OFFICIAL PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS MCKENZIE COUNTY, NORTH DAKOTA

September 3, 2024

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 3, 2024. Present: Commissioners Clint Wold, Howdy Lawlar (by phone), Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Vice Chairman Brown called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Hystad, seconded by Wold, to approve the agenda as amended to include a fire chief discussion regarding the burn restrictions. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the August 2024 minutes as presented. All voting aye, motion carried.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Wold, to approve the bills as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the Commission Consent Agenda Items 1-8 as presented. All voting aye, motion carried. Items approved: 1. Approve & Authorize Signature – 2024 Road Maintenance Agreement – D. Nelson; 2. Approve & Authorize Signature – Historical Research Associates, Inc. Agreement; 3. Approve 2024 General Election Polling Locations – Cartwright Hall, Watford City Civic Center/City Hall, Mandaree Community Center; 4. Approve Special Alcohol Permit – Jessica Quijano & Earnest W. Theetge – River Ranch, Alexander – Wedding October 12, 2024; 5. Approve Out of State Travel Request – 39th Annual Local Road Conference – Sioux Falls, SD October 21 - 23, 2024 – G. Demars; 6. Approve & Authorize Signature – NDDOT Certification of Local Match; 7. Approve & Authorize Signature – Bingo Permit – Yellowstone School District #14; 8. Approve & Authorize - Out of State training-St. Cloud, MN- EVOC/ PIT Training – MCSO 11 Sworn personnel - 09/23/24 & 9/24/2024.

There were no updates on NDIC, PSC, NDDOH, or other public hearings.

Landfill Director/911 Coordinator Schreiber provided an update on the 2024 Household Hazardous Waste/Ag Chemical Waste Event. Schreiber stated the event was very successful, including the ag chemical disposal. Schreiber stated they are looking at possibly holding the event at the Ag Expo for 2025.

Moved by Skarda, seconded by Hystad, to approve the purchase of two side-bysides from RDO with the trade of the 2019 unit as presented. Schreiber presented quotes he had obtained and stated funds are available in his 2024 budget for this purchase. All voting aye, motion carried.

Discussion was held on changes to the 2024 burn restrictions. Skarda asked Schreiber to visit with the other fire chiefs and come back with a report on the discussions around the County.

Moved by Hystad, seconded by Skarda, to approve the meal purchases as presented for the upcoming HR trainings as requested. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to approve the purchase of two stainless steel sanders at a cost of \$27,663 each. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to award the fuel tank bids to the highest bidders as presented. All voting aye, motion carried.

Sheriff Johansen discussed Truck Enforcement with the Board and requested to create an additional level, Truck Enforcement II, which requires additional training, and to also allow for flexible scheduling for all truck enforcement deputies as long as they work the required 84 hours each pay period. Johansen stated this could lead to additional night patrols, utilizing the pullouts the County has installed. Moved by Hystad, seconded by Skarda, to approve the additional level, Truck Enforcement II, as presented. Brown asked for updates on the patrols as this position and flexible schedules move forward. All voting aye, motion carried.

Moved by Wold, seconded by Skarda, to approve the purchase of new iPhone 15 Pros for MCSO Investigations officers for use in their public information officer duties and also with the new Leica 360 scanner. All voting aye, motion carried.

MCSO Lt. Newman presented information on a new dispatch recorder and Motorola Service Agreement. Newman reported the dispatch recorder has not been working for the last 4-5 months and he had tried to troubleshoot the system with the vendor, but it is not possible to repair. Newman stated this is important for records retention and aids in dispatch relays of information. Moved by Skarda, seconded by Wold, to approve the dispatch recorder replacement from the Dispatch budget in the amount of \$33,231.20 and the associated 2024 budget amendment. All voting aye, motion carried. Newman reported the Motorola Service Agreement costs increased in the 2024 year and 2025 costs are also over what was budgeted. Moved by Hystad, seconded by Skarda, to approve the Motorola Service Agreement 2024 Dispatch budget amendment in the amount of \$10,004.00. All voting aye, motion carried.

At 10:00 a.m. a public hearing was held on Abatement Applications 4556-4558. No persons from the public were present in support or in opposition. Moved by Hystad, seconded by Wold, to approve Abatement Applications 4556-4558 as presented. All voting aye, motion carried.

Lance Powell, Alexander Fire District Chief, discussed with the Board his concerns with Planning & Zoning. Powell stated he has attempted to get on the Planning & Zoning agenda, but has not been successful. Powell is concerned that the information received back from the fire chiefs is not reaching the Planning & Zoning Board for consideration. Powell asked about the possibility of organizing a Fire District Board with a representative from each fire district that would work with Planning & Zoning staff. Kimpel provided information on the process and checklist applicants are required to fulfill and that information is provided to the P&Z Board on the findings of fact of the staff report. Concerns about delaying the process for applicants were discussed as the P&Z Board only meets once each month. Powell asked for additional communication with the fire districts and for the information provided by the districts distributed to the P&Z Board without having to request it. Brown thanked Powell for raising his concerns and discussing this with the Board.

Western ND Transportation Liaison Matt Johnson presented the national FWHA Smart Transformation Award for the Road & Bridge's 5th Wheel Quick Attach Sander to representatives of the County Commission and Road & Bridge Department.

Moved by Hystad, seconded by Wold, to approve the Subdivision Application for the Ag Expo Subdivision, waive all fees associated with the platting process, and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Change Order 3 for the CR37/38th St NE Reconstruction Project (MCK-2737(002)) in the amount of \$29,715.25 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve Task Order 2024-03B with Brosz Engineering, Inc., in the amount of \$334,430.00 for the Group 1 and Group 2 Structure Replacement project and authorize the chairman to sign. Hystad requested the local land owners be notified when the bridge will be closed for the replacement work. All voting aye, motion carried.

