	WILLISTON VECTOR CONTROL DIST.	\$2.74
66163	YELLOWSTONE SCHOOL DISTRICT #14	\$1,894.73
66164	YELLOWSTONE TWP.	\$26,415.63
66401	WATFORD CITY/CITY OF	\$9,181.23
244225	ACKERMAN-ESTVOLD	\$84,596.80
244226	ACOM SOLUTIONS, INC.	\$3,359.00
244227	ADVANCED BUSINESS METHODS	\$2,695.04
244228	ALASKA CHAPTER OF APA	\$295.00
244229	AMAZON CAPITAL SERVICES	\$1,410.56
244230	ASPHALT SURFACE TECHNOLOGIES CORP.	\$3,571,389.53
244231	BADLANDS HARDWARE	\$707.90
244232	BADLANDS OCCUPATIONAL TESTING SERVICES	\$76.00
244233	BISMARCK TRIBUNE/THE	\$169.00
244234	BITTLE/JAMES L	\$215.24
244235	BOLKEN/DOUGLAS	\$3,250.00
244236	BORDER STATES ELECTRIC	\$20.97
244237	BOSS OFFICE & COMPUTER PRODUCTS	\$1,470.60
244238	BRANCH CONSTRUCTION SERVICES, LLC	\$38,082.25
244239	BROSZ ENGINEERING, INC.	\$420.00
244240	BURNS & MCDONNELL	\$3,916.50
244241	BUTTONS BY FISH	\$832.56
244242	CALAMP WIRELESS NETWORKS CORPORATION	\$3,862.20
244243	CALIBER MFC, LLC	\$4,227.30
244244	CANAD INNS	\$441.00
244245	CARSTENSEN CONTRACTING, INC	\$97,061.03
244246	CASCADE AUTO GLASS	\$1,012.50
244247	CDW-G GOVERNMENT	\$371.63
244248	CERTIFIED POWER. INC	\$51.10
244249	CHARLIE'S SERVICE, LLC	\$132.00
244250	CHAVEZ/KADIE	\$107.00
244251	CIM SANITARY TECH LLC	\$24,746.67
244252	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$82,616.75
244253	COMFORT INN - BISMARCK	\$392.00
244254	CONWELL/IAN B	\$136.00
244255	COUNTRY INN & SUITES	\$1,986.66
244256	COVERTTRACK GROUP INC	\$611.30
244257	CREATIVE PRODUCT SOURCE, INC	\$598.75
244258	DALLAS SAILER ENTERPRISES, INC.	\$736.69
244259	DEERE CREDIT, INC	\$656.25
244260	DIRTY BIRDS, LLC	\$1,800.00
244261	DTE, INC.	\$66,432.00
244262	DUANE'S RADIATOR SHOP	\$575.00

244263	DUSTBUSTERS ENTERPRISES INC.	\$1,387,087.54
244264	ECOLAB PEST ELIMINATION DIV.	\$2,215.54
244265	EIDE BAILLY	\$150.00
244266	ELITE CABINETS AND BUILDING SUPPLY LLC	\$1,856.71
244267	FARSTAD OIL IN	\$616.23
244268	FASTENAL COMPANY	\$3,115.23
244269	FEED MY STARVING CHILDREN	\$50.00
244270	FIRST INTERNATIONAL BANK & TRUST	\$4,591.06
244271	FIRST INTERNATIONAL INSURANCE	\$10,386.00
244272	G & G GARBAGE LLC	\$232.50
244273	GALLAGHER BENEFIT SERVICES INC.	\$1,041.60
244274	GALLS INCORPORATED	\$134.70
244275	GRAINGER	\$2,504.71
244276	GROMBACHER/KERRY	\$400.00
244277	GROSS/WINONA	\$307.80
244278	HAWKEYE OILFIELD SUPPLY	\$165.75
244279	HECK BUILT LLC	\$130.00
244280	HEGGEN EQUIPMENT CO.	\$1,561.00
244281	ICON ARCHITECTURAL GROUP	\$19,908.37
244282	JAPPE/KAROLIN	\$337.13
244283	JOHNSRUD/ERICA	\$163.18
244284	JOHNSRUD/NICOLE	\$332.74
244285	KLJ ENGINEERING, LLC	\$71,467.50
244286	KNIFE RIVER	\$606,750.81
244287	KUBAL TRUCKING LLC	\$1,360.00
244288	LECLAIR/EMILEE M	\$807.80
244289	LINDE GAS & EQUIPMENT INC.	\$1,136.86
244290	LUND OIL, INC.	\$37,550.00
244291	MAGNUSON/JOSHUA J	\$23.00
244292	MCKENZIE CO. FARMER	\$300.00
244293	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$8,591.25
244294	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$37.50
244295	MCKENZIE CO. TREASURER	\$68,366.63
244296	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$10,000,000.00
244297	MENARD, INC.	\$324.54
244298	MESSMER/TYLER	\$136.00
244299	MIDWEST TAPE LLC	\$712.07
244300	MOTOROLA	\$10,360.00
244301	NARDINI FIRE EQUIPMENT	\$618.00
244302	ND ASSN. OF COUNTIES	\$466.00
244303	ND DEPARTMENT OF COMMERCE	\$8,500.00
244304	ND DEPT. OF TRANSPORTATION	\$5.00
244305	NEHRING LAW OFFICE	\$455.00
244306	NELSON INTERNATIONAL	\$2,695.88
244307	NEWMAN/DUSTIN B	\$107.00
244308	NORBY/JENNA	\$707.23
244309	NORMAN/THOMAS	\$44.00
244310	NORTHERN HEAVY DUTY TRUCK PARTS	\$3,691.75
244311	NORTHERN PUMP & COMPRESSION, INC.	\$1,177.80
244312	NORTHRUP/TERRI	\$330.60

244313	O K IMPLEMENT CO.	\$9,868.08
244314	O.K. TIRE STORE, INC	\$419.99
244315	O'DAY EQUIPMENT, LLC	\$822.50
244316	O5 MOTORSPORTS, LLC	\$1,568.28
244317	PAULSON/KATIE	\$530.55
244318	PIONEER MUSEUM	\$120.00
244319	PRIEFERT MFG. CO., INC	\$6,544.52
244320	PRO AUTO BODY, LLC	\$563.60
244321	QUALITY QUICK PRINT	\$3,324.00
244322	RDO EQUIPMENT CO. - FARGO	\$10,288.87
244323	REGENTS OF THE UNIVERSITY OF MINNESOTA	\$546.00
244324	RIVER AGGREGATES II	\$12,890.22
244325	ROGER NEU	\$250.00
244326	ROTHANG/DENNIS	\$86.00
244327	SAX MOTOR CO	\$59,913.12
244328	SCOFIELD/JESSIE	\$1,200.00
244329	SELLAND CONSTRUCTION, INC	\$116,484.38
244330	STEIN'S INC.	\$1,645.42
244331	STELTER REPAIR, INC	\$11,851.75
244332	STRYKER SALES CORPORATION	\$2,585.03
244333	STUART/KARI A	\$225.00
244334	SUTER/JOHN W	\$162.44
244335	TACOMA SCREW PRODUCTS, INC.	\$348.44
244336	THOMSON REUTERS-WEST	\$602.61
244337	TRIPLESEAT SOFTWARE, LLC	\$250.00
244338	TYLER TECHNOLOGIES, INC.	\$1,360.00
244339	WESTLIE TRUCK CENTER	\$83.79
244340	WESTLIE TRUCK CENTER OF WILLISTON	\$4,113.23
244341	GARRISON DIVERSION CONSERVANCY DIST.	\$4,144.20
244342	L. YELLOWSTONE IRRIG. DIST. #2	\$317.16
244343	MCKENZIE CO. AMBULANCE SERVICE	\$829.95
244344	YELLOWSTONE SCHOOL DISTRICT #14	\$159.93
244345	ARMSTRONG SANITATION	\$1,040.47
244346	CONSOLIDATED TELCOM	\$99.00
244347	INFORMATION TECHNOLOGY DEPT.	\$6,323.05
244348	LYREC	\$46.20
244349	MCKENZIE COUNTY RURAL WATER	\$2,205.09
244350	MCKENZIE ELECTRIC CO-OP INC.	\$16,113.82
244351	MONTANA DAKOTA UTILITIES CO.	\$23,998.00
244352	NEMONT	\$28.50
244353	RESERVATION TELEPHONE CO-OP	\$6,654.44
244354	SOUTHWEST WATER AUTHORITY	\$55.99
244355	VERIZON/ACCT 842030146-00001	\$5,770.86
244356	VERIZON/ACCT 842030146-00003	\$3,522.11
244357	WATFORD CITY WATER DEPT./CITY OF	\$11,430.58
244358-244373	PAYROLL - OCTOBER 13, 2023	\$1,006,745.64
244374	AAA LIVING MAGAZINE	\$1,103.00
244375	ACCUSOURCE INC.	\$518.26
244376	ADVANCED DRAINAGE SYSTEM INC	\$105,632.50
244377	ADVANCED ENG. & ENVIRON. SERV., LLC	\$16,253.40

244378	AGENCY MABU	\$2,596.87
244379	AGRI INDUSTRIES, INC.	\$33.79
244380	AMAZON CAPITAL SERVICES	\$2,738.45
244381	AMERICAN WELDING & GAS	\$39.14
244382	ARMOR INTERACTIVE	\$65,857.52
244383	ASTRO-CHEM LAB, INC.	\$200.00
244384	BADLANDS HARDWARE	\$45.95
244385	BAKER & TAYLOR	\$3,637.37
244386	BALCO UNIFORM COMPANY, INC.	\$425.80
244387	BARRETT PHARMACY	\$17.98
244388	BECKER/BARBARA J.	\$500.00
244389	BEICEGEL STATION	\$81.99
244390	BEK CONSULTING, LLC	\$43,694.00
244391	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$1,758.88
244392	BOGUE/KAYLEY J	\$112.00
244393	BORDER STATES ELECTRIC	\$27.22
244394	BOSS OFFICE & COMPUTER PRODUCTS	\$599.77
244395	BRADY'S ROADSIDE SERVICE	\$175.00
244396	BRANCH CONSTRUCTION SERVICES, LLC	\$38,082.25
244397	BROSZ ENGINEERING, INC.	\$142,342.50
244398	BUTLER MACHINERY COMPANY	\$780.00
244399	BUTTONS BY FISH	\$8,508.00
244400	CALAMP WIRELESS NETWORKS CORPORATION	\$3,978.00
244401	CANINE SEARCH SOLUTIONS LLC	\$400.00
244402	CARGO STOCK FARM	\$1,510.00
244403	CARSTENSEN CONTRACTING, INC	\$29,953.25
244404	CASCADE AUTO GLASS	\$8,908.75
244405	CDW-G GOVERNMENT	\$1,876.91
244406	CEYNAR/DUSTIN	\$3,125.00
244407	CHARM-TEX, INC.	\$2,019.10
244408	CODE RED TOWING LLC	\$275.00
244409	COLONIAL RESEARCH CHEMICAL CORP.	\$605.62
244410	CORE & MAIN	\$36,241.78
244411	CORPORATE TRANSLATION SERVICES, INC	\$100.58
244412	COUNTIES PROVIDING TECHNOLOGY	\$3,345.00
244413	DAKOTA FENCE	\$1,255.00
244414	DAKOTA SUPPLY GROUP	\$914.02
244415	DARRINGTON SNOW REMOVAL	\$8,000.00
244416	DASH MEDICAL GLOVES	\$290.70
244417	DC AGGREGATE LLC	\$946,738.67
244418	DEMCO	\$419.44
244419	DIRTY BIRDS, LLC	\$4,200.00
244420	DWYER/DANIEL	\$23.58
244421	EIDE BAILLY	\$5,000.00
244422	ELITE CABINETS AND BUILDING SUPPLY LLC	\$448.66
244423	ELKAN, INC	\$1,044.60
244424	FARMERS UNION OIL COMPANY	\$45,613.90
244425	FARSTAD OIL IN	\$1,811.09
244426	FASTENAL COMPANY	\$8,221.61
244427	FCI CONSTRUCTORS, INC.	\$379,940.00

