

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**January 5, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 5, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Brown, to approve the December 2020 Minutes as presented. All voting aye, motion carried.

Discussion was held on the process regarding questions on bills. Auditor/Treasurer Johnsrud requested commissioners contact her directly with questions and she will request the department head be present to answer questions during the meetings. Skarda asked for a report of drinking water purchases for employees. Hystad asked for information on the Killdeer Area Ambulance Service budget contribution.

Moved by Hystad, seconded by Skarda, to pull the Killdeer Area Ambulance Service budget contribution until January 19, 2021. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the bills as presented with the exception of the KAAS budget contribution. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Commission Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – L. Tjelde; 2. Approve Road Maintenance Agreement – F. Gudmunsen; 3. Approve Road Maintenance Agreement – C. Hystad; 4. Approve Publication of 2021 Salaries in Official Newspaper; 5. Appointments to the JDA Board – Heidi Brenna, Brett Wisness, and Gene Veeder – terms expiring December 31, 2023; 6. Set Public Hearing for Abatement Applications 4350-4353 – January 19, 2021 @ 2:00pm CT.

Discussion was held on upcoming NDIC, PSC, and NDDOH hearings including Demicks Lake Oasis Salt Water Disposal and a HydroOil Solutions treating plant.

Moved by Skarda, seconded by Hystad, to approve the hiring of a relative within Corrections. Chief of Security Thorgramson stated the employees would be on separate shifts, would not report to one another, and that there would be no scheduling issues. All voting aye, motion carried.

MCSO Lt. Newman requested a budget amendment for the purchase of 8 AEDs and 10 AED batteries. Newman stated the items have been on backorder since 2020. Moved by Hystad, seconded by Wold, to approve the Sheriff's Office budget amendment of \$19,000 for AEDs and AED batteries. All voting aye, motion carried.

HR Director Norby discussed with the Board extension of the Families First Coronavirus Relief Act (FFCRA). Norby recommended extending the portion of FFCRA which allows for 80 hours of paid sick time for affected employees who have not used this benefit. Discussion was held on what the City of Watford City and other counties were planning to do. Lawlar suggested perhaps approving the extension on a monthly basis and Norby stated she would continue to report monthly trends on usage. Moved by Skarda, seconded by Hystad, to extend the FFCRA 80 hour paid sick leave through February 2, 2021. All voting aye, motion carried.

HR Employee Facilitator Northrup and SA Skarda requested authorization to hire a current Assistant State's Attorney as the Chief Assistant State's Attorney at a Step 5. SA Skarda stated the negotiated wage is within his budget and this is a hard position to fill. Moved by Brown, seconded by Wold, to approve hiring the Chief Assistant State's Attorney at a D72 Step 5. All voting aye, motion carried.

Skarda requested monthly information to the Board regarding overtime accrual by department and employee positions, as well as a monthly comp time report.

Discussion was held on moving departments back to their regular 8-4:30 Monday through Friday schedules as some departments are still working 4-10 hour days each week. Moved by Skarda, seconded by Brown, to direct HR to email department heads that employees are to return to their normal hours of 8-4:30am Monday through Friday effective Monday, January 11. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Fairgrounds project contract with FCI Constructors, Inc., as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the Joint Powers Agreement with the City of Arnegard for the transfer of firearms as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve and authorize the chairman to sign the Head Start letter of support with Great Northwest Education Cooperative as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the engineering agreement with Burns & McDonnell for 2020 engineering services at the landfill for \$172,000. Brown asked when the contract would be competitively bid and Schreiber stated it would occur at the end of 2021. All voting aye, motion carried.

At 10:03 a.m. a public hearing was held on Abatement Applications 4097, 4098, 4237-4245, and 4341-4343. Moved by Brown, seconded by Skarda, to approve Abatement Applications 4097, 4098, 4237-4245, and 4341-4343 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to set the public hearing for the Auburn Ridge and Bison Run Holdings Abatement Applications 4253-4340 for Tuesday, February 2, 2021, at 1:00pm CT. All voting aye, motion carried.

Landfill Director Schreiber updated the Board on the waste oil disposal process at the landfill. Schreiber stated things are going well and they are working with commercial operations to set up direct contact with S&K to remove the landfill as the middleman.

Megan Klassen, Dickinson Chamber of Commerce, discussed the upcoming SW Night with the Legislators event that will occur on Monday, February 22, 2021, in Bismarck. This event is an opportunity for Southwest Commissioners to interact with legislators from around the State. Board consensus was to table discussion on sponsorship to February 2.

Nate Bouray, attorney for Waste Management, discussed the Road Use Agreement with the Board. Bouray brought along Johannes Kohn, Area Manager of Energy Services at Waste Management, to discuss operations of the business and to provide background on the project. Bouray stated issues outstanding were if 30<sup>th</sup> St was going to be paved or gravel and whether the County would be taking ownership from Blue Buttes Township. SA Skarda stated other issues outstanding are liability and maintenance of the road. Brown asked about an approach permit and Kohn stated the approach permit and the road agreement were holding up the project. Kohn stated an approach permit could not be granted until the agreement was finalized. Brown stated that he supports slurry injection and understands its importance to the industry but feels the confusion and obfuscation between the approach permit and the road agreement are causing issues. Brown stated these issues need to be dealt with separately and that the permit need not hold up the road agreement. During the meeting Johnsrud received an email from Permitting Specialist Glover that indicated the approach permit was approved in June 2020. Brown stated the next decision is whether or not the County will accept the 50% ownership proposal from Blue Buttes Township. Keith Norbeck, citizen, commented that he has worked for several waste disposal companies and not once did they approach the county to fulfill obligations to build roads and instead facilitated easements on their own and built the needed roads. Norbeck stated he is unsure why taxpayers were being asked to build and maintain this road. Board consensus was to place this on the agenda for January 19 when the township and Public Works staff would be available.

The meeting recessed at 11:16 a.m. until January 19, 2021, at 1:00 p.m.

## January 19, 2021

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on January 19, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Treasurer Report for the period ending December 31, 2020, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Commission Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Approve 2021 Road Maintenance Agreement - C. Wodelet; 2. Approve 2021 Road Maintenance Agreement – D. Link; 3. Approve 2021 Road Maintenance Agreement – K. James; 4. Approve 2021 Road Maintenance Agreement – K. Skorpil; 5. Set Public Hearing for Abatement Applications 4345-4349 and 4355 – 10:00a.m. February 2, 2021; 6. Reappoint Jim Jacobson and Appoint Tim Transtrom to the School Reorganization Board – 3 year terms.

Moved by Skarda, seconded by Hystad, to approve Items 1, 2, and 3 on the Planning & Zoning Consent Agenda and remove Item 4 for discussion. All voting aye, motion carried. Items approved: 1. Gary Nottestad #03-20COMP/ZC The applicant is requesting a Comprehensive Plan Amendment from Transition Area to Residential Low Density and a Zone Change from Agriculture to Residential 1 for lots 1-11. Planning & Zoning recommend approval of Comprehensive Plan Amendment and Zone Change application #03-20 to the County Commission. Adopt the findings and conditions as provided in the staff report. 2. GTO Services #18-20CUP The applicant is requesting a Conditional Use Permit to continue use as a water depot and erect a 36x48 foot storage facility for the fresh water depot to heat water. The storage will consist of housing two (2) frac tanks and a heater. Planning & Zoning recommend approval of Conditional Use permit application #18-20 to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Cameron Dodge-Above Ground Storage Tank #17-20CUP The applicant would like to put up a 60K above ground storage tank (AST) adjacent to their stock pond so they can store water and sell it for FRACS. They anticipate the tank will be up for several years. The AST will not be used as a truck depot nor will trucks fill from the tank. Lay flat pipe will be used to transport the water. There will be no building and the tank will be 12' tall. Planning & Zoning recommend approval of Conditional Use Permit #02-20 to the County Commission. Adopt the findings and conditions as provided in the staff report.

Discussion was held on Planning & Zoning Consent Agenda Item 4 – Appointment of Christ Olheiser to the Planning & Zoning Board for a term expiring January 31, 2022, was held. Skarda discussed the historical representation from all areas of the county on the Planning & Zoning Board when it was established and stated she received calls from concerned citizens in the Keene area about no member at large from that region. Les Haugen, former Planning & Zoning Board member, stated that he also understood that the makeup of the board was to be from all areas of the community and had concerns about too many from one particular area. Moved by Skarda, seconded by Hystad, to appoint Eva Hepper to the Planning & Zoning Board with a term expiring January 31, 2022. In additional discussion Brown asked about the vetting process of the applicants. Planning Director Huus stated there were four applicants for the position and the Board approved Chris Olheiser on a 4-2-1 vote. Brown stated he feels the applicants were vetted properly and hesitated to undermine the recommendation of the Planning & Zoning Board. Roll call vote: Wold, aye; Skarda, aye; Lawlar, nay; Hystad, aye; Brown, nay. With 3 votes aye and 2 votes nay, motion carries. Lawlar requested to establish guidelines for selection of Planning & Zoning Board members moving forward.

Landfill Director Schreiber updated the Board on the annual AUF report for the Landfill, which indicated 19,725 tons in 2020, which was a 32.5% decrease from 2019. Schreiber stated cell 6 is currently operating as designed and has a life expectancy to 2027 or 2028.

Schreiber also requested Board direction on the Landfill Fuel Island. Schreiber recommended sending the project out to bid. Discussion was held on fire code regulations and additional specifications if moved to vertical tanks. Moved by Wold, seconded by Skarda, to send the Landfill Fuel Island project out for bid. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the McKenzie Electric Cooperative agreement to move a power pole at the Landfill for the Scalehouse Project as presented. All voting aye, motion carried.

Emergency Manager Jappe gave a presentation on Gets/WPS enrollment for phone use during emergency situations.

Moved by Brown, seconded by Hystad, to remove the mask requirement for County employees and to follow the recommendations of the Governor and HR. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the employee GPS Acknowledgement Form as presented. HR Director Norby stated all employees would sign the form. Skarda requested to add vehicles and equipment, as well as the form date, to the document. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4350-4353. Moved by Brown, seconded by Skarda, to approve Abatement Applications 4350-4353 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to appoint Chris Kubal, Tim Jorgenson, Glen Beard, as well as Commissioners Lawlar and Hystad to the Fairgrounds Building Committee. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize rolling over unused 2020 Fairgrounds Project Funds to the 2021 budget year. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint HR Director Norby and Chairman Lawlar to the County Compensation Committee and to allow any commissioner to fill in if needed. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the HDR Task Order for easement and right of way services not to exceed \$150,000 for 2021 and to add the specifics of the projects on invoices to the Board for their review. All voting aye, motion carried.

MCWRD Manager Shaffer updated the Board on 2021 Water District Projects including Spring Creek Part II, Fairgrounds Project, System 4 Part 4 (Squaw Gap), and 30<sup>th</sup> St NW to 32<sup>nd</sup> St NW.

Ann Haffner, Killdeer Area Ambulance Service presented information to the Board regarding their funding request. Moved by Hystad, seconded by Skarda, to authorize a \$25,000 annual budget contribution to the Killdeer Area Ambulance Service for 2021 and forward. All voting aye, motion carried.

Discussion was held on the Waste Management Road Agreement on 30<sup>th</sup> St NW. Nate Bouray, attorney for Waste Management, stated they are no longer willing to participate in the paving of 108<sup>th</sup> Ave as previously discussed. Brown stated the decision today is whether the County wants to take ownership of that entire road and expressed concern over the precedent this might set for future projects. Moved by Brown, seconded by Wold, to maintain ownership of 30<sup>th</sup> ST NW as 50% County and 50% Blue Buttes Township and to request a recommendation from the Township as to gravel or payment for the road. All voting aye, motion carried.

Assistant County Engineer Mohamed updated the Board on the 2020 road projects. Mohamed also requested approval of Change Order 1 for County Route 55 in the amount of \$843,019.85. Mohamed stated most of the work is already completed and payment was being held until the change order was signed. Discussion was held on communication with landowners about the project to avoid large change orders and to make sure accurate amounts and details of projects are included in projects so change orders are not the norm. Skarda questioned the delay in presenting the change

order to the Board as it was dated October 26, 2020. Moved by Skarda, seconded by Hystad, to approve CR55 Change Order 1 as presented for \$843,019.85. Roll call vote: Skarda, aye; Lawlar, aye; Wold, nay; Brown, aye; Hystad, aye. With 4 votes aye and 1 vote nay, motion carried.

Ves Hurley approached the Board regarding a collapsed pipe/culvert near the railroad bridge by Sundheim Park in Yellowstone Township. Hurley stated the Bridge Committee is responsible for the funding, but no funds exist for this project that is needed to reroute the irrigation canal. Hurley stated landowners have agreed to the reroute and estimates it will cost approximately \$170,000 in total. SA Skarda stated any funds needed to be transferred through a joint powers agreement with Yellowstone Township. Moved by Hystad, seconded by Skarda, to proceed with the canal project and direct SA Skarda to prepare a joint powers agreement with Yellowstone Township for the transfer of funds. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Joint Powers Agreement with Grassy Butte Fire District as presented for the transfer of an old Sheriff's Office squad. All voting aye, motion carried.

The meeting adjourned at 4:07 p.m. until February 2, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
49387	ARNEGARD RURAL FIRE PROTECTION DIST.	25,000.00
49388	MCKENZIE CO. ATMOSPHERIC RES.	130,000.00
49389	MCKENZIE CO. FIRE PROT. DIST.	80,000.00
49390	MCKENZIE COUNTY FAIR	75,000.00
49391	WATFORD CITY MUNICIPAL AIRPORT	50,000.00
49392	WILLISTON VECTOR CONTROL DIST.	50,000.00
49605	ALEXANDER PARK DISTRICT	1,211.82
49606	ALEXANDER RURAL FIRE DISTRICT	11,927.21
49607	ALEXANDER SCHOOL DIST. #2	210,918.61
49608	ALEXANDER TWP.	11,378.12
49609	ANTELOPE CR. TWP.	3,073.63
49610	ARNEGARD PARK DISTRICT	3,396.46
49611	ARNEGARD RURAL FIRE PROTECTION DIST.	7,552.58
49612	ARNEGARD TWP.	17,331.65
49613	ARNEGARD/CITY OF	9,947.72
49614	BLUE BUTTES TWP.	6,669.87
49615	CHARBON TWP.	7,844.60
49616	EARL SCHOOL DIST. #18	2,722.72
49617	ELM TREE TWP.	14,030.12
49618	GRAIL TWP.	3,351.25

49619	GRASSY BUTTE FIRE DISTRICT	2,457.00
49620	HAWKEYE TWP.	6,404.05
49621	HORSE CREEK RURAL FIRE DIST.	450.03
49622	HORSE CREEK SCHOOL DIST. #32	4,414.91
49623	KEENE TWP.	9,638.62
49624	MANDAREE SCHOOL DIST. #36	83.92
49625	MCKENZIE CO. FIRE PROT. DIST.	30,896.29
49626	MCKENZIE CO. HISTORICAL SOCIETY	3,019.69
49627	MCKENZIE CO. SD#1	895,964.63
49628	MCKENZIE SOIL CONS. DIST.	31,422.96
49629	ND STATE TREASURER	29,527.08
49630	NEW TOWN PUBLIC SCHOOL DIST.	46,493.83
49631	NEW TOWN RURAL AMBULANCE DIST.	570.61
49632	NEW TOWN RURAL FIRE DEPT.	570.61
49633	RANDOLPH TWP.	2,130.52
49634	RIVERVIEW TWP.	23,541.54
49635	SIOUX IRRIGATION DISTRICT	4,358.77
49636	SIOUX TWP.	6,550.34
49637	SIOUX-YELLOWSTONE RURAL FIRE DIST.	4,018.19
49638	TRI TWP	15,616.06
49639	TWIN VALLEY TWP.	43,510.51
49640	UPPER MISSOURI DIST. HEALTH UNIT	16,813.48
49641	WATFORD CITY MUNICIPAL AIRPORT	8,870.69
49642	WATFORD CITY PARK DISTRICT	142,991.17
49643	WATFORD CITY/CITY OF	363,927.28
49644	WILLISTON FIRE PROTECTION DISTRICT	573.46
49645	YELLOWSTONE PUMPING IRRIG. DISTRICT	2,007.54
49646	YELLOWSTONE SCHOOL DISTRICT #14	63,564.44
49647	YELLOWSTONE TWP.	18,091.23
49648	WATFORD CITY/CITY OF	3,134.31
233356	ADVANCED BUSINESS METHODS	12,277.99
233357	ALEXANDER FIRST RESPONDERS	5,000.00
233358	ALLEGIANCE COBRA SERVICES, INC.	108.50
233359	ALLIED 100 LLC	234.00
233360	AMAZON CAPITAL SERVICES	572.07
233361	AMAZON/SYNCB	563.25
233362	AMERICAN SOLUTIONS FOR BUSINESS	716.52
233363	ANDREW S. MARQUART, ATTORNEY AT LAW	243.00
233364	ANOVA FAMILY HEALTH CENTER	300.00
233365	ARMOR INTERACTIVE	150.59
233366	ASPHALT ZIPPER	2,920.87
233367	AXON ENTERPRISES INC	375.00
233368	BADLANDS EDGE PAINTING LLC	2,874.00
233369	BADLANDS HARDWARE	206.40
233370	BADLANDS OCCUPATIONAL TESTING SERVICES	114.00
233371	BAKER & TAYLOR	1,169.23
233372	BALCO UNIFORM COMPANY, INC.	298.10
233373	BEAVER CREEK ARCHAEOLOGY	750.00
233374	BEICEGEL STATION	317.13



233375	BOB BARKER COMPANY INC	86.80
233376	BOLKEN/DOUGLAS	3,124.00
233377	BOSS OFFICE & COMPUTER PRODUCTS	551.43
233378	BRADY'S ROADSIDE SERVICE	525.00
233379	BROSZ ENGINEERING, INC.	4,002.50
233380	C & C PLUMBING & HEATING, L.L.P.	14,461.00
233381	C & D WATER SERVICES	51.00
233382	CASCADE AUTO GLASS	290.00
233383	CDW-G GOVERNMENT	584.08
233384	CERTIFIED POWER. INC	1,431.41
233385	CIM SANITARY TECH	7,500.00
233386	CONNECT INTERIORS LLC	104,051.06
233387	DACOTAH PAPER CO.	349.75
233388	DASH MEDICAL GLOVES	775.70
233389	DEANS BULK SERVICE, INC	1,827.50
233390	DEMCO	1,152.20
233391	DIRTY BIRDS, LLC	5,940.00
233392	DONE RIGHT THE FIRST TIME	545.00
233393	ECOLAB PEST ELIMINATION DIV.	477.00
233394	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	275.00
233395	EVIDENT CRIME SCENE PRODUCTS	29.50
233396	FAMILY BRIDGES VISITATION & EXCHANGE	55,000.00
233397	FARGO GLASS AND PAINT CO.	1,458.21
233398	FASTENAL COMPANY	2,097.43
233399	FEDERAL EASTERN INTERNATIONAL LLC	434.80
233400	FIRST INTERNATIONAL BANK & TRUST	1,492.37
233401	GLOCK, INC.	250.00
233402	HANIG/JEFF & AMBER	224.03
233403	HAUGE/LORI	202.00
233404	HECK BUILT LLC	45.00
233405	HEGGEN EQUIPMENT CO.	2,091.32
233406	HOME OF ECONOMY	192.26
233407	HONSTEIN/MARK	10.50
233408	HOVLAND/WARREN-ONE WAY SERVICE	464.80
233409	HYALITE ENGINEERS, PLLC	43,750.00
233410	ICON ARCHITECTURAL GROUP	28,218.17
233411	JCJ WATER SOURCE LLP	161.00
233412	JJ ELECTRIC LLC	2,472.12
233413	JOHNSON & SUNDEEN	5,100.00
233414	JOHNSRUD/ERICA	84.03
233415	KADIR/PEYMAN O	64.41
233416	KLJ ENGINEERING, LLC	14,948.50
233417	KOHLER COMMUNICATIONS, INC.	327.10
233418	KOTANA COMMUNICATIONS, INC.	430.93
233419	KRAFT/PARKER	45.00
233420	LAQUINTA INN & SUITES	172.80
233421	LEGEND AUTO BODY	4,511.71
233422	LEWIS & CLARK TRAIL MUSEUM	70,000.00
233423	LUND OIL, INC.	1,309.00