Engineer Demars presented an update on the wetland mitigation monitoring and let the Board known that an invoice from Duck's Unlimited for the purchase of \$440,300 in wetland credits for projects. Discussion was held on continuing to explore creating wetlands. Demars stated they have tried on past projects, some have been unsuccessful, and are going to try again on the CR27 project.

Demars provided an information presentation on the GIS Department including who they are, what they do, and their upcoming projects.

Economic Development Director Stenberg introduced Nick Ybarra and Phil Helfrich from the Save the Maah Daah Hey organization for an update on operations and plans for 2025. Helfrich, President of the non-profit organization, provided information on what the 2025 budget request of \$110,000 would be used for and stated wages are about \$50,000 of that total. Helfrich stated the only other revenue to the

organization is through donations and the remainder of the County funds would go to the organization's operating budget and mission to creating a sustainable organization. Ybarra stated it would only take one year for the trail, if not maintained, to be lost and overgrown. Discussion was held on the possibility of holding events that end in McKenzie County versus Billings County. Ybarra stated they have thought about changing it each year however current logistical challenges, such as decreased trail access on the north end make it difficult.

MCWRD Director Perkins provided an update on the transfer of the sewer system at the WC Athletic Park and the Ag Expo over to those entities. Perkins stated they are working through the logistics and a plan for the transfer. Robin Arndt, WC Parks, stated they are willing to do what is needed and didn't realize the urgency of getting this switched. Arndt stated there are some logistics on their side for the monitoring and pumping that need to be figured out, but discussions are continuing to make the transfer happen this fall.

Perkins provided an update on the second Missouri River crossing project. Perkins reported the project is not quite ready to go out for bid, but is very close as they are just waiting on one final landowner easement. Perkins also reported the System IV project is going well, but will not be completed this year.

Moved by Hystad, seconded by Skarda, to approve the Settlement Agreement and Mutual Release, authorize the Auditor/Treasurer to issue the check outside a normal check run, and authorize the chairman to sign. All voting aye, motion carried.

Auditor/Treasurer Johnsrud provided an update on 2024 property taxes, where revenue for the County comes from, and the 2025 budget.

Discussion was held with representatives from Facilities, ICON, Construction Engineers, and others regarding the Public Works boilers. Tom McDonald, Construction Engineers, provided history of the issues with the boilers and committed to getting a full plan in place within the next week to fix the issues. Jeremiah Christianson, CMTA, stated the pumps that were installed didn't follow the installation diagrams correctly, the parts to repair the issue are in Minneapolis currently, and hopefully will be on site soon to be installed. Hystad requested an update at the September 17 Board meeting and stated he desired the work to be completed by at that time. Brown stated the high level of urgency to get this addressed and working before cold weather arrives.

The meeting recessed at 12:26 p.m. until September 10, 2024, at 6:00 p.m.

September 10, 2024

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 10, 2024. Present: Commissioners Howdy Lawlar, Joel Brown, Craig Hystad, Clint Wold, and Kathy Skarda. Also present Auditor/Treasurer Johnsrud

and Recorder/Tax Director Paulson. Chairman Lawlar called the hearing to order at 6:00 p.m.

No persons from the public were present. The Board discussed open items needing final decisions that will be presented at the September 17 Board meeting.

The hearing recessed at 6:37 p.m. until September 17, 2024, at 9:00 a.m.

September 17, 2024

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 17, 2024. Present: Commissioners Howdy Lawlar, Joel Brown, Clint Wold, Kathy Skarda, and Craig Hystad. Also present Auditor/Treasurer Johnsrud. Absent: State's Attorney Skarda. Chairman Lawlar called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

Moved by Skarda, seconded by Wold, to approve the agenda as amended to remove the Great American Lodge Clean Up Item. All voting aye, motion carried.

Discussion was held on the informational reports provided.

Discussion was held on the bills presented for payment. Moved by Skarda, seconded by Hystad, to approve the bills as presented. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to accept the Treasurer's Report for the period ending August 31, 2024, as presented. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve Items 1-7 on the Commission Consent Agenda as presented. All voting aye, motion carried. Items approved: 1. Approve Fee Building Department (Planning & Zoning) Fee Waiver Request - Homesteaders Gap Community Center Addition; 2. Appoint 2024 General Election Inspectors; 3. Approve & Authorize Signature – Certification of Funding Source to Cerilon; 4. Approve Unclaimed Property Report and Submission to ND Unclaimed Property; 5. Approve Out of State Training-Crystal, MN- FBI LEEDA Internal Affairs-Nov. 11th- Nov. 15th, 2024- E Martinez, J Magnuson; 6. Approve & Authorize Signature - NDDTL Easement for County Road 27 Reconstruction Project; 7. Approve Bingo Permit – 4H 4HIM – October 19th at McKenzie County Ag Expo.

Katie Veidel, Brown & Brown, discussed the 2025 BCBC medical, dental, and vision renewals with the Board. Discussion was held on in increased stop-loss, changes to the GLP-1 class of medication, and increases in maximum out of pocket limits. No changes to the plan would result in a 20% increase in plan costs and premiums. Brown pointed out that even with all of the proposed changes to the maximum out of pocket limit, the change is still 10% increase over current year. Veidel

stated what is presented is a risk pool management strategy that other groups are also implementing, especially in situations with a rich benefit like McKenzie County offers. Veidel also reported no increases in the dental and vision renewals were recommended. The Board tabled further discussion and decisions until the 2025 budget discussions at the end of the meeting.

Landfill Director/E911 Coordinator Schreiber provided an update on the fire chiefs and tribal partner discussions regarding the 2024 burn restrictions. Schreiber stated the long-term forecasts continue to show a dry fall/early winter and pointed out that even if additional restrictions are put in place, they are only suggestions if not enforced by law enforcement. The Board asked Schreiber to coordinate a meeting with the other fire chiefs to bring forward recommended changes to the burn restrictions.

Moved by Hystad, seconded by Skarda, to waive the landfill fees for the fire cleanup at the Ceynar residence as requested. All voting aye, motion carried.

At 10:05 a.m. bids were opened on a compactor and motor grader as advertised.