244428	FIRST INTERNATIONAL BANK & TRUST	\$1,925.00
244429	FLAG FAMILY MEDIA	\$2,000.00
244430	FLECK/WILLIAM	\$117.90
244431	FULKERSON FUNERAL HOME	\$1,485.00
244432	GALBRAITH/BRENT C	\$808.00
244433	GLACIER OILFIELD SERVICES, INC	\$5,362.00
244434	GRAINGER	\$1,432.66
244435	GRAY MEDIA GROUP, INC	\$840.00
244436	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$50.00
244437	HAWKEYE OILFIELD SUPPLY	\$165.75
244438	HECK BUILT LLC	\$850.00
244439	HEGGEN EQUIPMENT CO.	\$2,979.34
244440	HILL ENTERPRISES	\$2,929.71
244441	HUMANITY INC	\$1,564.56
244442	HYSTAD/CRAIG	\$35.76
244443	ICON ARCHITECTURAL GROUP	\$9,954.18
244444	INTERACTIVE DATA, INC	\$50.00
244445	INTOXIMETERS	\$400.00
244446	IRWIN/ROBERT (JOHN)	\$98.25
244447	ISIGHT RPV SERVICES	\$12,500.00
244448	J.J. KELLER & ASSOCIATES INC	\$67.11
244449	JEPSON/SHANTELL	\$338.38
244450	JESKE/JAMES L	\$90.65
244451	JJ ELECTRIC LLC	\$37,922.18
244452	JOHN HUTTER TOWING	\$195.00
244453	JOHNSON & SUNDEEN	\$5,000.00
244454	JOHNSRUD/ERICA	\$307.85
244455	KEYZ-FM, KYYZ-FM, KTHC-FM, WILLISTON ND	\$1,742.00
244456	KNIFE RIVER	\$253,410.60
244457	KO SAFETY SERVICES LLD	\$210.00
244458	KOHLER COMMUNICATIONS, INC.	\$316.23
244459	KUBAL TRUCKING LLC	\$2,130.00
244460	KUMMER'S PUMPING	\$400.00
244461	LAQUINTA INN & SUITES	\$2,002.80
244462	LARSEN SERVICE DRUG, INC.	\$1,651.69
244463	LAWRENCE/DAVID	\$1,470.00
244464	LEO/DEVAN	\$160.80
244465	LEXISNEXIS, A DIVISION OF RELX INC.	\$312.53
244466	LINDE GAS & EQUIPMENT INC.	\$122.11
244467	LINK COMPUTER CORPORATION	\$1,010.55
244468	LIPPINCOTT/KRISTEN	\$22.00
244469	LOGO MAGIC INC	\$30.00
244470	MCKENZIE CO. FARMER	\$1,572.89
244471	MCKENZIE CO. HEALTHCARE SYSTEMS	\$686.40
244472	MCKENZIE CO. TREASURER	\$1,269.69
244473	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$8,283.89
244474	MCKENZIE COUNTY ROAD & BRIDGE	\$2,970.06
244475	MCKENZIE ELECTRIC CO-OP INC.	\$1,178.14
244476	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$58.49
244477	MIDWEST TAPE LLC	\$752.77

244478	MINDFUL SOLUTIONS	\$1,000.00
244479	MONTANA DAKOTA UTILITIES CO.	\$639.00
244480	MOTOROLA	\$6,026.40
244481	ND ASSN. OF COUNTIES	\$2,618.70
244482	ND DEPT.OF CORRECTIONS & REHABILITATION	\$75.00
244483	ND OFFICE OF THE ATTORNEY GENERAL	\$5,105.00
244484	ND STATE LAND DEPARTMENT	\$800.46
244485	ND STATE RADIO COMMUNICATIONS	\$2,880.00
244486	NELSON INTERNATIONAL	\$1,486.02
244487	NEPRASH/KIMBERLY	\$150.00
244488	NEWMAN/DUSTIN B	\$22.00
244489	NEXSTAR MEDIA INC	\$2,435.00
244490	NORBY/JENNA	\$100.07
244491	NORTH DAKOTA ONE CALL	\$347.85
244492	NORTHERN HEAVY DUTY TRUCK PARTS	\$1,980.80
244493	NOVA FIRE PROTECTION, INC.	\$300.00
244494	O K IMPLEMENT CO.	\$458.19
244495	O.K. TIRE STORE, INC	\$5,686.74
244496	OLSON/FRANCISCA	\$112.00
244497	PEACE OFFICERS STANDARDS & TRAINING	\$350.00
244498	PEDERSEN/ANITA	\$2,500.00
244499	PHARMCHEM. INC.	\$2,326.42
244500	PHOENIX SUPPLY, LLC	\$595.33
244501	PRAIRIE ENGINEERING, P.C.	\$4,427.50
244502	PRO AUTO BODY, LLC	\$563.00
244503	PRO-WEST & ASSOCIATES, INC.	\$171.25
244504	QUADIENT FINANCE USA, INC.	\$2,110.06
244505	RADISSON HOTEL BISMARCK	\$96.90
244506	RAMADA GRAND DAKOTA LODGE	\$793.80
244507	RAMKOTA HOTEL & CONFERENCE CENTER	\$192.60
244508	RDO EQUIPMENT CO. - FARGO	\$3,858.33
244509	RECORD KEEPERS LLC	\$92.50
244510	RED ROCK FORD	\$1,532.49
244511	RED ROCK OF DICKINSON, INC	\$808.89
244512	RESERVATION TELEPHONE CO-OP	\$390.94
244513	ROLFSRUD/JOHN	\$47.16
244514	SANFORD HEALTH WATFORD CITY CLINIC	\$115.00
244515	SIGN SOLUTIONS USA	\$17,296.38
244516	SINCLAIR CYBERNETICS, LLC	\$4,246.30
244517	SMITH PORSBORG SCHWEIGERT ARMSTRONG	\$233.00
244518	SRF CONSULTING GROUP, INC	\$17,371.80
244519	STEBBINS/LISA L	\$22.00
244520	STEBBINS/SCOTT P	\$400.00
244521	STEIN'S INC.	\$3,604.56
244522	SUMMIT FOOD SERVICE, LLC	\$22,255.38
244523	TACOMA SCREW PRODUCTS, INC.	\$147.78
244524	THE SIDWELL COMPANY	\$1,500.00
244525	THOMSON REUTERS-WEST	\$1,020.87
244526	THORGRAMSON/KAELA M	\$22.00
244527	THORGRAMSON/RENEE	\$22.00

244528	TRACTOR & EQUIPMENT CO.	\$893.75
244529	TRIANGLE R ENTERPRISES, LLC	\$15,050.00
244530	TWIN CITY HARDWARE	\$1,648.40
244531	TYLER TECHNOLOGIES, INC.	\$340.00
244532	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$2,091.19
244533	VALLI INFORMATION SYSTEMS, INC	\$1,077.64
244534	VOGEL LAW FIRM	\$1,073.00
244535	WATFORD CITY COMMUNITY BENEFIT ASSOC.	\$150,000.00
244536	WAWSA	\$832,552.83
244537	WESTERN VETERINARY CLINIC	\$483.14
244538	WESTLIE TRUCK CENTER	\$3,934.49
244539	WHITE CAP, LP	\$10,800.00
244540	WOLD/CLINT E	\$736.23
244541-244557	PAYROLL - OCTOBER 27, 2023	\$984,622.18
	Total	\$22,558,323.31

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

November 7, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on October 3, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, and Craig Hystad. Absent: Commissioner Joel Brown. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Wold, to approve the agenda as amended to include MCCF Staffing Agreement as Consent Agenda Item 8 and Truck Enforcement Reports to discussion. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the October 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Consent Agenda Items 1-8 as presented. All voting aye, motion carried. Items approved: 1. Approve 2023 Road Maintenance Agreement – L. Hartel; 2. Approve & Authorize Signature - #05-23CUP-RBW Reclamation Bond Waiver; 3. Approve & Authorize Signature – Ward County JPA – Juvenile Detention Agreement; 4. Reappoint Kathy Skarda (Keene) and Jenny Jaggi (Grassy Butte) as the 2023 McKenzie Health Delegates; 5. Approve Raffle Permit – Grassy Butte Rural Fire Department – February 10, 2024; 6. Approve Out of State Travel – MCSO Armorer Course, Wilmar, MN – November 14-15; 7. Reappoint Kristy Pittsley to the Housing Authority Board – term expiring October 29, 2028; 8. Approve MCCF Staffing Agreement with AB Staffing Solutions.

Arnegard Rural Fire Department Chief Schreiber requested funding assistance from the County to purchase a new urban interface unit. The FD is looking to replace a 2002 Dodge pickup with a new unit that carries more water. The funding request is \$200,000 with the FD picking up all additional costs. Moved by Skarda, seconded by Hystad, to approve \$200,000 to the Arnegard Rural Fire Department for a new urban interface unit through a Joint Powers Agreement. All voting aye, motion carried.

Landfill Director Schreiber requested approval of a rental excavator, if needed, until the new excavator is delivered in early 2024. Schreiber stated they typically utilize the Road & Bridge machine, which is currently being used by Road & Bridge due to favorable weather conditions. Moved by Skarda, seconded by Wold, to approve the rental of an excavator, if needed, at the Landfill as requested by Schreiber. Board

consensus was to prefer a unit from RDO as that is the same type of unit being used currently and the new unit on order. All voting aye, motion carried.

Facilities Administrator Schroeder requested to enter into a contract with Trane for HVAC services for a period of up to six months. The contract would handle the Courthouse, Public Works, and LEC facilities. Moved by Skarda, seconded by Wold, to approve the contract and authorize the chairman to sign with the addition of language regarding the ability to cancel the contract with one month's notice and approval of the State's Attorney. All voting aye, motion carried.

NWNTF Coordinator Special Agent Chaffee requested the County purchase the desk upgrade for the NW Narcotics Task Force office at the LEC. Chaffee stated the NWNTF would reimburse the County for the purchase as the County holds the contract with Connect Interiors. Moved by Hystad, seconded by Wold, to approve the purchase and subsequent reimbursement from the NWNTF for the desk item. All voting aye, motion carried.

Discussion was held on the Planning & Zoning #01-23ZC – Robert Eye item continued from the October 17, 2023 meeting. Zach Eye, Tiger Well Services, was present to answer questions. Eye stated they are looking to expand their current operations, no changes to the use, just need additional space for operations. Moved by Hystad, seconded by Skarda, to approve the #01-23ZC – Robert Eye as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Hystad, to approve the employee reviews as presented with an effective date of November 19, 2023, with the exception of the Ag Expo seasonal employees. Discussion was held on HR Director Norby creating job descriptions for event support at the Ag Expo and return for more discussion. All voting aye, motion carried.

Road Superintendent Northrop presented an update on the Lassey Pit and stated he was satisfied with the material that was produced, which equaled about 200k tons. Northrop stated here is additional material available in the pit, which may be an option in the future.

Ag Expo Director Kubal provided a general update for the facility, including past and upcoming events. Moved by Hystad, seconded by Wold, to approve the Wild Rides TV advertising as presented for \$5,500. All voting aye, motion carried. Moved by Skarda, seconded by Hystad, to approve the purchase of flags (US and ND) from the American Legion as presented for \$190. All voting aye, motion carried. Moved by Wold, seconded by Skarda, to approve the purchase of a backdrop as presented for \$995. All voting aye, motion carried. Moved by Skarda, seconded by Hystad, to approve the purchase of Christmas decorations as presented for \$750. Skarda requested an inventory be completed of all purchased items and location where inventory is stored at the facility to assist in future purchasing needs for events. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve and authorize the chairman to sign the letter of support for the Blaine P Yesel GSP Trust Property as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve and authorize the chairman to sign the letter of support for the DAPL Draft EIS as presented. All voting aye, motion carried.

Engineer Demars brought forward a request for a fee waiver from Mavis Berry for a utility permit. The Board expressed concern about setting a precedent for these items in the future. Moved by Skarda, seconded by Wold, to deny the Mavis Berry fee waiver request as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Wold, to approve waiving the fees for the McKenzie Electric Cooperative Cooper Rebuild Project as presented. Discussion was held on the public utility infrastructure which would be made safer and more efficient. All voting aye, motion carried.

Demars presented a Road Improvement Agreement Template for discussion. Demars stated this agreement would be used for private entities that want to improve a County road, section line, or other public road under the jurisdiction of the County. Demars stated the entity would be required to submit landowner approvals as part of the process and that all roads would be built to County specifications. Demars requested Board direction on the length of time in the agreement by which the road construction would be required to be completed. Discussion was also held with Whitney Stephenson, Grayson Mills, and Eric Sunberg, Slawson Exploration, regarding the liability language. SA Skarda stated the liability language in the template needed to remain and that he is willing to work with entities on changes, if needed. All agreements would require final Board approval and signatures. Moved by Skarda, seconded by Wold, to approve the Road Improvement Agreement Template with Option A amended to 12 months for the road construction completion based on the effective date of the agreement. All voting aye, motion carried.