233424	MAGNUSON/JOSHUA J	28.00
233425	MARCO TECHNOLOGIES LLC	510.59
233426	MCKENZIE CO. FARMER	1,018.56
233427	MCKENZIE CO. HEALTHCARE SYSTEMS	1,539.16
233428	MCKENZIE CO. HERITAGE ASSOCIATION	35,000.00
233429	MCKENZIE CO. TREASURER	19,732,019.19
233430	MCKENZIE COUNTY HEALTHCARE SYSTEMS	310,430.25
233431	MEDLINE INDUSTRIES, INC	271.00
233432	MENARD, INC.	282.93
233433	MERCHANTS BANK EQUIPMENT FINANCE	170,758.80
233434	MID-STATES ORGANIZED CRIME INFORMATION	200.00
233435	MINOT DAILY NEWS	226.20
233436	MOUNTAIN PLAINS LLC	45,871.25
233437	NATIONAL ASSOC. OF COUNTIES	450.00
233438	NATIONAL EMERGENCY NUMBER ASSN.	142.00
233439	ND ASSN. OF COUNTIES	1,290.90
233440	ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
233441	ND WATER & POLLUTION CONTROL CONFERENCE	300.00
233442	NELSON INTERNATIONAL	622.90
233443	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
233444	NORTHERN HEAVY DUTY TRUCK PARTS	687.50
233445	NOVA ENERGY, LLC	500.00
233446	O K IMPLEMENT CO.	3,226.22
233447	O.K. TIRE STORE, INC	4,160.74
233448	OHH PROPERTIES LLC	1,316.54
233449	PEACE OFFICERS STANDARDS & TRAINING	135.00
233450	PETERBILT OF FARGO	4,243.75
233451	PIONEER MUSEUM	27,500.00
233452	PRAXAIR	1,123.83
233453	QUADIENT FINANCE USA, INC.	500.00
233454	RDO EQUIPMENT CO. - FARGO	771.53
233455	RESILIENCE DT-LLC	2,200.00
233456	ROCKMOUNT RESEARCH & ALLOYS, INC.	5,362.01
233457	SCHATZ/SHAUN	56.00
233458	SCOFIELD/JESSIE	5,886.00
233459	SIRCHIE ACQUISITION COMPANY, LLC	225.95
233460	SRF CONSULTING GROUP, INC	18,241.69
233461	STATE OF NORTH DAKOTA	25.00
233462	STEIN'S INC.	1,319.80
233463	STREICHER'S	355.79
233464	SUMMIT FOOD SERVICE, LLC	11,828.40
233465	SYN-TECH SYSTEMS, INC	322.00
233466	THOMSON REUTERS-WEST	1,041.10
233467	TITANIUM PLUMBING	175.00
233468	TRI-CO. REGIONAL DEVELOPMENT COUNCIL	26,000.00
233469	TSCHETTER/KEITH	27.81
233470	ULINE	62.48
233471	UNDERGROUND VAULTS & STORAGE, INC.	8.35
233472	UNITED RENTALS INC	190.00

233473	WATFORD CITY LUMBER	63.11
233474	WENCK ASSOCIATES INC.	1,007.30
233475	WILLISTON COUNCIL OF AGING	30,000.00
233476	YOUNG AT HEART CLUB	13,000.00
233477	ZAMAN/SAQIB	5,120.00
233478-233494	PAYROLL - JANUARY 8, 2021	824,207.51
233499	ALEXANDER/CITY OF	116.00
233500	ARMSTRONG SANITATION	592.45
233501	CENTURY LINK	180.19
233502	CONSOLIDATED TELCOM	98.08
233503	INFORMATION TECHNOLOGY DEPT.	6,290.30
233504	LYREC	125.72
233505	MCKENZIE COUNTY RURAL WATER	250.32
233506	MCKENZIE ELECTRIC CO-OP INC.	6,910.21
233507	MONTANA DAKOTA UTILITIES CO.	24,873.88
233508	NEMONT	28.50
233509	RESERVATION TELEPHONE CO-OP	10,064.00
233510	SOUTHWEST WATER AUTHORITY	50.00
233511	VERIZON/ACCT 342033315-01	3,393.55
233512	VERIZON/ACCT 842030146-01	4,421.70
233513	WATFORD CITY WATER DEPT./CITY OF	3,993.92
233514	ALEXANDER/CITY OF	5,250.94
233515	CHRISTENSEN/TRACY E	230.87
233516	GARRISON DIVERSION CONSERVANCY DIST.	15,711.78
233517	L. YELLOWSTONE IRRIG. DIST. #2	182,476.43
233518	MCKENZIE CO. AMBULANCE SERVICE	23,464.37
233519	YELLOWSTONE SCHOOL DISTRICT #14	4,003.76
233520	ACCUSOURCE INC.	880.16
233521	ACME TOOLS	199.00
233522	ADVANCED BUSINESS METHODS	1,349.14
233523	ADVANCED ENG. & ENVIRONMENTAL SERV.,INC.	8,450.05
233524	AHERN RENTALS, INC.	7,700.00
233525	ALLEGIANCE COBRA SERVICES, INC.	50.00
233526	ALLIED 100 LLC	1,435.00
233527	AMAZON CAPITAL SERVICES	992.56
233528	AMERICAN WELDING & GAS	33.76
233529	ANOVA FAMILY HEALTH CENTER	150.00
233530	ARMOR INTERACTIVE	46,174.42
233531	ASCENDUM MACHINERY, INC	44.52
233532	ASTRO-CHEM LAB, INC.	50.00
233533	AUTO VALUE	69.75
233534	BADLANDS EDGE PAINTING LLC	2,516.50
233535	BADLANDS HARDWARE	354.68
233536	BADLANDS OCCUPATIONAL TESTING SERVICES	114.00
233537	BAKER & TAYLOR	1,285.97
233538	BALCO UNIFORM COMPANY, INC.	457.46
233539	BARRIE/SULAIMAN	11.00
233540	BAYMONT INN & SUITES/MANDAN	172.80
233541	BECKER/BARBARA J.	500.00

233542	BEK CONSULTING, LLC	11,995.00
233543	BIG SKY BATTERY	604.75
233544	BLUE TARP FINANCIAL, INC.	554.01
233545	BORDER STATES ELECTRIC	367.38
233546	BOSS OFFICE & COMPUTER PRODUCTS	1,002.59
233547	BROSZ ENGINEERING, INC.	11,525.00
233548	BROTHERS/WHITNEY	53.00
233549	BROWN/JERICHO	684.05
233550	C & D WATER SERVICES	34.00
233551	CDW-G GOVERNMENT	836.82
233552	CELLEBRITE INC	3,700.00
233553	CHERREY'S PROPANE	2,256.00
233554	COBORN'S INC.	47.99
233555	CORE & MAIN	72,433.21
233556	CORPORATE TRANSLATION SERVICES, INC	15.57
233557	COUNTIES PROVIDING TECHNOLOGY	2,947.03
233558	CROSS/ROBERT	39.20
233559	D & D WATER WELL SERVICE	6,120.00
233560	DAKOTA SUPPLY GROUP	11,085.63
233561	DAWA DEVELOPMENT, LLC	344.00
233562	DEANS BULK SERVICE, INC	928.40
233563	DEMCO	63.63
233564	DOCUMENT OUTPUT CENTER	4,408.84
233565	DONE RIGHT THE FIRST TIME	420.00
233566	FARMERS UNION OIL COMPANY	47,680.32
233567	FASTENAL COMPANY	906.21
233568	FCI CONSTRUCTORS, INC.	166,100.85
233569	FIESELER/DANIEL	918.74
233570	FIRST INTERNATIONAL BANK & TRUST	1,925.00
233571	FIRST INTERNATIONAL INSURANCE	50.00
233572	FLECK/WILLIAM	103.50
233573	FRONTIER PRECISION	398.57
233574	GOFF/KALEB	3.11
233575	GRAINGER	289.04
233576	H & H FENCING LLC	12,020.00
233577	H.A. THOMPSON & SONS, INC.	4,595.00
233578	HANSEN DIESEL & AUTOMOTIVE	654.64
233579	HDR ENGINEERING, INC	33,206.23
233580	HEGGEN EQUIPMENT CO.	516.46
233581	HILL ENTERPRISES	2,308.49
233582	HOME OF ECONOMY	23.98
233583	HYSTAD/CRAIG	31.40
233584	INTERACTIVE DATA, INC	50.00
233585	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	250.00
233586	IRWIN/JOHN	86.25
233587	JOHN HUTTER TOWING	187.00
233588	JOHNSRUD/ERICA	33.96
233589	KLJ ENGINEERING, LLC	7,277.00
233590	KOHLER COMMUNICATIONS, INC.	475.10

233591	KUMMER'S PUMPING	400.00
233592	LAQUINTA INN & SUITES	172.80
233593	LICKERT/KRISTA D	110.00
233594	LINK COMPUTER CORPORATION	563.75
233595	LSC ENVIRONMENTAL PRODUCTS, LLC	1,112.80
233596	LSS HOUSING WATFORD CITY, LLC	1,051.58
233597	LUND OIL, INC.	2,102.12
233598	LYLE SIGNS INC.	2,350.13
233599	MAGNUSON/JOSHUA J	10.50
233600	MARCO TECHNOLOGIES LLC	7,536.66
233601	MCCAULEY/LYDIA	26.73
233602	MCKENZIE CO. AMBULANCE SERVICE	138.50
233603	MCKENZIE CO. FARMER	571.00
233604	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	20,000.00
233605	MCKENZIE COUNTY	336,029.82
233606	MCKENZIE COUNTY LANDFILL	1,123.69
233607	MCKENZIE COUNTY ROAD & BRIDGE	1,956.24
233608	MCKENZIE COUNTY RURAL WATER	1,974.80
233609	MCKENZIE ELECTRIC CO-OP INC.	1,168.27
233610	MENARD, INC.	694.11
233611	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	86.50
233612	MONTANA DAKOTA UTILITIES CO.	17,645.66
233613	MOUNTAIN PLAINS LLC	20,528.00
233614	ND ASSN. OF CO. ENGINEERS	300.00
233615	ND ASSN. OF COUNTIES	257,622.59
233616	ND COUNTY AUDITOR'S ASSN.	125.00
233617	ND DEPARTMENT OF HEALTH	503.16
233618	ND EMERGENCY MANAGEMENT ASSN.	80.00
233619	ND NEWSPAPER ASSOCIATION	147.42
233620	ND OFFICE OF THE ATTORNEY GENERAL	4,745.00
233621	ND RURAL WATER SYSTEMS ASSN.	1,375.00
233622	ND SECRETARY OF STATE	36.00
233623	ND SHERIFF'S & DEPUTIES ASSN.	400.00
233624	ND STATE RADIO COMMUNICATIONS	720.00
233625	ND WATER RESOURCE DISTRICT ASSN.	675.00
233626	NELSON INTERNATIONAL	1,318.20
233627	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
233628	NORTH DAKOTA ONE CALL	142.10
233629	NOVAK/LARRY	34.72
233630	O K IMPLEMENT CO.	608.42
233631	O.K. TIRE STORE, INC	831.99
233632	OLSON/JEREMY	27.60
233633	PALMER/BENJAMIN JOHN	20.00
233634	PAVEK/NICHOLAS R	17.50
233635	PAYSTUBZ	1,495.67
233636	PETERBILT OF FARGO	97.96
233637	PHARMCHEM. INC.	742.30
233638	PRAETORIAN GROUP, INC.	2,088.00
233639	PRAXAIR	1,384.24

233640	PRO AUTO BODY, LLC	4,407.94
233641	PRO FORMS	1,304.99
233642	QUADIENT FINANCE USA, INC.	2,000.00
233643	QUALE FARM TRUST	2,900.00
233644	RDO EQUIPMENT CO. - FARGO	1,127.69
233645	RECORD KEEPERS LLC	154.50
233646	RESERVATION TELEPHONE CO-OP	416.95
233647	RICOH USA, INC	440.32
233648	RILEY/ROBERT	1,181.24
233649	ROLFSRUD/JOHN	40.32
233650	ROUGH RIDER INDUSTRIES	1,600.00
233651	SANFORD HEALTH	6,442.53
233652	SCHATZ/SHAUN	21.00
233653	SHERWIN-WILLIAMS/WILLISTON	223.40
233654	SINCLAIR CYBERNETICS, LLC	7,794.53
233655	SKOGEN/RAYMON J	445.37
233656	SKOGEN/RUSS G	350.64
233657	SNEED/BRIAN	503.15
233658	SOUTHWEST MULTI-COUNTY CORRECTION CENTER	100.00
233659	SRF CONSULTING GROUP, INC	33,824.63
233660	STENEHJEM HOLDINGS LLC	747.48
233661	STEVENS EQUIPMENT SUPPLY, LLC	105.70
233662	STUTSMAN COUNTY AUDITOR	161.50
233663	SUMMIT FOOD SERVICE, LLC	7,856.98
233664	THOMSON REUTERS-WEST	908.86
233665	TINKER/JOHN	2,500.00
233666	TRIANGLE R ENTERPRISES	12,100.00
233667	TRITECH SOFTWARE SYSTEMS	10,853.02
233668	ULTEIG	1,136.00
233669	UNIFORM CENTER	519.92
233670	UNITED QUALITY COOPERATIVE	2,606.86
233671	US BANK NA DBA VOYAGER FLEET SYSTEMS	12,347.16
233672	USDA FOREST SERVICE	1,548.26
233673	VALLI INFORMATION SYSTEMS, INC	678.38
233674	VERIZON CONNECT FLEET USA LLC	9.30
233675	VOGEL LAW FIRM	488.00
233676	WATFORD CITY LUMBER	39.04
233677	WAWSA	302,418.91
233678	WEIGEL/KORI	273.80
233679	WIR3D ELECTRIC INC.	4,160.13
233680-233696	PAYROLL - JANUARY 22, 2021	815,387.03

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**February 2, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 2, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Brown, to approve the January 2021 Minutes as presented. All voting aye, motion carried.

Skarda requested to pull the bill to Central Specialties for Change Order 1 for discussion. Moved by Skarda, seconded by Brown, to approve the bills as presented with the exception of the bill for Central Specialties. All voting aye, motion carried.

Discussion was held on the CSI Change Order 1 invoice in the amount of \$814,722.17. Skarda asked why the change order is dated October 2020 with a letter from KLJ in January 2021 and then presented for payment in February 2021. Kanwar stated during construction season these types of changes are very typical of the project and there is no time to bring them to the Board for approval without significant project delays. Kanwar stated this is the way the construction process works and the process works well for the County. Skarda requested to look more at the bidding process to find out where the differences are in the bid and then this change order. Moved by Skarda, seconded by Hystad, to approve payment of the bill to Central Specialties. Lawlar requested additional discussion on why the delay from October to February for payment. Kanwar stated the change orders go through third-party vendors and sometimes take more time. Discussion was held on whether additional pre-work could have been done to eliminate this large change order. Brown requested a cost benefit analysis of pre-work on projects compared to change orders. Kanwar recommended continuing with the way projects are currently being done. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Commission Consent Agenda Items 1 through 7 as presented. All voting aye, motion carried. Items approved: 1. MOU – School Resource Officer Services with East Fairview School District 2020-2021; 2. Approve Road Maintenance Agreement – R. Irwin; 3. Tobacco Gardens Seasonal Camping Renewal Letter – Signature Authorization – Change from 2 years to 3 years at request of Corps of Engineers; 4. MOU – School Resource Officer Services with Alexander School District 2020-2021; 5. Out of State Travel Request – MCSO Less Lethal Instructor Training – Anoka County February 21-23, 2021; 6. Sick

Leave Donation Request – T. Pickering; 7. Set Public Hearing for Abatement Applications 4361-4370 – February 16, 2021 at 2:00pm.

Andy Mogen, Hawkeye Township, approached the Board about the 41<sup>st</sup> Street NW project that had been previously discussed. Mogen stated the Township has committed \$210,000 to the project and has worked with Brosz to come up with a design. Lawlar asked about rebidding the project again and Mogen was supportive of that. Mogen stated the right of way has also been obtained. Mogen requested assistance from the County for the bid process. Board consensus was to rebid the project and to come back with the new bid prices.

Economic Development Coordinator Stenberg stated the JDA had decided to move forward with a \$500 sponsorship to the SW Night at the Legislature which will be covered by the JDA budget. Commissioners Skarda and Brown will attend.

Stenberg presented two bills that were received late for the Wolfpup II project totaling \$28,652.75 using the funds that had been left over on the project and rolled to the general fund at the end of 2020. Moved by Skarda, seconded by Brown, to amend the JDA budget by \$28,652.75 and to pay the bill as requested. All voting aye, motion carried.

Stenberg also provided an update on the Skills Initiative program which is focusing on priority requests from employers in McKenzie County. Those priorities include automation, healthcare/nursing, welding, and others.

Library Director Galeazzo provided an update on the flooring updates in the Library and recommended to continue with the Saturday Library closures. Moved by Skarda, seconded by Hystad, to accept the recommendation of the Library Board to continue with the weekend closures as presented. All voting aye, motion carried.

At 10:00am a public hearing was held on Abatement Applications 4345-4349 and 4355. No persons of the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4345-4349 and 4355 as presented. All voting aye, motion carried.

Terry Moe and members of the Alexander School District presented a request to the Board for financial assistance for the building of a new Alexander football field. Moe stated an engineering firm had drawn up a plan and that McKenzie County School District and Watford City had approved the use of the Watford City field for 2 years while the project was ongoing. Superintendent Bieber stated bids would be going out in the following week. Board consensus was this is a good project to support and requested the group come back after bids are opened for further discussion.

VSO Honstein provided a quarterly report to the Board. Honstein requested additional training from the Dunn County VSO and to pay for her mileage and meals.



Moved by Skarda, seconded by Brown, to approve up to \$500 expenditure for training from the Dunn County VSO. All voting aye, motion carried.

Honstein also requested to purchase a microfiche reader/scanner/printer as he is finding veterans coming in with microfiche records. Honstein said the costs to purchase the equipment run from \$350 on eBay to \$5,000 from Information Systems. Hystad asked if either Williams County or Dunn County had these types of scanners that could be used when needed as Hystad expressed some concern regarding unreliability of scanners purchased on eBay. The Board requested Honstein talk to neighboring counties about the availability of this type of equipment.

Moved by Hystad, seconded by Wold, to approve the skid-steer replacement request from Landfill Director Schreiber with a trade-in with Heggen Equipment for \$44,000. All voting aye, motion carried.

Landfill Director Schreiber presented information on caron cleats for the 950K dozer. These specialty shoes fit on the tracks and assist in the shredding of material and compaction in the landfill cells. Schreiber presented options to purchase just the shoes for \$34,980 or a full system of shoes/trails/tracks for \$43,225.10. Moved by Wold, seconded by Hystad, to approve the full system purchase for \$43,255.10. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to extend the FFCRA leave until March 2 as recommended by HR Director Norby. All voting aye, motion carried.

Norby requested clarification on the hiring process for new positions and approved but vacated positions. Skarda stated she would rather not hire any new employees at this time and to take a hard look at every opening to see if the position can be cross-trained or those duties allocated to others, with the exception of departments, such as Corrections, with mandated staffing requirements. Lawlar stated his preference was for all vacated positions to come to the Board before they are refilled. Board consensus was for department heads to come before the Board with requests to fill vacated positions.

