

## Passport Renewal: Form DS-82

### To qualify for this process:

- Have recent U.S. passport to submit with application and passport is not significantly damaged
- Was at least 16 years old when recent U.S. passport was issued
- U.S. passport was issued less than 15 years ago
- U.S. passport was valid for 10 years

### Form can also be used for:

- Have U.S. passport book or card and would like to get the other passport option
- Name change and U.S. passport has been issued over one year

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### Instructions:

Fill out the passport renewal form using **BLACK INK ONLY**

Form available at our office **or** can print one-sided from website, [travel.state.gov](https://travel.state.gov)

#### Include with form:

- Most recent U.S. passport book or card
- Certified copy of marriage certificate or court order if your name has changed
- Recent Photo -
  - **McKenzie County Farmer Newspaper** on Main St.  
Call for appointment 701.842.2351. Take photo one day and pickup photo the next day
  - **CVS Pharmacy or Walmart**
- Make sure you sign your name and enter date on front page of form
- Check or money order for fees (see below)
- Take all to Post Office and mail: flat rate priority mail or flat rate priority express mail

**Payment made to:** U.S. Department of State **(Check or Money Order Only)**

**\* Print full legal name and date of birth on bottom left of check**

U.S. Passport Book	\$130.00
U.S. Passport Card	\$30.00
<b>Add to Check or Money Order if Expediting</b>	
<b>Expedite Processing Fee</b>	<b>\$60.00</b>
<b>1-2 Day Delivery to you (Book Only)</b>	<b>\$19.53</b>

If you would like the Passport Acceptance Agent to look over the renewal form before mailing:

Call 701-444-3616, Option 1, for scheduling an appointment

## Application Status

If you applied in person or renewed by mail, [check your passport application status online](#).

Status updates may not be available until 2 weeks **after** you submit your application.

### To Track Application Status

Go to Website: **travel.state.gov**

Click "Get a US Passport"

Click "Track My Application Status" on right side of page

Status – "Not Found" means has not been scanned yet

"Not Available" means scanned but not processed

"In Process" means reviewing

"Mailed" means completed and mailed to you

***For questions - Call National Passport Information Center at 1-877-487-2778***

[I received my passport and have waited over 8 weeks but have not received my supporting documents. What should I do?](#)

It may take 8 weeks after you receive your new passport for your supporting documents (e.g. birth certificate or previous passport) to arrive. If you have been waiting more than 8 weeks, contact the National Passport Information Center at [1-877-487-2778](tel:1-877-487-2778) to report that you have not received your documents.

[My passport was "Mailed" but I have not received it.](#)

If you have waited over two weeks since the date we updated your application status to "Mailed" and you have not received your passport, contact the [National Passport Information Center](#). Customer service representatives will help you complete a special form (known as the [DS-86 form](#)) which is a signed statement that you didn't receive your U.S. passport.

You have 90 days from the date your passport was issued to complete the DS-86 form. After 90 days, you must reapply and pay all fees.