Demars presented a Road Improvement Agreement from Slawson Exploration for the improvement of a section line. Demars stated the agreement had been approved by Arnegard Township. Sunberg stated the project does not yet have all the landowner approvals. Lawlar stated his hesitancy to approve the project without all landowner approvals. Demars stated the agreement does not require all landowner approvals are in place but is the starting point of the process. No construction can begin until all landowner agreements are received by the County. Demars stated this agreement would lay out the standards required and discuss maintenance moving forward, County jurisdiction, overweight permit fees, and rain event shutdowns. Moved by Hystad, seconded by Wold, to approve and authorize the chairman to sign the Road Improvement Agreement with Slawson Exploration Company, Inc. for the proposed road improvements between Section 36-T150N-R100W and Section 31-T150N-R99W and

between Section 31-T150N-R99W and Section 6-T149N-R99W with Option A as amended to 12 months, contingent on Slawson Exploration Company, Inc., signing the agreement, with bonding in place, and with all landowner approvals before construction begins. All voting aye, motion carried.

Demars presented a temporary construction easement for the Slawson Exploration project discussed as part of the property is owned by McKenzie County (Landfill and SO gun range). Board consensus was to wait to sign the easement until all other landowners have approved the project and requested Demars bring the item back at that time for discussion.

Discussion was held on a letter received from the USFS Dakota Prairie Grasslands regarding their Travel Management planning on the Little Missouri National Grasslands and a request for the County to consider participating as a cooperating agency. Board consensus was to enter as a cooperating agency and to include Keith Winter and SA Skarda in those communications.

Discussion was held on a letter received from MHA Nations regarding at-large versus by-district election of county commissioners. Board consensus was commissioners already represent diverse areas of the County, that it is up to the candidates and commissioners to ensure they are representing the needs of all citizens, and that it can be difficult to find candidates from each region. SA Skarda stated if the citizens of the County wish to move to election of commissioners by-district there is a process in place for petitioning to have the question placed on the ballot.

Moved by Hystad, seconded by Skarda, to approve the addition of Peyman Kadir, manager in the Auditor/Treasurer's Office, to all McKenzie County bank accounts at all financial institutions. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the temporary employee request and associated budget amendment for the Auditor/Treasurer's Office as presented. All voting aye, motion carried.

The meeting recessed at 11:35 a.m. until November 21, 2023, at 1:00 p.m.

November 21, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on November 21, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Clint Wold, Craig Hystad, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Skarda, to approve the agenda as presented. All voting aye, motion carried.

Discussion was held on the departmental informational reports.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to accept the Treasurer's Report for the period ending October 31, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-3 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date – Abatement Applications 4547-4548 – December 5, 2023 at 10am; 2. Approve & Authorize Signature – Line Extension Agreement for Homesteaders Gap Fire Hall; 3. Approve Raffle Permit – Keene Volunteer Fire Department – April 20, 2024.

Moved by Hystad, seconded by Skarda, to approve Item 1 on the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Item approved: 1. 03-23VAR United Quality Cooperative- Approved - Applicant is requesting a variance to place two mobile homes on one 1.23-acre lot in the community of Keene to provide localized housing to eliminate an excessive commute.

Moved by Skarda, seconded by Wold, to approve the Stantec Master Service Agreement Task Order 2 for the Brownfields Grant as presented and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on Planning & Zoning Item #02-22CUP – Brady's Towing Revocation of CUP. P&Z Director Kimpel provided an email from City of Arnegard Attorney Weber that no decision about expansion of the Arnegard ETA had been reached at this time. Brady and Peggy Beyers presented information from their attorney regarding the current status of their bond. Beyers stated the financial information has been submitted to the bond company and they are awaiting a decision. The Board requested enhanced communication between the Beyers and the County as the process continues. Moved by Skarda, seconded by Brown, to table decision on Item #02-22CUP to the January 16, 2024 Board meeting. All voting aye, motion carried.

Darin Langerud and Mark Schneider, ND Atmospheric Resources, presented the final report of the ND Cloud Modification project for 2023. Discussion was held about citizen concerns over the program and how information can be relayed to the public.

Emergency Manager Jappe requested approval to begin the update of her Multi-Hazard Mitigation Plan. Jappe stated the plan is required every 5 years, does not expire until 2026, but wanted to start the process now due to the length of time to receive funding from FEMA. The County would need to provide 25% match to the plan

update, a cost which is unknown at this time. Moved by Skarda, seconded by Hystad, to authorize the chairman to sign the letter of intent and letter to approve the 25% cost share as presented. The Board requested Jappe present cost information on funds needed for plan development once received. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the release of the 2024 Chip Seal Request for Proposals as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Sheriff's Office plan for the Back the Blue Grant funds as presented. All voting aye, motion carried.

Discussion was held with MCSO Sgt Carlson regarding the truck enforcement statistics and program. Carlson provided information on the types of stops that are conducted, the number of officers, and process for certification. Sheriff Johansen indicated his plan to have more truck enforcement moving forward, which is challenging when the department is not fully-staffed as officers are pulled from truck enforcement to handle regular patrols.

Moved by Skarda, seconded by Brown, to offer the Jail Administrator position to Candidate C with HR to coordinate the hiring date. Discussion was held that Candidate C has a long resume of experience, leadership skills, and knowledge of processes. The Board thanked all the candidates as it was a difficult decision. The Board also thanked Williams County Cpt. Mohl for his input in the interview process. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the status change of a seasonal Ag Expo employee to part-time with benefits. HR Director Norby stated the plan for the employee is to move to full-time status within the next 6 months. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve HR Director Norby to obtain quotes to have a door installed in the HR Offices as presented. Norby will bring the quotes to a future Board meeting for discussion and approval. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve annual step increases for temporary and seasonal employees as presented. All voting aye, motion carried.

Norby discussed with the Board the Superintendent of Schools annual increases. Superintendent Johnsrud addressed the Board and presented information on her job duty, comparable pay for other education administrators, and her initial offer for part-time employment. The Board requested additional information on this topic and to revisit it at the December 5 Board meeting.

Norby presented the final employee handbook to the Board and requested approval. Lawlar asked to have the Road Superintendent added to the employee list

that can assist the Board Chair with the decision to close County offices. The County offices closure policy would then require agreement from the chair plus any one of the following: Road Superintendent, Sheriff, or Emergency Manager to close buildings due to weather or other events. Moved by Skarda, seconded by Wold, to approve the Employee Handbook as presented to include the Road Superintendent in the decision to close County buildings. All voting aye, motion carried.

Ag Expo Director Kubal provided an overview of events that have and will be occurring at the Ag Expo. Kubal stated he is also working with the City of Arnegard to take waste from the facility. Moved by Lawlar, seconded by Skarda, to approve the transfer of \$200,000 to the JDA for disbursement to the McKenzie County Ag Expo Foundation to promote tourism and economic development in McKenzie County. All voting aye, motion carried. Moved by Skarda, seconded by Hystad, to approve the vending machine proposal as presented with Coca-Cola at the Ag Expo with the revenue to be deposited into the County's General Fund. All voting aye, motion carried.

Road Superintendent Northrop discussed the sale of materials to private citizens. Northrop did not recommend this process as he stated it is difficult to ensure the County has the supplies it needs. Lawlar stated there are local vendors that private citizens can utilize to get the supplies. State's Attorney Skarda also did not recommend selling to private citizens due to liability and other legal concerns. Moved by Brown, seconded by Hystad, to set the policy that the County does not sell materials to private individuals/entities and that fencing along cattle guards is the responsibility of the landowner. All voting aye, motion carried.

Wold discussed with the Board the upcoming HUD inspection at Hillside Court. Board consensus was to see what the report from HUD recommends for repairs. SA Skarda recommended to talk to Paulette Paulson, Lewis & Clark Development Group, who manages the property and who participated in a previous HUD inspection at the facility.

Moved by Skarda, seconded by Hystad, to approve the temporary removal of Debora Johnston from all McKenzie County bank accounts at all financial institutions with approved signers named as Erica Johnsrud, Michelle Thomsen, Peyman Kadir, and Chelsea Peterson. Johnston will be added once she returns from leave. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the 2024 election precincts and polling locations as presented. All voting aye, motion carried.

2024 McKenzie County Precincts

Precinct Number 270401A – (Four Bears) consists of the portion of the Four Bears Segment of the Fort Berthold Reservation that is in McKenzie County, more fully described as those portions of Township 152N Range 95W; Township 152N Range 94W and Township 152N Range 93W and Sections One through Thirty (1-30) of Township 151N Range 94 W and Sections 1, 12, 13, 24, and 25 of Township 151N

Range 95W which lie within the boundaries of the Fort Berthold Indian Reservation west of the Garrison Reservoir.

Precinct Number 270402A – (Mandaree) consists of the portions of Section 36 Township 151N Range 95W; Sections 31-36 Township 151N Range 94W; Township 150N Range 95W; Township 150N Range 94W; Range 150N Range 93W; Township 149N Range 95W; Township 149N Range 94W which lie within the boundaries of the Fort Berthold Indian Reservation west of the Garrison Reservoir

Precinct Number 272603 (Yellowstone) All of the organized township of Yellowstone including the former incorporated limits of East Fairview

Precinct Number 272604 (Sioux) The organized township of Sioux; the portion of Township 150N Range 104W which lies east and south of the Yellowstone River; Township 150N Range 103W except the S½SE¼ of Section 1, the E½W½ and the E½ of Section 12, the SW¼NE¼ and the E½E½ of Section 13 and the NW¼NE¼ of Section 24 in township 150N 103W; Township 149N Range 104W; and Township 149N Range 103W

Precinct Number 272605 (Alexander) The City of Alexander; the organized townships of Alex, Antelope Creek, Charbon, Randolph and Tri; the portion of Township 152N Range 100W which lies south of the Missouri River; Township 151N Range 101W; Township 149N Range 102W; the east 2 (one-half) of Township 148N Range 103W (sections 1 through 3, 10 through 15, 22 through 27 and 34 through 36); Township 148N Range 102W; Sections 6, 7 and the north half of Section 18 in the organized Township of Arnegard; Sections 5, 6, 7, 8, 17 and 18 in Township 151N Range 100W; and the S½SE¼ of Section 1, the E½W½ and the E½ of Section 12, the SW¼NE¼ and the E½E½ of Section 13 and the NW¼NE¼ of Section 24 in Township 150N 103W

Precinct Number 272606 (Arnegard) The City of Arnegard; the organized Township of Arnegard except Sections 6 and 7 and the north half of Section 18; Township 151N Range 100W except Sections 5, 6, 7, 8, 17 and 18; Township 149N Range 100W; Township 148N Range 101W; the portion of Township 148N Range 100W which lies north of the Little Missouri River; and the portion of Township 147N Range 100W which lies north and west of the Little Missouri River

Precinct Number 272607 (Bennie Pierre) Township 148N Range 105W; Township 148N Range 104W; the west 2 (one-half) of Township 148N Range 103W (sections 4 through 9, 16 through 21, and 28 through 33); Township 147N Range 105W; Township 147N Range 104W; Township 147N Range 103W; Township 146N Range 105W; Township 146N Range 104W; Township 146N Range 103W; Township 145N Range 105W; Township 145N Range 104W; Township 145N Range 103W; and the portions of Township 147N Range 102W, Township 147N Range 101W, Township 146N Range 102W, and Township 145N Range 102W which lie north and west of the Little Missouri River

Precinct Number 272608 (Rhoades) That portion of McKenzie County which lies to the east and south of the Little Missouri River

Precinct Number 272609 (Ideal/Schafer) The portion of Township 153N Range 99W which lies south of the Missouri River; Township 152N Range 99W; Township 151N Range 99W; Township 150N Range 99W; and Township 149N Range 99W with the exception of those parts that are within the City of Watford City corporate limits (Formerly known as Ideal precinct) The organized Township of Twin Valley; the portion of Township 154N Range 96W which lies south of the Missouri River; Township 153N Range 96W; Township 152N Range 97W; Township 151N Range 98W; Township 151N Range 97W; Township 150N Range 98W; Township 150N Range 97W; Township 149N Range 98W; Township 149N Range 97W; Township 148N Range 98W; and the portions of Township 148N Range 99W, Township 147N Range 99W, and Township 147N Range 98W which lie north of the Little Missouri River with the exception of those parts that are within the City of Watford City corporate limits

Precinct Number 272611 (Watford City) All of the City of Watford City within its corporate limits

Precinct Number 272612 (Blue Buttes) The organized townships of Blue Buttes, Keene, Grail, Elm Tree, Hawkeye and Riverview; Township 150N Range 96W; Township 149N Range 96W; and the portions of Township 151W Range 95N and Township 149N Range 95W which lie west of the Fort Berthold Reservation

The meeting adjourned at 3:28 p.m. until December 5, 2023, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

NOVEMBER 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
66629	ADVANCED BUSINESS METHODS	\$	3,502.21
66630	AGENCY MABU	\$	2,103.12
66631	ANGUIANO/IAN	\$	405.57
66632	ARMOR INTERACTIVE	\$	65,390.07
66633	BADLANDS HARDWARE	\$	899.12
66634	BALCO UNIFORM COMPANY, INC.	\$	865.87
66635	BECKER/BARBARA J.	\$	500.00
66636	BOLKEN/DOUGLAS	\$	3,250.00
66637	BOSS OFFICE & COMPUTER PRODUCTS	\$	919.48
66638	BRYAN/WHITNEY	\$	45.00
66639	CARLSON/JONATHAN	\$	189.00
66640	CHARM-TEX, INC.	\$	382.50
66641	D & J EQUIPMENT SALES & SERVICE, LLC	\$	401.00