PWD Kanwar requested Board direction on how to fill the Fleet Manager position. Kanwar asked if the Board wished to appoint Brandon Kummer into that position. Jenna stated there was also the possibility of opening the position internally to see if any other employees were interested. Hystad asked Kummer if he felt he could handle the position along with his current duties and Kummer stated yes he could. Moved by Wold, seconded by Hystad, to appoint Brandon Kummer the Fleet Manager, effective February 1, 2021, and to move him to DBM D61, Step 1 as an exempt employee reporting directly to Kanwar. All voting aye, motion carried.

Discussion was held on the County policy for signing public and private roads. Concern was expressed regarding prescriptive easements and 911 addressing signs.

Board consensus was to table this topic to the February 16 agenda to allow time to gather additional information.

Moved by Brown, seconded by Skarda, to approve the release of the bid for magnesium and/or calcium chloride as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the release of the bid for road graders as presented. Kummer stated there are several graders at the 5 year mark and comply with the buyback program. All voting aye, motion carried.

Kanwar requested to hire former employee Omar Mohammed as a temporary employee to complete some tasks. Wold asked how many other engineers are on staff to which Kanwar replied there were 4 other engineers. Lawlar asked HR Director Norby about temporary employees and what that means. Norby stated temporary employees are subject to the handbook and need new paperwork, would need to be issued county equipment, as well as complete pre-employment drug tests and this particular situation would also require remote work. Moved by Hystad, seconded by Wold, to deny the request to hire a temp as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the surfacing of Clear Creek Church parking lot using crushed asphalt as requested by Kanwar. All voting aye, motion carried.

Discussion was held on the speed limit of 125<sup>th</sup> Ave. Hystad asked why the road was posted 35mph but designed for 55mph. SA Skarda recommended a speed study be done before raising the speed limit. Lawlar asked Kanwar to bring a proposal for a speed study back to the February 16 meeting.

Discussion was held on the Road and Bridge Capital Improvement Project (CIP) listing. Kanwar stated the only new potential project for 2021 is the Charlie Bob Creek Road. Kanwar stated the CR55 road will be finished in 2021 as well and that there were limited funds for 2021 projects. Discussion was held on CR27, CR30, 24<sup>th</sup> Ave, and Long X Road.

Moved by Skarda, seconded by Brown, to approve the 2020 budget amendments as presented in the Budget to Actual Report by Auditor/Treasurer Johnsrud due to unanticipated expenses or other increases to costs: increase the Landfill budget from \$2,046,850 to \$3,143,344.65; increase the Non-Departmental budget from \$5,261,000 to \$6,674,802.14, increase the Sheriff's budget from \$5,891,535 to \$7,442,558.32, increase transfers from \$46,180,000 to \$59,898,423.49; increase Road & Bridge budget from \$96,360,847 to \$99,037,949.86, increase County Human Services from \$0.00 to \$34,981.94, increase Veterans Service Officer from \$130,008 to \$145,328.99, increase County Library from \$488,488 to \$521,807.80; increase JDA from \$4,471,733 to \$7,899,387.34; increase HazChem from \$84,300 to \$252,384.78; increase Health Unit

from \$966 to \$277,488.66; increase Historical Society from \$3,128 to \$71,229.04. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to allow Horse Creek School to keep the remaining playground funds for other projects at the school. All voting aye, motion carried.

Skarda discussed the abandoned vehicle fund available through UMDHU to help clean up the County. Skarda wanted the Board and citizens to know this grant was available until funds run out.

Moved by Brown, seconded by Hystad, to appoint Chairman Lawlar and HR Director Norby to the NW Judicial District Safety plans. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the 2021 wine license for Tobacco Gardens as presented. All voting aye, motion carried.

The Board recessed at 12:02 for lunch and reconvened at 1:00pm for Abatement Hearings.

At 1:00pm a public hearing was held on Abatement Applications 4253-4340. David Tibbels, attorney for applicants, joined by zoom for discussion.

Tibbels began discussion on Abatement Application 4253 for Auburn Ridge. Tibbels stated an independent appraisal as well as rent roles and financial statements were presented. The appraisal used the income approach due to lack of recent sales, volatility in the market, and other data that was more readily available. Rita Olson, Watford City Assessor, described her assessment process and methodology. Olson stated as an assessor she also has to keep in mind equalization across the county/city. Olson stated there was one unfinished building in 2018 but stated that building was at least 75% complete as of the assessment cutoff of February 1, 2018. Tibbels agreed that the appraisal on that building as of May 2017 was that it was 70% complete but that he was not sure what the completion percentage was in February 2018. Tax Director Paulson explained pitfalls of using the income approach on incomplete buildings or buildings that have not been in operation for a full year and that even incomplete buildings have value tied to them. Brown asked about the purpose of the appraisal and if it had been used for a different purpose if the numbers would be different. Tibbels expressed caution at the purpose of the appraisal as the role of the appraisal was to find a true and full value for the property. Tibbels stated the owners would be appreciative of any relief that could be provided. Recommendation from Olson and Paulson was to remove 25% of the value for the incomplete building. Moved by Brown, seconded by Skarda, to deny Abatement Application 4253, after extensive discussion, but to amend the true and full value to \$10,321,000 on the recommendation of the Watford City Assessor and County Tax Director based on a completion of 75% for the

incomplete building and based on the alignment of the appraised value of an independent appraiser. All voting aye, motion carried.

Discussion was held on all the Bison Run Abatements. Tibbels stated these properties were all originally one parcel but has been platted to individual parcels, but that the property is operated as a single unit. Tibbels provided rent rolls, profit and loss statements and requested the County use an income approach for this property to set the value. Olson stated this is a townhouse community and was platted in order to have the ability to sell units. Olson stated the property values have to be within 10% of the sale prices for tolerance as required by the State.

Moved by Skarda, seconded by Hystad, to deny Abatement Application 4254 as the value is fair and equitable for all land in that neighborhood. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to deny Abatement Application 4255 but to amend the true and full value to \$356,000 which would bring the land in line with like land, underdeveloped and not developed, around it and as such follows the pricing model and neighborhood pricing for 2018. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to approve Abatement Application 4337 and set the value to 3250. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve Abatement Application 4296 to a value of 5200. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to deny Abatement Application 4277 based on the recommendation of the City Assessor and to set the value at \$500. All voting aye, motion carried.

Discussion was held on Abatement Applications 4256-4276, 4278-4295, and 4297-4338. Olson stated these duplexes did receive a 10% reduction going into the 2018 tax year. Olson reported there were three sales that occurred in 2018 that were in line with the values placed on these properties. The applicants are requesting to set the value at \$134,000 per unit and sales were for \$189,900, \$186,500 and \$187,000. Paulson reported on the administrative rules that are required to be followed and in order to be considered a commercial property there must be at least 4 units on each parcel and this property only has one unit per parcel. Brown asked questions about how values were substantiated and about the market rent used in the formulas. Tibbels responded that the financial statements were from the operations of the units and that the rent used in the formula was the average asking rent. Moved by Hystad, seconded by Skarda, to deny Abatement Applications 4256-4276, 4278-4295, and 4297-4338 as presented due to sales that occurred throughout 2018 that supported the assessor's value was at market value. All voting aye, motion carried.

Discussion was held on Abatement Application 4340, Pheasant Ridge. Tibbels provided information on rent rolls, income and expenditures, and an appraisal that occurred in late February 2018. Olson reported the property sold in 2018 for \$2.2M through a deed in the Court that indicates it was not a true arms lengths transaction but was from the bank trying to get what was owed on the property. Olson asked questions about various assumptions in the appraisal. Hystad pointed out the \$4.8M cost of replacement indicated in the material provided. Wyatt Voll, City of Watford City attorney, stated that the idea that appraisals should be taken at face value is flawed as in his experience appraisals give different values depending on for whom they are prepared. Brown asked Olson about the timeframe of adjustments on the comparables sold in 2017 and doesn't understand why there would be a timeframe discount from 2017 to 2018 when activity in the region was picking up not slowing down. Olson stated that a sale in a building right next door to this one sold for \$88,125 a unit so the \$80,000 a unit this is appraised for indicates this is the correct value for the property. Brown expressed reservation at the lack of inclusion of a property across the street from being included as a comparable in the appraisal. Moved by Wold, seconded by Skarda, to deny Abatement Application 4340 because of comparable apartments near this complex which has a similar value. All voting aye, motion carried.

The meeting recessed at 3:05 p.m. until February 16, 2021, at 1:00 p.m.

### **February 16, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on February 16, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Treasurer Report for the period ending January 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Commission Consent Agenda Items 1 through 7 as presented. All voting aye, motion carried. Items approved: 1. Signature Authorization – Project Safe Neighborhoods Grant Program from ND Office ND Attorney General for 2021; 2. Approve Ducks Unlimited Raffle Permit – March 27, 2021 at Eagles; 3. Approve Special Alcohol Permit – High Plains Community Center – Wedding on August 14, 2021; 4. Approve Road Maintenance Agreement – L. Northrop; 5. Set Abatement Hearing for Abatement Applications 4358-4360 – March 2, 2021 at 10am; 6. Out of State Travel Request – 3 SO employees – Florida April 5-11 – Drug Recognition Expert Certification; 7. Sick Leave Donation Request – A. Higgins.

Todd Pokrzywinski and Vicki Wold approached the Board regarding the Thorl Sax Water Depot Reclamation Bond and CUP permit. They requested modifications to the reclamation bond as the landowner is requesting some items remain after the project is complete. Board consensus was to work with Planning Director Huus on the reclamation bond amounts. Pokrzywinski also requested to be allowed to have the new building blue to match the existing structure that was grandfathered in. Moved by Hystad, seconded by Skarda, to allow the new building to be blue in color to match the existing building. All voting aye, motion carried.

Huus presented information that could be used in the selection criteria for Planning & Zoning Board members. Lawlar stated the maps could be used as a guide but that according to NDCC the members had to be selected at large. Skarda stated she doesn't want to impose too many criteria but wants to ensure diverse representation to the Planning & Zoning Board. Discussion was held on moving the selection of new members directly to the BOCC but Board consensus was to leave the process as it is currently and for the Planning & Zoning Board to vet candidates and make a recommendation. Hystad requested all letters of interest for a vacancy be forwarded to the Board for review before a new member is appointed.

Mountrail McKenzie Human Service Zone Director Sorenson updated the Board on the MMHSZ. The Zone has been official approved by the State and are currently working on job descriptions and classifications to ensure equity with all zones.

HR Director Norby requested permission to set up an office at the Public Works Building to increase of access for employees. Norby stated her goal in the end is to do a similar type of set up at the Law Enforcement Center. Norby stated no documents would be left in either of these locations and the main office would still be at the Courthouse. Moved by Wold, seconded by Skarda, to approve proceeding with an office space at Public Works. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the 2022 budget calendar as presented by Auditor/Treasurer Johnsrud. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4361-4370. No members of the public were present. Moved by Skarda, seconded by Hystad, to approve Abatement Applications 4361-4370 as presented. All voting aye, motion carried.

The Board recessed at 2:02 p.m. for the County Park Board Meeting. The Board reconvened at 2:55 p.m.

Discussion was held on CR4 and Hystad reported on a call from Tim Novak about a moratorium on de-icer for that road. Hystad stated he had talked with Fleet Manager Kummer and that the County was not treating that road and had not.

Moved by Skarda, seconded by Hystad, to approve the Resolution for the former Weed Shop property and to authorize the chairman to sign the resolution and all closing documents as needed. All voting aye, motion carried.

Derek Beck, D&B Energy Services, requested the Board to waive the \$11,500 fine for filter socks that were found in a Landfill load from G&G Garbage. Beck stated the filter socks were not radioactive. Landfill Director Schreiber stated the federal laws governing the Landfill prohibit any filter socks, dirty or not, from entering the Landfill and could result in a \$12,500 fine per day to the facility if they are found. Schreiber clarified the fine was to G&G Garbage for \$10,000 which was paid within 1.5 hours and that G&G had now passed that fine on to the generator, D&B Energy Services, and included an additional fee. Schreiber stressed that these filter socks are considered industrial or special waste and cannot be disposed of at the McKenzie County Landfill. Board consensus was this was a dispute between G&G Garbage and D&B Energy Services, not with the County. No action was taken.

Moved by Skarda, seconded by Hystad, to approve waiving the landfill fees for the Library remodel project. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the backfilling of the dispatcher and dispatch supervisor positions as requested by Sheriff Johansen and to change the supervisor position to exempt. All voting aye, motion carried.

Sheriff Johansen presented a request for Sheriff's Office improvements and additional furniture at the LEC. Lawlar asked if this had gone to the LEC Joint Powers Governing Board for approval and Johansen stated it had not. Lawlar requested the proper steps be taken for requests like these, as is done for other requests such as the JDA Board, before coming to the BOCC for final approval. Skarda stated she would work to call a special meeting of the LEC Joint Powers Board for discussion of this item.

Moved by Brown, seconded by Wold, to approve the work on the two CAT 627G scrapers as presented by Kummer with the stipulation that the County haul the machine to Williston for the repair. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the request to bid out the excavator replacement at a cost of approximately \$150,000. All voting aye, motion carried.

Road Superintendent Glover requested Board approval to work on 122<sup>nd</sup> Ave. Glover stated an engineering firm would need to be hired to help with one hill on the roadway and that he had obtained two proposals for that work. One proposal was from Brosz Engineering for \$9,470 and the other was from Mountain Plains for \$49,950. Moved by Wold, seconded by Hystad, to approve the proposal for \$9,470 from Brosz Engineering. Skarda requested a copy of the proposals for review. All voting aye, motion carried.

Kanwar discussed Board direction on pursuit of a FLAP grant. The Board requested Kanwar return to the Board with a map and possible roads that would be good projects for this grant. The grant does require a 20% match from the County.

Kanwar presented a proposal for a speed study on 125<sup>th</sup> Ave as requested by the Board. Discussion was held on the need for a speed study. Brady Bertram, Brosz Engineering, stated the road was designed for 55mph and that a speed study may show other intersections that might increase the chance of accidents or other risks. Hystad asked how long the study would take to complete and Kanwar answered it would take about one month. Moved by Hystad, seconded by Wold, to approve the speed study as presented and requested it be completed by March 16 for review. All voting aye, motion carried.

GIS Coordinator Foster and E911 Coordinator Clock discussed continued the signage discussion with the Board. Clock stated that in the past oil companies have requested addresses for their emergency plans. Discussion was held on the development of a road signage policy to document where and what type of signs are placed. Lawlar asked Foster and Clock to work with SA Skarda and Sign Operator Shull on a policy.

The meeting adjourned at 4:07 p.m. until March 2, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
49863	WATFORD CITY/CITY OF	13,975.82
50082	ALEXANDER PARK DISTRICT	4,487.71
50083	ALEXANDER RURAL FIRE DISTRICT	17,160.20
50084	ALEXANDER SCHOOL DIST. #2	242,508.59
50085	ALEXANDER TWP.	13,927.70
50086	ANTELOPE CR. TWP.	4,422.37
50087	ARNEGARD PARK DISTRICT	6,849.68
50088	ARNEGARD RURAL FIRE PROTECTION DIST.	10,523.36
50089	ARNEGARD TWP.	25,404.87
50090	ARNEGARD/CITY OF	15,310.94
50091	BLUE BUTTES TWP.	10,715.51
50092	CHARBON TWP.	11,558.36
50093	EARL SCHOOL DIST. #18	6,877.73
50094	ELM TREE TWP.	25,931.39
50095	GRAIL TWP.	5,661.63
50096	GRASSY BUTTE FIRE DISTRICT	3,832.90
50097	HAWKEYE TWP.	12,104.89
50098	HORSE CREEK RURAL FIRE DIST.	917.74



50099	HORSE CREEK SCHOOL DIST. #32	7,916.73
50100	KEENE TWP.	10,594.34
50101	MANDAREE SCHOOL DIST. #36	70.36
50102	MCKENZIE CO. FIRE PROT. DIST.	67,090.89
50103	MCKENZIE CO. HISTORICAL SOCIETY	6,783.60
50104	MCKENZIE CO. SD#1	1,763,967.31
50105	MCKENZIE SOIL CONS. DIST.	70,576.59
50106	ND STATE TREASURER	42,433.00
50107	NEW TOWN PUBLIC SCHOOL DIST.	80,432.92
50108	NEW TOWN RURAL AMBULANCE DIST.	1,074.85
50109	NEW TOWN RURAL FIRE DEPT.	1,074.85
50110	RANDOLPH TWP.	3,008.01
50111	RIVERVIEW TWP.	42,510.86
50112	SIOUX IRRIGATION DISTRICT	1,502.50
50113	SIOUX TWP.	9,308.88
50114	SIOUX-YELLOWSTONE RURAL FIRE DIST.	5,828.50
50115	TRI TWP	28,558.85
50116	TWIN VALLEY TWP.	74,412.81
50117	UPPER MISSOURI DIST. HEALTH UNIT	36,149.64
50118	WATFORD CITY MUNICIPAL AIRPORT	22,300.06
50119	WATFORD CITY PARK DISTRICT	355,951.14
50120	WATFORD CITY/CITY OF	1,014,535.11
50121	WILLISTON FIRE PROTECTION DISTRICT	879.13
50122	WILLISTON VECTOR CONTROL DIST.	16.66
50123	YELLOWSTONE PUMPING IRRIG. DISTRICT	156.80
50124	YELLOWSTONE SCHOOL DISTRICT #14	87,088.56
50125	YELLOWSTONE TWP.	29,354.00
50126	WATFORD CITY/CITY OF	8,947.68
233697	ADVANCED BUSINESS METHODS	1,498.10
233698	AHERN RENTALS, INC.	5,295.00
233699	ALLEGRA OF BOZEMAN	88.58
233700	AMAZON CAPITAL SERVICES	954.43
233701	AMERICAN LEGION	31.00
233702	ANOVA FAMILY HEALTH CENTER	2,728.00
233703	ARMOR INTERACTIVE	24,840.28
233704	ASDCO CONSTRUCTION SUPPLY	4,973.00
233705	ASPHALT SURFACE TECHNOLOGIES CORP.	25,070.46
233706	AVI SYSTEMS, INC.	1,275.00
233707	BADLANDS EDGE PAINTING LLC	2,159.00
233708	BADLANDS HARDWARE	757.86
233709	BADLANDS OCCUPATIONAL TESTING SERVICES	333.00
233710	BAKER & TAYLOR	1,861.46
233711	BALCO UNIFORM COMPANY, INC.	3,555.21
233712	BEEBE/RAY	45.00
233713	BEICEGEL STATION	757.63
233714	BEK CONSULTING, LLC	28,176.22
233715	BOB BARKER COMPANY INC	1,168.60
233716	BOLKEN/DOUGLAS	3,155.00
233717	BOSS OFFICE & COMPUTER PRODUCTS	1,028.94

