

TENTATIVE AGENDA
MCKENZIE COUNTY BOARD OF COMMISSIONERS
November 19, 2024 (All times Central Time)

1:00 Call to Order

**Pledge of Allegiance, Agenda, Informational Reports, Bills, Treasurer’s Report
Commission Consent Agenda**

1. Appoint Paul Severson to the McKenzie County Re-organization, Annexation & Dissolution Board (5-year term)
2. Approve Out of State Travel – January 2025 – MCCF Train the Trainer CPR Course - D. Hinckley
3. Approve & Authorize Signature – Eide Bailly 2023 Audit Engagement Letter
4. Approve & Authorize Signature - 2024 NDDOT Maintenance Certification
5. Approve & Authorize Signature - NDDOT Certification of Local Match
6. Approve Raffle Permit – McKenzie County Ag Expo Foundation – June 20, 2025
7. Set Public Hearing – Section Line Closure Request – Continental Resources – December 17 at 10am CT – Sections 4&5; Township 152N, Range 99W

Planning & Zoning Consent Agenda

1. **#02-24SUB McKenzie County Ag Expo** - Final plat, Applicant is bringing county-owned subdivision into compliance, located at Parcel # 11-00-12700, S-27 & 34, T-150N, R-99W with an address of 12880 25th St NW Planning and Zoning Board recommends approval of #02-24SUB to the County Commission to bring an existing subdivision into compliance. Adopt the findings as provided in the Staff Report.
2. **#15-24CUP - Rustic Retreat LLC** - Applicant would like to open a 49-space RV park. The property is located at Parcel # 15-00-02455, S-6, T152N, R-101W, NW Corner Government Lot 3. Planning and Zoning recommends approval of # 15-24CUP, Rustic Retreat, to the County Commission to allow the 49-space RV park, adopt the findings and conditions as provided in the staff report.
3. **#16-24CUP - West Dakota Water** - Applicant wishes to construct 2 freshwater holding ponds. The ponds will be used for transferring freshwater to clients for fracking purposes. The ponds will be located at Parcel # 02-00-00600, NW 1/4 S-1, T149N, R-101W. Planning and Zoning Board recommends approval of #16-24CUP, for the construction of 2 freshwater holding ponds to the County Commission. Adopt the findings and conditions as provided in the staff report.

NEW BUSINESS

- 1:15 NDIC, PSC, NDDOH, and Other Public Hearing Updates
- 1:20 Planning & Zoning Director Kimpel
- a. Travel Voucher Payment Request - EPA Brownfields Grant
- 1:30 President Hirling, Williston State College – New Healthcare Training Facility Update
- 2:00 Beth Ihle, USFS Grasslands Supervisor – Grasslands Updates
- 2:20 Landfill Director Schreiber
- a. New Employee/PDQ Request
 - b. Burn Restrictions Discussion/Update
- 2:30 MCCF Administrator Werlinger
- a. Request to Bid HMI & CCTV Upgrades
- 2:45 Ag Expo Director Kubal
- a. General Update
 - b. 2025 Concessions
 - c. McKenzie Electric Agreement for Line Extension

(OVER)

- 3:00 Brady Bertram – Brosz Engineering
 - a. Task Agreement for Construction Management of Tobacco Gardens Dredging Project
 - b. Update on the Tobacco Gardens Dredging Project & Discussion
- 3:30 Jason Larson, Running Horse – Landfill Fee Discussion
- 3:45 Economic Development Director Stenberg
 - a. New County Website Update
- 4:00 Engineer Demars
 - a. Pavement Maintenance Request for Proposal Discussion
 - b. Structure 27-109-19.0 Replacement - Award Bid
 - c. Segments, Curves, and Intersections Project Task Order
 - d. Private Road and Driveway Maintenance Policy
- 4:30 Auditor/Treasurer Johnsrud
 - a. Tax Foreclose Sale Update
 - b. 2024 Contributions

UNFINISHED BUSINESS

UPCOMING MEETINGS

December 3 – 9:00 a.m.	December 17 – 9:00 a.m.
January 7 – 9:00 a.m.	January 21 – 9:00 a.m.