Rose Summers, citizen, discussed weather modification and cloud seeding with the Board and asked to have the issue added to the November 2024 ballot. Auditor/Treasurer Johnsrud reported the deadline for questions to appear on the November 2024 ballot was September 3 at 4:00 p.m. and that 1,068 valid signatures are needed to get the question on the ballot by petition. Summers has until March 2025 to obtain the required number of signatures, which would then put the item on the June 2026 ballot. Doug Stranglen, Williams County resident, request to defund the program for one year.

Brady Bertram, Brosz Engineering, discussed with the Board the bids received for the Tobacco Gardens Dredging and Riprap project. Moved by Hystad, seconded by Skarda, to award the Tobacco Gardens Dredging and Riprap project to Veit & Company for the Base Bid Plus Option 2, \$1,337,697.50 as recommended. Bertram will prepare a task order for management of the project. Bertram asked for a County contact and the Board appointed Craig Hystad. All voting aye, motion carried.

Moved by Skarda, seconded by Hystad, to approve the food purchase for Extension programming (On the Move) in 2024 as presented. All voting aye, motion carried.

Moved by Lawlar, seconded by Skarda, to approve the food purchase for the October 25 meeting with NDSU Extension as presented. All voting aye, motion carried.

Facilities Director Schroeder provided an update on the Public Works boilers, which has not been resolved, but are meeting today with the vendors to discuss installation questions. State's Attorney Skarda will update the Board after the meeting. The Board asked to have ICON, Construction Engineers, and others present at the October 1 meeting for discussion.

Moved by Skarda, seconded by Wold, to approve Change Order 1 for the Group 1 Structure Replacements Project in the amount of \$2,627.10 as presented and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to release the design engineering requests for proposal for the Safe Streets for All Projects and the Structure Replacement and Maintenance projects as presented. All voting aye, motion carried.

Moved by Hystad, seconded by Skarda, to approve the letter to the U.S. Forest Service requesting a time extension for the Session 2 Questions related to the Little Missouri National Grasslands travel management planning and authorize the chairman to sign. All voting aye, motion carried.

Engineer Demars presented updates to the County's Road Restrictions as a result of the County Road map inventory that was done. Moved by Brown, seconded by Wold, to approve changes as presented to Items 5-6, 10-11, 13-18, and 20-21. All voting aye, motion carried. Moved by Wold, seconded by Hystad, to approve Items 22-23 as 8 ton, 80,000 lbs GVW. All voting aye, motion carried.

Changes (underlined):

- 1. 162nd Avenue NW from 29th Street NW to 32nd Street NW: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 2. Beet Dump Road from 162nd Avenue NW to ND Hwy 200: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 3. County Road 1 Paved Section: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 4. Main Street in Cartwright: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 5. Flat Rock Road from Prairie Dog Road to ND Hwy 16: 6 Ton, 80,000 lbs GVW
 - a. By Legal Weight (10 Ton, 105,500 lbs GVW).
- 6. Prairie Dog Road from ND Hwy 16 to Flat Rock Road: 8 Ton, 80,000 lbs GVW
 - a. By Legal Weight (10 Ton, 105,500 lbs GVW).
- 7. County Road 20 Paved Section: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 8. County Road 4: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 9. County Road 27 Paved Section: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 10. County Road 30 from County Road 27 to US Hwy 85: 8 Ton, 80,000 lbs GVW
 - a. By Legal Weight (10 Ton, 105,500 lbs GVW) at completion of current project.
- 11.133rd Avenue NW from 133M Avenue NW to 22nd Street NW: No Thru

- a. Remove No Thru restriction due to it not being approved by the Commission.
- 12. Grassy Butte Paved Roads: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 13.15th Street NW from County Road 34 to County Line: 8 Ton, 80,000 lbs GVW
 - a. By Legal Weight (10 Ton, 105,500 lbs GVW).
- 14.120M Avenue NW from 15th Street NW to 16th Street NW: 8 Ton, 80,000 lbs GVW
 - a. Remove restriction due to not being a County road.
- 15.16th Street NW from 120M Avenue NW to County Line: 8 Ton, 80,000 lbs GVW
 - a. Remove restriction due to not being a County road.
- 16. Main Street N from 7th Avenue N to 30th Avenue N: No Thru
 - a. Approve a No Thru road restriction to align with current practice.
- 17.17th Avenue NE from Main Street N to County Road 36: No Thru
 - a. Approve a No Thru road restriction to align with current practice.
- 18. County Road 36 from 4th Avenue NE to 17th Avenue NE: No Thru
 - a. Remove No Thru restriction and restrict at 8 Ton, 80,000 lbs GVW as approved by the Commission.
- 19. County Road 36 from 17th Avenue NE to 30th Street NW: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 20.26F Street NW in SE1/4 of Section 22 and Buffalo Hills Subdivision Roads: 15-Ton GVW
 - a. No change but do not show on internal maps as it is not a County road.
- 21.107th Avenue NW from County Road 57 to approximately 24th Street NW: 8 Ton, 80,000 lbs GVW
 - a. <u>By Legal Weight (10 Ton, 105,500 lbs GVW) at completion of current project.</u>
- 22.28th Street NW from ND Hwy 23 to 108th Avenue NW: 15 Ton GVW
 - a. 8 Ton, 80,000 lbs GVW
- 23.108th Avenue NW from 28th Street NW to 29th Street NW: 15 Ton GVW
 - a. 8 Ton, 80,000 lbs GVW
- 24. Main Street and 1st Avenue W in Keene: 8 Ton, 80,000 lbs GVW
 - a. No change.
- 25.24th Avenue SW (Substation Road) Paved Section: 8 Ton, 80,000 lbs GVW
 - a. No change.

Road Superintendent Northrop discussed with the Board the handling of incoming calls. Northrop reported calls are now to be routed through the staff at the Public Works building instead of on his work or personal cell phone. Northrop stated that will increase efficiencies of getting the correct department or person at that point rather than Northrop fielding all calls. The Board was supportive of the changes, but want to ensure people are being called back within a 24-hour window.