233718	C & D WATER SERVICES	85.00
233719	C.E. BROOKS & ASSOCIATES,P.C.	6,872.89
233720	C.E. BROOKS & ASSOCIATES,P.C.	209.50
233721	CDW-G GOVERNMENT	1,484.31
233722	CENTRAL SPECIALTIES INC.	814,722.17
233723	CERTIFIED POWER. INC	381.90
233724	CHRISTENSEN/JENNIFER	391.38
233725	CIM SANITARY TECH	7,500.00
233726	CODE RED TOWING LLC	125.00
233727	COLWELL/SHELBY	45.00
233728	CUSTOM PAINT & TEXTURE	1,100.00
233729	DAKOTA FIRE PROTECTION, INC	850.00
233730	DAWA DEVELOPMENT, LLC	30.00
233731	DECKER EQUIPMENT/SCHOOL FIX	1,094.52
233732	ECOLAB PEST ELIMINATION DIV.	496.08
233733	EIDE/HENRY I.	182.40
233734	EMRY'S LOCKSMITHING	2,688.75
233735	FASTENAL COMPANY	81.87
233736	FIRST INTERNATIONAL BANK & TRUST	1,838.30
233737	FIRST INTERNATIONAL INSURANCE	50.00
233738	G & G GARBAGE LLC	450.00
233739	GENE'S TREE SERVICE	2,537.00
233740	GLOCK, INC.	1,500.00
233741	GRAFIX SHOPPE	34.93
233742	GRANICUS	4,950.00
233743	HDR ENGINEERING, INC	17,597.87
233744	HECK BUILT LLC	1,553.00
233745	HEGGEN EQUIPMENT CO.	464.90
233746	HONSTEIN/MARK	68.00
233747	HORIZON RESOURCES	29.65
233748	HOWARD SUPPLY COMPANY, LLC	658.00
233749	INTOXIMETERS	540.00
233750	JOHNSON & SUNDEEN	5,200.00
233751	KLJ ENGINEERING, LLC	11,868.50
233752	KOTANA COMMUNICATIONS, INC.	146.09
233753	LAQUINTA INN & SUITES	86.40
233754	LASSEY/ DAVID	10,000.00
233755	LAWSON PRODUCTS INC.	215.93
233756	LUND OIL, INC.	5,602.71
233757	MARCO TECHNOLOGIES LLC	510.59
233758	MAYER ELECTRIC INC	1,520.57
233759	MCCODY CONCRETE PRODUCTS, INC	1,618.25
233760	MCKENZIE CO. AMBULANCE SERVICE	1,283.69
233761	MCKENZIE CO. FARMER	1,675.42
233762	MCKENZIE CO. HEALTHCARE SYSTEMS	1,131.00
233763	MCKENZIE COUNTY HEALTHCARE SYSTEMS	1,426.97
233764	MCKENZIE ELECTRIC CO-OP INC.	11,000.00
233765	MENARD, INC.	940.60
233766	MICROCEPTION	2,250.00

233767	MIRION TECHNOLOGIES (GDS) INC.	140.00
233768	MOUNTAIN PLAINS LLC	8,980.00
233769	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	50.00
233770	ND ASSN. OF COUNTIES	526.00
233771	ND COUNTY TREASURER'S ASSN.	250.00
233772	ND SAFETY COUNCIL, INC.	320.00
233773	ND SECRETARY OF STATE	36.00
233774	ND WATER & POLLUTION CONTROL CONFERENCE	75.00
233775	NDSU EXTENSION SERVICE	16,937.49
233776	NELSON CONTRACTING CO.	130.50
233777	NELSON INTERNATIONAL	181.14
233778	NORMAN/THOMAS	45.00
233779	NORTH DAKOTA ONE CALL	63.60
233780	NORTHWEST NARCOTICS TASK FORCE	25,037.39
233781	NOVA ENERGY, LLC	950.00
233782	NOVA FIRE PROTECTION, INC.	425.00
233783	NW SUPPLY AND R&R TROPHIES, INC.	75.00
233784	O K IMPLEMENT CO.	3,075.09
233785	O.K. TIRE STORE, INC	4,465.38
233786	OMLID BROTHERS LLP	290.95
233787	PENNINGTON/GREG	142.50
233788	PETERBILT OF FARGO	228.60
233789	PHARMCHEM. INC.	3,747.20
233790	PICTOMETRY INTERNATIONAL CORP.	8,700.00
233791	PRAXAIR	1,307.82
233792	PRESORT PLUS, LLC	1,619.29
233793	PRO AUTO BODY, LLC	1,482.03
233794	QUADIENT FINANCE USA, INC.	500.00
233795	RDO EQUIPMENT CO. - FARGO	879.87
233796	RED ROCK AUTO WATFORD CITY	208.93
233797	ROGER NEW	250.00
233798	SAFARILAND GROUP/THE	1,980.00
233799	SANFORD HEALTH	88.37
233800	SAX MOTOR CO	396.51
233801	SCHWARTZ/BRIAN	545.52
233802	SCOFIELD/JESSIE	5,933.00
233803	SIDNEY HERALD	88.00
233804	SJ WATER DEPOT INC.	1,163.40
233805	SORENSEN/SAMUEL D	28.00
233806	STEIN'S INC.	64.76
233807	STEVENS EQUIPMENT SUPPLY, LLC	1,532.84
233808	STUART/KARI A	10.00
233809	SUMMIT FOOD SERVICE, LLC	7,989.20
233810	SUNDRE SAND & GRAVEL, INC.	8,411.21
233811	SYNDICATE SAFETY & OILFIELD SUPPLIES	7,188.00
233812	THORGRAMSON/WESLEY R	6.26
233813	TRUTECH TOOL, LTD.	3,682.35
233814	WENCK ASSOCIATES INC.	2,889.78
233815	WESTLIE MOTOR CO.	411.54

233816	WESTLIE TRUCK CENTER	591.28
233817	WISNESS/MILO	784.68
233818	WORKFORCE SAFETY & INSURANCE	250.00
233819-233835	PAYROLL - FEBRUARY 5, 2021	858,341.52
233836	ALEXANDER/CITY OF	116.00
233837	ARMSTRONG SANITATION	592.45
233838	CONSOLIDATED TELCOM	98.08
233839	INFORMATION TECHNOLOGY DEPT.	6,315.00
233840	LYREC	122.17
233841	MCKENZIE COUNTY RURAL WATER	107.10
233842	MCKENZIE ELECTRIC CO-OP INC.	7,457.61
233843	MONTANA DAKOTA UTILITIES CO.	27,015.74
233844	NEMONT	28.50
233845	RESERVATION TELEPHONE CO-OP	8,964.59
233846	SOUTHWEST WATER AUTHORITY	50.00
233847	VERIZON/ACCT 342033315-01	3,360.32
233848	VERIZON/ACCT 842030146-01	4,911.27
233849	WATFORD CITY WATER DEPT./CITY OF	4,319.13
233850	ALEXANDER/CITY OF	19,414.06
233851	GARRISON DIVERSION CONSERVANCY DIST.	35,289.02
233852	L. YELLOWSTONE IRRIG. DIST. #2	279,258.66
233853	MCKENZIE CO. AMBULANCE SERVICE	45,909.40
233854	YELLOWSTONE SCHOOL DISTRICT #14	301.78
233855	ACCUSOURCE INC.	742.38
233856	ADVANCED BUSINESS METHODS	213.27
233857	ADVANCED ENG. & ENVIRON. SERV., LLC	10,194.80
233858	AGENCY MABU	475.00
233859	AGRI INDUSTRIES, INC.	327.63
233860	ALLIED FIRE PROTECTION	3,872.56
233861	AMAZON CAPITAL SERVICES	2,176.99
233862	AMERICAN WELDING & GAS	33.76
233863	ANOVA FAMILY HEALTH CENTER	3,278.00
233864	ARMOR INTERACTIVE	28,898.16
233865	ARROWHEAD SCIENTIFIC INC	333.60
233866	ASTRO-CHEM LAB, INC.	125.00
233867	AUBURN RIDGE ASSOCIATES LLC	3,272.16
233868	AUTO VALUE	146.65
233869	AVI SYSTEMS, INC.	3,149.20
233870	AWS	1,640.00
233871	AXON ENTERPRISES INC	375.00
233872	BADLANDS EDGE PAINTING LLC	1,079.50
233873	BAKER & TAYLOR	885.09
233874	BAKER METAL AND RECYCLING INC	8,615.16
233875	BALCO UNIFORM COMPANY, INC.	2,113.10
233876	BANK OF NORTH DAKOTA	56,850.00
233877	BARLOW/WARREN R	247.46
233878	BECKER/BARBARA J.	500.00
233879	BEICEGEL STATION	227.46
233880	BEK CONSULTING, LLC	16,902.97

233881	BISON RUN LAND HOLDING LLC	14,196.93
233882	BLUE TARP FINANCIAL, INC.	23.99
233883	BLUE-RAVEN SERVICES, LLC	1,427.80
233884	BOB BARKER COMPANY INC	3,024.62
233885	BORDER STATES ELECTRIC	575.76
233886	BOSS OFFICE & COMPUTER PRODUCTS	965.84
233887	BRADY'S ROADSIDE SERVICE	187.50
233888	BREKKE SALES COMPANY	1,247.21
233889	BUCK/KEITH	850.94
233890	BURNS & MCDONNELL	25,472.50
233891	C & C PLUMBING & HEATING, L.L.P.	605.00
233892	C & D WATER SERVICES	98.00
233893	C.E. BROOKS & ASSOCIATES,P.C.	5,686.00
233894	C.E. BROOKS & ASSOCIATES,P.C.	352.10
233895	CDW-G GOVERNMENT	696.93
233896	CENTRAL SPECIALTIES INC.	2,840.00
233897	CHERREY'S PROPANE	2,254.00
233898	CODE RED TOWING LLC	587.50
233899	CORE & MAIN	7,449.92
233900	COUNTIES PROVIDING TECHNOLOGY	2,947.03
233901	CROSS/ROBERT	39.20
233902	DASH MEDICAL GLOVES	591.80
233903	DAWA DEVELOPMENT, LLC	280.00
233904	DEALERS ELECTRICAL SUPPLY	200.26
233905	DEANS BULK SERVICE, INC	543.30
233906	DONE RIGHT THE FIRST TIME	280.00
233907	DOOLEY ENTERPRISES, INC.	1,570.00
233908	DWYER/DANIEL	20.16
233909	E & M SERVICES	230.00
233910	ECOLAB PEST ELIMINATION DIV.	132.08
233911	ELECTRO WATCHMAN, INC	1,902.00
233912	ESRI INC.	25,000.00
233913	FARMERS UNION OIL COMPANY	21,659.53
233914	FASTENAL COMPANY	1,677.51
233915	FCI CONSTRUCTORS, INC.	179,361.90
233916	FERGUSON WATERWORKS	149.80
233917	FIRST INTERNATIONAL BANK & TRUST	1,925.00
233918	FLATLAND FRESHWATER DEPOT, LLC	277.00
233919	G & G GARBAGE LLC	450.00
233920	GALLS INCORPORATED	40.94
233921	GOULET CONSTRUCTION	700.00
233922	GREENE COUNTY MISSOURI	585.00
233923	H.A. THOMPSON & SONS,INC.	7,476.67
233924	HANSEN DIESEL & AUTOMOTIVE	974.44
233925	HAUGE/LORI	333.00
233926	HECK BUILT LLC	1,564.00
233927	HEGGEN EQUIPMENT CO.	304.67
233928	HILL ENTERPRISES	1,831.24
233929	HOFFMAN/AUSTIN D	146.48

233930	HOME OF ECONOMY	21.57
233931	ICON ARCHITECTURAL GROUP	126,056.60
233932	INFORMATION SYSTEMS CORP.	1,767.00
233933	INGRAM/MAX	85.00
233934	INTERACTIVE DATA, INC	50.00
233935	INTERNATIONAL ASSOC. FOR PROP. & EVIDN.	50.00
233936	IWORQ SYSTEMS	17,500.00
233937	JACK & JILL	2.39
233938	JOHN HUTTER TOWING	187.50
233939	JOHNSRUD/ERICA	496.98
233940	KELLY/MICHAEL WILSON	563.82
233941	KOTANA COMMUNICATIONS, INC.	1,875.18
233942	KUMMER'S PUMPING	400.00
233943	LAQUINTA INN & SUITES	518.40
233944	LARSEN SERVICE DRUG, INC.	1,116.43
233945	LEO/DEVAN	18.43
233946	LUND OIL, INC.	10,715.75
233947	MCCODY CONCRETE PRODUCTS, INC	856.68
233948	MCKENZIE CO. HEALTHCARE SYSTEMS	754.00
233949	MCKENZIE COUNTY LANDFILL	961.57
233950	MCKENZIE COUNTY ROAD & BRIDGE	1,793.40
233951	MCKENZIE ELECTRIC CO-OP INC.	64,203.56
233952	MCKESSON MEDICAL-SURGICAL GOVT SOLUTIONS	21,908.54
233953	MCMASTER-CARR	453.26
233954	MEDLINE INDUSTRIES, INC	69.43
233955	MENARD, INC.	758.26
233956	MISSOURI RIVER JOINT WATER BOARD	1,400.00
233957	MONTANA DAKOTA UTILITIES CO.	92.72
233958	MOUNTAIN PLAINS LLC	12,801.75
233959	NARDINI FIRE EQUIPMENT	1,699.50
233960	ND ASSN. OF COUNTIES	7,565.20
233961	ND COUNTY RECORDER'S ASSOCIATION	200.00
233962	ND DEPT.OF CORRECTIONS & REHABILITATION	300.00
233963	ND OFFICE OF THE ATTORNEY GENERAL	4,245.00
233964	ND STATE RADIO COMMUNICATIONS	41,063.76
233965	ND WATER EDUCATION FOUNDATION	1,022.00
233966	ND WEED CONTROL ASSOCIATION	275.00
233967	NDAWN CENTER	500.00
233968	NELSON INTERNATIONAL	638.84
233969	NEPRASH/KIMBERLY	85.60
233970	NORTH DAKOTA GUARANTY & TITLE CO	25,000.00
233971	NORTH DAKOTA ONE CALL	290.70
233972	NORTHERN HEAVY DUTY TRUCK PARTS	406.80
233973	NOVAK/LARRY	34.72
233974	O K IMPLEMENT CO.	922.33
233975	O.K. TIRE STORE, INC	1,250.64
233976	OASIS MIDSTREAM SERVICES	929.47
233977	PAYSTUBZ	1,522.68
233978	PENNINGTON/GREG	70.00

233979	PETERBILT OF FARGO	1,474.64
233980	PHARMCHEM. INC.	999.25
233981	PRAXAIR	740.95
233982	PRESORT PLUS, LLC	19.95
233983	PUMP & METER SERVICE	7,044.87
233984	QUADIENT FINANCE USA, INC.	2,500.00
233985	QUADIENT LEASING USA, INC.	207.00
233986	QUEEN CITY MOTORS INC.	265.97
233987	RDO EQUIPMENT CO. - FARGO	15,083.68
233988	RECORD KEEPERS LLC	50.00
233989	RED ROCK AUTO WATFORD CITY	347.03
233990	RED ROCK FORD	431.74
233991	RESERVATION TELEPHONE CO-OP	419.97
233992	ROCKMOUNT RESEARCH & ALLOYS, INC.	742.16
233993	ROLFSRUD/JOHN	40.32
233994	SAMUELSON/JERRY	70.00
233995	SAX MOTOR CO	8,982.86
233996	SINCLAIR CYBERNETICS, LLC	3,475.23
233997	SKILLPATH SEMINARS	199.00
233998	SRF CONSULTING GROUP, INC	18,009.88
233999	STEIN'S INC.	2,826.81
234000	STUTSMAN COUNTY AUDITOR	28.50
234001	SUMMIT FOOD SERVICE, LLC	8,320.43
234002	SUNDRE SAND & GRAVEL, INC.	11,705.25
234003	TERAFLEX GROUP LLC	23,310.50
234004	THE SIDWELL COMPANY	12,134.00
234005	THOMSON REUTERS-WEST	908.86
234006	TIMBER AUTO BODY	660.20
234007	ULINE	420.09
234008	UNIFORM CENTER	528.89
234009	UNITED QUALITY COOPERATIVE	2,588.89
234010	US BANK NA DBA VOYAGER FLEET SYSTEMS	14,514.95
234011	USA BLUE BOOK	434.82
234012	VALLI INFORMATION SYSTEMS, INC	666.01
234013	VAZQUEZ CONTRACTING LLP	2,180.00
234014	VEEDER/EUGENE	34.50
234015	VISION WEST ND	1,000.00
234016	WARNE CHEMICAL & EQUIPMENT CO.	348.57
234017	WATCHGUARD VIDEO	465.00
234018	WATFORD CITY LUMBER	29.56
234019	WAWSA	175,163.27
234020	WESTLIE MOTOR CO.	111.36
234021	WESTLIE TRUCK CENTER	1,131.05
234022	WIR3D ELECTRIC INC.	1,626.04
234023-234039	PAYROLL - FEBRUARY 19, 2021	819,020.93

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**March 2, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 2, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m.

Moved by Skarda, seconded by Brown, to approve the February 2021 Minutes as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the agenda with the addition of the Road Signage Policy to Unfinished Business. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Commission Consent Agenda Items 1 through 5 as presented. All voting aye, motion carried. Items approved: 1. Set Abatement Hearing for Abatement Application 4356-4357, 4371, 4383, 4385 – March 16, 2021 at 2pm; 2. Approve Sick Leave Donation Request – H. Ford; 3. Approve Road Maintenance Agreement – D. Oakland; 4. Approve Out of State Travel – Meade County, SD – May 18-19 for ALICE Instructor Certification; 5. Approve Out of State Travel – Pennsylvania – March 12-April 25 for K9 Training.

MVB Manager Stueber discussed the MV kiosk with the Board. The kiosk is currently located in the Courthouse, but is very loud, bright, and is disruptive of the employees in the area. Stueber contacted DOT about the noise but it is required air conditioning for the decal stickers. Stueber reached out to CashWise who is willing to take the machine which will improve access to citizens to evenings and weekends. Moved by Brown, seconded by Skarda, to approve the move of the MV kiosk to CashWise. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve advertising and filling the vacant recorder/tax specialist position as requested by Recorder/Tax Director Paulson. All voting aye, motion carried. Paulson informed the Board that former Recorder Ann Johnsrud has been assisting in the office due to a family emergency of another staff member and the vacant position.

Economic Development Coordinator Stenberg presented a request approved by the JDA to the Trade Ready program for \$30,000 in start-up funds as the program is in



line with the Skills Initiative and goals of the JDA. Kara and Chris Glenn discussed the program and funding request. Moved by Wold, seconded by Brown, to approve the budget request to JDA of \$30,000 for the Trade Ready program. All voting aye, motion carried.

Jappe presented the 2021 Burn Ban to the Board. Moved by Skarda, seconded by Wold, to approve the Burn Ban as presented. All voting aye, motion carried.

### **2021 FIRE EMERGENCY AND BURN BAN**

**WHEREAS**, McKenzie County, North Dakota has very dry conditions with significant fuel supplies available; and

**WHEREAS**, McKenzie County, North Dakota has sustained or been threatened with rural fires as of this date, and the McKenzie County Department of Emergency Services has been in consultation with local fire departments; and

**WHEREAS**, all available resources remain committed to protecting life and property; and

**WHEREAS**, the cost of response, inordinate equipment wear and fire damages may be in excess of County resources.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of McKenzie County Commissioners declare a Fire Emergency and Burn Ban to include a ban on the ignition of fireworks, garbage burning, campfires, burning of farm or crop land and unnecessary off-road motorized travel when the North Dakota Rangeland Fire Index is in the High, Very High or Extreme category and/or a Red Flag Warning has been issued for McKenzie County, North Dakota. Additionally, burning will be allowed with a Low or Moderate Fire Danger Rating upon approval of a burn permit issued by the Upper Missouri District Health Unit once the local fire response authority has approved said burn permit. McKenzie County Emergency Management has burn permit applications available in office or on line. The North Dakota Fire Danger rating map can be found at the following web site:

<https://ndresponse.gov/burn-ban-restrictions-fire-danger-maps#firedangerratingmap>

ANY INDIVIDUAL WHO WILLFULLY VIOLATES THE BURN BAN IS GUILTY OF A CLASS B MISDEMEANOR (NDCC 37-17.1-10.1; MAXIMUM SENTENCE OF 30 DAYS IN JAIL AND A \$1500 FINE), AND RESTITUTION OF FIRE SUPPRESSION COSTS MAY BE SOUGHT.

Moved by Hystad, seconded by Brown, to approve the resolution for the 2020 Multi-Hazard Mitigation Plan as presented. All voting aye, motion carried.

### **2020 McKenzie County Multi-Hazard Mitigation Plan**

**Whereas**, McKenzie County recognizes the threat that natural, man-made or technological hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce and/or eliminate the potential for harm to people and property from future hazard occurrences; and

**Whereas**, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

**Whereas**, McKenzie County participated in the preparation of this plan in accordance with the Disaster Mitigation Act of 2000; and

**Whereas**, adoption of the McKenzie County Multi-Hazard Mitigation Plan demonstrates the commitment to hazard mitigation;

**Now, therefore, be it resolved**, that the McKenzie County adopts the McKenzie County Multi-Hazard Mitigation Plan pending final approval by the North Dakota Department of Emergency Services and the Federal Emergency Management Agency.