66642	DASH MEDICAL GLOVES	\$	2,216.32
66643	DIETRICH/ARIAL B	\$	339.58
66644	DIRTY BIRDS, LLC	\$	9,600.00
66645	DROPBOX, INC	\$	2,880.00
66646	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	638.25
66647	FARSTAD OIL IN	\$	8,194.84
66648	FASTENAL COMPANY	\$	2,088.81
66649	FCI CONSTRUCTORS, INC.	\$	1,113,080.40
66650	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
66651	GRAINGER	\$	955.03
66652	HECK BUILT LLC	\$	25,320.00
66653	HEGGEN EQUIPMENT CO.	\$	3,453.23
66654	HONSTEIN/MARK	\$	28.00
66655	HYSTAD/CRAIG	\$	54.06
66656	J.J. KELLER & ASSOCIATES INC	\$	389.56
66657	JELODAR/ASHKAN	\$	284.73
66658	JOHNSRUD/ERICA	\$	242.35
66659	JOHNSRUD/NICOLE	\$	446.02
66660	KINDRED/BRANDON	\$	360.00
66661	LOCAL TILT LLC	\$	1,000.00
66662	LUND OIL, INC.	\$	4,945.35
66663	LUNDGREN/CANDY LYNN	\$	2,673.92
66664	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	4,829.75
66665	MINDFUL SOLUTIONS	\$	500.00
66666	MORAN/ZACKARY S	\$	360.00
66667	ND ASSN. OF COUNTIES	\$	1,742.30
66668	ND DEPT.OF CORRECTIONS & REHABILITATION	\$	300.00
66669	NELSON INTERNATIONAL	\$	11,791.63
66670	NORBY/JENNA	\$	374.37
66671	NORTHERN HEAVY DUTY TRUCK PARTS	\$	1,452.90
66672	O.K. TIRE STORE, INC	\$	8,978.53
66673	OLYMPIC SALES	\$	81,065.44
66674	PAVEK/NICHOLAS R	\$	72.00
66675	PHARMCHEM. INC.	\$	1,792.10
66676	RDO EQUIPMENT CO. - FARGO	\$	966,170.20
66677	ROLFSRUD/NANCY	\$	2,240.00
66678	RUSS/JARED C	\$	54.00
66679	SKARDA/TY	\$	584.26
66680	STEIN'S INC.	\$	6,060.15
66681	STENBERG/DANIEL	\$	763.66
66682	TUCKER/AUBREY DEAN	\$	201.62
66683	WATFORD CITY/CITY OF	\$	18,467.24
66908	ALEXANDER PARK DISTRICT	\$	12.26
66909	ALEXANDER RURAL FIRE DISTRICT	\$	1,729.76
66910	ALEXANDER SCHOOL DIST. #2	\$	16,797.48
66911	ALEXANDER TWP.	\$	11,494.26
66912	ANTELOPE CR. TWP.	\$	7,277.30
66913	ARNEGARD PARK DISTRICT	\$	994.97
66914	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	747.91
66915	ARNEGARD TWP.	\$	17,507.54

66916	ARNEGARD/CITY OF	\$	3,113.16
66917	BLUE BUTTES TWP.	\$	12,241.89
66918	CHARBON TWP.	\$	13,392.92
66919	ELM TREE TWP.	\$	15,031.81
66920	GRAIL TWP.	\$	5,721.09
66921	GRASSY BUTTE FIRE DISTRICT	\$	455.62
66922	HAWKEYE TWP.	\$	12,525.03
66923	HORSE CREEK RURAL FIRE DIST.	\$	98.10
66924	KEENE TWP.	\$	12,030.98
66925	MCKENZIE CO. FIRE PROT. DIST.	\$	5,084.55
66926	MCKENZIE CO. HISTORICAL SOCIETY	\$	1,009.54
66927	MCKENZIE CO. SD#1	\$	119,886.07
66928	MCKENZIE SOIL CONS. DIST.	\$	8,660.19
66929	ND STATE TREASURER	\$	9,401.12
66930	NEW TOWN PUBLIC SCHOOL DIST.	\$	6,703.99
66931	NEW TOWN RURAL AMBULANCE DIST.	\$	69.63
66932	NEW TOWN RURAL FIRE DEPT.	\$	69.63
66933	RANDOLPH TWP.	\$	5,019.54
66934	RIVERVIEW TWP.	\$	13,122.34
66935	SIOUX TWP.	\$	12,578.02
66936	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	325.51
66937	TRI TWP	\$	20,602.91
66938	TWIN VALLEY TWP.	\$	17,471.36
66939	UPPER MISSOURI DIST. HEALTH UNIT	\$	4,019.38
66940	WATFORD CITY MUNICIPAL AIRPORT	\$	2,664.16
66941	WATFORD CITY PARK DISTRICT	\$	43,512.58
66942	WATFORD CITY/CITY OF	\$	51,310.62
66943	WILLISTON FIRE PROTECTION DISTRICT	\$	55.82
66944	WILLISTON VECTOR CONTROL DIST.	\$	2.32
66945	YELLOWSTONE SCHOOL DISTRICT #14	\$	981.19
66946	YELLOWSTONE SCHOOL DISTRICT #14	\$	143.21
66947	YELLOWSTONE TWP.	\$	22,559.50
66948	INFORMATION TECHNOLOGY DEPT.	\$	6,330.15
66949	MCKENZIE ELECTRIC CO-OP INC.	\$	13,808.58
66950	AGENCY MABU	\$	5,281.25
66951	AMERICAN WELDING & GAS	\$	39.83
66952	ARMOR INTERACTIVE	\$	30,771.38
66953	ASTRO-CHEM LAB, INC.	\$	100.00
66954	BADLANDS HARDWARE	\$	170.09
66955	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	76.00
66956	BALCO UNIFORM COMPANY, INC.	\$	5,754.96
66957	BORDER STATES ELECTRIC	\$	20.97
66958	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,277.64
66959	BRANDON FOSTER MUSIC	\$	450.00
66960	BROSZ ENGINEERING, INC.	\$	98,422.50
66961	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
66962	CERTIFIED POWER. INC	\$	1,754.90
66963	COLONIAL RESEARCH CHEMICAL CORP.	\$	703.14
66964	CORPORATE TRANSLATION SERVICES, INC	\$	20.29
66965	DIRTY BIRDS, LLC	\$	9,600.00

66966	DWYER/DANIEL	\$	23.58
66967	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	240.54
66968	FARSTAD OIL IN	\$	8,751.12
66969	FASTENAL COMPANY	\$	7,129.69
66970	FCI CONSTRUCTORS, INC.	\$	729,915.60
66971	GALLAGHER BENEFIT SERVICES INC.	\$	4,541.60
66972	GRAINGER	\$	1,515.74
66973	HECK BUILT LLC	\$	58,680.00
66974	HEGGEN EQUIPMENT CO.	\$	9,787.30
66975	HONSTEIN/MARK	\$	354.37
66976	JAPPE/KAROLIN	\$	420.65
66977	JENSEN/CINDY L	\$	221.43
66978	JOHN HUTTER TOWING	\$	198.00
66979	KO SAFETY SERVICES LLD	\$	46.50
66980	LUND OIL, INC.	\$	6,667.50
66981	MODERN MARKETING	\$	824.40
66982	ND ASSN. OF COUNTIES	\$	45,861.40
66983	NELSON INTERNATIONAL	\$	3,675.61
66984	NORTHERN HEAVY DUTY TRUCK PARTS	\$	949.80
66985	NOVA FIRE PROTECTION, INC.	\$	300.00
66986	NOVAK/LARRY	\$	40.61
66987	O.K. TIRE STORE, INC	\$	39,084.67
66988	OLYMPIC SALES	\$	43,200.00
66989	PAULSON/KATIE	\$	235.80
66990	PRO-WEST & ASSOCIATES, INC.	\$	5,512.37
66991	RDO EQUIPMENT CO. - FARGO	\$	5,670.34
66992	ROLFSRUD/JOHN	\$	47.16
66993	SRF CONSULTING GROUP, INC	\$	18,185.61
66994	STEIN'S INC.	\$	1,042.63
66995	VOGEL LAW FIRM	\$	178.50
66996	WAWSA	\$	862,352.02
244558	ACCUSOURCE INC.	\$	763.10
244559	ACKERMAN-ESTVOLD	\$	29,627.03
244560	ADORAMA INC.	\$	1,790.85
244561	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	2,260.50
244562	ALLEGIANCE COBRA SERVICES, INC.	\$	77.50
244563	AMAZON CAPITAL SERVICES	\$	2,797.61
244564	ASSOC.OF PUB-SAFETY COMM. OFFC. INTL INC	\$	972.00
244565	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	38.00
244566	BARANKO BROTHERS INC	\$	109,928.97
244567	BEICEGEL STATION	\$	79.34
244568	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,729.36
244569	BEST HARVEST USA LLC	\$	163.97
244570	BIG STATE INDUSTRIAL SUPPLY, INC	\$	158.07
244571	BLUE TARP FINANCIAL, INC.	\$	1,087.75
244572	BOB BARKER COMPANY INC	\$	91.30
244573	BRADY'S ROADSIDE SERVICE	\$	300.00
244574	BRAUN INTERTEC CORPORATION	\$	5,600.00
244575	BUTLER MACHINERY COMPANY	\$	740.00
244576	BUTTONS BY FISH	\$	1,366.53

244577	CALIBER MFC, LLC	\$	2,831.85
244578	CASCADE AUTO GLASS	\$	803.00
244579	CERTIFIED POWER. INC	\$	29.28
244580	CIM SANITARY TECH LLC	\$	24,746.67
244581	CIVICPLUS, LLC	\$	11,261.00
244582	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	9,881.00
244583	CREATIVE PRODUCT SOURCE, INC	\$	269.66
244584	CREATIVE PRODUCT SOURCING INC	\$	387.70
244585	CUSTOM INSULATION APPLICATORS-	\$	500.00
244586	DAKOTA BUSINESS SOLUTIONS	\$	322.09
244587	DEERE CREDIT, INC	\$	656.25
244588	DONE RIGHT THE FIRST TIME	\$	952.00
244589	DTE, INC.	\$	70,362.00
244590	ECOLAB PEST ELIMINATION DIV.	\$	422.66
244591	FAIRFEILD BY MARRIOTT NORTH BISMARCK	\$	1,941.00
244592	FAIRFIELD AND WOODS, P.C.	\$	1,512.50
244593	FERGUSON WATERWORKS	\$	17.99
244594	FIRST INTERNATIONAL BANK & TRUST	\$	8,961.93
244595	FIRST INTERNATIONAL INSURANCE	\$	3,560.00
244596	FLATLAND FRESHWATER DEPOT, LLC	\$	1,073.00
244597	FULKERSON FUNERAL HOME	\$	4,319.57
244598	G & G GARBAGE LLC	\$	250.00
244599	GALLAGHER BENEFIT SERVICES INC.	\$	1,041.60
244600	GALLS INCORPORATED	\$	681.23
244601	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$	52.00
244602	HARD HEAD VETERANS LLC	\$	12,737.50
244603	HDR ENGINEERING, INC	\$	33,494.36
244604	HILL ENTERPRISES	\$	2,987.43
244605	HOLIDAY STATIONSTORES, LLC	\$	44.00
244606	HORIZON RESOURCES	\$	195.57
244607	INDIAN HILL ELECTRIC, INC.	\$	2,133.81
244608	INFORMATION TECHNOLOGY DEPT.	\$	22,917.34
244609	INTERSTATE ENGINEERING	\$	47,197.26
244610	JCJ WATER SOURCE LLP	\$	2,131.50
244611	KDIX RADIO	\$	400.00
244612	KEYZ-FM, KYYZ-FM, KTHC-FM, WILLISTON ND	\$	1,567.00
244613	KLJ ENGINEERING, LLC	\$	16,653.00
244614	KNIFE RIVER	\$	176,292.50
244615	KOTANA COMMUNICATIONS, INC.	\$	851.80
244616	LAQUINTA INN & SUITES	\$	385.20
244617	LARSEN SERVICE DRUG, INC.	\$	997.90
244618	LINDE GAS & EQUIPMENT INC.	\$	1,463.24
244619	MAYER ELECTRIC INC	\$	4,753.28
244620	MCKENZIE CO. FARMER	\$	4,326.00
244621	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	520.41
244622	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	21.50
244623	MCKENZIE COUNTY ROAD & BRIDGE	\$	19,994.82
244624	MCKENZIE COUNTY RURAL WATER	\$	5,708.64
244625	MEDLINE INDUSTRIES, INC	\$	157.40
244626	MENARD, INC.	\$	481.82