Moved by Hystad, seconded by Brown, to award the motor grader bid to RDO for a JD 872G at \$465,900 plus \$44,100 for Option 4, and a trade in of \$197,400 as low bidder. All voting aye, motion carried.

Moved by Brown, seconded by Skarda, to award the compactor bid to RDO for a Hamm H11I at \$233,040, and a trade in of the \$80,000 as low bidder. All voting aye, motion carried.

Ag Expo Director Kubal provided a general update of the upcoming events at the facility. Kubal also stated the billboard application has been resubmitted to the State.

Kubal requested the Board allow the hiring of an employee with a work permit. Discussion was held on the parameters of the permit, handbook language regarding driver's license requirements, impacts to county insurance, and how the 24/7 program operates. Kubal stated the employee will not drive county vehicles, but is needed on the heavy equipment and fabrication side of operations. Moved by Hystad, seconded by Wold, to approve the hiring with a stipulation the employee cannot drive vehicles or equipment off of county property and setting September 23 as the new hire date. Roll call vote: Wold, aye; Skarda, nay; Lawlar, nay; Hystad, aye; Brown, aye. Motion passed with 3 votes aye and 2 votes nay.

MCSO Chief Deputy Ficken provided an invoice from Nelson Automotive for additional costs to the County for the vehicles traded in due to additional miles on the vehicles than what was anticipated by the dealer. Moved by Brown, seconded by Skarda, to approve processing the invoice for \$11,330 as presented. All voting aye, motion carried.

Moved by Wold, seconded by Hystad, to approve the zone change acknowledgement for the Landfill Property in Arnegard Township as light industrial and authorize the chairman to sign. All voting ave, motion carried.

Moved by Skarda, seconded by Wold, to approve the flexible spending, TASC, amount as the maximum set by IRS each year. All voting aye, motion carried.

Moved by Hystad, seconded by Wold, to appoint Rick Schreiber as the County delegate to the NDACo conference in October. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to approve the Sheriff's Office overtime grant for 2024-2025 and authorize the chairman to sign. All voting aye, motion carried.

Moved by Skarda, seconded by Wold, to set the performance reviews for the Facilities Director and Emergency Manager for September 30. All voting aye, motion carried.

Moved by Lawlar, seconded by Hystad, to approve \$250,000 to the JDA for the ND Stockmen's Foundation building as presented. All voting aye, motion carried.

Discussion was held on the 2025 budget. Discussions were held on items to change, reduce, and remove from the final budget to be presented for approval on October 1, 2024.

Moved by Wold, seconded by Skarda, to approve the changes to the BCBS medical, dental, and vision plans as follows: increase the County stop loss from \$50,000 to \$75,000; changes to the GLP-1 coverage as presented; increase in the maximum out of pocket costs from \$3,000 for a single plan/\$6,000 for a family plan to \$7,500 for a single plan/\$15,000 for a family plan, and move the County contribution for all plans to 85% (15% paid by employee for all plan types). All voting aye, motion carried.

The meeting adjourned at 2:55 p.m. until September 19, 2024, at 4:00 p.m.

September 19, 2024 Special Meeting

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 19, 2024 for a special meeting. Present: Commissioners Howdy Lawlar, Clint Wold, Kathy Skarda, and Craig Hystad (all by phone). Also present Auditor/Treasurer Johnsrud. Absent: Commissioner Joel Brown and State's Attorney Skarda. Chairman Lawlar called the special meeting to order at 4:00 p.m.

The purpose of the meeting was to discuss county contributions to the County's health insurance single plans.

Discussion was held with Katie Veidel and Mike Lee, Brown & Brown, regarding increased risk pool with the change of the single plans to 85% paid by the County. Lee stated the increase in out-of-pocket costs may drive healthier employees away from the plan, thereby increasing the County's risk, which is contrary to what the changes to the plan are intended to provide. Lee stated if the County felt the single plan holders should pay a portion of the plan premiums, 95% would likely be his suggestion to continue to attract the healthiest people to the plan with a small employee-paid premium of around \$50/month.

Moved by Skarda, seconded by Hystad, to reconsider the county contributions to the BCBS single policies previously set at 85%. All voting aye, Brown absent, motion carried.

Moved by Skarda, seconded by Hystad, to set the county contribution to BCBS single policies to 100%, with all others at 85%, and review the contributions for the 2026 renewal to include 85/90/95/100% county paid single policies and potential plan design impacts. All voting aye, Brown absent, motion carried.

The meeting adjourned at 4:26 p.m. until October 1, 2024, at 9:00 a.m.

September 30, 2024 Special Meeting

The Board of Commissioners of McKenzie County, North Dakota met at the Commissioners Room at the McKenzie County Courthouse in Watford City, North Dakota on September 30, 2024 for a special meeting. Present: Commissioners Howdy Lawlar, Clint Wold, Kathy Skarda, Joel Brown, and Craig Hystad. Also present Auditor/Treasurer Johnsrud and State's Attorney Skarda. Chairman Lawlar called the special meeting to order at 9:00 a.m.

The purpose of the meeting is to conduct a performance review of the County's Facilities Director and to conduct a performance review of the County's Emergency Manager.

Discussion was held on the performance of Facilities Administrator Schroeder. The Board identified short term goals for Schroeder and areas of improvement including on-call procedures, accountability for employees performing tasks, and a system in place for following up on various maintenance items that need to be completed.

Discussion was held on the performance of Emergency Manager Jappe. The Board identified short term goals for Jappe and areas of improvement including improved communication with outside agencies, delineating County duties, and vehicle speeds when responding to situations.

The meeting adjourned at 3:25 p.m. until October 1, 2024, at 9:00 a.m.