Moved by Skarda, seconded by Hystad, to authorizing advertising for and filling two vacated Landfill operator positions as requested by Landfill Director both internally and externally. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4358-4360. No members of the public were present. Moved by Skarda, seconded by Brown, to approve Abatement Applications 4358-4360 as presented. All voting aye, motion carried.

At 10:05 a.m. the Board recessed for the County Park Board Meeting. The meeting reconvened at 10:11 a.m.

Moved by Skarda, seconded by Brown, to approve the discontinuation of the FFCRA program as of March 31, 2021, as recommended by HR Director Norby. All voting aye, motion carried.

HR Director Norby asked to formalize the process for requesting county resources during emergencies. Auditor/Treasurer Johnsrud and SA Skarda recommended that at least one commissioner should be involved in the decision. Discussion was held on the concern for delayed response in an emergency situation and how best to handle the communication. Norby will work on the process and bring back to the Board for further discussion.

Moved by Skarda, seconded by Brown, to approve the HRIS contract as presented by Norby as presented, \$11,640 for year 1 and \$8,640 for years 2 and 3. All voting aye, motion carried.

Nate Bouray, Waste Management attorney, discussed the road use agreement with the Board. SA Skarda stated the contract has been changed to include Waste Management paying for the project and right of way acquisition. SA Skarda stated Waste Management has no desire to pay for maintenance of the road. SA Skarda stated two agreements, one for pavement and one for gravel, have been prepared for the Board to act on if they wish. Brown stated the contract is much better than previous versions and that it doesn't require the road to be maintained any differently than other roads. Hystad asked about possible precedence setting implications of this agreement. SA Skarda stated future projects will not be obligated but it does set precedence, however the Board is not legally bound to future projects unless Board approved. SA Skarda stated the liability concerns have been addressed in the current contract draft. Lawlar stated he was in favor of gravel as the County has the equipment and staff to handle maintenance of gravel roads. Brown agreed and stated that had Waste Management been open to bear some of the maintenance costs then pavement might make more sense, but with the County obligated to maintain the road, he is also in favor of gravel. Moved by Brown, seconded by Wold, to approve the Road Use Agreement for gravel with Waste Management and Blue Buttes Township as presented. All voting aye, motion carried.

Lee Geiger presented to the Board a 2<sup>nd</sup> Amendment Resolution and requested the Board pass the resolution. Sheriff Johansen also spoke in support of the amendment. Moved by Brown, seconded by Hystad, to adopt the 2<sup>nd</sup> Amendment Resolution as presented. SA Skarda stated he had reviewed the resolution. All voting aye, motion carried.

### **Resolution to the McKenzie County Board of Commissioners**

**WHEREAS**, the Second Amendment of the United States Constitution reads: "A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed." And,

**WHEREAS**, Article 1, Section 1, of the Constitution of North Dakota, "All individuals are by nature equally free and independent and have certain inalienable rights, among which are those of enjoying and defending life and liberty; acquiring, possessing and protecting property and reputation; pursuing and obtaining safety and happiness; and to keep and bear arms for the defense of their person, family, property, and the state, and for the lawful hunting, recreational, and other lawful purposes, which shall not be infringed." And,

**WHEREAS**, certain legislation introduced in past sessions of the North Dakota Legislative Assembly, and certain legislation introduced in the current session of the United States Congress could have the effect of infringing on the rights of law-abiding

citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and,

**WHEREAS**, the McKenzie County Citizens are concerned about the passage of any bill containing language which could be interpreted as infringing on the rights of the citizens of McKenzie County to keep and bear Arms; and,

**WHEREAS**, the citizens of McKenzie County expect, the Board of Commissioners will express its commitment to protect the rights of the citizens of McKenzie County; and,

**WHEREAS**, the citizens of McKenzie County expect, the McKenzie County Board of Commissioners, will express opposition to any law that would unconstitutionally restrict the rights, under the Second Amendment, of the citizens of McKenzie County to keep and bear Arms; and,

**WHEREAS**, the citizens of McKenzie County expect, that the McKenzie County Board of Commissioners will, express its intent to stand as an Advocate County for Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of North Dakota, any efforts to unconstitutionally restrict such rights.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCKENZIE COUNTY, NORTH DAKOTA:**

That the Board of Commissioners hereby expresses its intent to uphold the Second Amendment rights of the citizens of McKenzie County and its intent that public funds of the County not to be used to restrict Second Amendment rights or to aid in the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of McKenzie County to bear arms; and,

That the Board of Commissioners hereby declares its intent to oppose unconstitutional restrictions on the right to keep and bear arms through any legal means it deems appropriate; and,

That the Board of Commissioners hereby declares McKenzie County, North Dakota, as a "Second Amendment Advocate."

Sheriff Johansen presented information on the requested Sheriff's Office improvements and requested a budget amendment of \$82,120.54. Skarda stated the LEC Board approved the request after discussion, but did remove the wash bay expansion at this time. Brown also added the removal of one shared space room from the proposal. Moved by Skarda, seconded by Wold, to approve the Sheriff's Office improvements as presented with a budget amendment of \$82,120.54. Funding will come from the CARES act reimbursements received in the General Fund. All voting aye, motion carried.

David Richter, Executive Director Williston Council on Aging, requested approval and funding support for a remodel of the Hillside Court pantry used for meals on wheels programs. Richter stated this will solve storage problems and will allow better storage for the meal production. The project cost is \$14,647 and Richter requested financial assistance if possible from McKenzie County. Moved by Skarda, seconded by Hystad, to approve the construction work and funding of the Hillside Court pantry expansion as presented at \$14,647 as an additional budget contribution using the CARES act dollars received. All voting aye, motion carried.

Lance Powell presented a petition to the Board for the removal of Planning & Zoning Chairman Jeremy Olson due to conduct that occurred at the February 8, 2021, Planning & Zoning meeting. Lawlar stated no decision would be made today as there are steps and procedures that must be taken as outlined in NDCC. Jeremy Olson also provided a statement regarding the incident. No action was taken by the Board.

HR Director Norby stated the Handbook Committee continues to work on the Handbook but are now working on final edits and the Fleet Manual. Norby stated she hoped to have a draft ready for review in the next 30 or so days.

Public Works Director Kanwar provided information on possible projects for the FLAP Grant program with the USFS. Kanwar stated the process takes 2-3 years. Discussion was held on two portions of Long X Road that would be good for this grant, one of which is near the CCC campground which the USFS hopes to improve. County share of this grant is 20%. Board consensus was the Long X Road to the CCC Campground on the west side is a good fit for the project and asked Kanwar to continue working on the application.

Discussion was held on 122<sup>nd</sup> Ave. Kanwar requested to create a larger project scope and rebid the project. Moved by Hystad, seconded by Skarda, to reconsider the previous motion to approve the Task Order for 122<sup>nd</sup> Ave and to rewrite the project scope and solicit new bids. All voting aye, motion carried.

Discussion was held on possible dates and times for one hour presentations on the safety study and origin-to-destination study. Lawlar suggested to split them and have one presentation at 8am on May 4 and one presentation at 8am on June 1. Moved by Hystad, seconded by Wold, to set the April 6, May 4, June 1, and July 7 meeting start time to 8:00 a.m. CT for various presentations and budget hearings. All voting aye, motion carried.

Moved by Hystad, seconded by Brown, to approve the purchase of three new blades from RDO at a cost of \$381,425 each and on new blade from RDO at a cost of \$390,830 with premium circle. Fleet Manager Kummer stated six blades are being traded in and four new blades purchases. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to award the bid for magnesium or calcium chloride to DustBusters for \$0.994/gallon magnesium chloride. Discussion was held on the storage of the material on County property. SA Skarda will work on indemnification and release of liability to store the material on County property. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve holding the LTAP bridge class at the Public Works Shop. Road Superintendent Glover stated there would be no cost to the County to host the class. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to remove the road sign from 113<sup>th</sup> Ave as requested by the landowner for the private road. All voting aye, motion carried.

Brooks Kummer approached the Board about concerns with the fencing on CR37. Lawlar asked Kanwar to look into this and report back to the Board on March 16.

Johnsrud discussed with the Board informational sessions and school tours with McKenzie County School District #1. Board consensus was to hold one meeting, to notice the meeting, and for Johnsrud to follow up with Superintendent Holen about dates and times.

Johnsrud discussed updating the County's insurance plans. Options include the NDPHIT program, an independent insurance broker through and RFQ process, and continuing to work directly with BCBS. The Board consensus was to continue to explore options and have discussion with the Board.

Moved by Skarda, seconded by Hystad, to approve the management contracts with CommunityWorks ND for Hillside Court as presented by SA Skarda. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the letter in support of the Theodore Roosevelt Expressway INFRA grant application and authorize the chairman to sign. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Go Aggregates Mediation pursuant to NDCC § 44-04-19.1(2). Moved by Skarda, seconded by Wold, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 1:15 p.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown; State's Attorney Skarda, Auditor/Treasurer Johnsrud; PWD Kanwar, and Outside Counsel Brian Schmidt.

Executive Session was adjourned at 1:38 p.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Skarda, seconded by Hystad, to follow the advice of counsel on the Go Aggregates Mediation. All voting aye, motion carried.

The meeting recessed at 1:43 p.m. until March 16, 2021, at 1:00 p.m.

### **March 16, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on March 16, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad (by phone), Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Brown, seconded by Skarda, to approve the agenda with the addition of the Landfill Notification to New Business. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Treasurer Report for the period ending February 28, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve Commission Consent Agenda Items 1 through as presented. All voting aye, motion carried. Items approved: 1. Approve Road Maintenance Agreement – D. Croy; 2. Approve Road Maintenance Agreement – J. Hatter – 1942 Highway 68; 3. Approve Road Maintenance Agreement – J. Hatter – 651 Highway 68; 4. Set Public Hearing – Abatement Applications 4382, 4384 – Tuesday, April 6 at 10am CT; 5. Approve Out of State Travel – April 2021 to Glendive, MT – Sheriff's Office Sexual Assault Investigations Training; 6. Approve Mutual Aid Agreement – McKenzie County Sheriff's Office and Fairview Police Department; 7. Approve Road Maintenance Agreement – C. Wahlstrom.

Moved by Skarda, seconded by Brown, to remove Planning & Zoning Consent Agenda Item 1 for discussion and to approve Items 2 and 3. All voting aye, motion carried. Items approved: 2. Airport Protection Overlay District Ordinance Amendment-1st Reading See attached. Planning & Zoning Board recommend approval of the Airport Protection Overlay District Ordinance Amendment First Reading to the County Commission; 3. Freshwater Pond Fencing Ordinance Amendment-1st Reading See

attached. Planning & Zoning Board recommend approval of the Freshwater Pond Fencing Ordinance Amendment First Reading to the County Commission.

Discussion was held on Planning & Zoning Consent Agenda Item 1: Dixon Properties #13-20CUP. Skarda reported she had emailed Planning Director Huus some additional questions she received after the P&Z meeting. Huus stated that he believes all the requirements for the CUP have been met and that the P&Z Board recommended approval. Discussion was held about emergency vehicle access to the site. Huus requested guidance on the road conditions that would be required. Additional discussion was held regarding enforcement of the CUP and how violations of conditions are handled. Applicant John Dixon provided photos of access to the pond and photos of river crossings. Dixon stated he had been crossing that river for decades. Wold moved to approve Planning & Zoning Consent Agenda Item 1. There was no second and the motion died due to lack of a second. Steve Burian, adjacent landowner, also addressed the Board. Burian expressed concern over having to police the violations to the site and stated if the road is going to be used there needs to be an easement in place and the road needs to be maintained appropriately but that the road is currently a private road. Lawlar asked if the site prior to this application had violations that only came into compliance with the new CUP application which Huus confirmed. Brown wants to see a level of confidence that the applicant would meet the conditions placed on CUPs and stated additional information has come to light since the Planning & Zoning Meeting. Moved by Brown, seconded by Skarda, to move Consent Agenda Item 1 – Dixon Properties #13-20CUP back to the Planning & Zoning Board for further discussion. All voting ay, motion carried.

Huus presented a proposal for P&Z Board Member selection criteria. SA Skarda had expressed concern regarding the advertising for the applicants and how the vote occurred which were addressed in what the Board had been provided. Skarda stated that due to what had occurred recently she would like to see Board of County Commissioners decide on who the new board member would be without a recommendation from the P&Z Board. Huus will work to amend the proposal provided and bring back to the Board after recommendation by the P&Z Board.

Moved by Brown, seconded by Wold, to approve the RFQ for surveying at the Landfill. All voting aye, motion carried.

Landfill Director Schreiber updated the Board on the waste oil disposal due to the recent fire at S&K Stack testing. Schreiber stated there are other businesses that are willing to take the oil for no charge, including Power Fuels and Gene Becker.

Moved by Skarda, seconded by Brown, to waive the landfill disposal fees for S&K Stack Testing as presented. All voting aye, motion carried.

At 2:03 p.m. a public hearing was held on Abatement Applications 4356-4357, 4371, 4383, and 4385. WC Assessor Olson presented information on applications 4356-4357 which were denied but amended by the City of Watford City. Olson stated



her recommendation was to amend the value to be in line with like property south of Watford City with the same flood plain concerns. Moved by Brown, seconded by Skarda, to deny Abatement Applications 4356 and 4357 as presented due to information provided by WC Assessor Olson. All voting aye, motion carried. Moved by Brown, seconded by Skarda, to adopt the recommendations of WC Assessor Olson on the Abatement Applications 4356 and 4357. All voting aye, motion carried. Moved by Skarda, seconded by Brown, to approve Abatement Applications 4371, 4383, and 4385 as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the NDDOT Grant amendment for radar and surveillance equipment as presented by Sheriff Johansen. All voting aye, motion carried.

Fintan Dooley and Donny Nelson, Salted Lands Council, presented information to the Board on salt water pills as associated concerns within North Dakota. Nelson stated they are meeting with all 17 oil producing counties and requested to work with McKenzie County to pass a resolution to lead the effort for this project. SA Skarda stated he would work with Dooley on the proposed resolution.

Sandy Rieker and Ron Weber, Heritage Park, requested an additional \$500,000 from McKenzie County for the Heritage Park building project. Rieker presented information on future costs anticipated and estimated to be \$521,000. Rieker also requested assistance from the County on grading and leveling the parking lot. Lawlar requested to see actual bid numbers and not estimates. Moved by Lawlar, seconded by Skarda, to move this request to the JDA for further discussion and a recommendation. Wold stated he felt this was a good project. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the HR budget amendment of \$2,410 for motor vehicle reports for employees who drive as part of the regular duties as presented by HR Director/Risk Manager Norby. All voting aye, motion carried.

HR Director Norby presented an updated procedure for using County resources during emergencies which is to first call the Emergency Manager or Fleet Manger who will then reach out to a commissioner. Norby stated the priority is to act fast but to have a process in place. Moved by Skarda, seconded by Wold, to approve the procedure for using County resources during emergencies as presented. All voting aye, motion carried.

Norby presented Employee Handbook items for Board direction. Board consensus was to request Norby to update the Welcome Letter and bring back to the Board. Discussion was held on holiday pay and aligning the number of hours of holiday pay with the number of hours in a regularly scheduled shift for each employee. Johnsrud discussed the administrative challenges of moving this direction and will reach out to the vendor regarding how this could be best accomplished. Brown stated this is ultimately the direction he would like to see the holiday pay addressed. Board

consensus was to leave the comp time policy as it currently is. Board consensus was to support the Stand By Pay policy as presented. Norby recommended updating the PDQ evaluation to twice a year, January and June, which was supported. Board consensus was to leave the rehire eligibility criteria as currently stands. Norby presented an updated vacation accrual schedule but after discussion this will come back to the Board at a further date as to not have employees move backwards in the schedule as presented. Board consensus was to support Option C in the military leave options presented. Brown stated McKenzie County does have a high cost of living that is unique here and Option C may provide a middle ground and also allow employees to donate time.

Moved by Brown, seconded by Skarda, to approve the early start of spring hours to begin April 1 and end November 1, 2021, as presented by Fleet Manager Kummer. All voting aye, motion carried.

Kummer updated the Board on the CalAmp/GPS System Update. Kummer stated there are currently 37 units left to install the equipment on and that vendors will be hired to install the units on the older equipment as to not damage wiring harnesses.

Moved by Wold, seconded by Skarda, to award the Excavator bid to RDO for a JC300 at \$141,778. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the purchase of the flatbed for \$5,400. Kummer stated there was room in the budget to pay for this purchase. All voting aye, motion carried.

Kummer requested permission to move forward to option a Public Works radio channel. Kummer stated the Sheriff's Office had a used repeater that could be used and this would be a safety benefit for employees. Moved by Skarda, seconded by Brown, to approve the Public Works Channel at a cost of \$3,649 as presented. Kummer stated there was room in the budget for this expense. All voting aye, motion carried.

Discussion was held on possible 2021 road projects. Possible projects included 122<sup>nd</sup> Ave, CR12 and 107<sup>th</sup> Ave, Hawkeye Twp road, Long X road, 2020 Chipseal, and others. Lawlar stated his preference to focus on the bridges that needed to be repaired – are 12 to do this year and an additional 10 in 2022. After discussion the Board consensus was to prioritize the following projects: 2021 bridges (12 structures), CR55, 122<sup>nd</sup> Ave, Hawkeye Township, and Long X Roads.

PWD Kanwar asked for guidance on filling the Road Superintendent position. HR Norby stated there are options including posting immediately internally and externally, filling the position with an interim, or holding off and seeking external candidates. Lawlar favored hiring an interim for consistency and continuity within the department. Kanwar and Norby stated the foremen have recently taken on additional

duties which could change the job duties of the superintendent in the future. Moved by Skarda, seconded by Hystad, to appoint Layton Northrop as the Interim Road Superintendent effective March 28, 2021, and to review the Road Superintendent job description in the next 60-90 days. Brown requested a plan on how and when there would be a full-time person in this position. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve 2 seasonal Road & Bridge workers, 2 seasonal engineer techs, and 1 CWE student. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the filling of the three open and budgeted FTE positions in the Road & Bridge department as requested by Kanwar. All voting aye, motion carried.

Discussion was held on the speed study for 125<sup>th</sup> Ave. Brown stated he had heard from many along the route and they requested the speed be set at 55mph and one person who would like to see it remain at 35mph due to the fast speeds that were already occurring. The Board requested law enforcement occur on that stretch of road and to have deputies patrol 125<sup>th</sup> Ave occasionally. Moved by Wold, seconded by Hystad, to set and post 125<sup>th</sup> Ave at 55mph per the recommendation of the completed speed study. All voting aye, motion carried.

Hystad left the meeting at 4:27 p.m. SA Skarda reported on a notice received regarding the Figure Four Ranch, which will be annexed into the Reservation. Hystad rejoined the meeting at 4:29 p.m.

Johnsrud and Skarda presented a Change Order for the Courthouse Lobby to replace the lobby tiles on the elevator shaft which are in disrepair. Moved by Skarda, seconded by Brown, to approve the Change Order as presented for the Courthouse Lobby. All voting aye, motion carried.

Discussion was held on a public meeting concerning the Dakota Skipper Butterfly and its habitat and biology. Skarda stated she would be interested in learning more about the topic and requested this meeting might be best hosted along with another event and suggested reaching out to the WC Chamber or RRC for upcoming events and opportunities.

Moved by Brown, seconded by Skarda, to approve the Road Shop property resolution as presented and authorize the chairman to sign all closing paperwork. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to authorize the Landfill closure on March 26 for the scale house move as requested. All voting aye, motion carried.