244627	MIDWEST TAPE LLC	\$	210.43
244628	MOBILE MODULAR MANAGEMENT CORP	\$	170,182.82
244629	MODERN MARKETING	\$	370.25
244630	ND DEPT. OF TRANSPORTATION	\$	570.51
244631	ND DEPT. OF TRANSPORTATION	\$	24.00
244632	ND LTAP	\$	100.00
244633	ND STATE UNIVERSITY	\$	25.00
244634	ND WEED CONTROL ASSOCIATION	\$	665.00
244635	NDAAO TREASURER - KIMBERLY MARKLEY	\$	660.00
244636	NDSU EXTENSION SERVICE	\$	12,014.38
244637	NUTRIEN AG SOLUTIONS	\$	9,060.00
244638	O K IMPLEMENT CO.	\$	11,330.71
244639	PEDERSEN/ANITA	\$	2,500.00
244640	POJORLIE PONDS	\$	6,771.00
244641	PRAIRIE SCALE SYSTEMS, INC.	\$	759.38
244642	RAMADA FARGO	\$	1,146.60
244643	RED ROCK OF DICKINSON, INC	\$	11,078.35
244644	RESIDENCE INN - BISMARCK NORTH	\$	214.00
244645	ROGER NEU	\$	250.00
244646	ROLFSON OIL, LLC	\$	39,115.45
244647	SANFORD HEALTH WATFORD CITY CLINIC	\$	100.00
244648	SCOFIELD/JESSIE	\$	1,200.00
244649	SELLAND CONSTRUCTION, INC	\$	41,384.45
244650	SINCLAIR CYBERNETICS, LLC	\$	4,246.30
244651	SMITH PORSBORG SCHWEIGERT ARMSTRONG	\$	1,475.00
244652	SOUTH DAKOTA LTAP	\$	250.00
244654	STRYKER SALES CORPORATION	\$	143.40
244655	SUMMIT FOOD SERVICE, LLC	\$	16,282.92
244656	SUNDRE SAND & GRAVEL, INC.	\$	1,240,230.55
244657	SYN-TECH SYSTEMS, INC	\$	1,375.00
244658	TENET CORP	\$	1,509.06
244659	THIEL BROTHERS ROOFING, INC.	\$	862.64
244660	TITAN MACHINERY, INC.	\$	1,595.80
244661	TRANE U.S. INC.	\$	3,254.32
244662	TRIPLESEAT SOFTWARE, LLC	\$	250.00
244663	WESTLIE TRUCK CENTER OF WILLISTON	\$	750.37
244664	WHITE CAP, LP	\$	2,469.20
244665-244677	PAYROLL - NOVEMBER 10, 2023	\$	984,571.88
244678	ALEXANDER/CITY OF	\$	53.30
244679	GARRISON DIVERSION CONSERVANCY DIST.	\$	4,699.62
244680	MCKENZIE CO. AMBULANCE SERVICE	\$	2,902.52
244681	ARMSTRONG SANITATION	\$	1,040.47
244682	CONSOLIDATED TELCOM	\$	99.00
244683	LYREC	\$	51.17
244684	MCKENZIE COUNTY RURAL WATER	\$	2,264.37
244685	MONTANA DAKOTA UTILITIES CO.	\$	23,991.52
244686	NEMONT	\$	28.50
244687	RESERVATION TELEPHONE CO-OP	\$	6,913.98
244688	SOUTHWEST WATER AUTHORITY	\$	859.97
244689	VERIZON/ACCT 842030146-00003	\$	3,598.98

244690	WATFORD CITY WATER DEPT./CITY OF	\$	5,709.61
244691	VERIZON/ACCT 842030146-00001	\$	5,888.18
244692	ACME TOOLS	\$	99.97
244693	ADORAMA INC.	\$	4,798.59
244694	ADVANCED DRAINAGE SYSTEM INC	\$	20,184.00
244695	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	15,069.75
244696	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
244697	AMAZON CAPITAL SERVICES	\$	3,775.75
244698	AMERICAN BACKFLOW PRODUCTS, COMPANY	\$	767.60
244699	AMERICAN SOLUTIONS FOR BUSINESS	\$	211.94
244700	AMERICINN OF WAHPETON	\$	288.90
244701	APPLIED CONCEPTS	\$	414.00
244702	AQUA CHEM	\$	1,315.00
244703	ASPHALT SURFACE TECHNOLOGIES CORP.	\$	601,407.39
244704	BACA/PATRICIA	\$	85.00
244705	BAYMONT INN & SUITES/MANDAN	\$	288.90
244706	BEK CONSULTING, LLC	\$	8,649.00
244707	BERQUIST FENCING, LLC	\$	9,100.75
244708	BLACK/MYRON J	\$	22.00
244709	BLUE TARP FINANCIAL, INC.	\$	1,879.72
244710	BOB BARKER COMPANY INC	\$	1,864.94
244711	BRANCH CONSTRUCTION SERVICES, LLC	\$	38,082.25
244712	BRAVO CONCEALMENT LLC	\$	124.66
244713	BURLINGTON ELECTRIC, INC	\$	27,477.45
244714	CALIBER MFC, LLC	\$	578.34
244715	CARSTENSEN CONTRACTING, INC	\$	13,814.90
244716	CASCADE AUTO GLASS	\$	1,035.00
244717	CDW-G GOVERNMENT	\$	1,495.80
244718	CLARION HOTEL	\$	535.00
244719	CORE & MAIN	\$	17,385.06
244720	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
244721	DAKOTA SUPPLY GROUP	\$	158,530.27
244722	DARRINGTON SNOW REMOVAL	\$	6,150.00
244723	DAWA DEVELOPMENT, LLC	\$	600.00
244724	DEMCO	\$	862.01
244725	DTE, INC.	\$	1,676.23
244726	DUSTBUSTERS ENTERPRISES INC.	\$	600,351.02
244727	FAIRFIELD AND WOODS, P.C.	\$	1,950.00
244728	FARMERS UNION OIL COMPANY	\$	131,937.34
244729	G & G GARBAGE LLC	\$	215.00
244730	GALLS INCORPORATED	\$	108.27
244731	GLACIER OILFIELD SERVICES, INC	\$	2,393.50
244732	GOBER/ZACHARY T	\$	39.00
244733	GOOSENECK IMPLEMENT	\$	824.40
244734	HANSON AUTO CRUSHING & TRUCKING, INC	\$	32,000.00
244735	HARNESS/MICHAEL J	\$	8.00
244736	HOLIDAY INN/FARGO	\$	168.00
244737	HOLIDAY STATIONSTORES, LLC	\$	22.00
244738	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	368.95
244739	INGRAM/MAX	\$	428.96

244740	INTERACTIVE DATA, INC	\$	51.00
244741	ISIGHT RPV SERVICES	\$	12,500.00
244742	JOB SERVICE NORTH DAKOTA	\$	481.54
244743	KIESLER POLICE SUPPLY INC	\$	20,227.90
244744	KOHLER COMMUNICATIONS, INC.	\$	12,733.97
244745	LASSEY/DAVID	\$	130,924.13
244746	LASSEY/STEVEN	\$	130,924.12
244747	LEO/DEVAN	\$	275.00
244748	LINK COMPUTER CORPORATION	\$	983.40
244749	LUPINE CONSTRUCTION, INC	\$	1,850.00
244750	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,246.32
244751	MCKENZIE CO. TREASURER	\$	29,341.06
244752	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	1,159.60
244753	MCKENZIE COUNTY ROAD & BRIDGE	\$	25,283.03
244754	MEADOWLARK ENVIRONMENTAL, LLC	\$	6,225.94
244755	MEDLINE INDUSTRIES, INC	\$	32.18
244756	MIDWEST TAPE LLC	\$	156.19
244757	MONTANA DAKOTA UTILITIES CO.	\$	38.41
244758	ND COUNTY COMMISSIONERS ASSN.	\$	2,182.00
244759	ND DEPARTMENT OF HEALTH	\$	669.99
244760	ND DEPT. OF TRANSPORTATION	\$	18.00
244761	ND OFFICE OF THE ATTORNEY GENERAL	\$	5,659.00
244762	ND WATER RESOURCE DISTRICT ASSN.	\$	985.50
244763	NDAAEA	\$	75.00
244764	NDGS LLC	\$	25.86
244765	NEXSTAR MEDIA INC	\$	2,480.00
244766	NORTH DAKOTA ONE CALL	\$	277.65
244767	O K IMPLEMENT CO.	\$	79.11
244768	OVERDRIVE, INC	\$	2,000.00
244769	PRAIRIE SCALE SYSTEMS, INC.	\$	2,203.61
244770	QUADIENT FINANCE USA, INC.	\$	2,644.76
244771	QUADIENT LEASING USA, INC.	\$	982.95
244772	RED ROCK FORD	\$	2,839.44
244773	RED ROCK OF DICKINSON, INC	\$	35,195.00
244774	RESERVATION TELEPHONE CO-OP	\$	824.52
244775	SLEEP INN & SUITES	\$	201.00
244776	SNOW-WHEEL SYSTEM	\$	21,895.00
244777	SPEARS/NICOLE	\$	27.00
244778	STARLIGHT IT & SECURITY	\$	370.00
244779	SUELZLE/BENJAMIN DEAN	\$	7.00
244780	SUMMIT FOOD SERVICE, LLC	\$	5,341.69
244781	THE ACTIVITY GROUP, INC.	\$	359.00
244782	THOMSON REUTERS-WEST	\$	1,020.87
244783	THORNE/CALLI	\$	150.00
244784	TRANE U.S. INC.	\$	1,994.16
244785	TRIANGLE R ENTERPRISES, LLC	\$	26,210.00
244786	TRUE NORTH STEEL, INC.	\$	11,385.20
244787	ULTEIG	\$	29,348.00
244788	UNDERGROUND VAULTS & STORAGE, INC.	\$	16.50
244789	UNIFORM CENTER	\$	781.91

244790	UNITED QUALITY COOPERATIVE	\$	1,607.15
244791	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	2,554.09
244792	VALLI INFORMATION SYSTEMS, INC	\$	1,374.45
244793	WEST DAKOTA WATER, LLC	\$	277.42
244794	WESTLIE TRUCK CENTER	\$	619.98
244795	WESTLIE TRUCK CENTER OF WILLISTON	\$	66.61
244796	WOLF PUP DAYCARE	\$	11,016.16
244797-244810	PAYROLL - NOVEMBER 24, 2023	\$	980,230.93
	Total		\$ 11,413,539.03

**OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS
MCKENZIE COUNTY, NORTH DAKOTA**

December 5, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 5, 2023. Present: Commissioners Clint Wold, Howdy Lawlar, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Auditor/Treasurer Johnsrud opened the meeting for reorganization of the Board. Hystad nominated Lawlar for Chair, Skarda seconded. Moved by Hystad, seconded by Wold, to cease nominations and cast a unanimous ballot for Howdy Lawlar as Chairman. All voting aye, motion carried. Hystad nominated Brown for Vice Chair, Wold seconded. Moved by Hystad, seconded by Skarda, to cease nominations and cast a unanimous ballot for Joel Brown as Vice Chair. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the agenda as amended to include Special Alcohol Permit as Consent Item 5, Arnegard Fire Department JPA as Consent Item 6, and the Ag Expo steel building warranty agreement to new business. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the November 2023 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve Consent Agenda Items 1-6 as presented. All voting aye, motion carried. Items approved: 1. Approve Correctional Facility Back the Blue Grant Plan; 2. Approve & Authorize Signature – Lease Agreement with McKenzie County Ag Expo Foundation; 3. Approve & Authorize Signature – NDDOT 2023 Maintenance Certification; 4. Appoint JDA Board Members – Gene Veeder (reappoint); Rex Korslien; Calli Thorne; 5. Approve Special Alcohol Permit for Grassy Butte Long X Saloon; 6. Approve & Authorize Signature – Arnegard Fire Department JPA.

Moved by Skarda, seconded by Brown, to approve the 2024 Task Order with Burns & McDonnell as presented not to exceed \$130,000. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint Rick Schreiber as the County's 911 Coordinator effective December 5, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve and authorize the chairman to sign a letter of support for the Alexander childcare project as presented. All voting aye, motion carried.

