



McKENZIE COUNTY

CLASS SPECIFICATION TITLE: Diesel Mechanic

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|---|--------------|-----------------|--------------------|
| BAND | GRADE | SUBGRADE | FLSA STATUS |
| B | 2 | 5 | Non-Exempt |
| CLASS SUMMARY: This class is responsible for diagnosing and repairing all McKenzie County Road & Bridge Department vehicles and equipment. | | | |

| TYPICAL CLASS ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.) | | FRE-QUENCY | BAND/ GRADE |
|---|---|-------------------|--------------------|
| 1. | Perform preventative maintenance services, inspections, diagnosis and repair of County vehicles and equipment. | Daily 40% | B2 |
| 2. | Correct vehicle deficiencies by removing, repairing, adjusting, overhauling, assembling, disassembling, and replacing major assemblies, sub-assemblies, components, parts, or systems such as, power and drive trains, electrical, air conditioning, fuel, emission, brake, steering, and hydraulics. | Daily 40% | B2 |
| 3. | Provide assistance, guidance, and direction to other Road & Bridge personnel, troubleshooting breakdowns, maintaining supplies, and performing preventative maintenance. | Daily 15% | B2 |
| 6. | Conduct safety checks on equipment. | Daily 5% | B2 |
| 7. | Maintain a clean, safe work area in compliance with County standards and performs all work in accordance with established safety procedures | As Needed | A1 |
| 7. | Performs other duties of a similar nature or level | As Required | N/B |

TRAINING AND EXPERIENCE: (positions in this class typically require):
 A High School diploma or GED and three (3) years of experience as a Diesel Mechanic, Hydraulics, Metal Fabrication and Welding; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

- LICENSING REQUIREMENTS:** (positions in this class typically require):
- North Dakota Class A Driver's License
 - Automotive Service Excellence (ASE) Certification for Diesel Engines and/or Heavy Equipment



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KNOWLEDGE (position requirements at entry):

Knowledge of:

- Experience in the operation and maintenance and construction equipment
- Experience in heavy manual labor
- Metal fabrication and welding
- Considerable knowledge of the methods, techniques, materials, and equipment necessary in the care and maintenance of vehicles and heavy equipment.
- Clean driving record for at least five (5) years
- Mathematical concepts

SKILLS (position requirements at entry):

Skill in:

- Strong diagnostic skills
- Prioritizing work
- Capability to operate equipment safely
- Maintain reports
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.
- Establish and maintain filing systems

PHYSICAL REQUIREMENTS:

Positions in this class typically require: reaching, standing, walking, lifting, grasping, talking, hearing, seeing, and repetitive motions.

Moderate Work: Exerting up to 50 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Moderate work involves moving most of the time. Jobs are moderate if walking and standing are required frequently and all other moderate criteria are met.

Incumbents may be subject to travel.

NOTE:

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.