Erica Johnsrud, Auditor/Treasurer	Howdy Lawlar, Chairman

WARRANTS FOR SEPTEMBER 2024

Warrant #	<u>Vendor Name</u>	<u>Amount</u>
73933	A-1 AUTO GLASS	\$ 189.00
73934	ACKERMAN-ESTVOLD	\$ 82,424.61
73935	ADVANCED BUSINESS METHODS	\$ 400.00
73936	AGRI INDUSTRIES, INC.	\$ 1,320.29
73937	AMERICAN ENGINEERING TESTING, INC.	\$ 31,579.50
73938	APPLIED CONCEPTS	\$ 6,700.00
73939	AQUA CHEM	\$ 1,315.00
73940	ARMOR INTERACTIVE	\$ 3,473.84
73941	BADLANDS HARDWARE	\$ 502.24
73942	BADLANDS HYDROVAC SERVICE	\$ 9,640.00
73943	BADLANDS OCCUPATIONAL TESTING SERVICES	\$ 76.00
73944	BAKER METAL AND RECYCLING INC	\$ 2,430.00
73945	BALCO UNIFORM COMPANY, INC.	\$ 348.88
73946	BARANKO BROTHERS INC	\$ 24,465.89

73947	BEICEGEL STATION	\$	35.50
73948	BOLKEN/DOUGLAS	\$	3,500.00
73949	BORDER STATES ELECTRIC	\$	115.21
73950	BOSS OFFICE & COMPUTER PRODUCTS	\$	1,136.78
73951	BRADY'S ROADSIDE SERVICE		787.50
73952	BUTLER MACHINERY COMPANY	\$ \$	208.56
73953	CALIBER MFC, LLC	\$	5,605.74
73954	CENTRAL SPECIALTIES INC.	\$	1,282,878.92
73955	CHARM-TEX, INC.	\$	208.66
73956	CIM SANITARY TECH LLC	\$	27,246.66
73957	CIVIL SCIENCE INFRASTRUCTURE, INC.	\$	13,149.75
73958	CODEX CORP	\$	10,144.45
73959	COLONIAL RESEARCH CHEMICAL CORP.	\$	975.40
73960	DIRTY BIRDS, LLC	\$ \$	16,200.00
73961	DUCKS UNLIMITED, INC.	\$	13,600.00
73962	DUSTBUSTERS ENTERPRISES INC.	\$	1,416,585.24
73963	ECOLAB PEST ELIMINATION DIVISION	\$	1,618.19
73964	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	639.97
73965	EXTREME CLEANING INC.	\$	715.00
73966	FAIRFIELD AND WOODS, P.C.	\$	908.00
73967	FARSTAD OIL IN	Φ Φ	4,146.70
73968	FASTENAL COMPANY	\$ \$	10,682.51
73969	FERGUSON WATERWORKS	\$	1,201.59
73970	FRONTIER PRECISION	\$	15,173.49
73971	G & G GARBAGE LLC	\$	537.50
73972	GLACIER OILFIELD SERVICES, INC	\$	3,596.50
73973	GOOSENECK IMPLEMENT	\$	160.54
73974	HECK BUILT LLC	\$	17,896.00
73975	HEGGEN EQUIPMENT CO.	\$ \$	3,941.20
73976	HONSTEIN/MARK	\$	175.91
73977	IRWIN/ROBERT (JOHN)	\$	50.25
73978	JOHN HUTTER TOWING	\$	150.00
73979	JOHNSON & SUNDEEN	\$	35.00
73980	JOHNSRUD/ERICA	\$	272.20
73981	KAY/MIAH-JOY	\$	8.52
73982	KIESLER POLICE SUPPLY INC	\$	14,740.70
73983	KLJ ENGINEERING, LLC	\$	415,173.19
73984	MIDWEST TAPE LLC	\$	26.99
73985	ND DEPT.OF CORRECTIONS & REHABILITION	\$	150.00
73986	NELSON INTERNATIONAL	\$	1,368.14
73987	O.K. TIRE STORE, INC	\$	33,426.51
73988	RDO EQUIPMENT CO FARGO	\$	48,316.87
73989	REASSURANCE SOLUTIONS, LLC	\$	6,150.00
73990	ROUGH RIDER CENTER	\$	40.00
73991	SCHWARTZ CONSTRUCTION INC./EDWARD H	\$	86,023.54
73992	SIRCHIE ACQUISITION COMPANY, LLC	\$	265.01
73993	SKARDA/TY	\$	534.66
73994	STEIN'S INC.	\$	7,782.82
73995	SUMMIT FOOD SERVICE, LLC	\$	6,128.89
73996	SYNDICATE SAFETY & OILFIELD SUPPLIES	\$	1,819.65