Williston Airport Director Dudas presented information on the XWA Airline Incentive Program and requested participation from McKenzie County as a regional partner. Dudas discussed the history of maintaining air service to the region, which he identified as a workforce issue. Currently XWA and the City of Williston have two incentive programs – one with Sun Country and one with Delta service from SkyWest. Both airlines are attracted due to minimum revenue guarantees, which are intended to be a short-term measure. Dudas explained how the agreements work, including past history of the agreements and reconciliation. Discussion was held on where the 2023 actuals would end up as well as any projections for 2024. Skarda requested information on ridership from McKenzie County. Brown stated this was not about subsidizing fares, which the airlines alone control, but about keeping airlines at the airport to provide the services to the region. Brown requested agreements between Williams County, City of Williston, and McKenzie County that show support for one another after discussions in the last Legislative Session to change the GPT formula which would harm McKenzie County. Dudas reported that Williams County is participating with a \$600,000 cap for 2024. Brown stated it would be appropriate for McKenzie County to come in at a lesser level than Williams County or Williston. Lawlar stated it is important to work together and requested to see quarterly reports. Brown suggested that all entities participating in the minimum revenue guarantees form a board that would work to negotiate contracts and that these agreements should serve as short-term measure with the goal of the airlines being self-sustaining in the future. Moved by Skarda, seconded by Brown, to commit up to \$300,000 in 2024 for the airline minimum revenue agreements. SA Skarda will work with the City of Williston attorney on the agreement. All voting aye, motion carried. Moved by Lawlar, seconded by Skarda, to nominate Commissioner Brown to serve on the board with XWA as McKenzie County's representative. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the temporary employee request from Dispatch as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the removal of taxes, assessed in error to a lease with BNSF that was terminated several years ago, from parcel 24-87-00200 as presented. All voting aye, motion carried.

At 10:29 a.m. a public hearing was held on Abatement Applications 4547-4548. No persons were present from the public to provide comment on these applications. Moved by Brown, seconded by Wold, to approve Abatement Applications 4547-4548 as presented. All voting aye, motion carried.

USFS Deputy District Ranger Schilling and Mac Herrera presented information on the process and goals of the USFS Travel Management Plan being worked on for

the Little Missouri National Grasslands. Herrera stated they are working to get information and input from many partners at many levels, including public input sessions. The Board previously requested to be a cooperating agency in this process and asked to have the memorandum of agreement for that status be sent to State's Attorney Skarda. Herrera stated the process will likely take 2-2.5 years to complete.

Emergency Manager Jappe requested return of vacation hours that were used on her last timesheet for failure to clock in one day. Discussion was held on how department heads and exempt employees are able to edit their timesheets and the payroll process. Skarda stated she was in favor of returning the hours back to Jappe's vacation bank, but that this cannot be a repeat occurrence. Moved by Skarda, seconded by Wold, to grant Jappe back 8 hours of vacation time for November 13, a day worked but in which Jappe did not clock in. All voting aye, motion carried.

Discussion was held on how to move forward with department heads clocking in and having the ability to edit their own time. Johnsrud stated multiple reminders are already auto-populated to department heads regarding upcoming payroll deadlines and requested the Board support payroll moving forward with vacation time entries for department heads short hours after the 10am deadline for timesheet approval. Board consensus was that department heads need to review their time, preferably each Friday, and if timesheets do not have 80 hours by the payroll deadline vacation time would be added, and if the employee wishes to have their vacation hours returned, they will need to request that before the Board. Brown stated most department heads are doing a good job with the new system, but if issues continue, he would be in favor of going back to department heads no longer being able to edit their time as department heads are responsible to ensure they accurately capture their time worked and deadlines need to be followed. Board consensus was that courtesy reminders no longer need to be sent specifically to employees who are missing hours.

Sheriff Johansen discussed with the Board DBM assignments of elected officials. Johansen stated two elected officials' salary band (DBM) was adjusted in December 2022/January 2023, but two other elected officials were not discussed at that time and requested that if one elected official were going to be discussed that all were discussed. Lawlar asked why Johansen waiting so long to bring this discussion to the Board especially after all the compensation reviews that were done in the past year. Brown stated it can be difficult conversation for elected officials, which are unique compared to other hires and agreed that it is reasonable for all elected officials to be discussed when one is. Board consensus was to adopt this practice moving forward.

MCWRD Director Perkins requested permission to purchase a new vehicle and provided information on available options for a ½ ton pickup. Lawlar requested an updated list of all county vehicles from Fleet Manager Shannon. Moved by Lawlar, seconded by Skarda, to approve the purchase of a 2024 Ford F150 with 11,200lb tow rating from MCWRD's 2024 budget in the amount of \$51,900 as presented. All voting aye, motion carried.

Engineer Demars requested Board permission to leave the one-half mile of CR37/38th St NE under reconstruction closed throughout the winter season. Demars stated there are benefits to keeping it closed and stated no landowners were against leaving it closed, but it could be opened if desired at any time. Moved by Lawlar, seconded by Hystad, to approve keeping the CR37/38th St NE Reconstruction project closed through winter suspension and for Demars to have the authority to open the road if any landowners express hardship. The Board requested communication on any changes to this road's status over the winter. All voting aye, motion carried.

Demars presented the bid results from the CR30 Phase II project. The Board expressed concerns about the apparent low bidder. Lawlar stated this is a large project and that Engineer Demars should be allowed the opportunity to administer a project with this contractor. KLJ is the engineer on the project, with Brosz Engineering as a subcontractor. Board consensus was it is imperative this project goes well, needs to be successful, and documentation needs to be kept to keep track of any deviations from the plan so future action can be taken if needed. Moved by Brown, seconded by Wold, to award the CR30 Phase II project to Central Specialties, Inc, low bidder, in the amount of \$41,196,666.16. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve and authorize the chairman to sign the task order with KLJ for the CR30 Phase II project in the amount of \$416,854.00. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the release of a notice to accept sealed bids to purchase two trailers from the Weed Control Department with a minimum bid of \$1,500 for the 14' trailer and \$2,000 for the 16' trailer. Weed Officer Higgins stated the trailers are too small for current operations and are both in good condition. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update of happenings at the Ag Expo Facility including past and future events, sewer pumps and waste management, and a ventilation test in the arena that was recently conducted.

Kubal presented information and answers to questions previously asked about the purchase of billboard for the Ag Expo along Highway 85. Moved by Hystad, seconded by Brown, to release a bid package for the billboard purchase. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the purchase of additional kitchen smallwares for the Ag Expo as presented in the amount of \$2,600. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve and authorize the chairman's signature on the Ag Expo steel building warranty with Alliance Steel as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to set the Employee Handbook effective date as December 5, 2023. HR Director Norby stated the discussions about retirement and a market analysis on cost-of-living increases will be brought back to the Board at the next meeting. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the 2024 beer and liquor licenses as presented for Carmen Store, Watford City Eagles, Outsiders, TA Express, and Tobacco Gardens. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the 2024 beer and liquor license as presented for the McKenzie County Ag Expo Foundation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, abstain due to conflict; Brown, abstain due to conflict. With 3 votes aye, 0 votes nay, and 2 abstentions, motion carried.

The meeting recessed at 1:12 p.m. until December 19, 2023, at 9:00 a.m.

December 19, 2023

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on December 19, 2023. Present: Commissioners Howdy Lawlar, Joel Brown, Clint Wold, Craig Hystad, and Kathy Skarda (by phone). Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Brown, seconded by Hystad, to approve the agenda as amended to add the Bismarck Weed Forum, add an update on the McKenzie County v. U.S. Department of Interior lawsuit, and remove the dry cooler item. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to accept the Treasurer's Report for the period ending November 30, 2023. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Items 1-4 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Signature – JPA with City of Watford City – 3rd Ave SW Project; 2. Approve & Authorize Signature – Updated Election Agreements with Cities of Arnegard and Alexander; 3. Approve & Authorize Signature – TY Pickett Contract Renewal; 4. Approve & Authorize Signature – Central Specialties, Inc. Agreement – CR30 Phase II Project.

Moved by Hystad, seconded by Skarda, to approve Item 1 on the Planning & Zoning Consent Agenda as presented. All voting aye, motion carried. Item approved: 1. #12-23CUP United Quality Coop – Approved by the Planning and Zoning Commission on December 11, 2023.

Landfill Director Schreiber presented the biannual operations update for the Landfill. Schreiber discussed the camper program, amount collected for metal recycling, and discussion on future expansion at the facility. Schreiber stated the new tools purchased for the Landfill allow for greater compaction of trash, which will aid in extending the life of the current cell.

City of Arnegard Council President Schreiber provided an update on the Arnegard City ETA expansion discussions. Schreiber stated the current plan is to expand exclusive jurisdiction one-half mile plus shared jurisdiction for the next one-half mile and no changes to city limits. Next steps are public hearings on the proposal.

Superintendent of Schools Johnsrud discussed with the Board her annual compensation. Johnsrud presented information on duties and compensation of other county superintendents and other similar positions in other jurisdictions. HR Director Norby acknowledged that a mistake was made by HR in Johnsrud's salary when she was initially offered the position. The Board agreed it was not right to reduce the salary for the position but a discussion about how to move forward was needed in order to balance this salary with the process for others in the county. Moved by Brown, seconded by Wold, to set the County Superintendent of Schools salary at the current step for a period of two years, unless a change in duties reflected in a PDQ require adjustments prior to that time. The position will be eligible for COLA and other scale adjustments approved by the Board during this time. All voting aye, motion carried.

Emergency Manager Jappe presented two proposals for drafting the County's Multi-Hazard Mitigation Plan (MHMP) and recommended moving forward with the proposal from The Response Group for \$24,565. Jappe stated this work would start in 2025 and costs would be included in her 2025 budget. The Board requested information on how many grants have been awarded to various jurisdictions in McKenzie County as a result of this plan. Jappe stated she would work with NDDDES to receive that information. Moved by Brown, seconded by Hystad, to approve the MHMP proposal from The Response Group in the amount of \$24,565. All voting aye, motion carried.

MCSO Lt. Martinez presented information on a donation from Crestwood Midstream for the purchase of specialty investigations equipment. The donation amount is \$13,855.46 which will be deposited in 2023 but requested to be spent in 2024. Martinez stated the Sheriff's Office will return in 2024 with a request to expend the funds when a plan on equipment purchases is complete. Martinez stated the MCSO is looking to possibly purchase a drone for investigations, a cost of \$16,000 for the equipment, not including training and insurance costs.

Road Superintendent Northrop requested permission to continue discussions with Crightons on a possible lease for scoria in the Homesteaders Gap region of the County. Northrop asked if there were any modifications needed to the agreement or if he could present it to the landowners for their review. Board consensus was to move the agreement forward to the Crightons for discussion.

Assistant Ag Expo Director Roff provided a general update on the facility, including upcoming events secured or in discussions. Roff presented a request from Pheasants Forever to plant a plot just north of the asphalt RV spots. The location would be planted and not touched for a period of 5 years and would be posted no hunting. Moved by Hystad, seconded by Wold, to approve the Pheasants Forever plot as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the CIM Sanitary Tech Contract renewal for the Ag Expo Facility and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the additional Ag Expo Specialist FTE and to continue through the PDQ process as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2024 Concessions contract with The Shed WC, LLC as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the NDDOT Contract Amendment for Structure Replacement as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Lawlar, seconded by Hystad, to approve the Pro-West & Associates Task Order #3 for GIS Support and Services, not to exceed \$75,000, as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve the letter of support for Watford City's 3rd Ave SW project and authorize the chairman to sign. All voting aye, motion carried.

HR Director Norby discussed with the Board possible changes in the pay scale structure, potential COLA increases for 2024, and options for the county-paid portion of employee retirement plans. Wold stated that inflation has slowed, a desire to see the price of oil at the end of the year, and other inflation reports before making a decision. Lawlar appreciated the information provided and stated he wasn't sure he was prepared to make a decision today and requested a separate meeting in January to further discuss options and scenarios. Brown agreed it was appropriate to hold a separate meeting to discuss this complex information and acknowledged the fiscal

responsibility of the Board to not overextend obligations it couldn't cover in the future and that with the information provided, even a small change has a large impact. Board consensus was to continue with the one-step increase on January 1 and hold a special meeting on January 17 at 9am to further discussion possible changes to the pay scale structure, possible COLA, and possible changes in county-paid retirement.

Moved by Wold, seconded by Hystad, to approve the 2024 beer and liquor licenses as presented for Long X Saloon, Patriot Fuels, Sweet Crude, and Yellowstone Trucking. All voting aye, motion carried.

Extension Agent Leo requested the Board approve the submission of a meal invoice from a recent Western Beef Summit for payment. Leo stated the event was held December 5 and she received \$980 in revenue, with total expenditures of \$929.50. Board policy requires meal purchases be pre-approved. Moved by Hystad, seconded by Wold, to forward the invoice from The Shed WC, LLC for payment for the Western Beef Summit as presented. All voting aye, motion carried. Leo asked the plan for future meal expenses. Board direction was for Leo to request permission to purchase the items prior to the events in 2024, as stated in the most recent Employee Handbook.

Lawlar discussed the upcoming Weed Forum on January 3 in Bismarck with the ND Ag Commissioner. Lawlar asked that anyone attending inform the Auditor/Treasurer so the meeting can be noticed to the public if required.