The meeting adjourned at 4:37 p.m. until April 6, 2021, at 9:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
50343	WATFORD CITY PARK DISTRICT	4,000.00
50344	WATFORD CITY/CITY OF	1,404.56
50554	ALEXANDER PARK DISTRICT	3,024.46
50555	ALEXANDER RURAL FIRE DISTRICT	74,131.60
50556	ALEXANDER SCHOOL DIST. #2	1,337,614.38
50557	ALEXANDER TWP.	15,920.78
50558	ANTELOPE CR. TWP.	3,849.70
50559	ARNEGARD PARK DISTRICT	6,267.32
50560	ARNEGARD RURAL FIRE PROTECTION DIST.	37,836.91
50561	ARNEGARD TWP.	55,960.21
50562	ARNEGARD/CITY OF	15,616.21
50563	BLUE BUTTES TWP.	28,278.06
50564	CHARBON TWP.	106,366.86
50565	EARL SCHOOL DIST. #18	13,510.17
50566	ELM TREE TWP.	210,946.67
50567	GRAIL TWP.	28,453.29
50568	GRASSY BUTTE FIRE DISTRICT	14,923.57
50569	HAWKEYE TWP.	206,880.64
50570	HORSE CREEK RURAL FIRE DIST.	4,124.62
50571	HORSE CREEK SCHOOL DIST. #32	29,043.81
50572	KEENE TWP.	56,943.51
50573	MANDAREE SCHOOL DIST. #36	12,836.99
50574	MCKENZIE CO. FIRE PROT. DIST.	642,447.71
50575	MCKENZIE CO. HISTORICAL SOCIETY	36,179.35
50576	MCKENZIE CO. SD#1	10,628,894.45
50577	MCKENZIE SOIL CONS. DIST.	380,398.22
50578	ND STATE TREASURER	204,672.47
50579	NEW TOWN PUBLIC SCHOOL DIST.	204,580.55
50580	NEW TOWN RURAL AMBULANCE DIST.	8,982.55
50581	NEW TOWN RURAL FIRE DEPT.	8,982.55
50582	RANDOLPH TWP.	2,668.46
50583	RIVERVIEW TWP.	25,419.60
50584	SIOUX IRRIGATION DISTRICT	11,194.10
50585	SIOUX TWP.	17,532.85
50586	SIOUX-YELLOWSTONE RURAL FIRE DIST.	25,886.09
50587	TRI TWP	17,892.04
50588	TWIN VALLEY TWP.	77,515.27
50589	UPPER MISSOURI DIST. HEALTH UNIT	209,394.25
50590	WATFORD CITY MUNICIPAL AIRPORT	42,144.05
50591	WATFORD CITY PARK DISTRICT	669,175.68
50592	WATFORD CITY/CITY OF	1,847,713.28
50593	WILLISTON FIRE PROTECTION DISTRICT	6,541.04
50594	WILLISTON VECTOR CONTROL DIST.	141.49

50595	YELLOWSTONE PUMPING IRRIG. DISTRICT	116.58
50596	YELLOWSTONE SCHOOL DISTRICT #14	434,800.55
50597	YELLOWSTONE TWP.	83,683.54
50598	WATFORD CITY/CITY OF	8,370.74
234040	ACME TOOLS	5,583.09
234041	ADVANCED BUSINESS METHODS	1,345.61
234042	ALLEGIANCE COBRA SERVICES, INC.	195.50
234043	ALLIED 100 LLC	8,005.00
234044	AMAZON CAPITAL SERVICES	1,122.10
234045	AMERICAN LEGION	62.00
234046	AMERICAN SOLUTIONS FOR BUSINESS	38.79
234047	ANDERSON/CURTIS J & MERTONT	2,451.34
234048	ANOVA FAMILY HEALTH CENTER	1,388.00
234049	AQUA CHEM	1,315.00
234050	ARMOR INTERACTIVE	3,684.12
234051	AXON ENTERPRISES INC	255.00
234052	BAKER & TAYLOR	780.96
234053	BALCO UNIFORM COMPANY, INC.	388.49
234054	BASIN TOWIN LLC	325.00
234055	BEICEGEL STATION	305.30
234056	BIGHORN DEVCO LLC	1,004.85
234057	BOB BARKER COMPANY INC	154.35
234058	BOLKEN/DOUGLAS	3,155.00
234059	BORDER STATES ELECTRIC	2,570.04
234060	BOSS OFFICE & COMPUTER PRODUCTS	3,708.46
234061	BOWMAN/CITY OF	553.00
234062	C & D WATER SERVICES	25.50
234063	C.E. BROOKS & ASSOCIATES,P.C.	1,904.30
234064	CDW-G GOVERNMENT	509.25
234065	CHARLIE'S SERVICE, LLC	201.06
234066	CHARM-TEX,INC.	79.90
234067	CHRISTIANSON/MISTY	17.50
234068	CIM SANITARY TECH	7,500.00
234069	CODE RED TOWING LLC	125.00
234070	CONNECT INTERIORS LLC	35,259.98
234071	CPS TECHNOLOGY SOLUTIONS	1,500.00
234072	CRAIG'S SALES-SERVICE-RENTAL	141.30
234073	DAKOTA FIRE EXTINGUISHERS	940.00
234074	DAWA DEVELOPMENT, LLC	572.50
234075	DIRTY BIRDS, LLC	1,140.00
234076	DTE,INC.	1,268.90
234077	EBSCO INFORMATION SERVICES	859.49
234078	ECOLAB PEST ELIMINATION DIV.	364.00
234079	EIDE BAILLY	8,400.00
234080	FASTENAL COMPANY	219.37
234081	FERGUSON WATERWORKS	182.44
234082	FICKEN/MICHAEL	135.00
234083	FIRST INTERNATIONAL BANK & TRUST	3,344.70
234084	FRED PRYOR SEMINARS	1,393.00

234085	FULKERSON FUNERAL HOME-SIDNEY	750.00
234086	GARMANS FLOORING	19,131.06
234087	GFS ENTERPRISE CORPORATION	15,000.38
234088	GLOBAL EQUIPMENT COMPANY INC	1,110.00
234089	GLOCK, INC.	250.00
234090	GRAINGER	1,514.06
234091	HDR ENGINEERING, INC	15,070.62
234092	HEALTHCARE ENVIRONMENTAL SERVICE LLC	128.60
234093	HECK BUILT LLC	484.00
234094	HEGGEN EQUIPMENT CO.	120.46
234095	HELLANDSAAS/MARCIA	134.27
234096	HOFFMAN/AUSTIN D	35.00
234097	HOME OF ECONOMY	165.97
234098	HORIZON RESOURCES	61.00
234099	HUMANITY INC	720.00
234100	INFORMATION SYSTEMS CORP.	35,578.00
234101	JOHNSON & SUNDEEN	5,575.00
234102	JOHNSRUD/ERICA	265.10
234103	KLJ ENGINEERING, LLC	21,421.50
234104	KOTANA COMMUNICATIONS, INC.	596.79
234105	LAQUINTA INN & SUITES	86.40
234106	LEO/DEVAN	128.80
234107	LUND OIL, INC.	2,173.60
234108	LUPINE CONSTRUCTION, INC	2,100.00
234109	MARCO TECHNOLOGIES LLC	535.62
234110	MATTHEWS-KASNER/MAXWELL	135.00
234111	MCKENZIE CO. AMBULANCE SERVICE	10,548.96
234112	MCKENZIE CO. FARMER	1,149.21
234113	MCKENZIE CO. MOTOR VEHICLE BRANCH	23.00
234114	MCKENZIE COUNTY HEALTHCARE SYSTEMS	13,565.16
234115	MCKENZIE COUNTY LANDFILL	758.68
234116	MCKENZIE COUNTY ROAD & BRIDGE	2,899.95
234117	MEDLINE INDUSTRIES, INC	72.87
234118	MENARD, INC.	64.89
234119	MOODY'S INVESTORS SERVICE, INC.	1,000.00
234120	MORAN/ZACKARY S	17.50
234121	MOUNTAIN PLAINS LLC	18,724.00
234122	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	160.00
234123	ND ASSN. OF COUNTIES	63.00
234124	ND DEPT.OF CORRECTIONS & REHABILITATION	150.00
234125	ND SAFETY COUNCIL, INC.	1,936.47
234126	ND TOWNSHIP OFFICERS ASSN.	2,500.00
234127	NDBOA	30.00
234128	NDCCAA	100.00
234129	NEHRING LAW OFFICE	927.50
234130	NELSON AUTO CENTER	78,012.68
234131	NELSON INTERNATIONAL	353.77
234132	NORTH DAKOTA GUARANTY & TITLE CO	50,000.00
234133	NORTHERN HEAVY DUTY TRUCK PARTS	2,090.90

234134	NOVA FIRE PROTECTION, INC.	515.00
234135	O K IMPLEMENT CO.	5,485.70
234136	O.K. TIRE STORE, INC	89.95
234137	PRO AUTO BODY, LLC	969.12
234138	R.E.D., LLC	999.37
234139	RDO EQUIPMENT CO. - FARGO	1,932.58
234140	RED ROCK FORD	1,094.57
234141	REDWOOD TOXICOLOGY LAB, INC.	917.93
234142	SANFORD HEALTH	95.77
234143	SCOFIELD/JESSIE	5,933.00
234144	SEA CHANGE PRINTING & MARKETING SRV.LLC	274.14
234145	SMALL BUSINESS DEVELOPMENT CENTER	25,000.00
234146	SRF CONSULTING GROUP, INC	1,470.29
234147	STEIN'S INC.	1,965.44
234148	STUART/KARI A	14.20
234149	SUMMIT FOOD SERVICE, LLC	8,139.54
234150	SWANSON/ANDREW J	52.50
234151	SWIGART/CHANTEL	35.00
234152	SYNDICATE SAFETY & OILFIELD SUPPLIES	555.00
234153	TASC-CLIENT SERVICES	1,963.41
234154	TITANIUM PLUMBING	187.58
234155	ULINE	1,367.55
234156	VANGUARD APPRAISALS INC.	2,000.00
234157	WATFORD CITY LUMBER	12.02
234158	WESTLIE MOTOR CO.	2,671.90
234159	WESTLIE TRUCK CENTER	134.25
234160	WOLD/KIRK	283.49
234161-234175	PAYROLL - MARCH 5, 2021	817,256.07
234176	ALEXANDER/CITY OF	116.00
234177	ARMSTRONG SANITATION	592.45
234178	CENTURY LINK	26.68
234179	CONSOLIDATED TELCOM	98.08
234180	INFORMATION TECHNOLOGY DEPT.	6,282.25
234181	LYREC	120.18
234182	MCKENZIE COUNTY RURAL WATER	104.48
234183	MCKENZIE ELECTRIC CO-OP INC.	8,115.76
234184	MONTANA DAKOTA UTILITIES CO.	28,771.02
234185	NEMONT	28.50
234186	RESERVATION TELEPHONE CO-OP	10,249.79
234187	SOUTHWEST WATER AUTHORITY	50.00
234188	VERIZON/ACCT 342033315-01	3,403.35
234189	VERIZON/ACCT 842030146-01	4,344.63
234190	WATFORD CITY WATER DEPT./CITY OF	4,418.71
234191	ALEXANDER/CITY OF	13,082.67
234192	GARRISON DIVERSION CONSERVANCY DIST.	190,199.59
234193	L. YELLOWSTONE IRRIG. DIST. #2	290,809.46
234194	MCKENZIE CO. AMBULANCE SERVICE	294,532.69
234195	YELLOWSTONE SCHOOL DISTRICT #14	845.26
234196	ACME TOOLS	1,310.40

234197	ADVANCED BUSINESS METHODS	384.38
234198	ADVANCED ENG. & ENVIRON. SERV., LLC	57,071.00
234199	AGRI INDUSTRIES, INC.	351.90
234200	ALICE TRAINING INSTITUTE LLC	1,390.00
234201	ALLEGRA OF BOZEMAN	111.63
234202	AMAZON CAPITAL SERVICES	3,850.62
234203	AMERICAN WELDING & GAS	31.93
234204	ANOVA FAMILY HEALTH CENTER	4,162.00
234205	ARCORO HOLDINGS CORP	11,640.00
234206	ARMOR INTERACTIVE	35,850.42
234207	ASPHALT ZIPPER	6,765.50
234208	ASTRO-CHEM LAB, INC.	100.00
234209	AUTO VALUE	139.98
234210	AVI SYSTEMS, INC.	210.00
234211	BADLANDS HARDWARE	1,400.94
234212	BAKER & TAYLOR	3,545.01
234213	BALCO UNIFORM COMPANY, INC.	4,624.29
234214	BECKER/BARBARA J.	500.00
234215	BEK CONSULTING, LLC	8,587.50
234216	BLUE SHIELD TACTICAL SYSTEMS LLC	640.00
234217	BORDER STATES ELECTRIC	130.06
234218	BOSS OFFICE & COMPUTER PRODUCTS	831.41
234219	BRADY'S ROADSIDE SERVICE	1,150.00
234220	BUTLER MACHINERY COMPANY	56.16
234221	C & D WATER SERVICES	100.00
234222	C.E. BROOKS & ASSOCIATES,P.C.	7,316.50
234223	CARON COMPACTOR CO.	34,980.00
234224	CDW-G GOVERNMENT	153.12
234225	CERTIFIED POWER. INC	1,171.62
234226	CHERREY'S PROPANE	2,715.00
234227	CJJ LLC	1,684.82
234228	CORE & MAIN	26,356.83
234229	COUNTIES PROVIDING TECHNOLOGY	2,947.03
234230	CROSS/ROBERT	39.20
234231	D & J EQUIPMENT SALES & SERVICE,LLC	1,787.90
234232	DAKOTA SUPPLY GROUP	2,556.82
234233	DONE RIGHT THE FIRST TIME	504.00
234234	DOOLEY ENTERPRISES, INC.	11,584.00
234235	ECOLAB PEST ELIMINATION DIV.	535.61
234236	FARMERS UNION OIL COMPANY	31,336.05
234237	FASTENAL COMPANY	430.66
234238	FCI CONSTRUCTORS, INC.	113,362.48
234239	FERGUSON WATERWORKS	1,045.34
234240	FIRST INTERNATIONAL BANK & TRUST	1,925.00
234241	FIRST INTERNATIONAL INSURANCE	3,564.00
234242	FLECK/WILLIAM	100.80
234243	FULKERSON FUNERAL HOME-SIDNEY	2,900.00
234244	G & G GARBAGE LLC	450.00
234245	GARMANS FLOORING	4,794.00



234246	GLOCK, INC.	500.00
234247	GRAFIX SHOPPE	4,170.33
234248	GRAYBAR	150.04
234249	HDR ENGINEERING, INC	24,073.75
234250	HECK BUILT LLC	840.00
234251	HEGGEN EQUIPMENT CO.	110.72
234252	HEPPER/EVA	68.32
234253	HILL ENTERPRISES	1,938.68
234254	HONSTEIN/MARK	300.48
234255	HYSTAD/CRAIG	10.19
234256	INTERACTIVE DATA, INC	50.00
234257	IRWIN/JOHN	126.00
234258	JOHNSRUD/ANN	2,942.50
234259	KANWAR/SUHAIL	250.00
234260	KOTANA COMMUNICATIONS, INC.	292.50
234261	KUMMER'S PUMPING	400.00
234262	LANE/SHARON	29.38
234263	LAQUINTA INN & SUITES	86.40
234264	LEO/DEVAN	197.68
234265	LINK COMPUTER CORPORATION	575.25
234266	LITTLE MAC PLUMBING LLC	660.00
234267	LUND OIL, INC.	6,848.31
234268	LUPINE CONSTRUCTION, INC	3,031.50
234269	LYLE SIGNS INC.	3,890.94
234270	MCCODY CONCRETE PRODUCTS, INC	45.00
234271	MCKENZIE CO. AMBULANCE SERVICE	14,634.75
234272	MCKENZIE CO. FARMER	103.45
234273	MCKENZIE CO. HEALTHCARE SYSTEMS	121.53
234274	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	30,000.00
234275	MCKENZIE CO. MOTOR VEHICLE BRANCH	19.50
234276	MCKENZIE COUNTY RURAL WATER	1,415.19
234277	MCKENZIE ELECTRIC CO-OP INC.	59,777.81
234278	MEDLINE INDUSTRIES, INC	137.02
234279	MENARD, INC.	141.52
234280	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	3.42
234281	MONTANA DAKOTA UTILITIES CO.	125.33
234282	MORAN/ZACKARY S	57.00
234283	NAGEL/BRYAN	100.00
234284	ND DEPARTMENT OF HEALTH	357.51
234285	ND EMERGENCY MANAGEMENT ASSN.	80.00
234286	ND HOUSING FINANCE AGENCY	1,000.00
234287	ND OFFICE OF THE ATTORNEY GENERAL	3,695.00
234288	NDBOA	215.00
234289	NDGS LLC	3.49
234290	NEHRING LAW OFFICE	140.00
234291	NELSON AUTO CENTER	52,519.02
234292	NELSON CONTRACTING CO.	459.00
234293	NORMAN/THOMAS	300.17
234294	NORTH DAKOTA ONE CALL	80.25

234295	NORTHWEST PIPE FITTINGS, INC	188.97
234296	NOVAK/LARRY	34.72
234297	O K IMPLEMENT CO.	1,197.30
234298	O.K. TIRE STORE, INC	24,408.89
234299	OLSON/JEREMY	40.32
234300	PAYSTUBZ	1,482.17
234301	PETERBILT OF FARGO	2,632.78
234302	PHARMCHEM. INC.	571.00
234303	PPCT/HUMAN FACTOR SCIENCE	704.43
234304	PRAXAIR	654.14
234305	PRO AUTO BODY, LLC	510.78
234306	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	1,695.00
234307	PROTECTION SYSTEMS, INC	670.00
234308	QUADIENT FINANCE USA, INC.	2,000.00
234309	QUADIENT LEASING USA, INC.	1,039.26
234310	RAMKOTA HOTEL	86.40
234311	RDO EQUIPMENT CO. - FARGO	6,875.10
234312	RECORD KEEPERS LLC	98.00
234313	RESERVATION TELEPHONE CO-OP	419.03
234314	ROLFSRUD/JOHN	40.32
234315	SAX MOTOR CO	161.84
234317	SINCLAIR CYBERNETICS, LLC	3,475.23
234318	SIRCHIE ACQUISITION COMPANY, LLC	229.90
234319	SNOW-WHEEL SYSTEM	8,965.48
234320	SOLID WASTE ASSN. OF NORTH AMERICA	250.00
234321	SRF CONSULTING GROUP, INC	10,069.55
234322	STEIN'S INC.	4,826.59
234323	SUMMIT FOOD SERVICE, LLC	7,804.79
234324	THE SIDWELL COMPANY	9,542.50
234325	THOMSON REUTERS-WEST	908.86
234326	TITANIUM PLUMBING	777.70
234327	TRACTOR & EQUIPMENT CO.	4,451.84
234328	TRADE READY, INC	30,000.00
234329	TRUTECH TOOL, LTD.	2,250.00
234330	ULTEIG	264.00
234331	UNIFORM CENTER	1,289.92
234332	UNITED QUALITY COOPERATIVE	1,175.89
234333	US BANK NA DBA VOYAGER FLEET SYSTEMS	15,339.52
234334	VALLI INFORMATION SYSTEMS, INC	682.71
234335	VILLAGE FAMILY SERVICE CENTER/THE	6,180.00
234336	VILLANUEVA/FITZ WILLIAM M	8.55
234337	VOGEL LAW FIRM	161.00
234338	WATCHGUARD VIDEO	515.00
234339	WATFORD CITY LUMBER	97.76
234340	WAWSA	103,354.95
234341	WESTLIE MOTOR CO.	13,490.24
234342	WILLISTON COUNCIL OF AGING	14,647.00
234343	WOLF RUN VILLAGE	1,299,129.00
234344	WOLF RUN VILLAGE INC	7,510.30

234345	ZERO9 SOLUTIONS LTD	412.05
234346	3D SPECIALTIES, INC.	2,230.77
234347-234364	PAYROLL - MARCH 19, 2021	796,715.67

**OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS  
MCKENZIE COUNTY, NORTH DAKOTA**

**April 6, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 6, 2021. Present: Commissioners Joel Brown, Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda.