72007	THE CRICOT DEDOT II C	c	005.70
73997	THE SPIGOT DEPOT, LLC	\$	805.70
73998	THOS. Y PICKETT & CO. INC.	\$	30,500.00
73999	TRIPLESEAT SOFTWARE, LLC	\$	262.50
74000	TRUE NORTH STEEL, INC.	\$	123,905.00
74001	UNITED QUALITY COOPERATIVE	\$ \$	1,130.97
74002	WALK-N-ROLL WATFORD CITY/CITY OF	Φ	5,753.37
74003		\$	1,300,209.60
74004 74005	WAYNE'S TRUCKING INC.	\$ \$ \$	10,617.50
	WERLINGER/ROBERT WILLISTON HERALD	\$	1,087.51
74006		\$ \$	146.88
74007	3M TRUCKING INC	Þ	1,560.00
74008	CONSOLIDATED TELCOM	\$	112.99
74009	INFORMATION TECHNOLOGY DEPT.	\$	6,326.05
74010	LYREC	Þ	51.52
74011	MCKENZIE ELECTRIC CO-OP INC.	\$	18,864.93
74012	NEMONT	\$ \$ \$ \$ \$ \$ \$	28.50
74013	WATFORD CITY WATER DEPT./CITY OF	\$	13,944.14
74014	ALEX TWP.	\$	11,244.95
74015	ALEXANDER PARK DISTRICT	\$	202.31
74016	ALEXANDER RURAL FIRE DISTRICT	\$	1,516.27
74017	ALEXANDER SCHOOL DIST. #2	\$ \$	23,930.07
74018	ANTELOPE CR. TWP.	\$	7,540.74
74019	ARNEGARD RURAL FIRE PROTECTION DIST.	\$ \$ \$	1,127.33
74020	ARNEGARD TWP.	\$	19,687.21
74021	BLUE BUTTES TWP.	\$	12,914.11
74022	CHARBON TWP.	\$	13,759.98
74023	ELM TREE TWP.	\$	22,721.55
74024	GARRISON DIVERSION CONSERVANCY DIST.	\$	4,501.81
74025	GRAIL TWP.	\$	6,217.61
74026	GRASSY BUTTE FIRE DISTRICT	\$ \$ \$	184.94
74027	HAWKEYE TWP.	\$	13,692.63
74028	HORSE CREEK RURAL FIRE DIST.	\$ \$ \$	133.32
74029	KEENE TWP.	\$	12,534.59
74030	MCKENZIE CO. AMBULANCE SERVICE		313.14
74031	MCKENZIE CO. FIRE PROT. DIST.	\$	5,300.22
74032	MCKENZIE CO. HISTORICAL SOCIETY	\$	914.05
74033	MCKENZIE CO. SD#1	\$	135,895.78
74034	MCKENZIE SOIL CONS. DIST.	\$	8,762.81
74035	ND STATE TREASURER	\$	493.40
74036	NEW TOWN PUBLIC SCHOOL DIST.	\$	47,292.18
74037	NEW TOWN RURAL AMBULANCE DIST.	\$	94.63
74038	NEW TOWN RURAL FIRE DEPT.	\$	94.63
74039	RANDOLPH TWP.	\$	5,193.24
74040	RIVERVIEW TWP.	\$	33,812.16
74041	SIOUX TWP.	\$	13,142.65
74042	SIOUX-YELLOWSTONE RURAL FIRE DIST.	\$	924.26
74043	TRI TWP	\$	29,991.76
74044	TWIN VALLEY TWP.	\$	46,186.99
74045	UPPER MISSOURI DIST. HEALTH UNIT	\$	3,431.24
74046	WATFORD CITY MUNICIPAL AIRPORT	\$	61.29

74047	WATFORD CITY PARK DISTRICT	c	1.075.00
74047 74048	WATFORD CITY/CITY OF	\$	1,075.09
74048 74049	WILLIAMS COUNTY VECTOR CONTROL DIST.	\$ \$	1,260.98
		Ф \$	3.15
74050	WILLISTON FIRE PROTECTION DISTRICT YELLOWSTONE SCHOOL DISTRICT #14	\$ \$	75.86
74051 74052	YELLOWSTONE SCHOOL DISTRICT #14 YELLOWSTONE SCHOOL DISTRICT #14	Ф \$	7,669.72
74052 74053	YELLOWSTONE SCHOOL DISTRICT #14 YELLOWSTONE TWP.	Ф \$	1,248.44
74053 74300			24,943.85
74300 74301	AB STAFFING SOLUTIONS, LLC ACME TOOLS	\$ \$	3,000.00 238.00
74301 74302	ADVANCED BUSINESS METHODS	Ф \$	2,524.11
74302	AMERICAN BACKFLOW PRODUCTS, COMPANY	\$ \$	1,075.70
74303 74304	ARMOR INTERACTIVE	Ф \$	35,468.05
74304 74305	ASTRO-CHEM LAB, INC.		325.00
74305 74306	BADLANDS HARDWARE	\$ \$	325.00 187.76
74300 74307	BADLANDS HYDROVAC SERVICE	\$ \$	
74307 74308	BADLANDS OCCUPATIONAL TESTING SERVICES		9,080.00
	BECKER/BARBARA J.	Ф	286.00
74309	BOSS OFFICE & COMPUTER PRODUCTS	\$ \$ \$	500.00
74310			390.69
74311	BROSZ ENGINEERING, INC.	\$	155,043.50
74312	BUTLER MACHINERY COMPANY	\$	550.00
74313	CALAMP WIRELESS NETWORKS CORPORATION	\$ \$	3,978.00
74314	CASCADE AUTO GLASS CENTRAL SPECIALTIES INC.		34.63
74315		\$	4,954,324.45
74316	CHARM-TEX, INC.	\$ \$ \$	291.80
74317	CHERREY'S PROPANE	\$ ¢	748.00
74318	CIVIL SCIENCE INFRASTRUCTURE, INC.		9,748.55
74319	CORPORATE TRANSLATION SERVICES, INC	\$	26.23
74320	DASH MEDICAL GLOVES	\$	3,821.21
74321	DAWA DEVELOPMENT, LLC	\$ \$	324.00
74322	DIRTY BIRDS, LLC	Þ	5,400.00
74323	DUCKS UNLIMITED, INC.	\$	440,300.00
74324	EIDE BAILLY	\$	10,500.00
74325	ELITE CABINETS AND BUILDING SUPPLY LLC	\$	1,050.57
74326	ELKAN, INC	\$ \$	955.50
74327	FARSTAD OIL IN	•	464.89
74328	FASTENAL COMPANY	\$	169.44
74329	FERGUSON WATERWORKS	\$	467.43
74330	FIRST INTERNATIONAL BANK & TRUST	\$	1,925.00
74331	FLATLAND FRESHWATER DEPOT, LLC	\$	2,940.00
74332	FULKERSON FUNERAL HOME	\$	5,236.00
74333	GLACIER OILFIELD SERVICES, INC	\$	1,201.50
74334	GOOSENECK IMPLEMENT	\$	2,364.09
74335	GRAINGER	\$	6.62
74336	HAWKEYE OILFIELD SUPPLY	\$	48.65
74337	HEGGEN EQUIPMENT CO.	\$	5,349.25
74338	HILL ENTERPRISES	\$	4,767.97
74339	HONSTEIN/MARK	\$	42.02
74340	INFORMATIONAL DATA TECHNOLOGIES LLC	\$	399.17
74341	INGRAM/MAX	\$	416.88
74342	INTOXIMETERS	\$	100.00