State's Attorney Skarda provided an update on the 6¼% royalty case in which Judge Hovland recently granted a motion for summary judgement in favor of McKenzie County. SA Skarda stated there is a window for the US Department of Interior to appeal. Brown stated he is working on an update to the Board in January on the County's minerals and will include information on these affected acres.

The meeting adjourned at 11:55 a.m. until January 2, 2024, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer

Howdy Lawlar, Chairman

DECEMBER 2023 WARRANT REGISTER

<u>Warrant #</u>	<u>Vendor Name</u>		<u>Amount</u>
67223	ACKERMAN-ESTVOLD	\$	14,235.61
67224	ADVANCED BUSINESS METHODS	\$	2,526.38
67225	ARMOR INTERACTIVE	\$	1,140.00
67226	BADLANDS HARDWARE	\$	350.72
67227	BALCO UNIFORM COMPANY, INC.	\$	284.00
67228	BOLKEN/DOUGLAS	\$	3,250.00

67229	BORDER STATES ELECTRIC	\$	1,406.94
67230	BOSS OFFICE & COMPUTER PRODUCTS	\$	347.45
67231	BRANCH CONSTRUCTION SERVICES, LLC	\$	38,082.25
67232	BROSZ ENGINEERING, INC.	\$	61,120.00
67233	BROWN/COREY	\$	600.00
67234	CERTIFIED POWER. INC	\$	486.48
67235	CIM SANITARY TECH LLC	\$	24,746.67
67236	CORPORATE TRANSLATION SERVICES, INC	\$	40.98
67237	DIRTY BIRDS, LLC	\$	16,800.00
67238	DTE, INC.	\$	2,558.55
67239	DUCKS UNLIMITED, INC.	\$	395,250.00
67240	E & M SERVICES	\$	14,088.57
67241	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	922.09
67242	FARSTAD OIL IN	\$	5,285.97
67243	FASTENAL COMPANY	\$	2,420.54
67244	FINSAAS/DARRELL	\$	64.19
67245	GOOSENECK IMPLEMENT	\$	1,409.97
67246	GRAINGER	\$	457.60
67247	HECK BUILT LLC	\$	2,500.00
67248	HEGGEN EQUIPMENT CO.	\$	2,346.45
67249	HILL ENTERPRISES	\$	3,770.57
67250	ICON ARCHITECTURAL GROUP	\$	9,954.18
67251	JELODAR/ASHKAN	\$	200.00
67252	JJ ELECTRIC LLC	\$	265.00
67253	JOHNSON & SUNDEEN	\$	10,046.00
67254	LECLAIR/EMILEE M	\$	415.80
67255	LUND OIL, INC.	\$	1,032.00
67256	MAVERICK WOOD PRODUCTS LLC	\$	8,426.60
67257	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	200,000.00
67258	MCKENZIE COUNTY AG EXPO FOUNDATION	\$	200,000.00
67259	MCKENZIE ELECTRIC CO-OP INC.	\$	2,100.00
67260	MCNANEY/CHARLES	\$	49.78
67261	MIDWEST TAPE LLC	\$	138.20
67262	ND ASSN. OF COUNTIES	\$	3,236.00
67263	NELSON INTERNATIONAL	\$	2,309.65
67264	NORBY/JENNA	\$	239.21
67265	NORTHERN HEAVY DUTY TRUCK PARTS	\$	424.65
67266	O.K. TIRE STORE, INC	\$	1,842.93
67267	OLSON/DOUG	\$	39.30
67268	PERRY/PETE	\$	600.00
67269	PETERSON/CHELSEA J	\$	86.00
67270	PHARMCHEM. INC.	\$	3,073.35
67271	RDO EQUIPMENT CO. - FARGO	\$	6,596.45
67272	SKARDA/TY	\$	238.42
67273	STARLIGHT IT & SECURITY	\$	5,388.00
67274	STEIN'S INC.	\$	8,642.75
67275	SUMMIT FOOD SERVICE, LLC	\$	10,721.91
67276	WATFORD CITY/CITY OF	\$	3,193.34
67506	ALEXANDER PARK DISTRICT	\$	27.33
67507	ALEXANDER RURAL FIRE DISTRICT	\$	3,018.00

67508	ALEXANDER SCHOOL DIST. #2	\$	64,239.61
67509	ALEXANDER TWP.	\$	13,458.89
67510	ANTELOPE CR. TWP.	\$	8,002.70
67511	ARNEGARD RURAL FIRE PROTECTION DIST.	\$	1,033.06
67512	ARNEGARD TWP.	\$	20,381.10
67513	BLUE BUTTES TWP.	\$	13,607.82
67514	CHARBON TWP.	\$	14,516.84
67515	ELM TREE TWP.	\$	27,813.50
67516	GRAIL TWP.	\$	6,474.61
67517	GRASSY BUTTE FIRE DISTRICT	\$	211.95
67518	HAWKEYE TWP.	\$	14,225.70
67519	HORSE CREEK RURAL FIRE DIST.	\$	127.93
67520	KEENE TWP.	\$	13,253.89
67521	MCKENZIE CO. FIRE PROT. DIST.	\$	6,192.85
67522	MCKENZIE CO. HISTORICAL SOCIETY	\$	1,041.06
67523	MCKENZIE CO. SD#1	\$	235,381.10
67524	MCKENZIE SOIL CONS. DIST.	\$	9,481.50
67525	ND STATE TREASURER	\$	8,974.22
67526	NEW TOWN PUBLIC SCHOOL DIST.	\$	74,388.64
67527	NEW TOWN RURAL AMBULANCE DIST.	\$	90.80
67528	NEW TOWN RURAL FIRE DEPT.	\$	90.80
67529	RANDOLPH TWP.	\$	5,514.82
67530	RIVERVIEW TWP.	\$	47,783.49
67531	SIOUX TWP.	\$	13,850.38
67532	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	489.96
67533	TRI TWP	\$	36,555.63
67534	TWIN VALLEY TWP.	\$	65,760.46
67535	UPPER MISSOURI DIST. HEALTH UNIT	\$	4,008.30
67536	WATFORD CITY MUNICIPAL AIRPORT	\$	549.87
67537	WATFORD CITY PARK DISTRICT	\$	8,996.80
67538	WATFORD CITY/CITY OF	\$	10,529.94
67539	WILLISTON FIRE PROTECTION DISTRICT	\$	73.23
67540	WILLISTON VECTOR CONTROL DIST.	\$	3.06
67541	YELLOWSTONE SCHOOL DISTRICT #14	\$	2,553.71
67542	YELLOWSTONE SCHOOL DISTRICT #14	\$	372.72
67543	YELLOWSTONE TWP.	\$	25,275.97
67544	CONSOLIDATED TELCOM	\$	99.00
67545	INFORMATION TECHNOLOGY DEPT.	\$	6,375.45
67546	LYREC	\$	53.65
67547	MCKENZIE ELECTRIC CO-OP INC.	\$	13,714.89
67548	ADVANCED BUSINESS METHODS	\$	159.82
67549	AGENCY MABU	\$	2,187.50
67550	ARMOR INTERACTIVE	\$	40,643.89
67551	ASTRO-CHEM LAB, INC.	\$	100.00
67552	BADLANDS OCCUPATIONAL TESTING SERVICES	\$	114.00
67553	BALCO UNIFORM COMPANY, INC.	\$	2,326.60
67554	BECKER/BARBARA J.	\$	500.00
67555	BEEBE/RAY	\$	72.00
67556	BLUE SHIELD TACTICAL SYSTEMS	\$	1,400.00
67557	BORDER STATES ELECTRIC	\$	98.10

67558	BOSS OFFICE & COMPUTER PRODUCTS	\$	119.95
67559	BRADY'S ROADSIDE SERVICE	\$	1,412.06
67560	BROSZ ENGINEERING, INC.	\$	4,722.50
67561	CALAMP WIRELESS NETWORKS CORPORATION	\$	3,978.00
67562	CARLSON/JONATHAN	\$	216.00
67563	CERTIFIED POWER. INC	\$	236.36
67564	CONNECT INTERIORS LLC	\$	446.94
67565	CORPORATE TRANSLATION SERVICES, INC	\$	34.64
67566	DTE, INC.	\$	4,271.02
67567	DWYER/DANIEL	\$	23.58
67568	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	778.67
67569	FAIRFIELD AND WOODS, P.C.	\$	13,505.00
67570	FARSTAD OIL IN	\$	3,548.01
67571	FASTENAL COMPANY	\$	2,507.98
67572	FCI CONSTRUCTORS, INC.	\$	1,213,454.95
67573	FICKEN/MICHAEL	\$	59.00
67574	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
67575	GALLAGHER BENEFIT SERVICES INC.	\$	1,041.60
67576	GALLS INCORPORATED	\$	675.44
67577	GRAINGER	\$	529.43
67578	GRAY MEDIA GROUP, INC	\$	840.00
67579	HECK BUILT LLC	\$	105,581.00
67580	HEGGEN EQUIPMENT CO.	\$	1,695.15
67581	HILL ENTERPRISES	\$	202.96
67582	HOLIDAY INN/FARGO	\$	96.30
67583	HONSTEIN/MARK	\$	143.50
67584	ICON ARCHITECTURAL GROUP	\$	713.37
67585	J.J. KELLER & ASSOCIATES INC	\$	112.22
67586	JELODAR/ASHKAN	\$	338.00
67587	JENSEN/CINDY L	\$	2,588.56
67588	JEPSON/SHANTELL	\$	372.74
67589	JOHANSEN/MATTHEW	\$	59.00
67590	JOHN HUTTER TOWING	\$	160.00
67591	JOHNSRUD/NICOLE	\$	456.09
67592	KEYZ-FM, KYYZ-FM, KTHC-FM, WILLISTON ND	\$	1,735.00
67593	KLJ ENGINEERING, LLC	\$	13,782.00
67594	KUBAL/CHRISTOPHER	\$	315.00
67595	LARSEN SERVICE DRUG, INC.	\$	1,019.13
67596	LEO/DEVAN	\$	256.11
67597	LUND OIL, INC.	\$	2,039.40
67598	MATHISEN/CHAR	\$	149.90
67599	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	5,247.68
67600	MCKENZIE ELECTRIC CO-OP INC.	\$	1,563.82
67601	MIDWEST TAPE LLC	\$	152.44
67602	MINDFUL SOLUTIONS	\$	500.00
67603	MODERN MARKETING	\$	370.25
67604	MOE/KELLY J	\$	395.20
67605	ND ASSN. OF COUNTIES	\$	252.00
67606	NELSON INTERNATIONAL	\$	1,577.49
67607	NEPRASH/KIMBERLY	\$	150.00

67608	NORTH DAKOTA ONE CALL	\$	165.10
67609	NORTHERN HEAVY DUTY TRUCK PARTS	\$	1,683.27
67610	NOVAK/LARRY	\$	40.61
67611	O.K. TIRE STORE, INC	\$	15,408.74
67612	PEDERSEN/ANITA	\$	2,500.00
67613	PHARMCHEM. INC.	\$	2,020.85
67614	PRO-WEST & ASSOCIATES, INC.	\$	8,468.94
67615	RDO EQUIPMENT CO. - FARGO	\$	2,461.78
67616	RECORD KEEPERS LLC	\$	82.50
67617	ROFF/KYLEE L	\$	599.21
67618	ROGER NEU	\$	300.00
67619	ROLFSRUD/JOHN	\$	157.16
67620	SAX MOTOR CO	\$	2,959.72
67621	SKARDA/TY	\$	395.20
67622	SRF CONSULTING GROUP, INC	\$	11,653.84
67623	STARLIGHT IT & SECURITY	\$	1,260.00
67624	STEIN'S INC.	\$	1,646.20
67625	STENBERG/DANIEL	\$	178.38
67626	SUMMIT FOOD SERVICE, LLC	\$	10,642.82
67627	TORRES/FLOR I	\$	44.02
67628	UNITED QUALITY COOPERATIVE	\$	2,833.35
67629	WATFORD CITY/CITY OF	\$	22,778.36
67630	WAWSA	\$	580,856.65
67631	WEBSTaurant STORE LLC	\$	2,450.75
244811	ACME TOOLS	\$	6,297.66
244812	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	5,410.00
244813	AMAZON CAPITAL SERVICES	\$	4,303.56
244814	AMERICAN LEGION	\$	202.00
244815	BEICEGEL STATION	\$	132.62
244816	BLUE TARP FINANCIAL, INC.	\$	513.44
244817	BLUE360 MEDIA, LLC	\$	242.00
244818	BURNS & MCDONNELL	\$	3,591.00
244819	BUTLER MACHINERY COMPANY	\$	280.00
244820	CALIBRE PRESS	\$	975.00
244821	CARSON/MONTY	\$	300.00
244822	CASCADE AUTO GLASS	\$	951.10
244823	CDW-G GOVERNMENT	\$	341.62
244824	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	24,962.50
244825	CREATIVE PRODUCT SOURCE, INC	\$	621.40
244826	DACOTAH PAPER CO.	\$	78.92
244827	DEMCO	\$	524.33
244828	DMC WEAR PARTS LLC	\$	16,845.00
244829	DONE RIGHT THE FIRST TIME	\$	952.00
244830	ECOLAB PEST ELIMINATION DIV.	\$	1,222.52
244831	FIRST INTERNATIONAL BANK & TRUST	\$	9,416.71
244832	FREED/CAROLE	\$	301.54
244833	G & G GARBAGE LLC	\$	517.50
244834	GRAFIX SHOPPE	\$	537.32
244835	GRAY MEDIA GROUP, INC	\$	840.00
244836	GUARDIAN FLEET SAFETY, LLC	\$	5,331.75