At 8:00 a.m. MCWRD Director Shaffer provided the Board information on the historical and future County Water Projects.

Chairman Lawlar called the meeting to order at 9:00 a.m. Skarda requested to add the low-water ramp at Tobacco Gardens to the agenda. Lawlar requested to add Lucas Graf for a fire update to the agenda. SA Skarda requested to add a quit claim deed to the agenda. Moved by Hystad, seconded by Brown, to approve the agenda with the addition of the Tobacco Gardens low-water ramp, Lucas Graf, and a quit claim deed. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the March 2021 Minutes as presented. All voting aye, motion carried.

Skarda requested to pull the SRF Consulting bill from the bill batch due to question on the approved contract amounts. Moved by Skarda, seconded by Wold, to approve the bills as presented with the exception of the bill to SRF Consulting for \$10,832.30. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Commission Consent Agenda Items 1, 2, and 4 as presented and to pull Item 3 for discussion. All voting aye, motion carried. Items approved: 1. Set Public Hearing Date for Abatements 4354, 4373-4376 – April 20, 2021 at 2:00 p.m.; 2. Approve Gaming Site Authorization – Sweet Crude Travel Center by American Legion Post 91; 4. Approve Sick Leave Donation Request – J. Scelzi.

Discussion on Item 3: Approve Road Maintenance Agreements – T. Transtrom; E. & S. Prestangen; L. Monson; J. Monson; S. Saylor was held. Skarda noted that one road maintenance agreement had an incorrect notary date and requested all employees who function as notaries be reminded to check all information before completing the notarial act. Moved by Skarda, seconded by Wold, to approve the Road Maintenance Agreements for T. Transtrom, Prestangen, J. Monson, and S. Saylor as presented and to return the agreement for L. Monson for correction and resubmission. All voting aye, motion carried.

Jerry Samuelson, Veterans Park, requested \$830,000 in County funds to finish the Watford City Veterans Park project. Moved by Hystad, seconded by Skarda, to approve \$830,000 from the Commission Special Projects line item for the Veterans Park project and authorize the chairman to sign the JPA. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to approve the hiring of 16 seasonal workers for the Weed Control Department. Higgins stated several will be rehires. All voting aye, motion carried.

Emergency Manager Jappe requested to do a security assessment of the County buildings. Moved by Brown, seconded by Hystad, to authorize EM Jappe to work with the security assessor on physical security assessment of all County-owned buildings. All voting aye, motion carried.

Jappe requested to build up and Emergency Operations Center (EOC). Jappe requested to use part of the Yellowstone Room in the Courthouse and add fold-down desks and equipment. Skarda stated she appreciated the information but was concerned equipment (radios, computers, etc.) would not be properly maintained and would not function when needed. Skarda stated the last time an EOC was put together tables and computers were used by the people in the EOC and it seemed to work well. Jappe stated she wanted everything set up in advance. Lawlar suggested using empty cubicles at the Public Works Building as that would also have better highway access.

Jappe requested to use the radio reimbursement to purchase additional radios for fire departments. Jappe stated the reimbursement would be approximately \$65,000. Moved by Skarda, seconded by Wold, to authorize a budget amendment of \$65,000 for the purchase of radios using the reimbursement funds and to direct Jappe to work with SA Skarda on joint powers agreements for all radios that have been provided to other political subdivisions to date. SA Skarda stated value of radios is over \$1,000 and requires a JPA to transfer this County-purchased property. All voting aye, motion carried.

P&Z Director Huus stated he had notified NDDEQ that McKenzie County wished to comment on the Republic LLC application. Huus stated an amended CUP is needed for the project. NDDEQ is holding a public meeting on April 14<sup>th</sup> concerning this project.

Moved by Skarda, seconded by Hystad, to approve the waiver of building permit fees for the Landfill Scalehouse Building project. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4382 and 4384. No persons from the public were present. Moved by Brown, seconded by Wold, to approve Abatement Applications 4382 and 4384 as presented. All voting aye, motion carried.

The Board wanted to recognize positive occurrences in departments and thanked MCCF for meeting of the mission of the Correctional Facility, two employees (Taylor and Kris) in MCWRD for responding to a water outage in Arnegard, all fire crews who have responded to recent fires, and all County departments and personnel who assisted with the recent fire events.

Moved by Skarda, seconded by Wold, to approve the equipment request from Road & Bridge for a bat wing mower from Border Plains at a cost of \$26,700.00 as presented. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve the equipment request from Road & Bridge for a seed drill from Titan Equipment, Dickinson, at a cost of \$16,688.00 as presented. All voting aye, motion carried.

Lawlar reported he had been contacted by the Sportsman Club about storing millings from the airport expansion project that were being donated to the Sportsman Club. Interim Road Superintendent Northrop stated there are approximately 45,000 yards of the millings with 5,000 being held for the Sportsman Club. Northrop stated he is testing the material to fill in road soft spots and will report back on the success of the test.

Moved by Skarda, seconded by Brown, to approve and haul two side dumps of gravel to Tobacco Gardens for the low water ramp. All voting aye, motion carried.

Wold discussed the possibility of adding water trucks to the fleet and asked Kummer to look into costs. Kummer stated he had found truck/trailers used at a cost of \$30-35,000 that would hold 4,000 gallons. Northrop stated these trucks could also be used on other County projects. SA Skarda requested this item be researched and brought back to the next meeting.

USFS District Ranger Graf updated the Board on the Horse Pasture Fire. Graf asked if the County would consider closing the Long X Road from Highway 85 to the CCC Camp as a safety concern until the CCC Camp was reopened. Moved by Lawlar, seconded by Skarda, to close the Long X Road from Highway 85 to the CCC camp as requested by District Ranger Graf and reopen the road when the CCC camp reopens. All voting aye, motion carried.

Moved by Skarda, seconded by Brown, to authorize the advertising of bids for 12 box culverts. All voting aye, motion carried.

Discussion was held on the request to store grain and graze the property owned by the County in Alexander. SA Skarda asked for an indemnification agreement with the renter if approved. Hystad will work with W. Aasen. Board consensus was to add this to unfinished business at the next meeting.

Moved by Skarda, seconded by Hystad, to reconsider the motion to move the Motor Vehicle kiosk to Cashwise. Johnsrud reported Cashwise had failed the requirements test as determined by the State's vendor. Moved by Hystad, seconded by Wold, to approve the Motor Vehicle Kiosk placement at Home of Economy as recommended by the State's vendor. All voting aye, motion carried. Moved by Skarda, seconded by Brown, to approve the NDDOT contract amendment for the kiosk services as presented. All voting aye, motion carried.

Discussion was held on the County Spokesperson/Public Relations Director position. Johnsrud gave the historical update of the position, which was held by S. Buck in 2017. Ms. Buck was appointed by the Board in June 2017 and resigned her position in November 2017. Since that time the Board has not appointed a new PR Director. Moved by Brown, seconded by Wold, to decline appointment a County PR Director at this time. All voting aye, motion carried.

Moved by Brown, seconded by Wold, to approve the Quit Claim Deed to Shane Heggen as presented by SA Skarda and authorize the chairman to sign. All voting aye, motion carried.

Chairman Lawlar asked for a motion to close the meeting and enter into Executive Session for attorney consultation on the Novak Junkyard Litigation pursuant to NDCC § 44-04-19.1. Moved by Skarda, seconded by Brown, to enter into Executive Session for attorney consultation. Roll call vote: Wold, aye; Skarda, aye; Lawlar, aye; Hystad, aye; Brown, aye. Motion carried.

Executive Session began at 11:17 a.m. and was attended by Commissioners Lawlar, Skarda, Wold, Hystad, and Brown; State's Attorney Skarda, Auditor/Treasurer Johnsrud; P&Z Director Huus, Code Enforcement Officer Kimpel, and P&Z Attorney Johnson.

Executive Session was adjourned at 11:46 a.m. The public was invited to return to the meeting room and the meeting returned to open session.

Moved by Brown, seconded by Skarda, to follow the advice of counsel on the Novak Junkyard Litigation. All voting aye, motion carried.

The meeting recessed at 11:47 a.m. until April 20, 2021, at 1:00 p.m.

### **April 20, 2021**

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on April 20, 2021. Present: Commissioners Joel Brown (by phone), Clint Wold, Craig Hystad, Howdy Lawlar, and Kathy Skarda. Also present Auditor/Treasurer

Johnsrud and State's Attorney Skarda. Chairman Lawlar called the meeting to order at 1:00 p.m.

Moved by Skarda, seconded by Hystad, to approve the agenda with the addition of the Boat Ramp at Tobacco Gardens. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Treasurer Report for the period ending March 31, 2021, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Commission Consent Agenda Items 1 through 5 as presented. All voting aye, motion carried. Items approved: 1. Approve Gaming Site Authorization – Long X Saloon (Dunn County Fair Association) 2. Approve Gaming Site Authorization – WC Aerie Number 3545 Fraternal Order of Eagles; 3. Out of State Training/Travel – MCSO Deputies Kidd and Swigart – August 9-13, 2021 in Stuart, IA – Advanced SRO and Adolescent Mental Health Trainings; 4. Set Public Hearing Date for Abatement Application 4372 – May 4, 2021 @ 10am CT; 5. Sick Time Donation – I. Ahmed.

Moved by Skarda, seconded by Hystad, to approve the Planning & Zoning Consent Agenda Items 1 through 6 as presented. All voting aye, motion carried. Items approved: 1. Airport Protection Overlay District-Ordinance Amendment Planning & Zoning recommend approval of the Airport Protection Overlay District Ordinance Amendment to the County Commission. Adopt the findings and conditions as provided in the staff report.; 2. Jerry Shae #045-18CUP-RBW The Applicant is requesting a Reclamation Bond Waiver to remove the Reclamation Bond requirement from the required conditions of Conditional Use Permit #045-18CUP, which was for the construction of an earthen pond. Planning & Zoning recommend approval of #045-18CUP-RBW Jerry Shae to the County Commission. Adopt the findings and conditions as provided in the staff report. 3. Craig Wahlstrom #01-21CUP The applicant wishes to divide his 114.02 acres in unorganized township 151N, R101W, S6 in order to sell the piece he deems as not suited for agriculture purposes as a residential, single family 35.74 acre lot. This will result in 3 parcels. Parcel 1 is 40 acres and will continue to be farmed. Parcel 2 is 35.74 acres and will be considered a residential parcel. Parcel 3 is 38.28 acres and will continue to be farmed. Planning & Zoning recommend approval of #01-21CUP Craig Wahlstrom to the County Commission. Adopt the findings and conditions as provided in the staff report. 4. Kelly & Rachel Dewhirst #02-21CUP A hunting lodge was first established on this property in 1998. In 2001 an additional hunting lodge was added. The applicants wish to add up to four (4) additional hunting lodges to the property, scattered about for privacy over the 157.01 acres. The lodges are Amish built, prefabricated units with kitchen and bath placed on a concrete foundation. This Conditional Use will change the non-conforming use of the existing lodges to conforming use. Planning & Zoning recommend approval of #02-21CUP Kelly



& Rachel Dewhirst to the County Commission. Adopt the findings and conditions as provided in the staff report. 5. Termination of #15-20CUP Bison Compression Station Termination of CUP #15-20 Bison Compression Station is due to the fact that McKenzie County does not have jurisdictional authority to require a Conditional Use Permit for this facility. Planning & Zoning recommend approval of Termination of #15-20CUP Bison Compression Station to the County Commission. Adopt the findings and conditions as provided in the staff report. 6. P&Z Board Application Selection Criteria - Planning & Zoning recommend approval of P&Z Board Application Selection Criteria to the County Commission. Adopt the findings and conditions as provided in the staff report.

USFS District Ranger Graf provided an update on the recent Horse Pasture Fire. Graf stated the fire is out and thanked all who assisted. Graf stated an After Action Review is being planned but no date has been set.

Moved by Skarda, seconded by Hystad, to approve the Landfill Household Hazardous Waste and E-Waste even on August 28, 2021, as presented, not to exceed \$25,000. All voting aye, motion carried.

Landfill Operations Supervisor Collison informed the Board that no bids were received for the fuel island project. The project will be revised and rebid in the future.

Moved by Skarda, seconded by Wold, to approve the Landfill Shop Change Order #8 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to authorize the request for quotes for a new pickup in the MCWRD with a trade-in. All voting aye, motion carried.

Interim Road Superintendent Northrop reported the fencing and top soil issues on CR37 have been resolved.

Moved by Skarda, seconded by Hystad, to authorize the State's Attorney to work on a contract with Will Aasen to rent the grain bins and grazing at the Alexander Shop property for \$750 annually. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to appoint Kathy Skarda to the Watford City Vector Board. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Hillside Court HUD-required paperwork as presented. All voting aye, motion carried.

Discussion was held on the Burn Ban. Board consensus was to leave the Burn Ban as it currently stands. EM Jappe stated she is willing to assist citizens with the completion of burn ban permit if needed.

At 2:00 p.m. a public hearing was held on Abatement Applications 4354 and 4373-4376. No members of the public were present. Moved by Hystad, seconded by Wold, to approve Abatement Applications 4354 and 4373-4376 as presented. All voting aye, motion carried.

Tom Novak discussed with the Board his junkyard and the pending litigation with the County. Novak stated he is willing to work with the County and requested County assistance. P&Z Attorney Johnson stated the next court date in the case is May 14. Johnson stated the Court is likely to support an agreement that is put forth by both parties if consensus can be achieved. Discussion was held regarding items remaining on the property. Lawlar stated he requested to see progress from Novak on the cleanup before the next Board meeting. Code Enforcement Officer Kimpel will take additional photos of the site and provide them to the Board for May 4.

Johnsrud and Rachel Mount, Driver's License Division Operations Manager, discussed an amendment to the Driver's License Division for continued services at the Courthouse the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of each month for the period of either 1 or 2 years. Board consensus was to move forward with a 2 year contract. Mount will provide the amendment for Board review and action at the May 4 meeting.

Moved by Skarda, seconded by Hystad to set the Fairground project budget to \$40M, excluding the land purchase and infrastructure costs to the site. Discussion was held on management and operations of the project with the Fair Board. All voting aye, motion carried.

MCWRD Director Shaffer discussed possible sewer options for the Fairgrounds project and that there was a possibility of some grant funds for the project. Shaffer supported a study to analyze the options for the project. Moved by Skarda, seconded by Wold, to approve the \$8500 sewer study cost and to authorize the use of a County backhoe as needed for the soil analysis. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the Planning & Zoning PUD Application and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to appoint Jeff Shaffer to the Fairgrounds project building committee. All voting aye, motion carried.

Discussion was held on updates to the County Employee Handbook. HR Director Norby asked for Board direction on several items. The Board approved the welcome letter. The Board supported matching holiday pay hours with regular scheduled shifts of employees. The Board supported the proposed vacation accrual schedule with modifications to the 0-5 year schedules. Discussion was held on military leave and the Board supported 12 weeks of leave fully paid by the County plus an additional 90 days of time to be paid based on donation of time from other employees.

Norby stated she will incorporate these into the Handbook draft and plans to bring it back to the Board for approval at their next meeting.

Moved by Skarda, seconded by Hystad, to approve the remote work request of the Veterans Service Officer as needed through May 4. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to approve the Quit Claim Deed for Long Drive and Mulligan Ave as presented and authorize the chairman to sign. All voting aye, motion carried.

Discussion was held on the 41<sup>st</sup> St bids in Hawkeye Township. Brady Bertram, Brosz Engineering, presented the bids and stated 9 competitive bids were received. Lawlar and Hystad addressed concerns with improvements to the road beyond the low water crossing. Lawlar stated Keene Township has no plans to improve their portion of the road and was concerned with the cost needed to improve a road that was not heavily travelled. Skarda stated she was also concerned with the cost to improve a road when the neighboring township was not going to connect to it. Board consensus was for Hawkeye Township and Andy Mogen to come back and discuss the project with the Board.

Moved by Skarda, seconded by Wold, to approve the Fleets Part Technician position backfill as requested. All voting aye, motion carried.

Moved by Wold, seconded by Brown, to approve internal applications for the Shop Foreman position. Kummer stated this position would be a working foreman. All voting aye, motion carried.

Fleet Manager Kummer discussed with the Board used poly tanks that could be used for water and place in County owned dump trucks. The cost is \$5700 for three tanks. Kummer stated pumps and other equipment would be needed to make these tanks usable with a total cost to be up and running about \$5,000 for each tank. Moved by Hystad, seconded by Skarda, to purchase three used poly tanks from Power Fuels for \$5700 as presented. All voting aye, motion carried.

Kummer presented information on the purchase of a used frac tank that could be used to store water at the Public Works Shop. Lawlar expressed concern about storing water in a frac tank for long periods of time. Kummer and Northrop stated it would be short term storage. The Board requested Kummer obtain additional quotes on tanks and bring back for further discussion.

Brooks Kummer, landowner on CR37, discussed the Hoffmann Spring on CR37 with the Board. Kummer stated the spring is no longer providing water to the Hoffmann farm and requested to get it repaired. Northrop is working with Kummer on the issue.

Moved by Skarda, seconded by Hystad, to approve the Civil Science contract of \$149,700 for engineering of the 122<sup>nd</sup> Ave NW Road Reconstruction project. The County crews will do the work on the project. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to allow PWD Kanwar and HR Director Norby to fill the Road Superintendent, Dirt Foreman, and operator position as presented. No new FTEs will be added to the department. All voting aye, motion carried.

Moved by Brown, seconded by Hystad, to allow KLJ to draft the FLAP grant application as a pro-bono service. Brown asked if there was a requirement to award KLJ the contract when the project was bid. Kanwar stated there was nothing binding that would require KLJ be awarded the contract. All voting aye, motion carried.

PWD Kanwar provided the 2020 Construction Annual Report to the Board.

Discussion was held on the Tobacco Gardens boat ramp. Northrop stated there was some concrete that needed to be hauled away. Board consensus was for the County to haul away the concrete as needed.

Northrop requested permission for County employees and equipment to build and restore the fairgrounds for an upcoming derby at the request of the Fair Board. Board consensus was to provide this service and requested Northrop handle the organization.

Moved by Wold, seconded by Hystad, to authorize the purchase of alcoholic beverages for the upcoming Sheriff's Office SFST training courses. All voting aye, motion carried.

The meeting adjourned at 4:57 p.m. until May 4, 2021, at 8:00 a.m.