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74343	JAPPE/KAROLIN	\$	53.00
74344	JOHANSEN/CASSIDY	\$	741.00
74345	JOHNSON & SUNDEEN	\$	5,095.92
74346	JOHNSRUD/ERICA	\$	247.90
74347	KEYZ-FM, KYYZ-FM, KTHC-FM, WILLISTON ND	\$	1,178.00
74348	LARSEN SERVICE DRUG, INC.	\$	1,306.08
74349	LECLAIR/EMILEE M	\$	291.20
74350	LOGO MAGIC INC	\$	888.00
74351	MCKENZIE CO. HEALTHCARE SYSTEMS	\$	1,277.12
74351	MCKENZIE CO. JOB DEVELOPMENT AUTHORITY	\$	390.00
74352 74353			
	MCKENZIE COUNTY HEALTHCARE SYSTEMS	\$	6,273.08
74354	MCKENZIE ELECTRIC CO-OP INC.	\$	1,861.35
74355	MEUCHEL COMPUTER SERVICES & OFFICE SUPP	\$	66.80
74356	MON-KOTA INC.	\$	1,110.00
74357	NELSON INTERNATIONAL	\$	5,115.18
74358	NORTH DAKOTA ONE CALL	\$	430.25
74359	NORTHERN HEAVY DUTY TRUCK PARTS	\$	1,509.20
74360	NORTHERN PUMP & COMPRESSION, INC.	\$	631.00
74361	NORTHWESTERN LAND, LLC	\$	1,425.00
74362	NOVAK/LARRY	\$	41.54
74363	O.K. TIRE STORE, INC	\$	1,533.06
74364	O5 MOTORSPORTS, LLC	\$	599.97
74365	PARTS TOWN, LLC	\$	237.18
74366	PAULSON/KATIE	\$	1,001.30
74367	PEDERSEN/ANITA	\$	5,100.00
74368	PHARMCHEM. INC.	\$	862.65
74369	PHOENIX SUPPLY, LLC	\$	4,471.31
74370	PRESORT PLUS, LLC	\$	4,948.03
74371	PRO AUTO BODY, LLC	\$	189.56
74372	PRO-WEST & ASSOCIATES, INC.	\$	1,602.90
74373	QUADIENT FINANCE USA, INC.	\$	2,000.00
74374	QUALITY QUICK PRINT	\$	65.00
74375	RDO EQUIPMENT CO FARGO	\$	23,485.04
74376	RECORD KEEPERS LLC	\$	92.50
74377	RICHARDS/RACHEL	\$	741.00
74378	ROLFSRUD/JOHN	\$	48.24
74379	ROUNDUP/THE	\$	426.00
74379 74380	SCHWARTZ CONSTRUCTION INC./EDWARD H	\$ \$	
			414,815.64
74381	SES HOLDINGS, LLC	\$	600.00
74382	SINCLAIR CYBERNETICS, LLC	\$	4,543.54
74383	SIRCHIE ACQUISITION COMPANY, LLC	\$	420.52
74384	SRF CONSULTING GROUP, INC	\$	8,189.06
74385	STEIN'S INC.	\$	489.89
74386	SUMMIT FOOD SERVICE, LLC	\$	18,136.23
74387	SYNDICATE SAFETY & OILFIELD SUPPLIES	\$	1,568.45
74388	THE LAPEL PINS PLUS NETWORK	\$	541.00
74389	THE SIDWELL COMPANY	\$	690.00
74390	THOMSON REUTERS-WEST	\$	1,123.85
74391	THORGRAMSON/WESLEY R	\$	81.00
74392	TITANIUM PLUMBING	\$	1,807.58