244837	HANSEN DIESEL & AUTOMOTIVE	\$	135.62
244838	HDR ENGINEERING, INC	\$	9,791.14
244839	HOLIDAY INN EXPRESS/JAMESTOWN	\$	96.30
244840	HOLIDAY INN/FARGO	\$	385.20
244841	HOLIDAY STATIONSTORES, LLC	\$	33.00
244842	INTOXIMETERS	\$	400.00
244843	KNIFE RIVER	\$	1,192,970.95
244844	LAQUINTA INN & SUITES	\$	481.50
244845	LEWIS/JAY	\$	20.96
244846	LINDE GAS & EQUIPMENT INC.	\$	1,136.86
244847	MARMON/JASON J.	\$	12,000.00
244848	MCKENZIE CO. FARMER	\$	243.00
244849	MCKENZIE COUNTY RURAL WATER	\$	3,326.70
244850	MEDLINE INDUSTRIES, INC	\$	169.88
244851	MENARD, INC.	\$	208.00
244852	MID-STATES WIRELESS	\$	2,931.00
244853	MOTOROLA	\$	23,750.80
244854	ND STATE RADIO COMMUNICATIONS	\$	64,272.21
244855	O K IMPLEMENT CO.	\$	12,713.96
244856	PRAIRIE ROSE PRODUCTIONS, LLC	\$	5,500.00
244857	PRIMARY ARMS, LLC	\$	1,489.67
244858	QUALITY QUICK PRINT	\$	995.00
244859	REGENTS OF THE UNIVERSITY OF MINNESOTA	\$	1,195.00
244860	ROLFSRUD/DAVID	\$	1,328.00
244861	SAX MOTOR CO	\$	569.23
244862	SIGN SOLUTIONS USA	\$	6,677.22
244863	SLEEP INN & SUITES	\$	198.00
244864	STRYKER SALES CORPORATION	\$	776.93
244865	SUNDRE SAND & GRAVEL, INC.	\$	36,126.07
244866	TACOMA SCREW PRODUCTS, INC.	\$	72.24
244867	TASC-CLIENT SERVICES	\$	2,113.39
244868	TRACTOR & EQUIPMENT CO.	\$	4,897.41
244869	TRANE U.S. INC.	\$	36,250.00
244870	TRIPLESEAT SOFTWARE, LLC	\$	250.00
244871	TRITECH SOFTWARE SYSTEMS	\$	13,162.00
244872	ULTEIG	\$	141,939.04
244873	UNIFORM CENTER	\$	956.97
244874	WHITE CAP, LP	\$	370.00
244875	4IMPRINT	\$	2,467.03
244876-244891	PAYROLL - DECEMBER 8, 2023	\$	983,368.32
244892	ALEXANDER/CITY OF	\$	118.87
244893	GARRISON DIVERSION CONSERVANCY DIST.	\$	4,981.56
244894	L. YELLOWSTONE IRRIG. DIST. #2	\$	1,066.49
244895	MCKENZIE CO. AMBULANCE SERVICE	\$	1,401.59
244896	ARMSTRONG SANITATION	\$	1,040.47
244897	MCKENZIE COUNTY RURAL WATER	\$	788.88
244898	MONTANA DAKOTA UTILITIES CO.	\$	29,421.70
244899	NEMONT	\$	28.50
244900	RESERVATION TELEPHONE CO-OP	\$	6,645.33
244901	SOUTHWEST WATER AUTHORITY	\$	55.99

244902	VERIZON/ACCT 842030146-00001	\$	5,781.84
244903	VERIZON/ACCT 842030146-00003	\$	3,962.15
244904	WATFORD CITY WATER DEPT./CITY OF	\$	5,195.39
244905	ACCUSOURCE INC.	\$	208.25
244906	ACME TOOLS	\$	537.00
244907	ADORAMA INC.	\$	6,532.90
244908	ADVANCED ENG. & ENVIRON. SERV., LLC	\$	9,426.16
244909	AGRI INDUSTRIES, INC.	\$	896.20
244910	ALADDIN FOOD MANAGEMENT SERVICES, LLC	\$	705.00
244911	ALLEGIANCE COBRA SERVICES, INC.	\$	50.00
244912	AMAZON CAPITAL SERVICES	\$	2,385.01
244913	AMERICAN RODEO SAFETY EQUIPMENT, LLC	\$	3,875.00
244914	ANDERSON/LAWRENCE	\$	26.00
244915	ARROWHEAD SCIENTIFIC INC	\$	588.83
244916	BAKER METAL AND RECYCLING INC	\$	4,512.68
244917	BAYMONT INN & SUITES/MANDAN	\$	96.30
244918	BEK CONSULTING, LLC	\$	44,978.63
244919	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	2,194.61
244920	BLANCO/JOVAN N	\$	49.00
244921	BLUE TARP FINANCIAL, INC.	\$	721.89
244922	BRAATEN/CIARA M	\$	10.00
244923	BT TRANSPORT LLC	\$	525.12
244924	BURLINGTON ELECTRIC, INC	\$	75,730.94
244925	BURNS & MCDONNELL	\$	14,510.50
244926	CASCADE AUTO GLASS	\$	3,705.60
244927	CENTRAL SPECIALTIES INC.	\$	5,484.53
244928	CHARLIE'S SERVICE, LLC	\$	132.00
244929	CHERREY'S PROPANE	\$	2,447.25
244930	CITY OF NEW TOWN	\$	8,000.00
244931	COMFORT INN & SUITES/MANDAN	\$	96.30
244932	CORE & MAIN	\$	30,600.28
244933	COUNTIES PROVIDING TECHNOLOGY	\$	3,345.00
244934	CREATIVE PRODUCT SOURCE, INC	\$	751.95
244935	DACOTAH PAPER CO.	\$	1,187.94
244936	DATATEK DSI, INC	\$	800.00
244937	DAWA DEVELOPMENT, LLC	\$	320.00
244938	DWYER/TIMOTHY S.	\$	6,424.71
244939	ELECTRIC & MAGNETO INC.	\$	271.03
244940	EVERBLADES, INC	\$	624.00
244941	FARMERS UNION OIL COMPANY	\$	81,074.20
244942	FLAG FAMILY MEDIA	\$	2,000.00
244943	GARCIA/JEREMY A	\$	20.00
244944	GEMPLER'S INC.	\$	206.15
244945	GONZALEZ/JULIAN A	\$	20.00
244946	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	\$	62.00
244947	HERNANEZ/HUGO	\$	13.00
244948	HIDALGO HERRERA/DANIEL	\$	78.00
244949	HOFFMAN/DENAE M	\$	1,184.00
244950	HOVLAND/WARREN-ONE WAY SERVICE	\$	1,200.00
244951	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	737.90

244952	INTERACTIVE DATA, INC	\$	50.00
244953	INTERSTATE ENGINEERING	\$	8,900.00
244954	INTOXIMETERS	\$	1,135.00
244955	ISIGHT RPV SERVICES	\$	12,500.00
244956	JOHNSON/KATHERINE A	\$	88.00
244957	KNUT BERG TESTAMENTARY TRUST	\$	13,054.00
244958	KNUTSON/GARY	\$	112.00
244959	KUMMER'S PUMPING	\$	400.00
244960	KURTZ/NIKKI	\$	3,800.00
244961	LAQUINTA INN & SUITES	\$	192.60
244962	LEXIPOL LLC	\$	2,303.76
244963	LEXISNEXIS, A DIVISION OF RELX INC.	\$	81.00
244964	LINDE GAS & EQUIPMENT INC.	\$	1,445.01
244965	LINK COMPUTER CORPORATION	\$	1,010.94
244966	LOPEZ/OSVALDO	\$	46.00
244967	MALM FAMILY IRREVOCABLE TRUST	\$	4,914.00
244968	MAYO CONSTRUCTION CO. INC.	\$	121,684.29
244969	MCKENZIE CO. FARMER	\$	1,107.61
244970	MCKENZIE CO. GRAZING ASSN.	\$	9.93
244971	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	602.16
244972	MCKENZIE CO. TREASURER	\$	10,000.00
244973	MCKENZIE COUNTY AG EXPO	\$	650.00
244974	MCKENZIE COUNTY ROAD & BRIDGE	\$	26,714.45
244975	MCKENZIE COUNTY RURAL WATER	\$	273.62
244976	MEDLINE INDUSTRIES, INC	\$	5.55
244977	MENARD, INC.	\$	267.10
244978	MID-STATES WIRELESS	\$	2,324.70
244979	MISSOURI RIVER JOINT WATER BOARD	\$	1,400.00
244980	MONTANA DAKOTA UTILITIES CO.	\$	42.17
244981	ND DEPARTMENT OF HEALTH	\$	164.00
244982	ND DEPARTMENT OF HEALTH	\$	333.66
244983	ND LIVING	\$	1,040.00
244984	ND LTAP	\$	525.00
244985	ND OFFICE OF THE ATTORNEY GENERAL	\$	10,045.00
244986	ND PETROLEUM COUNCIL	\$	300.00
244987	ND SAFETY COUNCIL, INC.	\$	522.00
244988	ND WATER EDUCATION FOUNDATION	\$	848.25
244989	ND WATER RESOURCE DISTRICT ASSN.	\$	675.00
244990	NELSON CONTRACTING CO.	\$	693.75
244991	NEXSTAR MEDIA INC	\$	2,410.00
244992	NORTH DAKOTA TRAVEL ALLIANCE PARTNERSHIP	\$	500.00
244993	NOWLAN/RYAN	\$	60.00
244994	O K IMPLEMENT CO.	\$	6,055.11
244995	OLSON/RICHARD D	\$	10.00
244996	QUADIENT FINANCE USA, INC.	\$	2,030.40
244997	QUADIENT LEASING USA, INC.	\$	1,247.01
244998	QUALITY QUICK PRINT	\$	582.00
244999	QUILL CORPORATION	\$	28.99
245000	RED ROCK AUTO WATFORD CITY	\$	1,024.00
245001	RED ROCK FORD	\$	2,688.49

245002	RESERVATION TELEPHONE CO-OP	\$	1,159.16
245003	ROFFLER/JEFFREY M	\$	434.00
245004	ROLFSRUD/HAROLD	\$	156.00
245005	RUACH RESOURCES, LLC	\$	28,133.16
245006	R2RLLP	\$	154.00
245007	SINCLAIR CYBERNETICS, LLC	\$	4,246.30
245008	SLETTELAND/JENNIFER	\$	3,800.00
245009	ST. ALEXIUS MEDICAL CENTER	\$	25.00
245010	STREICHER'S	\$	94.98
245011	SUNDRE SAND & GRAVEL, INC.	\$	59,443.65
245012	TELEDYNE FLIR DETECTION, INC	\$	11,495.29
245013	THOMSON REUTERS-WEST	\$	1,111.30
245014	THORSRUD SUPPLY CO., INC.	\$	1,121.49
245015	THOS. Y PICKETT & CO. INC.	\$	61,000.00
245016	TITANIUM PLUMBING	\$	675.00
245017	TRACTOR & EQUIPMENT CO.	\$	13,845.76
245018	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$	1,300.89
245019	US BLUE RAVEN SERVICES, LLC	\$	2,878.00
245020	USDA FOREST SERVICE	\$	1,700.91
245021	VALLI INFORMATION SYSTEMS, INC	\$	871.28
245022	VILLARREAL/NATHAN J	\$	60.00
245023	WALLWORK TRUCK CENTER	\$	62.10
245024	WATFORD CITY ND INVESTMENTS	\$	12.00
245025	WESTLIE TRUCK CENTER	\$	746.26
245026	WESTLIE TRUCK CENTER OF WILLISTON	\$	230.93
245027	WHITE CAP, LP	\$	4,204.89
245028	WOLFF/JOHNETTA	\$	334.00
245029-245047	PAYROLL - DECEMBER 22, 2023	\$	963,526.52
	Total	\$	8,410,900.66