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Erica Johnsrud, Auditor/Treasurer

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Howdy Lawlar, Chairman

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Amount</u>
51027	WATFORD CITY/CITY OF	2,322.48
51028	ALEXANDER PARK DISTRICT	516.95
51029	ALEXANDER RURAL FIRE DISTRICT	72,387.17
51030	ALEXANDER SCHOOL DIST. #2	1,057,324.24
51031	ALEXANDER TWP.	45,468.29
51032	ANTELOPE CR. TWP.	3,809.43
51033	ARNEGARD PARK DISTRICT	385.89
51034	ARNEGARD RURAL FIRE PROTECTION DIST.	15,011.70
51035	ARNEGARD TWP.	22,952.52

51036	ARNEGARD/CITY OF	769.01
51037	BLUE BUTTES TWP.	64,743.94
51038	CHARBON TWP.	11,053.29
51039	EARL SCHOOL DIST. #18	28,273.34
51040	ELM TREE TWP.	19,690.21
51041	GRAIL TWP.	8,242.73
51042	GRASSY BUTTE FIRE DISTRICT	628.48
51043	HAWKEYE TWP.	3,406.32
51044	HORSE CREEK RURAL FIRE DIST.	7,379.03
51045	HORSE CREEK SCHOOL DIST. #32	65,214.50
51046	KEENE TWP.	7,455.70
51047	MANDAREE SCHOOL DIST. #36	4,430.15
51048	MCKENZIE CO. FIRE PROT. DIST.	114,247.25
51049	MCKENZIE CO. HISTORICAL SOCIETY	8,816.11
51050	MCKENZIE CO. SD#1	2,109,565.91
51051	MCKENZIE SOIL CONS. DIST.	92,113.07
51052	ND STATE TREASURER	60,443.84
51053	NEW TOWN PUBLIC SCHOOL DIST.	81,088.90
51054	NEW TOWN RURAL AMBULANCE DIST.	29.56
51055	NEW TOWN RURAL FIRE DEPT.	29.56
51056	RANDOLPH TWP.	2,790.07
51057	RIVERVIEW TWP.	45,687.26
51058	SIOUX TWP.	6,792.94
51059	SIOUX-YELLOWSTONE RURAL FIRE DIST.	1,156.59
51060	TRI TWP	26,583.27
51061	TWIN VALLEY TWP.	63,156.81
51062	UPPER MISSOURI DIST. HEALTH UNIT	51,183.54
51063	WATFORD CITY MUNICIPAL AIRPORT	4,613.72
51064	WATFORD CITY PARK DISTRICT	75,827.25
51065	WATFORD CITY/CITY OF	84,178.14
51066	WILLISTON FIRE PROTECTION DISTRICT	898.35
51067	WILLISTON VECTOR CONTROL DIST.	26.68
51068	YELLOWSTONE SCHOOL DISTRICT #14	23,329.32
51069	YELLOWSTONE TWP.	15,755.40
51283	ALEXANDER RURAL FIRE DISTRICT	157.84
51284	WATFORD CITY PARK DISTRICT	830,000.00
51285	WATFORD CITY/CITY OF	7,809.00
234365-234379	PAYROLL - APRIL 2, 2021	830,488.97
234380	ACME TOOLS	318.99
234381	ADVANCED BUSINESS METHODS	1,763.22
234382	ALLEGIANCE COBRA SERVICES, INC.	128.00
234383	ALPPERSPACH/PATRICIA	3,725.00
234384	AMAZON CAPITAL SERVICES	1,549.51
234385	ANOVA FAMILY HEALTH CENTER	912.00
234386	APCO INTERNATIONAL	2,853.00
234387	ARMOR INTERACTIVE	3,526.92
234388	AUTO VALUE	586.93
234389	BADLANDS HARDWARE	894.12
234390	BAKER & TAYLOR	2,009.63

234391	BALCO UNIFORM COMPANY, INC.	1,110.26
234392	BARRETT PHARMACY	28.98
234393	BEICEGEL STATION	1,027.74
234394	BIG SKY BATTERY	279.95
234395	BLUE TARP FINANCIAL, INC.	222.01
234396	BOLKEN/DOUGLAS	3,155.00
234397	BORDER STATES ELECTRIC	1.60
234398	BOSS OFFICE & COMPUTER PRODUCTS	2,293.97
234399	BRADY'S ROADSIDE SERVICE	325.00
234400	BURNS & MCDONNELL	7,655.54
234401	BUTLER MACHINERY COMPANY	215.86
234402	C & D WATER SERVICES	76.50
234403	C.E. BROOKS & ASSOCIATES,P.C.	5,759.50
234404	CDW-G GOVERNMENT	583.04
234405	CERTIFIED POWER. INC	6,484.31
234406	CHARM-TEX,INC.	227.64
234407	CIM SANITARY TECH	7,500.00
234408	CLOCK/LLOYD	150.00
234409	CODE RED TOWING LLC	250.00
234410	CONNECT INTERIORS LLC	23,762.53
234411	DALLAS SAILER ENTERPRISES, INC.	638.80
234412	DEALERS ELECTRICAL SUPPLY	37.56
234413	DH WIRELESS SOLUTIONS	4,030.00
234414	DIRTY BIRDS, LLC	7,200.00
234415	DMC WEAR PARTS LLC	18,000.00
234416	DONE RIGHT THE FIRST TIME	448.00
234417	DRUG PACKAGE LLC	336.83
234418	ECOLAB PEST ELIMINATION DIV.	496.08
234419	ELLIS/CLAY	52.50
234420	FASTENAL COMPANY	3,219.59
234421	FCI CONSTRUCTORS, INC.	220,711.55
234422	FERGUSON WATERWORKS	137.25
234423	FINSAAS/DARRELL	49.88
234424	FIRST INTERNATIONAL BANK & TRUST	1,925.00
234425	FIRST INTERNATIONAL BANK & TRUST	5,956.33
234426	FIRST INTERNATIONAL INSURANCE	181.00
234427	GRANITE SPRINGS WATER & ICE, INC.	150.00
234428	HECK BUILT LLC	35,200.00
234429	HEGGEN EQUIPMENT CO.	7,200.00
234430	HELENA CHEMICAL COMPANY	537.50
234431	HELLANDSAAS/MARCIA	215.96
234432	HOME OF ECONOMY	134.94
234433	HONSTEIN/MARK	72.86
234434	HUUS/CURT	150.00
234435	INTOXIMETERS	497.50
234436	J.J. KELLER & ASSOCIATES INC	550.16
234437	JAPPE/KAROLIN	218.96
234438	JOHN HUTTER TOWING	515.00
234439	JOHNSON & SUNDEEN	5,375.00

234440	JOHNSRUD/ERICA	479.37
234441	KLJ ENGINEERING, LLC	8,350.50
234442	LAWSON PRODUCTS INC.	843.68
234443	LEO/DEVAN	150.00
234444	LUND OIL, INC.	2,301.78
234445	MAGNUSON/JOSHUA J	129.50
234446	MARCO TECHNOLOGIES LLC	510.59
234447	MARTINEZ/EDWARD	129.50
234448	MATTHEWS-KASNER/MAXWELL	101.50
234449	MAYER ELECTRIC INC	2,270.04
234450	MCCODY CONCRETE PRODUCTS, INC	271.58
234451	MCKENZIE CO. AMBULANCE SERVICE	2,418.93
234452	MCKENZIE CO. FARMER	1,398.83
234453	MCKENZIE CO. HERITAGE ASSOCIATION	110,000.00
234454	MCKENZIE CO. MOTOR VEHICLE BRANCH	10.00
234455	MCKENZIE COUNTY LANDFILL	1,751.79
234456	MCKENZIE COUNTY ROAD & BRIDGE	2,523.13
234457	MCKENZIE ELECTRIC CO-OP INC.	164,390.11
234458	MEDLINE INDUSTRIES, INC	156.13
234459	MENARD, INC.	387.21
234460	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	87.92
234461	MID-STATES WIRELESS	252.00
234462	MONSEN/RYAN & CELENA	1,144.70
234463	MONTANA DAKOTA UTILITIES CO.	14,655.52
234464	MOUNTAIN PLAINS LLC	30,022.25
234465	NARDINI FIRE EQUIPMENT	283.00
234466	ND ASSN. OF COUNTIES	2,597.00
234467	ND DEPT. OF TRANSPORTATION	99,887.10
234468	ND SAFETY COUNCIL, INC.	375.00
234469	ND SECRETARY OF STATE	72.00
234470	NEHRING LAW OFFICE	175.00
234471	NELSON CONTRACTING CO.	2,275.80
234472	NELSON INTERNATIONAL	7,967.09
234473	NELSON/CRAIG & JULIE	1,039.11
234474	NEPRASH/KIMBERLY	482.20
234475	NORTHERN HEAVY DUTY TRUCK PARTS	2,871.45
234476	NORTHERN PLAINS LABORATORY	13.07
234477	NORTHERN PUMP & COMPRESSION, INC.	441.15
234478	O K IMPLEMENT CO.	2,987.10
234479	O.K. TIRE STORE, INC	13,125.88
234480	OLSON/DOUG	32.48
234481	PAYSTUBZ	1,461.91
234482	PENGUIN MANAGEMENT INC.	275.00
234483	PENNINGTON/GREG	95.00
234484	PETERBILT OF FARGO	1,667.66
234485	POLAR SERVICE CENTER	514.10
234486	PRAXAIR	2,183.80
234487	PRO AUTO BODY, LLC	98.00
234488	PRO FORMS	286.01

234489	QUADIENT LEASING USA, INC.	1,200.87
234490	QUILL CORPORATION	291.62
234491	RADISSON HOTEL - BISMARCK	86.40
234492	RAMKOTA HOTEL	172.80
234493	RDO EQUIPMENT CO. - FARGO	34,695.56
234494	RED ROCK FORD	535.98
234495	ROCKMOUNT RESEARCH & ALLOYS, INC.	1,386.75
234496	ROUGH RIDER INDUSTRIES	28.10
234497	SAFARILAND GROUP/THE	495.00
234498	SANFORD HEALTH	153.07
234499	SANTOYO JR/JESUS	195.00
234500	SCOFIELD/JESSIE	5,933.00
234501	SIRCHIE ACQUISITION COMPANY, LLC	457.70
234502	STARLIGHT IT & SECURITY	1,600.30
234503	STATE OF NORTH DAKOTA	25.00
234504	STEIN'S INC.	2,054.50
234505	SUMMIT FOOD SERVICE, LLC	12,248.96
234506	SYNDICATE SAFETY & OILFIELD SUPPLIES	179.98
234507	TD & H ENGINEERING	16,784.00
234508	TEQUIPMENT	491.30
234509	THE BUGS STOP HERE, LLC	250.00
234510	THOMSON REUTERS-WEST	362.28
234511	TITANIUM PLUMBING	267.28
234512	TRACTOR & EQUIPMENT CO.	1,173.91
234513	TRIPLE AAA SAFETY/TRAINING INC.	63.60
234514	ULINE	2,002.99
234515	WATFORD CITY LUMBER	62.88
234516	WESTLIE MOTOR CO.	208.87
234517	ALEXANDER/CITY OF	116.00
234518	ARMSTRONG SANITATION	592.45
234519	CONSOLIDATED TELCOM	97.23
234520	INFORMATION TECHNOLOGY DEPT.	6,653.30
234521	LYREC	116.70
234522	MCKENZIE COUNTY RURAL WATER	126.26
234523	MCKENZIE ELECTRIC CO-OP INC.	6,726.72
234524	MONTANA DAKOTA UTILITIES CO.	23,437.42
234525	NEMONT	28.50
234526	RESERVATION TELEPHONE CO-OP	9,279.96
234527	SOUTHWEST WATER AUTHORITY	50.00
234528	VERIZON/ACCT 342033315-01	3,337.48
234529	VERIZON/ACCT 842030146-01	4,646.86
234530	WATFORD CITY WATER DEPT./CITY OF	4,281.39
234531	ALEXANDER/CITY OF	2,789.95
234532	GARRISON DIVERSION CONSERVANCY DIST.	45,933.36
234533	L. YELLOWSTONE IRRIG. DIST. #2	61,321.97
234534	MCKENZIE CO. AMBULANCE SERVICE	66,043.16
234535	YELLOWSTONE SCHOOL DISTRICT #14	76.56
234536-234550	PAYROLL - APRIL 16, 2021	820,364.41
234551	ACCUSOURCE INC.	1,224.23



234552	ADVANCED BUSINESS METHODS	247.48
234553	ADVANCED ENG. & ENVIRON. SERV., LLC	67,081.70
234554	AGENCY MABU	225.00
234555	AGRI INDUSTRIES, INC.	261.83
234556	ALLEGIANCE COBRA SERVICES, INC.	50.00
234557	AMAZON CAPITAL SERVICES	702.88
234558	AMERICAN WELDING & GAS	33.76
234559	ANOVA FAMILY HEALTH CENTER	4,384.00
234560	APCO INTERNATIONAL	379.00
234561	ARMOR INTERACTIVE	61,583.22
234562	ASTRO-CHEM LAB, INC.	100.00
234563	BADLANDS HARDWARE	378.77
234564	BADLANDS OCCUPATIONAL TESTING SERVICES	68.00
234565	BADLANDS POWER FUELS, LLC	729.00
234566	BAKER & TAYLOR	3,492.24
234567	BALCO UNIFORM COMPANY, INC.	242.96
234568	BECKER/BARBARA J.	500.00
234569	BEK CONSULTING, LLC	17,112.00
234570	BIZZYWEB	420.00
234571	BLUE TARP FINANCIAL, INC.	439.99
234572	BOGUE/KAYLEY J	45.50
234573	BORDER STATES ELECTRIC	28.52
234574	BOSS OFFICE & COMPUTER PRODUCTS	1,843.44
234575	BROSZ ENGINEERING, INC.	8,185.00
234576	BROWNELLS INC.	255.68
234577	BURNS & MCDONNELL	19,484.26
234578	BUTLER MACHINERY COMPANY	1,515.44
234579	C & D WATER SERVICES	100.00
234580	C.E. BROOKS & ASSOCIATES,P.C.	740.83
234581	C.E. BROOKS & ASSOCIATES,P.C.	150.00
234582	CDW-G GOVERNMENT	897.44
234583	CHARM-TEX,INC.	184.82
234584	CHERREY'S PROPANE	1,598.00
234585	CHRISTENSEN/RICHARD	563.82
234586	CLARK/CHASE	30.00
234587	COLONIAL RESEARCH CHEMICAL CORP.	538.59
234588	CORE & MAIN	23,763.33
234589	COUNTIES PROVIDING TECHNOLOGY	2,947.03
234590	CPS TECHNOLOGY SOLUTIONS	2,099.00
234591	D & J EQUIPMENT SALES & SERVICE,LLC	833.31
234592	DAKOTA FIRE EXTINGUISHERS	717.54
234593	DEALERS ELECTRICAL SUPPLY	97.40
234594	DEMCO	287.54
234595	ECOLAB PEST ELIMINATION DIV.	364.00
234596	ELKAN, INC	959.00
234597	FARMERS UNION OIL COMPANY	51,723.55
234598	FASTENAL COMPANY	2,566.29
234599	FCI CONSTRUCTORS, INC.	7,517.00
234600	FERGUSON WATERWORKS	1,524.42

234601	FIRST INTERNATIONAL INSURANCE	1,759.00
234602	GALLS INCORPORATED	65.49
234603	GARMANS FLOORING	99.98
234604	GENE'S TREE SERVICE	2,925.20
234605	GFS ENTERPRISE CORPORATION	4,349.67
234606	HANCE/JACOB D	17.50
234607	HANSEN DIESEL & AUTOMOTIVE	330.00
234608	HAWKEYE OILFIELD SUPPLY	570.73
234609	HDR ENGINEERING, INC	13,172.75
234610	HECK BUILT LLC	225.00
234611	HEGGEN EQUIPMENT CO.	48.00
234612	HILL ENTERPRISES	2,280.32
234613	HOFFMAN/AUSTIN D	101.50
234614	HOFFMAN/LEONARD W	1,067.50
234615	HONSTEIN/MARK	78.34
234616	ICON ARCHITECTURAL GROUP	68,908.93
234617	INTERACTIVE DATA, INC	50.00
234618	JOHN HUTTER TOWING	374.00
234619	KOHLER COMMUNICATIONS, INC.	510.00
234620	KOTANA COMMUNICATIONS, INC.	380.58
234621	KUMMER/RAYMOND	173.25
234622	KUMMER'S PUMPING	400.00
234623	LAQUINTA INN & SUITES	425.70
234624	LARSEN SERVICE DRUG, INC.	1,880.11
234625	LINK COMPUTER CORPORATION	1,263.26
234626	LUND OIL, INC.	1,685.77
234627	MARTINEZ/EDWARD	24.50
234628	MCCULLOUGH/NOAH	17.50
234629	MCKENZIE CO. AMBULANCE SERVICE	1,328.61
234630	MCKENZIE CO. HEALTHCARE SYSTEMS	18,441.59
234631	MCKENZIE CO. MOTOR VEHICLE BRANCH	5.00
234632	MCKENZIE COUNTY RURAL WATER	4,993.39
234633	MCKENZIE ELECTRIC CO-OP INC.	5,691.48
234634	MECHAM/CINDY	271.12
234635	MENARD, INC.	742.19
234636	MONTANA DAKOTA UTILITIES CO.	130.69
234637	MOORE ENGINEERING, INC.	19,255.00
234638	MOUNTAIN PLAINS LLC	20,593.00
234639	NAGEL/BRYAN	17.50
234640	NATIONAL ASSOCIATION OF SCHOOL RESOURCE	445.00
234641	ND ASSN. OF COUNTIES	350.00
234642	ND DEPARTMENT OF HEALTH	145.65
234643	ND DEPT.OF CORRECTIONS & REHABILITATION	300.00
234644	ND HOUSING FINANCE AGENCY	100.00
234645	ND OFFICE OF THE ATTORNEY GENERAL	4,060.00
234646	ND SECRETARY OF STATE	36.00
234647	ND STATE RADIO COMMUNICATIONS	3,600.00
234648	ND WATER EDUCATION FOUNDATION	839.00
234649	NDSU EXTENSION SERVICE	16,654.86

234650	NEHRING LAW OFFICE	385.00
234651	NELSON INTERNATIONAL	53.86
234652	NEWMAN/DUSTIN B	35.00
234653	NORTH DAKOTA ONE CALL	214.75
234654	NORTHERN HEAVY DUTY TRUCK PARTS	4,002.05
234655	NOVAK/LARRY	34.72
234656	O K IMPLEMENT CO.	280.44
234657	O.K. TIRE STORE, INC	7,243.82
234658	O'DAY EQUIPMENT, LLC	2,051.02
234659	OLSON/TRAVIS J	45.50
234660	PHARMCHEM. INC.	1,912.85
234661	PRAXAIR	1,342.48
234662	PRO AUTO BODY, LLC	687.78
234663	PRO FORMS	189.16
234664	PROTECTION SYSTEMS, INC	425.00
234665	QUADIENT FINANCE USA, INC.	2,500.00
234666	QUILL CORPORATION	22.47
234667	RAY ALLEN MANUFACTURING, LLC	139.99
234668	RDO EQUIPMENT CO. - FARGO	5,426.05
234669	RED ROCK FORD	170.37
234670	RESERVATION TELEPHONE CO-OP	418.19
234671	RICOH USA, INC	440.32
234672	ROOSEVELT INN & SUITES	773.65
234673	ROOTES/VICTORIA E	35.00
234674	SAX MOTOR CO	1,093.40
234675	SAX WATER DEPOT LLP	77.00
234676	SCHATZ/SHAUN	24.50
234677	SHERWIN-WILLIAMS/WILLISTON	48.29
234678	SHIPP/ROBERT	101.50
234679	SINCLAIR CYBERNETICS, LLC	3,475.23
234680	SKARDA/TY	203.84
234681	SRF CONSULTING GROUP, INC	51,715.27
234682	STARLIGHT IT & SECURITY	450.00
234683	STATE OF NORTH DAKOTA	25.00
234684	STEVENS EQUIPMENT SUPPLY, LLC	338.42
234685	SUMMIT FOOD SERVICE, LLC	7,424.71
234686	SYNDICATE SAFETY & OILFIELD SUPPLIES	371.97
234687	THEODORE ROOSEVELT EXPRESSWAY	8,000.00
234688	THOMSON REUTERS-WEST	546.58
234689	THORGRAMSON/WESLEY R	45.50
234690	THOS. Y PICKETT & CO. INC.	28,750.00
234691	TIMBER AUTO BODY	810.80
234692	TRACTOR & EQUIPMENT CO.	31,727.67
234693	TRITECH SOFTWARE SYSTEMS	44,606.05
234694	TRUE NORTH STEEL, INC.	26,418.00
234695	ULTEIG	4,183.00
234696	UNIFORM CENTER	326.85
234697	UNITED QUALITY COOPERATIVE	1,373.80
234698	UPPER MISSOURI BAR ASSOCIATION	100.00

234699	US BANK NA DBA VOYAGER FLEET SYSTEMS	18,033.17
234700	US RECORDS MIDWEST LLC	3,583.00
234701	VALLI INFORMATION SYSTEMS, INC	686.47
234702	WARD COUNTY CORRECTIONAL CENTER	300.00
234703	WATFORD CITY LUMBER	90.47
234704	WAWSA	323,264.30
234705	WESTERN TIRE	2,320.00
234706	WESTLIE MOTOR CO.	906.03
234707	WESTLIE TRUCK CENTER	3,037.47
234708	WISNESS/BRETT	2,725.00
234709	WOLD/CLINT E	427.84
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