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74393	ULTEIG	\$	25,761.46
74394	UNDERGROUND VAULTS & STORAGE, INC.	\$	5,208.00
74395	UNIFORM CENTER	\$	369.74
74396	UNITED QUALITY COOPERATIVE	\$	7,558.63
74397	WAWSA WAYNE'S TRUCKING INC.	\$ \$	954,814.28
74398		Þ	9,765.00
74399	WERLINGER/ROBERT	\$	898.35
246378	AMAZON CAPITAL SERVICES	\$ \$	3,925.52
246379	ARROWHEAD SCIENTIFIC INC	\$	155.30
246380	BEK CONSULTING, LLC	\$	11,504.50
246381	CENGAGE LEARNING INC	\$	317.00
246382	COCA-COLA BOTTLING CO	\$ \$	63.00
246383	COLLISION FORENSIC SOLUTIONS, LLC	\$	145,500.54
246384	COVERTTRACK GROUP INC	\$	600.00
246385	DAKOTA FIRE EXTINGUISHERS	\$	391.59
246386	ECONOMIC DEVELOPMENT OF NORTH DAKOTA	\$ \$ \$	450.00
246387	FILLER/TERRY J	\$	142.00
246388	FIRST INTERNATIONAL BANK & TRUST CC	\$	4,809.90
246389	GARMANS FLOORING	\$	84.99
246390	HERO INDUSTRIES	\$	1,330.00
246391	HILTON GARDEN INN FARGO	\$ \$	481.50
246392	INDUSTRIAL EQUIPMENT SALES & SERVICE	\$	58.85
246393	JONES HEATING & REFRIGERATION LLC	\$	1,186.56
246394	LEXISNEXIS, A DIVISION OF RELX INC.	\$ \$	28.79
246395	LINDE GAS & EQUIPMENT INC.	\$	2,128.55
246396	MAYER ELECTRIC INC	\$	27,355.60
246397	MCKENZIE CO. FARMER	\$	2,152.67
246398	MCKENZIE CO. MOTOR VEHICLE BRANCH	\$	10.00
246399	MCKENZIE COUNTY ROAD & BRIDGE	\$ \$	56,862.95
246400	MOTOROLA	\$	17,800.20
246401	ND ASSN OF CNTY & TRIBAL VET SRV OFFICER	\$	120.00
246403	ND PETROLEUM COUNCIL	\$	50.00
246404	O K IMPLEMENT CO.	\$	12,350.35
246405	OTIS ELEVATOR COMPANY	\$	95.00
246407	SUMMIT FIRE PROTECTION CO.	\$	1,032.38
246408	WESTLIE TRUCK CENTER OF WILLISTON	\$	1,331.30
246409	WHITE CAP, LP	\$	5,400.00
246410	WIR3D ELECTRIC INC.	\$	11,009.00
246411	ELK RIDGE OWNERS' ASSOCIATION INC	\$	8,000.00
246412	ARMSTRONG SANITATION	\$	358.42
246413	MCKENZIE CO. TREASURER-VERIZON	\$	11,377.77
246414	MCKENZIE COUNTY RURAL WATER	\$	2,428.15
246415	MONTANA DAKOTA UTILITIES CO.	\$	21,937.96
246416	RESERVATION TELEPHONE CO-OP	\$	7,067.00
246417	SOUTHWEST WATER AUTHORITY	\$	55.97
246418	ALEXANDER/CITY OF	\$	897.20
246419	L. YELLOWSTONE IRRIG. DIST. #2	\$	6,634.19
246419-246434	PAYROLL - SEPTEMBER 13, 2024	\$	1,112,572.03
246435	ACCUSOURCE INC.	\$	516.54
246436	ADVANCED DRAINAGE SYSTEM INC	\$	780.00
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246427	ADVANCED ENG. & ENVIRON. SERV., LLC	¢	84,747.55
246437 246438	AMAZON CAPITAL SERVICES	\$ \$	3,118.66
246439	ARMSCOR CARTRIDGE INC.	\$	17,750.00
246440	ASPHALT SURFACE TECHNOLOGIES CORP.	\$	2,561,757.60
246441	BAKER & TAYLOR	\$	1,444.97
246442	BEK CONSULTING, LLC	\$	23,765.02
246443	BERGANKDV EMPLOYEE MANAGEMENT SOLUTIONS	\$	1,963.36
246444	BLUE TARP FINANCIAL, INC.	\$	876.81
246445	BORDER PLAINS EQUIPMENT LLC	\$ \$	2,913.50
246446	BUTTONS BY FISH	\$	375.00
246447	CDW-G GOVERNMENT	\$	1,596.10
246448	CORE & MAIN	\$	10,912.85
246449	COUNTIES PROVIDING TECHNOLOGY	\$	3,441.00
246450	CTK GROUP LLC	\$	1,500.00
246451	DACOTAH PAPER CO.	\$	1,291.82
246452	DAKOTA FENCE	\$	1,438.50
246453	DEERE CREDIT, INC	\$	1,968.75
246454	DEMCO	\$	744.12
246455	DWYER/MICHAEL	\$	9,000.00
246456	EBEL/HAROLD	\$	600.24
246457	FARMERS UNION OIL COMPANY	\$	133,447.89
246458	FLAG FAMILY MEDIA	\$	1,600.00
246459	FONUA/DANIEL	\$	93.23
246460	FOSTER/TODD A	\$	40.00
246461	GOSERCO INC	\$ \$	30,560.50
246462	HARLOWS SCHOOL BUS SERVICE INC	\$	187.50
246463	HOLIDAY STATIONSTORES, LLC	\$	214.50
246464	INTERACTIVE DATA, INC	\$	51.00
246465	KIMBALL/GREG A	\$	218.00
246466	KUMMER'S PUMPING	\$	2,800.00
246467	LINDE GAS & EQUIPMENT INC.	\$	307.59
246468	LINK COMPUTER CORPORATION	\$	1,185.42
246469	MCKENZIE CO. FARMER	\$	1,511.78
246470	MCKENZIE CO. TREASURER	\$	21,063.78
246471	MCKENZIE COUNTY ROAD & BRIDGE	\$	5,520.83
246472	MCKENZIE COUNTY RURAL WATER	\$	2,014.53
246473	MONTANA DAKOTA UTILITIES CO.	\$	37.51
246474	MOROYOQUE/AUGUSTINE D	\$	6.00
246475	ND OFFICE OF THE ATTORNEY GENERAL	\$	3,539.00
246476	ND WATER & POLLUTION CONTROL CONFERENCE	\$ \$	225.00
246477	NDAAO TREASURER - KIMBERLY MARKLEY	\$	450.00
246478	NDGS LLC	\$	66.09
246479	NDUS SYSTEM INFORMATION TECHNOLOGY SERV.	\$	3,554.00
246480	NEXSTAR MEDIA INC	\$	750.00
246481	O K IMPLEMENT CO.	\$	6,106.76
246482	PANTALEONE/ANDREW	\$	10.00
246483	POJORLIE PONDS	\$	6,035.00
246484	QUADIENT LEASING USA, INC.	\$	1,247.01
246485	QUALITY INN - BISMARCK	\$	192.60
246486	RED ROCK OF WATFORD CITY	\$	993.84

246487	RED ROCK OF WILLISTON	\$ 24.14
246488	RESERVATION TELEPHONE CO-OP	\$ 391.00
246489	ROOSEVELT INN & SUITES	\$ 963.00
246490	STREICHER'S	\$ 3,048.93
246491	STUTSMAN COUNTY CORRECTION CENTER	\$ 500.00
246492	TRACTOR & EQUIPMENT CO.	\$ 2,199.83
246493	TWIN CITY HARDWARE	\$ 117.60
246494	ULINE	\$ 39.00
246495	US BANK NA DBA VOYAGER FLEET SYSTEMS	\$ 1,704.97
246496	WESTLIE TRUCK CENTER OF WILLISTON	\$ 1,853.11
246497-246511	PAYROLL - SEPTEMBER 27, 2024	\$ 1,098,253.54

TOTAL: \$ 18,422,969.60